MINUTES OF THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD
HELD IN MEETING ROOM A, WOODEND COMMUNITY CENTRE, SCHOOL ROAD,
WOODEND ON MONDAY 8 MAY AT 7.00PM.

PRESENT
S Powell (Chairperson), A Thompson (Deputy Chair), J Archer, A Allen, A Blackie,
R Mather and J Meyer.

IN ATTENDANCE
C Sargison (Manager, Community and Recreation), K Stevenson (Roading Manager),
K Ward (Community Board Advocate), and E Stubbs (Minutes Secretary).

The meeting adjourned at 7.29pm and resumed at 8.15pm.

1 APOLOGIES
Nil.

2 CONFLICTS OF INTEREST
Nil.

3 CONFIRMATION MINUTES
3.1 Minutes of the Woodend-Sefton Community Board – 10 April 2017
Moved R Mather    seconded A Allen
THAT the Woodend-Sefton Community Board:
(a) Confirms the circulated minutes of the Woodend-Sefton Community
Board meeting, held 10 April 2017, as a true and accurate record.
CARRIED

4 MATTERS ARISING
Re Item 11.5. Community Board presence at Sefton Tug of War event, 21 May:
• R Mather queried whether the ‘teardrop’ sign for the Board had been followed
up. S Powell advised it had been.
• S Powell advised that the Community Board flyer would be ready for
distribution at the Sefton event.

5 DEPUTATIONS FROM THE COMMUNITY
Representatives of Woodend Lions, David Marks (President) and Ian Lennie (1st
Vice President) spoke about a proposal for a war memorial at Woodend.
D Marks provided some background to the contribution Woodend Lions had made
to Woodend and its environs since it was formed 30 years ago. He advised that
Lions International were celebrating the centennial of Lions and were encouraging
‘Centennial Community Legacy Projects’.
The Woodend Lions wished to donate a war memorial as a permanent tribute for the
community. Currently there were only memorial boards in the Woodend Community
Centre and a local café. D Marks tabled a summary and design of the proposal
With the increase in local population and the centennial of many notable WW1 battles this year, they believed it would be a pertinent centennial Lions legacy project to give to the community. They anecdotally reported community support of the proposed project.

Lennie advised that there was a desire for a contemporary design: a ‘pill box’ with appropriate wording, names on plaques and a barbwire and poppy image. The Woodend Lions had been consulting Peter Dunn, a local stonemason, who had provided guidance. The Lions wanted to involve local people in the construction so Kaiapoi and Rangiora engineers had also been involved in the design. RSA Rangiora has appointed a liaison person for the project.

Lennie advised that they had approached Council staff with the project plan, who subsequently indicated a location was available adjacent to the Woodend Community Centre. The estimated cost of the project was $45-50,000. The RSA would assist with fundraising and Lions would contribute as part of the Centennial project. It was anticipated fundraising would start immediately.

A Blackie commented that the flat-topped design could encourage children to climb and jump off the structure. C Sargison agreed, given the close proximity to the school. Lennie advised that the issue had been identified and the design was being reviewed from that perspective.

After further brief discussion regarding design, the Board requested staff return with a report to include details of location, lighting and funding requirements.

The Chair thanked the Woodend Lions for their deputation to the meeting and assured them they would be advised when staff would return with the requested report.

6 ADJOURNED BUSINESS

Nil.

7 REPORTS

7.1 Secondary Emergency Access to Pegasus – B Rice (Senior Transport Engineer)

K Stevenson spoke to the report. An emergency access could be provided but a permanent, alternative public connection to the existing one provided by Pegasus Boulevard would be considered at the time of the Woodend Bypass.

K Stevenson advised while there was need for further communication with residents, there had been discussion between Council staff and the Pegasus Residents Group (PRG) and emergency services. They had indicated their support for this approach to residents’ concerns regarding the perceived risks of a single existing vehicular entrance and egress to the town.

R Mather advised that she was aware of gas leaks at Pegasus and that they were not located at the gas tanks on Atkinsons Lane as was identified as a potential hazard point for gas leaks in the report. K Stevenson noted this risk.

R Mather requested clarification of the report’s recommended gate locking options, and asked if residents living in proximity to the gate would be requested to store an accessible key for emergency services to open the gate as required. C Sargison advised that there was a standard procedure with emergency services regarding keys for emergency accesses across the district. K Stevenson commented that this option could be a future discussion to be had with emergency services and PRG.
R Mather queried whether the ‘no parking’ restriction would extend to the eastern footpath. K Stevenson commented it would not, and assured her local residents would be consulted to ensure all had opportunity to contribute to the planned restrictions.

R Mather asked if signage would be erected to indicate the ‘no-stopping’ was to ensure emergency access, suggesting this may assist with compliance. K Stevenson acknowledged this advice, and would have staff follow up.

R Mather queried whether the kerb would require modification. K Stevenson commented its suitability for a vehicle crossing would be considered as part of the design plans for the emergency access gate. S Powell suggested that the kerb would require modification given that it may be used by ambulances transporting patients.

Moved R Mather  seconded A Thompson

THAT the Woodend-Sefton Community Board:

(a)  **Receives** report No. 170427041307.
(b)  **Supports** delaying further investigations into a second road connection between Pegasus and Woodend until a construction time for the Woodend Bypass is confirmed.
(c)  **Approves**:
   i.  The construction of an unsealed access way between the end of Pegasus Main Street and the walkway carpark at the end of Gladstone Road;
   ii. The installation of a manual gate on the wire rope fence where it crosses the above access way;
   iii. The provision of a chain and padlock on the gate, to be keyed to suit existing master keys held by emergency services; and

**Recommends that the Council:**

(d)  **Includes** the no parking at the southern end of Pegasus Main Street at the above access way in the Schedule of Parking Restrictions.
(e)  **Notes** that final design of the above features will be subject to consultation with emergency services, the Pegasus Residents Group, and directly affected property owners.

CARRIED

R Mather stated she had initially believed the route should be freely accessed, however, having considered all information now agreed it should be for emergency use only. The options for alternate vehicular public access in and out of Pegasus would be revisited when the Woodend bypass was designed and opened for consultation. R Mather noted early plans of Pegasus indicated a general access point at the end of Infinity Drive.

S Powell acknowledged there might be some in the community who would be disappointed that this access point would not be opened as an alternate public route. However, she believed there were enough state highway traffic issues currently in Woodend without complicating these with merging traffic from an adjoining sealed route from Pegasus through to Gladstone Road.

J Archer commented that historically this route had never been considered for general access.
Moved A Blackie  seconded R Mather

THAT the Woodend-Sefton Community Board meeting adjourn for a workshop at 7.29pm.

CARRIED

The meeting reconvened at 8.15pm.

8  CORRESPONDENCE

Letter tabled from the Woodend Community Association (Trim: 170516049345).

9  CHAIRPERSON’S REPORT

9.1 Chairperson’s Report for April-May 2017

- Thanked Board members present at the Annual Plan Hearing in Kaiapoi for their support of her presentation of the Board’s submission.
- Commented on feedback from the Sefton community of being appreciative of the Board’s presence at the Sefton Anzac Service.
- With regard to the Sefton Public Hall: commented that the committee was finding the post-earthquakes insurance and remediation process difficult and time consuming. The plans were currently with an engineer before being referred to the Council. Fundraising was required to meet the shortfall. It was an important facility, which a wide range of groups used, including Sefton School.

Moved S Powell  seconded A Allen

THAT the Woodend-Sefton Community Board:

(a) Receives report No.170502042962.

CARRIED

10  MATTERS FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 6 April 2017
(Trim No. 170406033740)

10.2 Rangiora-Ashley Community Board meeting minutes – 15 April 2017
(Trim No. 170406033880)

10.3 Kaiapoi-Tuahiwi Community Board meeting minutes – 24 April 2017
(Trim No. 170426040015)

10.4 Customer Satisfaction Survey 2016 Reports – District Planning and Regulatory Performance – Report to District Planning and Regulation Committee – 18 April 2017 (Trim No. 170331031689)


Moved S Powell  seconded J Archer

THAT the Woodend-Sefton Community Board receives the information in items 10.1-10.5.

CARRIED
11 MEMBERS’ INFORMATION EXCHANGE

All members had attended various events and meetings for elected members, including those specified.

11.1 A Allen

- Community Networking Forum, Kaiapoi:
  - Introduced to a wide range of community groups.
  - Inquired how the existence of those groups could be effectively communicated and queried if the Board’s Facebook page was the right medium for that. The Board indicated their support for community groups to be advertised on their Facebook page.

- Seton Anzac Service:
  - Had advised organisers of potential Council assistance they could access with preparation of future services.

- Kaiapoi Anzac Day Dawn Service.

- Pegasus Lions rubbish collection:
  - Participated, but was personally disappointed with the low support.

- Waimakariri Health Advisory Group meeting (WHAG):
  - The speaker explained the District Liquor Licensing process.
  - Potential for a teenage mental health programme focused on social media to be run in the district.

- Combined PRG and Neighbourhood Support meeting with Police:
  - Potential for camera to be located at Pegasus roundabout.

- North Canterbury Neighbourhood Support (NS):
  - Seeking to get more young families involved so an old-fashioned community picnic to engage with them is planned for 9 July 2017.

11.2 A Thompson

- Northern Pegasus Bay Bylaw Implementation Working Group:
  - Good progress was being made.

- Taranaki Stream Reserve:
  - Concern from neighbours raised about a walkway.

- Cattle crossing on Waikuku Beach Road:
  - A longer-term solution was required to prevent the road deteriorating, and matters are being cooperatively worked through between the Council and landowner.

11.3 A Blackie

- Coastal Rural Drainage Committee:
  - Concern had been raised regarding implications for rural drainage if glyphosate was banned.

- Kaiapoi Regeneration Steering Group:
  - Working through the red zone related processes.
  - Information flyers had been distributed to neighbours adjacent to the new proposed road in northeast Kaiapoi, and would be forwarded to Board Members.

- 3 Waters Working Group:
  - Continuing to consider standardising rating systems across the district before a recommendation would be made to the Council.

- Annual Plan Hearings:
  - There had been a presentation with issues similar to that of Woodend School from Oxford Area School. Flashing speed reduction signs were a common theme.

- Million Metre Trees, a crowd funded initiative for planting trees:
  - Looking for projects (particularly coastal) in the district.
11.4 **J Meyer**

- **Roading:**
  - Progress of projects including Kaiapoi West. The Redwood tree had been removed.
- **Annual Plan:**
  - There had been fewer submissions and requests through the Annual Plan process than typically experienced the last few years.

11.5 **R Mather**

- **Pegasus Community Centre:**
  - Will be operational in June.
- **Canterbury Community Law Privacy workshop.**
- **Combined PRG and Neighbourhood Support (NS) meeting with Police.**
- **PRG:**
  - Challenging the Tiritiri Moana Drive to Kaiapoi Pa Road access decision.
  - Upcoming fundraiser at Flat White Cafe.
  - AGM held Tuesday 9 May 2017.
  - Attended Safe Roads Alliance meeting.
    - Worthwhile in identifying areas of concern from Saltwater Creek to Belfast. New Zealand Transport Agency (NZTA) had been surprised community groups were supportive of lowering speeds.
- Queried whether the shade sails at Pegasus playground had been installed. C Sargison advised that staff were in the process of installing. They would only be up during summer.
- **Woodpecker Community Trust:**
  - Revising constitution and would contact the Board regarding a representative.
- The Karen Eastwood Memorial concept design had been sent to staff.

11.6 **J Archer**

- **Sefton Domain Advisory Board (SDAB):**
  - Consideration of wetland planting in a ‘wet’ corner of the Domain.
- **Completed concept design for Karen Eastwood Memorial.**
- **Attended Safe Roads Alliance:**
  - Worthwhile meeting with local knowledge provided.
- **Woodend Community Association (WCA):**
  - Made an Annual Plan Hearing submission.
  - Woodend Beach Road walkway nearly completed.
  - The WCA are planning an opening function of the walkway.

12 **CONSULTATION PROJECTS**

12.1 **Woodend Beach Speed Limits Review**

The Board noted the Consultation Project.

13 **FOSTERING COMMUNITIES**

Nil.
14 **REGENERATION PROJECTS**

14.1 **Town Centres, Woodend-Pegasus**

14.2 **New Arterial Road, Kaiapoi**

The Board noted the Regeneration Projects.

15 **BOARD FUNDING UPDATE**

15.1 **Board Discretionary Grant**

15.2 **General Landscaping Budget**

The Board noted the balances.

C Sargison advised a report regarding the potential uses for the General Landscaping Budget would come before the Board in June.

16 **MEDIA ITEMS**

16.1 A Thompson advised that the Board’s Facebook Page has been launched. The Board decided a workshop would be held at the next meeting to discuss the best way to use the forum.

16.2 R Mather advised the Board had an article published in the latest edition of the Woodpecker.

17 **QUESTIONS UNDER STANDING ORDERS**

There were no questions under Standing Orders.

18 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

There was no urgent general business under Standing Orders.

**NEXT MEETING**

The next meeting of the Woodend-Setton Community Board is scheduled for 7pm, Monday 12 June 2017 at the Pegasus Community Centre, 8 Tahuna Street.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.53PM.

CONFIRMED

__________________________________________
Chairperson

__________________________________________
Date
**Workshop:** item 2: 7.29pm - 8.15pm, items 1 and 3: 8.55pm - 9.04pm

1. **Rangiora-Woodend Road Speed Limits.** K Stevenson (Roading Manager)  
   A follow up session to previous discussions regarding cycleways and the Woodend School’s deputation to Board in March 2017.

   Extensive Board and staff interactive discussion regarding Rangiora-Woodend Road Speed Limits in relation to current traffic use, and probable future use with residential development at Ravenswood. K Stevenson will provide a report to the Board regarding options for Rangiora-Woodend Road speed limits and/or treatment, in due time.

2. **Revising the draft Community Board Plan.** K Ward (Community Board Advocate)

   Board members would consider the revised draft copies distributed at the meeting and email feedback to staff by 18 May 2017. A report will be brought to the June meeting for the Board to sign-off the final version of the Plan.