

Agenda

Rangiora-Ashley Community Board

Wednesday 10 April 2024

7pm

Council Chamber
215 High Street
Rangiora

Members:

Jim Gerard QSO (Chairperson)

Kirstyn Barnett (Deputy Chairperson)

Robbie Brine

Ivan Campbell

Murray Clarke

Monique Fleming

Jason Goldsworthy

Liz McClure

Bruce McLaren

Joan Ward

Steve Wilkinson

Paul Williams

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AGENDA FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD TO BE HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON WEDNESDAY 10 APRIL 2024 AT 7PM.

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL/COMMUNITY BOARD

BUSINESS

PAGES

1. APOLOGIES

2. CONFLICTS OF INTEREST

3. CONFIRMATION OF MINUTES

3.1. Minutes of the Rangiora-Ashley Community Board – 13 March 2024

8-20

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 13 March 2024.

3.2. Matters Arising (From Minutes)

4. DEPUTATIONS AND PRESENTATIONS

Nil.

5. ADJOURNED BUSINESS

Nil.

6. REPORTS

6.1. Proposed Land Exchange between Council's Drama Club Reserve (124 Church Street) and a pending Faye Construction Ltd Neighbouring Residential Development at 229A King Street – Jon Read (Greenspace Planner)

21-32

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 240326047829.
- (b) **Supports** the exchange of land between then Council and Faye Construction as identified within attachment iii. Land Exchange Strips in relation to properties 229a King Street and 124 Church Street.

AND

THAT the Rangiora Ashley Community Board recommends:

THAT the Council:

- (c) **Approves** the implementation of the exchange of land between the Council and Faye Construction as identified within attachment iii. Land Exchange Strips in relation to properties 229a King Street and 124 Church Street.
- (d) **Notes** the request is to swap of 317m² of Council owned land on Drama Club Reserve (124 Church Street) for 496m² of Faye Construction owned land at 229a King Street.
- (e) **Notes** that the swap will enable a pedestrian linkage from the end of Church Street through to King Street, improving the pedestrian walkability of this area.
- (f) **Notes** that the area of Drama Club land proposed to be swapped is currently overflow car park from the previous tennis courts and of poor recreational value.
- (g) **Notes** that the land swap will not come at a cost to the Council and the development of this space will be funded through the developer. It is anticipated that the land swap will create negligible additional ongoing operational costs.

6.2. **Installation of Artificial Cricket Pitch Ashgrove Park – Ken Howat (Parks and Facilities Team Leader)**

33-36

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 240325047144.
- (b) **Approves** the installation of an artificial cricket pitch at Ashgrove Park.
- (c) **Notes** that all installation costs will be met by the Rangiora Cricket Club.
- (d) **Notes** the project is supported by Canterbury Country Cricket Association, Christchurch Junior Cricket Association, Ashgrove Primary School, and Rangiora High School.

6.3. **ANZAC Day Services 2024 – Thea Kunkel (Governance Team Leader)**

37-39

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 240212019959.
- (b) **Appoints** Board member to attend the RSA service at the Rangiora High School to be held at 9.30am on Thursday, 25 April 2024, and to lay a wreath. Noting that the wreath will be laid in conjunction with a Council representative.
- (c) **Appoints** Board member to attend the Cust service to be held at the Cust Community Centre and the Cust Cenotaph at 10am on Thursday, 25 April 2024, and to lay a wreath. Noting that the wreath will be laid in conjunction with a Council representative.
- (d) **Appoints** Board member to attend the Fernside Anzac Day Service, to be held at 9am on Thursday, 25 April 2024, at the Fernside Hall. Noting that the wreath will be laid in conjunction with a Council representative.

- (e) **Appoints** Board member to attend the Rangiora Anzac Day Service to be held at 11.30am on Thursday, 25 April 2024, at the Rangiora Cenotaph, and to lay a wreath. Noting that a Council representative will also be laying a wreath.

6.4. **Application to the Rangiora-Ashley Community Board's 2023/24 Discretionary Grant Fund – Thea Kunkel (Governance Team Leader)**

40-60

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 240326048105.
- (b) **Approves** a grant of \$..... to Rangiora and Districts Early Records Society Inc. towards the costs of upgrading the lighting in its Photographic Room.

OR

- (c) **Declines** a grant to Rangiora and Districts Early Records Society Inc. towards upgrading the lighting in its Photographic Room.
- (d) **Approves** a grant of \$..... to the Rachels House Trust towards the cost of a presenter's fee to the Brainwave Trust.

OR

- (e) **Declines** a grant to the Rachels House Trust towards the cost of a presenter's fee to the Brainwave Trust.

7. **CORRESPONDENCE**

Nil.

8. **CHAIRPERSON'S REPORT**

8.1. **Chair's Diary for March 2024**

61

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 240404052265.

9. **MATTERS FOR INFORMATION**

- 9.1. **Oxford-Ohoka Community Board Meeting Minutes 6 March 2024.**
- 9.2. **Kaipoi-Tuahwi Community Board Meeting Minutes 19 February 2024.**
- 9.3. **Chlorine Exemption Revised Strategy – Report to Council Meeting 7 February 2024 – Circulates to all Boards.**
- 9.4. **Submission: Environment Canterbury Regional Council Regional Land Transport Plan – Report to Council Meeting 5 March 2024 – Circulates to all Boards.**
- 9.5. **Kerbside Collection Standardisation: Amendments to Solid Waste and Waste Handling Licensing Bylaw Terms and Conditions – Report to Council Meeting 5 March 2024 – Circulates to all Boards.**
- 9.6. **Health, Safety and Wellbeing Report February 2024 – Report to Council Meeting 5 March 2024 – Circulates to all Boards.**

- 9.7. **Enterprise North Canterbury’s Draft Statement of Intent for the Financial Year Beginning 1 July 2024, Approved Six Month Report to Council 31 December 2023, and Promotion of Waimakariri District Six Month Report 31 December 2023 – Report to Audit and Risk Committee Meeting 12 March 2024 – Circulates to all Boards.**
- 9.8. **July 2023 Flood Recovery Progress Update – Report to Utilities and Rooding Committee Meeting 19 March 2024 – Circulates to all Boards.**
- 9.9. **Libraries Update to 7 March 2024 – Report to Community and Recreation Committee Meeting 19 March 2024 – Circulates to all Boards.**
- 9.10. **Aquatics March Report – Report to Community and Recreation Committee Meeting 19 March 2024 – Circulates to all Boards.**

THAT the Rangiora-Ashley Community Board:

- (a) Receives the information in Items.9.1 to 9.10.

Note:

- 1. *The links for Matters for Information were previously circulated to members as part of the relevant meeting agendas.*

10. MEMBERS’ INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

Any written information submitted by members will be circulated via email prior to the meeting.

11. CONSULTATION PROJECTS

11.1. **Environment Canterbury Draft Long Term Plan**

Consultation runs from Wednesday 13 March to Sunday 14 April 2024.

ecan.govt.nz/whatsthecost

11.2. **Council Long Term Plan**

Consultation runs from Friday 15 March to Monday 15 April 2024.

<https://letstalk.waimakariri.govt.nz/draft-long-term-plan-2024-2034>

Community Drop-In Sessions

<i>Kaiapoi</i>	<i>Thursday 11 April</i>	<i>5pm to 7pm</i>	<i>Kaiapoi Library</i>
<i>Mandeville</i>	<i>Thursday 11 April</i>	<i>7pm to 9pm</i>	<i>Ohoka Domin Pavilion</i>

12. BOARD FUNDING UPDATE

12.1. **Board Discretionary Grant**

Balance as at 31 March 2024: \$5,607.

12.2. **General Landscaping Fund**

Balance as at 31 March 2024: \$27,370.

13. MEDIA ITEMS

14. **QUESTIONS UNDER STANDING ORDERS**

15. **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 8 May 2024.

Workshop

- *Members Forum*

5. ADJOURNED BUSINESS

5.1. Approval to Install No Stopping Restrictions associated with Pedestrian Refuge Islands – K Straw (Civil Projects Team Leader) and J McBride (Roading and Transportation Manager)

S Hart apologised that staff responses to the queries regarding this report had not been circulated prior to the meeting. However, members have now been provided with the information.

K Straw noted that the report had been presented to the Board at a previous meeting, where concern had been raised regarding public consultation on the proposed pedestrian refuge island. The report had been laid on the table to enable further consultation with affected residents. Following that meeting, staff liaised with the property owners and refined the proposed plan. Staff believed that the options presented went some way in addressing all concerns raised. Staff had also sought independent safety advice from WSP, and their technical note was included as an attachment to the report. K Straw further advised that the proposed design changes would add a further \$5,000 to \$8,000 to the project cost.

J McBride reiterated that a significant amount of work had gone into identifying the proposed locations of the pedestrian islands to ensure minimal impact on residents and businesses while increasing accessibility by allowing people to cross busy roads. Staff was aware of the high demand for vehicles accessing the produce market, and that issue already existed. The answers provided by staff to questions showed tracking curves and space for vehicles to manoeuvre and stack.

S Wilkinson questioned the necessity of the refuge island on Ivory Street, and J McBride advised that it was to facilitate pedestrian movement across Ivory Street. Staff were aware there was another crossing further up; however, there was also demand in the design location.

S Wilkinson further enquired why three crossings were necessary when they were only 100 meters apart. J McBride noted that, as stated in the report, Ivory Street had a much higher number of pedestrians and vehicles, which required more frequent pedestrian crossing locations to allow for safe crossing. There was also a high elderly population in that location.

In response to a question from S Wilkinson, J McBride advised that no pedestrian count had been undertaken along Ivory Street.

S Wilkinson understood there had been a pedestrian refuge further down Ivory Street, which had subsequently been removed. J McBride advised that the pedestrian refuge had impacted one business in that location. She stressed that it was extremely difficult to identify suitable locations for a pedestrian refuge.

M Fleming enquired about the neighbouring property owners on West Belt's reaction to the proposed pedestrian islands. K Straw believed that the new design had tried to address both neighbours' concerns; however, it was a balance between retaining carparks and improving sightlines.

J Ward asked about a pedestrian island further toward Northbrook, and J McBride noted that an intersection may need to be considered in the future. However, the Ivory Street crossing presented today was a step toward improving pedestrian safety in that corridor.

P Williams enquired if a pedestrian count had been undertaken for the West Belt crossing and raised doubt about its necessity. J McBride commented that accident history was just one factor that was taken into consideration. It was a wide road with many users, including school children. It was important for people to be able to walk safely around their neighbourhood.

P Williams commented on the Ivory Street crossing and pedestrians crossing how and where it suited them. J McBride acknowledged that accidents occurred for a number of reasons. Staff did not believe that two crossings were sufficient for the entire stretch of Ivory Street, as it was about providing options for pedestrians.

I Campbell asked if the speed would be reduced to 40km/hr as raised in the report. J McBride commented that there was currently no plan to change the speed limit, and speed limit changes had been halted until the Central Government provided a clear mandate. The 40km/hr referred to in the report was the safe and appropriate speed as per Waka Kotahi NZ Transport Agency.

I Campbell enquired about similar crossings around the district, and J McBride advised that a number had been installed, such as in Main Street, Oxford to help improve pedestrian accessibility.

K Barnett commented that while she understood the motivation for crossings, she was concerned about constraints for the Ivory Street crossing. She asked if the Ivory Street crossing was discouraging car use in favour of pedestrians. J McBride confirmed that there was no prioritisation of pedestrians over vehicles. The constraints were already present in terms of exiting and entering the Produce Market carpark, and she did not believe the island would make the situation worse.

K Barnett noted that the entrance to the Produce Market was too narrow for two vehicles and questioned whether there was concern about vehicles damaging the pedestrian refuge. J McBride referred to the aerial photographs, noting the gap for turning vehicles. The crossing would assist in controlling the path that a vehicle would take while turning. With larger vehicles, the driver sits higher and could look further ahead.

K Barnett asked if a single entry/exit-only option had been considered. K Straw commented that there were multiple stakeholders for that location, and the option had not been discussed. However, both business owners were very supportive of the refuge islands and noted that their staff would use the crossing.

M Clarke questioned if pedestrian refuges were damaged by vehicles, and J McBride noted that the signs and rails were generally damaged. The one by McDonald's was often damaged.

K Barnett enquired which other stakeholders had been consulted. J McBride explained that consultation had been no different from consultation for other pedestrian refuges in the district. Regarding the Trucking Association, the rail and signs were removable if required. There had been a consultation with the New Zealand Automobile Association.

Moved: B McLaren

Seconded: J Ward

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 231124188939.
- (b) **Endorses** the installation of the proposed pedestrian refuge islands at West Belt and Ivory Street.

CARRIED

7/5

A division was called:

For 7: R Brine, M Fleming, J Gerard, J Goldsworthy, B McLaren, L McClure and J Ward

Against 5: K Barnett, I Campbell, M Clarke, S Wilkinson, and P Williams

AND

THAT the Rangiora Ashley Community Board recommends the Utilities and Roding Committee:

- (c) **Approves** the associated no-stopping restrictions at each site.
- (d) **Approves** the installation of no-stopping restrictions at the following locations to install a pedestrian refuge on West Belt, mid-block between Milesbrook Close and Harrod Place:
 - i. Outside No. 55 West Belt (approximately 30m long).
- (e) **Approves** the installation of a 10m kerb build-out in front of No. 48 West Belt.

CARRIED

- (f) **Approves** the installation of no-stopping restrictions at the following locations to install a pedestrian refuge on Ivory Street immediately north of Thorne Place:
 - i. Outside No. 34 Ivory Street (approximately 30m long)
 - ii. Outside No. 29 and 35 Ivory Street (approximately 40m long)

CARRIED
9/3

A division was called:

For 9: K Barnett, R Brine, Clarke, M Fleming, J Gerard, J Goldsworthy, B McLaren, L McClure and J Ward.

Against 3: I Campbell, S Wilkinson, and P Williams

- (g) **Notes** that to retain two on-street parking spaces outside No. 48 West Belt, the proposed refuge island has been offset to the west, and a kerb build-out is proposed on the eastern side of West Belt.
- (h) **Notes** that a pedestrian refuge island is proposed for Ivory Street, immediately north of the Doggett Place intersection. However, there is already a no-stopping restriction through this length, and therefore, no changes to the parking are required at this location.

CARRIED

B McLaren commended the diligence and effort staff had put in by liaising with residents on a number of occasions. In his experience with traffic management (STMS L3), he understood the balance between traffic and pedestrians and that the interface could be dangerous. The refuge island would also have the psychological effect of slowing down traffic.

J Ward believed the traffic island would assist the elderly on Ivory St when they tried to cross the road.

R Brine endorsed the motion and noted his past observations when discussing cycleways on the importance of pedestrian refuges to provide those not in vehicles safe crossing options. Members should consider the demographics of Rangiora, which had an ageing population. While there had been discussion around the crossing to the supermarket, other destinations, such as the warehouse complex, were also important to the elderly.

K Barnett appreciated the work of staff in a difficult area. She endorsed the West Belt crossing and that further down Ivory St; however, she did have concerns regarding the crossing near Doggett Place on Ivory Street as she believed it would create more challenges. There was already congestion in that location, and motorist frustration led to risky behaviour. She believed a safer option would be to stop traffic and for the Produce Market to have an entry/exit-only layout.

Amendment

Moved: S Wilkinson

Seconded: I Campbell

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 231124188939.
- (b) **Endorse** Option Three, which was to retain the Status Quo and not install the refuges.

*AND***THAT** the Rangiora Ashley Community Board recommends the Utilities and Roading Committee:

- (c) **Declines** the associated no stopping restrictions at each site.
- (d) **Declines** the installation of no-stopping restrictions at the following locations to install a pedestrian refuge on West Belt, mid-block between Milesbrook Close and Harrod Place:
 - ii. Outside No. 55 West Belt (approximately 30m long).
- (e) **Declines** the installation of a 10m kerb build-out in front of No. 48 West Belt.
- (f) **Declines** the installation of no-stopping restrictions at the following locations to install a pedestrian refuge on Ivory Street immediately north of Thorne Place:
 - iii. Outside No. 34 Ivory Street (approximately 30m long)
 - iv. Outside No. 29 and 35 Ivory Street (approximately 40m long)
- (g) **Recommend** Council staff develop a policy framework for reviewing the installation of future pedestrian refuge islands.

LOST
3/9

A division was called:

For 3: I Campbell, S Wilkinson, and P Williams.**Against 9:** K Barnett, R Brine, M Clarke, M Fleming, J Gerard, J Goldsworthy, B McLaren, L McClure and Ward.Debate on the Amendment

S Wilkinson was concerned that approving the pedestrian refuge islands would set a precedent without having a set criteria, for example, around traffic flows. He was also not convinced of the value to the community in installing the refuge islands in this tough economic climate when there was already a refuge by the retirement village. The pedestrian refuge islands would cost the combined rates of all the elected members.

P Williams supported the amendment and agreed with S Wilkinson, noting the cost of \$45,000 plus \$5,000 to \$8,000 for the revised design, which was likely to be higher. In the current economic climate, people were struggling, and he was not 100% confident that people would want the pedestrian refuge islands. Also, he was concerned that there was no policy which guided the installation of refuge islands and no pedestrian counts, which meant the Council was not aware of the actual demand.

R Brine did not support the amendment and, as a 41-year police veteran, he was concerned about the discussion weighing costs against public safety. He noted that the general vehicle speed in this busy area, including traffic lights, was around 20 to 30km/hr rather than 50km/hr. He believed the best option was to install the refuge islands on Ivory St to allow the elderly, a safe and convenient place to cross.

J Ward agreed with R Brine and also did not support the amendment. She believed it was important to make provision for a safe crossing for the elderly and for others who wanted to cross.

She noted that it was not just about providing a place to cross for the supermarket, as there were many other routes and destinations the crossing would assist with.

K Barnett agreed there was merit in a policy framework; however, she could not support the amendment as she saw value in the safety that the pedestrian refuge islands would provide. While it was a tough economic climate, the Waimakariri was a growth district, and not spending created risks.

M Clarke advised that he had attended a recent Greypower meeting where members had supported the pedestrian refuge islands, as crossing the road could be terrifying for slower walkers who require walking frames.

M Fleming did not support the amendment. Regarding pedestrian numbers, she believed that providing the pedestrian refuge islands would increase the number of pedestrians; therefore, counts before installation would not provide a true reflection of user numbers.

J Goldsworthy also did not support the amendment, although he did see merits to a policy. He commented it was easy for motorists, such as themselves, to make incredibly vehicle-focused decisions. He noted that the Accessibility Group Workshop had been eye-opening, and he had observed how difficult it could be to get around the streets of Rangiora. He suggested that members also consider schoolchildren. He believed that more options for safe crossings should be a priority.

It was agreed that the substantive motion would be moved in parts.

6. **REPORTS**

6.1. **Rangiora-Ashley Community Board General Landscaping Budget – G Stephens (Greenspace Design and Planning Team Leader)**

G Stephens introduced the report on the General landscaping budget, noting it contained an update on previously approved projects. He highlighted the following:

- The Loburn Domain War Memorial had been in progress for some time, and the Advisory Group was now considering the sixth design. The Group was ready to proceed with this design; however, it would require approval from the Board. The design had been presented to the Rangiora RSA and then the RSA Canterbury Executive who had both been very excited about the unique memorial. They had indicated they would like to provide some assistance, and this could progress if the board approved the design.
- The newly planted trees at the Millton Reserve were thriving, with staff having taken on advice regarding watering management. The funding which could have been spent on irrigation was instead being used for pathways and implementing the master plan.
- The Board had approved the installation of a park bench and new playground features at the Canterbury St Reserve in Ashley. However, it had been noted that the current playground bark was not deep enough, and significant funds would need to be used to either dig a deeper footprint or raise the edging. G Stephens noted that the Greenspace Team would commence work on a wider reserve development in the near future and suggested that the funding instead be used as part of the wider redesign.

G Stephens recommended that the Kippenberger Town Entrance and the continued support of the youth space at Dudley Park be considered for this year's allocation. He noted that the community expressed concerns regarding the concrete wall along Kippenberger Avenue. However, summer was not a good time for planting to help soften the wall's facade.

P Williams noted the \$4,000 for the picnic table for Dudley Park and asked if the Youth Council could approach local businesses such as the sawmill to contribute, or could the Council consider milling timber from tree felling. G Stephens advised that milling had not been considered; however, it could be considered for future projects. He was not aware of the Youth Council approaching any local businesses for sponsorships. However, he would make the suggestion to the Youth Council. G Stephens noted that while the project could eventually be delivered at a lower cost, there was a risk that if the Board did not approve the \$4,000 the project may not occur if the Youth Council was unsuccessful in securing other funding.

M Fleming asked about the design feature for Kippenberger Ave and asked if it could be the same person who had designed the military feature now at Lineside Road. G Stephens noted that staff would like to tap into the local skill base.

S Wilkinson sought clarification of the costs, and G Stephens explained that the funding was for implementation, not design and providing a clear outline of the budget upfront ensured the design stayed within the funding provision.

K Barnett commented on concerns raised regarding the concrete wall; while she understood the planting delay, she asked if there was a way to communicate this to the community. G Stephens advised that social media could be utilised through the Council's Communications Team around the timing for planting.

I Campbell enquired what contribution the developers would make to the Kippenberger Avenue beautification. G Stephens advised that the Council worked closely with developers to meet service levels. MainPower had also contributed \$2 million to undergrounding the powerlines.

S Wilkinson asked if staff were comfortable that no other projects would need to be brought to the Board in the next six months, and G Stephens confirmed that staff were.

Moved: P Williams

Seconded: I Campbell

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 240223028222.
- (b) **Notes** that the previous design for the Loburn War Memorial was not attainable within the current budget available and staff have been working with the Loburn Domain Advisory Group to create a new concept which is within budget.
- (c) **Notes** this design has been shown to the Canterbury RSA Executive Team who gave unanimous support for the proposed new design (Attachment i: Trim 240223028201).
- (d) **Approves** the Loburn Domain War Memorial – Proposed Concept Design 2024 for implementation.
- (e) **Notes** that there is existing budget of \$55,000 made up of previous allocations from the Board, Council, Veterans Affairs, Rata and the Loburn Domain Development Fund towards the Loburn War Memorial. Staff estimate the cost of the proposed concept to be just below \$55,000 which is within the budget available and includes a 10% contingency.
- (f) **Notes** that staff are working to complete works this year at Millton Memorial Reserve including pathways, signage, seating, fencing and tree planting.
- (g) **Notes** that the trees planted are flourishing under the current method of hand watering. This is expected to continue for the first four years after planting.

- (h) **Notes** the trees selected are specifically chosen to be drought resistant and once established should survive without further watering. A permanent irrigation system is not required and therefore not included within the proposed works going forward.
- (i) **Notes** the addition of a swing and slide as an interim upgrade of Canterbury Street Reserve is no longer feasible due to unforeseen costs relating to the play equipment however the picnic table has been installed on site.
- (j) **Approves** the retraction of previously allocated \$9,500 towards Canterbury Reserve Interim Upgrade with the budget being returned to the General Landscaping Budget for further allocation. Noting that engagement and design will begin in the 24/25 financial year for the play space renewal.
- (k) **Approves** the allocation of \$20,000 towards the Kippenberger Town Entrance noting this will be used for tree planting and street garden planting.
- (l) **Approves** the allocation of \$4,000 towards a picnic table at Dudley Park as part of the Waimakariri Youth Council project.
- (m) **Approves** the allocation of the remaining budget of \$17,191 towards a town entrance feature commemorating Howard Kippenberger at the Kippenberger Town Entrance. This will enable staff to begin design and development of this project with a report being brought back to the Board in the new financial year with options and associated costs.
- (n) **Notes** that this would allocate all existing budget and leave no remaining budget for allocation within this financial year.
- (o) **Suggests** to the Youth Council that they seek outside support for the picnic table project.

CARRIED

P Williams suggested it would be beneficial for the Youth Council to approach businesses regarding support and practise negotiating skills.

I Campbell congratulated staff for helping progress the Loburn Domain memorial; it would be good to see that finalised.

K Barnett commented on the usefulness of the Dudley Park picnic table for families, not just teenagers. She asked that the Board be kept informed regarding the Kippenberger Avenue design and planting.

6.2. **Application to the Rangiora-Ashley Community Board's 2023/24 Discretionary Grant Fund – T Kunkel (Governance Team Leader)**

S Hart briefly introduced the report advising he would take it as read.

P Williams asked, with regard to the Waimakariri Public Arts Trust application, if it were appropriate for the Board to be funding artwork in the current economic climate, particularly when the Council already provided funding to the Trust.

J Gerard commented that the Council provided the Board with a grant budget amount to allocate as they saw fit. Any reduction would come from the Council allocation to the Board.

K Barnett noted that if all applications were approved this evening, the Board would have \$5,000 remaining in the discretionary grant budget until July.

Moved: K Barnett

Seconded: B McLaren

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 240214021428.
- (b) **Approves** a grant of \$1,000 to the Okuku Pony Club to cover the cost of providing St John's Ambulance at its annual event in June 2024.

CARRIED

K Barnett commented there was a significant horse-riding population in the district.

Moved: P Williams

Seconded: L McClure

- (c) **Approves** a grant of \$180 to the Hope Community Trust to purchase handheld two-way radios.

CARRIED

P Williams believed the Hope Community Trust was a good organisation and J Gerard suggested the Board attend a Hope Community Trust dinner to provide support.

Moved: B McLaren

Seconded: J Ward

- (d) **Approves** a grant of \$1,000 to the Waimakariri Public Arts Trust towards the cost of installing a public sculpture at MainPower Stadium.

CARRIED

7. **CORRESPONDENCE**

Nil.

8. **CHAIRPERSON'S REPORT**

8.1. **Chair's Diary for February 2024**

Moved: J Gerard

Seconded: K Barnett

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 240305033881.

CARRIED

9. **MATTERS FOR INFORMATION**

- 9.1. **Oxford-Ohoka Community Board Meeting Minutes 8 February 2024.**
- 9.2. **Woodend-Sefton Community Board Meeting Minutes 13 February 2024.**
- 9.3. **Kaiapoi-Tuahiwi Community Board Meeting Minutes 11 December 2023.**
- 9.4. **Chlorine Exemption Revised Strategy – Report to Council Meeting 7 February 2024 – Circulates to all Boards.**
- 9.5. **Adoption of Greater Christchurch Partnership Housing Action Plan – Report to Council Meeting 7 February 2024 – Circulates to all Boards.**
- 9.6. **Fernside Road/Todds Road Intersection – Purchase of land over current designations held over No.7 Todds Road and No.245 Fernside Road – Report to Council Meeting 7 February 2024 – Circulates to the Rangiora-Ashley Community Board.**

- 9.7. **Woodend-Sefton Community Board Chairpersons Report for the period October 2022 to December 2023 – Report to Council Meeting 7 February 2024 – Circulates to all Boards.**
- 9.8. **Oxford-Ohoka Community Board Chairpersons Report for the period October 2022 to December 2023 – Report to Council Meeting 7 February 2024 – Circulates to all Boards.**
- 9.9. **Kaiapoi-Tuahiwi Community Board Chairpersons Report for the period October 2022 to December 2023 – Report to Council Meeting 7 February 2024 – Circulates to all Boards.**
- 9.10. **Health, Safety and Wellbeing Report January 2024 – Report to Council Meeting 7 February 2024 – Circulates to all Boards.**
- 9.11. **July 2023 Flood Recovery Progress Update – Report to Utilities and Roading Committee 20 February 2024 – Circulates to all Boards.**
- 9.12. **Libraries Update to 29 January 2024 – Report to Community and Recreation Committee 20 February 2024 – Circulates to all Boards.**
- 9.13. **Aquatics February Report – Report to Community and Recreation Committee 20 February 2024 – Circulates to all Boards.**

Public Excluded

- 9.14. **Kaiapoi regeneration Area – Wai Huka o Waitaha Trust (WHoW) Proposal Update – Report to Council Meeting 7 February 2024 – Circulates to all Boards.**
- 9.15. **Proposed Partial Sale of 136 Percival Street, Rangiora – Report to Council Meeting 7 February 2024 – Circulates to all Boards.**

Moved: L McClure

Seconded: J Ward

THAT the Rangiora-Ashley Community Board:

- (a) Receives the information in Items.9.1 to 9.13.
- (b) Receives the separately circulated public excluded information in Items 9.14 and 9.15.

CARRIED

10. MEMBERS' INFORMATION EXCHANGE

R Brine

- Advised there had been another fire at the Southbrook Transfer Station. People throwing batteries into their waste was believed to be the problem and there was no easy solution to that.
- Commented on the inclusion of funding for the Southbrook Sports Club in the Draft Long-Term Plan. The current clubrooms were not fit for purpose, and a rough estimate for a new facility was \$3.2 million. There was a precedent for the community to raise funding for this amount.
- Noted a Council workshop with the Roading Team regarding the Townsend Road culvert and Rangiora water supply pipeline. The culvert required widening, and the pipe moved further to the east. There were a number of options around traffic control during construction including closing completely. This would reduce the time of construction and save money but put pressure on other roads. It was a significant decision. Another option was traffic lights. Staff had advised it was better to have a staged approach, moving the pipe first and then widening the culvert.
- Noted the Environment Canterbury (ECan) projected rate rise of 24%.

J Ward

- Attended Utilities and Roading and Community and Recreation Committee meetings.
- The Draft 2024-34 Long Term Plan (LTP) had been approved for consultation and would be out to the public for a month.
- Attended Council CEO Review.
- Attended Southbrook Sports Club meeting.
- Attended Accessibility Group session.
- Commented she was proud of staff working on the challenges of Southbrook Road; there were major road safety projects coming up.
- Advised the Promotions Associations Review was underway.
- Attended an Audit and Risk Committee meeting where Enterprise North Canterbury, Te Kōhaka o Tūhaitara Trust and Bancorp Treasury presented.

P Williams

- Noted he had attended many of the meetings already advised.
- Noted discussion on proceeding with cycleways following the Central Government announcement.
- Commented on ECan stopbank control work on the Cam River.
- Commented on Ian McIntosh's Climate Change presentation: It was good for the Council to receive an alternative perspective on what was happening. It was noted that an application to present to All Boards had been refused. However, the presentation had been circulated to the Board. Suggested that the Central Government was shifting away from making provisions for climate change.
- Attended Rangiora Airfield meeting.
- Attended Drainage Group meetings.

I Campbell

- Agreed it was important to get a balanced view of climate change.
- Had spoken to concerned locals regarding the Whiterock Quarry, the opposition was well organised.

It was noted that a resource consent application was received the Board would consider its position then.

M Clarke

- Attended the Greypower Committee meeting.
- Attended Bowling Club meeting, they were considering whether the club should move.
- Attended a meeting with residents of Southbelt concerned about pumps running and dust and had raised concerns with the contractor.
- Attended Central Drainage meeting and was surprised at the budget.

K Barnett

- Some discussion in Cust community regarding use of converted church for events.
- Commented on Rangiora street closures and necessity to widen letter drop for affected residents.

B McLaren

- Attended North Canterbury Neighbourhood Support meeting; they were looking at their Strategic Plan.
- Attended Rangiora and Districts Early Records Society, where the future of the museum had been discussed. They had been directed to make a submission to the LTP.
- Provided some background on the Christchurch City Council Go Legit Programme Chorus Cabinets art initiative. It was providing positive results for the community.

L McLure

- Attended Access Group workshop and commented on difficulties and dangerous access issues faced by some residents.
- Attended the Volunteer Expo.
- Noted there would be an update on Rangiora Food Forest.

S Wilkinson

- Attended Southbrook Sports Club meeting.
- Attended Drainage Advisory Board meeting; it was 50% above budget, indicating funding did not reflect reality.
- Attended the Climate Change presentation by Ian McIntosh.
- Advised he would be attending the upcoming North Canterbury Ratepayers meeting.

J Goldsworthy

- Noted complaints regarding parking on King Street and options on how to mitigate.
- Advised that there had been an increase in levels of service, with Food and Health Safety now being undertaken in-house and improvement in advice to applicants.
- Both North Canterbury Neighbourhood Support and Promotions Associations were undergoing Strategic Plan reviews.
- Attended a day trip to view repairs at Lees Valley.

M Fleming

- Attended a meeting regarding the promotion and encouragement of the intellectually disabled to pursue self-advocacy.
- Suggestion that the Council consider the uptake of a program that enables public documents to be made easier to read.
- Queried whether the practice of providing a hardcopy or construction notices for affected residents was to be stopped.

11. CONSULTATION PROJECTS**11.1. E-Scooter Survey 2024**

Consultation closed on Sunday, 17 March 2024.

<https://letstalk.waimakariri.govt.nz/waimakariri-district-e-scooter-survey-2024>

11.2. Community Development

Consultation closed on Friday, 22 March 2024.

<https://letstalk.waimakariri.govt.nz/community-development>

11.3. Community Development

Consultation closed on Friday, 29 March 2024.

<https://letstalk.waimakariri.govt.nz/west-eyreton-domain-pavilion>

11.4. Council Long Term Plan

Consultation from Friday, 15 March, to Monday, 15 April 2024.

The Board noted the various consultation projects.

12. BOARD FUNDING UPDATE**12.1. Board Discretionary Grant**

Balance as at 29 February 2024: \$7,790.

12.2. General Landscaping Fund

Balance as at 29 February 2024: \$27,370.

The Board noted the Board funding updates.

13. MEDIA ITEMS

Nil.

14. QUESTIONS UNDER STANDING ORDERS

Nil.

15. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board was scheduled for 7pm, Wednesday 10 April 2024.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 9.10pm.

CONFIRMED

Chairperson

Date

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-11-06 / 240326047829

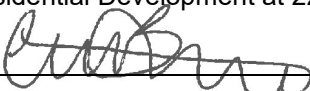
REPORT TO: RANGIORA ASHLEY COMMUNITY BOARD

DATE OF MEETING: 10 April 2024

AUTHOR(S): Jon Read (Greenspace Planner)

SUBJECT: Proposed Land Exchange between Council's Drama Club Reserve (124 Church Street) and a pending Faye Construction Ltd Neighbouring Residential Development at 229A King Street

ENDORSED BY:
(for Reports to Council, Committees or Boards)


General Manager


Chief Executive

1. SUMMARY

- 1.1. The purpose of this report is for the Board to consider a proposed land exchange affecting Council's Drama Club Reserve and a pending residential housing development at its southern boundary. If supported by the Board - and subsequently approved by Council - this proposal will marginally reduce the size of Drama Club Reserve along its southern land boundary with the development. This will be compensated for by the developer vesting in Council a significantly longer strip of same width land at the southern boundary of its proposed development site. This land will form a Council owned access linkage reserve that will connect the landlocked Church Street cul-de-sac to King Street.
- 1.2. The proposed 3.66m wide boundary adjustment along the southern boundary of Drama Club Reserve would result in the exchange of approximately 317m² of land from Drama Club Reserve for 496m² of land currently owned by Faye Construction at 229a King St. There are no financial costs relating to decisions sought by this report and staff believe that there would be negligible increase to operational costs. The land transaction and associated administrative costs accrued as part of the land exchange will be borne by the applicant. Likewise, all formation and improvement works associated with the proposed vesting of an access linkage reserve in Council ownership will be financed by the consent applicant (Faye Construction Ltd). These requirements will be conditioned in Council's decision on the consent application.
- 1.3. The existing unimproved corridor that will form the access linkage sits on a portion of unfenced Faye Construction land that is already being informally used by members of the public. Formal development and activation of the linkage (if approved) will create a safer environment, benefit locals and add value to Rangiora's wider pedestrian connectivity network. As such, it is supported by Council's Roading and Greenspace teams. Walking is one of the top three recreational pursuits in New Zealand and as such, pedestrian walkability and linkages within communities are outcomes that we now require in new subdivisions within the district but are difficult to retrofit into existing communities. This is a unique opportunity to formalise a pedestrian link within an established community that would otherwise not exist.
- 1.4. The proposed option to create a recreation linkage was initially raised by Council staff. The applicant (Faye Construction Ltd) is currently supportive, however is awaiting the outcomes of this decision from the Community Board and Council before the statutory consenting process can proceed. There is a strong risk that should this decision be extended in duration; the developer may be forced to follow a different course of development which doesn't include the pedestrian linkage proposed by Council staff and this opportunity would be lost to Council and the wider community. Any delays caused by this process will have a direct impact on the developer and potentially an increase the in the risk of missing this opportunity.

Attachments:

- i. Applicant Letter
- ii. Subject Sites
- iii. Land Exchange Strips
- iv. Residential Zoning Map
- v. Drama Club Reserve Enhancement Concepts

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 240326047829.
- (b) **Supports** the exchange of land between the Council and Faye Construction as identified within attachment iii. Land Exchange Strips in relation to properties 229a King Street and 124 Church Street.

AND

THAT the Rangiora Ashley Community Board recommends:

THAT the Council:

- (c) **Approves** the implementation of the exchange of land between Council and Faye Construction as identified within attachment iii. Land Exchange Strips in relation to properties 229a King Street and 124 Church Street.
- (d) **Notes** the request is to swap of 317m² of Council owned land on Drama Club Reserve (124 Church Street) for 496m² of Faye Construction owned land at 229a King Street.
- (e) **Notes** that the swap will enable a pedestrian linkage from the end of Church Street through to King Street, improving the pedestrian walkability of this area.
- (f) **Notes** that the area of Drama Club land proposed to be swapped is currently overflow car park from the previous tennis courts and of poor recreational value.
- (g) **Notes** that the land swap will not come at a cost to the Council and the development of this space will be funded through the developer. It is anticipated that the land swap will create negligible additional ongoing operational costs.

3. BACKGROUND

- 3.1. Faye Construction Ltd has a pending resource consent application for a proposed 13 lot residential development on Residential 1 zoned land at 229A King Street, Rangiora. This land's primary access is now physically located on Church Street, immediately adjacent to Council's Drama Club Reserve.
- 3.2. Drama Club Reserve is named after its former use as a site for the Rangiora Drama Club. The club subsequently moved to Northbrook Studios in the early 2000s. There are no longer any buildings located on this reserve. Faye Construction Ltd is now the owner of the adjoining land at its southern boundary (229A King St). Locals may remember this site as the former location of the Rangiora Tennis Club.
- 3.3. The Drama Club Reserve is not vested recreation reserve. It is fee simple land with no reserve classification. The term 'reserve' is applied by Council in recognition of its current use and value as a Council owned community green space.
- 3.4. Due to its location and land status, Drama Club Reserve is categorised as a recreation linkage under Council's Park Categories and Levels of Service. This category indicates a relatively simple level of service characterised by open green space and some amenity landscaping. The nearby Elephant Park is a higher-level neighbourhood park that serves this catchment area. It is located on nearby Blackett Street.

- 3.5. As part of their proposed consent application, Faye Construction Ltd has agreed to a proposal to create and develop an access linkage connecting Church Street to King Street. If the required land exchange is approved, this linkage will be constructed to Council level of service and code of practice standards. As the new owner, Council will then take responsibility for its ongoing maintenance.
- 3.6. In association with their residential development, Faye Construction has also made a commitment to provide landscape amenity improvements at Drama Club Reserve. This commitment is conditional on their subdivision consent being approved. The applicant has provided indicative concept drawings for consideration in the interim. Any agreed reserve improvements will be covered by a consent notice. This will capture agreed works that sit outside of the applicant's land and cannot be required through a consent condition. These works will align with Council's level of service standards, add value to the reserve, and benefit the local community.

4. ISSUES AND OPTIONS

- 4.1. The proposed 3.66m wide boundary adjustment along the southern boundary of Drama Club Reserve will result in the exchange of approximately 317m² of land from Drama Club Reserve for 496m² of land currently owned by Faye Construction at 229a King St. The primary function of this portion of the reserve being swapped has been as an entrance and parking corridor for access to the old Drama Club building, and subsequently a shingled car park area for users of the adjacent (now removed) Rangiora Tennis Club. These functions are no longer required within the reserve. In mitigation of the land reduction, amenity enhancements will be made to the wider reserve (see 3.6).
- 4.2. The longer 3.66m wide strip of access linkage land being offered to Council - in exchange for the Drama Club reserve margin - is narrower than generally specified for new residential areas. It reflects the legal width of the current accessway into the Faye development site off King Street. This width is below that specified under Council's current level of service standards but is not uncommon in older residential areas. In this case, the link has good end-to-end visibility with no bends or hidden areas which can otherwise make a site feel unsafe and deter public use (cpted).
- 4.3. It is important for Council to maintain and protect access to important underground services. All existing easements on land affected by the proposed boundary changes and associated development will be protected as a condition of the applicant's resource consent. In the event of a land exchange, Council will gain ownership and control of the access linkage strip of land that currently sits within the applicant's southern boundary. This strip is also valuable to Council as a corridor for existing and potential future underground services. In addition - and as a minor change to the Faye Construction land exchange proposal - the Council wishes to retain ownership and/or access protection for a small area of land at the south-eastern corner of Drama Club Reserve. Retaining this area will enable access to - and protection of - an existing section of wastewater pipe (approximately 4m in length) where it passes through Council land. This will be protected by easement; and/or diverted as required to avoid any risk of 'build-over' from the adjacent residential development.
- 4.4. Low and/or semi-permeable fencing associated with the new residential development will help provide passive residential oversight. The applicant will be required to upgrade the linkage to the Council's required standard. This will include landscape planting, bollard lighting and a wide fully accessible formed path. The existing unimproved corridor sits on a portion of unfenced Faye Construction land and is already being informally used by members of the public. Formal development and activation of the linkage (if approved) will create a safer environment, benefit locals and add value to Rangiora's wider pedestrian connectivity network. As such, it is supported by Council's Roding and Greenspace teams.
- 4.5. Walking is one of the top three recreational pursuits in New Zealand and as such, pedestrian walkability and linkages within communities are outcomes that we now require in new subdivisions within the district but are difficult to retrofit into existing communities. This is a unique opportunity to formalise a pedestrian link within an established community that would otherwise not exist should this development progress without the land exchange.

- 4.6. Based on the positive outcomes listed above, staff recommend that the Community Board support this proposal and recommend to Council that they approve this exchange. If this was approved, staff would continue to work with the developer to carry out this land exchange/boundary adjustment and associated ongoing development of 229a King st and new pedestrian linkage. As part of this, staff would work with the developer regarding the detailed design of any improvements made to Drama Club Reserve landscaping as part of their design. If the Board or Council oppose the proposed Faye Construction Ltd land exchange proposal any application for consent will then be considered in direct relation to the applicant land and associated matters and effects. It is therefore likely that there will be no opportunity for a linkage through to King St and/or subsequent improvements to the landscaping within Drama Club Reserve as part of the development.

Implications for Community Wellbeing

There are implications on community wellbeing by the issues and options that are the subject matter of this report.

As noted above, pedestrian linkages provide improved walkability within a community which increases opportunities for recreational pursuits such as walking and cycling. This not only adds recreational value and desirability for our communities, but also supports the positive physical and mental health benefits provided by such activities. The proposed linkage will have good end-to-end visibility and will include landscape planting, bollard lighting and a wide fully accessible formed path improving safety and the level of service offered.

- 4.7. The Management Team has reviewed this report and supports the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report.

5.2. Groups and Organisations

There are no specific groups or organisations likely to be affected by, or have an interest in, the subject matter of this report. If the proposal goes ahead, input from the Waimakariri Access Group will be sought at development stage of the access linkage reserve.

5.3. Wider Community

The wider community is likely to be affected by and have an interest in the subject matter of this report. As noted above, the current use of the area proposed to be swapped is now obsolete following the removal of the tennis courts from 229a King st. Swapping this underutilised strip of land with a pedestrian linkage would provide positive impacts for the community and formalise a path which is already informally being utilised with little impact on existing users. Conversely, the subsequent loss of this linkage should this proposal not be approved would lead to poorer outcomes for the community with little benefit offered by the space kept.

While the community will be interested in the result, as the overall impacts on the community from the proposed recommendations are seen as positive and this would be formalising an existing use (linkage through privately owned 229a King St), staff recommend that consultation with the wider community is not required. As this is not a designated reserve, the adjustment of a land boundary at Drama Club Reserve, and the formal addition of an access linkage between Church and King St does not require formal consultation to be approved. However, it is advisable that some level of notification is undertaken to inform the surrounding residents once a final decision on the land boundary changes has been made.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

There are no financial implications relating to decisions sought by this report, other than standard ongoing operational costs for any additional Council reserve assets and enhancements. As this proposed exchange is replacing an area of grass and existing shingle car park with a standardized pedestrian pathway, staff believe that there would be negligible increase to operational costs associated with this change. There is therefore no budget included in the Annual Plan/Long Term Plan in relation to this proposal.

Land transaction and associated administrative costs accrued as part of the land exchange process will be borne by the Applicant. Staff estimate that the area being swapped would be approximately 317m² of land from Drama Club Reserve for 496m² of land currently owned by Faye Construction at 229a King St. A valuation for the two sites involved in the land swap transaction is not being sought. A small nominal sum might need to be applied to meet transactional requirements for the land acquisition and disposal process. This fee can be met through existing budgets.

All formation and improvement works associated with the proposed access linkage reserve to be vested in Council will be financed by the consent applicant (Faye Construction Ltd). A bond for these works will be held by the Council as security in the event of the applicant failing to meet their consent conditions. The appropriate timing of the works will be prescribed via the consent. Completion will be required prior to the practical completion and sign-off of the residential lots and associated works. The applicant's proposed improvements to the existing Drama Club Reserve sit outside of the consent application. A side-agreement will be used to capture the agreement of both parties in regard to these works.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report have sustainability and/or climate change impacts. The walkability of a community reduces the need or desirability to utilise other forms of transport such as motor vehicles which therefore can reduce emissions and other associated costs of such forms of transport. As noted above, walking also has positive impacts on both physical and mental health and wellbeing which in turn can reduce the need for future medical interventions and lead to healthier communities. Healthier communities are more resilient to change and able to support more sustainable outcomes.

6.3. **Risk Management**

The proposed option to create and formalise a recreation access linkage in association with the proposed development was initially raised by Council staff. The applicant (Faye Construction Ltd) is currently supportive of this outcome being achieved as part of their consented development and has based their designs around this option which are currently being considered for consent. The outcomes of any decision made by the Community Board or Council will have a direct impact on the final outcome of this development and level of service offered to this community. The statutory consenting process is awaiting a decision regarding this land swap as this is required before the developer can proceed with the plans in their current form. This creates risk related to timeframes as should this decision be extended in duration; the developer may be forced to follow a different course of development which doesn't include the pedestrian linkage proposed by Council staff and this opportunity would be lost to Council and the wider community. Any delays caused by this process will have a direct impact on the developer and potentially create an increased risk of missing this opportunity.

There is a low risk that the proposed residential development at 229A King St does not go ahead as proposed under the current owner. This could mean the proposed land swap does not go ahead, or the land transaction is undertaken without subsequent development. Safeguards in the consent process mitigate the risk of this being of significant financial concern to Council.

6.4. **Health and Safety**

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Local Government Act 2002, Resource Management Act 1991 and Property Law Act 2007

7.3. **Consistency with Community Outcomes**

The Council's social and environmental community outcomes are relevant to, and consistent with, actions arising from recommendations in this report.

- Public spaces are diverse, respond to changing demographics and meet local needs for leisure and recreation.
- Public spaces and facilities are plentiful, accessible and high quality
- People are friendly and caring, creating a strong sense of community in our District
- Transport is accessible, convenient, reliable and sustainable

7.4. **Authorising Delegations**

The Council holds the delegated authority to make decisions regarding land purchase/exchange/boundary adjustments. The Rangiora-Ashley Community Board has the delegated authority to make recommendations to Council on such matters and to approve the designs of reserves and linkages such as that proposed within their community.

ATTACHMENTS

Applicant Letter to Community Board

Rangiora King Street – Church Street Linkage Pathway Proposal
22/2/2024

To whom it may concern:

Dear Sir/Madam:

As project manager of Akin Living Ltd - the developer of 229A King Street site, I am writing to explain our position regarding the creation of the Rangiora King Street development linkage pathway.

Our primary objective in proposing this pathway is to establish a vital connection within the Rangiora community. We believe that enhancing pedestrian access between King Street and the surrounding areas is essential for fostering connectivity and promoting a sense of cohesion among residents. While the proposed subdivision might render the pedestrian linkage seemingly insignificant in terms of our development plans, its true value to the community is far more substantial.

By formalizing this pathway, we aim to acknowledge and build upon its existing role as a community asset. Over time, this route has become an integral part of local life, serving as a thoroughfare for residents and contributing to the vibrancy of the area. The establishment of this linkage would not only enhance accessibility but also foster a sense of intimacy within the neighbourhood.

In addition to improving accessibility, the creation of the King Street to Church Street linkage pathway aligns with our commitment to sustainable urban planning even if it may not directly impact our development goals. By encouraging walking and cycling as viable transportation options, we hope to reduce reliance on cars and promote a healthier, more environmentally friendly lifestyle for residents.

To effectively implement this initiative, we propose a land exchange involving two small parcels to transfer ownership of the public pedestrian crossing to our council. As we proceed with the civil work for our subdivision, we can seamlessly integrate enhancements for this pathway.

This will involve installing low-maintenance paving, incorporating green landscaping, and implementing solar lighting for improved surveillance and safety measures, pending council approval of the contracted construction costs. By integrating these features into our development plans, we demonstrate our dedication to enhancing accessibility and safety while maintaining the integrity of the pedestrian linkage.

Additionally, we are enthusiastic about furthering our commitment to community enhancement by revitalizing the reserve area adjacent to the pedestrian crossing. Our goal is to restore its status as a vibrant community hub by providing services for upgrading the space. This may include landscaping improvements, to create a cohesive and inviting environment conducive to community engagement and well-being. Through these combined efforts, we aim to foster a stronger sense of community and enhance the overall quality of life for residents.

Please find the landscape plan that we have diligently prepared for your review and consideration. We have taken the initiative to illustrate visually how the reserves are connected to the neighboring residents, aiming to pay tribute to the area's longstanding history as a community hub. Our goal is to infuse new life and spirit into this cherished local space. We eagerly await your feedback and are committed to doing the best we can to truly honor the essence of the community while enhancing its beauty and functionality.

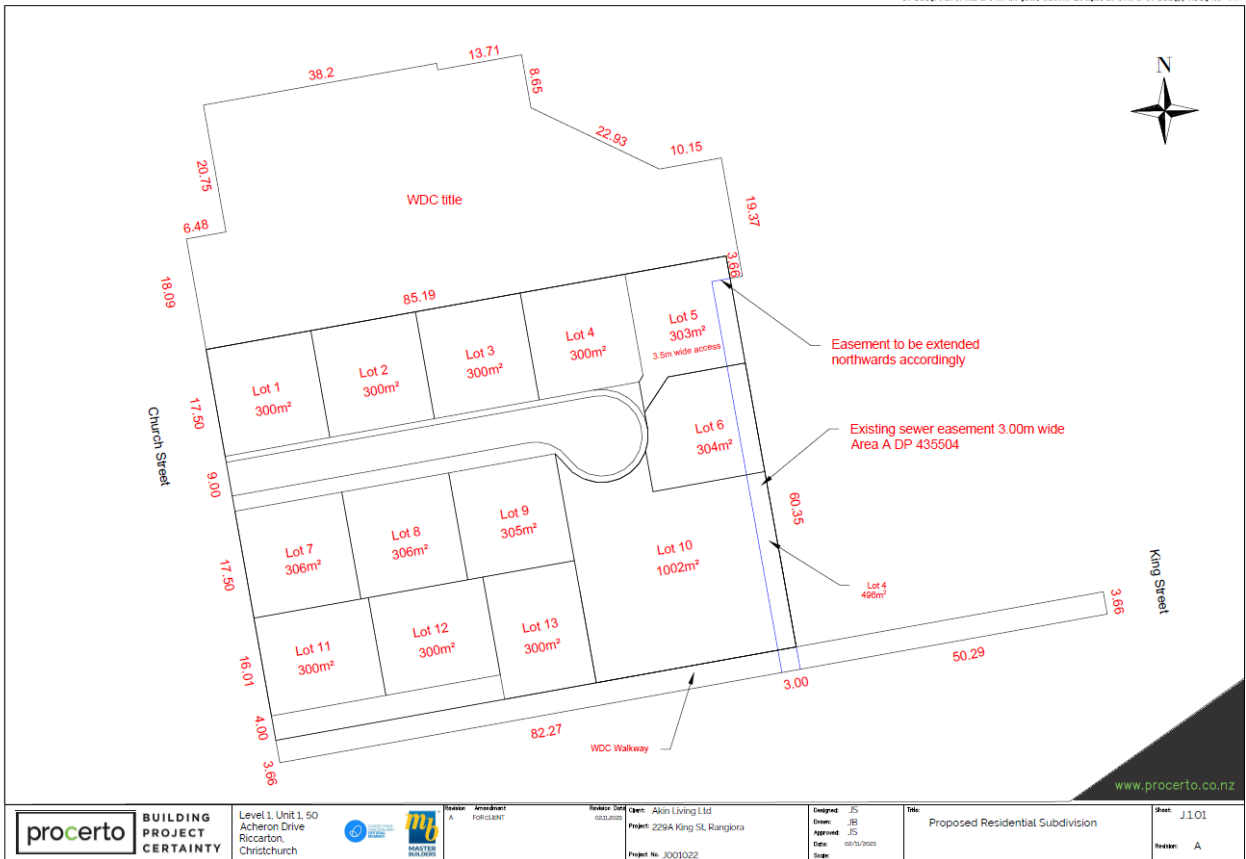
Land Exchange Strips



WAIMAKARIRI DISTRICT COUNCIL Proposed land swap areas (blue)

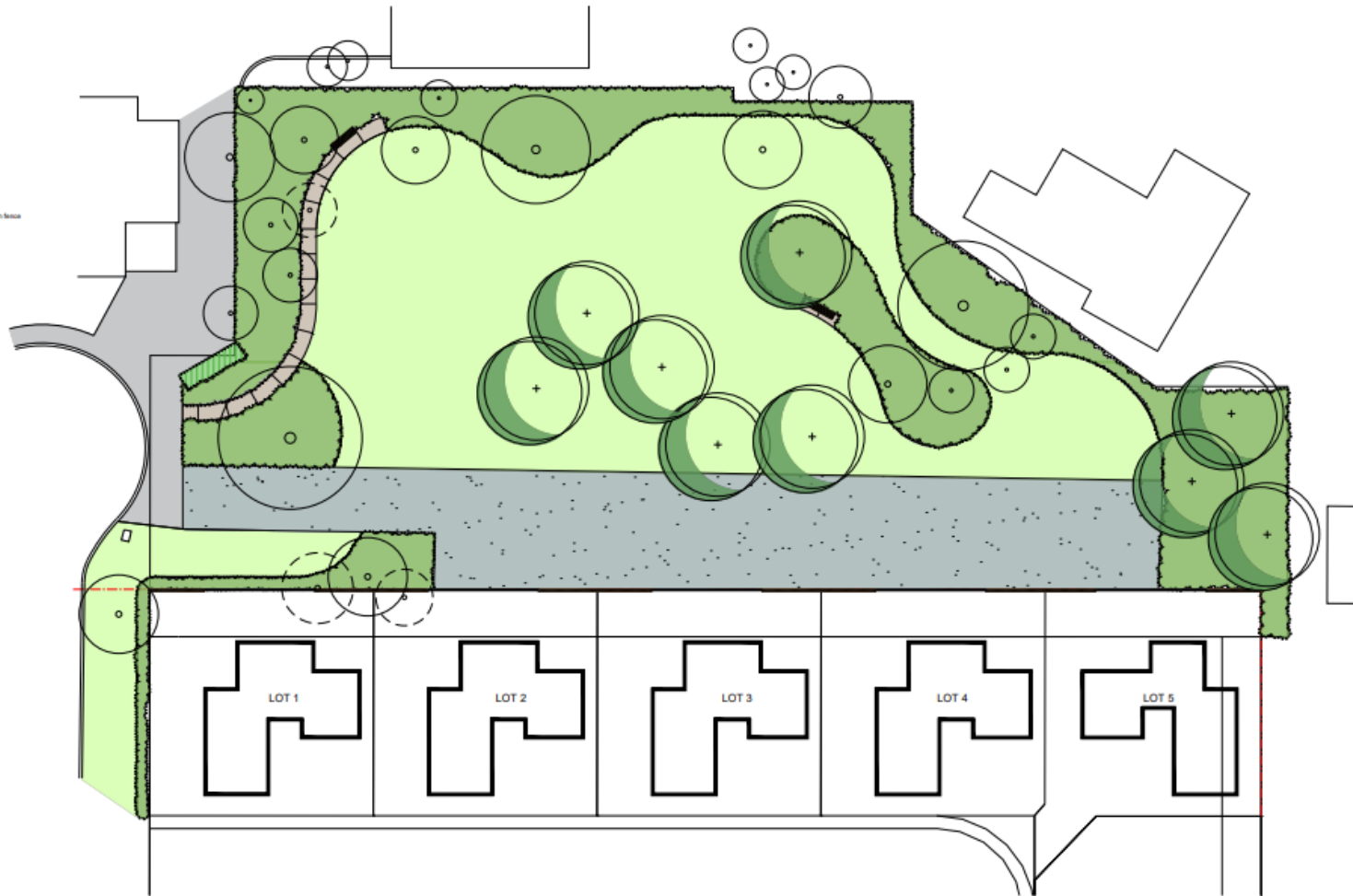
jon.read@wmi.govt.nz
 Waimakariri District Council
 Date: 10/05/2024
 Scale: 1:1,128
 Original page size: A4
 0 10 20 30 40
 Metres

The drawings must be read as a set. The general dimensions and layout are shown on the drawing(s) starting with '001'.



Proposed Residential Subdivision Design

- KEY**
-  Existing tree to remove
 -  Existing tree to remain
 -  Proposed tree
 -  Shrub area
 -  Lawn
 -  Existing gravel car park area
 -  Plain concrete
 -  Selected garden east
 -  1000mm high vertical timber balustrade fence
 -  1200mm high 'post' type fence



faye homes - residential park

church street, rangiora

General Notes

1. All paving to meet NZBC D1 table 8 slip resistance requirements.
2. Plain concrete to be roller finish with 10mm grouted decorative cuts.
3. 114 75x50mm timber edging to lawn / garden bed border.
4. All garden beds to be excavated 300-400mm and backfilled with a 50/50 screened topsoil + compost mix.
5. 75mm Min. BioBlend or similar as finishing mulch to all garden beds.
6. Irrigation conduit to be allowed under all hard surfaces to access to all garden beds.
7. Note! House layouts indicative only.

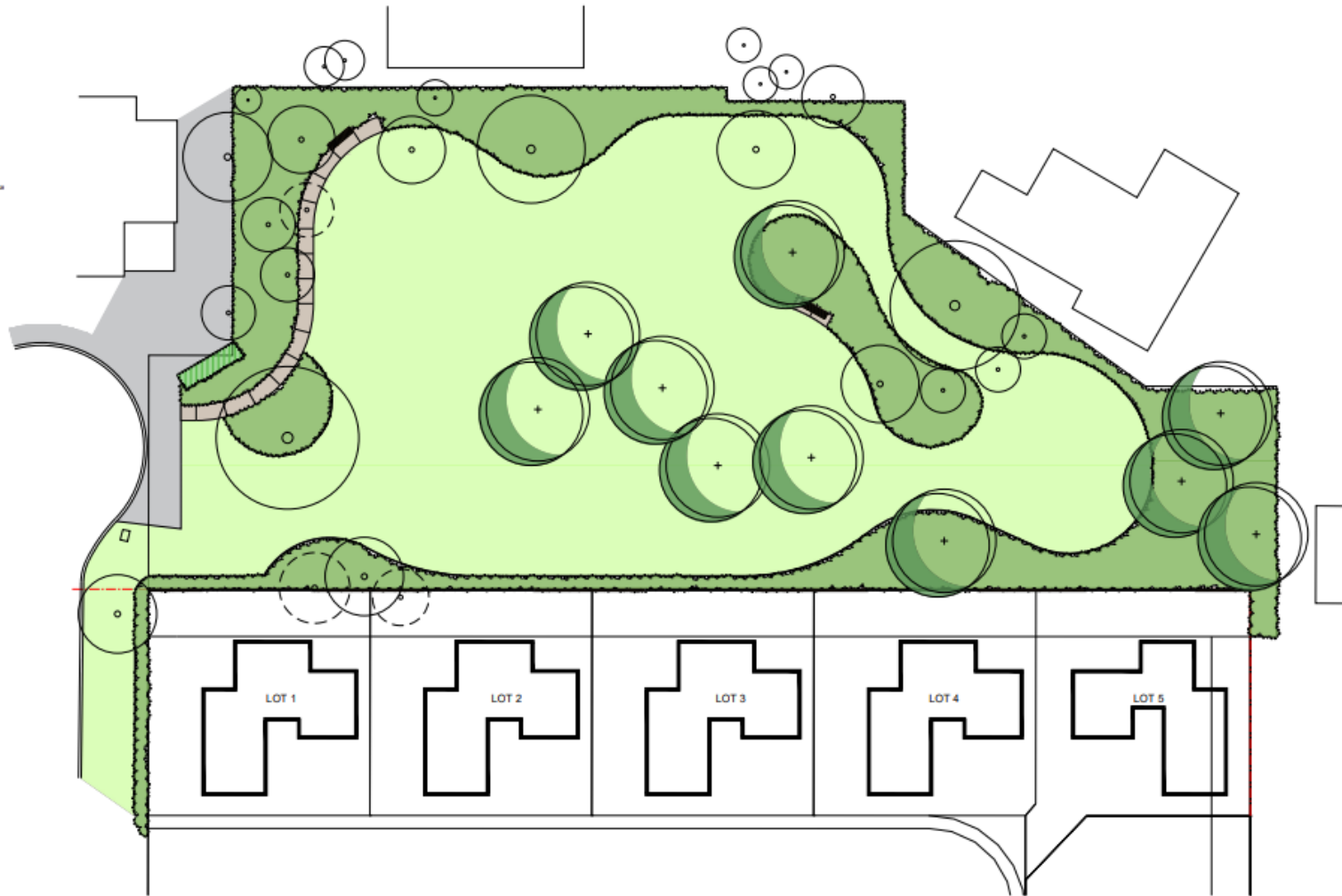
drawn craig wilson
scale 1:150 @ A1
date 22nd february 2024
issue draft for review
sheet park _ option 1

www.form.net.nz craig@form.net.nz (021) 104 0075

01

KEY

-  Existing tree to remove
-  Existing tree to remain
-  Proposed tree
-  Shrub area
-  Lawn
-  Plain concrete
-  Selected garden seat
-  1800mm high vertical timber latten fence
-  1200mm high post type fence



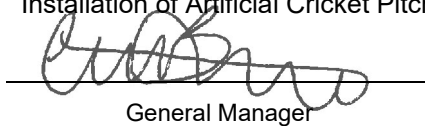
faye homes - residential park
church street, rangiora

General Notes

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6. Irrigation conduit to be allowed under all hard surfaces to access to all garden beds.
7. Note! House layouts indicative only.

drawn	craig wilson
scale	1:150 @ A1
date	22 nd february 2024
issue	draft for review
sheet	park_option 2
<small>www.form.net.nz</small>	<small>craig@form.net.nz (021) 184 6075</small>

02

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** CPR-32-16-07 / 240325047144**REPORT TO:** RANGIORA-ASHLEY COMMUNITY BOARD**DATE OF MEETING:** 10 April 2024**AUTHOR(S):** Ken Howat, Parks and Facilities Team Leader**SUBJECT:** Installation of Artificial Cricket Pitch Ashgrove Park**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)


General Manager



Chief Executive
1. SUMMARY

- 1.1. The purpose of this report is to seek approval from the Rangiora Ashley Community Board for the installation of an artificial cricket pitch at Ashgrove Park.
- 1.2. The Rangiora Cricket Club is proposing to install the pitch in response to increasing junior player numbers and the need to have access to an artificial pitch which is considered best practice for development of junior players. They are the only club in the district that doesn't have access to an artificial pitch.
- 1.3. The cost to install an artificial pitch is approximately \$15,000 which will be funded by the club who are currently investigating the possibility of a cost share arrangement with Rangiora High School. The school has four teams and one artificial pitch and have indicated that access to another artificial pitch would be beneficial for development of cricket within the school.
- 1.4. The club caters for junior players with a total of nine teams and 84 registered players which is the largest number of junior players in the district. They are based at Dudley Park where they have five grass wickets and a storage shed.
- 1.5. The club has a strong focus on developing girls cricket and currently have two all-girls teams. They are the only club in North Canterbury to offer this.
- 1.6. For next season the club and Rangiora High School are collaborating to form a year 9/10/11 girls team which is not currently available. This will provide a pathway for girls once they leave the club and will potentially reduce the high dropout rates in girls cricket at high school level. This initiative aligns with the New Zealand Cricket aim of increasing participation in cricket for girls where 90% of cricket clubs don't have girls only teams and 57% of crickets don't offer cricket for girls at all.



Proposed Location of Pitch

2. **RECOMMENDATION**

THAT the Rangiora Ashley Community Board:

- (a) **Receives** Report No. 240325047144.
- (b) **Approves** the installation of an artificial cricket pitch at Ashgrove Park.
- (c) **Notes** that all installation costs will be met by the Rangiora Cricket Club.
- (d) **Notes** the project is supported by Canterbury Country Cricket Association, Christchurch Junior Cricket Association, Ashgrove Primary School, and Rangiora High School.

3. **BACKGROUND**

- 3.1. Ashgrove Park is located next to Ashgrove School who use the park for school sports and play. The school has advised that the artificial pitch would not impact or impede their use of the area and that it would encourage students to play cricket.
- 3.2. Ashgrove Park has sufficient space for three junior pitches which require 30m – 35m boundaries. The cricket club's future development goal is to have at least two artificial pitches on the park and have submitted to the Long Term Plan to secure funding for a second artificial pitch.
- 3.3. The park has two cricket practice nets which were renewed in 2018 and would complement an artificial pitch in terms of having a warmup space prior to a game and a controlled environment for players to practise skills.
- 3.4. The club spends approximately \$5,000 per year on maintenance, renovation, mowing and preparation of their grass wickets. Having access to an artificial pitch will reduce demand on the grass wickets and maintenance costs which are ultimately funded through player

subscriptions. Keeping player subscriptions to a minimum is a priority for the club as they do not want cost to become a barrier to participation in the sport.

- 3.5. Artificial pitches have a concrete base with a synthetic playing surface that can withstand heavy use without deteriorating, unlike a grass wicket. They provide a consistent playing surface which helps junior players develop skills as they don't have to contend with irregularities or changing conditions that can occur on grass.
- 3.6. Having access to an artificial pitch will provide more playing opportunities in the weeks where playing on grass isn't possible due to wet weather. The surface provides more bounce for young players who sometimes struggle to bowl the full length of a pitch,
- 3.7. Overall, artificial cricket pitches play an important role in the development of junior cricket by providing a reliable, accessible, and safe playing surface that allows young players to practice skills and enjoy the game to the fullest and without disruption from adverse weather.

4. ISSUES AND OPTIONS

- 4.1. Greenspace staff have reviewed the proposal to install an artificial pitch and have met with Rangiora Cricket Club to discuss the benefits of this project to the club and the development of junior cricket in the district. Staff believe that having access to an artificial pitch for junior players will ensure more opportunities for play and skill development and will potentially lead to long term affiliation to the sport.
- 4.2. **Option One: Approve the Installation of an Artificial Cricket Pitch at Ashgrove Park.**
- 4.3. Rangiora Ashley Community Board could approve the recommendation which will allow the cricket club to proceed with the installation of the artificial pitch. Staff recommend this option.
- 4.4. **Option Two: Decline the Recommendation.**
- 4.5. Rangiora Ashley Community Board could decline the recommendation which would put a halt to the proposed installation of the artificial pitch. Staff would not recommend this option.

Implications for Community Wellbeing

There are implications on community wellbeing by the issues and options that are the subject matter of this report. Sports grounds and greenspace enhance community wellbeing by promoting physical activity, social interaction, and a sense of belonging and are integral components of thriving and vibrant communities. These aspects of community wellbeing could be further enhanced by the outcomes this project could generate.

- 4.6. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report.

5.2. Groups and Organisations

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report. These include Canterbury Country Cricket Association, Christchurch Junior Cricket Association, Rangiora High School, and Ashgrove Primary School. All these groups have a vested interest in the development of junior cricket.

5.3. **Wider Community**

The wider community is likely to be affected by, or to have an interest in the subject matter of this report. The durability and accessibility of artificial cricket pitches creates more playing opportunities for junior players, increasing participation and nurturing talent.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

There are financial implications of the decisions sought by this report. Whilst there is no cost impact to council with installation of the artificial cricket wicket, there will be a future cost to resurface the pitch. The playing surface is expected to last 10 – 15 years and the current price to resurface a pitch is \$3,000 - \$4,000.

This budget is not included in the Annual Plan/Long Term Plan.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3. **Risk Management**

There are not risks arising from the adoption/implementation of the recommendations in this report.

6.4. **Health and Safety**

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

- **Reserves Act 1977**

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

- There is wide variety of public places and spaces to meet people's needs.
- There are wide-ranging opportunities for people to enjoy the outdoors.
- The accessibility of community and recreation facilities meet the changing needs of our community.

7.4. **Authorising Delegations**

The Rangiora Ashely Community Board have the delegation to approve the recommendations within this report.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-11-06 / 240212019959

REPORT TO: Rangiora-Ashley Community Board

DATE OF MEETING: 10 April 2024

FROM: Thea Kunkel (Governance Team Leader)

SUBJECT: ANZAC Day Services 2024

SIGNED BY:
(for Reports to Council,
Committees or Boards)



General Manager



Chief Executive

1. SUMMARY

The purpose of this report is to appoint the Rangiora-Ashley Community Board (the Board) representation to attend the 2024 Anzac Day services around the Rangiora-Ashley Ward and for the representative(s) to lay wreaths on behalf of the community.

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 240212019959.
- (b) **Appoints** Board member to attend the RSA service at the Rangiora High School to be held at 9.30am on Thursday, 25 April 2024, and to lay a wreath. Noting that the wreath will be laid in conjunction with a Council representative.
- (c) **Appoints** Board member to attend the Cust service to be held at the Cust Community Centre and the Cust Cenotaph at 10am on Thursday, 25 April 2024, and to lay a wreath. Noting that the wreath will be laid in conjunction with a Council representative.
- (d) **Appoints** Board member to attend the Fernside Anzac Day Service, to be held at 9am on Thursday, 25 April 2024, at the Fernside Hall. Noting that the wreath will be laid in conjunction with a Council representative.
- (a) **Appoints** Board member to attend the Rangiora Anzac Day Service to be held at 11.30am on Thursday, 25 April 2024, at the Rangiora Cenotaph, and to lay a wreath. Noting that a Council representative will also be laying a wreath.

3. BACKGROUND

- 3.1 Anzac Day will be commemorated on Thursday, 25 April 2024, and it is normal for a representative of the Community Boards to attend the services and lay wreaths on behalf of the community.
- 3.2 Representatives from the Community Boards will be laying wreaths on behalf of the community at the Woodend, Kaiapoi Citizens, Oxford and Rangiora services, which Councillors will also attend. Community Boards representative will also lay wreaths in conjunction with the Council representatives at the other Anzac Day services.

4. **ISSUES AND OPTIONS**

- 4.1 Three services will be held in the Waimakariri District on Wednesday, 24 April 2024. The first will be at Ohoka Hall (Mill Road), followed by services at the Sefton Domain and the Woodend Rugby Football Club.
- 4.2 All other services will be held on Thursday, 25 April 2024, with the service in Rangiora taking place at the Rangiora Cenotaph. However, the Council and the Rangiora-Ashley Community Board will also be laying a wreath at the Wall of Remembrance at the Rangiora High School.
- 4.3 The Kaiapoi Citizens' Service will be held at 10am at the Kaiapoi Cenotaph (Trousselot Park). However, elected members are also invited to the dawn service at 6.30am at the War Memorial on Raven Quay.
- 4.4 The primary service in Oxford will be held at the Oxford Cenotaph. A more intimate service will be held at the Cust Cenotaph, proceeding to the West Eyreton Memorial Gates for a wreath blessing and a community cuppa in the West Eyreton Hall.
- 4.5 The times of the services are:

Wednesday 24 April 2024:	Ohoka Hall	11am
	Woodend Rugby Football Club	6pm
	Sefton Domain Service	6pm
Thursday 25 April 2024:	Pegasus Dawn Service	5.50am
	Kaiapoi War Memorial Service	6.30am
	Oxford Cenotaph Service	9am
	Rangiora High School Service	9.30am
	Kaiapoi Citizens' Service	10am
	Fernside Service	10am
	Cust Cenotaph Service	10am
	Rangiora Cenotaph Service	11.30am
	West Eyreton Service	12pm
	Tuahiwi (Urupa)	2pm

- 4.6 **Implications for Community Wellbeing**
The commemoration of Anzac Day has been ingrained in New Zealand culture since 1916. Many community members attend parades and/or commemorative ceremonies to acknowledge the sacrifices made by New Zealand's armed forces.
- 4.7 The Management Team have reviewed this report and supports the recommendations.

5. **COMMUNITY VIEWS**

5.1 **Mana Whenua**

Te Ngāi Tūāhuriri hapū may be affected by or have an interest in the subject matter of this report. Many Ngāi Tūāhuriri ancestors fought in both World Wars, and their legacy should be honoured. Hence, the Council and the Kaiapoi-Tuahiwi Community Board representatives will attend the Anzac Day Service at the Tuahiwi Urupa.

5.2 **Groups and Organisations**

Staff are assisting the local RSA representatives with Traffic Management Plans, advertising of services and service sheets.

5.3 **Wider Community**

The events will be advertised before the day, outlining the time and place of ceremonies in the Waimakariri District and inviting all community members to attend one or more services.

The community expect Anzac services to be held in the district. These are public events, and everyone is welcome to attend.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1 **Financial Implications**

The Council's Governance budget covers the costs for wreaths, advertising, traffic management, and service sheets, and we are not seeking funding from the Rangiora-Ashley Community Board for these costs.

The Council's Greenspace Team undertakes maintenance work at the various memorial sites and cenotaphs prior to ANZAC Day to ensure the public areas are showcased at their best. However, this work is considered part of annual maintenance. The Council's Greenspace Team also provides annual grants of \$4,000 to the various RSA for miscellaneous costs of hosting the ANZAC Day services and pianos are tuned ahead of various community halls being utilised alongside the services.

6.2 **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 **Risk Management**

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.4 **Health and Safety**

All health and safety-related issues would fall under the auspices of the local RSA, which will host the various services.

7. CONTEXT

7.1 **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Authorising Legislation**

Not applicable.

7.3 **Consistency with Community Outcomes**

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life.

7.4 **Authorising Delegations**

Not applicable.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-11-06 / 240326048105

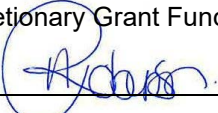
REPORT TO: RANGIORA-ASHLEY COMMUNITY BOARD


DATE OF MEETING: 10 April 2024

AUTHOR(S): Thea Kunkel (Governance Team Leader)

SUBJECT: Application to the Rangiora-Ashley Community Board's 2023/24 Discretionary Grant Fund

ENDORSED BY:
(for Reports to Council, Committees or Boards)


General Manager


Chief Executive

1. SUMMARY

1.1. The purpose of this report is to consider the following two funding applications:

Name of Organisation	Purpose	Amount requested
The Rangiora and Districts Early Records Society Inc	Towards the costs of upgrading the lighting in the photographic Room.	\$1,200
Rachels House Trust	Towards the cost of a presenter's fee from the Brainwave Trust	\$685
Total:		\$1,885

Attachments:

- i. Application from the Rangiora and Districts Early Records Society Inc (Trim 240320044207).
- ii. Application from the Rachels House Trust (Trim 240326047876).
- iii. The spreadsheet shows the grants for the previous two years.
- iv. Board funding criteria for the 2023/24 financial year (Trim 210603089776).

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 240326048105.
- (b) **Approves** a grant of \$..... to Rangiora and Districts Early Records Society Inc. towards the costs of upgrading the lighting in its Photographic Room.
OR
- (c) **Declines** a grant to Rangiora and Districts Early Records Society Inc. towards upgrading the lighting in its Photographic Room.
- (d) **Approves** a grant of \$..... to the Rachels House Trust towards the cost of a presenter's fee to the Brainwave Trust.
OR
- (e) **Declines** a grant to the Rachels House Trust towards the cost of a presenter's fee to the Brainwave Trust.

3. **BACKGROUND**

- 3.1 The ***Rangiora and Districts Early Records Society Inc (Rangiora Museum)*** seeks funding to upgrade the lighting in the Photographic Room from two pendants to two LED tracks and six LED spotlights.
- 3.2 The ***Rachels House Trust*** seeks funding for a presenter's fee from the Brainwave Trust for their Parent Information Session 'Thriving Tamariki – Why the Early Years Matter'.
- 3.2 The current balance of the Board's 2023/24 Discretionary Grant fund is \$5,607.

4. **ISSUES AND OPTIONS**

The Rangiora and Districts Early Records Society Inc (the Society)

4.1 Information provided by the Society:

- 4.1.1 The Society was founded in 1960 and is responsible for caring for the Rangiora Museum and local archives. The Society aims to preserve records and artefacts of Rangiora and the surrounding area. The museum is situated at 29 Good Street, Rangiora, in what was the top story of the BNZ building, which was relocated to the site in 1967. Since its formation, the Society has benefited from donations of some 5,000 objects and, more than 11,000 photographs, and glass slides.
- 4.1.2 The Rangiora Museum archives are of great value to those researching the history of Rangiora families and are accessed mainly (94%) by residents of the Rangiora-Ashley Ward.
- 4.1.3 The Society has applied for funding to upgrade the lighting in the Photographic Room from two pendants to two LED tracks and six LED spotlights. The Photographic Room is dedicated to early Rangiora photographers and their equipment, as their archived photographs form a significant part of the Rangiora Museum's collection. The room's current visibility is poor, and upgraded lighting will allow the public to view the early photographs better. It is hoped that better lighting will improve people's experience at the museum and attract more visitors.
- 4.1.4 The lighting upgrade is estimated to cost \$1,214, and the Society has been fundraising, as usual, through calendar sales and donations at events. However, if this application is unsuccessful, the costs for the upgrade will come from the other funds raised by the Society, decreasing the funds for the administration of the Rangiora Museum.

4.2 Council Evaluation:

- 4.2.1 The application complies with the Board's Discretionary Grant Application Criteria, as it is from a not-for-profit incorporated society, and the project will primarily benefit the residents of the Rangiora-Ashley Ward
- 4.2.2 The Society has applied for a grant of \$1,200; however, grants are generally limited to \$1,000 in any financial year. The Board should only consider granting more than \$1,000 in exceptional circumstances and should provide detailed reasons for exceeding the limit.
- 4.2.3 The Society has received the following funding during the last five years

Date	Project	Amount
April 2023	Purchasing folding chairs and a teardrop flag	\$800
August 2023	Towards a replacement computer	\$1,000
Total		\$1,800

- 4.2.4 The Society was granted \$1,000 in August 2023; however, groups may apply twice a financial year, provided it is for different projects. All Accountability Forms were received.

Rachel's House Trust (RHT)

4.3 Information provided by RHT:

- 4.3.1 RHT is a non-government service that began in 2008 as a full wrap-around service in response to a need in the local community for accommodation and support for pregnant teens. RHT now supports all parents and whānau with young children and works alongside other community organisations, complementing what they provide. RHT also assists and connects with expectant mothers, providing ongoing support for parents and their children. RHT is a visible, approachable agency equipped to provide practical help, advice, advocacy, counselling, mentoring, workshops, one-on-one support, and material needs.
- 4.3.2 RHT is focusing on organising more events that double up as fundraisers and promotional opportunities for the Trust that will appeal to its target market. RHT is, therefore, requesting funding to host a Parenting Information Session run by the Brainwave Trust. This will be a strengths-based workshop for parents and whanau, highlighting the need for children's healthy development. Attendees will explore why the experiences that children have in the early years are so important.
- 4.3.3 It is estimated that 150 to 300 people will attend this event, most of whom are from the Rangiora-Ashley Ward. The RHT will also use the event and the promotion leading up to it to educate the community on the work the RHT is doing. It is estimated that hosting the event will cost approximately \$4,415, and RHT has applied for \$685 towards covering the presenter's costs. If this application is unsuccessful, it is unlikely that the event will proceed. The RHT receives a Community Facilities Grant from the Council and will apply to Visit Waimakariri for an Event Coordination and Promotion Grant. The RHT received a 50% discount from the Rangiora Baptist Church for hosting the event, and VAST Billboards has given it a 60% discount on their rates to advertise the event for two weeks.

4.4 Council Evaluation:

- 4.4.1 The application complies with the Board's Discretionary Grant Application Criteria, as it is from a not-for-profit incorporated society, and the project will primarily benefit the residents of the Rangiora-Ashley Ward
- 4.4.2 RHT was granted \$435 in September 2023; however, groups may apply twice a financial year, provided it is for different projects. The Accountability Form has been received.

4.5 The Board may approve or decline grants as per the grant guidelines.

4.6 **Implications for Community Wellbeing**

There are social and cultural implications, as the RHT supports whānau with young children, which reduces feelings of isolation and improves mental wellbeing. The Society preserves records and artefacts of Rangiora and the surrounding area, creating a sense of belonging and community identity.

4.7 The Management Team has reviewed this report.

5. COMMUNITY VIEWS

5.1 **Mana Whenua**

Te Ngāi Tūāhuriri hapū is likely to be interested in the subject matter of this report as they may wish to attend the parenting information session. Also, the Rangiora Museum archives include records pertaining to the Māori people in the Rangiora area.

5.2 **Groups and Organisations**

Other groups or organisations are not affected by or interested in this report's subject matter.

5.3 **Wider Community**

The wider Rangiora community is likely to be affected by or interested in the report's subject, as community events provide an opportunity for social interaction and knowledge of a shared history, building a sense of community.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1 **Financial Implications**

6.1.1 The 2023/24 Annual Plan includes a budget provision of \$10,160 for the Rangiora-Ashley Community Board to approve grants to community groups. A balance of \$8,566 was carried forward from the 2022/23 financial year, resulting in a total of \$18,726 being available for this financial year.

6.1.2 The current balance of the Rangiora-Ashley Community Board's Discretionary Grant Fund for 2023/24 is \$5,607 and if the applications are approved, the balance would be \$3,807.

6.1.3 The application criteria specify that grants are generally limited to \$1,000 in any financial year (July to June); however, groups can apply twice a year, provided it is for different projects. Where applicable, GST values are calculated and added to appropriately registered groups if decided benefits exceed Board-resolved values.

6.1.4 The Board may consider granting more than \$1,000 in exceptional circumstances provided that detailed reasons for exceeding the present limit are provided.

6.3 **Sustainability and Climate Change Impacts**

The recommendations in this report do have sustainability and/or climate change impacts.

6.4 **Risk Management**

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.5 **Health and Safety**

All health and safety-related issues will fall under the auspices of the organisations and groups which applied for funding.

7. **CONTEXT**

7.1 **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Authorising Legislation**

Not applicable.

7.3 **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

People are friendly and caring, creating a strong sense of community in our District. There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 **Authorising Delegations**

Community Boards have delegated authority to approve Discretionary Grant Funding.

Groups applying for Board Discretionary Grants 2023/2024

Name of group: Rangiora and Districts Early Records Society Inc (Rangiora Museum)

Address: [REDACTED]

Contact person within organisation: Bev McLean

Position within organisation: Treasurer

Contact phone number: [REDACTED] Email: [REDACTED]

Describe what the project is and what the grant funding will be used for? *(Use additional pages if needed)*

To upgrade lighting in Photographic Room from two pendants to two LED tracks and 6 LED spot lights.

What is the timeframe of the project/event date? by end of April

Overall cost of project: \$1,213.25 incl gst Amount requested: \$1,200

How many people will directly benefit from this project? 100

Who are the range of people benefiting from this project? *(You can tick more than one box)*

- People with disabilities (mental or physical) Cultural/ethnic minorities District
- Preschool School/youth Older adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 2 % Rangiora-Ashley 94 % Woodend-Sefton 2 % Kaiapoi-Tuahiwi 2 %

Other (please specify): _____

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

Poor visibility in a room dedicated to early Rangiora photographers including their equipment. The archive of their photographs is a major part of the Rangiora Museum collection .

What are the direct benefit(s) to the participants?

The public will be able to view items from early photographers in the area

What is the benefit(s) to your organisation?

45

Museum can better display items relating to the early photographers in the area.

What are the benefit(s) to the Rangiora-Ashley community or wider district?

Improvement and pride in the Rangiora Museum as a repository of our history

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? Yes No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for, including applications to other Community Boards.

General funding via Calender sales, donations and information events at the Museum

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

Mar 2023 for x20 folding chairs and a flag for the roadside when we are open
Jun 2023 for desk top computer for the Museum archivist

Enclosed Financial Balance Sheet and Income & Expenditure Statement
(*compulsory – your application cannot be processed without financial statements*)

Supporting costs/quotes

Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

Please note: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: Bev McLean

Date: 20 March 2024

The Rangiora and District Early Records Society
Rangiora Museum
Receipts and Payments 1st April 2022 to 31st March 2023

	Notes	Actual This Year 31 Mar 2023 (12 months) \$	Actual Last Year 31 Mar 2022 (13 months) \$
OPERATING RECEIPTS			
Donations, fundraising and other similar receipts	see Note 1	17,268.70	31,572.10
Fees, Subscriptions and other receipts from members		1,100.00	1,280.00
Receipts from providing goods or services	see Note 2	6,342.70	2,806.50
Interest, dividends and other investment income receipts		320.20	441.37
TOTAL OPERATING RECEIPTS	see Note 3	25,031.60	36,099.97
OPERATING PAYMENTS			
Expenses met from grants:		12,922.50	15,051.86
Payments related to providing goods or services		12,600.03	11,267.77
Registrations and Subscriptions paid		51.11	175.31
TOTAL OPERATING PAYMENTS		25,573.64	26,494.94
Operating Surplus or (Deficit)		(542.04)	9,605.03
CAPITAL PAYMENTS			
Purchase of Assets	see Note 4	-	(3,819.41)
INCREASE/DECREASE IN BANK ACCOUNTS AND CASH		(542.04)	5,785.62
BANK ACCOUNTS AND CASH AT THE BEGINNING OF THE FINANCIAL YEAR			
BNZ Account		11,291.73	24,571.95
Term Deposits		33,000.00	14,085.96
Archives Account		-	-
Archives Cash Box		-	-
Petty Cash		155.10	3.30
TOTAL BANK ACCOUNTS AND CASH AT THE BEGINNING OF THE FINANCIAL YEAR		44,446.83	38,661.21
BANK ACCOUNTS AND CASH AT THE END OF THE FINANCIAL YEAR			
BNZ Account		13,868.29	11,291.73
Term Deposits		30,000.00	33,000.00
Petty Cash		36.50	155.10
TOTAL BANK ACCOUNTS AND CASH AT THE END OF THE FINANCIAL YEAR		43,904.79	44,446.83

David Petrie

Chairperson - David Petrie

Jan Smith

Treasurer - Jan Smith

Jocelyne Hill

Assurance Reviewer - Jocelyne Hill



Hi John and Angela.

Sorry for the late response, I've been away in Havelock since Saturday.

I've spoken to Allan Pethig and have found the products that were installed in the second room on the right.

PLXHT1.0WH-BU

White 1M HT Track C/W Feed and End Cap \$41.67 ea excl gst.

PLXSR800-13-BU

Spotlight SR800-13W 1300 Lumens Track Spotlight White \$119.28 ea excl gst.

Quote to replace x2 pendant light fittings in the first room on the right from good st entrance (NE room) with x2 LED 1 metre tracks with x3 LED Spot lights in each track.

x2 LED 1M Tracks and x6 LED Spot lights

Materials incl miscellaneous items (screws etc) = \$800 excl gst

Labour= \$255 excl gst

Total= \$1055 excl gst.

Quote valid for 30 days from date of this email.

Thanks again for getting in contact with me. Was nice to come back.

Regards, Chris.



Groups applying for Board Discretionary Grants 2023/2024

Name of group: _____

Address: _____

Contact person within organisation: _____

Position within organisation: _____

Contact phone number: _____ Email: _____

Describe what the project is and what the grant funding will be used for? *(Use additional pages if needed)*

What is the timeframe of the project/event date? _____

Overall cost of project: _____ Amount requested: _____

How many people will directly benefit from this project? _____

Who are the range of people benefiting from this project? *(You can tick more than one box)*

People with disabilities (mental or physical)
 Cultural/ethnic minorities
 District
 Preschool
 School/youth
 Older adults
 Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka _____% Rangiora-Ashley _____% Woodend-Sefton _____% Kaiapoi-Tuahwi _____%

Other (please specify): _____

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

What are the direct benefit(s) to the participants?

What are the benefit(s) to the Rangiora-Ashley community or wider district?

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? Yes No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for, including applications to other Community Boards.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

- Enclosed Financial Balance Sheet and Income & Expenditure Statement
(compulsory – your application cannot be processed without financial statements)
- Supporting costs/quotes
- Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

Please note: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: _____ Date: _____

Rachel's House Trust

Young Parent Support
 PO Box 6, Rangiora 7440
 Upstairs Gables Arcade, 96 High Street, Rangiora
 Website: <http://www.rachelstrust.org.nz/>
 Email: admin@rachelshouse.org.nz
 Phone: 021 191 0103



Governance Team
 Waimakariri District Council
 Private Bag 1005
 Rangiora 7440

22 March 2024

Re: Grant Application for Rachel's House Trust.

Dear the Rangiora-Ashley Community Board.

We are applying for a grant of \$685.00 towards the Presenter's Cost from the Brainwave Trust to aid Rachel's House Trust (RHT) to organise a successful and profitable fundraiser and evening parenting workshop.

If we are successful in receiving this grant, including our previous grant received in November this will take the total funding from the Rangiora-Ashley Community Board slightly over the \$1000 suggested figure to \$1119.78. The reason we are requesting slightly more is due to the limited number of funding bodies who will fund this specific cost. We apply to multiple funders throughout the year and they each have their own criteria and funding allocations. We have exhausted all options we can find, covering things like our staff wages, annual rent, and general operating costs.

Included in this application is our finalised Financial Report for the year ending 31 March 2023 and a quote from The Brainwave Trust for their Presenter.

To assist in funding the operational costs of RHT we are planning a ticketed parenting workshop marketed at all parents with young children. The event will double up as a fundraiser and a very informative and worthwhile parenting session for parents within our community. We have tentatively booked a presenter from The Brainwave Trust.

About the Brainwave Trust:

"At Brainwave Trust, we want every tamaiti to have the best start in life. We share our scientific knowledge in an easy-to-understand way, to help whānau raise tamariki to be the best they can be.

Our expertise is in child and adolescent development, with a focus on brain development. Brainwave Trust seeks to make this knowledge accessible to all.

We make a credible and trusted contribution towards a culture that values parenting and prevents abuse and neglect."

There is a lack of this type of information readily available for parents and bringing a presenter directly to the doorstep of our Waimakariri families will present a valuable opportunity for parents to gain support and knowledge, on the very important topic of their own children. These events have been run in Rangiora (by me) several years ago and attracted between 250 – 450 parents. It has been some time since I have seen anyone produce this type of information session and by now there will be the next wave of parents with young children needing this kind of knowledge and information.

We also endeavour to raise awareness of RHT and the services we provide as well as who can access them. Sometimes, simply finding the support you need when you are struggling with life every day is a challenge, by holding this event we will have an opportunity to connect with our attendees and inform them of how we can support them and how they can access this if they need it.

If we are successful with our application, we will acknowledge the support from the Rangiora-Ashley Community Board on our Facebook page, website, and at our AGM as a minimum.

About Rachel's House Trust (RHT):

RHT is a non-Governmental service which began in 2008 as a full wrap around service in response to a need in the local community for accommodation and support for our pregnant teens. We now offer support to all parents and whānau with young children. RHT works alongside other community organisations, complementing what is provided. The Trust assists and connects with expectant mothers, providing ongoing support for parents, and their children.

In recent times and most specifically in the past 12 months we have seen an increasing need for our services as we discover the real impact of the rising cost of living. The cost of food is clearly affecting many of our clients and others within our community which we see evidently through our 'Kai Pantry' where we offer food packages to those in need. The housing shortage is hugely affecting young families also.

Our Social Worker and Support Worker are the two key roles within Rachel's House Trust who both work to facilitate support of our young families to help in all areas of life. Due to the extra pull on both staff member's services, we have increased their hours and are aiming to fund an additional part time Social Worker this year to support this need within our community.

Rachel's House Trust is committed to the support of single mothers, expectant mothers, young parents, and their children. We are a visible, approachable agency that is equipped to provide practical help, advice, advocacy, counselling, mentoring, workshops, one on one support, connect groups and material needs. We liaise and advocate on behalf of young parents to access financial assistance, housing, education, and other relevant services. Rachel's House offers a safe, empowering environment where young vulnerable families are supported to live a life of confidence, hope and create a positive future for their children for as long as it takes.

From teens through to twenties, young mums and dads and their children are all part of our clientele. They are referred through many agencies and medical centres, by midwives and whanau, or self-referred. Our staff together with a great team of volunteers remain alongside our clients for as long as we are needed, which makes us unique.

We have a Whanau Drop-in Centre, a Baby Store where everything is free - baby furniture, clothes, bedding, toys etc, we deliver food parcels, the one-on-one support with our Social Worker and Support Worker provides a safe person to connect with who sees and hears concerns for the family and empowers the parents to connect to the services needed. They provide advocacy for the client and will explore plans of safety, parenting and future projects for training and employment. We offer one on one mentoring where a client is matched to a stable member of the community who can connect, communicate, and support them on a weekly basis. Our playgroup and connect groups provide social connection for young families, who often have no other fit in the community. We

collaborate with other organisations such as the Christchurch Women's Hospital, Oranga Tamariki and midwives. We will often receive referrals from them as they are not able to offer the support that we can. We can react quickly to meet the needs of our clients.

We see young parents empowered to help themselves and their children which will then affect the next generation in a positive way. Our young parents are supported by our staff to give them the confidence to make valuable responses to life's decisions rather than acting out of emotion. We see young parents being enabled to help themselves and their children to become responsible and respected members of our community. Our young parents make positive changes in their circumstances as our social worker cares and walks alongside them. We improve community wellbeing through building strong whānau/families.

In the past year we have provided help to the following numbers for each of our services:

Kai Baskets: 1679 were received.
624 of these went to RHT families.
1055 went to the drop in cupboards, preschools, and schools.

Social worker caseload:

New referrals: 36
Current: 28
Discharged: 21
Shared clients: 6

Client funded counselling sessions: 12

Play Group: 24 sessions.

Drop in Clothing: Accessed 466 times.

Drop in Kai: Accessed 206 times, serving 282 adults and 291 children.

Volunteer Hours: Volunteers gave 680 hours.

Thank you for your consideration, please do not hesitate to contact me if you have further queries.

Kindest regards,

Belinda Topp
Funding Administrator

funding@rachelshouse.org.nz
021 191 0103



QUOTE

Rachel's House Trust
 Attention: Belinda Topp
 Level 1, 96 High Street
 Rangiora 7400

Date
 26 Feb 2024

Expiry
 18 Mar 2024

Quote Number
 QU-1587

Reference
 E6043

GST Number
 072-373-609

Brainwave Trust
 Aotearoa
 PO Box 55206
 Eastridge
 Auckland 1146
 NEW ZEALAND

 ph (09) 528 3981
 www.brainwave.org.nz

Description	Quantity	Unit Price	Amount NZD
E6043 Thriving Tamariki - 2hrs Kaiako: TBC Date: TBC - Friday Evening	1.00	570.00	570.00
E6043 Travel Cost Estimate	1.00	115.00	115.00
		Subtotal	685.00
		TOTAL GST 15%	102.75
		TOTAL NZD	787.75

Terms

Brainwave Trust Cancellation & Postponement Policy

Postponements

1) No fee will be charged if a postponement is agreed upon prior to two weeks before the scheduled presentation is to be delivered.

2) No fee will be charged if a postponement is agreed upon between two weeks and 24 hours of the original presentation date provided that the re-booking for delivery is able to be completed within two weeks (of the original presentation date.)

A charge of 50% will be incurred if the booking is postponed beyond the above two week window

A charge of 100% will be incurred if the booking is postponed less than 24 hours prior to the delivery date

Cancellations

- 1) Cancellations more than one month prior to the delivery date, will not incur a cancellation fee.
- 2) Cancellations between one month and 10 days prior to the delivery date, will be charged a cancellation fee, of 25% of the delivery fee.
- 3) Cancellations less than 10 days prior to the delivery date will be charged a cancellation fee, of 50% of the delivery fee.
- 4) Cancellations less than 24 hours prior to the delivery date will be charged a cancellation fee of 100% of the delivery fee.

Any non-recoverable costs, incurred by Brainwave, such as flights or accommodation, will be on-charged in full.

In the event that Brainwave Trust is unable to supply the educator as booked, we will seek to identify an alternative educator. In the event of this happening, a new quote will be provided for approval by the booking organisation, before the presentation is delivered. Any extra travel costs incurred may be on charged to the booking organisation.

Rachel's House Trust Incorporated

Statement of Receipts and Payments (Cash Flows)

For the period 1 April 2022 to 31 March 2023

	2023	2022
	\$NZ	\$NZ
Operating Cash Received		
<i>Donations, Fundraising and other similar receipts</i>		
Donations	\$ 2,091	\$ 3,965
Fundraising	\$ 346	\$ 52
Grants (Note 4)	\$ 82,801	\$ 35,000
<i>Interest, dividends and other Investment Receipts</i>		
Interest	\$ 296	\$ 25
Total Operating Cash Received	\$ 85,534	\$ 39,042
Operating Cash Paid		
<i>Expenses related to public fundraising</i>		
Fundraising Expenses	\$ 105	\$ 9
<i>Volunteer and employee-related payments</i>		
Salaries/Wages and ACC	\$ 46,921	\$ 33,407
Training	\$ 509	\$ 378
Counsellor Payments	\$ 348	\$ -
Travel Allowance	\$ 2,724	\$ 770
<i>Expenses related to providing goods or services</i>		
Administration and Operating Costs	\$ 16,955	\$ 16,286
Playgroup	\$ 1,525	\$ 662
Provided Food/Phone and Fuel Vouchers	\$ -	\$ -
Supervision	\$ 720	\$ 620
Workshops	\$ -	\$ 862
Total Operating Cash Paid	\$ 69,806	\$ 52,994
Operating Cash Flow	\$ 15,728	(\$ 13,952)
Capital Cash Received (Investing/Financing)		
Total Capital Cash Received	\$ -	\$ -
Capital Cash Applied		
Office Equipment	\$ 908	\$ -
Total Capital Cash Applied	\$ 908	\$ -
Capital Cash Flow (Investing/Financing)	(\$ 908)	\$ -
GST Movement	\$ 682	(\$ 3,107)
Net Cash Flow	\$ 15,501	(\$ 17,060)
Add Opening Cash Balance	\$ 46,598	\$ 63,658
Closing Cash Balance	\$ 62,099	\$ 46,598
Represented by:		
Bank Accounts	\$ 61,804	\$ 46,864
Credit Card	\$ 295	(\$ 266)
	\$ 62,099	\$ 46,598

Rachel's House Trust Incorporated

Statement of Resources and Commitments (Assets and Liabilities)

As At 31 March 2023

		2023	2022
		\$NZ	\$NZ
Schedule of Resources (Assets)			
Bank Accounts and Cash			
Cash at Bank		\$ 62,099	\$ 46,864
Cash at Hand		\$ -	\$ 21
Money Owed to the Entity			
GST		\$ -	\$ -
Prepayments		\$ -	\$ -
Other Resources			
Significant Fixed Assets at Cost	(Note 3a)	\$ 7,405	\$ 6,617
Schedule of Commitments (Liabilities)			
Money Payable by the Entity			
Significant Accounts Payable		\$ 1,016	\$ 450
GST		\$ 3,151	\$ 2,455
Credit Card (RHT)		\$ -	\$ 266
Accrued Wages		\$ 1,990	\$ 1,111
Other Commitments			
Holiday Pay Owed to Staff		\$ 2,872	\$ 466
Schedule of Other Information			
Unexpended Grants	(Note 4)	\$ 41,325	\$ 26,338

Spreadsheet Showing Rangiora-Ashley Community Board Discretionary Grant for the 2023/24 Financial Year

	Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
			2023/24 = \$10,100 + carry forwards \$8066 = Returned funds \$500 =				\$ 18,726.00
	12-Jul	North Canterbury Athletics Club	Information Booklet Printing		\$495	\$495	\$ 18,231.00
	12-Jul	North Canterbury Pony Club	Towards the cost of a new cross country course	11.10.2023	\$500	\$1,000	\$ 17,231.00
	9-Aug-23	Coastguard North Canterbury	towards upgrading the swift water rescue vessel		\$500	\$500	\$ 16,731.00
	9-Aug	The Hope Community Trust	towards a two day cooking class	28-Sep-23	\$323	\$234	\$ 16,497.00
	9-Aug	The Rangiora and Districts Early Records Society Inc	towards a replacement computer		\$1,800	\$1,000	\$ 15,497.00
	9-Aug	Big Brothers Big Sisters	towards office printer	1.11.2023	\$1,000	\$1,000	\$ 14,497.00
	9-Aug	North Canterbury Scouts Group	Cost of attending the 23rd New Zealand Jamboree		\$500	\$500	\$ 13,997.00
	13-Sep	North Canterbury Classics Leisure Marchers Inc	towards registration for attending the National Leisure Marching event		\$400	\$400	\$ 13,597.00
	13-Sep	Southbrook Cricket Club Inc	Towards purchasing 3 tablets	5.02.2024	\$500	\$500	\$ 13,097.00
	13-Sep	Waimakariri Access Group	Towards running an Inclusive Sports Event		\$750	\$500	\$ 12,597.00
	13-Sep	Rachel's House Trust	towards community music event	22-Mar-24	\$435	\$435	\$ 12,162.00
	13-Sep	Waimak Touch Incorporated	Gear bags,ball and cones		\$1,000	\$1,000	\$ 11,162.00
	11-Oct	Cust and Districts Historical Records Society Inc	Flag and Spike base	7.11.2023	\$500	\$500	\$ 10,662.00
	11-Oct	Tihiraki North Loburn School	towards the purchase of EPro8 equipment	6-Dec-24	\$910	\$910	\$ 9,752.00
Rangiora-Ashley Community Board 10.137.100.2410	11-Oct	North Canterbury Swim Club	towards time ribbons		\$795	\$795	\$ 8,957.00
	13-Dec	Shiva Tara Aroha Sanctuary	towards the purchase of mealworms	Declined	\$745	\$0	\$ 8,957.00
	13-Dec	Sefton School	Towards replacment of pool cover	Declined	\$1,000	\$0	\$ 8,957.00
	13-Dec	Northern Phoenix paddling club	Go pro cameras for coaching tool	29/02/2023	\$ 1,666.75	\$667	\$8,290.00
	14-Feb	Muscular Dystrophy South Island	Towards hosting support group		\$700	\$500	\$ 7,790.00
	13-Mar	Okuku Pony Club	Towards the cost of St Johns Ambulance and prize ribbons		\$1,000	\$1,000	\$ 6,790.00
	13-Mar	The Hope Community Trust	To purchase handheld two-way radios		\$183	\$183	\$ 6,607.00
	13-Mar	Waimakariri Public Arts Trust	Towards the cost of installing a public sculpture at		\$1,000	\$1,000	\$ 5,607.00
	10-Apr	Rangiora and Districts Early Records Society Inc	towards the cost of upgrading the lighting in it's Photographic Room		\$1,200		
	10-Apr	Rachels House Trust	Towards the cost of a presenters fee to the Brainwave Trust		\$685		

Spreadsheet Showing Rangiora-Ashley Community Board Discretionary Grant for the 2022/23 Financial Year

Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
		forwards \$7,909 = Total \$18,067				\$ 18,069.00
14-Dec	The Lions Club of Rangiora NZ Inc	Dog agility stations at Milton Reserve		\$500	\$500	\$ 17,569.00
14-Dec	Cust Bowling Club	Paint for fences and buildings		\$452	Declined	\$ 17,569.00
15-Feb	Loburn Home and School Association	2023 William Pike Challenge Programme	22.08.2023	\$665	\$665	\$ 16,904.00
15-Feb	Rangiora Community Patrol	Wide brim sunhats for patrollers to wear at community events	15.06.2023	\$439	\$440	\$ 16,464.00
15-Feb	North Canterbury Pride	Picnic in the Park		\$275	\$275	\$ 16,189.00
15-Feb	Clarkville Playcentre	First Aid Courses		\$387	Declined	\$ 16,189.00
8-Mar	Relay for Life event	Costs of hosting	7.06.2023	\$500	\$4,000	\$ 12,189.00
12-Apr	Rangiora and Districts Early Records Society Inc	Purchasing folding chairs and a teardrop flag	19.07.2023	\$800	\$800	\$ 11,389.00
12-Apr	Rangiora Cricket Club	Maintenance and repair of cricket wickets	24.04.23	\$500	\$500	\$ 10,889.00
12-Apr	Kaiapoi Food Forest	rangiora residents sponsorship to attend course	23-Aug-23	\$180	\$180	\$ 10,709.00
10-May	North Canterbury Adventure Club Home School Club	first aid kit and supplies and a swimming tube	21-Aug-23	\$1,000	\$500	\$ 10,209.00
10-May	Rangiora Dramatic Society (Rangiora Players)	copier/printer/scanner	22-Aug-23	\$400	\$500	\$ 9,709.00
10-May	Rangiora Volunteer Fire Brigade	Dishwasher		\$5,000	\$1,000	\$ 8,709.00
16-Jun	Southbrook Netball Club	Hall hire and storage space	23-Aug-23	\$500	\$643	\$ 8,066.00

GOVERNANCE**Rangiora-Ashley Community Board****Discretionary Grant Application****Information to assist groups with their application**

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to community-based project groups, non-profit community organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on. Staff cannot process your application without financial information.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas where funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

Examples (but not limited to) of what the Board cannot fund:	Examples (but not limited to) of what the Board can fund:
✗ Wages	✓ New equipment/materials
✗ Debt servicing	✓ Toys/educational aids
✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)	✓ Sporting equipment
✗ Stock or capital market investment	✓ Safety equipment
✗ Gambling or prize money	✓ Costs associated with events
✗ Funding of individuals (only non-profit organisations)	✓ Community training
✗ Payment of any legal expenditure or associated costs	
✗ Purchase of land and buildings	
✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests	
✗ Payment of fines, court costs or mediation costs, IRD penalties	

Criteria for application

- The Board supports a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- Applications will only be accepted from community-based project groups, not for profit organisations, registered charities or incorporated societies.
- Applications from Funding Committees and/or similar community-based groups associated with schools will be considered provided there is proof that the activity is not funded by the Ministry of Education. However, schools themselves are not considered non-profit community-based organisations.
- Grant funding will not be allocated for events/projects that have already occurred i.e retrospectively.
- The grant funding is limited to projects primarily within the Board area or benefiting the residents of the ward.
- Grants are generally limited up to \$1,000 in any financial year (July to June), but a group can apply twice a year, providing it is for different projects. The Board will consider granting more than \$1,000 in exceptional circumstances provided that detailed reasons for exceeding the present limit are provided.
- The application should clearly state the purpose for which the money is to be used.
- The applicant should submit relevant financial information to prove they can deliver the project. Applications will only be processed once the financial information is received. The Community Board reserves the right to request additional financial information on any application if deemed necessary.
- Organisations that are predominately funded by Central Government must provide supporting evidence that the requested grant will not be spent on projects that should be funded by Central Government.
- Applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Rangiora-Ashley Community Board, including information on applications to other Community Boards.
- Grant applications will be considered every month by the Rangiora-Ashley Community Board. Applications are recommended to be received three weeks prior to Board meeting dates so they can be processed in time.
- An Accountability Form must be provided to the Council within 20 working days after the event, completion of the project or when the funds were spent outlining how the funds were applied. Relevant proof of purchase such as receipts, banks statements or invoices must be included with the Accountability Form and photos of the event or purchase is encouraged.
- Where possible Boards request permission to utilise these photos on its Facebook page, the Council website or other social media, to encourage other community groups' participation.
- In the event that funds are not spent on the project or activity applied for within 12 months of the date of the event/project, the recipient will be required to return the grant funding to the Council.
- If the activity/event for which funds have been granted does not take place or if the group does not provide the information to enable the grant to be paid within six months of approval of the grant being notified, then in both cases the application will be regarded as closed and funds released for reallocation by the Board.
- No new application will be accepted until the Board receives the Accountability Form and relevant documentation for previous funding granted.

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested.
- On receipt of this information payment will be processed to your organisation's bank account.

CHAIRPERSON'S REPORT

*For the month of **March 2024***

CHAIRPERSON'S DIARY	
<i>Date</i>	<i>Events attended</i>
Wednesday 6 March	Waimakariri Access Group meeting
	Promotions Assoc Working Party meeting.
Thursday 7 March	District Licensing Committee training
Friday 8 March	Attended Volunteer Expo
Tuesday 11 March	RACB pre-board meeting with staff to discuss agenda.
Wednesday 13 March	Rangiora-Ashley Community Board meeting
Thursday 14 March	District Licensing Committee training.
	Southbrook Road Reference Group meeting.
Tuesday 26 March	Attended the Council's Long Term Plan Drop-in Session
Wednesday 27 March	RACB Long Term Plan Submission Workshop
Thursday 28 March	Meals on Wheels
	Loburn Fire Response meeting

Jim Gerard
 Chairperson
Rangiora-Ashley Community Board