MINUTES OF THE MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA, ON TUESDAY 6 MARCH 2018, COMMENCING AT 1PM.

PRESENT:
Mayor D Ayers (Chair), Deputy Mayor K Felstead, Councillors N Atkinson, K Barnett, A Blackie, R Brine (arrived at 2.03pm during item 8.3), W Doody, D Gordon, J Meyer, S Stewart and P Williams.

IN ATTENDANCE:
J Palmer (Chief Executive) (departed 1.50pm until 3.30pm), S Markham (Manager, Strategy & Engagement), K Simpson (3 Waters Manager), K Graham (Journey Planner/Road Safety Co-ordinator), B Rice (Senior Roading Engineer), D Roxburgh (Implementation Project Manager), and S Nichols (Governance Manager).

The meeting adjourned at 3.08pm and reconvened at 3.25pm.

1. APOLOGIES
Moved: Councillor Felstead  Seconder: Councillor Williams
An apology for lateness was received and sustained from Councillor Brine. CARRIED

2. CONFLICTS OF INTEREST
Nil.

3. ACKNOWLEDGEMENTS
3.1 Community Service Award
Mayor Ayers welcomed Judge John Brandts-Giesen and family before presenting Judge Brandts-Giesen with an award recognising his contribution to the community.

Councillor Gordon read the citation outlining a few of Judge John Brandts-Giesen's many community achievements.

Judge Brandts-Giesen acknowledged the support of his wife, Jeanette.

4. CONFIRMATION OF MINUTES
4.1 Minutes of a meeting of the Waimakariri District Council held on Tuesday 30 January to Thursday 1 February 2018

Moved: Councillor Barnett  Seconder: Councillor Doody
THAT the Council:
(a) Postpones the confirmation of the minutes of a meeting of the Waimakariri District Council held on Tuesday 30 January to Thursday 1 February 2018 until 3 April 2018.

CARRIED

4.2 Minutes of a meeting of the Waimakariri District Council held on Wednesday 7 February 2018

Moved: Councillor Felstead  Seconder: Councillor Meyer
THAT the Council:

(a) **Confirms** as a true and correct record the circulated minutes of a meeting of the Waimakariri District Council held on Wednesday 7 February 2018, subject to minor amendments.

CARRIED

4.3. **Minutes of the public excluded portion of a meeting of the Waimakariri District Council held on Wednesday 7 February 2018**

The matter was dealt with in the public excluded section of the meeting.

4.4. **Minutes of a meeting of the Waimakariri District Council held on Tuesday 20 February 2018**

Moved: Councillor Atkinson  Seconder: Councillor Blackie

THAT the Council:

(a) **Confirms** as a true and correct record the minutes of a meeting of the Waimakariri District Council held on Tuesday 20 February 2018.

CARRIED

**MATTERS ARISING**

Mayor Ayers raised the matter from the 7 February minutes, advising of the withdrawal of Councillor Doody from the Enshi visit due to family circumstances. Mayor Ayers provided an opportunity for another councillor interested to attend. No further interest was indicated.

5. **DEPUTATIONS AND PRESENTATIONS**

Nil.

6. **ADJOURNED BUSINESS**

Nil.

7. **REGENERATION REPORTS**

7.1. **Dudley Drain Regeneration – Request to Bring Budget Forward and Award Contract 18/01 – K Simpson (3 Waters Manager) and G Boot (Senior Engineering Adviser)**

K Simpson spoke briefly to the report. The project was originally due to span two financial years, however scope work has been completed which enables the project to be undertaken this financial year.

Councillor Stewart enquired if this work was in addition to recent work. K Simpson advised the location was downstream from Hilton Street, and it will assist in increasing the capacity for drainage, and although not directly related, it would be beneficial and complementary to the recent works undertaken.

Moved: Councillor Blackie  Seconder: Councillor Atkinson

THAT the Council:

(a) **Receives** report No 180227020873.
(b) **Resolves** to bring forward $176,000 budgeted in the 2018/19 year (100470.000.5124) to the current year to enable the Dudley Drain Regeneration project in west Kaiapoi to be completed.

(c) **Authorises** Council staff to award 18/01 Dudley Drain Regeneration, Raven Quay to Hilton Street to Ongrade Drainage and Excavation Ltd for a sum of $94,734.78.

(d) **Notes** that this project is funded from the Dudley Drain Earthquake Repairs budget (100470.000.5124) and that providing recommendation (b) is adopted, there will be sufficient budget to complete the project this year.

(e) **Notes** that in accordance with the Conditions of Tendering, all tenderers will be advised of the name and price of the successful tenderer, and the range and number of tenders received.

CARRIED

Councillor Blackie commented on the ecological factors that were being considered.

Mayor Ayers spoke of the project being part of the regeneration work, therefore it was sensible to undertake the work as soon as practical.

8. **REPORTS**

8.1. **Naming of the Rangiora to Woodend Cycle/walkway - K Graham (Journey Planner/Road Safety Co-ordinator)**

K Graham spoke briefly to the report and reflected on a recent workshop with Councillors.

Moved: Councillor Gordon  Seconder: Councillor Williams

**THAT** the Council:

(a) **Receives** report No: 180223019153.

(b) **Approves** the name Rangiora Woodend Path for the cycle/walkway which runs between Rangiora and Woodend:

CARRIED

Councillor Gordon reflected on the last workshop discussions. It was practical to name the path with its function, being on the Rangiora Woodend Road, and a well-known area. Councillor Gordon spoke of the differences related to naming this path from the recently opened Passchendaele Memorial Path which had been through its own process.

Councillor Williams agreed to the logical name as it was a pathway between two points being Rangiora and Woodend.

Mayor Ayers was supportive of the motion and also reflected on differences with the Passchendaele Memorial Path. He commented that the Jill Creamer Trail in Woodend was a little different again, as it was a community driven project.

8.2. **Lees Road and Barkers, Kaiapoi Road Speed Limit – B Rice (Senior Roading Engineer)**

B Rice commented on the request for the speed limit change and outlined the processes undertaken to date. The changing nature of use of linkage roads Williams Street and Bayliss Drive was commented on and speed survey information indicated the appropriateness of the proposed speed limit. Staff
acknowledged some community support for 50kph, whilst other submitters had suggested 60kph. Staff commented on suggestions for some engineering works and future liaison with the local community as to what may be appropriate. Staff also signalled that any additional works would require additional funding.

Mayor Ayers queried the mean speed information contained in the report. B Rice spoke of assumptions and realistic achievable speeds.

Mayor Ayers enquired what would be an appropriate speed for Barkers Road. B Rice advised it was not realistic to achieve 50kph by most people given its rural environment and driver behaviour.

Councillor Atkinson remarked on speed limits of 50kph by the Kaiapoi Golf Course, and on River Road, being of a similar environment to that being discussed today, and enquired what was the mean speed in the vicinity of the Kaiapoi Golf Course. Staff were unable to confirm that information in the meeting, and suggested that any concerns in this regard were more appropriate to policing.

Councillor Blackie sought clarification of whether the balance of Lees Road would remain at 80kph limit. Staff confirmed that the whole of Lees Road and Barkers Road would be set to the speed the Council resolved today.

Councillor Meyer referred to a photograph showing letterboxes on the intersection of Lees and Barkers Road and enquired what engineering aspects could be considered to move the letterboxes off the road, as he understood the Postie drives on the wrong side of the road to undertake deliveries. Staff thought it was likely the placement of the letterboxes does not comply with the current code, and it has likely been a historic situation. Staff acknowledged that as part of the roading review the letterboxes’ positioning may need to be changed, in conjunction with a conversation with both NZ Post and the residents.

Councillor Meyer commented on 44 homes currently being built in the area and enquired how much traffic was likely to be created as a result of the localised population growth. B Rice advised increased traffic was based on 4400 trips a day and an assumption that 50 percent of vehicles go left or right at the intersection.

Councillor Barnett sought clarification of the speed change effect on the section of Williams Street, from Lees Road to the current 80kph sign. Staff commented that most traffic is going towards the State Highway which will be a changed speed area, however staff will look at the associated road.

Councillor Barnett enquired what consultation was undertaken on engineering options when the speed limit was changed to 50kph in River Road and Chinnerys Road. B Rice was unable to respond as he was not involved in those projects.

Councillor Barnett asked what expenditure will potentially be created for additional engineering measures if the speed limit is reduced to 50kph today and is there a requirement to implement engineering changes. B Rice commented that if 50kph were to be approved then the Council should probably urbanise that section of Lees Road with kerb and channel and footpath, but residents may have views.

Councillor Barnett asked if these roads should be considered in isolation or changes made to all roads that have been in a similar situation across the district. B Rice commented on maintaining consistency in an area. Councillor
Barnett clarified she was referring to examples of Chinnerys and River Road with 50kph in an urban environment. J Palmer commented that such matters should come before the Utilities and Roading Committee for future discussion relating to the level of service.

Councillor Atkinson referred to the end of Bayliss Drive, enquiring if an engineering option could consider a Give Way move to Lees Road, and an associated free turn into Bayliss Drive with that section becoming a 50kph area, and the other section through to Barkers Road remaining at 80kph. B Rice acknowledged the viewpoint commenting on the progress of the Sovereign Lakes development, impact to residents and implications to potential road layout changes.

Councillor Blackie sought clarification that the Council was only being asked to approve a speed limit change and not any engineering works. Staff confirmed that was the situation.

Moved:  Councillor Meyer   Seconder:  Councillor Stewart

THAT the Council:

(a) **Receives** report No. 180115002738.
(b) **Approves** the speed limit change on Lees Road and Barkers Road in Kaiapoi, to be reduced to 50kph as outlined below, and as shown in the attached plan (TRIM 171025114968)
(c) **Notes** that the Register of Speed Limits will be updated to include these changed speed limits.
(d) **Notes** that the Speed Limits Bylaw 2009 allows speed limits to be changed by Council resolution following consultation as required by the Land Transport Rule: Setting of Speed Limits (2017).
(e) **Notes** that the submissions on this proposal have been distributed to the Kaiapoi-Tuahiwi Community Board for their information.
(f) **Notes** that a copy of this report has been provided to the Runanga Liaison Committee.
(g) **Supports** engagement with affected property owners and the community to identify and assess options to provide suitable pedestrian, cycle and vehicle facilities on Lees Road.
(h) **Notes** that any works identified in (g) above will need to be prioritised with other Council projects.
(i) **Circulates** this report to all Community Boards.

CARRIED

Councillor Meyer remarked that he had received local feedback, and was well aware of the unique situation already outlined, and was conscious of safety factors. He commented on the increasing car movements per day, safety factors to be considered including letterbox location and observations of people walking a loop around the subdivision. Councillor Meyer stated the timing is right and acceptable for planning ahead for possible signage changes. Councillor Meyer believed changing the speed limit to 50kph would improve the environment for long term residents.

Councillor Stewart endorsed her colleague’s comments, and reflected that due to development growth if changes to the speed didn’t change now to 50kph, the Council would be in the position of reviewing the situation again in the near future. Councillor Stewart was supportive of the earlier suggestion from Councillor Atkinson to talk to residents about a potential Give Way sign change.
Mayor Ayers thanked staff for an informative report, and was supportive of the motion. He commented on the rural postal issue raised by Councillor Meyer, and implications of changing from a rural to an urban postal delivery service. Mayor Ayers commented on the expense of engineering changes, however a Give Way sign is a traffic calming tool in itself, he believed.

Councillor Atkinson was supportive of the motion for a reduced speed limit of 50kph, explaining why he posed the question of changing the intersection, and the resulting reaction. Councillor Atkinson commented on the growth of the wider area, including State Highway changes that he believed will alter the dynamics of the area over time. He believed it was sensible to change the speed limit to 50kph now in preparation for the anticipated growth.

Councillor Barnett was supportive of the motion. Councillor Barnett remarked on her earlier line of questioning and personal experiences of Chinnerys Road; the impact of signage changes or when a road has additional engineering solutions. Councillor Barnett stated she was pleased the speed change was occurring before the growth, however would like to know what any changes will cost. Councillor Barnett also commented that it was good that a district speed limit review was occurring, but would be interested to see the funding component.

In his right of reply, Councillor Meyer was pleased the Council supported the motion.

Late Item

Moved: Mayor Ayers  
Seconded: Councillor Felstead

That the Council

(a) **Accepts** a late report from Mayor Ayers regarding Appointments of Councillor to Portfolio, Committees, Outside Organisations to be considered as item 8.4 of this meeting.

CARRIED

8.3. **Appointment to District Planning and Regulation Committee – S Markham (Manager Strategy & Engagement)**

S Markham spoke to the report, proposing a Runanga representative be appointed to the District Planning and Regulation Committee (DP&R) for the purposes of the District Plan Review. S Markham reflected on recent briefing discussions, legislative changes and the importance of discussion with iwi at early stages of District Plan reviews and the appropriateness of consideration now. The recommendation is for the Mayor, as Iwi Relations Portfolio holder, to engage with Ngai Tuahuriri to identify a suitable representative with the right skill set and knowledge to be available to continue through to early 2020 until such time as a Council resolution is made to notify a proposed review.

Councillor Atkinson sought clarification on past conversations and further discussions being required to understand other whole of council issues and implications rather than just this topic before this stage occurred. S Markham apologised for any misunderstanding of context and referred to a briefing session at the latter part of last year related to the concept of such an appointment to the DP&R Committee. Staff were open to how the Council wished to proceed.

Councillor Stewart sought clarification on the scope of the role, including voting rights, and whether it relates solely to District Plan matters or all aspects that come before the DP&R Committee. S Markham clarified the appointment is only for the purposes that relate to District Plan business, with the representative exercising a voting right. Mayor Ayers outlined how the agenda could be
sectioned to District Plan matters, in a similar manner to the Council that currently separates its Regeneration related reports prior to other Council matters. Mayor Ayers also envisaged the Runanga appointee would participate all District Plan related workshops and retreats.

In a supplementary question Councillor Stewart enquired if this arrangement was acceptable to the Runanga. S Markham advised that several discussions had occurred and the Runanga are comfortable with a member fully participating in District Plan review matters only.

Councillor Gordon reflected on his understanding of the overall situation, which matched Councillor Atkinson’s earlier comments. Councillor Gordon commented that there are many implications and would appreciate more time to consider matters, therefore suggested the report lay on the table until further discussions with colleagues had occurred.

Councillor Doody queried the matter laying on the table with the Mayor advising about procedural motions.

Councillor Felstead asked if there was a timing constraint if the report was not approved today. S Markham commented that given the upcoming high workload related to draft chapters of the District Plan including overall strategic direction and another related to cultural values, it is beneficial to source a Committee member sooner, rather than later, to enable them to get up to speed as practically as possible.

Mayor Ayers suggested the Council discuss the matter further at the upcoming DP&R briefing scheduled for 13 March. Mayor Ayers asked if staff believe timing of the appointment is important because the Runanga require time to source the right person at hand. S Markham indicated the time to find the representative is likely to be considerable, and spoke of how crucial it is to get the right person who is available for the upcoming two years.

Councillor Brine arrived at 2.03pm during item 8.3.

Councillor Gordon asked that at the upcoming briefing staff could provide information outlining the role of MKT, cost, involvement and terms of reference. Mayor Ayers suggested that information could be provided at the end of the today’s meeting.

Procedural Motion

Moved: Councillor Atkinson  Seconder: Councillor Gordon

**THAT** the Council:

(a) **Receives** report No. 180223019257.

(b) **Considers** the question of the appointment to the District Planning and Regulation Committee by Te Ngāi Tūāhuriri Rūnanga be considered at the 3 April 2018 meeting and is to be preceded by a Council briefing on 13 March 2018.

**CARRIED**

8.4. **Appointments of Councillor to Portfolio, Committees, Outside Organisations - Mayor Ayers.**

Mayor spoke to the report outlining the proposal, following discussion with all councillors, and commented on the duration of Chairing the Community and Recreation Committee.

Mayor Ayers commented on conversations with the outside organisation, Wellbeing North Canterbury, and its preference for representation from the Kaiapoi area due to its significant involvement in that community. Mayor Ayers suggested the appointment be from outside of the Council and put forward
Martin Pinkham, Kaiapoi-Tuahiwi Community Board member, outlining his reasoning which included Mr Pinkham’s involved with Kaiapoi High School Board of Trustees. Mayor Ayers provided past examples of when an elected Board member had been appointed as the Council’s representative to outside bodies.

Councillor Barnett enquired how information would be received back from the Trust appointee to the Community and Recreation Committee, if it was not a councillor. Mayor Ayers commented on appointee responsibilities to any Trust. Mayor Ayers stated that if a person is an appointee to an outside body or Trust it is important to inform the Council during the portfolio updates section of the meetings. If the appointee is not a Councillor it is important that they regularly keep the portfolio holder informed, who in turn can inform the Council or relevant committee.

Councillor Doody enquired if the proposed Wellbeing North Canterbury Trust appointment was for a short term. Mayor Ayers clarified the appointments were until the end of the term, and the new Council would appoint again at the beginning of the October 2019 term.

Councillor Doody sought clarification of whether the Wellbeing North Canterbury Trust appointment would still sit under the Community and Wellbeing portfolio. Mayor Ayers reiterated the need for an appointee to raise matters with Councillor Barnett as the primary portfolio holder.

Moved: Mayor Ayers    Seconder: Councillor Gordon

THAT the Council:

(a) Receives report No. 180302022316.

(b) Notes under section 41A of the Local Government Act, the Mayor has the power to establish committees of the Council and to appoint the chairperson of each committee, and may make the appointment before the other members of the committee are determined, and may appoint him/herself.

(c) Revoke Councillor Stewart from the Audit and Risk Committee and appoints Councillor Stewart to the District Planning and Regulation Committee.

(d) Appoints Councillor Barnett to the Audit and Risk Committee.

(e) Appoints Councillor Barnett to the Community and Recreation Committee.

(f) Appoints Councillor Barnett as joint portfolio holder of the Community Development and Wellbeing Portfolio, noting Councillor Wendy Doody already holds a supportive role for this portfolio.

(g) Amends the timing of the second chair of Community and Recreation Committee held by Councillor Doody to 30 April 2018, rather than 31 October 2018, (as resolved by the Council in October 2016. 

(h) Amends the timing of the third chair of Community and Recreation Committee held by Councillor Blackie to be from 1 May 2018 to 31 January 2019.
(i) **Appoints** Councillor Barnett as the fourth Chair of Community and Recreation Committee from 1 February 2019 to 9 October 2019.

(j) **Appoints** Councillor Barnett for Hearings, to the Hearings Committee.

(k) **Appoints** Martin Pinkham as the Council’s representative on the Wellbeing North Canterbury Trust.

(l) **Appoints** Councillor Blackie as the Council’s representative on the Waimakariri Art Collection Trust.

(m) **Appoints** Councillor Kirstyn Barnett to the Rangiora-Ashley Community Board in accordance with section 19F of the Local Electoral Act 2001.

(n) **Notes** all appointments cease at the end of the 2016-19 Local Body Triennial term, being 12 October 2019, unless appointed to a Council Controlled Organisation (CCO) or specifically altered by the Council.

CARRIED

Councillor Gordon was supportive of the motion, reflecting on his 12 years of being on the Board of Wellbeing North Canterbury, and his personal experience with Martin Pinkham, who he believed had the relevant experience for the role. Councillor Gordon also congratulated Councillor Blackie on his appointment to the Art Collection Trust.

9. **MATTERS REFERRED FROM COMMITTEES AND COMMUNITY BOARDS**

9.1. **Renewal of District Promotions Contract with Enterprise North Canterbury for 2018-21 Period** – S Markham (Manager Strategy and Engagement)

*(referred to report no. 180131009463 from the Audit and Risk Committee meeting of 13 February 2018)*

S Markham spoke briefly to the report.

Moved: Councillor Felstead  Seconder: Councillor Atkinson

**THAT** the Council:

(a) **Notes** that comprehensive reviews of District Promotions Services were undertaken in 2008 and 2014.

(b) **Notes** that the three-year District Promotions Contract, with Enterprise North Canterbury, expires on 30 June 2018 and that the contract provides for Council approval of an annual district promotions business plan setting out the scope of services that are to be provided from year to year.

(c) **Renews** the District Promotions Contract with Enterprise North Canterbury on similar terms and conditions as at present for a further three year period from 1 July 2018.

(d) **Authorises** the Chief Executive to execute, for the Council, a refreshed contract document with ENC to give effect to recommendation (c) above.
(e) **Agrees** that the next such review of the delivery arrangements for district promotions services, in terms of S.17A of the Local Government Act, be undertaken in 2020.

(f) **Notes** that the Audit and Risk Committee, in the lead up to the approval of the 2018/19 district promotions business plan, intend to review the following elements of the promotions activity:

- The role/structure/process of the events grants budget with the Events Funding Panel and the Promotions Portfolio Holder;
- The role and function of a physical I-Site in the context of the changing marketing and i-SITE Network landscape which is rapidly moving online.

**CARRIED**

Against Councillors Stewart and Williams

Councillor Felstead stated matters had been well debated previously at the last Audit and Risk Committee meeting.

Councillor Stewart commented on a proposal seeking a 17a Review at the last Audit and Risk Committee, which Mayor Ayers declined. Councillor Stewart believed the matter should be reviewed now as 2020 is too far away. Councillor Stewart commented that some aspects such as events and promotion had been particularly reviewed and of the importance to determine if there are any outstanding issues in that area. Councillor Stewart stated she would vote against the motion as she strongly believed there needed to be a Section 17a review undertaken in the very near future.

Mayor Ayers clarified the meeting situation and the point of order raised at the past meeting. Councillor Stewart raised the matter again.

Councillor Williams stated he was not supporting the motion as he believed there was a doubling up on many services and the matter required a review on all spending and promotion aspects.

Councillor Barnett stated she would support the motion reluctantly as she did not believe the Council had an alternative proposal at this stage. Councillor Barnett remarked she could sympathise and understand Councillor Stewart's views and stated she was not convinced the District Promotions contract was being carried out as effectively as it could, for Waimakariri in particular. Councillor Barnett also expressed concern at the staff turnover and associated recruitment expense. Councillor Barnett stated she would like to see what the Council is getting for its money, 'bang for buck' for rate payers; is it attracting the visitors from Christchurch, which is Waimakariri's prime visitor market, and what are visitors spending their money on. Councillor Barnett stated she would like to see a review and a survey in Christchurch as to the awareness of Waimakariri and its attractions.

Councillor Gordon was supportive of the recommendation and remarked that he wondered how many reviews this organisation required, and reflected on challenges presented at each meeting, systems in place including a Statement of Intent which is reviewed yearly. Councillor Gordon commented on work that staff were undertaking in conjunction with himself as Town Centre Portfolio Holder on a draft Service Level Agreement for promotion organisations which includes a higher degree of accountability for funding. This current work will come before the Council in due course. Councillor Gordon indicated an upcoming meeting between Kaiapoi Councillors and Kaiapoi Promotions Association, welcomed any colleague feedback for both the district's promotions associations and ENC itself that he could pass on.
Mayor Ayers was supported of previous comments from Councillor Gordon, reflecting on regular report-backs from ENC and the ongoing vague criticisms with no substance of examples to back up opposing claims. Mayor Ayers spoke of the work that ENC undertake that does not cross into the Council domain, the value it adds to the District and the importance of continuing to work together.

Councillor Felstead, in his right of reply commented on past reviews held in 2008 and 2014 and remarked that he did not believe in reviewing for the sake of a review and queried the validity of there being anything to currently review.

9.2. **Classification of Reserve 1651, 470 Woodstock Road, Oxford – M Ball (Property Officer)**

(referred to report no. 180109001167 from the Oxford-Ohoka Community Board meeting of 8 February 2018)

S Markham took the report as read.

Councillor Stewart queried the site being close to the river and impacts on requirements through Plan Change 5 and the limitation on nutrient levels, enquiring how this proposal impacts on the overall situation. S Markham advised a resource consent process does not affect the motion before the Council today and consenting matters are subject to separate conditions and another process.

Councillor Stewart commented on discharging nutrients to groundwater, enquiring if there is there any impact on the resource consent as the land held the wrong classification, and enquired if this question had been raised before. S Markham advised that matter had not been considered.

Moved: Councillor Felstead  Seconder: Councillor Atkinson

**THAT** the Council:

(a) Approves under the Reserves Act 1977 to classify the reserve described in the schedule as Local Purpose (Sewerage and Plantation) reserve, subject to the provisions of the Act.

**Canterbury Land District – Waimakariri District**

**Schedule**

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<th>Description</th>
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<td>Reserve 1651 (New Zealand Gazette 1878 page 1670)</td>
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(b) Notes that a subsequent report will be presented should any objections be received following public advertising.

**CARRIED**

Councillor Felstead stated that this is just the designation approval and it was not appropriate to debate consenting matters as that is another process at a later time.

10. **HEALTH AND SAFETY**


Moved: Councillor Meyer  Seconder: Councillor Blackie

**THAT** the Council:

(a) Receives report No. 180228020936.
CARRIED

Staff noted reference in the report to Courtenay Place, and the correction to Courtenay Drive.

11. COMMITTEE/WORKING PARTY/JOINT COMMITTEE MINUTES FOR INFORMATION

11.1. Minutes of a meeting of the Regeneration Steering Group held on 29 January 2018

11.2. Minutes of a meeting of the Community and Recreation Committee held on 13 February

Moved: Councillor Atkinson  Secounder: Councillor Felstead

THAT the information in Items 11.1 to 11.2 be received.

CARRIED

12. COMMUNITY BOARD MINUTES FOR INFORMATION

12.1. Minutes of a meeting of the Kaiapoi-Tuahiwi Community Board held on 18 December 2018

12.2. Minutes of a meeting of the Oxford-Ohoka Community Board held on 8 February 2018

12.3. Minutes of a meeting of the Woodend-Sefton Community Board held on 12 February 2018

12.4. Minutes of a meeting of the Rangiora-Ashley Community Board held on 14 February 2018

Moved: Councillor Doody  Secounder: Councillor Meyer

THAT the information in Items 12.1 to 12.4 be received.

CARRIED

Councillor Barnett acknowledged the Rangiora Rotary Club’s upcoming 75th anniversary and the valued contribution to the community.

Councillor Gordon advised he had organised a meeting with Mainpower to discuss underground cabling options on Kippenberger Avenue as he believed a more sustainable solution needed to be found.

13. CORRESPONDENCE

Nil.

14. MAYOR’S DIARY

14.1. Mayor’s Diary 30 January to 23 February 2018

Mayor Ayers commented generally on councillors participating in various cycle events over the past weekend.

Moved: Councillor Meyer  Secounder: Councillor Blackie

THAT the Council:

(a) Receives report no. 180223019426.
15. COUNCIL PORTFOLIO UPDATES

15.1. Iwi Relationships

It was advised that the Council’s updated Cultural handbook had been distributed to all elected members.

Brief comment was made on the upcoming Hui with Te Ngai Tuahuriri Runanga and the Mayor advised he would report to the Hui of the matter lying on the table from earlier in today’s meeting.

15.2. Canterbury Water Management Strategy

Councillor Stewart reflected on recent Zone Committee workshops and the ongoing work for the Zone Implementation Plan Agendum (ZIPA). Councillor Stewart commented on Koura Creek, the structure of the creek and a recent site visit. Members were reminded of the goals of ZIPA and its linkage to the Sub-regional Catchment Plan.

Councillor Stewart advised she had attended three rural drainage group meetings and matters discussed included the maintenance budget being held with a year of reserve for on-going projects. Generally matters were well received on how these accounts will work over the next 10 years.

Councillor Stewart provided an update on the Stormwater Drainage Bylaw Hearing, which would reconvene later in the month.

Councillor Stewart advised that no Runanga representative had attended the Water Zone Committee meetings for some time, and remarked on the potential risk of such limited input into the process.

Mayor Ayers commented on paths around Northbrook Ponds and only a short distance of approximately 15 metres was required to link existing pathways.

15.3. International Relationships

Councillor Felstead reflected on the recent Passchendaele Trust meeting, where the focus on signage and information panels for the path had been discussed. The Trust were reviewing its Trust Deed information, however the situation may change to an Advisory Group. Mayor Ayers advised that the Trust scope would be required to be approved by the Council so there would be a report back in due course.

Councillor Felstead had attended a very successful day ‘Japan Day’ in Christchurch.

Councillor Felstead reflected on the upcoming visit to China and the attracted attention of social media, and that some comments were either incorrect or inappropriate.

15.4. Regeneration (Kaiapoi)

Councillor Blackie spoke of ongoing budget impacts for which staff were investigating alternative options.

Councillor Blackie reported that the Regeneration Steering Group had approved the concept at Murphy Park of moving the rowing activities up the river a short distance, and staff were currently working with the rowing clubs.

It was reported that the Charles Street pump will be left on site and will be transformed into a stage and observation platform.
Councillor Blackie provided an update on the Jones Street repairs and the positive food forest progress with continual growth of community involvement.

16. QUESTIONS

Nil.

17. URGENT GENERAL BUSINESS

Nil.

The meeting adjourned at 3.08pm and reconvened at 3.25pm.

18. MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987

Moved: Councillor Atkinson       Seconder: Councillor Felstead

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Minutes/Report of:</th>
<th>General subject of each matter to be considered</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>18.1</td>
<td>Minutes of the public excluded portion of Council meeting of 7 February 2018</td>
<td>Confirmation of minutes</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
<tr>
<td>18.2</td>
<td>Minutes of the public excluded portion of the Community and Recreation Committee meeting of 13 February 2018</td>
<td>Receipt of minutes</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
<tr>
<td>18.3</td>
<td>Minutes of the public excluded portion of the Regeneration Steering Group meeting of 29 January 2018</td>
<td>Receipt of minutes</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
<tr>
<td>18.4</td>
<td>Report of Duncan Roxborough (Implementation Project Manager – District Regeneration)</td>
<td>Contract 18/04 Demolition of the old Pines Beach Community Hall</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
</tbody>
</table>
This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Reason for protection of interests</th>
<th>Ref NZS 9202:2003 Appendix A</th>
</tr>
</thead>
<tbody>
<tr>
<td>18.1 – 18.6</td>
<td>Protection of privacy of natural persons To carry out commercial activities without prejudice</td>
<td>A2(a) A2(b)ii</td>
</tr>
</tbody>
</table>

CARRIED

CLOSED MEETING

The Public Excluded portion of the meeting occurred from 3.25pm to 4.29pm.

19. NEXT MEETING

The next scheduled meeting of the Council is on Tuesday 3 April 2018 commencing at 1pm.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 4.30pm.

CONFIRMED

__________________________________
Chairperson

__________________________________
Date