OXFORD-OHOKA COMMUNITY BOARD

MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD HELD IN THE MANDEVILLE SPORTS CLUB, 431 MANDEVILLE ROAD, SWANNANOA ON WEDNESDAY 3 APRIL 2019 AT 7PM.

The Chairperson called for two minutes’ silence in respect for a local resident, Abdelfattah Qasem, who died in the 15 March terror attack in Christchurch.

1 APOLOGIES
There were no apologies

2 CONFLICTS OF INTEREST
There were no conflicts of interest.

3 CONFIRMATION OF MINUTES
3.1 Minutes of the Oxford-Ohoka Community Board – 7 March 2019
Moved S Farrell seconded T Robson
(a) THAT the Oxford-Ohoka Community Board:

Confirms the circulated minutes of the Oxford-Ohoka Community Board meeting, held 7 March 2019, as a true and accurate record.

CARRIED

4 MATTERS ARISING
There were no matters arising.

5 DEPUTATIONS AND PRESENTATIONS
5.1 Mandeville Residents’ Association re Car Parking at Mandeville Shopping Precinct

Mr G Chisnal a representative of the Mandeville Residents’ Association (MRA), was in attendance to speak to the Board regarding the Association’s proposal to address the issues they believe have been created by a shortage of carparking at the Mandeville Village Development.

The Association proposed that the Council purchase land from a neighbouring landowner to provide further carparking for Mandeville Village. The MRA presented a plan, for this area of private land, which indicated that an extra 50 carparks, toilet and a pedestrian path could be constructed.

The MRA also presented a PowerPoint slide showing a ‘reserve car parking map’ which they believed had been approved by the Council. The Board Chair enquired from whom the map had been obtained, believing it to be subject to a staff briefing protocol. The MRA representative was unwilling to disclose this information.

The Association understood that the Council had made a decision to install a car park and to remove several trees and were opposed to any changes to the current reserve area. Staff advised that no report or decision had been made on any arrangements to address parking at Mandeville. The MRA and
Board had previously been advised that a report was expected to the May meeting. The Association also stated that it was opposed to any formalisation of the current informal parking on the neighbouring reserve.

The Association also requested that the Council consider closing the reserve off so as to stop any casual/overflow parking and to install picnic tables for the use of local residents. The Board were told that recently a vintage car rally had used the site for a meeting which was the type of event that residents would like to promote so as to utilise the reserve more.

J Lynn asked how often the reserve had been used for such events and was told there was no current data but that now the reserve was accessible and tidy, could be used more often in the future.

J Ensor asked a number of questions of the MRA relating to previous deputations on this same matter in 2017. He also noted that the MRA’s October 2018 proposal for a car park, on the private land adjacent to the retail area, was for angle parking whereas the one presented to the meeting was for straight parks. The MRA replied that it no longer supported the angle parking option. J Ensor then asked whether the MRA had any views regarding possible safety issues during times when petrol tankers were loading the petrol bowsers at the nearby garage. The MRA believed that this caused the access to be blocked and increased traffic congestion to the area.

The Chairperson thanked the MRA for its deputation and that staff would ensure that the MRA was advised of any report in advance of it being considered by the Board.

5.2 Mandeville Residents’ Association – Drainage Issues

Mr T McBrearty, a representative for the MRA was in attendance to request Board support for its recommendations on drainage issues which had been explored in an extensive site visit with WDC specialist staff earlier in the year. A tabular document had been created by Waimakariri District Council (WDC) staff, recording the site visit issues and WDC staff comment, to which the MRA had added its recommended potential remedial action. T McBrearty wished to advise the Board that the MRA had now made these further recommendations on the WDC comments and sought Board support for them. It was suggested that the MRA present the document as part of a submission to the Draft Annual Plan.

The Board received the tabled document (Trim Ref: 190404049881).

6 ADJOURNED BUSINESS

There was no adjourned business.

7 REPORTS

7.1 ANZAC Day Services 2019 – Kay Rabe (Governance Advisor)

Moved M Brown seconded T Robson

THAT the Oxford - Ohoka Community Board:

(a) Receives report No. 190311030760.

(b) Appoints the Board Chair, D Nicholl and Board member J Lynn to attend the Ohoka ANZAC Day service on Wednesday 24 April 2019 at 11am at Ohoka Hall, Mill Road and to lay a wreath.
(c) **Appoints** Board members S Farrell and T Robson to lay a wreath on behalf of the Board at the Oxford ANZAC Day service to be held in the Oxford Town Hall at 9:30am on Thursday 25 April 2019.

(d) **Appoints** Board member M Brown to attend the Cust and West Eyreton ANZAC Day service on Thursday 25 April 2019 at 10am and lay a wreath at West Eyreton.

**CARRIED**

Note:

1. That Crs Felstead and Doody will be attending the Ohoka ANZAC Day service as Council representatives.
2. That Cr Felstead will be attending the Oxford ANZAC Day service as the Council representative.
3. That Cr Doody will attend the Cust ANZAC Day service as the Council and Board representative and M Brown will attend the West Eyreton service as the Board representative.

8 **CORRESPONDENCE**

Moved W Doody seconded J Lynn

Correspondence was tabled from Oxford Squash Club regarding its proposed extension. T Robson informed the Board that the Pearson Park Advisory Group had also received a letter requesting its support which was duly given.

The Board received the correspondence.

**CARRIED**

J Lynn produced invoices and documentation relating to the allocation of funding for the Ohoka Domain upgrade made from the Board’s Landscape Fund. He requested that staff arrange payment and asked for clarification on the balance of the Landscape Fund as shown in the agenda (item 13 refers).

9 **CHAIRPERSON’S REPORT**

9.1 **Chairperson’s Report for March 2019**

Moved M Brown seconded K Felstead

**THAT** the Oxford-Ohoka Community Board:

(a) **Receives** report No 190326042112.

**CARRIED**

10 **MATTERS FOR INFORMATION**

10.1 **10.1 Report on Notice of Motions of 4 December 2018 and 5 February 2019 re Fireworks and Nuisance – Geoff Meadows (Policy Manager) (Trim No 190226022485)**

10.2 **10.2 Elected Members Remuneration and Expenses Policy Review – Sarah Nichols (Governance Manager) (Trim No 190224021130)**

10.3 **10.3 Enterprise North Canterbury half year report to December 2018, promotion of the Waimakariri District Business Plan report to December 2018 (Trim number 190225021990)**

10.4 **10.4 District Libraries Update March 2019 (Trim number 190315034754)**
10.5 **10.5 Aquatic facilities Update March 2019 (Trim number 190227023702)**

10.6 **10.6 Report to Utilities and Roading Committee regarding The Vehicle Crossing Bylaw Review 2019 (Trim number 190225021686)**

10.7 **10.7 Report to Utilities and Roading Committee regarding stock water race bylaw review March 2019 (Trim number 190219018655)**

10.8 **10.8 Report - Water Conservation Programme Implementation Report to Utilities and Roading Committee March 2019 (Trim number 190130010451)**

10.9 **10.9 Activity on the Kaiapoi River – Simon Hart (Business and Centres Manager) (Trim number 190306027166)**

Moved J Ensor seconded S Farrell

**THAT** the Oxford-Ohoka Community Board receives the information in items 10.1-10.9

**CARRIED**

11 **MEMBERS’ INFORMATION EXCHANGE**

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

**J Ensor**
- Paid his respects at the floral tribute outside the Botanic Gardens in Christchurch and was deeply moved by the flowers and messages.
- Community Board Conference may be adding an item to its programme in relation to arms control.

**J Lynn**
- Update on the progress of work in the Ohoka Domain upgrade
- Update on the renovation of the Gatekeepers lodge
- Attended the Oxford A & P Show – disappointing turnout.

**S Farrell**
- Attended the Visually Impaired Group meeting
- Attended the Oxford Promotions Group meeting
- Attended the Oxford Historical Society meeting
- Attended the Rural Residential Planning Strategy drop in session at the Oxford town hall
- Attended the Oxford A & P Show – disappointed at attendance
- Attended the site visit to Canterbury Landscapes Limited

**T Robson**
- Attended the Rural Residential Planning Strategy drop in session at the Oxford town hall
- Attended the Oxford A & P Show – Hamper promotion and draw could be done better
- Met with roading staff regarding issues at the Tui/Weka/Rata Street intersection and with Police regarding safety issues at the pedestrian refuge outside the Police Station.

**M Brown**
- Attended the Rural Residential Planning Strategy drop in session at the Oxford town hall
• Attended the Oxford A & P Show – perhaps rethink approach to increase attendance next year
• Attended Board Submissions’ workshop
• Attended the Swannanoa Cricket Club opening
• Attended Mandeville Sports Club Board meeting
• Requested information on ford closures be followed up

K Felstead
• Update on reports that were considered at the Council meeting which included subdivision contributions, Canterbury Museum Trust contributions, ANZAC Day representation, Local Government New Zealand Conference attendance, Rangiora Croquet Club expansion and Waste Bylaw.

W Doody
• Draft Annual Plan and Draft Rural Residential Plan Strategy consultation – thanked members for their support
• Attended Rural and Provincial meeting – COGs to readdress rural communities. Creative Communities also presented.
• Attended Waimakariri Access Group meeting and were all allocated different disabilities and then experienced the difficulties in accessing various businesses and negotiating different obstacles on everyday street environments. Very informative session.
• Attended Mandeville Sports Club Board meeting
• Resource Consent Hearing for a proposed wedding venue in Threlkelds Road in Ohoka on Friday 5 April 2019
• Two Oxford area school students working on community projects – both to do with waste, one on rubbish disposal and one on pollution in rivers. Complimented S Allen for her excellent work with the student in relation to river pollution.

D Nicholl asked if these students should be put in contact with the local school student army but was told that this was a limited school project at present but may develop into something more long term in the future.

J Ensor asked W Doody if the Mandeville Sports Club Board was aware of, and dealing with the possibility of contractors tar sealing from the boundary further up the driveway. W Doody replied that the Club had all the information regarding this matter and was dealing with it appropriately.

12 CONSULTATION PROJECTS

13 BOARD FUNDING UPDATE

13.1 Board Discretionary Grant
Balance as at 27 March 2019: $727 (note $500 commitment to Waimakariri Arts Trust).

13.2 General Landscaping Fund
Balance as at 27 March 2019: $1,060.

14 MEDIA ITEMS
15 QUESTIONS UNDER STANDING ORDERS

16 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING
The next meeting of the Oxford-Ohoka Community Board is scheduled for Thursday 9 May 2019 commencing at 7.00pm, at the Oxford Town Hall.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 8.23pm.
CONFIRMED

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Chairperson

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Date

Workshop
- Members Forum – discussion on correct process to follow when dealing with a request to staff on a matter being dealt with by the Board