MINUTES OF THE RANGIORA COMMUNITY BOARD MEETING HELD IN THE WAIMAKARIRI DISTRICT COUNCIL CHAMBERS, 215 HIGH STREET, RANGIORA ON WEDNESDAY 28 SEPTEMBER 2016 AT 7.00PM.

PRESENT

J Hoult (Chair), P Allen, R Brine (departed at 9.04pm during item 18), M Clarke, K Galloway, J Gerard, G Miller (arrived 7.04pm during item 3.1) and M Nelson.

IN ATTENDANCE

J Millward (Manager Finance and Business Support), K Stevenson (Roading Manager), G Stevenson (Utilities Projects Team Leader), J McBride (Civil Projects Team Leader), S Hart (Business and Centres Manager), G Barnard (Parks Community Assets Officer), K Ward (Community Board Advocate) and L Courtney (Governance Secretary).

The meeting adjourned 7.06pm for a workshop from staff, resuming at 7.10pm.
The meeting adjourned for a workshop at 7.51pm to discuss the applications, resuming again at 8.08pm.
The meeting adjourned at 8.45pm for a briefing from staff, commencing again at 8.56pm.

1 APOLOGIES

R Brine tendered an apology for early departure at 9.00pm.

2 CONFLICTS OF INTEREST

- Item 7.2(d) - P Allen.
- Item 12.2 – P Allen, R Brine and J Gerard.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Rangiora Community Board Meeting – 10 August 2016

Moved M Clarke seconded P Allen

THAT the Rangiora Community Board:

(a) Confirms the minutes of the Rangiora Community Board meeting held on 10 August 2016, having been circulated as a true and correct record.

CARRIED

4 MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

5 DEPUTATIONS AND PRESENTATIONS

There were no deputations or presentations.
6 ADJOURNED BUSINESS

Regarding the General Landscaping Budget report presented to the Board at its meeting of 13 April 2016: J Gerard commented the report had been left to lie on the table and queried whether it would be carried forward for consideration by the new Rangiora-Ashley Community Board. K Ward replied that it would, reminding members the report had been left to lie until the Council’s Art in Public Places Policy had been developed. The Policy and Trust Deed have now been approved by the Council and staff are now in the process of establishing the Trust.

The meeting adjourned 7.06pm for a workshop from staff, resuming at 7.10pm.

7 REPORTS

7.1 Fernside Road Speed Limit (between Todds Road and Flaxton Road) – K Stevenson (Roading Manager), B Rice (Senior Transport Engineer) and H Davies (Roading Project Engineer)

K Stevenson spoke to the report highlighting that a wider review of speed limits across the route linking Rangiora with Kaiapoi and State Highway 1 at Ohoka Road. The review is expected to be carried out over the next six to nine months.

K Galloway commented that turning left out of Townsend Road onto Fernside Road was difficult and could be a safety issue. He questioned why the 80km speed limit extended to Lehmans Road. K Stevenson reiterated that staff would like to conduct the review first as it may result in changes to the road environment.

K Galloway asked if the speed limit was going to be reduced, why not reduce it 80km before Todds Road. Staff believed the issue of speed along will resolve itself once development occurs along that area.

P Allen asked how consultation would be carried out. K Stevenson replied that letters would be sent to all property owners along the affected roads as well as advertisements in local newspapers and communications through social media.

G Miller queried whether the speed limit changes were as a result of vehicle accidents at the Fernside Road and Flaxton Road intersection. K Stevenson replied a recent car accident in the area had been due to a medical condition. He added that the review had been scheduled but delayed while staff had been awaiting new guidelines from the New Zealand Transport Authority regarding the setting of speed limits, which have now been received.

M Clarke commented on cyclists travelling along Fernside Road to Mainpower. K Stevenson replied that plans are being developed for cycleways in the town but it would likely to be along Flaxton Road and Todds Road rather than Fernside Road.

M Clarke queried whether staff had considered a variable speed limit sign to reinforce adherence to speed limits. K Stevenson replied that it had been considered by staff, noting the Council owned two pairs of signs already with another pair ordered for use in the district.

M Nelson queried whether increased monitoring was required along the road based on anecdotal evidence of high speed driving. K Stevenson acknowledged its effectiveness and could be something that could be followed up by the Road Safety Committee.
THAT the Rangiora Community Board recommends that the Council:

(a) **Receives** report No 160912094081.

(b) **Approves** consultation being carried out on the proposal to change speed limits on Fernside Road, Flaxton Road, and Todds Road, as outlined in Table 1 and shown on the attached plan.

Table 1 Proposed Speed Limits

<table>
<thead>
<tr>
<th>Road</th>
<th>Section</th>
<th>Proposed Limit</th>
<th>Existing Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Flaxton Road</td>
<td>From the end of existing 50km/h section to</td>
<td>80km/h</td>
<td>100km/h</td>
</tr>
<tr>
<td></td>
<td>approximately 160m north of Camwell Park</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fernside Road</td>
<td>From the intersection with Flaxton Road to</td>
<td>80km/h</td>
<td>100km/h</td>
</tr>
<tr>
<td></td>
<td>immediately north west of Townsend Road</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Todds Road</td>
<td>From the end of existing 70km/h section to the</td>
<td>80km/h</td>
<td>100km/h</td>
</tr>
<tr>
<td></td>
<td>intersection with Fernside Road</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(c) **Notes** that the existing speed limits are as shown in Table 1.

(d) **Notes** that consultation on this proposal will be carried out between 13 October 2016 and 11 November 2016.

(e) **Notes** that the Board will be updated at the end of the consultation process.

(f) **Notes** that any submissions on the proposal will be taken into account before the change is presented to the Council on 6 December 2016 for consideration.

(g) **Notes** that it is proposed to carry out a review of the Island Road, Skewbridge Road, Flaxton Road, Fernside Road, Townsend Road route and prepare a Strategic Business Case to identify improvements to this route including speed limits over the next 6 to 9 months to inform the 2018-28 Long Term Plan and 2018-21 National Land Transport Programme.

CARRIED

R Brine supported the proposal going out for consultation and agreed with comments made by members.

7.2 **Oakwood Park Replacement Tree Planting Plan – C Brown (Community Green Space Manager)**

G Barnard spoke to the report highlighting the oak trees were to replace the Eucalyptus trees, removed by the approval of the Board. Those trees had been deemed a risk to future residents of the neighbouring Rymans development. G Barnard stated the recommended tree species would not grow too high, however as they were deciduous, the trees may cause minor leaf fall issues for neighbouring properties. The trees were chosen for their vibrant autumn colours which would enhance the park as well as give it a point of difference. G Barnard emphasised that no consultation had been
carried out regarding the planting plan, but replacement trees were noted in
the consultation process regarding the removal of the Eucalyptus trees.

K Galloway would like to see evergreens in the plan and asked whether there
was an opportunity to add trees that also enhanced the park during the winter
months. G Barnard suggested the proposed oaks could be interspersed with
other tree species, including tulip and fujio trees, and to position them in front
of the proposed oaks.

J Gerard queried the maintenance of trees and the plans for those currently
in the park that required reviving. G Barnard replied that an arborist had
assessed the current trees in the park and had recommended a programme
to revive them. A contractor has also been employed to water trees as
required which was more economical than setting up an automated irrigation
system.

J Hoult asked when the trees would be planted. G Barnard replied they
could be planted in the next one-two weeks.

G Miller asked how big the trees being put in, would be. G Barnard replied
staff would try to source trees that were approximately three metres high
which would make them about five-six years old.

J Hoult asked if the proposed fastigiated oak trees were the same as those
along the road heading into Belfast, Christchurch. G Barnard confirmed that
they were the same trees.

Moved J Gerard seconded M Nelson

THAT the Rangiora Community Board:

(a) Receives report No. 160916096090.

(b) Approves for implementation the Oakwood Park Tree Planting Plan
 included in this report as attachment i (TRIM 160919096550).

CARRIED

K Galloway against

J Gerard stated it was a good plan. He acknowledged K Galloway’s
comments but would like to see consistency of trees, adding the proposed
plan utilising a variety of oak trees would suit the name of the park.

M Nelson acknowledged the work that has gone into the planting plan, and
believed the community would appreciate it.

K Galloway spoke against the motion. He believed there should be more
colour, adding the current trees in the park were unsightly and uninviting.
The park environment requires separation from the Ryman development and
there would be disappointment if there was no cover there in the winter.

As right of reply, J Gerard disagreed with lack of colour argument as the
trees proposed have bright foliage.

7.3 Applications for Rangiora Community Board Discretionary Grant 2016-
2017 – K Ward (Community Board Advocate)

K Ward spoke to the report highlighting the balance of the Board’s grant has
not been utilised since it was allocated for the 2016/2017 financial year.
The meeting adjourned for a workshop at 7.51pm to discuss the applications, resuming again at 8.08pm.
Moved J Gerard  seconded M Nelson

THAT the Rangiora Community Board:

(a) Receives report No. 160823084960.
(b) Declines the application from Southbrook School Parent & Teacher Association (PTA).
(c) Declines the application from Vision West Community Trust.
(d) Approves a grant of $500 to Rangiora Croquet Club Inc. towards the part funding of a second set of Quadway Hoops.
(e) Declines the application from Okuku Pony Club.
(f) Approves a grant of $200 to Reflections Community Trust towards the cost of a dog agility display for the Waimakariri Light Party 2016.

CARRIED

8 MATTERS REFERRED FOR INFORMATION

8.1 Woodend-Ashley Community Board Minutes – 8 August 2016
(Trim No 160804076168)

8.2 Kaiapoi Community Board Minutes – 15 August 2016
(Trim No. 160713067661)

8.3 Report Summary Update Kaiapoi Community Board Discretionary Grant – K Ward (Community Board Advocate) Kaiapoi Community Board 15 August 2016 (Trim No. 160701063275)

8.4 Oxford-Eyre Ward Advisory Board Minutes – 17 August 2016
(Trim No. 160810079001)

8.5 Aquatic Facilities Update Report – S Milne (Aquatics Facilities Manager) - Community and Recreation Committee, 16 August 2016 (Trim No. 160804076390)

8.6 Library Update – P Ashbey (Libraries Manager) - Community and Recreation Committee, 16 August 2016 (Trim No. 160805076756)

8.7 Designated Fire Hydrant Filling Points for Contractor Water Tanks – S de Roo (Utilities Engineering Officer) – Utilities and Roading Committee, 16 August 2016 (Trim No. 160805076724)

8.8 Road Safety Action Plan Results 2015/16 – K Graham (Journey Planner/Road Safety Coordinator) – Utilities and Roading Committee, 16 August 2016 (Trim No. 160805076748)

8.9 Fernside Water Supply Upgrading and Funding Options – G Stevenson (Utilities Projects Team Leader) and C Roxburgh (Water Asset Manager) – Utilities and Roading Committee 16 August 2016 (Trim No. 160608053802)

8.10 Earthquake Infrastructure Recovery Programme – September 2016 Update – G Boot (Senior Engineering Advisor) – Council, 6 September 2016 (Trim No. 160824085906)
8.11 **Interim Update on use of Herbicides, including Glyphosate, for Council Weed Control Operations – G Cleary (Manager Utilities and Roading) and J Fraser (Utilities Planner) – Council, 6 September 2016** (Trim No. 160805077062)

8.12 **Contract 2015/71 Rangiora WWTP Inlet Works Upgrade Tender Evaluation and Contract Award Report – M Kerr (Senior Design Engineer) and R Barber (Wastewater Asset Manager) – Public Excluded Report to Council, 6 September 2016. Circulated separately.**

8.13 **Deferral of West Belt Boost Main Project and Reallocation of Johns Road East Supply Main Budget – Colin Roxburgh (Water Asset Manager) – Report to Utilities and Roading Committee, 27 September 2016 (Trim No. 160913094225).**

8.14 **Summary of Status of Council Water Supply Schemes – Colin Roxburgh (Water Asset Manager) Report to Utilities and Roading Committee, 27 September 2016 (Trim No. 160914094969).**


Moved R Brine seconded K Galloway

**THAT the information in 8.1–8.14 be received.**

**CARRIED**

9 **CORRESPONDENCE**

9.1 Thank you card from Disabled Carers and Friends for funding received from the Board.

The Board received the correspondence.

10 **CHAIRPERSON’S REPORT**

10.1 **Chairperson’s Report for August/September 2016**

Moved J Gerard seconded P Allen

**THAT the Rangiora Community Board:**

(a) **Receives** report No. 160921097462.

**CARRIED**

J Gerard thanked the Chair, J Hoult, for her work especially in taking over when the previous Chair resigned and commended her work in the community.

11 **MEMBERS’ INFORMATION EXCHANGE**

11.1 **P Allen**

- Rural Primary Health: the group has written to the Chief Executive of the Canterbury District Health Board regarding information received that four respite beds would be removed from the Rangiora Health Hub. No response has been received to date.

11.2 **R Brine**

- Attended Candidates night in Rangiora.
11.3 **J Gerard**
- Commented on Audit Committee meeting.

11.4 **M Nelson**
- Rangiora Winter Festival.

11.5 **G Miller**
- Commented on landscaping at the Rangiora Health Hub.
- Plantings around the Rangiora town.
- Rangiora Winter Festival.

11.6 **J Hoult**
- Transport Activity Management Plan.
- Kaiapoi Community Board State of the Waterways workshop.
- Rangiora Winter Festival.
- Community Service Awards 2016.
- Hegan Reserve planting day.

12 **CONSULTATION PROJECTS**

12.1 **Local Body Elections**

The Board noted the elections.

12.2 **Public Notification of Sale and Supply of Alcohol Act 2012 at 93 Ivory Street**

K Ward sought the Board's direction regarding a submission to the application.

Moved M Nelson seconded K Galloway

**THAT** the Rangiora Community Board:

(a) **Authorise** a submission be lodged on behalf of the Rangiora Community Board, and the incoming post-local government election Rangiora-Ashley Community Board, in opposition to the application for a liquor licence to operate an on-license tavern at 93 Ivory Street, Rangiora, in the building commonly known as the Northern A&P Association building.

**CARRIED**

13 **RANGIORA REVITALISATION PROJECTS**

Regular updates on the Rangiora Town Centre projects are emailed regularly to Board members. These updates can be located at the link below:


14 **BOARD FUNDING**

14.1 **Board Discretionary Grant** Balance as at 21 September 2016 $9,010.

14.2 **General Landscaping Budget** Balance as at 21 September 2016 $35,319.

The Board noted the balances.
15 **MEDIA WORTHY ITEMS**

Planting plan at Oakwood Park.

16 **MEMBERS’ QUESTIONS UNDER STANDING ORDERS**

There were no members’ questions under Standing Orders.

17 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

There was no urgent general business under Standing Orders.

The meeting adjourned at 8.45pm for a briefing from staff, commencing again at 8.56pm.

18 **ACKNOWLEDGEMENTS**

18.1 **R Brine**

Believed the Board has worked well and acknowledged the Chair’s work. The Board has had a positive effect on the community, commenting on a good working relationship with staff and consistency delivered to the Council and the Boards. He believes this relationship gives Council staff the confidence to progress projects worthy of the community.

18.2 **J Gerard**

Commented the Council has been constructive, cohesive and well led; it has focused on issues rather than personalities. The Board has worked well in different areas. He acknowledged the amount of work that goes on in the community. Commented that the new Rangiora-Ashley Community Board will be a mixture of rural and urban areas with differing needs. Acknowledged the Council staff’s assistance over the 2013-2016 electoral term.

18.3 **M Nelson**

Appreciated the support from the Council staff, in particular the Community Team, as someone new to governance this term. Her mandate had been to connect the community with the Community Board and the Council, and believes this has been achieved through the submission processes and community events.

18.4 **G Miller**

Proud of being associated with Board members, and acknowledged the Council staff's assistance. Believed the Board has taken on more responsibility in decision making for and in the ward. Commented on changes over the last few terms in relation to the Board, and Board work.

18.5 **K Galloway**

Great experience over the last two terms. Good Board to work with even with differing opinions and views. Acknowledged the Council staff, in particular those who have worked on enhancing High Street, Rangiora. Highlights have been High Street (Rangiora), the Rangiora Museum and the Millton Memorial Reserve Dog Park. It has been a challenging and enjoyable role.

18.6 **P Allen**

Acknowledged the Chair, J Hoult, for her leadership including her workload behind the scenes. Reiterated M Nelson’s comments in relation to connecting the community with the Council. A highlight was the development
of Dudley Park Skate Park, including the consultation process and workshops which were a good example of working with the community. There were a few disappointments, including the Board’s decision regarding the Koura Reserve playground; it may be the Board was not involved early enough in the consultation process in order to provide more of an advocacy role for local residents. Has enjoyed his time on the Board and agreed with the comments regarding the collegial nature of the Board.

18.7 **M Clarke**
Most notable aspect of the Board is the diverse nature of the members, and how that has been utilised to better connect with and achieve the best outcomes for the community. Acknowledged the Chair's work on the Board and in the community.

18.8 **D Ayers**
Strong supporter of Community Boards as they are an important part of the governance in the district. Outlined some of the background to delegations to the Boards. Thanked members for their service and wished them all well for their future plans.

18.9 **J Hoult**
Commented that members have been able to connect more with the community through community events. Would like to see the Board take on more community work. Acknowledged the new Rangiora-Ashley Community Board will need to respond to a greater area, with differing needs. Commended the Council staff for their assistance over the term. Has enjoyed working with Board members and appreciated the support from all.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 9.23PM.

CONFIRMED

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Chairperson

________________
Chief Executive

________________
Date

________________
Date
Workshop

1. 7.06pm – 7.10pm.
   Brief update on Mandeville to Fernside water scheme connection. G Stevenson (Utilities Projects Team Leader).

Briefing (Public Excluded)

2. 8.45pm-8.56pm
   Christmas Lights. J McBride (Civil Projects Team Leader) and S Hart (Business and Centres Manager).