

Waimakariri District Council

Audit and Risk Committee

Agenda

Tuesday 11 March 2025

9am

Council Chambers
215 High Street
Rangiora

Members:

Cr Jason Goldsworthy (Chairperson)

Cr Neville Atkinson

Cr Tim Fulton

Cr Joan Ward

Cr Paul Williams

Mayor Dan Gordon (ex officio)



WAIMAKARIRI
DISTRICT COUNCIL

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A MEETING OF THE AUDIT AND RISK COMMITTEE WILL BE HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA ON TUESDAY 11 MARCH 2025 AT 9AM.

Recommendations in reports are not to be construed as
Council policy until adopted by the Council

BUSINESS

Page No

1 APOLOGIES

2 CONFLICTS OF INTEREST

Conflicts of interest (if any) to be reported for minuting.

3 CONFIRMATION OF MINUTES

3.1 Minutes of a meeting of the Audit and Risk Committee held on Tuesday 10 December 2024

8-15

RECOMMENDATION

THAT the Audit and Risk Committee:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of a meeting of the Audit and Risk Committee, held on 10 December 2024.

3.2 Matters Arising

4 PRESENTATION/DEPUTATION

4.1 Bancorp Treasury Services – Miles O'Connor

M O'Connor will be in attendance to update the Committee.

5 REPORTS

5.1 Six Month Financial Statements for the Period Ended 31 December 2024 - Te Kōhaka o Tūhaitara Trust – Nicole Robinson (General Manager Finance and Business Support)

Chairperson, Al Blackie will be in attendance to present the Six Month Financial Statements.

16-22

RECOMMENDATION

THAT the Audit and Risk Committee:

- (a) **Receives** report No. 250304035335.
- (b) **Receives** the Six Month Report for the Te Kōhaka o Tūhaitara Trust for the period ended 31 December 2024.
- (c) **Notes** the operations for the six months to 31 December 2024 are progressing as planned as presented in the Statement of Intent.

5.2 Te Kōhaka o Tūhaitara Trust – Statement of Intent for the year ending 30 June 2026
– Chris Brown (General Manager Community and Recreation)

Chairperson, Al Blackie will be in attendance to present the Statement of Intent.

23-34

RECOMMENDATION

THAT the Audit and Risk Committee:

- (a) **Receives** report No. 250228033146.
- (b) **Receives** the Statement of Intent for Te Kōhaka o Tūhaitara Trust for the year ending 30 June 2026 (TRIM 250224029938).
- (c) **Notes** that under the Local Government Act 2002, the Audit and Risk Committee may request Te Kōhaka o Tūhaitara Trust to make changes to the Statement of Intent. Te Kōhaka o Tūhaitara Trust would consider these changes requested and re-present the Statement of Intent prior to the 30 June.
- (d) **Notes** that the financial forecast for the years 2025/26 through to 2027/28 presents a net loss each year. Te Kōhaka o Tūhaitara Trust acknowledge that they will need to find further funding sources or make cost savings to balance the budget.
- (e) **Requests** that Te Kōhaka o Tūhaitara Trust report back to the Audit and Risk Committee before 30 June 2025 outlining where the additional funding or cost savings to balance the budget will come from.
- (f) **Recommends** eleven proposed changes to the draft Statement of Intent from the 2023/24 Statement of Intent for Te Kōhaka o Tūhaitara Trust as outlined in section 4.3 below.

5.3 Enterprise North Canterbury's Draft Statement of Intent for the Financial Year beginning 1 July 2025 and Approved Six Month Report to Council 31 December 2024
– Simon Hart (General Manager Strategy, Engagement and Economic Development) and Nicole Robinson (General Manager Finance and Business Support)

Heather Warrick ENC Chief Executive, Claire Giffard ENC Board Chair, and Mike Weight ENC Board Member will be in attendance to present the 2025/26 Statement of Intent and Six Month report.

35-51

RECOMMENDATION

THAT the Audit and Risk Committee:

- (a) **Receives** report No 250226031595.
- (b) **Receives** the following reports for Enterprise North Canterbury (ENC), the:
 - i. Enterprise North Canterbury's Draft Statement of Intent for the Financial year beginning 1 July 2025 (250226031600).
 - ii. Enterprise North Canterbury Six Month Report to 31 December 2024 (250226031597).
 - iii. Appendix One to ENC Six Month Report (ENC Accounts) to 31 December 2024 (250226031605).
- (c) **Notes** that under the Local Government Act 2002, the Audit and Risk Committee may request Enterprise North Canterbury to make changes to the Statement of Intent (SOI). If this were to be the case, Enterprise North Canterbury would consider the requested changes and re-present the Statement of Intent prior to 30 June 2025.
- (d) **Acknowledges** the work carried out by Enterprise North Canterbury and thanks the Trustees and staff for their efforts.
- (e) **Circulates** the report to the Community Boards for information.

5.4 Amendment to Treasury Policy – Greg Bell (Acting General Manager Finance and Business Support)

52-61

RECOMMENDATION

THAT the Audit and Risk Committee:

- (a) **Receives** report No. 250212022685.
- (b) **Recommends** to the Council that it amends the interest rate risk management section (section 3.5) of the Treasury Policy, effective from 1 April 2025 to the following limits:

<u>Current limits for proportion of interest rates fixed</u>	<u>Proposed limits for proportion of interest rates fixed</u>
Minimum 50% to Maximum 100% for years 0 – up to 3 years Minimum 30% to a Maximum 80% for years 3 – up to 6 years Minimum 0% to a Maximum 50% for years 6 – up to 10 years.	Minimum 40% to a Maximum 100% for years 0 – up to 2 years Minimum 25% to a Maximum 80% for years 2 – up to 4 years Minimum 0% to a Maximum 60% for years 4 – up to 10 years.

- (c) **Notes** that staff have held off putting in place interest rate hedging for year six of the policy (2030) to allow the Council to make a decision on the proposed policy change.
- (d) **Notes** that staff have pre-funded the required debt repayments for the 2025 calendar year to maintain the Council's strong liquidity position.

5.5 Six Month Financial Statements for the Period Ended 31 December 2024 - Waimakariri Public Arts Trust – Paul Christensen (Finance Manager) and Michael Garrod (Accountant)

A Trust representative will be in attendance to present the Six month Financial Statements.
62-67

RECOMMENDATION

THAT the Audit and Risk Committee:

- (a) **Receives** Report No. 250220028222.
- (b) **Receives** the unaudited six-month report for the Waimakariri Public Arts Trust for the period ended 31 December 2024.

5.6 Six Month Financial Statements for the Period Ended 31 December 2024 – Waimakariri Art Collection Trust – Paul Christensen (Finance Manager) and Michael Garrod (Accountant)

68-73

RECOMMENDATION

THAT the Audit and Risk Committee:

- (a) **Receives** Report No.240221029103.
- (b) **Receives** the unaudited six-month report for the Waimakariri Art Collection Trust for the period ended 31 December 2024.

5.7 Financial Report for the period ended 31 December 2024 – Paul Christensen (Finance Manager)

74-114

RECOMMENDATION

THAT the Audit and Risk Committee:

- (a) **Receives** Report No.250217025497.
- (b) **Notes** the surplus for the period ended 31 December 2024 is \$1.3 million. This is \$6.2 million under budget, mainly because of development contributions revenue being under budget. Development contributions are used to fund growth related capital expenditure. Capital expenditure for growth is under budget by \$10.9 million. The variations are explained in sections 4.2 and 4.3.

5.8 Corporate Risk Update – Sherianne Nation (Senior Quality and Risk Advisor)

115-126

RECOMMENDATION

THAT the Audit and Risk Committee:

- (a) **Receives** Report No. 241105192025.
- (b) **Notes** the current nine Corporate Risks rated 'Critical' and 'High' (Appendix 1).
- (c) **Notes** the Health, Safety and Wellbeing risk register is a separately reported document that is managed and overseen by the Health, Safety and wellbeing Manager.
- (d) **Notes** a copy of this report is provided to the Council for information.

5.9 Non-Financial Performance Measures for the Quarter ended 31 December 2024 – Helene Street (Corporate Planner)

127-168

RECOMMENDATION

THAT the Audit and Risk Committee:

- (a) **Receives** report No. 250131015922.
- (b) **Notes** 73 (81%) of performance measures for the second quarter of the 2024/25 financial year were achieved, and 11 were not achieved.
- (c) **Notes** 11 (12%) of the measures did not meet target, but seven were within 5% of being achieved.
- (d) **Notes** six (7%) of the measures will be reported later in the financial year.
- (e) **Notes** all measures have been reviewed for the 2024-2034 LTP and adopted for the 2024-2027 financial years.
- (f) **Notes** the year end forecast is based on achieving all the measures not yet reported for the year.

5.10 2024/25 Capital Works December Quarterly Report – Jane Eggleton (Project Planning and Quality Team Leader) Don Young (Senior Engineering Advisor), Gerard Cleary (General Manager Utilities and Roading) and Chris Brown (General Manager Community and Recreation)

169-207

RECOMMENDATION

THAT the Audit and Risk Committee:

- (a) **Receives** Report No. 250228033323.
- (b) **Notes** the actual and predicted achievement across all tracked capital expenditure.
- (c) **Notes** that of the \$91.2M total capital spend, \$31.47M (35%) has been completed and \$71.55M (78%) is predicted to be completed (subject to weather and other matters outside our control).
- (d) **Notes** that the previous September Quarterly Report predicted completion of 81%.
- (e) **Notes** that progress towards achieving the 24/25 capital works programme is well advanced across most areas. However, there are a number of projects either delayed or at risk, as reported elsewhere.

5.11 Updated Elected Member Pecuniary Interests Register – Sarah Nichols (Governance Manager)

208-214

RECOMMENDATION

THAT the Audit and Risk Committee:

- (a) **Receives** Report No. 250114004052.
- (b) **Notes** members supplied information directly to the Governance Manager to enable Register compilation no later than 13 February 2025.
- (c) **Notes** a copy of this report will be circulated to the Community Boards, who are also subject to the Register.
- (d) **Notes** the updated Elected Members Pecuniary Interests Register will be uploaded to the Council website prior to 15 March 2025.

6 PORTFOLIO UPDATES

6.1 Audit, Risk, Annual / Long Term Plans – Councillor Joan Ward

6.2 Communications and Customer Services – Councillor Joan Ward

7 QUESTIONS

8 URGENT GENERAL BUSINESS

NEXT MEETING

The next meeting of the Audit and Risk Committee will be held on Tuesday 13 May 2025 at 9am, in the Council Chambers, Rangiora Service Centre.

WAIMAKARIRI DISTRICT COUNCIL

MINUTES OF THE MEETING OF THE AUDIT AND RISK COMMITTEE HELD IN THE COUNCIL CHAMBERS, RANGORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA ON TUESDAY, 10 DECEMBER 2024, WHICH COMMENCED AT 8.30AM.

PRESENT

Councillor J Goldsworthy (Chairperson), Deputy Mayor Atkinson, Councillors T Fulton, J Ward (arrived 8.43am) and P Williams (arrived at 8.37pm).

IN ATTENDANCE

Councillors B Cairns and P Redmond.

J Millward (Chief Executive), G Bell (Acting General Manager Finance and Business Support), P Christensen (Finance Manager), S Hart (General Manager Strategy, Engagement and Economic Development), S Salthouse (General Manager Organisational Development), K Blake (Health, Safety and Wellbeing Manager), A Keiller (Chief Information Officer), Own Payne (Cyber Security Analyst), T Kunkel (Governance Team Leader), and K Rabe (Governance Advisor).

1 APOLOGIES

Moved: Deputy Mayor Atkinson

Seconded: Councillor Fulton

THAT the Audit and Risk Committee:

- (a) **Receives and sustains** apologies for absences from Mayor Gordon and Councillor Blackie.

CARRIED

2 CONFLICTS OF INTEREST

No conflicts of interest were declared.

1 CONFIRMATION OF MINUTES

1.1 Minutes of a meeting of the Audit and Risk Committee held on Tuesday 12 November 2024

Moved: Deputy Mayor Atkinson

Seconded: Councillor Goldsworthy

THAT the Audit and Risk Committee:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of a meeting of the Audit and Risk Committee, held on 12 November 2024.

CARRIED

1.2 Matters Arising

There were no matters arising from the minutes.

2 **PRESENTATION/DEPUTATION**

2.1 **Kaiapoi Promotions Association**

Members of the Kaiapoi Promotions Association were in attendance and gave an update on current events held in Kaiapoi, focusing mainly on the recent carnival. A decision had been made to move the carnival which, although appeared to be unpopular by some, had worked very well. The day was a success with positive feedback from all who attended. The Summer Sounds were also relocated from Kaiapoi Rugby Grounds to Wylie Park due to slow ticket sales and also was a great success. This concert was a great opportunity to showcase local talent, allowing them to learn and working with more experienced performers. It was acknowledged that sometimes changing things up resulted in a better result in the long run and had created a fun vibe. The Association thanked the very many people who assisted them in setting up and running an extremely successful event which had drawn many visitors from Christchurch.

Councillor Goldsworthy commented that he had been unable to attend however had heard plenty of positive feedback from others who had attended.

Deputy Mayor Atkinson congratulated the Association on a fantastic job which showcased the local businesses and talent. He commented that everyone benefited from a carnival, economically as well as allowing families to enjoy a happy local experience. He commended the Association for taking the decision to move the event and advised them not to take notice of the gainsayers.

Councillor Cairns stated it was a bold move to change locations which required a huge amount of effort however this had paid off for the town with many visitors attending and bringing much needed economic benefit to the businesses in the area.

Councillor Goldsworthy congratulated the Association on its successful event encouraging them to keep up the good work. He agreed that events that had been running for some time often needed a refresh and reassessment to keep them current and vibrant. He thanked the association for their presentation.

3 **REPORTS**

3.1 **Audit New Zealand Report to the Council for the year ended 30 June 2024 – G Bell (Acting General Manager Finance and Business Support)**

G Bell spoke to the report which presented the Audit New Zealand report to the Council for the year ended 30 June 2024. The Auditor had made three new recommendations relating to the Council's processes. Key matters addressed included the revaluation of assets and the correction of an error in the 2022/23 Annual Report in relation to the number of complaints received about the Council's water supply.

Councillor Williams, in referring to internal controls, queried why these had taken so long to be addressed noting that attention had been drawn to this matter in the 2021 audit. G Bell noted that the issue is being addressed as the new computer system is implemented. P Christensen noted that the other area that was picked up was that the physical data held on job descriptions had not been updated, however the data in the system was correct. He assured members that although the roles were incorrectly labelled the delegations were correct in the system, and no role had been able to authorise an amount not delegated to that role.

In response to Councillor Redmond's query regarding significance of the improvement to valuation process, G Bell stated that the recording of water supply complaints would need to be improved. Councillor Redmond noted that the report makes mention of a letter sent to the Acting General Manager, Finance and Business Support and requested if this could be circulated to the Committee. G Bell agreed that this could be arranged. Councillor Redmond also asked with the Government's new direction on efficiencies if this would impact the Council's focus during its audits. J Millward replied that this matter had been discussed at the Mayoral Forum and it seemed that the Auditor General's wish was to make audits less technical, more efficient and more easily understood by ratepayers.

Councillor Fulton commented he was concerned with the increased audit fees which seemed out of proportion to the task. G Bell stated that auditing a local authority was a complex undertaking and was very technical in nature. Auditors had to abide by the Auditing Standards and the Local Government Act and provide checks and balances to ensure they upheld their responsibilities. Currently audits were more technical in nature than is ensuring that funds were spent wisely which was the change that the Government was looking to administer.

Councillor Goldsworthy asked if there would be any impact on resourcing with the changes and was told there would not be.

J Millward noted that the Council was in the process of changing financial systems and although there were many trials and double checking it was inevitable that some errors would occur which would impact audits until the system had been fully bedded in.

Councillor Fulton queried the contingency for this process and A K Keiller confirmed there was a 15% contingency set aside.

Moved: Deputy Mayor Atkinson

Seconded: Councillor Fulton

THAT the Audit and Risk Committee:

- (a) **Receives** report No. 241125208414.
- (b) **Receives** Audit New Zealand's Report to Council for the year ending 30 June 2024 (TRIM 241127210456).
- (c) **Notes** there are no significant matters arising from the audit. Audit New Zealand have made a number of recommendations where processes could be improved, and staff have agreed with the recommendations.

CARRIED

Deputy Mayor Atkinson noted that this was a good report from Audit New Zealand and for members to remember it was not possible to get 100% on an audit as that was the nature of audits, they highlighted where improvements could be made. He acknowledged that not all improvements happened quickly, especially those that relied on the purchase of new systems. He acknowledged the increase in audit fees however also acknowledged it was the cost of doing business and a reality of life.

Councillor Fulton agreed that this was a good report and acknowledged that auditors were necessary to ensure improvements were ongoing.

Councillor Williams stated it made him nervous when identified improvements took over three years to be addressed.

Councillor Redmond noted that this was mainly a tick box exercise and he hoped in the future that audits would be more meaningful to ratepayers in the future.

3.2 Outcomes of the Waimakariri District Council Health and Safety Risk Register Review September 2024 – K Blake (Health, Safety and Wellbeing Manager)

K Blake took the report as read.

Councillor Goldsworthy queried how staff stress could be measured as a critical risk and K Blake explained that this was assessed against consequences vs likelihood.

Councillor Redmond queried when elected members, attending a community event, had a near miss, if it should be reported through the council or to the event holders. K Blake replied that this matter should be reported to the Council's Human Resources team.

Moved: Councillor Fulton

Seconded: Councillor Goldsworthy

THAT the Audit and Risk Committee:

- (a) **Receives** Report No. 241122207615.
- (b) **Notes** that there has been no significant change in risk assessments during this review, however, there has been an improvement in the quality of descriptors of current control measures/risk treatments for each risk.
- (c) **Notes** the current Health, Safety and Wellbeing Risks (Appendix A).
- (d) **Approves** the general updates to Health, Safety and Wellbeing risk register.

CARRIED

Councillor Fulton noted that it was a good report while Councillor Goldsworthy acknowledged his risk assessment was different to most peoples' given he regularly ran into burning buildings.

3.3 Cyber Security – Status Report – O Payne (Cyber Security Analyst)

A Keiller spoke to the report which presented an update on cyber security's work programme through the Cyber Security Status report. The Council's scores were consistent or showing higher than previously which indicated that measures taken were effective in combating risks. Currently A Keiller was investigating the market for a cyber security partner who could assist the Council if it ever had issues with a cyber attack.

In response to Deputy Mayor Atkinson's question on how other council's measured their performance, O Payne replied that there were several different options on the market.

Councillor Williams questioned if the Council's success and high score was due to diligence in security or if it was because the Council spent more money on cyber security than other councils. O Payne replied that it was a bit of both, however to successfully protect the network, the Council needed to continue moving forward.

Councillor Fulton queried the risk of tampering through other devices that may have been left unprotected such as laptops and cell phones. O Payne replied that the Council focused on educating staff on cyber security and best practice. Some of those educational measures would be rolled out to elected members shortly.

Moved: Councillor Ward

Seconded: Councillor Fulton

THAT the Audit and Risk Committee:

- (a) **Receives** report No. 241029187446.
- (b) **Notes** that our overall Framework compliance score sits at 84.26% against a New Zealand Wide benchmark of other council of 58.19%.
- (c) **Notes** that the benchmark score is compared against the progress of 49 New Zealand Councils that are enrolled and actively using the framework.
- (d) **Notes** that the Council is currently assessing their targets for the SAM for Compliance Framework.
- (e) **Notes** that in the next 6 months we will focus on improving our Incident response plan, engaging a supplier for extended incident response and support, implementing information governance controls and software and investigating improvements to supplier management.

CARRIED

Councillor Ward thanked the staff for the work they did in minimising the risks of cyber attacks on the Council.

Council Fulton commented that it was a good report.

3.4 Reporting on LGOIMA Requests for the period 1 September 2024 to 30 November 2024 – T Kunkel (Governance Team Leader)

T Kunkel was in attendance and took the report as read noting that during this quarter the Council had received 51 requests for information at a cost of \$9,120 of staff time.

Councillor Fulton queried what constituted a new request if it was similar to a previous request. T Kunkel replied it depended if further information was required to answer the question in full.

Councillor Redmond queried if neighbouring councils were charging for information and if so what were the costs. T Kunkel confirmed that other councils were charging and the costs followed the guidelines put out by the Ombudsman. In clarification, T Kunkel noted that one letter/email could contain six different questions which would then be counted as six different requests even though they may have originated from the same person. If the question required staff to research the response it was treated as a new query.

Moved: Deputy Mayor Atkinson

Seconded: Councillor Williams

THAT the Audit and Risk Committee:

- (a) **Receives** Report No. 241127209850 for information.
- (b) **Notes** that the Council received 51 requests and responded to 60 official requests of information from 1 September 2024 to 30 November 2024, nine fewer than the 69 official requests responded to in the same period in 2022/23.
- (c) **Notes** that a workshop will be held with the Council in February 2025 regarding a proposed LGOIMA charging process.

CARRIED

3.5 Annual Report and audited accounts for Enterprise North Canterbury (ENC) for the year ended 30 June 2024, and Promotion of Waimakariri District Business Plan Report to June 2024 – S Hart (General Manager Strategy, Engagement and Economic Development)

H Warwick and other representatives were in attendance to present on ENC's work during the previous financial year and to look forward to the year ahead.

Key points from the presentation (Trim Ref: 241210219027) covered The Northern Course, 'Why not make a day of it' campaign, visitor industry involvement and an update of the Visit Waimakariri Website.

Councillor William noted that there was little promotion of aviation matters which he believed should be covered given the improvements at the airfield. H Warwick agreed that she would look into the matter, however noted that those contained in the advertising pamphlets had paid to be included which the airfield had not.

Councillor Ward requested that ENC work with promotion associations to support them especially during this economic downturn.

Moved: Deputy Mayor Atkinson

Seconded: Councillor Ward

THAT the Audit and Risk Committee:

- (a) **Receives** Report No. 241111199322.
- (b) **Receives** the Annual Report and Statement of financial Performance for year ending 30 June 2024.
- (c) **Receives** the District Promotion Annual Report to 30 June 2024.
- (d) **Acknowledges** the work carried out by Enterprise North Canterbury over the year and thanks the Trustees and staff for their efforts.
- (e) **Circulates** this report to all Community Boards.

CARRIED

Deputy Mayor Atkinson noted that ENC carried out the wishes of the Council as a Council controlled organisation and if there was a desire to see a change in direction it had to come from the Council. He believed ENC provided excellent value for money and was doing an outstanding job of promoting the district and its businesses.

Councillor Redmond concurred.

Councillor Cairns noted that this was an impressive report and presentation and thanked ENC for its work on behalf of the Council.

Councillor Fulton noted that there were plans for a cycleway from Arthurs Pass to Kaikoura which had economic opportunities for the district in the future.

4 PORTFOLIO UPDATES

4.1 Audit, Risk, Annual / Long Term Plans – Councillor Joan Ward

Annual report

Staff met with the Audit Director and Manager to discuss the Auditor's report to the Council, and the report on the agenda reflects those discussions. The Auditor had identified some areas for improvement, but also recognised the good work done by the finance team in what had been a very busy year.

Treasury management

Standard and Poors team are undertaking its annual review of WDC's credit rating currently. They met with the Mayor, Deputy Mayor, Chief Executive, and Acting GM Finance and Business Support last month and are expecting an update soon. As we know Standard and Poors are likely to reduce its score for the institutional framework in which we operate – that was for the New Zealand Local Government sector as a whole - and that this may have an impact on our rating.

Annual Plan 2025/26

Work on the annual plan 2025/26 was now well underway. Budget holders had prepared their draft budgets, and these were reviewed by the Management Team last week. Most budgets were in line with the LTP, however cost pressures remain, and budgets always need to reflect up to date information. Updated budgets would be discussed at the Council Budget meetings on 28 and 29 January 2025.

4.2 Communications and Customer Services – Councillor Joan Ward

Summer Marketing Communications Campaigns

This update provided information on the summer marketing communication campaigns that Communications and Engagement would focus on for social media content.

The broad outline of topics and campaigns were listed below and would be scheduled to run over the summer/Christmas period when the Council was closed. Outside of this time staff would ensure there was more dynamic content as per business as usual.

- Water Safety New Zealand – ‘Swim between the flags’
- Lawa (Land, Air, Water Aotearoa) - ‘Can I swim here?’. This campaign tracks algal blooms across population swim spots nationwide - <https://www.lawa.org.nz/explore-data/swimming>
- Waimakariri Dog Park promotion
- Playground and park promotions – reusing this content - <https://www.waimakariri.govt.nz/council/news-and-information/2024/08/a-guide-to-waimakariri-playgrounds>
- Pegasus Bay Bylaw changes reminder
- Council services/opening hours information for Pools, Libraries, Dumps
- Enterprise North Canterbury promotion of F&B and retail providers
- Online services available from the Council

It also looks like we may have a role to play in supporting the below MPI campaign too:

- MPI (Ministry for Primary Industries) – Bird Flu, Be Ready - <https://www.facebook.com/MPIgovtnz/posts/pfbid02b7FiHriZNTDZXJktxaX7MVfE8VuJi3KUYUch3ZjWKVnAAHYjp7hxAhB23HsjxoqQl>

Draft Annual Plan

Staff are starting the process of drafting the Annual Plan word document based on high level direction from the Project Control Group. This would allow us to hit the ground running in the New Year with the refinement of the document as well as graphic design.

Customer Services

The second rates instalment were due at the end of November 2024. Two thousand and eighty letters/emails had been sent to ratepayers where amounts remained owing. This number was similar to the previous years.

The team were busy with the Datascape implementation with work on rates, cemeteries, cash receipting, sundry debtors, kerbside bins and dog registrations during the last month. It was great to have such a capable team to share the load.

The business continuity plan was being updated with more attention being paid to the information we would need to have on hand if our databases were not available.

LIM numbers were still high in comparison to recent years. November 2024 had 227 LIMs issued and with a month to go we are 100 ahead of last year's total.

We have started regular meetings with the 3 Waters and Water Unit teams to review how we were working together, particularly with regard to customer information and responses.

5 QUESTIONS

Nil.

6 URGENT GENERAL BUSINESS

Nil.

NEXT MEETING

The next meeting of the Audit and Risk Committee will be held on Tuesday 11 February 2024 at 9am.

THERE BEING NO FURTHER BUSINESS, THE MEETING CONCLUDED AT 9.57AM.

CONFIRMED

Chairperson
Councillor Goldsworthy

2024

Date

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION**

FILE NO and TRIM NO: FIN-01 / 250304035335

REPORT TO: AUDIT AND RISK COMMITTEE

DATE OF MEETING: 11 March 2025

AUTHOR(S): Nicole Robinson, General Manager Finance and Business Support

SUBJECT: Six Month Financial Statements for the Period Ended 31 December 2024
- Te Kōhaka o Tūhaitara Trust

SIGNED BY:
(for Reports to Council,
Committees or Boards)


 General Manager


 Chief Executive

1. SUMMARY

- 1.1. The purpose of this report is to present the Six Month Report for the Period ended 31 December 2024.
- 1.2. The Trust Income Statement (appendix 1) shows it has an operating deficit of \$5,678 for the six-month period ending 31 December 2024 compared with a year to date budget surplus of \$67,726. This variance is primarily driven by lower year to date grant income timing with project expenditure.
- 1.3. The Trust has current assets of \$562,431, primarily in cash investments compared with \$570,163 of current liabilities.
- 1.4. Al Blackie (Chairperson) will attend the meeting to present the report and provide an update of the operations of the business.

Attachments:

- i Financial Report for the Te Kōhaka o Tūhaitara Trust for the six month period ended 31 December 2024 (TRIM 250304035340).

2. RECOMMENDATION

THAT the Audit and Risk Committee:

- (a) **Receives** report No. 250304035335.
- (b) **Receives** the Six Month Report for the Te Kōhaka o Tūhaitara Trust for the period ended 31 December 2024.
- (c) **Notes** the operations for the six months to 31 December 2024 are progressing as planned as presented in the Statement of Intent.

3. BACKGROUND

- 3.1 TKTT is a Council Controlled Organisation and is required under the Local Government Act within 2 months after the end of the first half of each financial year, must deliver to the shareholders a report on the organisation's operations during that half year.

4. **ISSUES AND OPTIONS**

- 4.1. The Trust Income Statement shows it has an operating deficit of \$5,678 for the six-month period ending 31 December 2024 compared with a year to date budget surplus of \$67,726. This variance is primarily driven by lower than expected year to date grant income recognition and the delay in the timing of project spend.
- 4.2. The Trust has current assets of \$562,431, primarily in cash investments compared with \$570,163 of current liabilities.
- 4.3. The Trust now manages \$11.3 million of assets, consisting primarily in land and improvements and has \$0.59 million total liabilities.
- 4.4. The Trust is making progress year to date on achieving the objectives and measures as set out in the Statement of Intent agreed with the Council for the year ending 30 June 2025.
- 4.5. Although, the Trust has a healthy cash position of \$475,088 and term deposits of \$49,598, this is primarily driven to the upfront contributions from grants received from Settlor.
- 4.6. The Management Team have reviewed this report.

5. **COMMUNITY VIEWS**

5.1. **Mana whenua**

While views have not specifically been sought, a financial report is provided by the Trust to Te Runanga o Ngāi Tahu who is the other settlor.

5.2. **Groups and Organisations**

Te Runanga o Ngāi Tahu and the Council are Shareholder partners in the Trust and appoint three Trustee's each to represent on the Trust.

5.3. **Wider Community**

The objectives and measures are provided for within the annual plan that will be consulted on with the community during March and April 2025.

6. **IMPLICATIONS AND RISKS**

6.1. **Financial Implications**

The Council has budget provision in the 2024-2025 Annual Plan for operating expenditure. Note that this does not include reserve funds or additional grants which are addressed through other reports or committees.

Activity	2023/24 Actual	2024/25 Budget
Operating grant including Audit	\$ 224,160	\$ 246,750
Directors Insurance	\$ 6,170	\$ 10,390
Meeting Fees	\$ 3,030	\$ 3,130
Lease camp	\$ 18,450	\$ 18,450
Lease Forestry	\$ 16,204	\$ 22,290
	\$ 268,014	\$ 301,010

The Council also provides for the accounting and administrative services for the Trust.

Ngāi Tahu also contributes towards a general operating grant to the Trust.

6.2. **Sustainability and Climate Change Impacts**

There are no sustainability implications identified within the report.

6.3. **Risk Management**

There are no substantial risks that have been identified at this stage to the achievement of the 2024/25 programme, however the trust may need to seek out additional sources of funding to meet it's objectives.

6.4. **Health and Safety**

There are no health and safety issue arising out of the report.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Section 66(1) of the Local Government Act 2002 states "Within 2 months after the end of the first half of each financial year, the board of a council-controlled organisation must deliver to the shareholders a report on the organisation's operations during that half year".

7.3. **Consistency with Community Outcomes**

The work of Te Kōhaka o Tūhaitara Trust contributes to the following outcomes:

Public spaces and facilities are plentiful, accessible and high quality; There are wide ranging activities for enjoying the outdoors; Effect is given to the principles of the Treaty of Waitangi; The community's cultures, arts and heritage are conserved and celebrated; People have a wide ranging opportunities for learning and being informed; People are friendly and caring, creating a strong sense of community in our district; There are wide ranging opportunities for people to contribute to the decision-making by public organisations that affects our District; There are areas of significant indigenous vegetation and habitats for indigenous fauna.

7.4. **Delegations**

Delegation S-DM 1022 provides that the Audit and Risk Committee has the jurisdiction to "Monitor performance of the Council-Controlled organisations on a quarterly basis".

Profit and Loss

Te Kōhaka o Tūhaitara Trust

For the 6 months ended 31 December 2024

Account	Actual Jul-Dec 2024	Budget Jul-Dec 2024	YTD Variance	Budget Full Year
Trading Income				
Donations	-	100	(100)	210
Grants Funding from Other Organisations	2,240	15,000	(12,760)	15,000
Lease Rental	20,123	21,192	(1,069)	42,384
Rates Revenue	5,251	5,250	1	10,500
Sales	67	60	7	80
Settlor Partner Grants for the Delivery of Goods and Services	188,905	343,216	(154,311)	644,158
Settlor Partners Grants Funding	32,265	19,344	12,921	38,688
Total Trading Income	248,851	404,162	(155,311)	751,020
Gross Profit	248,851	404,162	(155,311)	751,020
Other Income				
Interest Income	3,410	2,655	755	4,125
Other Revenue	-	2,240	(2,240)	5,000
Total Other Income	3,410	4,895	(1,485)	9,125
Operating Expenses				
Audit Fees	12,920	14,592	1,673	29,184
Bank Fees	160	180	20	275
Cleaning	215	248	33	408
Conservation Management Area Maintenance	2,832	900	(1,932)	1,500
Consulting & Accounting	-	900	900	1,800
Cultural Education Programme	(65)	-	65	-
Depreciation	25,576	26,022	446	52,044
ENC Pegasus Trail	56	-	(56)	-
Functions and Community Events	-	700	700	700
General Expenses	211	120	(91)	240
Huria Reserve Expenses	64,893	130,000	65,107	375,000
Insurance	4,827	4,830	3	9,660
Interest Expense	671	672	1	1,344
Kaipoi Pa Maintenance	1,000	900	(100)	5,000
Kaitiritiri ridge park maintenance (WCMA)	2,737	925	(1,812)	3,825
KiwiSaver Employer Contributions	2,309	3,120	811	6,120
Light, Power, Heating	1,093	1,200	107	2,440
Motor Vehicle Expenses	6,150	7,800	1,650	18,400
Native Forest Regeneration	10	-	(10)	-
Office and Ground Maintenance	6,009	200	(5,809)	300
Office Expenses	1,791	930	(861)	1,170
Other Employment Costs	3,489	2,700	(789)	3,300
Park Services Maintenance	611	1,200	589	2,400
Pegasus Wetlands (ECMA)	3,801	900	(2,901)	1,800
Pines Beach Wetlands	2,008	900	(1,108)	1,800
Rates Expenditure	5,251	5,250	(1)	10,500
Repairs and Maintenance	398	400	2	600
Salaries	99,659	119,786	20,127	238,414
Software Licence	73	78	5	156
Subscriptions	471	508	37	1,020
Te Ao Tūroa Expenses	989	7,450	6,461	18,726
Telephone & Internet	889	720	(169)	1,440
Trail Maintenance	7,778	6,000	(1,778)	11,000
Transect project	655	1,200	545	10,000
Total Operating Expenses	257,939	341,331	81,864	810,566
Net Profit	(5,678)	67,726	(238,660)	(50,421)

Huria Reserve Project	<u>Jul-Dec 2024</u>
Grant Funding Waimakariri District Council includes unspent funds June 2024 \$60K	418,872
Huria Reserve project expenses	64,893
Payroll overhead	20,294
Total expenses to December 24	85,187
Balance funds held for project as revenue in advance	<u>333,685</u>

Notes YTD Budget is based on an estimate of when costs will occur & income will be received.

Commentary to the financial statements:

Revenue

Settlor Partner Grants funding for the delivery goods services

Predominantly relates to the funding provided from WDC, consisting of \$85k Annual plan grant instalment 1 , Reserves track grant \$18.6k & the Huria reserve grant \$85k with the remainder \$333.6k sitting in revenue in advance within the balance sheet. This is allocated to expenditure when incurred. Huria reserve income currently under budget due to timing of expenditure. Funding from Te Rūnanga o Ngāi Tahu towards Te Ao Tūroa project \$18k is held as revenue in advance.

Grant Income other organisations

This relates ENC payment for signs 2.2K .NZ Coastal Trust & NZ Motor Caravan association. These funds are currently held as revenue in advance in balance sheet as expenditure is still to occur.

Expenses

Huria Reserve Expenses are favourable to budget due to timing of works. This excludes payroll overhead. All payroll is within salary expenditure.

Office & grounds maintenance includes \$5.6k of mulch. Budget reallocation & cost centre to be confirmed.

Salaries are under budget due to lower staffing levels.

Te Ao Tūroa project Tutaepatu Lagoon. The work is funded through Te Rūnanga o Ngāi Tahu Tribal properties grant. Underspent to December 24.

Trail Maintenance & mowing in East & West Conservation areas & Pegasus & Pines over current budget. The budget allocation will need to be adjusted.

Transect project timing of expenditure under budget.

Balance Sheet

Te Kōhaka o Tūhaitara Trust
As at 31 December 2024

Account	31 Dec 2024	30-Jun-24
Assets		
Bank		
Cheque Account	475,088	130,689
Investments	49,598	47,581
Debtors & prepayments	37,745	35,335
GST receivable	-	20,690
Total Current Assets	562,431	234,294
Fixed Assets		
Fixed Assets	11,292,256	11,317,832
Intangible Assets	27,478	27,478
Total Fixed Assets	11,319,734	11,345,310
Total Assets	11,882,166	11,579,604
Liabilities		
Current Liabilities		
Creditors and accrued expenses	22,370	106,644
GST	65,527	-
Loan - Current	4,943	9874.19
Retentions	20,264	20,264
Revenue in Advance	418,703	88,706
Wages Payable - Payroll	38,355	35,514
Total Current Liabilities	570,163	261,002
Non-current Liabilities		
Loan - Non-current	23,801	23,801
Total Non-current Liabilities	23,801	23,801
	593,964	284,803
Total Liabilities		
Net Assets	11,288,202	11,294,802
Equity		
Current Year Earnings	(5,678)	(81,717)
Retained Earnings	3,397,039	3,479,679
Revaluation Reserve	7,896,840	7,896,840
Total Equity	11,288,202	11,294,802

Commentary to the financial statements:

Cash is higher due to the WDC Huria reserve funding received upfront of \$357k, timing expenditure later in year.

Accounts receivable include ENC signage Pegasus trail \$2.5k Laurie Forestry 3k trail maintenance & Kaiapoi trustees \$4.3k.

Prepayments relate to insurance \$4.4k, rates \$5.2k with balance subscriptions/licences

Revenue in advance predominantly relates to the WDC funding or other partners for project work not completed received per below:

WDC operations grant	\$19,346
WDC LTP & Track grants	\$18,635
WDC Huria Reserve grant	\$333,685
WDC lease camp forestry & rates reimbursement	\$23,311
Ngai Tahu Te Ao Turoa grant #2	\$18,727
NCMCA grant #2	\$5,000

The Current loan to December is the balance of the 24/25 year portion of Vehilce loan invoiced each month. This is a 5 year loan non current liability shows future years loan balance.

Statement of Cash Flows

Te Kōhaka o Tūhaitara Trust

For the six months ended 31 December 2024

Account	2024/25	2023/24
Operating Activities		
Receipts from customers	-	31,886
Receipts from sales of goods and services	67	76
Interest Received	4,105	13,592
Donations	-	24,022
Receipts from grants	518,045	794,296
Cash receipts from other operating activities	45,577	51,647
Payments to suppliers and employees	(296,226)	(860,067)
Net Goods Service Tax	84,883	(39,918)
Net Cash Flows from Operating Activities	356,449	15,533
Investing Activities		
Proceeds from sale of property, plant and equipment	-	-
Receipts from sale of investments	11,310.48	89,678
Payment for property, plant and equipment	(6,273.10)	(18,360)
Payment for Investments	(13,150.82)	(11,310)
Other cash items from investing activities	-	-
Net Cash Flows from Investing Activities	(8,113.44)	60,008
Financing Activities		
Repayment of loans	(4,072)	(8,636)
Net Cash Flows from Financing Activities	(4,072)	(8,636)
Net Cash Flows	344,264	66,905
Cash and Cash Equivalents		
Cash and cash equivalents at beginning of period	130,689	63,784
Cash and cash equivalents at end of period	474,953	130,689
Net change in cash for period	344,264	66,905

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-01-15, FIN-01 / 250228033146

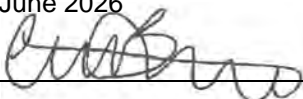
REPORT TO: Audit and Risk Committee


DATE OF MEETING: 11 March 2025

AUTHOR(S): Chris Brown, General Manager Community and Recreation

SUBJECT: Te Kōhaka o Tūhaitara Trust - Statement of Intent for the Year ending 30 June 2026

SIGNED BY:
(for Reports to Council, Committees or Boards)


 General Manager


 Chief Executive

1. SUMMARY

- 1.1. The purpose of this report is to present the Statement of Intent (SOI) for Te Kōhaka o Tūhaitara Trust (TKTT) for the year ending 30 June 2026 for consideration by the Audit and Risk Committee.
- 1.2. Under its delegation the Audit and Risk Committee considers the SOI and provides any comments that it wishes the Trustees to consider in the SOI and any other information in relation to the CCOs.
- 1.3. TKTT is required to consider the comments from Shareholders (Council and Ngai Tahu) within two months of the 1 March and deliver the completed SOI to the Shareholders on or before 30 June each year. The SOI was received from TKTT on the 24 February 2025.
- 1.4. Al Blackie (Chairperson) will attend the meeting to provide a presentation and speak to the report.

Attachments:

- i. Draft Statement of Intent for Te Kōhaka o Tūhaitara Trust for the year ending 30 June 2028 (TRIM 250224029938).

2. RECOMMENDATION

THAT the Audit and Risk Committee:

- (a) **Receives** report No. 250228033146.
- (b) **Receives** the Statement of Intent for Te Kōhaka o Tūhaitara Trust for the year ending 30 June 2026 (TRIM 250224029938).
- (c) **Notes** that under the Local Government Act 2002, the Audit and Risk Committee may request Te Kōhaka o Tūhaitara Trust to make changes to the Statement of Intent. Te Kōhaka o Tūhaitara Trust would consider these changes requested and re-present the Statement of Intent prior to the 30 June.

- (d) **Notes** that the financial forecast for the years 2025/26 through to 2027/28 presents a net loss each year. Te Kōhaka o Tūhaitara Trust acknowledge that they will need to find further funding sources or make cost savings to balance the budget.
- (e) **Requests** that Te Kōhaka o Tūhaitara Trust report back to the Audit and Risk Committee before 30 June 2025 outlining where the additional funding or cost savings to balance the budget will come from.
- (f) **Recommends** eleven proposed changes to the draft Statement of Intent from the 2023/24 Statement of Intent for Te Kōhaka o Tūhaitara Trust as outlined in section 4.3 below.

3. **BACKGROUND**

- 3.1. TKTT is a Council Controlled Organisations (CCOs) as determined under the Local Government Act (LGA), as the Council appoints 50% or more of the Trustees.
- 3.2. Under section 64 of the LGA, the CCO must have a Statement of Intent that complies with clauses 9 and 10 of Schedule 8, provided in section 7.2 of this report.
- 3.3. One of the principal objectives of a control-controlled organisation is to achieve the objectives of its shareholder Council, as specified in the Statement of Intent.

4. **ISSUES AND OPTIONS**

- 4.1. The Trust provided the draft SOI for comment and a business case to support the Strategic direction of TKTT that encompasses Kairaki, Tūhaitara Coastal Park and the Huria Reserve.
- 4.2. The purpose of a SOI is to:
 - (a) *state publicly the activities and intentions of a council-controlled organisation for the year and the objectives to which those activities will contribute; and*
 - (b) *provide an opportunity for Council, being a shareholder, to influence the direction of the organisation; and*
 - (c) *provide a basis for the accountability of the directors to their shareholders for the performance of the organisation.*

4.3. The following changes are recommended to the draft SOI:

Update to Item 14	Lease 20 sections in the Kairaki Regeneration Area. (note in the previous report this was 10)
And update Objectives and performance targets 2025-2026 Huria Reserve	
1	Plant approximately 22,321 wetland and dryland mahinga kai and Rongoā Māori plant species.
2	Plant Pā Harakeke of 2400m ² area with eco-sourced varieties.
3	Rebuild waha entranceway structure
4	Install interpretive signage and materials
5	Install amphitheatre seating and staging.
6	Order the plants for spring 2025, autumn 2026 and spring 2026 planting seasons to establish canopy species and secondary-successional forest enrichment planting.
OBJECTIVES AND PERFORMANCE TARGETS 2026 - 2027 HURIA RESERVE	
1	Plant approximately 18,656 wetland and dryland mahinga kai and Rongoā Māori plant species.
2	Finalise interpretive signage and materials.
3	Continued maintenance of hard infrastructure and plants.
OBJECTIVES AND PERFORMANCE TARGETS 2027 - 2028 HURIA RESERVE	
1	Continued maintenance of hard infrastructure and plants

4.4. The Audit and Risk committee have the option to:

- 4.4.1. Accept the SOI as presented;
- 4.4.2. Request TKTT consider amending the SOI, in which case TKTT would consider these changes and is required under the Act to re-present the SOI to Council prior to 30 June.

Note in either option above, additional funding and/or cost savings are required.

4.5. The Management Team has reviewed this report and supports the recommendations.

5. **COMMUNITY VIEWS**

5.1. **Mana whenua**

Not specifically sought, however the Statement of Intent is provided by the Trust to Te Runanga o Ngāi Tahu who is the other settlor.

5.2. **Groups and Organisations**

There are groups and organisations likely to have an interest in the subject matter of this report and the Trust engage directly with these entities in relation to the services provided and work programme.

5.3. Wider Community

The objectives and measures are reported within annual plans and the draft LTP/Annual Plans to be adopted in June and are reported to within the Annual Report.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

The Council has budget provision in the 2025/26 Draft Annual Plan for Operating expenditure totalling \$308,550 which is a 2.3% increase on 2024/25 consisting of:

Activity	2025/26 Draft Budget	
	2024/25 Budget	Budget
Operating Grant, including audit fees (140.100.2410)	246,750	252,180
Directors insurance (135.332.2312)	10,390	10,910
Meeting fees (135.332.2465)	3,130	3,200
Lease – Camp (163.738.2391)	19,060	19,480
Lease – Forestry (167.532.2332)	22,290	22,780
Total	301,620	308,550

Note that this does not include reserve funds or additional grants which are addressed through other reports or committees.

The Council also provides for the accounting, payroll and administrative services for the Trust. Included in the above is audit fees, rates and software costs that are paid directly on behalf of the Trust.

The below table extract taken from the Statement of Intention for year ending 30 June 2028 as included in this report as an attachment based on current estimates Trust is running at a loss. The Trust will be required to find further funding sources or reduce operational expenditure to balance budgets.

Revenue			2025/ 26	2026/ 27	2027/ 28
Leases & Licenses			36,078	36,078	36,078
Regeneration land leases			6,865	37,764	37,764
Maintenance contracts(Kaiapoi Pa)			5,000	5,000	5,000
Grants			695,184	374,380	357,692
Interest			2,689	2,700	2,800
Miscellaneous			350	350	350
Donations			800	800	800
Additional revenue required			60,000	90,000	105,000
Total Revenue			806,966	547,072	545,484
Trustees					
Staff			256,264	264,012	271,995
Office			7,666	8,037	8,426
Vehicle			29,762	31,215	30,404
Audit/Legal			37,021	41,523	45,875
Misc Insurance / Rates			24,397	26,935	32,552
Marketing/ promoting			1,500	3,535	3,572
Park Maintenance			448,010	168,910	150,015
Capital work			-	-	-
Depreciation			52,044	52,044	60,000
Total Expenditure			856,664	596,211	602,840
Net Surplus/Loss			(49,698)	(49,139)	(57,356)

Grants revenue includes a contribution from Ngai Tahu of \$53,010 in years 2025/26 and 2026/27 and \$26,505 in 2027/28. The remainder of the balance are grants provided from the Council, of which in 2025/26 the Council provided \$340,000 of funding for the Huria Reserve.

Park maintenance is higher in 2025/26 than subsequent years due to the costs associated with the Huria Reserve and the timing of the work completed.

The additional revenue required, highlighted the additional funding amount, or cost savings required to balance the budget from 2025 – 2028 (excluding funding of depreciation).

6.2. Sustainability and Climate Change Impacts

The recommendations in this report do have sustainability and/or climate change impacts. The work that TKTT undertake directly impacts positively such as ensuring all work programmes and maintenance activities are consistent with the Park's cultural, biodiversity, ecological, and recreation values.

6.3. Risk Management

The Key Assumptions and Risks determined within the LTP have been used as the underlying basis in preparation of the AP.

7. CONTEXT

7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Authorising Legislation

Local Government Act specifies the requirements of a Council Controlled Organisation (CCO) accountability and reporting to the Council. Key extracts are provided in Attachment 1 from Schedule 8 of the Local Government Act 2002:

7.3. Consistency with Community Outcomes

The work of Te Kohaka o Tuhaitara Trust contributes to the outcomes and are provided within the Council's annual plan that:

- Public spaces are diverse, respond to changing demographics and meet local needs for leisure and recreation.
- Our district is resilient and able to quickly respond to and recover from natural disasters and the effects of climate change.
- The natural and built environment in which people live is clean, healthy, and safe.
- Public spaces express our cultural identities and help to foster an inclusive society.
- The distinctive character of our takiwā / district, arts and heritage are preserved and enhanced.

7.4. Delegations

The Audit and Risk Committee has the jurisdiction to "review annually draft performance agreements, including Statement of Corporate Intent of the Council-controlled organisations and recommend adoption to Council" (Delegation S-DM 1022).

Chris Brown
General Manager Community and Recreation

DRAFT STATEMENT OF INTENT FOR THE YEAR ENDING 30 JUNE 2028

INTRODUCTION

Te Kōhaka o Tūhaitara Trust is a creation of Statute under the Ngāi Tahu (Tūtaepatu Lagoon Vesting) Act 1998, that gave effect to certain provisions of the Deed of 'On Account Settlement', signed on 14 June 1996 by the Crown and Te Runanga o Ngāi Tahu as representative of Ngāi Tahu, -

- (a) By vesting Tūtaepatu Reserve in Te Runanga o Ngāi Tahu; and
- (b) By providing for the establishment of a recreation reserve at Woodend.

Tūtaepatu Lagoon is defined in Schedule 1 of the Act; and the recreational lands are defined in schedule 2 of the Act.

The Act required the Waimakariri District Council and Te Runanga o Ngāi Tahu (The Settlers) to establish a Trust to manage and administer the reserves. By a Deed, dated 31 August 1998, the Settlers established a charitable Trust known as Te Kōhaka o Tūhaitara Trust, whereby the trustees shall be 3 appointed by the Waimakariri District Council and 3 from Te Rūnanga o Ngāi Tahu. The Ngāi Tahu (Tūtaepatu Lagoon Vesting) Act 1998 provides the legal mechanism for this to be achieved.

Te Kōhaka o Tūhaitara Trust is a Council Controlled Organisation (CCO) under the Local Government Act 2002, because the Council appoints half of the trustees.

Accordingly, the Trust must prepare an annual Statement of Intent and meet certain reporting requirements under the Local Government Act.

The purpose of the Statement of Intent is to specify the purpose, direction and objectives of the Trust and thereby providing an accountability mechanism for the operation of the Trust.

THE OBJECTS OF THE TRUST

The object of the Trust is to manage and administer the Reserve under the management plan prepared in accordance with the Trust Deed for so long as the Reserve is classified as a Recreation Reserve pursuant to the Reserves Act.

NATURE AND SCOPE OF ACTIVITIES

Tūhaitara Coastal Park covers approximately 700ha of land along the coastline from the Waimakariri River mouth to Waikuku Township. Stretching along the coast for 10.5 kilometres it comprises many natural features of local, regional and national importance to the people of New Zealand. As a coastal park it will provide a range of opportunities to preserve Ngāi Tahu values, retain and enhance biodiversity, and provide recreational and educational opportunities for all people.

The Minister of Conservation has appointed the Trust as a local authority for the purpose of the Reserves Act 1977.

The Trust has commenced implementation of the adopted Management Plan.

The Reserves Act does not apply to the Tūtaepatu Lagoon, although the Tūhaitara Coastal Park and Waikuku Beach Reserves Management Plan does. Part B Waikuku Beach Reserve, which is administered by the Waimakariri District Council, is a separate Reserve but is also subject to the Reserve Management Plan as the land is contiguous.

GOVERNANCE ARRANGEMENTS

The Trust's policies and objectives are detailed in the Tūhaitara Coastal Reserve Management Plan. The Statement of Intent is the Trust's annual work programme aimed at meeting the vision *to create a coastal reserve which is founded on and expresses strong ecological, conservation and cultural values and provides opportunity for compatible recreation and education activities for all people of New Zealand and to uphold the mana of Ngai Tahu Whanui by protecting and enhancing the mahinga kai values of Tūtaepatu lagoon.*

The Trust is required to meet at least twice per year to provide governance over the Trust's activities, and copies of minutes are distributed to the Settlers. The Trust meets monthly to ensure that the expectations required by the management plan are realised.

All staff, volunteer and contractors working in the Tūhaitara Coastal Park are required to comply with the Te Kōhaka o Tūhaitara Trust Coastal Park Safety Management Plan.

OBJECTIVES AND PERFORMANCE TARGETS 2025/26 to 2027/28

All of the listed performance targets will be prioritised and evaluated with consideration to the success in obtaining external funding and the needs of our adjoining communities.

The Trust will:

1. Manage and administer the Reserve in accordance with the approved Reserve Management Plan.
2. Ensure all reporting mechanisms to the Settlers are timely and within their statutory timeframes.
3. Ensure that the health and safety, and employment conditions of Trust staff, contractors, and visitors meet relevant legislation.
4. Ensure concessions for events and other activities on Trust land will have Health and Safety Plans and Public Liability Insurance. (Note: Concessions are not just for events, but can be for ice cream vehicles, coffee vehicles, and research activities; they are a mechanism to control all activities.)
5. Ensure that lease agreements are compatible with the Reserve Management Plan and finalised where necessary to maximise the revenue potential for the Trust.
6. Promote the cultural significance and history of the land. and ensure this is reflected in new programmes.
7. Maximise the opportunities for additional partnerships and sustainable funding to continue with the rehabilitation of Tūhaitara Coastal Park.
8. Develop two performing biota nodes per year to progress the long-term goal of indigenous coastal forest along the length of the Tūhaitara Park.
9. Continue the rehabilitation of Tūhaitara Coastal Park and Tūtaepatu Lagoon.
10. Ensure that access and maintenance programmes are in line with strategic plans and priorities and that they are appropriately resourced.
11. Ensure all work programmes and maintenance activities are consistent with the Park's cultural, biodiversity, ecological, and recreation values.
12. Provide and maintain a minimum 25 kilometres of walking, cycling, and bridle trails within the park for recreational purposes.
13. Finalise the design and commence the installation of 'our stories' interpretive signage and art features at key cultural and environmental sites.
14. **Lease 20 sections in the Kairaki Regeneration Area.**

OBJECTIVES AND PERFORMANCE TARGETS 2025 - 2026 HURIA RESERVE

1. Plant approximately 22,321 wetland and dryland mahinga kai and Rongoā Māori plant species.
2. Plant Pā Harakeke of 2400m² area with eco-sourced varieties.
3. Rebuild waha entranceway structure
4. Install interpretive signage and materials
5. Install amphitheatre seating and staging.
6. Order the plants for spring 2025, autumn 2026 and spring 2026 planting seasons to establish canopy species and secondary-successional forest enrichment planting.

OBJECTIVES AND PERFORMANCE TARGETS 2026 - 2027 HURIA RESERVE

1. Plant approximately 18,656 wetland and dryland mahinga kai and Rongoā Māori plant species.
2. Finalise interpretive signage and materials.
3. Continued maintenance of hard infrastructure and plants.

OBJECTIVES AND PERFORMANCE TARGETS 2027 - 2028 HURIA RESERVE

1. Continued maintenance of hard infrastructure and plants

INFORMATION TO BE PROVIDED TO THE SETTLORS

The Trust shall present:

- A three-monthly report on the Trust's activities shall be provided, in accordance with the Local Government Act 2002, on the financial performance and position and its progress towards the Performance Targets and other Measures contained in the Statement of Intent.
- An Annual Report shall be prepared in accordance with the Local Government Act 2002, and the reporting requirements prescribed from time to time by the Settlers.
- Copies of the minutes of meetings.
- The MOU between the Trust and the WDC sets out the partnership and requirements.
- Ngāi Tahu have informed the Trust that it should report directly to Ngāi Tūāhuriri Rūnanga.

OTHER REQUIREMENTS

Ratio of Trustee Funds to Total Assets

The ratio of Trust Funds to Total Assets shall be maintained at a minimum of least 90%.

Trust Funds means the Trust equity of the trust as at balance date.

Total Assets means all current and non-current assets of the Trust as at balance date.

Profits and Financial Reserves to be Distributed

The Trust will not distribute any profits or financial reserves during the financial year.

Interests in Other Organisations

The Trust will not purchase or accept an ownership interest in any other organisation, without the prior approval of the Settlers.

Commercial Value of the Trust

The Trustees' estimate of the value of the Trust is the level of Trust equity shown in the latest audited financial statements. The Trustees will consider the Trust's value annually as part of the preparation of the Annual Report.

Activities the Trust is Seeking Compensation from the Council

The Council provides administrative support and financial management for the Trust and compensates the three Council appointed trustees with meeting allowances.

From time to time the Trust may request the Council to assist the Trust by contributing to various projects on the Trust land. Other than in these circumstances, there are no activities that the Trust is seeking compensation from the Council, other than for any land leased to the Council, which will be on normal commercial terms and conditions.

Accounting Policies

Refer to Appendix 1

Appendix 1**STATEMENT OF ACCOUNTING POLICIES****REPORTING ENTITY AND STATUTORY BASE**

Te Kōhaka o Tūhaitara Trust is a Trust established to manage and administer the Recreation Reserve contained in the deed of interest of Ngāi Tahu Whanau and other New Zealanders in terms of the Reserves Act 1977.

The financial statements will be prepared in accordance with New Zealand Generally Accepted Accounting Practice.

MEASUREMENT SYSTEM

The accounting principles recognised as appropriate for the measurement and reporting of financial performance and financial position on a historical cost basis are followed by the Trust.

ACCOUNTING POLICIES

The following specific accounting policies that materially affect the measurement of financial performance and financial position are applied:

(a) Fixed Assets

Fixed assets are recorded at valuation deemed appropriate at the time of transfer, by Quotable Value New Zealand. Valuation was based on a fair market value. Depreciation is recognised in the Statement of Financial Performance on a straight-line basis over the estimated life of each part of an item of property, plant and equipment. The estimated useful life for the current and comparative periods are as follows:

Property, plant and equipment 3-40 years.

(b) Goods and Services Tax (GST)

The Trust is registered for GST. The financial statements are prepared exclusive of GST, with the exception of receivables and payables, whose invoices include GST.

(c) Receivables

Receivables are stated at expected realisable value, after a provision (if any) for doubtful balances.

(d) Reduced Disclosure Regime

The Trust qualifies for Reduced Disclosure Reporting. Full advantage will be taken of all Reduced Disclosure reporting exemptions.

CHANGES IN ACCOUNTING POLICIES

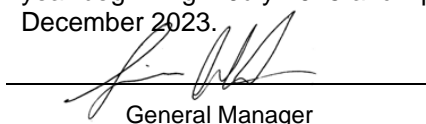
There have been no changes in accounting policies.

Appendix 2**8. Financial Projections****Te Kōhaka o Tūhaitara Trust**

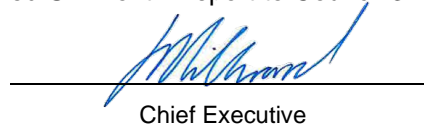
Revenue			2025/ 26	2026/ 27	2027/ 28
Leases & Licenses			36,078	36,078	36,078
Regeneration land leases			6,865	37,764	37,764
Maintenance contracts(Kaiapoi Pa)			5,000	5,000	5,000
Grants			695,184	374,380	357,692
Interest			2,689	2,700	2,800
Miscellaneous			350	350	350
Donations			800	800	800
<i>Additional revenue required</i>			60,000	90,000	105,000
Total Revenue			806,966	547,072	545,484
Trustees					
Staff			256,264	264,012	271,995
Office			7,666	8,037	8,426
Vehicle			29,762	31,215	30,404
Audit/Legal			37,021	41,523	45,875
Misc Insurance / Rates			24,397	26,935	32,552
Marketing/ promoting			1,500	3,535	3,572
Park Maintenance			448,010	168,910	150,015
Capital work			-	-	-
Depreciation			52,044	52,044	60,000
Total Expenditure			856,664	596,211	602,840
			(49,698)	(49,139)	(57,356)

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** EXC-17 / 250226031595**REPORT TO:** AUDIT AND RISK COMMITTEE**DATE OF MEETING:** 11 March 2025**AUTHOR(S):** Simon Hart, General Manager Strategy, Engagement and Economic Development

Nicole Robinson, General Manager, Finance and Business Support

SUBJECT: Enterprise North Canterbury's Draft Statement of Intent for the Financial year beginning 1 July 2025 and Approved Six Month Report to Council 31 December 2023.**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)


General Manager



Chief Executive
1. SUMMARY

- 1.1. The purpose of this report is to present Enterprise North Canterbury's (ENC):
 - Draft Statement of Intent (SOI) for the Financial year beginning 1 July 2025.
 - Approved Six Month Report to Council dated 31 December 2024.
- 1.2. ENC is required to deliver a draft SOI for comment to its Shareholders (Waimakariri and Hurunui District Councils) prior to 1 March and the completed SOI to the Shareholders on or before 30 June each year. The draft SOI was approved by the ENC Board on 12 February 2025.
- 1.3. ENC is also required to present a six-month report on the promotions activities, and economic development operations within the Waimakariri District. The report provides an overview of the progress made to date against the current years SOI objectives.
- 1.4. As shown within the six-month report (appendix 1), ENC's revenue and expenditure for the period ending 31 December 2023 shows an operating surplus of \$60,222 against a budgeted surplus of \$13,100. This is a better than budget result of \$47,122.
- 1.5. Heather Warrick ENC Chief Executive, Claire Giffard ENC Board Chair, and Mike Weight ENC Board Member will attend the Audit and Risk Committee to present the 2025/26 Statement of Intent and Six Month report, and answer any questions that Committee Members may have.

Attachments:

- i. Enterprise North Canterbury's Draft Statement of Intent for the Financial year beginning 1 July 2025 (250226031600)
- ii. Enterprise North Canterbury Six Month Report to 31 December 2024 (250226031597)
- iii. Appendix One to ENC Six Month Report (ENC Accounts) to 31 December 2024 (250226031605)

2. **RECOMMENDATION**

THAT the Audit and Risk Committee:

- (a) **Receives** report No 250226031595.
- (b) **Receives** the following reports for Enterprise North Canterbury, the:
 - i. Enterprise North Canterbury's Draft Statement of Intent for the Financial year beginning 1 July 2025 (250226031600)
 - ii. Enterprise North Canterbury Six Month Report to 31 December 2024 (250226031597)
 - iii. Appendix One to ENC Six Month Report (ENC Accounts) to 31 December 2024 (250226031605)
- (c) **Notes** that under the Local Government Act 2002, the Audit and Risk Committee may request Enterprise North Canterbury to make changes to the Statement of Intent (SOI). If this were to be the case, Enterprise North Canterbury would consider the requested changes and re-present the Statement of Intent prior to 30 June 2025.
- (d) **Acknowledges** the work carried out by Enterprise North Canterbury and thanks the Trustees and staff for their efforts.
- (e) **Circulates** the report to the Community Boards for information.

3. **BACKGROUND**

- 3.1. Enterprise North Canterbury (ENC) is a Council Controlled Organisation (CCO), where the Trustees are appointed by the Waimakariri and Hurunui District Councils.
- 3.2. The Trust was registered in August 2002 to provide promotional and economic development services on behalf of the Waimakariri and Hurunui District Councils and promote the region as a visitor destination.
- 3.3. The Trust is a not-for-profit organisation. It is not able to register as a charitable trust, as some of its activities have been determined by Inland Revenue to be trading for profit and therefore is required to pay income tax on the profit made on these activities. A significant amount of funding comes from grants and sponsorship to fund the activities undertaken.
- 3.4. As an economic development agency, ENC seeks to improve the region's investment and business-enabling environment so enhancing the region's competitiveness, retaining and increasing jobs, improving incomes, enhancing economic well-being and thus improving the quality of life of residents.

4. **ISSUES AND OPTIONS**

4.1. **Draft Statement of Intent (SOI)**

Under the Local Government Act, Enterprise North Canterbury are required to present their draft Statement of Intent for consideration by Council. The purpose of the SOI is to:

- (a) state publicly the activities and intentions of a council-controlled organisation for the year and the objectives to which those activities will contribute; and
- (b) provide an opportunity for Council, being a shareholder, to influence the direction of the organisation; and
- (c) provide a basis for the accountability of the directors to their shareholders for the performance of the organisation.

This draft SOI sets out the overall intentions and objectives for the period of 1 July 2025 to 30 June 2026. It also takes into consideration the new 10-year ENC strategic plan 2023-

2033, which was approved by the Board in November 2023 and endorsed by the two Councils.

The Draft SOI was approved by the ENC Board on 12 February 2025 and is provide to the Audit and Risk Committee for review and comment.

4.2. **Promotion of Waimakariri District – Six Month Report to 31 December 2024**

ENC have continued to make progress on a number of the objectives set out in the business plan with key highlights from the last six months including:

- Ongoing development of the Employer recruitment toolkit on the ENC website as part of the 'Attract and Grow Talent in North Canterbury' programme of work.
- A third 'North Course' event promoting local hospitality venues and connecting them with local suppliers/producers which resulted in:
 - 33 hospitality businesses being involved (up 60% on last year)
 - 48 producers providing product (up 18% on last year)
 - 864 ratings (up 58% on last year)
- Further work to attract and grow business investment in North Canterbury including:
 - 28 initial contact meetings with potential business start ups
 - Support of nine new business launches
 - Completion of two cased studies on businesses setting up in North Canterbury - Sutton Tools and Misco Kitchens now on new section of NorthCanterburyNZ website

4.3. **Six-month progress and financial report to Council for the period ended 31 December 2024**

Operating revenue and expenditure for this six-month period has been favourable overall with a net operating surplus result of \$60,222, compared with a forecast result of \$13,000, as described above.

During the last six-months ENC have been able to secure funding from both the central government and the private sector to support their strategic projects, with a total sum of \$166,327 being secured. However, ENC continue to identify future government and private sector funding as being more uncertain in going forward due to the change in central government direction, and the prolonged economic head winds that are forecast.

The six-month Profit and Loss Statement provided by ENC in attachment iii highlights total income is slightly ahead of budget by \$16,401, and total expenses are lower than budget by \$23,841. The six-month operating report from ENC demonstrates that delivery of projects and operational activities are largely on track, and this is reflected in the financial results for this period.

Based on planned activities over the last half of this financial year to the end of June 2025, ENC are forecasting to deliver the 2024/25 programme of economic development and promotional activities within budget.

Key highlights for the second six-month period include:

- Further profiling and promotions of MADE NORTH CANTERBURY and producers/eateries
- Progress the Talent and Business Attraction projects

- Launch Proud to Be Here: A campaign that will focus on showcasing the success stories of businesses and locals who are thriving in the region.
- Successfully deliver RBP, training and networking targets
- Expand the reach of ENC's services by:
 - Launching ENC Connect: A roadshow of ENC networking events across North Canterbury
 - Launching Business Essentials: A series of free seminars covering basic aspects of running a business well
 - Run a Networking event for new startup businesses
- Launch the 2025 North Canterbury Business Awards and applications open in June
- Recruit 10 local businesses to participate in the Sustainable Business Network (SBN) programme
- Continue to foster and retain relationships with key partners and sponsors of ENC
- Continue to support business starts up and work with developers
- Launch the Visit Waimakariri visitor attraction campaign
- develop an offroad Pegasus Bay Cycle Trail within Waimakariri that will include visitor offerings along the trail
- Work with ChristchurchNZ to progress the four priority projects identified in the Canterbury Destination Management Plan (DMP) for Waimakariri
- Continue to work on events promotion and support.

4.4. The Management Team has reviewed these reports and supports the recommendations.

Implications for Community Wellbeing

There are implications on community wellbeing by the issues and options that are the subject matter of this report. ENC programmes and activities support local businesses who employ local people and deliver on positive economic and social outcomes within the community.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report. However, ENC have acknowledged within their ten-year Strategic Plan the opportunity to explore future partnerships with Te Ngai Tūāhuriri Runanga, and Paenga Kupenga, that could result in positive economic outcomes for both mana whenua and the wider community.

5.2. Groups and Organisations

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report. Ongoing dialogue that ENC has with the local business sector and visitor industry assisted with the preparation of the Statement of Intent and the District Promotions Business Plan that has been reported on.

5.3. Wider Community

The wider community is likely to be affected by, or to have an interest in the subject matter of this report.

The 2022 Customer Satisfaction Survey showed that around 85% of respondents believed it was important for the Council to be involved in attracting business to the district. 79% of respondents also believed it was important for Council to be involved promoting the district to visitors.

Each year ENC's Annual Report is audited by Audit New Zealand.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

There are no financial implications of the decisions sought by this report. Under section 65 of the Local Government Act, the Council must regularly undertake performance monitoring of Council organisations to evaluate their contributions to the:

- Council's objectives for the organisation.
- desired results set out in the organisations statement of intent; and
- overall aims and outcomes of the local authority.

Delegation S-DM 1022 provides that the Audit and Risk Committee has the jurisdiction to "Monitor performance of the Council-Controlled organisations on a six-monthly basis".

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts. However, the ENC 10-year Strategic Plan includes a number of projects that consider how local businesses can be supported to transition towards a low carbon economy, and greater sustainability.

6.3. **Risk Management**

There are no risks arising from the adoption/implementation of the recommendations in this report. The ENC Board meets regularly to oversee implementation of agreed plans and programmes in accordance with the accountability requirements of ENC being a CCO. ENC formally reports to the Council at six monthly intervals and meets regularly with WDC staff to monitor progress and address any issues that arise.

6.4. **Health and Safety**

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report. ENC operates at arm's length from the WDC and manages its own health and safety programme.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Local Government Act S.10 Purpose of Local Government and Part 5 Council-controlled organisations and council organisations.

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

Social - A place where everyone can have a sense of belonging...

- Public spaces are diverse, respond to changing demographics and meet local needs for leisure and recreation.

Cultural - ...where our people are enabled to thrive and give creative expression to their identity and heritage...

- All members of our community are able to engage in arts, culture and heritage events and activities as participants, consumers, creators or providers.

- Local arts, culture and heritage are able to make a growing contribution to the community and economy.

Economic - ...is supported by a resilient and innovative economy.

- Enterprises are supported and enabled to succeed.
- There is access to meaningful, rewarding, and safe employment within the district.
- Our district recognises the value of both paid and unpaid work.
- There are sufficient and appropriate locations where businesses can set up in our District.
- There are sufficient skills and education opportunities available to support the economy.

7.4. **Authorising Delegations**

Delegation S-DM 1022 provides for delegated authority to the Audit and Risk Committee to monitor the performance of Council Controlled organisations and to review and provide comments on draft Statements of Intent.

Statement of Intent

ENC Statement of Intent
1 July 2025 – 30 June 2026
Financial Year Beginning 1 July 2025

Introduction

North Canterbury Economic Development Trust trading as Enterprise North Canterbury (ENC) is a Council Controlled Organisation (CCO) established by the Waimakariri District and Hurunui District Councils. This Statement of Intent sets out the overall intentions and objectives for the period of 1 July 2025 to 30 June 2026. This year's Statement of Intent (SOI) takes into consideration the new 10-year ENC strategic plan 2023-2033 approved by the Board in November 2023 and endorsed the two Councils

Nature & Scope of Activities

ENC is an Economic Development Agency with a vision:

'To inspire, attract and retain individuals, businesses and social enterprises to invest in our region'

The Objects of the Trust

The objects of the Trust as set out in clause 3.1 of the Deed of Trust are to:

- Cultivate economic initiatives and foster growth for the benefit of the North Canterbury Community.
- Promote the economic, environmental, cultural and social well-being of the North Canterbury Community.
- Foster, develop and assist in the management of best practices and effective use of the resources of North Canterbury.
- Promote and nurture community-based, sustainable economic growth through projects to benefit the people of North Canterbury Community.

In pursuing these objects ENC will:

- Operate with the utmost integrity.
- Be innovative, proactive and professional.
- Work collaboratively in all activities it facilitates.
- Respect the democratic processes of the sponsoring Councils.

ENC's role is primarily to be an un-locker of economic opportunity. To do this, we are a facilitator, catalyst for change, information gatherer, analyst, leader, and a connector, trainer, supporter, and advisor for North Canterbury businesses. On top of that, we want people to know that North Canterbury is the place they should seek to live, work, play and visit.

ENC's business is grouped under three themes/objectives:

- Develop and maintain a strong regional brand identity.
- Support existing and new businesses to prosper.
- Grow visitor numbers and value to North Canterbury.

These themes are captured in ENC's simple byline 'Connect, Invest, Grow'

The Performance Measures

In pursuit of its vision ENC has adopted three strategic objectives against which its performance will be monitored

ENC Strategic Objectives Performance Measures 2025/26

ENC Vision: 'To inspire, attract and retain individuals, businesses and social enterprises to invest in our region'

STRATEGIC OBJECTIVE ONE: DEVELOP AND MAINTAIN A STRONG REGIONAL IDENTITY

	Performance Measure	Target
1.1 Deliver the MADE NORTH CANTERBURY Food and Beverage project to achieve greater collaboration	<p>Provide an opportunity for local producers and service providers to collaborate and connect</p> <p>Run The North Course each year</p> <p>Run a North Canterbury Pie Trail/Competition</p>	<ul style="list-style-type: none"> • 3 Supermarkets provide instore profile annually • Increase producer directory from 60 to 66 listings (10%) • Provide at least one 'Flavours of Business' function each year <p>Grow engagement and ratings by the public by 10% on last year</p> <p>Develop and run a pie trail with at least 8 participating businesses</p>
1.2 Attract and Grow Talent to North Canterbury	<p>Profile North Canterbury Jobs and Lifestyle through case studies, images and videos on the website</p> <p>Continue to build the Employer toolkit and resources on the website</p>	<p>A minimum of one video each year and 8 case studies</p> <p>Measure the visits to this section of the website. Grow by 5%.</p>

Objective 1.3 <u>Business Attraction</u>	<u>Provide start up advice</u> Expand the marketing features that make Waimakariri and Hurunui attractive to business Launch 'Proud to be here' digital campaign Support businesses considering establishing in North Canterbury through connections, resources and networks Link developers and investors to potential tenants	<u>Support provided to 50 new startup businesses</u> Produce at least eight case studies for website Share stories in ENC's monthly newsletter Grow social media accounts by 10% through the campaign duration At least 10 data sets provided to interested parties At least 5 new businesses set up as a result Track number of introductions made
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STRATEGIC OBJECTIVE TWO: SUPPORTING EXISTING AND NEW BUSINESSES TO GROW AND PROSPER

	Performance Measure	Target
Objective 2.1 Business Support	<p>Deliver the MBIE Regional Business Partner Programme</p> <p>Provide resources, tools and information to help businesses</p> <p>Host networking events to encourage collaboration and connection</p> <p>Provide upskilling opportunities for local businesses</p> <p>Organise and Host the North Canterbury Business Awards biennially</p>	<p>Undertake 48 Capability Assessments and issue a minimum of \$60,000 NZTE Vouchers</p> <p>A further 50 existing businesses are supported</p> <p>Two large networking functions held Three small sector networking functions held</p> <p>10 half day workshops run by ENC</p> <p><u>Achieve a minimum of 3 entries per category</u> <u>Business Awards Gala event held</u> <u>Do a satisfaction survey of sponsors and awards entrants</u></p>
Objective 2.2 Sustainable Future	Provide support to businesses seeking to adopt sustainable business practices	<p>Work with SBN and businesses to progress carbon reduction plans</p> <p>Identify five business across five different sectors who have invested in carbon reduction and produce their stories and include on website and ENC newsletter</p>

STRATEGIC OBJECTIVE THREE: GROW VISITOR NUMBERS AND VALUE TO NORTH CANTERBURY

	Performance Measure	Target
3.1 Deliver the Waimakariri Visitor Marketing Strategy	Activities include:	Performance reported six monthly to Waimakariri District Council

	Maintain and Grow Collaboration	<p>Visit twenty existing and new visitor industry businesses</p> <p>Two visitor industry networking events held</p> <p>Four visitor operator newsletters produced</p> <p>Conduct a survey on retail businesses in Waimakariri to see what support ENC can provide</p>
	New Destination Appeal	<p>Produce 20,000 Official Visitor Guide/Cycle trail maps and distribute 9500 across NZ through Visitor Point</p> <p>Produce four seasonal day trip itineraries for the website</p>
	Generating and growing district promotional opportunities	<p>Produce 12 event guides each year and increase circulation by 5%</p> <p>Promote regular events and markets</p>
	Supporting event activity and administering the Waimakariri Event Contestable fund	<p>Two event funding rounds per year with a minimum of \$30,000 event funding fully distributed.</p>
	Refocusing activities of the Kaiapoi isite to expand promotional activity to better encompass the needs of both locals and visitors	<p>Increase isite annual commission by 5% on last year.</p> <p>Maintain and achieve Qualmark</p> <p>At least 20 out of district operators pay for brochure display</p>
	Visitor Awareness	<p>Develop an annual marketing plan with a new campaign</p> <p>Measure this year's results with last year</p> <p>Grow Visit Waimakariri website and Facebook and Instagram by 5%</p>
3.2 Be an enabler and facilitator of catalyst projects	Understand and promote the desirable features of setting up a visitor business in North Canterbury	<p>Provide data to investors and developers that will support interest in setting up a visitor attraction or accommodation. Track number provided.</p>

	<p>Meeting the needs of the growing number of NZMCA members</p> <p>Supporting the development of strategic visitor or communities facilities that have the potential to contribute to the economy</p>	<p>Write a minimum of three case studies on visitor businesses who have moved to North Canterbury and why</p> <p>Visit Waimakariri staff attend an annual NZMCA expo</p> <p>Work with ChristchurchNZ and MADE NORTH CANTERBURY to develop a strategy for Canterbury Food and Drink tourism.</p>
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The Board's Approach to Governance

The Board of Trustees is responsible for the overall corporate governance of ENC. The Trust Deed sets out the governance responsibilities of the Trustees. The Board guides and monitors management of the business and affairs of the Trust on behalf of the Councils to whom they are accountable. The Mayors of each of the Councils are Trustees, and the two CEO's are Advisory Trustees. The Board meets two monthly.

The Accounting Policies

The Trust is a not-for-profit organisation. The Trust has adopted accounting policies that are consistent with the Financial Reporting Act 1993 and Financial Reporting Standards issued by the Institute of Chartered Accountants of New Zealand. The Trust has elected to apply the PBE SFR-A (PS) Public Benefit Entity Simple Format Reporting – Accrual (Public Sector) on the basis that the Trust does not have public accountability and has total annual expenses of less than \$2m.

The Ratio of Consolidated Shareholders Funds to Total Assets

As at 30th June 2024 the Trust's Equity comprised 67% of total assets and 100% of net assets. Equity is defined as the sum of the amount of retained earnings and accumulated losses. Total assets are defined as the sum of the net book values of current assets and non-current assets as disclosed in the Trust's annual report.

Distribution to Shareholders

The Trust's Equity is not distributed, but is held in reserve to fund the Trust's future economic development activities and Waimakariri District promotion activities as appropriate.

Information to be Provided to Shareholders

Annually the Trust reports to the Councils, with the following matters being covered:

- Trust Directory
- Review of the Year's Activities
- Report against the Year's Performance Measures
- Statement of Financial Position
- Statement of Cashflows
- Statement of Financial Performance
- Statement of Movements in Equity
- Notes to the Accounts
- Auditor's Opinion

Half yearly reports are provided to Councils including a statement of income and expenditure for the period, and a report of achievements against the Trust's objectives.

The two Mayors and CEO attend Board meetings and receive bi-monthly management and financial reports. The Trust's Strategic Plan and the Annual Business Plan and Budget are made available to the two Councils following its approval by the ENC Board

Procedures for Members to Acquire Shares

There is no means for Trustees to acquire shares.

Compensation from Local Authorities

The Trust receives seed capital from the two District Councils to enable it to initiate its economic development activities. In addition ENC has a service contact with Waimakariri District for the provision of District Promotion services. The following table sets out the current level of funding and that projected for the next three years (excl. GST).

Local Authority	2025/26
Waimakariri District Council Economic Development	\$276,960
Waimakariri District Council District Promotion	\$498,620
Hurunui District Council Economic Development	\$56,250

Council funding to be advised by through their Annual Plan processes.

If any other contracts are entered into between the Trust and any territorial or regional authority, payment of the contract price will be required from such contracting authority.

Commercial Value of the Shareholders Investment

The commercial value of the shareholders' investment is the Trust's equity is \$566,981 at 30 June 2024 as stated in the annual report.

The Trust Deed requires that *"the capital and income of the Trust fund shall be applied only within New Zealand to meet the Objects of the Trust"*. On winding up all surplus assets are to be applied by the Councils to similar purposes as the Objects of the Trust. No reassessment of the Trust's commercial value is therefore proposed.

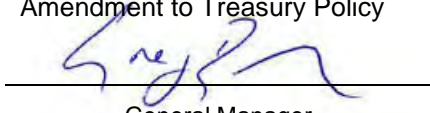
Other Matters

The Trust has a contract with Waimakariri District Council for the provision of promotion services until 30 June 2027. The contract has a right for the trust to call for renewal of the contract for a further three years. The contract has a minimum annual level of funding specified (\$200,000) but provides for the Council to confirm a final level of funding each year as it approves the annual Promotion Business Plan, prior to the commencement of each year.

Profit & Loss [Budget Analysis] By Income and Expenditure

ACTUALS JULY 2024 THROUGH TO DECEMBER 2024

	Period Actual	Period Budget	\$ Difference	Favourable/ Unfavourable	Annual Budget	Revised Annual Forecast
INCOME						
Enterprise North Canterbury						
Regional Event Fund	\$32,178	\$26,187	\$5,991	F	\$44,791	\$44,791
North Canterbury Business Awards	\$0	\$0	\$0	-	\$0	\$0
Cycle Trail Development	\$5,937	\$10,000	(\$4,063)	U	\$19,323	\$19,323
Worker Attraction	\$0	\$7,000	(\$7,000)	U	\$24,000	\$24,000
Business Training	\$36,245	\$30,700	\$5,545	F	\$55,400	\$55,400
Regional Business Partner	\$31,834	\$31,834	\$0	F	\$63,668	\$63,668
Food and Beverage	\$19,086	\$21,000	(\$1,914)	U	\$24,000	\$24,000
Business Centre	\$41,047	\$40,200	\$847	F	\$80,000	\$80,000
Management Administration	\$167,265	\$167,620	(\$355)	U	\$335,240	\$335,240
Total Income Enterprise North Canterbury	\$333,591	\$334,541	(\$950)	U	\$646,422	\$646,422
WDC Promotion Contract						
Business Attraction	\$75,249	\$75,248	\$0	F	\$150,497	\$150,497
Visit Waimakariri	\$125,399	\$126,710	(\$1,311)	U	\$248,419	\$248,419
Events	\$81,854	\$67,719	\$14,135	F	\$106,103	\$106,103
Kaipoi Isite Grants and Other Income	\$46,250	\$44,000	\$2,250	F	\$88,000	\$88,000
Kaipoi Isite Commissions Received	\$8,526	\$6,250	\$2,276	F	\$12,500	\$12,500
Total Income WDC Promotion Contract	\$337,277	\$319,927	\$17,350	F	\$605,519	\$605,519
TOTAL INCOME	\$670,869	\$654,468	\$16,401	F	\$1,251,941	\$1,251,941
EXPENSES						
Enterprise North Canterbury						
Regional Event Fund	\$32,178	\$26,187	\$5,991	U	\$44,791	\$44,791
North Canterbury Business Awards	\$3,974	\$4,073	(\$98)	F	\$10,289	\$10,289
Cycle Trail Development	\$5,937	\$10,000	(\$4,063)	F	\$19,323	\$19,323
Worker Attraction	\$20,090	\$27,433	(\$7,343)	F	\$70,761	\$70,761
Business Training	\$26,516	\$26,113	\$403	U	\$49,525	\$49,525
Regional Business Partner	\$61,079	\$61,461	(\$382)	F	\$117,548	\$117,548
Food and Beverage	\$36,853	\$44,706	(\$7,852)	F	\$72,076	\$72,076
Business Centre	\$43,776	\$44,019	(\$243)	F	\$86,701	\$86,701
Management Administration	\$110,127	\$103,127	\$7,000	U	\$201,321	\$201,321
Total Expenses Enterprise North Canterbury	\$340,531	\$347,119	(\$6,588)	F	\$672,335	\$672,335
WDC Promotion Contract						
Business Attraction	\$52,644	\$66,480	(\$13,836)	F	\$150,559	\$150,559
Visit Waimakariri	\$122,777	\$129,943	(\$7,166)	F	\$254,732	\$254,732
Events	\$52,846	\$47,199	\$5,647	U	\$100,008	\$100,008
Kaipoi Isite	\$52,975	\$54,873	(\$1,898)	F	\$100,195	\$100,195
Total Expenses WDC Promotion Contract	\$281,242	\$298,494	(\$17,253)	F	\$605,494	\$605,494
TOTAL EXPENSES	\$621,772	\$645,613	(\$23,841)	F	\$1,277,829	\$1,277,829
Operating Profit	\$49,097	\$8,855	\$40,241	F	(\$25,888)	(\$25,888)
Other Income						
Interest Income	\$25,435	\$18,555	\$6,880	F	\$35,000	\$44,000
Total Other Income	\$25,435	\$18,555	\$6,880	F	\$35,000	\$44,000
Depreciation						
Depreciation	\$14,310	\$14,311	(\$1)	F	\$28,621	\$28,621
Total Other Expenses	\$14,310	\$14,311	(\$1)	U	\$28,621	\$28,621
Net Profit / (Loss)	\$60,222	\$13,100	\$47,122	F	(\$19,509)	(\$10,509)

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** FIN-01 / 250212022685**REPORT TO:** Audit and Risk Committee**DATE OF MEETING:** 11 March 2025**FROM:** Greg Bell, Acting General Manager Finance and Business Support**SUBJECT:** Amendment to Treasury Policy**SIGNED BY:**
(for Reports to Council or Committees)
General Manager
Chief Executive**1. SUMMARY**

- 1.1. The purpose of this report is to recommend a change to the interest rate management section of the Council's Treasury Policy.
- 1.2. Borrowing exposes the Council to the inherent risk of interest rate volatility and the aim of interest rate risk management is to reduce this risk and to maintain a more stable average interest rate in the medium term.
- 1.3. The change proposed has been recommended by the Council's Independent Treasury Advisor, Bancorp, and would make the policy more flexible by allowing a lower level of interest rate hedging. By nature this allows for greater risk exposure, but also allows for a greater level of management of interest rate costs.

Attachments:

- i. Bancorp letter date 4 February 2025 (Trim 250205019240)

2. RECOMMENDATION**THAT** the Audit and Risk Committee:

- (a) **Receives** report No. 250212022685.
- (b) **Recommends** to the Council that it amends the interest rate risk management section (section 3.5) of the Treasury Policy, effective from 1 April 2025 to the following limits:

Current limits for proportion of interest rates fixed	Proposed limits for proportion of interest rates fixed
Minimum 50% to Maximum 100% for years 0 – up to 3 years Minimum 30% to a Maximum 80% for years 3 – up to 6 years Minimum 0% to a Maximum 50% for years 6 – up to 10 years.	Minimum 40% to a Maximum 100% for years 0 – up to 2 years Minimum 25% to a Maximum 80% for years 2 – up to 4 years Minimum 0% to a Maximum 60% for years 4 – up to 10 years.

- (c) **Notes** that staff have held off putting in place interest rate hedging for year 6 of the policy (2030) to allow the Council to make a decision on the proposed policy change.
- (d) **Notes** that staff have pre-funded the required debt repayments for the 2025 calendar year to maintain the Council's strong liquidity position.

3. **BACKGROUND**

- 3.1. The Treasury Policy guides the way the Council manages and controls its borrowing and investment activities. The aim of the Policy is to enable treasury risks to be managed prudently with an appropriate balance of risk and return. It also meets the requirement of the Local Government Act 2002 to have a Liability Management Policy, which includes a requirement to have a policy on interest rate exposure.
- 3.2. Interest rates are driven by national and international economic and market factors. Rates tend to move up and down in cycles that link to economic cycles, but can move very quickly at certain times such as after the global financial crisis in 2008 and over the past three years. If all of the Council's borrowing was on a floating interest rate, ratepayers would be exposed to the risk of significant volatility in the level of Council rates. For example, a 1% change in interest rates on current net borrowing is a movement up or down of over \$2 million per year.
- 3.3. Interest rates can be fixed by either taking out fixed rate borrowing or using hedging instruments that offset the interest rate movements on variable rate borrowing, in effect converting the interest rate from variable to fixed. These hedging instruments are separate transactions from the underlying borrowing and for Waimakariri they are generally interest rate swaps.
- 3.4. The current Treasury Policy was updated in May 2024 and includes interest hedging limits that are relatively cautious, that is they require for a relatively high proportion of hedging and require a degree of hedging to be in place for 6 years.

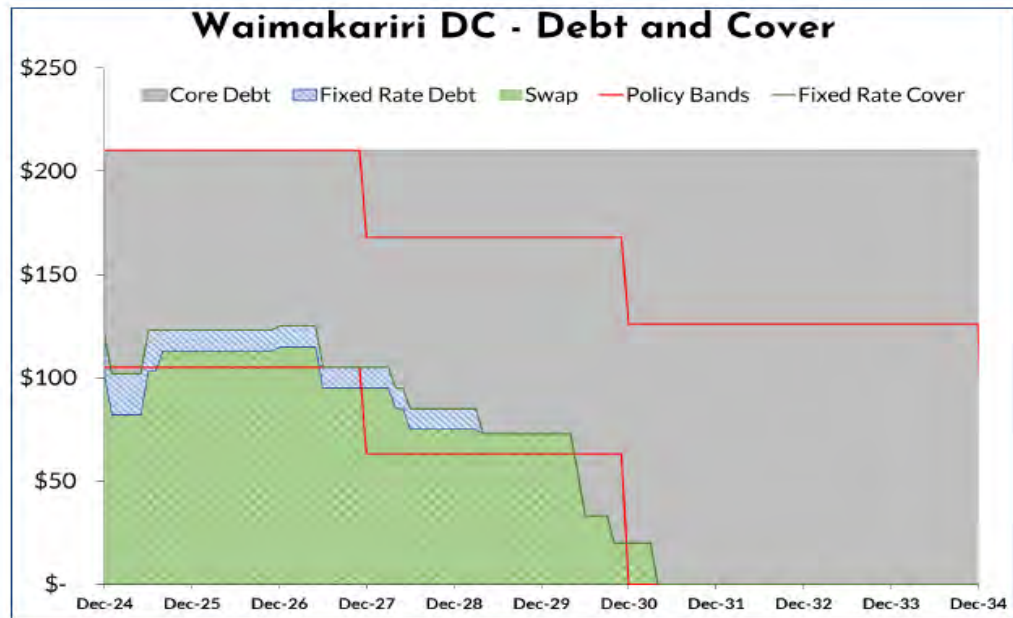
4. **ISSUES AND OPTIONS**

- 4.1. In its letter dated 4 February 2005 Bancorp (Council's independent Treasury Adviser) has recommended changes to the Council's fixed rate hedging percentages. These are:
- a decrease in the minimum fixed rate hedging percentages in both the new 0-2 years' and 2-4 years' timeframes;
 - an increase in the maximum hedging percentage in the new 4-10 years' timeframe; and
 - no minimum required for beyond years 4.
- 4.2. The current and proposed limits are set out in the table below.

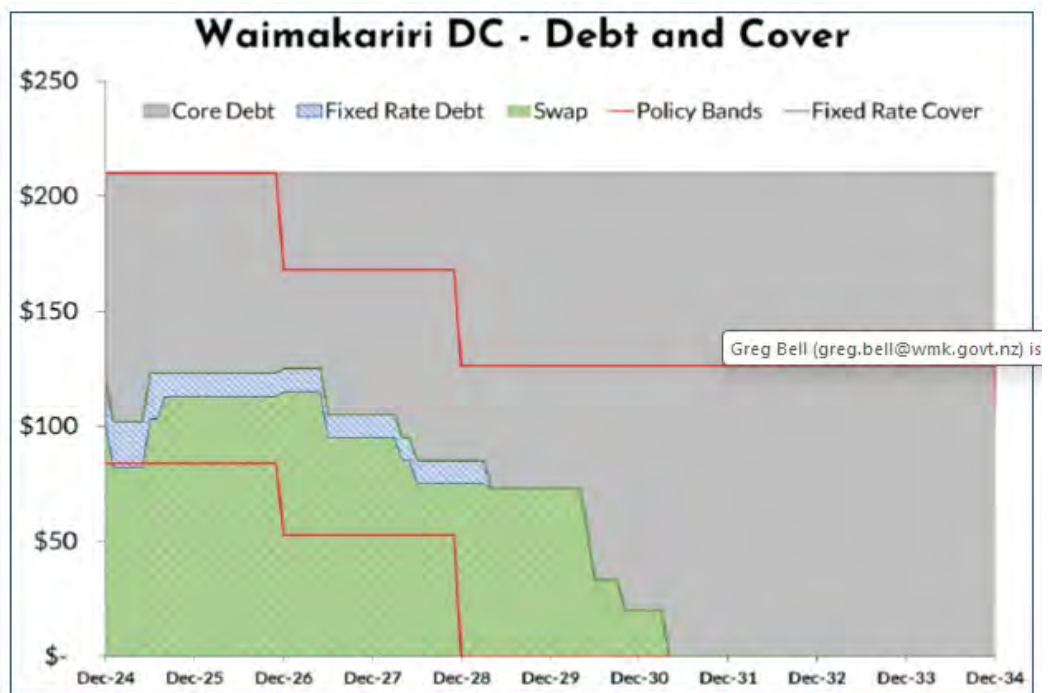
Current limits for proportion of interest rates fixed	Proposed limits for proportion of interest rates fixed
Minimum 50% to Maximum 100% for years 0 – up to 3 years Minimum 30% to a Maximum 80% for years 3 – up to 6 years Minimum 0% to a Maximum 50% for years 6 – up to 10 years.	Minimum 40% to a Maximum 100% for years 0 – up to 2 years Minimum 25% to a Maximum 80% for years 2 – up to 4 years Minimum 0% to a Maximum 60% for years 4 – up to 10 years.

- 4.3. An illustration of the impact of the recommended change is set out in the following two charts. In the two charts the amount of fixed rate hedging required is between the upper and lower red lines, and the amount of actual hedging in place is shown as green and blue hatching. The first chart shows the current fixed rate hedging limits and identifies where current hedging is less than required to meet policy (where the green coloured swaps cover falls below the lower red line in 2030). The second chart shows the proposed fixed rate hedging limits and indicates that the current level of hedging is well within the proposed bands.

Current fixed rate hedging limits



Proposed fixed rate hedging limits



- 4.4. Bancorp has recommended the change “due to the world economy being in a lower growth, lower inflation and lower interest rate environment than when the parameters were introduced in the 2000’s”. They also indicate that “the amended parameters also alleviate, to some extent, the need to ‘micro-manage’ exposures merely to achieve policy compliance that, in reality, adds little economic benefit. The recommended parameters are used by the large majority of Bancorp Treasury’s local authority clients.”
- 4.5. Staff support the recommended change as it provides for more flexibility when appropriate (the current policy can require swaps to be taken out for compliance when our advisers consider the market conditions to not be ideal) and is in line with other councils.
- 4.6. An illustration of the risk that compliance requirements may require interest rate hedging with limited economic benefit is the current area of non-compliance in the 2030 calendar year. To achieve compliance with policy the Council would need to put in place over \$60m of hedging to cover the 2030 year. Bancorp indicated in December last year that it was not particularly good timing for placing such a large transaction and that the hedging would be being put in place for compliance purposes rather than efficient debt management. Taking into account this advice, and with the agreement of the Chief Executive, staff did not place the swaps that would have been required to maintain policy compliance, pending a review of the fixed rate hedging limits.
- 4.7. On a related matter, staff have taken out borrowing to pre-fund the repayment of loans that mature in the 2025 calendar year (\$20m in April and \$10m in August). To repay these loans the Council needs to borrow the same amount again through replacement loans. The amount of borrowing that an organisation needs to repay in the coming year compared with its liquid assets and confirmed credit facilities is taken into account by S&P Ratings when they assess an organisation’s credit rating. This is because the ability to repay loans is a key risk that the rating agencies are assessing. The greater the amount an organisation needs to borrow so that it can repay loans that fall due increases the risk in relation to the repayments and reduces the rating score calculated by S&P (specifically the liquidity component of the score).
- 4.8. There are two main options for reducing this risk; establishing credit facilities with a bank (the Council currently holds a \$10m facility) and/or borrowing the amount that is required in advance of it being due for repayment. This borrowing in advance is generally called pre-funding and is a common treasury management practice. In order to reduce the risk associated with the debt repayments due over the coming year, staff put in place pre-funding by borrowing in December rather than waiting until the loans are due for repayment. The proceeds of the pre-funding are being held in term deposits until the loans fall due. This action improved the Council’s liquidity score in the recent S&P rating review that confirmed the Council’s credit rating as AA (negative outlook). Staff plan to continue with this approach in future years as there are significant amounts of debt repayments due in the coming years that will otherwise reduce the Council’s ratings score.
- 4.9. Options
 - 4.9.1. The Audit and Risk Committee could receive the report and recommend to the Council the proposed changes to the Treasury Policy; or
 - 4.9.2. Decide to reject the changes and continue with the existing fixed rate hedging policy limits.
- 4.10. The Management Team has reviewed this report and supports the recommendations.

5. **COMMUNITY VIEWS**

5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by the subject matter of this report.

5.2. **Groups and Organisations**

Bancorp Treasury Services Limited provide the Council with independent advice on treasury operations.

5.3. **Wider Community**

The wider community is not likely to be directly affected by, or to have a direct interest in the subject matter of this report. The Council reports on its financial position through the Annual Report that is reviewed by the stakeholders, ratepayers, investors and community at large.

6. **IMPLICATIONS AND RISKS**

6.1. **Financial Implications**

Changing the fixed rate hedging limits does not have direct financial implications, but changes are designed to make the policy more flexible which could lead to future financial implications. In general, the lower level of hedging required could mean that the Council could achieve a lower cost of borrowing as it would reduce the amount of hedging required for policy compliance purposes. On the other hand, less hedging could result in a higher cost of borrowing if interest rates were to rise rapidly in the future and the Council was more exposed to rising interest rates. A key point to note is that a more flexible policy on hedging does not necessarily mean less hedging and the actual amount of hedging and time period of hedging need not be lower than under the existing policy. Hedging transactions will continue to be carried out on the basis of the advice from the Council's independent treasury adviser.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3. **Risk Management**

Interest rate risk management involves mitigating the risks associated with interest rate volatility and the aim is to reduce uncertainty in relation to interest costs rather than to minimise interest costs. More flexible fixed rate hedging limits could expose the Council to greater risk of rising interest costs at a time of interest rate increases. However as indicated in paragraph 6.1 above, a more flexible policy does not necessarily mean less hedging and therefore does not necessarily mean increased risk exposure.

The pre-funding of loan repayment is also a risks management activity as it reduces the risk of an organisation being unable to meet its obligations. This reduction in risk is reflected in credit rating agency assessments.

6.4. **Health and Safety**

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. **CONTEXT**

7.1. **Consistent with Policy**

The Treasury Policy contains the controls and management framework for managing liabilities, debt and investments. The framework and policy is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

The Local Government Act 2002 requires councils to have a Liability Management Policy, including a policy on interest rate exposure.

7.3. **Consistency with Community Outcomes**

Directly or indirectly the Council management of its borrowing affects the Council's ability to deliver against all its community outcomes.

7.4. **Authorising Delegations**

Under delegation S-DM 1022, the Audit and Risk Committee is responsible for the review of liability management policies and recommending changes to the Council, including amendments to controls limits.

Under the Treasury Policy:

- the Treasury Management Committee (consisting of the Chief Executive, General Manager Finance and Business Support, Finance Manager and an Independent Treasury Advisor) is responsible for monitoring and reviewing the ongoing treasury risk management performance of the Council, ensuring compliance with treasury policy parameters and approving all risk strategies for execution by the delegated authority;
- the Chief Executive has overall responsibility for all activities relating to implementation of approved treasury policy and to approve risk management hedging strategies beyond General Manager Finance and Business Support's discretionary authority;
- the General Manager Finance and Business Support has responsibility for reviewing approving recommended risk management hedging strategies; and
- the Finance Manager has responsibility to recommend to the General Manager Finance and Business Support and the Treasury Management Committee appropriate borrowing, investment and treasury risk management strategies.



Level 3, Masonic Buckland Building, 30 Customs Street East, Auckland 1010.
PO Box 4270, Auckland 1140, New Zealand.

Tel: 64-9 912 7600.

PRIVATE AND CONFIDENTIAL

4 February 2025

Greg Bell
Acting General Manager, Finance & Business Support
Waimakariri District Council
Private Bag 1005
RANGIORA 7440

Dear Greg

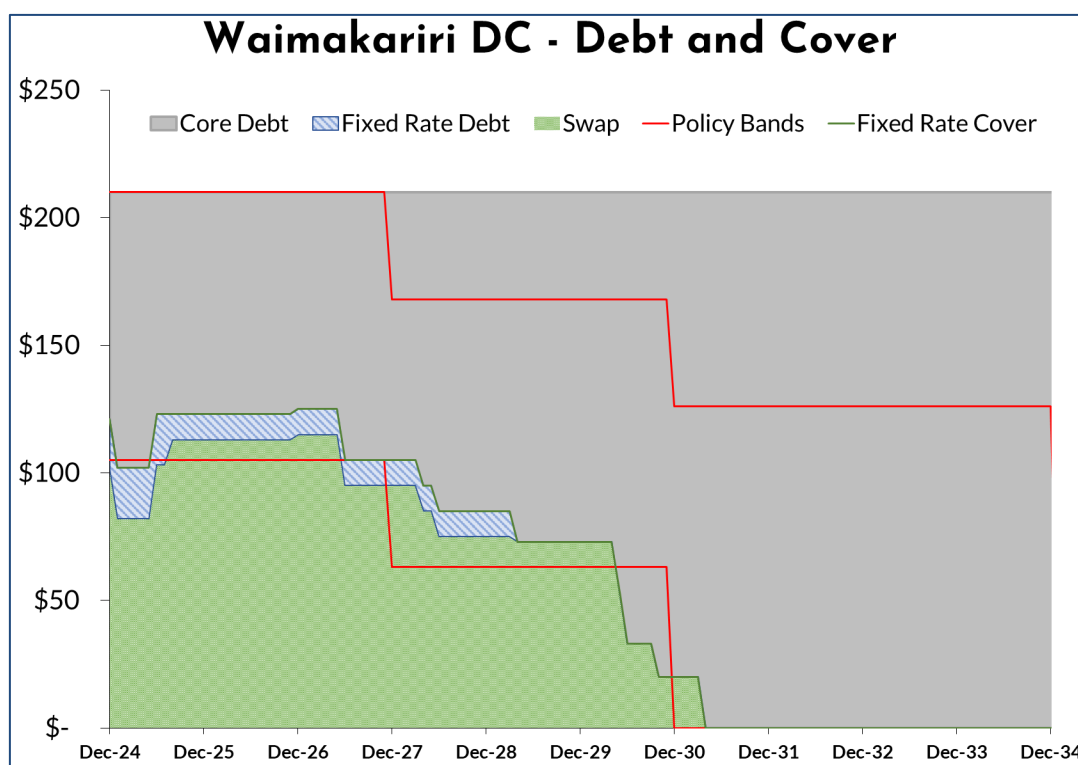
AMENDMENTS TO TREASURY POLICY

Further to our discussions, Bancorp Treasury Services Limited (“Bancorp Treasury”) provides details of possible amendments to the Treasury Policy of Waimakariri District Council (“WDC”).

WDC manages its interest rate risk using a set of parameters that are contained in Section 3.5 of the Treasury Policy. These parameters detail the minimum and maximum amounts of fixed rate cover that WDC shall adhere to when managing its core debt. The existing parameters are as follows.

Fixed Rate Hedging Percentages		
	Minimum Fixed Rate	Maximum Fixed Rate
0 – 3 years	50%	100%
3 – 6 years	30%	80%
6 – 10 years	0%	50%

The debt and cover profile using the above parameters is depicted in the chart on the following page. It shows that as at 31 December 2024 WDC was not policy compliant.



Bancorp Treasury recommends that a number of changes to WDC's Fixed Rate Hedging Percentages are justified due to the world economy being in a lower growth, lower inflation and lower interest rate environment than when the parameters were introduced in the 2000's. The new paradigm favours a reduction in fixed rate hedging timeframes, a slight decrease in the minimum fixed rate hedging percentages in both the new 0-2 years' and 2-4 years' timeframes and a slight increase in the maximum hedging percentage in the new 4-10 years' timeframe. The latter change enables interest rate risk management to be carried out more efficiently by increasing the gap between the minimum percentage in the 2-4 years' timeframe and maximum percentage in the 4-10 years' timeframe.

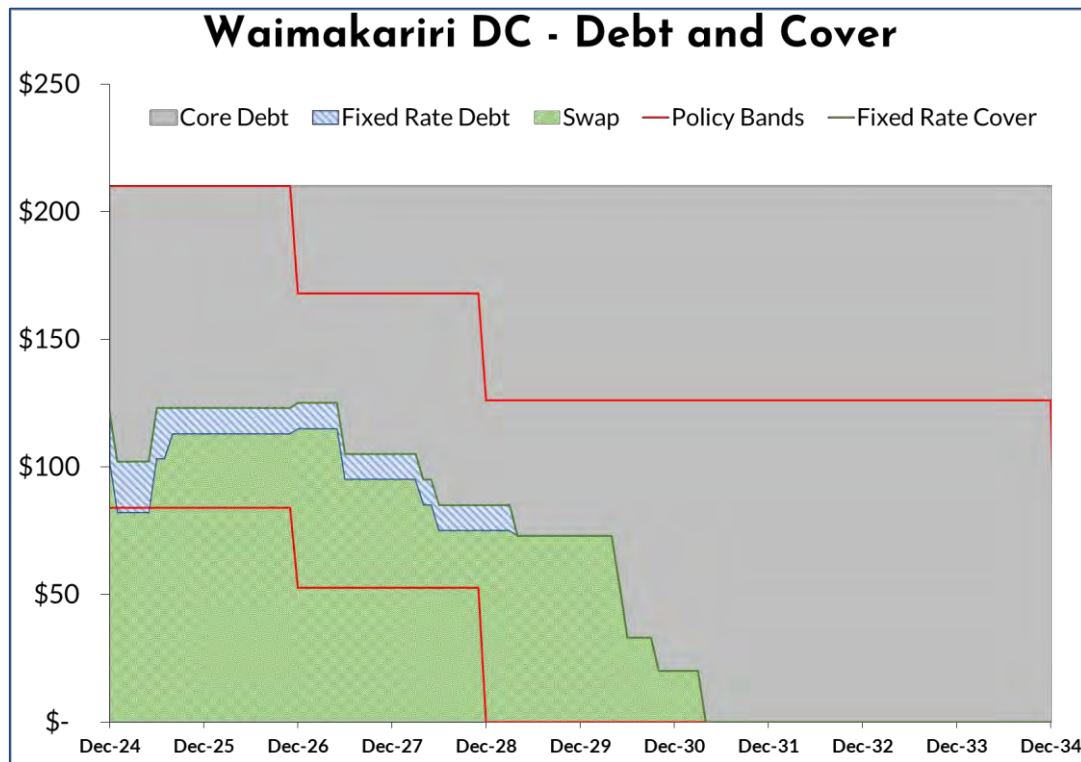
It is important to note that the changes are not being submitted merely to enable the policy to suit the strategy. Rather, the new economic and monetary policy environment in which both the world and New Zealand are operating favours such changes to the policy. Furthermore, the amended parameters also alleviate, to some extent, the need to 'micro manage' exposures merely to achieve policy compliance that, in reality, adds little economic benefit. The recommended parameters are used by the large majority of Bancorp Treasury's local authority clients.

Bancorp Treasury recommends the following new Fixed Rate Hedging Percentages for WDC. The changes are highlighted in red.

Fixed Rate Hedging Percentages		
	Minimum Fixed Rate	Maximum Fixed Rate
0 - 2 years	40%	100%
2 - 4 years	25%	80%
4 - 10 years	0%	60%

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The debt and cover profile incorporating the above parameters is depicted in the chart on the following page.



The above graph indicates that as at 31 December 2024 WDC is policy compliant using the recommended parameters.

We will contact you shortly to discuss this letter, in the meantime, please contact us if you have any questions or require further information.

Yours sincerely

MILES O'CONNOR
Manager, Corporate Services

Mobile: 021 665 648
Email: m.oconnor@bancorptreasury.com

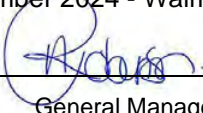
DAVID WALKER
Consultant

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Email: d.walker@bancorptreasury.com

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WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** EXT-03-10- 250220028222**REPORT TO:** AUDIT AND RISK COMMITTEE**DATE OF MEETING:** 11th March 2025**AUTHOR(S):** Paul Christensen, Finance Manager
Michael Garrod, Accountant**SUBJECT:** Unaudited Six Month Financial Statements for the Period Ended 31 December 2024 - Waimakariri Public Arts Trust**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)
General Manager
Chief Executive**1. SUMMARY**

- 1.1. The purpose of this report is to present the unaudited six-month report for the period ended 31 December 2024 for the Waimakariri Public Arts Trust.
- 1.2. The Trust Income Statement (appendix 1) shows it has an operating deficit of \$2,821 for the six-month period ended 31 December 2024.
- 1.3. The current elected member representative on the Trust Board is Alistair Blackie.
- 1.4. The current Chairperson on the Trust Board is Wilson Henderson.
- 1.5. A Trust representative will be present for the Audit and Risk Committee meeting on 11^h March 25.

Attachments:

- i. Unaudited Waimakariri Public Arts Trust Half-Year 31 December 2024 Financial Statements (Trim: 250306037251).

2. RECOMMENDATION**THAT** the Council:

- (a) **Receives** Report No. 250220028222
- (b) **Receives** the unaudited six-month report for the Waimakariri Public Arts Trust for the period ended 31 December 2024.

3. BACKGROUND

- 3.1. The purpose of the Waimakariri Public Arts Trust are as follows:
 - (a) To promote art and culture in the Waimakariri district;
 - (b) To encourage public art in all new developments and redevelopments in the Waimakariri district;
 - (c) Establish and support a Waimakariri Arts Fund to commission art works and promote the arts;
 - (d) To apply for independent funding to secure art works and commission art works for specific sites;

- (e) To educate the public about art and artists;
- (f) To support artistic endeavours in the community;
- (g) To benefit the public and local community with art works and events.

- 3.2. The Waimakariri Public Arts Trust is a Council-Controlled Organisation which currently requires a Statement of Intent prepared before the start of each financial year, half-yearly financial reports within two months after the end of the half of each financial year and an Audited Annual Report within three months of each financial year.
- 3.3. Section 7 of the Local Government Act 2002 provides exemption from the requirements for small Council-Controlled Organisations.
- 3.4. The Waimakariri Public Arts Trust was exempted from Local Government Act 2002 requirements by Council on 14th November 2023.
- 3.5. Council perform the function of completing the financial statements on behalf of the Trust.
- 3.6. Artist is working on a concept for the Mainpower Stadium sculpture.
- 3.7. The Raymond Herber sculpture has been installed.
- 3.8. Hunnibel Lane Mural is on hold.
- 3.9. Next big project is working on the Kaiapoi Bridge development.

4. ISSUES AND OPTIONS

- 4.1. The Trust Income Statement shows it has an operating deficit of \$2,821 for the six-month period ended 31 December 2024.
- 4.2. The Trust has current assets of \$47,772 in cash at bank.

Implications for Community Wellbeing

There are not implications on community wellbeing by the issues and options that are the subject matter of this report.

- 4.3. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. Groups and Organisations

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

Council controls the Trust and has the power to appoint and remove all Trustees. The work that the Trust performs is to promote art within the community.

5.3. Wider Community

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

There are not financial implications of the decisions sought by this report.

6.2. Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 Risk Management

There are not risks arising from the adoption/implementation of the recommendations in this report

6.4 Health and Safety

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. CONTEXT

7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Authorising Legislation

Not applicable.

7.3. Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

The Waimakariri Public Arts Trust contributes to the outcome:

"There are wide-ranging opportunities to participate in arts and cultural activities."

7.4. Authorising Delegations

Delegation S-DM 1022 provides that the Audit and Risk Committee has the jurisdiction to "Monitor performance of the Council-Controlled Organisations on a six-monthly basis".

Waimakariri Public Arts Trust

Statement of Financial Performance for the six months ended 31 December 2024

in New Zealand Dollars

	2024 \$	2023 \$
Operating Revenue		
Interest	363	288
Grants	8,270	22,292
Donations	7,000	1,000
Sales during events	-	3,422
Calendar Sales	-	190
Other Grants	1,000	-
Total Operating Revenue	16,633	27,192
Operating Expenditure		
Audit Fee	-	(12,485)
Charities Services Fee	-	102
Artworks	-	840
Subscription	69	60
Advertising	-	2,260
Braided Event	-	2,400
Bank Fees	25	25
Design Studio	2,110	-
R.Herber	17,250	-
Total Operating Expenditure	19,454	(6,798)
Net Surplus / (Deficit)	- 2,821	33,989

Waimakariri Public Arts Trust

Statement of Financial Position as at 31 December 2024

in New Zealand Dollars

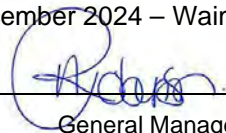
	2024	2023
	\$	\$
Assets		
Current Assets		
Bank accounts and cash	47,772	58,030
Trade and other receivables	-	-
Prepayments	-	-
Total current assets	47,772	58,030
Total Assets	47,772	58,030
Liabilities		
Current Liabilities		
Trade and other payables	-	-
Total Liabilities	-	-
Trust Equity		
Accumulated general funds	47,772	58,030
Total Equity and Liabilities	47,772	58,030

Waimakariri Public Arts Trust

Statement of Cashflow Six months ended 31 December 2024

in New Zealand Dollars

	2024 \$	2023 \$
Cash Flows from Operating Activities		
Interest Received	363	288
Grant receipts	9,270	22,292
Donations	7,000	1,000
Sales during events	-	3,422
Calendar Sales	-	190
Payment to suppliers and employees	(19,360)	(5,663)
Subscription	(69)	
Interest paid / bank fees	(25)	(25)
Net Cash Flows from Operating Activities	(2,821)	21,504
Cash Flows from Investing and Financing Activities		
Receipts from sale of property, plant and equipment	-	-
Receipts from sale of investments	-	-
Proceeds from loans	-	-
Proceeds from capital contribution	-	-
Payments to acquire property, plant and equipment	-	-
Payments to acquire investments	-	-
Repayments of loans	-	-
Net Cash Flows from Investing and Financing Activities	-	-
Net increase (decrease) in cash for the year	(2,821)	21,504
Add opening bank account and cash, including bank overdraft	50,594	36,526
Closing bank accounts and cash, including bank overdraft	47,772	58,030

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** EXT-03-02 / 240221029103**REPORT TO:** AUDIT AND RISK COMMITTEE**DATE OF MEETING:** 11 March 2025**AUTHOR(S):** Paul Christensen, Finance Manager
Michael Garrod, Accountant**SUBJECT:** Unaudited Six Month Financial Statements for the Period Ended 31 December 2024 – Waimakariri Art Collection Trust**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)
General Manager
Chief Executive**1. SUMMARY**

- 1.1. The purpose of this report is to present the unaudited six-month report for the period ended 31 December 2024 for the Waimakariri Art Collection Trust.
- 1.2. The Trust Income Statement (appendix 1) shows it has an operating surplus of \$122 for the six-month period ended 31 December 2024.
- 1.3. The current elected member representative on the Trust Board is Alistair Blackie.
- 1.4. On this occasion a Trust representative is unable to be present for the Audit and Risk Committee meeting on 11th March 2025.

Attachments:

- i. Unaudited Waimakariri Art Collection Trust Half-Year 31 December 2024 Financial Statements (Trim: 250306037254).

2. RECOMMENDATION**THAT** the Council:

- (a) **Receives** Report No.240221029103
- (b) **Receives** the unaudited six-month report for the Waimakariri Art Collection Trust for the period ended 31 December 2024.

3. BACKGROUND

- 3.1. The purpose of the Waimakariri Art Collection Trust are as follows:
 - (a) To establish and maintain a collection of artworks of merit that have an association with the North Canterbury area for the purposes of education use and public appreciation;
 - (b) To acquire artworks of merit either by gift, bequest or purchase in accordance with a selection policy as determined by the trustees from time to time;

- (c) To provide such education programmes and displays as the trustees or the administrative committee determine from time to time for the purpose of satisfying (a) above;
- (d) To undertake any other objects of a similar nature as may be decided by the trustees from time to time.

- 3.2. The Trust looks after 74 pieces of artwork.
- 3.3. The Trust deed requires the preparation of an Audited Annual Report.
- 3.4. Council perform the function of completing the financial statements and audit on behalf of the Trust.
- 3.5. The Trust has not had any activity for the last 6 months.

4. ISSUES AND OPTIONS

- 4.1. The Trust Income Statement shows it has an operating surplus of \$122 for the six-month period ended 31 December 2024. The main source of income for the Trust is grants of which the Council has issued \$4,347 in grant funding for the period.
- 4.2. The Trust has current assets of \$19,445 in cash at bank.
- 4.3. The Trust has Art Collection assets value of \$192,055.
- 4.4. Staff have been working with the Trust chair for the last year to undertake a detailed inventory assessment of the artwork. This is to make sure all the artwork is on a schedule with location identified. This process has resulted in a number of additional art pieces being displayed in the Council Civic Centre. The inventory once completed will be sent for a revaluation.

Implications for Community Wellbeing

There are not implications on community wellbeing by the issues and options that are the subject matter of this report.

- 4.5. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. Groups and Organisations

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

The work that the Trust performs is to promote art within the community.

5.3. Wider Community

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

There are not financial implications of the decisions sought by this report.

6.2. Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3. Risk Management

There are not risks arising from the adoption/implementation of the recommendations in this report

6.4. Health and Safety

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. CONTEXT

7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Authorising Legislation

Not applicable.

7.3. Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

The Waimakariri Art Collection Trust contributes to the outcome:

"There are wide-ranging opportunities to participate in arts and cultural activities."

7.4. Authorising Delegations

Delegation S-DM 1022 provides that the Audit and Risk Committee has the jurisdiction to "Monitor performance of other council organisations where the Audit and Risk Committee considers this appropriate".

Waimakariri Art Collection Trust

Statement of Financial Performance for the six months ended 31 December 2024

in New Zealand Dollars

	Note	2024 \$	2023 \$
Operating Revenue			
Interest		148	401
Grants	2	4,347	4,035
Donations	2	-	4,314
Total Operating Revenue		4,495	8,750
Operating Expenditure			
Audit Fee	5	4,347	4,035
Artwork written off	7	-	-
Other operating costs		25	25
Total Operating Expenditure		4,372	4,060
Net Surplus / (Deficit)		122	4,689

Waimakariri Art Collection Trust

Statement of Financial Position as at 31 December 2024

in New Zealand Dollars

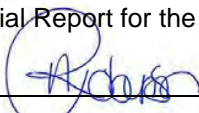
	Note	2024 \$	2023 \$
Assets			
Current Assets			
Bank accounts and cash	1	19,445	19,322
Trade and other receivables	3	4,347	4,035
Investments	2	-	-
Total current assets		23,792	23,357
Non Current Assets			
Collections	7	192,055	192,055
Total non-current assets		192,055	192,055
Total Assets		215,847	215,412
Liabilities			
Current Liabilities			
Trade and other payables	4	4,347	4,035
Total current liabilities		4,347	4,035
Total Liabilities		4,347	4,035
Trust Equity			
Accumulated general funds		211,499	211,377
Total Equity		211,499	211,377
Total Equity and Liabilities		215,847	215,412

Waimakariri Art Collection Trust







Statement of Cashflow Six months ended 31 December 2024



in New Zealand Dollars

	Note	2024 \$	2023 \$
Cash Flows from Operating Activities			
Interest Received		148	401
Donations Received		-	4,314
Grant receipts		-	-
Payment to suppliers and employees		-	-
Artwork repairs		-	-
Koha/Donations Gifted		-	-
Interest paid / bank fees		(25)	(25)
Net Cash Flows from Operating Activities		123	4,690
Cash Flows from Investing and Financing Activities			
Receipts from sale of property, plant and equipment		-	-
Receipts from sale of investments		-	-
Proceeds from loans		-	-
Proceeds from capital contribution		-	-
Payments to acquire property, plant and equipment		-	(1,500)
Payments to acquire investments		-	-
Repayments of loans		-	-
Net Cash Flows from Investing and Financing Activities		-	(1,500)
Net increase (decrease) in cash for the year		123	3,190
Add opening bank account and cash, including bank overdraft		19,322	16,132
Closing bank accounts and cash, including bank overdraft		19,445	19,322

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION****FILE NO and TRIM NO:** GOV-01-15 / FIN-06-01 / 250217025497**REPORT TO:** AUDIT AND RISK COMMITTEE**DATE OF MEETING:** 11 March 2025**AUTHOR(S):** Paul Christensen, Finance Manager**SUBJECT:** Financial Report for the period ended 31 December 2024**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)
General Manager
Chief Executive**1. SUMMARY**

- 1.1 This report to provide the financial result for the period ended 31 December 2024 to the Audit and Risk Committee. Key results are summarised below.

FINANCIAL STATEMENT MEASURES	
OPERATING COSTS <i>Costs to deliver existing levels of service</i> \$'000 \$81,518  \$446 (0.6%) unfavourable	OPERATING REVENUE <i>Includes Rates, Fees and charges, development contributions, vested assets</i> \$'000 \$82,864  \$5,759 (6.5%) unfavourable
INTEREST ON DEBT <i>Cost to Service net external debt</i> \$'000 \$5,520  \$109 (1.9%) favourable	OPERATING SURPLUS <i>Net Revenue less operating expenses as a percentage of operating costs</i> \$1,346 1.7%  Budget \$7,552 9.3%
EXTERNAL DEBT <i>Net borrowing from external organisations</i> \$'000 \$210,000  \$26,179 favourable	CAPITAL EXPENDITURE <i>to provide new and replacement assets</i> \$'000 \$32,452  \$21,007 less than budget

FINANCIAL STATEMENT MEASURES continued	
OPERATING CASHFLOW <i>Net Cash flows from operating activities</i> \$'000 \$16,038  \$3,523 (18.0%) unfavourable	TREASURY <i>Overall compliance with Treasury policy</i> 100% 

- 1.2 Operating revenue was under budget because Development contributions were \$6.6 million behind budget. This reflects major developments not reaching the next stage of their development.

Attachments:

- i. Financial Report for the period ended 31 December 2024 (TRIM 250219027178).

2. **RECOMMENDATION**

THAT the Audit and Risk Committee

- (a) **Receives** Report No.250217025497.
- (b) **Notes** the surplus for the period ended 31 December 2024 is \$1.3 million. This is \$6.2 million under budget, mainly because of development contributions revenue being under budget. Development contributions are used to fund growth related capital expenditure. Capital expenditure for growth is under budget by \$10.9 million. The variations are explained in sections 4.2 and 4.3.

3. **BACKGROUND**

- 3.1 The Audit and Risk Committee is provided with the delegation from the Council to monitor the implementation of the Annual Plan. A quarterly update on the progress of the Annual Plan and other activities is provided throughout the year.
- 3.2 The Council is required to adopt a Long Term Plan every three years and an Annual Plan every year. The 2024-25 financial year is the first year of the 2024 – 2034 Long Term Plan cycle that the Council is required to report against.
- 3.3 A full external audit of the annual report is undertaken each year. The audit of the 2023-24 Annual report was completed in October and the audited accounts were adopted on 15th October.

4. **ISSUES AND OPTIONS**

- 4.1. The operating surplus for the period ended 31 December 2024 for the Council is \$1.3 million against a budget of \$7.6 million.
- 4.2. Revenue received for the period ended 31 December 2024 was \$82.9 million compared with budget \$88.6 million

Subsidies and grants were \$1.2 million lower than budgeted due to subsidies from Waka Kotahi being behind budget. The roading capital programme is behind budget which has reduced the subsidy revenue which can be claimed.

Development contributions were \$6.6 million less than budget as the major developments wait to get to the next stage of their development.

- 4.3. Operating Expenditure for the period was \$81.5 million (budget \$81.1 million). The largest variances from budget were as follows

Unfavourable to budget

- Recreation is unfavourable to budget by \$0.5 million, driven by tree maintenance, including storm damage at Springbrook Close / Northbrook waters, in which several trees came down and caused damage which needed to be rectified. Depreciation was over budget by \$0.3 million from revaluation of building assets at 30 June 2024.
- Water is unfavourable to budget by \$1.5 million. This is because of assets with a book value were replaced during the capital renewals programme.

Favourable to budget

- Non-significant activities \$0.5 million better than budget. Expenditure incurred on the new Council Enterprise System project were \$705k less than budgeted due to timing. This is partly offset by software licences overspent of \$193k.

- 4.4. Balance Sheet

The Council's position remains sound. The Council's measures were all within Policy limits.

- 4.5. Capital works

The Capital work programme is reported separately to the Audit and Risk Committee.

- 4.6. Debt

The Council's external debt is \$240.0 million at 31 December 2024 (December 2023: \$180.0 million). The Council has changed its process so that it now pre-funds debt due to be repaid in the next half year. This change has been made to reduce liquidity risk and improve the calculation of the Council's credit rating score. There is \$30 million on short term deposit which is set aside for the repayment of maturing debt. The net debt position at 31 December is therefore \$210.0 million. The 2024-34 Long-Term Plan forecast external debt to be \$236.2 million by 30 June 2025.

External debt is 8.3% of the Council's total assets. The Council's Liability management policy requires debt as a percentage of total assets to be less than 15%.

Interest costs were \$4.9 million which is 5.8% (budget 7.9%) of operating revenue (Council Policy requires it must not exceed 15%).

Interest costs were 8.3% of Rates revenue (per Annual Plan 11.4%). Interest as a percentage of Rates income must not exceed 25%.

- 4.7. Hedging profile

Based on current projections, the Council will maintain its hedging arrangements in accordance with policy, other than for a short period in 2030. Staff are continually reviewing both the cash flow projections and hedging levels to ensure they are maintained at an appropriate level. Staff are proposing a change to the hedging limits, and this is covered in a separate report to the Audit and Risk committee.

As at 31 December 2024, currently 58% of external debt was hedged. Under our Treasury policy the percentage is to be within 50% to 100%. Under the Treasury Policy, Treasury management advice is sought from Bancorp Treasury Management Services.

The loans and hedging profile is provided on pages 13 and 14 of the financial information

- 4.8. The financial results have been discussed with the relevant managers.

The Council's credit rating has been confirmed in December 2024 by Standard and Poor's to be AA with a negative outlook. Standard and Poor's will review the rating again in December 2025.

Implications for Community Wellbeing

There are implications on community wellbeing by the issues and options that are the subject matter of this report and these have been included in the report and draft annual plan.

- 4.9. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are likely to be affected by or have an interest in the subject matter of this report. We have taken their feedback into account as part of previous engagement opportunities through Annual/Long Term Plan consultations.

5.2. Groups and Organisations

There are no groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

5.3. Wider Community

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

The Council's surplus of \$1.3 million is \$6.2 million worse than budget. This is mainly because of development contributions which are used to fund capital expenditure. The amount spent on capital was \$21.0 million under budget. Further reasons explaining the variance with budget are provided in 4.2 - 4.3. Debt is lower than forecast. The Council has remained within debt policy limits in the financial strategy.

6.2. Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts and Council is not currently required to report on any effects.

6.3. Risk Management

There are risks arising from the adoption/implementation of the recommendations in this report.

There is financial risk if the Council does not keep within its budgets and manage debt. This is mitigated through the long term plan and annual plan processes, and with regular monitoring by managers. It is also mitigated through quarterly reporting to the Audit and Risk committee.

6.4. **Health and Safety**

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

This report has been prepared and provided with reference to the financial provisions relating to the Local Government Act 2002 Subpart 3 – Financial Management and Financial Reporting Standards.

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report. This report contributes to the outcome:

“There are wide ranging opportunities for people to contribute to the decision-making by public organisations that affects our District

- Public organisations make information about their plans and activities readily available.
- Public organisations make every effort to accommodate the views of people who contribute to consultations.”

7.4. **Authorising Delegations**

Delegation S-DM 1022 provides that the Audit and Risk Committee has jurisdiction to “Monitor implementation of the Annual Plan quarterly”.

WAIMAKARIRI DISTRICT COUNCIL

FINANCIAL REPORT

FOR THE PERIOD ENDED

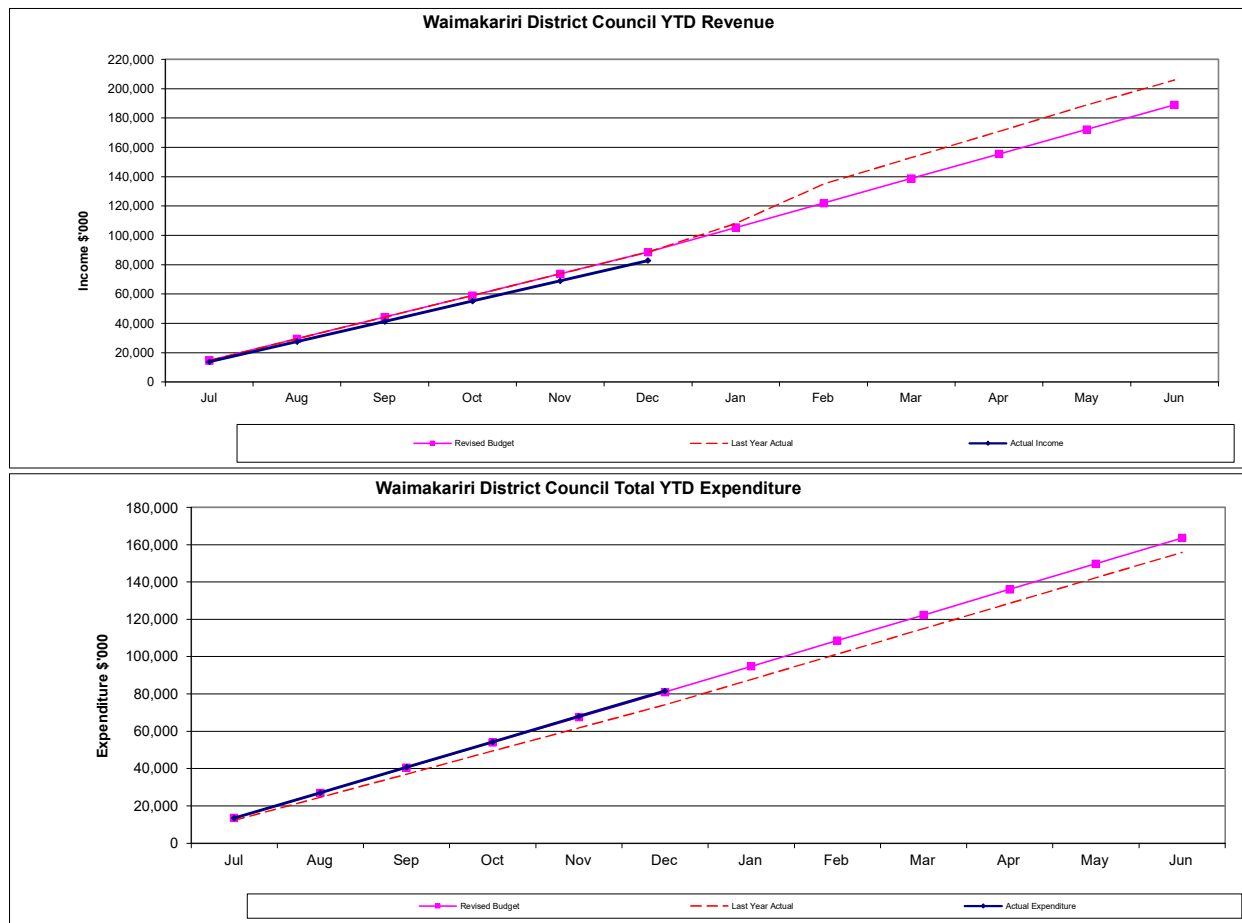
31 December 2024

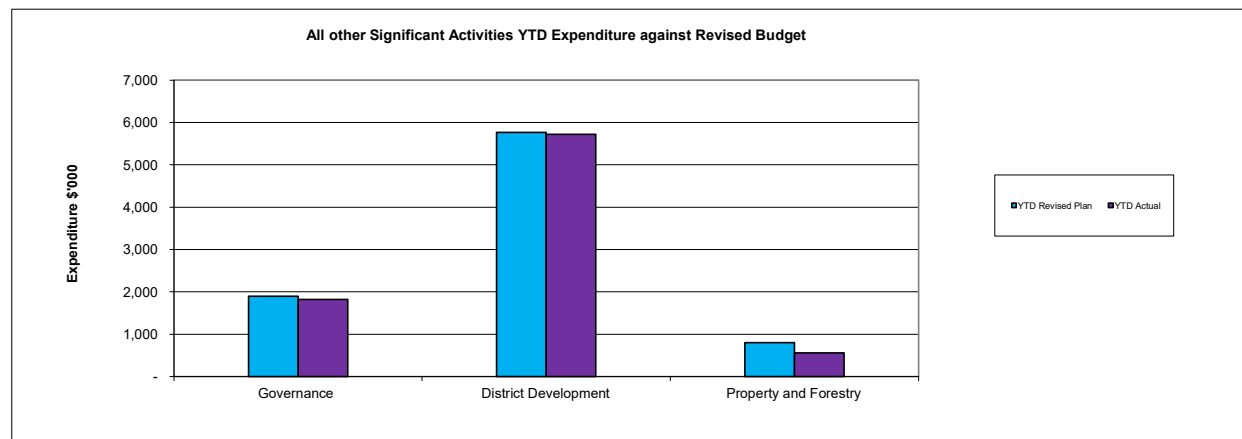
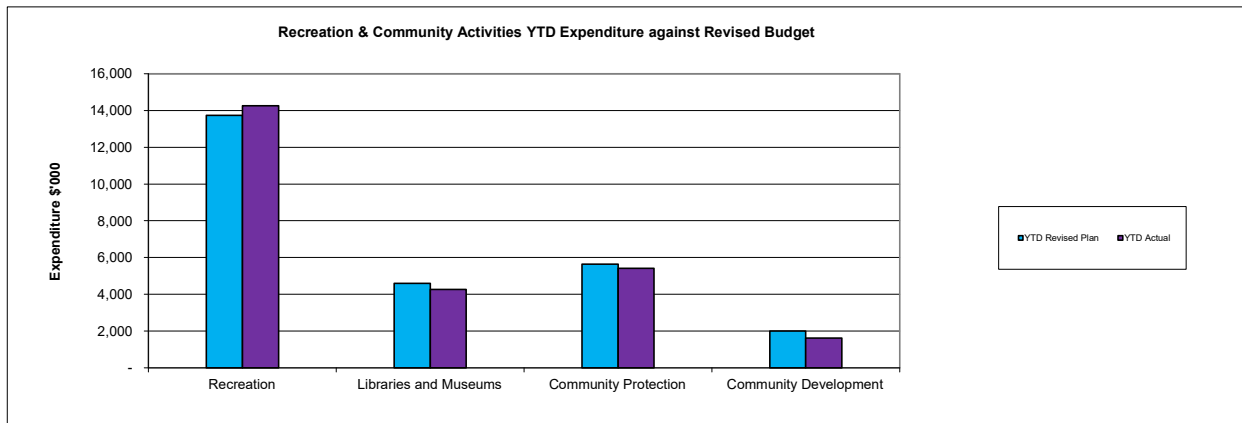
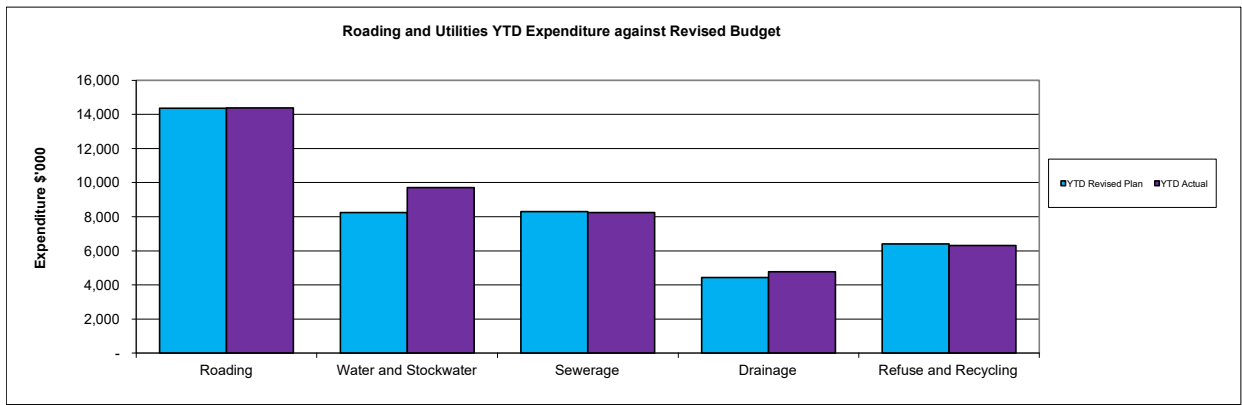
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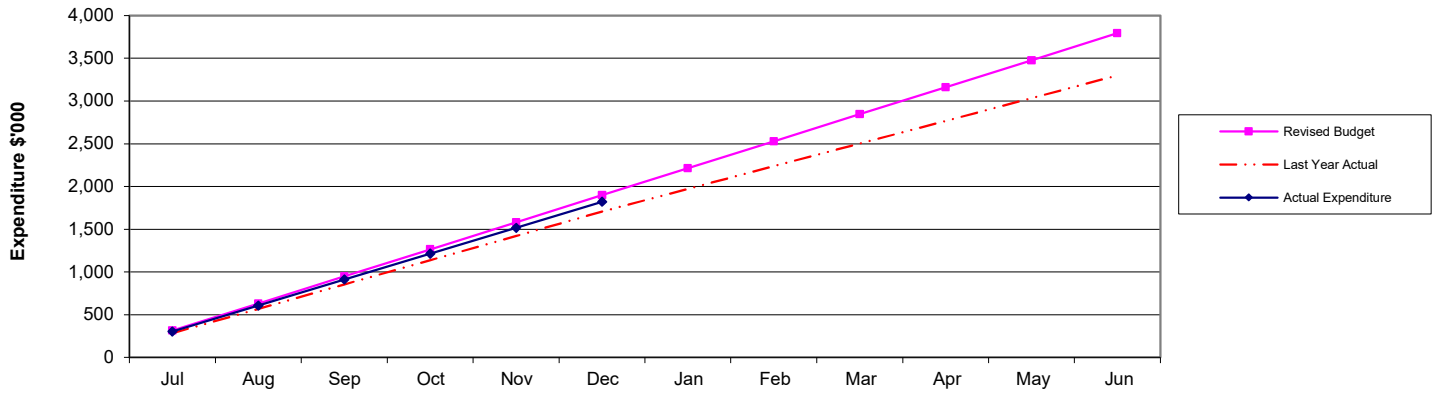
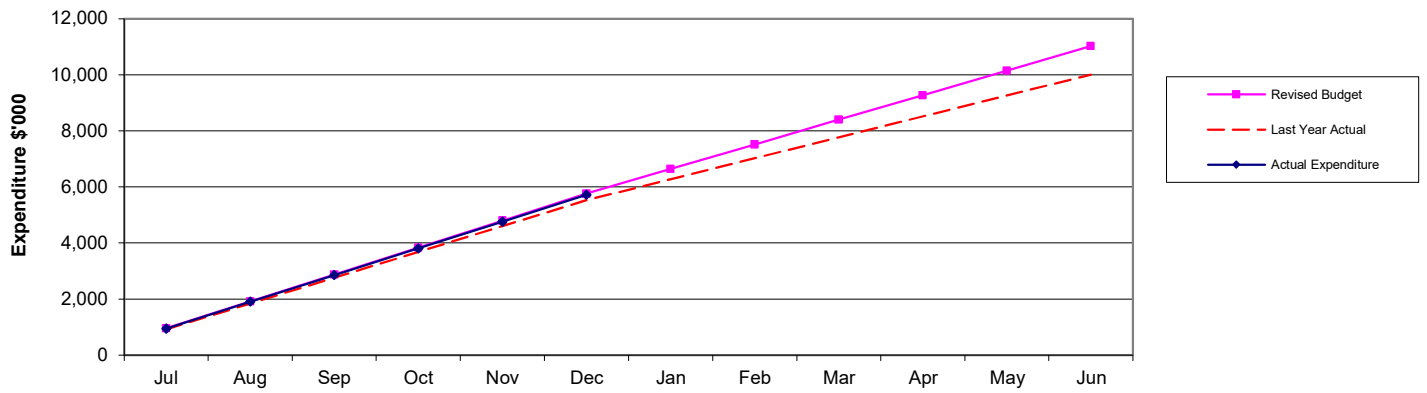
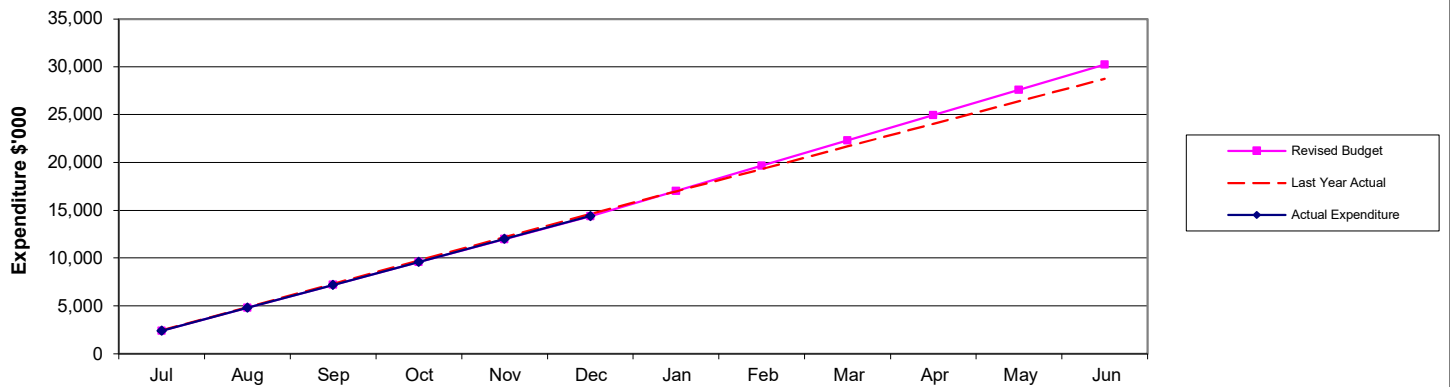
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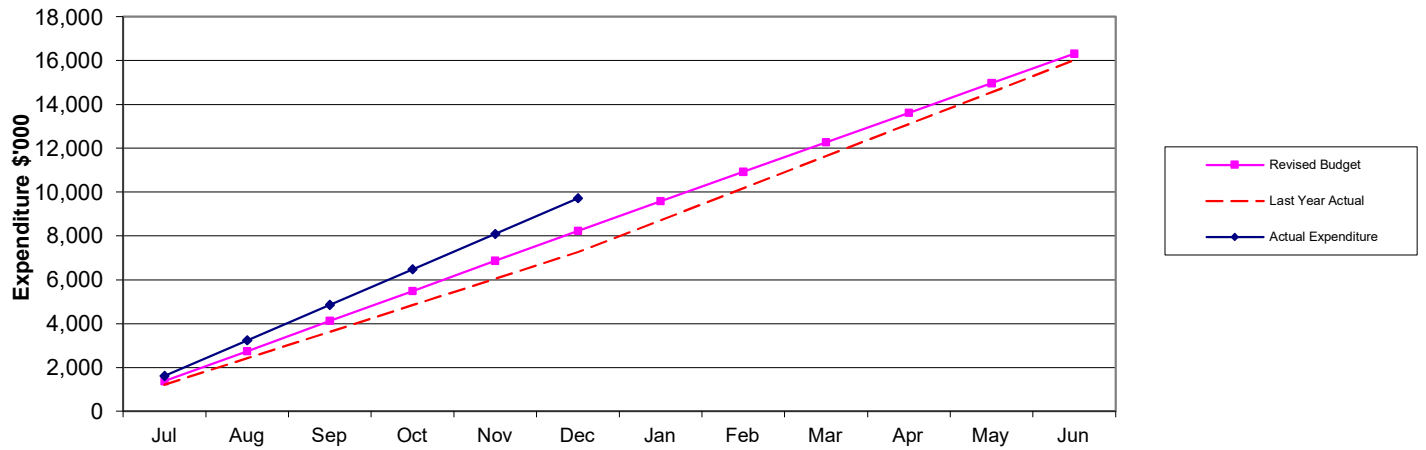
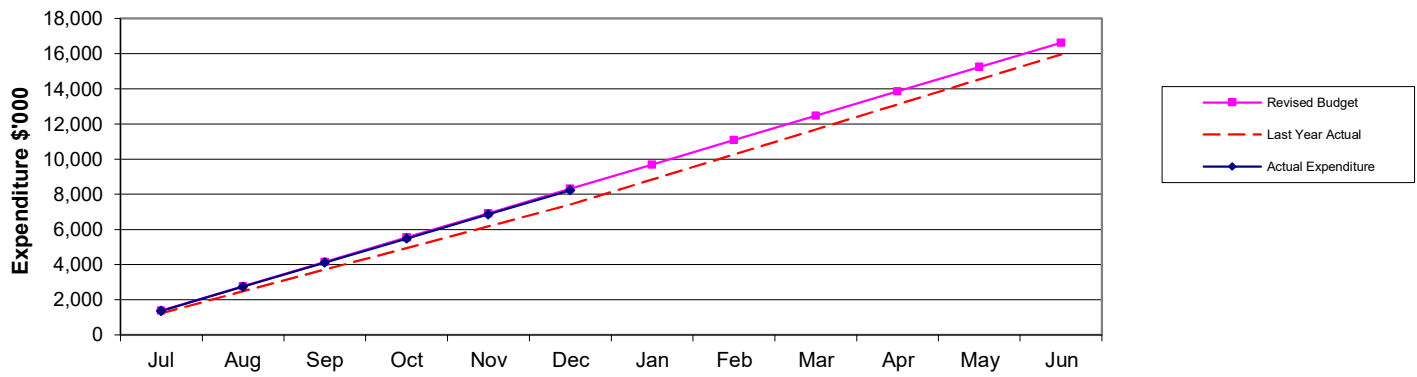
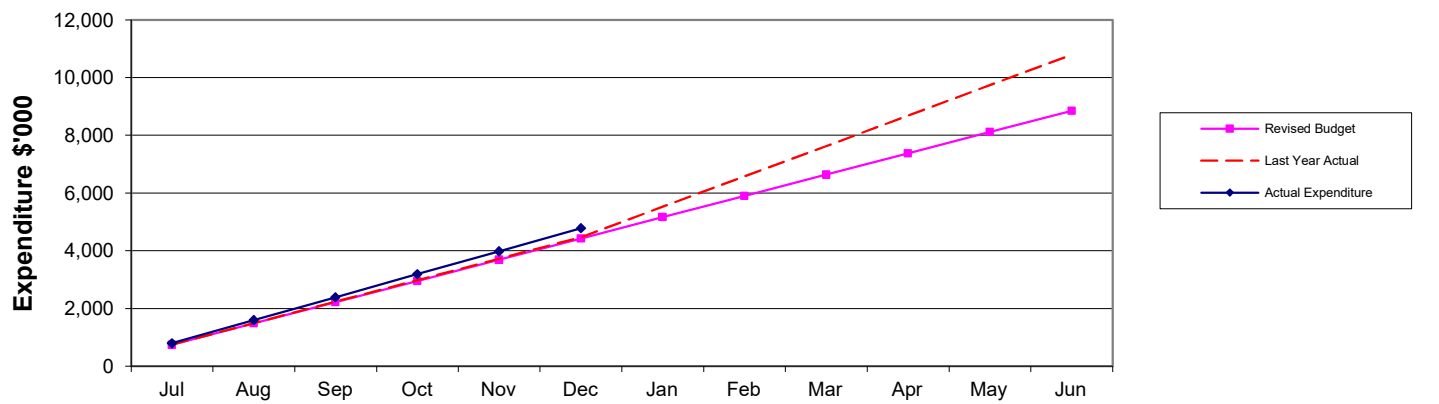
Waimakariri District Council						
Statement of Financial Performance						
For The Period Ended 31 December 2024						
CURRENT YEAR						
	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/REVISED	
	\$'000	\$'000	\$'000	\$'000	%	
Revenue						
Rates	98,572	49,294	49,451	156	0.3%	
Interest	883	472	1,434	961	203.6%	
Subsidies and Grants	17,197	6,179	4,214	(1,965)	(31.8%)	
Fees and Charges	24,625	12,606	14,364	1,758	13.9%	
Petrol Tax	360	180	134	(46)	(25.6%)	
Dividends	735	368	289	(79)	(21.4%)	
Development and other Contributions	23,060	11,529	4,952	(6,577)	(57.0%)	
Gains	179	90	121	31	34.8%	
Vested Assets	25,756	7,906	7,906	0	0.00%	
Total Revenue	191,367	88,624	82,864	(5,759)	(6.5%)	
Operating Expenses by Activity						
Governance	3,793	1,897	1,821	(76)	(4.0%)	
District Development	11,080	5,764	5,718	(46)	(0.8%)	
Roading	30,635	14,369	14,392	23	0.2%	
Water and Stockwater	16,332	8,233	9,712	1,479	18.0%	
Sewerage	16,644	8,313	8,234	(79)	(1.0%)	
Drainage	9,238	4,425	4,775	350	7.9%	
Refuse and Recycling	12,807	6,403	6,305	(98)	(1.5%)	
Recreation	26,907	13,736	14,251	515	3.7%	
Libraries and Museums	8,846	4,579	4,259	(320)	(7.0%)	
Community Protection	11,216	5,634	5,409	(225)	(4.0%)	
Community Development	4,102	2,000	1,610	(390)	(19.5%)	
Property and Forestry	1,611	805	564	(241)	(29.9%)	
Earthquake Recovery and regeneration	2,838	1,397	1,424	27	1.9%	
Non Significant Activities	7,927	3,517	3,044	(473)	(13.4%)	
Total Expenses	163,976	81,072	81,518	446	0.6%	
Operating Surplus before taxation	27,391	7,552	1,346	(6,205)	(82.2%)	
Less Taxation expense	-	-	-	-		
Net Surplus/ (deficit)	27,391	7,552	1,346	(6,205)	(82.2%)	
Variance Explanations (Key items only)						
Revenue					Variance ()= unfavourable	
Total Revenue was less than budget by \$5.8m at the end of this period.						
Interest	Interest received from the interest rate swaps.					961
Subsidies and Grants	Subsidies from Waka Kotahi were less than budgeted.					(1,965)
Fees and Charges	Rates penalties are more than budgeted.					369
	Connection fees (to connect to Council's infrastructural services) was more than budgeted.					171
	Revenue from Learn to Swim was more than budgeted.					125
	Revenue from forestry more than budgeted. This is offset by forestry costs of sales.					132
	Rangiora Mainpower Stadium fit-out contribution.					791
	Dog control fines not budgeted.					149
Development and other Contributions	Development contributions were less than budget as the major developments wait to get to the next stage of their development.					(6,577)
Expenditure						
Operating Expenditure was more than budget by \$0.4m at the end of this period.						
Water	Asset deletions due to capital renewal programme not budgeted.					(1,367)
Drainage	Asset deletions due to capital renewal programme not budgeted.					(343)
Recreation	Tree maintenance expenditure due to storm damage more than budgeted.					(74)
	Street trees maintenance contract payments were more than forecasted.					(103)
	Depreciation more than budget due to higher than expected depreciation from the assets building revaluation performed on 30 June 2024.					(256)
	Asset deletions due to capital renewal programme not budgeted.					(96)
Libraries and Museums	Maintenance works required on library buildings (Rangiora and Kaiapoi) are yet to be started.					182
	Staff costs are under budget due to various staff positions being vacant.					79
Community Protection	Staff costs are under budget due to various staff positions being vacant.					136
	Expenditure incurred on building consent were less than forecasted.					72
Community Development	Expenditure less than budget due to lower than expected depreciation from the revaluation on buildings performed on 30 June 2024.					192
	Due to various unused externally funded community projects					142
Property and Forestry	Insurance expenditure is less than budgeted.					41
	Depreciation less than budget due to lower than expected depreciation from the assets building revaluation performed on 30 June 2024.					69
	Surpluses from Project Delivery Unit and Water Unit.					363
	Forestry costs of sales were more than budgeted.					(237)
Non Significant Activities	Expenditure incurred on the new Council Enterprise System project were \$705k less than budgeted. This is partly offset by software licences overspent of \$193k.					512

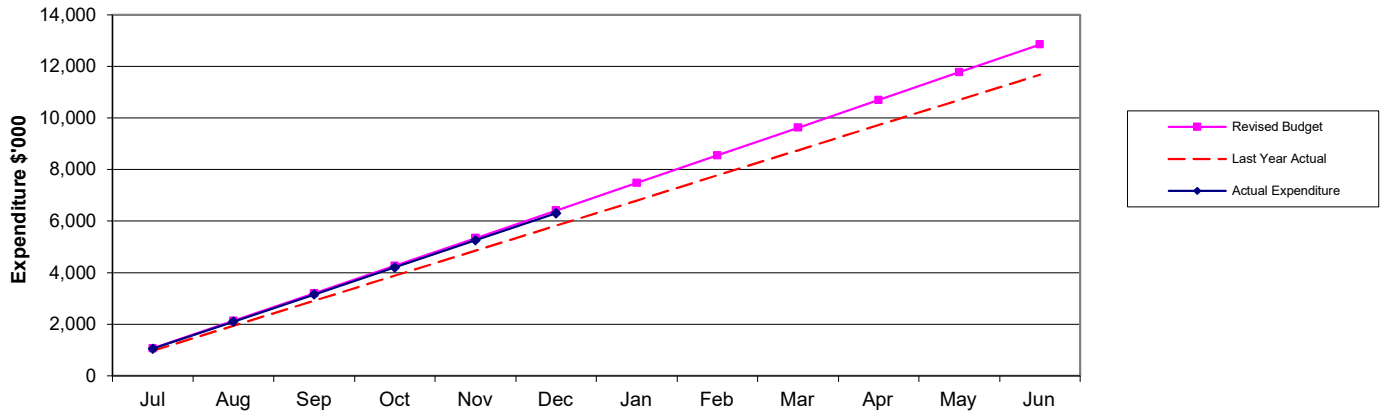
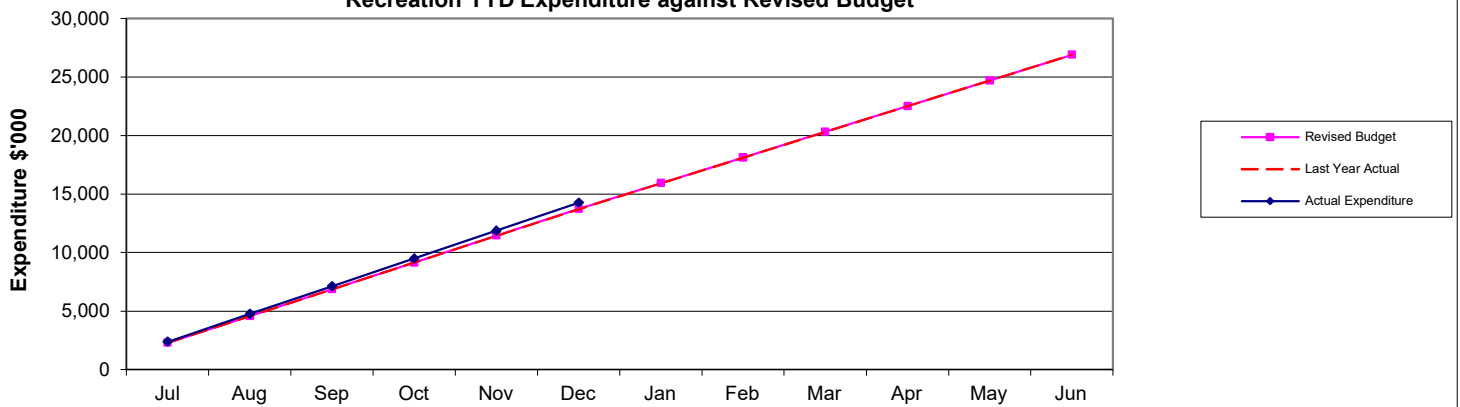
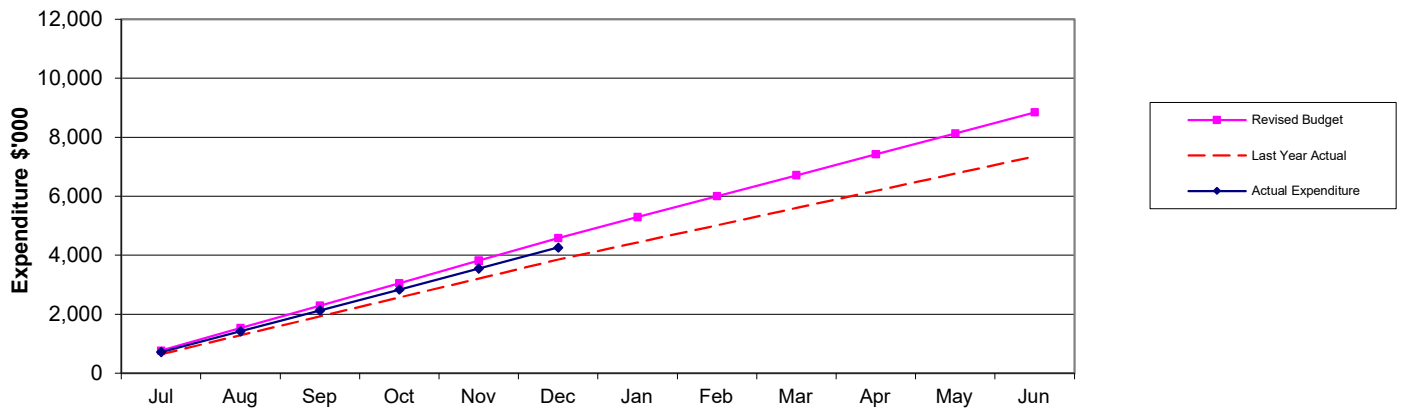
Waimakariri District Council Statement of Comprehensive Revenue and Expense For The Period Ended 31 December 2024 CURRENT YEAR					
	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/REVISED
	\$'000	\$'000	\$'000	\$'000	%
Net Surplus/ (deficit)	27,391	7,552	1,346	(6,205)	(82.17%)
Other Comprehensive Revenue and Expense					
Increase in Asset Revaluation Reserves	75,609	-	-	-	
Financial assets at fair value through other comprehensive revenue and expense	-	-	-	-	
Total Other Comprehensive Revenue and Expense	75,609	-	-	-	
Total Comprehensive Revenue and Expense	103,000	7,552	1,346	(6,205)	(82.17%)
Comments - Other Comprehensive Revenue and Expense					Variance
No significant variances identified.					()= unfavourable



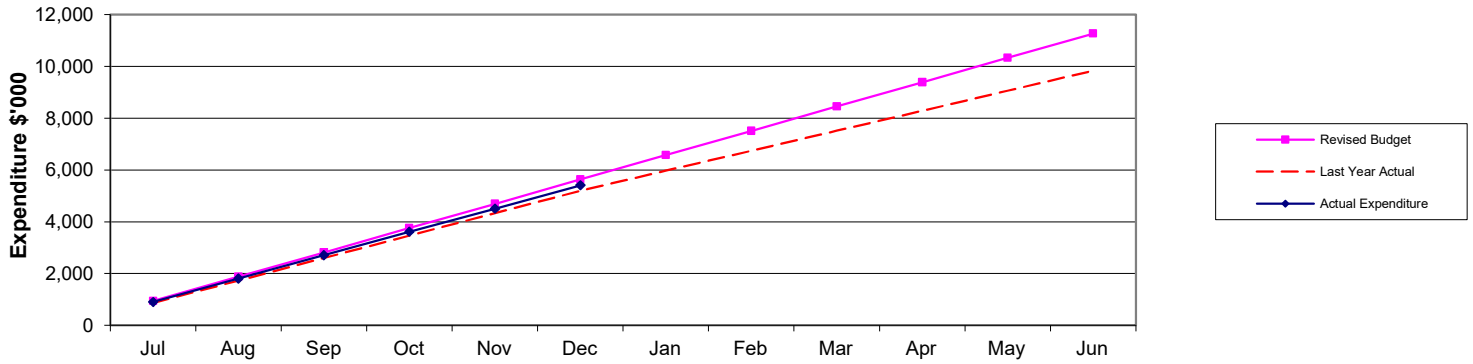


Governance YTD Expenditure against Revised Budget**District Development YTD Expenditure against Revised Budget****Roading Expenditure against Revised Budget**

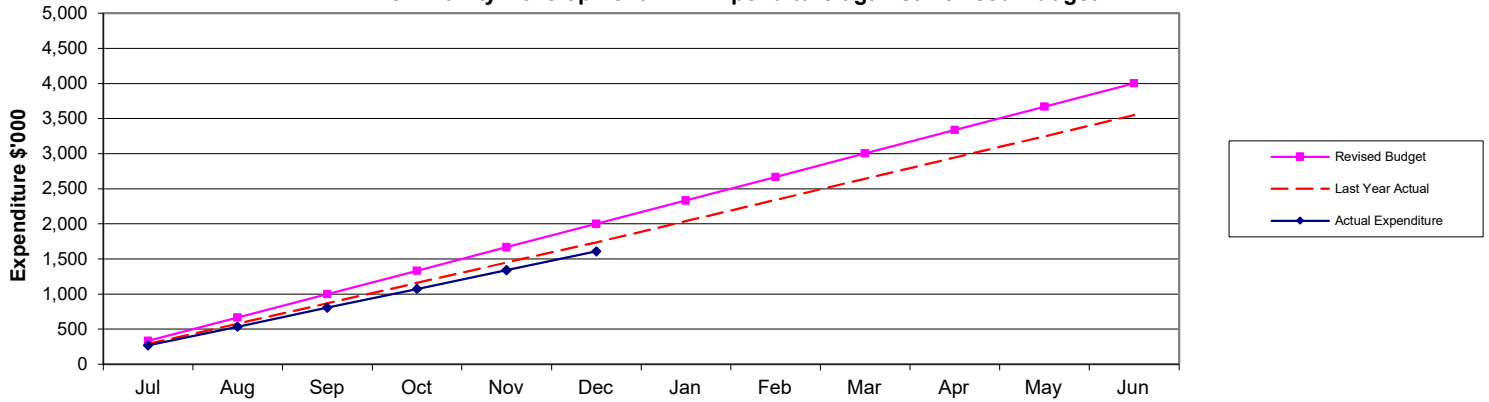
Water YTD Expenditure against Revised Budget**Sewerage YTD Expenditure against Revised Budget****Drainage YTD Expenditure against Revised Budget**

Solid Waste YTD Expenditure against Revised Budget**Recreation YTD Expenditure against Revised Budget****Libraries & Museums YTD Expenditure against Revised Budget**

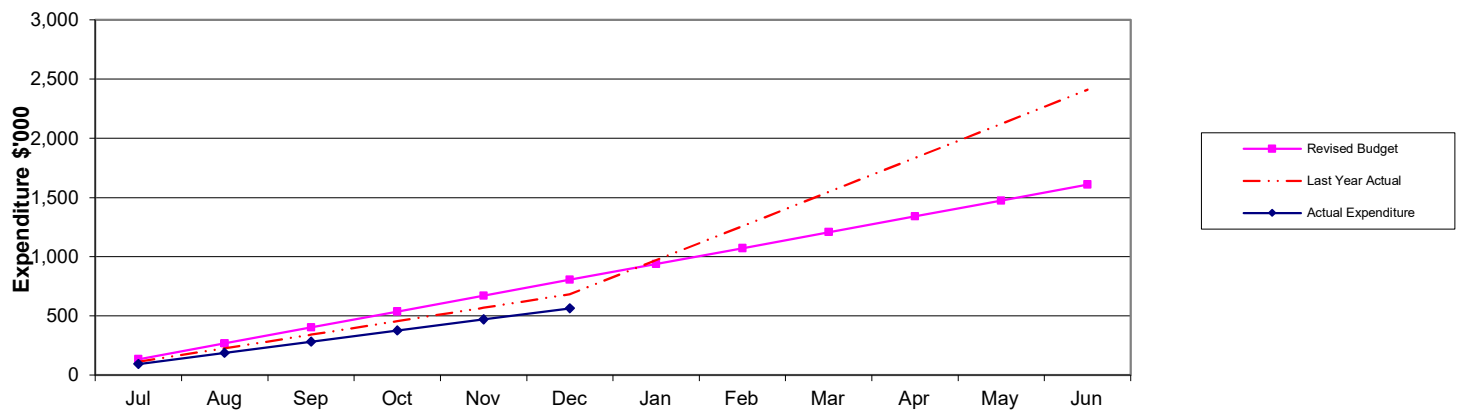
Community Protection YTD Expenditure against Revised Budget



Community Development YTD Expenditure against Revised Budget



Property and Investments YTD Expenditure against Revised Budget



Waimakariri District Council			
Balance Sheet			
Balance Sheet	ACTUAL as at 31 December 2024 \$'000	BUDGET as at 30 June 2025 \$'000	ACTUAL as at 30 June 2024 \$'000
Current Assets			
Cash and cash equivalents	26,749	26,631	17,797
Short term deposits	30,092	-	5,000
Inventories	479	425	528
Derivative financial instruments	637	-	637
Trade and other receivables	9,249	10,968	15,832
Prepayments	4,548	1,152	1,502
Non-current Assets Held for Sale	2,311	-	2,311
Total Current Assets	74,065	39,176	43,607
Non Current Assets			
Other financial assets	8,775	6,802	6,186
Derivative financial instruments	3,338	4,171	3,338
Forestry assets	2,493	2,600	2,479
Investment property	6,896	7,002	6,896
Property, plant and equipment including intangible	88,024	82,974	86,723
Infrastructural assets	2,704,531	2,661,972	2,700,318
Total Non Current Assets	2,814,057	2,765,521	2,805,940
Total Assets	2,888,122	2,804,697	2,849,547
Current Liabilities			
Trade and other payables	5,085	12,162	13,059
Deposits and Bonds	3,128	3,173	3,816
Employee Benefit liabilities	5,263	4,966	4,459
Revenue Received in advance	8,456	3,596	4,089
Development contributions	2,597	1,619	1,790
Current Portion of borrowings	40,000	40,000	40,000
Accrued Interest on borrowings	2,051	2,164	2,138
Total Current Liabilities	66,580	67,680	69,351
Non Current Liabilities			
Borrowings	200,000	196,179	160,000
Derivative financial instruments	49	-	49
Total Non Current Liabilities	200,049	196,179	160,049
Total Liabilities	266,629	263,859	229,400
Net Assets	2,621,493	2,540,838	2,620,147
Ratepayers Equity			
Accumulated general equity	1,022,121	1,013,512	1,020,775
Special funds	5,035	4,367	5,035
Revaluation reserve	1,594,337	1,522,959	1,594,337
Total Ratepayers Equity	2,621,493	2,540,838	2,620,147

Variance to Full Year Budget		Variance ()= unfavourable \$'000
Short term deposits	Short term deposit of \$30m matures in June 2025 not budgeted. Pre-funding to cover debts maturing in the next 12 months.	30,092
Prepayments	Council's prepayments relates to grants and insurance which will be recognised as expenditure in the subsequent months. Prepayments as at 31 December 2025 also include GST paid on rates prepayments.	3,396
Non-current Assets Held for Sale	Identified land and building assets to be sold in 2024/25.	2,311
Property, Plant and Equipment	As at 30 June 2024, Council revalued it's building assets.	5,050
Infrastructural assets	As at 30 June 2024, Council revalued its 3 waters assets in addition to the roading assets as required by accounting standards.	42,559
Trade and other payables	Trade and payables less than budget as more payables outstanding at year end when most capital projects are completed.	7,077
Revenue Received in Advance	Revenue received in advance greater than budget due to rates prepaid.	(4,860)
Borrowings	Actual borrowings more than budgeted due to pre-funding to cover debts maturing in the next 12 months.	(3,821)

Waimakariri District Council
Cash Flow Statement
For The Period Ended 31 December 2024

Actual 31 December 2024 Actual 31 December 2023 Budget 30 June 2025

Cash Flow Statement

	\$'000	\$'000	\$'000
CASH FLOWS FROM OPERATING ACTIVITIES			
<i>Cash was provided from:</i>			
Receipts from Ratepayers	52,820	47,969	98,572
Receipts from subsidies	7,517	4,605	17,197
Receipts from Fees and Charges	9,742	10,493	24,985
Development Contributions	8,681	11,566	23,060
Interest Received	1,668	1,465	883
Dividends Received	289	176	735
Receipt of Canterbury Regional Council Rates	10,783	9,076	16,231
GST Refund	1,331	183	-
	92,831	85,533	181,663
<i>Cash was disbursed to:</i>			
Payments to Suppliers	(39,984)	(33,914)	(70,008)
Payments to Employees	(20,472)	(18,229)	(42,405)
Payments to Canterbury Regional Council	(10,730)	(8,726)	(16,231)
Income tax Paid	-	-	-
Interest paid	(5,607)	(5,103)	(11,259)
GST Payment	-	-	-
	(76,793)	(65,972)	(139,903)
Net Cash Flows from Operating Activities	16,038	19,561	41,760
CASH FLOWS FROM INVESTING ACTIVITIES			
<i>Cash was provided from:</i>			
Proceeds from Sale of Fixed Assets	369	1,339	544
Proceeds from Community loans repaid & Investments	10,488	165	-
	10,857	1,504	544
<i>Cash was disbursed to:</i>			
Purchase of Fixed Assets and Infrastructural Assets	(24,451)	(24,003)	(77,695)
Community Loans & Investments	(33,493)	(250)	(1,029)
	(57,944)	(24,253)	(78,725)
Net Cash Flows from Investing Activities	(47,087)	(22,749)	(78,181)
CASH FLOWS FROM FINANCING ACTIVITIES			
<i>Cash was provided from:</i>			
Proceeds from Borrowings	60,000	10,000	50,743
	60,000	10,000	50,743
<i>Cash was applied to:</i>			
Settlement of Borrowings	(20,000)	(10,000)	(9,564)
	(20,000)	(10,000)	(9,564)
Net Cash Flows from Financing Activities	40,000	-	41,179
Net Increase (Decrease) in Cash Held	8,951	(3,188)	4,758
Add Opening Bank Brought Forward	17,797	20,348	21,872
Ending Cash	26,749	17,160	26,631

Waimakariri District Council
Internal Loan Repayment
For The Period Ended 31 December 2024

Loan Repayments	Long Term Plan Budget \$'000	Year to Date Revised Budget \$'000	Actual \$'000
Loan Repayments			
District Development	470	235	340
Community Development	145	73	72
Community Protection	74	37	16
Stormwater Drainage	1,561	781	816
Earthquake Recovery and regeneration	2,551	1,276	1,047
Libraries and Museums	27	13	14
Non Significant Activities	762	381	497
Property Management	86	43	66
Recreation	1,270	635	1,074
Roads and Footpaths	1,131	566	492
Sewerage and the Treatment and Disposal of Sewage	610	305	507
Refuse and Recycling	38	19	32
Water Supply	838	419	585
	9,563	4,782	5,558

Variance explanations - Loan Repayments		Variance \$'000 () = unfavourable
Earthquake Recovery and regeneration	EQ rates were set to increase progressively over years thus less cash is available to repay the loan. Loan repayment will increase in later years.	229
Recreation	More borrowings were required last year resulting in higher loan repayment in current financial year.	(439)
Sewerage and the Treatment and Disposal of Sewage	Due to the older loans which have higher principal repayments. Budgeted loan repayments reflected as payments required on new loans.	(202)
Water Supply	Due to the older loans which have higher principal repayments. Budgeted loan repayments reflected as payments required on new loans.	(166)

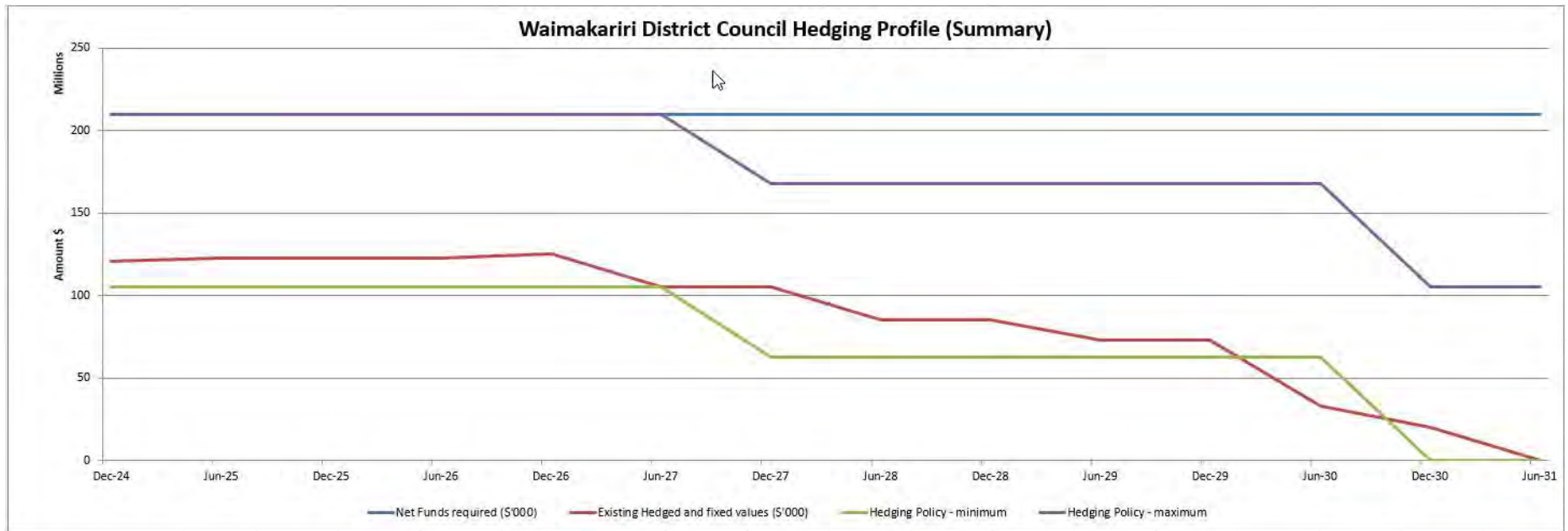
Liability Management Policy

Key Measures	Actual 31 December 2024		Year End Estimated Level	Per Policy
External term debt to total assets	8.3%	✓	8.4%	15% maximum
Interest expense (net of hedging) to gross operating revenue	5.8%	✓	7.9%	15% maximum
Interest expense (net of hedging) to rates Revenue	8.3%	✓	11.4%	25% maximum
Net cash inflow from operating activities exceeds gross annual interest expense by two times	3.9	✓	3.7	2.0 minimum
Liquidity ratio of not less than 1.1:1	1.7	✓	1.4	1.1 minimum

SUMMARY OF LOANS HELD - as at

31 December 2024

Bonds	Classification	Maturity Date	Value (\$)
BOND ISSUED \$10M 15/08/22 FOR FOUR AND HALF YEARS	Non Current	15-Apr-27	10,000,000
BOND ISSUED \$10M 17/05/21 FOR EIGHT YEARS	Non Current	20-Apr-29	10,000,000
BOND ISSUED \$10M 15/05/17 FOR NINE YEARS	Non Current	15-May-26	10,000,000
BOND ISSUED \$10M 17/05/21 FOR SEVEN YEARS	Non Current	20-Apr-29	15,000,000
BOND ISSUED \$10M 14/04/22 FOR FOUR YEARS	Non Current	15-May-26	10,000,000
BOND ISSUED \$10M 27/08/18 FOR SIX AND HALF YEARS	Current	15-Apr-25	10,000,000
BOND ISSUED \$5M 16/03/2015 FOR TWELVE YEARS	Non Current	15-Apr-27	5,000,000
BOND ISSUED \$10M 03/06/2015 FOR TWELVE YEARS	Non Current	15-Apr-27	10,000,000
BOND ISSUED \$10M 24/08/2015 FOR TEN YEARS	Current	15-Aug-25	10,000,000
BOND ISSUED \$10M 14/04/22 FOR SIX YEARS	Non Current	15-May-28	10,000,000
BOND ISSUED \$10M 10/06/2020 FOR SEVEN AND HALF YEARS	Non Current	10-Oct-27	10,000,000
BOND ISSUED \$10M 17/05/2021 FOR EIGHT YEARS	Non Current	20-Apr-29	10,000,000
BOND ISSUED \$10M 17/4/2023 FOR SIX YEARS	Non Current	20-Apr-29	10,000,000
BOND ISSUED \$10M 17/4/2023 FOR TWO YEARS	Current	15-Apr-25	10,000,000
BOND ISSUED \$10M 17/4/2023 FOR THREE YEARS	Non Current	15-Apr-26	10,000,000
BOND ISSUED \$15M 15/04/2024 FOR FOUR YEARS	Non Current	15-May-28	15,000,000
BOND ISSUED \$15M 15/04/2024 FOR TWO YEARS	Non Current	15-Apr-26	15,000,000
BOND ISSUED \$10M 15/08/2024 FOR TWO AND HALF YEARS	Non Current	15-Apr-27	10,000,000
BOND ISSUED \$20M 15/10/2024 FOR TWO AND HALF YEARS	Non Current	15-Apr-27	20,000,000
BOND ISSUED \$10M 16/12/2024 FOR FOUR AND HALF YEARS	Non Current	20-Apr-29	10,000,000
BOND ISSUED \$20M 16/12/2024 FOR THREE AND HALF YEARS	Non Current	15-May-28	20,000,000
Total External Borrowing			240,000,000
less pre-funding for repayments (short term investment)			(30,000,000)
Net External borrowing			210,000,000 ✓
Year End Budget - External Borrowing			236,179,000



The Hedging and fixed interest loans are those currently in place.

The Council will adjust its hedging levels over time as necessary depending on external debt levels.

Governance**For The Period Ended 31 December 2024**

	CURRENT YEAR				
	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/ REVISED
	\$'000	\$'000	\$'000	\$'000	%
REVENUE					
General Rates	3,045	1,258	1,306	48	4%
Targeted Rates	732	366	366	-	0%
Subsidies and grants	-	-	9	9	
Fees and Charges	30	15	54	39	260%
TOTAL REVENUE	3,807	1,639	1,735	96	6%
OPERATING EXPENDITURE					
Council	3,056	1,528	1,481	(47)	(3%)
Community Boards, Ward Advisory Board	737	369	340	(29)	(8%)
	3,793	1,897	1,821	(76)	(4%)
Internal Interest Elimination					
TOTAL OPERATING EXPENDITURE	3,793	1,897	1,821	(76)	(4%)
OPERATING SURPLUS (DEFICIT)	14	(258)	(86)	172	(67%)

Significant Variances - Operating**Variance****\$'000****() = unfavourable**Revenue

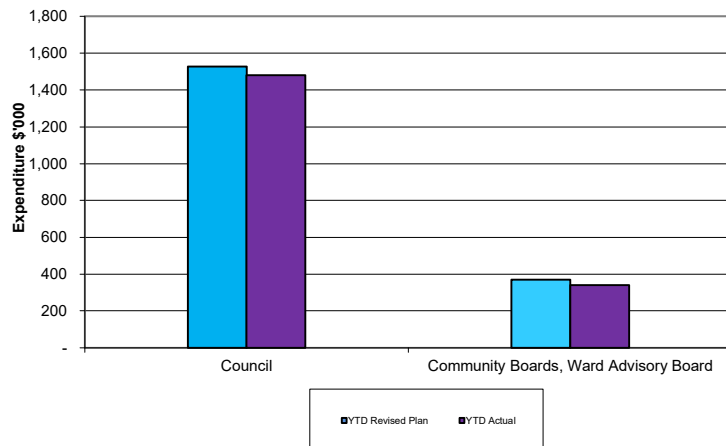
No significant variances identified.

NOTE: Revised Rates figure reflects that Rates are raised net of investment revenue. The budget is shown excluding any investment revenue. Refer to table A below.

Expenditure

No significant variances identified.

Please be aware the deficit incurred is covered by the rates transfer as shown in table A.

Governance - YTD Expenditure against Budget**Table A**

General Rate Transfers					
Activity	Revised Rates Levied \$	Revised Transfer from Reserves \$	Total Including transfer 2024/25 \$	Budget General Rates 2024/25 \$	
Governance	1,306	1,739	3,045	3,045	
District Development	2,248	2,995	5,243	5,243	
Water	14	18	32	32	
Drainage	603	804	1,407	1,407	
Recreation	555	739	1,294	1,294	
Community Protection	1,169	1,558	2,727	2,727	
Community Development	468	623	1,091	1,091	
Covid 19 loan (Non significant activity)	101	134	235	235	
Solid Waste	466	621	1,087	1,087	
	6,930	9,231	16,161	16,161	

District Development
For The Period Ended 31 December 2024

	CURRENT YEAR				
	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/ REVISED
	\$'000	\$'000	\$'000	\$'000	%
REVENUE					
General Rates	5,243	2,406	2,248	(158)	(7%)
Targeted Rates	194	97	97	-	0%
Subsidies	640	-	7	7	
Fees and Charges	2,206	1,103	1,029	(74)	(7%)
TOTAL REVENUE	8,283	3,606	3,381	(225)	(6%)
OPERATING EXPENDITURE					
District Development	3,783	1,891	1,871	(20)	(1%)
Strategy and Engagement	2,526	1,029	879	(150)	(15%)
Communications and Engagement	711	356	401	45	13%
Plan Administration	3,071	1,536	1,619	83	5%
District Promotion	665	629	634	5	1%
Economic Development	373	350	335	(15)	(4%)
	11,129	5,791	5,739	(52)	(1%)
Internal Interest Elimination	49	27	21	(6)	(22%)
TOTAL OPERATING EXPENDITURE	11,080	5,764	5,718	(46)	(1%)
OPERATING SURPLUS (DEFICIT)	(2,797)	(2,158)	(2,337)	(179)	8%

Significant Variances - Operating

Variance
\$'000
() = unfavourable

Revenue

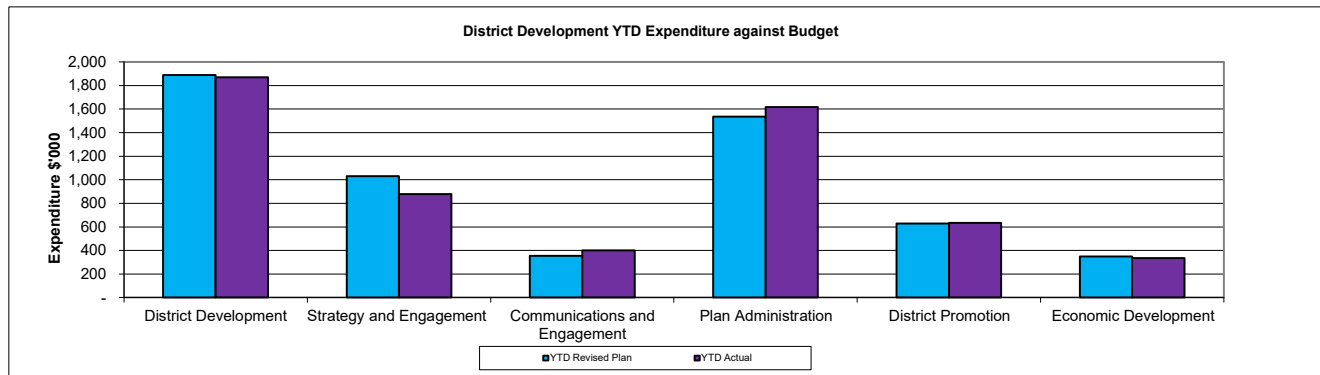
No significant variances identified.

NOTE: Revised General Rates budget reflects that Rates are raised net of investment revenue. The budget is shown excluding any investment revenue. Refer to Table A - Governance.

Expenditure

Strategy and Engagement Expenditure less than budgeted due to staff vacancies.

150



	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE
	\$'000	\$'000	\$'000	\$'000
CAPITAL EXPENDITURE				
Capital Projects				
Planting on WDC Land BOF	-	30	-	(30)
Computer & IT Equipment	-	-	1	1
	-	30	1	(29)
Loan Repayments				
Policy and Strategy	18	9	3	(6)
Development Planning Unit	425	213	315	103
Plan Administration	27	14	22	9
	470	235	340	105
TOTAL CAPITAL EXPENDITURE	470	265	341	76

Significant Variances - Capital

Variance
\$'000
() = unfavourable

Variances against full year revised budget:

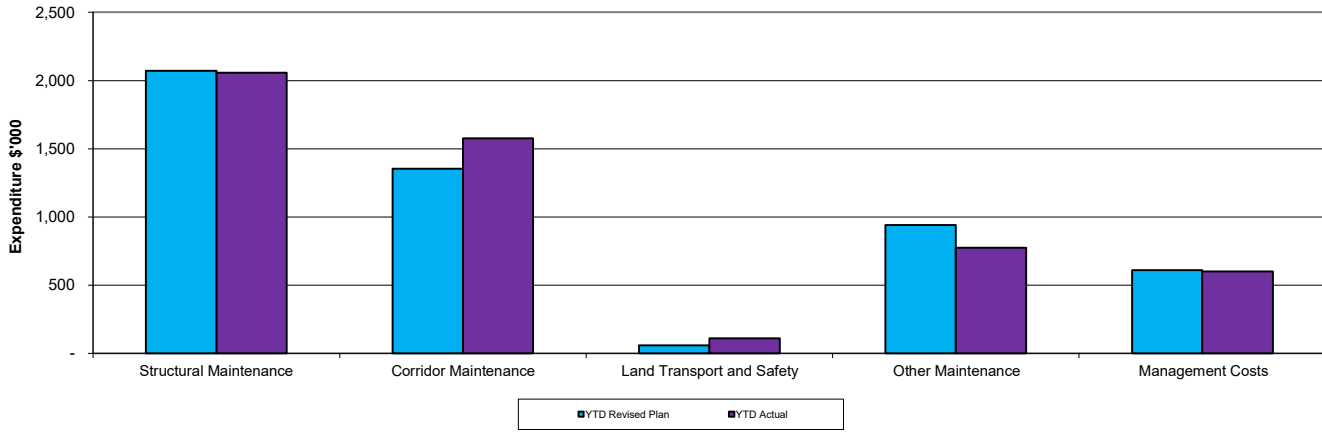
No significant variances identified.

Roading
For The Period Ended 31 December 2024

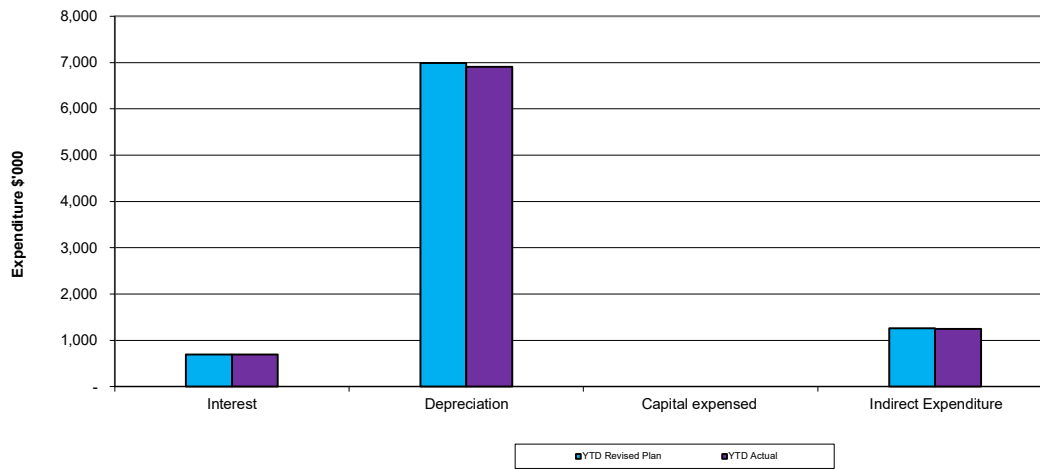
	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/ REVISED
	\$'000	\$'000	\$'000	\$'000	%
REVENUE					
Roading Rates	16,025	8,003	8,064	61	1%
Fees and Charges	998	499	473	(26)	(5%)
Petrol Tax	360	180	134	(46)	(26%)
Subsidies	13,251	5,079	3,251	(1,828)	(36%)
Interest	72	36	-	(36)	(100%)
Development Contributions	9,858	4,929	1,663	(3,266)	(66%)
TOTAL REVENUE	40,564	18,726	13,585	(5,141)	(27%)
OPERATING EXPENDITURE					
Subsidised Maintenance					
Structural Maintenance	5,062	2,071	2,057	(14)	(1%)
Corridor Maintenance	2,880	1,353	1,577	224	17%
Land Transport and Safety	308	59	111	52	88%
Other Maintenance	2,063	941	776	(165)	(18%)
Unsubsidised Expenditure					
General Maintenance	1,415	501	530	29	6%
Management Costs	1,219	610	602	(8)	(1%)
Interest	1,389	694	694	0	0%
Depreciation	13,984	6,992	6,908	(84)	(1%)
Capital expensed	-	-	-	-	0%
Indirect Expenditure	2,519	1,259	1,248	(11)	(1%)
	30,839	14,481	14,504	23	1
Internal Interest Elimination	204	112	112	0	0%
TOTAL OPERATING EXPENDITURE	30,635	14,369	14,392	23	0%
OPERATING SURPLUS (DEFICIT)	9,929	4,357	(807)	(5,164)	(119%)

Significant Variances - Operating			Variance \$'000 () = unfavourable
<u>Revenue</u>			
Subsidies	Subsidies from Waka Kotahi were less than budgeted.		(1,828)
Development Contributions	Development contributions were less than budget as the major developments wait to get to the next stage of their development.		(3,266)
<u>Expenditure</u>			
Corridor Maintenance	Expenditure on Environmental Maintenance and Pavement Marking were more than budgeted.		(224)
Other Maintenance	Expenditure on Network & Asset Management was less than budgeted.		165
Depreciation	Lower than expected depreciation due to revaluation on roading assets performed 30 June 2024.		84

Roading YTD Direct Expenditure against Budget



Roding YTD Interest, Depreciation and Indirect Expenditure against Budget



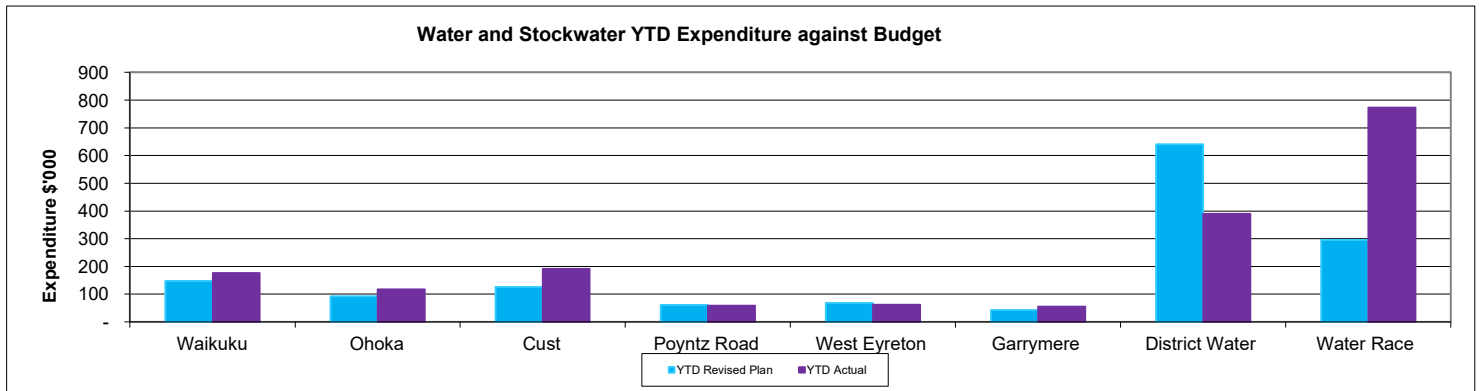
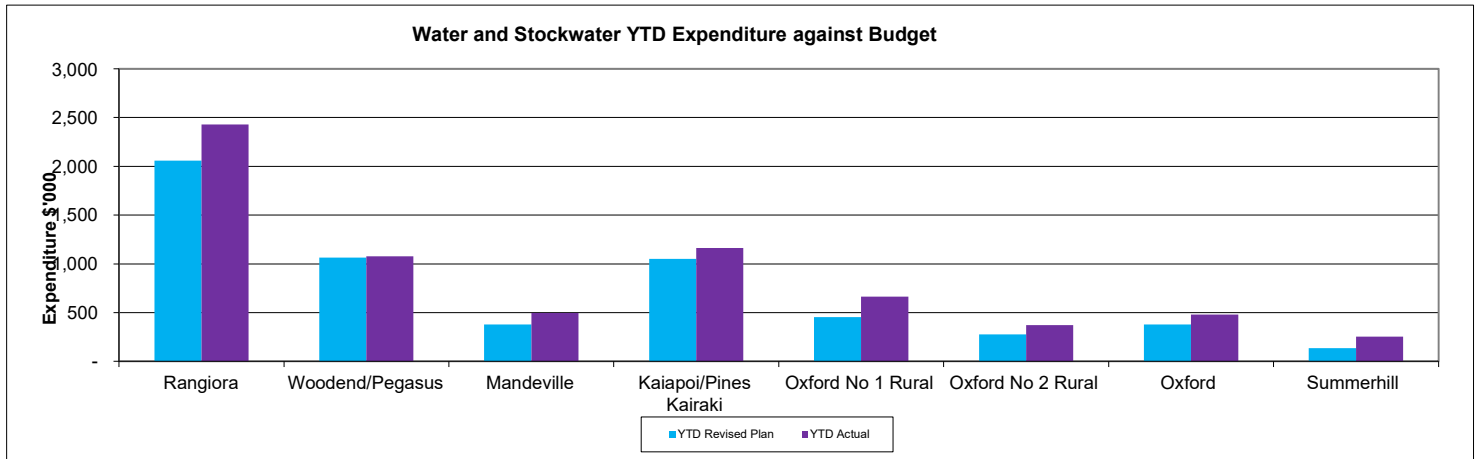
Water and Stockwater
For The Period Ended 31 December 2024

	CURRENT YEAR				
	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/ REVISED
	\$'000	\$'000	\$'000	\$'000	%
REVENUE					
General Rates	32	14	14	-	0%
Targeted Rates	14,313	7,156	7,180	24	0%
Fees and Charges	209	104	463	359	345%
Interest	149	75	182	107	143%
Subsidies	904	138	138	-	0%
Development Contributions	3,533	1,766	773	(993)	(56%)
TOTAL REVENUE	19,140	9,253	8,750	(503)	(5%)
OPERATING EXPENDITURE					
Rangiora	4,118	2,059	2,428	369	18%
Water Investigation	9	142	128	(14)	(10%)
Outer East Rangiora RCA	1	-	3	-	0%
Woodend/Pegasus	2,130	1,065	1,078	13	1%
Waikuku	295	148	177	29	20%
Fernside	11	6	6	-	0%
Ohoka	184	92	118	26	28%
Mandeville	758	379	497	118	31%
Kaiapoi/Pines Kairaki	2,102	1,051	1,164	113	11%
West Kaiapoi Structure Plan Area	28	14	17	3	21%
Oxford No 1 Rural	908	454	663	209	46%
Oxford No 2 Rural	555	277	371	94	34%
Oxford	756	378	479	101	27%
Summerhill	273	137	256	119	87%
Cust	252	126	192	66	52%
Poyntz Road	122	61	59	(2)	(3%)
West Eyreton	136	68	62	(6)	(9%)
Garrymere	86	43	56	13	30%
District Water	1,399	640	391	(249)	(39%)
Ashley Rural Water	1,853	927	927	-	0%
Water Race	593	296	773	477	161%
	16,569	8,363	9,834	1,471	18%
Internal Interest Elimination	237	130	122	(9)	(7%)
TOTAL OPERATING EXPENDITURE	16,332	8,233	9,712	1,479	18%
OPERATING SURPLUS (DEFICIT)	2,808	1,020	(962)	(1,982)	(194%)

Significant Variances - Operating

		Variance \$'000 ()= unfavourable
<u>Revenue</u>		
Fees and Charges	Revenue from connection fees (to connect to Council's infrastructural services) was more than budgeted.	171
	Contribution received towards pipe decommissioning in Oxford Rural No 1 Water Supply.	85
	Reimbursement from an external organisation of works performed under a Councils project contract.	83
Interest	Interest received was greater than budget due to higher interest rates.	107
Development contributions	Development contributions were less than budget as the major developments wait to get to the next stage of their development.	(993)
<u>Expenditure</u>		
Rangiora	Asset deletions due to capital renewal programme not budgeted.	(297)
	Expenditure incurred on reticulation maintenance was more than budgeted.	(65)
Mandeville	Asset deletions due to capital renewal programme not budgeted.	(73)
	Expenditure incurred on reticulation maintenance was more than budgeted.	(36)
Kaiapoi/Pines Kairaki	Asset deletions due to capital renewal programme not budgeted.	(107)
Oxford No 1 Rural	Asset deletions due to capital renewal programme not budgeted.	(138)
	Expenditure incurred on reticulation maintenance was more than budgeted.	(43)
	Expenditure more than budget due to higher than expected depreciation from the assets revaluation performed on 30 June 2024.	(35)
Oxford No 2 Rural	Asset deletions due to capital renewal programme not budgeted.	(60)
	Expenditure incurred on reticulation maintenance was more than budgeted.	(28)
Oxford Urban	Asset deletions due to capital renewal programme not budgeted.	(77)

Summerhill	Asset deletions due to capital renewal programme not budgeted.	(80)
District Water	Depreciation expenditure less than budgeted.	106
	Interest less than budgeted due to delays in capital works programme.	143
Water Race	Asset deletions due to capital renewal programme not budgeted.	(461)

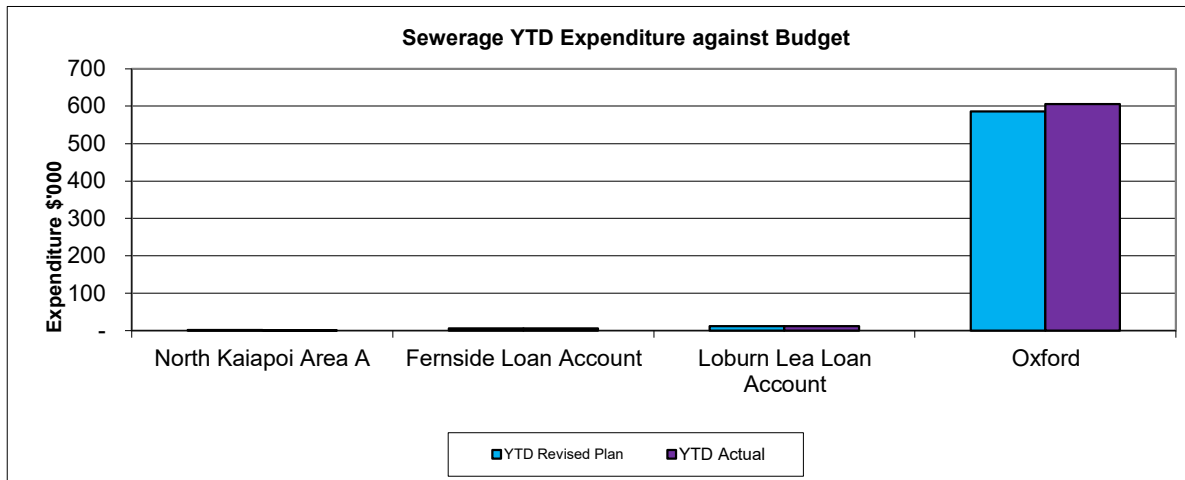
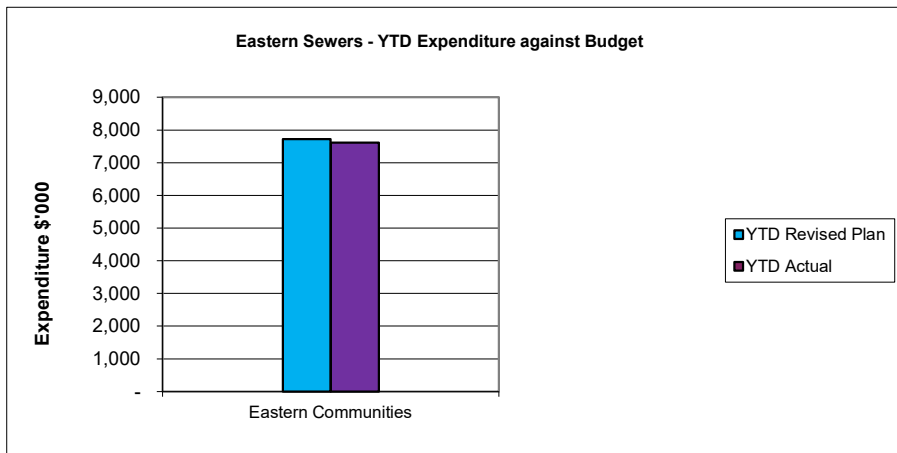


Sewerage**For The Period Ended 31 December 2024**

	CURRENT YEAR				
	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/ REVISED
	\$' 000	\$' 000	\$' 000	\$'000	%
REVENUE					
Targeted Rates	12,829	6,416	6,394	(22)	(0%)
Government Subsidies	-	-	-	-	0%
Fees and Charges	564	281	182	(99)	(35%)
Interest	26	13	497	484	3723%
Development contributions	4,562	2,281	1,262	(1,019)	(45%)
TOTAL REVENUE	17,981	8,991	8,335	(656)	(7%)
OPERATING EXPENDITURE					
Eastern Communities	15,435	7,717	7,619	(98)	(1%)
East Rangiora	18	9	15	6	67%
Ohoka Utilities	3	1	1	-	0%
West Rangiora Structure Plan Area	80	40	40	-	0%
Outer East Rangiora	23	11	6	(5)	(45%)
West Kaiapoi Structure Plan Area	-	-	2	2	0%
North Kaiapoi Area A	4	2	1	(1)	(50%)
Fernside Loan Account	12	6	6	-	0%
Loburn Lea Loan Account	25	12	12	-	0%
Oxford	1,173	586	606	20	3%
	16,773	8,384	8,308	(76)	(1%)
Internal Interest Elimination	129	71	74	3	5%
TOTAL OPERATING EXPENDITURE	16,644	8,313	8,234	(79)	(1%)
OPERATING SURPLUS (DEFICIT)	1,337	678	101	(577)	(85%)

Significant Variances - Operating

		Variance \$'000 () = unfavourable
<u>Revenue</u>		
Fees and Charges	Septage Facility has not yet been built. No revenue in 24/25.	(124)
Interest	Interest received was greater than budget due to higher interest rates and renewal funds built up.	484
Development contributions	Development contributions were less than budget as the major developments wait to get to the next stage of their development.	(1,019)
<u>Expenditure</u>		
Eastern Communities	Expenditure incurred on Mandeville effluent area maintenance was less than budgeted.	78



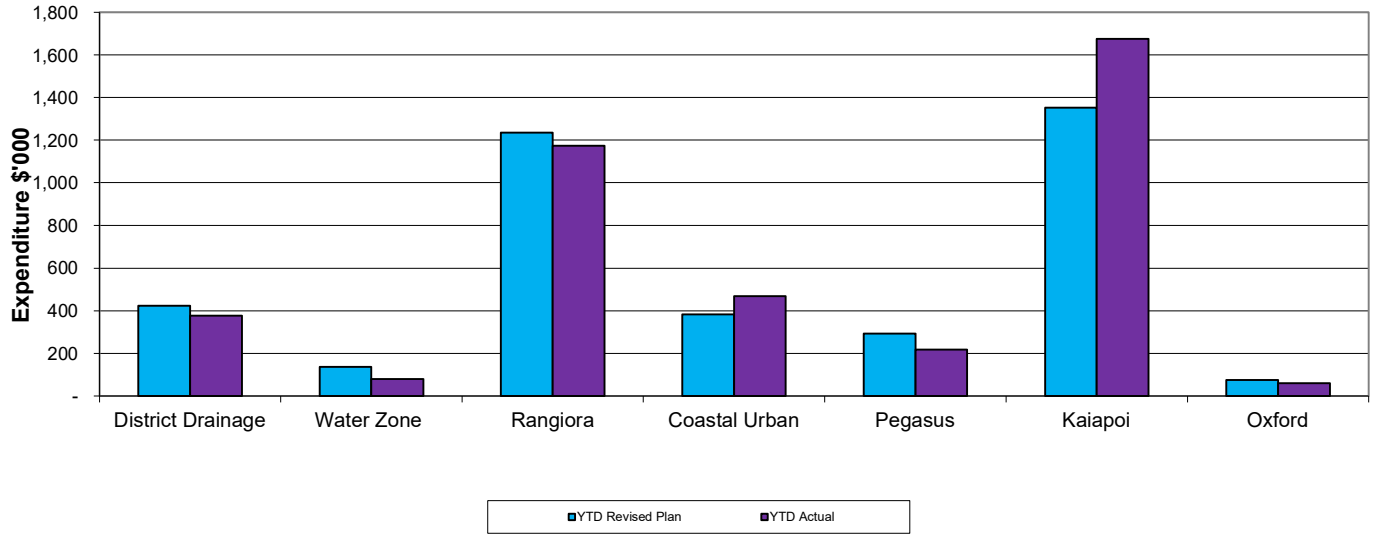
Drainage
For The Period Ended 31 December 2024

	CURRENT YEAR				
	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/ REVISED
	\$ 000	\$ 000	\$ 000	\$ 000	%
REVENUE					
General Rates	1,407	520	603	83	16%
Targeted Rates	6,794	3,397	3,408	11	0%
Subsidies	401	-	-	-	0%
Fees and Charges	52	26	65	39	151%
Interest	212	106	220	114	107%
Development Contributions	1,104	552	112	(440)	(80%)
TOTAL REVENUE	9,970	4,601	4,408	(193)	(4%)
OPERATING EXPENDITURE					
Shovel Ready Funding	-	-	-	-	0%
District Drainage	1,201	423	376	(46)	(11%)
Water Zone	276	138	80	(58)	(42%)
Rangiora	2,470	1,235	1,174	(61)	(5%)
Southbrook	155	77	72	(5)	(6%)
West Rangiora Structure Plan Area	89	44	50	6	14%
West Bellgrove Kippenberger	47	23	28	5	22%
Coastal Urban	764	382	469	87	23%
East Woodend	2	1	1	-	(14%)
Pegasus	584	292	218	(74)	(25%)
Kaiapoi	2,703	1,351	1,675	324	24%
Kaiapoi - Area A	62	31	31	1	2%
Kaiapoi - Area E	45	22	25	2	10%
Oxford	150	75	60	(15)	(20%)
Ohoka Rural	406	203	210	7	3%
Mill Rd ODP	50	25	12	(13)	(53%)
Loburn Lea	34	17	14	(3)	(19%)
Oxford Rural	85	43	63	21	49%
Clarkville	64	32	76	44	136%
Coastal Rural	174	87	122	35	40%
Central Rural	182	91	171	80	88%
Cust	14	7	16	9	133%
	9,557	4,600	4,946	346	8%
Internal Interest Elimination	319	175	171	(4)	(2%)
TOTAL OPERATING EXPENDITURE	9,238	4,425	4,775	350	8%
OPERATING SURPLUS (DEFICIT)	732	176	(367)	(543)	(308%)

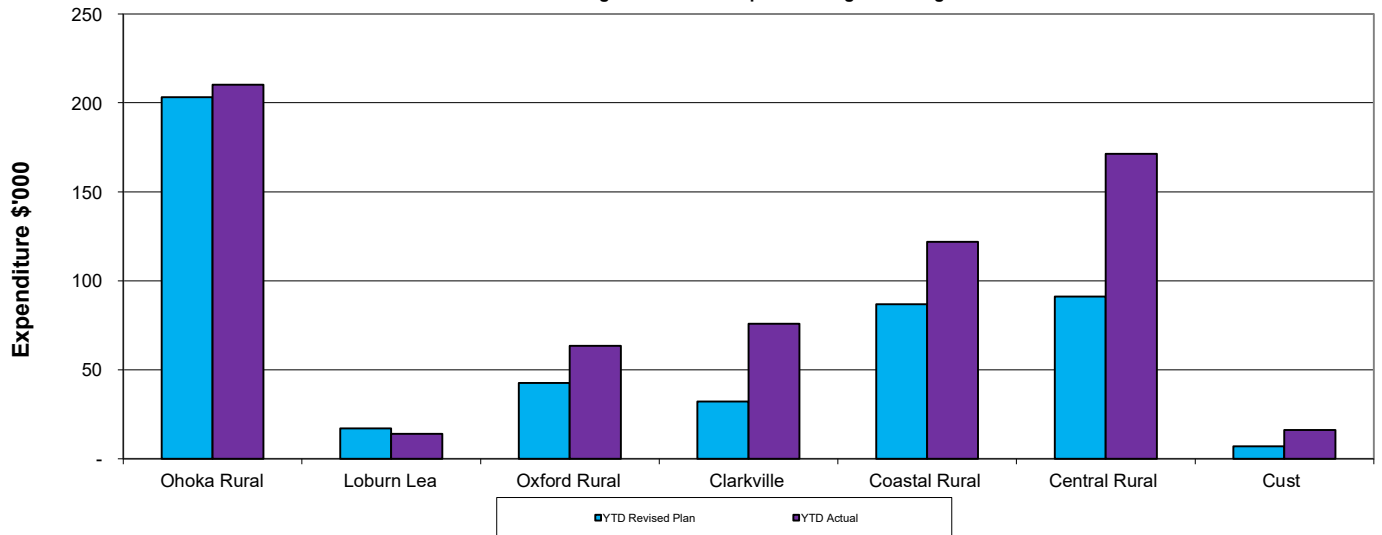
Significant Variances - Operating

		Variance \$'000 () = unfavourable
<u>Revenue</u>		
Interest	Interest received was greater than budget due to higher interest rates.	114
Development Contributions	Development contributions were less than budget as the major developments wait to get to the next stage of their development.	(440)
NOTE: Revised General Rates budget reflects that Rates are raised net of investment revenue. The budget is shown excluding any investment revenue. Refer to Table A - Governance.		
<u>Expenditure</u>		
Coastal Urban	Expenditure more than budget due to higher than expected depreciation from the assets revaluation performed on 30 June 2024.	(64)
Kaiapoi	Asset deletions due to capital renewal programme not budgeted.	(319)
Clarkville	Expenditure on drains maintenance was more than budgeted.	(43)
Central Rural	Expenditure on drains maintenance was more than budgeted.	(84)

Drainage - Urban YTD Expenditure against Budget



Drainage - Rural YTD Expenditure against Budget



Refuse and Recycling

For The Period Ended 31 December 2024

	CURRENT YEAR				
	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/ REVISED
	\$'000	\$'000	\$'000	\$'000	%
REVENUE					
General Rates	1,087	495	466	(29)	(6%)
Targeted Rates	5,891	2,946	2,952	6	0%
Fees and Charges	4,820	2,410	2,606	196	8%
Interest	23	12	120	108	926%
Waste Minimisation Charges	1,301	650	615	(35)	(5%)
TOTAL REVENUE	13,122	6,513	6,759	246	4%
OPERATING EXPENDITURE					
Disposal	5,663	2,831	2,846	14	1%
Collection	6,670	3,335	3,226	(109)	(3%)
Waste Minimisation	482	241	237	(3)	(1%)
	12,815	6,407	6,309	(98)	(2%)
Internal Interest Elimination	8	4	4	-	(11%)
TOTAL OPERATING EXPENDITURE	12,807	6,403	6,305	(98)	(2%)
OPERATING SURPLUS (DEFICIT)	315	110	454	344	312%

Significant Variances - Operating

Variance
\$'000
()= unfavourable

Revenue

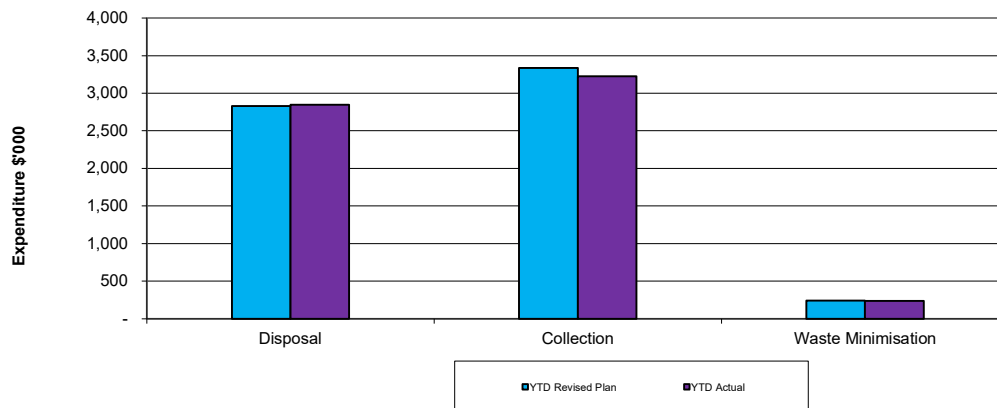
Fees and Charges	Wheelie bin fees was more than budget as more residents joined in the 3 bins programme. In addition, revenue from refuse collection was more than budgeted.	149
Interest	Interest received is more than budget due to higher interest rates.	108

NOTE: Revised General Rates budget reflects that Rates are raised net of investment revenue. The budget is shown excluding any investment revenue. Refer to Table A - Governance.

Expenditure

Collection	Contract payments on organics, refuse and recycling were less than budgeted.	(105)
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Refuse and Recycling YTD Expenditure against Budget



Recreation**For The Period Ended 31 December 2024**

	LONG TERM PLAN		YEAR TO DATE		CURRENT YEAR		PERCENT ACTUAL/ REVISED
	BUDGET		REVISED BUDGET		ACTUAL	VARIANCE	
	\$' 000		\$' 000		\$' 000	\$'000	%
REVENUE							
General Rates	1,294		522		555	33	6%
Targeted Community Services Rates	18,408		9,203		9,216	13	0%
Targeted Rates	75		37		38	1	3%
Fees and Charges	3,061		1,550		2,317	767	50%
Subsidies and Grants	144		761		670	(91)	(12%)
Gain on sale of property	-		-		78	78	
Development Contributions	3,183		1,591		1,143	(448)	(28%)
TOTAL REVENUE	26,165		13,664		14,017	353	3%
OPERATING EXPENDITURE							
Reserves	10,639		5,418		5,775	357	7%
Airfield	496		248		276	28	11%
Buildings	7,111		3,555		3,684	128	4%
Pools	6,713		3,348		3,314	(34)	(1%)
Central Business Areas	377		188		178	(10)	(5%)
Camping Grounds	382		191		167	(24)	(13%)
Community Grants	534		477		499	22	5%
Public Conveniences	1,033		517		583	66	13%
	27,285		13,943		14,476	533	4%
Internal Interest Elimination	378		207		225	18	9%
TOTAL OPERATING EXPENDITURE	26,907		13,736		14,251	515	4%
OPERATING SURPLUS (DEFICIT)	(742)		(72)		(234)	(162)	225%

Significant Variances - Operating

Variance
\$'000
() = unfavourable

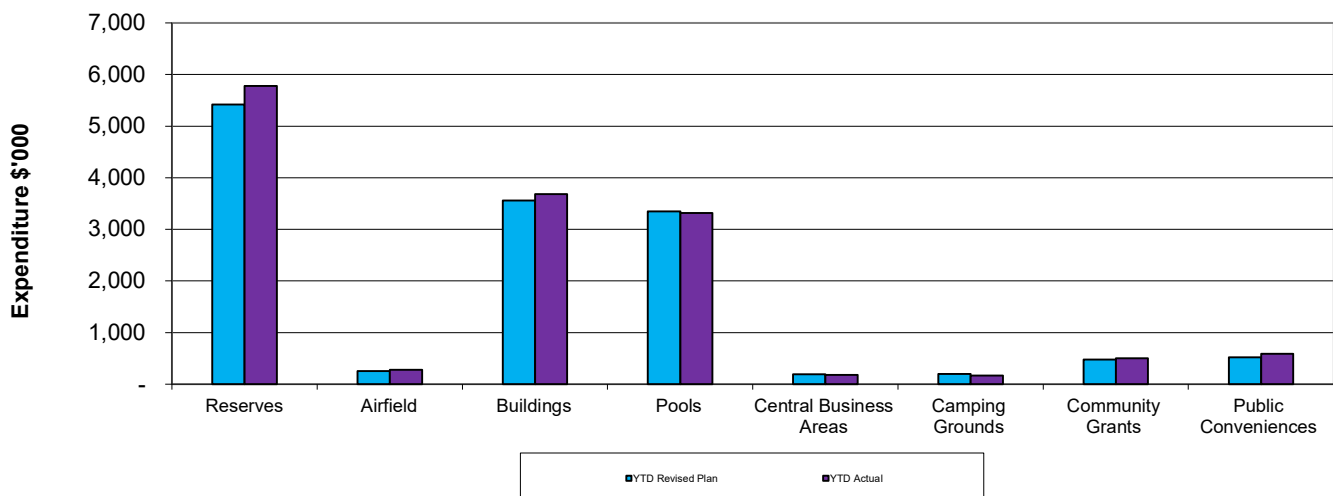
Revenue

Fees and Charges	Rangiora Mainpower Stadium fit-out contribution.	791
Development Contributions	Development contributions were less than budget as the major developments wait to get to the next stage of their development.	(448)

NOTE: Revised General Rates budget reflects that Rates are raised net of investment revenue. The budget is shown excluding any investment revenue. Refer to Table A - Governance.

Expenditure

Reserves	Tree maintenance expenditure due to storm damage more than budgeted.	(74)
	Street trees maintenance contract payments were more than forecasted.	(103)
	Asset deletions due to capital renewal programme not budgeted.	(96)
	Expenditure incurred on Silverstream pest control more than budgeted. This is offset by grants received.	(53)
Building	Expenditure more than budget due to higher than expected depreciation from the assets building revaluation performed on 30 June 2024.	(151)

Recreation YTD Expenditure against Budget

Libraries and Museums

For The Period Ended 31 December 2024

	CURRENT YEAR				
	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/ REVISED
	\$' 000	\$' 000	\$' 000	\$'000	%
REVENUE					
Targeted Community Services Rates	5,098	2,546	2,556	10	0%
Targeted Rates	927	463	465	2	0%
Fees and Charges	96	48	73	25	52%
Subsidies and Grants	170	0	-	(0)	(100%)
Interest	9	4	0	(4)	(92%)
Development Contributions	820	410	-	(410)	(100%)
TOTAL REVENUE	7,120	3,473	3,095	(377)	(11%)
OPERATING EXPENDITURE					
Library	6,213	3,022	2,699	(322)	(11%)
Canterbury Museum Operational Levy	746	491	486	(6)	(1%)
Canterbury Museum Redevelopment Levy	1,872	1,060	1,069	9	1%
Local Museums	17	8	8	-	(1%)
	8,848	4,580	4,262	(319)	(7%)
Internal Interest Elimination	2	1	3	2	140%
TOTAL OPERATING EXPENDITURE	8,846	4,579	4,259	(320)	(7%)
OPERATING SURPLUS (DEFICIT)	(1,726)	(1,106)	(1,164)	(57)	5%

Significant Variances

Variance

\$'000

() = unfavourable

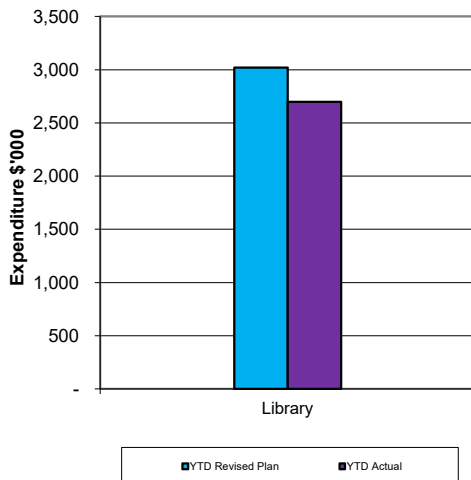
Revenue

Development Contributions	Development contributions were less than budget as the major developments wait to get to the next stage of their development.	(410)
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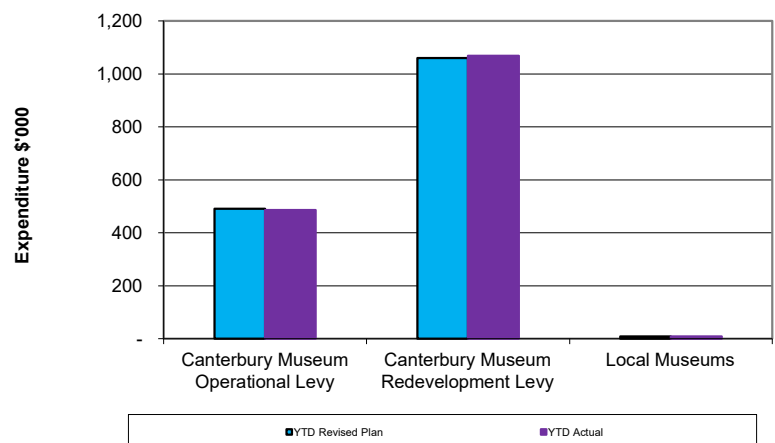
Expenditure

Library	Maintenance works required on library buildings (Rangiora and Kaiapoi) are yet to be started.	182
	Staff costs are under budget due to various staff positions being vacant.	79

Library YTD Expenditure against Budget



Museum YTD Expenditure against Budget



CAPITAL EXPENDITURE	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE
	\$'000	\$'000	\$'000	\$'000
Capital Projects				
Resource Purchases	884	380	307	(73)
Misc purchases (computer, plant and equipment)	-	-	12	12
Lost Book Purchases	7	20	-	(20)
Rangiora Library Fan Installation	-	10	-	(10)
Libraries Kiosk Renewals	-	62	112	50
Kaiapoi Library Furniture & Fittings Renewals	12	16	1	(15)
Makerspace Fitout	-	8	3	(5)
Rangiora Library Furniture & Fittings Renewals	-	121	21	(100)
Rangiora Library Infrastructure Strategy Renewals	100	50	-	(50)
	1,003	667	456	(211)
Loan repayments				
Library	27	13	14	2
	27	13	14	2
TOTAL CAPITAL EXPENDITURE	1,030	680	470	(210)

Significant Variances - Capital		Variance \$'000 () = unfavourable
<u>Variances against full year revised budget:</u>		
Resource Purchases	Library Resource purchases less than budgeted.	73
Rangiora Library Furniture & Fittings Renewals	Project yet to commence.	100

Community Protection
For The Period Ended 31 December 2024

	CURRENT YEAR				
	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/ REVISED
	\$'000	\$'000	\$'000	\$'000	%
REVENUE					
General Rates	2,727	1,100	1,169	69	6%
Targeted Rates	59	29	32	3	10%
Fees and Charges	8,958	4,756	4,946	190	4%
TOTAL REVENUE	11,744	5,885	6,147	262	4%
OPERATING EXPENDITURE					
Civil Defence	776	388	335	(53)	(14%)
Environmental Health	1,914	984	1,034	51	5%
Building Services	7,380	3,690	3,414	(275)	(7%)
Stock Control	66	33	33	0	0%
Dog Control	767	383	445	62	16%
Rural Fire	4	2	21	19	912%
Cemeteries	311	156	127	(29)	(19%)
	11,218	5,635	5,410	(225)	(4%)
Internal Interest Elimination	2	1	1	-	(8%)
TOTAL OPERATING EXPENDITURE	11,216	5,634	5,409	(225)	(4%)
OPERATING SURPLUS (DEFICIT)	528	251	738	487	194%

Significant Variances - Operating

Variance
\$'000
() = unfavourable

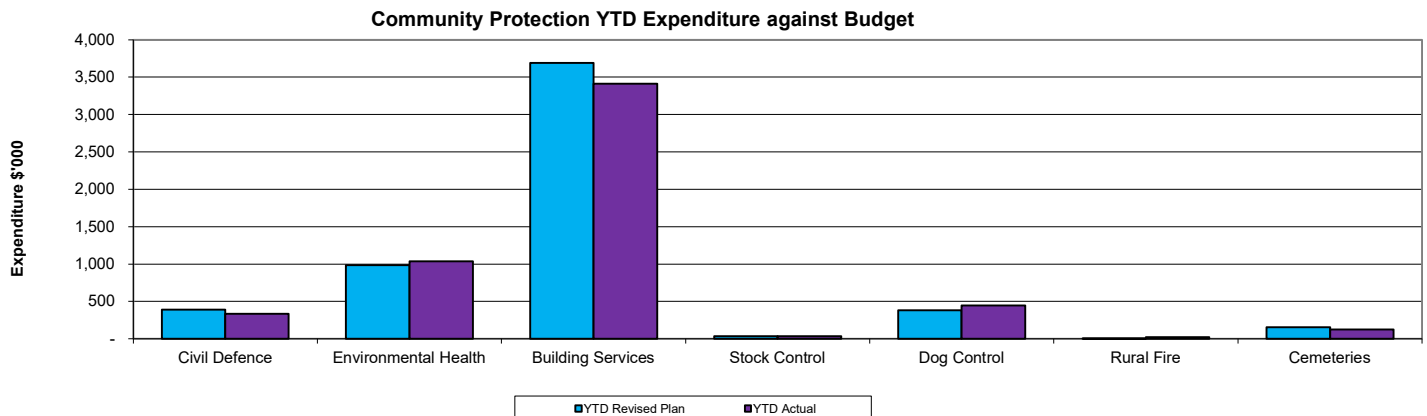
Revenue

Fees and Charges	Dog control fines not budgeted.	149
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NOTE: Revised General Rates budget reflects that Rates are raised net of investment revenue. The budget is shown excluding any investment revenue. Refer to Table A - Governance.

Expenditure

Building Services	Staff costs are under budget due to various staff positions being vacant.	136
	Expenditure incurred on building consent were less than forecasted.	72



CAPITAL EXPENDITURE	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE
	\$'000	\$'000	\$'000	\$'000
Capital Projects (Cemeteries capital projects showed on Recreation Capital Report)				
Civil Defence				
Replace Civil Defence centre signage	11	6	-	(6)
Generator Wiring of C/D Centres	8	4	-	(4)
Warning Sirens	-	-	14	14
Digital Radio Upgrade	72	36	-	(36)
Repair Mt Grey Radio	3	1	-	(1)
Replacement Flood Sandbags	10	14	5	(9)
CDEM Garage	-	1	4	3
Flood barrier Upgrade	-	14	24	10
Flood Barrier Pump Replacement	11	6	-	(6)
Lees Valley Radio Repeater Upgrade	12	6	-	(6)
	127	88	47	(41)
Building Services				
Cellphone purchases	-	-	1	1
	-	-	5	5
Environmental Services				
Cellphones	-	-	1	1
	-	-	1	1
Dog Control				
Dog Pound	-	-	9	9
	-	-	9	9
	127	88	62	(26)
Loan Repayments				
Cemeteries	-	-	-	-
Rural Fire	42	21	10	(11)
Civil Defence	32	16	6	(10)
	74	37	16	(21)
TOTAL CAPITAL EXPENDITURE	201	125	78	(47)

Significant Variances - Capital	Variance
	\$'000
<u>Variances against full year revised budget:</u>	() = unfavourable
No significant variances identified.	

**Community Development
For The Period Ended 31 December 2024**

	CURRENT YEAR				
	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/ REVISED
	\$'000	\$'000	\$'000	\$'000	%
REVENUE					
General Rates	1,091	468	468	-	0%
Interest	1	-	1	1	0%
Fees and Charges	1,316	658	655	(3)	(0%)
Subsidies	1,646	202	114	(88)	(44%)
TOTAL REVENUE	4,054	1,328	1,238	(90)	(7%)
OPERATING EXPENDITURE					
Community Development	999	500	454	(45)	(9%)
Safe Communities	307	154	103	(50)	(33%)
Youth Development	335	168	125	(43)	(26%)
Housing for the Elderly	2,494	1,192	942	(251)	(21%)
Community Housing	-	5	-	(5)	(100%)
	4,135	2,018	1,624	(394)	(20%)
Internal Interest Elimination	33	18	14	(5)	(25%)
TOTAL OPERATING EXPENDITURE	4,102	2,000	1,610	(390)	(20%)
OPERATING SURPLUS (DEFICIT)	(48)	(672)	(372)	300	(45%)

Significant Variances - Operating

Variance
\$'000
() = unfavourable

Revenue

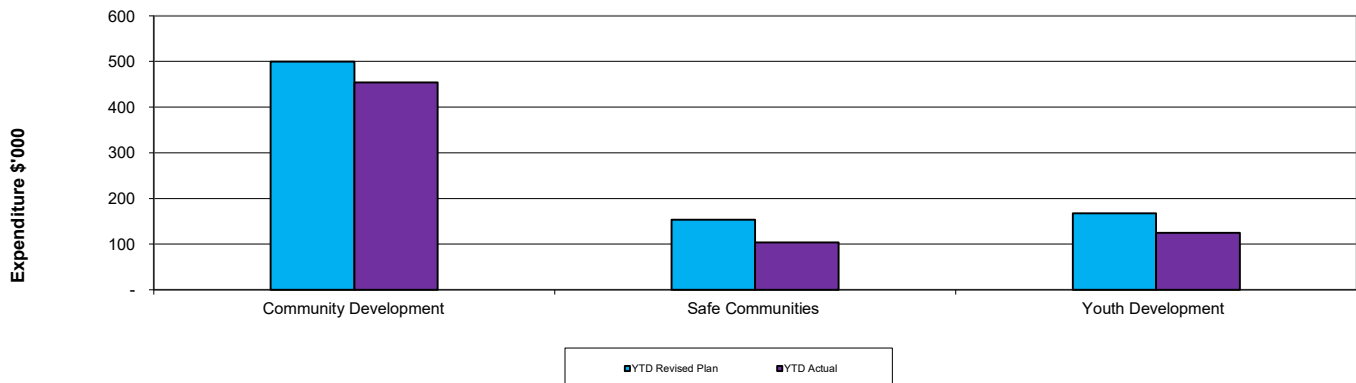
Subsidies Subsidies on Community Development projects less than budgeted. (88)

NOTE: Revised General Rates budget reflects that Rates are raised net of investment revenue. The budget is shown excluding any investment revenue. Refer to Table A - Governance.

Expenditure

Housing for the Elderly Expenditure less than budget due to lower than expected depreciation from the revaluation on buildings (Council's pensioner housing units) performed on 30 June 2024. 192

Community Development YTD Expenditure against Budget



	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE
CAPITAL EXPENDITURE	\$'000	\$'000	\$'000	\$'000
Capital Projects				
Community Development				
Cellphones	-	-	2	2
	-	-	2	2
Housing for the Elderly Units Improvement				
Unit Refurbishment Programme	223	111	38	(73)
Capital - Asset Management Plan	223	111	44	(67)
Housing HUD Funded	1,250	625	59	(566)
	1,696	847	141	(706)
Loan Repayments				
Housing For the Elderly	145	73	72	(1)
	145	73	72	(1)
TOTAL CAPITAL EXPENDITURE	1,841	920	215	(705)

Significant Variances - Capital			Variance
			\$'000
<u>Variances against full year revised budget:</u>			() = unfavourable
Housing HUD Funded	Project yet to commence.		566

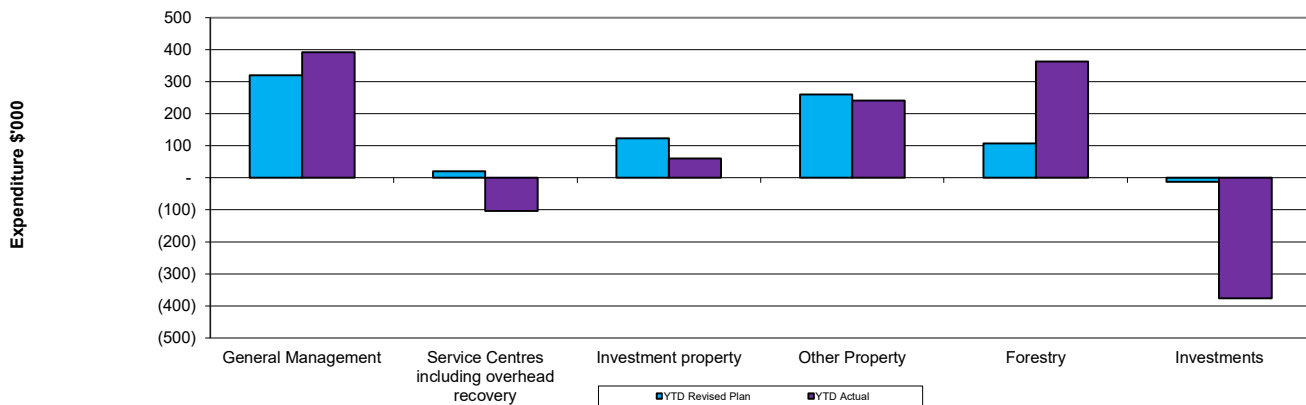
Property, Forestry and Investments
For The Period Ended 31 December 2024

	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	CURRENT YEAR ACTUAL	VARIANCE	PERCENT ACTUAL/ REVISED
	\$' 000	\$' 000	\$' 000	\$'000	%
REVENUE					
Forestry revenue	25	12	144	132	1055%
Investment property revenue	169	85	33	(52)	(61%)
Other revenue	25	13	147	134	1067%
Interest	326	163	284	121	74%
Dividends	735	368	289	(79)	(21%)
Gain on sale/Revaluation	122	61	-	(61)	(100%)
TOTAL REVENUE	1,402	701	897	196	28%
OPERATING EXPENDITURE					
General Management	639	320	392	73	23%
Service Centres including overhead recovery	42	21	(104)	(125)	(591%)
Investment property	246	123	61	(62)	(51%)
Other Property	520	260	241	(19)	(7%)
Forestry	216	108	363	255	236%
Investments	(26)	(13)	(376)	(363)	2854%
	1,637	819	578	(241)	(29%)
Internal Interest Elimination	26	14	14	(0)	(3%)
TOTAL OPERATING EXPENDITURE	1,611	805	564	(241)	(30%)
Less Taxation expense	-	-	-	-	0%
OPERATING SURPLUS (DEFICIT)	(209)	(104)	333	437	(421%)

Significant Variances - Operating

		Variance \$'000 ()= unfavourable
<u>Revenue</u>		
Forestry revenue	Revenue from forestry more than budgeted. This is offset by forestry costs of sales.	132
Other revenue	Licence to Occupy revenue not budgeted. Fees received by Project Delivery Unit on water model builds and finished floor level not budgeted.	50 62
Interest	Interest received on surplus funds was greater than budget due to higher interest rates.	121
<u>Expenditure</u>		
Service Centres including overhead recovery	Insurance expenditure is less than budgeted. Expenditure less than budget due to lower than expected depreciation from the revaluation on buildings performed on 30 June 2024.	41 69
Forestry	Forestry costs of sales were more than budgeted.	(237)
Investment property	Due to surpluses from Project Delivery Unit and Water Unit.	363

Property and Investment YTD Expenditure against Budget



CAPITAL EXPENDITURE	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE
	\$'000	\$'000	\$'000	\$'000
Capital Projects				
Service Centres				
Site Security	160	72	-	(72)
Rangiora Service Centre Renewals	413	213	14	(199)
	573	285	14	(271)
Commercial Properties				
Subway - Seismic Strengthening	200	100	-	(100)
	200	100	-	(100)
Water Unit				
Water Unit Buildings	-	-	22	22
Heat Pump Replacement	-	-	3	3
Roller Door Replacement	-	-	14	14
Gate Motor Replacement	-	-	10	10
Valve Actuator Tool	-	-	16	16
	-	-	65	65
Forestry capital establishment costs				
Forestry capital establishment costs	24	12	14	2
	24	12	14	2
	797	397	93	(304)
Loan Repayments				
Service Centres	73	37	50	14
Civic Buildings (Commercial Properties)	13	7	16	10
	86	43	66	23
TOTAL CAPITAL EXPENDITURE	883	440	159	(281)

Significant Variances - Capital		Variance \$'000 ()= unfavourable
<u>Variances against full year revised budget:</u>		
Rangiora Service Centre Renewals	Project yet to commence.	199
Subway - Seismic Strengthening	Project yet to commence.	100

Earthquake Recovery and regeneration

For The Period Ended 31 December 2024

	CURRENT YEAR				
	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/ REVISED
	\$'000	\$'000	\$'000	\$'000	%
REVENUE					
Rates	3,490	1,745	1,752	7	0%
Grants/Subsidies	-	-	25	25	0%
TOTAL REVENUE	3,490	1,745	1,777	32	2%
OPERATING EXPENDITURE					
General response and recovery	-	-	4	4	0%
District Regeneration	251	125	87	(38)	(31%)
Interest	3,032	1,516	1,589	73	5%
	3,283	1,641	1,680	39	2%
Internal Interest Elimination	445	244	256	12	5%
TOTAL OPERATING EXPENDITURE	2,838	1,397	1,424	27	2%
OPERATING SURPLUS (DEFICIT)	652	348	353	5	1%

Significant Variances - Operating

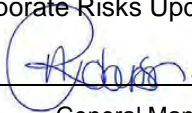
Variance
\$'000
()= unfavourable

Revenue

No significant variances identified.

Expenditure

Interest	Earthquake Recovery and Regeneration loan is more than budgeted.	(73)
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WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION****FILE NO and TRIM NO:** HMR-11-02-07 / 250204018171**REPORT TO:** AUDIT AND RISK COMMITTEE**DATE OF MEETING:** 11 March 2025**AUTHOR(S):** Sherrienne Nation, Senior Quality and Risk Advisor**SUBJECT:** Corporate Risks Update**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)
General Manager
Chief Executive**1. SUMMARY**

- 1.1. The purpose of this report is to present an updated summary to the Audit and Risk Committee of the Corporate Risks as at 11 March 2025.
- 1.2. The Corporate Risks register details the organisations strategic risks that have the potential for high impact on the Council's reputational, financial, or operational outcomes. They are recorded at a high level and are owned and managed by the Management Team.
- 1.3. The Corporate Risks register currently has 10 risks: one 'Critical', eight 'High' and one 'Medium'. The information presented in this report focuses on the risks rated 'Critical' and 'High' only, in line with the risk management framework.
- 1.4. Having considered all mitigating actions to manage the identified risks, the risks rated 'critical' and 'high' are presented in Appendix 1, along with risk insights, key risk responses, trends and supporting information.

A number of these risks, no matter what controls are in place to mitigate the effects, would remain high. Each risk is provided with the controls in place.

A heat map has been included to provide a visualisation of these risks in Appendix 2.

- 1.5. In addition to the corporate risks, there are currently 147 operational risks being managed and monitored at an operational level.

Appendices:

- i. Appendix 1 - Summary of current Corporate Risks with a rating of 'Critical' and 'High'.
- ii. Appendix 2 - Corporate risks rated critical and high - Heat map.
- iii. Appendix 3 - Risk Matrix.
- iv. Appendix 4 - Likelihood Matrix.
- v. Appendix 5 - Consequence Assessment Criteria.

2. RECOMMENDATION.**THAT** the Audit and Risk Committee:

- (a) **Receives** Report No. 250204018171.
- (b) **Notes** the current nine Corporate Risks rated 'Critical' and 'High' (Appendix 1).
- (c) **Notes** the Health, Safety and Wellbeing risk register is a separately reported document that is managed and overseen by the Health, Safety and wellbeing Manager.
- (d) **Notes** a copy of this report is provided to the Council for information.

3. **BACKGROUND**

- 3.1. The Corporate Risks register (the register) is presented to the Audit and Risk Committee every six months to inform on risks that are rated 'Critical' and 'High' and any emerging risk matters. The last update of the risk register was provided to the Audit and Risk Committee in June 2024.
- 3.2. The register currently has 10 risks: one 'Critical', eight 'High' and one 'Medium'. The information presented in this report focuses on the risks rated Critical' and 'High' only.
- 3.3. Management reviews both the operational risks across the business and discusses in detail the risks, including the mitigating actions that can be implemented, that touch the business at a corporate level, as presented here. Management also discusses the environment that we currently operate in and any potential impacts on the operations of the business in the future. Both the critical risk and the future economic impacts are reported to the Audit and Risk Committee in this report.
- 3.4. Each General Manager is reviewing their areas of responsibility monthly in conjunction with the Senior Quality and Risk Advisor.

The register undergoes a full review by the Management Team every six months.

There are ongoing operational pieces of work that are championed by managers throughout the business to actively reduce the risks identified within the register.

- 3.5. In addition to the corporate risks, there are currently 147 operational risks being managed at an operational level.

Each business unit register is managed, monitored, and escalated (as required) by the appropriate Unit Manager. Support is provided by the Quality and Risk Team to assist with the management and monitoring of risk registers.

Each unit manager meets bi-monthly with the Senior Quality and Risk Advisor to discuss risk and review their register.

- 3.6. Risk Management practices within the organisation are overseen by the Risk Management Steering Group which meets every quarter with the purpose of providing guidance and direction setting for the development, implementation, and ongoing management of Risk Management within the Council.

The steering group consists of the Chief Executive, General Manager Finance and Business Support, General Manager Organisational Development and HR, Health, Safety and Wellbeing Manager, Governance Manager and Senior Quality and Risk Advisor.

An independent Risk Management Consultant is engaged as an advisor to the group where required and members of the Management Team are invited to join where appropriate.

- 3.7. A copy of the Likelihood Assessment Criteria and Consequence Assessment Criteria has been provided in Appendix 4 and Appendix 5. A reduction or increase in the likelihood or consequence does not necessarily result in a change to the overall risk rating (refer to the Risk Matrix in Appendix 3).Definitions:

Term	Definition
Cause	A cause is something that could trigger the risk/risk event. A risk can have multiple causes.
Consequence	Consequences are the result or effect of the risk happening. A risk can have multiple consequences.
Control	A control is something that is already in place that modifies the likelihood and/or consequence of a risk. A control is any process, policy, device, practice, or other action that is repeatable, documented and effects the risk.

Likelihood	The chance/probability of the risk happening.
Risk	An event or set of circumstances that, if it happens, will impact on the achievement of objectives.
Risk Owner	The person responsible for managing the risk. They usually delegate/assign the treatment actions to others but maintain oversight. Risks should only be owned by someone in a position to do something about the risk, including the authority to make decisions and the ability to apply resources (time, money, personnel).
Treatment	Actions being taken to manage the risk (address causes and/or minimise consequences).
Treatment Owner	The person responsible for implementing and overseeing the treatment actions. They keep the Risk Owner informed of progress and any difficulties or changes.

4. **ISSUES AND OPTIONS**

4.1. **Corporate Risks Register**

- 4.1.1. The Corporate Risks register currently has 10 risks: one 'Critical', eight 'High' and one 'Medium'. The information presented in this report focuses on nine risks, one rated 'Critical' and eight rated 'High'.

Having considered all mitigation actions to manage the identified risks, the risks rated 'critical' and 'high' are presented in Appendix 1 along with risk insights, key risk responses, trends and supporting information.

- 4.1.2. Recent changes to the Corporate Risks register are detailed below.

- 4.1.2.1. **Risk MGT1:** Impact of major adverse events / Civil Defence Emergency: Inability to maintain a sustained response.

This risk was previously recorded as 'Impact of major adverse events / Civil Defence Emergency: Inability to maintain a sustained response and high demand to fix infrastructure damage causes ongoing community disruption).

With the introduction of new control measures, such as the five skeleton shifts and EOC Pool of staff, the Council's ability to respond to an event has strengthened. Consequently, the risk was divided into two parts: one addressing the impacts of maintaining a response, and the other focusing on the impacts of the event itself. These two risks are:

- **MGT1:** Impact of major adverse events / Civil Defence Emergency: Inability to maintain a sustained response.
- **MGT11:** Impact of major adverse events/ Civil Defence Emergency: Challenges associated with the scale of response and recovery.

The risk rating for this risk (MGT11) is expected to remain critical, no matter what controls are in place to mitigate the effects. This expectation arises from the understanding that a large-scale natural event is beyond the organisation's control, and its impacts—such as loss of life, community displacement and economic loss—will likely remain unchanged regardless of the controls in place.

- 4.1.3. The Management Team are constantly reviewing and identifying strategic level risks. These risks are workshopped and updated and/or added to the register as identified.

4.2. **Operating environment overview**

While recent factors like the easing of the Official Cash Rate (OCR) and increasing business confidence have mitigated some of the local economic headwinds, the Waimakariri District, along with the rest of New Zealand and the world are still facing some uncertain times. Globally we are seeing interesting changes and movements across international markets and continuing conflicts between large nations resulting in increased risk to a number of regions. These international events risk disruption in supply chains and upward pressure on inflation and interest rates. Nationally, unemployment is currently rising and is likely to continue to do so during the year adding to household financial concerns and contributing to increased rates of crime and other social harm indicators.

The country is experiencing prolonged cost of living challenges and our own political environment continues to deliver a high level of legislation and policy change under the coalition Government. Another relevant recent national political change includes a new Minister for Local Government (now Simon Watts), and a new Ministerial role being created for the South Island with James Meager taking up the position.

Legislation like the Treaty Principles Bill is causing social unrest not seen for some time in New Zealand and wider legislation reform is also having a significant effect on Local Government, with changes to the purpose of Local Government (Back to Basics), RMA reform and Three Waters amongst a number of significant changes to the statutory environment.

Such 'environmental factors' can result in ongoing operational risks to Council and the community, and requires consideration and often response which impacts on Council programmes and resources.

In addition to the above, this year in its own right is a busy one for Waimakariri District Council. Local Government elections in October are an increasing focus for our elected members and community, and as above Local Water Done Well, RMA reform and Government consultations keeping pressure on staff. The organisation is also rolling out a new organisational software platform (Datascope), which will involve significant time contributions for staff implementing and learning the new system. Cost increases at a rate higher than CPI, continued growth and the maintaining of current levels of service continue to place pressure on Council expenditure and the resulting rates increases for the community. The Council has applied significant programme and operational efficiency measures to keep rates affordable for our community through the draft 2025/26 Annual Plan, while maintaining a capital programme of more than \$60m to ensure the community is well looked after.

Notwithstanding the highlighted risks, the recent lowering of the OCR provides some hope that financial pressures will ease and the economy start to perform better as 2025 proceeds. The Waimakariri District has typically shown considerable resilience through uncertain economic and political times, and many forecasters are predicting improving circumstances both nationally and regionally as we move through 2025.

4.3. The Management Team has reviewed this report and support the recommendations.

5. **IMPLICATIONS FOR COMMUNITY WELLBEING**

There are potential implications on community wellbeing by the issues and information that are the subject matter of this report. A large majority of the risks identified have a public facing aspect which could negatively impact on the health, safety or wellbeing of our communities if these are not managed or monitored appropriately.

6. **COMMUNITY VIEWS**

6.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū may be affected by, or have an interest in, the subject matter of this report. Specifically, the Management Team have identified that there is a risk that a

lack of collaborative relationships with iwi limits the ability to partner on decision making of important council services and the wider wellbeing of the community.

6.2. **Groups and Organisations**

There are groups and organisations that may be affected by, or have an interest in, the subject matter of this report. Should the Council not manage its risks appropriately, there are potential consequences that could have implications for our community.

6.3. **Wider Community**

The wider community may be affected by, or have an interest in, the subject matter of this report. Should the Council not manage its risks appropriately, there are potential consequences that could have implications for our community.

7. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

7.1. **Financial Implications**

There are no financial implications directly arising from the information presented in this report, however, there are several identified risks that have may have significant financial consequences for the Council if the identified risks are not managed appropriately.

The operational budget for risk management is included in the Annual Plan/Long Term Plan and is primarily for staff resource.

7.2. **Sustainability and Climate Change Impacts**

There are no sustainability and/or climate change implications directly arising from the information presented in this report, however, Management Team have identified that there is a risk that failure to act in a timely manner exacerbates climate risks and mitigation/adaptation costs, reduces benefits arising from new opportunities and increases dissatisfaction from members of the community.

7.3. **Risk Management**

There are no risks directly arising from the information presented in this report. Each of these risks have been assessed on their consequence and likelihood and include any mitigation measures put in place.

The expectation for risk management at Waimakariri District Council (the Council) is that it will be applied and implemented by staff at all levels throughout and across all council related activities. This expectation is set out in the Risk Management Policy.

Risk management reporting plays a crucial role in identifying potential issues before they become significant problems. Regular reviewing and acting on the reports ensure our organisation maintains a safe, compliant, and efficient organisation.

Risk management at WDC is supported by the approved Risk Management Policy and Risk Management Framework.

7.4. **Health and Safety**

There are no health and safety risks directly arising from the information presented in this report, however, there are identified risks that may have health, safety and wellbeing consequences for our staff if the identified risks are not managed appropriately.

The health, safety and wellbeing risks associated with the operations of the WDC are captured in the Health, Safety and Wellbeing risk. These risks are managed and monitored by the Health, Safety and Wellbeing Manager, and are reported to the Management Team and Audit and Risk Committee separately.

8. **CONTEXT**

8.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

The matters presented in this report and the reporting requirements for risk within the organisation is detailed in the Risk Management Policy and Risk Management Framework.

8.2. Authorising Legislation

Local Government Act 2002

Health and Safety at Work Act 2015

8.3. Consistency with Community Outcomes

The Council's community outcomes are relevant and may be affected by the information presented in this report if the identified risks are not managed appropriately.

8.4. Authorising Delegations

Under delegation S-DM 1022, the Audit and Risk Committee is responsible for reviewing of corporate risk assessments and internal risk management practices.




APPENDIX 1: Summary of current Corporate Risks with a rating of 'Critical' and 'High'

Please note: While upward (increasing) or downward (decreasing) trends typically suggest changes in risk, the overall risk rating can stay the same due to offsetting factors (likelihood vs. consequence) or effective mitigation measures. Continuous monitoring and assessment are required to understand the impacts of these trends.

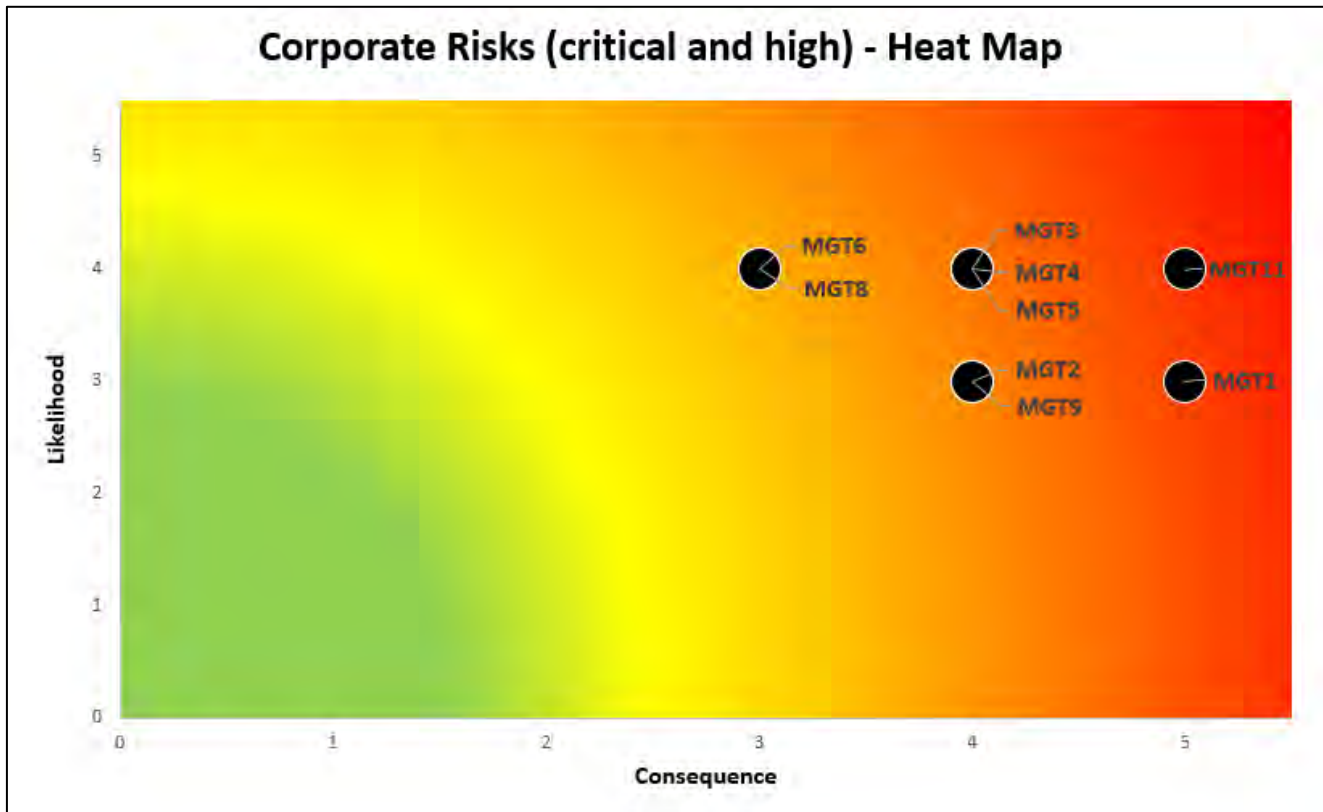
Risk ID#	Risk Description (theme and impacts) <i>Brief description of the risk theme and the associated impacts</i>	Risk Response (key treatments) <i>What are we doing to reduce the risk? Top three treatments (actions)</i>	Risk Rating <i>11/06/2024</i>	Risk Rating <i>11/03/2025</i>	Trend	Notes <i>Updates, comments, important information. How is the risk trending?</i>
MGT11	Impact of major adverse events/ Civil Defence Emergency: Challenges associated with scale of response and recovery. Impacts: Financial cost to repair/rebuild; Widespread community displacement; Ongoing community disruption; Community well-being (social, economic, environmental, cultural) negatively impacted by prolonged recovery; Negative impact on Council BAU service levels; Staff work overload (and unknown recovery time) leads to burnout/stress; Legal implications (liability, negligence, compliance etc.); Economic loss (unemployment, decline in revenue); Loss of community confidence/ support (reputation).	1. Consider increasing design level for infrastructure and funding in the next LTP to address costs associated with infrastructure damage due to the increasing number of events occurring. 2. Consider resourcing of essential Council service teams, such as Utilities and Roothing. 3. Develop AF8 Response Framework incl. initial action plans for EOC and BAU.		Critical	↔	<ul style="list-style-type: none"> This is a new risk, and therefore does not have a prior risk rating, with a focus on the impacts of an event itself. Please refer to Section 4.1.2.1 for more information. The risk remains stable. With the successful implementation of the five skeleton shifts and EOC pool of staff, there is a need to consider capacity of the Utilities and Roothing department (as BAU infrastructure maintenance/ reinstatement) to maintain service delivery in a large-scale event. Currently the department would be unable to provide a roster in the same capacity.
MGT1	Impact of major adverse events / Civil Defence Emergency: Inability to maintain a sustained response. Impacts: Implementation of EM/BCP plans (e.g. activate CMP, AF8 response plan, rapid impact assessment procedures etc); Negative impact on Council BAU service levels; Loss of community confidence/ support; Staff work overload (and unknown recovery time) leads to burnout/stress; Ongoing community disruption; Decline of general well-being of the community.	1. Consider resourcing of essential Council service teams, such as Utilities and Roothing. 2. Develop EOC plan for AF8 event. 3. Develop AF8 Response Framework incl. initial action plans for EOC and BAU.	Critical	High	↓	<ul style="list-style-type: none"> Risk is currently trending down with the implementation of the five skeleton shifts and EOC Pool of staff. With the successful implementation of the five skeleton shifts and EOC pool of staff, there is a need to consider capacity of the Utilities and Roothing department (as BAU infrastructure maintenance/ reinstatement) to maintain service delivery in a large-scale event. Currently the department would be unable to provide a roster in the same capacity. A draft EOC plan for an AF8 event has been developed.
MGT2	Lack of trained/qualified resources with technical/specialist expertise impacts service delivery and staff workloads. Impacts: Service interruption/non-delivery of services; Loss of institutional knowledge; Increased risk of errors and mistakes resulting in harm, cost, reputational damage etc; Reduced staff satisfaction and workplace culture; Staff burnout/stress through work overload.	1. Develop a career progression matrix for all of Council. 2. Review major project lists to reduce staff workloads. 3. Engage funding and study providers to attract new talent and formally train existing staff.	High	High	↓	<ul style="list-style-type: none"> This risk is currently trending down due to changes in the labour market. The roles we are hiring for are attracting suitable, skilled workers at an affordable price. Career progression in development 2024/2025. Will be linked to Performance Review and Remuneration framework. Likely to be in force 2025/2026. Management Team are reviewing major project lists and potential changes to reduce staff workloads and commit to what can be achieved given budget constraints on funds for additional staff. Working proactively with funding and study providers. Have engaged Ministry of Social Development (MSD) work brokers.

Risk ID#	Risk Description (theme and impacts) <i>Brief description of the risk theme and the associated impacts</i>	Risk Response (key treatments) <i>What are we doing to reduce the risk? Top three treatments (actions)</i>	Risk Rating <i>11/06/2024</i>	Risk Rating <i>11/03/2025</i>	Trend	Notes <i>Updates, comments, important information. How is the risk trending?</i>
MGT3	Regulatory change: Increased uncertainty as to who and how services will be delivered impacts council structure/revenue/Long Term Planning. Impacts: Funding model is not sustainable: need to reduce or discontinue services (trade-off decisions); Loss of specialist staff; Increased workload for remaining staff; Rework of Long Term Plans; Loss of community confidence/support; District Plan Review slowed (time extensions required); Loss of oversight to number of dwellings being built (granny flats able to be built without consent).	1. Ensure a watching brief on Resource Management reform and consider WDC's position. 2. Seek the most cost-effective ways to meet new statutory requirements (consenting costs / fees). 3. Carry out assessment of potential shared services with other councils as part of preparation of Water Services Delivery Plan.	High	High	↔	<ul style="list-style-type: none"> The risk remains stable. Engagement with 'Resource Management Reform Group'. Resource Management reform transition could be 5-10 years. Environment is being watched but uncertainty remains as bills are still in progress. Information received weekly from Taituara regarding issues/ consultations pertinent to Local Government.
MGT4	Lack of collaborative working relationship with Iwi limits the ability to partner on decision making of important council services and wider wellbeing of the community. Impacts: Constrained ability to move forward with developments/ agreements; Limited commitment to achieving results; Future central government funding opportunities and legislation/policy changes will be more difficult without a functional relationship with iwi.	1. Develop and implement mana whenua relationship strategy. 2. Development of process and supporting documentation to provide project owners with the tools and guidance to support decision making with Iwi in mind. 3. Re-instate Mahi Tahī meetings.	High	High	↔	<ul style="list-style-type: none"> The risk remains stable. Individual relationships between some units/staff and runanga are good. Significant work going on to strengthen relationships. Development of staff resources to support decision making with Iwi in progress. Feedback from previous Mahi Tahī meetings indicated the format may need to be changed to reflect an equal partnership/ representation.
MGT5	Failure to act in a timely manner exacerbates climate risks and mitigation/adaptation costs, reduces benefits arising from new opportunities and increases dissatisfaction from members of the community. Impacts: Difficult conversations with at risk communities about adaption measures; Increased stress for communities related to risks, events and mitigation measures; Decreased community wellbeing arising from impact of extreme weather events; Stress for staff (to explain and implement); Financial impact of changing mandates; Pushback from community where action is not seen to happen fast enough; Maladaptation arising from the need to respond urgently to a climate event.	1. Implement the 2024-27 climate resilience programme including completing organisational and district risk assessments, developing a District Climate Resilience Strategy, developing organisational and district sustainability and emissions reduction plans, and working with communities to co-develop area-based climate adaptation plans. 2. Review fleet purchasing, inc. replacement policy and vehicle purchasing as part of wider climate change programme of works. 3. Funding of appropriate activities through LTP, such as Natural Environment Strategy and Infrastructure Resilience projects.	High	High	↔	<ul style="list-style-type: none"> The risk remains stable. In-depth Fleet review has been undertaken and reported to MTO (February 2025). Further investigation is required. New vehicle purchases will be limited over the next two of years (prudent spending). The Replacement Policy is being reviewed as part of Fleet review. Council has included budget in the 2024/34 LTP for implementation of the Natural Environment Strategy. Council has implemented an Infrastructure Resilience Team to address the impacts of weather events and implement projects that build resilience across our district.
MGT6	Conflict between urban v rural expectations on environmental issues (e.g. land management, water supply/use) create additional demands on council to resolve. Impact: Additional stress for staff dealing with complaints/disputes; Inability to meet community expectations for water supply/access; Health issues in the community (impact to community wellbeing); Regulatory compliance failure (water quality issues); Pushback from community where changes are not seen as welcome/achievable.	1. Progress District Plan to address historic conflicts (e.g., conflict with ECan environmental v other demands). 2. Implement Greater Christchurch Partnership (GCP) and Spatial Planning Agreement. 3. Ensure new and revised consenting requirements set by Regional Plans are responded to.	High	High	↔	<ul style="list-style-type: none"> The risk remains stable. Spatial Plan has been agreed with partners. Participate in the Regional Council's engagement for the National Policy Statement for Freshwater Management and 'Let's Pick a Path'.

Risk ID#	Risk Description (theme and impacts) <i>Brief description of the risk theme and the associated impacts</i>	Risk Response (key treatments) <i>What are we doing to reduce the risk? Top three treatments (actions)</i>	Risk Rating <i>11/06/2024</i>	Risk Rating <i>11/03/2025</i>	Trend	Notes <i>Updates, comments, important information. How is the risk trending?</i>
MGT8	Financial forecasting/planning doesn't account for degree of change in economic environment means funding model is not sustainable. Impacts: Need to reduce services (trade-off decisions); Increased costs to community; Decreased community wellbeing; Council is not financially viable.	1. Provide greater transparency to Council/Elected Members regarding desired financial/service position v. current position (what are the consequences/ trade-offs to maintain/increase services). 2. Review levels of service across the organisation. 3. Review insurance costs and balance of affordability.	High	High	↑	<ul style="list-style-type: none"> Risk is currently trending upward due to the increased focus of the organisation on the balance of services provided and affordability, and increasing utilities and services costs (e.g. insurance, power). Review insurance costs and balance of affordability as part of Annual Plan 2025/26 process. Service levels being reviewed as part of Annual Plan 2025/26 process.
MGT9	Insufficient investment in IT and use of new/emerging technologies impacts service delivery and exposes council to system losses. Impacts: Lost potential for reducing costs through automation; Increased need for IT specialist resources; Inability to match speed of disinformation spread; Inability to access/loss of data; System faults/failures; Breach of Privacy Act (loss of personal information).	1. Form reference groups to overview business needs (Digital Strategy, together with a Road map). 2. Digital strategy, plan and focus on changing and emerging technologies e.g. ERP is fit for present and future business. 3. Develop a Cyber Security Strategy and Roadmap.	High	High	↑	<ul style="list-style-type: none"> This risk is trending upwards, particularly regarding the use of Artificial Intelligence (AI). AI-generated misinformation and disinformation is considered a major global risk that is anticipated to escalate over the next two years. Cyber Security Strategy in development.

-  Risk is trending downward (decreasing)
 Risk remains stable
 Risk is trending upward (increasing)

APPENDIX 2: Corporate risks rated critical and high - Heat map



Key:

- MGT1 Critical** Impact of major adverse events / Civil Defence Emergency: Inability to maintain a sustained response.
- MGT2 High** Lack of trained/qualified resources with technical/specialist expertise impacts service delivery and staff workloads.
- MGT3 High** Regulatory change: Increased uncertainty as to who and how services will be delivered impacts council structure/revenue/Long Term Planning.
- MGT4 High** Lack of collaborative working relationship with Iwi limits the ability to partner on decision making of important council services and wider wellbeing of the community.
- MGT5 High** Failure to act in a timely manner exacerbates climate risks and mitigation/adaptation costs, reduces benefits arising from new opportunities and increases dissatisfaction from members of the community.
- MGT6 High** Conflict between urban vs rural expectations on environmental issues (e.g. land management, water supply/use) create additional demands on council to resolve.
- MGT8 High** Financial forecasting/planning doesn't account for degree of change in economic environment means funding model is not sustainable.
- MGT9 High** Insufficient investment in IT and use of new/emerging technologies impacts service delivery and exposes council to system losses.
- MGT11 High** Impact of major adverse events/ Civil Defence Emergency: Challenges associated with scale of response and recovery.

APPENDIX 3: Risk Matrix

Consequences		Routine (1)	Minor (2)	Moderate (3)	Major (4)	Severe (5)
Likelihood	Almost certain (5)	Low	Medium	High	Critical	Critical
	Likely (4)	Low	Medium	High	High	Critical
	Possible (3)	Low	Medium	Medium	High	High
	Unlikely (2)	Low	Low	Medium	Medium	High
	Rare (1)	Very low	Low	Low	Medium	High

APPENDIX 4: Likelihood Assessment Criteria

Category	Description	Probability
Almost Certain	Event is expected to occur in the next 6-12 months. Very low level of confidence/ information in our ability to reduce the risk.	80% or higher chance of the risk occurring
Likely	Event will probably occur in the next 6-12 months	60-80% chance
Possible	Event could possibly occur in the next 1-3 years. A moderate level of confidence/information.	30-60% chance
Unlikely	Event is unlikely to occur in the next 3-5 years. A high level of confidence/information.	5-30% chance
Rare	Event is only expected to occur in exceptional circumstances.	5% chance

APPENDIX 5: Consequence Assessment Criteria

	Health, Safety & Wellbeing	Financial	Legal/Compliance	Service Delivery/ Infrastructure	Environmental	Reputation	Staff Performance /Engagement
Category description	<i>Risks that could improve/compromise the health, safety and wellbeing of staff, contractors and/or members of the public.</i>	<i>Risks that could improve/compromise financial stability and reporting, credit rating or lending covenants, and/or the return from our assets/investments.</i>	<i>Risks that could improve/compromise our compliance with statutory/regulatory obligations or other applicable laws.</i>	<i>Risks that could improve/compromise service delivery and/or the status or operation of infrastructure and assets.</i>	<i>Risks that could improve/compromise the natural environment, or impact native plant/animal species.</i>	<i>Risks that could improve/compromise the trust, confidence and reputation Council has with public, central government and other stakeholders.</i>	<i>Risks that could improve/compromise the performance and/or the engagement of staff.</i>
Severe	<ul style="list-style-type: none"> One or more fatalities or permanent disability Significant impact on social, economic, environmental and cultural wellbeing. 	<ul style="list-style-type: none"> Loss to Council >\$20M Fraud > \$1M. 	<ul style="list-style-type: none"> Extreme non-compliance with legal / regulatory requirements Crown managerial intervention or loss of license to operate service(s). 	<ul style="list-style-type: none"> Extended adverse impact to operations/service delivery Multiple suburb or critical facility impact to core service delivery >36 hours. 	<ul style="list-style-type: none"> Permanent widespread environmental/ significant ecosystem damage. 	<ul style="list-style-type: none"> Sustained national and/or international media coverage Sustained/long-term impact on stakeholder confidence. 	<ul style="list-style-type: none"> Significant and extended staff disengagement impacting staff on productivity and morale Extended impact on CDEM response capability.
Major	<ul style="list-style-type: none"> Serious illness or permanent injury Major impact on social, economic, environmental and cultural wellbeing. 	<ul style="list-style-type: none"> Operational funding loss/cost overrun >\$1M Capital works/projects over/underspend 50-75% Staff fraud >\$1K. 	<ul style="list-style-type: none"> Major non-compliance with legal / regulatory requirements Crown advisory intervention, Judicial Review, or other intervention by a regulator Civil action or prosecution with potential damages/fine of >\$100K. 	<ul style="list-style-type: none"> Multiple suburb or critical facility impact to core service delivery >12 hours. 	<ul style="list-style-type: none"> Significant ecosystem impact Serious environmental damage, costly restoration. 	<ul style="list-style-type: none"> National media coverage Significant impact on stakeholder confidence with some long-term effect. 	<ul style="list-style-type: none"> Significant staff disengagement Loss of multiple key persons or critical SME staff members Major impact on staff productivity and morale.
Moderate	<ul style="list-style-type: none"> Injury or illness requiring hospital admission for <48 hours Moderate impact on social, economic, environmental and cultural wellbeing. 	<ul style="list-style-type: none"> Operational funding loss/cost overrun \$200-\$1M Capital works/projects over/underspend 25-50% Staff fraud <\$1K. 	<ul style="list-style-type: none"> Moderate non-compliance with legal/regulatory requirements Civil action or prosecution with potential damages/fine of <\$100K. 	<ul style="list-style-type: none"> Isolated, or single suburb impact to core service delivery <12 hours. 	<ul style="list-style-type: none"> Moderate effects on biological or physical environment. 	<ul style="list-style-type: none"> District and/or some regional media coverage Moderate impact on stakeholder confidence. 	<ul style="list-style-type: none"> Disengagement across groups of staff disrupting business operations Loss of a number of key persons Moderate impact on staff productivity and morale.
Minor	<ul style="list-style-type: none"> Medical treatment not requiring hospital admission Minor impact on social, economic, environmental and cultural wellbeing. 	<ul style="list-style-type: none"> Operational funding loss/cost overrun \$20-\$200K Capital works/projects over/underspend 10-25% Isolated fraud <\$100. 	<ul style="list-style-type: none"> Minor non-compliance with legal/regulatory requirements. 	<ul style="list-style-type: none"> Brief (<4hr) impact/outage to core service delivery. 	<ul style="list-style-type: none"> Minor and/or short-term environmental impact. 	<ul style="list-style-type: none"> Minor short term media coverage Minor short-term impact on stakeholder confidence. 	<ul style="list-style-type: none"> Loss of key person, or a number of team members in short succession Minor impact on staff productivity and morale.
Routine	<ul style="list-style-type: none"> Injury/illness requiring first-aid treatment Negligible impact on social, economic, environmental and cultural wellbeing. 	<ul style="list-style-type: none"> Operational funding loss/cost overrun <\$20K Capital works/projects over/underspend <10%. 	<ul style="list-style-type: none"> Insignificant non-compliance with legal/regulatory requirements. 	<ul style="list-style-type: none"> No measurable disruption to delivery Negligible performance impact. 	<ul style="list-style-type: none"> Negligible environmental impact. 	<ul style="list-style-type: none"> Negligible impact on stakeholder confidence. 	<ul style="list-style-type: none"> Insignificant staffing issues dealt with through normal HR processes Negligible impact on staff productivity and morale.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION**

FILE NO and TRIM NO: EXC-08-03/TRIM No. 250131015922

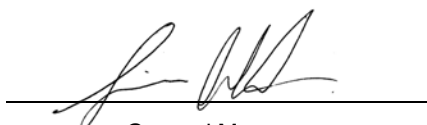
REPORT TO: AUDIT AND RISK COMMITTEE

DATE OF MEETING: 11 March 2025

AUTHOR(S): Helene Street, Corporate Planner

SUBJECT: Non-Financial Performance Measures for the quarter ended 31 December 2024

ENDORSED BY:
(for Reports to Council,
Committees or Boards)



General Manager



Chief Executive

1. SUMMARY

- 1.1. This report provides Audit & Risk Committee with the results of the Long Term Plan 2024-2034 non-financial performance measures, for the second quarter of the 2024/25 financial year.
- 1.2. These non-financial performance measures provide an overview of Council's performance against key indicators across the various functions of Council including community leadership, community services, council-controlled organisations, earthquake recovery and regeneration, infrastructure services and property management.
- 1.3. The non-financial performance measures were reviewed as part of the Long Term Plan process. The review was approved by MTO, workshopped with and signed off by Council. The review resulted in the number of measures being reduced from 111 to 90.
- 1.4. There has been a marked improvement in the target met results compared to the previous quarter. The targets not being met this quarter are primarily due to:
 - The percentage of the sealed local road network that is resurfaced is behind target and unlikely to meet the year end target of 5%. It is expected that all programmed work will be completed this financial year and the forecast for next year is 5.6%.
 - Service requests relating to roads and footpaths are not currently being resolved within the timeframe. There have been some issues with the new Council Enterprise System however these should be resolved over the next quarter.
 - Drinking water compliance (bacterial and protozoal) did not achieve target this quarter. All schemes will be compliant once planned UV upgrades are complete.
 - The percentage of real water loss from the networked reticulation system is above target. This is due to the variation in the night flow which proportionally affects the losses.
 - Upgrades to pensioner housing to meet healthy homes requirements continues. This has meant that we are not able to meet the 95% occupancy rate.

Year on Year Comparison

Performance Rating	2023/24 2nd Quarter	%	2024/25 2nd Quarter	%	Year End Forecast	%
Target Met	82	74%	73	81%	80	89%
Target Not Met	29	26%	11	12%	10	11%
Too early	0	0%	6	7%	0	0%
Total Performance Measures	111	100%	90	100%	90	100%

Note: Council Units collectively report against 90 non-financial performance indicators as shown in the above table. The attached and associated Quarterly Summary Report includes two measures (one related to wastewater, and one related to water supply) that collectively have ten sub measures that do not automatically appear in the summary report. However, the table above does reflect the assessment of all 90 measures and sub measures.

Attachments:

- i. Quarterly Activities Report FY25 – 31 December 2025 TRIM No. 250124011649

2. **RECOMMENDATION**

THAT the Audit and Risk Committee:

- (a) **Receives** report No. 250131015922.
- (b) **Notes** 73 (81%) of performance measures for the second quarter of the 2024/25 financial year were achieved, and 11 were not achieved.
- (c) **Notes** 11 (12%) of the measures did not meet target, but seven were within 5% of being achieved.
- (d) **Notes** six (7%) of the measures will be reported later in the financial year.
- (e) **Notes** all measures have been reviewed for the 2024-2034 LTP and adopted for the 2024-2027 financial years.
- (f) **Notes** the year end forecast is based on achieving all the measures not yet reported for the year.

3. **BACKGROUND**

- 3.1. The *Local Government Act 2002* (LGA) requires that Council reports on progress of its measures, which are provided to the Committee quarterly and will be audited in the 2023/24 Annual Report.
- 3.2. The 2024/25 financial year is the first year of the 2024-2034 Long Term Plan (LTP), adopted by Council in June 2024. The attached report includes details of each measure, and provides commentary related to the corresponding results.
- 3.3. The commentary within the attached report also identifies reasons for those measures that were not achieved, and the actions required to ensure the target is achieved going forward.

- 3.4. A refresh of the non-financial performance measures was undertaken as part of the 2024/34 Long Term Plan process. Staff were asked to review the current measures to determine if they were still relevant, whether the targets were realistic and if new measures should be introduced. As a result of the review, a number of measures were deleted, new ones added, and several targets were amended to better reflect the measure. The process reviewed by MTO and workshopped and then signed off by Council.

4. ISSUES AND OPTIONS

4.1. Implications for Community Wellbeing

There are implications on community wellbeing by the issues and options that are the subject matter of this report. The non-financial performance indicators highlight performance of Council services across a range of community well-beings and enable staff and elected members to track and refine programmes of work that impact on community well-being.

- 4.2. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are likely to be affected by or have an interest in the subject matter of this report. Council service provision and programme delivery will have an impact on all of the community, and members of Te Ngāi Tūāhuriri hapū, like others, will be interested in the delivery of significant Council activities. Council takes the opportunity to discuss the Long Term Plan and Annual Plan during the regular hui with the rūnanga.

5.2. Groups and Organisations

There are a variety of groups and organisations likely to be affected by, or to have an interest in the subject matter of this report. As above, the delivery of Council services and programmes often has an impact on groups and organisations within the District, and the level of specific interest and/or effect of any Council service will be related to the specific nature of that group/organisation.

5.3. Wider Community

The wider community is likely to be affected by, or to have an interest in the subject matter of this report. As noted with groups and organisations, the delivery of Council services and programmes often has an impact on the wider community, and the level of that specific interest and/or effect will differ across the community.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

There are no financial implications of the decisions sought by this report. Work that is monitored and reported on through the non-financial performance indicators is funded through the individual workstreams within each department and reported against through the normal programme and project reporting mechanisms.

6.2. Sustainability and Climate Change Impacts

The recommendations in this report do not have direct sustainability and/or climate change impacts. However, a number of climate change and sustainability programmes of work currently underway will result in potential changes to the way services and work programmes are delivered in the future, to ensure climate change objectives and responsibilities of Council are met.

6.3. Risk Management

While the points below are not specific performance measures, they do impact the ability to meet a number of the service performance measures and are therefore considered relevant to the report.

6.3.1 Human Resources

Unemployment is increasing and will likely continue to do so during 2025, which continues to improve the ability to recruit new staff. Continued immigration is also easing resourcing constraints. Conversely, increases in the cost of living and housing affordability continue to drive migration of NZ citizens overseas, particularly to Australia, where an emerging mining boom will drive demand for skilled labour. The challenges faced by Council are shared by other stakeholders, such as contractors and consultants. Council's staff attrition rate has decreased from 10.38% last quarter to 9.44% this quarter, well below the 13.68% from a year ago.

6.3.2 Central Government Reform

The previous Government instigated a significant number of policy reviews and reforms that impacted on Council's work and service delivery. The change in Government has resulted in many reforms being reviewed, reversed and/or amended, this has created additional work for staff. It has also increased uncertainty around the services that Councils will deliver in the future. Local Water Done Well is starting to increase staff workloads and this will continue during the year.

6.3.3 Economic Environment

While inflation and interest rates are reducing, prices are still elevated for Council impacting on project pricing and other expenses, which impacts Council budgets. Increases in expenses may impact negatively on service delivery if budgets are exceeded due to increased costs with a resulting increase in revenue. Council is experiencing significantly increased insurance and energy costs. Internationally there are some signs of inflation reemerging, particularly with geopolitical tensions in the Middle East causing volatility in the oil price and the new USA Administration tariff regime.

6.4 Health and Safety

There are no health and safety risks arising from the adoption of the recommendations in this report.

7. CONTEXT

7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Authorising Legislation

Local Government Act 2002 (LGA)

7.3. Consistency with Community Outcomes

As this report relates to non-financial performance measures across the significant activities Council delivers, all of the Council's Community Outcomes are relevant to the actions arising from recommendations in this report.

7.4. Authorising Delegations

The Audit and Risk Committee, holds delegation to approve quarterly monitoring of the non-financial components of the Annual Plan and Annual Report.



OCTOBER TO DECEMBER 2024
(QUARTER TWO OF THE 2024-2025 FINANCIAL YEAR)

QUARTERLY NON FINANCIAL KPI EPORT



WAIMAKARIRI
DISTRICT COUNCIL

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Significant Activities – Executive Summary

There are a total of 90 Non-Financial Key Performance Measures in the 2024 – 2034 Long Term Plan. Results for all Activities appear in this report under the major headings in the Service Delivery section of the Long Term Plan.

The report lists all the measures along with the Target, Result, Status and Comments. Depending on the result, the measures are assigned a status as follows:

-  Target Met (met or exceeded target)
-  Almost Met Target (within 5% of target)
-  Target Not Met (greater than 5% of target)
-  To Early (measure is still to be calculated across the district for end of year or the work has not yet commenced)

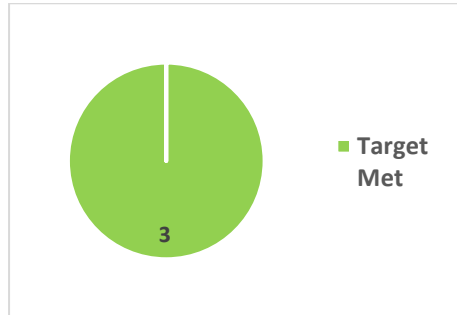
Results for this quarter show:

- 73 measures met target (81%)
- 11 measures did not meet target (12%), of these 7 were within 5% of the target (8% of the total measures)
- 6 measures will be recorded later in the financial year (7%).

Each major group shows a pie chart and legend highlighting the results for that group. The measures that appear with a result of no-status are the measures that are still to be started (to early).

Community Leadership



Key Performance Indicators - Summary



Activity - GOVERNANCE

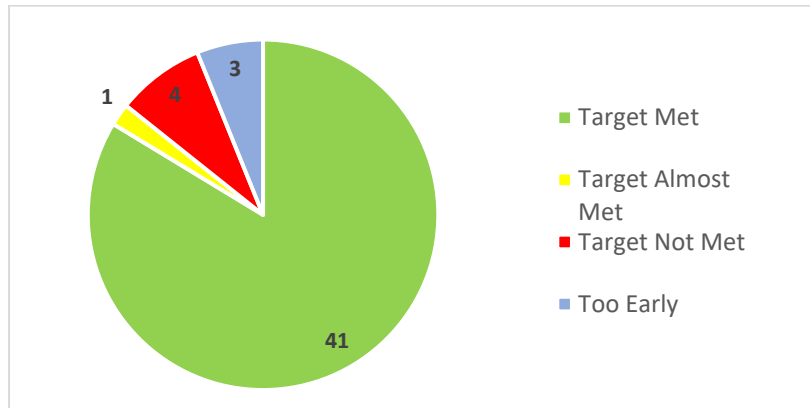
KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
Council staff meet with Rūnanga representatives to discuss issues as set out in the Memorandum of Understanding.	Annual Target: 4					
	Q2 FY25	1	2	●	●	A joint meeting was held on 4 December 2024.
The percentage of Land Information Memoranda (LIM) applications issued within 10 working days.	Annual Target: 100.00%					
	Q2 FY25	100%	100%	●	●	634 LIMS for the quarter (avg days 4.6) - Oct - 264 (avg days 5) Nov - 154 (avg days 5) Dec - 143 (avg days 4). A total of 634 LIMs have been issued this quarter, all issued within 10 working days.

Activity – DISTRICT DEVELOPMENT

KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
The percentage of resource consents issued in accordance with the Resource Management Act (RMA) requirements.	Annual Target: 95.00%					
	Q2 FY25	100.00%	98.93%			All 103 Resource Consents due for monitoring for the 2nd Quarter (October to December) were completed.









Infrastructure Services



Key Performance Indicators - Summary







Activity – ROADS AND FOOTPATHS







KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
A reduction in the number of fatalities and serious injury crashes on the local road network, from the previous financial year. (There was one fatality and 21 serious injury crashes last year) Note: This does not include crashes at intersections with a State Highway where the SH road user at fault. * Mandatory measure	Annual Target: Less than 22					
	Q2 FY25	4	10	●	●	There were three serious injury crashes and one fatality in the second quarter of this financial year, with the total of four being the same as Quarter 2 of the previous financial year. The total to date for the financial year is 10, one less than for last financial year.





KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
The average quality of ride on a rural sealed road network, measured by smooth travel exposure. * Mandatory measure	Annual Target: 95.00%					
	Q2 FY25					The roughness survey carried out in March 2023 shows that the average roughness of the rural network met the target. A new survey was carried out late 2024 and results are expected to be reported shortly. Previous result was 98.5%.
The average quality of ride on an urban sealed road network, measured by smooth travel exposure. * Mandatory measure	Annual Target: 75.00%					
	Q2 FY25					The roughness survey carried out in March 2023 shows that the average roughness of the urban network met the target. A new survey was carried out late 2024 and results are expected to be reported shortly. Previous result was 98.5%.
The percentage of the sealed local road network that is resurfaced. * Mandatory measure (Total metres as at 30 June 2024 1,007,179)	Annual Target: 5.00%					
	Q2 FY25	0.93%	0.93%			9.18km of resealing has been completed in Quarter 2. A total of 46.98 km of the network have been programmed for this financial year, which is slightly below the LTP target. It is expected that all programmed work will be completed. Next year's resurfacing programme is expected to increase to around 5.6% of the total sealed network.
The percentage of footpath that falls within the level of service or service standard for the condition of footpaths. * Mandatory measure	Annual Target: 95.00%					
	Q2 FY25					The footpath condition across the network continues to sit above the target, due to the ongoing renewals programme. Footpath condition ratings are carried out every three years, with the next survey to begin in February 2025. Previous result was 98%.









KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
The percentage of customer service requests relating to roads and footpaths responded to within service delivery standards. * Mandatory measure	Annual Target: 95.00%					
	Q2 FY25	92.70%	92.71%			There has been a continued focus on responding to service requests over the last quarter. There have continued to be some teething issues with the new service request system, which has resulted in some targets not being met. More work is required to ensure this target is met going forward.

Activity – WATER SUPPLY








KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
The extent to which drinking water complies with the drinking water standards for: a) Bacterial compliance. * Mandatory measure	Annual Target: 100.00%					
	Q2 FY25	69%	69%			Kaiapoi: Peraki and Darnley square non-compliance due to contact time (the amount of time chlorine remains in contact with the water to effectively inactivate pathogens). This will be resolved next quarter as they were recently upgraded with UV treatment. Oxford Urban and No. 2: Domain Rd non-compliance due to contact time for October. Compliant from November and December due to UV upgrade. West Eyreton: West Eyreton non-compliance due to contact time for the whole quarter. The future UV upgrade will make it compliant.
The extent to which drinking water complies with the drinking water standards for: b) Protozoal compliance. * Mandatory measure	Annual Target: 100.00%					
	Q2 FY25	33%	33%			Kaiapoi: Peraki and Darnley square non-compliance. This will be resolved next quarter as they were recently upgraded with UV treatment. Oxford Urban and No. 2: Domain Rd non-compliance due to no having UV for October. Compliant from November and December due to UV upgrade. West Eyreton: West Eyreton non-compliance due to no having UV. The future UV upgrade will make it compliant. Ohoka: Ohoka non-compliance due to no having UV. The future UV upgrade will make it compliant.







KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
The percentage of real water loss from the networked reticulation system based on 240 litres per connection per day. (Not more than 22%) * Mandatory measure	Annual Target: 22.00%					
	FY24	25%	25%			This figure was re-calculated in September 2024 for the 2023/24 financial year. This change, compared to previous years, is due to the variation in the night flow which proportionally affects the losses. This is currently under review and will be confirmed next quarter.
The median response time to attend and/or resolve a call-out in response to a fault or unplanned interruption to the network reticulation system: a) Attendance for urgent call-outs: from the time that the local authority receives notification to the time that the service personnel reach the site. (Less than 60 minutes) * Mandatory measure	Annual Target: Less than 60 minutes					
	Q2 FY25	47.00	54.34			Median time was 47 minutes. 14 service requests in the quarter were not able to be closed in Tech1, making it impossible to assess whether they met the target. This is being looked at and will be resolved for the next quarter reporting.
The median response time to attend and/or resolve a call-out in response to a fault or unplanned interruption to the network reticulation system: b) Resolution of urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption. (Less than 480 minutes) * Mandatory measure	Annual Target: Less than 480 minutes					
	Q2 FY25	111.60	105.30			Median time 111.6 min (1.86 hrs) 14 service requests in the quarter were not able to be closed in Tech1, making it impossible to assess whether they met the target. This is being looked at and will be resolved for the next quarter reporting.



KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
The median response time to attend and/or resolve a call-out in response to a fault or unplanned interruption to the network reticulation system: c) Attendance for non-urgent call-outs: from the time that the local authority receives notification to the time that the service personnel reach the site. (Less than 36 hours (2,160 minutes)) * Mandatory measure	Annual Target: Less than 36 hours					
	Q2 FY25	1.550	1.495			Median time was 1.55 hrs (93 minutes). 14 service requests in the quarter were not able to be closed in Tech1, making it impossible to assess whether they met the target. This is being looked at and will be resolved for the next quarter reporting.
The median response time to attend and/or resolve a call-out in response to a fault or unplanned interruption to the network reticulation system: d) Resolution of non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption. (Less than 48 hours (2,880 minutes)) * Mandatory measure	Annual Target: Less than 48 hours					
	Q2 FY25	4.380	3.700			Median time was 4.38 hrs (263 minutes). 14 service requests in the quarter were not able to be closed in Tech1, making it impossible to assess whether they met the target. This is being looked at and will be resolved for the next quarter reporting.

KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
The number of events that cause water not to be available to any connection for more than 8 hours.	Annual Target: 0					
	Q2 FY25	0	0			No water outages longer than 8 hours. 14 service requests in the quarter were not able to be closed in Tech1, making it impossible to assess whether they met the target. This is being looked at and will be resolved for the next quarter reporting.
The total number of complaints received by the local authority about any of the following: a) Drinking water clarity b) Drinking water taste c) Drinking water odour d) Drinking water pressure or flow e) Continuity of Supply, and f) Council's response to any of these issues. (Expressed per 1,000 connections to the networked reticulation system, currently 22,425) * Mandatory measure	Annual Target: Less than 5					
	Q2 FY25	2.41‰	4.15‰			54 Complaints for the quarter. Clarity – 1 Taste – 4 Odour – 2 Pressure/Flow – 14 COS – 33 Council's response - 0
The average consumption of drinking water per day per person within the District. (Less than 450 litres) * Mandatory measure	Annual Target: 450					
	Q2 FY25	507.00	449.68			The consumption of drinking water is seasonal, with hotter months normally having a higher demand than cooler months. Consumption is also affected by rainfall patterns.
Stockwater. The percentage of service requests responded to within 48 hours.	Annual Target: 95.00%					
	Q2 FY25	100.00%	99.44%			111 of the 111 service requests received in the second quarter were responded to within 48 hours.









Activity – WASTEWATER









KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
The number of dry weather sewerage overflows from the sewerage system. (Less than 1 per 1,000 connections) * Mandatory measure	Annual Target: Less than 1					
	Q2 FY25	0.21	0.31			There were 4 dry overflows this quarter across the 19,345 connections.
Compliance with resource consents for discharge from the sewerage system measured by the number of: a) Abatement notices. * Mandatory measure	Annual Target: 0					
	Q4 FY24	0	0			No abatement notices were received from Environment Canterbury this quarter.
Compliance with resource consents for discharge from the sewerage system measured by the number of: b) Infringement notices. * Mandatory measure	Annual Target: 0					
	Q4 FY24	0	0			No infringement notices were received from Environment Canterbury during this quarter.
Compliance with resource consents for discharge from the sewerage system measured by the number of: c) Enforcement orders. * Mandatory measure	Annual Target: 0					
	Q4 FY24	0	0			No enforcement orders have been received from Environment Canterbury during this quarter.
Compliance with resource consents for discharge from the sewerage system measured by the number of: d) Convictions. * Mandatory measure	Annual Target: 0					
	Q4 FY24	0	0			No convictions were received from Environment Canterbury during this quarter.





KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
The percentage of the total number of wastewater consent conditions that have breaches that result in an Environment Canterbury report identifying compliance issues that require action.	Annual Target: 0.00%					
	Q2 FY25	0%	0%			There were no breaches of consent this quarter leading to significant adverse effects, as noted in Environment Canterbury compliance reports.
The median response times for attendance and/or resolution of sewerage overflows resulting from a blockage or other fault in the sewerage system: a) Attendance time from receipt of notification to the time that service personnel reach the site. (Less than 120 minutes) * Mandatory measure	Annual Target: Less than 120 minutes					
	Q2 FY25	24.3	30.5			Median response time 24.3 min. The YTD result is 30.5 minutes.
The median response times for attendance and/or resolution of sewerage overflows resulting from a blockage or other fault in the sewerage system: b) Resolution time: from receipt of notification to the time that service personnel confirm resolution of the blockage or other fault. (Less than 480 minutes) * Mandatory measure	Annual Target: Less than 480 minutes					
	Q2 FY25	92.3	92.3			Median time 92.3 minutes. The YTD result is 92.3 minutes.

KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
<p>The total number of complaints received about any of the following:</p> <ul style="list-style-type: none"> a) Sewerage odour b) Sewerage system faults c) Sewerage system blockages, and d) The Council's response to issues with sewerage system. <p>Expressed per 1,000 connections to the sewerage system (1 July 2024 rating strike 19,345)</p>	Annual Target: Less than 5					
	Q2 FY25	0.83‰	2.22‰			<p>16 Complaints for the quarter.</p> <p>Odour – 2 Faults – 5 Blockages – 9 Council's response - 0</p>



Activity – STORMWATER DRAINAGE



KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
Urban Stormwater: a) The number of flooding events that occur as a result of the overflow from the Council's stormwater system that enters a habitable floor. * Mandatory measure	Annual Target: 0					
	Q2 FY25	0	0			No habitable floor levels were inundated in less than a 50 year storm event.
Urban Stormwater: b) For each flooding event, the number of habitable floors affected. (Expressed per 1,000 properties connected to the stormwater connection) * Mandatory measure	Annual Target: 0					
	Q2 FY25	0	0			No habitable floor levels were inundated in less than a 50 year storm event.
Compliance with the territorial authority's resource consents for discharge from its stormwater system, measured by the number of: a) Abatement notices. * Mandatory measure	Annual Target: 0					
	Q2 FY25	0	0			No abatement notices were received from Environment Canterbury during this quarter.
Compliance with the territorial authority's resource consents for discharge from its stormwater system, measured by the number of: b) Infringement notices. * Mandatory measure	Annual Target: 0					
	Q2 FY25	0	0			No infringement notices were received from Environment Canterbury during this quarter.



KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
Compliance with the territorial authority's resource consents for discharge from its stormwater system, measured by the number of: c) Enforcement orders. * Mandatory measure	Annual Target: 0					
	Q2 FY25	0	0			No enforcements were received from Environment Canterbury during this quarter.
Compliance with the territorial authority's resource consents for discharge from its stormwater system, measured by the number of: d) Convictions. * Mandatory measure	Annual Target: 0					
	Q2 FY25	0	0			No convictions were received from Environment Canterbury during this quarter.
The percentage of the total number of water take consents that have breaches that result in an Environment Canterbury report that identifies compliance issues that require action.	Annual Target: 0.00%					
	Q2 FY25	0%	0%			There were no compliance reports received from Environment Canterbury regarding a breach of consent condition during this quarter.
The median response time to attend a flooding event, measured from the time that the territorial authority receives notification to the time that service personnel reach the site. * Mandatory measure	Annual Target: Less than 180 minutes					
	Q2 FY25	0	0			There were no flooding events of habitable floor levels during the first quarter.

KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
The number of complaints received by a territorial authority about the performance of its stormwater system. (Expressed per 1,000 properties connected to the stormwater system - 19042 connections) * Mandatory measure	Annual Target: Less than 3					
	Q2 FY25	0.9	1.1			There were 18 complaints this quarter related to the performance of the stormwater system.
Facilitate and engage with all drainage and water race advisory groups.	Annual Target: Achieved					
	Q2 FY25	Achieved	Achieved			The first round of (6/6) advisory group meetings were held. Second round of advisory group meetings to take place in Q3.

Activity – SOLID WASTE

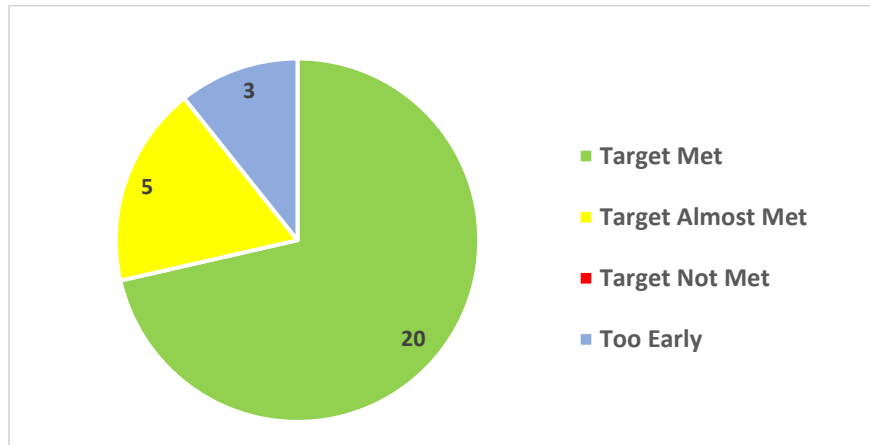
KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
Kerbside collection service provided as scheduled.	Annual Target: 99.00%					
	Q2 FY25	95.91%	97.70%			<p>Collection service targets were almost met in this quarter and in the year to date. A total of 179 Kerbside Collection 'general' service requests were received in this quarter, 171 of which were in relation to missed collection services. Of these 171: 74 were not collected owing to non-compliance (incorrect placement, wrong week, late, etc.) and 90 were compliant bins or bags which the contractor returned to collect. There were seven (7) unresolved missed collection request this quarter, most from over the holiday season where there were some communication lapses between Council and contractor staff. It is also taking time to embed the new service request system which was introduced in July 2024: some of these 'unresolved' requests may have resulted in the bins being collect but no resolution was recorded, and they have been counted as uncollected.</p> <p>In the Year to Date, a total of 323 Kerbside Collection 'general' service requests were received in this quarter, 305 of which were in relation to missed collection services. Of these 305: 130 were not collected owing to non-compliance and 168 were compliant bins or bags which the contractor returned to collect. There were seven (7) unresolved missed collection request in the year to date.</p>

KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
Reduction in annual per capita quantity of waste to landfill. (Annual target 251.8kg per capita, quarterly target 63.0kg per capita)	Annual Target: 251.8kg per capita					
	Q2 FY25	61.5kg	116.7kg			<p>The Landfill Reduction targets were achieved in this quarter and in the year to date. The total Landfill Reduction Target in 24/25 is 251.8kg/capita (c.f. the 294.0kg/capita baseline in the WMMP), with a target of 63.0kg/capita/quarter. In this quarter 61.54 kg/capita was landfilled, which is 1.4kg/capita (2.3%) below the target.</p> <p>In the year to date 116.7 kg/capita was landfilled, which is 9.2 kg/capita (7.3%) below the target.</p> <p>These figures are based only on the waste handled by Council through its two solid waste transfer facilities, and excludes any landfilled waste from other privately owned facilities in the District. The per-capita values have been calculated using the latest census data which estimates the district population as at 1 July 2024 is 66,264 . This is lower than previous Stats NZ population estimates, and this impacts on the per-capita calculations.</p>

KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
Increase in annual per capita quantity of materials diverted from landfill. (Annual target 212.2kg per capita, quarterly target 53.0kg per capita)	Annual Target: 212.2kg per capita					
	Q2 FY25	67.8kg	117.5kg			<p>The target for increased diversion from landfill has been met in Quarter 2 and the year to date. The Diversion Increase Target in 24/25 212.2kg/capita (c.f. 170.0kg/capita in the WMMP baseline), and the quarterly target is 53.0kg/capita/quarter. In Q2 67.8 kg/capita was diverted, which is 14.7 kg/capita (27.7%) below the quarterly target. In the year to date 117.5 kg/capita was diverted, which is 11.4 kg/capita (10.7%) below the quarterly target</p> <p>There is generally an increase in total and diverted waste material weights and recycling, garden waste & mixed organics in particular, over the spring and early summer period, the Tyrewise product stewardship scheme has more than doubled the number of tyres being dropped off at our facilities for recycling, the Plasterboard diversion service has proved popular and there have also been noticeable increases in recycling, hazardous waste and organics waste compared to the 23/24 year. Note that the latest census data shows that the district population was 66,264 as at 1 July 2024, which is lower than previous Stats NZ population estimates, and this has also impacted on the per-capita calculations.</p> <p>These figures are based only on the handled by waste Council through its two solid waste transfer facilities and excludes any diverted waste from other privately owned facilities in the District.</p>







Community Services



Key Performance Indicators - Summary









Activity – RECREATION

KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
Customer satisfaction with meeting and performance spaces, as measured by an annual survey of facility users.	Annual Target: 90.00%					
	FY24	89%	89%			Results for this survey has a total of 89% of respondents are satisfied with the WDC Community Facilities. This is a decrease from last year that had a satisfaction rate of 93%. Overall, very slightly below target of 90% (89%). Resolving minor issues identified within the survey as appropriate will likely improve result over the target. The next survey will be undertaken in April 2025.













KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
The number of hectares of parkland per 1,000 residents.	Annual Target: 8 hectares					
	Q2 FY25	13.65	13.65			Based on the latest 2023 Census data, the district's population is 66,246. The population data result is lower than the projected population figures. There have been no new parkland hectares vested since the last quarter. Parkland hectares has decreased from 905.14 to 903.98. This results in a provision of 13.65 hectares per 1,000 residents, marking a decrease since the last quarter. However, this figure remains above the target of 8 hectares of parkland per 1,000 residents.
The number of hectares of neighbourhood reserve land per 1,000 residents.	Annual Target: 1 hectare					
	Q2 FY25	1.35	1.35			<p>The population number used for this report is 66,246, which is based on the latest 2023 Census data. The amount of neighbourhood reserve land (89.32ha) for Greenspace has remained unchanged since the last quarter.</p> <p>The number of hectares per 1,000 residents also remains the same at 1.35 hectares per 1,000 residents. This measure continues to be above the target of 1 hectare per 1,000 residents.</p>
<p>The number of hectares of reserve planted in indigenous plants.</p> <p>The baseline for the Natural Environment Strategy 2023 indicates that 24.2 hectares, or 2.7% of reserve land, were planted with native vegetation.</p>	Annual Target: Increase on 24.2 hectares					
	Q2 FY25	26.98	26.98			The number of hectares of reserve planted in indigenous plants has not increased since the last quarter. The total number of hectares remains at 26.98ha. Target has been met with an increase on 24.2 hectares since the baseline measurement.









KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
Customer satisfaction with the Aquatic Facilities, as measured by a biannual survey of facility users.	Annual Target: 90.00%					
	Q2 FY25	97.00%	97.00%			97% satisfaction in survey run in Q1, next customer survey due Q3.





Activity – LIBRARIES & MUSEUMS





KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
The number of visits per person per annum to the Kaiapoi and Rangiora Libraries based on the District's population.	Annual Target: 5					
	Q2 FY25	5.60	5.92			There were 92,805 individual visits equating to 5.6 visits per-person per year. Figure is adjusted for census population size (66,264) Note: KPI is 5 visits per-year.
The number of visits per person per annum to the Libraries website based on the District's population.	Annual Target: 3					
	Q2 FY25	2.96	3.20			There were 49,129 visits to the Libraries' website in the first quarter and this figure equates to an average of 2.96 visits per person per annum (against an adjusted population of 66,264).
The number of public programs run by the Libraries.	Annual Target: 250					
	Q2 FY25	159	409			These range from digital skills classes, literacy-building initiatives, to experiences for children. All events have a focus on inclusion and lifelong learning, promotion of key vocational skills, and social and economic capacity building.





Activity – COMMUNITY PROTECTION



KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
The percentage of Land Use Consents (LUCs) that are reviewed for monitoring requirements.	Annual Target: 90.00%					
	Q2 FY25	100.00%	100.00%			All 103 Resource Consents due for monitoring for the 2nd Quarter (October to December) were completed.
The percentage of licensed food premises inspected per annum as per legislative requirements.	Annual Target: 90.00%					
	Q2 FY25	100.00%	100.00%			All verifications due in the 2nd Quarter were completed.
The percentage of all licensed alcohol premises inspected at least once per year.	Annual Target: 90.00%					
	Q2 FY25	29.17%	60.00%			All premises will be monitored by the end of the financial year. Up to December 31st, 2024, 72 of 120 have been monitored. This KPI is on target with a YTD total of 60%.
The percentage of after-hours excessive noise complaints responded to within 2 hours.	Annual Target: 90.00%					
	Q2 FY25	99.22%	98.42%			KPI achieved. 2x noise complaints were responded to after the KPI timeframe of 2 hours due to a high volume of work. Both were responded to as soon as time allowed.
The percentage of all other noise complaints responded to within 48 hours.	Annual Target: 90.00%					
	Q2 FY25	100.00%	100.00%			All other noise complaints were responded to with 48 hours.
The percentage of serious nuisance complaints responded to within 48 hours.	Annual Target: 90.00%					
	Q2 FY25	100.00%	100.00%			All Serious nuisance complaints were responded to within 48 hours.

KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
The percentage of complaints for serious dog attacks responded to within 1 hour.	Annual Target: 100.00%					
	Q2 FY25	100.00%	96.08%			All serious dog attack complaints for the October/December quarter were responded to within 1 hour.
The percentage of all health licensing premises inspected at least once per year.	Annual Target: 90.00%					
	Q2 FY25	0.00%	6.74%			There were no health businesses programmed for inspection in the second quarter. All are programmed to be inspected before the end of the financial year These have now been spread across the year, so the workflow is more manageable and achievable.
The percentage of building consent applications processed within the statutory 20 days.	Annual Target: 100.00%					
	Q2 FY25	98.89%	98.71%			Over the second quarter of the 2024-2025 financial year the team granted 450 Consents, at an average of 111 days. 76% of Consents were issued within 15 days, with 1% of Consents granted outside 20 working days.
The percentage of code of compliance certificates issued within the statutory 20 days.	Annual Target: 100.00%					
	Q2 FY25	97.83%	96.74%			Over the second quarter of the 2024-2025 financial year the Code Team granted 271 Code Compliance Certificates at an average of 7 days, with 95% issued within 15 days. Total received was 277.



KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
Maintain Building Consent Authority accreditation.	Annual Target: Achieved					
	Q2 FY25	Achieved	Achieved			IANZ confirmed continuation of our accreditation through to June 2025. We still have four outstanding GNC's which relate to reports and management of Code Compliance Certificates. These functions, within Technology 1 are complex and non-linear, and scoping, development and testing is an arduous process. The work encompasses many changes to event workflows, proforma, reports and alerts. We have work-arounds in place which meet statutory requirements. IANZ will not clear the non-compliances until the "IT system" can supply verifiable reports. Our priority has changed to the development of the new CES platform, which we anticipate will provide the functionality required by IANZ to close out outstanding GNC's. For completeness it should be noted IANZ will be on-site in May 2025 to undertake the bi-annual BCA accreditation audit. A subsequent desk-top audit will be needed once we have the new CES platform bedded in. This is slated to occur in September 2025.
The percentage of Project Information Memoranda (PIM) applications issued in 20 working days.	Annual Target: 100.00%					
	Q2 FY25	100.00%	97.80%			Over the second quarter of the 2024-2025 financial year the PIM team processed 207 jobs (138 Compliance checks & 69 PIMs) at an average of 10 days. Over this period 88% of the jobs were granted within 15 days, with just no jobs granted outside 20 working days.





KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
Audit 25% of premises for building warrants of fitness annually. This equates to 100 buildings this financial year.	Annual Target: 100					
	Q2 FY25	36.00	66.00			Over the second quarter 36 audits were undertaken, of which 50% failed their audits. Over the 2023-2024 financial year the Building Compliance team audited 125 buildings that had a Building Warrant of Fitness. The most common reason for failure continues to relate to either missing owner inspections or IQP records not being supplied during the audit.
Audit pool barriers every 3 years.	Annual Target: 334					
	Q2 FY25	175	324			Over the second quarter of the 2024-2025 financial year the Compliance team completed 175 inspections, of which 119 failed. A failure rate of 68%. The Compliance Team needs to inspect 1/3 of all pools annually, to meet the Building Act requirements. Our current database shows just over one thousand pools are registered with Council. We have Six Pools are under a Notice to Fix, and owners are co-operative and working towards compliance. Most non-compliance issues relate to vegetation growth and gates/latches failing.

KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
Our Community is engaged in the district's top four Emergency Management risks: Earthquake, Tsunami, Flooding and Pandemic.	Annual Target: 3					
	Q2 FY25	1.00	1.00			<p>Collaborative planning with the Regional EMO has agreed a series of public engagement meetings on a joint Hikurangi Subduction (earthquake causing tsunami)/AF8 engagement with two deliveries in Apr-May and two further deliveries in Aug. These engagements will actively provide awareness and education on the risks but will also endeavour to offer opportunities to assist interested resident groups, to build their own local community response arrangements to both of these natural hazards risks. The roadshow of engagements will involve knowledge-sharing by a natural hazards science analyst and the Council's EMO assisting development of local community response arrangements for those residents who express interest.</p> <p>An additional schools engagement programme by the EMO in concert with Te Matauru School, will reinforce some those messages of the roadshow that are relevant for young audiences. This activity sees 12 North Canterbury Schools rotating through Te Matauru School's technology department in late Apr-early May for an immersion in natural hazards across the 4 R's of EM.</p>
Our responders are trained and resourced to industry standards.	Annual Target: 4					
	Q2 FY25	1	21			CDEM volunteer training continued to be delivered on average twice monthly in accordance with the attached Training Calendar, except for NZRT12 rescue team which delivers its own training on a weekly basis. The uptake in scheduled training by volunteers, has been very good this year.

KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
Community Emergency Hubs are established in cooperation with Neighbourhood Support, Residents Associations and other community-based organisations.	Annual Target: 6					
	Q2 FY25	6	14			We now have hubs for Silverstream, Cust, Swannanoa school, Pegasus, Loburn School and Rangiora Borough School. By the end of the next quarter we should see additional hubs in Sefton, Kaiapoi North School, Kaiapoi Borough School and Te Matauru School.

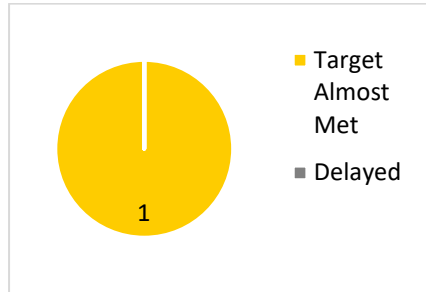
Activity – COMMUNITY DEVELOPMENT

KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
Facilitation and support for collaborative networks that address issues related to health and wellbeing. (At least four per quarter)	Annual Target: 16					
	Q2 FY25	6	12			- Led 2 x LOCAL COMMUNITY NETWORKING FORUMS, held in Kaiapoi and Oxford and Rangiora. Attendance the community, social, education and faith sectors - typically 20 - 30 at each. - Bimonthly SOCIAL SERVICES WAIMAKARIRI (SSW) meetings, held in October and December. Community Team Manager is also on management committee for this network. - Facilitated bimonthly WAIMAKARIRI HEALTH ADVISORY GROUP (WHAG) meetings in October and December. Facilitated WAIMAKARIRI ACCESS GROUP meetings in October and November - Facilitated October, and December YOUTH COUNCIL meetings. - Facilitated October and November AGE FRIENDLY ADVISORY GROUP meetings.

KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
Support groups and initiatives that connect and empower local residents. (At least six per quarter)	Annual Target: 24					
	Q2 FY25	6	12			- Supported and promoted the GLOBAL LOCALS of WAIMAKARIRI social group get-togethers: Evidence via the GLOW Facebook page https://www.facebook.com/search/top?q=global%20locals%20of%20waimakariri%20-%20glow - Facilitated the quarterly MIGRANTS STEERING GROUP meeting in November Sustained active involvement in NEXT STEPS website development project, resulting in the launch and extensive promotion of the Next Steps Website Evidence at https://www.nextsteps.org.nz/ . - Continued support for the "BIKE PROJECT", including with the acquisition of funding. Evidenced on the Facebook page https://www.facebook.com/search/top?q=waimakariri%20bike%20project - Continued to support the KAIAPOI COMMUNITY HUB STAKEHOLDERS toward the establishment of a Community Hub to engage educate and empower local residents. - The Community Team manager plays and active role in the community-led HOUSING RESPONSE STEERING GROUP, led by Social Services Waimakariri. This group has met regularly, ad hoc in relation to a key project in Rangiora. Evidence in Council Property Working Group minutes.
Active involvement in networks that address community safety. (At least four per quarter)	Annual Target: 16					
	Q2 FY25	4	8			As part of business as usual, continued to facilitate: - VIOLENCE FREE NORTH CANTERBURY STEERING GROUP in October and December (December minutes pending)- WAILIFE SUICIDE PREVENTION STEERING GROUP in October and December- WAIMAKARIRI ALCOHOL AND DRUG HARM STEERING GROUP October and December (December minutes pending - SAFE COMMUNITY FOUNDATION NATIONAL NETWORK ongoing - Community Team Manager is involved in a Steering Group looking to progress more community-based governance for the NZ model.

Property Management

Key Performance Indicators - Summary

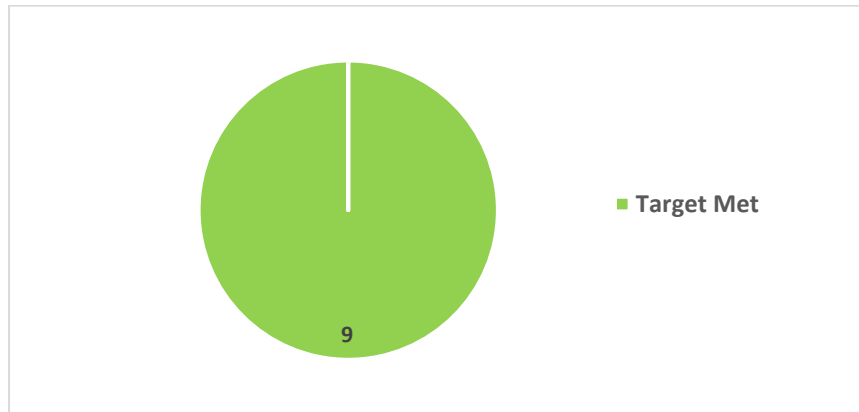


Activity – PROPERTY MANAGEMENT

KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
The percentage of occupancy per annum.	Annual Target: 95.00%					
	Q2 FY25	92.87%	92.64%	●	●	<p>Two units in Oxford received modest upgrades to meet Healthy homes requirements with the remaining two to be completed in the following quarter. This will get our tenancy rate to 100% in Oxford.</p> <p>Tyler Courts now has 3 vacant units 5,7, & 8 on a block of 4 earmarked for refurbishment due to start this year. Unit 10 will be our transitional unit and units 11, 24, and 27 are in the process of being tenanted.</p> <p>The delay has been budgetary constraints, procurement processes as well as variations to our existing Tyler Courts Building consent to meet updated compliance requirements.</p>





Council Controlled Organisations

Key Performance Indicators - Summary











Activity – TE KŌHAKA O TŪHAITARA TRUST

KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
Establishment of new biota nodes to assist in the restoration of the indigenous coastal ecosystem.	Annual Target: 5					
	Q2 FY25	2	4	●	●	Within this quarter we planted 7400 plants with the late autumn/early summer period. These plants connected nearby biota-nodes, established new areas and existing natural hollows. Some existing nodes were also given signage. Much of this planting went into 2 core areas with natural wetland conditions that did not require prior digging of a pond with the rest scattered between nodes or in new areas.





KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
Maintaining functional trails per year to provide walking, cycling and horse riding recreational experiences.	Annual Target: 25km					
	Q2 FY25	32	32			We have maintained approximately 32km of trails with continued maintenance of ease of access and assurance of safety for cyclists, walkers and horse riders through cutting back any trail width constraining vegetation. This was particularly necessary with wet and warm conditions in conjunction with recovery after fire promoting strangling of our smaller horse-trails that are less frequently used. Remnant tracks were maintained but there was no extension of new trails.
Develop and implement environmental education modules through engaging learning institutions.	Annual Target: 5					
	Q2 FY25	2	4			We have maintained our connections with existing University and Highschool institutions that provide service-based learning opportunities. For this quarter, our education program is still on hold for our existing schools, however over the summer break we have been approached by Te Kura Aromauka and the Education Review Office in offer of volunteering and biotanode projects for their respective groups and learning.

Activity – ENTERPRISE NORTH CANTERBURY

KPI	Period	Period Result	YTD Result	Status	Year end Forecast	Comments
Number of businesses assessed for training and coaching needs.	Annual Target: 48					
	Q2 FY25	14	43			Ahead of target. The business environment is changing and we are seeing a lot more optimism, although profitability is still bad. Businesses are looking towards growth and asking for help to achieve that.
Number of business seminars and workshops delivered per annum. (16)	Annual Target: 16					
	Q2 FY25	4	15			1st and 4th quarter are always the best times for courses so very few courses are run around Christmas months. In this period we ran the Blanchard SLII leadership course. 4 half day sessions to 5 participants. For the second and third quarters we have scheduled: Feb - Conversational Capacity 2 half days March - Legendary Service 2 half days April - Supervising and Managing Others 4 half days April - Building Trust 2 half days We are well on track to exceed targets.
Support startup businesses, including people exploring starting a business and newly started businesses. (50 per year)	Annual Target: 50					
	Q2 FY25	19	43			Ahead of target. Interest in starting a new business has slowed, as is normal in the approach to Christmas. We expect a large influx in the new year. In this quarter we have assisted: - 8 people at the scoping stage - 6 people formally planning - 5 newly started businesses We have also promoted 18 newly started businesses. We have also had 8 people sign up for our free online business startup course.

KPI	Period	Period Result	YTD Result	Status	Year end Forecast	Comments
Number of businesses opinion surveys completed per year. (2 per year with a minimum of 50 businesses contributing per survey)	Annual Target: 2					
	Q2 FY25	1.00	1.00			<p>As per schedule. 64 respondents.</p> <ul style="list-style-type: none"> Probably the biggest thing to note is the sudden increase in business confidence reported by businesses in Waimakariri and Hurunui. The largest increase was about the New Zealand business situation for which confidence increased by 50%. This makes it the most positive our business owners have been since October 2013. Confidence also increased for the individual businesses, their industries and their districts. This is not reflected in business profitability which continues to decline. Our businesses have been reporting a net decline since April 2020 when covid hit our communities, and we have not seen an increase in overall profitability yet. The main influence in this is the cost of doing business which continues to rise for almost all our businesses. Businesses have had to raise their prices in response, but those we talk to say that they cannot raise their prices enough to mitigate the cost of doing business without losing sales. As such, the decreasing inflation numbers are likely to be a major factor in businesses feeling that 2025 will be a better year. Finding staff is now a lot easier than it has been in the past with businesses reporting a smoother time in recruiting skilled, semi-skilled and unskilled staff. Investment intentions remain subdued, particularly investment intentions for buildings. Overall, the underlying numbers for North Canterbury businesses remain concerning, but growing optimism is a good indicator of better times ahead.

Activity – TRANSWASTE CANTERBURY

KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
Breaches of consent conditions that result in an Environment Canterbury report identifying compliance issues.	Annual Target: 0					
	Q2 FY25	0	0			No confirmed non-compliances.
The percentage of landfill available to waste transporters during normal annual transport access hours.	Annual Target: 100.00%					
	Q2 FY25	0.00%	50.00%			100%

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION****FILE NO and TRIM NO:** FIN-06-02/250228033323**REPORT TO:** AUDIT AND RISK COMMITTEE**DATE OF MEETING:** 11th March 2025

AUTHOR(S): Jane Eggleton, Project Planning and Quality Team Leader
 Don Young, Senior Engineering Advisor
 Gerard Cleary, General Manager Utilities and Roading
 Chris Brown, General Manager Community and Recreation

SUBJECT: 2024/25 Capital Works December Quarterly Report

ENDORSED BY:
 (for Reports to Council,
 Committees or Boards)


 General Manager


 Chief Executive
1. SUMMARY

- 1.1. This report is to advise the Committee about progress on the delivery of the 24/25 Capital Works programme.
- 1.2. The programme is well advanced with a high degree of certainty about a large number of projects. In general, the projects are now being scoped, designed and tendered earlier in the year, with most construction works awarded before Christmas.
- 1.3. However, the predicted percentage complete projects of 78% does not reflect this, for a number of reasons, most of which have been previously signalled to the Council.
 - 1.3.1. Transport Choices Funding:
 With the withdrawal of the Transport Choices Funding, there are a number of significant projects that are now “delayed” until the Council decides how to re-allocate any local share or Better off Funding.
 - 1.3.2. NZTA Funding Approval:
 With the late announcement of the funding allocated from NZTA, and the subsequent need to reallocate projects due to the funding reduction, a number of projects are less advanced than planned. As the majority of these are multi-year projects, this delay can be recovered.
 - 1.3.3. Optimistic budgeting:
 Some budgets continue to be overly optimistic, with significant budgets being allowed for in the early years instead of better spreading. This is an ongoing work in progress.

Table 1: Actual and Predicted spend, against budget

Department	Full Year Revised Budget	Actual Spend YTD	% Spent YTD	Predicted Spend as at FYE	Predicted % Spend as at FYE
Drainage	\$9.69 M	\$5.26 M	54.2%	\$7.89 M	81.4%
Earthquake Recovery	\$2.14 M	\$1.23 M	57.7%	\$1.79 M	83.6%
Recreation	\$24.06 M	\$4.52 M	18.8%	\$16.11 M	67.0%
Roading	\$23.27 M	\$4.35 M	18.7%	\$18.95 M	81.4%
Solid Waste	\$0.86 M	\$0.31 M	36.2%	\$0.49 M	56.1%
Wastewater	\$8.31 M	\$2.56 M	30.8%	\$6.07 M	73.1%
Water Supply	\$22.88 M	\$13.24 M	57.9%	\$20.26 M	88.6%
Grand Total	\$91.20 M	\$31.47 M	34.5%	\$71.55 M	78.5%

Note this table does not include all capital works carried out by the Council, but only the capital projects on the above units.

- 1.4. In total, the Council has 433 projects in the tracking spreadsheets worth a total budget of \$91.2M. Of these 117 are complete, 220 are on track, 33 are at risk, 62 are delayed. Overall, 78.5% of the budget is predicted to be spent.

Attachments:

- i. Attachment 1 Roothing project summary December quarter 24/25 - 250227033060
- ii. Attachment 2 Roothing project overview December quarter 24/25 - 250228033069
- iii. Attachment 3 Drainage project summary December quarter 24/25 - 250228033080
- iv. Attachment 4 Drainage project overview December quarter 24/25 - 250228033084
- v. Attachment 5 Water project summary December quarter 24/25 - 250228033090
- vi. Attachment 6 Water project overview December quarter 24/25 - 250228033095
- vii. Attachment 7 Wastewater project December quarter 24/25 - 250228033101
- viii. Attachment 8 Wastewater project overview December quarter 24/25 250228033113
- ix. Attachment 9 Solid Waste project summary December quarter 24/25 250228033118
- x. Attachment 10 Solid Waste project overview December quarter 24/25 250228033119
- xi. Attachment 11 Recreation project summary December quarter 24/25 250228033122
- xii. Attachment 12 Recreation project overview December quarter 24/25 250228033123
- xiii. Attachment 13 EQ Recovery project summary December quarter 24/25 250228033126
- xiv. Attachment 14 EQ Recovery project overview December quarter 24/25 250228033128

2. RECOMMENDATION

THAT the Audit and Risk Committee:

- (a) **Receives** Report No. 250228033323.
- (b) **Notes** the actual and predicted achievement across all tracked capital expenditure.
- (c) **Notes** that of the \$91.2M total capital spend, \$31.47M (35%) has been completed and \$71.55M (78%) is predicted to be completed (subject to weather and other matters outside our control).
- (d) **Notes** that the previous September Quarterly Report predicted completion of 81%.
- (e) **Notes** that progress towards achieving the 24/25 capital works programme is well advanced across most areas. However, there are a number of projects either delayed or at risk, as reported elsewhere.

3. **ROADS AND FOOTPATHS**

3.1. Budget

3.1.1. The total budget for this year is \$23.27M. For the year \$4.35M has been spent (19%). The final forecast expenditure is \$18.95M (81%).

3.2. Carry-overs

3.2.1. The planned carryover of budget was \$2.21M and the planned carryover of expenditure was \$2.21M. The predicted carryover of budget is now \$6.94M due to several projects which were originally intended to be spent in this financial year but are now being predicted as additional carryover.

3.3. Projects

3.3.1. There are 74 projects being tracked.

3.3.2. Of these, 5% by value are complete and 69% on track, 4% at risk and 22% delayed.

3.3.3. The at-risk projects include Lees Valley Willow Walls (dependant on others, three-year programme), Streetlight Upgrade Major Town (dependant on others), Drainage Renewals – K & C (dependant on others).

3.3.4. The delayed projects are Woodend East ODP (developer led), Ravenswood Park and Ride (planned carryover), Delivering Strategic Cycling Networks (Deferred), Header PJ Woodend to Kaiapoi Cycleway (Deferred), Waimakariri Gorge Bridge (Delayed Costs), Bridge Component Replacement (Construction delayed), Bridges & Structures Renewals (Deferred), Land Purchases - Improved LoS (Dependent on others), West Rangiora Route Improvement (Dependent on others), Land Purchases – Growth (Valuation dispute), New footpaths - major towns (Tender delay), Gravel Pit Land Purchase (Further Investigation needed).

3.4. Summary

3.4.1. The Roads and Footpaths budget is signalled to be 81% delivered, or \$4.2M underspent. This is a combination of the transport Choices funding, the delay in Rangiora-Woodend/Boys/Tuahiwi intersection, and some developer led projects.

3.4.2. Outside of these two areas, the roading programme is well on track for delivery.

4. **STORMWATER DRAINAGE**

4.1. Budget

4.1.1. The total budget for this year is \$9.69M. For the year \$5.26M has been spent (54%). The final forecast expenditure is \$7.89M (81%).

4.2. Carry-overs

4.2.1. The planned carryover of budget was \$2.25M and the planned carryover of expenditure was \$2.25M. The predicted carryover of budget remains at \$2.25M.

4.3. Projects

4.3.1. There are 83 projects being tracked.

4.3.2. Of these, 42% by value are complete and 48% on track, 4% at risk and 6% delayed.

4.3.3. The at-risk projects are Mandeville Resurgence Channel Diversion/Upgrade (Public Consult), Lower Sefton Rd Ashley flood (Scope changes), Poyntz Road Drainage Upgrades (Scope changes).

4.3.4. The only project that is now delayed is Mill Rd SMA's (ECan consenting issues).

4.4. Summary

While the Drainage area is predicted to be significantly underspent, this is largely due to savings in projects. In particular Blackett St piping, School Rd Drainage, Pearsons drain, Cust drainage, Wolff's Rd and cones Rd are shown as completing lower than budget, but some of this will be timing of expenditure compared to last financial year. The exception is Mill Rd SMA, as previously signalled.

5. **WATER SUPPLY**

5.1. Budget

5.1.1. The total budget for this year is \$22.88M. For the year \$13.24M has been spent (58%). The final forecast expenditure is \$20.26M (89%).

5.2. Carry-overs

5.2.1. The planned carryover of budget was \$2.26M and the planned carryover of expenditure was \$2.26M. The predicted carryover of budget is now \$4.11M due to several projects which were originally intended to be spent in this financial year but are now being predicted as additional carryover.

5.3. Projects

5.3.1. There are 80 projects being tracked.

5.3.2. Of these, 21% by value are complete and 64% on track, 6% at risk and 8% delayed.

5.3.3. The at-risk projects are Kings Ave WTP Static Mixer (Timing), Darnley Square – Source (Consenting delays), Oxford Rural No.1 Back-up Well (Consenting issues).

5.3.4. The delayed projects are several Rangiora Source Upgrade 1 (Property delays), East Rangiora Northern Link Main (Developer), Pegasus Plant Sand Upgrade (Weather dependent), UV projects, Oxford Urban and Oxford No 2 Source Upgrade 1 (Consenting).

5.4. Summary

5.4.1. The Water budget is largely predicted to be completed, with only the exceptions as above.

6. **WASTEWATER**

6.1. Budget

6.1.1. The total budget for this year is \$8.31M. For the year \$2.56M has been spent (31%). The final forecast expenditure is \$6.07M (73%).

6.2. Carry-overs

6.2.1. The planned carryover of budget was \$1.12M and the planned carryover of expenditure was \$1.12M. The predicted carryover of budget is now \$2.71M due to several projects which were originally intended to be spent in this financial year but are now being predicted as additional carryover.

6.3. Projects

- 6.3.1. There are 71 projects being tracked.
- 6.3.2. Of these, 11% by value are complete and 60% on track, 3% at risk and 25% delayed.
- 6.3.3. The at-risk projects are Generators at Southbrook WWPS and Rangiora EDS PS (Shipping), Gladstone WWPS Generator Replacement (Shipping).
- 6.3.4. The delayed projects are Woodend - Wastewater headworks renewals, Step screens replacement - Woodend WWTP, Step screen renewal Waikuku Beach WWTP, Kaiapoi WWTP Screens Replacements, Oxford - Step Screen Replacement (delays for internal due diligence of step screens), Kaiapoi WWTP Planting (Spring planting), Kaiapoi Wastewater Headworks Renewals (Scope & strategy).

6.4. Summary

- 6.4.1. The majority of the Wastewater budgets programme is predicted to be completed as planned. However, there are several headworks and step screen projects that total approx. \$2.0M which will be delayed. This was because the technical complexities with this decision required considerable investigation and consideration, to ensure an appropriate sustainable long-term solution.

7. **REFUSE AND RECYCLING**

7.1. Budget

- 7.1.1. The total budget for this year is \$0.86M. For the year \$0.31M has been spent (36%). The final forecast expenditure is \$0.49M (56%).

7.2. Carry-overs

- 7.2.1. The planned carryover of budget was \$0M and the planned carryover of expenditure was \$0M. The predicted carryover of budget is now \$0.55M due to several projects which were originally intended to be spent in this financial year but are now being predicted as additional carryover.

7.3. Projects

- 7.3.1. There are 17 projects being tracked.
- 7.3.2. Of these, 0% by value are complete and 23% on track, 1% at risk and 76% delayed.
- 7.3.3. The at-risk project is Weighbridge Kiosk and Civil Works due to delays in the final report.
- 7.3.4. The delayed projects are Land Purchase for future upgrades (dependent on others), Southbrook Disposal Pit Upgrade & road realignment (Resource constraints), Pumps & pump station (timing), Hardstand for scrap metal, greenwaste (dependent on other project), Cleanfill- Site cameras & w/bridge South Pit (awaiting report), Southbrook - Design of New Shop and Education Centre, Oxford TS Infrastructure for reporting to MfE, Cleanfill Pit Infrastructure for report to MfE (awaiting reports), Rural Recycling Infrastructure (Timing).

7.4. Summary

- 7.4.1. The Solid Waste budget is relatively small but is largely signalled as delayed. Most of the budget is linked to upgrades at Southbrook RRP, and while investigation and design process is progressing, the works are on hold.

8. **RECREATION**

8.1. Budget

- 8.1.1. The total budget for this year is \$24.06M. For the year \$4.52M has been spent (19%). The final forecast expenditure is \$16.11M (67%).

8.2. Carry-overs

- 8.2.1. The planned carryover of budget was \$7.95M and the planned carryover of expenditure was \$7.95M. The predicted carryover of budget is now \$10.77M due to several projects which were originally intended to be spent in this financial year but are now being predicted as additional carryover.

8.3. Projects

- 8.3.1. There are 91 projects being tracked.
- 8.3.2. Of these, 9% by value are complete and 47% on track, 22% at risk and 23% delayed.
- 8.3.3. The projects identified as being at risk are Land Purchase – Neighbourhood (Timing), Town Centres Feature Lighting and Decorations (Decisions), District Security Cameras (Budget), Youth Activation within Greenspace (Approvals), Elderly Activation within Greenspace (Budget use), Airfield Equipment (Timing), General Building Renewals (Dependent on others), Land Purchase Pegasus Community Centre (Purchase process), Dudley Pool Renewals, Kaiapoi Aquatic Centre Renewals, Oxford Pool Renewals, Waikuku Renewals (Equipment delays), Kaiapoi Tuahiwi General Landscape Development, Rangiora Ashley General Landscape Development, Woodend Sefton General Landscape Development (Approvals), Town Centre Strategy Programme.
- 8.3.4. The delayed projects include Roads & Carparks, Play Safety Surface/Equipment, Pearson Park, Non-specified Reserve Enhancement, Future Sports Ground Development, Arohatia te awa (Cam River Walkway), Kowhai Street Reserve, Skate Board Facility, Kippenberger/Elm Green Linkage Playground Development, Kaiapoi Lakes (old tip site), Norman Kirk Park Power Installation, Sefton Domain Reserve Bollards, Connection to Water Services, Connection Wastewater services, Aeronautical Study Compliance Program, Airfield Taxiway Flooding, Waikuku Camp, Kairaki Camp Ablutions block and renewals. These delays are a result of a number of factors; a number of projects are affected by consenting issues, and third-party decisions.

8.4. Summary

- 8.4.1. The Recreation area is looking to be only 67% delivered, or about \$8M underspent. There are a number of projects that contribute to this. Several of the listed items are multiple projects (such as Roads and Carparks, Reserve Enhancement, Future Sports Grounds, and Arohatia Te Awa), all adding to approx. \$2.1M and it is difficult to get all of these sub-projects completed. The two Connection to water and Wastewater Services (along Priors Rd) totalling \$1.3M will be underspent. Several line items pertaining to the Pegasus Community Centre totalling \$3.7M are well underspent, which is a reflection of not accurately spreading the intended spend.

9. **EARTHQUAKE RECOVERY AND REGENERATION**

9.1. Budget

- 9.1.1. The total budget for this year is \$2.14M. For the year \$1.23M has been spent (58%). The final forecast expenditure is \$1.79M (84%).

9.2. Carry-overs

- 9.2.1. The planned carryover of budget was \$-0.31M and the planned carryover of expenditure was \$0M. The predicted carryover of budget is now \$0.47M due to several projects which were originally intended to be spent in this financial year but are now being predicted as additional carryover.

9.3. Projects

- 9.3.1. There are 17 projects being tracked.
- 9.3.2. Of these, 7% by value are complete and 37% on track, 12% at risk and 44% delayed.
- 9.3.3. The at-risk projects are the, Kaiapoi wharf pontoon, Courtenay River Accessway, Courtenay Esplanade, Pines Beach entrance and Kaiapoi South rural..
- 9.3.4. The delayed projects are Williams St bridge, Kaiapoi town centre amenities, Rangiora Carpark, Kaiapoi River Banks, Murphy Park, Food Forest, Car and Boat trailer parking.
- 9.3.5. There are a multitude of reasons for these delays, including complexity third party involvement and resourcing.

9.4. Summary

- 9.4.1. The Earthquake Recovery and Regeneration is predicted to be significantly under-delivered. This is the case every year, but the programme of works is progressively reducing each year.

10. **IMPLICATIONS FOR COMMUNITY WELLBEING**

- 10.1. There are implications on community wellbeing by the issues and options that are the subject matter of this report. Most of the delayed works are intended to directly benefit the community.
- 10.2. The Management Team has reviewed this report and support the recommendations.

11. **COMMUNITY VIEWS**

11.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are likely to be affected by, or have an interest in the subject matter of this report. They have a wide ranging interest in much of the Council's work. Any delays that specifically affect them will need to be discussed at the appropriate forum.

11.2. **Groups and Organisations**

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

Each of the delayed projects is likely to influence a particular community or group, and so any changes in timeframe will require good consultation and careful management.

11.3. **Wider Community**

The wider community is likely to be affected by, or to have an interest in the subject matter of this report.

Each of the delayed projects is likely to influence a particular community or group, and so any changes in timeframe will require good consultation and careful management.

12. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

12.1. **Financial Implications**

There are financial implications of the decisions signaled in by this report.

However where there are financial impacts that differ from the Annual Plan, these will be presented and discussed in the Annual Plan documentation.

12.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do have sustainability and/or climate change impacts. The projects being reported on have a range of effects on both sustainability and climate change, and any delays will impact on the Council's ability to achieve its intended outcomes in the agreed timeframes.

12.3. **Risk Management**

There are risks arising from the adoption/implementation of the recommendations in this report.

Risk is associated with the delay of projects with the main consequences being:

- Necessary work not being completed could result in not achieving levels of service.
- Price fluctuations due to the current economic environment.
- Earthquake recovery – availability and amount of government funding and insurance recoveries for some assets.
- Further costs which may be incurred in future earthquakes e.g. Council self-insures bridges in conjunction with NZTA funding.
- Risk of delays of work that is intended to mitigate the effects of an event, where the event occurs in the meantime.
- Risk of delays of work to deal with growth that undue effects are created if the growth still occurs.
- Risk of a negative effect on reputation and perception.

12.4. **Health and Safety**

There are health and safety risks arising from the adoption/implementation of the recommendations in this report.

Contracts and work undertaken have been subject to the Councils Procurement and Contract Management Policy and contain minimum requirements, expectations and controls to ensure the Health and Safety Act is being met.

13. **CONTEXT**

13.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

13.2. Authorising Legislation

The Local Government Act applies.

13.3. Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

In particular that

Transport is accessible, convenient, reliable and sustainable

Core Utilities are provided in a timely and sustainable manner

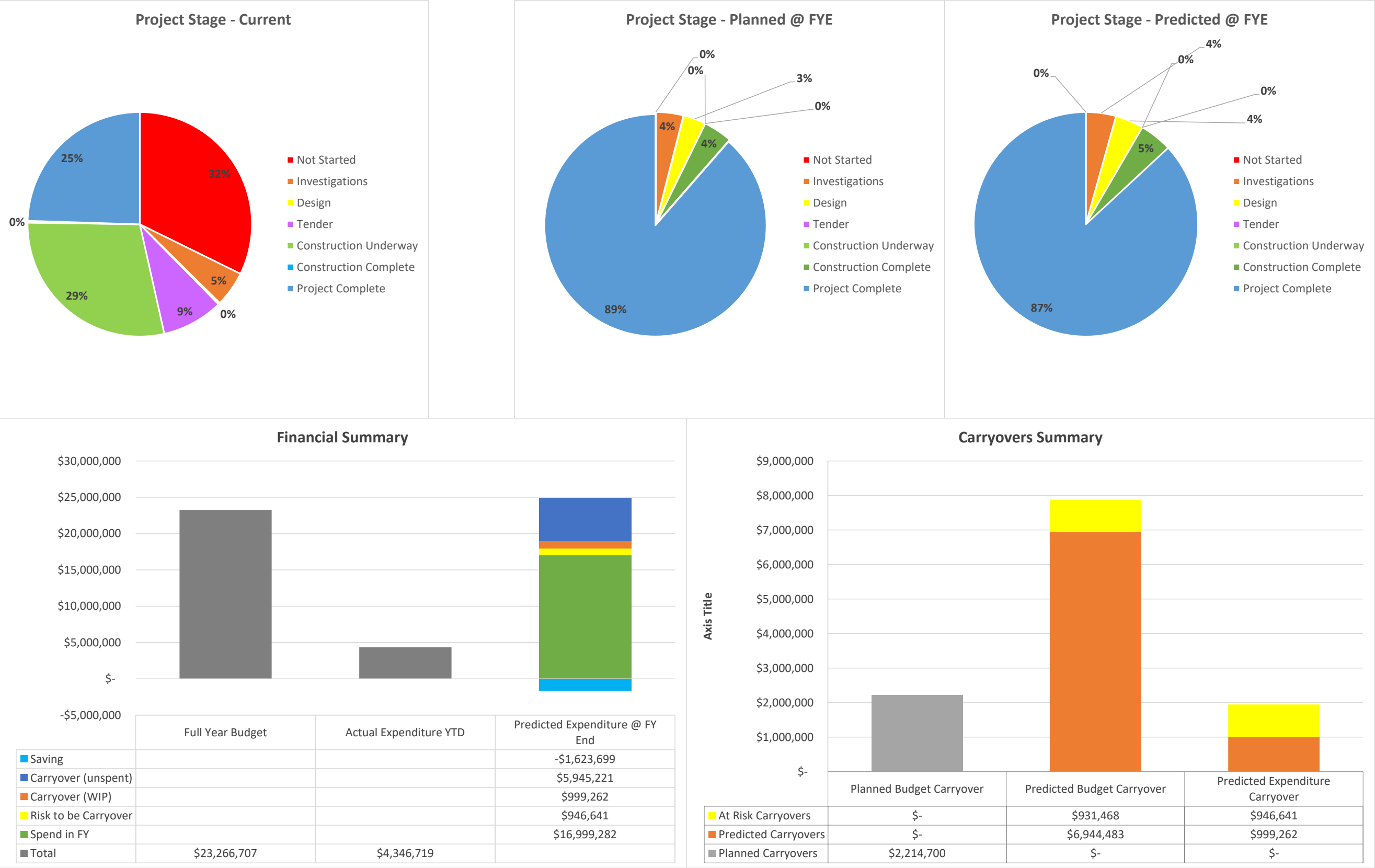
Public spaces and facilities are plentiful, accessible and high quality,

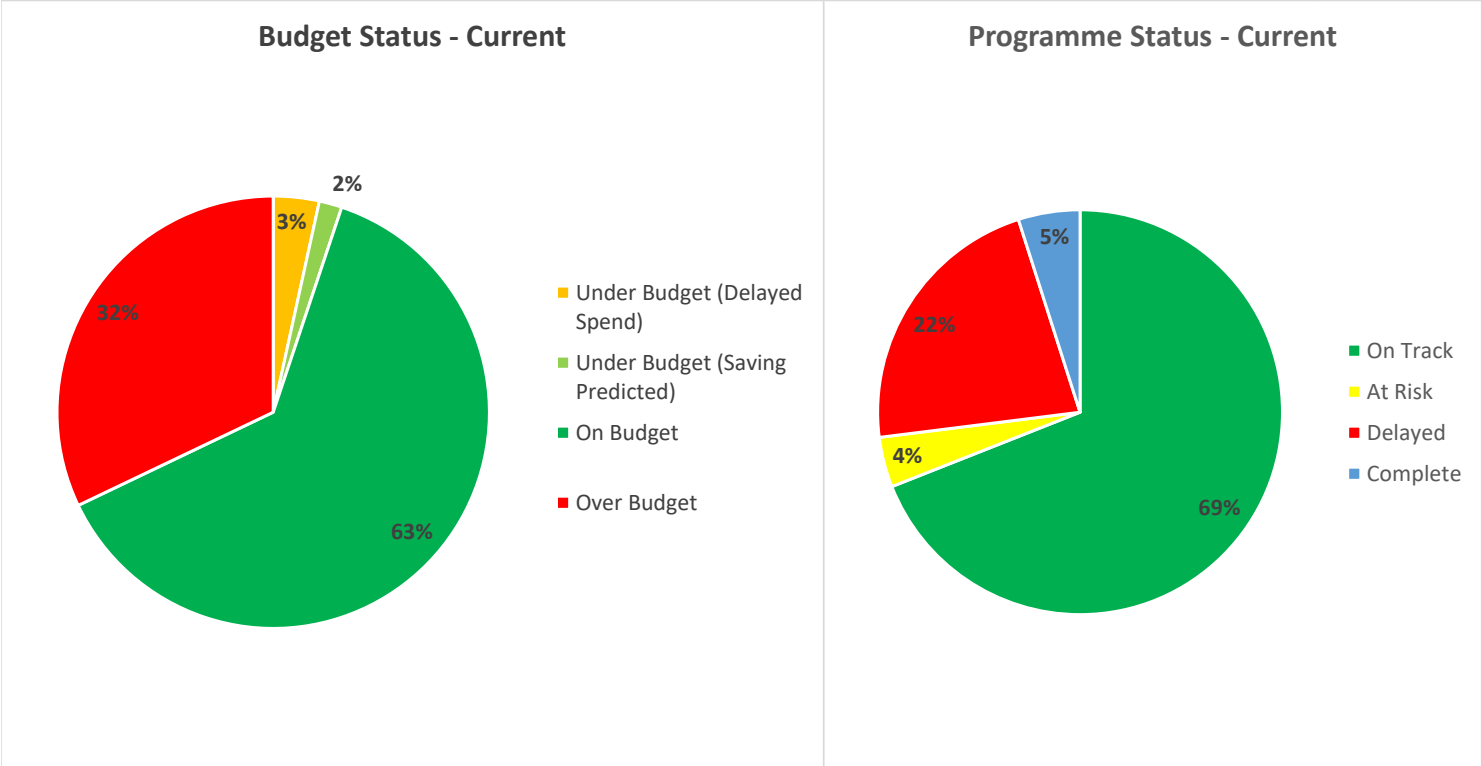
13.4. Authorising Delegations

The Audit and Risk Committee have delegation to monitor the performance of the Council in delivering its programme, and take steps as it sees appropriate.

Roading Capital Works Programme - 2024-2025 Financial Year - December 2024 Quarter

SUMMARY





DEFINITIONS

Full Year Revised Budget	Budget approved in LTP/AP plus any additional budgets approved by Council throughout the FY.
Unspent Budget	Budget that will not be spent this financial year. This can be both a budget saving (e.g: due to projects being delivered for less than budgeted) or delayed budget spend (i.e.: budget that will be spent next financial year).
Programme - On Track	Refers to projects where the project work this FY is expected to be delivered by FYE.
Programme - At Risk	Refers to projects where the project work this FY is currently at risk of not being delivered by FYE. These are the projects that need to be resourced and monitored carefully to ensure they are delivered to programme.
Programme - Delayed	Refers to projects where the project work this FY will not be delivered by FYE. These projects are signalled as predicted carryover (if single or multi-year current), if not already shown as a planned carryover (if multi-year future).
On Budget	Refers to projects where the project work this FY is expected to be delivered within budget.
Over Budget	Refers to projects where the project work this FY will not be delivered on budget.
Under Budget (Delayed Spend)	Refers to projects where it is not expected to spend the budget this FY. These projects are to be signalled as either a planned (if multi-year future) or predicted carryover (if single or multi-year current).
Under Budget (Saving Predicted)	Refers to projects where the project work this FY is expected to be delivered under budget. This includes projects that will be completed this financial year and delivered under budget or (if multi-year future) the unspent budget will not be carried forward to the next FY.
Approved Carryover	Refers to the projects where the Ecarryovers for multi-year projects that were approved as part of the AP/LTP.
Additional Carryover	Refers to the projects where the carryovers are due to projects being delayed. These carryovers are in addition to those carryovers approved as part of the AP/LTP.
At Risk Carryover	Refers to projects where the programme is at risk, therefore may potentially become a carryover of the risk identified are realised.

Roading Capital Works Programme - 2024-2025 Financial Year - December 2024 Quarter

Activity Class	Account Number	Who Controls the timing	Project Parent	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Predicted Budget Status at FYE - Current	Comments
(blank)	100770	Others	Woodend East ODP	Not Started	Project Complete	Design	Delayed	\$ 200,000	\$ -	\$ 0	\$ -	\$ 200,000	\$ -	\$ 0	Under Budget (Delayed Spend)	Developer led, no update available. North-south collector road from Gladstone Road.
	101773	Council	Ravenswood Park and Ride	Investigations	Investigations	Investigations	Delayed	\$ 80,000	\$ 61,447	\$ 80,000	\$ -	\$ -	\$ -	\$ -	On Budget	Site now confirmed, draft layout and drainage options underway. Previously signalled to Council as a carry over through annual plan
	102153	Council	Delivering Strategic Cycling Networks	Not Started	Construction Complete	Design	Delayed	\$ 1,044,200	\$ 48,184	\$ 48,184	\$ -	\$ 1,044,200	\$ -	\$ 48,184	Under Budget (Delayed Spend)	Expenditure to date is shared path through Ravenswood Reserve (carry over from 23/24). Report to Council in March 2025 seeking decision on options for expenditure of remaining Council share of budget
	102129	Council	Keir St Rd Connection - Rangiora Town Centre Improvements	Project Complete	Investigations	Project Complete	Complete	\$ 25,000	\$ -	\$ 0	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Expenditure was completed last year with nothing further planned at this stage
	102431	Others	New Eastern Link Road (25% ODP)	Investigations	Investigations	Investigations	On Track	\$ 93,750	\$ 22,054	\$ 114,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Co-funding confirmed from NZTA. Enagaement material with Elected Members prepared. Buinsness case underway and technical investigations underway also.
	101780	Council	Lees Valley Willow Walls	Construction Underway	Project Complete	Project Complete	At Risk	\$ 49,000	\$ 7,746	\$ 100,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Includes Crown Resilience Funding. First stage of Lees Valley Resilience. Includes culvert upgrades. Report currently being prepared to seek approval on 3-year programme
	102432	Council	New Eastern Link Road (50% LOS)	Investigations	Investigations	Investigations	On Track	\$ 187,500	\$ 94,045	\$ 229,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Co-funding confirmed from NZTA. Enagagement material with Elected Members prepared. Business case underway and technical investigations underway.
	102433	Council	New Eastern Link Road (25% Growth)	Investigations	Investigations	Investigations	On Track	\$ 93,750	\$ 14,538	\$ 114,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Co-funding confirmed from NZTA. Enagagement material with Elected Members prepared. Business case underway and technical investigations underway.
	102449	Council	Cycle Path Renewals	Tender	Project Complete	Project Complete	At Risk	\$ 14,141	\$ -	\$ 14,141	\$ -	\$ -	\$ -	\$ -	On Budget	Completed through district maintenance contract.
	102450	Council	Skew Bridge Replacement	Investigations	Investigations	Investigations	On Track	\$ 180,000	\$ 14,031	\$ 88,200	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Working within the council share of budget only. Project associated with developing preliminary design and associated works. Programme Mgr appointed - works progressing on investigations, and stakeholder agreements. Current BC ratio below 1
	102289	Council	Header PJ Woodend to Kaiapoi Cycleway	Not Started	Construction Complete	Design	Delayed	\$ 965,090	\$ 1,936	\$ 5,000	\$ -	\$ 965,090	\$ -	\$ 5,000	Under Budget (Delayed Spend)	Report to Council in April seeking decision on expenditure of Better off Funding
	102130	Council	Waimakariri Gorge Bridge	Project Complete	Project Complete	Project Complete	Delayed	\$ 370,290	\$ 20,912	\$ 172,000	\$ -	\$ 198,290	\$ -	\$ -	Under Budget (Delayed Spend)	Late costs to come, including potenital additional costs next year. Unspent budget to be carried over.
	101776	Council	Southbrook Rd/Torlesse St/Coronation St Intersection Imps	Project Complete	Project Complete	Project Complete	Complete	\$ 24,996	\$ 23,446	\$ 23,446	\$ -	\$ -	\$ -	\$ -	On Budget	Late costs from Road Safety Audit
	101877	Council	River Rd - Ashley to Enverton	Project Complete	Project Complete	Project Complete	Complete	\$ 796,079	\$ 755,402	\$ 755,116	\$ -	\$ -	\$ -	\$ -	On Budget	Complete
	101882	Council	Kippenberger/MacPhail Roundabout	Project Complete	Project Complete	Project Complete	Complete	\$ 280,186	\$ 58,962	\$ 53,925	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving)	Complete
	102230	Council	Remetalling	Construction Underway	Project Complete	Project Complete	On Track	\$ 96,671	\$ -	\$ 50,106	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Additional un-subsidised budget approved by Council
	102231	Council	Pavement Rehabilitation	Construction Underway	Project Complete	Project Complete	On Track	\$ 180,767	\$ -	\$ 56,877	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Additional un-subsidised budget approved by Council
	102137	Council	North/South Collector Road	Project Complete	Project Complete	Project Complete	On Track	\$ 2,000,000	\$ -	\$ 3,618,049	\$ -	\$ -	\$ -	\$ -	Over Budget	Developer led, signifiant overspend predicted. Overspend reported to Council in February and did not seek additional budget.
	102155	Council	Creating Walkable Neighbourhoods	Project Complete	Project Complete	Project Complete	Complete	\$ 7,693	\$ -	\$ 0	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	project cancelled
	102154	Council	Safe, Green and Healthy School Travel	Project Complete	Project Complete	Project Complete	Complete	\$ 13,053	\$ -	\$ 0	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	project cancelled
	102620	Council	Routine Resealing and Resurfacing	Construction Underway	Project Complete	Project Complete	On Track	\$ 42,520	\$ -	\$ 14,752	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Additional un-subsidised budget approved by Council
	102621	Council	Resurfacing - Thin Asphaltic	Construction Underway	Project Complete	Project Complete	On Track	\$ 14,170	\$ -	\$ 14,170	\$ -	\$ -	\$ -	\$ -	On Budget	Additional un-subsidised budget approved by Council
	102622	Council	Signs Renewal	Construction Underway	Project Complete	Project Complete	On Track	\$ 17,500	\$ -	\$ 17,500	\$ -	\$ -	\$ -	\$ -	On Budget	Additional un-subsidised budget approved by Council
	102623	Council	Lighting Replacement	Construction Underway	Project Complete	Project Complete	On Track	\$ 98,240	\$ -	\$ 96,244	\$ -	\$ -	\$ -	\$ -	On Budget	Additional un-subsidised budget approved by Council
	102624	Council	Drainage Renewals - K & C	Construction Underway	Project Complete	Project Complete	On Track	\$ 9,060	\$ -	\$ 9,060	\$ -	\$ -	\$ -	\$ -	On Budget	Additional un-subsidised budget approved by Council
	102627	Council	Footpath Reconstruction	Construction Underway	Project Complete	Project Complete	On Track	\$ 219,410	\$ -	\$ 219,410	\$ -	\$ -	\$ -	\$ -	On Budget	Additional un-subsidised budget approved by Council
	102628	Council	Bridge Component Replacement	Not Started	Project Complete	Design	Delayed	\$ 161,530	\$ -	\$ 161,530	\$ -	\$ 161,530	\$ -	\$ 161,530	On Budget	Currently developing the programme of works. Construction will be delayed. Works in conjunction with 101771
	102629	Council	Cycle Path Renewal	Construction Underway	Project Complete	Project Complete	On Track	\$ 18,430	\$ -	\$ 18,430	\$ -	\$ -	\$ -	\$ -	On Budget	Additional un-subsidised budget approved by Council
	102639	Council	Streetlight Upgrade Major Town	Design	Project Complete	Project Complete	At Risk	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	On Budget	Seeking price for upgrade of Coldstream Rd (Ashley to East Belt). Includes MainPower liason resulting in "at risk" status
	102640	Council	Tuahiwi Gritted Footpath Surfacing	Tender	Project Complete	Project Complete	On Track	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	On Budget	Currently out to tender
	102642	Council	Rangiora Woodend Rd / Boys Rd / Tuahiwi Rd Intersection	Not Started	Investigations	Investigations	On Track	\$ 2,200,000	\$ -	\$ 0	\$ 2,200,000	\$ 2,200,000	\$ 2,200,000	\$ 0	Under Budget (Saving Predicted)	Concept design prepared to assist stakeholder discussions - no further works this year
Renewal	100178	Council	Remetalling	Not Started	Construction Complete	Construction Complete	On Track	\$ 736,494	\$ 368,946	\$ 736,494	\$ -	\$ -	\$ -	\$ -	On Budget	Delivered through district roading maintenance contract. Additional expenditure to charge to PJ102230
	100179	Council	Pavement Rehabilitation	Not Started	Project Complete	Project Complete	On Track	\$ 1,309,323	\$ 329,076	\$ 1,309,323	\$ -	\$ -	\$ -	\$ -	On Budget	Delivered through district roading maintenance contract. Additional expenditure to charge to PJ102231
	100180	Council	Drainage Renewals - K & C	Construction Underway	Project Complete	Project Complete	At Risk	\$ 818,327	\$ 193,990	\$ 782,500	\$ -	\$ -	\$ -	\$ -	On Budget	Contract awarded to EDR contracting. Contract excludes Coates St (work to be completed by Corde), and Charles St which is currently out for tender. Due to timing of award of Charles Street portion of works, this project is signaled as "At Risk".
	100181	Council	Routine Resealing and Resurfacing	Not Started	Project Complete	Project Complete	On Track	\$ 2,232,873	\$ 403,575	\$ 2,232,873	\$ -	\$ -	\$ -	\$ -	On Budget	Delivered through district roading maintenance contract. Additional expenditure to charge to PJ 102620
	100182	Council	Resurfacing - Thin Asphaltic	Not Started	Project Complete	Project Complete	On Track	\$ 695,578	\$ 82,839	\$ 695,578	\$ 2,200,000	\$ -	\$ 2,200,000	\$ -	On Budget	Delivered through district roading maintenance contract. Additional expenditure to charge to PJ 102621
	100183	Council	Signs Renewal	Not Started	Project Complete	Project Complete	On Track	\$ 500,000	\$ 214,234	\$ 500,000	\$ 2,200,000	\$ -	\$ 2,200,000	\$ -	On Budget	Delivered through district roading maintenance contract. Additional expenditure to charge to PJ 102622

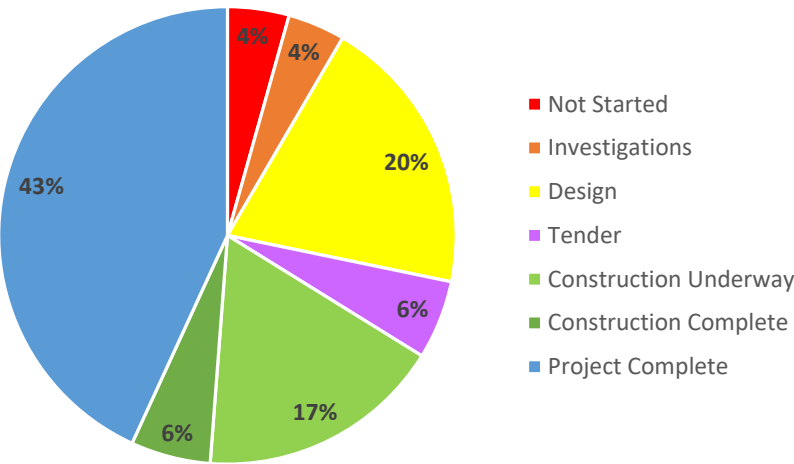
Roading Capital Works Programme - 2024-2025 Financial Year - December 2024 Quarter

Activity Class	Account Number	Who Controls the timing	Project Parent	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Predicted Budget Status at FYE - Current	Comments
(blank)	100770	Others	Woodend East ODP	Not Started	Project Complete	Design	Delayed	\$ 200,000	\$ -	\$ 0	\$ -	\$ 200,000	\$ -	\$ 0	Under Budget (Delayed Spend)	Developer led, no update available. North-south collector road from Gladstone Road.
Renewal	100184	Council	Lighting replacement	Construction Underway	Project Complete	Project Complete	On Track	\$ 131,756	\$ 105,265	\$ 131,756	\$ 2,200,000	\$ -	\$ 2,200,000	\$ -	On Budget	Delivered through lighting maintenance contract. Planned spend based on reduced budget for pole replacements only (based on previous years expenditure). Additional charges to go to PJ102623 (unsub)
	101232	Council	Footpath Reconstruction	Tender	Project Complete	Project Complete	On Track	\$ 173,225	\$ 19,148	\$ 173,225	\$ 2,200,000	\$ -	\$ 2,200,000	\$ -	On Budget	Primarily delivered through district roading maintenance contract. Additional charges to go to PJ102627 (unsub)
	101771	Council	Bridge Component Replacement	Not Started	Design	Design	Delayed	\$ 394,848	\$ 51,564	\$ 394,848	\$ 2,200,000	\$ 394,848	\$ 2,200,000	\$ 394,848	On Budget	Developing 3 year programme. Physical works will be delayed. Works in conjunction with PJ102628
	101772	Council	Bridges & Structures Renewals	Not Started	Construction Complete	Construction Complete	Delayed	\$ 103,500	\$ -	\$ 0	\$ -	\$ 103,500	\$ -	\$ 0	Under Budget (Delayed Spend)	Detailed design of South Brook culvert yet to commence, year 1 or 3 for investigation, design and construction - All works to PJ101771
	102434	Others	Old Waimak Bridge Renewals	Not Started	Investigations	Design	On Track	\$ 14,700	\$ -	\$ 14,700	\$ 14,700	\$ 14,700	\$ 14,700	\$ 14,700	On Budget	CCC managed project to replace some of the bridge railings. Planned carry over of budget and expenditure
LCLR - LRI	100185	Council	Minor Improvements	Tender	Project Complete	Project Complete	On Track	\$ 1,286,560	\$ 231,623	\$ 1,187,032	\$ -	\$ -	\$ -	\$ -	On Budget	Multiple sites. Refer to TRIM 240418061541 for detailed list, and programme.
	100747	Council	Land Purchases - Improved LoS	Investigations	Design	Design	Delayed	\$ 249,700	\$ 37,039	\$ 145,000	\$ -	\$ 249,700	\$ -	\$ 145,000	Under Budget (Delayed Spend)	To be spent as land purchases and ancillary works for designations progress. Barwells Road, Campions Road, Ward Road, Upper Sefton Road, and Southbrook Road.
	101101	Council	West Rangiora Route Improvement	Construction Complete	Project Complete	Project Complete	Delayed	\$ 155,000	\$ 16,413	\$ 50,000	\$ -	\$ 155,000	\$ -	\$ 50,000	Under Budget (Delayed Spend)	Fernside/Todds intersection - Later approval of programme, property purchase negotiations and MainPower enabling works has resulted in this project being delayed, carry over to 2025/26
	101556	Council	Land Purchases - Growth	Investigations	Investigations	Investigations	Delayed	\$ 115,990	\$ 2,227	\$ 100,000	\$ -	\$ 115,990	\$ -	\$ 100,000	On Budget	Land area confirmed for Fernside / Todds, valuations complete. Agreement reached with 7 Todds Rd. Valuation in dispute for No. 245 Fernside Road. Need dispute resolved before proceeding further. Other sites include Charles Upham, Johns / Lehman's
	101983	Council	Southbrook Rd Future Improvements	Investigations	Investigations	Investigations	On Track	\$ 50,000	\$ 525	\$ 10,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Investigations for possible land purchase in conjunction with Middle Brook culvert replacement
	102448	Council	Broad Road Subsidised LCLR	Tender	Project Complete	Project Complete	On Track	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	On Budget	Stage 2 of works with Corde. Price accepted, construction pending
	101036	Council	Tram Rd safety improvements including McHugh's Road	Construction Underway	Project Complete	Project Complete	On Track	\$ 98,650	\$ 45,608	\$ 100,000	\$ -	\$ -	\$ -	\$ -	On Budget	Funding declined in NLTP - Proceeding with design only (programme status based on design only)
LCLR - W & C	100746	Council	New footpaths - major towns	Tender	Project Complete	Construction Complete	Delayed	\$ 364,000	\$ 18,214	\$ 150,000	\$ -	\$ 214,000	\$ -	\$ -	Under Budget (Delayed Spend)	Lees Road, Kaiapoi and East Belt, Rangiora (towards MainPower oval). East Belt currently out to tender however Lees Road not included, hence "delay"
Unsubsidised	100187	Council	Gravel Pit Development	Construction Underway	Project Complete	Project Complete	On Track	\$ 12,340	\$ 3,881	\$ 12,340	\$ -	\$ -	\$ -	\$ -	On Budget	Works associated with the existing gravel pits, and meeting the resource consent conditions
	100361	Others	Council Performed Work	Construction Underway	Project Complete	Project Complete	On Track	\$ 460,469	\$ 255,094	\$ 1,093,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Direct payments to developers associated with subdivisions. Report approving projects accepted by Council in September showing overspend across category
	100192	Council	New Passenger Transport Infrast	Construction Underway	Project Complete	Project Complete	On Track	\$ 128,790	\$ 15,025	\$ 110,000	\$ -	\$ -	\$ -	\$ -	On Budget	Concrete foundation slabs poured at Ohoka Road, and residents notified of shelters. Predicted spend anticipates Council share only (budget figure shown is currently incorrect), and will focus on shelter installation over the RTD's. Bus Shelters ordered with installation expected March 2025
	102453	Council	Gravel Pit Land Purchase	Investigations	Design	Investigations	Delayed	\$ 927,635	\$ 15,568	\$ 80,000	\$ -	\$ 927,635	\$ -	\$ 80,000	Under Budget (Delayed Spend)	Works associated with investigations and purchasing of land for new gravel pits. Once land decision made, will need to consider other steps (eg consenting, access, site development) and whether more budget is needed.
	102389	Council	Town Centre Strategy Programme	Construction Underway	Project Complete	Project Complete	On Track	\$ 2,079,045	\$ 234,854	\$ 1,800,000	\$ -	\$ -	\$ -	\$ -	On Budget	Parent account with multiple child PJs including projects such as Police Station demolition, town hall car park, and works in other town centre car parks. Workshop planned with U&R. No planned carry overs
	100188	Others	Subdivisional Share Provision	Construction Underway	Project Complete	Project Complete	On Track	\$ 418,608	\$ 569,204	\$ 802,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Direct payments to developers associated with subdivisions. Report approving projects accepted by Council in September showing overspend across category
LCLR - PTS	101389	Others	Travel Demand MGMT/Modelling				On Track	\$ 124,000	\$ -	\$ 49,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Managed by greater Christchurch partners. No carry over planned for unspent budget
Grand Total								\$ 23,266,707	\$ 4,346,719	\$ 18,945,185						

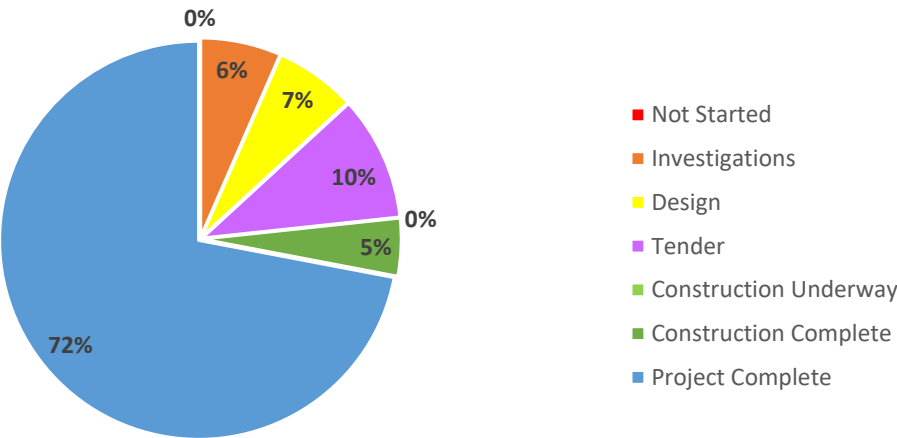
Drainage Capital Works Programme - 2024-2025 Financial Year - December 2024 Quarter

SUMMARY

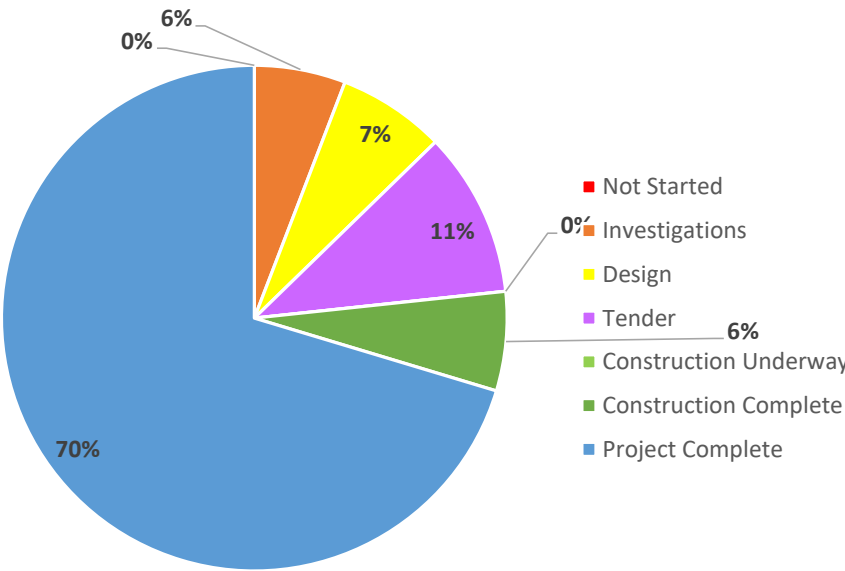
Project Stage - Current



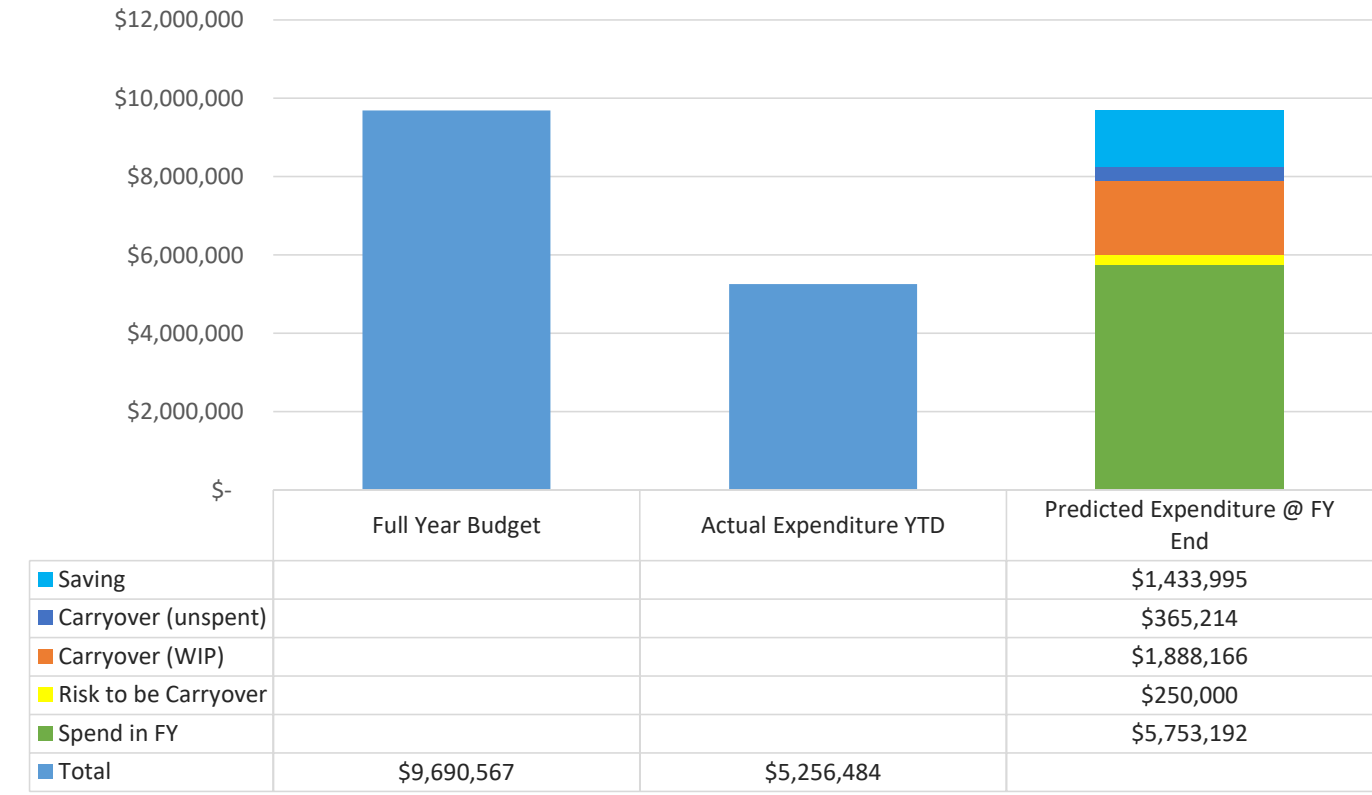
Project Stage - Planned @ FYE



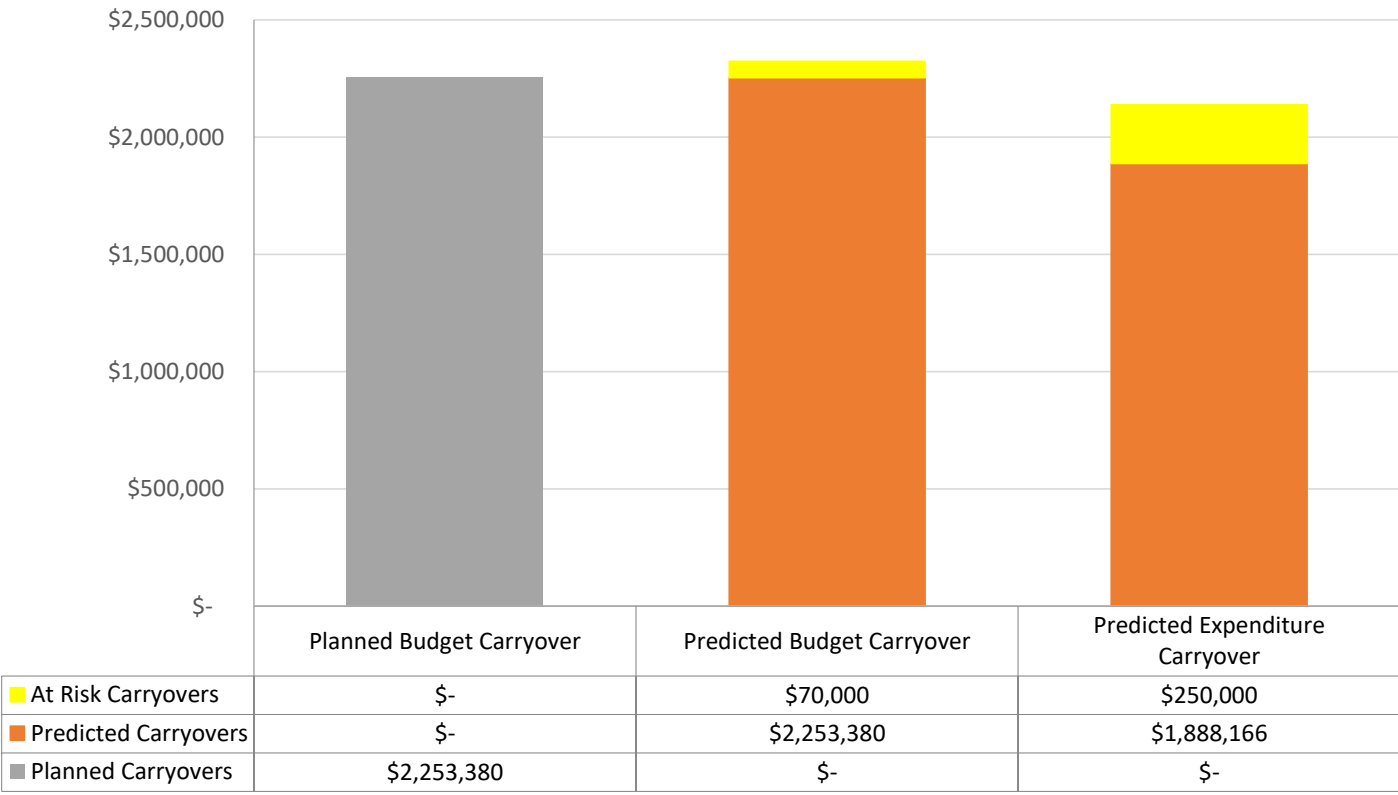
Project Stage - Predicted @ FYE



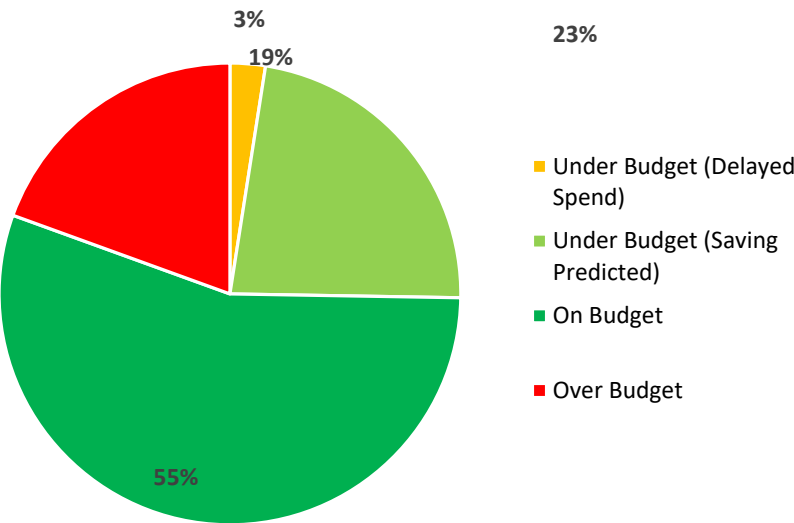
Financial Summary



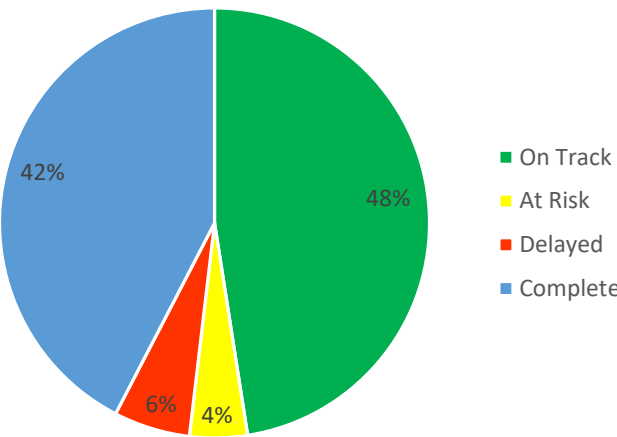
Carryovers Summary



Budget Status - Current



Programme Status - Current



DEFINITIONS

Full Year Revised Budget	Budget approved in LTP/AP plus any additional budgets approved by Council throughout the FY.
Unspent Budget	Budget that will not be spent this financial year. This can be both a budget saving (e.g: due to projects being delivered for less than budgeted) or delayed budget spend (i.e.: budget that will be spent next financial year).
Programme - On Track	Refers to projects where the project work this FY is expected to be delivered by FYE.
Programme - At Risk	Refers to projects where the project work this FY is currently at risk of not being delivered by FYE. These are the projects that need to be resourced and monitored carefully to ensure they are delivered to programme.
Programme - Delayed	Refers to projects where the project work this FY will not be delivered by FYE. These projects are signalled as predicted carryover (if single or multi-year current), if not already shown as a planned carryover (if multi-year future).
On Budget	Refers to projects where the project work this FY is expected to be delivered within budget.
Over Budget	Refers to projects where the project work this FY will not be delivered on budget.
Under Budget (Delayed Spend)	Refers to projects where it is not expected to spend the budget this FY. These projects are to be signalled as either a planned (if multi-year future) or predicted carryover (if single or multi-year current).
Under Budget (Saving Predicted)	Refers to projects where the project work this FY is expected to be delivered under budget. This includes projects that will be completed this financial year and delivered under budget or (if multi-year future) the unspent budget will not be carried forward to the next FY.
Approved Carryover	Refers to the projects where the carryovers for multi-year projects that were approved as part of the AP/LTP.
Additional Carryover	Refers to the projects where the carryovers are due to projects being delayed. These carryovers are in addition to those carryovers approved as part of the AP/LTP.
At Risk Carryover	Refers to projects where the programme is at risk, therefore may potentially become a carryover of the risk identified are realised.

Drainage Capital Works Programme - 2024-2025 Financial Year - December 2024 Quarter

Scheme	Account Number	Project Name	Who Controls the timing	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Programme Status	Comments
(blank) Total								\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Rangiora	100118	Under Channel Piping	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 62,820	\$ -	\$ 62,820	\$ -	\$ -	\$ -	\$ -	On Budget	Underchannel piping to be completed alongside kerb and channel replacements
	100789	Blackett St piping	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 523,500	\$ 207,374	\$ 242,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Physical works completed in conjunction with North-East Rangiora Supply Main under budget. Forecast allows for forward design of Stage 2.
	100847	Minor improvements	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 64,630	\$ 64,067	\$ 64,067	\$ -	\$ -	\$ -	\$ -	On Budget	Minor improvements in Rangiora.
	100997	Johns Road Stormwater Main	Others	Project Complete	Project Complete	Project Complete	Complete	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Project completed in 22/23
	100998	Johns Road Stormwater - Growth	Others	Project Complete	Project Complete	Project Complete	Complete	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Project completed in 22/23
	101732	Lineside Rd Drainage Upgrade Stage 2	Council	Project Complete	Construction Complete	Project Complete	Complete	\$ 187,600	\$ 248,313	\$ 248,313	\$ -	\$ -	\$ -	\$ -	Over Budget	Construction of a new stormwater pipe on the east side of Lineside Road (between Flaxton Road and 652 Lineside Road) within the road carriageway. Over budget due to a low voltage (LV) cable relocation involving Mainpower, Chorus, Downer, Power Limited Ltd, and Schick. This caused delays and additional costs for the construction of Separable Portion B. A memo (TRIM 240910154291) provides further context on these additional costs.
	101891	Railway Drain Treatment	Council	Design	Design	Design	On Track	\$ 30,000	\$ 25,166	\$ 25,166	\$ 30,000	\$ 30,000	\$ 30,000	\$ 25,166	On Budget	Optioneering report to be submitted to client, for selection of option to proceed to construction in F/Y 26
	101892	North Brook/Geddis Street - Three Brooks Enhancement Work	Council	Tender	Design	Tender	On Track	\$ 50,000	\$ 31,724	\$ 35,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 35,000	Under Budget (Saving Predicted)	Minor maintenance to drain with no retaining wall work. Design for retaining wall will be completed this FY and built in 25/26.
	100645	Land Purchase Pond 5, Culverts, Swales	Others	Project Complete	Project Complete	Project Complete	Complete	\$ 182,650	\$ 225,193	\$ 225,193	\$ -	\$ -	\$ -	\$ -	Over Budget	Late carryover. Townsend Field E/O pipework. Project completed last FY however project could not be capitalised until 224c was issued to Developer.
	100849	Wiltshire Green Pipework Upgrade	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 27,856	\$ 27,856	\$ -	\$ -	\$ -	\$ -	Over Budget	Project completed previous year. These are close out costs are primarily legal fees for easement acquisition.
	101349	Eastbelt Rain Gardens & Soakpits	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 130,902	\$ 185,787	\$ 185,787	\$ -	\$ -	\$ -	\$ -	Over Budget	Late carryover, project was completed last financial year however some of the assets were not capitalised. Exceeded budget due to the unforeseen differences in ground conditions where the gardens were constructed, we ended up needing to excavate, and subsequently backfill, greater volumes than we originally planned. This was handled by claiming higher amounts to previously scheduled items, instead of through a variation.
	101516	Southbrook Pipeline - Southern Cross to Flaxton	Council	Construction Underway	Project Complete	Construction Complete	On Track	\$ 178,650	\$ -	\$ 178,650	\$ -	\$ -	\$ -	\$ -	On Budget	0
Rangiora Total								\$ 1,510,752	\$ 1,015,481	\$ 1,294,852	\$ 80,000	\$ 80,000	\$ 80,000	\$ 60,166		
Coastal Urban	100999	Stormwater Minor Improvements	Council		Project Complete	Project Complete	On Track	\$ 41,180	\$ 26,849	\$ 80,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Bridge Street Culvert Replacement. This is not over budget. Project has two budgets (100999.000.5123) \$41,180 and (102613.000.5123) \$40,000 with a \$80,000 forecasted expenditure. Expenditure should be split evenly between both codes. Please refer to tender award report for more information (TRIM 241114201885).
	101517	School Road Drainage Upgrade	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 541,000	\$ 148,837	\$ 408,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Drainage upgrade in School Rd Woodend. Construction completed. Awaiting final invoices.
	101736	Box Drain Improvements	Council	Investigations	Investigations	Investigations	On Track	\$ 286,350	\$ 151,241	\$ 200,000	\$ 286,350	\$ 286,350	\$ 286,350	\$ 200,000	Under Budget (Saving Predicted)	Concept design of Box Drain stormwater management.
	101962	Swindells Road Drainage Upgrade	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 300,000	\$ 254,798	\$ 254,798	\$ -	\$ -	\$ -	\$ -	On Budget	Portable Pump purchased for deployment during heavy rainfall events. Construction of a new subsoil drainage pipe with swale along the south side of the stopbank, adjacent the Ashley River, in Waikuku Beach. Purchase and construction completed on 1st of September 2024.
	102478	Woodend Capacity Improvements	Council	Investigations	Investigations	Design	On Track	\$ 62,820	\$ 18,590	\$ 55,000	\$ 62,820	\$ 62,820	\$ 62,820	\$ 55,000	On Budget	Investigations and design of capacity improvements in Woodend. Scope, design and timing still being finalised.
	102479	Pines Kairaki Upgrade	Council	Design	Design	Design	On Track	\$ 31,410	\$ -	\$ 20,000	\$ 31,410	\$ 31,410	\$ 31,410	\$ 20,000	Under Budget (Saving Predicted)	Investigations and design of capacity improvements at Pines Kairaki.
	102151	Woodend Tuahiwi – Box Drain SMA	Council	Not Started	Investigations	Investigations	On Track	\$ -	\$ 980	\$ 980	\$ -	\$ -	\$ -	\$ -	Over Budget	Costs to be journalled over to 101736
	102212	39 Kings Ave Drainage Improvements	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 50,000	\$ 55,225	\$ 55,225	\$ -	\$ -	\$ -	\$ -	Over Budget	Late carryover, project completed in July.
	102613	Bridge Street Culvert Upgrade	Council	Tender	Project Complete	Project Complete	On Track	\$ 40,000	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	On Budget	Bridge Street Culvert Replacement. Additional \$40k for 100999.
Coastal Urban Total								\$ 1,352,760	\$ 656,520	\$ 1,114,003	\$ 380,580	\$ 380,580	\$ 380,580	\$ 275,000		
Kaiapoi	100131	Underchannel piping	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 40,940	\$ -	\$ 40,940	\$ -	\$ -	\$ -	\$ -	On Budget	Underchannel piping to be completed alongside kerb and channel replacements
	101005	Stormwater Minor Improvements	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 72,220	\$ 85,887	\$ 85,887	\$ -	\$ -	\$ -	\$ -	Over Budget	Stormwater minor improvements in Kaiapoi including distillery pipe. Physical works completed. Additional costs from closeout costs from previous years project and higher than expected split costs with a ECan for a project in Trousselot Park.
	101893	Ranfurly Street Pipe Upgrade	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 208,460	\$ 36,986	\$ 177,000	\$ -	\$ -	\$ -	\$ -	On Budget	Construction due to be completed at the end of February.
	102480	Raven Quay Stormwater Renewal	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 350,000	\$ 20,171	\$ 293,000	\$ -	\$ -	\$ -	\$ -	On Budget	Project involves combined SW, WW and Water Supply. Contract awarded with work on SS underway. SW portion to be completed Mar/Apr. This is not over budget. Additional budget was requested and approved in December 2024 report to Council. This additional budget increases the total stormwater renewal budget to \$350,000. I will follow up with finance.
	102481	Kaikarui Diversion	Council	Investigations	Investigations	Investigations	On Track	\$ 52,350	\$ -	\$ 30,000	\$ 52,350	\$ 52,350	\$ 52,350	\$ 30,000	Under Budget (Saving Predicted)	Investigation of options for Kaikanui Stream Channel diversion to reduce flooding impacts
	102482	Cridland St West Drainage Upgrades	Council	Investigations	Investigations	Investigations	On Track	\$ 52,350	\$ 7,366	\$ 35,000	\$ 52,350	\$ 52,350	\$ 52,350	\$ 35,000	Under Budget (Saving Predicted)	Investigation of options for SW and WW pumping station to alleviate flooding in Cridland Street West
	102396	9 Evans Pl Stormwater Renewal	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 24,557	\$ 24,557	\$ -	\$ -	\$ -	\$ -	Over Budget	Renewal of discharge pipe under garage completed under urgency due to replacement of garage located over top of the pipe. This is not over budget. Agreed with finance to use underspent renewals allocated for the "Feldwick PS Upgrade" for this project (100135.000.5124). Budget was underspent by \$70k.
	100135	Feldwick Pump Station Upgrade	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 307,500	\$ 268,988	\$ 268,988	\$ -	\$ -	\$ -	\$ -	On Budget	Late carryover, project completed in July.
	101738	Beswick SW Pump Station Modification	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 4,456	\$ 4,456	\$ -	\$ -	\$ -	\$ -	Over Budget	Project was completed previous year; expenditure is project close out costs.
	102584	Kaiapoi Drainage Reactive Capital Work	Council	Construction Underway	Construction Complete	Construction Complete	On Track	\$ -	\$ 40,188	\$ 40,188	\$ -	\$ -	\$ -	\$ -	Over Budget	Reactive capital works, pump refurbishment.
Kaiapoi Total								\$ 1,083,820	\$ 488,599	\$ 1,000,016	\$ 104,700	\$ 104,700	\$ 104,700	\$ 65,000		
Oxford	101010	Stormwater Minor Improvements	Council	Tender	Project Complete	Project Complete	On Track	\$ 15,710	\$ 68	\$ 12,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Stormwater inlet grill. Currently being designed by contractor for installation.
	102121	Matai Place Stage 2	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 255,000	\$ 44,121	\$ 248,000	\$ -	\$ -	\$ -	\$ -	On Budget	Project tendered for overland flowpath in Matai Place
	102122	Pearsons Drain Capacity Improvements	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 330,000	\$ 37,530	\$ 37,530	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Localised channel improvements to improve drain capacity and improve LoS. Work to be completed by end of calendar year 2024.
	102397	Burnett St Capacity Upgrades	Council	Design	Design	Design	On Track	\$ 52,350	\$ 12,993	\$ 93,000	\$ 52,350	\$ 52,350	\$ 52,350	\$ 93,000	Over Budget	Design of flooding improvements at A&P showgrounds/Burnett Street Oxford. To be constructed in 25/26.
Oxford Total								\$ 653,060	\$ 94,713	\$ 390,530	\$ 52,350	\$ 52,350	\$ 52,350	\$ 93,000		
Cust	102368	Cust Road Drainage Upgrades	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 324,570	\$ 161,573	\$ 161,573	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Tender awarded on the 28/08/2024, physical works completed.
Cust Total								\$ 324,570	\$ 161,573	\$ 161,573	\$ -	\$ -	\$ -	\$ -		
Pegasus	101003	Stormwater Minor Improvements	Council	Tender	Project Complete	Project Complete	On Track	\$ 15,705	\$ 2,736	\$ 23,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Kerb cut outs to be completed in Pegasus. This is not over budget. Project has two budgets (101003.000.5123) \$15,705 and (102615.000.5123) \$50,000 with a \$33,432.36 total forecasted expenditure. Expenditure should be split evenly between both codes. Please refer to tender award report for more information (TRIM 241114201885).

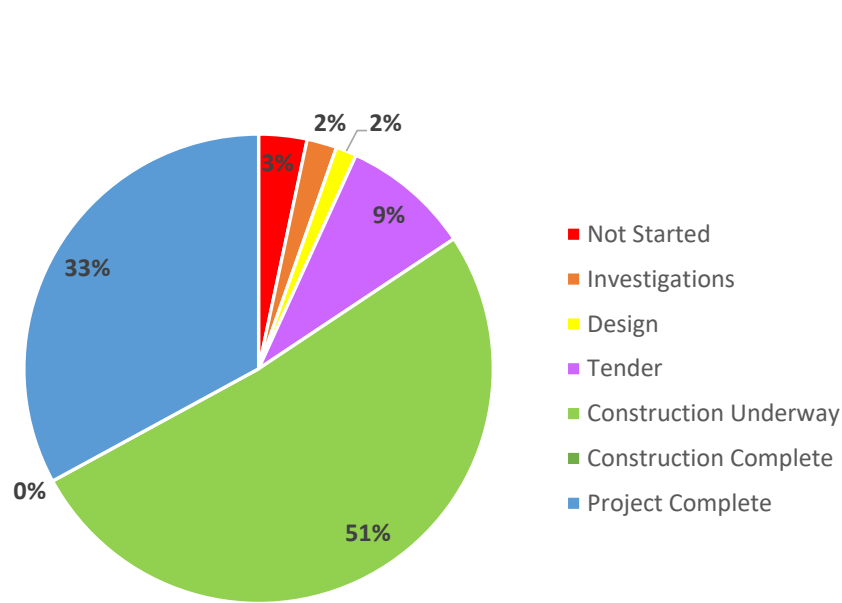
Drainage Capital Works Programme - 2024-2025 Financial Year - December 2024 Quarter

Scheme	Account Number	Project Name	Who Controls the timing	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Programme Status	Comments
Pegasus Total								\$ 15,705	\$ 2,736	\$ 23,000	\$ -	\$ -	\$ -	\$ -		
Ohoka	101012	Mill Road SMAs	Council	Not Started	Investigations	Investigations	Delayed	\$ 556,400	\$ 168,830	\$ 195,000	\$ 556,400	\$ 556,400	\$ 556,400	\$ 195,000	Under Budget (Delayed Spend)	Project on hold whilst consenting issues are resolved with Ecan, and District Plan.
Ohoka Total								\$ 556,400	\$ 168,830	\$ 195,000	\$ 556,400	\$ 556,400	\$ 556,400	\$ 195,000		
District Drainage	101299	Mandeville Resurgence Channel Diversion/Upgrade	Council	Design	Design	Design	At Risk	\$ 170,000	\$ 295,368	\$ 350,000	\$ 170,000	\$ 170,000	\$ 170,000	\$ 350,000	Over Budget	Design of Mandeville resurgence channel stage 1. At risk due to unknown outcomes from public consultation that could delay design.
	102216	1030 Loburn Whiterock Rd	Council	Design	Tender	Tender	On Track	\$ 852,350	\$ 785,415	\$ 800,000	\$ 852,350	\$ 852,350	\$ 852,350	\$ 800,000	On Budget	Land purchase.
	102274	Upper Cam River WDC contribution	Others	Project Complete	Project Complete	Project Complete	On Track	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	On Budget	Financial contribution to Ecan
	102280	Revells Rd Tuahiwi	Council	Design	Project Complete	Project Complete	On Track	\$ 50,000	\$ 2,007	\$ 50,000	\$ -	\$ -	\$ -	\$ -	On Budget	Heavy maintenance work planned.
	102281	Greens Rd Tuahiwi	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 103,900	\$ 78,363	\$ 78,363	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	The Maintenance work that was identified in the Flood Investigation Reports No's 231-47 & H18 has been completed. Also a new box Culvert has been installed, and the Diversion Race improvements have been programmed to started & be completed in September.
	102282	Woodfields Rd Cust	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 150,000	\$ 130,728	\$ 130,728	\$ -	\$ -	\$ -	\$ -	On Budget	Works have been completed
	102284	Washington place West Eyreton flood	Council	Project Complete	Project Complete	Project Complete	On Track	\$ 217,520	\$ 173,439	\$ 173,439	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	The swale and bund works in the adjoining properties have been completer under the Maintenance contract.
	102286	Upper Sefton Road Ashley flood	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 80,000	\$ 1,815	\$ 80,000	\$ -	\$ -	\$ -	\$ -	On Budget	Work tendered.
	102410	Infrastructure Resilience Fund	Council	Construction Underway	Construction Complete	Construction Complete	On Track	\$ 57,000	\$ -	\$ 50,000	\$ 57,000	\$ 57,000	\$ 57,000	\$ 50,000	On Budget	Infrastructure resilience fund. Work programme being developed by Infrastructure Resilience team.
	102042	Wolffs Rd July 22 Flood	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 80,000	\$ 78,415	\$ 78,415	\$ -	\$ -	\$ -	\$ -	On Budget	Better off funding. Project completed.
	102371	Flaxton Road Tree Removal	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 21,000	\$ 20,034	\$ 20,034	\$ -	\$ -	\$ -	\$ -	On Budget	Better off funding for removal and replanting of trees.
	101471	Cones Road Land Purchase	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 130,250	\$ 131,531	\$ 131,531	\$ -	\$ -	\$ -	\$ -	On Budget	Late carryover, project completed.
	101523	Cones Road Drain Upgrade	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 362,300	\$ 350,974	\$ 350,974	\$ -	\$ -	\$ -	\$ -	On Budget	Late carryover, project completed.
	102014	Flood Event Recovery July 2022	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 30,396	\$ 30,396	\$ -	\$ -	\$ -	\$ -	Over Budget	0
	102213	Wilson Drive Pipe Upgrade	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 185,000	\$ 113,212	\$ 113,212	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Late carryover, project completed in July.
	102285	Lower Sefton Rd Ashley flood	Council	Tender	Project Complete	Project Complete	At Risk	\$ 100,000	\$ 6,903	\$ 100,000	\$ -	\$ -	\$ -	\$ -	On Budget	At risk, scope being finalised. Due to be tendered Jan/Feb 2025 for culvert replacements.
	102378	Wolffs Road	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 290,000	\$ 66,439	\$ 66,439	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Late carryover, project completed
	102379	Cones Road	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 345,000	\$ 164,478	\$ 164,478	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Late carryover, project completed.
	102398	Batten Grove Flood Works	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 29,000	\$ 29,022	\$ 29,022	\$ -	\$ -	\$ -	\$ -	On Budget	Project completed last FY but not capitalised.
	102608	Poyntz Road Drainage Upgrades	Council	Tender	Project Complete	Construction Complete	At Risk	\$ 150,000	\$ 3,520	\$ 150,000	\$ -	\$ -	\$ -	\$ -	On Budget	Roadside swale and driveway improvements to reduce flooding and take stockwater surcharge.
	102376	Ecan Upper Cam River Maintenance	Others	Construction Underway	Project Complete	Project Complete	On Track	\$ 12,700	\$ -	\$ 12,700	\$ -	\$ -	\$ -	\$ -	On Budget	Budget for contribution to ECan for Cam River maintenance. Will be invoiced when ECan have completed the work in March 2025.
	102609	Allin Drive Drainage Improvements	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 50,000	\$ 45,738	\$ 50,000	\$ -	\$ -	\$ -	\$ -	On Budget	Better off funding, swale improvements
	102277	Rottern Rd Waikuku Beach flood	Council	Not Started	Project Complete	Project Complete	On Track	\$ 25,000	\$ 1,715	\$ 1,715	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Recommendation of no physical works.
	102276	10 Beach Crescent Waikuku Beach flood	Council	Not Started	Project Complete	Project Complete	On Track	\$ 80,000	\$ 517	\$ 80,000	\$ -	\$ -	\$ -	\$ -	On Budget	Pump chamber and discharge line.
	102615	Pegasus Overflow Pipe	Council	Construction Underway	Project Complete	Construction Complete	On Track	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	On Budget	0
	102278	Tram Rd Clarkville flood	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 100,000	\$ 92,421	\$ 97,000	\$ -	\$ -	\$ -	\$ -	On Budget	Construction of culvert and headwall completed, forecast allows for additional grate final invoice.
	102288	Header PJ Building climate change resilience	Council	Not Started	Project Complete	Project Complete	On Track	\$ 10,800	\$ -	\$ 10,800	\$ -	\$ -	\$ -	\$ -	On Budget	With Resilience team
	102612	Topito Road Culvert Upgrade	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 20,000	\$ 27,221	\$ 27,221	\$ -	\$ -	\$ -	\$ -	Over Budget	Pipe upgrade completed. Unforeseen additional costs due to a sewer line conflict.
	102616	Greigs Rd Culvert Upgrade	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 35,000	\$ 2,526	\$ 30,000	\$ -	\$ -	\$ -	\$ -	On Budget	Culvert upgrade with box culvert.
	102618	Waikuku Beach Road Drainage Improvements	Council	Not Started	Project Complete	Project Complete	On Track	\$ 35,000	\$ 313	\$ 35,000	\$ -	\$ -	\$ -	\$ -	On Budget	0
	102619	Sandown Boulevard Drainage Improvements	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 12,500	\$ -	\$ 12,500	\$ -	\$ -	\$ -	\$ -	On Budget	Project complete, awaiting final costs
	102631	246 Revells Rd	Council	Not Started	Project Complete	Project Complete	On Track	\$ 50,000	\$ 30	\$ 20,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	On hold while Ecan complete the first section of drain, NZTA may fund the second stage. Forecast allows for contribution from WMDC.
	102633	Beach Rd Flood Mitigation	Council	Project Complete	Investigations	Project Complete	Complete	\$ 35,000	\$ 60	\$ 60	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Corner of Kings Ave Rd and Waikuku Beach. Investigation has identified no work required. Project closed.
	102635	Bradleys Rd	Council	Design	Project Complete	Project Complete	On Track	\$ 90,000	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ -	On Budget	Culvert upgrade with new wingwall and tide gate.
	102636	96 Topito Rd	Council	Design	Project Complete	Project Complete	On Track	\$ 80,000	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -	On Budget	Stopbank upgrade including pipework, headwall and flap gate.
	102638	Church Bush Rd	Council	Design	Project Complete	Project Complete	On Track	\$ 58,000	\$ -	\$ 58,000	\$ -	\$ -	\$ -	\$ -	On Budget	Regrading existing drains and installing new culverts.
District Drainage Total								\$ 4,167,320	\$ 2,635,015	\$ 3,654,441	\$ 1,079,350	\$ 1,079,350	\$ 1,079,350	\$ 1,200,000		
Water Zone	102056	ZIPA Minor Capital Works	Council	Construction Underway	Construction Complete	Construction Complete	On Track	\$ -	\$ 15,209	\$ 15,209	\$ -	\$ -	\$ -	\$ -	Over Budget	Minor maintenance works.
	101371	ZIPA Minor Capital Works	Council	Construction Underway	Construction Complete	Construction Complete	On Track	\$ -	\$ 16,554	\$ 16,554	\$ -	\$ -	\$ -	\$ -	Over Budget	Minor maintenance works.
Water Zone Total								\$ -	\$ 31,763	\$ 31,763	\$ -	\$ -	\$ -	\$ -		
Stockwater Race	100043	Culvert Replacement	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 26,180	\$ 1,256	\$ 26,180	\$ -	\$ -	\$ -	\$ -	On Budget	Dalziels Road culvert repair.
Stockwater Race Total								\$ 26,180	\$ 1,256	\$ 26,180	\$ -	\$ -	\$ -	\$ -		
Grand Total								\$ 9,690,567	\$ 5,256,484	\$ 7,891,358	\$ 2,253,380	\$ 2,253,380	\$ 2,253,380	\$ 1,888,166		

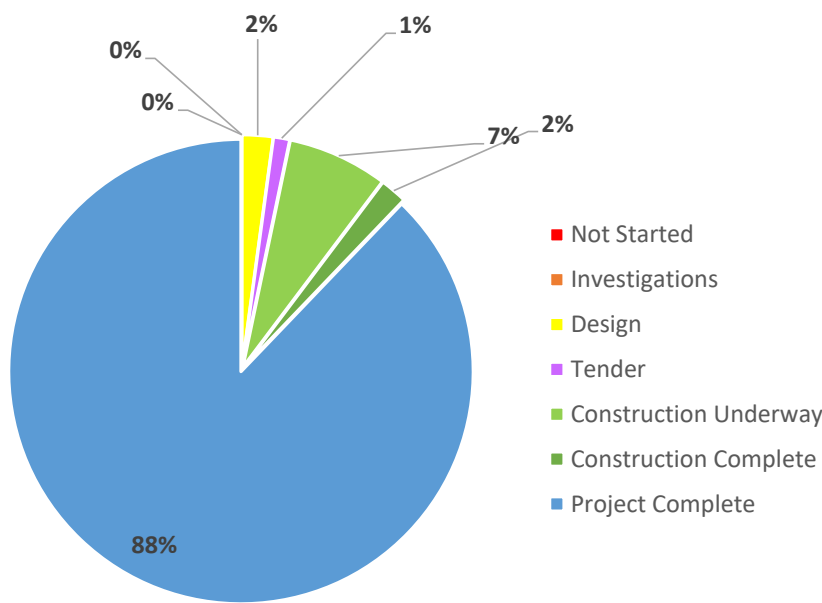
Water Capital Works Programme - 2024-2025 Financial Year - December 2024 Quarter

SUMMARY

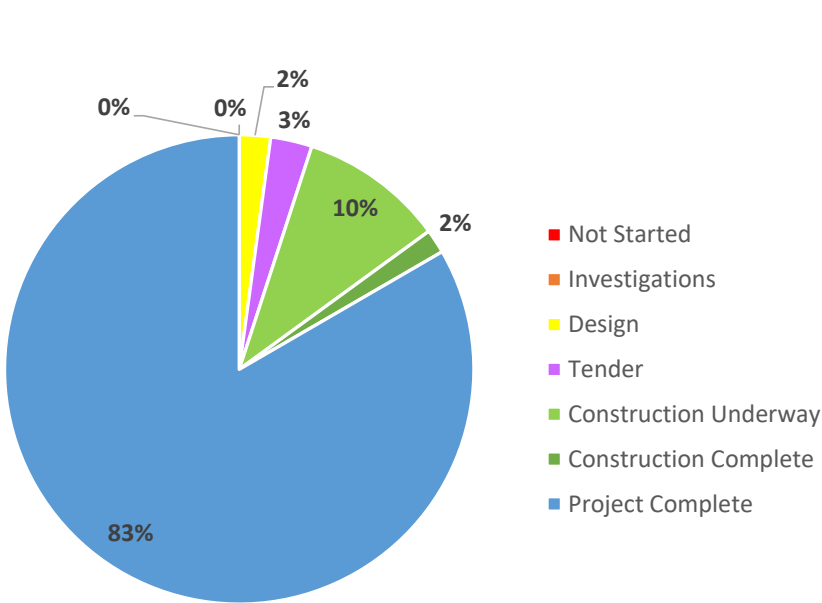
Project Stage - Current



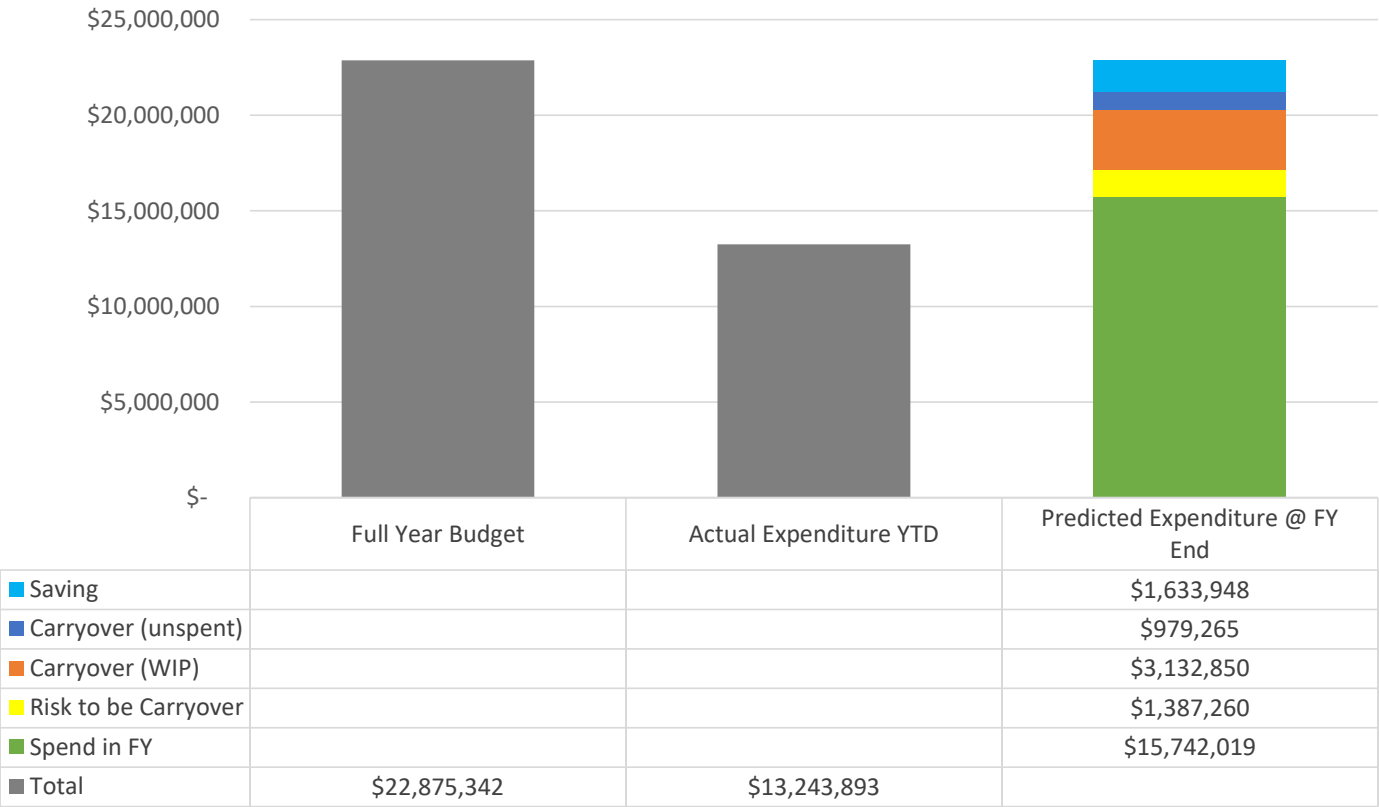
Project Stage - Planned @ FYE



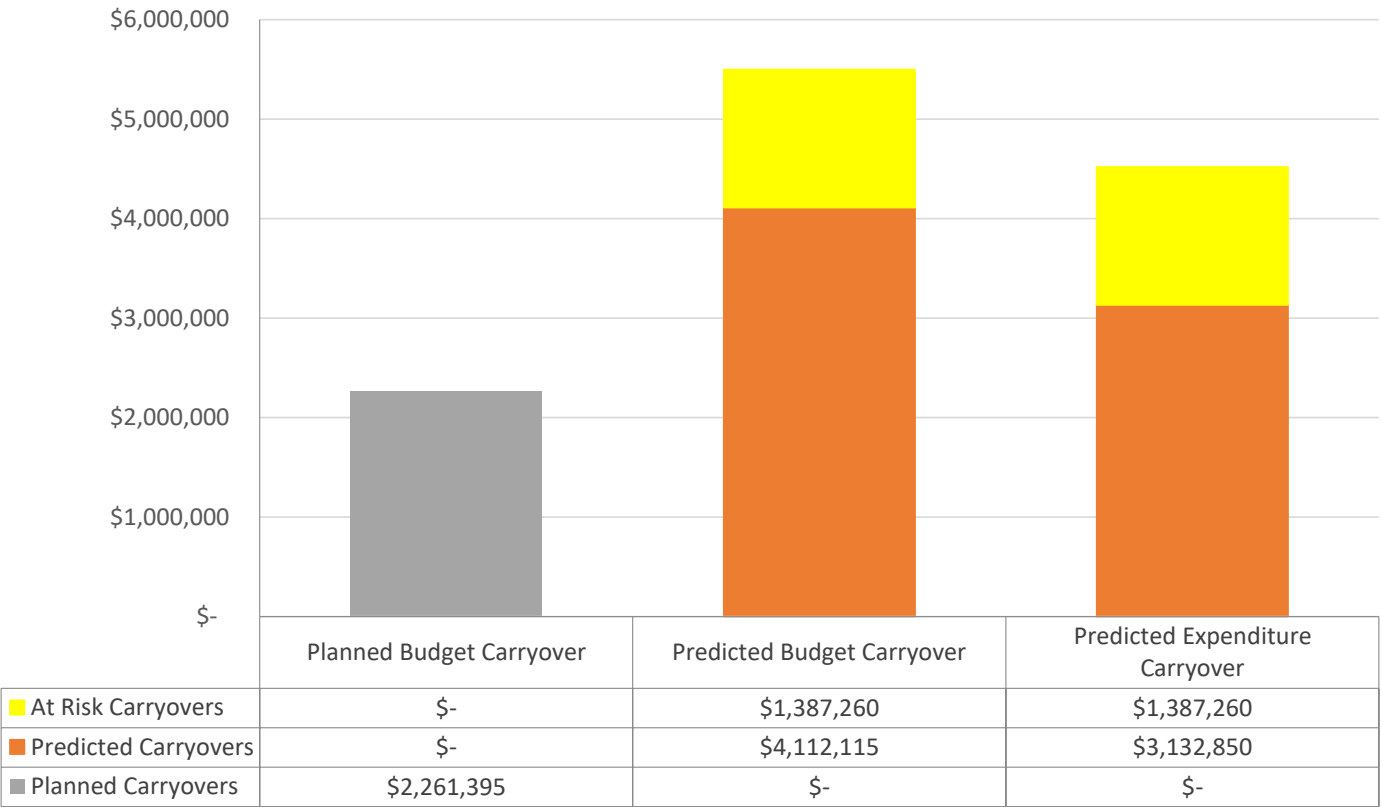
Project Stage - Predicted @ FYE



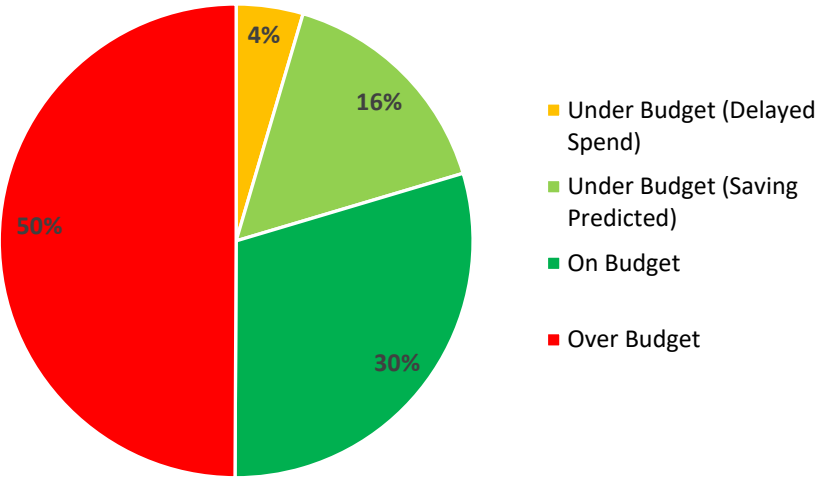
Financial Summary



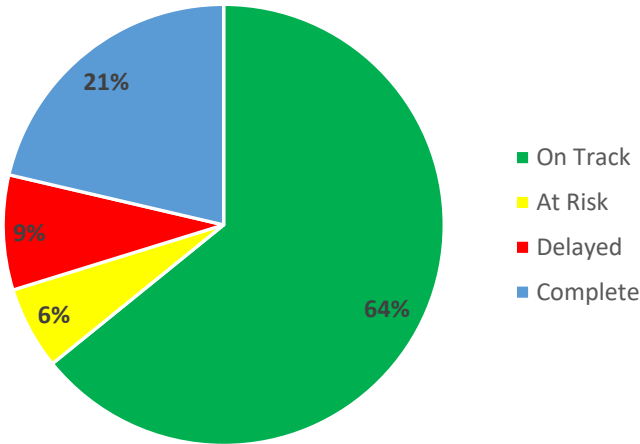
Carryovers Summary



Budget Status - Current



Programme Status - Current



DEFINITIONS

Full Year Revised Budget	Budget approved in LTP/AP plus any additional budgets approved by Council throughout the FY.
Unspent Budget	Budget that will not be spent this financial year. This can be both a budget saving (e.g: due to projects being delivered for less than budgeted) or delayed budget spend (i.e.: budget that will be spent next financial year).
Programme - On Track	Refers to projects where the project work this FY is expected to be delivered by FYE.
Programme - At Risk	Refers to projects where the project work this FY is currently at risk of not being delivered by FYE. These are the projects that need to be resourced and monitored carefully to ensure they are delivered to programme.
Programme - Delayed	Refers to projects where the project work this FY will not be delivered by FYE. These projects are signalled as predicted carryover (if single or multi-year current), if not already shown as a planned carryover (if multi-year future).
On Budget	Refers to projects where the project work this FY is expected to be delivered within budget.
Over Budget	Refers to projects where the project work this FY will not be delivered on budget.
Under Budget (Delayed Spend)	Refers to projects where it is not expected to spend the budget this FY. These projects are to be signalled as either a planned (if multi-year future) or predicted carryover (if single or multi-year current).
Under Budget (Saving Predicted)	Refers to projects where the project work this FY is expected to be delivered under budget. This includes projects that will be completed this financial year and delivered under budget or (if multi-year future) the unspent budget will not be carried forward to the next FY.
Approved Carryover	Refers to the projects where the carryovers for multi-year projects that were approved as part of the AP/LTP.
Additional Carryover	Refers to the projects where the carryovers are due to projects being delayed. These carryovers are in addition to those carryovers approved as part of the AP/LTP.
At Risk Carryover	Refers to projects where the programme is at risk, therefore may potentially become a carryover of the risk identified are realised.

Water Capital Works Programme - 2024-2025 Financial Year - December 2024 Quarter

Scheme	Account Number	Project Name	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Programme Status	Comments
(blank)	101387	Pegasus WTP Upgrades	Not Started	Project Complete	Project Complete	On Track	\$ -	\$ (15,323)	\$ -	\$ -	\$ -	\$ -	\$ -	Over Budget	To be tidied up by finance.
	102606	Local Water Done Well NC	Not Started	Project Complete	Project Complete	On Track	\$ -	\$ 88,051	\$ 88,051	\$ -	\$ -	\$ -	\$ -	Over Budget	Unbudgeted Opex. Cost for staff time and espenses in relation to unbudgeted project.
	102149	UV Design & PM	Not Started	Project Complete	Project Complete	On Track	\$ -	\$ 123,342	\$ 123,342	\$ -	\$ -	\$ -	\$ -	Over Budget	To be journalled to correct project codes, for Rangiora, Kaiapoi, and Oxford UV.
(blank) Total							\$ -	\$ 196,070	\$ 211,393	\$ -	\$ -	\$ -	\$ -		
Rangiora	100002	Pipeline replacements	Construction Underway	Project Complete	Project Complete	On Track	\$ 837,600	\$ 341,926	\$ 845,000	\$ -	\$ -	\$ -	\$ -	On Budget	Ashgrove to Ayers renewal complete. Ashley Street renewal started.
	101894	Rangiora Source Upgrade 1	Not Started	Project Complete	Tender	Delayed	\$ 816,450	\$ 300,411	\$ 350,000	\$ -	\$ 816,450	\$ -	\$ 350,000	Under Budget (Delayed Spend)	Well head construction for well that was drilled last year. Delays with landowner and property aquisition.
	101381	Rangiora UV Treatment Installation	Project Complete	Project Complete	Project Complete	On Track	\$ 2,155,000	\$ 2,166,851	\$ 2,267,060	\$ -	\$ -	\$ -	\$ -	Over Budget	UV upgrade Rangiora. Forecasted costs over budget, due to extra professional fees and construction variations.
	102106	Northeast Rangiora Supply Main	Project Complete	Project Complete	Project Complete	Complete	\$ 3,253,820	\$ 2,014,637	\$ 2,014,637	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	New water supply main from King Street to East Belt under the railway. Work completed.
	102107	East Belt Booster Main Stage 1	Not Started	Project Complete	Project Complete	On Track	\$ 18,000	\$ -	\$ 18,000	\$ -	\$ -	\$ -	\$ -	On Budget	Developer led project. Expecting construction to be completed by end of Q3.
	102108	East Belt Booster Main Stage 2	Not Started	Project Complete	Project Complete	On Track	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	On Budget	Developer led project. Expecting construction to be completed by end of Q3.
	100903	Lehmans Rd Link Main - Stage 1	Project Complete	Design	Project Complete	Complete	\$ 154,956	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Relates to Merton and Priors Road (101895). Project completed in July. Project Manager is working with finance to ensure appropriate costs are allocated to the correct PJ numbers.
	102520	East Rangiora Northern Link Main	Not Started	Tender	Tender	Delayed	\$ 75,470	\$ -	\$ -	\$ 75,470	\$ 75,470	\$ 75,470	\$ -	Under Budget (Delayed Spend)	Developer led project. Financial contribution to developer, relates to 102522. To be paid next FY when construction is completed.
	102522	Ayers St Water Treatment Plant to East Belt Supply Main	Design	Tender	Tender	On Track	\$ 179,037	\$ 84,606	\$ 195,000	\$ 179,037	\$ 179,037	\$ 179,037	\$ 195,000	Over Budget	New DN450 main from the headworks to Kingsbury Avenue Stormwater Utility Reserve. New DN300 water main from Kingsbury Ave Stormwater Utility Reserve to King Street. New DN200 water supply main from King Street to East Belt crossing the railway line between 12A and 16A Wales Street. Forecast design scope has increased due to ground and service investigation costs, and fees associated with Kiwirail crossing.
	102523	Todds Road Extension Main	Project Complete	Project Complete	Project Complete	Complete	\$ 11,516	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Developer led project - financial contribution from Council. Project tcompleted in previous financial years.
	102524	Southwest Rangiora Supply Main Stage 1	Project Complete	Project Complete	Project Complete	Complete	\$ 69,102	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Developer led project - financial contribution from Council. Project completed last financial year.
	102525	South Belt Link Main	Tender	Project Complete	Project Complete	On Track	\$ 249,378	\$ 25,432	\$ 252,000	\$ -	\$ -	\$ -	\$ -	On Budget	South Belt Link Main, project tendered and due to be completed in May. Tight programme, at risk.
	102526	Rangiora Backflow - Matawai DCV	Construction Underway	Project Complete	Project Complete	On Track	\$ 26,180	\$ -	\$ 26,180	\$ -	\$ -	\$ -	\$ -	On Budget	Installation of bacflow valve to be completed by Water Unit.
	102527	Rangiora Electrical renewals	Construction Underway	Project Complete	Project Complete	On Track	\$ 12,564	\$ -	\$ 12,564	\$ -	\$ -	\$ -	\$ -	On Budget	Planned electrical renewals. Awarded under the electrical maintenance contract.
	102528	Johns Road East Supply Main	Design	Tender	Tender	On Track	\$ 52,350	\$ 9,724	\$ 34,000	\$ 52,350	\$ 52,350	\$ 52,350	\$ 34,000	Under Budget (Saving Predicted)	Design of Johns Road East supply main upgrade.
	101895	Merton Road and Priors Road Water Servicing	Project Complete	Construction Complete	Project Complete	Complete	\$ 600,000	\$ 47,293	\$ 47,293	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Late carryover, work completed in July. Total costs for 101895 and 100903 is \$190k. PM working with finance to sort out actuals as these have been incorrectly coded.
	102110	Townsend Road Pipeline Realignment	Project Complete	Project Complete	Project Complete	Complete	\$ 300,000	\$ 297,930	\$ 297,930	\$ -	\$ -	\$ -	\$ -	On Budget	Late carryover, undergrounding of critical pipe in conjunction with road culvert replacement. Work completed.
	102339	Rangiora Water Reactive Capital Work	Construction Underway	Construction Complete	Construction Complete	On Track	\$ -	\$ 62,408	\$ 62,408	\$ -	\$ -	\$ -	\$ -	Over Budget	Unbudgeted reactive renewals
	102401	Southwest Rangiora Supply Main Stage 1	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 57,815	\$ 57,815	\$ -	\$ -	\$ -	\$ -	Over Budget	Developer led growth project. Completed in 23/24 but delayed expenditure due to 224c.
Rangiora Total							\$ 8,861,423	\$ 5,409,117	\$ 6,529,971	\$ 306,857	\$ 1,123,307	\$ 306,857	\$ 579,000		
	100019	Rangiora Woodend Rd main upgrade	Construction Underway	Project Complete	Project Complete	On Track	\$ 782,900	\$ 45,663	\$ 497,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	New Water trunk main along Rangiora Woodend Rd and School Rd. Winning tender was lower than expected and project has been delivered quicker than planned so overall savings forecast.
	102529	Additional Equestrian Source Well	Investigations	Design	Design	On Track	\$ 68,050	\$ 27,626	\$ 125,000	\$ 68,050	\$ 68,050	\$ 68,050	\$ 125,000	Over Budget	Design, tendering and drilling of new well in 24/25. Design, tendering and developoment of well head in 25/26. To be capitalised in 25/26
	102530	Pegasus Water Treatment Plant Sand Upgrade	Tender	Project Complete	Construction Underway	Delayed	\$ 209,400	\$ 2,031	\$ 125,000	\$ -	\$ 209,400	\$ -	\$ 125,000	Under Budget (Delayed Spend)	Replacement of sand media. Due to forecast weather and water demand we are unlikely to be able to complete sand replacement in both filters and will need to stagger filter replacements over the winter period spanning into 25/26 FY.

Water Capital Works Programme - 2024-2025 Financial Year - December 2024 Quarter

Scheme	Account Number	Project Name	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Programme Status	Comments
(blank)	101387	Pegasus WTP Upgrades	Not Started	Project Complete	Project Complete	On Track	\$ -	\$ (15,323)	\$ -	\$ -	\$ -	\$ -	\$ -	Over Budget	To be tidied up by finance.
Woodend-Pegasus	102531	Ravenswood Trunk Main North Upgrade	Project Complete	Project Complete	Project Complete	Complete	\$ 31,410	\$ -	\$ 31,410	\$ -	\$ -	\$ -	\$ -	On Budget	Complete. Developer led project. Install new surface water pump at Chinnerys Road. Pipe Upsized. No outstanding payments from Developer.
	102532	Pegasus WTP additional Chlorine Dosing Pump	Construction Underway	Project Complete	Project Complete	On Track	\$ 10,470	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Additional chlorine dosing pump. Over budget due to additional electrical works required for install.
	102533	Chinnerys Road WTP Flowmeter + Cl Dosing	Construction Underway	Project Complete	Project Complete	On Track	\$ 26,180	\$ -	\$ 28,000	\$ -	\$ -	\$ -	\$ -	Over Budget	New flowmeter and chlorine dosing pump with Water Unit for pricing.
	102534	Rangiora Woodend Road Booster Main Stage 1	Construction Underway	Project Complete	Project Complete	On Track	\$ 209,400	\$ -	\$ 133,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	New Water trunk main along Rangiora Woodend Rd and School Rd. Linked to 100019 above. Project costs lower than planned, due to lower tender price and faster delivery times.
	102535	Woodend-Pegasus Electrical renewals	Construction Underway	Project Complete	Project Complete	On Track	\$ 31,410	\$ -	\$ 31,410	\$ -	\$ -	\$ -	\$ -	On Budget	Planned electrical renewals. Awarded under the electrical maintenance contract.
	101105	Woodend Headworks Renewals	Construction Underway	Construction Complete	Construction Complete	On Track	\$ -	\$ 6,600	\$ 6,600	\$ -	\$ -	\$ -	\$ -	Over Budget	Unbudgeted reactive renewal
Woodend-Pegasus Total							\$ 1,369,220	\$ 81,920	\$ 1,002,420	\$ 68,050	\$ 277,450	\$ 68,050	\$ 250,000		
Waikuku Beach	100681	Headworks Upgrade	Project Complete	Project Complete	Project Complete	On Track	\$ 10,470	\$ 2,328	\$ 2,328	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Minor roof ventilation improvements completed.
	102538	Kings Ave WTP Static Mixer	Design	Project Complete	Project Complete	At Risk	\$ 41,880	\$ 3,244	\$ 41,880	\$ -	\$ -	\$ -	\$ -	On Budget	Static mixer at Kings Ave. Static mixer has been ordered. Tight timeframes as construction cannot commence until winter due to water restrictions during cut in.
	102539	Waikuku Beach UVT and Cl Dosing pumps	Construction Underway	Project Complete	Project Complete	On Track	\$ 52,350	\$ -	\$ 52,350	\$ -	\$ -	\$ -	\$ -	On Budget	Additional chlorine dosing pump with Water Unit for pricing.
	102211	Kings Avenue Water Headworks Building Improvement	Project Complete	Project Complete	Project Complete	Complete	\$ 50,000	\$ 52,472	\$ 52,472	\$ -	\$ -	\$ -	\$ -	On Budget	Flood repair work to Kings Ave PS, late carryover as work not capitalised in 23/24. Work completed
	102341	Waikuku Beach Water Reactive Capital Work	Construction Underway	Construction Complete	Construction Complete	On Track	\$ -	\$ 8,398	\$ 8,398	\$ -	\$ -	\$ -	\$ -	Over Budget	Reactive renewals
Waikuku Beach Total							\$ 154,700	\$ 66,442	\$ 157,428	\$ -	\$ -	\$ -	\$ -		
Ohoka	102090	Ohoka UV upgrade	Tender	Construction Underway	Construction Underway	On Track	\$ -	\$ 28,944	\$ 28,944	\$ -	\$ -	\$ -	\$ -	Over Budget	Design costs for Ohoka UV, to be journalled over to 102536.
	101111	Ohoka Restrictor Upgrades	Construction Underway	Project Complete	Project Complete	On Track	\$ 31,410	\$ 943	\$ 31,410	\$ -	\$ -	\$ -	\$ -	On Budget	Restrictor upgrades, currently being installed by the WU.
	102540	Ohoka WTP Upgrade	Tender	Construction Underway	Construction Underway	On Track	\$ 266,450	\$ 49,150	\$ 266,450	\$ 266,450	\$ 266,450	\$ 266,450	\$ 266,450	On Budget	UV upgrade at Ohoka WTP. To be completed in 25/26. Due to be tendered Feb/Mar with construction completed Sept 2025.
	102541	Ohoka Generator	Tender	Construction Underway	Construction Underway	On Track	\$ 52,350	\$ 1,263	\$ 52,350	\$ 52,350	\$ 52,350	\$ 52,350	\$ 52,350	On Budget	Design and tender for new generator at Ohoka WTP. To be installed alognside new UV upgrade in 25/26
	102536	Ohoka UV upgrade	Tender	Construction Underway	Construction Underway	On Track	\$ 742,300	\$ 143,001	\$ 900,000	\$ 742,300	\$ 742,300	\$ 742,300	\$ 900,000	Over Budget	UV upgrade at Ohoka WTP. To be completed in 25/26. Due to be tendered Feb/Mar with construction completed Sept 2025. Budget or schedule adjustment between 24/25 and 25/26 will be discussed with Council once tenders are received.
	102342	Ohoka Water Reactive Capital Work	Construction Underway	Construction Complete	Construction Complete	On Track	\$ -	\$ 49,630	\$ 49,630	\$ -	\$ -	\$ -	\$ -	Over Budget	Unbudgeted reactive renewal
Ohoka Total							\$ 1,092,510	\$ 272,929	\$ 1,328,784	\$ 1,061,100	\$ 1,061,100	\$ 1,061,100	\$ 1,218,800		
	100627	Mandeville water Pipeline Renewals	Project Complete	Project Complete	Project Complete	Complete	\$ 193,695	\$ 164,799	\$ 189,000	\$ -	\$ -	\$ -	\$ -	On Budget	Water pipeline renewals construction completed, remaining forecast is for forward design for 25/26 renewals.
	102542	Two Chain Rd 3rd Well	Investigations	Design	Design	On Track	\$ 448,800	\$ 27,353	\$ 292,000	\$ 448,800	\$ 448,800	\$ 448,800	\$ 292,000	Under Budget (Saving Predicted)	Design, tendering and drilling of new well in 24/25. Design, tendering and development of well head in 25/26. To be capitalised in 25/26
	102543	Mandeville Restrictor Upgrades	Construction Underway	Project Complete	Project Complete	On Track	\$ 62,820	\$ 6,020	\$ 62,820	\$ -	\$ -	\$ -	\$ -	On Budget	Restrictor upgrades, currently being installed by the WU.
	102343	Mandeville Water Reactive Capital Work	Construction Underway	Construction Complete	Construction Complete	On Track	\$ -	\$ 9,194	\$ 9,194	\$ -	\$ -	\$ -	\$ -	Over Budget	Reactive renewals
Mandeville Total							\$ 705,315	\$ 207,837	\$ 553,486	\$ 448,800	\$ 448,800	\$ 448,800	\$ 292,000		
Kaipoi	100032	Pipe Replacement	Construction Underway	Project Complete	Project Complete	On Track	\$ 441,450	\$ 69,597	\$ 369,000	\$ -	\$ -	\$ -	\$ -	On Budget	Raven Quay pipeline renewal. Project tendered and to be constructed alognside SW and WW. In addition cridland Street renewal will be completed this year.
	101903	Darnley Square - Source	Construction Underway	Project Complete	Project Complete	At Risk	\$ 678,930	\$ 335,761	\$ 678,930	\$ -	\$ -	\$ -	\$ -	On Budget	Construction of new well head at Darnley Square back up well. Delay risks due to design and consenting delays
	101382	Kaipio UV Treatment Implementation	Construction Underway	Project Complete	Project Complete	On Track	\$ 3,980,000	\$ 3,599,456	\$ 4,186,960	\$ -	\$ -	\$ -	\$ -	Over Budget	UV Upgrade Kaipoi. Forecast costs over budget due to extra professional fees and construction variations.Forecast costs include allowance for contract variations which are currently being negotiated. Final hardstand construction delayed due to contamination issues but due to be completed in February.
	100036	E/o - North East Supply Main	Not Started	Project Complete	Project Complete	On Track	\$ 18,846	\$ -	\$ 18,846	\$ -	\$ -	\$ -	\$ -	On Budget	Financial contribution to developer led project.

Water Capital Works Programme - 2024-2025 Financial Year - December 2024 Quarter

Scheme	Account Number	Project Name	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Programme Status	Comments
(blank)	101387	Pegasus WTP Upgrades	Not Started	Project Complete	Project Complete	On Track	\$ -	\$ (15,323)	\$ -	\$ -	\$ -	\$ -	\$ -	Over Budget	To be tidied up by finance.
Kaiapoi	102544	Tunas Street Hakarau Road Connection	Project Complete	Project Complete	Project Complete	Complete	\$ 125,640	\$ 85,704	\$ 85,704	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Watermain upgrade, construction completed by Water Unit.
	101580	Kaiapoi Water Reticulation Quality Monitoring Equipment	Construction Underway	Construction Complete	Construction Complete	Complete	\$ -	\$ 6,430	\$ 6,430	\$ -	\$ -	\$ -	\$ -	Over Budget	Unbudgeted capex
	102344	Kaiapoi Water Reactive Capital Work	Construction Underway	Construction Complete	Construction Complete	On Track	\$ -	\$ 76,643	\$ 76,643	\$ -	\$ -	\$ -	\$ -	Over Budget	Unbudgeted reactive renewal
Kaiapoi Total							\$ 5,244,866	\$ 4,173,591	\$ 5,422,513	\$ -	\$ -	\$ -	\$ -		
Oxford Rural	100044	Pipeline Replacement	Construction Underway	Project Complete	Project Complete	On Track	\$ 460,110	\$ 298,693	\$ 450,000	\$ -	\$ -	\$ -	\$ -	On Budget	Woodstock Road watermain renewal completed. Scope extended to include Island Rd watermain renewal.
	102238	Oxford Rural No.1 Back-up Well	Construction Underway	Project Complete	Project Complete	At Risk	\$ 666,450	\$ 247,993	\$ 666,450	\$ -	\$ -	\$ -	\$ -	On Budget	New backup well at McPhedrons. Issue with adjacent landowner opposing consent could delay consent and well head development.
	102545	Oxford Rural No.1 Restrictor Upgrades	Construction Underway	Project Complete	Project Complete	On Track	\$ 41,880	\$ -	\$ 41,880	\$ -	\$ -	\$ -	\$ -	On Budget	Restrictor upgrades. Currently being installed by the WU.
	102245	Rockford Rd River Intake&Deep Well sites	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 46,668	\$ 46,668	\$ -	\$ -	\$ -	\$ -	Over Budget	Late carryover - project completed. WIP costs relate to Peraki Well redevelopment incorrectly coded to this project. These will be journalled over to Kaiapoi cost centre.
	102348	Oxford No 1 Rural Water Reactive Capital Work	Construction Underway	Construction Complete	Construction Complete	On Track	\$ -	\$ 4,811	\$ 4,811	\$ -	\$ -	\$ -	\$ -	Over Budget	Reactive renewals
Oxford Rural No.1 Total							\$ 1,168,440	\$ 598,165	\$ 1,209,809	\$ -	\$ -	\$ -	\$ -		
Oxford Rural	100052	Pipeline replacements	Design	Design	Design	On Track	\$ 52,220	\$ 5,300	\$ 19,000	\$ 52,220	\$ 52,220	\$ 52,220	\$ 19,000	Under Budget (Saving Predicted)	Design of 25/26 renewals.
	101124	Oxford Rural No. 2 Restrictor Upgrades	Construction Underway	Project Complete	Project Complete	On Track	\$ 83,760	\$ 2,555	\$ 83,760	\$ -	\$ -	\$ -	\$ -	On Budget	Restrictor upgrades currently being installed by the WU.
Oxford Rural No.2 Total							\$ 135,980	\$ 7,855	\$ 102,760	\$ 52,220	\$ 52,220	\$ 52,220	\$ 19,000		
Oxford Urban	100057	Pipeline replacements	Tender	Construction Underway	Construction Underway	On Track	\$ 167,318	\$ 9,206	\$ 167,000	\$ 167,318	\$ 167,318	\$ 167,318	\$ 167,000	On Budget	Busch Road, to be priced by the Water unit and expected to commence in June and be completed in July.
	101905	Domain Road New Well	Construction Underway	Project Complete	Construction Underway	Complete	\$ -	\$ 29,562	\$ 29,562	\$ -	\$ -	\$ -	\$ -	Over Budget	Costs to be journalled over to 101904 and 102101.
	101383	Domain Rd UV Treatment Implementation - Oxford Urban	Project Complete	Project Complete	Project Complete	On Track	\$ 1,455,000	\$ 1,483,628	\$ 1,530,660	\$ -	\$ -	\$ -	\$ -	Over Budget	Oxford Urban UV Upgrade. Forecast costs over budget due to extra professional fees and construction variations.
	102546	Gammans Generator Automatic Wwitchover	Construction Underway	Project Complete	Project Complete	On Track	\$ 15,710	\$ 338	\$ 15,710	\$ -	\$ -	\$ -	\$ -	On Budget	Automatic switchover for Gammans generator.
	101904	Oxford Urban and Oxford No 2 Source Upgrade 1	Construction Underway	Project Complete	Construction Underway	Delayed	\$ 252,000	\$ 29,280	\$ 50,000	\$ -	\$ 252,000	\$ -	\$ 50,000	Under Budget (Delayed Spend)	Construction of well head delayed due to delays gaining consent and affected party approval.
	102101	Oxford Urban and Oxford No 2 Source Upgrade 1	Construction Underway	Project Complete	Construction Underway	Delayed	\$ 572,870	\$ 310,660	\$ 400,000	\$ -	\$ 572,870	\$ -	\$ 400,000	Under Budget (Delayed Spend)	Construction of well head delayed due to delays gaining consent and affected party approval.
	101470	Oxford Urban Headworks Renewal	Construction Underway	Construction Complete	Construction Complete	On Track	\$ -	\$ 7,310	\$ 7,310	\$ -	\$ -	\$ -	\$ -	Over Budget	Reactive renewals
Oxford Urban Total							\$ 2,462,898	\$ 1,869,984	\$ 2,200,242	\$ 167,318	\$ 992,188	\$ 167,318	\$ 617,000		
Summerhill	101586	Summerhill Restrictor Upgrades	Construction Underway	Project Complete	Project Complete	On Track	\$ 10,470	\$ -	\$ 10,470	\$ -	\$ -	\$ -	\$ -	On Budget	Restrictor upgrades currently being installed by the WU.
Summerhill Total							\$ 10,470	\$ -	\$ 10,470	\$ -	\$ -	\$ -	\$ -		
Cust	100706	Pipeline Renewals	Project Complete	Project Complete	Project Complete	Complete	\$ 125,640	\$ 82,316	\$ 82,316	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Water pipeline renewals in Cust.
Cust Total							\$ 125,640	\$ 82,316	\$ 82,316	\$ -	\$ -	\$ -	\$ -		
Poyntzs Road	102547	Poyntzs Flush Point	Construction Underway	Project Complete	Project Complete	On Track	\$ 20,940	\$ 1,686	\$ 20,940	\$ -	\$ -	\$ -	\$ -	On Budget	Flush point. Currently being priced by the Water Unit.
Poyntzs Road Total							\$ 20,940	\$ 1,686	\$ 20,940	\$ -	\$ -	\$ -	\$ -		
West Eyreton	102091	West Eyreton UV Installation	Construction Underway	Project Complete	Project Complete	On Track	\$ 150,000	\$ 226,419	\$ 226,419	\$ -	\$ -	\$ -	\$ -	Over Budget	New UV at West Eyreton.
	102548	West Eyreton Additoinal Chlorine dosing pump	Construction Underway	Project Complete	Project Complete	On Track	\$ 10,470	\$ -	\$ 10,470	\$ -	\$ -	\$ -	\$ -	On Budget	Additional chlorine dosing pump with Water Unit for pricing.
	102537	West Eyreton UV Installation	Construction Underway	Project Complete	Project Complete	On Track	\$ 1,189,950	\$ 16,558	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	On Budget	New UV at West Eyreton.
West Eyreton Total							\$ 1,350,420	\$ 242,978	\$ 1,236,889	\$ -	\$ -	\$ -	\$ -		
Garrymere	102549	Garrymere Backup Well	Construction Underway	Construction Complete	Construction Complete	On Track	\$ 104,700	\$ 6,564	\$ 104,700	\$ 104,700	\$ 104,700	\$ 104,700	\$ 104,700	On Budget	Design, tendering and drilling of new well in 24/25. Design, tendering and development of well head in 25/26. To be capitalised in 25/26
	102550	Garrymere additional chlorine dosing pump	Construction Underway	Project Complete	Project Complete	On Track	\$ 10,470	\$ -	\$ 10,470	\$ -	\$ -	\$ -	\$ -	On Budget	Additional chlorine dosing pump with Water Unit for pricing.
	102551	Generator at Garrymere WTP	Construction Underway	Project Complete	Project Complete	On Track	\$ 52,350	\$ 1,250	\$ 52,350	\$ 52,350	\$ 52,350	\$ 52,350	\$ 52,350	On Budget	New generator for Garrymere. Currently being designed and scoped, with tender planned for November.

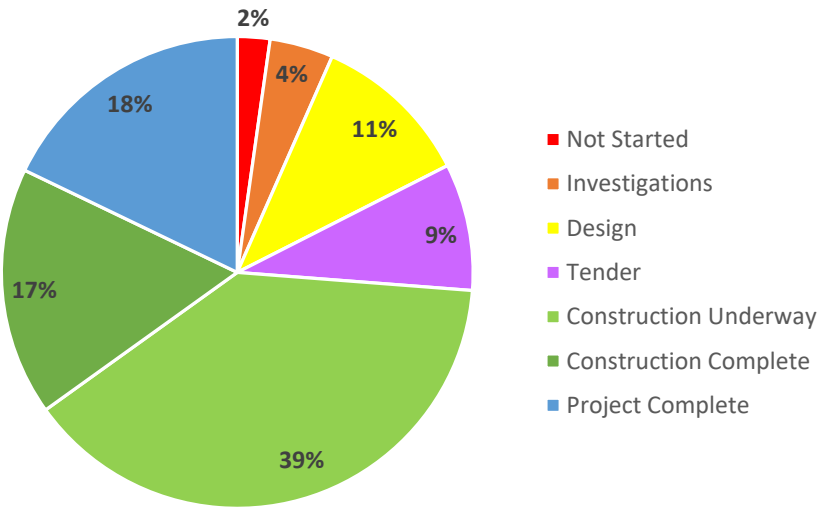
Water Capital Works Programme - 2024-2025 Financial Year - December 2024 Quarter

Scheme	Account Number	Project Name	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Programme Status	Comments
(blank)	101387	Pegasus WTP Upgrades	Not Started	Project Complete	Project Complete	On Track	\$ -	\$ (15,323)	\$ -	\$ -	\$ -	\$ -	\$ -	Over Budget	To be tidied up by finance.
Garrymere	102089	Garrymere Backup Well	Not Started	Project Complete	Project Complete	On Track	\$ 5,000	\$ 25,189	\$ 25,189	\$ -	\$ -	\$ -	\$ -	Over Budget	Journal has been requested to 102549.
Garrymere Total							\$ 172,520	\$ 33,003	\$ 192,709	\$ 157,050	\$ 157,050	\$ 157,050	\$ 157,050		
Grand Total							\$ 22,875,342	\$ 13,243,893	\$ 20,262,129	\$ 2,261,395	\$ 4,112,115	\$ 2,261,395	\$ 3,132,850		

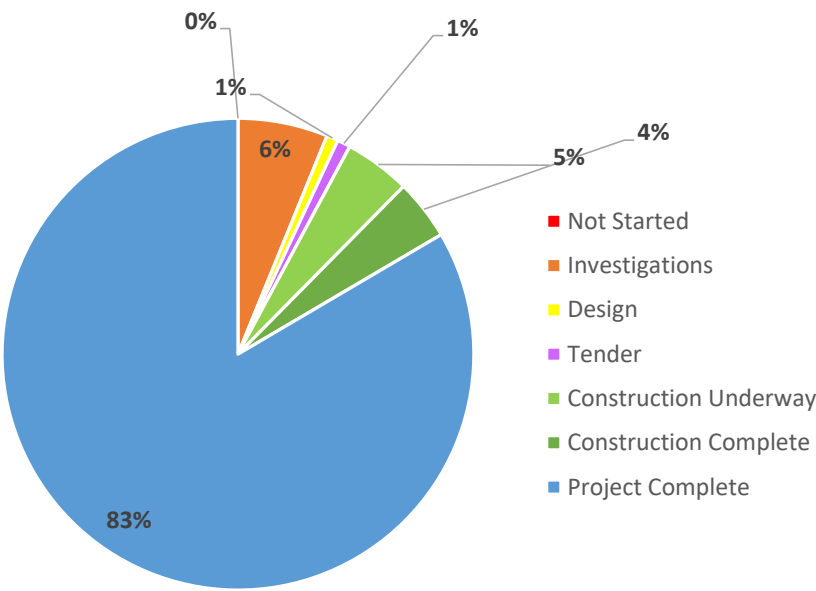
Wastewater Capital Works Programme - 2024-2025 Financial Year - December 2024 Quarter

SUMMARY

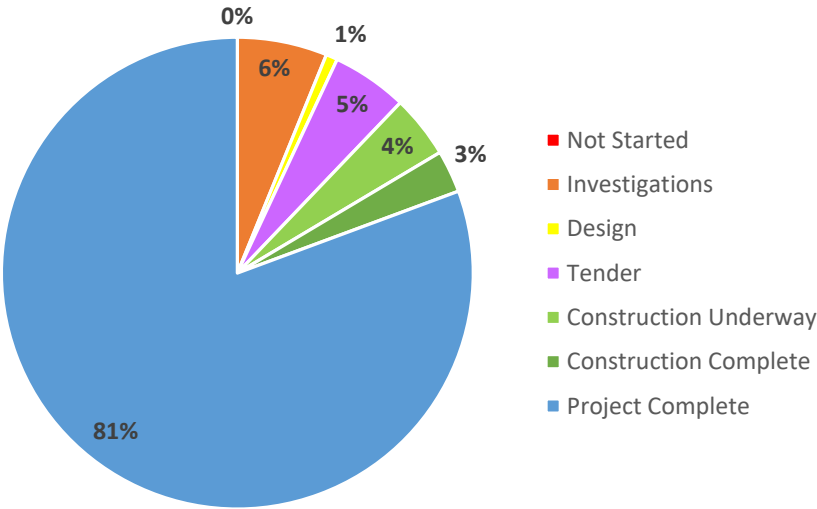
Project Stage - Current



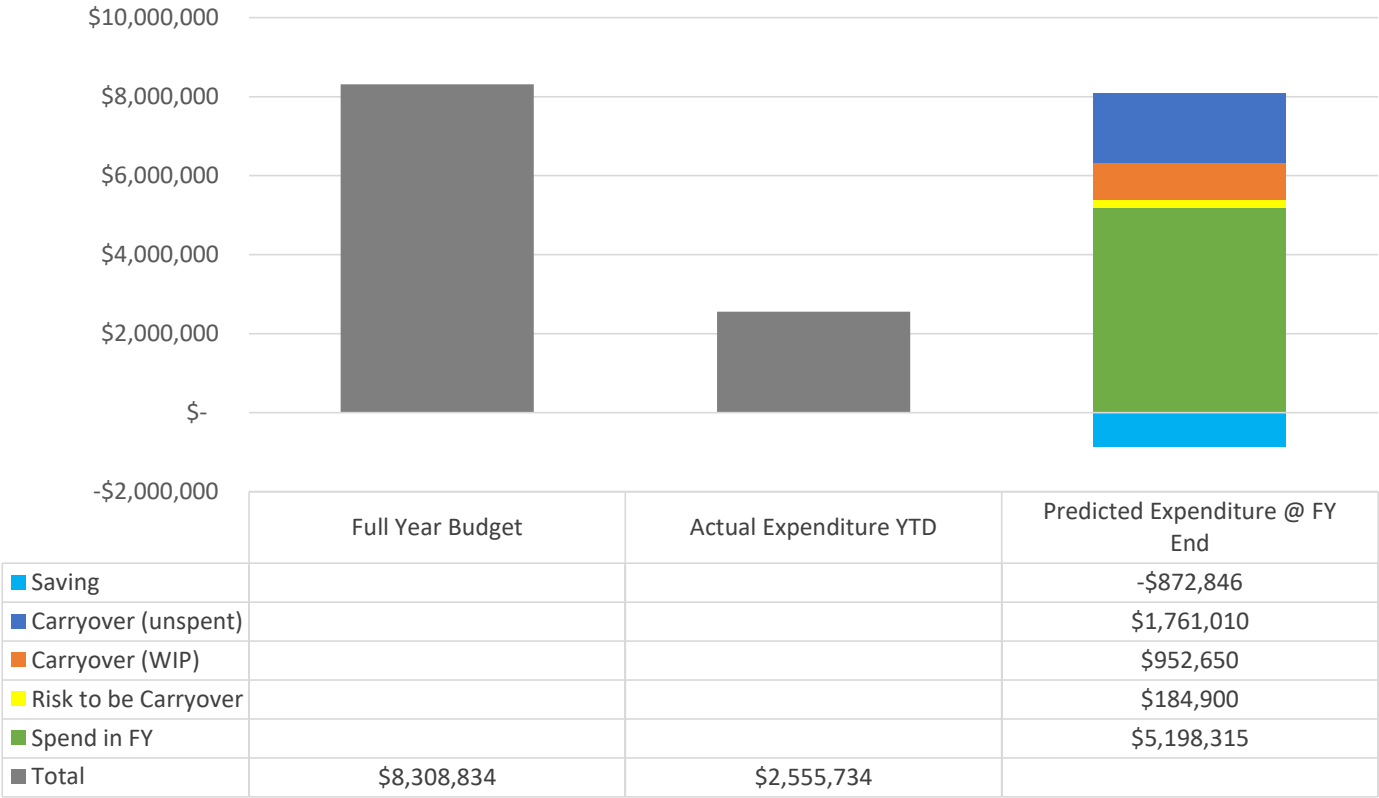
Project Stage - Planned @ FYE



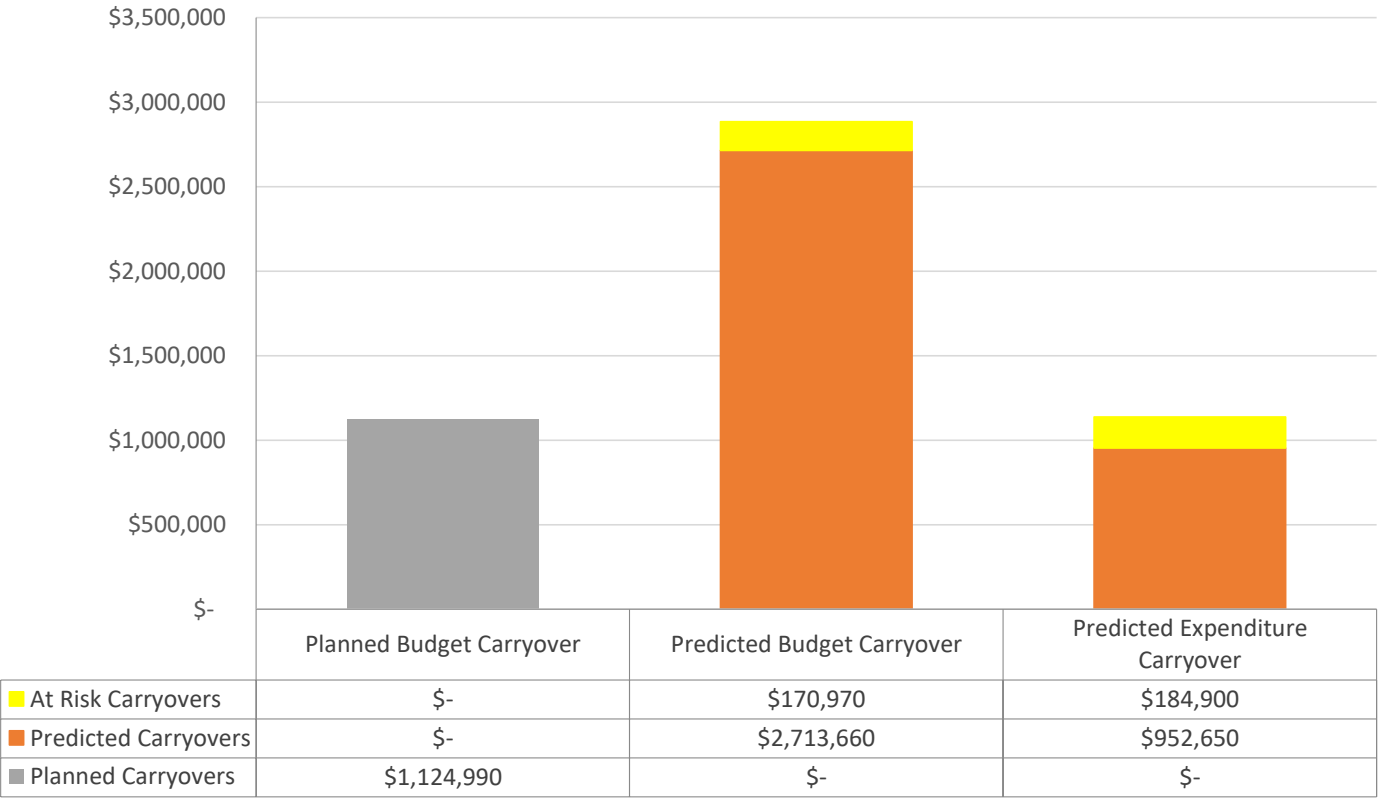
Project Stage - Predicted @ FYE



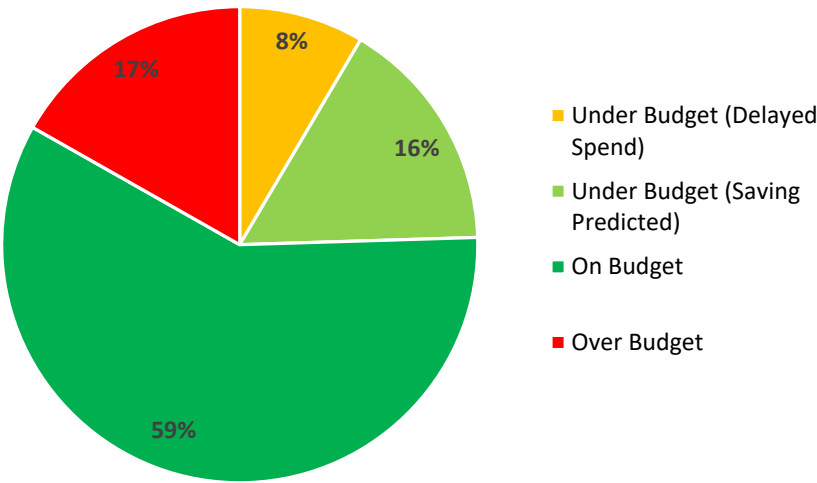
Financial Summary



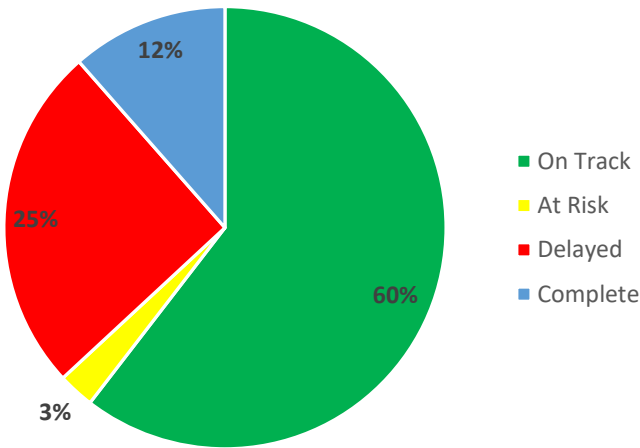
Carryovers Summary



Budget Status - Current



Programme Status - Current



DEFINITIONS

Full Year Revised Budget	Budget approved in LTP/AP plus any additional budgets approved by Council throughout the FY.
Unspent Budget	Budget that will not be spent this financial year. This can be both a budget saving (e.g: due to projects being delivered for less than budgeted) or delayed budget spend (i.e.: budget that will be spent next financial year).
Programme - On Track	Refers to projects where the project work this FY is expected to be delivered by FYE.
Programme - At Risk	Refers to projects where the project work this FY is currently at risk of not being delivered by FYE. These are the projects that need to be resourced and monitored carefully to ensure they are delivered to programme.
Programme - Delayed	Refers to projects where the project work this FY will not be delivered by FYE. These projects are signalled as predicted carryover (if single or multi-year current), if not already shown as a planned carryover (if multi-year future).
On Budget	Refers to projects where the project work this FY is expected to be delivered within budget.
Over Budget	Refers to projects where the project work this FY will not be delivered on budget.
Under Budget (Delayed Spend)	Refers to projects where it is not expected to spend the budget this FY. These projects are to be signalled as either a planned (if multi-year future) or predicted carryover (if single or multi-year current).
Under Budget (Saving Predicted)	Refers to projects where the project work this FY is expected to be delivered under budget. This includes projects that will be completed this financial year and delivered under budget or (if multi-year future) the unspent budget will not be carried forward to the next FY.
Approved Carryover	Refers to the projects where the carryovers for multi-year projects that were approved as part of the AP/LTP.
Additional Carryover	Refers to the projects where the carryovers are due to projects being delayed. These carryovers are in addition to those carryovers approved as part of the AP/LTP.
At Risk Carryover	Refers to projects where the programme is at risk, therefore may potentially become a carryover of the risk identified are realised.

Wastewater Capital Works Programme - 2024-2025 Financial Year - December 2024 Quarter

	Account Number	Project Name	Who Controls the timing	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Programme Status	Comments	
(blank) Total								\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Rangiora	101253	Septage Facility - Design	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 1,438,800	\$ 672,836	\$ 1,240,000	\$ -	\$ -	\$ -	\$ -	On Budget	Construction of new septage receiving facility.	
			Council												Under Budget (Saving Predicted)	Investigation of high priority pipes consisting of CCTV investigations and condition assessment, intervention strategy, to inform upcoming wastewater network renewals programme. Work has come in under budget.	
	100077	Pipeline Replacement	Council	Investigations	Investigations	Investigations	On Track	\$ 261,750	\$ 93,568	\$ 150,000	\$ 261,750	\$ 261,750	\$ 261,750	\$ 150,000	Under Budget (Saving Predicted)	Inlet band screen renewal at Rangiora WWTP.Parts ordered for band screen, due to arrive in Feb with installation in March.	
	102484	Rangiora WWTP Band Screens Renewal	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 128,700	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	On Budget	Upgrade of aerators at Rangiora WWTP aeration basin. Trial underway and expected to confirm purchase of equipment in April.	
	102486	Rangiora - Aeration Basin Upgrade	Council	Design	Project Complete	Project Complete	On Track	\$ 418,800	\$ 44,901	\$ 350,000	\$ -	\$ -	\$ -	\$ -	On Budget	Electrical renewals, awarded under electrical maintenance contract. Work to run from late January to April on various sites.	
	102487	Rangiora - Electrical Renewals	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 41,880	\$ -	\$ 41,880	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Construction complete. Forecast includes forward design for 25/26 works.	
	102488	Rangiora - Central Rangiora Capacity Upgrade Stage 9	Council	Project Complete	Project Complete	Project Complete	On Track	\$ 502,560	\$ 303,942	\$ 350,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Design of Percival to Charles Street sewer renewals. Construction in 25/26.	
	102489	Percival Street - Charles to Matawai	Council	Design	Tender	Tender	On Track	\$ 52,350	\$ 20,643	\$ 35,000	\$ 52,350	\$ 52,350	\$ 52,350	\$ 35,000	On Budget	Purchase and installation of a new generator at Rangiora EDS. Generator has been purchased and due to arrive in May however there is a risk of shipping delays.	
	102490	Generators at Southbrook WWPS and Rangiora EDS PS	Council	Tender	Project Complete	Project Complete	At Risk	\$ 157,050	\$ 2,167	\$ 136,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Flowmeter on recycled water pumps Rangiora WWTP. Pump has arrived and due to be installed in February.	
	102491	Flowmeter on recycled water pumps RWWTP	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 52,350	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Project close out costs	
	101557	Central Rangiora Capacity Upgrade Stage 8	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 6,447	\$ 6,447	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Project completed in July.	
	101911	Merton Road and Priors Road Wastewater Servicing	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 630,000	\$ 76,292	\$ 76,292	\$ -	\$ -	\$ -	\$ -	Over Budget	Developer led project, completion delayed by 224c for subdivision last FY. Project completed. PM currently working with finance to ensure correct costs have been coded to each PJ code.	
	101912	Townsend's Fields E/O	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 42,000	\$ 63,080	\$ 63,080	\$ -	\$ -	\$ -	\$ -	Over Budget	Investigation into band screen renewal at Rangiora WWTP. Carried over from 23/24. To be journalled to 102484.	
	101913	Improvements to Rangiora WWTP Inlet Screens	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 12,993	\$ 12,993	\$ -	\$ -	\$ -	\$ -	Over Budget	Grit pump replacement carried over from 23/24. Project completed and to be capitalised.	
	102124	Grit pump for Rga WWTP lift PS	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 18,928	\$ 18,928	\$ -	\$ -	\$ -	\$ -	Over Budget	Flow meter replacement carried over from 23/24. Project completed and to be capitalised.	
	102205	Flow meter replacement	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 32,719	\$ 32,719	\$ -	\$ -	\$ -	\$ -	Over Budget	Reactive capital	
	102356	Rangiora Sewer Reactive Capital Work	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ -	\$ 38,862	\$ 38,862	\$ -	\$ -	\$ -	\$ -	Over Budget	Legal fees and property valuation for easement for rising main	
	102116	Northbrook Road South Pumpstation and Rising Main	Council	Design	Project Complete	Project Complete	On Track	\$ -	\$ 5,915	\$ 5,915	\$ -	\$ -	\$ -	\$ -			
	Rangiora Total								\$ 3,726,240	\$ 1,397,045	\$ 2,686,867	\$ 314,100	\$ 314,100	\$ 314,100	\$ 185,000		
	Woodend			Council	Project Complete	Project Complete	Project Complete	Complete	\$ 52,350	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Work was completed under an earlier project.
101339		Gladstone Rd Rising Main	Council												Under Budget (Delayed Spend)	Step screen replacements at Woodend WWTP. Contract award was delayed due to internal due diligence requirements. Screens will be manufactured and shipped, but not expected to be installed and comissioned 25/26. Forecast allows for payment of screen deposit and some enabling works.	
100095		Woodend - Wastewater headworks renewals	Council	Tender	Construction Complete	Construction Underway	Delayed	\$ 459,400	\$ 3,938	\$ 75,000	\$ -	\$ 459,400	\$ -	\$ 75,000	Under Budget (Saving Predicted)	Design of Woodend UV, to be installed in 25/26	
100956		Increase UV Capacity	Council	Design	Design	Design	On Track	\$ 26,175	\$ -	\$ 12,000	\$ 26,175	\$ 26,175	\$ 26,175	\$ 12,000	On Budget	Investigation of wetland plant improvements.	
102492		Woodend WWTP Wetslands	Council	Construction Underway	Tender	Project Complete	On Track	\$ 20,940	\$ 5,496	\$ 20,000	\$ 20,940	\$ 20,940	\$ 20,940	\$ 20,000	Under Budget (Saving Predicted)	Design of Woodend UV, to be installed in 25/26	
			Council												Under Budget (Delayed Spend)	Miscellaneous mechanical replacements within Woodend catchment.At risk as a procurement scope and strategy is needed, which could impact on the timing of the equipment purchases due to long lead times on mechanical equipment. Forecast underspend to account for the delay risks.	
102493		Woodend - Increase UV Capacity	Council	Design	Design	Design	On Track	\$ 15,705	\$ 469	\$ 10,000	\$ 15,705	\$ 15,705	\$ 15,705	\$ 10,000	Under Budget (Saving Predicted)	Purchase and installation of a new generator at Gladstone Road WWPS. Generator has been ordered and due to arrive in may however shipping delays could impact on the delivery date.	
102494		Step screens replacement - Woodend WWTP	Council	Design	Project Complete	Tender	Delayed	\$ 209,400	\$ 4,357	\$ 50,000	\$ 209,400	\$ 209,400	\$ 209,400	\$ 50,000	On Budget	Investigation and Modelling - No Capital Works	
102495		Gladstone WWPS Gerenrator Replacement	Council	Tender	Construction Underway	Project Complete	At Risk	\$ 62,820	\$ 21,641	\$ 48,900	\$ 62,820	\$ 62,820	\$ 62,820	\$ 48,900	On Budget	Upgrade to McBarns Lids	
102407		Woodend Beach I&I Improvement	Council	Not Started	Investigations	Investigations	On Track	\$ 31,410	\$ -	\$ 31,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Electrical renewals completed in 23/24 but not capitalised.	
102496		Upgrade Stalkers Rd WWPS Lid	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 52,350	\$ 7,682	\$ 52,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Reactive capital renewals, flowmeter replacement at Gladstone Rd, and electrical repair at WWTP	
101340		Woodend - Electrical Renewals	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 18,721	\$ 18,721	\$ -	\$ -	\$ -	\$ -	Over Budget	Reactive expenditure.	
102357		Woodend Sewer Reactive Capital Work	Council	Construction Underway	Construction Complete	Construction Complete	On Track	\$ -	\$ 102,364	\$ 102,364	\$ -	\$ -	\$ -	\$ -			
102358		Woodend Beach Sewer Reactive Capital Work	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 14,506	\$ 14,506	\$ -	\$ -	\$ -	\$ -			
Woodend Total								\$ 930,550	\$ 179,173	\$ 434,491	\$ 335,040	\$ 794,440	\$ 335,040	\$ 215,900			
Pegasus	101748	Pegasus - Electrical Renewals	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 62,820	\$ -	\$ 62,820	\$ -	\$ -	\$ -	\$ -	On Budget	Electrical renewals, awarded under the electrical maintenance contract.	
	102359	Pegasus Sewer Reactive Capital Work	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 15,774	\$ 15,774	\$ -	\$ -	\$ -	\$ -	Over Budget	Reactive pump and guiderail replacement	
Pegasus Total							\$ 62,820	\$ 15,774	\$ 78,594	\$ -	\$ -	\$ -	\$ -				
			Council												Under Budget (Delayed Spend)	Replacement of the Step Screens With Spiral Sieve Screens. Screens currently being designed and manufactured by supplier. Extra due diligence delayed contract award which has pushed back delivery of screens. Forecast allows for deposit on screens but installation will be delayed until 25/26.	
	102512	Step screen renewal Waikuku Beach WWTP	Council	Tender	Project Complete	Construction Underway	Delayed	\$ 162,820	\$ 3,525	\$ 40,000	\$ -	\$ 162,820	\$ -	\$ 40,000	On Budget	Purchase of generator for Reserve Rd PS, to be installed in 25/26	
	102513	Reserve Rd Generator Replacement	Council	Tender	Construction Underway	Construction Underway	On Track	\$ 26,175	\$ 1,928	\$ 26,175	\$ 26,175	\$ 26,175	\$ 26,175	\$ 26,175	On Budget	Electrical renewals awarded under the electrical maintenance contract.	
	102514	Electrical Upgrade At Kings Ave WWPS	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 10,430	\$ 10,430	\$ 10,430	\$ -	\$ -	\$ -	\$ -			

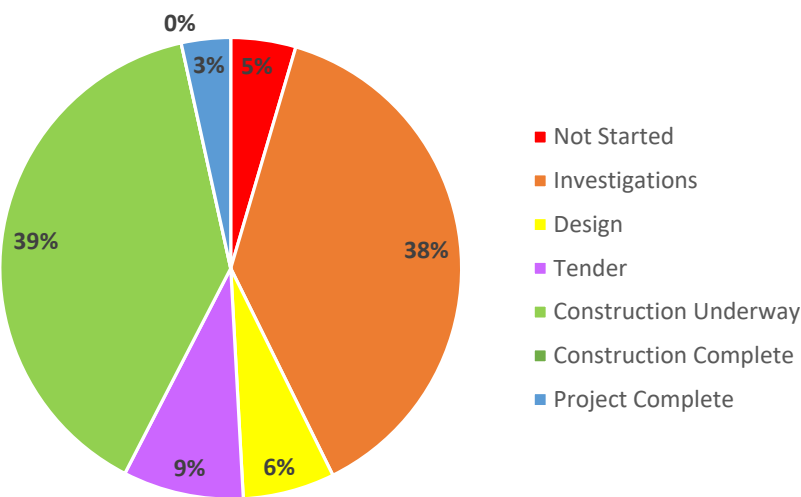
Wastewater Capital Works Programme - 2024-2025 Financial Year - December 2024 Quarter

Scheme	Account Number	Project Name	Who Controls the timing	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Programme Status	Comments
Waikuku Beach	102515	Upgrade WWPS Lids	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 83,760	\$ -	\$ 83,760	\$ -	\$ -	\$ -	\$ -	On Budget	Upgrade to McBerns Lids, construction of precast slabs and lids underway.
	102169	Kings Ave Wastewater Pump Station Mods July 22 Flood	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 100,000	\$ 147,656	\$ 147,656	\$ -	\$ -	\$ -	\$ -	Over Budget	Project completed in July. Existing services on site required work which was not predicted during the design phase, resulting in an overspend of the project.
	102360	Waikuku Sewer Reactive Capital Work	Council	Construction Underway	Construction Complete	Construction Complete	On Track	\$ -	\$ 31,551	\$ 31,551	\$ -	\$ -	\$ -	\$ -	Over Budget	Reactive replacement of pipe risers and guide rails.
Waikuku Beach Total								\$ 383,225	\$ 184,660	\$ 339,612	\$ 26,175	\$ 188,995	\$ 26,175	\$ 66,175		
Mandeville	102267	Mandeville septic tanks modifications	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Budget not required. Complete.
	102497	Mandeville Electrical Renewals	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 53,400	\$ -	\$ 53,400	\$ -	\$ -	\$ -	\$ -	On Budget	Electrical renewals awarded under the electrical maintenance contract.
	102498	Generators at Bradleys Rd WWPS	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 31,410	\$ 575	\$ 575	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Generator not required for this site as the network is a pressure sewer system
Mandeville Total								\$ 114,810	\$ 575	\$ 53,975	\$ -	\$ -	\$ -	\$ -		
Kaiapoi			Council												Under Budget (Delayed Spend)	Project delayed as spring planting season has been missed, next opportunity to plant is Autumn.
	101914	Kaiapoi WWTP Planting		Tender	Project Complete	Tender	Delayed	\$ 300,000	\$ 13,912	\$ 30,000	\$ -	\$ 300,000	\$ -	\$ 30,000		
	100958	Rising Main Pipeline Replacement	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 251,000	\$ 85,282	\$ 249,000	\$ -	\$ -	\$ -	\$ -	On Budget	Rising sewer main renewal at Raven Quay, to be packaged together with water, gravity sewer, and gravity stormwater renewals.
			Council												Under Budget (Delayed Spend)	Replacement of the Step Screens With Spiral Sieve Screens. Screens currently being designed and manufactured by supplier. Extra due diligence delayed contract award which has pushed back delivery of screens. Forecast allows for deposit on screens but installation will be completed in July.
	102113	Kaiapoi WWTP Screens Replacements		Tender	Project Complete	Construction Underway	Delayed	\$ 457,050	\$ 40,384	\$ 80,000	\$ -	\$ 457,050	\$ -	\$ 80,000		
	101156	Cridland St Sewer Repairs	Council	Not Started	Investigations	Investigations	On Track	\$ 52,350	\$ 12,331	\$ 52,350	\$ 52,350	\$ 52,350	\$ 52,350	\$ 52,350	On Budget	Investigation of wastewater and stormwater pumping station to serve the Cridland St West catchment to alleviate flooding and WW overflows.
			Council												Under Budget (Delayed Spend)	Miscellaneous mechanical asset renewals at Kaiapoi WWTP and catchments. Involves developing a strategy and programme for renewing wastewater pumps, for a multiple year programme. Delays with strategy and scoping have pushed out delivery.
	101347	Kaiapoi Wastewater Headworks Renewals		Design	Construction Underway	Tender	Delayed	\$ 314,100	\$ 11,287	\$ 200,000	\$ 314,100	\$ 314,100	\$ 314,100	\$ 200,000		
	102499	Raven Quay Gravity Main Growth	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 27,000	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Gravity sewer main renewal at Raven Quay, to be packaged together with water, rising sewer, and gravity stormwater renewals. Council have approved additional budget.
			Council												On Budget	Assessment of wetland planting improvement options
	102500	Kaiapoi Wetlands Assessment		Investigations	Design	Design	On Track	\$ 26,175	\$ 5,009	\$ 26,175	\$ 26,175	\$ 26,175	\$ 26,175	\$ 26,175		
	102501	Kaiapoi WWTP Entranceway Repair	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 26,175	\$ 23,181	\$ 26,175	\$ -	\$ -	\$ -	\$ -	On Budget	Repair approximately 120m from the Entrance
	102502	Kaiapoi I&I Improvement	Council	Not Started	Investigations	Investigations	On Track	\$ 52,350	\$ 22,866	\$ 52,350	\$ -	\$ -	\$ -	\$ -	On Budget	Investigation and Modelling - No Capital Works
			Council												On Budget	Gravity sewer main renewal at Raven Quay, to be packaged together with water, rising sewer, and gravity stormwater renewals. Extra budget has been agreed by Council to the value of \$763k but has not been updated in finance system yet.
	102503	Raven Quay Gravity Main Renewal		Construction Complete	Project Complete	Project Complete	On Track	\$ 763,000	\$ 19,991	\$ 750,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Obsolete budget, duplicate with 102113. Costs will be journalled to 102113.
	102504	Step Screens Replacement Kaiapoi WWTP	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 6,865	\$ 6,865	\$ -	\$ -	\$ -	\$ -	On Budget	Electrical renewals awarded under the electrical maintenance contract.
	102505	Kaiapoi Electrical Renewals - various sites	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 28,269	\$ -	\$ 28,269	\$ -	\$ -	\$ -	\$ -		
	102243	23 Cass St Kaiapoi	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 18,395	\$ 18,395	\$ -	\$ -	\$ -	\$ -	Over Budget	Reactive capital project completed in 23/24 but not capitalised.
	102250	Hayson St New Flow Meter	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 6,986	\$ 6,986	\$ -	\$ -	\$ -	\$ -	Over Budget	Reactive capital project completed in 23/24 but not capitalised.
	102332	Kaiapoi- Pump Replacement	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 14,564	\$ 14,564	\$ -	\$ -	\$ -	\$ -	Over Budget	Reactive capital project completed in 23/24 but not capitalised.
	102363	Kaiapoi Sewer Reactive Capital Work	Council	Construction Underway	Construction Complete	Construction Complete	On Track	\$ -	\$ 42,410	\$ 42,410	\$ -	\$ -	\$ -	\$ -	Over Budget	Reactive capital renewals
Kaiapoi Total								\$ 2,297,469	\$ 323,461	\$ 1,618,539	\$ 392,625	\$ 1,149,675	\$ 392,625	\$ 388,525		
Oxford	101915	Oxford Wastewater Headworks Renewals	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 30,000	\$ 144,201	\$ 144,201	\$ -	\$ -	\$ -	\$ -	Over Budget	WIP transfer from 23/24 to be tidied up.
	102506	Oxford - Step Screen Replacement	Council	Tender	Project Complete	Construction Underway	Delayed	\$ 209,400	\$ 177	\$ 40,000	\$ -	\$ 209,400	\$ -	\$ 40,000	Under Budget (Delayed Spend)	Replacement of the Step Screens with Spiral Sieve Screens, design and manufacture of screens underway
	102507	Oxford WWTP Upgrade	Council	Investigations	Investigations	Investigations	On Track	\$ 57,050	\$ 8,829	\$ 57,050	\$ 57,050	\$ 57,050	\$ 57,050	\$ 57,050	On Budget	Investigations into the upgrade of Oxford WWTP
	102508	Irrigator SCADA Ugrade	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 52,350	\$ -	\$ 52,350	\$ -	\$ -	\$ -	\$ -	On Budget	Installation of new SCADA and flowmeters for both irrigators at the Oxford WWTP effluent field.
	102509	Oxford I&I improvement	Council	Investigations	Investigations	Investigations	On Track	\$ 31,410	\$ 1,840	\$ 31,410	\$ -	\$ -	\$ -	\$ -	On Budget	Investigation and Modelling - No Capital Works
			Council												Under Budget (Saving Predicted)	Replacement of east irrigator at Oxford WWTP effluent field. Tender has closed, preferred tenderer is based in NZ with acceptable lead times. Costs for irrigator have come in under budget.
	102510	Oxford - Irrigator Replacement		Construction Underway	Project Complete	Project Complete	On Track	\$ 261,750	\$ 9,900	\$ 165,000	\$ -	\$ -	\$ -	\$ -	On Budget	DO probes and TSS, flow meter on supernatant line, and new entrance gate
	102511	Oxford - Wastewater Headworks Renewals Program	Council	Tender	Project Complete	Project Complete	On Track	\$ 52,350	\$ 6,275	\$ 52,350	\$ -	\$ -	\$ -	\$ -		
	102367	Oxford Sewer Reactive Capital Work	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ -	\$ 7,487	\$ 7,487	\$ -	\$ -	\$ -	\$ -	Over Budget	Reactive maintenance
Oxford Total								\$ 694,310	\$ 178,709	\$ 549,848	\$ 57,050	\$ 266,450	\$ 57,050	\$ 97,050		
Pines Kairaki	100841	Pipeline Replacement	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 31,410	\$ -	\$ 31,410	\$ -	\$ -	\$ -	\$ -	On Budget	Electrical renewals awarded under the electrical maintenance contract.
	102002	Kairaki Sewer July 22 Flood	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 125,811	\$ 125,811	\$ -	\$ -	\$ -	\$ -	Over Budget	Late carryover, project was completed last FY but not capitalised.
	102364	Pines/Kairaki Sewer Reactive Capital Work	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 56,136	\$ 56,136	\$ -	\$ -	\$ -	\$ -	Over Budget	Late carryover, project was completed last FY but not capitalised.
Pines Kairaki Total								\$ 31,410	\$ 181,947	\$ 213,357	\$ -	\$ -	\$ -	\$ -		
Tuahiwi	102104	Tuahiwi and Fernside PPS modifications July 22 Flood	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 18,000	\$ 48,394	\$ 48,394	\$ -	\$ -	\$ -	\$ -	Over Budget	Late carryover, project was completed last FY but not capitalised.
Tuahiwi Total								\$ 18,000	\$ 48,394	\$ 48,394	\$ -	\$ -	\$ -	\$ -		
Ocean outfall	101749	Ocean Outfall Sewer Headworks Renewal	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 50,000	\$ 45,996	\$ 45,996	\$ -	\$ -	\$ -	\$ -	On Budget	Late carryover, project was completed last FY but not capitalised. Awaiting as bulits.
Ocean outfall Total								\$ 50,000	\$ 45,996	\$ 45,996	\$ -	\$ -	\$ -	\$ -		
Grand Total								\$ 8,308,834	\$ 2,555,734	\$ 6,069,673	\$ 1,124,990	\$ 2,713,660	\$ 1,124,990	\$ 952,650		

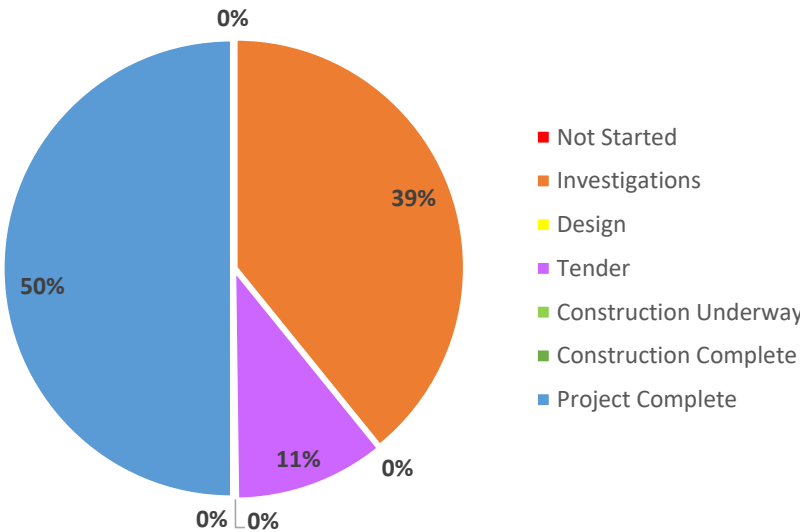
Solid Waste Capital Works Programme - 2024-2025 Financial Year - December 2024 Quarter

SUMMARY

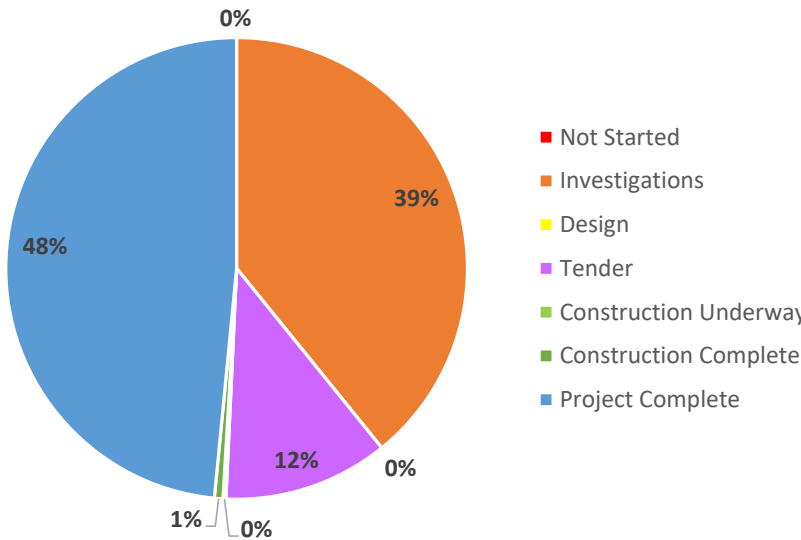
Project Stage - Current



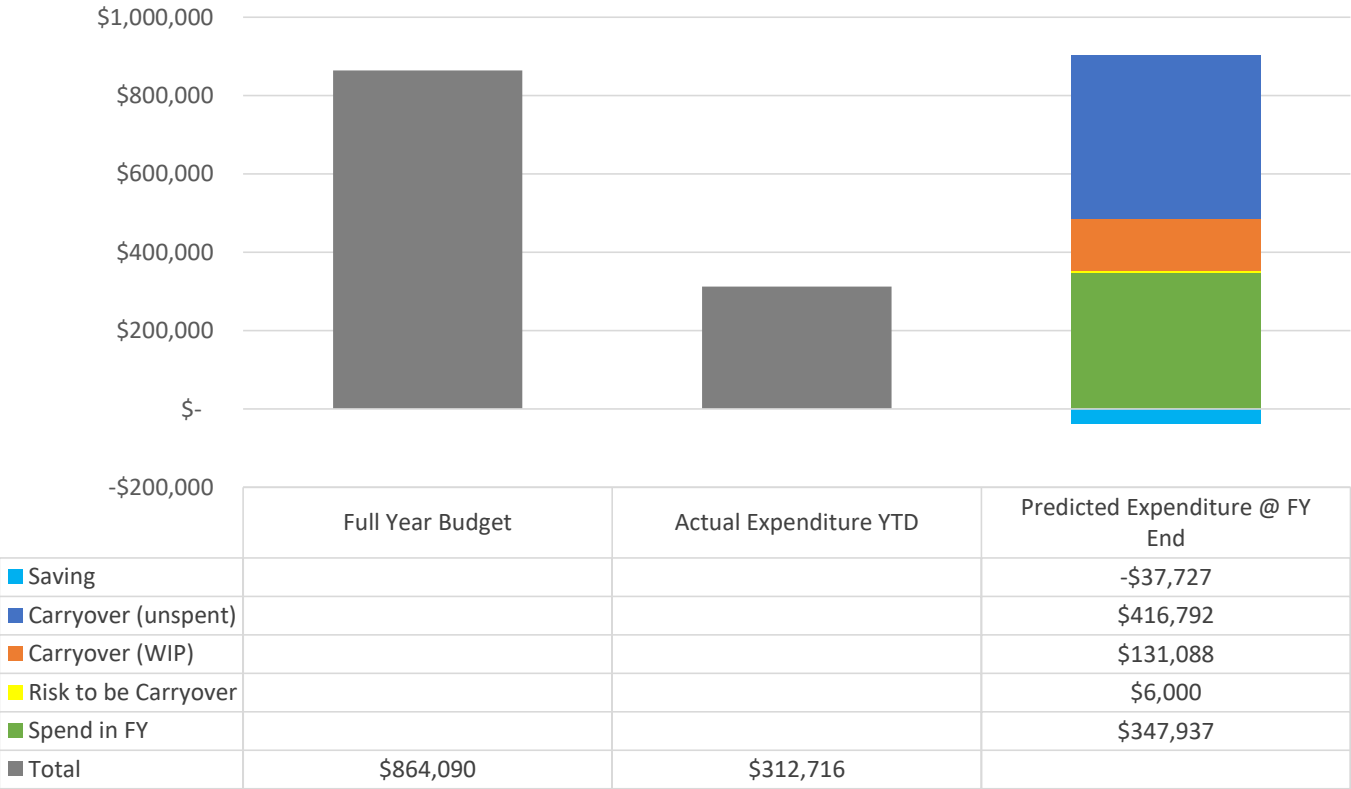
Project Stage - Planned @ FYE



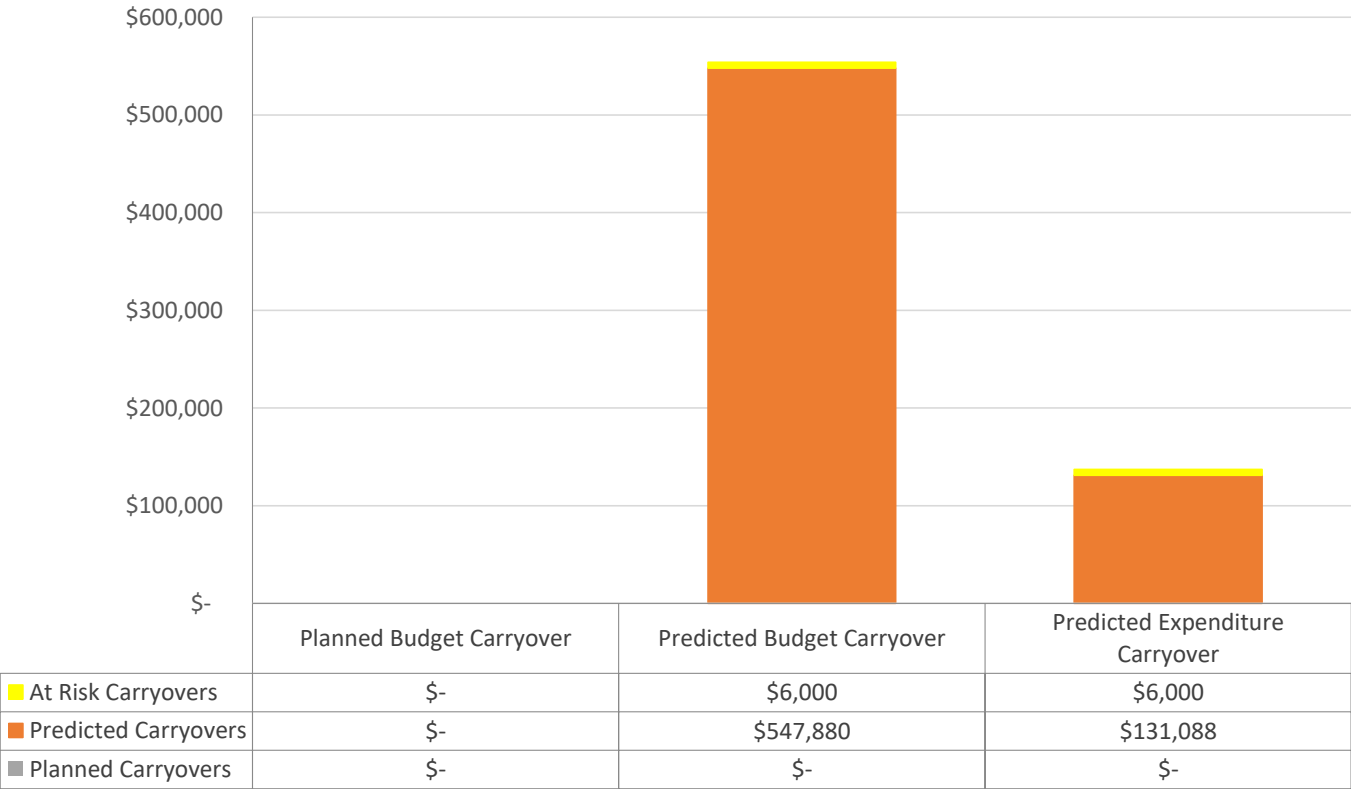
Project Stage - Predicted @ FYE



Financial Summary

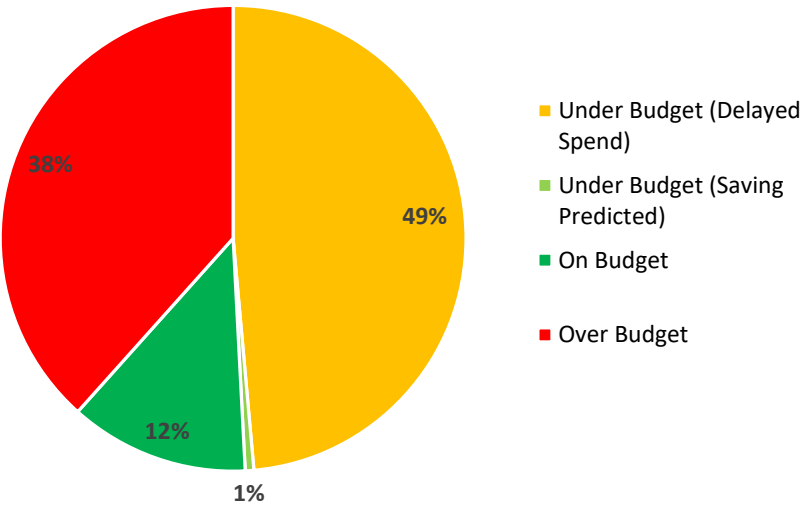


Carryovers Summary

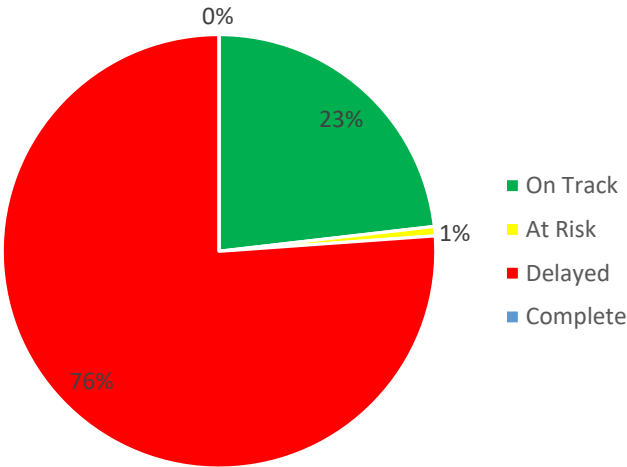


Programme Status (at end of FY) - Current

Budget Status - Current



Programme Status - Current



Programme Status (at end of FY) - Current

DEFINITIONS

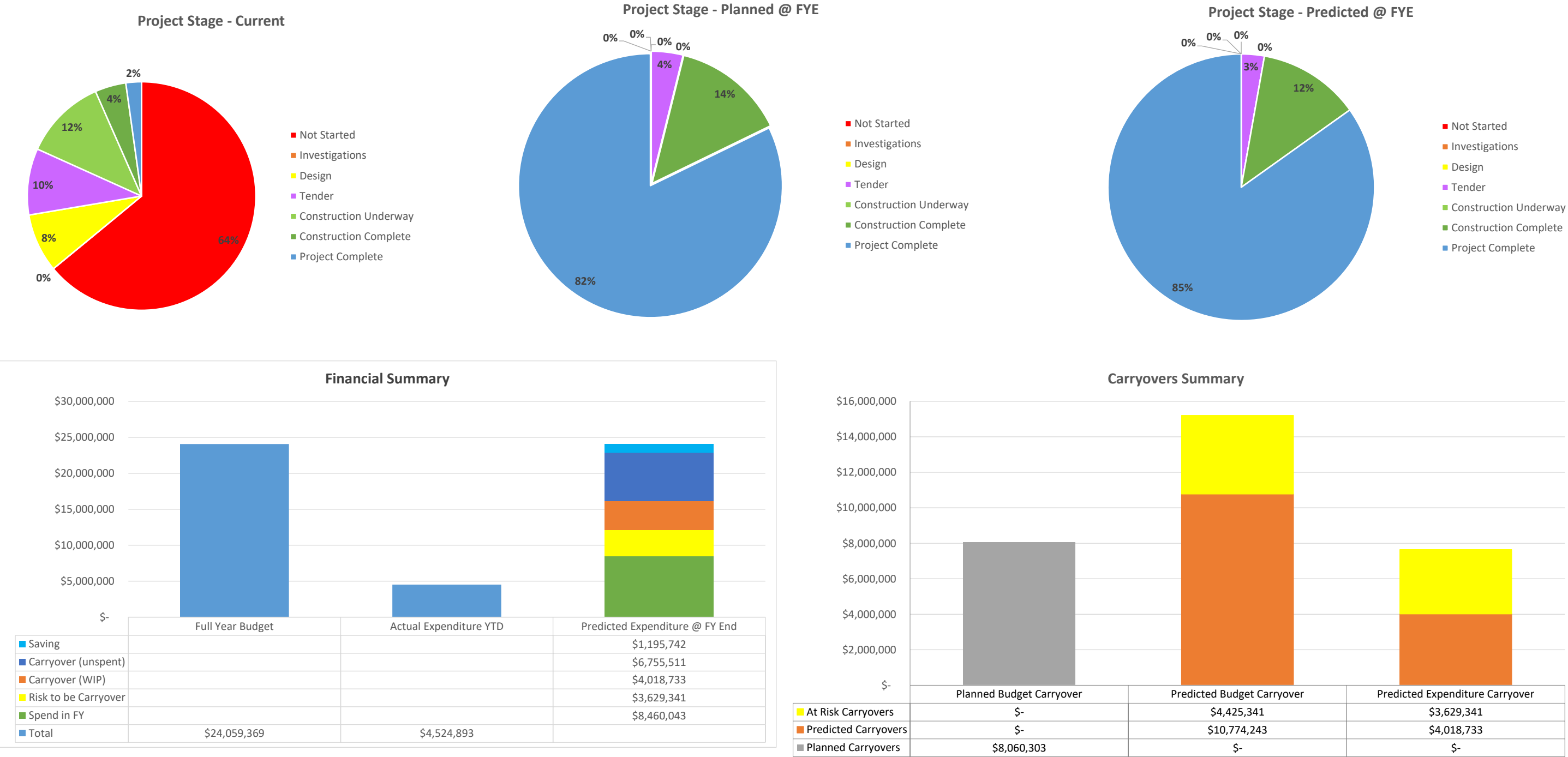
Full Year Revised Budget	Budget approved in LTP/AP plus any additional budgets approved by Council throughout the FY.
Unspent Budget	Budget that will not be spent this financial year. This can be both a budget saving (e.g: due to projects being delivered for less than budgeted) or delayed budget spend (i.e.: budget that will be spent next financial year).
Programme - On Track	Refers to projects where the project work this FY is expected to be delivered by FYE.
Programme - At Risk	Refers to projects where the project work this FY is currently at risk of not being delivered by FYE. These are the projects that need to be resourced and monitored carefully to ensure they are delivered to programme.
Programme - Delayed	Refers to projects where the project work this FY will not be delivered by FYE. These projects are signalled as predicted carryover (if single or multi-year current), if not already shown as a planned carryover (if multi-year future).
On Budget	Refers to projects where the project work this FY is expected to be delivered within budget.
Over Budget	Refers to projects where the project work this FY will not be delivered on budget.
Under Budget (Delayed Spend)	Refers to projects where it is not expected to spend the budget this FY. These projects are to be signalled as either a planned (if multi-year future) or predicted carryover (if single or multi-year current).
Under Budget (Saving Predicted)	Refers to projects where the project work this FY is expected to be delivered under budget. This includes projects that will be completed this financial year and delivered under budget or (if multi-year future) the unspent budget will not be carried forward to the next FY.
Approved Carryover	Refers to the projects where the Carryovers for multi-year projects that were approved as part of the AP/LTP.
Additional Carryover	Refers to the projects where the carryovers are due to projects being delayed. These carryovers are in addition to those carryovers approved as part of the AP/LTP.
At Risk Carryover	Refers to projects where the programme is at risk, therefore may potentially become a carryover of the risk identified are realised.

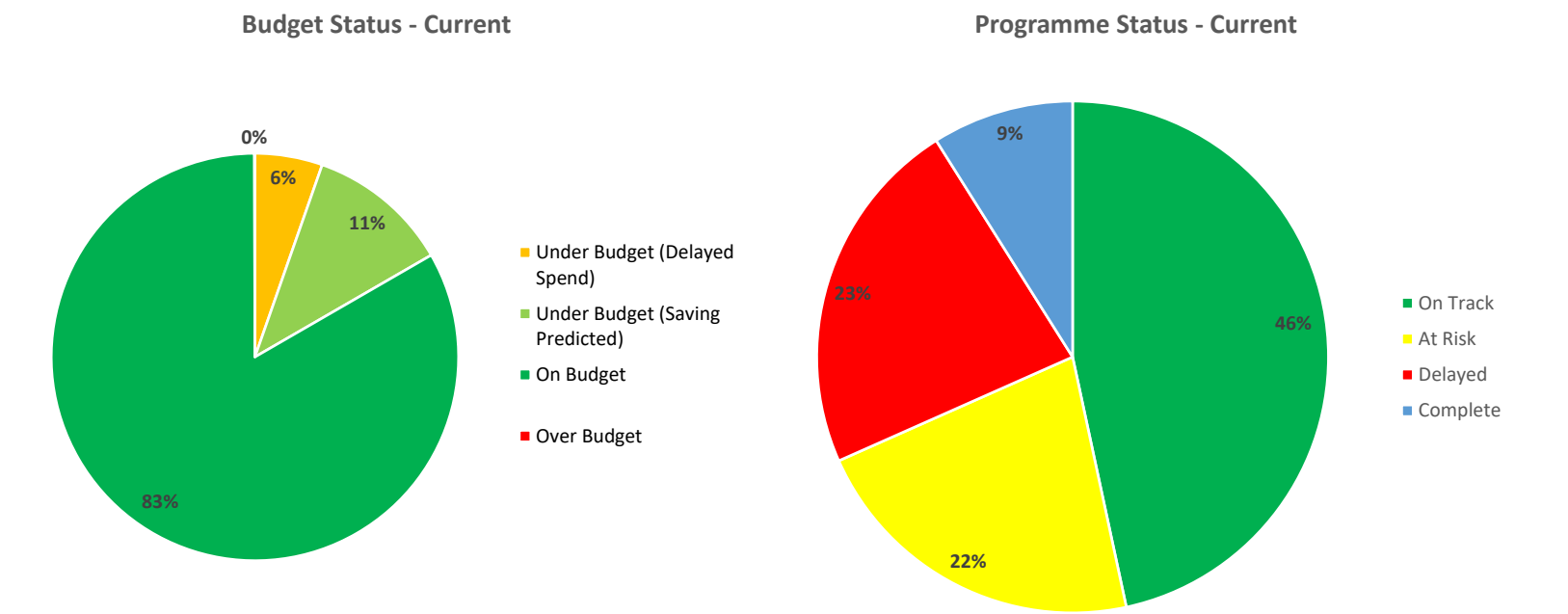
Solid Waste Capital Works Programme - 2024-2025 Financial Year - December 2024 Quarter

Scheme	Account Number	Project Name	Who Controls the timing	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Programme Status	Comments
(blank) Total								\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Disposal	100666	Southbrook Minor Improvements	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 40,000	\$ 53,857	\$ 60,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Portacom office and staff facilities at kiosk has been installed. Overspend due to spend on foundations which were not expected.
	100668	Oxford Minor Improvements	Council	Construction Underway	Project Complete	Construction Complete	On Track	\$ 5,010	\$ 342	\$ 2,900	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Allowance to undertake minor improvements at Oxford as identified.
	100843	Southbrook Disposal Pit Upgrade & road realignment	Council	Investigations	Investigations	Investigations	Delayed	\$ 125,000	\$ 46,046	\$ 75,000	\$ -	\$ 125,000	\$ -	\$ 75,000	Under Budget (Delayed Spend)	The design and project management of this project will be undertaken in-house. Delay to start of this phase of the project. 2 years allowed for design & consenting - recoverable delay. Construction not for 3 years. Delays due to resource constraints.
	100994	Land Purchase for future upgrades	Others	Not Started	Investigations	Investigations	Delayed	\$ 14,880	\$ 1,875	\$ 5,000	\$ -	\$ 14,880	\$ -	\$ 5,000	Under Budget (Delayed Spend)	Expenditure was carried over from 2023/24. Staff have emailed property owners/trustees to start discussions around purchase of the strip of land.
	101169	Southbrook - Access Rds	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 106,000	\$ 130,664	\$ 126,118	\$ -	\$ -	\$ -	\$ -	Over Budget	Renewals budgets: WIP expenses from 2023/24 reduces available budget in 24/25; remainder of budget utilised for pit floor renewal work. Expenditure is over-budget due to urgent unplanned pit floor replacement.
	102552	Pumps & pump station	Council	Design	Project Complete	Tender	Delayed	\$ 12,800	\$ 3,588	\$ 3,588	\$ -	\$ 12,800	\$ -	\$ 3,588	Under Budget (Delayed Spend)	Tying in timing and works with design and construction of scrap metal/greenwaste bunker (rural recycling facility also part of this project). Likely this renewal will be delayed until 25/26 - carry over.
	102554	Hardstand for scrap metal, greenwaste	Council	Design	Tender	Tender	Delayed	\$ 5,500	\$ 3,579	\$ 5,500	\$ -	\$ 5,500	\$ -	\$ 5,500	On Budget	Unlikely to be in a position to take report to Council to bring construction funds forward into 24/25 - the pump & pump station and RRF infrastructure will be undertaken at the same time as this project.
	102555	Install CCTV Cameras	Council	Project Complete	Project Complete	Project Complete	On Track	\$ 17,000	\$ 16,719	\$ 16,719	\$ -	\$ -	\$ -	\$ -	On Budget	Cameras have been installed, electrical work complete and internet connection established. \$455 costs incorrectly coded to this prohect code.
	102556	Cleanfill- Site cameras & w/bridge Suth Pit	Council	Tender	Construction Underway	Construction Underway	Delayed	\$ 30,000	\$ -	\$ 1,000	\$ -	\$ 30,000	\$ -	\$ 1,000	Under Budget (Delayed Spend)	Awaiting report from Eunomia, will take report to U&R with recommendations as to pathway forward before can finalise timeframes and portential costs.
	102557	Cleanfill -Fences	Council	Not Started	Project Complete	Project Complete	On Track	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	On Budget	Renewals budget to be utilised to replace older infrastructure
	101566	Oxford - Fencing	Council	Design	Project Complete	Project Complete	On Track	\$ 15,100	\$ -	\$ 15,100	\$ -	\$ -	\$ -	\$ -	On Budget	Allowance for renewal, carried over from 23/24. Utilise for renewal of wetland pond that was cleared of rank raupo by drainage contractor.
Disposal Total								\$ 388,390	\$ 256,670	\$ 328,025	\$ -	\$ 188,180	\$ -	\$ 90,088		
Waste Minimisation	101568	Southbrook - Design of New Shop and Education Centre	Council	Investigations	Investigations	Investigations	Delayed	\$ 220,000	\$ 41,422	\$ 110,000	\$ -	\$ 110,000	\$ -	\$ -	Under Budget (Delayed Spend)	The design and project management of this project will be undertaken in-house. Delay to start of this phase of the project. 2 years allowed for design & consenting - recoverable delay. Construction not for 2 years. Delays due to resource constraints.
	101817	Oxford TS Infrastructure for reporting to MfE	Council	Tender	Tender	Tender	Delayed	\$ 40,000	\$ 7,237	\$ 20,000	\$ -	\$ 40,000	\$ -	\$ 20,000	Under Budget (Delayed Spend)	Awaiting final report from Eunomia, which is delaying the project. Report to go to U&R with recommendations as to pathway forward before can finalise timeframes and portential costs. If construction of weighbridge is approved, potential to have design works completed but construction unlikely to commence before end June 2025.
	101818	Cleanfill Pit Infrastructure for report to MfE	Council	Tender	Tender	Tender	Delayed	\$ 185,200	\$ 7,237	\$ 20,000	\$ -	\$ 185,200	\$ -	\$ 20,000	Under Budget (Delayed Spend)	Awaiting final report from Eunomia, which is delaying the project. Will take report to U&R with recommendations as to pathway forward before can finalise timeframes and portential costs.
	101819	Rural Recycling Infrastructure	Council	Design	Project Complete	Tender	Delayed	\$ 24,500	\$ 150	\$ 1,000	\$ -	\$ 24,500	\$ -	\$ 1,000	Under Budget (Delayed Spend)	Using these funds to cover a portion of the construction costs of scrap metal and greenwaste bunkers. Likely this project will be delayed until 25/26 - carry over
	102573	Weighbridge Kiosk and Civil Works	Council	Design	Tender	Tender	At Risk	\$ 6,000	\$ -	\$ 6,000	\$ -	\$ -	\$ -	\$ -	On Budget	Awaiting final report from Eunomia, which is delayign the project. Will take report to U&R with recommendations as to pathway forward before can finalise timeframes and portential costs. If construction of weighbridge is approved, potential to have design works completed but construction unlikely to commence before end June 2025.
Waste Minimisation Total								\$ 475,700	\$ 56,046	\$ 157,000	\$ -	\$ 359,700	\$ -	\$ 41,000		
Grand Total								\$ 864,090	\$ 312,716	\$ 485,025	\$ -	\$ 547,880	\$ -	\$ 131,088		

Parks and Reserves Capital Works Programme - 2024-2025 Financial Year - December 2024 Quarter

SUMMARY





DEFINITIONS

Full Year Revised Budget	Budget approved in LTP/AP plus any additional budgets approved by Council throughout the FY.
Unspent Budget	Budget that will not be spent this financial year. This can be both a budget saving (e.g: due to projects being delivered for less than budgeted) or delayed budget spend (i.e.: budget that will be spent next financial year).
Programme - On Track	Refers to projects where the project work this FY is expected to be delivered by FYE.
Programme - At Risk	Refers to projects where the project work this FY is currently at risk of not being delivered by FYE. These are the projects that need to be resourced and monitored carefully to ensure they are delivered to programme.
Programme - Delayed	Refers to projects where the project work this FY will not be delivered by FYE. These projects are signalled as predicted carryover (if single or multi-year current), if not already shown as a planned carryover (if multi-year future).
On Budget	Refers to projects where the project work this FY is expected to be delivered within budget.
Over Budget	Refers to projects where the project work this FY will not be delivered on budget.
Under Budget (Delayed Spend)	Refers to projects where it is not expected to spend the budget this FY. These projects are to be signalled as either a planned (if multi-year future) or predicted carryover (if single or multi-year current).
Under Budget (Saving Predicted)	Refers to projects where the project work this FY is expected to be delivered under budget. This includes projects that will be completed this financial year and delivered under budget or (if multi-year future) the unspent budget will not be carried forward to the next FY.
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Additional Carryover	Refers to the projects where the carryovers are due to projects being delayed. These carryovers are in addition to those carryovers approved as part of the AP/LTP.
At Risk Carryover	Refers to projects where the programme is at risk, therefore may potentially become a carryover of the risk identified are realised.

Parks and Reserves Capital Works Programme - 2024-2025 Financial Year - December 2024 Quarter

Scheme	Account Number	Project Name	Who Controls the timing	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Programme Status	Comments
Sports Parks	102558	Light upgrade at Kendall park	Council	Construction Underway	Tender	Project Complete	On Track	\$ 152,860	\$ 7,090	\$ 152,860	\$ -	\$ -	\$ -	\$ -	On Budget	Investigations to confirm maximum floodlight weights to be installed on existing poles is underway. Request to bring budget forward has been approved by Council, project to be fully completed within the financial year instead over two years. On track for completion.
Sports Parks Total								\$ 152,860	\$ 7,090	\$ 152,860	\$ -	\$ -	\$ -	\$ -		
Reserves General	100290	Land Purchase - Neighbourhood	Others	Not Started	Project Complete	Project Complete	At Risk	\$ 1,883,700	\$ 113,225	\$ 1,883,700	\$ -	\$ -	\$ -	\$ -	On Budget	This budget is used for land purchase as part of neighbourhood parks in growth areas. It is often a challenge to anticipate when this budget will be called upon as it is dependant on timing of development.
	100291	Land Development - Neighbourhood	Others	Not Started	Project Complete	Project Complete	On Track	\$ 355,400	\$ 158,263	\$ 355,400	\$ -	\$ -	\$ -	\$ -	On Budget	This budget can be split over a number of different projects. Projects are developer-led.
			Council												Under Budget (Delayed Spend)	Baker Park path, Ashgrove driveway and Darnley Square carpark have been completed, waiting as built. Final invoices to come in. There will be remaining budget under this code as it is a parent code for three projects. The Waikuku carpark will not be complete by the end of the financial year therefore there will be carryover budget. The Waikuku master plan is in the process of being signed off, procurement to follow. Remaining budget to be carried forward.
	100293	Roads & Carparks		Design	Project Complete	Project Complete	Delayed	\$ 633,170	\$ 75,818	\$ 100,000	\$ 633,170	\$ 533,170	\$ 633,170	\$ -	Under Budget (Delayed Spend)	This budget is split into different projects - Norman Kirk/Currie Park, Canterbury St Reserve and NCF/Community Hub. Norman Kirk design has been to the community board for approval. The next stage is underway with implementation on site within this financial year. Some of the budget has been applied to each of the children codes reducing the amount shown within this code. This is a tight timeline and is at risk due to internal project management capacity. This code is a parent code therefore is delayed as all projects under it will not be fully completed by the end of the financial year. They are expected to be completed within the first half of next year. Budget to be carried forward.
	100294	Play Safety Surface/Equipment	Council				Delayed	\$ 113,754	\$ 79,263	\$ 80,000	\$ 113,754	\$ 33,754	\$ 113,754	\$ -	Under Budget (Delayed Spend)	
			Council	Construction Underway	Construction Complete	Construction Complete	Complete	\$ 87,734	\$ 42,968	\$ 42,968	\$ 44,766	\$ 87,734	\$ 44,766	\$ 42,968	Under Budget (Saving Predicted)	In fill planting/renewal programme fully completed for 2024/2025 financial year. Project complete.
	100298	Renewal reserve I/scape Rga	Council				Complete	\$ 42,970	\$ 43,393	\$ 43,393	\$ (423)	\$ -	\$ -	\$ -	On Budget	In fill planting/renewal programme fully completed for 2024/2025 financial year. Project complete.
	100299	Renewal reserve landscape Kaiapoi	Council	Project Complete	Construction Complete	Construction Complete	Complete	\$ 21,480	\$ 21,479	\$ 21,479	\$ -	\$ -	\$ -	\$ -	On Budget	In fill planting/renewal programme fully completed for 2024/2025 financial year. Project complete.
	100300	Woodend Ashley Renewal reserve landscape	Council	Project Complete	Construction Complete	Construction Complete	Complete	\$ 15,773	\$ 13,984	\$ 13,984	\$ 1,789	\$ 1,789	\$ 1,789	\$ -	On Budget	In fill planting/renewal programme fully completed for 2024/2025 financial year. Remaining budget to be carried forward.
	100301	Oxford Renewal reserve landscape	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 43,094	\$ 10,308	\$ 43,094	\$ -	\$ -	\$ -	\$ -	On Budget	Annual tree budget that is ordered and planted towards the end of the financial year. Plan in place for the purchase of trees. On track.
	100302	Rangiora Street trees gardens	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 66,690	\$ 7,093	\$ 66,690	\$ 66,690	\$ 66,690	\$ 66,690	\$ 66,690	On Budget	Annual tree budget trees are ordered and planted towards the end of the financial year.
	100303	Kaipoi Street trees gardens	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 19,455	\$ 869	\$ 19,455	\$ -	\$ -	\$ -	\$ -	On Budget	Annual tree budget that is ordered and planted towards the end of the financial year. Plan in place for the purchase of trees. On track.
	100304	Oxford Street trees gardens	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 24,130	\$ 1,498	\$ 24,130	\$ -	\$ -	\$ -	\$ -	On Budget	Annual tree budget that is ordered and planted towards the end of the financial year. Plan in place for the purchase of trees. On track.
	100305	Woodend Ashley Street trees gardens	Council	Construction Complete	Project Complete	Project Complete	On Track								On Budget	Planting for May/June 2025 , expenditure mostly at end of financial. On track.
	100327	Silverstream Reserve Planting	Community	Construction Underway	Construction Complete	Construction Complete	On Track	\$ 26,186	\$ 22,785	\$ 26,186	\$ 26,186	\$ 26,186	\$ 26,186	\$ 26,186	Under Budget (Delayed Spend)	\$10k a year budget provided to Pearson Park Advisory Group to be spent before end of 2027. Discussions have been had around which project the advisory group will undertake. PPAG currently has \$57,000. Projects need to be confirmed at next meeting scheduled for March. Due to the tight timeframe projects are at unlikely to be fully completed. Project delayed budget to be carried forward.
	100584	Pearson Park		Construction Complete	Project Complete	Project Complete	Delayed	\$ 59,355	\$ -	\$ -	\$ 59,355	\$ 59,355	\$ 59,355	\$ -	Under Budget (Delayed Spend)	Budget is split over several projects, this year will be Kaiapoi NCF Park/Community Hub Playground, Currie Park/ Norman Kirk and Canterbury Street Reserve. Canterbury street is going out for external design and management. The other two are within the design and procurement phase. Budget to be carried forward.
	100663	Non-specified Reserve Enhancement	Council	Tender	Project Complete	Project Complete	Delayed	\$ 161,744	\$ 17,863	\$ 18,000	\$ 161,744	\$ 143,744	\$ 161,744	\$ -	On Budget	General Reserves Renewals programme has started. This is a continuous programme of Greenspace asset renewal throughout 2024/2025 financial year and will continue within budget allowance until the end of June 2025. Project on track.
	101184	General Reserve Renewals	Council	Construction Underway	Construction Complete	Construction Complete	On Track	\$ 373,110	\$ 276,166	\$ 373,110	\$ -	\$ -	\$ -	\$ -	Under Budget (Delayed Spend)	This is a parent code for the following projects: Kaiapoi River Sport User Hub, Coldstream Road Sporting Precinct, Maria Andrews irrigation investigation and field upgrade, Southbrook Park Field Upgrade, Gladstone Drainage. All of these projects are in the initial investigation phase. Identifying resource to deliver, one project out of the list likely to be delivered. Budget to be carried forward.
	101185	Future Sports Ground Development		Not Started	Project Complete	Project Complete	Delayed	\$ 774,760	\$ 53,419	\$ 53,419	\$ -	\$ 774,760	\$ -	\$ 53,419	Under Budget (Delayed Spend)	The Arohata te Awa project has a workplan agreed by Council. Actions for 24/25 are divided into four projects. Ruataniwha-Cam River and Tributaries ,Lineside Road, Main North Road and Ohoka Trail. Public consultation to come. Program of works will not be completed by the end of the financial year. Project Delayed. Budget to be carried forward.
	101554	Arohata te awa (Cam River Walkway)	Council	Not Started	Delayed	Project Complete	Delayed	\$ 548,216	\$ 52,225	\$ 52,000	\$ -	\$ 496,216	\$ -	\$ -	On Budget	This budget is a legal requirement as per the fencing Act. This budget is set up to respond to requests by private land owners for fencing renewals or new. Processed as received throughout the year.
	101718	Boundary Fencing		Not Started	Project Complete	Project Complete	On Track	\$ 19,330	\$ 11,533	\$ 19,330	\$ -	\$ -	\$ -	\$ -	On Budget	Carpark is completed with Croquet lawns currently being remediated, expected to be completed in March. Services have been completed. Electrical is ready to be tendered in February with completion by Mat. Landscaping plan is in the design phase.
	101764	Kaipoi Community Hub	Council	Tender	Delayed	Project Complete	On Track	\$ 530,145	\$ 235,518	\$ 530,145	\$ -	\$ -	\$ -	\$ -	On Budget	Surface works have been completed, project complete and within budget.
	101330	Askeaton Reserve	Council	Not Started	Project Complete	Project Complete	Complete	\$ 61,300	\$ 61,300	\$ 61,300	\$ -	\$ -	\$ -	\$ -	Under Budget (Delayed Spend)	The project has resulted in issues with budget and compliance requirements. The project requires additional budget in order for it to proceed and become a compliant lighting option. The community board have indicated they would like to proceed .The community board is to do a submission through the Annual Plan. Budget to be carried forward until a decision is made on the project going forward.
101918		Kowhai Street Reserve		Tender	Project Complete	Project Complete	Delayed	\$ 67,600	\$ 4,825	\$ 4,825	\$ -	\$ 67,600	\$ -	\$ 4,825		

Parks and Reserves Capital Works Programme - 2024-2025 Financial Year - December 2024 Quarter

Scheme	Account Number	Project Name	Who Controls the timing	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Programme Status	Comments
Sports Parks	102558	Light upgrade at Kendall park	Council	Construction Underway	Tender	Project Complete	On Track	\$ 152,860	\$ 7,090	\$ 152,860	\$ -	\$ -	\$ -	\$ -	On Budget	Investigations to confirm maximum floodlight weights to be installed on existing poles is underway. Request to bring budget forward has been approved by Council, project to be fully completed within the financial year instead over two years. On track for completion.
Reserves General	101552	Skate Board Facility	Council	Tender	Project Complete	Project Complete	Delayed	\$ 192,500	\$ -	\$ -	\$ -	\$ 192,500	\$ -	\$ -	Under Budget (Delayed Spend)	Initial consultation has been undertaken with the youth of Pegasus, staff are now designing what activations may be used to meet the youth needs within Pegasus. Staff will be bringing these back to the Board for approval for wider consultation with the community in order to identify which activation projects the Board may wish to choose to undertake. This project is delayed due to staff capacity and a tight timeframe for completion. Budget to be carried forward.
	101828	Dog Park Oxford	Community	Construction Underway	Project Complete	Project Complete	On Track	\$ 102,300	\$ -	\$ 102,300	\$ -	\$ -	\$ -	\$ -	On Budget	Oxford Ohoka Community Board signed off the plans for implementation at their September meeting. Construction is underway on the dog park, site clearing has been completed with procurement underway for the fencing contractor. Expected to be finished March/April.
	102140	Kippenburger/Elm Green Linkage Playground Development	Community	Design	Tender	Construction Complete	Delayed	\$ 80,600	\$ -	\$ -	\$ -	\$ 80,600	\$ -	\$ -	Under Budget (Delayed Spend)	The creation of a play space for the Kippenburger and Elm Green subdivision developments in East Rangiora. This project has been moved into year 2025/26 due to other priorities impacting on resourcing levels. Project Delayed. Budget to be carried forward.
	102141	Kaipoi Lakes (old tip site)	Community	Not Started	Project Complete	Project Complete	Delayed	\$ 92,100	\$ 193	\$ 193	\$ -	\$ 92,100	\$ -	\$ 193	Under Budget (Delayed Spend)	Solid Waste Asset Manager is working on getting the site assessed to establish any works required. Following this the Asset Manager will come back to the project group with findings so decisions can be made on the design of the site. This project will be delayed until the following financial year due to the site assessment requires on the site. Works cannot commence until the site has been cleared as safe to do so. Budget to be carried forward.
	101474	Town Centres Feature Lighting and Decorations	Council	Not Started	Project Complete	Project Complete	At Risk	\$ 26,900	\$ 4,050	\$ 26,900	\$ 26,900	\$ 26,900	\$ 26,900	\$ 26,900	On Budget	A memo is in production for the proposed plan around fairy lighting in the town centre. This project is at risk as decisions are to be made before works can go ahead.
	101826	District Security Cameras	Council	Not Started	Project Complete	Project Complete	At Risk	\$ 31,000	\$ 21,492	\$ 31,000	\$ 31,000	\$ 31,000	\$ 31,000	\$ 31,000	On Budget	Kaipoi and Rangiora servers need upgrading. Quoted amount is \$50,000. Submitting to Annual Plan for budget.
	101549	Milton Memorial Park	Council	Tender	Project Complete	Project Complete	On Track	\$ 130,680	\$ 6,124	\$ 130,680	\$ -	\$ -	\$ -	\$ -	On Budget	The concept plan for this is complete and in the implementation phase. The remaining budget is for a path and some seating. Tenders for the remaining work will be put out in early 2025 for construction during the summer period.
	101973	Kaipoi Stop Bank Steps Accessibility Changes	Council	Not Started	Project Complete	Project Complete	Complete	\$ 6,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	This project is a saving. Budget not required.
	101326	Northbrook Studios Sewer Replacement	Council	Not Started	Project Complete	Project Complete	Complete	\$ 6,200	\$ -	\$ 6,200	\$ -	\$ -	\$ -	\$ -	On Budget	Last years project which is complete and under budget. Remaining budget is a savings.
	102560	Norman Kirk Park Power Installation	Council	Not Started	Project Complete	Project Complete	Delayed	\$ 60,000	\$ -	\$ -	\$ 60,000	\$ 60,000	\$ 60,000	\$ -	Under Budget (Delayed Spend)	Project still be scoped to determine location of power source. This project has not progressed due to other possible projects in the area. Project delayed carry budget into next FY.
	102561	Sefton Domain Reserve Bollards	Council	Not Started	Project Complete	Project Complete	Delayed	\$ 34,603	\$ -	\$ -	\$ 34,603	\$ 34,603	\$ 34,603	\$ -	Under Budget (Delayed Spend)	This project has been delayed due to waiting for a decision on a location for the Sefton Hall potential relocation. Delay until next FY. Budget to be carried forward.
	102563	Youth Activation within Greenspace	Council	Design	Project Complete	Project Complete	At Risk	\$ 22,836	\$ 900	\$ 22,836	\$ -	\$ -	\$ -	\$ -	On Budget	Staff are investigating potential options for this budget to be utilised for youth activation within reserves across the district alongside the Community Team Youth Development Facilitator. Once specific activations have been identified, this will be brought to the Community and Recreation Committee for approval of this allocation and to approve implementation.
	102564	Elderly Activation within Greenspace	Council	Design	Project Complete	Project Complete	At Risk	\$ 22,836	\$ -	\$ 22,836	\$ 22,836	\$ 22,836	\$ 22,836	\$ 22,836	On Budget	Staff are investigating potential options for this budget to be utilised for elderly activation alongside the Community Team. Working with advisory group around Boccia at mainpower stadium.
	102567	Accessibility Standards with Playgrounds	Council	Design	Project Complete	Project Complete	On Track	\$ 30,000	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	On Budget	This budget has already been committed to the ocean access matting and staff are working with the Ocean Access Advocacy Group to identify the design and costs (including ongoing operational costs) of this project.
	102568	Cycle Network Plan landscaping	Council	Design	Project Complete	Project Complete	Complete	\$ 220,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Greenspace were contributing towards the cycleway project with a landscaping budget to support the programme of works. The programme is no longer going ahead as Waka Kotahi have withdrawn funding. Budget will not be carried forward and will be a saving.
	102142	Pines Beach Playground Relocation	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 178,190	\$ 133,853	\$ 133,853	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Pines Beach playground has been relocated, the playground is now open. Project complete.
	101916	Silverstream Track Extension	Council	Not Started	Project Complete	Project Complete	Complete	\$ 13,750	\$ 13,690	\$ 13,750	\$ -	\$ -	\$ -	\$ -	On Budget	Project was completed in last FY.Waiting on asbuilts.
	101917	Pegasus and Waikuku Beach Accessibility Viewing Platform	Council	Not Started	Project Complete	Project Complete	Complete	\$ 123,660	\$ 128,220	\$ 128,220	\$ -	\$ -	\$ -	\$ -	On Budget	Project was completed in last FY. Showing in here as waiting on as-builts to be completed to close off the project.
	101624	Tennis Centre	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 29,020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Project complete. There may be some project completion costs, remaining budgte will be a saving.
	102334	Kaipoi Railway Heritage Precinct	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 8,680	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Construction complete. As built process to complete. Budget saving.
Reserves General Total								\$ 7,354,559	\$ 1,612,957	\$ 4,494,884	\$ 1,319,679	\$ 2,863,845	\$ 1,320,102	\$ 307,325		
Rangiora Airfield	101887	Connection to Water Services	Council	Not Started	Project Complete	Project Complete	Delayed	\$ 736,100	\$ 223,816	\$ 223,816	\$ 512,284	\$ 736,100	\$ 512,284	\$ 223,816	Under Budget (Delayed Spend)	This project has been partially delivered. Further planning, and re-timing the budget will be taking place in the coming months. Budget to be carried forward.
	101888	Connection Wastewater Services	Council	Not Started	Project Complete	Project Complete	Delayed	\$ 613,700	\$ 276,256	\$ 276,256	\$ 337,444	\$ 613,700	\$ 337,444	\$ 276,256	Under Budget (Delayed Spend)	This project has been partially delivered. Further planning, and re-timing the budget will be taking place in the coming months. Budget to be carried forward.
	101889	Runway Reseeding	Council	Design	Project Complete	Project Complete	On Track	\$ 44,000	\$ -	\$ 44,000	\$ -	\$ -	\$ -	\$ -	On Budget	Waiting for response form Tonkin and Taylor regarding a management plan to support a global airfield consent for soil disturbance on the airfield. On track to be completed by end of financial year. Detailed planning is commencing.
	102144	Aeronautical Study Compliance Program	Council	Design	Project Complete	Project Complete	Delayed	\$ 150,000	\$ 53,291	\$ 55,000	\$ -	\$ 95,000	\$ -	\$ -	Under Budget (Delayed Spend)	Initiate the process for the Rangiora Airfield to become a "Qualifying Certificated Aerodrome" under the CAA Rule Part 139.Planning for May/June 2025 for fencing, taxiway remediation, OLS survey, tree removal. Expenditure mostly at end of financial. Budget to be carried forward.
	102412	Airfield Equipment	Council	Construction Underway	Project Complete	Project Complete	At Risk	\$ 25,000	\$ 2,865	\$ 25,000	\$ -	\$ -	\$ -	\$ -	On Budget	Airfield equipment over the course of the financial year. Airband vehicle radio purchased and installed.
	102413	Airfield Taxiway Flooding	Council	Design	Project Complete	Project Complete	Delayed	\$ 72,000	\$ -	\$ -	\$ -	\$ 72,000	\$ -	\$ -	Under Budget (Delayed Spend)	The taxiways have experienced significant water holding/pooling during the winter, with central third areas seeing areas of up to 6" of water and very soft ground where aircraft taxi. Investigation phase is underway, procurement under way.Project delayed budget to be carried forward.

Parks and Reserves Capital Works Programme - 2024-2025 Financial Year - December 2024 Quarter

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Sports Parks	102558	Light upgrade at Kendall park	Council	Construction Underway	Tender	Project Complete	On Track	\$ 152,860	\$ 7,090	\$ 152,860	\$ -	\$ -	\$ -	\$ -	On Budget	Investigations to confirm maximum floodlight weights to be installed on existing poles is underway. Request to bring budget forward has been approved by Council, project to be fully completed within the financial year instead over two years. On track for completion.
Rangiora Airfield	102566	Plant and equipment Rangers work	Council	Construction Underway	Construction Complete	Construction Complete	On Track	\$ 3,000	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ -	On Budget	Working with Rangers throughout the year ensuring they have the equipment necessary to deliver NES outcomes as well as continue to develop areas such as Silverstream Reserve and other natural parks. Project on track.
Rangiora Airfield Total								\$ 1,643,800	\$ 556,228	\$ 627,073	\$ 849,727	\$ 1,516,800	\$ 849,727	\$ 500,073		
Cemeteries	100152	Cemetery Berms - Rga	Council	Design	Construction Complete	Project Complete	Complete	\$ 21,180	\$ 19,721	\$ 19,721	\$ 1,459	\$ 1,459	\$ 1,459	\$ -	On Budget	Burial and Ash berm construction now completed. Noting: Oxford berms capital budget has been transferred for use at Rangiora Cemetery as approved by Finance Dept.
	100153	Cemetery Berms - Kai Public	Council	Design	Construction Complete	Project Complete	Complete	\$ 6,770	\$ 6,700	\$ 6,700	\$ 70	\$ 70	\$ 70	\$ -	On Budget	Ash berm construction now completed. No further works programmed for 2024-2025. Project complete.
	100154		Council	Not Started	Project Complete	Project Complete	Complete	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	On Budget	No ash or burial berms constructed at Oxford Cemetery in 2024-2025 financial year as Cemetery currently has good capacity for both ash and burial berms. Budget reallocated to Rangiora berms for 2024/2025. Project complete.
	102421	Dixons Rd Cemetery	Council	Not Started	Project Complete	Project Complete	On Track	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	On Budget	\$5,000 for planting in the first three years. Planting will occur in autumn, this project will be completed by the end of the financial year.
Cemeteries Total								\$ 32,950	\$ 26,421	\$ 31,421	\$ 1,529	\$ 1,529	\$ 1,529	\$ -		
Public Conveniences	100283	Toilet Renewals	Council	Construction Underway	Construction Complete	Construction Complete	On Track	\$ 772,480	\$ 436,672	\$ 772,480	\$ 772,480	\$ 772,480	\$ 772,480	\$ 772,480	On Budget	The toilet renewal for this year is Ashley Picnic Grounds- Cones Rd, which will be delivered by PDU. The design is almost complete with the procurement to follow. This project is on track for completion. Budget and current expenses are from the Woodend School Rd toilet that was WIP into this FY. Remaining budget allocated to current project.
	102411	Milton Memorial Park Toilet	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 173,000	\$ -	\$ 173,000	\$ -	\$ -	\$ -	\$ -	On Budget	This project is for a new toilet at Milton dog park, this project has gone through the design phase and is going to the community board for consultation. This project is on track for completion at the end of the FY.
Public Conveniences Total								\$ 945,480	\$ 436,672	\$ 945,480	\$ 772,480	\$ 772,480	\$ 772,480	\$ 772,480		
Community Buildings	101179	General Building Renewals	Council	Construction Complete	Project Complete	Project Complete	At Risk	\$ 547,805	\$ 143,455	\$ 547,805	\$ -	\$ -	\$ -	\$ -	On Budget	This is a parent code of multiple child codes. The renewals programme was signed off for year 1 and is under way. There are 13 locations that will receive asset renewals. The renewal programme that was approved by Council is being completed with a number of line items completed so far. This project is at risk as there may be some minor works that may not be fully completed by the end of the financial year. All of these works rely on external contractors for completion.
	101769	Land Purchase Pegasus Community Centre	Council	Not Started	Project Complete	Project Complete	At Risk	\$ 1,896,000	\$ 13,750	\$ 1,100,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Work progressing to finalise land purchase - at risk due to length of process
	101770	Land Purchase Ravenswood Community Centre	Council	Not Started	Project Complete	Project Complete	On Track	\$ 4,204,000	\$ 45,302	\$ 4,204,000	\$ -	\$ -	\$ -	\$ -	On Budget	Work progressing to finalise land purchase - at risk due to length of process
	100660	Multi use Sport facilities	Council	Not Started	Project Complete	Project Complete	Complete	\$ 2,600	\$ 5,982	\$ 5,982	\$ -	\$ -	\$ -	\$ -	Over Budget	A report went to Council for approval to allocate up to \$313,913 from the Multi-use Sport Facility Budget (100660.000.5013) to enable staff to procure quotes for the installation of solar panels at Mainpower Stadium. This initiative aims to reduce the facility's ongoing electricity costs. This report was approved by Council. The budget will be moved out of this project code into an individual code for solar panels. Staff will now look at creating tender documents to have this completed. This will not be completed this financial year. This code to be classed as complete, works under this code are complete.
	102143		Council	Not Started	Project Complete	Project Complete	Delayed	\$ -	\$ -	\$ -	\$ 89,700	\$ -	\$ -	\$ -	On Budget	Replacement of the existing Cobb Cottage structure by Rangiora Museum. This was damaged during the earthquakes and requires work to remediate and reopen. If a decision is made to reopen this for viewing, then work is required to be completed on the Cobb Cottage to make it safe. It is on hold indefinitely and is being tagged to the museum project. Project delayed until 2027/28 financial year. Budget moved within AP process.
	102414	Pegasus Community Centre Building	Council	Design	Tender	Tender	On Track	\$ 1,360,000	\$ 95,275	\$ 200,000	\$ 1,360,000	\$ 1,360,000	\$ 1,360,000	\$ 200,000	Under Budget (Saving Predicted)	Pegasus Community Centre - Design works in 24/25 FY - currently in consultant procurement phase. Construction in 25/26 and early 26/27 years.
	102415	Pegasus Community Centre Building	Council	Design	Tender	Tender	On Track	\$ 2,040,000	\$ 8,540	\$ 200,000	\$ 2,040,000	\$ 2,040,000	\$ 2,040,000	\$ 200,000	Under Budget (Saving Predicted)	Pegasus Community Centre - Design works in 24/25 FY - currently in developed design phase. Construction in 25/26 and early 26/27 years.
	102416	Rangiora Town Hall Sound System	Council	Tender	Project Complete	Project Complete	On Track	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	On Budget	Procurement is underway, installation to be completed by 29/3/2025
	102477	Rangiora Town Hall Projection	Council	Project Complete	Construction Complete	Project Complete	Complete	\$ 261,750	\$ 143,159	\$ 143,159	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Project completed in October 2024. Remaining budget is a savings.
	101854	28 Edward St purchase	Council	Not Started	Project Complete	Project Complete	Complete	\$ 940,000	\$ 955,248	\$ 955,248	\$ -	\$ -	\$ -	\$ -	On Budget	Purchase has been completed.
Community Buildings Total								\$ 11,352,155	\$ 1,410,711	\$ 7,456,194	\$ 3,489,700	\$ 3,400,000	\$ 3,400,000	\$ 400,000		
Camping Grounds	101180	Waikuku Camp Demolitions	Council	Not Started	Project Complete	Project Complete	On Track	\$ 35,400	\$ -	\$ 35,400	\$ -	\$ -	\$ -	\$ -	On Budget	Demolition work will proceed
	101181	Waikuku Camp Ablutions Block Replacement	Council	Not Started	Project Complete	Project Complete	Delayed	\$ 309,500	\$ -	\$ 309,500	\$ 309,500	\$ 309,500	\$ 309,500	\$ 309,500	On Budget	This work is on hold - Report coming to Council to consider reallocation of the budget
	101324	Kairaki Camp Ablutions Block Replacement	Others	Not Started	Project Complete	Project Complete	Delayed	\$ 94,900	\$ -	\$ -	\$ 94,900	\$ 94,900	\$ 94,900	\$ -	Under Budget (Delayed Spend)	This work is on hold - Report coming to Council to consider reallocation of the budget
	101333	Waikuku Camp Renewals & Refurbishments	Council	Not Started	Project Complete	Project Complete	On Track	\$ 42,150	\$ 29,934	\$ 42,150	\$ 42,150	\$ 42,150	\$ 42,150	\$ 42,150	On Budget	Costs will be journalled to correct code
	101548	Ashley Camp Renewals & Strengthening	Council	Not Started	Project Complete	Project Complete	On Track	\$ 368,650	\$ 87,266	\$ 368,650	\$ 368,650	\$ 368,650	\$ 368,650	\$ 368,650	On Budget	Work progressing
	101768	Woodend Camp Renewals & Stregthening	Council	Not Started	Project Complete	Project Complete	On Track	\$ 106,000	\$ -	\$ 106,000	\$ -	\$ -	\$ -	\$ -	On Budget	Woodend camp work will proceed
	101182	Kairaki Camp Infrastructure Renewals	Council	Not Started	Project Complete	Project Complete	Delayed	\$ 23,400	\$ -	\$ -	\$ -	\$ 23,400	\$ -	\$ -	Under Budget (Delayed Spend)	This work is on hold - Report coming to Council to consider reallocation of the budget
Camping Grounds Total								\$ 980,000	\$ 117,199	\$ 861,700	\$ 815,200	\$ 838,600	\$ 815,200	\$ 720,300		
Coastal & Native Conservation	101268	Coastal & Native Conservation Capital Works	Council	Construction Underway	Construction Complete	Construction Complete	Complete	\$ 106,684	\$ 110,057	\$ 110,057	\$ (3,373)	\$ -	\$ -	\$ -	On Budget	Significant portion of funds spent on ancillary works around new platforms. Further plantings and minor modifications of platforms to be done as well as signage.
Coastal & Native Conservation Total								\$ 106,684	\$ 110,057	\$ 110,057	\$ (3,373)	\$ -	\$ -	\$ -		

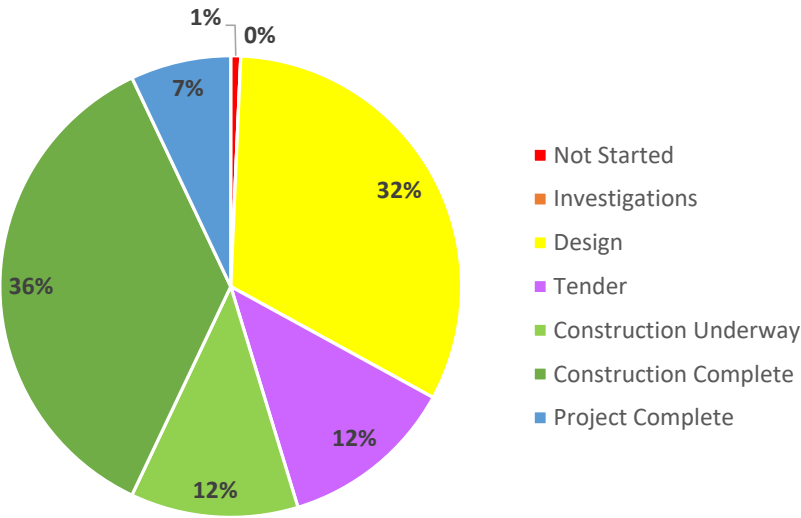
Parks and Reserves Capital Works Programme - 2024-2025 Financial Year - December 2024 Quarter

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Sports Parks	102558	Light upgrade at Kendall park	Council	Construction Underway	Tender	Project Complete	On Track	\$ 152,860	\$ 7,090	\$ 152,860	\$ -	\$ -	\$ -	\$ -	On Budget	Investigations to confirm maximum floodlight weights to be installed on existing poles is underway. Request to bring budget forward has been approved by Council, project to be fully completed within the financial year instead over two years. On track for completion.
Swimming Pools Management	100566	Dudley Pool Renewals	Council	Tender	Project Complete	Project Complete	At Risk	\$ 121,557	\$ 80,010	\$ 121,557	\$ 121,557	\$ 121,557	\$ 121,557	\$ 121,557	On Budget	Renewals will include replacement works with a number of activities spread across the financial year, as well as a scheduled maintenance closure around the new year to fix and replace key items. Works will include replacement of plant and equipment along with building and structure replacements
	100623	Kaipoi Aquatic Centre Renewals	Council	Tender	Project Complete	Project Complete	At Risk	\$ 222,260	\$ 5,144	\$ 222,260	\$ 222,260	\$ 222,260	\$ 222,260	\$ 222,260	On Budget	Renewals will include replacement works with a number of activities spread across the financial year, as well as a scheduled maintenance closure around the new year to fix and replace key items. Works will include replacement of plant and equipment along with building and structure replacements
	100567	Oxford Pool Renewals	Council	Tender	Project Complete	Project Complete	At Risk	\$ 14,715	\$ -	\$ 14,715	\$ 14,715	\$ 14,715	\$ 14,715	\$ 14,715	On Budget	Renewals will occur at the end of the summer season and will include some minor building works and plant and equipment renewals
	100863	Waikuku Renewals	Council	Construction Underway	Project Complete	Project Complete	At Risk	\$ 8,503	\$ -	\$ 8,503	\$ 8,503	\$ 8,503	\$ 8,503	\$ 8,503	On Budget	Waikuku pool renewals carried out on the off season. Staff are looking at completeing work on the pool filter, investigations underway. Project is at risk.
	Swimming Pools Management Total							\$ 367,035	\$ 85,154	\$ 367,035	\$ 367,035	\$ 367,035	\$ 367,035	\$ 367,035		
General Landscaping	101048	Kaipoi Tuahiwi General Landscape Development	Community	Tender	Project Complete	Project Complete	At Risk	\$ 186,405	\$ 20,503	\$ 186,405	\$ 165,902	\$ 165,902	\$ 165,902	\$ 165,902	On Budget	This budget is a Board Led budget which is split across a number of projects each year. Staff provided a memo to the September meeting outlining progress on existing carried forward projects, requesting that the Board members identify projects through the coming month. Staff attended the October Board meeting to undertake a workshop however unfortunately due to the length of the meeting it was decided to push this out to the following month. This has created a delay in progress and means approval of projects is not likely to occur until the Board returns in early 2025 which creates a tight timeframe for completion.
	101052	Oxford Ohoka General Landscape Development	Community	Construction Complete	Project Complete	Project Complete	Delayed	\$ 63,134	\$ 629	\$ 700	\$ 63,134	\$ 63,134	\$ 63,134	\$ 700	Under Budget (Delayed Spend)	This is the Community Boards budget to spend on small projects within their area. This budget expenditure is dependant on the Board identifying and approving allocation to particular projects. Board workshop completed December, projects to be presented at March meeting for approval. Unlikely to complete all projects by the end of the financial year. Delayed budget to be carried forward.
	101045	Rangiora Ashley General Landscape Development	Community	Tender	Project Complete	Project Complete	At Risk	\$ 107,160	\$ 68,622	\$ 107,160	\$ 107,160	\$ 107,160	\$ 107,160	\$ 107,160	On Budget	This budget is a Board led budget which is split across a number of projects each year. Staff have undertaken a workshop with the Board and are now working on a report to the Board for approval of budget including costs and benefits for Board consideration. It is planned that this report will go to the Board's December meeting. Work on existing projects is continuing such as the Loburn War Memorial which is now nearing completion on site. This budget is at risk due to a very tight timeframe and the processes required for the town entrances projects initiated by the Board such as working with the public arts trust to identify a mural design.
	101054	Woodend Sefton General Landscape Development	Community	Construction Underway	Project Complete	Project Complete	At Risk	\$ 59,130	\$ 8,166	\$ 59,130	\$ 59,130	\$ 59,130	\$ 59,130	\$ 59,130	On Budget	
	General Landscaping Total							\$ 415,829	\$ 97,920	\$ 353,395	\$ 395,326	\$ 395,326	\$ 395,326	\$ 332,892		
Parks & Reserves Contract	101097	Parks & Reserves Signage	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 25,369	\$ 13,427	\$ 25,369	\$ -	\$ -	\$ -	\$ -	On Budget	Signage renewal is a continuous process throughout the 2024/2025 financial year. Expected to be completed by end of June 2025
Parks & Reserves Contract Total								\$ 25,369	\$ 13,427	\$ 25,369	\$ -	\$ -	\$ -	\$ -		
Kaipoi Central Business Area	102389	Town Centre Strategy Programme	Council	Not Started	Tender	Tender	At Risk	\$ 50,000	\$ 37,036	\$ 50,000	\$ -	\$ -	\$ -	\$ -	On Budget	There is a town strategy program that is coordinated by the Strategy unit. This includes pedestrian laneways to High Street.
	102582	Kaipoi bridge handrail replacement	Council	Design	Construction Complete	Construction Complete	Delayed	\$ 579,648	\$ 14,020	\$ 579,648	\$ -	\$ 565,628	\$ -	\$ 565,628	On Budget	Report to Council to be prepared seeking authority to delegate design to Community Advisory Group. Future report required to bring forward additional funding. Budget to be carried forward.
Kaipoi Central Business Area Total								\$ 629,648	\$ 51,056	\$ 629,648	\$ -	\$ 565,628	\$ -	\$ 565,628		The majority of this project has been realised and a report to close this out and discuss future use of fundings will go to the KTCB
NES	102471	Natural Transition Planting	Council	Design	Project Complete	Project Complete	On Track	\$ 10,000	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	On Budget	NES action- two sites have been identified in which to provide natural transition planting from hard landscaping to the natural coastal environment at Waikuku beach. Planting plans have been drawn up with plants being ordered now and preparation and planting occurring in autumn
	102473	Secondary Growth Ecosystems	Council	Design	Project Complete	Project Complete	On Track	\$ 8,000	\$ -	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	On Budget	NES action- Reserves with phase 1 restoration planting which have developed sufficient microclimate have been earmarked for planting: Silverstream Reserve (west end) and Ohoka Bush. Discussions regarding plant lists with advisory groups and plant nurseries are currently being undertaken with planting in autumn.
	102474	Investigate Flagship park or sanctuary development	Council	Design	Project Complete	Project Complete	On Track	\$ 30,000	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	On Budget	NES action- Procurement of a consultant to undertake a hydrology and soils assessment is being drawn up to assist in the design of the area. Alongside this, ecological monitoring of native and pest species is being undertaken.
	NES Total							\$ 53,000	\$ -	\$ 53,000	\$ 53,000	\$ 53,000	\$ 53,000	\$ 53,000		
Grand Total								\$ 24,059,369	\$ 4,524,893	\$ 16,108,116	\$ 8,060,303	\$ 10,774,243	\$ 7,974,399	\$ 4,018,733		

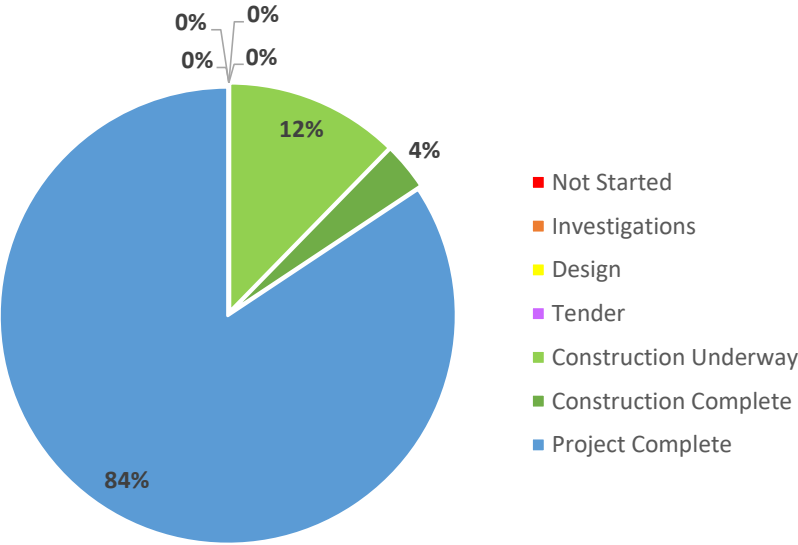
Earthquake Recovery Capital Works Programme - 2024-2025 Financial Year - December 2024 Quarter

SUMMARY

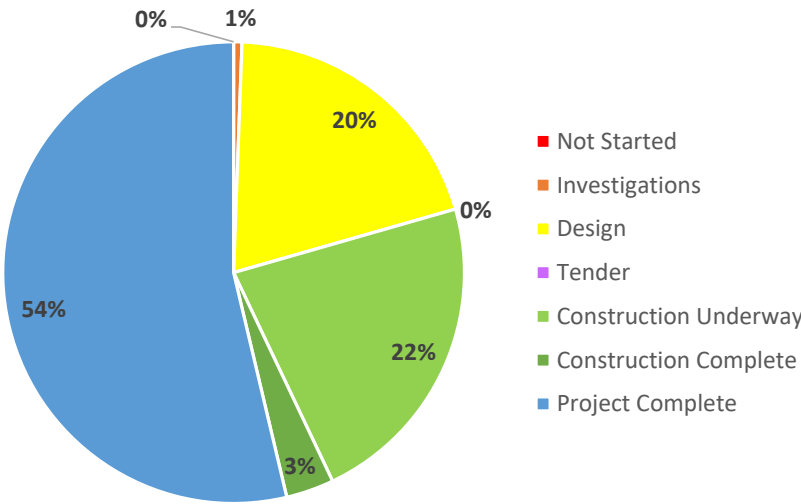
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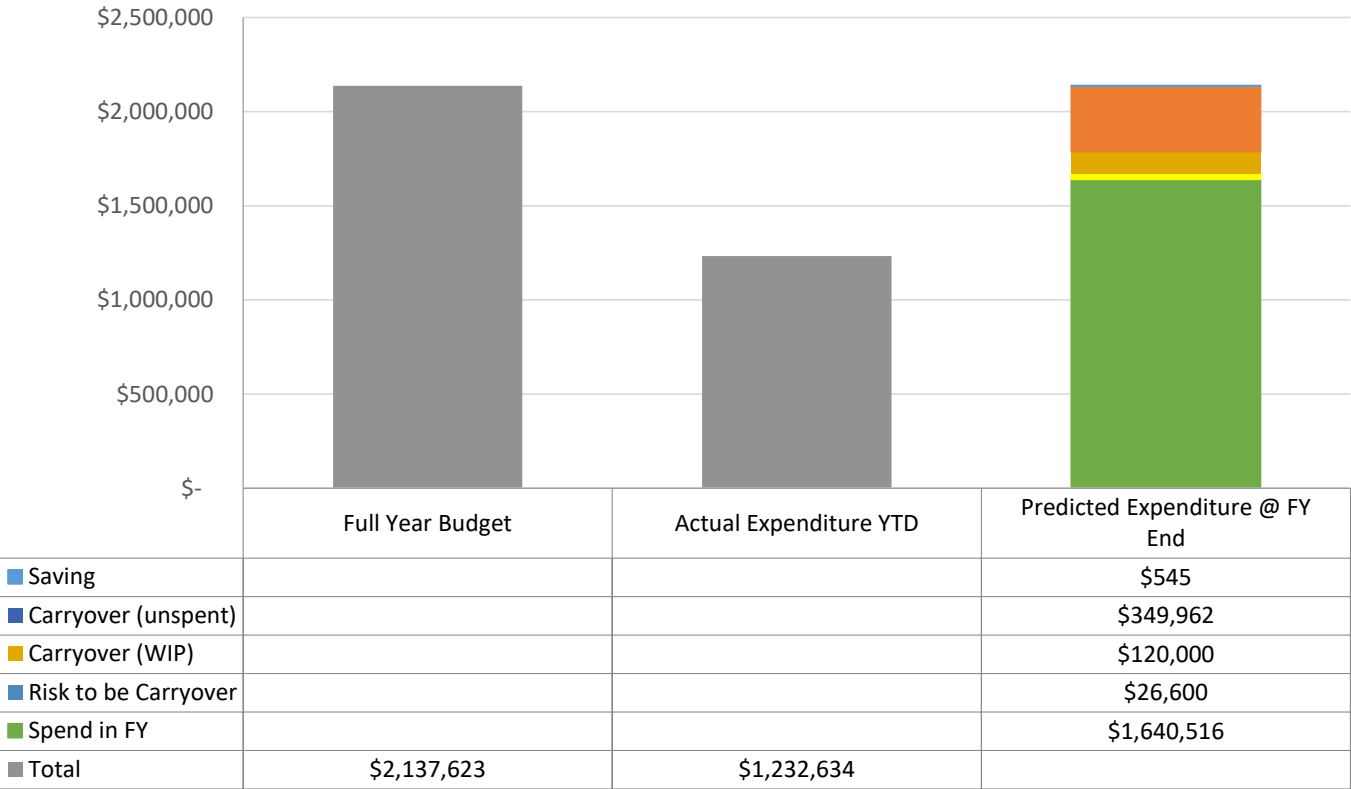
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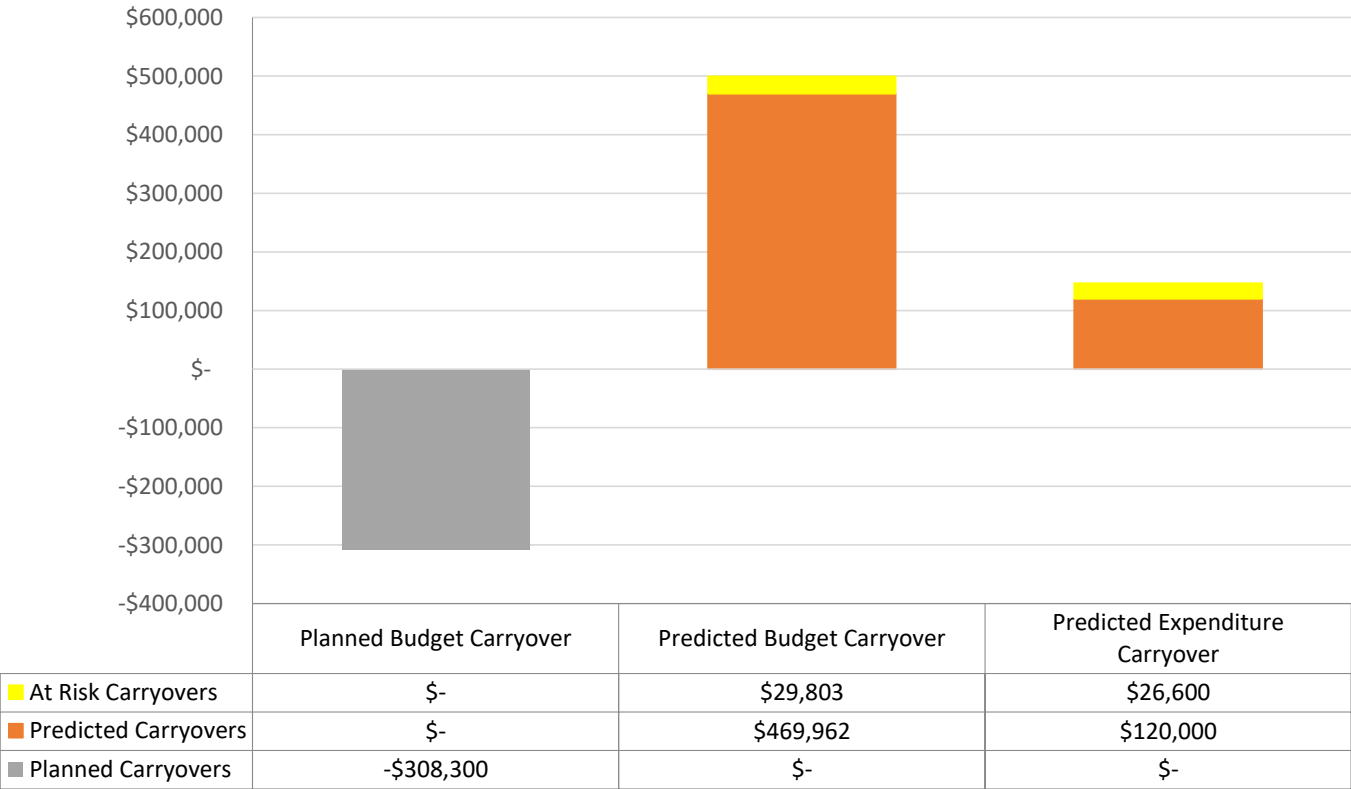
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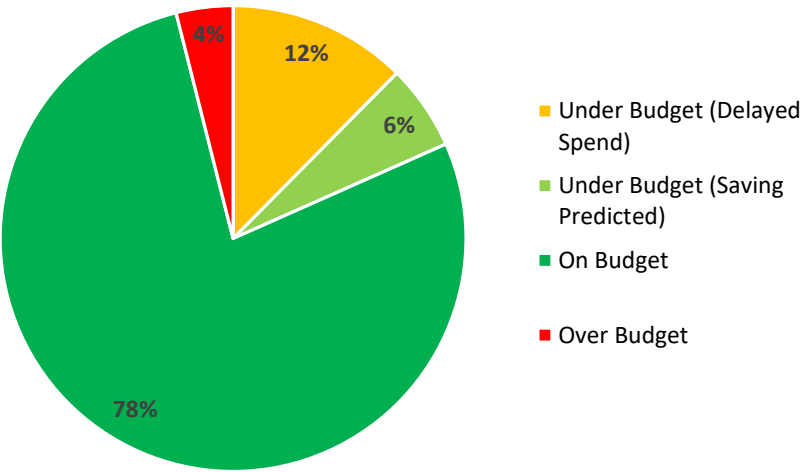
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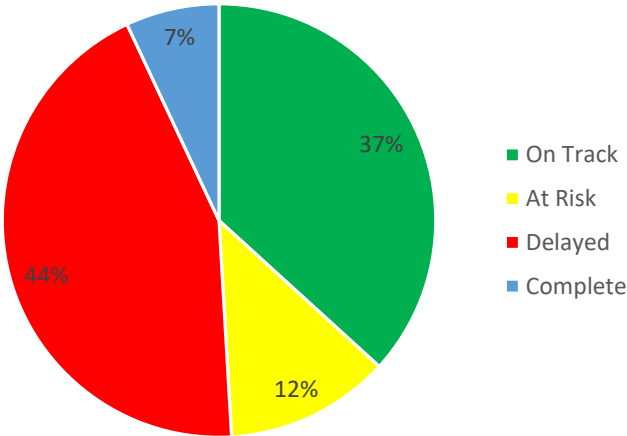
Carryovers Summary



Budget Status - Current



Programme Status - Current

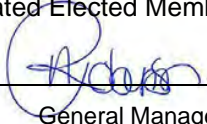


DEFINITIONS

Full Year Revised Budget	Budget approved in LTP/AP plus any additional budgets approved by Council throughout the FY.
Unspent Budget	Budget that will not be spent this financial year. This can be both a budget saving (e.g: due to projects being delivered for less than budgeted) or delayed budget spend (i.e.: budget that will be spent next financial year).
Programme - On Track	Refers to projects where the project work this FY is expected to be delivered by FYE.
Programme - At Risk	Refers to projects where the project work this FY is currently at risk of not being delivered by FYE. These are the projects that need to be resourced and monitored carefully to ensure they are delivered to programme.
Programme - Delayed	Refers to projects where the project work this FY will not be delivered by FYE. These projects are signalled as predicted carryover (if single or multi-year current), if not already shown as a planned carryover (if multi-year future).
On Budget	Refers to projects where the project work this FY is expected to be delivered within budget.
Over Budget	Refers to projects where the project work this FY will not be delivered on budget.
Under Budget (Delayed Spend)	Refers to projects where it is not expected to spend the budget this FY. These projects are to be signalled as either a planned (if multi-year future) or predicted carryover (if single or multi-year current).
Under Budget (Saving Predicted)	Refers to projects where the project work this FY is expected to be delivered under budget. This includes projects that will be completed this financial year and delivered under budget or (if multi-year future) the unspent budget will not be carried forward to the next FY.
Approved Carryover	Refers to the projects where the €carryovers for multi-year projects that were approved as part of the AP/LTP.
Additional Carryover	Refers to the projects where the carryovers are due to projects being delayed. These carryovers are in addition to those carryovers approved as part of the AP/LTP.
At Risk Carryover	Refers to projects where the programme is at risk, therefore may potentially become a carryover of the risk identified are realised.

Earthquake Recovery Capital Works Programme - 2024-2025 Financial Year - December 2024 Quarter

Scheme	Account Number	Project Name	Who Controls the timing	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Programme Status	Comments
(blank) Total								\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
General Earthquake Recovery	100243	Kaiapoi Town Centre Renewal	Council	Tender	Project Complete	Construction Underway	At Risk	\$ 84,803	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -	On Budget	Final remaining budget now set aside for contribution to Roading renewal programme for final section of kerb and channel and footpath in Charles St (South Side) between the NZ Post and Wharf area. To be delivered by PDU Civil Projects Team. Currently out for tender.
	100742	Rangiora Cark Park Building	Others	Construction Complete	Project Complete	Project Complete	On Track	\$ 616,400	\$ 641,767	\$ 642,000	\$ -	\$ -	\$ -	\$ -	On Budget	Remaining budget carried over from last year for completion of public realm works associated with High St development and Hunnibel lane works as well as final Blake St car park costs. Managed by B&S team and PDU Civil Projects team. Physical works now complete.
	102395	South MUBA	Others	Not Started	Project Complete	Project Complete	Delayed	\$ 33,500	\$ 1,050	\$ 2,000	\$ (10,000)	\$ 31,500	\$ -	\$ -	Under Budget (Delayed Spend)	Budget for planning works (including ongoing consultant engagements for WDC-funded scoping/investigation/design) of public-realm elements relating to private development of South MUBA block. Managed by B&C team. Some works underway. Council currently reviewing agreement with private developer so works currently behind plan.
	102419	Replacement of Balustrade on Williams St bridge	Council	Design	Project Complete	Design	Delayed	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	Under Budget (Delayed Spend)	Budget was heavily changed last year with large portions removed or shifted to (or replaced by) budgets in the Roading Activity, now for the comprehensive balustrade upgrade project. This balance in 24/25 is for interim painting maintenance to the balustrade in advance of the more comprehensive upgrade. Managed by Roading / PDU Civil Projects teams. Further \$750k budget in 27/28 year for full replacement (augmented by other Roading & Greenspace budgets also) is planned. Now Forecast Feb 2025 to carryover to 25/26 year.
General Earthquake Recovery Total								\$ 784,703	\$ 642,817	\$ 724,000	\$ (10,000)	\$ 81,500	\$ -	\$ -		
Recreation Earthquake Recovery	100275	Kaiapoi Riverbanks Rowing Precinct	Council	Design	Construction Underway	Construction Underway	Delayed	\$ 289,990	\$ 41,513	\$ 200,000	\$ -	\$ 189,990	\$ -	\$ 100,000	Under Budget (Delayed Spend)	Combined with Murphy Park budget. Murphy Park Kaiapoi River Access project, also augmented with two Greenspace activity budgets, for redevelopment of the existing rowing precinct area. Currently revising concept design and costing. Pontoon brought forward - report to Council in March 2025. Resource consents underway.
	100278	Murphy Park	Council	Design	Construction Underway	Construction Underway	Delayed	\$ 208,900	\$ 4,232	\$ 20,000	\$ -	\$ 208,900	\$ -	\$ 20,000	Under Budget (Delayed Spend)	Combined with Rowing Precinct budget. Murphy Park Kaiapoi River Access project, also augmented with two Greenspace activity budgets, for redevelopment of the existing rowing precinct area. Currently revising concept design and costing. Pontoon brought forward - report to Council in March 2025. Resource consents underway.
	101396	Kaiapoi Wharf Pontoon 1 & River Wall	Council	Tender	Project Complete	Project Complete	At Risk	\$ 13,400	\$ 6,019	\$ 40,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Resolution of final defects still outstanding after practical completion in 2020. Contract matters to resolve. Budget to also be used for installation of the floating debris deflector, potentially using the contract retentions to cover. Currently briefing consultant to undertake works.
	102637	Charles St Caravan Dump Station	Council	Tender	Project Complete	Construction Underway	At Risk	\$ 125,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Works designed by PDU, new budget and scheme approved by KTCB and Council last year. Works currently out to tender. At risk of works pushing beyond end of FY.
Recreation Earthquake Recovery Total								\$ 637,290	\$ 51,765	\$ 360,000	\$ -	\$ 398,890	\$ -	\$ 120,000		
Red Zone Regeneration	101407	Redzone Heritage & Mahinga Kai	Others	Design	Project Complete	Design	Delayed	\$ 357,010	\$ 357,000	\$ 357,000	\$ -	\$ 10	\$ -	\$ -	On Budget	Year 4 of the programme - works designed by the Joint Working Group and delivered by Te Kohaka o Tuhaitara Trust. Masterplan currently being agreed by JWG and TKOTT. Based on current progress and resourcing issues at TKTT, expect large delays to design and tedner for this year. TKTT will carry over the funds already paid out.
	101529	Courtenay Esplanade	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 110,000	\$ 105,718	\$ 105,718	\$ -	\$ -	\$ -	\$ -	On Budget	Main contract works completed (late carryover from 23/24). Final planting works now completed.
	101541	Courtenay River Accessway Reserve Upgrade	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 10,000	\$ 9,960	\$ 9,960	\$ -	\$ -	\$ -	\$ -	On Budget	Main contract works completed (late carryover from 23/24).
	101430	The Oaks	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 4,000	\$ 4,000	\$ 4,000	\$ -	\$ -	\$ -	\$ -	On Budget	Main contract works completed (late carryover from 23/24).
	101405	Redzone Food Forest	Others	Construction Underway	Construction Complete	Construction Complete	At Risk	\$ 40,000	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	On Budget	Ongoing development of Kaiapoi Food Forest. Greenspace to confirm the scope and planned spend with the Trust.
	101542	Car and Boat Trailer Parking Kaiapoi East	Council	Not Started	Project Complete	Investigations	Delayed	\$ -	\$ 10,438	\$ 10,438	\$ (298,300)	\$ (10,438)	\$ -	\$ -	Over Budget	Council elected in August 2024 to defer the car and boat trailer parking project, and instead reassign some budget to the Caravan Dump Station Upgrade project. Now covered on separate line. The incurred costs to date are to now be expensed.
	101431	Kaiapoi South Rural	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 25,200	\$ 6,000	\$ 6,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Main contract works completed (late carryover from 23/24).
	101418	Honda Forest	Council	Construction Underway	Construction Complete	Construction Complete	On Track	\$ -	\$ 3,682	\$ 20,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Final year additional unexpected funding from Honda Treefund, to be used for additional final year planting an maintenance costs. Project therefore extended by 1 further year to make use of the extra funding/budget. Finance to add budget and income provisions.
	101543	Croquet and Community Studios Spaces	Community	Construction Underway	Project Complete	Project Complete	On Track	\$ 169,420	\$ 41,254	\$ 150,000	\$ -	\$ -	\$ -	\$ -	On Budget	Ongoing completion of Community Hub project, including final infrastructure works. Project forecast to be delivered on budget at present, including 4 x \$25k foundation payments to clubs.
Red Zone Regeneration Total								\$ 715,630	\$ 538,052	\$ 703,116	\$ (298,300)	\$ (10,428)	\$ -	\$ -		
Grand Total								\$ 2,137,623	\$ 1,232,634	\$ 1,787,116	\$ (308,300)	\$ 469,962	\$ -	\$ 120,000		

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION****FILE NO and TRIM NO:** GOV01-11/250114004052**REPORT TO:** Audit and Risk Committee**DATE OF MEETING:** 11 March 2025**AUTHOR(S):** Sarah Nichols, Governance Manager**SUBJECT:** Updated Elected Member Pecuniary Interests Register**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)
General Manager
Chief Executive**1. SUMMARY**

- 1.1. The purpose of this report is to formally provide an update of the Register of Interests recording elected members pecuniary (financial) interests.

Attachments:

- i. 2025 Elected Member Register of Interest (Trim 250302033904).

2. RECOMMENDATION**THAT** the Audit and Risk Committee:

- (a) **Receives** Report No. 250114004052.
- (b) **Notes** members supplied information directly to the Governance Manager to enable Register compilation no later than 13 February 2025.
- (c) **Notes** a copy of this report will be circulated to the Community Boards, who are also subject to the Register.
- (d) **Notes** the updated Elected Members Pecuniary Interests Register will be uploaded to the Council website prior to 15 March 2025.

3. BACKGROUND

- 3.1. In November 2022 an amendment was made to the Local Government Act being the Local Government (Pecuniary Interests Register) Amendment Act 2022. It inserted a new set of requirements and obligations into the LGA, all of which relate to members' pecuniary interests.
- 3.2. The purpose of the new provisions was to increase transparency, trust and confidence in local government by keeping and making publicly available, information about members' pecuniary interests. It is largely modelled on the regime that applies to members of Parliament, but has been tailored to reflect particular aspects of local government.
- 3.3. Members are obliged to provide annual returns, of which information is included on the registers, and to subsequently advise of any errors or omissions in those returns. Failure to comply with the new obligations amounts to an offence.

- 3.4. Law firm Simpson Grierson has provided an advice document on behalf of Taituara. This document sets out the Council and Registrar's obligations, Members obligations and relationship with other legislation.
- 3.5. The Council must appoint an administrator within Council (the Registrar) to keep the register regularly updated. The Governance Manager was appointed this role in March 2023.

4. ISSUES AND OPTIONS

- 4.1. A summary register is listed on the Council website which contains enough information about a pecuniary interest so that people can understand how it could impact any Council process or decision-making, and why it ought to have been disclosed, but no more than that. If a member of the public seeks further information about a particular interest, that would be considered as an official information request under the Local Government Official Information and Meetings Act (LGOIMA). Should such a request be received, the member to whom the interest relates will be advised accordingly.
- 4.2. The return of information from elected members is reviewed and updated by the end of February every year going forward. When a member becomes aware of a change of circumstance in their interest they must notify the Registrar accordingly.
- 4.3. It is only the members' interests that are required to be disclosed for the Pecuniary Interests Register. Interests of spouses, partners and other close family members do not need to be discussed under the LGA 2002 legislation.
- 4.4. The form seeking updated information was circulated to all elected members during January 2025. Information has been captured and updated on the attached documentation.
- 4.5. The Community Board members also completed the process of updating their pecuniary information and it is incorporated into the same Register.

Implications for Community Wellbeing

There are implications on community wellbeing by the issues and options that are the subject matter of this report.

- 4.6. The Chief Executive has reviewed this report and supports the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. Groups and Organisations

There are not groups and organisations likely to be affected by this report, but may have an interest in the subject matter of this report, noting that elected members will declare any conflicts of interest in matters before them at each meeting.

5.3. Wider Community

The wider community is not likely to be affected by information, however may have an interest in the subject matter of this report.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

There are no financial implications of the decisions sought by this report. There are no budget implications from the recommendations in this report.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3. **Risk Management**

There are risks arising from the adoption/implementation of the recommendations in this report. The penalty of up to \$5,000 can be imposed by the Secretary of Local Government on the elected member for failing to provide information.

6.4. **Health and Safety**

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Local Government (Pecuniary Interests Register) Amendment Act 2022.

Local Government Act 2002.

Note the relationship with the Local Authorities (Members' Interests) Act 1968 (LAMIA), Privacy Act 2020 and the Local Government Official Information and Meetings Act 1987 (LGOIMA).

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report as the outcomes enable transparency of elected member information to the public.

7.4. **Authorising Delegations**

Local Government Act 2002 legislation requires compliance.

ELECTED MEMBERS – REGISER OF INTERESTS (including Pecuniary) as at 28 February 2025

Name	Position	Company Director (Sec 54E(1)(a))	Holding more than 10% of voting rights Yes / No (Sec 54E(1)(a))	Beneficial Interest in a Trust (sec 54E(1)(d))	Member of organisation or trust that receives Council funding (Sec 54E(1)(e))	Appointed to organisation (Sec 54E(1)(f))	Property Ownership
Dan Gordon	Mayor	Waitaha Primary Health – Council appointed Board member Local Authority Protection Programme – LGNZ Appointed Board Member	No	No	Waimakariri Arts Trust (Kaiapoi Art Expo) Trustee Enterprise North Canterbury (Council appointment) Trustee	Canterbury Mayoral Forum Zone 5 Chair – LGNZ LGNZ National Council Canterbury Civil Defence Emergency Management Joint Committee Canterbury Regional Land Transport Committee Greater Christchurch Partnership/Whakawhanake Kainga Committee Co-Chair – Communities 4 Local Democracy Climate Change Action Planning Reference Group Ex-Officio – all WDC Committees Enterprise North Canterbury Waimakariri Youth Council Transport Forum member LGNZ	Family residence within Waimakariri
Neville Atkinson	Deputy Mayor	No	No	Kaiapoi Community Care and Employment Trust Te Kohaka o Tuahaitara Trust	Kaiapoi Community Care and Employment Trust - OAG Approved. Te Kohaka o Tuhaitara Trust	Waimakariri District Licencing Committee (chair) Te Kohaka o Tuahaitara Trust District Plan Panel Enshi Sister City Advisory Group Waimakariri Passchendaele Advisory Group Marine Precinct Booking Advisory Group Northern Bulldogs Rugby Club	Family residence within Waimakariri
Jason Goldsworthy	Councillor	No	No	No	North Canterbury Neighbourhood Support	Rangiora Promotions Association Waimakariri Age Friendly Advisory Group Central Drainage Advisory Group	Family residence within Waimakariri
Alistair (Al) Blackie	Councillor	No	No	No	Te Kohaka o Tuhaitara Trust (Chair) Waimakariri Public Arts Trust	Te Kohaka o Tuhaitara Trust Creative Communities NZ Assessment Committee Waimakariri Art Collection Trust Waimakariri Community Arts Council Waimakariri Public Arts Trust Clarkville Rural Drainage Advisory Group Coastal Rural Drainage Advisory Group Northern Pegasus Bay Advisory Group	Family residence within Waimakariri
Joan Ward	Councillor	No	No	Ward Trustee Ltd	North Canterbury Sport and Recreation Trust (NCSRT)	Canterbury Museum Trust Board Standing Committee North Canterbury Sport and Recreation Trust Rangiora Airfield Advisory Group	Family residence within Waimakariri
Tim Fulton	Councillor	No	No	GH Fulton Family Trust	Oxford Health & Fitness Centre Trust (Chair)	Oxford Promotions Action Committee Oxford Rural Drainage Advisory Group Waimakariri Water Race Advisory Group North Canterbury Neighbourhood Support	Family residence within Waimakariri
Paul Williams	Councillor	No	No	No	No	District Licensing Committee Hurunui DC – Ashley Rural Water Advisory Group Rangiora Airfield Advisory Group	Family residence within Waimakariri
Robert (Robbie) Brine	Councillor	No	No	No	Canterbury Waste Joint Committee Canterbury Regional Landfill Joint Committee	Canterbury Joint Standing Committee Canterbury Landfill Committee Recovered Materials Foundation - TerraNova – Trustee	Family residence within Waimakariri

Name	Position	Company Director (Sec 54E(1)(a))	Holding more than 10% of voting rights Yes / No (Sec 54E(1)(a))	Beneficial Interest in a Trust (sec 54E(1)(d))	Member of organisation or trust that receives Council funding (Sec 54E(1)(e))	Appointed to organisation (Sec 54E(1)(f))	Property Ownership
Veronika (Niki) Mealings	Councillor	No	No	No	Waimakariri Biodiversity Trust	Mandeville Sports Club Board Community Wellbeing North Canterbury Trust Northern Biosecurity Advisory Group Coastal Hazards Working Group, Christchurch City Council Biodiversity Champions Group,(Mayoral Forum workstream) Towards Pest Free Waitaha Social Service Waimakariri Advisory Group Ohoka Mandeville Rural Drainage Advisory Group Ohoka Domain Advisory Group	Family residence within Waimakariri
Brent Cairns	Councillor	No	Forever Young Sculpting Forever Young Photography	No	Kaiapoi Food Forest All Together Kaiapoi Food Secure North Canterbury Neighbourhood Support	Kaiapoi Promotions Association North Canterbury Neighbourhood Support (Chair) North Canterbury Museums Group Kaiapoi Museum Pegasus Residents Group Waimakariri Access Group North Canterbury Museums Advisory Group	Family residence within Waimakariri
Philip Redmond	Councillor	Boronia Properties Ltd Canterbury Conveyancing Ltd Kaiapoi Law Ltd Car HQ (2019) Ltd	Boronia Properties Ltd Canterbury Conveyancing Ltd Kaiapoi Law Ltd Car HQ (2019) Ltd	Redmond Family Trust	Kaiapoi Promotions Association (Life Member) Coastguard North Canterbury (Patron) Pegasus Residents Group (member)	North Canterbury Sport and Recreation Trust Ashley River Rating Committee Sefton Township Rating District Waimakariri/Eyre/Cust River Rating Committee Waimakariri Health Advisory Group Canterbury Regional Council – Sefton/Ashley and Sefton River Rating District Committees	Residential and Commercial property within Christchurch and Waimakariri. Family residence within Christchurch City.
Bruce McLaren	Rangiora-Ashley Community Board member	No	No	No		North Canterbury neighbourhood Support Rangiora and Districts Early Records Society Inc	Family residence within Waimakariri
Elizabeth (Liz) McClure	Rangiora-Ashley Community Board member	IT Evolution Ltd	IT Evolution Ltd	No		Southbrook Sports Club Fernside Hall Advisory Group Waimakariri Health Advisory Group	Family residence within Waimakariri
Richard (Jim) Gerard	Rangiora-Ashley Community Board (Chair)	No	No	Gerard Family Trust	Rangiora Promotions	Commissioner District Licensing Committee	Nil.
Stephen (Steve) Wilkinson	Rangiora-Ashley Community Board member	Alternative Business Solutions Ltd C+ S Business solutions Ltd	Alternative Business Solutions Ltd C+ S Business solutions Ltd	C+S Trust	No	Central Rural Drainage Advisory Group	Family residence within Waimakariri
Monique Fleming	Rangiora-Ashley Community Board member	No	No	Monique Fleming Family Trust	TimeBank Waimakariri Waimakariri Access Group Keep Rangiora Beautiful	Keep Rangiora Beautiful Waimakariri Access Group (Treasurer)	Family residence within Waimakariri
Ivan Campbell	Rangiora-Ashley Community Board member	Campbell Aero Classics Ltd	Campbell Aero Classics Ltd	Campbell Farm	No	Ashley Domain Board Hurunui Water Board Waimakariri Water Race Advisory Group Loburn Domain Advisory Group	Family residence within Waimakariri
Murray Clarke	Rangiora-Ashley Community Board member	No	No	Clarke Family Trust	Greypower	GreyPower North canterbury Friends of Rangiora Town Hall	Family residence within Waimakariri

Name	Position	Company Director (Sec 54E(1)(a))	Holding more than 10% of voting rights Yes / No (Sec 54E(1)(a))	Beneficial Interest in a Trust (sec 54E(1)(d))	Member of organisation or trust that receives Council funding (Sec 54E(1)(e))	Appointed to organisation (Sec 54E(1)(f))	Property Ownership
Kirstyn Barnett	Rangiora-Ashley Community Board member	No	No	No	No	Cust Community Centre Advisory Group Cust Domain Advisory Group	Family residence within Waimakariri
Sarah Barkle	Oxford-Ohoka Community Board (Chair)	No	No	No	No	Ohoka Mandeville Rural Drainage Advisory Group Waimakariri Water Race Advisory Group	Family residence within Waimakariri
Michelle Wilson	Oxford-Ohoka Community Board member	No	No	No	No	Ohoka Residents Association Waimakariri Health Advisory Group	Family residence within Waimakariri
Thomas Robson	Oxford-Ohoka Community Board member	tba	tba	tba	Oxford Community Trust – Chair	Oxford Community Trust Ashley Gorge Advisory Group Pearson Park Advisory Group	Family residence within Waimakariri
Mark Brown	Oxford-Ohoka Community Board member	Oxford Health Charity Ltd	No	No	No	Oxford Promotions Action Committee Oxford Rural Drainage Advisory Group	Family residence within Waimakariri
Peter (Pete) Merrifield	Oxford-Ohoka Community Board member	No	No	No	No	Oxford Historical Records Society Inc. Ashley River Water Supply Scheme West Eyreton, Summerhill, Pontyz Road Advisory Group	Family residence within Waimakariri
Ray Harpur	Oxford-Ohoka Community Board member	Rowallan Enterprises Ltd	Rowallan Enterprises Ltd	No	No	Ohoka Mandeville Rural Drainage Advisory Group GreyPower North Canterbury Waimakariri Access Group	Family residence within Waimakariri Christchurch property
Rhonda Mather	Woodend-Sefton Community Board member	No	No	No	No	Nil	Family residence within Waimakariri
Shona Powell	Woodend-Sefton Community Board (Chair)	Schoco Ltd	Schoco Ltd	Glendale Farm Trust	No	Waimakariri Access Group (Chair) Pegasus Residents Group	Family residence within Waimakariri
Mark Paterson	Woodend-Sefton Community Board member	No	No	No	Woodend Community Association Woodpecker Board Woodend Rugby Club	Woodend School Board Woodend Community Association Sefton/Ashley River Rating District Committee Sefton Township Rating District Gladstone Park Advisory Group North canterbury Neighbourhood Support Canterbury Regional Council – Sefton/Ashley and Sefton River Rating District Committees	Family residence within Waimakariri
Ian Fong	Woodend-Sefton Community Board member	No	No	No	No	Coastal Rural Drainage Advisory Group Sefton Domain Advisory Group Sefton Public Hall Society Waimakariri Health Advisory Group	Family residence within Waimakariri
Andrew Thompson	Woodend-Sefton Community Board Member	Thompson Commercial Ltd Andot Properties MainPower Trust Investments Ltd MainPower NZ Ltd	Thompson Commercial Ltd Andot Properties	MainPower NZ Trust (Trustee)	Waimakariri Biodiversity Trust	Waimakariri Biodiversity Trust Northern Pegasus Bay Advisory Group	Family residence within Waimakariri
Tracey Blair	Kaiapoi-Tuahiwi Community Board member	No	No	No	No	Darnley Club Daycare for elderly	Family residence within Waimakariri

Name	Position	Company Director (Sec 54E(1)(a))	Holding more than 10% of voting rights Yes / No (Sec 54E(1)(a))	Beneficial Interest in a Trust (sec 54E(1)(d))	Member of organisation or trust that receives Council funding (Sec 54E(1)(e))	Appointed to organisation (Sec 54E(1)(f))	Property Ownership
Jackie Watson	Kaiapoi-Tuahiwi Community Board (Chair)	No	No	No	All Together Kaiapoi – community trust Waimakariri Public Arts Trust Kaiapoi Community Garden Waimakariri Arts Trust Waimakariri Community Arts Council	Pines Kairaki Beach Association Waimakariri Arts Trust Northern Pegasus Bay Advisory Group Kaiapoi Community Gardens	Family residence within Waimakariri
Sandra Stewart	Kaiapoi-Tuahiwi Community Board member	No	No	No	Waimakariri Biodiversity Trust	GreyPower North Canterbury Kaiapoi Promotions Association Huria Reserve Group Silverstream Reserve Advisory Group	Family residence within Waimakariri
Timothy (Tim) Bartle	Kaiapoi-Tuahiwi Community Board member	Bartle Developments 2000 Ltd	Bartle Developments 2000 Ltd	No	No	Waimakariri Health Advisory Group North Canterbury Neighbourhood Support Central Drainage Advisory Group Clarkville Rural Drainage Advisory Group Coastal Rural Drainage Advisory Group	Family residence within Waimakariri
Russell Keetley	Kaiapoi-Tuahiwi Community Board member	No	No	No	Waimakariri Biodiversity Trust	Kaiapoi and District Historical Society Kaiapoi Landmarks Team Northern Bulldogs Rugby Club	Family residence within Waimakariri