

GREENSPACE

Kendall Park Artificial Turf Booking Application Form

Your details

Name of your club/organisation: _____

Name of person arranging booking: _____

Address for contact: _____

Name and address for invoice (if applicable): _____

Telephone (home): _____ Telephone (work): _____

Mobile: _____

Email: _____ Driver's Licence No: _____

Alternative club contact name: _____

Club contact phone: _____

Club contact email: _____

Hire details

Club team name/grade: _____

Hirer's position (coach, manager, player etc.): _____

Date/s of hire: _____

Time of hire - Start time: _____ End time: _____ Duration: _____

Turf size: Full turf Half turf Tick if rugby posts are required

Lights required: Yes No Duration of lighting: _____

Changing rooms required: Yes No

Kitchen required: Yes No

Continued over page

Payment details

Turf \$ _____ per hour (see next page for hire rates)

Lights \$ _____ per hour

Game rate \$ _____

Kitchen/changing rooms \$ _____

Total cost \$ _____

Payment method

Invoice

Online

EFTPOS

Cash

Person arranging booking to sign

Signature: _____ Date: _____

PLEASE NOTE - A signature is not required if you submit this form electronically. By entering your name in the box above you are giving your authority for this application to proceed.

Office use only

Payment received

Terms and conditions signed

Booking confirmed

Booking in calendar

User Guide provided

Actioned by: _____ Checked by: _____

GREENSPACE

Kendall Park Artificial Turf

Terms and Conditions of Use

It is the responsibility of the person who is hiring the Artificial Turf at Kendall Park to ensure that all possible steps are taken to prevent damage to the surface, equipment and facilities at Kendall Park, and to ensure all users of the facility are kept safe.

Please read the following terms and conditions and sign at the end.

Bookings and payment

- Bookings must be made in person at the Council Service Centre at the Ruataniwha Kaiapoi Civic Centre. This form can be filled out elsewhere but in the first instance of booking the Artificial Turf the hirer must complete the booking and payment by personally visiting the Service Centre.
- All hire charges and other fees paid for the use of the turf shall be paid in advance unless otherwise arranged with Waimakariri District Council.
- Tentative bookings will be kept for seven days; any unconfirmed bookings after this time will be removed from the system.
- Cancellation of confirmed bookings requires 10 days written notice prior to your date of use for a full refund. Cancellation after this time will be charged at the full cost of the booking. If severe weather or another "Act of God" prevents your use of the turf, all hire charges will be refunded in full.

Hire rates (all rates shown include GST)

Applies to both casual use and club trainings being undertaken by groups from within and outside the Waimakariri District.

Waimakariri District-based users

Full turf: \$88.57 per hour Half turf: \$44.28 per hour Lights: Additional (see below)

Non Waimakariri District-based users

Full turf: \$140.67 per hour Half turf: \$70.33 per hour Lights: Additional

Game rate

\$88.57 (applies to regular users playing a scheduled club game and covers a two hour time period)

Lights

Full turf: \$31.26 per hour (applies wherever lights are used)

Half turf: \$15.63 per hour (applies wherever lights are used)

Changing rooms and/or kitchen facilities

\$50.00

Note: This covers hot water and general cleaning/maintenance. If additional cleaning or repairs are required following hire, extra charges may apply.

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Facilities

- Lights will automatically turn off at 9.30pm.
- Public toilets are available next to the clubrooms/changing rooms.
- Changing rooms (if used) must be left clean to the standard they were found in.

Car parking

- If the security gate is closed, you will need a combination to the lock box in order to get access to the car park. Please call the Waimakariri District Council for this code on 0800 965 468.
- If you are the last group to leave the carpark at night, you are required to close and lock the security gate behind you.

Access

- Only players, coaching staff, medical staff and referees are allowed on the field.
- Spectators MUST stay behind the fencing.
- Changing rooms are locked and only available on request (you will be provided with a key).

Footwear

- No muddy or dirty footwear. Footwear must be clean prior to taking the field.
- The following footwear is acceptable: Athletic boots with moulded or metal studs (not spikes) or standard flat soled athletic shoes.
- Please note that when players leave the field they will have granulated rubber stuck to their shoes - particularly if wet. Please remove as much of this as possible before leaving the turf area.

Food/Drink

- No food, chewing gum or lollies are permitted on the field.
- No liquids, other than water, are permitted on the field.
- Water must be in plastic containers (no glass, tin or ceramic).
- Strictly NO ALCOHOL is to be consumed on the field, on the side lines or in the spectator areas.

Note: Mud, dirt, food, chewing gum and sticky fluids can damage the turf fibres or cause them to clump together. This cannot be easily cleaned or fixed.

Rubbish

- Do not leave rubbish, including strapping tape and drink bottles, on the field.
- Please leave the field in a tidy condition, particularly around the team benches.
- Several rubbish bins have been provided for your use around the field.

Hygiene

- No spitting, snot rockets or urinating on the field.
- Blood must be thoroughly washed away with water.
- No dogs are permitted on the turf.

Note: Unlike real grass the artificial turf does not absorb bodily fluids and these can become an infection hazard if not dealt with correctly.

Noise

- Noise levels should be maintained at a level so as not to disturb surrounding residents.

Items on the turf

- Do not drag items across the field or place heavy objects on the turf.
- No vehicles, bikes, scooters or skateboards are permitted on the turf.
- No fires or fireworks are permitted.
- No smoking on or near the turf.

Damage to the turf or facilities

- You must report any damage made to the turf or club facilities – whether it is made by your group or by a previous group – and please do not continue to use any part of the turf that is damaged so as not to make it worse.
- If you arrive at the turf to find rubbish on or around the turf, or the facilities are left in a mess, please let us know as soon as possible so that we can find those responsible.

Indemnity

I _____ (the hirer) have read and agree to adhere to the Terms and Conditions for use of the Artificial Football Turf at Kendall Park in Kaiapoi. I take full responsibility for the actions of all those in my group using the Turf and will ensure they also know of and follow all the Conditions and Terms of Use as listed above. I will immediately report any damage to the turf (whether by my group or a previous hirer) and not carry on with any activity during my use of the facility that will result in further damage. I understand that failure to comply with the above rules may result in termination of my club or group's current and future bookings at this facility. I understand I am using this artificial turf at my own risk and acknowledge the Waimakariri District Council is not liable for any injury or illness sustained during use of this facility.

Signed: _____ Date: _____

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