Rangiora-Ashley Community Board

Agenda

Wednesday 10 April 2019

7.00pm

Waimakariri District Council Chambers
215 High Street
Rangiora

Members:
Jim Gerard Q.S.O (Chair)
Duncan Lundy (Deputy Chair)
Kirstyn Barnett
Robbie Brine
Murray Clarke
Keith Galloway
Dan Gordon
Judith Hoult
Sarah Lewis
Greg Miller
Chris Prickett
Paul Williams
Board Members

RANGIORA-ASHLEY COMMUNITY BOARD

AGENDA FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD TO BE HELD IN THE WAIMAKARIRI DISTRICT COUNCIL CHAMBERS, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA ON WEDNESDAY 10 APRIL 2019 AT 7PM.

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

BUSINESS PAGES

1 APOLOGIES

2 CONFLICTS OF INTEREST

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Rangiora-Ashley Community Board – 13 March 2019

8 - 19

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) Confirms the circulated minutes of the Rangiora-Ashley Community Board meeting, held on 13 March 2019, as a true and accurate record.

(b) Receives the circulated minutes of the Rangiora-Ashley Road and Reserve Naming Community Board meeting, held on 25 February 2019, as a true and accurate record.

4 MATTERS ARISING

5 DEPUTATIONS AND PRESENTATIONS

5.1 Mayor Ayers will present on undergrounding of electricity and telecom cables.

6 ADJOURNED BUSINESS
7 REPORTS

7.1 Good Street Road Stop (for the pedestrianised portion between High Street and the Service Lane) – Vanessa Thompson (Business and Centres Advisor)

RECOMMENDATION

THAT the Rangiora Ashley Community Board:

(a) Receives report No. 190313032940
(b) Notes the information included in the report and the intention to propose, once the road is stopped, the establishment of a local purpose reserve status to the land released.
(c) Recommends that Council initiate a formal road stop process through Land Information New Zealand and the legal requirements around a public consultation period.
(d) Supports the concept of staff negotiating an appropriate car parking solution for 140 High Street and Rangiora Fish Supply.

7.2 Rangiora and Kaiapoi Structure Plans and Rangiora Town Centre Strategy Review – Heike Downie (Principal Planning Analyst) and Cameron Wood (Senior Policy Planner)

RECOMMENDATION

THAT the Rangiora Ashley Community Board:

(a) Receives report No. 190326041725
(b) Notes the key project timeline and milestones set out in paragraph 3.8 of this report.
(c) Nominates Board member .......... and .......... to be representatives on the Stakeholder Group, which will help inform the development of the Rangiora Structure Plan and reviewed Rangiora Town Centre Strategy, by way of contribution at three Inquiry by Design (IBD) sessions.

7.3 Application to the Rangiora-Ashley Community Board’s Discretionary Grant Fund 2018/2019 – Edwina Cordwell (Governance Team Leader)

RECOMMENDATION

THAT the Rangiora Ashley Community Board:

(a) Receives report No. 190326043197.
(b) Approves a grant of $...................... to Cust Netball Club towards the cost of uniforms for the Year 7/8 netball teams.
   OR
(c) Declines the application from Cust Netball Club.
7.4 ANZAC Day Services 2019 – Edwina Cordwell (Governance Team Leader)

RECOMMENDATION

THAT the Rangiora Ashley Community Board:

(a) Receives report No. 190315034856.

(b) Appoints Board member(s) ……………………to attend the ANZAC Day service at Rangiora High School at 9.30am (assemble 9.20am) on Thursday 25 April 2019, in conjunction with the Council representative.

OR

(c) Appoints Board member(s) ……………………to attend the ANZAC Day service at Rangiora High School at 9.30am (assemble 9.20am) on Thursday 25 April 2019 and to lay a wreath on behalf of the Board.

AND

(d) Appoints Board Member(s)…………………………….to lay a wreath on behalf of the Board at the Rangiora Cenotaph Service at 11.30am (assemble at RSA 11.15am) on Thursday 25 April 2019.

(e) Appoints Board Member(s)…………………………….to attend the Cust and West Eyreton Anzac Day Parade at 10.00am on Thursday 25 April 2019 and to lay a wreath at Cust.

(f) Appoints Board Member(s) ………….to attend the Fernside Anzac Day Parade at 10am on Thursday 25 April 2019, in conjunction with the Council representative.

OR

(g) Appoints Board Member(s) ………….to attend the Fernside Anzac Day Parade at 10am on Thursday 25 April 2019 and to lay a wreath on behalf of the Board.

8 CORRESPONDENCE

9 CHAIRPERSON’S REPORT

9.1 Chair’s Diary for March 2019

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 190326042993.

10 MATTERS FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 7 March 2019
(Trim No. 190226022558).

10.2 Woodend Sefton Community Board meeting minutes – 11 March 2019
(Trim No 190306026937).

10.3 Kaiapoi-Tuahiwi Community Board meeting minutes – 18 March 2019
(Trim No 190313032757)

10.4 Youth Council meeting minutes – January 2019
10.5 Report on Notice of Motions of 4 December 2018 and 5 February 2019 re Fireworks and Nuisance – report to Council 5 March 2019 (Trim No 190226022485).


10.7 Enterprise North Canterbury half year report to December 2018, promotion of the Waimakariri District Business Plan report to December 2018 – report to Audit and Risk Committee (Trim No 190225021990).

10.8 Library Update March 2019 – report to Community and Recreation Committee 26 March 2019 (Trim No 190315034754).

10.9 Aquatic Facilities Update – Community and Recreation Committee 26 March 2019 (Trim No 190227023702).


10.13 Activity on the Kaiapoi River – report to Kaiapoi Tuahiwi Community Board 18 March 2019 (Trim No 190306027166).

THAT the Rangiora-Ashley Community Board receives the information in items 10.1-10.13.

Note: Matters for Information were circulated separately to members.

11 MEMBERS’ INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

12 CONSULTATION PROJECTS

About Draft Annual Plan 2019 - 2020
Consultation closes Thursday 11 April 2019.

About Vehicle Crossings
Consultation closes Friday 1 May 2019.
https://www.waimakariri.govt.nz/have-a-say/lets-talk/consultations/about-vehicle-crossings

13 BOARD FUNDING UPDATE

13.1 Board Discretionary Grant
Balance as at 2 April 2019: $4,036.

13.2 General Landscaping Fund
Balance as at 2 April 2019: $26,160 (including carry forward).
14 MEDIA ITEMS

15 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987

RECOMMENDATION

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Minutes/Report of:</th>
<th>General subject of each matter to be considered</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>15.1</td>
<td>Greg Barnard (Parks Community Asset Officer)</td>
<td>Further update to the Cust Community Centre Advisory Group Terms of Reference and appointment of community members to the Group.</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
</tbody>
</table>

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Reason for protection of interests</th>
<th>Ref NZS 9202:2003 Appendix A</th>
</tr>
</thead>
<tbody>
<tr>
<td>15.1</td>
<td>Protection of privacy of natural persons</td>
<td>A2(a)</td>
</tr>
</tbody>
</table>

CLOSE MEETING

See Public Excluded Agenda (blue papers)

OPEN MEETING
16 QUESTIONS UNDER STANDING ORDERS

17 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING
The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 15 May 2019 in the Council Chambers at the Rangiora Service Centre.

Workshop

- Members Forum
MINUTES FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD
HELD IN THE LOBRUN DOMAIN PAVILION, 154 LOBURN WHITEROCK ROAD,
LOBURN ON WEDNESDAY 13 MARCH 2019 AT 7PM.

PRESENT
J Gerard QSO (Chair), D Lundy (Deputy Chair), R Brine, M Clarke, K Galloway, D Gordon,
J Hoult, S Lewis, G Miller, C Prickett and P Williams.

IN ATTENDANCE
D Ayers (Mayor), S Nichols (Governance Manager), S Redman (Youth Development Facilitator)
and E Stubbs (Governance Support Officer).

1 APOLOGIES
Moved R Brine seconded P Williams
An apology was received and sustained from K Barnett for absence.
CARRIED

2 CONFLICTS OF INTEREST
Item 7.1 Dan Gordon as Chair of the Waimakariri Arts Trust and North Canterbury
Musical Society Patron.

3 CONFIRMATION OF MINUTES
3.1 Minutes of the Rangiora-Ashley Community Board – 13 February 2019
Moved D Gordon seconded C Prickett
THAT the Rangiora-Ashley Community Board:
(a) Amends the circulated minutes of the Rangiora-Ashley Community
Board meeting, held on 13 February 2019. Item 11.10, bullet point 4,
remove reference to ECan. Item 11.7, bullet point 1 replace ‘Timebank
– had put in Rata application to ‘was preparing’. Item 11.7, bullet point
3 should read ‘…addition of lights’.
(b) Confirms the circulated minutes of the Rangiora-Ashley Community
Board meeting, held on 13 February 2019, as a true and accurate
record.
CARRIED

4 MATTERS ARISING
It was noted that J Hoult, J Gerard and K Barnett were no longer able to attend the
New Zealand Community Board Conference. C Prickett will represent the Board.

5 DEPUTATIONS AND PRESENTATIONS
5.1 Sam Redman (Youth Development Facilitator) introduced Youth Council (YC)
Members Caitlin Tipping and Katie Lange who spoke to the Board about a
proposed project in the Rangiora area.
K Lange advised that the Youth Council helped make the community better for youth by adding a youth voice to Council and the community and taking on initiatives.

A concept plan was tabled (Trim No 190314034069) which centred on the Rangiora Skate Park. C Tipping advised that the YC had decided to focus on this space following a meeting with Senior Sargent Peter Cooper from the New Zealand Police where concerns around the reputation of the skate park were discussed. YC wanted to see the area as safe, age-friendly and welcoming for young and older, especially with the location of the area close to facilities such as the swimming pool, primary school, netball courts and sports fields.

K Lange commented that the YC had focussed on outcomes and what they wanted to achieve. By adding extra facilities they did not want to create two different ‘zones’, rather the new area should be an extension to the skate park where everyone felt welcome. Ideas for new facilities included a book exchange, stage and charging bench. The YC believed the most important feature was the stage as that would create a bridge between the skate park and the new area. It could host events such as morning yoga or youth events.

S Redman advised that the YC had worked with the Greenspace unit on their ideas for the area. They were at the stage where they wanted to seek feedback and consult with the local community including at an upcoming WaiYouth Skate Jam event.

D Gordon noted that K Barnett, D Ayers and he were members of the YC. J Gerard noted costings of approximately $30-$40,000 and asked if the Council had made funding available. The YC had identified the stage as a priority and were seeking a grant of $10,000 through the Annual Plan to assist with the project. They were looking for support from the Rangiora-Ashley Community Board in their submission to the Council. They would also be looking for funding and hands on support from the community and local businesses.

P Williams asked if the YC had considered problems with vandalism. S Redman commented that it had been raised with the Greenspace team and they had discussed the necessity for robust materials. For items such as the book exchange, smaller was better, and they had considered using local artists to provide artwork to put on picnic tables as a vandal deterrent.

J Hoult asked if the YC had considered facilities for pre-schoolers. S Redman commented that the first priority was to develop the stage to bring in more subgroups of young people. If it went well, more development could follow. Greenspace would need to approve what facilities went in, in conjunction with the Board.

G Miller asked if the YC had investigated potential usage of items such as the solar charging bench to warrant an expenditure of $8,000. K Lange and C Tipping replied that while there had been no formal investigation, anecdotal evidence in the 13-24 year age group suggested need was strong for a charging station. The ‘washing machine’ music player in Christchurch was noted as an example that was well used. The YC considered items such as bean bags would not be suitable as they were items that could be easily vandalised or stolen.

S Redman reiterated that the next stage for the YC was to research other ideas around the country for example there was a youth space in Westport. The conversation with the local Police had sparked ideas with the YC of improvements that could be made to the space to make it a place where everyone felt welcome.

C Prickett commented on some of the ideas of the YC noting he would be dubious that the first item would bring a ‘critical mass’. K Lange commented that the YC would work with WaiYouth to host events, bring in families and
spread the word. With families present there was less bullying and negative activity.

K Galloway asked if the YC was proposing to illuminate the area at night. S Redman advised that it had been discussed however there was no immediate goal for lights. That would require consultation with local residents.

K Galloway asked if the YC had considered inappropriate use of the stage during school hours disturbing the school. K Lange noted that they had considered speakers however felt that was not appropriate in the residential situation. A power point was more suitable. C Tipping commented that it was unlikely to be disruption during school hours as those users would be at school.

K Galloway asked if the ideas had been discussed with skate park users. S Redman commented that the YC ideas formed a concept plan and they were ready to start consulting with the community to gauge if their ideas would work. An idea was to put up a board at the skate park asking for feedback.

J Hoult commented that she had not witnessed unacceptable activity at the skate park when visiting and asked what time of day this occurred. K Lange advised that it was primarily at night.

R Brine asked if the YC were aware of the history of developing the skate park as there had been opposition to it in the past and there may be opposition to further development. S Redman advised Greenspace had provided context. They believed the proposed improvements to the skate park would help with that opposition by reducing negative activity.

P Williams asked if the skate park was in the Council area for Wi-Fi. K Lange replied no, however, they were hoping to be able to extend the Wi-Fi from Dudley Park.

J Gerard thanked the YC members for their deputation and commented the Board would look forward to hearing from the YC again when they had a more definitive plan.

6 ADJOURNED BUSINESS

There was no adjourned business.

_Having declared a conflict of interest D Gordon left the room at 7.33pm._

7 REPORTS

7.1 Applications to the Rangiora-Ashley Community Board’s Discretionary Grant Fund 2018/2019 – Edwina Cordwell (Governance Team Leader)

S Nichols advised that there were two applications seeking $500 each. She would take the report as read.

Waimakariri Arts Trust

P Williams asked if the Waimakariri Arts Trust should apply to the Long Term or Annual Plan for funding as the event was an annual event whereas he considered the Discretionary Grant Fund was more for one-off scenarios. He was concerned the Waimakariri Arts Trust had applied to all the Community Boards for a number of years in a piecemeal approach.

S Nichols referred to the criteria on Page 40, the funding was at the discretion of the Board whether for seed funding or continued support. All the boards had a history of supporting different groups that regularly applied. At the Oxford-Ohoka Community Board meeting the previous week they had agreed
in principle to supporting the event. J Gerard commented that applications to the Long Term Plan could be raised at the Council.

G Miller queried the financial information provided believing it was incomplete. S Nichols advised that more information could be requested from the group.

C Prickett asked if the Waimakariri Arts Trust had considered other advertising options rather than advertising in the Northern Outlook. Staff advised that different community boards were being asked to fund different newspaper advertising, noting the Northern Outlook was a primary Rangiora newspaper.

S Lewis asked for how many years had the Board supported the Waimakariri Arts Trust. S Nichols replied it had been a number of years, in some cases a community board had decreased the amount granted, but they had not declined.

K Galloway asked if the Board approved the funding would the funds need to be spent for advertising in the Northern Outlook and he questioned the effectiveness of that. S Nichols replied that funds would need to be spent where specified by the applicant. It was not appropriate for the Board to direct the group on where funds were spent.

Moved S Lewis seconded R Brine

THAT the Rangiora Ashley Community Board:

(a) Receives report No. 190213016277.
(b) Approves a grant of $500 to Waimakariri Arts Trust-Kaiapoi Art Expo towards advertising in the Northern Outlook in association with the Kaiapoi Art Expo and Schools’ Art Expo as well as other activities within the district.

CARRIED
G Miller Abstained
P Williams Against

S Lewis noted the point from P Williams that the group should apply to the LTP for funding however commented the Board had supported the event for five or six years and she did not believe it would look good to suddenly decline. She remembered the strong support of P Allen to the event.

R Brine commented that people all had different perceptions on material delivered to their letterbox however he did not believed utilising the Northern Outlook was money wasted. The decision on advertising was for the groups themselves.

Amendment

Moved G Miller seconded C Prickett

THAT the Rangiora Ashley Community Board:

(a) Receives report No. 190213016277.
(b) Lies the report on the table to enable further information to be provided.

LOST

J Hoult commented that the Kaiapoi Art Expo was a district wide event that provided value to the whole community and it was appropriate to support.

P Williams commented that he attended the Expo the previous year and believed it was a brilliant show worth attending. The Expo had been supported for a number of years and the event was now on its feet therefore it was time to enable other groups that were not profitable to use the funds.
D Lundy fully supported the motion. He noted the Expo was successful and believed there was nothing wrong with supporting success. He cautioned it was dangerous ground to be specifying advertising.

C Prickett was concerned that only 10% of attendees were from Kaiapoi Tuahiwi. He accepted it was a district wide event. Staff advised that the area the artists come from was listed in the application with 10% of artists being from the Kaiapoi-Tuahiwi community and the information did not reflect where visitors to the event lived.

G Miller was concerned the application was incomplete and therefore he would not be voting. S Nichols advised that the budget for the expo was supplied in the agenda, including a breakdown of potential sponsorship.

J Gerard advised he would support the application as he considered it a worthwhile event.

In her right of reply, S Lewis stated she was keen for the community board to be seen supporting the event, the funding was a small amount in the total budget of the event.

North Canterbury Musical Society

K Galloway noted that one of the quotes received had been from a Waiau business and asked why the Board should be supporting a Waiau business.

S Nichols explained that the group were furnishing all information and showing that they had received more than one quote. The choice of supplier was up to the group and the Board did not have powers to influence that choice.

Moved G Miller seconded C Prickett

THAT the Rangiora Ashley Community Board:

(a) Approves a grant of $500 to The North Canterbury Musical Society Inc. towards the cost of replacement signage for the Society and its building

CARRIED

G Miller believed the North Canterbury Musical Society was a worthwhile organisation with music being important to the culture of the community. He supported a new sign.

C Prickett agreed with G Miller and noted that the signs of the two different quotes had different assembly.

J Hoult supported the application wholeheartedly, the Musical Society provided a District wide attraction. She noted the Board had quite a lot of funding remaining. S Nichols commented it was part of the role of the board members to network with groups and advise of the funding available. It was noted that other boards had already allocated all their funding for this financial year.

D Lundy was happy to support the application and commented the quotes were not comparable as one was a quote and one an estimate.

P Williams supported the application and commented the Musical Society was good for the community. He asked if it were possible to support on the proviso the group used local suppliers. S Nichols advised that was not possible; it was up to the group to use funding wisely.

D Gordon returned to the meeting at 7.54pm.
8 CORRESPONDENCE
There was no correspondence.

K Galloway noted that the letter sent to Rangiora Hire to thank them for their assistance at the dog park had been circulated via email.

9 CHAIRPERSON’S REPORT
9.1 Chair’s Diary for February 2019
Moved J Gerard    seconded D Lundy

THAT the Rangiora-Ashley Community Board:
(a) Receives report No. 190228024406.

CARRIED

10 MATTERS FOR INFORMATION
10.1 Oxford-Ohoka Community Board meeting minutes – 7 February 2019 (Trim No. 190131010946).
10.2 Woodend Sefton Community Board meeting minutes – 11 February 2019 (Trim No 190207013695).
10.3 Kaiapoi-Tuahiwi Community Board meeting minutes – 18 February 2019 (Trim No 190213016349)
10.4 Youth Council meeting minutes – November 2018.
10.5 Family Violence Prevention – report to Community and Recreation Committee 12 February 2019 (Trim No 190131010856)
10.6 Aquatic Facilities Update – Community and Recreation Committee 12 February 2019 (Trim No 190116003969).
10.7 Capital Projects Report for the period ended 31 December 2018 – report to Audit and Risk Committee 12 February 2019 (Trim No 190128008548).
10.8 Community Facilities – User applications for exemption from fees – report to Community and Recreation Committee 12 February 2019 (Trim No 190129009698).
10.9 Library Update to 31 January 2019 – report to Community and Recreation Committee 12 February 2019 (Trim No 190131011192).
10.10 Summary of Discretionary Grant Accountability 1 July 2017 to 30 June 2018 – report to Kaiapoi Tuahiwi Community Board 18 February 2019 (Trim No 190109001449).
10.11 Summary of Discretionary Grant Accountability 1 July 2018 to 31 December 2018 – report to Kaiapoi Tuahiwi Community Board 18 February 2019 (Trim No 190110002007).
10.12 Summary of Discretionary Grant Accountability 1 July 2017 to 30 June 2018 – report to Woodend Sefton Community Board 11 February 2019 (Trim No 190109001833).
10.13 Summary of Discretionary Grant Accountability 1 July 2018 to 31 December 2018 – report to Woodend Sefton Community Board 11 February 2019 (Trim No 190110001871).
10.15 Summary of Discretionary Grant Accountability 1 July 2018 to 31 December 2018 – report to Oxford Ohoka Community Board 7 February 2019 (Trim No 190110001846).

10.16 Notification of private plan change 45 – Rangiora Airfield – report to District Planning and Regulation Committee 19 February 2019 (Trim No 190204012204).

Moved D Lundy seconded R Brine

THAT the Rangiora-Ashley Community Board receives the information in items 10.1-10.16.

CARRIED

11 MEMBERS’ INFORMATION EXCHANGE

11.1 J Hoult
- Te Reo classed had resumed.
- Timebank – were finalising application to the Rata Foundation. It was important to continue project which to date had been very successful. The target was 54 members by the end of May, to date they had 28 with 19 in orientation. People were making exchanges and banking time.
- North Canterbury Neighbourhood Support – explained the connection with Kaikoura.
- Landmarks – still looking at creating a pamphlet on walking trials.
- Attended All Boards briefing.

11.2 S Lewis
- Attended ColourFest and commented on the great atmosphere.
- Assisted with Rakahuri Rage and congratulated North Canterbury Sport and Recreation on running the event. Money raised would go towards WaiSwim.
- Attended Ashley River Ramble from Waikuku Village to Ashley Bridge as a River Care Group fundraiser.
- Passchendaele cycle – next event 9am, 24 March.
- Attended All Boards briefing.
- Assisting with the Learner Driver Mentoring programme.

11.3 D Lundy
- Attended Garrymere water meeting; was productive.
- Attended Rangiora Ashley Road Naming meeting.
- Noted removal of trees at Loburn Reserve.

11.4 G Miller
- Keep Rangiora Beautiful – a schedule of plans completed.
- Toured Kate Valley Landfill and commented on well-run organisation.
- Impressed with virtual reality tour of Northern Corridor.
- Attended All Boards briefing.

11.5 C Prickett
- Pleased to see addition of Rural Residential Strategy consultation.
- Noted FENZ fire season sign not returned following Millton Avenue work.
- Follow-up on car wreck. Council had a different approach to ECan where a reported wreck would be checked and removed straightaway. Metal collectors were willing to remove wrecks for free.

11.6 P Williams
- District Licensing Committee – had been busy.
- Attended Garrymere Water Strategy meeting.
- Attended planning meeting related to Multi-Use Stadium.
• Kaiapoi River Carnival was a good well turned out event.
• The new brewery was a good drawcard to Waimakariri.
• Busy with budget meetings.
• Noted Rangiora lights were currently working.

11.7 D Gordon
• Attended a number of events as other colleagues.
• Garrymere matters. There were two main options, to treat at source or household UV filter. The committee was assessing options in detail and it was important not to rush the process.
• Attended meeting with Ryman residents to discuss options at intersection.
• Attended a number of neighbourhood park events which had been well attended and worthwhile. He praised the running of the events.
• Rangiora Museum – attended and was impressed with presentation of Bev Prosser on the embroidery guild and panels outside the Rangiora Council Chambers. Suggested inviting them to speak to Board prior to a meeting or for the Communications Team to record the information for the future.
• Attended Pride Picnic and commented on good attendance and importance of people feeling welcome for who they are.
• Noted Mark O’Connell from the library left after 30 years of service to be head librarian at Hurunui.
• Rangiora Promotions – attended strategy meeting. Organisation was in good shape.
• Concerned that PaperPlus closed. Noted Selwyn Districts ‘buy local’ initiative.
• Town Centre lights – the terms of reference would come back to the Council.
• Ashley Street roading complaints. Patches were not lasting. Roading staff would come to the Board in due course to discuss.

11.8 K Galloway
• Friends of Dog Park meeting tomorrow. There was a good Facebook following.
• Noted Rangiora Museum storage issues.
• Attended Road Naming Committee meeting.

11.9 M Clarke
• All Boards briefing.
• Assisted with complaint of Fernside Road resident regarding manure on road.
• Was impressed with the turnout at the Rymans intersection meeting.
• Assisting several members of the community and connected with Presbyterian Social Services with transport to town for medical appointments.

11.10 R Brine
• Ashley Rugby Club were raising concerns around injuries by training on hard ground and exploring options for irrigation. It was being highlighted as a health and safety issue.
• Solid and Hazardous Waste Working Party – update on bins next meeting.
• Noted appointment of new Greenspace Manager.
• Noted upcoming Joint Landfill Committee meeting.
• Attended Pride event.
• Attend ‘massive’ Swannanoa Fair.
12 CONSULTATION PROJECTS
S Nichols provided an update on UV matters. Members would receive a copy of two letters sent to residents regarding issues.

S Nichols noted that the hearing for a bottle store in High Street, to which the Board objected was to be held Friday 29 March. *(The hearing was later cancelled as the applicant withdrew the application.)*

It was noted that the workshop regarding the Draft Annual Plan was to be held on 27 March 2019. A workshop on the Rural Residential Strategy could be held at the same time. J Gerard commented that if Councilors would like to attend the first part of the workshop they would be welcome, as they could provide a better understanding of the background. D Lundy reiterated the comments of J Gerard noting it was important to get a balanced view and see the rationale behind decisions.

13 BOARD FUNDING UPDATE
13.1 Board Discretionary Grant
Balance as at 5 March 2019: $5,036.

13.2 General Landscaping Fund
Balance as at 5 March 2019: $26,160.

14 MEDIA ITEMS
Nil.

15 QUESTIONS UNDER STANDING ORDERS
Nil.

16 URGENT GENERAL BUSINESS UNDER STANDING ORDERS
Nil.

NEXT MEETING
The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 10 April 2019 in the Council Chambers at the Rangiora Service Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.35pm

CONFIRMED

__________________________
Chairperson

__________________________
Date
Following the conclusion of the Board meeting an informal workshop was held in which members discussed the following:

- Keep Rangiora Beautiful (received 2019 planting plan for reference)
- Millton Avenue Dog Park update, including potential event
- Museum Storage issues explained
- Rangiora Promotions Group idea.

The workshop concluded at 8.55pm.
MINUTES OF A MEETING OF THE RANGIORA-ASHLEY ROAD AND RESERVE NAMING COMMITTEE, HELD IN THE RAKAHURI COMMITTEE ROOM, WAIMAKARIRI DISTRICT COUNCIL, 215 HIGH STREET, RANGIORA ON MONDAY 25 FEBRUARY 2019 COMMENCING AT 3:00PM.

PRESENT
Judith Hoult (Chair), Keith Galloway, Jim Gerard Q.S.O, Duncan Lundy.

IN ATTENDANCE
Scott Morrow (Rates Officer Land Information) and Edwina Cordwell (Governance Team Leader).

1 APOLOGIES
There were no apologies.

2 CONFLICTS OF INTEREST
Nil.

3 DEPUTATIONS AND PRESENTATIONS
Paul McGowan addressed the Committee, on behalf of the developer, with regard to the proposed road name for Westpark subdivision. He advised that this was the last element of Westpark, and that there was a desire to continue to use English names. Three names were offered which were in the vicinity of Salisbury in the UK. J Gerard queried whether one of the suggested names in the report, Langford, was more associated with the area of Oxford. Paul noted that the general theme of road names in the Westpark development was of a British theme and that Stratford was preferred.

4 REPORTS
4.1 Road Naming – Westpark Developments Limited – Scott Morrow (Rates Officer Land Information)

S Morrow presented his report noting two spelling errors Statford should read Stratford and Landford should read Langford.

J Gerard requested clarification of paragraph 4.4.

K Galloway suggested that the new road be called a Way instead of a lane. S Morrow confirmed that it could and that there were other examples across the district.

Moved K Galloway  seconded D Lundy

THAT the Rangiora–Ashley Reserve and Road Naming Committee:

(a) Receives report No. 190213016449.

(b) Approves Stratford Lane for the new private Right of Way on Lot 1002 DP 526328 as shown on the attached plan.

CARRIED
4.2 **Road name correction – Mt Greyful Trust Limited – Scott Morrow (Rates Officer Land Information)**

S Morrow presented his report which was to correct the spelling of an existing road, McIvor Place to McIver Place.

K Galloway asked S Morrow how this had happened. S Morrow was unsure and suggested that maybe a family member has misspelled it when they had submitted it for inclusion in the approved list of names. K Galloway added that staff need to ensure that it does not happen again.

J Hoult asked what measures would be taken by the Council to help notify the residents of their change in address.

D Lundy noted that the majority of people would not notice the change of spelling.

S Morrow advised that the Council would be notifying residents by letter of the address change. Members requested that the article provided in the report be posted with the letter as well. S Morrow also advised that the Council have a list of organizations to contact about address changes.

Moved J Gerard    seconded K Galloway

**THAT** the Rangiora–Ashley Reserve and Road Naming Committee:

(a) **Receives** report No 190213016581.

(b) **Approves** the alteration to the existing road name from McIvor Place to McIver Place.

**CARRIED**

**NEXT MEETING**

The next meeting of the Rangiora-Ashley Road and Reserve Naming Committee will convene as required.

**THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 3.14 PM**

CONFIRMED

__________________________
Chair

__________________________
Date
1. SUMMARY

1.1 This report seeks endorsement from the Rangiora Ashley Community Board to progress arrangements to formally stop the road status of Good Street between High Street and the Service Lane.

1.2 Should the Community Board endorse this road closure, staff will seek approval from Council to arrange surveying of the affected area and lodge the survey and proposed road stop with Land Information New Zealand, then undertake the necessary public notification and feedback process.

1.3 Staff will also negotiate a Memorandum of Understanding with the property owners of 5 Good Street and 140 High Street concerning the registration of easements preventing vehicle access to Good Street through their existing property boundaries. The exception to this will be vehicles accessing the loading zone via the property boundary for 5 Good Street. This nonbinding agreement will be formalised contractually following the outcome of a successful road closure.

Attachments:

i. Map of the proposed road stop area on the section of Good Street between High Street and the Service Lane.

ii. Map of the property boundaries for 5 Good Street and 140 High Street.

2. RECOMMENDATION

THAT the Rangiora Ashley Community Board:

(a) Receives report No. 190313032940

(b) Notes the information included in the report and the intention to propose, once the road is stopped, the establishment of a local purpose reserve status to the land released.

(c) Recommends that Council initiate a formal road stop process through Land Information New Zealand and the legal requirements around a public consultation period.
3. **BACKGROUND**

3.1 For a large number of years thoroughfare traffic has been discouraged down the section of Good Street between High Street and the Service Lane through the implementation of traffic bollards, which has encouraged relatively free pedestrian movement within the space. The street has been further “pedestrianised” with the addition of park bench seats, pavement tiles instead of general roading surface, and retail activity encroaching into the street. Over time, the community has come to perceive this portion of Good Street as being pedestrian centric. This section of Good Street, however, is still classified as a legal road.

3.2 A number of complaints have been received over the years relating to concerns for pedestrian safety caused by cars driving down the street, some at speed. These complaints predominantly relate to the provision of a carpark supplied to one tenant located within 140 High Street (Rangiora Fish Supply) and the general public, on occasion, driving into Good Street in error.

3.3 The street restricts thoroughfare vehicle access through the installation of traffic bollards. However, a historical nonbinding arrangement was negotiated between Council and Rangiora Fish Supply giving the tenant keys to the bollards at the North end of the street to enable deliveries to the back door of their shop. There was an expectation that the tenant, when accessing the street for deliveries, would replace the bollard to restrict further vehicle access. However, over time, one bollard at the north end of the street has gone missing enabling vehicle access by other members of the public, and the tenant has regularly parked for the duration of their work shift at the back of their shop.

3.4 When the street was originally “closed in” and treated for pedestrian access, a formal road stop process was not undertaken by Council. Staff would now like to formalise the land status underpinning the street in order to address pedestrian safety concerns and to safeguard future work related to aesthetic enhancements to Street, similar in quality to Conway Lane treatments.

3.5 Staff have undertaken some preliminary legal enquires with Corcoran French to determine the legal road stop and public notification process, as follows:

- Council must arrange for the relevant section of the road to be surveyed, and then lodge the survey plan for the road to be stopped and an explanation for the purpose of the stopped road with Land Information New Zealand.

- When the survey plan is approved by Land Information New Zealand and allocated a plan number, Council must then make this plan available for inspection by the public at the Council offices and undertake a public notice period concerning the road stop proposal. Members of the public must be given the chance to lodge objections within a 40 day period from the date of the first public notice.

- If no objections are received, Council may by further notice declare the road is stopped and lodge the necessary notice paperwork and plans with Land Information New Zealand before the road stopping can take effect.

- If, however, public objections are received and these are not agreed upon by Council, Council must forward the objections to the Environment Court together with a plan and description of the road stop proposal for consideration.

- The Environment Court can confirm, modify or reverse the decision of Council and will make a final decision on the proposal based on the need for the road as opposed to the need for the road stopping. Environment Court will also assess that: there is reasonable cause to justify the proposal; public benefit outweighs private injury; and, the purpose for the stopped road is desirable and in the public’s best interest.
• If the road stop proposal is denied by the Environment Court, then the road may not be subject to another road stopping proposal for two years.

3.6 On Wednesday 12 December, staff presented a range of legal and stakeholder considerations concerning the road stop process to the Rangiora Ashley Community Board. Staff intended to return to the board in 2019 to request support toward a formal road stop process, once initial conversations had been undertaken with property owners and tenants down the street gauging their feelings towards the proposal.

3.7 A number of conversations have now taken place, and the majority of property owners and tenants are enthusiastic about the Council’s potential to undertake aesthetic and functional improvements to the street if the road is legally stopped, and, on that basis, have signalled their support for any formal road stop process.

3.8 Staff now recommend progressing the road stop process and securing the underlying land status in order to support future functional and aesthetic improvements to Good Street consistent with Rangiora Town Centre Strategy principles and objectives.

4. ISSUES AND OPTIONS

Road Stop

4.1. The proposed boundary for the stopped road is the portion of Good Street between High Street and the Service Lane. See the highlighted section in Figure 1 and Attachment 1.

4.2. Local Purpose Reserve
Under Section 345 of the Local Government Act 1974, Council must give an explanation as to the purpose for which the stopped road will be utilised. Staff recommend that the land be designated as local purpose reserve (access or public spaces zone) similar to the underlying land status of Conway Lane.

4.3. Fee Simple:
Council has the option of designating the land status to fee simple providing opportunities around the future divestment of the land. However, with a private sale there is the possibility of the future landowner imposing restricted or prohibited access to the land by the general public, so this option is not recommended.

4.3. If there is a desire is to maintain the status of Good Street as a legal road but limit its use by restricting vehicle access between High Street and the Service Lane, then no specific provision currently exists that permits Council to permanently stop vehicles using a legal road. Section 72 of the Transport Act 1962 and section 22AB of the Land Transport Act 1998 may provide Council with the means to make a bylaw to limit the road use. However, this option would need to undergo further legal scrutiny to determine whether a bylaw is permissible under these circumstances and to ensure any wording therein is legally robust. Staff do not recommend this option unless: the road closure process is unsuccessful but Council still wishes the road to remain pedestrianised; and, Council actively resources the enforcement of said bylaw.
5 Good Street and 140 High Street

4.5. The title boundaries for 5 Good Street and 140 High Street currently extend into the pedestrianised portion of Good Street. See Figure 2 and Attachment 2 for the highlighted orange and blue sections. Should the road stop be successful, both property owners have signalled their willingness to enter into a formal easement arrangement with Council preventing vehicle access to the street through their existing property boundaries. This arrangement may necessitate some level of financial compensation to the property owners, although, no figures have been discussed at this stage. Easement terms for 5 Good Street would not preclude vehicular access to the loading zone that currently encroaches into a portion of that existing property boundary.

4.6. 5 Good Street
The property owner at 5 Good Street is currently investigating strengthening options for his property. Should the quote for work exceed his expectations, he may opt for a complete rebuild or the sale of his building. 5 Good Street has a building line restriction in place historically imposed by Council in the 1970’s preventing a build up to the boundary line in Good Street. The owner has the option of writing to Council requesting that this restriction be reviewed and revoked. Council has sole discretion as to whether the restriction should stay in place or not. On this basis, the owner is reluctant to enter into an ‘in perpetuity’ easement agreement on his title and would expect any easement to include an ‘opt out’ clause should he (where permissible) wish to undertake a complete rebuild to the line.

4.7. 140 High Street
Rangiora Fish Supply (a tenant at 140 High Street) currently park their car behind their store for the duration of their work shift, i.e. up to 7 days per week, typically between the hours of 10am – 10pm. See Fig. 3. This parking arrangement has eventuated as a result of a historical assumed existing use right by the property owner and tenant.

In exchange for an easement over his land, the property owner at 140 High Street requests that Council fix the car parking issue for Rangiora Fish Supply. Staff are mindful of the precedent factor, but the loss of an “existing use” park provides some justification for Council to resolve the issue. Potentially, any solution could be contained to the term of the lease associated with Rangiora Fish Supply and not in perpetuity on the title depending on the outcome of negotiations with the property owner.

Possible resolutions could include: the provision of a carpark from the public supply down the Service Lane; negotiation of a lease arrangement on a private site (i.e. at the rear of 156 High Street); supplying the tenant with a free-parking permit for the town centre; or, a one off financial
compensation for the property owner and Rangiora Fish Supply in lieu of a carpark. There are a range of pros and cons with each situation and a likely financial cost to Council that would require further investigation depending on the preferred option.

In addition to the supply of a carpark, Rangiora Fish Supply have requested that Council supply them with a flat deck industrial loading trolley to facilitate the movement of stock (2000kg of potatoes weekly) from the Good Street loading zone to the rear of their shop. The rest of the Good Street tenants’ deliveries are not adversely impacted by a road closure of the Street.

**Loading Zones**

4.9. Tenants towards the north end of the street (City Mission, Fusion) would like to keep the loading zone in place to facilitate ease of deliveries if the road is stopped. Those with shop frontages bordering High Street (Country Lane, Charmed, Stonebaked Bakehouse) have indicated they would benefit from a loading zone in front of their shops. The provision of loading zones down Good Street and High street can be further considered as part of the Rangiora Town Centre Strategy and Parking Review currently underway in 2019.

**Rubbish Collection**

4.9. The road stop will have no impact on the rubbish collection service. Council rubbish and recycling trucks don’t enter into Good Street to make their collections. Bags and bins are placed either at the High Street or Service Lane kerbsides by the retail tenants.

4.10. The Management Team have reviewed this report and support the recommendations.

5. **COMMUNITY VIEWS**

5.1. Conversations have taken place with affected property owners and tenants down Good Street.

A summary of stakeholder responses to key issues are as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Type</th>
<th>Property</th>
<th>Deliveries Impacted</th>
<th>Supportive of Road Stop</th>
<th>Supportive of Aesthetic Improvements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Murray Irvine</td>
<td>Owner</td>
<td>4 Good Street, 124 &amp; 140 High Street</td>
<td>N/A</td>
<td>Conditions *</td>
<td>Yes</td>
</tr>
<tr>
<td>Warren Briden</td>
<td>Owner</td>
<td>5 Good Street</td>
<td>N/A</td>
<td>Conditions **</td>
<td>Yes</td>
</tr>
<tr>
<td>Therapia Gentle Chiropractor</td>
<td>Tenant</td>
<td>5 Good Street</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>La Boutique Hairdresser</td>
<td>Tenant</td>
<td>5 Good Street</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>City Mission Opportunity Shop</td>
<td>Tenant</td>
<td>140 High Street</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Fusion Café</td>
<td>Tenant</td>
<td>140 High Street</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Salon Van Nail Beauty</td>
<td>Tenant</td>
<td>140 High Street</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Rangiora Fish Supply</td>
<td>Tenant</td>
<td>140 High Street</td>
<td>Yes</td>
<td>Conditions ***</td>
<td>Yes</td>
</tr>
<tr>
<td>Country Lane</td>
<td>Tenant</td>
<td>140 High Street</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Charmed</td>
<td>Tenant</td>
<td>140 High Street</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Stonebaked Bakehouse</td>
<td>Tenant</td>
<td>140 High Street</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
</tr>
</tbody>
</table>

*Discussed in clause 4.7. **Discussed in clause 4.6. ***Discussed in clause 4.7.
5.2. As indicated by the table, the majority of immediate stakeholders are supportive of the road stop process and its implications which could lead to future aesthetic and functional enhancements to the street. While the road stop generally has little impact on the day-to-day operations for most tenants, some stakeholders, while supportive of the road stop in principle, have linked some expectations to the process.

5.3. The wider community has not been consulted with in relation to this matter, but would be consulted as part of any formal road stop process during the public notification period.

6. **IMPLICATIONS AND RISKS**

   **Financial Implications**

   6.1. The road stop process and its associated easement arrangements for 5 Good Street and 140 High Street may necessitate some form of financial compensation for the property owners. Staff are hopeful of negotiating an outcome where easement rights/financial compensation are relinquished by the property owners in anticipation of future upgrades to their land in Good Street, as well as for the resolution of pre-imposed conditions.

   6.2. Provision of parking and a goods delivery solution for Rangiora Fish Supply may result in some financial compensation from Council as discussed in section 4.7.

   6.3. Should the road stop process need to be considered by the Environment Court and Council wish to pursue a road closure course of action, further funding for legal costs will need to be obtained. It is anticipated that all expenses related to the road stop process will be covered from the Roading budget, however, an additional budget request will be needed to support this project.

   6.4. Should the recommendations in this report be supported, a further report will be presented to Council seeking approval to undertake the road stopping process.

   6.5. In the future, staff will likely seek funding for aesthetic and functional improvements to Good Street.

   **Community Implications**

   6.6. A formal road stop of Good Street between High Street and the Service Lane supports the vision and objectives of the Rangiora Town Centre Strategy 2020 for safe, accessible pedestrian oriented streets and spaces.

   6.7. Current community expectation and use of the Good Street laneway is that of a pedestrianised space.

   **Risk Management**

   6.8. It is likely that the road stop process may be challenged by member/s of the public requiring a decision through the Environment Court. This would delay – possibly by six months or more - a formal road stop decision and slow progress towards any aesthetic and functional improvements to the street. To mitigate this, communication leading up to and during the public consultation period should focus on the benefits of the proposed road stop and the anticipated positive outcomes, i.e. resolving pedestrian safety concerns, future opportunity to upgrade the street, increased connectivity and accessibility for pedestrians etc. Staff will also make every effort to resolve property owner conditions, where reasonably practicable.

   6.9. The provision of a carpark for Rangiora Fish Supply may result in negative feedback from members of the public, and set up a precedent and expectation for similar outcomes with other developments/projects in the town centres. There remains a risk that the tenant will object to the
road stop if they are not happy with the parking solution proposed. There will be a need to consider the risks and costs associated with any compensation offer against those associated with an Environment Court process. The fact that the affected portion of Good Street has been “pedestrianised” for a significant number of years may support the Council’s proposal in any Court situation. As such, the implementation of an appropriate solution will be sought in negotiation with the tenant and property owner.

6.10. On the outcome of a successful road stop, and due to changing circumstances for the property owners, there is a possibility they may choose not to enter into formal easement agreements. To reduce this likelihood, staff have explained the implications of not having the easement in place – public saliency around pedestrian safety issues; and the possibility that Council could upgrade the street but may exclude their property boundaries due to concerns that improvements may be compromised by vehicle traffic.

6.11. Council has the option of progressing with aesthetic and functional enhancements of the streets without undertaking a formal road stop process. Staff recommend that any significant investment into the street be supported by an underlying land status that supports the intended future purpose of the laneway as a safe pedestrian centric space.

6.12. Council could progress with upgrades to Good Street without securing easements arrangements for 5 Good Street and 140 High Street. While a portion of Good Street would be legally stopped as a road, vehicles could legally operate within the property boundaries of 5 Good Street and 140 High Street if the property owners were so inclined. Therefore, failing to secure easements arrangements would mean public safety concerns are not resolved and future investment in the street may be compromised without a supportive underlying land status.

Health and Safety

6.13. There are no specific health and safety implications resulting from the recommendations should they be supported. All relevant Council health and safety policies and procedures will be followed during the course of any normal activities that are required as a result of these recommendations.

7. CONTEXT

7.1. Policy

This matter is not a matter of significance in terms of the Council’s Significance and Engagement Policy.

7.2. Legislation

7.2.1. Section 319 (h) of the Local Government Act 1974

A local authority has a general power in respect of roads in section 319(h) of the Act to stop roads in accordance with section 342 and Schedule 10 of the Act.

7.2.2. Section 342 of the Local Government Act 1974

Does permit the Council to temporarily close a road in limited circumstances but is a measure not intended to be long term.

7.2.3. Section 72 of the Transport Act 1962 and section 22AB of the Land Transport Act 1998

May provide Council with the power to make a bylaw to limit the use of a road. However, this would require further legal investigation to ensure a bylaw is permissible under these circumstances.
7.3. **Community Outcomes**

7.3.1. **GOVERNANCE:** There are wide ranging opportunities for people to contribute to the decision making that effects our District

- The Council makes information about its plans and activities readily available.
- The Council takes account of the views across the community including mana whenua.

7.3.2. **ENVIRONMENT:** There is a safe environment for all

- Harm to people from natural and manmade hazards is minimised.
- Crime, injury and harm from road crashes, gambling, and alcohol abuse are minimised.

7.3.3. **PLACES & SPACES:** Public spaces and facilities are plentiful, accessible and high quality

- There is a wide variety of public places and spaces to meet people’s needs.

_The distinctive character of our takiwa – towns, villages and rural areas is maintained_

- The centres of our towns are safe, convenient and attractive places to visit and do business.

7.4. **Delegations**

7.4.1. A formal road stop request requires the approval of Council.
ATTACHMENT 1 - Map of the proposed road stop area on the section of Good Street between High Street and the Service Lane.

The actual road stop area will be determined by surveying once the formal road stop process is underway.
ATTACHMENT 2 - Map of the Good Street property boundaries for 5 Good Street and 140 High Street.
1. **SUMMARY**

1.1. The purpose of this report is to introduce the Rangiora and Kaiapoi Structure Plans and Rangiora Town Centre Strategy Review project(s) that staff are embarking on this year, summarise the anticipated project timeline and key milestones, and seek nomination of two Rangiora-Ashley Community Board members to be representatives on the Stakeholder Group that will be established to help inform the development of the Rangiora Structure Plan and reviewed Rangiora Town Centre Strategy.

Attachments:

i. Rangiora and Kaiapoi Structure Plans and Rangiora Town Centre Strategy Review study areas

2. **RECOMMENDATION**

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 190326041725

(b) Notes the key project timeline and milestones set out in paragraph 3.8 of this report.

(c) Nominates Board member ............... and ............ to be representatives on the Stakeholder Group, which will help inform the development of the Rangiora Structure Plan and reviewed Rangiora Town Centre Strategy, by way of contribution at three Inquiry by Design (IBD) sessions.

3. **BACKGROUND**

3.1. Following approval by the Council’s District Planning and Regulation Committee (DPRC), staff are embarking on the preparation of two Structure Plans, one for each of the District’s main towns of Rangiora and Kaiapoi, to plan for residential growth. Linked with the Rangiora Structure Plan is the review of the Rangiora Town Centre Strategy, which was adopted in 2010, to ensure the Rangiora town centre is successful, vibrant and functional going forward and meets the needs of a growing local and District retail, services and employment catchment population. The Kaiapoi Town Centre Plan was already recently
reviewed – the ‘Kaiapoi Town Centre Plan 2028 and Beyond’ was adopted by the Council in November 2018 following significant stakeholder, Community Board and wider community participation.

3.2. The Structure Plans and the reviewed Rangiora Town Centre Strategy will provide frameworks for Council decisions to be made as part of a coordinated programme, building towards an agreed future, rather than as unrelated or ad-hoc decisions in response to pressures of the time.

3.3. There are several key drivers for the Rangiora and Kaiapoi Structure Plans and Rangiora Town Centre Strategy Review project(s):

1. The Waimakariri District has experienced sustained growth pressures for some years especially as a result of the 2010/11 Canterbury earthquakes. This growth has been concentrated in the commuter belt of Christchurch including the townships of Rangiora, Kaiapoi and Pegasus/Woodend. This is set to continue in this part of Waimakariri with residential and business growth predicted to increase to over the next thirty years. Statistics New Zealand projects that Waimakariri District will grow to approximately 96,000 residents by 2048 (medium/high projection).

2. The National Policy Statement on Urban Development Capacity (NPS-UDC) identifies Waimakariri District as a high growth urban area (i.e. projected to grow by more than 10% between 2013 and 2023). As a result, it requires the Council to provide sufficient development capacity to meet demand for residential and business land over a 30-year period, including 15-20% additional development capacity to ensure there is competition in the housing and business markets. The NPS-UDC, through the draft Future Development Strategy ‘Our Space 2018-48’, identifies an approximate 2,100 housing shortfall for Waimakariri in the next ten years (based on demand of 6,300 households). In terms of industrial land, the Strategy does not specifically identify the need for more land, subject to ongoing monitoring. For commercial land, a demand range of up to 10 hectares is identified. The draft ‘Our Space 2018-48’ was consulted on in November 2018 which outlines land use and development proposals to ensure sufficient development capacity for housing and business growth across Greater Christchurch to 2048.

3. At a District level, the Council prepared and adopted the Waimakariri 2048: District Development Strategy (DDS) in 2018. This Strategy projects that approximately 15,000 additional houses may be required to accommodate growth over the next 30 years, together with business, infrastructure and public facilities requirements. It sets out broad directions for growth and development, acting as a platform to inform decision-making, by identifying:
   
   • Growth directions for housing for Rangiora, Kaiapoi, Woodend/Pegasus and Oxford, while retaining the spatial character of small settlements.
   
   • Guidance for town centres and business land requirements, infrastructure and roading connectivity, and community spaces and places. This included identifying possible future long-term expansion directions for the Business 1 Zone and/or Large Format Retail (LFR) Zone.
   
   • Guidance for the way that rural and rural residential development is managed, while also signalling that non-agricultural business activities in the rural area will be managed better.

4. The Canterbury Regional Policy Statement determined an Infrastructure Boundary for Rangiora and Kaiapoi. This boundary was developed as part of the Land Use Recovery Plan (2013). It is the areas within the Infrastructure Boundary currently zoned rural that require structure planning to meet the residential capacity shortfall of the next ten to thirty years as stated in the Future Development Strategy ‘Our Space
2018-48’. These, together with the business zones in the Rangiora town centre, are the study areas of this project (see maps in attachment i).

5. The Council prepared and adopted an RTC2020: Rangiora Town Centre Strategy in 2010 to provide for growth, improve access, and enhance the character and quality of the Rangiora town centre. Individual implementation projects identified in the Strategy have been largely complete for some time and there is a need to refresh and update this document to ensure it continues to be relevant in guiding decisions relating to the Rangiora town centre’s role, scale, form, function, look and feel, vibrancy, accessibility, and connectivity. This is particularly true given an increasing local and District catchment population coupled with the close proximity of Rangiora’s future residential growth area to the east (subject to structure planning) and the existing town centre area. In addition, the possible future long-term expansion directions for the Business 1 Zone and/or Large Format Retail (LFR) Zone identified in the DDS need to be explored in more detail, as well as opportunities for new uses of significant land close to the current Business 1 Zone.

3.4. In light of the above drivers, more detailed work is now required to appropriately plan for the growth areas at west and east Rangiora and east Kaiapoi and how these are to be integrated into these townships. It is also timely and complementary to review the Rangiora Town Centre Strategy.

4. ISSUES AND OPTIONS

Engagement / reporting structure

4.1. Staff are engaging urban design and transport consultants to help deliver these projects. Project oversight is provided by a Council staff Project Control Group (PCG) and in-house technical advice provided by the Technical Advisory Group (TAG).

4.2. An external Stakeholder Group will also be established which will include representatives from the Rangiora-Ashley Community Board, residents and business groups, local developers and others. This report seeks the nomination of two Rangiora-Ashley Community Board members to be representatives on the Stakeholder Group, which will involve attending three separate half-to-full day Inquiry by Design (IBD) workshop sessions, as detailed in 3.8 below. Terms of Reference for the Group will be developed in due course, once feedback on potential membership has been gained from groups such as the Community Board and the TAG, and exact dates of the IBDs will be confirmed in the coming weeks.

4.3. At an elected member level, the Council’s District Planning and Regulation Committee (DPRC) has the delegated responsibility to oversee projects relating to planning for growth, Development Strategies, and Outline Development Plans; the DPRC will be engaged with by staff at key project milestones.

Structure Plans / Rangiora Town Centre Strategy content

4.4. Residential Structure Plans for Rangiora east, Rangiora west and Kaiapoi east residential areas will guide Outline Development Plans (ODPs) / zoning, taking into account constraints such as natural hazards, and likely cover:

- Location and range of scale and densities for residential development integrated with existing land use areas
- Areas of open space including parks, reserves, sportfields, recreation and streetscape;
- Location of any potential local or neighbourhood centres if appropriate;
• Layout and nature of a movement network including walking and cycling links, and key gateways;
• Location of any potential community facilities and education facilities;
• Possible staging options;
• Stormwater management / natural area assumptions;
• Integration with the Business Zoned area at and around the Rangiora Town Centre;

4.5. A revised Rangiora Town Centre Strategy will likely address opportunities within the existing Business Zoned land, opportunities for a change in land use to the north east of the existing Business 1 Zone, and possible long term future expansion areas of Business 1 Zone and/or Large Format Retail Zone, as indicated in the Council’s District Development Strategy.

Key milestones

4.6. The key anticipated project milestones are as follows:

• Early-mid April: Project introduction reports to Rangiora-Ashley Community Board and Kaiapoi-Tuahiwi Community Board
• Late April-early May: Background Issues & Options reports due from Urban Design consultants and Transport consultants
• End April: DPRC retreat – project introduction, background, process etc
• Mid May: DPRC briefing – brainstorm ideas, wish list, constraints
• End May: 1st Inquiry by Design (IBD) workshop with Stakeholder Group, staff, consultants - project introduction, scope, drivers, inputs, brainstorm, wish list, constraints
• End May: TAG workshop – brainstorm, wish list, constraints
• Mid-June: DPRC briefing – summary 1st IBD outcomes, progress
• End July: TAG workshop – summary 1st IBD outcomes, progress, discuss draft plans, feedback, refine
• End July: 2nd IBD with Stakeholder Group, staff, consultants – what heard last time, draft plans, feedback, refine
• End July: DPRC retreat – what heard last time, draft plans, feedback, refine
• Mid-August: Rangiora-Ashley Community Board and Kaiapoi-Tuahiwi Community Board workshops – draft plans, feedback towards refining plans, next steps
• Mid-September: TAG workshop – summary 2nd IBD, final draft plans, feedback, implementation
• End September: DPRC workshop – refined draft plans, feedback, next steps
• End September: 3rd IBD with Stakeholder Group, staff, consultants – present / endorse final draft plans, implementation
• Mid November: PCG endorses draft plans to go to Council
• Early December: draft Structure Plans and revised Rangiora Town Centre Strategy to Council for approval to consult
• Jan/Feb 2020: presentation to All Boards or individually to Rangiora-Ashley Community Board and Kaiapoi-Tuahiwi Community Board with draft plans for consultation
• End January 2020: formal public consultation opens
• End February 2020: formal public consultation closes
• End March-early April 2020: hearing of submissions, then panel deliberations
• April 2020: TAG update meeting, DPRC update, PCG endorses final Structure Plans and Rangiora Town Centre Strategy to go to Council
• Early May 2020: final Structure Plans and Rangiora Town Centre Strategy presented to Council for adoption
• Mid-2020 onwards: implementation
4.7. The Management Team has reviewed this report and supports the recommendations.

5. COMMUNITY VIEWS

5.1. Groups and Organisations

Specific community views for the development of particularly the revised Rangiora Town Centre Strategy, and also the Rangiora Structure Plan, will be gleaned through the establishment and administration of three separate Inquiry by Design (IBD) workshops with staff, consultants and members of a Stakeholder Group. Membership of the Stakeholder Group, alongside Rangiora-Ashley Community Board members, will most likely include representation from residents and business groups, local developers, Environment Canterbury (ECan), and others.

Separate workshops and meetings will be held with landowners / developers and interested stakeholders to determine their views and gain their input on the future development of Rangiora and Kaiapoi. Other meetings with stakeholders will be held as required.

Separate consultation will be undertaken with Ngāi Tūāhuriri and Greater Christchurch Strategic Partners during this project.

5.2. Wider Community

Draft Structure Plans for Rangiora and Kaiapoi and a revised draft Rangiora Town Centre Strategy will then be consulted on with the wider public by way of a Special Consultative Procedure as set out in the Local Government Act 2002 in early 2020.

6. IMPLICATIONS AND RISKS

6.1. Financial Implications

The costs associated with the preparation of the Structure Plans and reviewed Rangiora Town Centre Strategy will be met from within existing budgets. Other project related financial implications will be reported to the appropriate group (Management Team, DPRC and/or Council) at key milestones of the project.

6.2. Community Implications

The draft Structure Plans will provide for future residential development for the community. The reviewed Rangiora Town Centre Strategy will seek to ensure the Rangiora town centre remains functional, vibrant and relevant for a growing catchment population.

6.3. Risk Management

A risk management register has been developed as part of the project plan, which was reported to the Management Team in February 2019.

6.4. Health and Safety

There are no health and safety implications associated with the preparation of the Structure Plans and revised Rangiora Town Centre Strategy.

7. CONTEXT

7.1. Policy
In relation to the content of this report, this matter is not a matter of significance in terms of the Council’s Significance Policy.

7.2. Legislation

The Structure Plans and the Rangiora Town Centre Strategy will be consulted on using the Special Consultative Procedure outlined in the Local Government Act 2002.

7.3. Community Outcomes

- There are wide ranging opportunities for people to contribute to the decision making that effects our District
- Public spaces and facilities are plentiful, accessible and high quality
- Transport is accessible, convenient, reliable and sustainable
- Core utility services are provided in a timely and sustainable manner
- Businesses in the District are diverse, adaptable and growing

7.4. Delegations

The Community Board shall be responsible for representing, and acting as an advocate for, the interests of its community.
Attachment i – Rangiora and Kaiapoi Structure Plans and Rangiora Town Centre Strategy Review study areas

1. Rangiora Infrastructure Supported Boundary and Study Area shown with arrows (area in grey colour):

2. Kaiapoi Infrastructure Supported Boundary and Study Area shown with arrow (area in grey colour):
3. Rangiora Town Centre and proximity to north eastern rural zone subject to Structure Plan – current zoning:

4. Rangiora Town Centre possible future long-term expansion of Business 1 Zone or special Large Format Retail (LRF) Zone – map from DDS (2018): ‘Our Centres’:
1. SUMMARY

1.1. The purpose of this report is to consider an application for funding received from:

<table>
<thead>
<tr>
<th>Name of Organisation</th>
<th>Purpose</th>
<th>Amount requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cust Netball Club</td>
<td>Towards the cost of uniforms for the Year 7/8 netball teams</td>
<td>$500</td>
</tr>
</tbody>
</table>

Total: $500


Attachments:

i. Application from Cust Netball Club (Trim No. 190320036588).
ii. Spreadsheet showing previous two years’ grants.

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 190326043197.

(b) Approves a grant of $.................... to Cust Netball Club towards the cost of uniforms for the Year 7/8 netball teams.

OR

(c) Declines the application from Cust Netball Club.

3. BACKGROUND

3.1. Cust Netball Club is seeking funds towards the cost of 27 uniforms for its Year 7/8 teams.
4. ISSUES AND OPTIONS

4.1. The Cust Netball Club has increased its membership from 21 to 49 players and urgently needs uniforms for three teams of nine players including two substitutes.

4.2. The cost of each uniform (skirt and top) is estimated at $70. The total estimated cost of the uniforms is $1,890 and sponsorship has been confirmed from The Cust Hotel ($280). Business sponsorship is also being pursued.

4.3. The new uniforms will ensure team members have pride in their club and also appear professional when playing in the Rangiora competition or any other activity where they represent the club. The uniforms will be durable and passed on to other players and also promote the club which has a long history.

4.4. Netball encourages team work, participation in outdoor activities, social skills and inclusion. Twenty seven players and their families, as well as future players, will benefit from the uniforms with 80% of the players from the Board’s community area.

4.5. The uniforms will still be purchased even if funds are declined. Financial information has been included with the application.

4.6. The Board may approve or decline grants in accordance with the grant guidelines.

4.7. The Management Team has reviewed this report.

5. COMMUNITY VIEWS

5.1. Community organisations in applying to the Board’s Discretionary Grant, are seeking to assist sectors of the community.

6. FINANCIAL IMPLICATIONS AND RISKS

6.1. Financial Implications

The Annual Plan for 2018/19 includes budget provision for the Rangiora-Ashley Community Board of $10,400. The requested grants for consideration in April 2019 total $500.

The current balance of the grant fund is $4,036.

The application criteria specify that grants are normally limited to a maximum of $500 any one financial year (July to June) but the group can apply up to twice in that year providing it is for different projects.

GST is paid to appropriately registered groups where applicable above the Board resolved values.

6.2. Community Implications

The club is supporting young people in the local area.

6.3. Risk Management

Not applicable.

6.4. Health and Safety

There are no issues.
7. **CONTEXT**

7.1. **Policy**

This matter is not a matter of significance in terms of the Council’s Significance Policy.

7.2. **Legislation**

Not applicable.

7.3. **Community Outcomes**

There are wide ranging opportunities for people of different ages to participate in community and recreational activities.

7.4. **Delegations**

Community Boards have delegated authority to approve such grants.

---

Edwina Cordwell  
Governance Team Leader
Groups Applying for Board Discretionary Grants 2018/2019

Name of Group: Cust Netball Club
Address: c/o 23 Davis Rd, RD1, Rangiora 7471
Contact Person within Organisation: Kirstyn Barnett
Position within Organisation: Fundraiser / Committee
Contact phone number: 021 312 236 Email: kirstyn.barnett@gmail.com

Describe what the project is and what the grant funding be used specifically for? (Use additional pages if needed)

This year Cust Netball has increased from 21 players to 49 players. We urgently need to buy 27 uniforms for our Year 7/8 teams (3 teams of 9 players incl. 2 subs) for the May netball season opening. We are actively fundraising and seeking grants to assist with the cost of skirts & tops, estimated at $70 per player = $1890 approximately.

What is the timeframe of the project/event date? May

Overall Cost of Project: $1890 Amount Requesting: $500

How many people will directly benefit from this project? 27 players + parents + supporters + future players

Who are the range of people benefiting from this project? (You can tick more than one box)

☐ People with disabilities (mental or physical) ☐ Cultural/ethnic minorities ☐ District
☐ Preschool ☑ School/youth ☐ Older adults ☐ Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Rangiora-Ashley 80% Oxford-Ohoka 20% Woodend-Sefton % Kalapoi-Tuhieiw %

(Some come from West Eyreton - Cust borders the Wards)

Other (please specify):

If this application is declined will this event/project still occur? ☑ Yes ☐ No

If No – what are the consequences to the community/organisation?
What are the direct benefit(s) to the participants?

The girls will have proper uniform to represent Cust and not have to swap gear around to make up a full team uniform. The uniforms will be passed onto future players.

What is the benefit(s) to your organisation?

Our teams can play in the Rangiora competition looking professional and smart - uniforms are compulsory. They will promote playing for Cust netball, encouraging the longevity of our club which has a long history.

What are the benefit(s) to the Rangiora-Ashley community or wider district?

Young people are actively engaging in outdoor activities, encouraging health, teamwork, social skills and inclusion. These players are encouraged to represent local skills, the district and the region.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?)

Yes ☑ No

If yes, name of parent group

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

* Sponsorship from The Cust Hotel confirmed $280
* Seeking business sponsorship

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months?

Yes ☑ No

If yes, please supply details:

Enclosed

Financial Balance Sheet and Income & Expenditure Statement (compulsory – your application cannot be processed without financial statements)

Supporting costs/quotes ☑

Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE: If submitting your application electronically, entering your name in the Signature box below will be accepted as your signature:

Signed: Kirsty Barnett

Date: 19/3/2019
Cust Netball Club
For the period-ended 13 February 2018

<table>
<thead>
<tr>
<th>Income for the period</th>
<th>$</th>
<th>Expenses for the period</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>Netball subs</td>
<td>4,295.00</td>
<td>North Canterbury netball subs</td>
<td>2,850.00</td>
</tr>
<tr>
<td>Donations</td>
<td>150.00</td>
<td>Hoodies</td>
<td>293.42</td>
</tr>
<tr>
<td>Hoodies income</td>
<td>315.00</td>
<td>Bibs - 4 sets</td>
<td>266.80</td>
</tr>
<tr>
<td>Gross Interest</td>
<td>3.49</td>
<td>Repairs to hoops</td>
<td>347.30</td>
</tr>
<tr>
<td>Bake sale profit</td>
<td>184.00</td>
<td>Balls, keys, whistles, nets etc</td>
<td>321.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Prize giving certificates &amp; photos</td>
<td>151.75</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Trophy Engraving</td>
<td>158.40</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Umpires - Ella &amp; Zaya</td>
<td>210.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>4,598.67</td>
</tr>
<tr>
<td></td>
<td>4,947.49</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net Surplus to 22/5/2017</td>
<td>348.82</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Opening Balance at AGM 2,861.89 31/01/2017
Net Surplus as above 348.82
Closing Bank Balance 3,210.71 Agreed $3,210.71 to bank statement at 13/02/2018

Unpresented Cheques
Katie Croft - secretary handover costs 15.09

Amended Closing Bank Balance 3,195.62

Cust Netball Club entered 5 teams in the 2017 North Canterbury Netball Competition.

Subs were set at $95 for year3/4 teams, $115 for year 5/6 teams and $130 for year 7/8 teams.
We again offered a $10 prompt payment discount.
To date we have collected $4,295 in subs (including $120 of late subs from last year).
All players have paid their subs.
The Club has paid subs to North Canterbury amounting to North Canterbury Netball totalling $2,850.

The Club has received a $50 donation from Janet Dalley.
The Club received $100 donation from Querky Style, thank you to Yvonne Frost for organising this.

The Club has received $315 for hoodie sales for 9 new players, we have paid an invoice to pay for $293.42 in relation to this.
This results in a profit on hoodies of $21.58. Thank you to Dayle Parris for organising this.

The club has received $184 in relation to profit at a bake sale held at West Eyreton school. Thank you to Lisa Hollard for organising this.
The club received interest of $3.49 from the ANZ account.

The Club has paid Jim Cook $347.30 to fix up the netball hoops at Cust Community centre.
Thank you to Lynley Lawler for organising this.

The Club has replenished coaches bags with Balls, whistles, keys etc and new nets have been put on the netball hoops at Cust Community Centre.
This amounted to $321. Thank you to Lynley Lawler for organising this as well as managing all team kits (so far we have not had to pay for new kit).
The club did however purchase 4 new sets of bibs at a cost of $266.80.

The club provided photos and certificates to all players at the end of season get together amounting to $151.75.
The club also awarded trophies to Most Valued Players & Most improved players in all teams and additional trophies to several players in Team 1.
This amounted to cost for engraving of $158.40.
Thanks to the Croft family for again providing free use of their woolshed for the end of season get together, it is much appreciated by the entire club.

At the AGM date there is one unpresented cheque for $15.09 relating to costs involved with the handover to our new Secretary.
Many thanks to Katie Croft for undertaking the role of Secretary for the past 3 years, we are all indebted to you for your hard work.

Overall there has been an increase in bank balance from the AGM (31 Jan 2017) of $348.82 taking the bank balance from $2,861.89 to $3,210.71.

Suggested fees (inline with increased from NCNC)
15-Mar-19

To: Cust Netball Club
    Attn: Katie Croft
    custnetball@gmail.com

SALESPERSON: Vanessa
QUOTE EXPIRY: 30 days
PAYMENT TERMS: 7 Days after del

<table>
<thead>
<tr>
<th>QTY</th>
<th>DESCRIPTION</th>
<th>ITEM</th>
<th>UNIT PRICE</th>
<th>LINE TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>15</td>
<td>CCC Create Stock Netball Tops - Kids</td>
<td>T733497</td>
<td>$32.95</td>
<td>$494.25</td>
</tr>
<tr>
<td>15</td>
<td>CCC Create Stock Netball Skirts - Kids</td>
<td>T77195</td>
<td>$28.40</td>
<td>$426.00</td>
</tr>
<tr>
<td>15</td>
<td>CCC Create Stock Netball Tops - Women</td>
<td>T633497</td>
<td>$37.30</td>
<td>$559.50</td>
</tr>
<tr>
<td>15</td>
<td>CCC Create Stock Netball Skirts - Women</td>
<td>T67195</td>
<td>$32.15</td>
<td>$482.25</td>
</tr>
<tr>
<td>3</td>
<td>CCC Create Set of Bibs</td>
<td>E20977</td>
<td>$58.05</td>
<td>$174.15</td>
</tr>
<tr>
<td>1</td>
<td>Training Bibs - Pullover</td>
<td>5,6 or 7 a side</td>
<td>$47.80</td>
<td>$47.80</td>
</tr>
</tbody>
</table>

Sub Total: $2,183.95
GST: $327.59
Total: $2,511.54

Thank you for the opportunity to Quote
Your Sales Representative is:
Vanessa Renai
Phone: 03 360 3460
Cell: 027 552 1446
Email: vanessa@canterburyteamwear.co.nz
## Board Discretionary Grants July 2017 - June 2018

<table>
<thead>
<tr>
<th>Month considered</th>
<th>Group</th>
<th>Project</th>
<th>Amount Requested</th>
<th>Amount Granted</th>
</tr>
</thead>
<tbody>
<tr>
<td>August</td>
<td>Reflections Community Trust</td>
<td>towards costs of a sign for the 2017 Waimakariri Light Party</td>
<td>$234</td>
<td></td>
</tr>
<tr>
<td>August</td>
<td>SIIG You Me We Us</td>
<td>towards the costs of Welcome bags</td>
<td>lie on table</td>
<td></td>
</tr>
<tr>
<td>September</td>
<td>SIIG You Me We Us</td>
<td>towards the costs of Welcome bags</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>September</td>
<td>Pegasus Residents Association</td>
<td>towards the costs of Christmas on the Lake</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>March</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>towards running costs in particular advertising in NC News and provision of music</td>
<td>$500</td>
<td>$300</td>
</tr>
<tr>
<td>June</td>
<td>Sefton Community Newsletter</td>
<td>towards the cost of delivery of newsletter</td>
<td>$385</td>
<td>$500</td>
</tr>
</tbody>
</table>

Total for grants allocated: $2,034  Total unallocated: $1,135.97

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<table>
<thead>
<tr>
<th>Month</th>
<th>Group</th>
<th>Project</th>
<th>Amount Requested</th>
<th>Amount Granted</th>
</tr>
</thead>
<tbody>
<tr>
<td>July</td>
<td>Rotary Club of Rangiora</td>
<td>Towards the costs of building a Fitness Trail/Circuit of up to 12 stations along the Rakahuri Trail.</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>July</td>
<td>Southbrook School Parent Teacher Association</td>
<td>Towards the costs of a cordless scanner for the school library.</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>August</td>
<td>North Canterbury Musical Society</td>
<td>Towards the costs of signage for Costume hire service</td>
<td>$350</td>
<td>$350</td>
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<tr>
<td>August</td>
<td>Reflections Community Trust</td>
<td>Towards the costs of Children's Magic Theatre - light festival 31 October 2017</td>
<td>$300</td>
<td>declined</td>
</tr>
<tr>
<td>August</td>
<td>SIIG You Me We Us</td>
<td>Towards the cost of Welcome Bags</td>
<td>$500</td>
<td>declined</td>
</tr>
<tr>
<td>September</td>
<td>International Day Older Persons</td>
<td>towards afternoon tea to celebrate International Day of older persons</td>
<td>$350</td>
<td>$350</td>
</tr>
<tr>
<td>October</td>
<td>Kidsfirst Kindergartens Bush Street</td>
<td>Towards costs of replacing books and purchase of new large books for group stories</td>
<td>$300</td>
<td>lie on table</td>
</tr>
<tr>
<td>Month</td>
<td>Organization</td>
<td>Description</td>
<td>Amount</td>
<td></td>
</tr>
<tr>
<td>----------</td>
<td>-------------------------------------</td>
<td>-----------------------------------------------------------------------------</td>
<td>---------</td>
<td></td>
</tr>
<tr>
<td>November</td>
<td>Kidsfirst Kindergartens Bush Street</td>
<td>Towards costs of replacing books and purchase of new large books for group stories</td>
<td>$300</td>
<td></td>
</tr>
<tr>
<td>December</td>
<td>Rangiora Croquet Club</td>
<td>Towards costs of a new dishwasher</td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td>December</td>
<td>SeniorNet North Canterbury</td>
<td>Towards promotion of courses and workshops</td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td>December</td>
<td>Lions Club Rangiora</td>
<td>Towards the costs of two shelters for the Millton Memorial Dog Park</td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td>December</td>
<td>Loburn School</td>
<td>Towards the costs of Year 8 participating in the William Pike Challenge Award</td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td>December</td>
<td>Presbyterian Support</td>
<td>Towards the costs of Suicide Prevention Event 28 February 2018</td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td>December</td>
<td>Trinity Methodist Mainly Music</td>
<td>towards the costs of creating lockable storage room for sound and musical equipment</td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td>February</td>
<td>Cust Bowling Club Inc</td>
<td>to purchase a second hand mower</td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td>April</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>towards the costs of the Kaiapoi Arts Expo and Schools Expo particularly advertising in the Northern Outlook</td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td>June</td>
<td>Rangiora Districts Early Records Society Inc</td>
<td>replace scanner</td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td>June</td>
<td>Okuku Pony Club</td>
<td>coaching training</td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td>June</td>
<td>McAlpines Canterbury Pipe Band</td>
<td>towards the costs of new flashes for the band uniforms</td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td>June</td>
<td>North Canterbury Athletics Club</td>
<td>towards the costs of club singlets for 7 to 14 year olds</td>
<td>$427</td>
<td></td>
</tr>
<tr>
<td>June</td>
<td>Rangiora Playcentre</td>
<td>towards the costs of sensory and touch based play materials</td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td>June</td>
<td>Ashley Playcentre</td>
<td>towards the cost of ink catridges</td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td>June</td>
<td>North Canterbury Academy of music</td>
<td>towards the end of year concert</td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td>June</td>
<td>Friends of Rangiora Town Hall</td>
<td>towards the costs of auditorium CCTV and backstage screen to assist with productions</td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td>June</td>
<td>North Canterbury Academy of Music</td>
<td>towards the costs of replacement drum kit</td>
<td>$420</td>
<td></td>
</tr>
</tbody>
</table>
### Kaiapoi-Tuahiwi Community Board

<table>
<thead>
<tr>
<th>Month</th>
<th>Organisation</th>
<th>Description</th>
<th>Allocated</th>
<th>Unallocated</th>
</tr>
</thead>
<tbody>
<tr>
<td>July</td>
<td>Kaiapoi Cricket Club</td>
<td>Towards costs of signage to promote the Cricket Club’s 150th Jubilee in late September 2017</td>
<td>$600</td>
<td>$200</td>
</tr>
<tr>
<td>July</td>
<td>Reflections Community Trust</td>
<td>Towards the costs of pre and post event advertising for the Waimakariri Light Party 2017</td>
<td>$460</td>
<td>$460</td>
</tr>
<tr>
<td>August</td>
<td>Kaiapoi Borough School</td>
<td>Sports equipment</td>
<td>$500</td>
<td>declined</td>
</tr>
<tr>
<td>August</td>
<td>Kaiapoi Riverside Bowls</td>
<td>towards the cost of a new set of bowls</td>
<td>$420</td>
<td>$400</td>
</tr>
<tr>
<td>August</td>
<td>Kaiapoi Community Watch</td>
<td>towards the cost of uniforms</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>August</td>
<td>You Me We Us</td>
<td>towards the cost of the Spring Festival</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>September</td>
<td>Kaiapoi Pony Club</td>
<td>costs of events and coaching to improve the skill of young riders</td>
<td>$500</td>
<td>declined</td>
</tr>
<tr>
<td>September</td>
<td>Clarkville Play Centre</td>
<td>towards the costs of indoor tents and tunnels</td>
<td>$317</td>
<td>declined</td>
</tr>
<tr>
<td>September</td>
<td>Pines Karaki Beach Association Inc</td>
<td>towards the costs of a celebration to mark the opening of the new hall</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>March</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>towards the running costs of Kaiapoi Art Expo and Schools Art Expo in particular advertising in the Kaiapoi Advocate, venue hire and set up costs</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>April</td>
<td>Clarkville play centre</td>
<td>towards the costs of playdough equipment and wooden puzzles</td>
<td>$442</td>
<td>declined</td>
</tr>
<tr>
<td>May</td>
<td>KYDz (YouMeWeUs Youth Group)</td>
<td>towards advertising and promotion of ‘KYDz Mud Fest’ event</td>
<td>$300</td>
<td>$300</td>
</tr>
<tr>
<td>June</td>
<td>Karanga Mai Early Learning Centre</td>
<td>towards the costs of a new heavy duty washing machine</td>
<td>$439</td>
<td>$439</td>
</tr>
</tbody>
</table>

Total for grants allocated: $3,799  
Total unallocated: $1,161

<table>
<thead>
<tr>
<th>Month</th>
<th>Organisation</th>
<th>Description</th>
<th>Allocated</th>
<th>Unallocated</th>
</tr>
</thead>
<tbody>
<tr>
<td>July</td>
<td>Waimakariri Gorge Golf Club</td>
<td>Towards costs of tree replacement following the September/October 2013 storm, taking place between winter 2017 and winter 2018</td>
<td>$500</td>
<td>$500</td>
</tr>
</tbody>
</table>

Total for grants allocated: $10,347  
Total unallocated: $1,917.04

$5,400
<table>
<thead>
<tr>
<th>Month</th>
<th>Organisation</th>
<th>Project/Need</th>
<th>Amount Allocated</th>
<th>Amount Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>August</td>
<td>SIIG You Me We Us</td>
<td>Welcome bags</td>
<td>$500</td>
<td>declined</td>
</tr>
<tr>
<td>September</td>
<td>SIIG You Me We Us</td>
<td>Welcome bags</td>
<td>$500</td>
<td>declined</td>
</tr>
<tr>
<td>October</td>
<td>Oxford ICONZ (Boys and Girls Brigade)</td>
<td>Towards paint-balling supplies</td>
<td>$550</td>
<td>$500</td>
</tr>
<tr>
<td>October</td>
<td>Oxford Night Patrol Group</td>
<td>Towards the cost of reflective magnetic signs to identify patrollers using private vehicles</td>
<td>$239</td>
<td>$239</td>
</tr>
<tr>
<td>October</td>
<td>Oxford Community Mens Shed</td>
<td>Towards costs of the Spring into Oxford event</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>December</td>
<td>West Eyreton School</td>
<td>Towards the cost of books focusing on healthy eating for the school library</td>
<td>$385</td>
<td>$385</td>
</tr>
<tr>
<td>March</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>Promotional advertising in the Oxford Observer and Oxford Bulletin</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>April</td>
<td>Ohoka School PTA plant sale sub committee</td>
<td>Towards the costs of 'children size' gloves, garden tools, wheelbarrows and other items.</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>May</td>
<td>Eyreton PonyClub</td>
<td>Fencing to enclose learner rider area</td>
<td>$450</td>
<td>$500</td>
</tr>
<tr>
<td>June</td>
<td>Oxford Community Trust</td>
<td>Towards the cost of a heat pump for the A&amp;P Building</td>
<td>$500</td>
<td>$663</td>
</tr>
<tr>
<td>June</td>
<td>Christchurch Western Riding Association</td>
<td>Towards the cost of gravel for the entranceway</td>
<td>$500</td>
<td>$663</td>
</tr>
<tr>
<td>June</td>
<td>RSA</td>
<td>Bronze cap -time capsule</td>
<td>$450</td>
<td>$450</td>
</tr>
</tbody>
</table>

Total for grants allocated: $5,400  Total unallocated: $0
**Information to assist groups with their application**

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to non-profit community based organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on. This is one of the reasons the Board requires a copy of your financial profit/loss statements and balance sheet for the previous/current financial year. Staff cannot process your application without financial records.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas where funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

<table>
<thead>
<tr>
<th>Examples (but not limited to) of what the Board cannot fund:</th>
<th>Examples (but not limited to) of what the Board can fund:</th>
</tr>
</thead>
<tbody>
<tr>
<td>✘ Wages</td>
<td>✓ New equipment</td>
</tr>
<tr>
<td>✘ Debt servicing</td>
<td>✓ Toys/educational aids</td>
</tr>
<tr>
<td>✘ Payment for volunteers (including arrangements in kind eg petrol vouchers)</td>
<td>✓ Sporting equipment</td>
</tr>
<tr>
<td>✘ Stock or capital market investment</td>
<td>✓ Safety equipment</td>
</tr>
<tr>
<td>✘ Gambling or prize money</td>
<td>✓ Costs associated with events</td>
</tr>
<tr>
<td>✘ Funding of individuals (only non-profit organisations)</td>
<td>✓ Community training</td>
</tr>
<tr>
<td>✘ Payment of any legal expenditure or associated costs</td>
<td></td>
</tr>
<tr>
<td>✘ Purchase of land and buildings</td>
<td></td>
</tr>
<tr>
<td>✘ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests</td>
<td></td>
</tr>
<tr>
<td>✘ Payment of fines, court costs or mediation costs, IRD penalties</td>
<td></td>
</tr>
</tbody>
</table>
**Criteria for application**

- Grant applications will be considered every month by the Rangiora-Ashley Community Board. Applications are recommended to be received three weeks prior to Board meeting dates for processing.

- Generally funding grants will be a maximum of $500 in any one financial year (July 2018 to June 2019) but the group can apply up to twice in that year, providing it is for different projects.

- The grant funding is limited to projects within the Board area or primarily benefiting the residents of the ward.

- Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.

- The group should have strong links with the Rangiora-Ashley community.

- The application should clearly state the purpose for which the money is to be used.

- The applicant should submit a 1-2 page balance sheet and an income and expenditure statement which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received.

- Where possible, or feasible, applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Rangiora-Ashley Community Board.

- The Board supports a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).

- An accountability form must be provided to the Council outlining how the funds were applied, within six months of the grant being allocated, when funds are spent, or prior to a new application. A new application will not be accepted until the previous accountability form has been completed and returned. The group should maintain accurate records around the grant including, but not limited to: receipts, banks statements and invoices. In the event that funds are not spent on the project or activity applied for the recipient may be required to return the grant funding to the Council.

- If the activity/event for which funds have been granted does not take place or if the group does not provide the information to enable the grant to be paid within six months of approval of the grant being notified, then in both cases the application will be regarded as closed and funds released for reallocation by the Board.

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**What happens now?**

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) to:

**Governance Team**  
Waimakariri District Council  
Private Bag 1005  
Rangiora 7440  
Email: records@wmk.govt.nz

Or hand deliver to:

- Oxford Library & Service Centre, 34 Main Street, Oxford  
- Rangiora Service Centre, 215 High Street, Rangiora  
- Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi

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**What happens next?**

- Your application will be processed and presented to the Board at the next appropriate meeting.

- Following the meeting a letter will be sent to notify you of the Board’s decision and if successful an invoice and your organisation's bank account details will be requested.

- On receipt of this information payment will be processed to your organisation's bank account.
1. SUMMARY

1.1 The purpose of this report is to seek approval of Board representation at wreath laying services within the Rangiora-Ashley community area on ANZAC Day 2019.

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 190315034856.

(b) Appoints Board member(s) ……………………to attend the ANZAC Day service at Rangiora High School at 9.30am (assemble 9.20am) on Thursday 25 April 2019, in conjunction with the Council representative.

OR

(c) Appoints Board member(s) ……………………to attend the ANZAC Day service at Rangiora High School at 9.30am (assemble 9.20am) on Thursday 25 April 2019 and to lay a wreath on behalf of the Board.

AND

(d) Appoints Board Member(s)…………………………….to lay a wreath on behalf of the Board at the Rangiora Cenotaph Service at 11.30am (assemble at RSA 11.15am) on Thursday 25 April 2019.

(e) Appoints Board Member(s)…………………………… to attend the Cust and West Eyreton Anzac Day Parade at 10.00am on Thursday 25 April 2019 and to lay a wreath at Cust.

(f) Appoints Board Member(s) …………………….to attend the Fernside Anzac Day Parade at 10am on Thursday 25 April 2019, in conjunction with the Council representative.

OR

(g) Appoints Board Member(s) …………………….to attend the Fernside Anzac Day Parade at 10am on Thursday 25 April 2019 and to lay a wreath on behalf of the Board.
3. **BACKGROUND**

3.1. Anzac Day is on Thursday 25 April 2019 and it is normal for a representative of the Council to be in attendance at each service to lay the wreath on behalf of the district. Wreathes are also laid at Rangiora and Kaiapoi on behalf of the people of Zonnebeke, Belgium to support the twinning relationship between the two districts. A reciprocal arrangement is made with the District of Zonnebeke.

3.2. Wreaths will also be laid by the Community Boards at Kaiapoi, Rangiora, Oxford, West Eyreton, Cust, Ashley War Memorial, Sefton and Tuahiwi. The Boards will be also represented at Ohoka, Fernside, Rangiora High School and Woodend services in conjunction with the Council representatives and wreath laying.

4. **ISSUES AND OPTIONS**

4.1. All services are on Thursday 25 April unless otherwise stated.

The times of the services are:

- Kaiapoi Cenotaph Dawn Service 6.30am
- Kaiapoi Cenotaph (Trousselot Park) 10.00am (assemble cnr Davis and Sewell St by tennis courts 9.45am)
- Rangiora High School 9.30am (assemble 9.20am)
- Rangiora Cenotaph 11.30am (assemble at RSA 11.15am)
- Oxford Town Hall 9.30am
- Cust Community Centre 10.00am
- Fernside Hall 10.00am
- Tuahiwi (Urupa) 2.00pm
- Ohoka Hall 11.00am (Wednesday 24 April) Ohoka Hall
- Sefton Cenotaph 6.00pm (Wednesday 24 April) Sefton Domain
- Woodend Community Centre 6.00pm (Wednesday 24 April).

4.2. The Rangiora service will be held at the Cenotaph. The Rangiora RSA will also lay wreaths at the Rangiora High School.

4.3. The Kaiapoi service will be held in Trousselot Park. Members are also invited to the dawn service being held at the war memorial, Raven Quay at 6.30am. Community participation will be welcomed at this service.

4.4. The Oxford service will be held at the Oxford Town Hall and the Cust/West Eyreton service is held at the Cust Community Centre followed by wreath laying at West Eyreton.

4.5. Three services are held in the district prior to ANZAC with one being at the Ohoka Hall (Mill Road), one at Sefton Domain and the third at the Woodend Community Centre at the same time as the Sefton service. Members of the Woodend-Sefton Community Board will support the Sefton and Woodend services.

4.6. The Ashley School commemorate ANZAC Day during the school term with a short ceremony on Friday 12 April at 2pm in the Ashley School Hall. ANZAC Day falls during the school holidays in 2019 and therefore the Rangiora-Ashley Community Board will not be laying a wreath at the Ashley War Memorial ANZAC Day.

4.7. The Management Team have reviewed this report and support the recommendations.
5. **COMMUNITY VIEWS**

5.1. **Groups and Organisations**
Staff assist the local RSA representatives with traffic management plans, advertising of services and service sheets. There is public expectation of ANZAC Services occurring.

5.2. **Wider Community**
Advertising will be made prior to the day outlining the time and place of ceremonies in the district and inviting all members of the community to attend one or more service. The community anticipates that ANZAC services will be held in the District.

6. **IMPLICATIONS AND RISKS**

6.1. **Financial Implications**
The costs for wreaths, advertising and incidental costs are met from the Governance budget. Advertising will be made prior to the day outlining the time and place of ceremonies in the district and inviting all members of the community to attend one or more service. Service sheets are also produced in-house for several of the smaller community services.

6.2. **Community Implications**
Not applicable.

6.3. **Risk Management**
Not applicable.

6.4. **Health and Safety**
Local RSAs host the services and are responsible for traffic management plans and all associated organisation.

7. **CONTEXT**

7.1. **Policy**
This matter is not a matter of significance in terms of the Council’s Significance and Engagement Policy.

7.2. **Legislation**
Not applicable.

7.3. **Community Outcomes**
People are friendly and caring, creating a strong sense of community in our district.

7.4. **Delegations**
Not applicable.

Edwina Cordwell
Governance Adviser
1. **SUMMARY**

<table>
<thead>
<tr>
<th>DATE</th>
<th>EVENT / MEETING</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday 6 March</td>
<td>• Community Board Chairs’ meeting</td>
</tr>
<tr>
<td></td>
<td>• All Boards’ Briefing</td>
</tr>
<tr>
<td>Thursday 7 March</td>
<td>• Meeting to discuss Rangiora Promotion</td>
</tr>
<tr>
<td>Tuesday 12 March</td>
<td>• Pre RACB meeting briefing with Governance Manager</td>
</tr>
<tr>
<td></td>
<td>• Meeting with Cr Gordon and staff re Kippenberger Avenue</td>
</tr>
<tr>
<td></td>
<td>• Rangiora Promotions Association strategic planning meeting</td>
</tr>
<tr>
<td>Wednesday 13 March</td>
<td>• Rangiora-Ashley Community Board meeting at Loburn</td>
</tr>
<tr>
<td>Monday 18 March</td>
<td>• Drop In session at Loburn re Rural Residential Development Strategy</td>
</tr>
<tr>
<td>Friday 22 March</td>
<td>• Attended Remembrance Occasion outside of District</td>
</tr>
<tr>
<td>Wednesday 27 March</td>
<td>• RACB submission workshop – Rural Residential Development Strategy and Draft Annual Plan</td>
</tr>
<tr>
<td></td>
<td>• Last Wednesday Club</td>
</tr>
<tr>
<td></td>
<td>• Timebank</td>
</tr>
</tbody>
</table>

2. **RECOMMENDATION**

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 190326042993.

Jim Gerard QSO
Chairperson