

MINUTES OF THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBERS, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA, ON 9 SEPTEMBER 2026 AT 7 PM.

PRESENT

L McClure (Chairperson), J Gerard (Deputy Chairperson), R Brine, K Barnett, A Geeves, J Goldsworthy, D Hawkins, D Lundy, B McLaren, B Robinson and J Ward.

IN ATTENDANCE

S Hart (General Manager Strategy, Engagement and Economic Development), S Binder (Senior Transportation Engineer), K Howat (Parks and Facilities Team Leader), D Young (Senior Engineering Advisor), T Künkel (Governance Team Leader) and A Connor (Governance Support Officer).

No members of the public were present.

1. APOLOGIES

Nil.

2. CONFLICTS OF INTEREST

No conflicts of interest were declared.

3. CONFIRMATION OF MINUTES

3.1. Minutes of the Rangiora-Ashley Community Board – 12 August 2026

Moved: A Geeves

Seconded: R Brine

THAT the Rangiora-Ashley Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 12 August 2026.

CARRIED

3.2. Matters Arising (From Minutes)

There were no matters arising from the minutes.

3.3. Notes of the Rangiora-Ashley Community Board – 12 August 2026

Moved: D Lundy

Seconded: D Hawkins

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the circulated notes of the Rangiora-Ashley Community Board meeting, held on 12 August 2026.

CARRIED

4. DEPUTATIONS AND PRESENTATIONS

Nil.

5. **ADJOURNED BUSINESS**

Nil.

6. **REPORTS**

6.1. **Request Approval of No-Stopping Restrictions on Railway Road** – S Binder (Senior Transportation Engineer) and N Puthupparambil (Transportation Engineer)

S Binder took the report as read and noted that it had originally been presented to the Board in 2025. At that time, the Board requested further consultation. The consultation had since been completed, and the report outlined the results.

K Barnett raised concerns regarding the potential impact of the proposed changes on parking availability during busy school drop-off and pick-up periods and queried where parents would park. S Binder advised that parking would remain available on Gefkins Road adjacent to the Hegan Reserve, on the eastern side of Railway Road, and further south along both sides of Railway Road. He further noted that recent works on Torlesse and Marshall Streets had provided additional parking capacity and created safer locations for children to be dropped off and collected near the school.

K Barnett also enquired whether Southbrook School would communicate the proposed changes to parents and encourage the use of alternative parking and drop-off locations. S Binder advised that staff had a positive working relationship with the school and would work collaboratively to ensure the proposed changes were clearly communicated to parents.

In response to a further question from K Barnett, S Binder advised that the option of limiting the parking restriction to school drop-off and pick-up times had been considered. However, this approach had presented challenges with signage, communication, and enforcement. He noted that the school had supported a 24-hour, seven-day restriction and that demand for parking outside school peak periods appeared limited. As a result, the restriction was not expected to significantly affect general public parking availability.

A Geeves enquired whether the proposed parking restrictions would have any impact on the potential traffic calming and speed management measures discussed at the previous Board meeting. S Binder advised that the two matters were largely independent, as any proposed traffic calming measures would be located south of Torlesse Street.

J Goldsworthy referred to the proposed physical modifications to the road environment and asked whether improvements to the open culvert and the provision of a footpath were currently included in the Council's Long Term Plan or future works programme. S Binder advised that this section of Railway Road had been identified for consideration through the New Footpaths Programme. However, annual funding was significantly lower than demand across the Waimakariri District, and this section had not yet been programmed or prioritised for construction. He noted that it would remain within the programme for future consideration.

D Hawkins questioned how the Board could support the construction of physical infrastructure as the long-term solution while progressing the installation of no-stopping restrictions on Railway Road as an interim measure. S Binder confirmed that the Board's feedback would be referred to the relevant staff for consideration as part of the New Footpaths Programme. He advised that projects were prioritised through a technical assessment process that considered factors such as pedestrian and traffic volumes, along with other environmental considerations. S Binder further noted that the Board would have the opportunity to provide additional feedback when the New Footpaths Programme was next presented for consideration.

D Hawkins noted that proposed physical infrastructure involved more than the installation of kerb and channel, as the works would also require road widening, drainage improvements, and other associated works in the vicinity of Southbrook School. She questioned whether the project could therefore be funded through a broader roading budget rather than solely through the New Footpaths Programme. S Binder advised that the work would be substantially more expensive than standard footpath projects due to the drainage and associated infrastructure requirements. He indicated that he would investigate whether the project could be considered as a standalone roading project; however, it would still need to be assessed and prioritised against other competing roading projects.

K Barnett asked who would be responsible for enforcing the proposed parking restrictions and whether sufficient resources were available to undertake enforcement. S Binder advised that enforcement would be undertaken by the Council's Environmental Services Unit (ESU), consistent with the approach taken for other parking restrictions throughout the Waimakariri District.

S Hart further advised that the usual approach in such situations was to educate motorists in the first instance and respond to complaints, rather than undertake routine patrols of the area. He noted that the ESU generally focused on regular parking enforcement patrols within town centres where time-restricted parking applied. However, when staff received complaints about parking offences, they would investigate and take appropriate enforcement action. He further advised that staff did not anticipate the proposed restriction would significantly increase enforcement workload, given that a number of parking restrictions already operated in the surrounding area.

D Hawkins queried whether enforcement staff could be present in the area during the first one to two weeks following the implementation of the proposed restriction. S Hart advised that he would refer the matter to the ESU for consideration as part of its patrol programme. However, he noted that any additional monitoring or enforcement presence would be subject to staff availability and competing operational priorities.

Moved: R Brine

Seconded: D Hawkins

THAT the Rangiora-Ashley Community Board:

(a) **Receives** Report No. 241125208408[v3].

AND

THAT the Rangiora-Ashley Community Board recommends:

THAT the Utilities and Roothing Committee:

(b) **Approves** installation of the following No-Stopping restriction:

- i. The west side of Railway Road from Torlesse Street to Gefkins Road (being a length of 80m).

CARRIED

K Barnett against

B McLaren expressed support for the low-cost option, noting that it could be implemented with minimal financial risk. He considered that, should a more substantial solution later be deemed necessary and funding become available, the option could be replaced without significant concern regarding the initial investment.

K Barnett indicated that she would not be supporting the motion. She considered that a 24-hour, seven-day no-stopping restriction was unnecessary, as the identified parking and safety concerns primarily occurred during school drop-off and pick-up periods. She also observed that roadside parking could lower vehicle speeds by narrowing the effective carriageway width, and that removing parking could increase vehicle speeds. K Barnett expressed a preference for a time-limited restriction operating during school drop-off and pick-up times, which she believed would address the school's concerns while retaining public parking outside peak periods. Although she acknowledged that alternative parking was available in the vicinity, she remained unconvinced that a permanent restriction would provide any additional safety benefits.

6.2. **Approval of Consultation on Mobility Parking Programme** – S Binder (Senior Transportation Engineer) and J McBride (Roading and Transport Manager)

S Binder took the report as read and advised that the proposed Mobility Parking Programme formed part of a wider evaluation of parking supply, which was seeking opportunities to improve existing mobility parking provision in response to increasing demand. He further highlighted that, as a mobility parking space was being proposed at 200 High Street, Rangiora, consultation on the pedestrian refuge locations and associated parking changes at the same site had been delayed, allowing both matters to be consulted on simultaneously.

K Barnett questioned whether the proposed mobility parking space at 190 High Street, Rangiora was appropriately located, given the high volume of traffic, its proximity to the intersection, and the nearby loading zone. S Binder advised that the location had been selected due to observed demand and its proximity to surrounding businesses. He noted that another parking space separated the loading zone from the proposed mobility parking space and that staff had not identified any particular safety concerns with the location.

K Barnett further queried whether the proposed mobility parking space at 190 High Street, Rangiora should be located further east, noting congestion near the High and Percival Streets intersection arising from turning traffic and the presence of several pedestrian crossings. S Binder acknowledged these concerns; however, he advised that vehicle speeds through the town centre were generally low and that the proposed location provided convenient access to the footpath network and nearby destinations. He stated that staff did not consider the proposed location to present any greater challenges than other areas along High Street.

D Hawkins queried whether consultation was normally required when introducing mobility parking spaces. S Binder advised that changes to parking classifications affected the availability of parking for other users and that consultation provided an opportunity for affected parties to have their views considered. He noted that consultation would target businesses and property owners along High Street, as well as the wider community.

A Geeves enquired whether the Waimakariri Access Group would be included in the consultation process. S Binder confirmed that the Waimakariri Access Group had been consulted on the proposal in 2025 and had expressed full support for the Mobility Parking Programme.

L McClure questioned whether the Waimakariri Access Group had specifically commented on the proposed mobility parking space at 190 High Street, Rangiora, noting the safety concerns that had been raised. S Binder advised that the Group had not provided specific feedback on the proposed location. He explained that the site was selected because of its proximity to key destinations and the presence of existing kerbing, which would require minimal modification. While the mobility parking space could be relocated further east or west, he noted that doing so would increase the walking distance to some destinations.

Moved: A Geeves

Seconded: K Barnett

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 250901162427.

AND

THAT the Rangiora-Ashley Community Board recommends:

THAT the District Planning and Regulation Committee:

- (b) **Approves** targeted consultation on the establishment of new mobility parks around the Rangiora Town Centre.
- (c) **Notes** that a similar targeted consultation will be undertaken around the Kaiapoi town centre.
- (d) **Notes** that additional mobility car parks in the Blake Street Carpark, identified in this programme, are being implemented as part of a different project.
- (e) **Notes** that the mobility parking on King Street, Rangiora will be consulted upon in conjunction with the proposed changes to the pedestrian island which has also been approved for consultation by the District Planning and Regulation Committee at its 14 July 2026 meeting.

CARRIED

A Geeves supported the motion and thanked staff for the detailed report.

K Barnett supported the motion; however, reiterated concerns regarding the proposed location of the mobility park at 190 High Street, Rangiora, noting the high level of traffic, turning movements and difficulty accessing the park. She suggested considering relocating it further east.

J Ward agreed that locating the mobility park east of the pedestrian crossing outside the Life Pharmacy may be safer as vehicles would already be slowing or stationary. She also considered that location would provide greater protection for people entering or exiting vehicles from the rear or side.

D Hawkins acknowledged the proposal was going out for public consultation and that would provide the community with an opportunity to give relevant feedback. On that basis, she supported the motion.

D Lundy supported the motion and emphasised the need to directly consult the relevant parties during the consultation process.

A Geeves commented that the car parks directly opposite Percival and Victoria Streets could be difficult for able-bodied people to access and welcomed further investigation into the appropriateness of a mobility park in one of these spaces.

6.3. North Canterbury Riding for the Disabled Incorporated Roof Structure and Lean-to Installation Request – K Howat (Parks and Facilities Team Leader)

K Howat took the report as read, noting that a building consent was not required for the lean-to structure and that North Canterbury Riding for the Disabled Incorporated (NCRDA) had already constructed it.

Elected members had no questions.

Moved: D Hawkins

Seconded: D Lundy

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 260716172980.
- (b) **Approves** the installation of an all-weather roof structure over the existing horse yards at 4B Milton Avenue, Rangiora, by North Canterbury Riding for the Disabled Incorporated.
- (c) **Approves** the installation of a lean-to shelter attached to the existing barn at 35 Milton Avenue, Rangiora, by North Canterbury Riding for the Disabled Incorporated.
- (d) **Notes** that the Rangiora Pony Club supports the installation of the roof structure and lean-to at these locations.
- (e) **Notes** that the installation of both structures is contingent upon North Canterbury Riding for the Disabled Incorporated obtaining written permission from the lessor and that this report fulfils that obligation.
- (f) **Notes** that all required building consents, engineering approvals, statutory approvals and health and safety obligations for the roof structure remain the responsibility of North Canterbury Riding for the Disabled Incorporated.
- (g) **Notes that** the project would be funded and managed by North Canterbury Riding for the Disabled Incorporated.
- (h) **Notes** that the roof structure and lean-to will be owned, maintained, and managed by North Canterbury Riding for the Disabled Incorporated, with all associated ongoing costs and compliance obligations remaining the responsibility of the organisation.
- (i) **Notes** that the roof structure is to be located over existing horse yards and does not alter the overall use or function of the site.

CARRIED

D Hawkins expressed surprise that the matter required Board approval, given that the proposal involved a long-term lease arrangement and would incur no cost to the Council. However, she acknowledged the approval process and indicated her support for the motion, as a sensible initiative that would be funded and managed by NCRDA.

D Lundy noted that the proposal was a positive initiative and acknowledged the organisation's significant contribution to the community. He therefore supported the motion.

6.4. **Applications to the Rangiora-Ashley Community Board's 2026/27 Discretionary Grant Fund** – T Kunkel (Governance Team Leader)

T Kunkel advised that an application had been received from the Cust Community Pool Committee (the Committee) for \$2,000 towards repairing the pool, which was leaking. The total repair cost was estimated at \$108,000.

In light of the high cost of the proposed repairs to the pool, B McLaren questioned whether the Committee would be able to raise the necessary funds within 12 months. T Kunkel acknowledged that the Committee was unlikely to raise the required funds within the Discretionary Grant Fund timeframe.

In response to a query from J Goldsworthy, T Kunkel confirmed that, as the funding was discretionary, the Board could, therefore, extend the timeframe for the Committee to expend the grant if additional time was needed to secure the remaining funding.

D Lundy questioned whether the Ministry of Education contributed towards the cost of the pool, given that Cust School used the facility. It was confirmed that the Ministry of Education did not provide any funding towards the pool.

D Hawkins highlighted the importance of the pool as a community asset, including its potential use as a water source for firefighting, and questioned how the Committee could be supported to secure the required funding. T Kunkel stated the Board could move that the Committee be granted an exemption from the requirement to spend the funding within six months.

K Barnett asked whether some of the Community and Recreation Grant funding had been provided to the Cust Bowling Club and Cust Community Pool to meet newly required backflow prevention standards. Staff could not confirm this but understood that a portion of the funding had been used to help groups bring facilities up to the required standards.

Moved: J Gerard

Seconded: K Barnett

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 260824250323.
- (b) **Approves** a grant of \$1,000 to the Cust Community Pool Committee towards repairing the pool.
- (c) **That** approval be granted to the Cust Community Pool Committee to submit a further application for funding to assist with the repair of the pool during the same financial year.
- (d) **That** the Cust Community Pool Committee be granted an exemption from the requirement to submit an Accountability Form and all relevant supporting documentation for previously approved funding prior to lodging a further funding application with the Board.
- (e) **That** the Cust Community Pool Committee be granted an exemption from the requirement to spend the funding within six months of the date of the approved event or project, and that the funding not be required to be returned to the Council if it remains unspent beyond that period, provided it is retained for the purpose of undertaking pool repair works.

CARRIED

J Gerard emphasised the importance of the swimming pool as a community asset, including for recreation, school use and water storage for firefighting purposes. He proposed granting \$1,000 at this stage to demonstrate the Board's support and invited them to return with a further application at the end of the financial year, which would allow the Board to consider allocating any remaining discretionary grant funding. This would allow other applications to be considered in the interim whilst keeping open the opportunity to provide further financial assistance.

K Barnett supported the proposed grant of \$1,000 and noted she would also be open to granting \$2,000, highlighting that success bred success and that obtaining initial funding could improve the Committee's chances of securing further grants. She described the Committee as a strong, hardworking group with passionate volunteers who contributed significant time to keep the pool operational. Without this pool, local students would have to travel to Oxford for swimming. K Barnett noted the close relationship between the pool and the bowling club, including shared facilities, and considered the area to be an important community hub. She further noted that the Board did not provide significant

funding to the Cust area and considered supporting the pool an opportunity to support local young people and the wider community. K Barnett supported granting \$1,000, on the basis that the Committee could return at the end of the financial year for consideration of further funding should discretionary funds remain available.

7. **CORRESPONDENCE**

Nil.

8. **CHAIRPERSON'S REPORT**

8.1. **Chair's Diary for August 2026**

L McClure expressed her appreciation to everyone involved in the Rangiora Town Hall Centenary Celebration noting it had been a busy but successful weekend. She encouraged members to view the posters displayed upstairs at the Rangiora Town Hall depicting the history of the building which would remain on display for the following three weeks.

Moved: J Gerard

Seconded: D Lundy

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the report (Trim: 260901260421) from the Rangiora-Ashley Community Board Chairperson.

CARRIED

J Gerard acknowledged the success of the Rangiora Town Hall Centenary Celebration and on behalf of the Board thanked L McClure for her tremendous contribution in supporting the celebrations.

9. **MATTERS FOR INFORMATION**

- 9.1. Oxford-Ohoka Community Board Meeting Minutes 5 August 2026.
- 9.2. Woodend-Sefton Community Board Meeting Minutes 10 August 2026.
- 9.3. Kaipoi-Tuahiwi Community Board Meeting Minutes 17 August 2026.
- 9.4. Review of Gambling (Class 4) Venue Policy and Totalisator Agency Board Policy – Draft Policies for Formal Public Consultation – Report to Council Meeting 4 August 2026 – Circulates to all Boards.
- 9.5. Health, Safety and Wellbeing Report June 18 2026 to July 20 2026 – Report to Council Meeting 4 August 2026 – Circulates to all Boards.
- 9.6. Adoption and Submission of North Canterbury Council Head Start Proposal – Report to Council Meeting 5 August 2026 – Circulates to all Boards.
- 9.7. Waimakariri Biodiversity Trust Deliverables for 2025/26 – Report to Utilities and Roding Committee Meeting 11 August 2026 – Circulates to all Boards.
- 9.8. Provision of Natural Burials Through a 24-Month Trial at Cust-West Eyreton Cemetery – Report to Community and Recreation Committee Meeting 18 August 2026 – Circulates to all Boards.

Moved: J Goldsworthy

Seconded: R Brine

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items.9.1 to 9.8.

CARRIED

10. **MEMBERS' INFORMATION EXCHANGE**

J Ward:

- The Council had been actively involved in a number of workshops and briefings relating to the development of the upcoming Long Term Plan.
- Attended the Rating Review Working Party meeting.
- Attended Cultural Training.
- Attended the cocktail function at the Rangiora Town Hall.

B Robinson:

- Attended the Rangiora Community Patrol monthly meeting.
- Attended the Cultural Festival.
- B Robinson advised that he had recently undertaken a patrol with the Rangiora Community Patrol. During the patrol, attention was drawn to previously reported vandalism at the Mandeville Sports Ground, and it was observed that the gates remained open at 10 pm despite being scheduled to close at 9 pm. He also noted that several break-ins had been reported at newly constructed properties within the Bellgrove subdivision, with copper wiring and plumbing pipes targeted.

J Ward queried whether the builders of the affected properties had been contacted. B Robinson advised that Community Patrol volunteers would typically take photographs and report the incidents to the Police, who would then contact the relevant parties as required.

D Hawkins:

- D Hawkins' member information exchange was circulated as part of the agenda.

D Lundy:

- Received several service requests from ratepayers, which were being resolved.
- Attended a Civil Defence Leadership meeting.
- Attended the Rangiora Town Hall cocktail function.
- Attended the Combined Drainage Advisory Groups meeting:
 - An update was provided on the Ashley River Flood Protection Works and Stopbank Programme.
 - Three areas had been identified as being at risk of flood breakouts. The recommended programme was expected to take approximately 10 to 15 years to complete.
 - This was not solely a rural issue, as a sufficiently large flood event could also have significant impacts on urban areas.
- Attended the Central Rural Drainage meeting:
 - The future of the proposed wetland at the Lineside Road/Revells Road site was discussed.
 - Many community members had expressed concerns regarding the potential impact of the wetland on local drainage. However, he considered that the presentation and consideration of issues over the previous six to eight months had improved significantly.
 - He further noted that community consultation would be undertaken and that it was unlikely the entire site would be converted into a wetland.

R Brine:

- Southbrook Community Sports Club:
 - Unfortunately, due to the Club's proactiveness in replacing the defibrillator, they did not qualify for funding from anywhere for the cost.

- The fields at Southbrook Park required resurfacing, which would cause disruptions to the touch rugby season.
- Issues with rabbits and other rodents had been identified, resulting in the club agreeing to engage pest control services at a cost of \$150 per month to reduce the risk of holes and other damage to the fields.
- Southern Community Hub:
 - Indented to give a deputation to the Council and the Board in November 2026.
 - Draft architectural plans had been prepared.
 - Emphasis had been put on creating a business plan to show the Council, Community Board and community they were planning a facility that would be self-sustaining and that they would not need Council support for operational costs.

K Barnett:

- She had been heavily involved in the Rangiora Town Hall Centenary Celebrations, having participated in two performances as part of the event programme.
- She acknowledged Dale Hartley Brown for coordinating the centenary show, noting the significant effort required to bring together the various organisations involved in the performances.
- She further noted that both performances had sold out, which she considered to be a testament to the dedication and hard work of all those involved.

B McLaren:

- B McLaren's members' information exchange was circulated as part of the agenda.
- Rangiora Museum's monthly speaker event in August 2026 was well attended. The next speaker would be Edward Luisetti presenting "the Luisetti Story".

A Geeves:

- A Geeves' members information exchange was circulated as part of the agenda.
- Attended the Cultural Expo.

J Goldsworthy:

Nil.

J Gerard:

- J Gerard's members' information exchange was circulated as part of the agenda.
 - District Licensing Committee deliberations were almost complete.
 - Received a complaint regarding clothing racks from businesses on the footpath along High Street, Rangiora.
- S Hart commented that staff were working on creating a Public Spaces Bylaw which would encapsulate these concerns.

11. CONSULTATION PROJECTS

11.1. Draft Community Outcomes 2026

<https://letstalk.waimakariri.govt.nz/draft-community-outcomes>

Consultation would close on Friday 18 September 2026.

11.2. Parking at Silverstream Shopping Centre

<https://letstalk.waimakariri.govt.nz/parking-at-silverstream-shopping-centre>

Consultation would close on Friday 25 September 2026.

11.3. **Waimakariri Youth Council Future Voices Survey**

<https://letstalk.waimakariri.govt.nz/waimakariri-youth-council-future-voices-survey>

Consultation would close on Friday 25 September 2026.

11.4. **Managing and Minimising our Waste**

<https://letstalk.waimakariri.govt.nz/managing-our-waste>

Consultation would close on Sunday 27 September 2026.

The Board noted the consultation projects.

12. **BOARD FUNDING UPDATE**

12.1. **Board Discretionary Grant**

Balance as at 31 August 2026: \$13,746.

12.2. **General Landscaping Fund**

Balance as at 31 August 2026: \$30,250.

The Board noted the funding update.

13. **MEDIA ITEMS**

Nil.

14. **QUESTIONS UNDER STANDING ORDERS**

Nil.

15. **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

16. **NEXT MEETING**

The next meeting of the Rangiora-Ashley Community Board was scheduled for 7pm, Wednesday 14 October 2026 in the Council Chamber.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.04PM.

CONFIRMED

Chairperson

Date