

Agenda

Woodend-Sefton Community Board

Monday 9 February 2026
5.30pm

Woodend Community Centre
School Road
Woodend

Members:

Mark Paterson (Chairperson)
Andrew Thompson (Deputy Chairperson)
Brent Cairns
Joel McLachlan
Mathew Potter
Shona Powell
Prudence Stone

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Board Members
WOODEND-SEFTON COMMUNITY BOARD

**AGENDA FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD TO BE HELD
AT THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON MONDAY
9 FEBRUARY 2026 AT 5.30PM.**

**RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL**

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3.1	<u>Minutes of the Woodend-Sefton Community Board Meeting – 8 December 2025</u>	7-13
	<i>RECOMMENDATION</i>	
	THAT the Woodend-Sefton Community Board:	
(a)	Confirms , as a true and accurate record, the circulated minutes of the Woodend-Sefton Community Board meeting held on 8 December 2025.	
3.2	<u>Matters Arising (from minutes)</u>	
3.3	<u>Notes of the Woodend-Sefton Community Board Workshop – 8 December 2025</u>	14-15
	<i>RECOMMENDATION</i>	
	THAT the Woodend-Sefton Community Board:	
(a)	Receives , the circulated notes of the Woodend-Sefton Community Board workshop held on 8 December 2025.	
4	<u>DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY</u>	
	Nil.	
5	<u>ADJOURNED BUSINESS</u>	
	Nil.	

6 REPORTS

6.1 **Request Approval of No Stopping Restrictions on Lacy Gate Place – Nithin Puthupparambil (Transportation Engineer) and Shane Binder (Senior Transportation Engineer)**

16-19

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) **Receives** Report No. 250827158126.

AND

THAT the Woodend-Sefton Community Board recommends:

THAT the Utilities and Roading Committee:

(b) **Approves** installation of the following no-stopping restriction:

- Lacy Gate Place, from western end of access to no. 12 to the eastern end of the access to no. 15, being a total length of 19.5m.

(c) **Notes** that consultation was undertaken with the properties adjoining the proposed no-stopping restriction, and four of the five responses received supported the proposal.

7 CORRESPONDENCE

7.1 **Waikuku Pond Update**

20-23

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) **Receives** the Waikuku Pond Update memo (Trim: 251212238007).

8 CHAIRPERSON'S REPORT

8.1 **Chairpersons Report for December 2025 and January 2026**

The Chairperson will provide a verbal update.

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) **Receives** the verbal report from the Woodend-Sefton Community Board Chairperson.

9 MATTERS FOR INFORMATION

- 9.1. **Oxford-Ohoka Community Board Meeting Minutes 3 December 2025.**
- 9.2. **Kaiapoi-Tuahiwi Community Board Meeting Minutes 8 December 2025.**
- 9.3. **Rangiora-Ashley Community Board Meeting Minutes 10 December 2025.**
- 9.4. **Woodend Box Drain Treatment Facility Upgrade Project – Report to Council Meeting 2 December 2025 – Circulates to the Woodend-Sefton Community Board**
- 9.5. **Council Submissions to Central Government Consultations for September and October 2025 – Report to Council Meeting 2 December 2025 – Circulates to all Boards.**
- 9.6. **Adoption of Community Board Submissions on Resource Management Matters Policy – Report to Council Meeting 2 December 2025 – Circulates to all Boards.**
- 9.7. **Adoption of Elected Members Expenses Policy – Report to Council Meeting 2 December 2025 – Circulates to all Boards**

- 9.8. [Elected Member Pecuniary Interests Register – Report to Council Meeting 2 December 2025 – Circulates to all Boards](#)
- 9.9. [Oxford-Ohoka Community Board Chairpersons Report for Period 1 January 2025 to 30 September 2025 – Report to Council Meeting 2 December 2025 – Circulates to all Boards](#)
- 9.10. [Kaiapoi-Tuahiwi Community Board Chairpersons Report for Period 1 January 2025 to 30 September 2025 – Report to Council Meeting 2 December 2025 – Circulates to all Boards](#)
- 9.11. [Rangiora-Ashley Community Board Chairpersons Report for Period 1 January 2025 to 30 September 2025 – Report to Council Meeting 2 December 2025 – Circulates to all Boards](#)
- 9.12. [Woodend-Sefton Community Board Chairpersons Report for Period 1 January 2025 to 30 September 2025 – Report to Council Meeting 2 December 2025 – Circulates to all Boards](#)
- 9.13. [Health, Safety and Wellbeing Report October 2025 to Current – Report to Council Meeting 2 December 2025 – Circulates to all Boards](#)
- 9.14. [Rural Recycling Facility Options – Report to Utilities and Roading Committee Meeting 9 December 2025 – Circulates to the Rangiora-Ashley and Woodend-Sefton Community Boards](#)
- 9.15. [May 2025 Flood Recovery Progress Update and Project Update on Infrastructure Resilience Fund for 2024/25 and 2025/26 – Report to Utilities and Roading Committee Meeting 9 December 2025 – Circulates to all Boards](#)
- 9.16. [Update to Northern Pegasus Bay Advisory Group Terms of Reference – Report to Community and Recreation Committee Meeting 16 December 2025 – Circulates to all Boards](#)
- 9.17. [Arohatia te Awa Terms of Reference – Report to Community and Recreation Committee Meeting 16 December 2025 – Circulates to all Boards](#)
- 9.18. [Aquatics December Update – Report to Community and Recreation Committee Meeting 16 December 2025 – Circulates to all Boards](#)
- 9.19. [Libraries Update to December 2025 – Report to Community and Recreation Committee Meeting 16 December 2025 – Circulates to all Boards](#)

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) **Receives** the information in Items 9.1 to 9.19.

Note:

1. *The links for Matters for Information were previously circulated to members as part of the relevant meeting agendas.*

10 MEMBERS' INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

Any written information submitted by members will be circulated via email prior to the meeting.

11 CONSULTATION PROJECTS

11.1 Beach Users Survey 2025/26

<https://letstalk.waimakariri.govt.nz/beach-users-survey-2025>

11.2 Libraries Survey 2025

<https://letstalk.waimakariri.govt.nz/libraries-survey-2025>

12 BOARD FUNDING UPDATE

12.1 Board Discretionary Grant

Balance as at 31 January 2026: \$7,455.

12.2 General Landscaping Budget

Balance as at 31 January 2026: \$14,640.

13 MEDIA ITEMS

14 QUESTIONS UNDER STANDING ORDERS

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board is scheduled for 5.30pm, Tuesday 10 March 2026 in the Sefton Public Hall.

Workshop

- *Members Forum*
 - *Woodend-Sefton Community Board Plan*

**MINUTES FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD HELD AT THE
WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON MONDAY
8 DECEMBER 2025 AT 5.30PM.**

PRESENT

A Thompson (Deputy Chairperson), B Cairns, J McLachlan, M Potter, S Powell and P Stone.

IN ATTENDANCE

K LaValley (General Manager Planning, Regulation and Environment), G Stephens (Design and Planning team Leader), J Mason (Landscape Architect), T Kunkel (Governance Team Leader) and C Fowler-Jenkins (Governance Support Officer).

There was one member of the public present.

1 APOLOGIES

THAT the Woodend-Sefton Community Board:

(a) **Received and sustained** a request for leave of absence from M Paterson.

CARRIED

2 CONFLICTS OF INTEREST

There were no conflicts declared.

3 CONFIRMATION MINUTES

3.1 Minutes of the Woodend-Sefton Community Board Meeting – 10 November 2025

Moved: S Powell Seconded: M Potter

THAT the Woodend-Sefton Community Board:

(a) **Confirms**, as a true and accurate record, the circulated Minutes of the Woodend-
Sefton Community Board meeting held on 10 November 2025.

CARRIED

3.2 Matters Arising (from minutes)

There were no matters arising.

4 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY

Nil.

5 ADJOURNED BUSINESS

Nil.

6 REPORTS

6.1 Woodend Beach Recreation Facilities Master Plan – G Stephens (Design and Planning Team Leader)

G Stephens presented the report to the Woodend Sefton Community Board seeking approval for the Woodend Beach Recreation Facilities Master Plan (the Plan), which included the Woodend Beach Domain, playground, public toilets, and associated car park. He noted that the Plan was the culmination of community engagement that began in 2018 with investigations into playground flooding. Initial concepts proposed upgrades in the existing locations, but community feedback was mixed, and a safety report confirmed significant deterioration of the playground. Therefore, in 2022, the Board supported relocating the playground closer to the Te Kōhaka o Tūhaitara Trust building. Still, budget constraints delayed progress until funding was confirmed in the Council's 2024/34 Long-Term Plan. Staff had engaged with the community, which had indicated support for the project.

Responding to P Stone's question, G Stephens confirmed that the old playground would be dismantled as it had reached the end of its lifespan and needed to be replaced. The cost of demolishing the old playground was included in the project costs.

B Cairns noted that the Woodend Beach Domain playground was deemed a 'destination playground', i.e., people travelled especially to the Woodend Beach Domain for their children to play. In light of the aforementioned, he enquired whether staff consulted schools as part of the community consultation process. G Stephens noted that, in public consultations, staff typically sought feedback from local schools. The feedback from children was often similar, so it did not matter which school staff member was consulted. However, the Council recently surveyed parents of children under five across the Waimakariri District, yielding insights into what children would like in play spaces.

S Powell questioned if it would be possible to restrict dogs on the public walkway through the play space. G Stephens explained that it would be challenging to restrict dogs on the pathways, as they provide access to Woodend Beach. However, the Council would be recommending that dogs should always be kept on a leash in the play space to reduce risk, and clear signage would also be installed to remind users of leash requirements and appropriate behaviour within the reserve.

S Powell sought clarity on the water source for the Te Kōhaka o Tūhaitara Trust's public toilets. G Stephens was unsure but undertook to report back to the Board on this matter.

S Powell asked about the timeframe for planting around the campsite. G Stephens noted that planting would not occur until the autumn 2026 planting season.

P Stone queried whether the speed bumps would be in scope for the carpark update. G Stephens advised that traffic calming measures were out of scope for the current proposed carpark renewal.

B Cairns questioned whether planting fruit trees or small pocket food forests in the area would be feasible. G Stephens noted that establishing a food forest near the play space needed to be discussed with the Te Kōhaka o Tūhaitara Trust. However, the Board could indicate its support for establishing a small pocket food forest.

M Potter asked about the security of the car park, and G Stephens noted that it was unlocked.

Moved: B Cairns

Seconded: S Powell

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 251127226060.
- (b) **Approves** the Woodend Beach Recreation Facilities Master Plan (Trim: 251127226157) for implementation.
- (c) **Notes** that the development of a master plan for these recreation facilities at Woodend Beach is essential to cover all three renewal projects at the site. This would ensure that the upgrades are well-integrated, future-proofed against environmental challenges such as flooding, and aligned with community needs and aspirations.
- (d) **Notes** staff have undertaken consultation with the community on the Draft Woodend Beach Recreation Facilities Master Plan (Trim: 250826157108) and feedback strongly supported the plan. Where possible, feedback and changes have been incorporated into the plan for approval.
- (e) **Notes** that there is budget within the approved Greenspace Capital Works Programme for the renewal of the carpark (\$200,000), the renewal of the play space (\$400,000), and the renewal of the toilets (\$375,150) within this financial year, a total of \$980.480.00.
- (f) **Notes** that staff have completed a detailed cost estimate for this project and confirm that the proposed plan can be delivered within the available budget.
- (g) **Notes** that community feedback shows strong interest in contributing to the development of this space. While such involvement is expected to enhance community ownership and engagement, it is anticipated to deliver only minimal cost savings.
- (h) **Request** staff to advise the Te Kōhaka o Tūhaitara Trust that the Board is supportive of the establishment of a food forest in the area.

CARRIED

B Cairns expressed his appreciation to the staff for the significant effort required to prepare the Plan. He supported the Trust's proposal to establish pocket food forest sites within its area, noting that it would provide a valuable opportunity to reconnect with nature.

S Powell supported the motion, noting that Woodend Beach Domain playground was identified as a 'destination playground' relatively early in the process, which was why the budget was what it was. The upgrade was sorely needed; the toilets were not ideal, so having some decent, accessible toilets there would be wonderful, and the playground concept was excellent. She thanked the staff for their work on developing the idea.

The Board adjourned for a Workshop on Waikuku Beach Toilet Facilities and the General Landscaping Budget from 5:57pm to 6:37pm.

6.2 Appointments to Advisory Groups and External Organisations – T Kunkel (Governance Team Leader)

T Kunkel took the report as read; there were no questions for elected members.

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 250923180463.
- (b) **Approves** the appointment of Board Member P Stone as the Board representative and liaison person to the Waimakariri Health Advisory Group until October 2028.
- (c) **Approves** the appointment of Board Member M Paterson as the Board representative and liaison person to GreyPower North Canterbury until October 2028.
- (d) **Approves** the appointment of Board Member P Stone as the Board representative and liaison person to the Waimakariri Access Group until October 2028.
- (e) **Approves** the appointment of M Potter as the Board representative and liaison person to the Pegasus Residents Group until October 2028.
- (f) **Approves** the appointment of Board Member P Stone as the Board representative and liaison person to the Woodend Community Association until October 2028.
- (g) **Approves** the appointment of Board Member A Thompson as the Board representative and liaison person to the Northern Pegasus Bay Advisory Group until October 2028.
- (h) **Approves** the appointment of Board Member J McLaughlan as the Board representative and liaison person to the Woodend Community Centre Advisory Group until October 2028.
- (i) **Approves** the appointment of Board Member A Thompson as the Board representative and liaison person to the Sefton Public Hall Society until October 2028.
- (j) **Approves** the appointment of Board Member J McLaughlan as the Board representative and liaison person to the Pegasus Community Centre Steering Group until October 2028.
- (k) **Approves** the appointment of Board Member M Paterson as the Board representative and liaison person to the Gladstone Park Advisory Group until October 2028.
- (l) **Approves** the appointment of Board Member A Thompson as the Board representative and liaison person to the Sefton Domain Advisory Group until October 2028.
- (m) **Approves** the appointment of Board Member P Stone as Board representative and liaison person to the Canterbury Regional Council – Sefton/Ashley and Sefton River Rating District Committees.
- (n) **Approves** the appointment of Board Member M Potter as the Board representative and liaison person to the Coastal Rural Drainage Advisory Group until October 2028.

(o) **Approves** the appointment of Board Member M Paterson as the Board representative to the Hurunui District Council – Ashley Rural Water Scheme Management Committee until October 2028.

CARRIED

7 CORRESPONDENCE

Nil.

8 CHAIRPERSON'S REPORT

8.1 Chairperson's Report for November 2025

THAT the Woodend-Sefton Community Board:

(a) **Receives** the report from the Woodend-Sefton Community Board Chairperson (Trim: 251203229915).

CARRIED

9 MATTERS FOR INFORMATION

- 9.1. Oxford-Ohoka Community Board Meeting Minutes 5 November 2025.
- 9.2. Woodend-Sefton Community Board Meeting Minutes 10 November 2025.
- 9.3. Rangiora-Ashley Community Board Meeting Minutes 12 November 2025.
- 9.4. Kaiapoi-Tuahiwi Community Board Meeting Minutes 17 November 2025.
- 9.5. Approval of Subdivision Contribution Programme for 2025/26 – Report to Council Meeting 4 November 2025 – Circulates to all Boards
- 9.6. Health, Safety and Wellbeing Report September 2025 to Current – Report to Council Meeting 4 November 2025 – Circulates to all Boards.
- 9.7. Annual Report and Audited Accounts for Enterprise North Canterbury for the Year Ended 30 June 2025, and Promotion of Waimakariri District Business Plan Report to June 2025 – Report to the Audit and Risk Committee Meeting 18 November 2025 – Circulates to all Boards
- 9.8. Annual Report for Te Kōhaka o Tūhaitara Trust for the Year Ended 30 June 2025 – Report to Report to the Audit and Risk Committee Meeting 18 November 2025 – Circulates to all Boards
- 9.9. Eastern District Sewer Scheme and Oxford Sewer Scheme Annual Compliance Reports 2024/25 – Report to Utilities and Roading Committee Meeting 25 November 2025 – Circulates to all Boards
- 9.10. Drinking Water Quality and Compliance Annual Report 2024-2025 – Report to Utilities and Roading Committee Meeting 25 November 2025 – Circulates to all Boards
- 9.11. Midge Monitoring and Management at Wastewater Treatment Plants 2024-2025 – Report to Utilities and Roading Committee Meeting 25 November 2025 – Circulates to the Kaiapoi-Tuahiwi and Woodend-Sefton Community Boards
- 9.12. Herbicide Update and Usage by Council and Contractors in 2024/2025 – Report to Utilities and Roading Committee Meeting 25 November 2025 – Circulates to all Boards

THAT the Woodend-Sefton Community Board:

(a) **Receives** the information in Items 9.1 to 9.12.

CARRIED

10 MEMBERS' INFORMATION EXCHANGE

B Cairns

- Elder persons, 20 units being developed on Courtney Drive, Kaiapoi, were progressing well. These were an addition to the 112 elderly persons units the Council currently had. It was proposed that the Council consider a report on Community housing in 2026.
- Christmas carols event in Pegasus was well attended. Peg and Pint's outdoor area was packed with singers.
- Christmas parades in both Rangiora and Kaiapoi were well attended.
- It was noted that attendance at the Christmas event held at Woodend School was initially low, though numbers increased as the day progressed. The event was organised by a local real estate agent, who arranged bouncy castles and live entertainment.
- Pegasus Community Centre's first concrete pour would happen on Wednesday, 17 December 2025, with an additional pour in early January 2026.
- Attended Woodend Friendship Club, the Woodend Community room was packed.
- Attended Food Secure North Canterbury (FSNC)
 - FSNC celebrated its fifth birthday, which had a speaker from the Dunedin City Council who spoke about economic development and how that related to Food security.
 - FSNC was investigating the possibility of working with local educators to teach grafting, pruning, and fruit tree cultivation. The trees grown would then be donated to community food forests.
 - FSNC supported an additional 11 community food forest projects.
 - FSNC had created a series of how-to cook videos with Jo Seager.
- Toot for Tucker had a slightly lower number of donations; it was great to see so many volunteer drivers. Volunteers did an excellent job coordinating things in Woodend
- Working on events such as Diwali, River carnivals, lantern festivals, Waitangi Day and Matariki.

11 CONSULTATION PROJECTS

Nil.

12 BOARD FUNDING UPDATE

12.1 Board Discretionary Grant

Balance as at 30 November 2025: \$7,455.

12.2 General Landscaping Budget

Balance as at 30 November 2025: \$14,640.

The Board noted the funding updates.

13 MEDIA ITEMS

Nil.

14 QUESTIONS UNDER STANDING ORDERS

Nil.

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

16 NEXT MEETING

The next meeting of the Woodend-Sefton Community Board was scheduled for 5.30pm, Monday 9 February 2026 in the Woodend Community Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 7:10PM.

CONFIRMED

Chairperson

Date

NOTES OF A WORKSHOP OF THE WOODEND-SEFTON COMMUNITY BOARD HELD IN THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON MONDAY 8 DECEMBER 2025 AT 5:57PM.

PRESENT

A Thompson (Deputy Chairperson), B Cairns, J McLachlan, M Potter, S Powell and P Stone.

IN ATTENDANCE

K LaValley (General Manager Planning, Regulation and Environment), G Stephens (Design and Planning team Leader), J Mason (Landscape Architect), T Kunkel (Governance Team Leader) and C Fowler-Jenkins (Governance Support Officer).

There was one member of the public present.

1. APOLOGIES

THAT the Woodend-Sefton Community Board:

(a) Received and sustained a request for leave of absence from M Paterson.

CARRIED

2. CONFLICTS OF INTEREST

There were no conflicts declared.

3. **WAIKUKU BEACH TOILET FACILITIES** – J Mason (Landscape Architect) and G Stephens (Design and Planning Team Leader)

Trim No: 251216239916

Key Issues:

- The Board have expressed the desire for the upgrade of the toilets at Waikuku Beach and that the timing of these was aligned with the approved car park renewals as part of the Master Plan.
- Council may not approve a new budget for the Toilet renewal, which means it would remain in its current program planned for 2052. It was therefore essential that the requested outcome be a cost-effective solution that met user needs, enabling an evidence-based, feasible proposal to the Council.
- A development of a four-bay accessible toilet facility was estimated to cost around \$400,000.
- The structure of the existing toilets was solid, and an exterior retrofit could be done for approximately \$80,000 +, depending on what the Board wished to include in the retrofit.

Questions/Issues:

- Where did the water come from for the Waikuku Beach Toilet Facilities?

There was an underground channel. Staff would need to investigate and liaise with Utilities and Roading Team to determine the source of the water and the destination of the waste.

- Was the capacity of the toilets a significant issue?

There were several public toilet facilities in the surrounding areas; however, Waikuku Beach was becoming a destination and was quite busy. This did not necessarily mean that a four-bay toilet facility was required at this time, but it could help ensure future needs were met. Hence, the budget information was provided on the four-bay toilet.

- Clarity was sought regarding the privacy of the proposed Woodend Beach changing facility.

The changing screens were intended to be single occupancy. Due to security concerns, the Council had moved away from installing multiple-person changing facilities, especially in unmanned locations, where it was difficult to ensure adequate surveillance.

- What would be the expected life of the upgrade?

If the facility was to be retrofitted, it would be at least 20 years.

4. Landscaping Budget – J Mason (Landscape Architect) and G Stephens (Design and Planning Team Leader)

Trim No: 251216240012

Key Issues:

- Each financial year (July to June), the Board was allocated a discretionary sum that the Board may allocate towards landscape projects which enhance and beautify the community.
- The Community Board's Landscaping Grants was a Non-contestable fund.
- The Boards would be expected to identify community landscaping enhancement projects for which this budget could be used. Equally, local community members often suggest minor landscaping improvements, such as additional seating, paving, signage, or something similar.

Questions/Issues:

- The seats installed in the Silverstream Reserves were constructed by the Kaiapoi Men's Shed at \$800, would staff be open to installing similar seats in other areas?

It was noted that decisions depended on both location and the need to maintain aesthetics. The main streetscape along Bob Robertson Drive and Pegasus Boulevard in Pegasus was highlighted, with the Council aiming to achieve a cohesive connection. The intention was to ensure the community enjoyed a consistent standard of seating quality. Members agreed it would be desirable to continue with a unified aesthetic throughout.

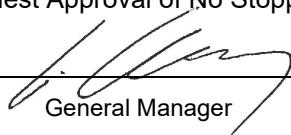
- It was noted that there was uncertainty regarding whether the ramp could be cut down to make it usable.

Staff contacted a recommended community member via email, but did not receive a response. Staff had not yet engaged a contractor to assess the feasibility of cutting the ramp.

- If the Board were to install signage regarding surf etiquette, would it be universal surf etiquette, or specific to Waikuku Beach?

It was proposed to list universal surf etiquette, as it was a set of guidelines that surfers around the world follow to ensure safety, organisation, and enjoyment in the water. However, it could be consumed.

THERE BEING NO FURTHER BUSINESS TO DISCUSS, THE WORKSHOP CLOSED AT 6:37 PM.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** RDG-03-09 / 250827158126**REPORT TO:** WOODEND-SEFTON COMMUNITY BOARD**DATE OF MEETING:** 9 February 2026**AUTHOR(S):**
Nithin Puthupparambil, Transportation Engineer
Shane Binder, Senior Transportation Engineer**SUBJECT:** Request Approval of No Stopping Restrictions on Lacy Gate Place**ENDORSED BY:**(for Reports to Council,
Committees or Boards)

General Manager



Chief Executive

1. SUMMARY

- 1.1. This report seeks approval to establish the following no-stopping restriction:
 - Lacy Gate Place, from the western end of the access to no. 12, to the eastern end of the access to no. 15 (for the length of 19.5m as per Figure 1 below).
- 1.2. Staff have received a service request relating to parked vehicles on Lacy Gate Place limiting manoeuvring space within the turning head and overhanging into the accessways.
- 1.3. Staff have undertaken a review of the street and turning head and note that parking in the turning head limits the turning space available. Due to these concerns, it is recommended that stopping is installed at the top of the cul-de-sac to provide space for manoeuvring.
- 1.4. Consultation letters were sent to five properties along the street. In total, four responses were received, all of them supporting the proposed no-stopping restrictions.

2. RECOMMENDATION**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 250827158126.

AND**THAT** the Woodend-Sefton Community Board recommends:**THAT** the Utilities and Roading Committee:

- (b) **Approves** installation of the following no-stopping restriction:
 - Lacy Gate Place, from western end of access to no. 12 to the eastern end of the access to no. 15, being a total length of 19.5m.
- (c) **Notes** that consultation was undertaken with the properties adjoining the proposed no-stopping restriction, and four of the five responses received supported the proposal.

3. BACKGROUND

- 3.1. Staff have received a service request regarding cars being parked in the gap between accessways to no. 14 and no. 16 Lacy Gate Place.
- 3.2. Lacy Gate Place is a low-volume residential cul-de-sac in Woodend.

- 3.3. Lacy Gate Place has a sealed 3.5 – 4.0m carriageway and has a 1.5m wide footpath on both sides. The road terminates in a sealed turning head of approximately 10m radius.
- 3.4. 17 properties have their properties access from Lacy Gate Place.
- 3.5. The gap between accessways to no. 14 and 16 Lacy Gate Place is not long enough for safe parking without overhanging into the driveways.

4. **ISSUES AND OPTIONS**

- 4.1. It is noted that parking in this area will restrict turning movements for larger vehicles, such as fire appliances or the rubbish collection truck.
- 4.2. To mitigate these concerns and deter parking over property access, it is recommended that no parking restrictions be implemented on Lacy Gate Place at the head of the cul-de-sac, from the western end of access to no. 12 to the eastern end of the access to no. 15.



Figure 1 – Proposed extends of no stopping restrictions, Lacy Gate Place.

- 4.3. The Woodend-Sefton Community Board has the following options available to them:

4.3.1. Option One: Approve the installation of no-stopping restrictions at 16 Lacy Gate Place.

This option would have the Woodend-Sefton Community Board recommend that the Utilities and Roading Committee approve the installation of 19.5m of no-stopping restrictions as shown in Figure 1.

This is the recommended option because it improves safe manoeuvring space at the end of Lacy Gate Place.

4.3.2. Option Two: Approve the installation of no-stopping restrictions around the entirety of the Lacy Gate turning head.

This option would see the Woodend-Sefton Community Board recommend that the Utilities and Roading Committee approve the installation of no-stopping restrictions around the entire cul-de-sac turning head.

This is not the recommended option because the additional parking restriction would not contribute greatly to safe manoeuvring space at the head of Lacy Gate Place.

4.3.3. Option Three: Retain the status quo.

This is not the recommended option because there are safety and access implications of not installing no-stopping restriction proposed in this report.

Implications for Community Wellbeing

There are implications on community wellbeing by the issues and options that are the subject matter of this report.

4.4. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. **Groups and Organisations**

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

Five letters were sent to five properties adjoining the proposed No Stopping restrictions, soliciting their feedback on the restrictions.

Four responses were received and all the responses were supportive to the implementation of no-stopping restriction.

5.3. **Wider Community**

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report; the impacts of roadside management are considered to be localised and minor in nature. It is noted that no public consultation has been carried out with the wider community.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. **Financial Implications**

There are financial implications of the decisions sought by this report.

There are minimal costs associated with installing no-stopping lines along these streets, as all it involves is line marking. The total cost is estimated to be less than \$250, which can be accommodated within the Road Maintenance budgets (Pavement Marking GL 10.270.582.2500).

This budget is included in the Annual Plan/Long Term Plan.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability or climate change impacts.

6.3. **Risk Management**

There are not risks arising from the adoption/implementation of the recommendations in this report.

6.4. **Health and Safety**

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

Physical works will be undertaken through the Road Maintenance contract. The Road Maintenance contractor has a Health and Safety Plan and a SiteWise score of 100.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Section 2 of the Land Transport Rule: Traffic Control Devices requires a Road Controlling Authority to "authorise and, as appropriate, install or operate traffic control devices."

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report. This report considers the following outcomes:

Social: a place where everyone can have a sense of belonging

- *Our community has equitable access to the essential infrastructure and services required to support community wellbeing.*

Economic: a place that is supported by a resilient and innovative economy

- *Enterprises are supported and enabled to succeed.*
- *Infrastructure and services are sustainable, resilient, and affordable. There is a safe environment for all.*

7.4. **Authorising Delegations**

As per Section 3 of the Waimakariri District Council's Delegations Manual, the Woodend-Sefton Community Board has the delegated authority to consider matters within its ward area.

The Utilities and Roading Committee has the delegated authority to approve No Stopping restrictions.

WAIMAKARIRI DISTRICT COUNCIL**MEMO****FILE NO AND TRIM NO:** RES – 35 - 02 / 251212238007**DATE:** 9 February 2026**MEMO TO:** Woodend Sefton Community Board**FROM:** Bex Dollery**SUBJECT:** Waikuku Pond Update

This memo is intended as an update on ecological enhancements at the Waikuku Beach Pond for the Community Board members. Any questions and concerns can be directed to Bex Dollery.

Weed Removal and Planting

Greenspace have been continuing their work within the Waikuku Beach Central Area Reserve, including the pond and play park, following earlier community comments about weed issues around the pond. The area is now monitored regularly, with ongoing maintenance by our ranger team and Delta. Around the pond itself, Kimberley is steadily progressing weed control, including the gradual removal of grey willow and infill planting with native species. As noted previously, because the pond sits within a residential setting, weeds are likely to keep returning, but our approach remains focused on staying vigilant and tackling issues before they outcompete the native plantings.

In addition to this work, staff are now also looking into options for maintaining and improving the road reserve along Waikuku Beach Road, next to the privately owned wetland. The Board has previously raised concerns about weed growth here, particularly Japanese Honeysuckle. While Council undertook some control work in the past, the need for traffic management meant it was expensive. Given the high ecological value of the area, including nesting bird habitat, staff from Greenspace, Roading and Three Waters are working together to develop options that balance habitat protection with effective invasive-weed management. These options will be brought back to the Board once developed.

Environmental Interpretation Signs

Two new signs have been installed around the pond informing people about the bird species found within the area (Figure 1; Appendix A). One details the range of shags/cormorant species found in the pond and further upstream, and the other details the range of other native water birds that can be observed.



Figure 1. Environmental interpretation signs installed to the south and east of the Waikuku Pond.

Pollinator Patches

The pollinator patches are now completed (Figure 2). These areas provide examples of what people can do in their own gardens to provide food and shelter for birds, lizards and invertebrates. The areas were planted with a mixture of native and exotic species that are known to benefit pollinators. Further enhancements including rock piles, old plant pots and small dishes for water were also added. Small signs are attached to the patches to inform people about their use and there is an invertebrate hotel attached to one of the patches, donated by an elected member.



Figure 2. Pollinator patches with a mix of exotic and native plants and other habitat enhancements.

Appendix A: Waikuku Beach Pond Bird Signs

Birds of Waikuku Beach Pond

The Waikuku Beach Pond is part of the Taranaki Stream. Historically, the pond was an open channel that flowed into the sea, but this closed up in the 1970's as the sand dunes moved and vegetation encroached between the pond and the sea. The pond now provides important wetland habitat for many native birds in the area.

Threats:

- Introduced predators
- Loss of shoreline habitat and draining of the wetlands
- Nesting birds being disturbed and abandoning their nests.

What can we do?

Enjoy the birds! Please enjoy feeding the birds but use healthy foods like peas, corn, greens, or wheat. You can avoid polluting the water by feeding on the grass and prevent pests by not overfeeding. Don't chase, disturb or touch the birds and avoid any known nests. Keep dogs on lead, especially during breeding season. Finally, get involved in predator trapping programmes.



Australasian Shoveler
Kuruwhengi
Native

With its spoon-shaped bill, this bird is a skilled filter feeder, often seen on lakes and wetlands. Males have a blue-grey head, mottled breast, and chestnut flanks, while females are mottled brown. Both have orange legs. Though not threatened, its population is monitored for decline.



Paradise Shelduck
Pūtangitangi
Endemic

Often heard before seen, this bird honks like a goose when alarmed or flying. It forms pair bonds and is territorial in breeding season, so only one pair may be spotted. Cleverly, it pretends to be injured to distract predators. Mostly herbivorous, it gathers in large flocks near water or pasture outside breeding season.



New Zealand Scaup
Pāpango
Endemic

Scaup are sociable diving ducks with a bath-toy silhouette. They often form large flocks and spend much of their time underwater. Females have a white feather ring at the base of their grey bill, while males have blue-grey bills.



Black Swan
Kakiānau
Native

Swan elegance has inspired art like the ballet Swan Lake. White swans (mute swans *Wāna*) are introduced and naturalised in Aotearoa New Zealand, while Black Swans, from Australia, are common at Pegasus Lake. In summer, moulting swans form large groups. Herbivorous, they feed on aquatic plants, pastures, and lakeside grass.



Australian Coot
Native

AT RISK UNCOMMON

This diving duck, with a white bill and frontal shield, settled here in the 1950s after visiting since the late 1800s. It's known for its lobed feet and diving technique whereby it jumps forward first. Found in ponds, lakes and wetlands, it feeds on vegetation and invertebrates.

Species

- Endemic:** Only found in Aotearoa New Zealand
- Native:** Naturally found in Aotearoa New Zealand, arrived independently, also found elsewhere
- Introduced:** Brought to Aotearoa New Zealand, not independently
 - Naturalised:** Can survive long term without help
 - Invasive:** Breeds prolifically, displaces native species, or causes harm.

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Conservation Status (2025)

AT RISK | At Risk species aren't classed as 'Threatened' but could become so if conservation efforts decrease, new threats emerge, or declines persist.

- Declining: population declining but still moderately common.
- Recovering: population increasing after previously declining.
- Uncommon: small population, naturally or not, making it vulnerable to threats. Combines 2008 statuses Relict and Naturally Uncommon.

Different Shag species are found in and around the Waikuku Beach Pond. The tricky part is trying to identify these wonderful, diving birds.

 WAIMAKARIRI DISTRICT COUNCIL

Little Shag | Kawaupaka | Native

AT RISK | **RELICT** | **UNCOMMON**

Found in various habitats, this Shag is often called the "White-Throated Shag," though plumage varies, making identification tricky. Key features are a short yellow bill and a long tail. Males perform elaborate courtship displays, bowing near the nest.

Pied Shag | Kāruhiruhi | Native

AT RISK | **RECOVERING**

Found in Aotearoa New Zealand and Australia, the Pied Shag is mainly marine but visits inland waters. It tolerates observers while perched on rocks, trees, or structures. Key features include a long beak, yellow facial patches, and a blue eye ring. Its calls "haa," "aark," "kerlick," "whee-eh-eh" make it a sometimes noisy neighbour.

Black Shag | Māpunga | Native

AT RISK | **RELICT** | **UNCOMMON**

Less social than the Pied Shag, the Black Shag is easily recognised by its black-brown plumage, yellow facial skin, black feet, and white throat. Found across Africa, Eurasia, North America, and Greenland, it inhabits various water features, including lakes and rivers.

Have you spotted these other birds?

Masked Lapwing | Sun-Winged Plover

Fantail | Piwakawaka

Welcome Swallow | Wao

Silvereye | Tauhou

Swamp Harrier | Kāhu

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