MINUTES OF THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD
HELD IN MEETING ROOM 1 (UPSTAIRS), RUATANIHUA KAIAPOI CIVIC CENTRE,
176 WILLIAMS STREET, KAIAPOI ON MONDAY 19 MARCH 2018 COMMENCING
AT 4.00PM.

PRESENT
J Watson (Chair), C Greengrass (Deputy Chair), N Atkinson, R Blair, M Pinkham,
P Redmond and S Stewart.

IN ATTENDANCE
Councillors J Meyer and A Blackie,
J Palmer (Chief Executive), Mayor D Ayers, C Brown (Community Green Space Manager),
G Reburn (Parks & Recreation Operations Team Leader), S Hart, (Business & Centres
Manager), D Huisman (Media & Visual Communications Coordinator), M McIlraith
(Communications & Engagement Manager) and A Smith (Committee Advisor).

1 APOLOGIES
There were no apologies.

2 CONFLICTS OF INTEREST
J Watson declared a conflict of interest relating to Item 7.3; Application for funding
from the Waimakariri Arts Trust towards running the Kaiapoi Art Expo. J Watson is
Vice-Chairman of the Trust.

3 CONFIRMATION OF MINUTES
3.1 Minutes of the Kaiapoi-Tuahiwi Community Board meeting – 19 February
2018
Moved J Watson seconded C Greengrass
THAT the Kaiapoi-Tuahiwi Community Board:
(a) Confirms the circulated minutes of the Kaiapoi-Tuahiwi Community
Board meeting, held 19 February 2018, as a true and accurate record.
CARRIED

4 MATTERS ARISING
Regarding Item 5.2, dredging of the river – P Redmond commented that at a recent
Council workshop held since this 19 February Board meeting, it was noted that there
is further investigation work to be carried out to determine what dredging will be most
beneficial for the river.

5 DEPUTATIONS AND PRESENTATIONS

5.1 Jack Clyne, Kaiapoi Community Watch, was unable to attend the meeting.
J Watson noted that she had attended the unveiling of the new Community
Watch Car and new uniforms. $32,000 had been raised through the
community to fund these.
5.2 Proposed Multi Use Sports Facility – Representatives of the North Canterbury Sport and Recreation Trust, Don Robertson (Chair of the Trust) and Michael Sharpe (CEO) were present to speak on the proposed Multi-Use Sports Facility. Chris Brown (Greenspace Manager) was also present and showed a short video of the proposed layout of the facility at the Coldstream Road site in Rangiora. This is a three stage plan, with Stage 1 being the Indoor Court facility, Stage 2 Tennis Courts and Stage 3 to be the development of outdoor fields. M. Sharpe then showed a PowerPoint presentation, providing background information on the community fitness centres that the Trust currently operates in the region. The Trust also provides a primary school sports coaching programme, swimming programme, school sports events, children’s gymnastics and trampoline classes, as well as running an annual mountain bike event. The benefits of a proposed multi-use indoor stadium would be centralised resources, greater flexibility of usage options and the ability to attract larger and higher level events to the district. The facility could also provide office and admin support for local sports groups, and provide opportunities for more sport options. Such a facility would provide the opportunity for wider variety of sporting codes to the district, which could include netball, basketball, volleyball, futsal, badminton, table tennis, indoor bowls, gymnastics and tumbling, korfball, dodgeball, the Olympic sport of handball and roller derby. The new sport of archery tag was also mentioned as a possible use. The proposed facility would include a fitness centre, a high performance training facility and group fitness classes. The facility could also be used by the wider community, not necessarily for sporting activities but would be large enough to accommodate cultural events, corporate events and also could be a Civil Defence post emergency shelter.

Questions

1. J Watson asked if there was any figures available on the usage of such a large facility. C. Sharpe noted that currently there is only one large community facility in the district and the remainder of facilities are on Ministry of Education land. Such a facility would allow hosting of tournaments and home and away games for different sports, instead of some sporting codes local teams having to travel away for all their games. (as an example, the new hockey turf facility on Coldstream Road now means that both Rangiora and Kaiapoi Hockey Clubs can host home games).

N Atkinson asked what the economic benefit would be to the remainder of the districts areas, such as Kaiapoi and Oxford, if all the groups/teams/supporters would be going to Rangiora to use this proposed facility. M. Shape said the current facilities would still be needed for some sports, as well as using this proposed four court facility. For any sporting tournaments that would run over several days, visitors to the district would be staying in local accommodation and supporting local businesses and hospitality. It is envisaged that the proposed facility would benefit the whole district. N Atkinson suggested that this facility would just take the benefits to one area. Current facilities in the district are shown to be insufficient for some sports and it was understood that a new four court facility would be well used for sport, but N Atkinson noted that the consultation video has shown that the facility could also be used for other events, such as conferences. Mr Brown and Mr Palmer noted that the proposed facility could accommodate a corporate dinner or a trade show, but dates for any events such as these would need to be arranged at least 12 months ahead. Mr Palmer said that there may be up to six such events held over a 12 month period.

Following a question from R Blair on why the decision was made to locate this facility in Coldstream Road Rangiora, it was advised that the independent consultants determined that this was the most suitable location. This decision was based on a weighting score that was also applied to a number of other sites in the district that were considered, including Kaiapoi.
M Pinkham questioned the Trusts plans if the facility didn’t progress through the LTP process. D Robertson advised that the Trust owns a facility in Edwards Street (used for gymnastics and trampolining), and a new facility to house a fitness centre is currently being built in Southbrook. This proposed indoor court facility is also definitely in the Trusts future Plans.

C Greengrass asked about parking. C Brown noted there is adequate parking being included in the plans, and with the other remaining areas still to be developed there will be overflow parking available until such time as these are developed.

It was advised that use of the current site that the Trust operates from at Rangiora High School is going to be restricted as the school has plans for development of this facility for the schools use, to accommodate the increased roll.

The Chairperson thanked the Trust representatives for attending and the presentation.

6 ADJOURNED BUSINESS

Nil.

7 REPORTS

7.1 Mansfield Subdivision Cherry Trees – G Reburn (Parks and Recreation Operations Team Leader)

G Reburn and C Brown spoke to this report which seeks the approval of the Board on a removal and replacement strategy for the Mansfield Subdivision Cherry Trees. It was noted that the Kaiapoi Community Board has previously considered reports on this matter in 2015 and 2016. There has been some work undertaken to replace current trees and the proposed replacement programme is a case by case natural attrition programme, as the Council is approached by the residents to remove them.

N Atkinson noted that there was to have been a report come back to the Board on a replacement programme and the cost involved. Mr Brown said there has been consultation with the residents on this matter, and there hasn’t been significant amount of feedback from residents in the past two years.

Mr Brown confirmed that staff will act on any concerns from residents about the tree roots growing under the pavements and fences. The replacement tree that is proposed to be put in does not grow as big as the current species, and the roots are not as invasive but the blossom is the same colour. If there was a complete replacement undertaken of all the trees this would cost the Council $200,000.

Following a question on the size of the trees to be planted, C Brown said the exact size of the trees is not known, but it is proposed to get the largest possible specimen that can be used, as smaller specimens are often snapped.

N Atkinson noted that he had previously approved a recommendation for a gradual replacement of these trees over a period of time. It was noted that these trees are close to the end of their life.

P Redmond noted approval of this report, as it sets out a strategy and minimises the cost. The residents need to be informed of what the tree replacement strategy is, and P Redmond suggests that this could be a further inclusion.
THAT the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** report No. 180309024964

(b) **Approves** a case by case removal and replacement strategy for the Mansfield Subdivision Cherry trees.

(c) **Approves** staff removing trees within the Mansfield Subdivision should other root control methods not be viable.

(d) **Notes** that staff will report any tree removals to the Board for their information.

(e) **Notes** that the tree outside 89 Fairweather Crescent requires removal and that root control methods for this tree have been unsuccessful.

(f) **Advises** the residents of the replacement strategy to be on a case by case basis.

P Redmond believes that the Board hasn’t received the report from staff that was suggested previously but providing the residents are aware of this proposal, is in support the recommendation.

J Watson supports the motion and sees this as a positive proposal for staff to deal directly with residents who have any concerns with these trees.

J Meyer suggested that if this recommendation is adopted, then residents can be told to contact the Council with any concerns.

**Amendment**

Moved N Atkinson seconded S Stewart

(a) **Approves** that a report come back to the Kaiapoi-Tuahiwi Community Board with the information and cost of a cherry tree removal replacement scheme for Mansfield subdivision over the next ten years.

N Atkinson noted that there has previously been residents attend meetings of the Board voicing their concerns about these trees. Council had previously said that there had been a plan to progressively remove all the trees and replace them and this would be done on trees as they come through their life span. This had been discussed and is not what is in the report presented to the Board at this meeting. It was suggested that there would be individual tree owners coming back to the Board every year.

S Stewart said a report needs to come back to the Board, advising the cherry tree varieties that are available, and the pattern of removal. This matter should be discussed by the Board and a decision made. S Stewart believes this would be a better strategy, rather than individuals coming to the Board with their concerns.

P Redmond noted that with the proposed motion, individuals can approach Council staff on any concerns, and wouldn’t need to be coming to the Board.

The amendment was then put.
Moved N Atkinson seconded S Stewart

(a) Approves that a report come back to the Kaiapoi-Tuahiwi Community Board with the information and cost of a cherry tree removal replacement scheme for Mansfield subdivision over the next ten years.

LOST
2 For, 4 Against

The motion was then put

Moved P Redmond seconded J Watson

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No. 180309024964

(b) Approves a case by case removal and replacement strategy for the Mansfield Subdivision Cherry trees.

(c) Approves staff removing trees within the Mansfield Subdivision should other root control methods not be viable.

(d) Notes that staff will report any tree removals to the Board for their information.

(e) Notes that the tree outside 89 Fairweather Crescent requires removal and that root control methods for this tree have been unsuccessful.

(f) Advises the residents of the replacement strategy to be on a case by case basis.

CARRIED
N Atkinson and S Stewart voted Against

N Atkinson expressed concern that the content of the report was not what was asked for and does not support this motion. The report does have elements in it, but is not the indication in the motion that he previously moved or the assurance that he had given to the community. N Atkinson believes the matter should have been workshoped and debated in the correct manner.

S Stewart echoed the comments of N Atkinson. This is not the report that was asked for and that the community expected. S Stewart suggested this matter should have been a workshop to look at scenarios for the tree replacement programme and a report that discusses the options available

7.2 **Northern Pegasus Bay Advisory Group Membership – C Brown**

(Greenspace Manager)

C Brown was present for consideration of this report. J Watson noted she had previously been involved with this group and was available to continue to represent the Board.

Moved C Greengrass seconded P Redmond

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No. 180221017835.

(b) Approves Board member J Watson to represent the Kaiapoi-Tuahiwi Community Board on the Northern Pegasus Bay Advisory Group.

CARRIED
Board Chairperson J Watson having earlier declared a conflict of interest, moved away from the table and Deputy Chair Greengrass assumed the Chair during considering of Item 7.3.

7.3 Application to the Kaiapoi-Tuahiwi Community Board’s Discretionary Grant 2017-2018 – E Cordwell (Governance Advisor)

The report was taken as read and there was no discussion.

Moved P Redmond seconded C Greengrass

THAT the Kaiapoi-Tuahiwi Community Board:
(a) Receives report No. 180222019113.
(b) Approves a grant of $500.00 to Waimakariri Arts Trust-Kaiapoi Art Expo towards running costs associated with the Kaiapoi Art Expo and Schools’ Art Expo, in particular advertising in the Kaiapoi Advocate, venue hire and set up costs for the Kaiapoi Club.

CARRIED

J Watson resumed the role of Chairperson at this time.

8 CORRESPONDENCE

Moved J Watson seconded P Redmond

THAT the Kaiapoi-Tuahiwi Community Board:
(a) Receives the summary outcome from the submission process for the draft Northern Pegasus Bay Bylaw Implementation Plan (Trim 180309025187).

CARRIED

9 CHAIRPERSON’S REPORT

9.1 Chair’s Diary for February - March 2018

Moved J Watson seconded M Pinkham

THAT the Kaiapoi-Tuahiwi Community Board:
(a) Receives report No. 180312025823.

CARRIED
10  MATTERS REFERRED FOR INFORMATION

10.1  Rangiora-Ashley Community Board meeting minutes – 14 February 2018 (Trim No. 180208012097)
10.2  Oxford-Ohoka Community Board meeting minutes – 8 February 2018 (Trim No. 180201009687).
10.3  Woodend-Sefton Community Board meeting minutes – 12 February 2018 (Trim No. 180208012087).
10.4  Youth Council meeting minutes – 28 November 2017 (Trim No. 180115002480)
10.7  Herbicide, Glyphosate use for Waimakariri District Council weed control operations Report to Council 30 January 2018 (Trim No. 180111001840).
10.8  Additional Business and Centres Unit Resource Report to Council 30 January 2018 (Trim No. 180109001129)
10.9  Community Facilities Provision Report to Council 30 January 2018 (Trim No. 171026115830)
10.10  China Sister City Visit to Enshi & Establishment of an Advisory Group Report to Council 7 February 2018 (Trim No. 180117003619)
10.11  Capital Projects Report for the period ended 31 December 2017 Report to Audit and Risk Committee 13 February 2018 (Trim No. 180117003619)
10.12  Library Update Report to Community and Recreation Committee 13 February 2018 (Trim No. 180201010087)
10.13  Lees Road and Barkers, Kaiapoi Road Speed Limit Report to Council 6 March 2018 (Trim No. 180115002738).

Moved N Atkinson  seconded P Redmond

THAT the Kaiapoi-Tuahiwi Community Board receives the information in items 10.1-10.13.

CARRIED

11  MEMBERS’ INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

N Atkinson

The Council Long Term Plan LTP is being featured in the local media to encourage the public to speak up and have their say. Mr Palmer noted that there has been 40 submissions received to date, which is quite high for the first week of the submission period.
R Blair
North Canterbury Neighbourhood Support has had a planning meeting, agreeing to the employment of a part-time staff member to work 7 – 10 hours per week.

C Greengrass
Attended recent Kaiapoi Museum meeting
Attended All Boards briefing on 7 March
Public Spaces Policy – the draft document is being worked on.
You Me We Us – a Top Team competition is planned, but no entries have been received at this stage. The competition will involve teams of three people.
Movie night is planned for 14 April.

Al Blackie
Attended a meeting with N Atkinson with the concept of the riverboat plans by Belfiore Bologna.

J Meyer
Noted that Lees Road residents are happy with the decision to decrease the speed limit to 50kph. Noted the good use of the new Passchendaele Pathway

M Pinkham
Attended the successful opening function of the Passchendaele Pathway.
Attended the All Boards briefing on 7 March which was very good
Attended the Council briefing with Ecan speaking on the salination in Kaiapoi River
Working with ENC on proposed cycleway projects.

P Redmond
Board members were invited to attend to meet Labour Party representatives. Duncan Webb is the member of this area.
Attended the Trousselot Park Children’s Day event
WHAG meeting
Attended the All boards briefing on 7 March
Attend Council briefing with Ecan speaking on the salination of Kaiapoi River.

S Stewart
Requested confirmation that the Kaiapoi River Carnival to be held in February 2019, which is to be an afternoon event to celebrate the river. This is not part of the Kaiapoi Christmas Carnival
There has been a round of Rural Drainage group meetings – all these groups have been provided with LTP rate projections.
Water Zone committee has had a workshop. Arapata Rueben joined the Waimakariri Zone Committee in March.
Stormwater Drainage Bylaw hearing is to be reconvened tomorrow, after some outstanding issues needed further work.
Attended meeting of residents of Springbrook subdivision on Northbrook Road, Rangiora, which flooded in recent 20 February rain event and there is some work to be undertaken regarding levels of floor pads being laid.
Attended Keep Rangiora Beautiful meeting. There are several plots that this group established that have been handed over to NZTA to maintain and the Group members are disappointed with the level of maintenance of these plots.

12 CONSULTATION PROJECTS

Draft 2018-28 Long Term Plan –
Consultation Friday 9 March to Monday 9 April 2018.

13 REGENERATION PROJECTS

13.1 Town Centre, Kaiapoi
Updates on the Kaiapoi Town Centre projects are emailed regularly to Board members. These updates can be accessed using the link below:

13.2 Kaiapoi Regeneration Steering Group
The next meeting of the Kaiapoi Regeneration Steering Group will be held in Meeting Room 1, Ruataniwha Kaiapoi Civic Centre, 4pm on Monday 9 April 2018. This meeting is open to the public.

14 BOARD FUNDING UPDATE

14.1 Board Discretionary Grant
Balance as at 19 February 2018: $2,400.

14.2 General Landscaping Budget
Balance as at 19 March 2018: $60,080.

15 MEDIA ITEMS
No media items.

16 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987
Moved J Watson seconded R Blair

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:
<table>
<thead>
<tr>
<th>Item No</th>
<th>Minutes/Report of:</th>
<th>General subject of each matter to be considered</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>16.1</td>
<td>Simon Hart, Business and Centres Manager &amp; Rob Hawthorne, Property Manager</td>
<td>FENZ Property Acquisition Proposal</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
</tbody>
</table>

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Reason for protection of interests</th>
<th>Ref NZS 9202:2003 Appendix A</th>
</tr>
</thead>
<tbody>
<tr>
<td>16.1</td>
<td>To carry out commercial activities without prejudice</td>
<td>A2(b)ii</td>
</tr>
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</table>

CARRIED

**CLOSE MEETING**

*Resolution to Resume in Open Meeting*

Moved N Atkinson seconded C Greengrass

THAT open meeting resumes and the business discussed and the recommendation with the public excluded remains public excluded.

CARRIED

**OPEN MEETING**

17 **QUESTIONS UNDER STANDING ORDERS**

There were no questions.

18 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

There was no urgent general business.
**NEXT MEETING**

The next meeting of the Kaiapoi-Tuahiwi Community Board is scheduled for 4pm, Monday 16 April 2018 at the Ruataniwha Kaiapoi Civic Centre.

There being no further business, the meeting closed at 5.58pm.

CONFIRMED

___________________________  
Chairperson

___________________________  
Date

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**Workshop**

1. *General Landscaping Projects / Fund – Chris Brown (Community and Greenspace Manager).*

2. *Members’ Forum: opportunity for members to share potential new ideas and initiatives.*