MINUTES FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD
HELD IN THE UPSTAIRS FUNCTION ROOM, RANGIORA TOWN HALL, 303 HIGH STREET, RANGIORA ON WEDNESDAY 13 SEPTEMBER 2017 AT 7PM.

PRESENT
J Gerard QSO (Chair), D Lundy (Deputy Chair), R Brine, M Clarke, K Galloway, D Gordon, J Hoult, S Lewis, C Prickett and P Williams.

IN ATTENDANCE
J Millward (Manager Finance and Business Support), Mayor Ayers, G Barnard (Parks Community Assets Officer), E Cordwell (Governance Adviser) and E Stubbs (Minute Secretary).

1 APOLOGIES
An apology was received and sustained from G Miller for absence.

2 CONFLICTS OF INTEREST
Nil.

3 ACKNOWLEDGEMENT
3.1 Peter Allen
The Chair acknowledged the outstanding service and commitment of Councillor Peter Allen to the Community Board, the Council and the District and asked members to stand for a period of silence.

4 CONFIRMATION OF MINUTES
4.1 Minutes of the Rangiora-Ashley Community Board – 9 August 2017
Moved M Clarke seconded P Williams
THAT the Rangiora-Ashley Community Board:
(a) Confirms the circulated minutes of the Rangiora-Ashley Community Board meeting, held on 9 August 2017, as a true and accurate record.
CARRIED

5 MATTERS ARISING
Nil.
6 DEPUTATIONS AND PRESENTATIONS

J Hoult arrived at 7.05pm during item 6.1

6.1 Cust Community Network

Kirstyn Barnett - Chair of the Cust Community Network provided an update on the Network’s proposed rural recycling initiative. K Barnett hoped that the Community Board would support a trial in the Cust area. The initiative had been prompted for a variety of reasons including concerns regarding the increasing volume of plastic being found in the oceans and to try to alter the historical rural practices of burning or burying waste. It was hoped to show the wider community that recycling was an easy option and to build on the fact that a number of residents who had moved out from town were already used to being able to recycle. A survey of residents had provided 100 responses, 98% of whom said they would recycle at a collection point in Cust.

A rural recycling centre would reduce the ‘carbon footprint’ by increasing recycling as more people would recycle if a facility was closer. It would also result in less traffic movements to the Southbrook or Oxford recycling centres and alleviate pressure on those facilities.

K Barnett advised that the preferred location for the facility was the Cust Domain as this location had parking, was off a sealed road and was known to locals but not visitors. There were no close residents to be affected by noise and the facility would be hidden by a fence.

C Prickett asked if K Barnett was aware of the recycling trailer that had been trialled previously in Loburn but had been discontinued. K Barnett replied that she understood it was a North Loburn School community led facility with individuals delivering the trailer to Southbrook on a rostered basis. She commented that it demonstrated the need, but that in the long-term it was not sustainable to leave it to community volunteers. The Cust Community Network would wish the Council to provide the means of recycling but would act as a local partner to oversee and monitor the site, ensure that it was clean and tidy and also promote recycling in the community and with local schools. Any issues or concerns would be reported to the Council to assist in rectification. K Barnett commented that recycling was now seen as a necessity not just a ‘nice to have’.

P Williams asked if K Barnett was aware of the recycling trial at Kaiapoi that had failed due to contamination of recyclable material and asked how the Network would prevent contamination. K Barnett commented that contamination was an issue with all recycling. Although the facility would not be manned full time, there would be signage and strong community knowledge through education via Facebook and local free media. A trial would identify any issues with contamination which could then be pro-actively reviewed and potentially addressed.

R Brine asked K Barnett if she was aware that the Waste Management and Minimisation Strategy Hearings had been completed and that some funding provision for such a trial had been agreed and would be progressed via a staff working group. K Barnett confirmed that she was aware and was in contact with relevant staff and hoped that a trial service could be launched in February 2018.

D Lundy asked if the Domain Advisory Committee had been consulted and K Barnett said they had not at this stage but that there would be extensive consultation going forward.

6.2 North Loburn School

E Cordwell advised that the School Principal, Darryn Ward, was unable to attend the meeting in person and had instead submitted a formal letter to the Board regarding the school’s solar energy project and funding application to
the RATA Foundation and that this would be admitted for the Board’s consideration under Correspondence at Agenda Item 9. A copy of the letter had also been circulated to members prior to the meeting.

7 ADJOURNED BUSINESS

Nil.

8 REPORTS

8.1 Proposed Removal of Poplar Trees in Dudley Park – Greg Barnard (Parks Community Assets Officer)

G Barnard spoke to the report which had arisen from a request by the residents of 2 Park Street for the poplar trees in Dudley Park to be removed. He advised the Board that the trees were well established, mature, around 60 years old, in reasonably good condition, appropriately maintained and regularly monitored particularly after strong wind. The residents had raised concerns regarding seed littering, general nuisance and potential root issues. These were all described in detail in the report.

G Barnard outlined the recommended actions and mitigation that would address the issues raised which included a more frequent and slightly altered mowing regime, with the use of a catcher to pick up the majority of the seeds and leaves, as well as the possibility of a root guard to be installed along the boundary of the park and the residential property. G Barnard also advised that no issues had been reported or found with roots in areas of the park which were much closer to the trees.

There had been extensive public consultation due to the iconic nature and amenity value of the trees to Dudley Park and Rangiora. Facebook and letter drops were used. There were 153 written and 5 verbal responses with 96% being in favour of retaining the trees.

G Barnard advised that he appreciated the issues the residents felt that the trees created however, these could be addressed and the clear majority of residents wanted the trees to stay.

J Gerard asked whether the mitigation measures could be achieved within the existing budget and G Barnard replied yes.

J Hoult congratulated staff on the consultation and queried if it was the largest number of responses they had had for a tree removal consultation to which G Barnard replied that it was.

C Prickett also asked if it would be possible to plant new trees now, so that these would be mature and ready for the time when it would be necessary to remove the poplars. Succession planting.

G Barnard said that this was under discussion not only for Dudley Park but also for other similar mature trees across the District. Proposals for such a planting regime would be made via the Long Term Plan process.

Moved D Gordon seconded M Clarke

THAT the Rangiora–Ashley Community Board:

(a) Receives report No. 170831094576

(b) Approves the retention of the Poplar trees located at the northern end of Dudley Park adjacent to the Park Street entrance.
(c) **Notes** that the retention of the Poplar trees is consistent with section 3.3 of the Council’s standard operating procedure for the removal of trees.

(d) **Requests** staff to consider succession planting.

**CARRIED**

D Gordon commended the extensive consultation and that it was the strongest response he had seen to a tree issue. He personally took a lot of persuading to remove trees and, whilst he had sympathy for the residents, the property had been bought in the knowledge that the trees were there. They were lovely trees providing a lovely amenity in one of the District’s finest parks.

M Clarke stated that the only reason to remove the trees would be for public safety. The nuisance aspect was minor compared to the amenity value of the trees and the park.

C Prickett supported the retention of the trees and succession planting.

S Lewis commented that the trees provided good shade in the summer particularly for sports spectators and children.

J Hoult commented that deciduous trees had a nuisance value for a few months each year however, they were an amenity that was valued highly. Staff had provided actions to mitigate problems.

K Galloway supported the comments of C Prickett.

J Gerard supported the motion noting that he also understood the matters raised by the residents.

8.2 **Application for Rangiora-Ashley Community Board Discretionary Grant 2017-2018 – Edwina Cordwell (Governance Adviser)**

E Cordwell spoke briefly to the report noting that it was being presented to the Board at its September meeting due to the timing of the event. The Board had previously decided to consider funding applications every two months with the next consideration being at the October meeting. However, members had agreed that this specific application for an annual event occurring in late September could be considered at the intervening meeting.

**Moved** K Galloway **seconded** D Lundy

**THAT** the Rangiora–Ashley Community Board:

(e) **Receives** report No. 170830094095.

(f) **Approves** a grant of $350 to International Day of Older Persons’ Group towards the costs of a concert and afternoon tea to mark the International Day of Older Persons.

**CARRIED**

K Galloway commented that the Board had supported the event previously and that it was a successful day which contributed to bringing the community together.

D Lundy acknowledged that the older person demographic was becoming a greater proportion of the wider community.

C Prickett supported the event but noted that it had been funded before and was potentially an annual event and that organisers should be encouraged to seek funds from other sources rather than establish a reliance on the Board’s Discretionary Fund.
8.3 Summary of Discretionary Grant Accountability 1 January 2017 to 30 June 2017 - E Cordwell (Governance Adviser)

Moved D Gordon seconded J Gerard

THAT the Rangiora-Ashley Community Board:

(g) Receives report No 170831094272.
(h) Circulates a copy of this report to all of the Community Boards.

CARRIED

8.4 Ratification of the Rangiora-Ashley Community Board’s Submission to the Waimakariri District Council regarding the Draft Waimakariri Accessibility Strategy: “Towards an Inclusive Environment” - E Cordwell (Governance Adviser)

E Cordwell noted that the report was to ratify the Board’s submission to the Accessibility Strategy and thanked board members for their comments. It was noted that P Allen had focussed the Board’s attention towards accessibility and made members more mindful of the issues faced.

J Gerard had attended the AGM of the Waimakariri Accessibility Group and provided feedback to WDC staff N Harrison (Manager-Regulation) and M Johnston (Environmental Services Manager) regarding the difficulties the Group had identified with signage being placed on footpaths. There needed to be a clear policy on where signs could be placed and for this to be on the same side of the pavement either against the buildings or against the kerb.

D Lundy queried whether the Council had completed a review of the accessibility of Council buildings. E Cordwell to follow up.

C Prickett asked if the Signage Bylaw stated where signage should be located. E Cordwell to follow up.

Moved J Hoult seconded K Galloway

THAT the Rangiora-Ashley Community Board:

(i) Receives report No. 170830093993.
(j) Ratifies the Board’s Submission to the Waimakariri District Council regarding the Draft Waimakariri Accessibility Strategy: “Towards an Inclusive Environment”. (Trim 170830093879)

CARRIED

J Hoult commented that there were definitely access issues around the town including public buildings and footpaths. She emphasised the need for a definite policy that was implemented and monitored.

K Galloway supported J Hoult's comments and noted that even with a policy the difficulty came with ‘policing’ and maintaining clear access. With regard to accessibility of Council buildings, K Galloway commented that in his opinion the Victoria Park Toilets were in dire need of attention. The statutory requirements for building and amenities did not appear to be being adhered to. He strongly supported an urgent review.

M Clarke commented that overhanging branches onto the footpath also created accessibility issues.

J Gerard advised members to raise Service Requests for any issues they observed and to encourage others to do the same.
K Galloway advised that the Council's Snap Send Solve app had proved very successful and actions had been taken swiftly on matters that he had raised.

9 CORRESPONDENCE

9.1 Memo Pedestrian Mazes on High Street and Smart Studs on Wales Street Railway Level Crossings – Bill Rice (Senior Transportation Engineer)

9.2 North Loburn School (refer Item 6.2)

E Cordell provided copies of the letter from North Loburn School which provided a brief overview of the school's solar energy project. The school was seeking the Board's formal support for its funding application to the RATA Foundation. E Cordwell also tabled a potential draft letter of support for the Board's consideration.

J Gerard commented that the Board had visited the school recently and that they were doing a wonderful job.

M Clarke commented that solar power was eminently suitable for a school due to energy use being primarily during daylight hours.

Some members wondered whether there were any other possible sources of funding for such projects from within the Ministry for Education itself.

Moved P Williams seconded D Lundy

THAT the Rangiora-Ashley Community Board:

(k) Receives memo No. 170831084196 and notes the information.

(l) Receives the letter from Darryn Ward (Principal, North Loburn School).

(m) Approves the Board's letter of support, as drafted, for the North Loburn School's Funding application to the RATA Foundation.

CARRIED

P Williams commented that he believed that the solar energy project was a great idea that would help the environment and provide learning opportunities for the children.

10 CHAIRPERSON'S REPORT

10.1 Chair's Diary for August 2017

Moved J Gerard seconded D Gordon

THAT the Rangiora-Ashley Community Board:

(n) Receives report No. 17090609644.

CARRIED

11 MATTERS FOR INFORMATION

11.1 Oxford-Ohoka Community Board meeting minutes – 3 August 2017 (Trim No. 170808084495)

11.2 Woodend Sefton Community Board meeting minutes – 14 August 2017 (Trim No. 170822090257)
11.3 Kaiapoi-Tuahiwi Community Board meeting minutes – 21 August 2017
(Trim No. 170818089346)

11.4 Annual Report: Dog Control 2016/2017 – Malcolm Johnston, (Environmental Services Manager) – Report to Planning and Regulation Committee meeting 15 August 2017 (Trim No. 170710071156)

11.5 Water Conservation Strategy Implementation Summary for 2016/17 – Colin Roxburgh (Water Asset Manager) – Report to Utilities and Roading Committee 15 August 2017 (Trim No. 170803082745)

11.6 Changes to Kaiapoi (West) Speed Limits – Ken Stevenson, (Roading Manager) – Report to Council meeting 5 September 2017 (Trim No. 170822090290)

11.7 Update on Cam River Enhancement Project - Janet Fraser, (Utilities Planner) and Owen Davies (Drainage Asset Manager) – Report to Utilities and Roading Committee 15 August 2017 (Trim No. 170803082835)

11.8 West Eyreton and Summerhill Backup Source Options – Mark Andrews (Civil Engineer), Jeff Dunn (Engineering Technician) and Colin Roxburgh (Water Asset Manager) - Report to Council meeting 5 September 2017 (Trim No 170627066208)

Moved C Prickett seconded R Brine

THAT the Rangiora-Ashley Community Board receives the information in items 11.1-11.8.

CARRIED

12 MEMBERS’ INFORMATION EXCHANGE

12.1 P Williams
- The Waste Management and Minimisation Strategy Hearing Panel has concluded and is recommending a Three Bin Opt in/Opt out system.
- Noted that a number of water related initiatives are taking place across the town and District.
- Community feedback on the new Southbrook traffic lights had been positive.
- Attended the Memorial Service for Peter Allen

12.2 C Prickett
- Attended Ashley Rural Water Scheme meeting with P Williams where the implications of a subdivision application in neighbouring Hurunui District was discussed. Concerns had been expressed that the decision on such an application would be made outside of the Waimakariri District but with consequential implications for the District’s water supply.
- Noted that a resident had enquired as to whether UK style allotments were available.
- Attended the Memorial Service for Peter Allen

12.3 S Lewis
- Had been honoured to be invited to speak at Peter Allen’s Memorial Service and noted the huge turnout.
- Advised that there was to be a mountain bike charity event to commemorate Peter’s life and service to the community. This would be held on 12 November 2017 (9.30am) starting at the corner of River
Road and West Belt and would follow the same route that Peter had undertaken on his last ride. All proceeds being donated to the Motor Neurone Foundation. Publicity and collection buckets would be available shortly.

- North Canterbury Sport and Recreation Trust was to have a soft opening of the new section of the Rakahuri Mountain Bike Track. Access was from the north end of East Belt from 10.30am on 1 October.

12.4 J Hoult

- Attended the Waimakariri Community Service Awards and noted the many different ways in which recipients had contributed to the community.
- Attended the Memorial Service for Peter Allen and commended J Gerard and other speakers for their moving personal statements commemorating Peter Allen’s life and community work.
- Had assisted residents of Brick Kiln Road regarding the passage of trucks to and from the new subdivision development. However, it was a legal right of way and trucks could not be prevented from using it. WDC staff had been very helpful and were working with all parties affected to minimise the difficulties being encountered.
- Neighbourhood Support – noted the assistance that had been given to both the Tsunami warning and the recent missing person at Mount Thomas.

12.5 M Clarke

- Attended Waimakariri Health Advisory Group (WHAG) meeting which had been poorly attended and noted that the Chairperson had also resigned.
- Attended the Memorial Service for Peter Allen and commended everyone who had spoken.
- Had been approached for assistance by residents of O’Roakes Road, Fernside regarding flooding. The problem had been traced to some unauthorised earthworks and WDC staff were now dealing with the matter.
- Attended opening of the new facilities for the Rangiora Croquet Club. It was a well-finished building and they now had over 300 members. Table bowls would also utilise the facility.

12.6 R Brine

- Commented that there had been an excellent response to the Waste Management and Minimisation Strategy consultation and a range of submissions made to the Hearing Panel. The Panel was recommending an Opt in/Opt out system but there would be an administration charge for those residents wishing to change their requirements. The black bags would continue to be an option but on a fortnightly collection basis. Greypower had made a submission and advised that older residents often did not generate enough waste for organics and only filled a black bag every 2-3 weeks. Retirement village type areas were also often too compact to accommodate three bins per dwelling.

Contractors were concerned but the Panel had determined that there would be a lead in time of potentially 2-3 years which would enable contractors to consider their position with regard to services, fees and charges. The Panel was of the opinion that there would continue to be a need for contractors due to the geographic and rural nature of the District and who could also provide a more convenient service.

This was the completion of the first stage of the process with the Panel’s recommendations being submitted for the Council’s consideration as
part of the Long Term Plan process. This would offer a further opportunity for community feedback. The proposal would only progress to tender and other stages if approved as part of the LTP.

- Met with C Brown regarding Greenspace and the Victoria Park toilets were raised. There was to be a report regarding a proposed Public Toilet strategy before Christmas.
- There had been also been discussion regarding the Parks and Reserve Management Plans.
- Attended the Memorial Service for Peter Allen

12.7 K Galloway

- Had assisted Greypower with its submission on the proposed 3 bin system.
- Advised that there was a Friends of the Millton Memorial Dog Park Facebook page. There would be a meeting next week with The Lions regarding provision of shelters.
- Attended the Memorial Service for Peter Allen

12.8 D Lundy

- Civil Defence training regarding the use of technology in an emergency.
- Attended Farmers Panel meeting on water quality hosted by ECan.
- Commented that the Passchendaele Display in the Rangiora Chambers was well worth seeing.
- Attended the Memorial Service for Peter Allen

12.9 D Gordon

- Feature lighting was approved for both Rangiora and Kaiapoi. He commended the work and commitment of the Community Board over recent years and months on the project and had tried to ensure that this was reflected in all media statements on the matter. However, this had not been explained correctly by The Northern Outlook. Mainpower anticipated installing lights at the end of October.
- Rangiora Promotions were organising a Christmas Celebration Night on 23 November and it was suggested that this could include an official ‘Light Switch On’ ceremony. There was general agreement to the idea from the Board.
- Had assisted residents of the Oaks who were concerned their properties were on an ECan HAIL register for potential soil and ground contamination. Proof of testing prior to the subdivision had been provided which showed no contaminants and there had been a good outcome for residents as the HAIL status had been formally removed. Commented that ECan had undertaken a ‘desk top analysis’ to determine HAIL sites rather than direct soil testing. Concerns from all members as to whether any other sites may have been wrongly classified.
- Commented on the great work of Rosie Oliver of the North Canterbury Sport and Recreation Trust to achieve the extension of the Rakahuri Track. J Hoult noted the support the Board had provided for the Trust’s funding application to Transpower.
- Attended the Memorial Service for Peter Allen

J Gerard asked if Mayor Ayers would wish to comment on the various Passchendaele commemoration events.

Mayor Ayers advised that Freddy Declerck (Chair of the Memorial Museum at Passchendaele) was visiting from Zonnebeke together with his son Pieter. Freddy was instrumental in maintaining the relationship between New Zealand and Zonnebeke and had inspired the twinning of Zonnebeke with the District. He had been honoured by the NZ Government and Armed Forces.
On Sunday there was to be a reception to farewell the RSA party to Passchendaele with Freddy as guest speaker.

On Monday 18 September, Freddy would join Mayor Ayers and Matt Doocey (MP) for the turning of the first sod on the Passchendaele Walkway.

J Hoult advised that prints from Zonnebeke students would be displayed in the Chamber Gallery.

13 CONSULTATION PROJECTS
There are no current consultation projects.

14 REGENERATION PROJECTS
Updates on the Rangiora Town Centre projects are emailed regularly to Board members. These updates can be located using the link below:


15 BOARD FUNDING UPDATE
15.1 Board Discretionary Grant
Balance as at 26 July 2017: $10,914.04

16 MEDIA ITEMS
Nil.

17 QUESTIONS UNDER STANDING ORDERS
Nil.

18 URGENT GENERAL BUSINESS UNDER STANDING ORDERS
Nil.

NEXT MEETING
The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 11 October 2017 in the Council Chambers at the Rangiora Service Centre.

THERE BEING NO FURTHER BUSINESS THE MEETING WAS CLOSED AT 8.19PM.
Workshop – 8.20pm to 8.25pm

Board Participation in the Rangiora A and P Show

Board members agreed that this would be dependent on whether there was to be a formal Council presence. At this stage, this appeared unlikely. Members were happy to assist if things altered.