

Waimakariri District Council

Agenda

Tuesday 6 December 2022

1.00pm

Council Chambers

215 High Street

Rangiora

Members:

Mayor Dan Gordon

Cr Neville Atkinson

Cr Al Blackie

Cr Robbie Brine

Cr Brent Cairns

Cr Tim Fulton

Cr Jason Goldsworthy

Cr Niki Mealings

Cr Philip Redmond

Cr Joan Ward

Cr Paul Williams

AGENDA CONTENTS – COUNCIL MEETING 6 DECEMBER 2022

<u>Item Number</u>	<u>Item Topic</u>	<u>Page numbers</u>
4	Minutes for Confirmation	
4.1	Confirmation of Minutes – 8 November 2022	18 - 27
4.2	Confirmation of Minutes – 22 November 2022	28 - 30
7	Staff Reports	
7.1	Council further submission to Proposed Waimakariri District Plan	31 – 40
7.2	Coldstream Tennis Club Setting of Price Schedule	41 - 62
7.3	Waka Kotahi Interim State Highway Speed Consultation	63 - 68
7.4	Kerbside Recycling Bin Audits Methodology	69 - 81
7.5	Ohoka Mill Road SMA Resource Consent Issues/Way Forward	82 - 103
7.6	North Brook Environmental Baseflow Options	104 - 145
7.7	Appointments to outside Committees, Advisory Groups etc	146 - 152
7.8	Reinstatement of Walking and Cycling Reference Group, new ToR	153 - -225
7.9	Oxford-Ohoka Community Board Chairs Report Feb-Sept 2022	226 – 230
7.10	Woodend-Sefton Community Board Chairs Report Feb-Sept 2022	231 – 235
7.11	Kaiapoi-Tuahiwi Community Board Chairs Report Feb-Sept 2022	236 – 241
7.12	Rangiora-Ashley Community Board Chairs Report Feb-Sept 2022	242 - 246
7.13	2023 Council meeting schedule	247 - 251
	Minutes for Information	
10.1	Minutes Audit and Risk Committee meeting 22/11 for information	252 - 257
11.1	Minutes Oxford-Ohoka Community Board 9/11 for information	258 – 266
11.2	Minutes Rangiora-Ashley Community Board 9/11 for information	267 - -274
	Mayors Diary	
12.1	Mayors Diary 28/9 – 29/11	275 - 279

The Mayor and Councillors

WAIMAKARIRI DISTRICT COUNCIL

A meeting of the WAIMAKARIRI DISTRICT COUNCIL will be held in THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA, on TUESDAY 6 DECEMBER 2022 commencing at 1pm.

Sarah Nichols
GOVERNANCE MANAGER

**Recommendations in reports are not to be construed as
Council policy until adopted by the Council**

BUSINESS

Page No

1. APOLOGIES

2. CONFLICTS OF INTEREST

Conflicts of interest (if any) to be reported for minuting.

3. ACKNOWLEDGEMENTS

4. CONFIRMATION OF MINUTES

4.1 Minutes of a meeting of the Waimakariri District Council held on Tuesday 8 November 2022

18 - 27

RECOMMENDATION

THAT the Council:

- (a) **Confirms**, as a true and correct record, the circulated Minutes of the meeting of the Waimakariri District Council meeting held on Tuesday 8 November 2022.

4.2 Minutes of an extraordinary meeting of the Waimakariri District Council held on Tuesday 22 November 2022

28 - 30

RECOMMENDATION

THAT the Council:

- (b) **Confirms**, as a true and correct record, the circulated Minutes of the extraordinary meeting of the Waimakariri District Council meeting held on Tuesday 22 November 2022.

MATTERS ARISING (FROM MINUTES)

5. **DEPUTATIONS AND PRESENTATIONS**

Nil.

6. **ADJOURNED BUSINESS**

Nil.

7. **REPORTS**

- 7.1 **Approval of the Council's further submissions on the Proposed Waimakariri District Plan and Variation 1 to the Proposed Waimakariri District Plan – J Millward (Acting Chief Executive)**

31 - 40

RECOMMENDATION

THAT the Council:

- (a) **Receives** report No. 221122202019.
- (b) **Approve** retrospective ratification of the further submissions on the Proposed Waimakariri District Plan (in response to submissions by Rolleston Industrial Developments Limited and Carter Property Group Limited) and Variation 1 to the Proposed Waimakariri District Plan (in response to a submission by Rolleston Industrial Developments Limited).
- (c) **Note** that the further submissions were based on the previously Council approved submission in objection to Private Plan Change 31 that was ratified at the Council meeting on 2 August 2022.
- (d) **Note** that these further submissions were formally submitted to the Proposed Waimakariri District Plan on Friday 18 November to meet the deadline of 5pm 21 November 2022.

- 7.2 **Coldstream Tennis Club setting of Price Schedule** – C Brown (General Manager Community and Recreation)

41 - 62

RECOMMENDATION

THAT the Council:

- (a) **Receives** Report No. 221118200862.
- (b) **Notes** the matters set out under the Heads of Agreement between WDC and the club for consideration prior to making amendment to the price schedule for casual users (non-members) of the facility.
- (c) **Approves** the setting of the price schedule for casual players (non-members) proposed by Coldstream Tennis Club for 2022-23 to be set at \$20.00 per hour per court.

- 7.3 **Waka Kotahi Interim State Highway Speed Management Plan Consultation** – S Binder (Senior Transportation Engineer) and J McBride (Roading and Transport Manager)

63 - 68

RECOMMENDATION

THAT the Council:

- (a) **Receives** Report No. 221121201836;
- (b) **Approves** the draft submission to the New Zealand Transport Agency on the Interim State Highway Speed Management Plan (TRIM No. 221124204081);
- (c) **Notes** that consideration will need to be given to the speed limit on the local road network to ensure a cohesive and coordinated speed limit in the wider area and this can be achieved through the development of the WDC Interim Speed Management Plan;
- (d) **Circulates** this report to Community Boards for information.

- 7.4 **Kerbside Recycling Bin Audits Methodology** – K Waghorn (Solid Waste Asset Manager)

69 - 81

RECOMMENDATION

THAT the Council:

- (a) **Receives** Report No. 221017180783.
- (b) **Notes** that targeted audits of kerbside recycling bins will commence during January 2023.
- (c) **Endorses** the proposed methodology for communicating directly with residents about the results of the audits, including:
 - (i) Placing a gold star on excellent bins and a “Spot-On” Flyer in the property’s letterbox.
 - (ii) Placing an “Almost Perfect” flyer in the property’s letterbox for low levels of contamination.
 - (iii) Placing examples of minor unacceptable items in the property’s letterbox, to show what is not acceptable (e.g., liquid paper board cartons (Tetrapaks), lids, soft plastics) to residents who repeat a low-level contamination.
 - (iv) Placing a “Contamination Tag” on a bin that has more than minor contamination, pulling the bin back from the kerb, and placing a Tri-Fold Brochure in the property’s letterbox to provide additional information about our acceptance criteria.
 - (v) Writing warning letters to occupants, and to the property owners where the occupant does not own the property, when a bin has been found to contain repeated contamination.
 - (vi) Removing the bin on a fourth contamination incident, as per the terms and conditions in the Solid Waste and Waste Handling Bylaw 2016, and writing to the occupant/owner to explain why the bin has been

removed and the process by which the bin can be returned after a 3 month 'stand down' period.

- (d) **Notes** that the items described in (c) iii will most likely be placed inside a paper bag, and will be accompanied by an "Almost Perfect" flyer with "This has been removed so your bin can be collected" or similar wording added to the flyer.
- (e) **Notes** that the audits will be accompanied by an ongoing media education campaign about what can and cannot be recycled through the kerbside collection service and through Sustainability Education contract activities at events, in schools and businesses and within the wider community.
- (f) **Circulates** Report No. 221017180783 to the Community Board for their information.

7.5 **Ohoka Mill Road Stormwater Management Area Resource Consenting Issues and Way Forward** – C Button (Project Engineer), J McSloy (Development Manager), D Young (Senior Engineering Advisor), K Simpson (3 Waters Manager)

82 - 103

RECOMMENDATION

THAT the Council:

- (a) **Receives** Report No. 221122202653.
- (b) **Approves** diverging from the Outline Development Plan which includes a catchment-based stormwater management area and permitting on-site stormwater management within the ODP160 area as the long-term solution. This would require each property owner to apply to depart from the ODP as part of their resource consent application when they come to develop their land.
- (c) **Notes** staff are seeking legal advice on potential ways forward to progress the ECan resource consent application and will report back to Council if a useful pathway forward is identified.
- (d) **Notes** that a decision for the future of the Council owned land at 368 Mill Road, Ohoka and the approach for any development contributions collected for the catchment-based stormwater management area will be sought as part of a separate report after a pathway forward is confirmed following legal advice.
- (e) **Notes** there is strong indication from the affected residents of the ODP160 that they wish to proceed with the quickest solution so development can continue as soon as possible. At this stage this is likely to be the on-site stormwater management option.
- (f) **Notes** that consenting issues presented within this report are problematic across Canterbury and have major consequences for developers, farmers and residents where interception of high groundwater is incidental.
- (g) **Circulates** this report to the community boards for information.

7.6 **North Brook Environmental Baseflow Options** – J Fraser (Utilities Planner)

104 - 145

*RECOMMENDATION***THAT** the Council:

- (a) **Receives** Report No. 220523082670.
- (b) **Notes** augmenting baseflow in the upper North Brook directly from a new groundwater bore would require a new “take and use” of groundwater which is prohibited by the Canterbury Land and Water Regional Plan.
- (c) **Notes** augmenting baseflow in the upper North Brook through transfer of water allocation from an existing bore will not be feasible for the foreseeable future given advice received from Environment Canterbury about its current approach to implementing the Canterbury Land and Water Regional Plan, following Aotearoa Water Action (AWA) versus Canterbury Regional Council (CRC) Court of Appeal decisions.
- (d) **Accepts** an unmodified flow regime in the upper North Brook.
- (e) **Recommends** staff implement mosquito control options in the upper North Brook including:
 1. reducing ponding areas by levelling areas of elevated clay;
 2. undertaking control of obstructions in the channel including large rocks, displaced sediment from bank erosion, excessive vegetation, tree roots or perched driveway culverts which may be causing ponding;
 3. addition of gravel and cobbles in a variety of sizes to improve drainage and enhance aquatic habitat.
- (f) **Notes** that ponds provide important habitat for fish species when there is regular baseflow in the stream and that locations for retention of pools will be considered as a component of future maintenance, particularly where ponds are linked to riffles and residual baseflow.
- (g) **Notes** the use of mosquito sprays has been considered as a further mosquito control option but their use may harm the wider macroinvertebrate community in the stream and reduce food sources for eels; therefore use of mosquito sprays is not recommended.
- (h) **Notes** if mosquito breeding persists then staff will educate the public about further mosquito proofing their properties and using sprays within breeding areas on private property.
- (i) **Notes** the Council does not currently control mosquito habitat or other pest species within its drainage network and to begin to implement these controls in one location introduces a new level of service and may create public expectation for wider control of these pest species in other stream beds through the district.

7.7 **Appointments to outside Committees, Advisory Groups, Organisations and Working Groups** – Mayor Gordon

146 - 152

RECOMMENDATION

THAT the Council:

- (a) **Receives** report No. 221108194432.
- (b) **Notes** Mayor Gordon is ex-officio to all Committee and sub-committees of the Council.
- (c) **Notes** all appointments cease at the end of the 2022-2025 Local Body Triennial term, being October 2025, unless appointed to a Council Controlled Organisation (CCO) or altered explicitly by the Council.
- (d) **Appoints** Mayor Gordon, and Councillors Atkinson and Mealings to the **Whakawhanake Kāinga Committee**, Urban Growth Partnership for Greater Christchurch.
- (e) **Appoints** Councillor Mealings to the **Climate Change Action Planning Reference Group**.
- (f) **Appoints** Councillor Mealings to the **Biodiversity Champions Group**.
- (g) **Appoints** Mayor Gordon and Councillors Goldsworthy and Mealings as the Council representatives on the **Waimakariri Youth Council**.
- (h) **Appoints** Councillor Atkinson as Council's representative on the **Waimakariri Passchendaele Advisory Group**.
- (i) **Appoints** Mayor Gordon and Councillors Redmond and Ward as the Council's representative on the **Southbrook Road Improvements Working Group**.
- (j) **Appoints** Mayor Gordon and Councillors Ward and Redmond as the Council's representative on the **Southbrook Road Reference Group**.
- (k) **Appoints** Councillor Ward and Redmond to the **Southbrook School Travel Plan Working Group**.
- (l) **Appoints** Mayor Gordon as the Council's representative on the **Waitaha Primary Health Organisation**.
- (m) **Appoints** Councillor Mealings to the **Social Services Waimakariri**.
- (n) **Appoints** Councillor Redmond to the **Waimakariri Health Advisory Group**.
- (o) **Appoints** Councillor Goldsworthy to the **Waimakariri Age-Friendly Advisory Group**.
- (p) **Appoints** Councillor Cairns as the Council's representative on the **Waimakariri Access Group**.
- (q) **Appoints** Councillor Mealings as the Council's representative on the **Community Wellbeing North Canterbury Trust**.

- (r) **Appoints** Councillor Blackie to the **Creative Communities NZ Assessment Committee**.
- (s) **Appoints** Councillor Blackie as the Council's representative on the **Waimakariri Community Arts Council**.
- (t) **Appoints** Councillor Blackie as the Council's representative on the **Waimakariri Art Collection Trust**.
- (u) **Appoints** Councillor Cairns as the Council's representative on the **North Canterbury Museums' Group**.
- (v) **Appoints** Councillor Goldsworthy as the Council's representative on the **Rangiora Promotions Management Board**, noting the Rangiora-Ashley Community Board will also appoint a member to the Rangiora Promotions Management Board.
- (w) **Appoints** Councillor Fulton as the Council's representative on the **Oxford Promotions Action Committee**, noting the Oxford-Ohoka Community Board will also appoint a member to the Oxford Promotions Action Committee.
- (x) **Appoints** Councillor Cairns as the Council's representative on the **Kaiapoi Promotions Association**, noting the Kaiapoi-Tuahivi Community Board will also appoint a member to the Kaiapoi Promotions Association.
- (y) **Appoints** Councillors Ward and Williams as the Council's representatives on the **Rangiora Airfield Advisory Group**.
- (z) **Appoints** Councillors Atkinson and Blackie as the Council's representatives on the **Kaiapoi Marine Precinct Bookings Advisory Group**.
- (aa) **Appoints** Councillor Redmond and Ward as the Council's representative on the **North Canterbury Sport and Recreation Trust**.
- (bb) **Appoints** Councillor Brine as the Council's representative on the **Southbrook Sports Club**, noting the Rangiora-Ashley Community Board will also appoint a member to the Southbrook Sports Club.
- (cc) **Appoints** Councillor Mealings to the **Mandeville Sports Club Committee**.
- (dd) **Appoints** Councillor Blackie as Chair to the **Northern Pegasus Bay Advisory Group**.
- (ee) **Appoints** Councillors Brine, Fulton, Goldsworthy to the **Facilities and Consents Fee Waiver Subcommittee**.
- (ff) **Appoints** Mayor Gordon and Councillor Ward to the **Project Control Group for the Annual and Long Term Plans**.
- (gg) **Appoints** Councillors Redmond and Goldsworthy to the **Waimakariri Walking and Cycling Reference Group**.
- (hh) **Appoints** Councillor Blackie to the **Canterbury Regional Council – Waimakariri/ Eyre/Cust River Rating Committee**.
- (ii) **Appoints** Councillor Blackie to the **Canterbury Regional Council – Ashley River Rating Committee**.

- (jj) **Appoints** Council Williams to the **Hurunui District Council – Ashley Rural Water Scheme Management Committee**.
- (kk) **Appoints** Councillor Blackie as the Council's representative on the **Clarkville Rural Drainage Advisory Group**, noting Kaiapoi-Tuahiwi Community Board will also appoint a member to the Clarkville Rural Drainage Advisory Group.
- (ll) **Appoints** Councillor Blackie as the Council's representative on the **Coastal Rural Drainage Advisory Group**, noting Kaiapoi-Tuahiwi and Woodend-Sefton Community Boards to also appoint members to the Coastal Rural Drainage Advisory Group.
- (mm) **Appoints** Councillor Goldsworthy as the Council's representative on the **Central Rural Drainage Advisory Group**, noting Kaiapoi-Tuahiwi and Rangiora-Ashley Community Boards will also appoint members to the Central Rural Drainage Advisory Group.
- (nn) **Appoints** Councillor Mealings as the Council's representative on the **Ohoka Rural Drainage Advisory Group**, noting Oxford-Ohoka Community Board will also appoint a member to the Ohoka Rural Drainage Advisory Group.
- (oo) **Appoints** Councillor Fulton as the Council's representative on the **Oxford Rural Drainage Advisory Group**, noting Oxford-Ohoka Community Board will also appoint a member to the Oxford Rural Drainage Advisory Group.
- (pp) **Appoints** Councillor Fulton as the Council's representative on the **Waimakariri Water Race Advisory Group**.
- (qq) **Authorises** the Woodend-Sefton Community Board to appoint a member as the Council's representative on the **Canterbury Regional Council – Sefton/Ashley and Sefton River Rating District Committees**.
- (rr) **Notes** that the appointment of a member as the Council's representative on the **Hurunui District Council – Ashley Rural Water Scheme Management Committee** will be made at a later date by the Woodend-Sefton and Rangiora-Ashley Community Boards.
- (ss) **Appoints** Councillor Ward and the General Manager, Finance and Business Support as the Council representatives to the **Canterbury Museum Standing Committee**.
- (tt) **Authorises** the Oxford-Ohoka Community Board to appoint representatives or liaison people to the following groups:
Ashley Gorge Reserve Advisory Group, Ohoka Domain Advisory Group, Pearson Park Advisory Group (two members), Oxford Promotions Action Committee, Oxford Historical Records Society Inc Committee, Ohoka Residents Association, Mandeville Sports Centre, North Canterbury Neighbourhood Support, GreyPower North Canterbury, Waimakariri Access Group, Waimakariri Health Advisory Group, Ohoka Rural Drainage Advisory Group, Oxford Rural Drainage Advisory Group, Water Races Advisory Group and Ashley River Water Supply Scheme.
- (uu) **Authorises:** The Kaiapoi-Tuahiwi Community Board to appoint representatives or liaison people to the following groups:
The Pines-Kairaki Beaches Association, Kaiapoi Landmarks Team, Kaiapoi Districts and Historical Society, Kaiapoi Promotions Association, Kaiapoi Signage Working Group, Waimakariri Arts Trust, Heritage and Mahinga Kai Joint Working Group, Darnley Club, Silverstream Advisory Group, Northern Bulldogs Rugby League Club, North Canterbury Neighbourhood Support, GreyPower North Canterbury, Waimakariri Health Advisory Group,

Waimakariri Access Group, Northern Pegasus Bay Advisory Group, Marine Precinct Bookings Advisory Group, Clarkville Rural Drainage Advisory Group, Coastal Rural Drainage Advisory Group, Central Rural Drainage Advisory Group, Group.

- (vv) **Authorises:** The Rangiora-Ashley Community Board to appoint representatives or liaison people to the following groups:
Rangiora and Districts Early Records Society, Cust and District Historical Records Society Inc, Rangiora Promotions Association, Friends of Rangiora Town Hall, Fernside Hall Advisory Group, Cust Community Centre Advisory Group, Loburn Domain Advisory Group, Cust Domain Advisory Group, Southbrook Sports Club, Southbrook Road Improvements Working Group, Southbrook Reference Group, Southbrook School Travel Plan Working Group, Keep Rangiora Beautiful, North Canterbury Neighbourhood Support, GreyPower North Canterbury, Waimakariri Health Advisory Group, Waimakariri Access Group, Central Rural Drainage Advisory Group, Water Races Advisory Group and notes an appointment to the Hurunui District Council – Ashley Rural Water Scheme Management Committee will occur at a later date.
- (ww) **Authorises** the Woodend-Sefton Community Board to appoint representatives or liaison people to the following groups:
Woodend Community Centre Advisory Group, Sefton Public Hall Society, Gladstone Park Advisory Group, Sefton Domain Advisory Group, Pegasus Residents Group, Waikuku Beach Residents Group, Woodend Community Association, North Canterbury Neighbourhood Support, GreyPower North Canterbury, Waimakariri Health Advisory Group, Waimakariri Access Group, Northern Pegasus Bay Advisory Group, Canterbury Regional Council – Sefton/Ashley and Sefton River Rating District Committees, Sefton Township River and Drainage Ratepayer District, and the Coastal Rural Drainage Advisory Group and notes an appointment to the Hurunui District Council – Ashley Rural Water Scheme Management Committee will occur at a later date.
- (xx) **Notes** appointments to the Arohatia Te Awa Working Group, Solid and Hazardous Waste Working Party, Sustainability Strategy Steering Group, the previously known Road Safety Coordinating Committee and the Land and Water Committee, and any other committee is subject to a separate report being considered in February 2023, when updated Terms of Reference will be presented.
- (yy) **Appoints** Councillor Mealings as the interim Council representative on matters relating to Arohatia Te Awa, Land and Water, and the Sustainability Strategy.

7.8 **Reinstatement of Walking and Cycling Reference Group Under New Terms of Reference – D Young (Senior Engineering Advisor), A Mace-Cochrane (Project Engineer)**

153 - 225

RECOMMENDATION

THAT the Council:

- (a) **Receives** Report No. 221117199944;
- (b) **Approves** the reinstatement of the Walking and Cycling Reference Group;
- (c) **Approves** the revised Terms of Reference for the Walking and Cycling Reference Group (refer to Attachment i);

- (d) **Notes** that the Walking and Cycling Reference Group will be comprised of the following:
- Walking Advocate;
 - Cycling Advocate;
 - Elected Council Member;
 - Elected Council Member;
 - New Zealand Police Representative;
 - Enterprise North Canterbury Representative;
 - Oxford Promotions Association Representative;
 - Kaiapoi Promotions Association Representative;
 - Rangiora Promotions Association Representative;
 - Waimakariri Access Group Representative;
 - Waimakariri Age Friendly Advisory Group Representative;
- (e) **Appoints** two members of Council, being Cr Redmond and Cr Goldsworthy to the Walking and Cycling Reference Group;
- (f) **Notes** that the following staff will attend and support the Walking and Cycling Reference Group meetings:
- Client Representative;
 - Transportation Engineer;
 - Road Safety Coordinator/Journey Planner (as required);
 - Development Manager (on behalf of the Planning Unit – as required);
 - Youth Development Facilitator (on behalf of the Youth Council – as required);
 - Senior Communications & Engagement Advisor;
 - Project Manager;
 - Greenspace Representative (as required);
- (g) **Notes** that the reinstatement of the Walking and Cycling Reference Group was recommended by the prior Council at their meeting on the 4th October 2022 (refer to TRIM No.220817141624);
- (h) **Notes** that the revised Reference Group has a reduced membership/support group of 19 people (includes all staff, noting that four are on an ‘as required’ basis), for the reasons outlined within Section 4.1 of this report and summarised below;
- Removed four Community Board representatives (will review the priorities annually at the Community Board meeting);
 - Removed one school representative (staff will be engaging separately with schools);
 - Removed second walking advocate, cycling advocate, and police representative (already represented on the Reference Group);
 - Added PDU development Manager (to highlight upcoming developments);

- (i) **Notes** that staff will be bringing an annual report to each of the Community Boards' regarding the proposed three-year programme for implementing walking and cycling infrastructure;
- (j) **Notes** that the Reference Group has an expected duration of three years, where upon it will be reviewed and a decision made on whether to extend its duration.

7.9 **Oxford-Ohoka Community Board Chairperson's Report for the Period February – September 2022 – D Nicholl**

226 - 230

RECOMMENDATION

THAT the Council:

- (a) **Receives** report No. 221121201219.
- (b) **Circulates** a copy of this report to all the Community Boards.

7.10 **Woodend-Sefton Community Board Chairperson's Report for the Period February – September 2022 – S Powell**

231 - 235

RECOMMENDATION

THAT the Council:

- (a) **Receives** report No. 220809136097.
- (b) **Circulates** a copy of this report to all the Community Boards.

7.11 **Kaiapoi- Tuahiwi Community Board Chairperson's Report for the Period February – September 2022 – J Watson**

236 - 241

RECOMMENDATION

THAT the Council:

- (a) **Receives** report No. 220912157313.
- (b) **Circulates** a copy of this report to all the Community Boards.

7.12 **Rangiora-Ashley Community Board Chairperson's Report for the Period February – September 2022 – J Gerard**

242 - 246

RECOMMENDATION

THAT the Council:

- (a) **Receives** report No. 220909156566.
- (b) **Circulates** a copy of this report to all the Community Boards.

7.13 **2023 Council Meeting Schedule** – S Nichols (Governance Manager)

247 - 251

*RECOMMENDATION***THAT** the Council:

- (a) **Receives** report No 2221122201951.
- (b) **Adopts** the following meeting schedule for the period from 24 January to 22 December 2023 (as outlined in Trim 220819143684).
- (i) Ordinary Council Meeting Dates commencing at 1pm on the first Tuesday of the month:

7 February 2023	7 March 2023	4 April 2023	2 May 2023
6 June 2023	4 July 2023	1 August 2023	5 September 2023
3 October 2023	7 November 2023	5 December 2023	

- (ii) Council meetings relating to (Draft) Annual Plan and Annual Report including submissions and hearings:

8 and 9 February 2023 (Budgets)	28 February 2023 Approval to Consult	3 and 4 May 2023 (Hearings)
30 and 31 May 2023 (Deliberations)	20 June 2023 (Adoption Annual Plan)	27 June 2023 (Reserve Adoption)
17 October 2023 (Annual Report)		

- (c) **Adopts** the following meeting schedule for the period from 24 January 2022 to 22 December 2023 for Committees:

- (i) Audit and Risk Committee commencing at 9am on Tuesdays:

14 February 2023	14 March 2023	16 May 2023
13 June 2023	8 August 2023	12 September 2023
14 November 2023	12 December 2023	

- (ii) Utilities and Roading Committee generally at 9am on Tuesdays:

21 February 2023	21 March 2023	18 April 2023
23 May 2023	20 June 2023	18 July 2023
15 August 2023	19 September 2023	17 October 2023
21 November 2023		

- (iii) District Planning and Regulation Committee at 1pm on Tuesdays:

21 February 2023	21 March 2023	18 April 2023
16 May 2023	18 July 2023	15 August 2023
19 September 2023	21 November 2023	

- (iv) Community and Recreation Committee generally at 3.30pm on Tuesdays:

21 February 2023	21 March 2023	23 May 2023
20 June 2023	22 August 2023	17 October 2023
12 December 2023		

- (v) Mahi Tahi Joint Development Committee at 9am on Tuesdays:

7 March 2023	4 April 2023	9 May 2023
11 July 2023	22 August 2023	10 October 2023
7 November 2023		

- (vi) Waimakariri Water Zone Committee at 3.30pm on Mondays

30 January 2023	6 March 2023	1 May 2023	3 July 2023
4 September 2023	6 November 2023		

- (vii) Waimakariri District Licensing Committee at 9am generally on Mondays

27 February 2023	27 March 2023	29 May 2023	26 June 2023
31 July 2023	11 September 2023	30 October 2023	13 November 2023

- (d) **Notes** the Mahi Tahi Joint Development Committee dates and locations will be subject to further confirmation with our Ngāi Tūāhuriri partners.
- (e) **Notes** the Waimakariri Water Zone Committee dates will be subject to further confirmation with Environment Canterbury.
- (f) **Notes** that this timetable does not preclude additional meetings being scheduled if required for matters of urgency, which will be advertised on the Council website.
- (g) **Notes** the Community Boards have adopted their own timetable at their meetings held during November 2022.
- (h) **Notes** that no formal meetings are scheduled for Councillors on the weeks of 24 April, 28 August, 23 October and 18 December 2023.
- (i) **Notes** a report will be submitted to the February 2023 Council meeting for consideration of any additional committees and revised Terms of Reference for several working groups including Arohaia te Awa and the Solid Waste and Hazardous Substances working group.
- (j) **Circulates** a copy of the finalised meeting times to Ngāi Tūāhuriri partners and the Community Boards for their reference.

8. MATTERS REFERRED FROM COMMITTEES AND COMMUNITY BOARDS

Nil.

9. HEALTH, SAFETY AND WELLBEING

9.1 Health, Safety and Wellbeing Report November 2022 – J Millward (Acting Chief Executive)

The information usually provided in this report was not available. The Health, Safety and Wellbeing report to the 7 February 2023 Council meeting will cover this period.

10. COMMITTEE MINUTES FOR INFORMATION

- 10.1 Minutes of a meeting of the Audit and Risk Committee meeting of 22 November 2022

252 - 257

RECOMMENDATION

THAT Item 10.1 be received information.

11. COMMUNITY BOARD MINUTES FOR INFORMATION

- 11.1 Minutes of the Oxford-Ohoka Community Board meeting of 9 November 2022

258 - 266

- 11.2 Minutes of the Rangiora-Ashley Community Board meeting of 9 November 2022

267 - 274

RECOMMENDATION

THAT Items 11.1 to 11.2 be received for information.

12. MAYOR'S DIARY

- 12.1 Mayor's Diary 28 September – 29 November 2022

275 - 279

RECOMMENDATION

THAT the Council:

- (a) **Receives** report no.221129206165.

13. COUNCIL PORTFOLIO UPDATES

- 13.1 Iwi Relationships – Mayor Dan Gordon
 13.2 Greater Christchurch Partnership Update – Mayor Dan Gordon
 13.3 Government Reforms – Mayor Dan Gordon
 13.4 Canterbury Water Management Strategy – Councillor Tim Fulton
 13.5 International Relationships – Deputy Mayor Neville Atkinson
 13.6 Climate Change and Sustainability – Councillor Niki Mealings

14. QUESTIONS

(under Standing Orders)

15. URGENT GENERAL BUSINESS

(under Standing Orders)

16. MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987.

RECOMMENDATION

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No	Minutes/Report of	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
16.1	Report of S Murphy (Senior Project Engineer) and C Roxburgh (Water Asset Manager)	Contract 22/44 Reservoir Improvement Works – Group 1	Good reason to withhold exists under Section 7	Section 48(1)(a)
16.2	Report of H Downie (Senior Advisor, Strategy and Programme) and R Hawthorne (Property Manager)	North of High Development Update	Good reason to withhold exists under Section 7	Section 48(1)(a)
16.3	Report of A Kibblewhite (Senior Project Engineer) and J McBride (Roading and Transport Engineer)	Contract 22/50 Southbrook Road/Torlesse Street Traffic Lights – Tender Evaluation and Contract Award Report)	Good reason to withhold exists under Section 7	Section 48(1)(a)
16.4	Report of C Brown (General Manager Community and Recreation)	Mandeville Domain – Contaminated Stockpile	Good reason to withhold exists under Section 7	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item N°	Reason for protection of interests	LGOIMA Part 1, Section 7
16.1 to 16.4	Protection of privacy of natural persons; To carry out commercial activities without prejudice; Maintain legal professional privilege; Enable Council to continue with (commercial) negotiation without prejudice or disadvantage Prevent the disclose of information for improper gain or advantage	Section 7 2(a) Section 7 2(b)ii Section 7 (g) Section 7 2(i) Section 7 (j)

CLOSED MEETING

See Public Excluded Agenda.

OPEN MEETING**17. NEXT MEETING**

The next meeting of the Council is scheduled to commence at 1pm on Tuesday 7 February 2023.

MINUTES OF A MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA, ON TUESDAY 8 NOVEMBER 2022, COMMENCING AT 8.30AM.

The Mayor opened the meeting at 8.30am and called a brief adjournment to allow time for member accessing the meeting remotely. The meeting resumed at 8.40am.

PRESENT

Mayor D Gordon (Chairperson), Deputy Mayor N Atkinson, Councillors A Blackie, R Brine (attended remotely via Zoom, from 8.41am), B Cairns, T Fulton, J Goldsworthy, N Mealings, P Redmond, J Ward and P Williams.

IN ATTENDANCE

J Millward (Acting Chief Executive), G Cleary (General Manager Utilities and Roading), K Simpson (3 Waters Manager), C Roxburgh (Water Asset Manager), S Nichols (Governance Manager) and A Smith (Governance Coordinator).

1. APOLOGIES

Moved: Councillor Blackie Seconded: Councillor Mealings

THAT an apology for lateness be received and sustained from Councillor Brine.

CARRIED

2. CONFLICTS OF INTEREST

There were no conflicts of interest recorded.

3. ACKNOWLEDGEMENTS

There were no acknowledgements.

4. CONFIRMATION OF MINUTES

4.1 Minutes of a meeting of the Waimakariri District Council held on 27 October 2022

Moved: Councillor Mealings Seconded: Councillor Goldsworthy

THAT the Council:

- (a) **Confirms**, as a true and correct record, the circulated Minutes of the meeting of the Waimakariri District Council meeting held on 27 October 2022.

CARRIED

MATTERS ARISING (FROM MINUTES)

5. **REPORTS**

5.1. **Obligations Regarding Chlorination of Public Water Supplies – G Cleary (General Manager Utilities and Roading), K Simpson (3 Waters Manager), and C Roxburgh (Water Asset Manager)**

G Cleary, K Simpson and C Roxburgh were present for consideration of this report. G Cleary introduced the report, noting the importance of this decision for the Council. Over recent times there had been changes to drinking water standards, with the key period for the Council being July 2022 when the latest drinking water standards became available, and provided some certainty at that time. The Council had considered a programme of UV disinfection upgrades throughout the district and staff believe that the Council should proceed at pace in having these UV treatments installed. The Council had always had a history of being compliant with drinking water standards, and was an important obligation to provide a compliant and safe drinking water supply.

The Council was fortunate to host the Chief Executive of Taumata Arowai at a briefing recently. Taumata Arowai staff would be visiting the Cust Water Supply in relation to the Council's chlorine exemption application on 9 November 2022. Staff had a busy programme submitting applications seeking chlorine exemptions in the Council's urban water supplies of Rangiora, Kaiapoi, Woodend-Pegasus, Oxford, Cust and Waikuku Beach.

G Cleary said the report sought a Council decision to either approve the introduction of temporary chlorination in the currently unchlorinated supplies, or to continue to operate its normally unchlorinated supplies while working with Taumata Arowai on an agreed pathway towards compliance.

Councillor Williams asked if the Council could enter into negotiations with the Taumata Arowai prior to investing in the UV treatments to ascertain if the exemptions would be approved. G Cleary responded that this option had been considered by staff, noting that the Council had, over a number years, had a "wait and see" approach. However to have a non-chlorinated drinking water supply, it was essential to have UV treatment and staff would not recommend a 'wait and see' approach at this time. A more comprehensive report would be presented to the Utilities and Roading meeting on 29 November and the Council would have the opportunity to consider prior to allocating funding.

Councillor Cairns sought clarification on Section 31 of the Drinking Water Safety Act, enquiring if there were any alternative water treatment options available, apart from UV treatment or chlorination. G Cleary advised that there were other options which could be used for water treatment, however as the water supplies were of such high quality in the district, these alternative options were not appropriate. G Cleary added that chlorine was the option used almost exclusively in New Zealand and internationally as a residual disinfectant. The community had given a clear indication that they would not support having a chlorinated drinking water supply.

Councillor Redmond asked if there had been further discussions with the Regulator since its visit to the Council. G Cleary advised that they had viewed the staff report and offered some comment and there would be ongoing conversations with Taumata Arowai in the future.

Moved: Mayor Gordon

Seconded: Councillor Williams

THAT the Council:

- (a) **Receives** Report No. 221013178519.
- (b) **Notes** that the Water Services Act (WSA) required a residual disinfectant (chlorine) in all its water supplies from 14 November 2022, both directly via Section 31 of the Water Services Act for all supplies unless an exemption was obtained, but also via the Drinking Water Quality Assurance Rules for any supply that does not have an alternative mechanism to provide bacterial treatment such as UV disinfection.
- (c) **Notes** that there was a process currently underway where all the Council's urban and on-demand supplies had applied for exemptions to having a residual disinfectant (chlorine), and that assessment of these applications was currently underway with Taumata Arowai, but that it was unlikely any of these assessments would be completed by the 14 November 2022 deadline when the Water Standards Act requirements took effect.
- (d) **Notes** that given the ongoing assessment, discussions had been held with Taumata Arowai in relation to the implications of the Water Services Act, and it had been agreed a pragmatic approach could be taken to allow a programme of works towards compliance be agreed and implemented over the coming 12 months, taking into account the residual disinfection (chlorine) exemption application process that was still underway.
- (e) **Instructs** staff to continue to operate its normally unchlorinated supplies as they are now, while working with Taumata Arowai on an agreed pathway towards compliance taking into account the outcome of the residual disinfection exemption application assessments that are underway at present.
- (f) **Approves** the programme towards compliance to be agreed with Taumata Arowai (as referred to above) to include bringing forward all the UV disinfection upgrades on the currently unchlorinated schemes into the 2023/24 financial year, and also the introduction of additional *E. coli* samples over and above existing levels.
- (g) **Notes** that there was infrastructure in place to implement emergency chlorination at short notice in response to any test results or operational issues that were considered by staff to be a potential risk to drinking water safety and that staff would implement chlorination as part of the response to any potential event they deemed necessary.
- (h) **Notes** that whether chlorine was or was not introduced in response to the November 2022 deadline, the Council would still not be fully compliant with the new Drinking Water Quality Assurance Rules, as there were a series of other upgrades (not related to chlorination) that were underway or required in response to the new Rules that were issued in July 2022.
- (i) **Notes** that the risk profile of these supplies had not changed. The law had changed and perceptions and appetite for risk had changed, but the supply risk level had not.

- (j) **Notes** that the Council had taken numerous opportunities to express the views of its communities with respect to chlorination and the community desire for water supplies to be free of chlorine wherever possible, the Mayor and Manager Utilities and Roading submitted on these points to the Government's Select Committee, as part of the Water Services Act consultation period, and attended meetings with the Taumata Arawai Chief Executive to reinforce the community views.
- (k) **Notes** that news stories had been published by the Council throughout the year to raise general community awareness of the need to chlorinate water supplies if exemptions were not gained, and that further targeted communications would take place following the adoption of this report to update the community on the next steps.
- (l) **Circulates** this report to the Community Boards for their information.

CARRIED

In supporting the motion, Mayor Gordon acknowledged that this was a significant decision for the Council, which was well aware of the communities preference for chlorine free water. Mayor Gordon did not see the need, at this time, to introduce chlorination. In bringing forward the UV disinfection, a regular testing regime and retaining the option of emergency chlorination at short notice, he believed the Council would do everything to make sure that the community had safe drinking water supplies. Mayor Gordon was proud of the work done by the Council staff in meeting and maintaining the required standards of drinking water supplies over a number of years. Mayor Gordon believed this was a pragmatic way forward and supported the need for the water regulator Taumata Arawai.

Councillor Williams noted that the community were not in favour of having the water supplies chlorinated. The Waimakariri district had some of the best quality drinking water supplies in the country and Councillor Williams thanked staff for the work undertaken in managing the water supplies.

Councillor Mealings was also in support of the motion, noting the Council's proven track record of compliance with drinking water supply quality and had demonstrated an ability to manage these water supplies.

Councillor Redmond reiterated that the community had been clear that there was no support for chlorine in the water supplies. Following the meeting with the Chief Executive of the Water Regulator, where practical ways forward had been discussed and how Taumata Arawai would work with the Council and in conjunction with the programme that the staff had in place Councillor Redmond believed this would achieve the outcome that the community wanted, ie. having unchlorinated water in urban drinking water supplies.

Councillor Fulton commended staff on the work that had been undertaken to date with the drinking water supplies, noting that water was a treasure and that the Council should be looking to preserve this taonga.

In reply, Mayor Gordon also acknowledged and thanked staff present for the work undertaken in submitting all the water supply exemptions to the Water Authority. This Council had some of the best guardians of its water supplies throughout New Zealand.

5.2. **Appointment of Standing Committee Members and Chairs of Standing Committees of Council – Mayor Gordon**

Mayor Gordon spoke to this report, with the Governance Manager present. Mayor Gordon acknowledged the portfolio system and the sharing of Committee Chair duties on the Standing Committees, throughout the term of Council. Mayor Gordon believed this was a fair system.

There were no questions from members.

Moved: Councillor Atkinson Seconded: Councillor Blackie

THAT the Council:

- (a) **Receives** report No. 221025185070.
- (b) **Notes** under section 41A of the Local Government Act, the Mayor had the power to establish Committees of the Council and to appoint the Chairperson of each Committee and could make the appointment(s) before the other members of the Committee are determined and may appoint him/herself.
- (c) **Notes** Mayor Gordon was ex-officio on all Committee and sub-committees of the Council pursuant to the Local Government 2002 Act.
- (d) **Establishes** the Hearings Committee for Hearings, other than RMA Hearings.
- (e) **Appoints** Councillors Atkinson, Blackie, Brine, Cairns, Fulton, Goldsworthy, Mealings, Redmond, Ward and Williams to the Hearings Committee.
- (f) **Establishes** the Chief Executive Review Committee.
- (g) **Appoints** Mayor Gordon, Deputy Mayor Atkinson, Councillor Brine, Councillor Redmond and Councillor Ward to the Chief Executive Review Committee.
- (h) **Establishes** the Mahi Tahī Joint Development Committee.
- (i) **Appoints** Mayor Gordon, Deputy Mayor Atkinson and Councillor Mealings to the Mahi Tahī Joint Development Committee.
- (j) **Appoints** five (5) Councillors Atkinson, Fulton, Goldsworthy, Ward, and Williams to the Audit and Risk Committee.
- (k) **Appoints** five (5) Councillors Blackie, Brine, Cairns, Mealings and Redmond to the Community and Recreation Committee.
- (l) **Appoints** five (5) Councillors Atkinson, Blackie, Cairns, Fulton, and Goldsworthy to the District Planning and Regulation Committee.
- (m) **Appoints five** (5) Councillors Brine, Mealings, Redmond, Ward and Williams to the Utilities and Roading Committee.
- (n) **Appoints** Councillor Atkinson as the first Chair of the Audit and Risk Committee to 30 April 2024.
- (o) **Appoints** Councillor Goldsworthy as second Chair of the Audit and Risk Committee from 1 May 2024 to the end of the triennium term in October 2025.

- (p) **Appoints** Councillor Redmond as first Chair of the Community and Recreation Committee to 31 October 2023.
- (q) **Appoints** Councillor Brine as second Chair of the Community and Recreation Committee from 1 November 2023 to 31 October 2024.
- (r) **Appoints** Councillor Cairns as third Chair of the Community and Recreation Committee from 1 November 2024 to the end of the triennium term in October 2025.
- (s) **Appoints** Councillor Blackie as first Chair of the District Planning and Regulation Committee to 30 April 2024.
- (t) **Appoints** Councillor Fulton as second Chair of the District Planning and Regulation Committee from 1 May 2024 to the end of the triennium term in October 2025.
- (u) **Appoints** Councillor Mealings as first Chair of the Utilities and Roothing Committee to 31 October 2023.
- (v) **Appoints** Councillor Williams as second Chair of the Utilities and Roothing Committee from 1 November 2023 to 31 October 2024.
- (w) **Appoints** Councillor Ward as third Chair of the Utilities and Roothing Committee from 1 November 2024 to the end of the triennium term in October 2025.

CARRIED

5.3. **Appointment to Joint Regional Committees – Mayor Gordon**

Mayor Gordon presented this report, with the Governance Manager present. The recommendation to appoint D Ayers to the Canterbury Museum Trust Board was highlighted and that Hurunui District Council also supported this appointment. D Ayers was Chairperson of this Trust during the previous term of the Council.

There were no questions.

Moved: Councillor Mealings

Seconded: Councillor Ward

THAT the Council:

- (a) **Receives** report No. 221010175210.
- (b) **Appoints** Councillor Brine to the Canterbury Waste Joint Committee.
- (c) **Appoints** Councillor Brine to the Canterbury Regional Landfill Joint Committee.
- (d) **Appoints** Mayor Gordon as the Council's representative on the Canterbury Civil Defence Emergency Management Group (CDEM Group).
- (e) **Appoints** Mayor Gordon, and Councillors Neville Atkinson and Niki Mealings to the Greater Christchurch Partnership (GCP).
- (f) **Appoints** Mayor Gordon to the Greater Christchurch Public Transport Joint Committee.
- (g) **Appoints** Mayor Gordon to the Canterbury Regional Land Transport Committee.

- (h) **Appoints** Councillor Fulton the Waimakariri Water Zone Committee.
- (i) **Appoints** Councillor Blackie as a Trustee to the Te Kohaka o Tuhaitara Trust.
- (j) **Appoints** Mayor Gordon as a Trustee to Enterprise North Canterbury.
- (k) **Appoints** Mr David Ayers to the Canterbury Museum Trust Board.
- (l) **Notes** appointments and Chairs to Standing Committees was subject to a separate report. (Trim 221025185070).
- (m) **Notes** appointments to the District Licencing Committee consist of Commissioners Neville Atkinson (Chair), Jim Gerard (Deputy Chair), Wendy Doody, Philip Redmond and Paul Williams until review in mid-2024.
- (n) **Notes** all other appointments cease at the end of the 2022-25 Local Body Triennial term, being 11 October 2025, unless appointed to a Council Controlled Organisation (CCO) or specifically altered by the Council.

CARRIED

5.4. **Appointment of Portfolio Holders – Mayor Gordon**

Mayor Gordon presented this report, noting two new portfolios that had been established for the term, being Government Reform and Property and Housing portfolios. There may be further updates to the portfolios for the Council to consider at subsequent meetings.

There were no questions.

Moved: Councillor Blackie

Seconded: Councillor Cairns

THAT the Council:

- (a) **Receives** report No. 221025185171.
- (b) **Establishes** Portfolios for Councillors and **notes** the generic Portfolio Holder Role Description.
- (c) **Appoints** Mayor Gordon as Portfolio Holder of Iwi Relationships.
- (d) **Appoints** Mayor Gordon as Portfolio Holder of Government Reform.
- (e) **Appoints** Mayor Gordon as Portfolio Holder of Greater Christchurch Partnership.
- (f) **Appoints** Mayor Gordon as Portfolio Holder of Transport.
- (g) **Appoints** Deputy Mayor Atkinson as Portfolio Holder of Property and Housing.
- (h) **Appoints** Deputy Mayor Atkinson as Portfolio Holder of International Relationships.
- (i) **Appoints** Councillor Blackie as Portfolio Holder of Arts and Culture.
- (j) **Appoints** Councillor Mealings as Portfolio Holder of Climate Change and Sustainability.

- (k) **Appoints** Councillor Brine as Portfolio Holder of Solid Waste.
- (l) **Appoints** Councillor Ward as Portfolio Holder of Audit, Risk, Annual/Long Term Plans.
- (m) **Appoints** Councillor Ward as Portfolio Holder of Communications and Customer Service.
- (n) **Appoints** Councillor Blackie as Portfolio Holder of Greenspace (Parks, Reserves and Sports Grounds).
- (o) **Appoints** Councillor Brine as Portfolio Holder of Community Facilities (including Aquatic Centres, Multi-use Sports Stadium, Libraries/Service Centres, Town Halls, and Museums).
- (p) **Appoints** Councillor Cairns as Portfolio Holder of Community Development and Wellbeing.
- (q) **Appoints** Councillor Cairns as Portfolio Holder of Business, Promotion and Town Centres.
- (r) **Appoints** Councillor Fulton as Portfolio Holder of District Planning.
- (s) **Appoints** Councillor Goldsworthy as Portfolio Holder of Civil Defence and Regulation.
- (t) **Appoints** Councillor Redmond as Portfolio Holder of Roading.
- (u) **Appoints** Councillor Williams as Portfolio Holder of Drainage and Stockwater and Three Waters (Drinking Water, Sewer and Stormwater).
- (v) **Notes** that a further report would be considered by the Council with additional portfolios and detailed portfolio descriptions which link with the proposed Council Charter.
- (w) **Notes** that appointments and portfolios may be reviewed in November 2023 by the Council or at the discretion of the Mayor.

CARRIED

5.5. **Councillor Remuneration 2022/23 – S Nichols (Governance Manager)**

S Nichols presented this report, noting the independent Remuneration Authority sets the remuneration for elected members. For the period from the recent election, (mid-October), the Authority set a schedule of a pool of funds to be shared to the Councillors and Deputy Mayor for this new term of Council. There had been an increase of \$52,000 from the previous pool of funds. With all Councillors and Deputy Mayor holding Portfolios and Committee Chair responsibilities, this would be distributed evenly. Subsequent to the report being written, further information was circulated to members, providing information on two potential calculations to consider, or alternatively, members could come up with their own formula to disperse the funds. The previous Council allowed for additional funds for the Deputy Mayor role, recognising the extra duties of this role, as well as Chairperson duties and Portfolio duties.

S Nichols highlighted the two options suggested for the split of the pool of funds, with the first option being 12% of the pool going to the Deputy Mayor and the remaining 88% split evenly between the nine Councillors. The second option, recommended and approved from the previous Council was that the additional \$52,000 be split evenly eleven ways and the additional split amount allocated to the Deputy Mayor to recognise his additional duties.

Following a question from Councillor Redmond, it was confirmed by S Nichols that the calculation of the distribution of the pool of funds for this term of Council was endorsed by the Council in July 2022, which was based on the second option (as above).

Moved: Mayor Gordon

Seconded: Councillor Blackie

THAT the Council:

- (a) **Receives** Report No. 221026186065.
- (b) **Notes** the remuneration was set by the Remuneration Authority in the Local Government Members (2022/23) Determination (schedule 2) for the Mayor (at \$146,838), and Community Board members from the day after the date of the official election result being declared 13 October 2022 to 30 June 2023.
- (c) **Notes** the base remuneration for Councillors with no portfolios or chairing responsibilities was \$42,143.
- (d) **Notes** the remuneration pool set by the Remuneration Authority post election to 30 June 2023 was \$555,247.
- (e) **Endorses** the remuneration for nine councillors, who all hold portfolios and chairing responsibilities was \$53,986 to 30 June 2023.
- (f) **Endorses** the remuneration for the Deputy Mayor being \$69,373.

CARRIED

Councillor Atkinson abstained

Mayor Gordon supported the motion, acknowledging the shared duties of Portfolio holders and shared Committee Chair duties with all councillors work acknowledged. The Deputy Mayor position took on additional responsibilities for the Council which also needed to be acknowledged.

Councillor Blackie noted the support provided to the Mayor, by the current Deputy Mayor and believed this is an excellent arrangement.

In support of the motion, Councillor Brine also paid tribute to the work of the previous Deputy Mayor Kevin Felstead in that role, acknowledging the often unseen additional duties undertaken.

Councillor Mealings also acknowledged the work of the Deputy Mayor and his support for the Mayor.

Mayor Gordon in reply, also acknowledged the work of the previous Deputy Mayor Kevin Felstead. Appreciation for the work and support of current Deputy Mayor Neville Atkinson was extended by Mayor Gordon.

6. HEALTH, SAFETY AND WELLBEING

6.1 Health, Safety and Wellbeing Report October 2022 – J Millward (Acting Chief Executive)

J Millward spoke to this report, with five incidents for the past month. The next staff Health and Safety Committee meeting was to be held on 3 December 2022 and that all staff training was up to date.

There were no questions from members.

Moved: Councillor Goldsworthy

Seconded: Councillor Fulton

THAT the Council:

- (a) **Receives** Report No 221020183380.
- (b) **Notes** that there were no notifiable incidents this month. The organisation was, so far as was reasonably practicable, compliant with the duties of a person conducting a business or undertaking (PCBU) as required by the Health and Safety at work Act 2015.
- (c) **Circulates** this information to Community Boards for their information.

CARRIED

7. QUESTIONS

There were no questions.

8. URGENT GENERAL BUSINESS

There was no urgent general business.

9. NEXT MEETING

The next meeting of the Council is scheduled to be held at 1pm on Tuesday 6 December 2022 in the Council Chamber, 215 High Street, Rangiora.

There being no further business, the meeting closed at 9.21am.

CONFIRMED

Chairperson
Mayor Dan Gordon

Date

MINUTES OF THE EXTRAORDINARY MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA, ON TUESDAY 22 NOVEMBER 2022, COMMENCING AT 11.30AM.

PRESENT

Mayor D Gordon (Chairperson), Deputy Mayor N Atkinson, Councillors A Blackie, R Brine, B Cairns, T Fulton, J Goldsworthy, N Mealings (from 11.36am), P Redmond, J Ward and P Williams.

IN ATTENDANCE

J Millward (Acting Chief Executive), S Hart (General Manager Strategy, Engagement and Economic Development), G Cleary (General Manager Utilities and Roding), A Mace-Cochrane (Project Engineer) and A Smith (Governance Coordinator).

1. APOLOGIES

There were no apologies.

2. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3. REPORT

- 3.1. **Approval to Submit Three Waters Reform – Better Off Application and Funding Agreement** – S Hart (General Manager Strategy, Engagement and Economic Development).

S Hart presented this report, that requested approval from the Council to apply for Tranche 1 Better Off Funding. This funding was offered by the Department of Internal Affairs (DIA) as Tranche 1 of the Better Off package, in conjunction with a Funding Agreement.. For Tranche 1 funding Waimakariri District Council was eligible for \$5.54 million and projects to be included in the application were required to meet three key criteria.

S Hart noted that the Council had sought legal advice from Anderson Lloyd about including additional clauses in the proposed Funding Agreement prior to signing to ensure that the Council retained the ability to oppose the Three Waters reform. The clauses protect the Council's membership of the Communities 4 Local Democracy lobby group. However, there had been some indication that these new clauses may not be acceptable to the DIA.

In addition, S Hart highlighted the various options available to the Council, and advised that it was recommended that the Council staff proceed with the Funding Agreement that included the additional clauses, as this could be revisited if rejected. S Hart also confirmed that advice had been received that the projects met the criteria.

Mayor Gordon noted that it would be his advice to continue with the application with the additional clauses in the Funding Agreement. However, the clauses could be deleted from the agreement if required.

J Millward advised that applications for Tranche 1 Better Off Funding closed at the end of November 2022, and the Council would therefore need to request an extension if the agreement was to be amended.

Councillor Brine asked if the Council's application with additional clauses would impact other Councils' applications for Better Off funding. J Millward responded that some of the other Councils which were part of Communities 4 Local Democracy had submitted applications without any additional clauses. In addition, S Hart did not believe that the Waimakariri District Council's application would impact any other Councils' applications.

Councillor Redmond questioned if recommendation (c) was still applicable, as all of the Councils knew what the clauses entailed. S Hart indicated that the recommendation should be retained, as this would allow the application to proceed with the inclusion of the additional clauses. However, if the DIA did not accept the amended Funding Agreement, the additional clauses would be removed.

Councillor Williams suggested that the projects recommended for funding should be submitted to the Utilities and Rooding Committee and the appropriate Drainage Advisory Boards for a decision. G Cleary noted that, as indicated at previous Council briefings, these projects were only examples. Therefore, there was no commitment to these projects at this stage, and staff would report to the Utilities and Rooding Committee seeking final approval of the projects to be funded.

Councillor Cairns commented on the Woodend to Kaiapoi Cycleway, which would need to be undertaken in conjunction with Waka Kotahi. C Cleary confirmed that if the money was committed to this project, staff would report back to the Council.

Moved: Mayor Gordon

Seconded: Councillor Atkinson

THAT the Council:

- (a) **Receives** Report No. 220911157300.
- (b) **Approves** the list of projects included in the Waimakariri District Council Better Off Funding Application – Tranche 1, and their respective funding allocations.
- (c) **Authorises** the Acting Chief Executive to insert wording to protect the Council's position in terms of membership of Community 4 Local Democracy, and its opposition to Three Waters Reform, and Waimakariri District Council's ability to carry out normal business operations and activities. The final wording to be authorised by the Mayor and Acting Chief Executive prior to signing.
- (d) **Authorises** the Acting Chief Executive and Mayor to sign the Funding Agreement between Department of Internal Affairs and Waimakariri District Council for Three Waters Reform – Tranche 1 Funding (Record No. 220911157303) by 28 November 2022, subject to changes as per recommendation (c).
- (e) **Authorises** the Acting Chief Executive to submit the Waimakariri District Council's Better Off Funding Tranche 1 Application and Funding Agreement, delegating the ability to approve further changes to the application prior to submittal to the Department of Internal Affairs on 28 November 2022, if required.
- (f) **Notes** that the Waimakariri District Council could obtain up to \$5.54 million for Tranche 1 and the balance of \$22.18 million (being \$16.64 million) in Tranche 2.

- (g) **Notes** that the programme be subject to the Utilities and Roading Committee for final ratification.
- (h) **Circulates** this report to all Community Boards for information.

CARRIED

Mayor Gordon noted that the Council's position about the proposed Three Waters Reform had been preserved by adding the additional clauses to the Funding Agreement. This funding was an opportunity for the Council to complete projects which would otherwise not be done in the short term. He agreed that the proposed projects to be funded needed to be discussed further with the Utilities and Roading Committee. Mayor Gordon stated that the community would not be pleased if the Council did not take up the opportunity to apply for this funding. He understood that all Councils in the country, except Waimate, would be applying for the Better Off Funding.

Councillor Atkinson commented that it was important that suitable projects be selected for funding and encouraged colleagues to support the motion.

Councillor Redmond, though initially not in support of the Council applying for Tranche 1 Better Off Funding, now supported the motion, as the additional clauses being included in the Funding Agreement safeguarded the Council's position on Three Waters Reform. Councillor Redmond further commented that a change in government may impact the availability of this funding.

G Cleary explained that if the Council did not apply for the Tranche 1 funding of \$5.54 million, it would become available as part of Tranche 2 funding, with the Council only eligible for up to \$22.18 million. As applications for Tranche 2 funding were likely to be made in mid-2024, the future of this funding was unknown if there was a change in government after the 2023 national elections.

Councillor Williams supported the motion and a report being submitted to the Utilities and Roading Committee and also the relevant Rural Drainage Advisory Boards.

In reply, Mayor Gordon noted it was a matter of democracy for the Council to include the additional clauses in the funding agreement. If the DIA did not agree with these clauses, this matter would revert back to the Council for further discussion.

4. NEXT MEETING

The next scheduled ordinary meeting of the Council would commence at 1pm on Tuesday 6 December 2022.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 12.05PM.

CONFIRMED

Chairperson
Mayor Dan Gordon

Date

WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR DECISION

FILE NO and TRIM NO: GOV-01-11 / 221122202019

REPORT TO: COUNCIL


DATE OF MEETING: 6 December 2022

AUTHOR(S): Jeff Millward – Acting Chief Executive

SUBJECT: Approval of the Council's further submissions on the Proposed Waimakariri District Plan and Variation 1 to the Proposed Waimakariri District Plan.

SIGNED BY:
for Reports to Council,
Committees or Boards)

General Manager


Acting Chief Executive

1. SUMMARY

- 1.1 The purpose of this report is to seek approval for the Council's retrospective ratification further submissions on the Proposed Waimakariri District Plan (in response to submissions by Rolleston Industrial Developments Limited and Carter Property Group Limited) and Variation 1 to the Proposed Waimakariri District Plan (in response to a submission by Rolleston Industrial Developments Limited).

Attachments:

- i. Proposed Council further submission on the Proposed Waimakariri District Plan in response to submissions by Rolleston Industrial Developments Limited (Trim 221124203588)
- ii. Proposed Council further submission on the Proposed Waimakariri District Plan in response to submission by Carter Property Group Limited) (Trim 221124203590).
- iii. Proposed Council further submission on Variation 1 to the Proposed Waimakariri District Plan in response to submissions by Rolleston Industrial Developments Limited (Trim 221124203591)

2. RECOMMENDATION

THAT the Council:

- (a) **Receives** report No. 221122202019.
- (b) **Approve** retrospective ratification of the further submissions on the Proposed Waimakariri District Plan (in response to submissions by Rolleston Industrial Developments Limited and Carter Property Group Limited) and Variation 1 to the Proposed Waimakariri District Plan (in response to a submission by Rolleston Industrial Developments Limited).
- (c) **Note** that the further submissions were based on the previously Council approved submission in objection to Private Plan Change 31 that was ratified at the Council meeting on 2 August 2022.
- (d) **Note** that these further submissions were formally submitted to the Proposed Waimakariri District Plan on Friday 18 November to meet the deadline of 5pm 21 November 2022.

3. **BACKGROUND**

- 3.1 The District Plan sets rules for sustainably managing how people use, subdivide and develop land, what and where they can build and what kind of activities they can undertake. The Plan also controls any adverse effects an activity could have on the neighbourhood and protects the uniqueness of our district by looking after our heritage, cultural values, outstanding landscapes and coastal environment. The formal submission period for the Proposed Waimakariri District Plan closed on 26 November.
- 3.2 In December 2021, the government introduced the Resource Management (Enabling Housing Supply and Other Matters) Amendment Act 2021 (Amendment Act) to amend aspects of the Resource Management Act 1991 (RMA).
- 3.3 The Amendment Act requires Councils to introduce Medium Density Residential Standards (MDRS) into the Proposed District Plan. It also requires residential areas in the affected townships to be rezoned Medium Density Residential Zone and adopt the MDRS. We've done this by notifying Variation 1 to the Proposed District Plan (submissions closed 9 September 2022).
- 3.4 People who represent a relevant aspect of the public interest, or have an interest greater than the general public, may make a further submission on an original submission. These must be submitted in the prescribed form within 10 working days of notification of the summary of submissions and are made in support or opposition to original submissions. The further submission process is not a call for new submission points or topics.
- 3.5 Further submissions could be made on:
- Proposed District Plan
 - Variation 1: Housing Intensification
 - Variation 2: Financial Contributions
- 3.6 The summary of submissions were notified on 5 November and the further submission period is open for a maximum of 10 working days as prescribed by the Resource Management Act 1991, closing at 5pm on 21 November.

4. **ISSUES AND OPTIONS**

- 4.1 It is recommended that further submissions on the Proposed Waimakariri District Plan (PWDP) be made in opposition to the submission by Rolleston Industrial Development Limited (RIDL) and by the Carter Property Group Limited (CPGL). Both of these submission seeks "to enable equivalent outcomes" to those sought by Private Plan Change 31 to the operative Waimakariri District Plan (PC31). The Waimakariri District Council (Council) had resolved to oppose PC31 and lodged its own submission seeking its decline.
- 4.2 There has also been a submission by Rolleston Industrial Development Limited (RIDL) on Variation 1 to the PWDP. The purpose of Variation 1 was the implementation of the medium density residential standards that were mandated under the Resource Management (Enabling Housing and Other Matters) Amendment Act 2021. Variation 1 applied the medium density residential standards to the PWDP residential zones at Waimakariri. Those zones do not currently include the land subject to PC31. Rolleston Industrial Development Limited's submission on Variation 1 seeks that the relevant zones requested within PC31 be included as Medium Density Residential Zone: MDRZ.

- 4.3 Due to the alignment of these submissions to that of the Private Plan Change 31 to the operative Waimakariri District Plan (PC31) it was deemed to be prudent to make further submissions on both RIDL and the CPGL submissions.

5. **COMMUNITY VIEWS**

5.1 **Mana whenua**

Te Ngāi Tūāhuriri hapū are likely to be affected by or have an interest in the subject matter of this report. However, they have the right to submit comments through the formal submission process.

5.2 **Groups and Organisations**

There are groups and organisations likely to be affected by or to have an interest in the subject matter of this report, being residents of the Ohoka Community.

5.3 **Wider Community**

The wider community is likely to be affected by, or to have an interest in the subject matter of this report and have the right to submit comments through the formal submission process. The Council used a Friend of Submitter process to provide independent support for anyone who wanted to submit on Private Plan Change request.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1 **Financial Implications**

There are financial implications of the decisions sought by this report. The costs associated with the formation of the submission will be funded from operational budgets. It is estimated that the cost for compiling submission and preparation for a hearing will be in the vicinity of \$30,000. This budget is not included in the Council's Annual Plan/Long Term Plan.

6.2 **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts, however the outcomes of any planning decision will have environmental impacts.

6.3 **Risk Management**

There are no risks arising from the adoption/implementation of the recommendations in this report, as it is a submission conveying views of the Council (incorporating some public views), noting the process of the Plan Change is through Resource Management legislation.

6.4 **Health and Safety**

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. **CONTEXT**

7.1 **Consistency with Policy**

This matter is a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Authorising Legislation**

Resource Management Act 1991
Waimakariri District Plan

7.3 **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

7.4 Authorising Delegations

The Council has the right to submit to Resource Management matters.

Form 6
**Further submission in support of, or in opposition to, submission on notified
 proposed policy statement or plan, change or variation**

Clause 8 of Schedule 1, Resource Management Act 1991

To Waimakariri District Council (**WDC**)

Name of person making further submission: Waimakariri District Council (**Council**)

This is a further submission in in opposition to a submission on the proposed Waimakariri District Plan (**PWDP**).

The Council is the local authority for the relevant area.

The Council opposes the submission of:

- Rolleston Industrial Development Limited (**RIDL**), submission #160.

The Council opposes the aspects of the RIDL submission seeking outcomes enabling more intensive rezoning at Ohoka (submission points 160.1 - 160.12 and 160.22).

The reasons for the Council's opposition are:

- The RIDL submission seeks to include amendments to the PWDP that will provide for equivalent outcomes as sought in Plan Change 31 to the operative Waimakariri District Plan (**PC31**).
- A submission was made by the Council in opposition to PC31 seeking that it be declined. The reasons for the Council's opposition are set out in its submission which can be found at the following web link: [Council submission on PC31](#)
- The reasons can be summarised as including:
 - General opposition to the level of intensification in a location considered inappropriate:
 - Issues with the reliance on the NPS-Urban Development, and the impact of the NPS-Highly Productive Land:
 - Inconsistencies with Canterbury Regional Policy Statement and the operative Waimakariri District Plan:
 - Consistent previous planning decisions that have rejected intensification at this location:
 - Impacts on 3-waters infrastructure:
 - Impacts on transport and traffic:
 - Adverse landscape and visual effects:
 - Concerns regarding integration with other urban areas:
 - Potential for reverse sensitivity effects, and:

- Concerns regarding the economic justifications given for the level of intensification and other impacts.

The Council seeks that the relevant submission points be disallowed, so that the PWDP zoning for Ohoka is maintained as Rural Lifestyle zone: RLZ.

The Council wishes to be heard in support of its further submission.

Signed for and on behalf of the Council



A J Schulte
Principal
Cavell Leitch

Date: 21 November 2022

Address for service of further submitter:

Waimakariri District Council
c/- A J Schulte
Cavell Leitch
Level 3, BNZ Centre
111 Cashel Mall
PO Box 799
Christchurch 8140
Email: andrew.schulte@cavell.co.nz

Form 6
**Further submission in support of, or in opposition to, submission on notified
 proposed policy statement or plan, change or variation**

Clause 8 of Schedule 1, Resource Management Act 1991

To Waimakariri District Council (**WDC**)

Name of person making further submission: Waimakariri District Council (**Council**)

This is a further submission in in opposition to a submission on the proposed Waimakariri District Plan (**PWDP**).

The Council is the local authority for the relevant area.

The Council opposes the submission of:

- Carter Property Group Limited (**CPGL**), submission #237.

The Council opposes the entire CPGL submission.

The reasons for the Council opposition are:

- The CPGL submission seeks to include amendments to the PWDP that will provide for zoning outcomes that are the same as, or similar to, those sought in Plan Change 31 to the operative Waimakariri District Plan (**PC31**).
- A submission was made by the Council in opposition to PC31 seeking that it be declined. The reasons for the Council's opposition are set out in its submission which can be found at the following web link: [Council submission on PC31](#)

The Council seeks that the whole of the submission be disallowed, so that the PWDP zoning for Ohoka is maintained as Rural Lifestyle zone: RLZ.

The Council wishes to be heard in support of its further submission.

Signed for and on behalf of the Council



A J Schulte
 Principal
 Cavell Leitch

Date: 21 November 2022

Address for service of further submitter:

Waimakariri District Council
c/- A J Schulte
Cavell Leitch
Level 3, BNZ Centre
111 Cashel Mall
PO Box 799
Christchurch 8140
Email: andrew.schulte@cavell.co.nz

Form 6
**Further submission in support of, or in opposition to, submission on notified
 proposed policy statement or plan, change or variation**

Clause 8 of Schedule 1, Resource Management Act 1991

To Waimakariri District Council (**WDC**)

Name of person making further submission: Waimakariri District Council (**Council**)

This is a further submission in in opposition to a submission on Variation 1: Housing intensification (Medium Density Residential Standards: **MRDS**) (**Variation 1**) to the proposed Waimakariri District Plan (**PWDP**).

The Council is the local authority for the relevant area.

The Council opposes the submission of:

- Rolleston Industrial Development Limited (**RIDL**), submission #60.

The Council opposes the entire RIDL submission.

The reasons for the Council opposition are:

- The RIDL submission seeks changes to Variation 1 that would include MDRS for parts of the land that RIDL's submission on the PWDP seeks to rezone to provide for equivalent outcomes as sought in Plan Change 31 to the operative Waimakariri District Plan (**PC31**). Specifically, the land that RIDL seeks to rezone General Residential Zone: GRZ (previously Residential 3 and Residential 8 under the operative District Plan), which would become Medium Density Residential Zone: MDRZ, if the rezoning occurs and the submission is accepted.
- A submission was made by the Council in opposition to PC31 seeking that it be declined. The reasons for the Council's opposition are set out in its submission which can be found at the following web link: [Council submission on PC31](#)
- A further submission has also been made on RIDL's submission on the PWDP, reiterating the Councils opposition to the rezoning, for the reasons set out in its submission on PC31.
- The Council also comments that the non-identification of qualifying matters in the land identified by RIDL is irrelevant as the land is not subject to MDRS as notified and therefore an assessment of qualifying matters has not be undertaken.

The Council seeks that the whole of RIDLs submission be disallowed, so that the Variation 1/PWDP zoning for Ohoka is maintained as Rural Lifestyle zone: RLZ.

The Council wishes to be heard in support of its further submission.

Signed for and on behalf of the Council



A J Schulte
Principal
Cavell Leitch

Date: 21 November 2022

Address for service of further submitter:

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c/- A J Schulte
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WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** RES-24/ 221118200862**REPORT TO:** COUNCIL**DATE OF MEETING:** 6 December 2022**AUTHOR(S):** Chris Brown, GM: Community and Recreation**SUBJECT:** Coldstream Tennis Club setting of Price Schedule**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)
General Manager
Acting Chief Executive**1. SUMMARY**

- 1.1. This report seeks approval of the Coldstream Tennis Club's request to set court hire cost for 2022-23 at \$20.00 per hour per court at the tennis court facility adjoining MainPower Stadium.

Consultation with Waimakariri District Council (WDC) is required under the Heads of Agreement between Waimakariri District Council (WDC) and the Coldstream Tennis Club (formerly Rangiora Tennis Club Inc and Southbrook Tennis Club Inc).

The Waimakariri District Council provided \$1 million worth of funding for the capital construction of the tennis courts. As part of this funding, it was agreed that the tennis club would provide access to the courts for non-affiliated members of the public. The new tennis centre has 10 courts and these are the only courts in the Rangiora township area. The Council provides a number of community tennis courts in other parts of the district.

Attachments:

- i. Signed Heads of Agreement between the Rangiora Tennis Club and Southbrook Tennis Club (TRIM: 220202013215)
- ii. Letter from Coldstream Tennis Club to WDC seeking agreement on the setting of the price schedule for casual players (non-members) (TRIM: 221118200956).

2. RECOMMENDATION**THAT** Council:

- (a) **Receives** Report No. 221118200862.
- (b) **Notes** the matters set out under the Heads of Agreement between WDC and the club for consideration prior to making amendment to the price schedule for casual users (non-members) of the facility.
- (c) **Approves** the setting of the price schedule for casual players (non-members) proposed by Coldstream Tennis Club for 2022-23 to be set at \$20.00 per hour per court.

3. **BACKGROUND**

- 3.1. Coldstream Tennis Club (formerly Rangiora Tennis Club and Southbrook Tennis Club) entered an agreement with WDC in 2020 for the construction of a new 10-court tennis facility at Coldstream Road adjoining the multi-use sports facility MainPower Stadium, with WDC contributing to the funding of the construction and development of the new facility.
- 3.2. In 2020, the clubs and WDC signed a Heads of Agreement, which formalised the basis of the working relationship between the two parties. As part of that agreement, the clubs transitioned from two existing clubs to form one new club, viz. the Coldstream Tennis Club.
- 3.3. Coldstream Tennis Club currently leases the tennis club facility, with WDC remaining the registered proprietor of the land. Construction of the courts was completed this year.
- 3.4. Coldstream Tennis Club has invested in the development of the facility substantially, with the total amount of investment expected to be approximately \$2 million.
- 3.5. Under Section 10 of the Heads of Agreement, the club is required to consult with WDC on any amendments to the price schedule for casual users (non-members) prior to being given effect, giving consideration to the following matters:
 - i) The importance of the community and sporting group prospering and delivering services to their members and the wider community
 - ii) Ensuring the use of the Coldstream Road tennis facility is maximised
 - iii) That the usage charges are affordable (particularly for youth) and are not a barrier to participation.
 - iv) The cost of supplying the services and the market conditions.
- 3.6. At a recent meeting of the Coldstream Tennis Club, the club committee passed a resolution to set the proposed court hire fee at \$20/hour per court. Deliberations considered a variety of matters as laid out in the club's letter to WDC (TRIM: 221118200956).
- 3.7. The courts are available for members and non-members alike from 6.30am to 10pm daily.

4. **ISSUES AND OPTIONS**

- 4.1. The proposed fee schedule for 2022-23 of \$20/hour per court, which is the subject matter of this report, would place a cost for two people playing for one hour at \$10 each, or for four people playing for one hour at \$5 per person.
- 4.2. Construction of the facility being completed this year, this is the first fee schedule that has been set by the new club.
- 4.3. There are a number of options available for the Council:

Option 1: Accept the price of \$20/hour per court.

Staff believe this is a fair and equitable price, taking into consideration the cost of court bookings when compared to other facilities such as Wilding Park.

Option 2: Go back to the tennis club recommending a different price.

Implications for Community Wellbeing

There are implications on community wellbeing by the issues and options that are the subject matter of this report.

Club income is forecast to be primarily through club membership and secondly through non-member “pay to play”. Court fees need to be high enough to ensure sufficient income but low enough to encourage membership of the club and access for the community.

Tennis is a sport that is played by a wide range of ages, ethnicities and genders. Active recreation is very important for people’s physical and mental health. The recommendations in this report continue to support the wider community’s access to recreational facilities in the district, which promote community wellbeing and health.

- 4.4. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. Groups and Organisations

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

5.3. Wider Community

The wider community is likely to be affected by, or to have an interest in the subject matter of this report.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

There are financial implications of the decisions sought by this report.

At total completion of the facility, the club would have spent approximately \$2 million. The future viability of the club is dependent on ensuring there is sufficient income to remain viable.

Keeping costs for non-member access is comparable to similar tennis clubs — ensuring they are at market rates.

All rates for membership and non-member fees will be reviewed annually.

This budget is not included in the Annual Plan/Long Term Plan.

6.2. Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 Risk Management

There are risks arising from the adoption/implementation of the recommendations in this report.

As per section 6.1 of this report, the Club has invested significantly in the facility and requires sufficient income to remain viable.

6.3 **Health and Safety**

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Council Community Facilities Policy 2012.

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

- Public spaces and facilities are plentiful, accessible and high quality.
- Our community's needs for health and social services are met.
- People have wide-ranging opportunities for learning and being informed.

7.4. **Authorising Delegations**

DATED

6 October

2020

BETWEEN

Waimakariri District Council

AND

Rangiora Tennis Club Incorporated

AND

The Southbrook Tennis Club Incorporated

HEADS OF AGREEMENT


**CORCORAN
FRENCH**
lawyers

HEADS OF AGREEMENT

AGREEMENT made the 6th day of October 2020

BETWEEN Waimakariri District Council ("WDC")

AND Rangiora Tennis Club Incorporated ("RTC")

AND The Southbrook Tennis Club Incorporated ("STC")

BACKGROUND

- A. WDC is the registered proprietor of:
- (i) 2.0000 hectares, more or less, being Lot 3 DP 331783 and being the land contained in Record of Title 130518; and
 - (ii) 7.9880 hectares, more or less, being Lots 1-2 DP 331783 and being the land contained in Record of Title 730188,
- (together called "the WDC Land").
- B. WDC has recently approved the construction of a multi-use sports facility on part of the WDC Land ("the Multi-use Facility"). It is intended that the Multi-use Facility will have multiple indoor courts with basketball and netball hoops, indoor court divider screens, fixed seating around the perimeter of courts, retractable seating for 500 people, space for a fitness centre, changing room and bathroom facilities, as well as additional space for offices and supporting tenancies such as physiotherapy rooms.
- C. RTC is the registered proprietor of:
- (i) 5499m², more or less, being Lot 4 DP 20861 and being the land contained in Record of Title CB9B/1316; and
 - (ii) 152m², more or less, being Lot 12 DP 14827 and being the land contained in Record of Title CB9B/1324,
- (together called "the RTC Land").
- D. RTC was established in 1929 and operates a tennis court/club facility from the RTC Land which includes five asphalt tennis courts and a two storey wooden clubhouse constructed around 1960. The asphalt tennis courts are in good order.
- E. STC is the registered proprietor of 2285m², more or less, being Lot 1 DP 20360 and RS 41610 and being the land contained in Record of Title CB25A/315 ("the STC Land").

- F. STC was established in 1958 and operates a tennis court/club facility from the STC Land which includes four asphalt tennis courts and a small old block clubhouse. The asphalt tennis courts require resurfacing.
- G. WDC currently owns and maintains a number of community tennis courts in the Waimakariri District however none of these facilities are centrally located and they are relatively small.
- H. RTC and STC (together called "the Clubs") have raised with WDC staff the concept of a tennis court development in Rangiora and the Clubs have presented WDC with a business plan which details the viability of such development.
- I. It has been proposed by the Clubs that:
- (i) A new 10 court tennis facility be constructed on part of the WDC Land adjoining the Multi-use Facility more specifically set out in the plan attached at Schedule A to this Agreement ("the New TC Facility");
 - (ii) The New TC Facility would be a lit facility with separate clubrooms that could be utilised at night;
 - (iii) WDC would contribute to the funding towards the construction and development of the New TC Facility;
 - (iv) That the Clubs sell the RTC Land and the STC Land on the open market and use such proceeds to assist in funding the construction and development of the New TC Facility;
 - (v) That the Clubs transition from two existing clubs to form one 'new' club ("the New Club"); and
 - (vi) That part of the WDC Land required for the New TC Facility (including the associated car parking area) be leased to the New Club at a peppercorn rental for a term of thirty years,

(together called "the Proposal").
- J. In order for the Proposal to be able to proceed a resource consent for the New TC Facility will be required. The resource consent will cover impact effects such as noise, scale of intensity, type of use, hours of operation, car parking requirements and traffic impact amongst other things ("the RC").
- K. Conceptually WDC has agreed to assist with the Proposal and the construction and development of the New TC Facility subject to the parties entering into this Agreement and the requirements and conditions of this Agreement being met by the parties.
- L. The parties have entered into this Agreement to formalise their relationship and set out their respective agreement and requirements in relation to the Proposal and the construction and development of the New TC Facility.



WHEREBY IT IS AGREED AS FOLLOWS:**Facility Construction and Funding**

1. Prior to proceeding with assisting with the Proposal and the construction and development of the New TC Facility, WDC requires funding surety from the Clubs that they will be able to adequately fund the construction, development and operation of the New TC Facility, notwithstanding the financial assistance WDC is willing to commit as set out in this Agreement.
2. In order to provide WDC the funding surety it requires (as set out in clause 1 above), WDC requires funding surety in two stages. These stages are more specifically:
 - (a) The provision of a signed letter from both RTC and STC outlining their intention to sell the RTC Land and the STC Land and the provision of a valuation report completed by a registered valuer, establishing the value of the RTC Land and the STC Land ("Stage 1"); and
 - (b) The provision of signed unconditional sale and purchase agreements for the sale of both the RTC Land and the STC Land ("Stage 2").
3. WDC has now received the funding surety set out in Stage 1 and WDC has commenced with the process of preparing and lodging the RC. Following issue of the RC, the Clubs will provide the funding surety set out in Stage 2 to WDC.
4. Following receiving the funding surety set out in Stage 2 and the RC (approved), WDC will report back to the Community and Recreation Committee for its approval and if approval to proceed is provided by the Community and Recreation Committee, WDC will undertake and complete the actions set out in Schedule B of this Agreement, subject to and to the extent that these actions fall within the funding cap set out in clause 6 of this Agreement ("the WDC Actions").
5. Following completion of the WDC Actions (or earlier as the parties may mutually agree) the Clubs shall, at their sole cost, undertake and complete the actions set out in Part A of Schedule C of this Agreement ("Part A of the Clubs Actions") and the Clubs shall notify WDC when Part A of the Clubs Actions are complete and request WDC's approval to proceed. If approval to proceed is provided by WDC, the Clubs shall, at their sole cost, undertake and complete the actions set out in Part B of Schedule C of this Agreement ("Part B of the Clubs Actions").
6. In order to undertake the WDC Actions, WDC is willing to commit a maximum sum of \$1,000,000 (plus GST) over two financial years with funding of \$515,000 (plus GST) being available for use during the 2019/2020 financial year and the balance of \$485,000 (plus GST) to be available in the 2020/2021 financial year. WDC will undertake and complete as many of the WDC Actions as possible within the funding limitations set out in this clause. If there are insufficient funds to complete all of the WDC Actions, WDC will approach the Community and Recreation Committee requesting its approval for such additional funding as is required to complete the WDC Actions. If such approval is refused, WDC shall not be required to take any further action and WDC shall not have any liability in respect of any uncompleted WDC Actions.
7. In order for the Clubs to complete Part A of the Clubs Actions, the Clubs collectively warrant that they shall utilise in the first instance the proceeds from the sale of the RTC Land and the STC Land to fund Part A of the Clubs Actions. The remainder of the sale proceeds shall be utilised by the Clubs to complete Part B of the Clubs Actions and if further funding is required



the Clubs shall source this funding from grants, fundraising, donations or third parties. The Clubs acknowledge that WDC has not made any representations as to the availability of any funding over and above the funding cap set out in clause 6 of this Agreement.

The Lease

8. The parties acknowledge and agree that following formation of the New Club and transfer of all of the assets of RTC and STC to the New Club, WDC shall grant to the New Club a lease of that part of the WDC Land occupied by the New TC Facility, conditional upon the completion of the New TC Facility and on the terms and conditions below ("the Lease"):
- a. The Lease shall be a Ground Lease for a term of thirty (30) years commencing fourteen (14) days following completion of the construction of the New TC Facility (excluding the clubrooms) and the provision of a Certificate of Public Use for the New TC Facility.
 - b. That the New Club will meet all of the operating costs for the New TC Facility ("the Operating Costs") which shall be specified in the Lease.
 - c. That the New Club will pay, in addition to meeting the Operating Costs, an annual rental to WDC of \$1.00 plus GST ("the Rental").
 - d. Any car parking required for the New TC Facility pursuant to the RC shall be provided by WDC at no additional cost to the New Club and the cost of establishing, maintaining and repairing such car parking shall be borne by WDC unless such maintenance or repairs are required as a consequence of a negligent act or wilful damage by the New Club.
 - e. On early termination of the Lease (where a breach has occurred):
 - The New TC Facility (excluding the clubrooms) shall automatically vest in WDC without any compensation being payable to the New Club.
 - The New Club grants to WDC the option to purchase the clubrooms at the existing use value of the clubrooms (as determined by a registered valuer appointed by agreement between the parties).
 - If WDC notifies the New Club that it does not wish to exercise the option to purchase referred to above, the New Club may (in its sole and absolute discretion) notify WDC in writing no later than the date of termination of the Lease that the New Club will:
 - i. at its own expense, remove the clubrooms which form part of the New TC Facility and reinstate that part of the WDC Land used for the clubrooms; or
 - ii. the clubrooms can remain and ownership of the clubrooms shall vest in WDC for a consideration of \$1.00 plus GST.
 - WDC shall attempt to enter into discussions with Tennis Canterbury Region Incorporated in the first instance in relation its desire and ability to lease the New TC Facility from WDC on terms suitable to WDC (in its sole discretion).

- f. On expiration of the Lease and in the absence of any other agreement being entered into by the parties:
- The New TC Facility (excluding the clubrooms) shall automatically vest in WDC without any compensation being payable to the New Club; and
 - The New Club will notify WDC in writing no later than the date of expiry of the Lease that the New Club will:
 - i. at its own expense, remove the clubrooms which form part of the New TC Facility and reinstate that part of the WDC Land used for the clubrooms; or
 - ii. the clubrooms can remain and ownership of the clubrooms shall vest in WDC for a consideration of \$1.00 plus GST.
9. The parties acknowledge and agree that the Lease shall provide that WDC shall:
- a. Be responsible for providing any car parking required for the New TC Facility pursuant to the RC at no additional cost to the New Club and the cost of establishing, maintaining and repairing such car parking shall be borne by WDC unless such maintenance or repairs are required as a consequence of a negligent act or wilful damage by the New Club.
 - b. Be responsible (at its sole cost) for all external landscaping and grounds maintenance which form part of the New TC Facility.
10. The parties acknowledge and agree that the Lease shall provide that the New Club shall:
- a. Be responsible for routine maintenance of the New TC Facility (other than those aspects specified in clause 9 of this Agreement) which shall include any painting and plastering, HVAC maintenance, and repair and replacement in respect of damage.
 - b. Be responsible for payment of the rates for the New TC Facility.
 - c. Be responsible for ongoing maintenance of the tennis courts and equipment and replacement of the courts including the playing surface.
 - d. Be responsible for obtaining and meeting the costs of appropriate insurance, and Public Liability insurance, to indemnify WDC and the New Club taking into consideration the operation and use of the New TC Facility.
 - e. Be responsible for the Operating Costs, cleaning, provisioning and associated consumables.
 - f. Provide opportunities for casual (non-member) use of the New TC Facility courts.
 - g. Be responsible for the daily operation of the New TC Facility including all bookings for the New TC Facility. For the avoidance of doubt, bookings made by the New Club shall be between the New Club and the booking party, and shall not create or impose any obligations on WDC in respect of the booking. The New Club shall be solely responsible for complying with the terms of any booking it makes.

- h. Ensure that the operation of the New TC Facility is in accordance with all RC conditions.
- i. The New Club shall be entitled to book out the New TC Facility in the usual course of its activities but it shall not be entitled to sublet or issue any type of licence for any part of the New TC Facility without the prior written approval of WDC.
- j. Be entitled to naming and signage rights in respect of the New TC Facility and any associated revenue gain, provided that the New Club will obtain WDC's written approval (such approval not to be unreasonably withheld) of any sponsors prior to any such sponsors being provided with advertising space and/or naming rights in respect of the New TC Facility.
- k. Provide appropriate warranties to WDC in relation to ensuring the New Club complies with all relevant legislation, common law obligations, regulations and bylaws affecting the New TC Facility and the use of it. This shall include the Health and Safety at Work Act 2015 and the New Club will be required to take all necessary steps to ensure that the obligations imposed upon WDC as owner under the Health and Safety at Work Act 2015 will at all times be complied with.
- l. Consult with WDC on the setting of a price schedule for the use by casual users (non-members) of the tennis courts which shall form part of the New TC Facility. Any amendments to such price schedule for casual users (non-members) shall require further consultation and agreement with WDC prior to being given effect. As part of the fee setting for casual users (non-members) the parties agree to consider the following matters:
- The importance of the community and sporting groups prospering and delivering services to their members and the wider community.
 - Ensuring the use of the New TC Facility is maximised.
 - That the usage charges are affordable (particularly for youth) and are not a barrier to participation.
 - The cost of supplying the services and the market conditions.
- For the avoidance of doubt the restrictions in this clause only apply to casual users (non-members) and the New Club shall be entitled to set the price schedule for its members without consultation and agreement with WDC.
- m. Provide WDC with an annual budget by the 1st of June every year for the financial year commencing 1 July and following this report on its performance against the aforementioned budget as required by WDC.
- n. Provide WDC annually a copy of its financial statements.
- o. Be entitled to cook and prepare food in the kitchen facilities which form part of the New TC Facility for the purposes of resale and also sell food which has been prepared off site and brought to the New TC Facility for the purposes of resale. For the avoidance of doubt, the New Club shall not be permitted to use the New TC Facility as a restaurant and the sale of food from the New TC Facility shall be for the purposes of the New Club's activities and events and/or community events only. The New Club

shall ensure that it and any third party that the New Club permits to cook and prepare food in any way in the New TC Facility for the purposes of resale complies with all relevant food safety and other legal requirements.

- p. Be entitled to operate an on-licence bar within the New TC Facility subject to the New Club obtaining all consents it may require (including that of the Waimakariri District Council in its regulatory capacity), meeting the requirements of the Sale and Supply of Alcohol Act 2012 and the requirements of the RC being met.
- q. Be entitled to operate a retail shop selling tennis equipment and related items as part of the New TC Facility.
- r. Not be entitled to construct or build any structure within the New TC Facility or modify any part of the New TC Facility without obtaining the prior written consent of WDC.
- s. Shall only be entitled to use the New TC Facility for the purpose of a tennis court facility and community events which for the avoidance of doubt shall exclude any accommodation purpose and any alteration to this use without the prior consent of WDC shall trigger WDC's ability to terminate the Lease.

Confidentiality

- 11. The parties will keep the existence and contents of this Agreement confidential subject to the following permitted exceptions:
 - a. Disclosure is required by law or regulation or internal regulatory process;
 - b. Disclosure to professional advisers and consultants, provided that the disclosing party requests the recipient to maintain confidentiality on the same terms with the necessary modifications;
 - c. Disclosure to officers, staff, and contractors (where reasonably considered necessary or obligatory by the disclosing party) provided that the disclosing party requests the recipient to maintain confidentiality on the same terms with the necessary modifications; and
 - d. Disclosure of information which is already in the public arena (as fact and not merely speculation), otherwise than by reason of breach by the party claiming the benefit of the exception.

Public Announcements and Statements

- 12. The parties will not make any public announcements or statements about the specifics of any of the subject matter of this Agreement without first consulting each other.

Good Faith

- 13. The parties will negotiate in good faith with each other in relation to any further agreement contemplated by this Agreement or any matter of ambiguity or difference of

opinion as to interpretation. In the event of a dispute clause 14 of this Agreement (Dispute Resolution) shall apply.

Dispute Resolution

14. In the event of any dispute or disagreement between the parties regarding the subject matter of this Agreement (including, without limitation, anything referred to in clause 13 (Good Faith)) then the parties will first promptly and reasonably attempt to agree on the matter in dispute. If after ten (10) working days of the parties first discussing such matter the parties have been unable to resolve the dispute or disagreement to the satisfaction of either party then either party may commence mediation of the dispute. If within fifteen (15) working days of the commencement of mediation the parties have been unable to agree on the appointment of a mediator then either party may make application to Arbitrators and Mediators Institute of New Zealand for the appointment of a mediator. Neither party is entitled to commence court proceedings until a qualified mediator has certified that a mediation has taken place.

Status of this Heads of Agreement

15. This Agreement is intended to be legally binding.

Counterparts

16. This Agreement may be executed in any number of counterparts, each signed by one or more parties, each of which will be deemed an original and all of which taken together will constitute a single document. A facsimile copy or scanned and emailed PDF copy of this Agreement, showing a representation of the signature of a party, will be deemed to be an original counterpart copy of this Agreement.

Authority and Capacity

17. For the avoidance of doubt, each of RTC and STC acknowledge that this Agreement is entered into by WDC in its capacity as a land owner and not as regulatory authority. The two roles of WDC are different, and any consent or approval given by WDC in relation to this Agreement or any agreement contemplated by this Agreement does not waive or imply WDC's consent or approval in its capacity as regulatory authority.

Condition

18. This Agreement is conditional upon (as a condition precedent) WDC determining (in its sole and absolute discretion) at a formal Council meeting or under delegated authority (in its sole and absolute discretion) within three (3) months of the date of this Agreement that the proposed transactions evidenced by this Agreement and the terms and conditions of this Agreement are fully acceptable to WDC. WDC may take into account any matters it



considers appropriate (in its sole and absolute discretion) in making such decision and shall not be under any obligation whatsoever to provide the RTC and STC with reasons for its decision under this clause. This condition is inserted for the sole benefit of WDC.

Variation

19. The terms of this Agreement are binding on the parties, but it is acknowledged and agreed that the parties can vary the terms of this Agreement by agreement in writing.

Dated this 6th day of October 2020

SIGNED for and on behalf of
the Rangiora Tennis Club
Incorporated
by
Laurence Peter Smith
Name of Authorised Chairperson

)
)
)
)
)
[Signature]
Signature of Chairperson

in the presence of:

Witness:

Signature:

[Signature]

Occupation:

Retired

Residential Address:

44 B CHARLE ST, RANGIORA.

[Signature]

SIGNED for and on behalf of)
The Southbrook Tennis Club)
Incorporated)
by)

Johnny Carter)
Name of Authorised Chairperson)

Johnny Carter
Signature of Chairperson

in the presence of:

Witness:

Signature: S. Shelley

Occupation: retired

Residential Address: 1171/24 Charles Upham Dr.

SIGNED for and on behalf of)
Waimakariri District Council)
by its Authorised Officer)

Sarah Nichols Jeff Millward)
Name of Authorised Officer)

[Signature]
Signature of Authorised Officer

in the presence of:

Witness:

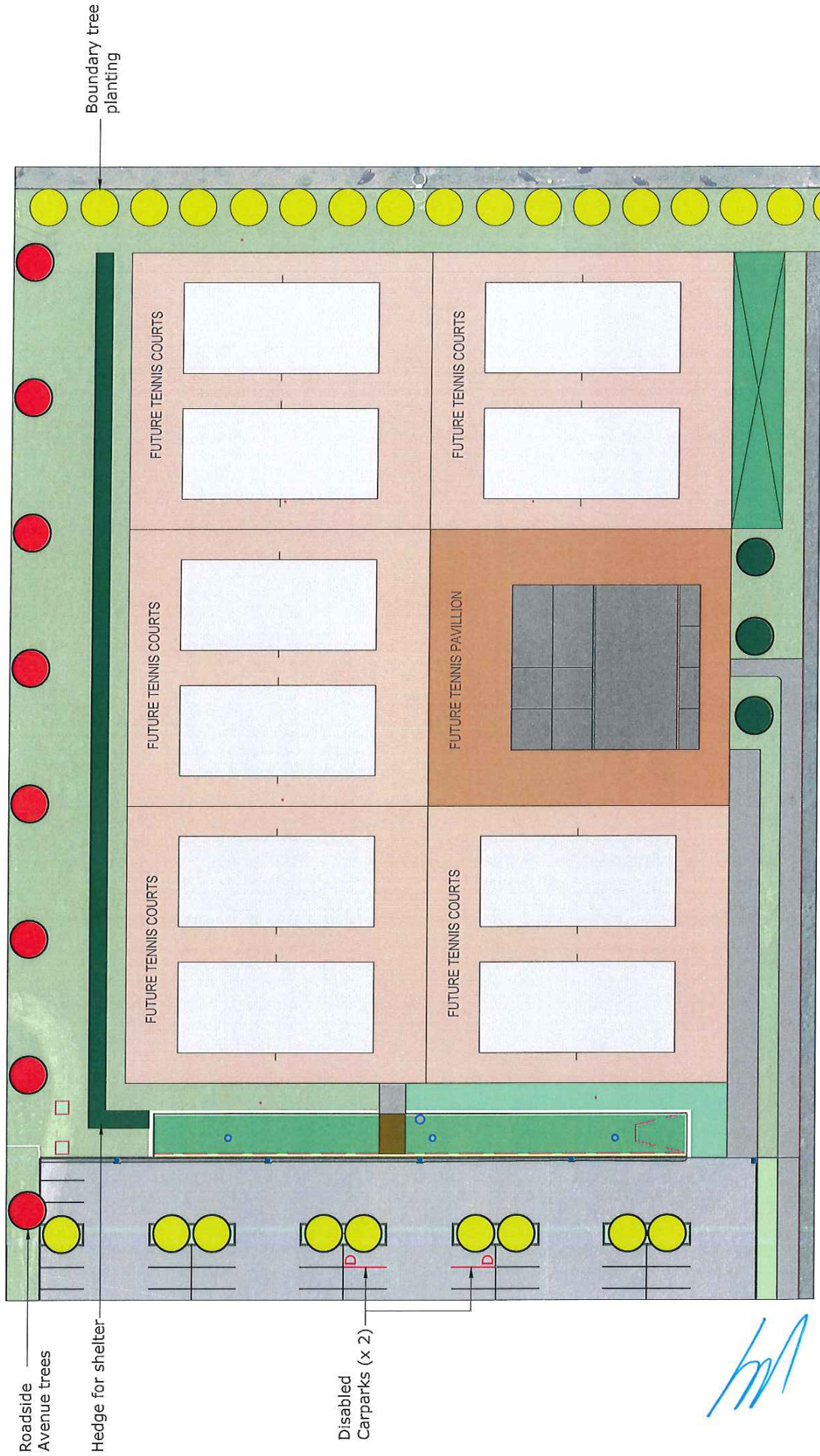
Signature: [Signature]

Occupation: EA to Mayor

Residential Address: 215 High St, Rangiora



**SCHEDULE A
PLAN**



Date: 01.30.20
 Drawn by: T Stableford
 Sheet: 1 of 1
 Scale: Not to Scale

Indoor Sports Facility - Coldstream Road, Rangiora
 Tennis Area - Drawing for Resource Consent



SCHEDULE B
The WDC Actions

Subject to the below falling within the funding cap specified in clause 6 of this Agreement, WDC shall at its sole cost complete the following actions:

- Prepare and lodge the RC.
- Tendering, design, consenting, project management and construction processes associated with the matters set out in this Schedule B.
- Complete the subbase for the courts and the asphalt surface, including drainage and stormwater treatment.
- Provide ducting for electrical cables for lighting to each Court and ducting to the Pavilion Site.
- Provide water and sewer connections to the edge of the Pavilion Site.
- Provide car parking to meet the requirements of the RC.
- Provide whatever landscaping is required for the RC.



SCHEDULE C
The Clubs Actions.

The Clubs shall, at their sole cost, complete the following actions:

Part A

- Complete formation of the New Club and transfer all of the assets of RTC and STC to the New Club.
- Tendering, design, consenting, project management and construction processes relating to the construction of the ten tennis courts.
- Complete the construction of ten tennis courts, including the court surfacing, fencing, lights, nets and line markings within 12 months from the completion of the WDC Actions.

Part B

- Subject to obtaining the prior written approval of WDC, tendering, design, consenting, project management and construction processes relating to the construction of the clubrooms.
- Construct the clubrooms.





13 November 2022

Waimakariri District Council
215 High Street
Rangiora 7400

Attention: **Chris Brown**
General Manager – Community and Recreation

Dear Chris

Subject: Coldstream Tennis Club Incorporated – setting of price schedule

The Coldstream Tennis Club wishes to consult with the Council as required by the Heads of Agreement between Waimakariri District Council and Coldstream Tennis Club (formerly Rangiora Tennis Club Incorporated and Southbrook Tennis Club Incorporated).

The Heads of Agreement allows for Coldstream Tennis Club to set fees for casual tennis players (non-members). This allows for non-members to access the Club facility and recognises the importance of user pays Club so that sufficient income is assured to cover the costs of delivering and maintaining a quality tennis facility to its members and the community.

This requirement is specified in the Heads of Agreement, Section 10 - The parties acknowledge and agree that the lease shall provide that the New Club shall:

Consult with WDC on the setting of a price schedule for the use by casual users (non-members) of the tennis courts which shall form part of the New TC Facility. Any amendments to such price schedule for casual users (non-members) shall require further consultation and agreement with WDC prior to being given effect. As part of the fee setting for casual users (non-members) the parties agree to consider the following matters:

- *The importance of the community and sporting group prospering and delivering services to their members and the wider community.*
- *Ensuring the use of the New TC Facility is maximised*
- *That the usage charges are affordable (particularly for youth) and are not a barrier to participation.*
- *The cost of supplying the services and the market conditions.*

For avoidance of doubt the restrictions in this clause only apply to casual users (non-members) and the New Club shall be entitled to set the price schedule for its members without consultation and agreement with WDC.

At a recent meeting of the Coldstream Tennis Club the club committee discussed the fee setting for court hire by users of the tennis courts by non-members. Deliberations on the court hire fees and access considered the following:

Current and forecast costs of running the club including future facility maintenance.

Club income is forecast to be primarily through Club membership and secondly through non-member 'pay to play'. This is the case with most clubs throughout New Zealand.

Maintaining the benefits of being a Club member. Court fees need to be high enough to ensure sufficient income but low enough to encourage membership of the Club. Unrestricted access may deter people from becoming members of the Club. The membership component of the fees have been kept reasonably low compared with other clubs and particularly for junior players. Members have unrestricted access.

The facility is secure from vandalism or damage when not attended by members.

Both Rangiora and Southbrook Tennis Clubs' previous facilities were locked as both clubs were experiencing problems with vandalism on a regular basis. The new Club has spent approximately \$150,000 on court surfacing (Plexipave and Astrograss) which can easily be damaged by activities other than tennis e.g. skateboards, scooters, bicycles, black marking shoes etc.

Non-members' ability to access Club activities. There are a range of current activities giving non-members access to the tennis courts including coaching sessions, open days, and organised social tennis three times each week throughout the year including night tennis during the winter months.

Ensuring the substantial investment and the future viability of the Club is protected.

At the completion of the facility the Club will have spent approximately \$2m. The future viability of the Club is dependent on ensuring there is sufficient income to remain viable.

Costs of court hire at other similar tennis clubs. Keeping costs for non-member access for the Club comparable to similar tennis clubs so they are at the market rates. All rates for membership and non-member fees will be reviewed annually.

The costs of using other private sporting clubs at Council owned facilities or on Council land. Other Clubs and Council facilities such as the MainPower Stadium, MainPower Hockey, Rangiora Squash Club, Rangiora Golf Club, and Dudley Park pool require payment for access to use their facilities.

Tennis coaching. A premier tennis coach and manager has been contracted which is subsidised by the Club. This benefits both members and non-members alike as coaching at the Club is open to both for only the cost of coaching.

Proposed court hire cost. After some deliberation a resolution was passed by the Club committee to set the proposed court hire fee at \$20/hour per court. In addition, it was agreed that the hour can be extended if courts are available after the end of the first hour for no additional cost.

This means a court hire for two people playing for one hour would be \$10.00 each, and for four people \$5.00/person. Cheaper again if more than four people were to hire one court.

Membership is now available online. Court hire will be able to be completed online. However, payment and access keys are proposed to be available via the MainPower Stadium reception.

Consultation – Heads of Agreement

Coldstream Tennis Club seeks agreement from the Waimakariri District Council as required by the Heads of Agreement for the court hire cost proposed by the Club for 2022–23 be set at \$20.00/hour per court.

Yours sincerely



Laurence Smith
President
Coldstream Tennis Club

Email: coldstreamtennisclub@gmail.com

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** EXT-39, RDG-31 / 221121201836**REPORT TO:** COUNCIL**DATE OF MEETING:** 6 December 2022**AUTHOR(S):** Shane Binder, Senior Transportation Engineer
Joanne McBride, Roading & Transport Manager**SUBJECT:** Waka Kotahi Interim State Highway Speed Management Plan Consultation**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)
General Manager
Acting Chief Executive**1. SUMMARY**

- 1.1 The purpose of this report is to seek Council approval of a draft submission to the New Zealand Transport Agency on the Interim State Highway Speed Management Plan.
- 1.2 The Land Transport Rule: Setting of Speed Limits 2022, which came into effect in May 2022, requires road controlling authorities, including Waka Kotahi to develop Speed Management Plans which have a 10-year focus and are reviewed every three years to aligning with the National Land Transport Programme (NLTP) cycle.
- 1.3 Prior to these full Speed Management Plans being implement, the new Rule allows for the development of an 'Interim Speed Management Plan' for areas where there is a need to continue with speed limit changes.
- 1.4 As such Waka Kotahi have developed an Interim State Highway Speed Management Plan which includes one change to the State Highway network within our district area.
- 1.5 The attached draft submission (TRIM No. 221124204081) has been prepared in response to the proposed Interim Speed Management Plan which is out for consultation from 14th November to 12th December.

Attachments:

- i. Draft submission to Waka Kotahi on the Interim State Highway Speed Management Plan (TRIM No. 221124204081)

2. RECOMMENDATION**THAT** the Council:

- (a) **Receives** Report No. 221121201836;
- (b) **Approves** the draft submission to the New Zealand Transport Agency on the Interim State Highway Speed Management Plan (TRIM No. 221124204081);
- (c) **Notes** that consideration will need to be given to the speed limit on the local road network to ensure a cohesive and coordinated speed limit in the wider area and this can be achieved through the development of the WDC Interim Speed Management Plan;
- (d) **Circulates** this report to Community Boards for information.

3. **BACKGROUND**

- 3.1. In May 2022 a new Land Transport Rule: Setting of Speed Limits 2022 came into effect. This new Rule requires all Road Controlling Authorities (RCAs) to develop Speed Management Plans which have a 10-year focus for implementing safe and appropriate speeds and create safer transport networks.
- 3.2. These Speed Management Plans will be reviewed every three years to aligning with the National Land Transport Programme (NLTP) funding cycle and will include consideration of infrastructure changes that may be required to help achieve these lower speeds.
- 3.3. Prior to these full Speed Management Plans being implemented, the new Rule allows for RCAs to develop an 'Interim Speed Management Plan' for areas where there is a need to continue with speed limit changes, prior to the full plans being put in place.
- 3.4. As such Waka Kotahi have developed an Interim Speed Management Plan for the State Highway network, which is currently out for consultation. This interim plan includes one proposed speed limit change within our district area.

4. **ISSUES AND OPTIONS**

- 4.1. The Interim State Highway Speed Management Plan details changes that are proposed across New Zealand and has a section specifically on Canterbury.
- 4.2. Within Canterbury and north of the Waimakariri River there are only two changes proposed and just one of these is within the Waimakariri area, on SH1 between Pegasus Boulevard / Bob Robertson Drive and the existing 50 km/h speed threshold (north of Chinnerys Road), as follows:

Speed limit changes

Map reference	Road/area	Existing speed limit (km/h)	Proposed speed limit (km/h)	Speed limit type	Implementation timeframe	Further information
1-2	SH1 Woodend north	70	60	Permanent	2023-2024	From north of Pegasus roundabout to Woodend

- 4.3. From a technical perspective, the speed environment on this portion of road is considered appropriate for a 60 km/h speed limit.
- 4.4. Council has previously consulted on a 60km/h speed limit on Pegasus Boulevard however at the time Waka Kotahi were not prepared to lower the speed limit on the State Highway to match and as such the Woodend-Sefton Community Board voted against reducing the speed at the time as it would result in inconsistency.
- 4.5. It is important that Waimakariri District Council now reconsider the speed on Pegasus Boulevard and that any changes are coordinated with Waka Kotahi, to ensure a cohesive speed limit in the wider area.
- 4.6. It is noted that no changes are currently proposed to the following portions of the State Highway network:
 - SH1 Main North Road adjacent to Woodend School – This existing 50 km/h zone will likely need to change to 30km/h to comply with the new Rule in the future but is not included in the interim plan. When this is changed to 30km/h, Council will also need to consider reducing the speed on School Road. This can be included in the full Speed Management Plan.
 - SH71 Lineside Road – No change to the current speed (100 km/h) is proposed in the interim plan. This is a busy and high-speed corridor with a significant crash history.
- 4.7. It is noted that as this is an interim plan, it only covers a period of one year and as such does not provide the longer-term plan context and will align with current plans of the Agency.

- 4.8. The following options are available to Council:
- 4.8.1. Option One – Submit in Support of the Proposed Change
This option would involve supporting the attached proposed submission. This would improve safety in the area including for pedestrian crossing State Highway One and reduce the impact from collisions. This is the recommended option.
 - 4.8.2. Option Two – Submit in Objection to the Proposed Change
This option may result in the speed on this section of road remaining at 70km/h; due to safety concerns this is not the recommended option.
 - 4.8.3. Option Three – Propose an alternative recommendation
Council could also opt to provide further feedback on other areas of concern within the district as part of this consultation process. As this is an interim plan through to June 2024, a full speed management plan will also be developed and consulted on for the state highway network, with a 10-year focus. As such there will be further opportunity for comment and it is therefore recommended that further comment is reserved until that time.

Implications for Community Wellbeing

There are implications on community wellbeing by the issues and options that are the subject matter of this report.

Speeds and speed limits have a direct impact on the safety of our community when travelling on the roading network and on how we go about our daily lives. Speeds need to be safe and appropriate for the road environment. As speed increases, drivers are less likely to recognise unexpected or developing danger and the time available to react and act is reduced.

The severity of injuries resulting from a crash is directly related to the pre-crash speed of the vehicle, whether speeding was a factor in the crash. When a vehicle crashes, it undergoes a rapid change of speed. However, the occupants keep moving at the vehicle's previous speed until stopped, either having been thrown from the vehicle and hitting an external object, having smashed into the vehicle interior, or having been restrained by a safety belt or airbag.

- 4.9. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report.

5.2. Groups and Organisations

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report. Waka Kotahi is engaging with affected stakeholders through public consultation from 14 November to 12 December 2022.

5.3. Wider Community

The wider community is likely to be affected by, or to have an interest in the subject matter of this report. Waka Kotahi is engaging with affected stakeholders through public consultation from 14th November to 12th December 2022.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

There are not financial implications of the decisions sought by this report.

The cost of infrastructure to support proposed speed limit changes will be borne by Waka Kotahi.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability or climate change impacts.

6.3 **Risk Management**

There are risks arising from the adoption/implementation of the recommendations in this report.

It is important that Waimakariri District Council consider the speed on Pegasus Boulevard and that any changes are coordinated with Waka Kotahi, to ensure a cohesive speed limit in the wider area. This can be done through the development of the WDC Interim Speed Management Plan.

6.3 **Health and Safety**

There are no specific health and safety risks arising from the adoption/implementation of the recommendations in this report, however setting safe and appropriate speeds on roads has a significant safety benefit to the wider community.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

The Land Transport Rule: Setting of Speed Limits 2022 defines the responsibility of road-controlling authorities (including Waka Kotahi) to create and consult on speed management plans.

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

7.3.1. There is a safe environment for all

- Harm to people from natural and man-made hazards is minimised.
- Crime, injury and harm from road crashes, gambling, and alcohol abuse are minimised.

7.3.2. Transport is accessible, convenient, reliable, and sustainable

- The standard of our District's roads is keeping pace with increasing traffic numbers.

7.4. **Authorising Delegations**

The Council has the authority to approve the submission to Waka Kotahi.

**In the Matter of
The Waka Kotahi (NZ Transport Agency) public consultation on
the “*Interim State Highway Speed Management Plan 2023-24*”**

**Submission by
Waimakariri District Council**

December 2022

Person for Contact: Shane Binder (Senior Transportation Engineer)



Submission

The Waimakariri District Council welcomes this opportunity to present its views concerning Waka Kotahi's public consultation on the *"Interim State Highway Speed Management Plan 2023-24."*

The Council appreciates the opportunity to contribute to setting safe and appropriate speeds in the area.

In general, Council are supportive of Waka Kotahi's efforts to improve road safety and speed management, and the area from Woodend through to north of the Pegasus roundabout has been an area of significant safety concern for our community, Community Board, and Council.

From a technical perspective, the speed environment on SH1 between Pegasus Boulevard / Bob Robertson Drive and the existing north Woodend speed threshold is considered appropriate for a 60 km/h speed limit.

Council has previously consulted on lowering the speed limit on Pegasus Boulevard to 60km/h; however at the time Waka Kotahi were not prepared to lower the speed limit on the State Highway to match. Therefore the speed limit on Pegasus Boulevard was retained at 70km/h to ensure consistency in speed limits was maintained.

Waimakariri District Council request that speed limit changes on this section of State Highway 1 be coordinated with a review of speed on the adjacent local road network, to ensure a cohesive and coordinated response and change.

We thank Waka Kotahi for taking these into consideration when deliberating on the proposed speed limit changes as outlined in the Interim State Highway Speed Management Plan 2023-24.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** SHW-02-01 / 221017180783**REPORT TO:** COUNCIL**DATE OF MEETING:** 6 December 2022**AUTHOR(S):** Kitty Waghorn, Solid Waste Asset Manager**SUBJECT:** Kerbside Recycling Bin Audits Methodology**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)
General Manager
Acting Chief Executive**1. SUMMARY**

- 1.1. This report is to inform the Council of upcoming recycling bin audits, which have been scheduled to begin in mid-January 2023, and to seek the Council's support for the proposed methodology of letting residents know when their recycling is not acceptable.
- 1.2. In 2020/21 staff arranged intensive recycling bin audits to be undertaken through our kerbside collection contractor, to reduce the high levels of contamination in many of the bins. These audits were preceded by a comprehensive communication programme which included information packs being dropped off to all properties inside the kerbside collection areas.
- 1.3. The audits were carried out over 8 months, commencing in October 2020, and ending in August 2021, with a pause in February/March 2021 because of COVID restrictions. We also increased the level of information about how and what to recycle, and what not to put in the bins, through the local papers and social media. By the end of August 2021, the average contamination levels had dropped below 10%, and have generally continued to sit below 5% since September 2021.
- 1.4. The recycling collection driver has recently identified some areas that are becoming problematic again with increasing contamination levels in bins. Council staff and our education contractor have been undertaking both targeted and random recycling audits and found some bins with high levels of contamination in them, and ongoing low-level contamination in even more bins.
- 1.5. Staff have therefore been working with Eco Educate toward recommencing the recycling bin audits, which will be delivered through the Sustainability Education contract. The education staff that will be doing the audits are knowledgeable about our recycling acceptance standards and this will allow for a greater level of engagement with residents, further increasing compliance through positive education.
- 1.6. The audits will be accompanied by an ongoing education campaign about what can and cannot be recycled through the kerbside collection service. EcoEducate will continue to represent the Council at events to talk to attendees, and are available to go into schools and to talk to community groups and businesses about reducing waste and recycling correctly as part of the Sustainability Education contract.
- 1.7. Staff propose to follow the Ashburton District Council's audit methodology with regards to how they inform residents about low levels of contamination by placing examples of unacceptable items into property letterboxes in addition to an "Almost Perfect" flyer. This is reported to have been an effective education tool in Ashburton District.

Attachments:

- i. Audit Collateral: "Spot On" A5 flyer, "Almost Perfect" DLE Flyer and Contamination Tag (221017180938)
- ii. Audit Collateral: Tri-Fold Brochure (200901114516)

2. RECOMMENDATION

THAT the Council:

- (a) **Receives** Report No. 221017180783.
- (b) **Notes** that targeted audits of kerbside recycling bins will commence during January 2023.
- (c) **Endorses** the proposed methodology for communicating directly with residents about the results of the audits, including:
 - i. Placing a gold star on excellent bins and a "Spot-On" Flyer in the property's letterbox.
 - ii. Placing an "Almost Perfect" flyer in the property's letterbox for low levels of contamination.
 - iii. Placing examples of minor unacceptable items in the property's letterbox, to show what is not acceptable (e.g., liquid paper board cartons (Tetrapaks), lids, soft plastics) to residents who repeat a low-level contamination.
 - iv. Placing a "Contamination Tag" on a bin that has more than minor contamination, pulling the bin back from the kerb, and placing a Tri-Fold Brochure in the property's letterbox to provide additional information about our acceptance criteria.
 - v. Writing warning letters to occupants, and to the property owners where the occupant does not own the property, when a bin has been found to contain repeated contamination.
 - vi. Removing the bin on a fourth contamination incident, as per the terms and conditions in the Solid Waste and Waste Handling Bylaw 2016, and writing to the occupant/owner to explain why the bin has been removed and the process by which the bin can be returned after a 3 month 'stand down' period.
- (d) **Notes** that the items described in (c) iii will most likely be placed inside a paper bag, and will be accompanied by an "Almost Perfect" flyer with "This has been removed so your bin can be collected" or similar wording added to the flyer.
- (e) **Notes** that the audits will be accompanied by an ongoing media education campaign about what can and cannot be recycled through the kerbside collection service and through Sustainability Education contract activities at events, in schools and businesses and within the wider community.
- (f) **Circulates** Report No. 221017180783 to the Community Board for their information.

3. BACKGROUND

- 3.1. In late 2019/20, recycling contamination levels became so high (over 10% contamination by weight) that almost all truckloads of recycling collected at kerbside had to be sent straight to landfill, at a considerably higher cost than it would have been to process the materials for recycling.
- 3.2. Council engaged the kerbside collection contractors to undertake intensive audits of recycling bins in collection areas where contamination levels were known to be the highest.

- 3.3. The audits ran from October 2020 to January 2021, and from April to August 2021. The pause in February/March was owing to COVID restrictions, as was the end date. The audits were based on the Christchurch City Council's audit methodology and were adjusted as needed to suit our own residents' reactions and our needs.
- 3.4. Prior to the audits being started, Council sent out information packs to all properties inside the collection areas. These included new information brochures, bin lid stickers and a letter advising all residents of the upcoming audits and why we were doing them. There has also been ongoing media activity around correct recycling, and tips about our bin collection services, both in the local newspapers and through social media.

Original Audit Methodology

- 3.5. The original audit methodology included:
- 3.5.1. Putting gold star stickers on bins that had no unacceptable materials in them, and a "Spot On" flyer (*Attachment i*) in the property's letterbox.
- 3.5.2. Leaving an "Almost Perfect" flyer (*Attachment i*) in the property's letterbox for low levels of contamination, e.g., having a small number of lids on containers, or one or two clean but non-recyclable items such as Tetrapaks, soft plastics, etc.
- 3.5.3. Placing a "contamination tag" (*Attachment i*) on a contaminated bin, pulling the bin back from the kerb, and placing a Tri-Fold Brochure (*Attachment ii*) in the property's letterbox to provide additional information about our acceptance criteria. Note that this was done when there were hazardous materials (broken glass), rubbish, dirty recycling or more than a few unacceptable items in the bin, or when the residents continued to put small numbers of unacceptable materials in the bin after receiving the first "Almost Perfect" flyer.
- 3.5.4. Council staff writing warning letters to occupants, and property owners where the occupant does not obviously own the property, when they have had a second and third contamination incident to advise of the consequences of further contamination events (e.g., bin removal on 4th contamination).
- 3.5.5. Removing the bin on a fourth contamination incident, as per the terms and conditions in Solid Waste & Waste Handling Licensing Bylaw 2016; and writing to the occupant/owner to explain why the bin was removed and to explain the process by which the bin can be returned after a 3 month 'stand down' period.
- 3.6. In some instances, the auditors placed examples of unacceptable materials into letterboxes, which Solid Waste staff had previously requested they do. While this did provide some helpful advice to residents about what could not go into recycling bins, this was not managed particularly well. For example, on occasion materials that should have resulted in a 'contamination tag' were placed in letterboxes or on the fenceline, which should not have happened and upset the residents.

Audit Results

- 3.7. Table 3.1 shows the annual weight in tonnes of kerbside recycling collected from 2018/19 to 2021/22, the weight of contaminated recycling that was landfilled, and the weight of recycling that was sent to Eco Central for processing.

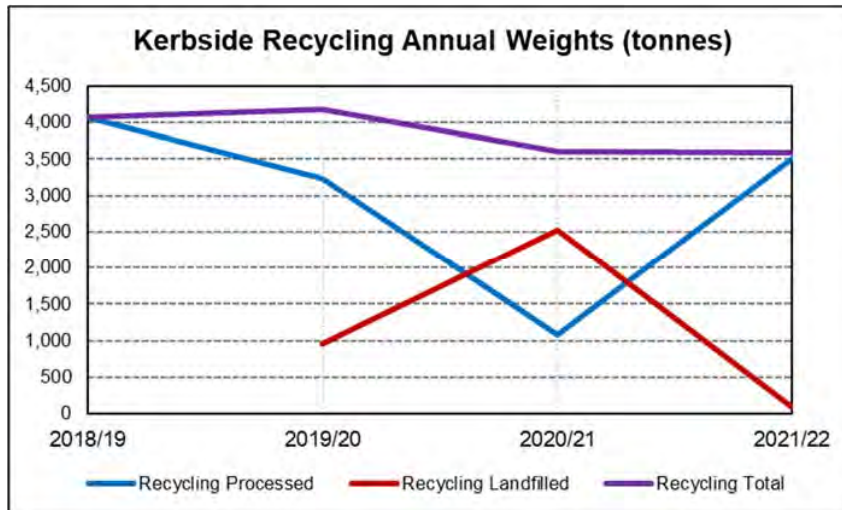


Table 3.1: Annual Kerbside Recycling Weights 2018/19 to 2021/22

- 3.8. Table 3.2 shows the monthly weights of kerbside recycling collected: the total amount collected, the weight that was processed and the weight that was landfilled. A gradual improvement is showing from October 2020 through to September 2021, with some slippage over the Christmas/New Year period when audits ceased, and another slip in June 2021.

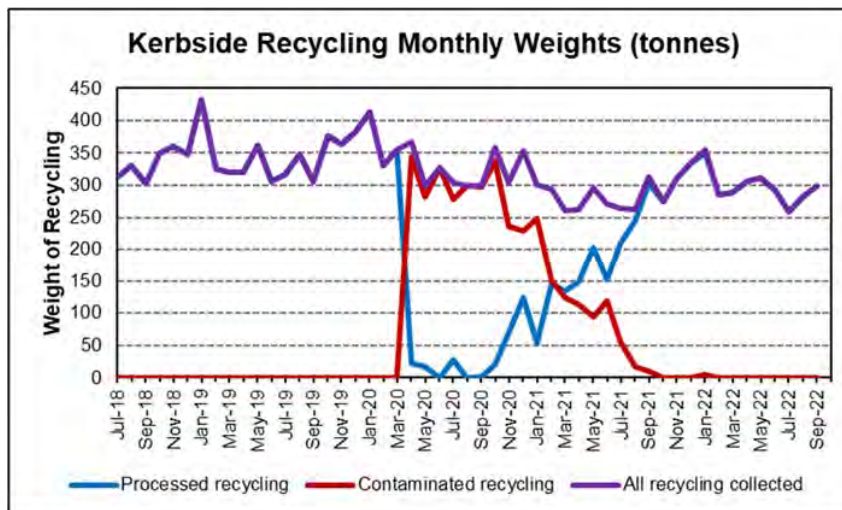


Table 3.2: Monthly Kerbside Recycling Weights July 2018 to September 2022

- 3.9. By the end of August 2021, the average contamination levels had dropped below the 10% threshold which would result in Eco Central rejecting the loads sent to them for processing. Contamination levels have generally continued to sit below 5% since September 2021. The exception was one load in January 2022 that was too badly contaminated to send to Eco Central and which was disposed of in the pit.

Other Councils' Audit Results

- 3.10. Christchurch City Council have only recently reached the point where no kerbside recycling was being landfilled, after over two years of continuous bin audits.
- 3.11. Ashburton District Council (ADC) saw similar levels of contamination to CCC and our Council as from April 2020, and commissioned Eco Educate (their education contractor) to carry out the audits in conjunction with their collection contractor. These audits resulted in contamination levels dropping from over 15% to an average of 3%. Eco Educate continues to do maintenance-level audits for WDC, using the methodology being recommended in this report.

- 3.12. The main difference between ADC's and our own and CCC's audits has been the use of education contract staff to oversee the audits, rather than staff provided by the kerbside collection contractor, who tended to be temp staff. The presence of education contract staff has enabled a greater level of engagement with residents, increasing compliance through positive education.
- 3.13. ADC do not put gold stars on bins, as their managers expect people to be compliant with their Bylaw. However we will continue to use this method to encourage good recyclers to continue placing the right things in the recycling bin.

4. **ISSUES AND OPTIONS**

- 4.1. Our collection contractor has reported that their recycling truck driver has recently identified some areas that are becoming problematic again with increasing contamination levels in bins. Council staff and Eco Educate our education contractor have been undertaking both targeted and random recycling audits, have also found some bins with high levels of contamination in them and a number with low levels of non-compliant materials.
- 4.2. To make improvements in the identified areas, staff propose to undertake recycling bin audits in targeted areas, which are scheduled to start in mid-January.

Options

- 4.3. Staff will use Eco Educate to undertake the audits, rather than engage the collection contractor to do so. The Sustainability Education contract includes a provisional item for their staff to undertake bin audits, and a budgetary allowance has been made for ongoing auditing as from 2022/23 onwards.
- 4.4. Eco Educate staff are knowledgeable about why we can only collect some materials and not others and will be able to engage positively with residents to explain the "dos and don'ts" about kerbside recycling. The collection contractor would not have similarly trained educators available, and their staff would not have the detailed knowledge about recycling in the Waimakariri that Eco Educate staff would.
- 4.5. Eco Educate also have prior experience with the level of auditing that we propose to have done, to prevent contamination levels creeping up. They are familiar with ADC's methodology and have recommended that this be used in the Waimakariri as it has been very successful in Ashburton District.
- 4.6. ADC staff have provided details on their current audit methodology, and state that having the auditors leave examples of low-level contamination in letterboxes is key to their educational approach, in addition to good communications with the public and between the auditors and Council staff. They have also said they are exploring use of paper bags for the unacceptable items to be put into before they are placed in letterboxes.
- 4.7. Our own staff consider that it is worth considering the use of paper bags for this purpose as it should allay most people's concerns at 'rubbish' being put in the letterbox. We will work with the Communications Team and Eco Educate to determine if we should plan on doing this.
- 4.8. A suggestion has been made that a polaroid or instamatic photo be taken of the unacceptable items and placed in the letterbox instead of the items themselves. Staff consider that this would not be as impactful as placing the items in the letterbox along with the flyer. A card or photo is easily overlooked or tossed away, but a paper bag with some items in it will more readily prompt the recipient to look into the bag and see what has been put in there. By writing on the flyer that these items have been removed to allow their bin to be emptied the auditors can show that this is only a minor change in recycling behaviour, and leave the resident with the feeling that the auditor has helped them out, which is positive feedback.

- 4.9. The collection contractor had created an 'audit app' for the initial audit rounds, which Eco Educate will have access to. This will record audit details such as the bin serial number, the address the bin is presented outside, if the bin was contaminated, the types of contamination in bins, photos of the unacceptable items, and the actions the audit staff took (education i.e., left flyer/items in letterbox, or pull-back).
- 4.10. This information is used by Solid Waste staff when preparing letters to be sent to residents where there are repeat contamination events, so that the residents are provided with good details about why their bins were pulled back from the kerbside and also what the consequences of continued contamination will be.
- 4.11. Staff are seeking Council's endorsement of the proposed methodology, and particularly for placing items of low-level unacceptable material into property letterboxes, so that customer complaints can be dealt with in a consistent and informed manner.
- 4.12. The audits will be accompanied by an ongoing education campaign about what can and cannot be recycled through the kerbside collection service. EcoEducate will continue to represent the Council at events to talk to attendees, and are available to go into schools and to talk to community groups and businesses about reducing waste and recycling correctly as part of the Sustainability Education contract.

Implications for Community Wellbeing

There are implications on community wellbeing by the issues and options that are the subject matter of this report. Staff are aware that the recycling bin audits may cause some members of the community concern. The proposed methodology should allay most of those concerns as it is educational and not punitive for minor contamination events.

- 4.13. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report.

5.2. Groups and Organisations

There are not groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

5.3. Wider Community

The wider community is likely to be affected by, or to have an interest in the subject matter of this report. The educators will be able to explain to residents why some items cannot be put in the recycling bin and will have a good awareness about what can - and also what should not - be put into residents' letterboxes to indicate the type of things we cannot take in the bins.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

There are not financial implications of the decisions sought by this report.

This budget is included in the Annual Plan and Long-Term Plans, in the Collection Account. Recycling processing costs are around 71.5% of the costs to send the same weight of materials to landfill, and it is more cost-effective to fund the audits than it would be to send large quantities of unacceptable recycling to landfill.

6.2. Sustainability and Climate Change Impacts

The recommendations in this report do have sustainability and/or climate change impacts.

Keeping contamination levels at a lower level will mean that the great majority of recycling collected at kerbside will be able to be recycled. This will reduce the call on raw resources to make new packaging and will limit the amount of otherwise recyclable materials being sent to landfill. It will also have a lower transportation carbon footprint than landfilling the materials.

6.3 Risk Management

There are risks arising from the outcomes of this report.

There is a risk that if Council does not approve the proposed methodology, the education process will not be as complete as possible, and some residents will not fully understand why their recycling is being tagged as contaminated when they continue to place the unacceptable materials in their recycling bins. This would result in them having their recycling bins removed for continuing 'low-level' contamination which is not an ideal result.

There is a risk that the placement of individual unacceptable items into property's letterboxes will cause some residents annoyance. This could be mitigated by enclosing the materials inside a paper bag in addition to providing the "Almost Perfect" flyer that indicates what has been 'rejected'.

6.3 Health and Safety

There are health and safety risks arising from the outcomes of this report.

During the previous audits, some residents aggressively confronted the audit teams, and there is a risk that this could happen again.

Eco Educate fully understands the H&S risks from undertaking audits in Ashburton District and have good processes and practices in place to minimise the risks to their staff. Among other things this includes ensuring that the auditors act as a team so that individuals are not put at risk and that a vehicle is available for the team to shelter in if necessary.

Staff propose to further mitigate this risk by providing Eco Educate with maps showing which properties have a H&S alert against them so that they can be prepared for a potential confrontation at those properties.

7. CONTEXT

7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Authorising Legislation

Local Government Act: Part 8 in relation to the *powers of territorial authorities to make bylaws*.

Waste Minimisation Act 2018: Part 4 Section 42 *A territorial authority must promote effective and efficient waste management and minimisation within its district.*

7.3. Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report, as follows:

- ***Core utility services are sustainable, low emissions, resilient, affordable; and provided in a timely manner***
 - The demand for water is kept to a sustainable level
 - Waste recycling and re-use of solid waste is encouraged and residues are managed so that they minimise harm to the environment

- ***There is a healthy and sustainable environment for all***
 - People are actively encouraged to participate in improving the health and sustainability of our environment

7.4. **Authorising Delegations**

The General Manager Utilities & Roading has the delegated authority to approve operational matters such as the proposed audit methodology.

Staff are seeking Council's endorsement of the proposed methodology, and particularly for placing items of low-level unacceptable material into property letterboxes, so that customer complaints can be dealt with in a consistent and informed manner.



You've bin checked...

We're dedicated to the success of our District's recycling programme, and spot check bins to make sure they contain the right items so that bins continue to be collected and sent for recycling.

Today we checked inside **your recycling bin** to see how it looked.

The contents inside your bin were **spot on!** Thank you and keep up your great recycling.

What you put in your bin makes a big difference to the success of the kerbside service. If recycling is dirty or mixed with the wrong items, the entire truckload is considered to be 'contaminated' by EcoSort, who are Canterbury's processing facility, and it's sent to landfill instead of being recycled.

We really appreciate you doing the right thing.

Visit our website to find out more about kerbside collections, or call us on 0800 965 468 if you have any questions.



rethinkrubbish.co.nz

"Spot On" Flyer



Rethink how you recycle...

We're doing bin checks across the District to make sure recycling bins have the right items going into them.

We need to make sure recycling is clean and correct, that way it can be accepted for processing allowing it to be given another useful life.

Place these items in your yellow bin...

Give them a **rinse**, take the **lids off** (all lids go in the rubbish bin) and make sure the **items are loose**, not in a bag.




Rigid plastic bottles and containers (no lids)



Clean cardboard



Glass bottles and Jars (no lids)



Paper



Aluminium cans, tins, kitchen and bathroom aerosols

WAIMAKARIRI DISTRICT COUNCIL

rethinkrubbish.co.nz

“Almost Perfect” DLE flyer (double sided)



Your bin looked great!

Today we checked inside your yellow bin, and while it was almost perfect, there were a few things to keep an eye on.

We've noted the items below that need to go in the rubbish next time, but don't worry your bin will still be emptied.

- Soft plastics**
e.g. plastic wrap, chip packets, biscuit trays
- Lids**
- Non-accepted plastics (3, 4, 6 & 7) or polystyrene**
- Liquid/long-life cartons**
- Takeaway containers or cups**
- Other:**

Thanks so much for the work you're doing to recycle the right items.


If in doubt it's best to throw it out. That way you don't risk contaminating a whole load of recycling.



WAIMAKARIRI DISTRICT COUNCIL

rethinkrubbish.co.nz

Sorry we couldn't empty your bin...




Your: recycling organics
 rubbish bin
was contaminated by:

- Soft plastics (anything scrunchable)
- Plastics numbered 3, 4, 6 & 7
- Lids
- Liquid/long-life cartons
- Plastic/cornstarch or reusable shopping bags
- Plastic wrap/strapping/plant pots
- Coffee cups & lids
- Polystyrene
- Nappies
- Clothing/shoes
- Food and or garden waste
- Toys
- Liquids
- Timber/sawdust/ash
- Animal/human waste
- Dirt/stones/gravel/bricks etc
- Hazardous waste/paints/ large containers
- Other (as stated)

Or the bin was:

- Overfull
- Too heavy
- At the wrong address
- Has no RFID Tag
- Was obstructed



Contamination Tag

Sorry we couldn't empty your bin...



To ensure continued collection, please use the bins correctly.

Remember to take your bins back onto your property by 7pm on your collection day.

Find out more about the Council's kerbside collection service and what you can and can't put in your bin on our website:

rethinkrubbish.co.nz
or phone 0800 965 468.



By putting the right items in the right bins, you're helping to reduce the amount of rubbish going to landfill.

This is especially important for your recycling bin. Our recyclable plastics and paper are sold to international and local markets, and they

have a low threshold for contamination. It's critical to make sure you only put in what can be accepted for recycling, or it will end up in the landfill.

This guide shows you the items that can go in each of the bins.



Rubbish bins and Council bags are collected **fortnightly** on the alternate week to recycling.

Rubbish bins and bags take all the things that can't go in your yellow and green bins. By putting the right items in your red bin or rubbish bag, you're keeping the other bins free of contaminants.

Only Waimakariri District Council branded bags are accepted – others won't be collected.



Recycling bins are collected **fortnightly** on the alternate week to rubbish.

By putting the right items in your yellow bin, you're making it possible for us to recycle. This keeps costs down for ratepayers. If the wrong things go in the yellow bin, the entire truckload might have to be landfilled, instead of being recycled.



Organics bins are collected **weekly**

Your organics from the green bin get turned into compost. It's important the right stuff goes in or it could contaminate the whole truckload, and it might have to go to the landfill.

Rethinking rubbish

It's time for us to rethink rubbish and reduce the amount we're creating, and find better ways to manage it.

The Council has two main goals when it comes to waste:

- 1) We need to improve the efficiency of resource use, so less waste is created
- 2) We need to reduce the harmful effects of waste

Our kerbside collection service is just one small step towards developing a sustainable District. We all need to think of ways to minimise our waste footprint and start composting, recycling, upcycling, reusing and reducing our consumption.

By working together, Council and the community can achieve more effective waste management and minimisation in the District.

Find out more

About using your bins, collection reminders, missed collections, recycling tips, battery disposal and how you can reduce your waste at, rethinkrubbish.co.nz or phone 0800 965 468.



WAIMAKARIRI
DISTRICT COUNCIL

Using your bin...

- Bin lids shut flat – to make sure your bin is emptied, the lid needs to be shut flat. Items next to or on top of the bins won't be collected
- Not too heavy – bins have a weight limit of 70kg and rubbish bags is 15kg
- Keep it loose – be careful not to over pack your bin so the contents fall out when emptied
- Bins out the night before – bins need to be out before 7am and back in by 7pm on collection day
- Missing bins – report a missing bin within 24hrs of collection to avoid replacement costs
- Broken bins – call us if your bin has been damaged and we'll arrange for it to be repaired
- Changing bins – call us if you would like to change your bin size.



rethink
rubbish

Working on waste together.

Issued: 29.10.2020

rethinkrubbish.co.nz



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rubbish

Working on waste together.

A guide to
kerbside
collections.



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DISTRICT COUNCIL

rethinkrubbish.co.nz

Your organics bin is only for the following items...

rethink organics



Food scraps including meat, bones and fish



Coffee grinds and tea bags



Food soiled cardboard and paper like pizza boxes, fish 'n' chip wrappers and paper bags



Garden waste (but not flax, cabbage tree leaves or other stringy plants)



Paper towels, serviettes and shredded paper

All materials to be loose in the bin - not in bags.



Bread, pastries and dairy products



Fruit and vegetables



Your recycling bin is only for the following clean items...

rethink recycling



Rigid plastic bottles and containers numbered

Lids in the rubbish. Items must be larger than a small yoghurt pottle and no bigger than 3L



Clean cardboard



Paper, magazines and brochures - no smaller than a standard envelope



Aluminium cans, tins, kitchen and bathroom aerosols



Glass bottles and jars - lids in the rubbish

We don't take soft plastics, drink cartons, milk cartons or batteries.

Remember...

- Ensure all items are loose - not in bags
- There's no need to squash them
- Lids off - lids of any kind go in the rubbish
- Empty and rinse all containers, bottles, jars and cans
- The plastic type can usually be found on the bottom of the container



Your rubbish bin is only for general rubbish like...

rethink rubbish



Nappies



Takeaway cups, compostable and biodegradable bags and packaging



Timber off-cuts, flax, cabbage tree and stringy plants.



Animal waste, Cold ash (let it cool for at least 5 days and tie in a bag)



Plastic items smaller than a yoghurt pottle or larger than 3 litres, all lids, coat hangers, garden pots



Scruncheonable plastics like bubble wrap, biscuit trays, food packets, shopping bags and cling film



Empty liquid/long-life drink cartons like soy or almond milk, stock, yoghurt or custard



Household waste like broken toys, cups, plates



Damaged shoes, clothing, bedding fabric

We don't take hazardous or toxic waste, liquids, explosives or batteries.



WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR DECISION

FILE NO and TRIM NO: DRA-20-23-03 / 221122202653

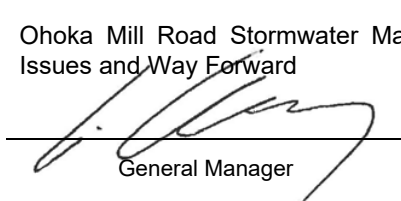
REPORT TO: COUNCIL

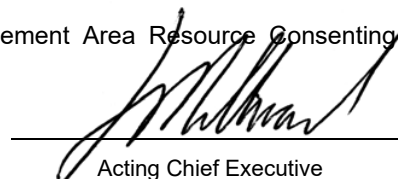
DATE OF MEETING: 6 December 2022

AUTHOR(S): Claudia Button, Project Engineer
Jennifer McSloy, Development Manager
Don Young, Senior Engineering Advisor
Kalley Simpson, 3 Waters Manager

SUBJECT: Ohoka Mill Road Stormwater Management Area Resource Consenting Issues and Way Forward

ENDORSED BY:
(for Reports to Council,
Committees or Boards)


General Manager


Acting Chief Executive

1. SUMMARY

- 1.1. This report seeks a decision on the way forward for managing stormwater in the Mill Road Ohoka Outline Development Plan (ODP 160) area in Ohoka.
- 1.2. The Council has previously submitted an Environment Canterbury (ECan) resource consent application to construct and operate a Stormwater Management Area (SMA) on Mill Road to service the southern part of the ODP 160 (refer Detention Basin and First Flush Basin Design Plans in Appendix A).
- 1.3. There have, however, been significant issues attempting to gain a consent to construct a catchment-based stormwater management area due to recent changes to regulation. An alternative way to progress the resource consent application, or an alternative approach to the management of stormwater from the ODP area, is required.
- 1.4. The resource consenting issues encountered for this stormwater management area are similar to those simultaneously being experienced by the Christchurch City Council. The issues that have emerged partly due to Plan Change 7 (PC7) and partly due to the Court of Appeal decision on the water bottling plant in Christchurch, will potentially impact on all development across the district that intercepts groundwater due to the new Groundwater Allocation Zone limits from Plan Change 7 and the unintended consequence of the Court of Appeal ruling.
- 1.5. The property owners in the ODP 160 area have been canvassed relating to these issues, and most are in favour of seeking legal advice on consenting the existing design, and if this does not look favourable then to go forward with on-site stormwater management.

Attachments:

- i. Outline Development Plan 160 (TRIM 190822117361)
- ii. Meeting with ECan staff (TRIM 220914159285)
- iii. Meeting with residents notes (TRIM 221109195573)

2. **RECOMMENDATION**

THAT the Council:

- (a) **Receives** Report No. 221122202653.
- (b) **Approves** diverging from the Outline Development Plan which includes a catchment-based stormwater management area and permitting on-site stormwater management within the ODP160 area as the long-term solution. This would require each property owner to apply to depart from the ODP as part of their resource consent application when they come to develop their land.
- (c) **Notes** staff are seeking legal advice on potential ways forward to progress the ECan resource consent application and will report back to Council if a useful pathway forward is identified.
- (d) **Notes** that a decision for the future of the Council owned land at 368 Mill Road, Ohoka and the approach for any development contributions collected for the catchment-based stormwater management area will be sought as part of a separate report after a pathway forward is confirmed following legal advice.
- (e) **Notes** there is strong indication from the affected residents of the ODP160 that they wish to proceed with the quickest solution so development can continue as soon as possible. At this stage this is likely to be the on-site stormwater management option.
- (f) **Notes** that consenting issues presented within this report are problematic across Canterbury and have major consequences for developers, farmers and residents where interception of high groundwater is incidental.
- (g) **Circulates** this report to the community boards for information.

3. **BACKGROUND**

- 3.1. The Mill Road stormwater management area (SMA) is proposed to service the southern part of the Mill Road Ohoka Outline Development Plan (ODP160), refer attachment i (TRIM 190822117361). The ODP160 was approved by Council in 2013 and included in the District Plan, as there was desire to develop land in Ohoka for a group of privately owned properties.
- 3.2. Council agreed to construct a stormwater management area (SMA) basin on behalf of the property owners to provide a catchment-based stormwater solution as per the approved ODP (refer TRIM 190822117361). The Council agreed to take the lead in implementing the SMA, rather than it being developer led. Council subsequently purchased a block of land within ODP160 to construct the basin. The settlement date on the land purchase was the end of May 2021. Council owns land in the ODP160 area, which has been designated for the Ohoka Mill Road SMA project.
- 3.3. Other than stormwater issues, there are a number of other issues within ODP160 which include covenants over Kintyre Lane, and issues with the reticulated sewer system. There is a significant amount of history to the development area, and property owners are interested in moving forward in a timely manner.
- 3.4. The Waimakariri District Council resource consent for exceeding the permitted earthworks volume as part of the SMA construction was applied for on 8 July 2021 and granted on 23 August 2021 (RC 215369).
- 3.5. The ECan resource consent application for the SMA was initially lodged with ECan on 8 July 2021. It was returned as ECan determined a well interference assessment was required for the application. With previous applications, a well interference assessment was required during the consenting process, rather than at the time of lodging the application. The application was re-submitted on 21 September 2021 with the well interference and stream depletion assessment added (CRC221240, CRC22141,

CRC22142, CRC22143, CRC22144). At the time of the original submission WDC agreed to an extended timeframe for processing the application to help ease pressures on ECan staff. For the re-submission, a processing timeframe of 40 working days was applied to the consent. Requests for information (RFI) from ECan staff were first received on day 34 of processing. WDC acknowledge this is permitted under the process but receiving the RFI request late on in the processing timeframe pushed the processing timeframe out even further.

3.6. *Impact of PC7 on the application*

- 3.7. The notified decision on PC7 was made during this time, which added further complexity to the application and has contributed to the eventual rejection of the consent application. In January 2022, the SMA resource consent was publicly notified due to ECan's conclusion the SMA would have a more than minor effect on groundwater. This conclusion was based on the Canterbury Land and Water Regional Plan (CLWRP) PC7, which included modifications to the groundwater limits applied to Groundwater Allocation Zones (GAZs) throughout Canterbury. The Waimakariri District GAZ limits have reduced significantly to less than what was already allocated; refer to Table 1 below for a comparison between the permitted allocation limit under PC7 versus the actual allocated volume as of 20 June 2022.

Table 1. Groundwater allocation volumes before and after PC7 (Table 8-4 PC7 and ECan records 20 June 2022)

Groundwater Allocation Zone	Volume Allocated 20 June 2022 (m ³ /yr)	PC7 Groundwater Allocation Limit (m ³ /yr)	Allocation status under PC7
Ashley	13,695,489	11,350,000	Overallocated
Cust	16,650,178	13,250,000	Overallocated
Eyre	100,657,818	75,330,000	Overallocated
Kowhai	7,944,083	7,430,000	Overallocated
Loburn	107,613	16,000	Overallocated

- 3.8. The significance of the groundwater allocation zone reduced limits is that all WDC groundwater allocation zones are now deemed overallocated. Under the CLWRP it is a **prohibited activity** to take and use groundwater in an overallocated GAZ. This means that any activity that requires the interception of groundwater is now totally prohibited and applicants cannot apply for a consent where groundwater exists. This limits the activities which can be undertaken in these areas. Due to WDC lodging the application prior to the decisions on provisions of PC7 being notified in mid-November, the groundwater take could be considered as a non-complying activity instead of prohibited as the processing of the application had already been started.
- 3.9. No submissions were received throughout the public notification period and following the conclusion of the notification period WDC received a letter saying the application would be approved on 5 May 2022. However, a couple of weeks later the recommendation from the ECan planner was to decline the application due to failing 'gateway tests'. It was stated the application was inconsistent with several CLWRP policies and the effects on groundwater would be more than minor. There is information available to demonstrate that the effects of this activity on groundwater are arguably less than minor. This is based on a groundwater report for the zone prepared by ECan scientists, upon which its PC7 decisions were based, which shows groundwater level trends are increasing rather than declining within the Cust GAZ, where the SMA is proposed to be located. However, WDC

has not been given any opportunity to challenge this ECan view that the effects on groundwater are more than minor.

- 3.10 *Impact of AWA Court of Appeal decision¹*
- 3.11 In July 2022, the rule WDC were seeking to apply for consent under (Rule 5.6) was considered by the Court of Appeal in its Aotearoa Water Action (AWA) Group decision (relating to water bottling consents granted by ECan).
- 3.12 The decision means Rule 5.6 must be considered as a rule applying to the take **and** use of groundwater, whereas previously it was possible to get consent as only a take of groundwater (i.e. take could be considered separately from use). The decision means groundwater interception in the Waimakariri District is now a prohibited activity, as GAZs across the District are overallocated under PC7.
- 3.13 Under Rule 5.6 there now seems to be no option to consider the take of the groundwater separately from the use, which was previously a consenting pathway proposed by WDC and other applicants. In light of the decision, it is not possible to gain ECan consent for any activity which intercepts groundwater in the Waimakariri District as it is a prohibited activity.
- 3.14 The Waimakariri District has areas where the groundwater is a nuisance and can even flow out of the ground at certain times of year when there has been a large amount of aquifer recharge. In practice it is now prohibited to carry out any activity requiring ground excavation and installation of infrastructure that requires ongoing drainage of groundwater. This is causing major issues for a range of activities across the District, including development, farming, infrastructure works, etc..
- 3.15 WDC have not provided further information to ECan on groundwater since receiving the notice of a decline recommendation. WDC have prepared a memo which demonstrates that, unlike other GAZs, the Cust GAZ has increasing groundwater levels. This is contrary to ECan's reason for reducing the allocation limit, which assumes groundwater levels are depleting. However, this information has not been submitted to ECan and would require further input from groundwater specialists prior to submission. Submitting this information would also incur the further significant costs of a hearing but seems integral to the eventual decision.
- 3.16 The implications of the CLWRP, PC7 and the Court of Appeal are being felt across Canterbury. Although an unintended consequence of the Court of Appeal decision, there are some major impacts. The issues have been raised at the Canterbury Stormwater Forum (July 2022), Chief Executive Forum (October 2022), and WDC staff have had meetings with ECan staff to discuss (Attachment ii).

4. ISSUES AND OPTIONS

- 4.1. **Implications for resource consent application to construct Mill Road SMA**
- 4.2 Due to the issues outlined above, the resource consent for the Mill Road SMA is on hold until a way forward can be arranged. The staff at ECan do not see a clear way forward for the resource consent WDC have applied for, due to not being able to comply with the CLWRP with PC7 and Court of Appeal decision, refer to Attachment ii.

¹ AOTEAROA WATER ACTION INCORPORATED v CANTERBURY REGIONAL COUNCIL [2022] NZCA 325 [20 July 2022]

4.3 Table 2 below sets out the key dates relating to the ECan resource consent application.

Table 2. Key Dates for the Resource Consent Application

Item	WDC Resource Consent Application	Plan Change 7
Plan Change 7 Publicly Notified		20 July 2019
Application Lodged	8 July 2021	
Application Relodged	21 September 2021	
First request for information received	9 November 2021	
Decision on provisions of Proposed District Plan Change 7 Notified		20 November 2021
Second request for further information received	24 November 2021	
Email advice received for public notification requirement	26 January (usually 20 working days following lodgement (as required by S95 of RMA))	
Notification submission period	2 April 2022 → 4 May 2022	
Planner advice in writing consent is to be granted (TRIM 220525084774)	5 May 2022	
Planner advice in writing consent is to be declined (TRIM 220517078553)	17 May 2022	
Court of Appeal decision on Rule 5.6	5 August 2022	
Court of Appeal period to seek leave to appeal ended	17 August 2022	

4.4 Seek legal advice on progressing application under s87BB RMA 1991

4.5 s87BB RMA 1991 has been identified as a possible route through which WDC could progress the Ohoka SMA on the basis any non-compliance would be “marginal or temporary”. Staff have noted this may not be possible due to the “prohibited activity” status of the SMA, but due to the complex nature of the legislation it is recommended WDC seeks legal advice to clarify whether s87BB is a viable option or not.

4.6 ECan have indicated WDC cannot pursue this route due to already failing “gateway tests”, and having submitted information ECan consider demonstrates the effects on groundwater are more than minor. However, WDC have not submitted the further groundwater information mentioned above which demonstrates (i) groundwater depletion is not an issue in Cust, and (ii) the effects of the SMA on groundwater will be marginal or temporary. Note

the meaning of “marginal or temporary” has not been tested in case law, and so ECan may take a different view of what a “marginal or temporary” effect is.

- 4.7 We understand Christchurch City Council (CCC) have tried to undergo a consenting pathway using s87BB but were unsuccessful due to ECan ruling CCC cannot apply under the wider catchment permitted volume amount of 100 m³/day. Instead they must comply with the 10 m³/day per property rule (Rule 5.114 and Rule 5.113 of CWLRP). These are technical planning matters Councils are trying to work through, but currently it seems ECan is being extremely cautious and is reluctant to consider alternative options at this stage.
- 4.8 Obtaining legal advice on WDC’s ability to challenge ECan on its approach will potentially lead to a way forward with the existing design. Although if successful, construction would likely not take place until next summer (2023/24) when groundwater is typically lower due to the lower rainfall reducing the volume of aquifer recharge.

Table 3. Legal Advice benefits versus limitations

Benefits	Limitations
<ul style="list-style-type: none"> • Confirmation of position from a legal perspective. • May be able to progress existing design under different legislation. • Legal advice to be sought on other options to ensure they are viable. • Is an option the property owners within ODP160 requested Council pursue. 	<ul style="list-style-type: none"> • May be unable to progress the current design under this rule. • ECan lawyer may disagree with WDC lawyer interpretation of Rules. • We may apply for consent under this rule, and still be denied a consent – similar to CCC example stated above.

- 4.9 WDC currently have \$556,350 budgeted for the construction of the existing SMA design this financial year. When the basins were tendered in the 2021/22 financial year, the average tender amount was \$401,600 (note: this does not include internal costs to project manage the construction works). Since then, there has been an increase of costs nationally/internationally due to inflation. An adjusted value based on an 8% rise in inflation is \$433,700.

4.10 Options for Mill Road SMA

- 4.11 A decision is being sought on how to progress the stormwater management for the ODP160 area. There are three options for consideration, see below.

4.12 Option 1. Re-design the basins to a ‘hard engineering’ solution

- 4.13 As the current SMA design does not meet the ECan requirements, one option is to redesign the SMA so it does not intercept groundwater and can therefore comply with the PC7 / Court of Appeal ruling. This option would require constructing an SMA that is above the groundwater level in Ohoka. Due to the depth to groundwater, a natural solution, which incorporates planted wetlands such as the existing SMA design, cannot be used under current rules.

- 4.14 This option could include consideration of a basin clay liner. However, this was not recommended due to the challenges typically experienced with lining material and the likelihood of tears/rips to the surface or lifting of the liner. In addition, it is likely that the treatment for the downstream environment would require a proprietary device, which is expensive for the level of treatment that would be required for an entire catchment of contaminants, and potentially a number of devices would be needed to achieve the desired outcomes.

- 4.15 Depending on the design and desired aesthetic, the cost to construct will likely be higher than the existing design. This is due to the volume of material required to line the basins, assuming the same surface area is used as the existing. Cost savings would be found in not having to plant vegetation across the wetland basin and a reduced volume of earthworks to be cut to waste. Vegetation could be used to soften the overall look of the lined basins and is recommended for added amenity value. The cost is also dependant on what material is used to line the basin – e.g. clay.
- 4.16 Another challenge for this design is that there is a culvert beneath the right of way that hydraulically links the two basins. This culvert intercepts groundwater during periods of the year and its interaction with groundwater would need to be considered in any future design, noting it is an existing land use. An alternative design would require capping and abandonment, and a new culvert set at a higher elevation to get the runoff from one basin to the other, or one large deep basin could be considered so water does not have to pass beneath the right of way.
- 4.17 See Table for a benefits versus limitations assessment for this option.

Table 4. Option 1 benefits versus limitations

Benefits	Limitations
<ul style="list-style-type: none"> • Use Council land for catchment based stormwater solution as per the ODP160. • Single site for stormwater management for the portion of the development it was due to service. • 50 year storm attenuation of flows provided in a collective basin. 	<ul style="list-style-type: none"> • Carbon cost of constructing a fully lined basin that does not intercept groundwater. • Material cost of constructing a large stormwater management area that will hold 2,200 m³ of stormwater. • Potential need to pump stormwater into the basins, which would have operational and replacement costs following construction. • Likely to be more expensive than the existing design due to volume of clay required to line said basins. Would be more expensive for the development contributions. • Poor aesthetic outcomes. • Increased risk of mosquito issues for neighbouring properties. • Grey infrastructure / hard engineering, not blue-green / nature based solution.

4.18 Option 2. Wait for the next ECan Plan Change

- 4.19 ECan have acknowledged that this is an unintended outcome of PC7 and the Court of Appeal decision. It is understood that they are currently working on potential rule changes to the CLWRP to make the interception of groundwater in over allocated groundwater zones an activity that can be consented. However, this is likely to take 1 – 2 years, or longer to implement as part of an ECan led omnibus plan change to the CLWRP.
- 4.20 There is a significant amount of political pressure on ECan to make changes to the rules to rectify the unintended consequences of PC7 and the Court of Appeal decision for current and future applicants. Landowners in the ODP160 area have signalled that they do not want to wait a further two years or longer to a stormwater solution available. Consequently, due to pressures on WDC to support development in the ODP160 area in the short term,

this option is not recommended as the way forward. Refer to Table for the benefits versus limitations assessment of this approach.

Table 5. Option 2 benefits versus limitations

Benefits	Limitations
<ul style="list-style-type: none"> • Can potentially construct the basin as designed. • A catchment solution for managing the additional runoff generated from the ODP160 area. A centralised system that has a nature based solution principles applied that works with the environment for better outcomes. 	<ul style="list-style-type: none"> • Unknown length of time until there are changes made to the rules. A plan change typically takes years, and PC7 is still underway. Although there is political pressure to make changes, realistically there would be at least another year to wait before any changes came through and potentially much longer. • No way to be sure that the existing design will be acceptable, as it depends on what changes are made to which rules/ definitions.

4.21 Although this option is not viable for the Ohoka Mill Road SMA resource consent application, this option should be used for all other issues resulting from PC7 and the Court of Appeal. Council should be working with other affected councils and ECan to come to a solution on how to rectify these issues so activities in areas that intercept groundwater are not impacted, while still protecting the environment from any adverse effects as a result of the activity.

4.22 **Option 3. Go to onsite stormwater solution for ODP160 properties**

4.23 Due to difficulty gaining consent for the existing catchment-wide design, on-site stormwater management is an option for the properties within the ODP160 area. On-site stormwater management would consist of rainwater tanks connected to the roof of any dwelling, and swales / mini detention basins / tanks on individual sites for any run-off from hardstanding areas across the property i.e. driveways / paved areas. It is also possible that proprietary devices could be required in addition to swales to improve the water quality being discharged from each site, which is an option that may be required through the consenting process. There are lots within the ODP160 area that have progressed this method of managing stormwater and have gained ECan and WDC consents.

4.24 Due to the time taken from when the plan change was started for ODP160, and the current date there is strong support from the property owners to progress this option. First the property owners would like Council to seek legal advice confirming whether or not pursuing the catchment-wide SMA option is viable in the short term. If not, on-site stormwater management is their strong preference as it will allow their developments to progress more quickly, refer to Attachment iii.

4.25 **Feasibility study**

4.26 To ensure the on-site stormwater option is viable for properties within the ODP160 area, a feasibility assessment was undertaken. To undertake a feasibility assessment the key relevant legislation was assessed. Under the CWLRP, rule 5.95 is the relevant rule as the stormwater will not be discharged from a reticulated stormwater system.

Rule 5.95 – The discharge of stormwater, other than into or from a reticulated stormwater system, into a river, lake, wetland or artificial water course or onto or into land in circumstances where a contaminant may enter a river, lake, wetland, or artificial water course is a permitted activity, provided the following conditions are met	
Conditions	Assessment
<ol style="list-style-type: none"> 1. The discharge is not from, into or onto contaminated or potentially contaminated land; and 2. The discharge is not into: <ol style="list-style-type: none"> (a) a water race, as defined in Section 5 of the Local Government Act 2002; and (b) a wetland, unless the wetland is part of a lawfully established stormwater or wastewater treatment system; and (c) a waterbody that is Natural State, unless the discharge was lawfully established before 1 November 2013; and 3. The discharge does not result in an increase in the flow in the receiving waterbody at the point of discharge of more than 1% of a flood event with an Annual Exceedance Probability of 20% (one in five year event); and 4. The discharge meets the water quality standards in Schedule 5 after reasonable mixing with the receiving waters, in accordance with Schedule 5; and 5. The concentration of total suspended solids in the discharge shall not exceed: <ol style="list-style-type: none"> (a) 50 g/m³, where the discharge is to any spring-fed river, Banks Peninsula river, or to a lake except when the background total suspended solids in the waterbody is greater than 50 g/m³ in which case the Schedule 5 visual clarity standards shall apply; or 	<ol style="list-style-type: none"> 1. Complies - According to the Listed Land Use Register, none of the land across the ODP160 area is listed as a HAIL site 2. This ultimately depends on the agreed point of discharge with ECan, and will vary between properties depending on their location. <ol style="list-style-type: none"> (a) Complies - The Mill Road Drain/ Threlkelds Road stream are not considered to be “water races” as they do not meet the criteria for water races under Section 5 of the Local Government Act 2002, since they do not supply water for farming or any other purpose. (b) May not comply- There is a wetland at the corner of Threlkelds and Mill Road, which is spring fed from a spring that comes out of the ground just upstream of the wetland. The properties discharging into the Mill Road Drain may be indirectly discharging their runoff into or around the wetland. There would be some filtration in the Mill Road Drain and there is a low bank on the land surface between the Mill Road Drain and wetland preventing direct surface inflows. Due to the sensitivity around wetlands it is possible that proprietary device treatment could be required to ensure the wetland is not adversely impacted. (c) Complies - The discharges would be into the Mill Road Drain or Threlkelds Road stream. These are not “natural state” waterbodies.

<p>(b) 100 g/m³ where the discharge is to any other river or to an artificial watercourse except when the background total suspended solids in the waterbody is greater than 100 g/m³ in which case the Schedule 5 visual clarity standards shall apply; and</p> <p>6. The discharge to water is not within a Community Drinking-water Protection Zone as set out in Schedule 1; and</p> <p>7. The discharge does not occur where there is an available reticulated stormwater system.</p>	<p>3. Complies - The expected increase in flow from each property has been estimated using typical run-off coefficients and impervious areas for areas with a rural-residential zoning. The minimum lot size of 2,500 m² has been used, with a 80% pervious and 20% impervious area used, based on calculations used for the entire catchment. According to the Rational Method, the difference in flow off a typical property would be 1.2 L/s during a 10 minute 1 in 5 year design storm which should be able to be detained on each site with rain tanks and swales. This assumes the existing area is 95% pervious and 5% impervious. This was used as majority of the land is paddocks/grassland.</p> <p>4. Complies- Properties with on-site stormwater management will generate some zinc discharging from deteriorating roofs or from tyre use on driveways or other activities on hardstand areas. The consents for the new properties would likely impose conditions relating to roof materials which is likely to also be conditioned throughout the ODP. Proprietary devices, swales or other on-site systems may be required to treat driveway and other hardstand runoff.</p> <p>5.</p> <p>(a) Complies - 50 g/m³ – Mill Road Drain appears spring fed– a proprietary device, swales etc would help with achieving the 50g/m³ total suspended solids standard through treating runoff prior to discharge. ECan staff view the Mill Road Drain as a “river” therefore it is likely to be considered to be a spring fed waterway. The drain is fully grassed</p>
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	<p>which will help filter out any total suspended solids in runoff.</p> <p>6. Complies - The ODP160 area is not within a Community Drinking-Water Protection Zone, according to Canterbury Maps.</p> <p>7. Complies - There is no reticulated stormwater system in this area of Ohoka.</p>
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- 4.27 The discharge of stormwater from the private newly developed properties is likely to require consent as a discretionary activity under Rule 5.95, in accordance with the above assessment. Rule 5.96 has not been assessed as it is assumed discharge to land will be incidental and majority of the stormwater discharge is covered by Rule 5.95.
- 4.28 There are other consents that may be required as other activities that intercept groundwater may be prohibited, including if any sub-soil drainage is required for roading works.
- 4.29 Based on the above assessment, each property owner may require a resource consent from ECan, if the activity cannot meet all the permitted activity requirements. ECan consents vary in cost, depending on the size of the property for which the application is being made. Consent requirements for on-site treatment systems would need to be assessed and associated costs would need to be met by the private property owner. The above planning assessment should not be used in future by applicants and is only a theoretical assessment for the minimum lot size and generalised flow calculations. Applicants should seek planning and engineering advice for their specific lot and stormwater design.
- 4.30 **Implications for Community Wellbeing**
- 4.31 There are implications on community wellbeing raised by the issues and options that are the subject matter of this report. The ODP160 community will be impacted by the decision made on deviating from the District Plan to pursue an on-site stormwater solution instead of a catchment-based solution. On-site solutions will likely allow them to progress their private developments sooner than any of the other options suggested and is what they have indicated they would prefer at this stage.
- 4.32 The information about PC7 and the Court of Appeal decision is relevant for the wider community/community boards as it is likely people within the community will face similar challenges going forward, until these regulatory issues are resolved with ECan.
- 4.33 The Management Team has reviewed this report and supports the recommendations.

5 **COMMUNITY VIEWS**

5.1 **Mana whenua**

Te Ngāi Tūāhuriri hapū are likely to be affected by, or have an interest in, the subject matter of this report. This is because the issues of this report are related to groundwater and stormwater which are part of water cycle. Te Mana o te Wai encompasses a hierarchy of obligations and principles relating to the National Policy Statement for Freshwater

Management which must be given effect. The hierarchy of obligations means the health of water comes before the health needs of people and their ability to provide for their social, economic and cultural wellbeing.

5.2 Group and Organisations

There are groups and organisations likely to be affected by, or to have an interest in, the subject matter of this report. The group of property owners within the ODP160 area will be impacted by the decision made by the Council, as it will impact how stormwater is managed across the development area where their properties exist.

5.3 Wider Community

The wider community is likely to be affected by, or to have an interest in, the subject matter of this report. This is because there are other developments and activities across the Waimakariri District impacted by similar issues. Although not in the same position as the ODP160 residents where a submitted consent application is on hold, the wider community is also impacted by PC7 and the Court of Appeal decision, particularly if they want to pursue a consent under the affected rules.

6 OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1 Financial Implications

There are financial implications to Council of the decisions sought by this report. However, at this stage the cost estimates for each option have not been fully assessed. Financial viability of the options will be presented in a separate report once legal advice has been received, and the most efficient and effective pathway forward identified.

There is budget to construct the existing design of the basins which is included in the Annual Plan/Long Term Plan, and Council owns the land where the SMA is to be constructed.

6.2 Sustainability and Climate Change Impacts

The recommendations in this report have sustainability and/or climate change impacts. The carbon cost of some options presented in this report has been raised as part of the recommendations.

6.3 Risk Management

There are risks arising from the adoption/implementation of the recommendations in this report.

6.4 Health and Safety

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

7 CONTEXT

7.1 Consistency with Policy

This is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 Authorising Legislation

A decision on the Ohoka Mill Road Stormwater Management Area is subject to meeting requirements of the *Resource Management Act 1991*.

7.3 Consistency with Community Outcomes

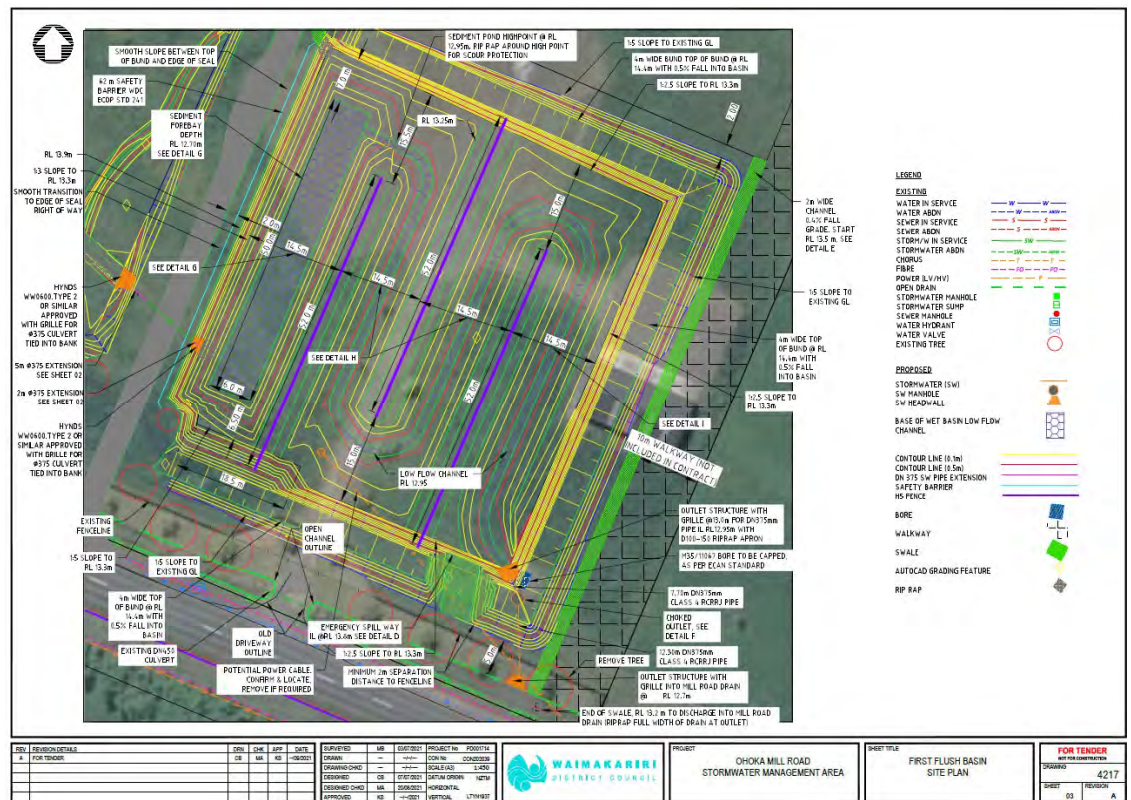
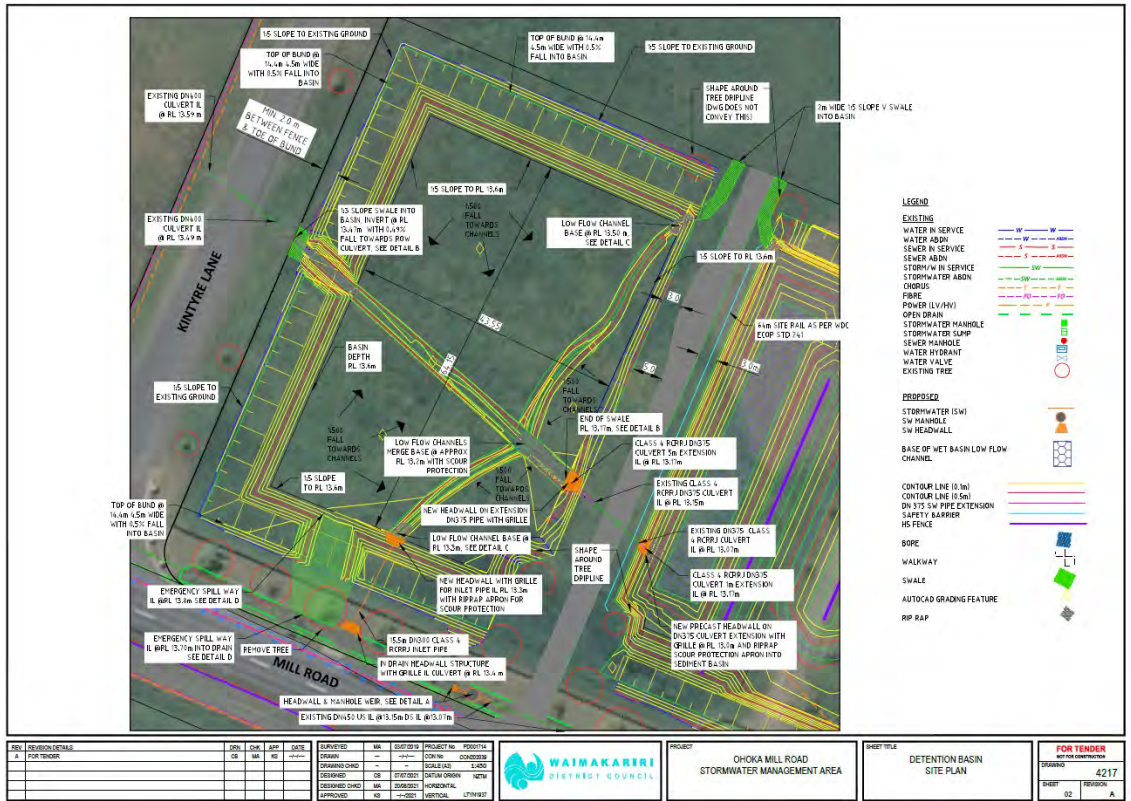
The Council's community outcomes are relevant to the actions arising from recommendations in this report. In particular:

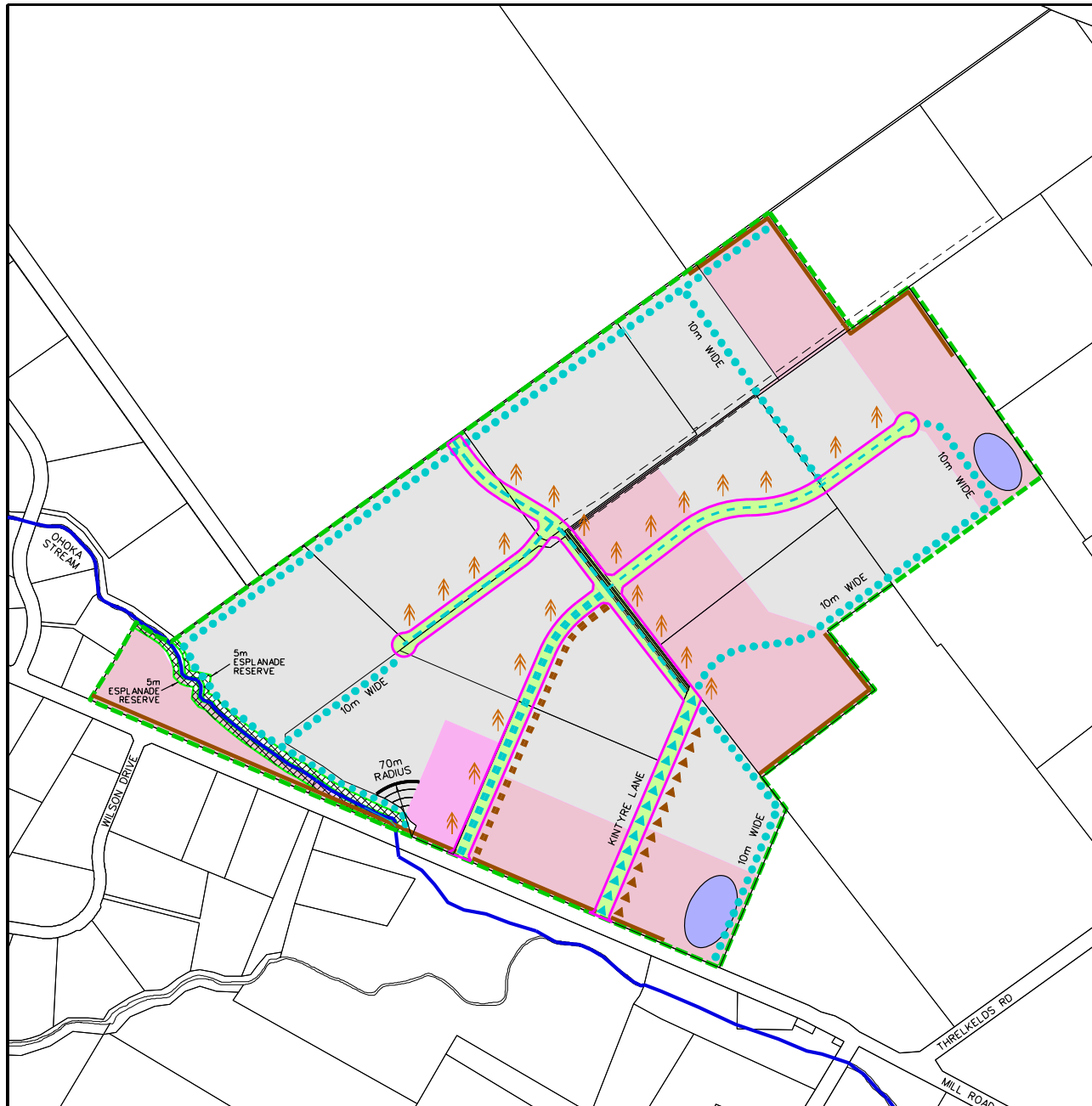
- There is a healthy and sustainable environment for all;
- Core utility services are sustainable, resilient, affordable, and provided in a timely manner.

7.4 Authorising Delegations

Council has delegation to consider the matters raised in this report, and direct staff as to it's preferred next steps.

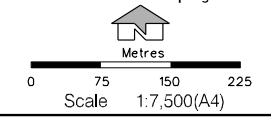
APPENDIX A: DETENTION BASIN AND FIRST FLUSH BASIN





- OUTLINE DEVELOPMENT PLAN AREA
- EXISTING ROAD
- LOCAL ROAD
- PROPOSED ROAD DESIGN
- CYCLEWAY/PEDESTRIAN FEATURES:
 - SECONDARY PEDESTRIAN & CYCLE ROUTES.
 - LOCAL OFF-STREET WALKWAY & CYCLE ROUTE.
 - PRIMARY PEDESTRIAN & CYCLE ROUTE IF FUTURE DEVELOPMENT TO THE NORTH OCCURS.
 - PRIMARY PEDESTRIAN & CYCLE ROUTE IF KINTYRE LANE IS FORMED AS A PUBLIC ROAD.
 - POTENTIAL PRIMARY PEDESTRIAN & CYCLE ROUTE IF KINTYRE LANE TO THE SOUTH-EAST IS NOT FORMED AS A PUBLIC ROAD.
- OPEN SPACE FEATURES:
 - CHARACTER STREET WITH LANDSCAPING & PLANTING PROVISIONS IF KINTYRE LANE IS FORMED AS A PUBLIC ROAD.
 - POTENTIAL CHARACTER STREET WITH LANDSCAPING & PLANTING PROVISIONS IF KINTYRE LANE TO THE SOUTH-EAST IS NOT FORMED AS A PUBLIC ROAD.
 - 10m SETBACK WITH MAXIMUM AND MINIMUM OF ONE TREE PER 20m ALLOWED.
 - CHARACTER STREETS WITH LANDSCAPING & PLANTING PROVISIONS.
- DEVELOPMENT PATTERN
 - AREA A: MINIMUM LOT SIZE - 1Ha
 - AREA B: MINIMUM LOT SIZE - 4000m²
 - AREA C: NO BUILD AREA

NOTE:
Disclaimer - refer to map legend sheet



Mill Road, Ohoka
Outline Development Plan

160

WAIMAKARIRI DISTRICT COUNCIL**MEMO**

FILE NO AND TRIM NO: DRA-20-23 / 220914159285

DATE: 14 September 2022

MEMO TO: Gerard Cleary, General Manager Utilities and Roothing
Kelly LaValley, Project Delivery Manager
Jennifer McSloy, Development Manager

FROM: Claudia Button, Project Engineer
Janet Fraser, Utilities Planner
Kalley Simpson, 3 Waters Manager

SUBJECT: Notes from meeting with ECan staff members regarding Ohoka Mill Road SMA Resource Consent

The following memo consists of notes from a meeting held 8am 6 September 2022 with Kalley Simpson, Janet Fraser, Claudia Button, Tracey Gray (Principals Consents Planner), Aurora Grant (Consents Manager) and Emily Reid (Consents Planner) about the Ohoka Mill Road SMA resource consent, and how the Court of Appeal outcome for bottling water consents impacts it.

Background

Prior to the Court of Appeal Decision in AWA v CRC (2022) a number of Stormwater Management Area (SMA) proposals in Greater Christchurch were able to be assessed under Rule 5.6 of the CLWRP – in effect a “catch all” rule for any activity that is not otherwise covered by a specific rule in the CLWRP. In these circumstances Rule 5.6 was used to enable the draining or “disposal” of “nuisance” groundwater from a site where an incidental “take” of groundwater was sought when that groundwater had no associated “use”.

It was found at the Court of Appeal AWA v CRC decision that Rule 5.6 was not appropriately used for decisions on water bottling activities in that situation since the proposal involved both a take and use of groundwater that could not be considered in isolation. Following the Court of Appeal decision the take and use of groundwater must always be considered as Take and Use of groundwater (not Take or Take or Use).

This means that any nuisance groundwater must be considered as a take AND use, not only a take – meaning Rule 5.6 cannot be used as a consenting pathway for authorising some stormwater basins as had been occurring in the past.

Due to changes to the Land and Water Regional Plan under Plan Change 7 the groundwater allocation zones in the Waimakariri are now “over allocated”. This means that Rule 5.6 is unable to be used to enable the draining of nuisance groundwater from a site and it is now considered a prohibited activity to Take and Use water in any over allocated groundwater allocation zone.

Tracey Gray had a look through some other WDC resource consents to see if any others were impacted. Found that there are two other potential consents at risk within the District but at this stage there are no other applications in progress from the Waimakariri District Council which are affected.

This means that any activity in the Waimakariri District that intercepts groundwater is now a prohibited activity, unless it can fall into another category that is not Rule 5.6 (e.g. dewatering

during construction; or water takes for potable community water supplies are covered by specific CLWRP rules).

The bottling consents decisions are to be reconsidered by the Supreme Court. Environment Canterbury should know the outcome in terms of the future application of Rule 5.6 by the end of the year. However this will not change the status of the Mill Road SMA consent application which remains a “proposed prohibited” activity in terms of the timing of the application lodgement; and a “non-complying” activity in terms of the pending decision.

Plan Changes are not able to assist to resolve these issues in the short to medium term; as they are not due for another few years as Plan Change 7 has only recently been decided

Kalley made a point of saying that to us (WDC) the proposed design has environmental and cultural benefits. The way the implementation of PC7 impacts the design is pushing it down a “hard engineering” solution which has less/no cultural or environmental benefits.

Aurora suggested we put forward that we disagree with the outcome. Kalley said we cannot afford to challenge this due to financial constraints.

Aurora **cannot see a clear way forward** for the Ohoka Mill Road SMA resource consents.

Kalley made a point to say this means no to development in the District due to being unable to intercept the now over allocated groundwater zones due to their prohibited status of new water takes. We have groundwater popping out of the ground in many places in the District which will be unable to be effectively managed or “drained” in future.

Aurora made a point to say the rules are there to protect the community drinking-water. To which Kalley replied that the top 1 m of groundwater is not accounted for in those calculations, and that it isn't really groundwater it is more surface water being so close to the ground.

Tracey said there is an inter-relationship with the LWRP and Waimakariri River Plan. A catchment plan could also be used for some SMA proposals; however subsequent review of that plan confirmed it only applies to the Waimakariri River mainstem, headwater tributaries and small areas to the south of the mainstem. The Plan Change 2 to the Waimakariri River Regional Plan removed all written and map references to the Waimakariri River lowland tributaries (including the Cust River and Ohoka Stream) which includes the location at which the Ohoka Mill Road SMA is proposed.

Kalley believes the intent of the rules and the interpretation of the rules are confused as surface interactions are being caught up in the deeper groundwater rules, and that a change of definition for what groundwater actually is should be made, instead of just classifying any water that is below the ground surface as groundwater.

ECan are working towards the next Plan Change to deal with these things. However they have not determined whether the Plan Change 7 should be revised to address the identified issues associated with intercepting shallow groundwater; or if the plan is working as they had intended.

The change of wording from Take and Use would need Mana Whenua input.

2 options:

1. Spend lots of money fighting a consenting issue
2. Go for a hard engineering option which has no cultural or environmental benefits.

Existing consents where it has been considered a take and not a take and use, are valid unless overturned by court. ECan are figuring out what happens when they come up for renewal.

What used to be a permitted activity is now prohibited due to limit changes leading to over allocation of groundwater allocation zones under Plan Change 7.

ECan know this is an expensive process.

ECan are waiting to see what happens with the supreme court. They are expecting AWA (Aotearoa Water Action?) and Te Ngāi Tūāhuriri to cross appeal.

ECan are happy to discuss the transferring of consents and Aurora is happy to come out to speak with WDC's councillors. Kalley suggested November/December when the new Council is elected. We will provide a report to Council to go with her presentation.

WAIMAKARIRI DISTRICT COUNCIL**MEMO**

FILE NO AND TRIM NO: DRA20-23-03 / 221109195573

DATE: 2 November 2022

MEMO TO: ODP160 area residents

FROM: Claudia Button, Project Engineer

SUBJECT: Ohoka Mill Road SMA (ODP 160) resident discussion

Attendees:

Malcolm Jenkins and Peter, Laurie Richards, Peter Graham, Wayne Godfrey, Nicola and Warren, Ngaire Wilkinson and Gendie, Averill Leslie and Dianna Malcolm with Bruce Leslie, Simon Higgs, Rodger & Elliot (from Stormwater Solutions), Kalley Simpson (3 Waters Manager), Jennifer McSloy (Development Manager) and Claudia Button (Project Engineer)

Claudia and Jennifer spoke to the power point presentation.

Questions/thoughts from the group:

Bruce mentions that the groundwater levels this year have been high. Greater than the suggested 450mm from the groundwater analysis done in 2018 that the design is based on. It would be higher than 450mm below the ground. Noted water is currently high in the Whites Road reserve basin.

Malcolm queried how runoff from 404 and 382 Mill Road gets into the stormwater management area (SMA). Clarified there is a swale into the basins from the Mill Road drain, which would collect any stormwater discharged from these properties.

Wayne raised a question re Court of Appeal decision; a bottling consent and a stormwater basin consent are quite different. Kalley responded that ECan legally cannot process the consent; the new interpretation of the rule has an unintended consequence. ECan plan change could take one to two years. Jen explains the Court of Appeal considered that as the Land and Water Regional plan is a regulatory document you must interpretate the rule how it was written, which is a take and use. Cannot just 'miss off' the use part when it is written in the sentence.

Malcolm queried why this has taken so long. He believes the sewage is more of an issue for the ODP area. Malcolm would like his development contributions back if the basins are not progressed, and wondering what would happen with the land if the basins are not constructed. Kalley/Jennifer responded that yes his development contributions would be repaid, and that it would be up to the Councillors what to do with the land.

Wayne suggested a "half-way house" modified approach. Could do the onsite stormwater for some of the runoff, and the remainder goes to a shallower basin.

How did we get to this point? Malcolm suggested that the original plan for the ODP area was for there to be onsite storage, but the Council wanted to go for a catchment solution instead. Kalley unaware of this, and will look into this further. Likely an engineering consultant at the time recommended the catchment solution would be the best way forward, which is why it was implemented. Now due to regulatory change, it is potentially no longer the best way forward,

which is why Council are considering whether a change to on-site management is the better option.

Simon – Hybrid option is hard to get past as a solution.

Looking for feedback on onsite tanks. Only one house finished and moved into, and the other still under construction. Tanks capacity too high. Residents don't want a lot of tanks to look at throughout the ODP area. If we do go to an onsite stormwater system, then the goal should be to minimise the aesthetic impact of the tanks, and get ones that have less visual impact.

Malcolm wants to see existing ponds used to their maximum capacity to mitigate amount of work for each property owner.

Elliot from Stormwater Solutions – many locations around the country that have moved to onsite storage. He noted customers have saved money. Achieved same outcome by keeping water onsite and slowly releasing it. If landowners don't want to see big oversized tanks around the ODP area, then there are other options that are more aesthetically pleasing to look at. 5,000 L-8,000 L tank per each lot could be achievable. There are systems which work with high groundwater.

Warren and Nicola – sized for their lot – x2 25,000 L for up to 250m² roof/hard surfaces under consent. Rainwater attenuation 6 m³ for 300 m² roof. Kalley and Jen agree that the tanks seem over engineered. Resource consent required a lot of volume and was expensive. Have four tanks @ 410 Mill Road. Normally 5000 L to 8000 L, but have been consented to require 25,000L. Nicola confirmed it was 58,000 L requirement at 410 Mill Road. *From looking into this further after the meeting, the storage requirement was from an assessment undertaken by an external consultant on behalf of the applicant which Council used to inform the consent conditions. It appears they are sized for a 1 in 50-year 36 hour storm.*

Ngaire and Gendie would like to have a rule for the storage requirement on the ODP, which goes up in increments. Would like to receive a range of roof scales. Would there be recommended tanks to use, and landscape requirements implemented into the plan to ensure everyone has the same look and types of tanks throughout the development? Elliot - Stormwater solutions have tanks that can line a fence or goes inside a shed so they're not in the way.

Overall the group supports looking at on-site stormwater management. General consensus is it is the fastest approach given an Ecan plan change would take at least one year, even if it is fast tracked by ECan.

Waiting for a plan change is not supported by residents; already waited 13 years → don't want to wait anymore.

Malcolm thinks cost estimate for the basins was too high. Thinks could save a lot of money.

Wondering how swales work versus the onsite tanks. A tank is good because it can manage impervious area from roof by collecting the water with the downpipe straight into a tank. Additional hard standing areas such as driveways need to be managed with swales. Swales provide treatment for first flush by filtering the runoff. Would be located on the lots, and maintained by property owner. Tanks would go through the swales as well for treatment.

Queries raised re what would happen to the land purchased by Council for the SMA. The land may not be required, but it would be a decision for Council as to what they want to do with the land.

Residents are supportive of on-site solution. Most favourable in terms of timing. Need to do more work towards feasibility of on-site solution. Welcome to use consultant to do so, however Council will be undertaking their own high-level feasibility assessment. Need to confirm if this approach can be undertaken as a permitted activity under LWRP. Council will undertake a feasibility assessment, but it's ultimately dependant on an assessment for each property since they are all unique with individual requirements for stormwater storage based on the impervious area.

As part of the plan change advised of best way forward. Wondering about background of why onsite wasn't an option. Only a monitoring issue?? Claudia to look into more. Potentially maintenance of the systems was a key consideration; it's difficult to monitor maintenance of private systems, whereas a catchment solution owned by Council would be subject to regular maintenance to function as designed. Some cities such as Auckland have found that when properties change hands, the new land owner doesn't know how to manage them. The outcome of this is that the Council gets stormwater discharges that do not comply with the water quality requirements for the downstream environment, and it is difficult to ensure onsite systems are maintained.

Kalley said the goal posts have changed from the time the ODP was originally developed, and we must adapt to the new regulatory environment.

Warren and Nicola wondering if their stormwater consent would be wrong now since we're potentially changing technique of managing the stormwater. Jen replied no, Council want the outcomes to be achieved, not too concerned about set sizes etc. but as long as we are complying with our requirements/rules.

The group is keen to obtain legal advice first, to see if we can keep progressing the SMA through another consenting route.

The feasibility assessment would need to include whether or not onsite stormwater sites are a permitted activity for each lot.

Ngaire wants a centralised system that is the same for each property. Kalley responds that we need to be bespoke with how stormwater is managed, as each site is so different therefore not one size fits all. Both ground conditions and impervious area coverage will be different between sites. Kalley explained how ground conditions change even across Rangiora i.e East Rangiora vs. Southbrook, with one area having good drainage and the other being quite swampy.

Malcolm would like Council to sort it out, wants Council to provide options.

Council will be looking into feasibility with an outcomes focussed approach going for stormwater neutrality,

Ngaire would like the record to include that since 2013 she has been very adaptable and worked with staff and people and she feels unhappy with the time it has taken to get to this point.

Wondering about how they will know about the outcome of the Council meeting. Claudia will pass on the outcomes.

The second basin – could also ultimately be changed for onsite management, or there may be a consenting pathway forward & SMA could be an option. Want to know about easement etc.; could developer use this land.

Malcolm – wants to submit next consent to Council to progress his lots. Kalley mentioned that unlocking development in this area is hard as there are multiple issues with ownership, roading

requirements etc. there is more than just stormwater design to overcome to unlock development here.

Laurie wants to talk about access to his property and the plan change by Council. Okay with the esplanade on his land. A conversation for another time since it only impacts him, and we are here to discuss the area's stormwater management.

Group understand things have changed, and now want to move on.

Simon wants to know if they should engage own engineers. Jen replied that we need to wait until we know the direction we're going for from the Council before engaging anyone to do anything. Don't want to waste peoples time or money before we have a clearer direction.

Claudia to inform everyone when the Council meeting is, if they would like to attend. The outcomes of the meeting with be shared with everyone.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: DRA-21/220523082670

REPORT TO: COUNCIL

DATE OF MEETING: 6 December 2022

AUTHOR(S): Janet Fraser, Utilities Planner

SUBJECT: North Brook Environmental Baseflow Options

ENDORSED BY:
(for Reports to Council,
Committees or Boards)


Department Manager


Chief Executive

1. SUMMARY

- 1.1. The purpose of this report is to summarise the concerns of several residents adjoining the upper North Brook about ongoing low flows and associated presence of breeding mosquitoes and update the Council on the investigation of various flow management options which could be implemented in the stream in future.
- 1.2. This report updates Council on planning constraints affecting the ability to “take and use” either groundwater or surface water to provide targeted stream augmentation in the North Brook. These constraints are a consequence of decisions on Plan Change 7 to the Canterbury Land and Water Regional Plan. These constraints mean it is not currently possible to obtain consent to directly augment flows in the upper North Brook from a new groundwater bore or to transfer part of a water allocation from an existing bore. These constraints are discussed in technical advice and correspondence received from Environment Canterbury and Aqualinc within Attachments ii, iii and iv.
- 1.3. This report summarises current knowledge about environmental factors that affect the flows in the upper North Brook. This report draws from the attached Komanawa Solutions Ltd report on “*North Brook Low Flow Investigation*”. This “*Komanawa Report*” observes that declining flows reported in the North Brook reflect a broader pattern of declining rainfall in the Oxford area foothills and reducing flows in the Ashley River.
- 1.4. Following review of the various options and constraints considered in this report staff recommend the Council accepts an unmodified flow regime in the upper North Brook.
- 1.5. To reduce the unintended consequences associated with continuing to allow an unmodified flow regime, staff recommend improved maintenance of the North Brook stream bed to reduce ponding and reduce mosquito breeding habitat. Proposed actions include: a) reducing ponding areas by levelling areas of elevated clay; b) undertaking control of obstructions such as large rocks, displaced sediment from bank erosion, excessive vegetation, tree roots or perched driveway culverts intruding into the channel; and c) addition of gravel and cobbles to improve drainage and to provide alternative fish habitat and eddies for fish migration in response to the removal of other structures.

Attachments:

- i. Komanawa Solutions Limited “*North Brook Low Flow Investigation*” prepared for the Waimakariri District Council, 6 April 2021 (TRIM 210408056928).
- ii. Email attachments “North Brook Baseflow Environmental Options Advice from Environment Canterbury Email 27 May 2022” (TRIM 220607095079) and 9 September 2022 (TRIM 220914159953).

- iii. Implications of Court of Appeal Decision in Aotearoa Water Action Inc. (AWA) versus Canterbury Regional Council (CRC) and next steps for consents (19 August 2022) (TRIM 220915160770).
- iv. Memorandum from Aqualinc “Transferring of Water Allocation” (29 September 2022) from Matt Bubb (TRIM 221007174247).

2. **RECOMMENDATION**

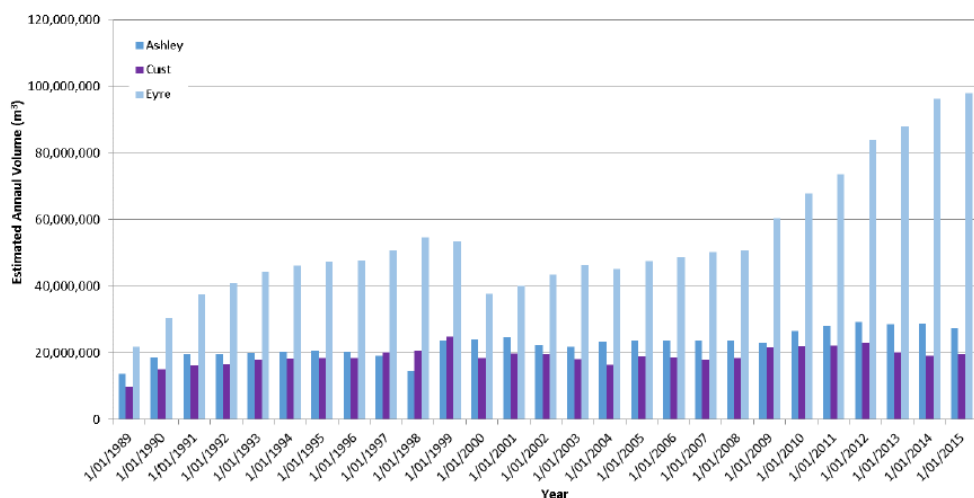
THAT the COUNCIL:

- (a) **Receives** Report No. 220523082670.
- (b) **Notes** augmenting baseflow in the upper North Brook directly from a new groundwater bore would require a new “take and use” of groundwater which is prohibited by the Canterbury Land and Water Regional Plan.
- (c) **Notes** augmenting baseflow in the upper North Brook through transfer of water allocation from an existing bore will not be feasible for the foreseeable future given advice received from Environment Canterbury about its current approach to implementing the Canterbury Land and Water Regional Plan, following Aotearoa Water Action (AWA) versus Canterbury Regional Council (CRC) Court of Appeal decisions.
- (d) **Accepts** an unmodified flow regime in the upper North Brook.
- (e) **Recommends** staff implement mosquito control options in the upper North Brook including:
 - 1) reducing ponding areas by levelling areas of elevated clay;
 - 2) undertaking control of obstructions in the channel including large rocks, displaced sediment from bank erosion, excessive vegetation, tree roots or perched driveway culverts which may be causing ponding;
 - 3) addition of gravel and cobbles in a variety of sizes to improve drainage and enhance aquatic habitat.
- (f) **Notes** that ponds provide important habitat for fish species when there is regular baseflow in the stream and that locations for retention of pools will be considered as a component of future maintenance, particularly where ponds are linked to riffles and residual baseflow.
- (g) **Notes** the use of mosquito sprays has been considered as a further mosquito control option but their use may harm the wider macroinvertebrate community in the stream and reduce food sources for eels; therefore use of mosquito sprays is not recommended.
- (h) **Notes** if mosquito breeding persists then staff will educate the public about further mosquito proofing their properties and using sprays within breeding areas on private property.
- (i) **Notes** the Council does not currently control mosquito habitat or other pest species within its drainage network and to begin to implement these controls in one location introduces a new level of service and may create public expectation for wider control of these pest species in other stream beds through the district.

3. **BACKGROUND**

- 3.1 This report considers options for managing flow levels within the upper North Brook, following a decision by the Utilities and Roading Committee on 19 June 2018 to close the Oxford Road Water Race R3N-1 (refer TRIM 180516053605). Although the race has not yet been physically closed, it has in recent years retained very little flow east of Lehman's Road. The current flow sits in stagnant pools and ponds in isolated sections of the remnant channel. There has been no base flow evident during several staff site visits in recent years.

- 3.2 There are a number of implementation actions following that 2018 decision which are yet to be completed. Where the water race R3N-1 traverses properties alongside Oxford Road up-stream of the North Brook, some segments still remain as open channel and other segments are piped in various sizes. Some property owners around the Acacia Ave intersection have requested the Council fill the remaining open sections in. Some sections of channel west of Acacia Avenue appear to have already been fully or partly infilled by the landowner/lessee without the approval of Council.
- 3.3 The filling of obsolete channel and connection of other remnant R3N-1 sections into the Rangiora stormwater network would provide for the future ongoing drainage of Oxford Road into the head of the North Brook through the existing stormwater system rather than via the remnant R3N-1 race. The reconfiguration of these upper reaches will be addressed in a separate report to Council once the decision on the preferred flow management option for the upper North Brook has been decided.
- 3.4 The attached Komanawa report was commissioned by the Council in 2021 to address ongoing concerns of residents alongside the North Brook about low baseflow in the upper stream. The report, titled *“North Brook Low Flow Investigation”* 2021 considers whether low flows reported by residents in the headwaters of North Brook are a localised phenomenon, or part of a broader pattern of hydrological decline. The report found that declining groundwater levels surrounding the upper North Brook are likely to be a result of lower surface water loss rates from the Rakahuri over time.
- 3.5 That report also found *“Groundwater level trends show a long-term decline in the Rangiora area and to the north of the Ashley River”* (p.9). It found, based on all monitoring undertaken, that the declining flows reported in the North Brook reflect a broader pattern of declining rainfall in the Oxford area foothills and flows in the Ashley River.
- 3.6 It also noted the District Groundwater Allocation Zones have groundwater allocations that have increased significantly over the period 1989 to 2015 (see below graph). A gradual increase in groundwater allocation and use was observed in the Ashley Groundwater Allocation Zone. The figure below extracted from the Komanawa report (originally published in *“The Current State of Groundwater Quantity in the Waimakariri Zone (2016)”* by authors Zeb Etheridge and Raymond Wong, illustrates the district groundwater allocation changes over previous decades.



Source – Etheridge and Wong 2018 *“The Current State of Groundwater Quantity in the Waimakariri Zone (2016)”*, published by Environment Canterbury.

- 3.7 Several residents neighbouring the North Brook, from its upper most reaches near Oxford Road to as far east as King Street have raised concerns about whether low flows in the

North Brook are resulting in the breeding of mosquitos. Also observed are stagnant pools and ponded water in the upper stream.

- 3.8 An earlier North Brook stream restoration scoping study (finalised February 2001, TRIM 081003032353) identified low flows as an historic issue above Dudley Park in 2001 (p.15). This report made a recommendation to investigate augmentation of flow with a shallow well. This study suggests that low flows in the North Brook were an historic problem for the upper stream, identified historically as early as 2001 and prior.
- 3.9 The stockwater race R3N-1 discharges intermittent flow comprising the balance of stockwater not required by upstream users into the head of the North Brook. The water race was historically observed to dry up in summer months. The water race has not yet been physically closed off but now conveys very little baseflow into the remnant channel east of Lehman's Road.
- 3.10 This report describes the planning constraints affecting the ability to "take and use" either groundwater or surface water to provide targeted stream augmentation in the North Brook. These constraints are a consequence of decisions on Plan Change 7 to the Canterbury Land and Water Regional Plan. These constraints mean it is not currently possible to obtain consent to directly augment flows in the upper North Brook from a new groundwater bore or to transfer part of a water allocation from an existing bore.
- 3.11 These constraints are discussed further in emails received from Environment Canterbury on 27 May 2022 and 9 September 2022 (see Attachment ii). They are also explained in the *Technical Advice Note: Implications of the Court of Appeal Decision in AWA v CRC (2022) and next steps for Consents*, issued on 19 August 2022 by Environment Canterbury staff (see attachment iii - TRIM 220915160770). Advice on issues and options associated with transfer of water allocation from existing water permits is further discussed in the Aqualinc memo on *Transferring of Water Allocation* (TRIM 221007174247 – see attachment iv). Implications of these constraints for management options for the North Brook baseflow are discussed in below sections.
- 3.12 The report observes the North Brook provides important recent habitat for various fish species including longfin and shortfin eels and upland bullies.

4 ISSUES AND OPTIONS

- 4.1 Several options are considered for addressing the low flow in the North Brook. In summary, these are:
- Accept an unmodified flow regime whilst improving drainage of standing water
 - Re-line the waterway below the springhead with natural impermeable material to improve retention of existing flow
 - Augmentation of flows with a new bore to achieve targeted stream augmentation
 - Augmentation of flows through transfer of water from an existing well
 - Pumping North Brook base flow from downstream to upstream

Option 1: Accept an unmodified flow regime and improve drainage for standing water

- 4.2 This option involves accepting the current unmodified flow regime in the upper North Brook. In so doing it is acknowledged that the "status quo" in the upper stream is not considered acceptable by several residents because of mosquito breeding. The Council has received 12 mosquito related requests across the district in the last 3 years, of which 2 relate to the North Brook. To respond to the concerns about mosquitoes, the report proposes undertaking

improvement in maintenance of the channel bed which will reduce ponding. This option encourages acceptance of and adaptation to a changing climate.

- 4.3 The report proposes improvements to the drainage of poorly drained areas of stream bed and reduction of ponding. This could include removing stream bed high points by levelling areas of elevated clay.
- 4.4 Staff also propose to undertake control of obstructions in the channel including large rocks, displaced sediment from bank erosion, excessive vegetation, tree roots or perched driveway culverts which may be causing ponding.
- 4.5 Improved drainage in the stream bed could also be achieved through addition of highly permeable material such as locally sourced river-run gravels and cobbles in a range of sizes.
- 4.6 Fish and macroinvertebrate habitat could be impacted both negatively and positively by these control options. For instance, the improvement of drainage with gravel or cobbles could provide alternative fish habitat and eddies for fish migration in response to removal of other existing structures such as tree roots which also provide habitat diversity.
- 4.7 3 waters staff undertook a site visit to several properties between Church Street and King Street on 27 October 2022, which is the location from which service requests about mosquitos had previously been received. Several obstructions in the stream bed in the lower portion of that reach were observed that were causing ponding and reducing baseflow in the reaches above it. These included rocks, slumping and sediment deposition areas from bank erosion, storm debris, vegetation, algae and tree roots. Staff are now undertaking bank stabilisation work in this area and removing debris, sediment and vegetation to ensure the residual baseflow can be conveyed without ponding.
- 4.8 The improvement of drainage could have some environmental benefit. Use of gravel at various locations in the 3 Brook's stream beds was one option considered in the "*Scoping Strategy for the Three Brooks and Channel Enhancements in the Middle Cam River and Tuahiwi Stream*" prepared for the Council by Dr Henry Hudson. These would create additional riffles in the stream bed during wet weather. It could provide more variation in temporary habitat for some fish during periods when the stream is flowing.
- 4.9 Staff considered use of mosquito sprays to control residual mosquito breeding areas. However these sprays may harm the wider macroinvertebrate community in the stream and reduce food sources for eels. Therefore use of mosquito sprays in the stream bed is not recommended. If mosquito breeding persists then staff will educate the public about mosquito proofing their properties and using sprays within breeding areas on private property.
- 4.10 It is noted that the Council does not currently control mosquito habitat or other pest species within its drainage network. If it begins to implement these controls in one location this would introduce a new level of service that may create public expectation for wider control of these pest species throughout the district.
- 4.11 It is acknowledged that the unmodified flow regime option will not recreate the historic habitat for aquatic species that was present in the upper North Brook in past decades. It will not address the aspirations of some residents to recreate a flowing stream with permanent or semi-permanent baseflow. It will also remove areas of pools or standing water that may have provided habitat for some species such as eels or invertebrates. It will reduce some of the "pools" that complement the "riffles" in a stream with diverse habitat, although without baseflow the riffles would not usually provide habitat for fish.

Option 2: Relining of waterway with natural impermeable material to retain flows

- 4.12 The option of relining the waterway with natural impermeable materials would achieve the opposite effect of the previous option; assisting to retain flow within the channel. However a consequence of making the stream bed more impermeable without increasing its baseflow may be that existing pools and muddy areas of stream bed retain ponding for longer periods. This option is not recommended in this report as it is likely to result in a greater proliferation of mosquitoes.
- 4.13 This option would be more effective if complemented with targeted stream augmentation which is discussed in the following sections. Baseflow would be retained by addition of new impermeable “self-sealing” material such as addition of clay or silty soil in areas where there is currently no/less flow. This could be implemented to retain baseflow through the gravelled reach within Dudley Park which is observed to usually be dry.

Option 3: augmentation of flows with a new bore for targeted stream augmentation

- 4.14 This option would involve creation of stream baseflow through drilling a new bore to augment flows in the upper North Brook from shallow groundwater. However a new take and use of groundwater from the over-allocated Ashley Groundwater Allocation Zone is prohibited by the Canterbury Land and Water Regional Plan (refer Attachment ii. email advice from Environment Canterbury staff).
- 4.15 In explanation, the Canterbury Land and Water Regional Plan, Plan Change 7 reduced allocation limits for the Ashley Groundwater Allocation Zone to below current allocation levels; meaning this zone is now “over-allocated” (see below table). Any new permit to take and use groundwater is prohibited, excluding permits for drinking water supplies. The table should be read in conjunction with the groundwater allocation graph above in Section 3 of this report.

Extract from Plan Change 7 Decisions Document: Track Changes Showing Reduced Allocation Limits:

9.6.2 9.7.2 Groundwater Allocation Limits

The following groundwater allocation limits are to be applied when reading relevant policies and rules in Sections 4 and 5.

Table 8: Waimakariri Groundwater Limits

Table 8-4: Waimakariri Groundwater Allocation Limits

Groundwater Allocation Zone (see Planning Maps)	A Permit Allocation Limit (million m ³ /yr)	Transfer Permit Allocation (million m ³ /yr)
Ashley	29.4 11.35	18.05
Cust	56.4 13.25	29.01
Eyre	99.02 75.33	23.77
Kowai	47.4 7.43	9.20
Loburn Fan	40.8 0.016	5.05
Lees Valley	0.025	0

1. The Transfer Permit Allocation is only available to holders of existing surface water or groundwater permits in over-allocated surface water catchments who propose, by way of a consent application, to replace their existing take for a take from Deep Groundwater.

For all other areas see Rule 5.12B.

Option 4: Augmenting flows through transfer of water allocation from an existing bore

- 4.16 This report also considers the option of transferring part of a groundwater allocation from nearby existing water permits including from either of two existing water supply bores at Dudley Park (M35/0249 or M35/0252). These bores are each considered to have an actual capacity of 20 l/s, either of which would generate sufficient volume to provide a sustainable baseflow into the upper North Brook. An estimated additional 5 – 10 l/s is thought to be sufficient to augment upper stream flow in the North Brook.
- 4.17 It is noted the augmentation may use much of the actual available capacity of the affected bore for the Rangiora emergency water supply. Comment from the Water Asset Manager is that the emergency water from these bores is very unlikely to be required to be used for drinking water as the Rangiora scheme has sufficient resilience from its primary sources.

However if the bore was required to be used for emergency supply of drinking water the targeted stream augmentation would cease whilst the water was used for a potable supply.

- 4.18 However, there are planning constraints in place for transfer of allocations from water permits which in practice would prevent the uptake of this option (see advice from Environment Canterbury staff in Attachment ii and Aqualinc memo in Attachment iv). These constraints arise from provisions of Plan Change 7 to the Canterbury Land and Water Regional Plan in combination with the effect and interpretation of the Court of Appeal Decision in *Aotearoa Water Action Inc. versus Canterbury Regional Council* (19 August 2022) refer attachment iii.
- 4.19 The Canterbury Land and Water Regional Plan Rules including changes resulting from Plan Change 7 apply when transferring allocations from existing water permits. For instance, Rule 8.5.17 now provides that “Regional Rule 5.133 shall include the following additional conditions [relating to permits for the take and use of surface water or groundwater]:
- 1A. The volume of water able to be transferred is restricted to the annual average volume of water used in the preceding five years, as demonstrated with actual use records;
 1. In over-allocated surface water allocation zones, 50 percent of the rate of take or volume of water to be transferred is surrendered unless the transfer of water is for community water supply or stock drinking water requirements; and
 2. There is no transfer of any allocation of water or any water permit that has not been used in the preceding 5 years”.
- 4.20 These bores have not been used within the previous 5 years as a backup emergency water supply for Rangiora. Therefore the use of these bores and associated transfer of some of their allocation to enable augmentation of the North Brook, together with surrender of 50% of the amount transferred, is likely to be viewed as inconsistent with Rule 8.5.17 and the transfer of the water permit would have non-complying status under the Canterbury Land and Water Regional Plan. The consent application would therefore require public notification and possibly a hearing. Staff view it as likely that consent would not be granted.
- 4.21 When the above constraints are considered in conjunction with the Court of Appeal decision from *AWA v CRC*, the end use of this water can no longer be changed; for instance from potable water supplied as drinking water changed to use for targeted stream augmentation. According to Attachment iii - the Environment Canterbury Technical Advice Note on implications of that Court of Appeal decision, the transfer of water allocation from a Dudley Park bore would now be prohibited as the proposed end use of the water would change.

Option 5: Pumping North Brook surface flow from downstream to upstream

- 4.22 There is a further option to pump surface flow from a location with sufficient spring flow (e.g. Ward Park) to upstream, to the head of the North Brook at Oxford Road or other location upstream of Ward Park. This option would require diversion of surface water via pumping and piping. It would involve earthworks for pipeline installation to be constructed through a number of residential streets.
- 4.23 This option would require consent from Environment Canterbury for the non-consumptive take and use of surface water, the diversion and discharge of surface water as well as for earthworks during construction of the diversion pipelines. Advice from Environment Canterbury staff is that the North Brook surface water is currently over-allocated by approximately 65 l/s. As such, a consumptive “take and use” of surface water from the North Brook is prohibited by the Canterbury Land and Water Regional Plan and so the evaporation component of a diversion would need to be considered. However, if the water “take” could be returned to the waterway upstream of the point of abstraction without any water loss, an argument could be made that the “take” is non-consumptive.

- 4.24 If Environment Canterbury accepted the application for processing based on a non-consumptive "water take and use", then as the North Brook surface flow is over-allocated and the point of discharge is greater than 250m from the point of abstraction (although upstream); the activity would likely be assessed as "non-complying" and the consent application may be publicly notified. It is not clear whether consent for this diversion would be granted.
- 4.25 This option is not recommended as it would have potentially greater cost implications than the option of transfer of water from an existing permit, due to the additional cost of pumping and pipe installation costs from a location further downstream. It also has an uncertain consenting outcome as the North Brook surface water is over-allocated and a consumptive water "take and use" is prohibited.

Implications for Community Wellbeing

- 4.26 There are implications on community wellbeing from the issues raised and options considered in this report. In particular, the presence of ponded water near residential dwellings provides mosquito breeding habitat that can cause health and amenity issues for residents.
- 4.27 The Management Team has reviewed this report and support the recommendations.

5 COMMUNITY VIEWS

5.1 Mana whenua

Te Ngāi Tūāhuriri hapū are likely to be affected by, or have an interest in the subject matter of this report.

- 5.2 Ngai Tuahuriri were made aware of the R3N-1 race closure and corresponding proposed flow changes in the North Brook as part of its monthly meetings with the Council, including originally at a meeting on 19 November 2015 (TRIM 151118153872) and also at a meeting on 16 February 2017. During these meetings the benefits and potential issues associated with the closure were discussed.

- 5.3 The concern about reducing the flows in the upper portion of the North Brook was weighed against the benefit of removing the rural contaminants. The result of ceasing the discharge may be improved health outcomes associated with mahinga kai collected downstream from removal of rural source contaminants. Conversely, lower flows will potentially increase water temperatures and impact the health of some mahinga kai species. There is also a concern with the "mixing" of waters from different catchments or waterway systems which would be addressed by removing stock water from the North Brook. On balance, the Runanga did not have any concerns with the closure of the water race.

- 5.4 Ngai Tuahuriri will be approached again in December 2022 and given a further opportunity to comment on the options outlined in this report.

5.5 Groups and Organisations

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

- 5.6 The Council consulted the race closure request with a number of property owners including some affected ratepayers and other various community stakeholders and agencies as summarised in the following paragraphs (see TRIM 180516053605 for full details of the consultation undertaken as a part of the race closure proposal).

- 5.7** The Council consulted with 8 properties adjoining the race who were still required to pay the stock water race rate at the time of consultation. It consulted a further twenty four properties adjoining the downstream North Brook between Oxford Road and West Belt who were considered to be affected by the proposed closure due to amenity values provided to their property from the race. Among both groups, views were roughly split over whether or not the race should close. Of nineteen responses received, eleven property owners (58%) supported the closure, and 8 property owners (42%) wanted the race to remain open.
- 5.8** The Council also consulted the following regarding the race closure: a) Ngai Tuahuriri (see TRIM 151118153872); b) the Water Race Advisory Group (see TRIM 170331031634); c) Heritage New Zealand (the Council then obtained an Archaeological Assessment as requested by Heritage New Zealand (TRIM 180516053860); and d) Waimakariri Irrigation Limited, through a number of ongoing discussions.
- 5.9** It did not receive any objections to closing the race from any of these organisations.

5.10 Wider Community

The wider community may be affected by, or to have an interest in the subject matter of this report. All of the options for achieving targeted stream augmentation from groundwater or surface water considered in this report are subject to planning constraints. If Environment Canterbury accepted an application for processing for a targeted stream augmentation proposal then any of these options are likely to require public notification and further consultation with Ngai Tuahuriri. The notification and hearing process would in this instance be led by Environment Canterbury. This would provide for opportunities for Ngai Tuahuriri, other agencies and groups and wider public input to be considered alongside expert assessments of the proposal which would be a component of the planning process and resultant decision.

6 OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1 Financial Implications

There are financial implications of the decisions sought by this report.

There is no budget to provide targeted stream augmentation for the upper North Brook in the Annual Plan/Long Term Plan.

If an unmodified flow regime is approved for the North Brook then the costs of improving drainage and reducing ponding and mosquito breeding areas in the channel are able to be covered from existing budgets.

As a preferred option has not been identified by the Council at the time of writing, the costs of constructing pipelines, pumping and associated diversion costs for any of the targeted stream augmentation source options (assuming consent could be obtained) from either surface water or groundwater have not yet been scoped.

Potential costs of consenting of a water permit transfer and for targeted stream augmentation by Environment Canterbury include the following preliminary estimates:

Fee category:	Processing	Public Notification	Hearing – fee for activity for first day
Partial transfer of a water permit – fixed fee	\$459		
Change of conditions of a water permit	\$3,300		
Activity: Water permit (take, and/or use) (includes transfers of existing water permits or new source – 10l/s – 864m ³ /day – 315,360 m ³ /year)	\$4,400		\$11,500
Activity: Land Use consent – Earthworks (e.g. pump or pumping channel outlet/structure into stream bed)	\$3,200		\$11,500
Activity: Discharge permit – construction phase stormwater, diversion water, other	\$3,500		\$11,500
Public Notification (initial fixed fee)		\$1,150	
For each additional day of scheduled hearing or part thereof further fee (not included in total fee estimates):			\$7,360 x additional hearing days x number of commissioners x number of activities
Sub-total (processing/ notification / one day hearing)	\$14,859	\$1,150	\$34,500
Estimated Initial fees for Consent Processing (including consent processing, public notification and first day of a hearing):	\$50,509		

Source: Environment Canterbury Fees and Charges Policy 1 July 2021.

If multiple hearing days are required then the cost of a hearing associated with this consent would be in the range of \$50,000 to \$100,000, or more.

6.2 Sustainability and Climate Change Impacts

The recommendations in this report have sustainability and climate change impacts. The recommendation to approve an unmodified flow regime for the stream is considered to be the most sustainable approach to water management in this catchment which has both

over-allocated groundwater and surface water. This recommendation is considered to promote adaptation to climate change.

Alternatively the implementation of a targeted stream augmentation of the upper North Brook would improve surface flows in the North Brook and create new habitat for aquatic fauna.

6.3 Risk Management

There are no risks arising from the adoption/implementation of the unmodified flow regime option outlined in this report. This option of continuing the present unmodified flow regime is the "status quo" management approach; albeit with improved maintenance proposed to reduce mosquito breeding.

The risk of implementing a targeted stream augmentation in the North Brook is of cost escalation within the planning process or during subsequent construction. The introduction of a permanent stream baseflow may increase flood risk for adjoining properties alongside the stream, although an augmented flow source could be disconnected during future periods of high rainfall.

6.4 Health and Safety

There are health and safety risks arising from the adoption/implementation of the recommendations in this report. The recommendations include proposed reduction of ponding in the upper North Brook which should reduce mosquito breeding, thereby improving public health.

If the targeted stream augmentation option is implemented there may be an increased flood risk for Rangiora properties associated with higher flows in the North Brook. However the risk could be mitigated by ceasing pumping from the selected source during significant rain events as discussed above.

7 CONTEXT

7.1 Consistency with Policy

This is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 Authorising Legislation

Decisions on waterway management including authorising options for water use and targeted stream augmentation discussed in this report are subject to the *Resource Management Act 1991*.

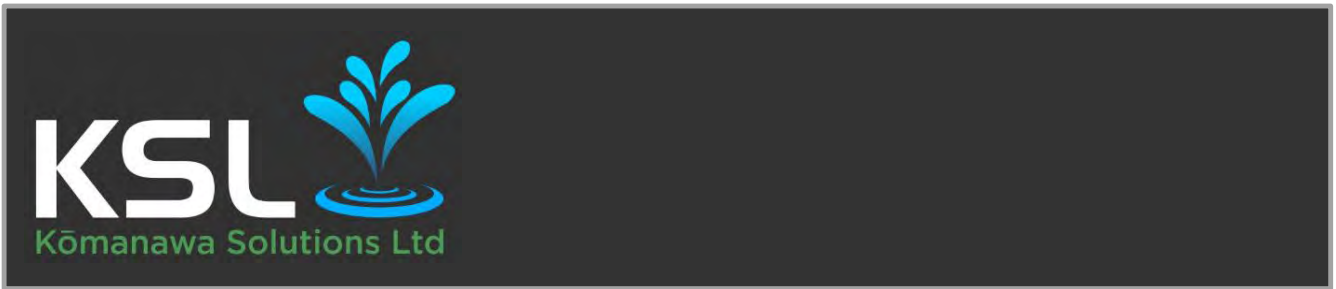
7.3 Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report, in particular:

- Harm to the environment from the impacts of land use, use of water resources and air emissions is minimised.

7.4 Authorising Delegations

The Council can direct staff to undertake the recommendations and further investigations proposed in this report or to further investigate other identified options.



Z20016

Report No: Z20016_01_R1

North Brook Low Flow Investigation

Waimakariri District Council

6th April 2021



CONTENTS

1. Introduction.....	2
1.1. Report overview.....	2
2. Conclusions and recommendations.....	2
2.1. Conclusions.....	Error! Bookmark not defined.
2.2. Recommendations.....	Error! Bookmark not defined.
3. References.....	10
4. Limitations.....	11
Appendices.....	Error! Bookmark not defined.

1. INTRODUCTION

1.1. Report overview

The purpose of this report is to investigate whether low flows reported by residents in the headwaters of North Brook are a localised phenomenon or part of a broader pattern of hydrological decline.

We understand from Waimakariri District Council (WDC) that neighbours in King Street (downstream of Dudley Park) area have raised concerns with Waimakariri District Council regarding low flows in the North Brook, which can lead to the breeding of mosquitos, among other issues.

There have been intermittent stockwater flows into the headwaters of the North Brook, which may have masked trends in baseline flows. These intermittent flows into the North Brook ceased in 2020, with re-routing of the stockwater race.

A North Brook restoration scoping study finalised in February 2001 (TRIM 081003032353) identified low flows as an issue above Dudley Park, with a recommendation to investigate augmentation of flow with a shallow well. This suggests that low flows in the North Brook had already been identified by 2001.

1.2. Scope

Our scope of work for this study as agreed in the Contract for Services (CON202104) is as follows:

“Collate all available hydrological and hydrogeological information (e.g. groundwater level data, flows, well logs) for the Rangiora area from the Environment Canterbury and WDC databases and develop a conceptual model of the local hydrological system. This will include a review of time series data to evaluate trends over time, both local to North Brook and in the broader area.”

2. HYDROLOGICAL SETTING

2.1. Geology

The Rangiora area is underlain by Quaternary period sediments comprising gravels, sands, silts and clays. The sediments were deposited in the form of alluvial fans by the Ashley River/Rakahuri and more broadly in the Waimakariri district by the Waimakariri River, with swamp deposits predominating parts of the Rangiora area. The New Zealand Fundamental Soil Classification maps the headwaters of North Brook as Gley soils, as per Figure 1 (which also shows the surface water catchment as defined by Environment Canterbury’s surface water allocation zone boundary). Gley Soils, together with Organic Soils, represent the original extent of New Zealand wetlands, which have been greatly restricted in area by drainage.¹

¹ <https://soils.landcareresearch.co.nz/describing-soils/nzsc/soil-order/gley-soils/>

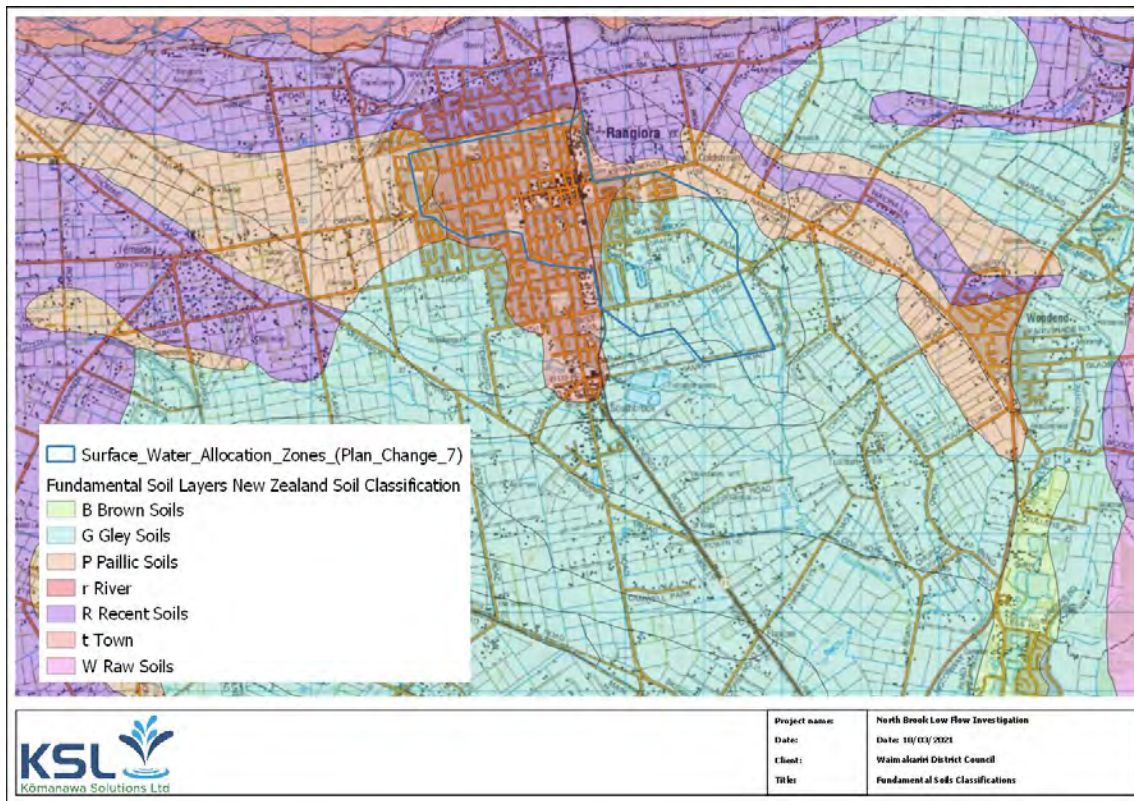


Figure 1 North Brook Surface Water Allocation Zone and Soil Classification

2.2. Hydrology

Rangiora is bounded to the north by the Ashley Rakahuri River with a mean flow of around 11 m³/s at Ashley Gorge and 17 m³/s at State Highway 1. Previous work (Etheridge, 2016) indicate that the Ashley River is likely to lose a significant volume of water to the underlying aquifer system, possibly in the order of 4 m³/s, between the Gorge and State Highway 1 monitoring sites.

The Rangiora area is drained by a network of spring-fed stream tributaries which feed North Brook and South Brook. The two brooks discharge to the Cam River/Ruataniwha which in turn discharges to the Kaiapoi River in Kaiapoi.

Groundwater in the Rangiora area is recharged by a mixture of rainfall recharge and Ashley Rakahuri River losses, with the latter predominating.

Groundwater abstraction in the region is managed by Environment Canterbury via allocation limits assigned to Groundwater Allocation Zones (GAZs), with Rangiora falling within the Ashley GAZ. Plots of allocated groundwater volumes over time between 1989 and 2015 in Figure 2 below shows that groundwater allocation has increased significantly over this period, particularly in the Eyre allocation zone. It should be noted that the GAZs are hydraulically connected and hence the overall trend of increasing groundwater abstraction is more relevant than changes within the individual GAZs.

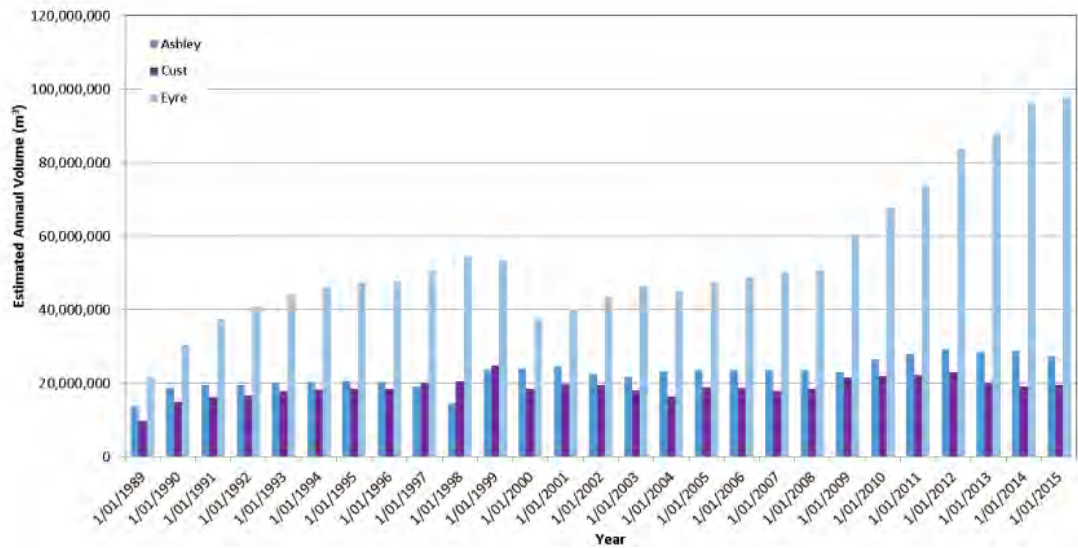


Figure 2 Groundwater allocation over time (from Etheridge and Wong, 2016)

2.3. Hydrological monitoring

Groundwater levels and surface water flows are monitored at various locations by Environment Canterbury, as shown in Figure 3 and Figure 4. Long-term monitoring records are available for most of these sites. The long-term groundwater level monitoring sites have been grouped for trend analysis purposes, with Group 1 comprising wells in the broad Rangiora area, Group 2 being wells to the south, in the Mandeville - Fernside area and Group 3 being wells north of the Ashley River.

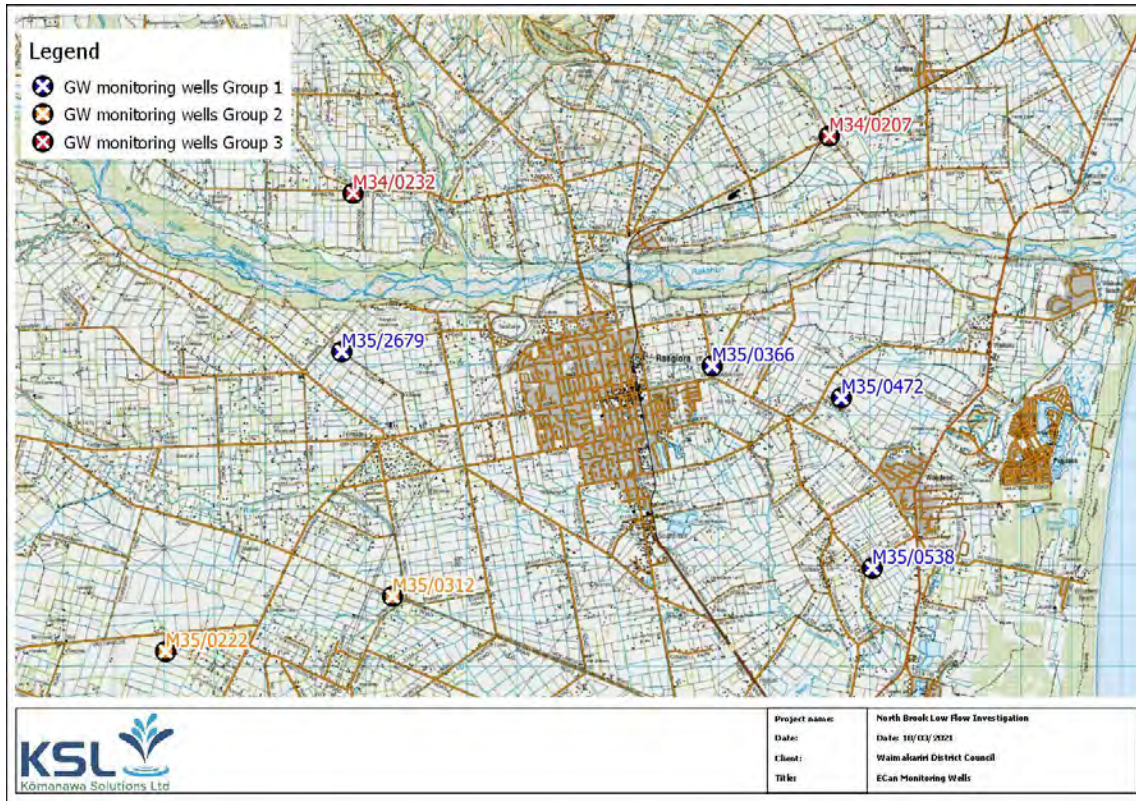


Figure 3 Groundwater level monitoring sites

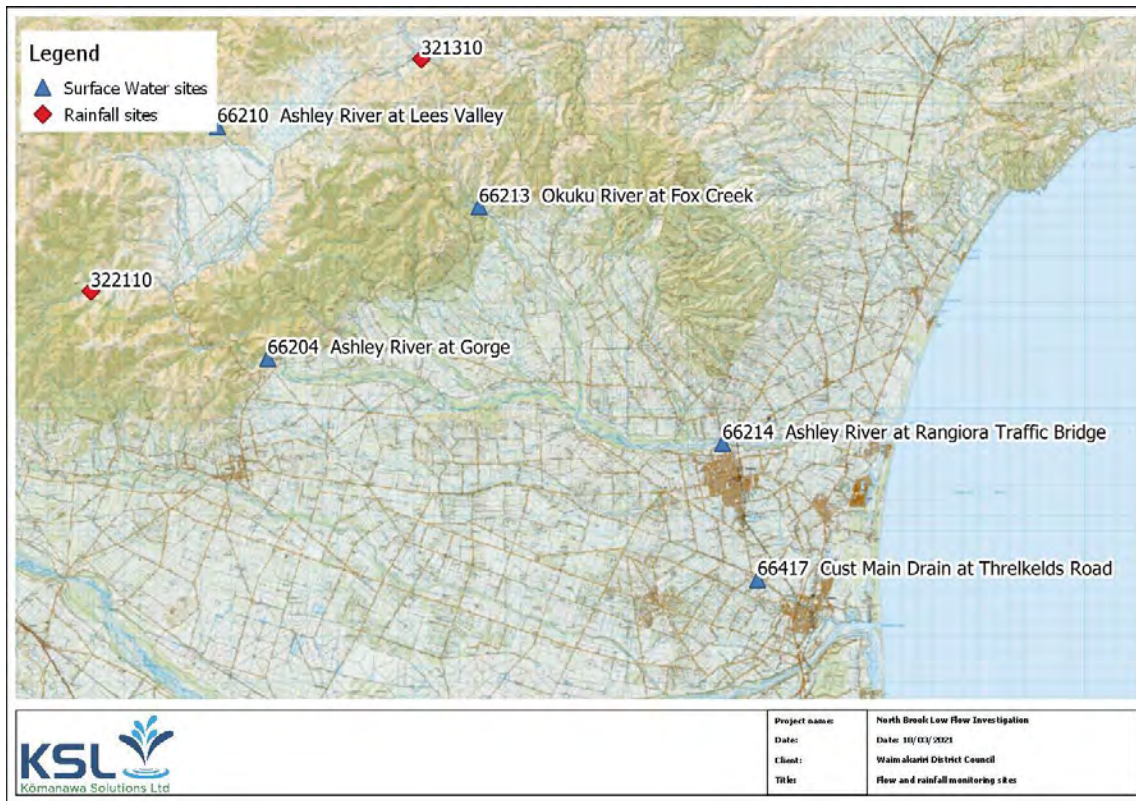


Figure 4 Surface water flow and rainfall monitoring sites

3. TREND ANALYSIS

We used the Prophet Forecasting Model (Taylor and Letham, 2017) to identify trends and seasonality in the hydrological time series data. The Prophet model incorporates a decomposable time series model with a trend function of similar specification to the generalized additive models (GAMs) frequently used in hydrological time series analysis. Trend analysis plots undertaken with weekly and annual periodicity smoothing for the three groups of wells (1980 – 2020 period) plotted in Figure 5 below show:

- ~ 1 m water level declines in the Group 1 wells
- No trends in the Group 2 wells
- ~ 0.5 m water level declines in the Group 3 wells, with reversal of the trend in circa 2000 in well M34/0232

80% confidence interval bands are shown on all plots. Trend analysis plots for surface water flows (Figure 7) show

- Declining flows at site 66204 (Ashley River at Gorge) and 66210 (Ashley River at Lees Valley)
- No discernible trend at 66213 (Okuku River at Fox Creek)
- Increasing flows in site 66417 (Cust Main Drain)

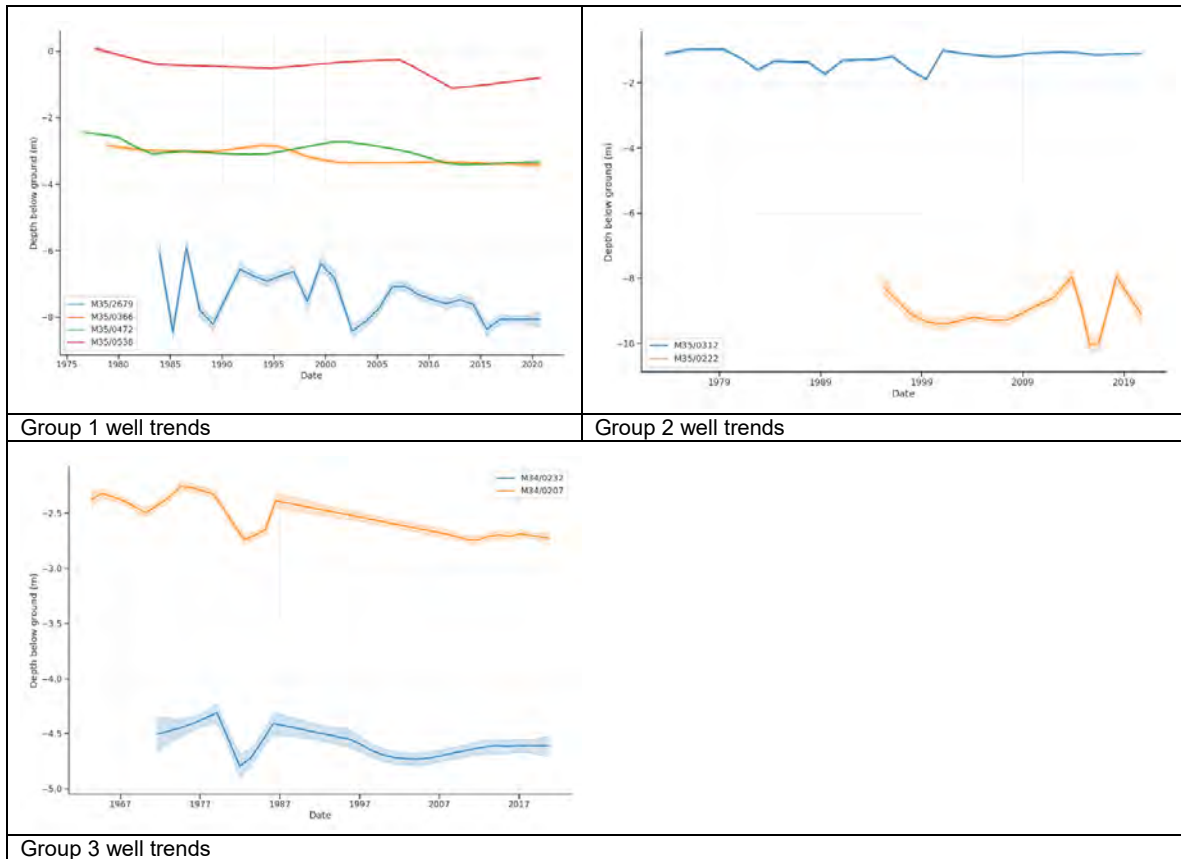


Figure 5 Trend analysis plots for groundwater levels

Trend analysis plots for rainfall (Figure 7) show

- A long-term declining trend in monthly rainfall at site 322110 (Oxford Forest, 12 km west of Ashley Gorge)
- A decline between 1976 and 1991 in 321310 (at the northern end of Lees Valley) and no trend post 1991

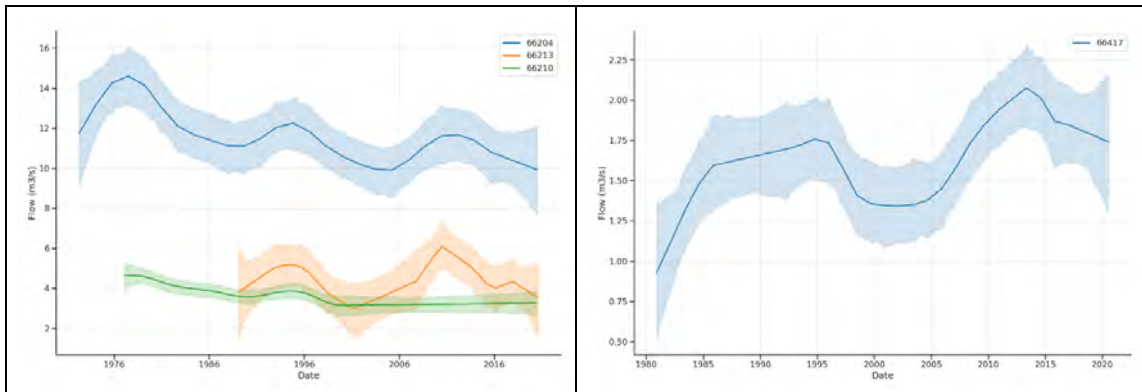


Figure 6 Trend analysis plots for surface water flows

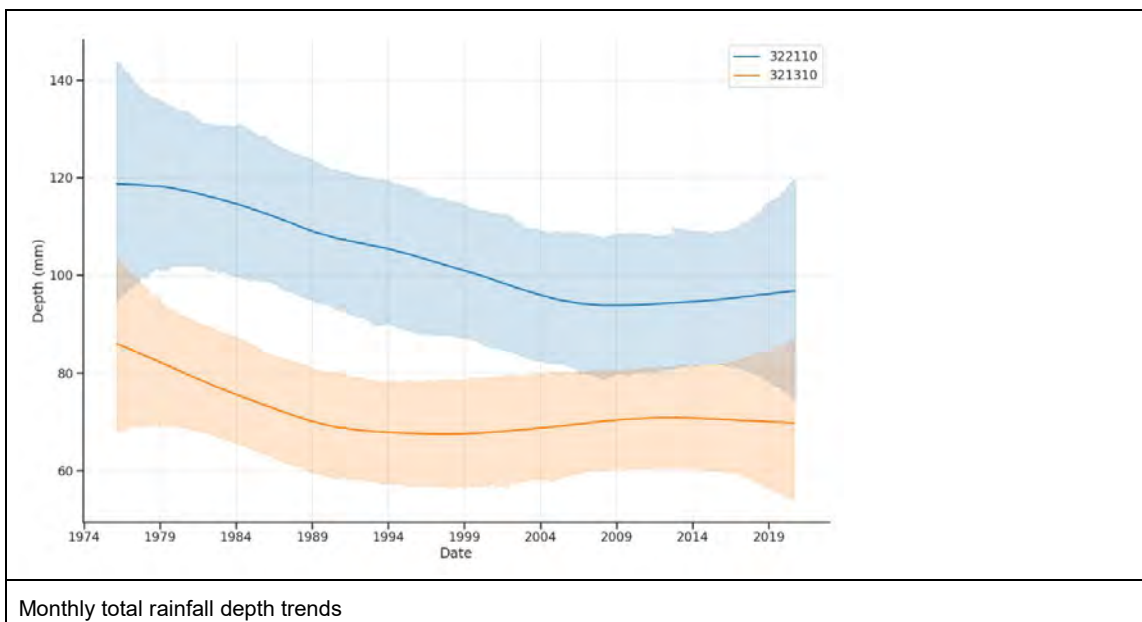


Figure 7 Trend analysis plots for rainfall

More description can be found at the github repository for this project: <https://github.com/mullenkamp/northbrook-trends>. Note that the code is open-sourced and the analysis and plots are fully reproducible by running the trends.py script.

4. DISCUSSION

The key findings from the information presented above are as follows:

1. The groundwater system beneath Rangiora is likely to be predominantly recharged by water losses from the Ashley River (Etheridge, 2016). Ashley River flows and loss rates are therefore a key driver for flows in North Brook, which is fed by this groundwater system.
2. Groundwater level trends show a long-term decline in the Rangiora area and to the north of the Ashley River. Monitoring wells further south show no discernible decline in groundwater levels.
3. Mean flows in the Ashley River (at Ashley Gorge and in the Lees Valley) have declined significantly (around 30%) over the 1973 - 2020 monitoring period.
4. Cust Main drain flows have generally increased.
5. Mean monthly rainfall in the Oxford Forest area has declined significantly (around 25%) over the 1973 – 2020 period. Rainfall in the northern Lees Valley area shows no trend since 1991 but declined prior to this.

Based on this information we can conclude with a reasonable degree of confidence that the declining flows reported in North Brook reflect a broader pattern of declining rainfall in the Oxford area foothills and flows in the Ashley River.

Groundwater levels further south have remained stable and flows in the Cust Main Drain have increased, despite the significant increase in groundwater allocation in the Eyre GAZ. This is almost certainly relates to the Waimakariri Irrigation Ltd scheme and stockwater race system, which recharge the aquifer via race losses and irrigation losses and also discharge bywash to the Cust River, (pers comms. with the local community).

The drivers for declining rainfall, and in particular whether this long-term trend could persist in the decades ahead, are unknown. A broader analysis of rainfall and climate records for the north Canterbury area may provide some useful insights.

5. CONCLUSIONS

Our main conclusion is that the low flows in North Brook reflect a broader long-term pattern of declining rainfall in the Oxford foothills area, and possibly more broadly. Flows in the Ashley River have declined significantly in response to the declining rainfall. If this trend continues then flows in North Brook and the spring fed streams in the broader Rangiora, Woodend, Tuahiwi and Pegasus Town area will continue to decline.

A more detailed analysis of rainfall and climate data records would be useful, to evaluate whether the drying conditions identified in our analysis are a localised phenomenon or reflective of a more widespread decline in rainfall.

6. REFERENCES

Etheridge Z. and Wong R. 2016. The current state of groundwater quantity in the Waimakariri Zone (2016) Environment Canterbury Report No. R18/81

Etheridge Z. 2016 Ashley River water budget. Environment Canterbury memo dated 19/7/2016

Taylor SJ & Letham B. 2017. Forecasting at scale. Peer J Preprints 5:e3190v2 <https://doi.org/10.7287/peerj.preprints.3190v2>

7. LIMITATIONS

Kōmanawa Solution Ltd (KSL) has prepared this Report in accordance with the usual care and thoroughness of the consulting profession for the use of Waimakariri District Council.

This Report has been prepared in accordance with the scope of work and for the purpose outlined in the contract for this project (CON202104) and is based on generally accepted practices and standards at the time it was prepared. No other warranty, expressed or implied, is made as to the professional advice included in this Report.

Where this Report indicates that information has been provided to KSL by third parties, KSL has made no independent verification of this information except as expressly stated in the Report. KSL assumes no liability for any inaccuracies in or omissions to that information.

This Report was prepared in March - April 2021 and is based on the conditions encountered and information reviewed at the time of preparation. KSL disclaims responsibility for any changes that may have occurred after this time.

This Report should be read in full. No responsibility is accepted for use of any part of this Report in any other context or for any other purpose. This Report does not purport to give legal advice. Legal advice can only be given by qualified legal practitioners.

This Report has been prepared for the exclusive use of Waimakariri District Council and their authorised agents. Except as required by law, no third party may use or rely on this Report unless otherwise agreed in writing by KSL.

To the extent permitted by law, KSL expressly disclaims and excludes liability for any loss, damage, cost or expenses suffered by any third party relating to or resulting from the use of, or reliance on, any information contained in this Report. KSL does not admit that any action, liability or claim may exist or be available to any third party.

Adrienne Smith

From: Tracey Gray <Tracey.Gray@ecan.govt.nz>
Sent: Friday, 9 September 2022 2:31 PM
To: Janet Fraser
Cc: Paul Hopwood; Kalley Simpson; Colin Roxburgh; Claudia Button
Subject: FW: Creation of new permanent baseflow in the upper North Brook in North West Rangiora

Importance: High

[THIS EMAIL IS FROM AN EXTERNAL SOURCE] DO NOT CLICK links or attachments unless you recognise the sender email

Hi Janet,

I understand that the following advice is largely consistent with that previously provided – I have however considered the Court of Appeal decision and the status of PC7.

Unfortunately **Transfer of Water Permit rule (8.5.17)** in plan change 7 does not help you with this project. That rule alters the effect of Rule 5.133 for the Waimakariri subregional area – see below:

Rule 5.133 shall include the following additional conditions:

1A. The volume of water able to be transferred is restricted to the annual average volume of water used in the preceding five years, as demonstrated with actual use records;

- 1. In over-allocated surface water allocation zones, 50 percent of the rate of take or volume of water to be transferred is surrendered unless the transfer of water is for community water supply or stock drinking water requirements; and*
- 2. There is no transfer of any allocation of water or any water permit that has not been used in the preceding 5 years.*

Given 2, and as the water in question hasn't been used for 5 years, there is no ability to transfer these water permits. Even, if that were not the case, the AWA decisions means that we need to look at (and consent) any change in the use of water that occurs when water is transferred.

Plan Change 7 introduced new targeted stream augmentation rules (which have not been appealed) 8.5.18 – 8.5.20, set out below.

Under PC7 **Targeted Stream Augmentation** means *the controlled and targeted addition of freshwater to a surface water body for the express purpose of increasing flows or improving the quality of fresh water in the receiving waterbody and under the LWRP **Surface water or surface water body** means water above the ground surface and within a lake, river, artificial watercourse or wetland, but does not include water in the sea, snow or rain or water vapour in the air* rule 8.5.20 appears to be applicable to your proposal. This means it would be a **Non-complying activity** for which a consent could be sought, rather than a prohibited one.

Given the location within an over-allocated zone, careful consideration would need to be given to both the potential effects of the take/use and the policy regime. There is however at least some support for stream augmentation within the LWRP. It is likely that such a proposal would need to be publicly notified.

I hope that this assists.

Tracey

Targeted Stream Augmentation

Notes: For all activities in or near waterways, refer also to the Canterbury Flood Protection and Drainage Bylaw 2013

8.5.18 The taking and use of groundwater or surface water, for targeted stream augmentation and the subsequent discharge of that water into a surface water body is a restricted discretionary activity provided the following conditions are met:

1. The take, in combination with all other existing consented takes, does not result in an exceedance of any allocation limit in Tables 8-1, 8-2, 8-3²⁵³ and 8-4;and
2. The application demonstrates that the discharge will reduce the concentration of contaminants and²⁵⁴or increase flows in the receiving surface waterbody;and
3. The take is not from a wetland or a high naturalness waterbody;and
- 3A. Any bore interference effects are demonstrated to be acceptable, determined in accordance with Schedule 12;and²⁵⁵
4. The activity does not take place on a site listed as an archaeological site;and

5. The discharge is not within a Community Drinking Water Protection Zone as set out in Schedule 1; and
6. The discharge is not within 100 m of an abstraction used to supply drinking water.

The exercise of discretion is restricted to the following matters:

1. The location, rate, volume and timing of the take; and
2. The location, method and timing of the discharge to surface water; and
3. The design, construction and operation of the targeted stream augmentation system and its effectiveness in reducing the concentration of contaminants or increasing flows in the receiving surface waterbody; and
4. The appropriateness of any proposed monitoring and reporting processes; and
5. The appropriateness of integration with existing or planned infrastructure and water conveyance systems; and
6. Any adverse effects on people and property from raised water levels and any reduction in the capacity of a drainage system; and
7. Any adverse effects of the discharge on the quality of water in the receiving surface waterbody, including any adverse effects on the availability, quality and safety of human and animal drinking water; and
8. Any adverse effects on Ngāi Tahu values, including those associated with unnatural mixing of water, or any adverse effects on sites of significance to Ngāi Tahu, including wāhi tapu, wāhi taonga or mahinga kai; and
9. Any adverse effects of the discharge on significant habitats of indigenous flora and fauna; and
10. The potential benefits of the activity to the community and the environment; and
11. The actual or potential adverse environmental effects of the take of water on the extent and values of natural inland wetlands and rivers.²⁵⁶

8.5.19 The taking and use of groundwater or surface water, for targeted stream augmentation, and the subsequent discharge of that water into a surface water body that does not meet one or more of conditions 2, 3, 4, 5 or 6 of Rule 8.5.18 is a discretionary activity.

8.5.20 The taking and use of groundwater or surface water for targeted stream augmentation, and the subsequent discharge of that water into a surface water body that does not meet condition 1 or 3A of Rule 8.5.18 is a non-complying activity.

From: Janet Fraser <janet.fraser@wmk.govt.nz>

Sent: Tuesday, 6 September 2022 11:53 AM

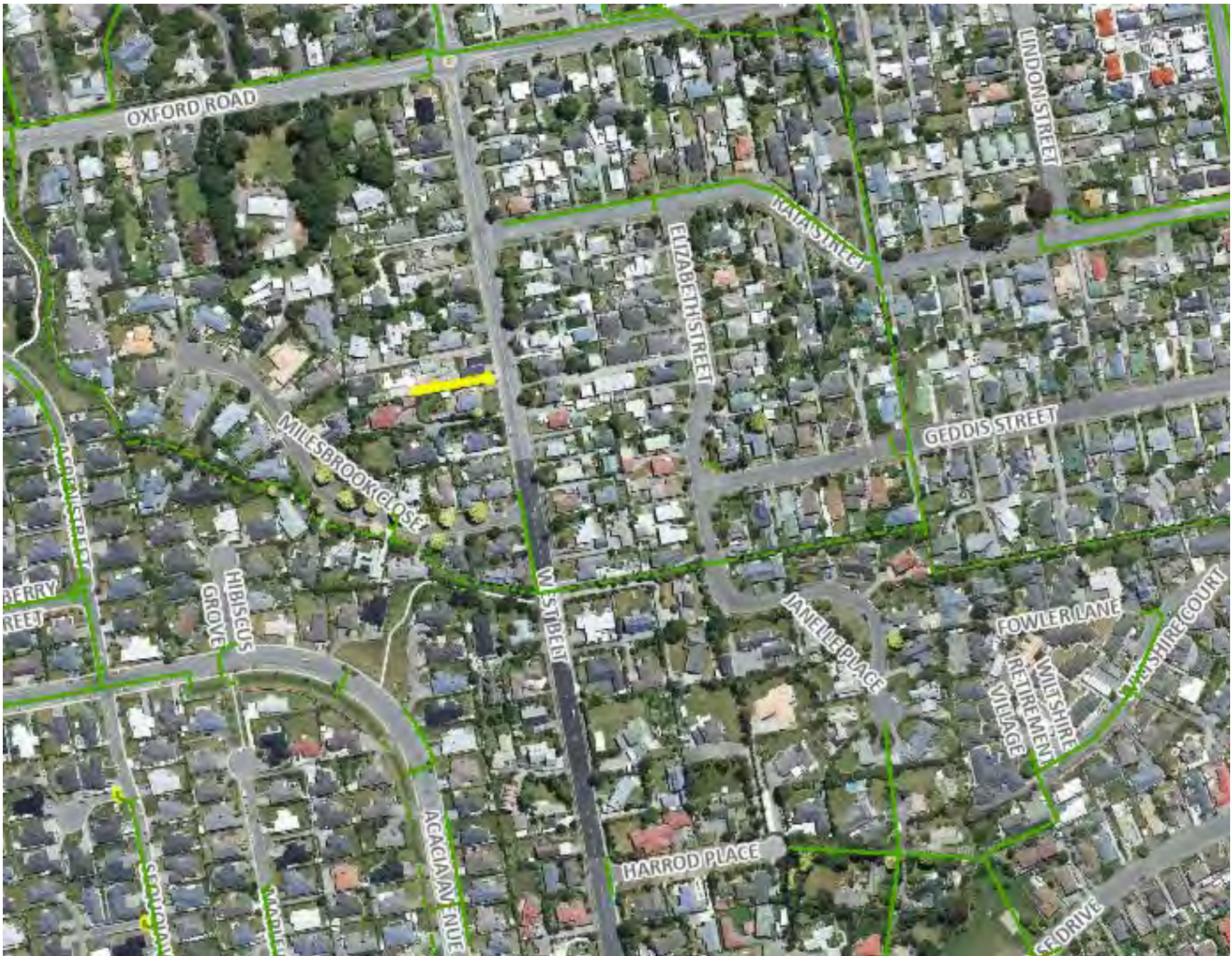
To: Tracey Gray <Tracey.Gray@ecan.govt.nz>

Cc: Paul Hopwood <Paul.Hopwood@ecan.govt.nz>; Kalley Simpson <kalley.simpson@wmk.govt.nz>; Colin Roxburgh <colin.roxburgh@wmk.govt.nz>; Claudia Button <claudia.button@wmk.govt.nz>

Subject: Creation of new permanent baseflow in the upper North Brook in North West Rangiora

Hi Tracey,

Thanks for the advice provided this morning. We have some Councillors and residents asking staff to investigate options to create a new stream baseflow (e.g. targeted stream augmentation) in the upper North Brook. This is the ephemeral reach in north west Rangiora (see “snip” below – the stream bed is shown as the dotted green line, it is usually dry or just has standing pools which provide good mosquito breeding habitat between Oxford Road (head of stream) and King Street, but has a spring baseflow above Ward Place).



I am currently finalising a report to Council based on advice received from Paul Hopwood below. I note the North Brook surface water is overallocated and the stream is located within the over-allocated Ashley Groundwater Allocation Zone.

Prior to the advice we received yesterday staff were thinking that augmenting stream flows at up to 10l/s could be achievable from transferring part of the unused allocation from either of the emergency drinking water supply bores at Dudley Park ((M35/0249 or M35/0252 – shown as the large green space between White Street and Church Street on the “snip”) which are subject to consent CRC160704.

However neither of these bores have had any water actually used within the previous 5 years for the emergency water supply. Therefore the proposal would be inconsistent with Rule 8.5.17 and the transfer of the water permit would have non-complying status under the Canterbury Land and Water Regional Plan. This would then have a public notification requirement, which would have an uncertain outcome as the proposal would likely “fail the gateway test” as the effects would be considered more than minor on the Ashley GWAZ and the proposal would be inconsistent with several CLWRP policies which require an active reduction of groundwater allocation in the overallocated zones.

In terms of the Technical Advice Note, it seems the proposal could not be progressed and would now be considered prohibited rather than non-complying. This is because we would be proposing to change the end use of water – e.g. to use the water for targeted stream augmentation rather than for a backup emergency potable water supply. The PC7 limit for the Ashley zone is 11.35 million m³/year, but the current allocation looks to be over 25 million m³/year. According to the Technical Advice Note the targeted stream augmentation application would therefore be prohibited as the end use of the water is changing and

the volume that could be surrendered as a component of the transfer is not sufficient to reduce the current allocation to below that limit.

My report recommendation therefore at this stage will be that there is no water permit transfer option or other consentable pathway for creating a targeted stream augmentation in the North Brook.

Also I have concluded that drilling a new bore to “take and use” groundwater at the head of the stream that is independent of any water permit transfer is also prohibited - as the take and use rule “prohibited status” for the new bore will override the targeted stream augmentation “non-complying” status in the consent process.

If you could confirm this understanding or let me know if there is anything I have missed, then that will be very helpful,

Many thanks

Janet Fraser | Utilities Planner

Project Delivery Unit

Phone: 0800 965 468 (0800 WMK GOV)

Mobile: +64272054056



From: Paul Hopwood <Paul.Hopwood@ecan.govt.nz>
Sent: Friday, 27 May 2022 1:23 PM
To: Janet Fraser <janet.fraser@wmk.govt.nz>
Cc: David Just <david.just@ecan.govt.nz>
Subject: FW: Creation of new permanent baseflow in the upper North Brook?

[THIS EMAIL IS FROM AN EXTERNAL SOURCE] DO NOT CLICK links or attachments unless you recognise the sender email

Hi Janet,

I’ve had some advice from our consents team in relation to your question – see notes below in blue.

The rules relating targeted augmentation only apply where the allocation in the original source isn’t exceeded. Also note the advice on transfers – the transferred amount needs to have been taken in the previous 5 years.

Let me know where this leaves WDC and if you’d like some follow up discussion on options.

Thanks
 Paul

From: Janet Fraser <janet.fraser@wmk.govt.nz>
Sent: Tuesday, 10 May 2022 5:34 pm
To: Paul Hopwood <Paul.Hopwood@ecan.govt.nz>
Cc: Yvette Rodrigo <Yvette.Rodrigo@ecan.govt.nz>; Sophie Allen <sophie.allen@wmk.govt.nz>; Kalley Simpson <kalley.simpson@wmk.govt.nz>
Subject: Creation of new permanent baseflow in the upper North Brook?

Hi Paul,

I am preparing a report to Council on options for improving North Brook flow management. These include an option to create a new permanent stream baseflow (e.g. targeted stream augmentation) in the upper North Brook, which currently runs mostly dry between the stream head at Oxford Road downstream to around King Street, Rangiora.

I see a consent application for either a new shallow bore, or transfer of a groundwater allocation from an existing bore to augment the stream flow would be from the overallocated Ashley Groundwater Allocation Zone. Therefore a new bore would be a non-complying activity requiring full public notification as the effect is more than minor?

- The drilling of the bore is likely to be a permitted activity (subject to conditions);
- A new take of water would be a prohibited activity under rule 8.5.16 (to be treated as operative and replaces operative rule), as it cannot meet condition 2b of Rule 8.5.14
- A new take under the targeted stream augmentation rules would not meet the conditions of rule 8.5.18 relating to not exceeding allocations (Condition 1) would fall to be non-complying.
- Given the effects of an application like this against directive policy on not allowing further overallocation, an application against these rules would likely be publicly notified – it isn't appropriate to pre-determine whether that would be the case without an application.

Would the transfer of water from an existing permit such as M35/0249 or M35/0252 (backup emergency Rangiora potable water supply bores at Dudley Park) also require public notification?

- A transfer of water would likely be subject to rule 8.5.17, which is rule 5.133 with modifications – if the conditions of the rule are met, notification is precluded, though it is difficult to argue that you are transferring water that has been used in the preceding five years if those bores have been for backup only (w.r.t. allocation in the North Brook catchment).
- If the conditions of the rule are not met then the activity is non-complying under rule 5.134, and the possibility of public notification is introduced, though again it isn't appropriate to pre-determine this.

Also could you please confirm for us that Table 8-2 of PC7 means the North Brook surface water is overallocated? This would mean that Rule 8.5.17 applies to the transfer of water from either of these permits:

- Yes the North Brook is overallocated by around 65 L/s

8.5.17 Within the Waimakariri sub-region Regional Rule 5.133 shall include the following additional conditions:

1. In over-

allocated surface water allocation zones, 50 percent of the rate of take or volume of water to be transferred is surrendered unless the transfer of water is for community water supply or stock drinking water requirements; and

2.

There is no transfer of any allocation of water or any water permit that has not been exercised in the preceding 5 years.

- You are missing: 1A. The volume of water able to be transferred is restricted to the annual average volume of water used in the preceding five years, as demonstrated with actual use records – please just check you are referring to the plan as amended by decisions

We are seeking a steer shortly from the Council about whether to pursue either of these options, and want to advise whether public notification would be required for each option and with the option of transfer of a water permit from Dudley Park – would the 50% surrender of the current allocation apply?

Your help with this would be greatly appreciated. I could give you a call to discuss if needed?

Thanks

Janet Fraser | Utilities Planner

Project Delivery Unit

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From: Paul Hopwood <Paul.Hopwood@ecan.govt.nz>
Sent: Monday, 9 May 2022 1:09 PM
To: Sophie Allen <sophie.allen@wmk.govt.nz>; Janet Fraser <janet.fraser@wmk.govt.nz>; Kalley Simpson <kalley.simpson@wmk.govt.nz>
Cc: Yvette Rodrigo <Yvette.Rodrigo@ecan.govt.nz>
Subject: RE: Stormwater forum meeting

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Congrats Sophie, I didn't realise you were expecting - all the best for motherhood! Hope to catch up again before too long – been great working with you recently.

Janet – would be good if we can line something up. I'm not sure when the next forum meeting was due but might be a good opportunity to set something up.

Cheers
 Paul

From: Sophie Allen <sophie.allen@wmk.govt.nz>
Sent: Monday, 9 May 2022 10:39 am
To: Paul Hopwood <Paul.Hopwood@ecan.govt.nz>; Janet Fraser <janet.fraser@wmk.govt.nz>; Kalley Simpson <kalley.simpson@wmk.govt.nz>
Cc: Yvette Rodrigo <Yvette.Rodrigo@ecan.govt.nz>
Subject: RE: Stormwater forum meeting

Kia ora Paul,

I'm off on maternity leave on the 27th May, so can set up a placeholder for this meeting, but not facilitate it myself (i.e. assembling agenda etc). My role will be advertised shortly, but a replacement will either not be in place or just starting in late June/early July.

An option is potentially that Janet could facilitate this meeting, as she has been leading this Ohoka SMA groundwater take issue from WDC's side and knows all about running the stormwater forum meetings too – I'd just need to check on her capacity and that it is fine with Kalley too.

Cheers,

Sophie

Sophie Allen | Water Environment Advisor

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**From:** Paul Hopwood <Paul.Hopwood@ecan.govt.nz>**Sent:** Monday, May 9, 2022 10:30 AM**To:** Sophie Allen <sophie.allen@wmk.govt.nz>**Cc:** Yvette Rodrigo <Yvette.Rodrigo@ecan.govt.nz>**Subject:** Stormwater forum meeting

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Hi Sophie,

Hope you're doing well. We were wondering if we can arrange a meeting of the stormwater forum in the next month or so – maybe late June/ early July.

We'd like to discuss the groundwater take issue and have a discussion on implications and options for TA infrastructure planning.

Given the notification period has closed for the Ohoka consent applications it'd be ideal to have a meeting after the decision has been made on these consents.

Also I'd like to address some incorrect advice I gave at the last forum meeting about the Schedule 8 groundwater standards for stormwater discharges. The *E.coli* (and other) standards apply where the discharge meets groundwater and does not only apply to discharges within drinking water supplies.

Thanks if you can help to set up a meeting – either online or in person.

Kind regards

Paul

Paul Hopwood

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Technical Advice Note

Implications of Court of Appeal Decision in *AWA v CRC [2022]* and next steps for Consents

19 August 2022

Disclaimer: *This memo does not constitute legal advice and should not be relied on as such.*

On 20 July 2022, the Court of Appeal released its decision of *Aotearoa Water Action Inc v Canterbury Regional Council [2022]* NZCA 325. The key findings of that Court that affect consenting were:

- There is no reason, under s14 of the RMA, that the **take** [of water] must be read conjunctively with the **use** [of water]; but
- It does not necessarily follow that the Council can then grant a separate consent for a use and a separate consent for a take. This will depend on the relevant plan rule. A rule that uses the expression “take and use” indicates that the take and use of water must be considered conjunctively, while one that specifies the “take or use” indicates that separate consents can be envisioned.

This decision has implications for the ongoing implementation of the Canterbury Land and Water Regional Plan (LWRP)¹. This Technical Advice Note outlines the approach Environment Canterbury will be taking to implementing the decision. It does not constitute legal advice and consent holders are encouraged to seek their own advice relevant to their own circumstances.

The LWRP rule framework

The LWRP envisions some situations where there is a take of water, but no associated use (or vice versa). These situations are addressed through provision of specific “take or use” rules (e.g. rules 5.121 (permitted) and 5.122 (discretionary) for the take or use of water from irrigation or hydroelectric canals, or from water storage facilities) to enable these activities to occur. Over the last decade of implementing the LWRP however, there have been applications lodged for other activities that appeared to also fit into a “take or use” classification (as they appeared to only require consent for either a take or a use), but which did not appear to be managed under the existing rules. This has included applications for:

- Stand-alone takes of water where there is no use (but typically with an associated discharge e.g. for:

¹ This advice is primarily written regarding implementation of the LWRP as that was the focus of the Court of Appeal decision. Implications for other plans are also briefly addressed below but may require further consideration based on the specific situation.

- Stormwater treatment wetlands intercepting high groundwater levels;
- On-going removal of ‘nuisance’ high groundwater levels (e.g. impacting on basements or other infrastructure);
- Stand-alone uses of water associated with existing (already consented) takes e.g.:
 - Same purpose, expansion of scope: expand existing uses while relying on existing consents to take and use water e.g. adding additional irrigation areas to existing irrigation consents within the allocation limit on that consent;
 - Different purpose, new use activity: change uses of water e.g. from irrigation to quarry dust suppression;
 - add extra uses (often to regularise activities such as unconsented dairy shed and stockwater takes that are occurring) – within the allocation limits on an existing water take and use (albeit for another purpose) consent;
- Miscellaneous situations, e.g.:
 - Where catchment plans have interacted with the LWRP to provide situations where catchment plan applied solely to the take of water (e.g. WRRP), and LWRP solely to the use of water;
 - Cross-jurisdictional situations where water was taken and used from another region subject to that region’s plan requirements (e.g. West Coast) but was then used in Canterbury (e.g. Kiwirail Otira rail tunnel cleaning consents).

As these applications did not appear to be specifically for a “take and use”, and as there was no specific “take or use” rule for these activities, they were addressed under the ‘default’ catch-all rule 5.6 of the LWRP (which was intended to cover unanticipated activities not managed under another rule). The Court of Appeal has now said that this approach is not correct in some of the circumstances highlighted above. Where an activity to take and/or use water is to be consented under the LWRP and is not managed under an activity specific rule (e.g. for community supply, dewatering etc.), it must be considered under the general “take and use” rules (i.e. rules 5.123 – 5.125 in the LWRP for takes and uses of surface water; 5.128 – 5.132 in the LWRP for takes and uses of groundwater, or a relevant sub-regional rule where it prevails over the regional-wide rules).

Repercussions for consents already granted under the old approach

Until the recent Court of Appeal decision, the High Court decision from 2020 was the ‘law of the land’, and supported the approach taken by Environment Canterbury regarding the use of rule 5.6 of the LWRP in the situations above.

While the Court of Appeal has now changed the approach that Environment Canterbury must take towards implementation of its plans going forward, Environment Canterbury has no power to revisit or cancel the grant of applications granted prior to the Court of Appeal decision. Resource consents granted under that approach are considered lawful unless they

are specifically challenged, and decision on those consents quashed by the Court (i.e. in the event there is a challenge to the grant of a consent under rule 5.6, if the challenge is successful the Court may or may not cancel the consent. This is likely to depend on the specific circumstances of the case).

As such, unless the consent is cancelled by the Court, applications to vary or 'renew' (i.e. applications made under s127, or affected by s124 through s124C) water permits granted under the previous approach should be processed under the relevant provisions of the RMA and LWRP. For example, an application to 'renew' an existing water permit for a 'stand-alone use' for dairy shed use, that is linked to an existing 'take and use' permit for irrigation, should be considered collectively as a combined take and use (affected by provisions of s124, s124A-C RMA) for all composite parts (i.e. as a take and use for irrigation and dairy shed use) under the relevant rule.

Repercussions for new activities / potential applications

In cases where there is allocation available (or where allocation can be made available, see below) there is unlikely to be an impediment to making an application for new activities. Rather than treating activities for a stand-alone "take" or "use", that is not already governed by a specific "take or use" rule (e.g. for takes from storage facilities), as discretionary under rule 5.6, those activities must be considered under the general "take and use" rule (i.e. rules 5.123 – 5.125 in the LWRP for takes and uses of surface water; 5.128 – 5.132 in the LWRP for takes and uses of groundwater, or a relevant sub-regional rule where it prevails).

In fully or over-allocated allocation zones however, it is typically prohibited under the Canterbury Land and Water Regional Plan (LWRP) to apply for a (consumptive) "take and use", and therefore no application can be made except for replacement of existing activities affected by the provisions of s124-124C (i.e. which are not increasing or changing in scope²).

In some situations, it may be possible for an applicant to surrender sufficient existing allocation to 'free up' space in an allocation block. Where this would bring the total cumulative allocation below the allocation limit, an application could then be made for the quantum of water available below the limit, subject to meeting the necessary conditions of the rule.

² The LWRP prohibits applications in fully or over-allocated water allocation zones for a 'take and use' of ground or surface water except for 'replacement' applications subject to the provisions of s124-124C. To be affected by s124-124C requires the activity to be the same as that already consented, e.g. where a consent for irrigation authorises a take and use at a particular rate and volume and over a particular area, an application can be made to replace that consent at the same rate, volume and area, but no application could be made to take the same quantum of water for a use over a larger area (or for a new use) as it would no longer be the same activity. As such, no application could be made until such time as the cumulative allocation was back below the limit set in the LWRP.

Site-to-site transfers (s136(2)(b)(ii))

In addition to the situations above, the Court of Appeal decision also appears to have repercussions for site-to-site transfers where the applicant *wishes to change the end use of water* (e.g. a transfer of an irrigation permit to another site for dust suppression).

While the LWRP rules provide for the transfer of a “take or use”, the Court of Appeal has said “take and use” under the LWRP are inextricably linked and that, under the LWRP, it is not possible to apply for a stand-alone use or take (unless there is a specific “take or use” rule). While it is arguably possible to transfer a take, or a use, in isolation from the other aspect of an existing consent, in practice once transferred there is no mechanism to apply for the other component of an activity in a fully or over-allocated water allocation zone, i.e. if you applied to transfer a take to a new site, without the existing use, you couldn’t then apply for a new use at the new site as it wouldn’t be a replacement application affected by the provisions of s124-124C (as based on the Court of Appeal decision take and use are inextricably linked and s124-124C would apply to the activity as a whole, not the respective ‘take’ and ‘use’ components).

In practice therefore, most site-to-site transfers in over-allocated zones are effectively limited to transfers of both the take and use. The exception would be where the transfer would enable an activity managed under a “take or use” rule (or where it is not prohibited to apply for new allocation e.g. community supply).

Repercussions for applications in process

When considering applications for water permits already in process under the ‘catch-all’ rule 5.6, these will need to be reconsidered against the generic ‘take and use’ rules in the LWRP³. How those activities will need to be treated will depend on several factors.

The first step will be to determine if the application is for a new activity or whether it is considered a ‘replacement’ application (i.e. one where the take and use are affected by the provisions of s124-124C RMA).

Once that has been done, the possible resolutions will depend on where applications are situated, and the allocation status of the water resource. Table 1 (attached) provides an example of how this situation would resolve when activities currently being processed under rule 5.6 must now be considered under the region-wide take and use rules (i.e. rules 5.123 – 5.125 in the LWRP for takes and uses of surface water; 5.128 – 5.132 in the LWRP for takes and uses of groundwater). Where specific sub-regional rules prevail, these should be considered on a case-by-case basis.

³ It is unlikely that any of these activities will fit under one of the specific ‘take or use’ rules, because if that had been the case, they should have already been classified under those rules. This should, however, be checked in each case.

In practice, most of these applications will need to be returned to an applicant so that they can re-consider their proposals to see if they can be structured or redesigned in such a way as to be able to be processed under the take and use rules as the scope of the application, if framed to be under rule 5.6, may not cover the required considerations under a “take and use” rule.

Other Regional Plans

This advice above is written regarding implementation of the LWRP and is not necessarily applicable to other Canterbury catchment-specific plans. These plans (e.g. the Waimakariri River Regional Plan (WRRP) or the Hurunui Waiau River Regional Plan (HWRRP)) have their own specific rules which need to be applied on a case-specific basis. The below discussion provides some guidance on how to apply those provisions considering the Court of Appeal decision.

The Hurunui and Waiau River Regional Plan (HWRRP) and the Waipara Catchment Environmental Flow and Water Allocation Regional Plan (Waipara Plan)

Like the LWRP, the HWRRP and the Waipara Plan include rules governing the “take and use” of water. In general applications should be therefore considered in the same way as the LWRP e.g. rule 6.1 of the the Waipara Plan refers to the “*take and use of groundwater*” [emphasis added], and as such take and use must be considered together.

This approach is complicated however, as some rules combine all four verbs (i.e. take, use, dam, divert) from section 14 of the RMA e.g. rule 2.3 of the HWRRP refers to the “*taking, diverting, using and discharging*” of surface water. In this situation, the rule should be read in a way that where consent is required for multiple activities (listed in the rule) to operate the proposal, then they should be applied for together under the rule. This includes situations where applicants may already hold one or more consents for part of a proposal (e.g. for an existing diversion or take), and want to change another aspect of the existing consent (e.g. a new use).

For example, if an activity required a resource consent for a take and discharge to operate e.g. for a stormwater wetland that intercepts groundwater), or a diversion and use (e.g. for in-stream hydroelectricity generation), then these activities should be applied for and considered together. Changes to part of an existing authorisation, e.g. an expansion of irrigated area without changing the take, would be required to be considered as a new application for the “take and use” of water, even though there is an existing take which is not changing.

Waimakariri River Regional Plan (WRRP) and the Opihi River Regional Plan (ORRP)

The WRRP seeks to manage *inter alia* water takes and uses affecting the Waimakariri River and its tributaries while the ORRP seeks the same for the Opihi River. Unlike the LWRP

however, the WRRP and ORRP separate the take and use activities into separate rules. For example:

- Rule 5.1 of the WRRP manages the taking of surface water or from hydraulically connected groundwater within the Waimakariri River Catchment “below Woodstock” but does not manage the use of water.
- Rule 5.2 manages the use (and diversion and damming) of water in the Waimakariri River or its tributaries, but does not manage the use of water outside these waterbodies.

Neither the WRRP or the ORRP manage the use of water outside the waterbodies. These uses were, prior to the LWRP, managed under a separate rule for the “use of water” the Natural Resources Regional Plan (NRRP). When the NRRP was replaced by the LWRP, the use rules were replaced by the current suite of “take and use” and “take or use” rules in the LWRP.

The LWRP states however that where the WRRP or ORRP manage the same activity, the specific catchment plan prevails. This creates an unusual situation where the WRRP and ORRP apply to the take and the in-stream use of water, but the LWRP applies to the out-of-stream use. This has, to date, been resolved by considering any out-of-stream use of water taken under the WRRP or ORRP under rule 5.6 of the LWRP.

In considering the application of the Court of Appeal decision this situation is factually different to the situation in *AWA v CRC* (which was specific to activities that would be covered by the “take and use” rules of the LWRP). In this situation the WRRP and ORRP have no equivalent “take and use” rules and do not cover out-of-stream uses at all. Equally the LWRP does not apply to takes managed under those plans (c.f. section 2.8 LWRP). As such, the LWRP “take and use rules” cannot apply and using rule 5.6 of the LWRP⁴ to consider an out-of-stream “use” remains valid.

Pareora Catchment Environmental Flow and Water Allocation Regional Plan (PCFWARP) and the Waitaki Catchment Water Flow and Allocation Regional Plan (WCWARP)

Both the WCWARP and PCFWARP use “take or use” rules for consumptive takes of water. As such it is possible to continue to process separate take or use applications under these catchment plans.

⁴ Where there is no relevant “take or use” rule in the LWRP

Table 1. Approach to dealing with applications in process under the LWRP for stand-alone 'takes' or 'uses' under rule 5.6 post Court of Appeal Decision in *AWA v CRC*. The table assumes there is no relevant 'take or use' rule and that the activity must be classified under the relevant region-wide 'take and use' rules (i.e. rules 5.123 – 5.125 in the LWRP for takes and uses of surface water; 5.128 – 5.132 in the LWRP for takes and uses of groundwater). Where sub-regional rules prevail over the regional take and use rules, these should be referred to in the first instance.

Proposal Type	Status of Allocation Zone	Potential Resolution
New application to 'take' water with no 'use'	Over allocated	<p>If allocation from other water permit(s) can be surrendered to reduce allocation sufficiently below the plan limit, to accommodate the new allocation for the proposed take, then application can proceed. Applicant will need to demonstrate the amount to be taken will not have adverse effects.</p> <p>Priority of this take is per first in, first served.</p> <p>If insufficient allocation available (i.e. from surrenders) to accommodate the new take then the application would be prohibited under the operative plan rules and must be returned.</p>
	Fully allocated	<p>If allocation from another water permit can be surrendered to reduce allocation sufficiently below the plan limit, to accommodate the new allocation for the proposed take, then application can proceed. Applicant will need to demonstrate the amount to be taken will not have adverse effects.</p> <p>Priority of this take is per first in, first served.</p> <p>If insufficient allocation available (i.e. from surrenders) to accommodate the new take then the application would be prohibited under the operative plan rules and must be returned.</p>
	Under allocated	<p>If there is sufficient allocation available, application can proceed on the basis that it is an application to 'take and use' water. Applicant will need to demonstrate the amount to be taken will not have adverse effects.</p> <p>Priority of this take is per first in, first served.</p>

<p><u>New</u> application for a new, additional, or expanded 'use' within an <u>existing</u> 'take' allocation.</p>	<p>Over allocated</p>	<p>As existing 'take and use' consents are linked under the Court of Appeal decision, if the existing use is not continuing then it cannot be considered a 'replacement' application (affected by s124-124C) and must be considered afresh.</p> <p>If surrendering existing allocation from the existing (or other) water permit(s) is sufficient to reduce allocation below the plan limit to accommodate the new allocation, then application can proceed. Applicant will need to demonstrate the amount to be taken will not have adverse effects and that it is reasonable for the end use.</p> <p>Priority of this take is per first in, first served.</p> <p>If insufficient allocation available (i.e. from surrenders) to reduce allocation below the allocation limit then application is prohibited and must be returned.</p>
	<p>Fully allocated</p>	<p>If surrendering existing allocation from the existing (or another) water permit should be sufficient to reduce allocation below the plan limit in order to accommodate the new allocation, then application can proceed. Otherwise application is prohibited and must be returned.</p>
	<p>Under allocated</p>	<p>If there is sufficient allocation available, application can proceed on the basis that it is an application to 'take and use' water.</p> <p>Applicant will need to demonstrate the amount to be taken for the new use is reasonable and will not have adverse effects.</p> <p>Priority of this take is per first in, first served.</p>



Memorandum

To:	Hayley Profitt & Colin Roxburgh	Of:	Waimakariri District Council
From:	Matt Bubb	Date:	29 September 2022
Subject:	Transferring of Water Allocation		

Introduction

Aqualinc Research Limited has been asked to provide commentary on the potential for WDC to transfer existing consents to abstract and use water to other sites.

The first section of this memo will deal with the main principles involved with transfers in this area, and the second will comment specifically on the situation for the following consents:

- CRC971820 Summerhill intake
- CRC990931.1 Coopers Creek intake
- CRC000882 Ohoka Road, Dudley Stream
- CRC990502.1 No.7 Drain, Flaxton Road
- CRC167359 Shallow bore in Pegasus

Rules for transferring allocation in these locations

The transferring of water allocation in the areas Aqualinc has been asked to review, are covered by Rules 5.133 and 5.134 of the operative ECan Land and Water Regional Plan (LWRP). In addition to these, regard will also need to be given to Rule 8.5.17 as amended as part of Plan Change 7 to the LWRP. Additional restrictions have also been imposed recently because of interpretations of the Court of Appeal decision in AWA v CRC (2022). With regard to the AWA v CRC Appeal decision, the following notes reflect the situation at the time of drafting this memo. If there is a further appeal, or a legal challenge to the way ECan are implementing their interpretation of that decision, then this may have some impact upon the options available for transfers. This could have an impact upon what transferred water could be used for.

For the sake of simplicity and clarity, the following notes provide a summary of the main aspects of the transfer rules that may affect whether WDC consents can be transferred.

If a more detailed assessment is required, this can be provided upon request.

The following bullet points highlight the most important restrictions in terms of deciding whether there is potential for WDC to transfer consents:

- For surface water takes the transfer must be within the same surface water catchment (Rule 5.133(3)).
- For Groundwater takes the transfer must be within the same groundwater allocation zone (Rule 5.133(4a)).

- For stream depleting groundwater takes, the transfer is within the same surface water catchment (Rule 5.133(4c)(i)).
- The volume of water transferred is restricted to the annual average volume used in the preceding 5 years (as demonstrated by actual use records) (Rule 8.5.17 (1A)).
- There is no transfer of any allocation for any water permit that has not been used in the preceding 5 years (Rule 8.5.17 (2)).
- The water use element of a consent cannot be altered as part of the transfer. For example, if the consent to be transferred was for stock and domestic supplies, the transfer process could not alter that use to something else e.g. industrial use or for dust suppression (Court of Appeal decision in *AWA v CRC* (2022)).

There are additional matters for consideration, although assessing each consent against the above list should provide a quick assessment of whether there is any potential for transfers.

Aqualinc understands that some of the consents held by WDC may not have been used in the last 5 years. Where this is the case, it is likely to be very difficult to transfer allocation. This is because the status of the transfer will become 'non-complying' under Rule 5.134. Although the status of non-complying does not make securing a consent impossible, it is supposed to set the bar relatively high for securing such a consent.

Plan change 7 specifies that consents should have been used in the last 5 years, and that the volume transferred should not exceed the average used over those 5 years. Aqualinc's recent experience is that ECan want to claw back allocation wherever possible and are putting a great deal of weight upon the volumes of water that have been used historically. Added to this, a transfer application will also need to deal with the concept of Te Mana o te Wai, which requires that the health and wellbeing of the water body comes before all other considerations. It may be problematic to show that proposed transfers put the health and wellbeing of the water body first in situations where the consent to be transferred has not been used in recent years.

Commentary on specific consents

CRC971820 – This is a consent to take and use groundwater for a public water supply at 93 Campions Road, Summerhill. The maximum rate of take is 7 l/s, with a maximum volume taken per day of 605m³. There is no condition specifying a maximum annual volume.

Although classified as a groundwater take, this abstraction is hydraulically connected to the Ashley River. The options available to transfer this consent will depend upon the degree of hydraulic connection to the river. Given the proximity of the river, it is likely that the consent would be treated as if it were a surface water take. As such, any transfer would have to be within the Ashley River catchment as required by Rule 5.133(4c)(i).

This consent has not been used in the last 5 years. This will make a proposed transfer a non-complying activity.

CRC990931.1 - This is a consent to take and use surface water from Coopers Creek for a public water supply at Mountain Road, Oxford. The maximum rate of take increases over time, with a maximum take of 60l/s after 1 January 2027. There is no condition specifying a maximum annual volume.

The consent can be used concurrently with consent CRC011642 (now CRC166592). What the water is used for is not specifically stated on the consent, although the consent this is tied to (CRC011642, which is now CRC166592) is for community drinking water supply purposes.

Any proposed transfer would need to be within the same surface water catchment as required by Rule 5.133(3).

This consent has been used in the last 5 years, although not since 3/8/2018. If a transfer was to occur without it being a non-complying activity, this will have to occur before 3/8/2023 i.e. 5 years from when the consent was last used. We understand that there was no flow meter on this take, although there was below the storage tanks. Some work may be able to be done to prove that the volumes recorded were from this surface water consent.

The volume able to be justified under Rule 8.5.17 (1A) will reduce the closer we get to 3/8/2023 (approximately 10 months from the date of drafting this memo).

Without reliable data, or if more allocation was required for transfer than the average metered over the last 5 years, then a transfer application will be non-complying.

CRC000882 – This is for the take and use of groundwater to enhance surface flows in Dudley Stream in Kaiapoi. The maximum rate of take is 5l/s, with a maximum daily volume of 432m³.

Any transfer would need to be within the Eyre Groundwater Allocation Zone, as required by Rule 5.133 (4a), and what the water was used for would need to remain the same i.e. enhancement of surface flows.

There is no flow meter in place and no historic water use data. This will make a proposed transfer a non-complying activity.

CRC990502.1 – This is a take of surface water from No. 7 Drain for the irrigation of 12ha. The maximum rate of take is 19l/s, with a maximum 10-day volume of 5,472m³.

Any proposed transfer would need to be within the same surface water catchment, as required by Rule 5.133(3), and the water would need to be used for irrigation.

There is no flow meter in place and no historic water use data. This will make a proposed transfer a non-complying activity.

CRC167359 - This is for the take and use of groundwater for construction and irrigation at Pegasus. The rate of take is 23l/s, with a volume of up to 366m³/day and 50,960m³/year.

This is located within the Ashley Groundwater Allocation Zone.

Any transfer would need to be within the Ashley Groundwater Allocation Zone, as required by Rule 5.133 (4a), and what the water was used for would need to remain the same i.e. irrigation.

There is a flow meter in place, although no historic water use data. This will make a proposed transfer a non-complying activity.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** GOV-32 / 221108194432**REPORT TO:** Council**DATE OF MEETING:** 6 December 2022**AUTHOR(S):** Mayor Dan Gordon**SUBJECT:** Appointments to outside Committees, Advisory Groups, Organisations and Working Groups**SIGNED BY:**(for Reports to Council,
Committees or Boards)_____
Department Manager

Acting Chief Executive**1. SUMMARY**

1.1 The purpose of this report is to make appointments to outside Committees other than those already appointed at the meeting of 27 October 2022, and also to Advisory Groups and outside Organisations and some working parties/steering groups and to delegate some appointments to the Community Boards.

2. RECOMMENDATION**THAT** the Council:

- (a) **Receives** report No. 221108194432.
- (b) **Notes** Mayor Gordon is ex-officio to all Committee and sub-committees of the Council.
- (c) **Notes** all appointments cease at the end of the 2022-2025 Local Body Triennial term, being October 2025, unless appointed to a Council Controlled Organisation (CCO) or altered explicitly by the Council.
- (d) **Appoints** Mayor Gordon, and Councillors Atkinson and Mealings to the **Whakawhanake Kāinga Committee**, Urban Growth Partnership for Greater Christchurch.
- (e) **Appoints** Councillor Mealings to the **Climate Change Action Planning Reference Group**.
- (f) **Appoints** Councillor Mealings to the **Biodiversity Champions Group**.
- (g) **Appoints** Mayor Gordon and Councillors Goldsworthy and Mealings as the Council representatives on the **Waimakariri Youth Council**.
- (h) **Appoints** Councillor Atkinson as Council's representative on the **Waimakariri Passchendaele Advisory Group**.
- (i) **Appoints** Mayor Gordon and Councillors Redmond and Ward as the Council's representative on the **Southbrook Road Improvements Working Group**.
- (j) **Appoints** Mayor Gordon and Councillors Ward and Redmond as the Council's representative on the **Southbrook Road Reference Group**.

- (k) **Appoints** Councillor Ward and Redmond to the **Southbrook School Travel Plan Working Group**.
- (l) **Appoints** Mayor Gordon as the Council's representative on the **Waitaha Primary Health Organisation**.
- (m) **Appoints** Councillor Mealings to the **Social Services Waimakariri**.
- (n) **Appoints** Councillor Redmond to the **Waimakariri Health Advisory Group**.
- (o) **Appoints** Councillor Goldsworthy to the **Waimakariri Age-Friendly Advisory Group**.
- (p) **Appoints** Councillor Cairns as the Council's representative on the **Waimakariri Access Group**.
- (q) **Appoints** Councillor Mealings as the Council's representative on the **Community Wellbeing North Canterbury Trust**.
- (r) **Appoints** Councillor Blackie to the **Creative Communities NZ Assessment Committee**.
- (s) **Appoints** Councillor Blackie as the Council's representative on the **Waimakariri Community Arts Council**.
- (t) **Appoints** Councillor Blackie as the Council's representative on the **Waimakariri Art Collection Trust**.
- (u) **Appoints** Councillor Cairns as the Council's representative on the **North Canterbury Museums' Group**.
- (v) **Appoints** Councillor Goldsworthy as the Council's representative on the **Rangiora Promotions Management Board**, noting the Rangiora-Ashley Community Board will also appoint a member to the Rangiora Promotions Management Board.
- (w) **Appoints** Councillor Fulton as the Council's representative on the **Oxford Promotions Action Committee**, noting the Oxford-Ohoka Community Board will also appoint a member to the Oxford Promotions Action Committee.
- (x) **Appoints** Councillor Cairns as the Council's representative on the **Kaiapoi Promotions Association**, noting the Kaiapoi-Tuahiwi Community Board will also appoint a member to the Kaiapoi Promotions Association.
- (y) **Appoints** Councillors Ward and Williams as the Council's representatives on the **Rangiora Airfield Advisory Group**.
- (z) **Appoints** Councillors Atkinson and Blackie as the Council's representatives on the **Kaiapoi Marine Precinct Bookings Advisory Group**.
- (aa) **Appoints** Councillor Redmond and Ward as the Council's representative on the **North Canterbury Sport and Recreation Trust**.
- (bb) **Appoints** Councillor Brine as the Council's representative on the **Southbrook Sports Club**, noting the Rangiora-Ashley Community Board will also appoint a member to the Southbrook Sports Club.
- (cc) **Appoints** Councillor Mealings to the **Mandeville Sports Club Committee**.
- (dd) **Appoints** Councillor Blackie as Chair to the **Northern Pegasus Bay Advisory Group**.

- (ee) **Appoints** Councillors Brine, Fulton, Goldsworthy to the **Facilities and Consents Fee Waiver Subcommittee**.
- (ff) **Appoints** Mayor Gordon and Councillor Ward to the **Project Control Group for the Annual and Long Term Plans**.
- (gg) **Appoints** Councillors Redmond and Goldsworthy to the **Waimakariri Walking and Cycling Reference Group**.
- (hh) **Appoints** Councillor Blackie to the **Canterbury Regional Council – Waimakariri/ Eyre/Cust River Rating Committee**.
- (ii) **Appoints** Councillor Blackie to the **Canterbury Regional Council – Ashley River Rating Committee**.
- (jj) **Appoints** Council Williams to the **Hurunui District Council – Ashley Rural Water Scheme Management Committee**.
- (kk) **Appoints** Councillor Blackie as the Council's representative on the **Clarkville Rural Drainage Advisory Group**, noting Kaiapoi-Tuahwi Community Board will also appoint a member to the Clarkville Rural Drainage Advisory Group.
- (ll) **Appoints** Councillor Blackie as the Council's representative on the **Coastal Rural Drainage Advisory Group**, noting Kaiapoi-Tuahwi and Woodend-Sefton Community Boards to also appoint members to the Coastal Rural Drainage Advisory Group.
- (mm) **Appoints** Councillor Goldsworthy as the Council's representative on the **Central Rural Drainage Advisory Group**, noting Kaiapoi-Tuahwi and Rangiora-Ashley Community Boards will also appoint members to the Central Rural Drainage Advisory Group.
- (nn) **Appoints** Councillor Mealings as the Council's representative on the **Ohoka Rural Drainage Advisory Group**, noting Oxford-Ohoka Community Board will also appoint a member to the Ohoka Rural Drainage Advisory Group.
- (oo) **Appoints** Councillor Fulton as the Council's representative on the **Oxford Rural Drainage Advisory Group**, noting Oxford-Ohoka Community Board will also appoint a member to the Oxford Rural Drainage Advisory Group.
- (pp) **Appoints** Councillor Fulton as the Council's representative on the **Waimakariri Water Race Advisory Group**.
- (qq) **Authorises** the Woodend-Sefton Community Board to appoint a member as the Council's representative on the **Canterbury Regional Council – Sefton/Ashley and Sefton River Rating District Committees**.
- (rr) **Notes** that the appointment of a member as the Council's representative on the **Hurunui District Council – Ashley Rural Water Scheme Management Committee** will be made at a later date by the Woodend-Sefton and Rangiora-Ashley Community Boards.
- (ss) **Appoints** Councillor Ward and the General Manager, Finance and Business Support as the Council representatives to the **Canterbury Museum Standing Committee**.

- (tt) **Authorises** the Oxford-Ohoka Community Board to appoint representatives or liaison people to the following groups:
Ashley Gorge Reserve Advisory Group, Ohoka Domain Advisory Group, Pearson Park Advisory Group (two members), Oxford Promotions Action Committee, Oxford Historical Records Society Inc Committee, Ohoka Residents Association, Mandeville Sports Centre, North Canterbury Neighbourhood Support, GreyPower North Canterbury, Waimakariri Access Group, Waimakariri Health Advisory Group, Ohoka Rural Drainage Advisory Group, Oxford Rural Drainage Advisory Group, Water Races Advisory Group and Ashley River Water Supply Scheme.
- (uu) **Authorises:** The Kaiapoi-Tuahiwi Community Board to appoint representatives or liaison people to the following groups:
The Pines-Kairaki Beaches Association, Kaiapoi Landmarks Team, Kaiapoi Districts and Historical Society, Kaiapoi Promotions Association, Kaiapoi Signage Working Group, Waimakariri Arts Trust, Heritage and Mahinga Kai Joint Working Group, Darnley Club, Silverstream Advisory Group, Northern Bulldogs Rugby League Club, North Canterbury Neighbourhood Support, GreyPower North Canterbury, Waimakariri Health Advisory Group, Waimakariri Access Group, Northern Pegasus Bay Advisory Group, Marine Precinct Bookings Advisory Group, Clarkville Rural Drainage Advisory Group, Coastal Rural Drainage Advisory Group, Central Rural Drainage Advisory Group, Group.
- (vv) **Authorises:** The Rangiora-Ashley Community Board to appoint representatives or liaison people to the following groups:
Rangiora and Districts Early Records Society, Cust and District Historical Records Society Inc, Rangiora Promotions Association, Friends of Rangiora Town Hall, Fernside Hall Advisory Group, Cust Community Centre Advisory Group, Loburn Domain Advisory Group, Cust Domain Advisory Group, Southbrook Sports Club, Southbrook Road Improvements Working Group, Southbrook Reference Group, Southbrook School Travel Plan Working Group, Keep Rangiora Beautiful, North Canterbury Neighbourhood Support, GreyPower North Canterbury, Waimakariri Health Advisory Group, Waimakariri Access Group, Central Rural Drainage Advisory Group, Water Races Advisory Group and notes an appointment to the Hurunui District Council – Ashley Rural Water Scheme Management Committee will occur at a later date.
- (ww) **Authorises** the Woodend-Sefton Community Board to appoint representatives or liaison people to the following groups:
Woodend Community Centre Advisory Group, Sefton Public Hall Society, Gladstone Park Advisory Group, Sefton Domain Advisory Group, Pegasus Residents Group, Waikuku Beach Residents Group, Woodend Community Association, North Canterbury Neighbourhood Support, GreyPower North Canterbury, Waimakariri Health Advisory Group, Waimakariri Access Group, Northern Pegasus Bay Advisory Group, Canterbury Regional Council – Sefton/Ashley and Sefton River Rating District Committees, Sefton Township River and Drainage Ratepayer District, and the Coastal Rural Drainage Advisory Group and notes an appointment to the Hurunui District Council – Ashley Rural Water Scheme Management Committee will occur at a later date.
- (xx) **Notes** appointments to the Arohatia Te Awa Working Group, Solid and Hazardous Waste Working Party, Sustainability Strategy Steering Group, the previously known Road Safety Coordinating Committee and the Land and Water Committee, and any other committee is subject to a separate report being considered in February 2023, when updated Terms of Reference will be presented.
- (yy) **Appoints** Councillor Mealings as the interim Council representative on matters relating to Arohatia Te Awa, Land and Water, and the Sustainability Strategy.

3. **BACKGROUND**

- 3.1 Appointments to outside Committees, Advisory Groups, and Organisations were deemed to be discharged following the 8 October 2022 elections. Therefore, at the beginning of each electoral term, elected members are appointed to various outside Committees, Advisory Groups, and organisations to continue strong relationships between the Council and organisations.
- 3.2 The Council may appoint to Advisory Groups a person who is not a local authority member if, in the opinion of the Council, that person has the skills, attributes, or knowledge that will assist the work of a committee or advisory group.

4. **ISSUES AND OPTIONS**

- 4.1 Many community groups and organisations have a long association with the Council. Councillors appointed to the outside organisations will be expected to act as liaisons between these organisations and the Council. Councillors will therefore be expected to attend meetings and other functions of these organisations regularly and to report relevant feedback or information back to the Council.
- 4.2 Councillors are not considered executive members of the groups/organisations and generally do not hold voting rights at their meetings (often due to the groups' constitutional rules).
- 4.3 The General Manager Finance and Business Support has previously been appointed by the Council to the Museum Standing Committee. It is proposed this continues. This is an appointment independent of the other contributing authorities; the Christchurch City Council, Hurunui District Council and Selwyn District Council.
- 4.4 Hurunui and Kaikoura District Councils' feedback and agreement are required for several appointments on behalf of the Waimakariri District Council. This arrangement continues the sharing of regional appointments with the associated districts.
- 4.5 There are several appointments whereby the feedback and agreement of Environment Canterbury are required as part of the shared regional responsibilities.
- 4.6 The Mayoral Forum has agreed to establish the Climate Change Action Planning Reference Group and to endorse the reinstatement of the Canterbury Biodiversity Champions Councillor Group. The Climate Change Action Planning Reference Group will provide feedback and advice at a governance level to the Climate Change Working Group as they develop the Climate Change Action Plan and councillors will need to have the necessary mandate to provide feedback on behalf of their councils. The Biodiversity Champions Group's purpose is to raise awareness amongst council colleagues of the importance of biodiversity and to advocate for the role of councils and communities in weaving biodiversity through Canterbury's living and working landscapes.
- 4.7 The Council also has an Advisory Group for each of the six rural drainage areas in the District. These groups' representation is reviewed following each triennial election. A Council member is also requested to be appointed to serve on each of the Drainage Advisory Groups.
- 4.8 The Council previously appointed representatives to the following groups which are no longer active:
- West Eyreton, Summerhill and Poyntz Road Rural Water Supply Advisory Group
 - Garrymere Water Supply Advisory Group.
 - Multi-Use Indoor Sports Facility Project Steering Group.
 - Civic Precinct Project Steering Group.
 - Rangiora and Kaiapoi Town Centres Strategies Implementation Programme Working Group.

- Rangiora BNZ Corner Site Divestment Evaluation Panel.
- Kaiapoi South Mixed Use Business Regeneration Area RFP Evaluations Panel.
- Representation Review Working Party.
- Town Centres Decorations and Lighting Working Group.
- Walking and Cycling Strategy Reference Group.

- 4.9 Many of the working groups are held ad-hoc on a quarterly or 'when required' basis.
The Youth Council meets in the evening on the last Tuesday of the month.
Waitaha Primary Health Organisation occurs monthly on a Wednesday afternoon.
Waimakariri Health Advisory Group meets in the evening of the first Tuesday every second month.
Waimakariri Access Group meet in the mornings of the second Thursday of the month.
Sefton Drainage and River Rating groups meet annually in February.
The various drainage advisory groups meet three times a year in the evening.
- 4.10 Further consideration is being given for re-establishment and appointments to the Arohata Te Awa Working Group, Solid and Hazardous Waste Working Party, Sustainability Strategy Steering Group, the previously known Road Safety Coordinating Committee and the Land and Water Committee, and any other committee which will be subject to a separate report being considered in February 2023, when updated Terms of Reference will be presented.
- 4.11 There are no implications on community wellbeing by the issues and options that are the subject matter of this report. This report does not preclude various community groups seeking a Councillor appointment as a liaison person if they so wish to request, or further groups being endorsed during the term. These will be handled on a 'as required' basis.
- 4.12 The Management Team has reviewed this report and supports the recommendations.

5. **COMMUNITY VIEWS**

5.1 **Mana Whenua**

Te Ngāi Tūāhuriri hapū are likely to be affected by or have an interest in the subject matter of this report. However, representatives of the Rūnanga serve on various community groups and organisations and will be informed of any changes as they become known.

5.2 **Groups and Organisations**

Many community groups and organisations have a long association with the Council. The Council works actively with community groups and organisations for the betterment of the community.

5.3 **Wider Community**

See above.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1 **Financial Implications**

6.1.1 There are financial implications of the decisions sought by this report. Representing the Council on outside Committees, Advisory Groups, and Organisations are covered through existing operational budgets.

6.1.2 No additional remuneration is provided for representing the Council on outside Committees, Advisory Groups, and Organisations, as that is considered part of a Councillor's regular duty.

6.2 **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 Risk Management

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.3 Health and Safety

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. CONTEXT**7.1 Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 Authorising Legislation

Local Government Act 2002 – schedule 7, part 1, clauses 30 and 31.

7.3 Consistency with Community Outcomes

There are wide-ranging opportunities for people to contribute to the decision-making by public organisations that affect our District.

7.4 Authorising Delegations

None.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** RDG-32-86 / 221117199944**REPORT TO:** COUNCIL**DATE OF MEETING:** 6th December 2022**AUTHOR(S):** Don Young – Senior Engineering Advisor
Allie Mace-Cochrane – Project Engineer**SUBJECT:** Reinstatement of Walking and Cycling Reference Group Under New Terms of Reference**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)
General Manager
Acting Chief Executive**1. SUMMARY**

- 1.1. The purpose of this report is to seek the following:
- 1.1.1. Nomination of two members of Council to the Walking and Cycling Reference Group;
 - 1.1.2. Approval of the new Terms of Reference for the group.
- 1.2. The Walking and Cycling Reference Group previously had input into the development of the Waimakariri Walking and Cycling Network Plan, and prioritisation programme.
- 1.3. The Reference Group will have a membership of 11 and a support group of eight (staff, noting that four are on an 'as required' basis).

Attachments:

- i. Walking and Cycling Reference Group – Updated Terms of Reference (TRIM No. 221012177060).
- ii. Walking and Cycling Network Plan – Adopted Network Plan (TRIM No. 220725126302).
- iii. Walking and Cycling Network Plan – Adopted Prioritisation Programme TRIM No. 220726126432).

2. RECOMMENDATION**THAT** the Council:

- (a) **Receives** Report No. 221117199944;
- (b) **Approves** the reinstatement of the Walking and Cycling Reference Group;
- (c) **Approves** the revised Terms of Reference for the Walking and Cycling Reference Group (refer to Attachment i);
- (d) **Notes** that the Walking and Cycling Reference Group will be comprised of the following:
 - Walking Advocate;
 - Cycling Advocate;

- Elected Council Member;
 - Elected Council Member;
 - New Zealand Police Representative;
 - Enterprise North Canterbury Representative;
 - Oxford Promotions Association Representative;
 - Kaiapoi Promotions Association Representative;
 - Rangiora Promotions Association Representative;
 - Waimakariri Access Group Representative;
 - Waimakariri Age Friendly Advisory Group Representative;
- (e) **Appoints** two members of Council, being Councillor Redmond and Councillor Goldsworthy to the Walking and Cycling Reference Group;
- (f) **Notes** that the following staff will attend and support the Walking and Cycling Reference Group meetings:
- Client Representative;
 - Transportation Engineer;
 - Road Safety Coordinator/Journey Planner (as required);
 - Development Manager (on behalf of the Planning Unit – as required);
 - Youth Development Facilitator (on behalf of the Youth Council – as required);
 - Senior Communications & Engagement Advisor;
 - Project Manager;
 - Greenspace Representative (as required);
- (g) **Notes** that the reinstatement of the Walking and Cycling Reference Group was recommended by the prior Council at their meeting on the 4th October 2022 (refer to TRIM No.220817141624);
- (h) **Notes** that the revised Reference Group has a reduced membership/support group of 19 people (includes all staff, noting that four are on an 'as required' basis), for the reasons outlined within Section 4.1 of this report and summarised below:
- Removed four Community Board representatives (will review the priorities annually at the Community Board meeting);
 - Removed one school representative (staff will be engaging separately with schools);
 - Removed second walking advocate, cycling advocate, and police representative (already represented on the Reference Group);
 - Added PDU development Manager (to highlight upcoming developments);
- (i) **Notes** that staff will be bringing an annual report to each of the Community Boards' regarding the proposed three-year programme for implementing walking and cycling infrastructure;
- (j) **Notes** that the Reference Group has an expected duration of three years, where upon it will be reviewed and a decision made on whether to extend its duration.

3. **BACKGROUND**

- 3.1. The Waimakariri Walking and Cycling Strategy 2017-2022 was adopted by Council in March 2017. The strategy provides a clear vision, identifies priorities, and outlines the direction going forward for Council and the Community.
- 3.2. In addition to this strategy, Council staff have developed a Waimakariri District Walking and Cycling Network Plan which was adopted by the prior Council during their meeting on the 4th October 2022 (refer to Attachment ii). The intention of this plan is to prevent ad-hoc construction of walking and cycling facilities throughout the district, and instead provide a connected network for users of different abilities.
- 3.3. Alongside the Walking and Cycling Network Plan, a prioritisation programme for facility implementation was developed (refer to Attachment iii). All of the walking and cycling links identified in the prioritisation programme align with the four key priorities outlined within the Walking and Cycling Strategy 2017-2022. These are listed below.
 1. Inclusive infrastructure
 - Providing new and extended on/off road walking and cycling infrastructure.
 - Providing cycle links between the district's main towns.
 2. Community connections
 - Safe and convenient walking and cycling within/around smaller settlements and rural areas.
 3. Safe travel
 - Provide safe walking and cycling access to/from school.
 4. Healthy lifestyles
 - Promoting walking and cycling.
- 3.4. The Walking and Cycling Network Plan, and subsequent prioritisation programme, were initially developed in conjunction with the Walking and Cycling Strategy Reference Group. This group was set-up in April 2020 and provided feedback on the initial Walking and Cycling Network Plan and prioritisation programme which staff had developed.
- 3.5. The Terms of Reference for this Reference Group have since expired, and as the prior Council recommended that staff reinstate the Reference Group as part of their decision on the 4th October 2022, new Terms of Reference have been drafted (refer to Attachment i). The Council recommended the reinstatement of the Reference Group to review and consider the prioritisation of routes as required and report back to the Community Boards for consideration.
- 3.6. Staff are currently progressing the following scheme designs for routes associated with the Walking and Cycling Network Plan priority one category:
 - Ashley Street/Ivory Street/Percival Street (on-road cycle lanes)
 - Rangiora Town Stage One (mixed facilities)
 - Woodend to Kaiapoi (mixed facilities)
 - Woodend to Pegasus (gritted footpath)

4. **ISSUES AND OPTIONS**

- 4.1. A review of the previous terms of reference was carried out, with staff highlighting the following sections as being significantly out of date:

4.1.1. Membership

Under the revised Terms of Reference (refer to Attachment i), the Walking and Cycling Reference Group will have a membership/support group of 19 (includes

staff), including Council Staff. This is a reduction of nine members/support group from the prior Reference Group.

Council staff have recommended that members of the previous Reference Group, listed below, are removed.

- Representatives from each Community Board
- School representative
- Additional walking and cycling advocates
- Additional New Zealand police representative

The Community Board members have been removed because the list of three yearly prioritised routes will be taken to the Community Boards' annually for their comment, prior to them being finalised for the Utilities and Roading Committee.

One school representative does not provide a representative sample of all the schools throughout the district. Staff acknowledge that more engagement needs to occur with each of the schools regarding their needs for walking and cycling infrastructure, particularly in the rural areas. As such, staff will be engaging with schools separately on the matter.

Towards the end of the prior Reference Group's tenure, there was a voluntary reduction in the number of members attending and hence the value of group reduced. To mitigate this issue, staff are recommending that the second walking and cycling advocates, and second New Zealand Police representative are removed from the group. This will mean that the individual member representing each of these groups will be able to focus solely on their role within the group, without relying on their equivalent members.

The Project Delivery Unit Development Manager has been added to support the Walking and Cycling Reference Group to act on behalf of the Planning Unit. This will ensure that there is some alignment within the priorities to upcoming development.

Overall, in order to get the best outcome for the community and community discussions, it is preferable that the design aspects of the walking and cycling facilities are broached with a smaller group, prior to staff engaging affected residents and seeking approval from the Utilities & Roading Committee.

4.1.2. Objectives

The reinstated Walking and Cycling Reference Group has the following objectives:

- provide feedback on scheme designs for the prioritised routes;
- endorse the annual prioritised routes;
- make staff aware of deficiencies which exist within the existing network, that they may not be aware of;
- provide feedback on additional routes and opportunities to include within the priorities if additional funding streams become available through external agencies.

It should be noted that these additional priorities would result if routes within the existing prioritised network did not meet the criteria required to submit an application for additional funding (e.g., mode shift or climate change focus).

- 4.2. Staff will also be providing an indicative three-year priority programme to the Community Boards' annually. Using the Reference Group as a sounding board for the programme will enable some external recommendations to be applied to the priorities.

- 4.3. There is also the possibility that alternative funding streams become available through external agencies. If these alternative funding streams have criteria (e.g., mode shift/climate change) that does not align with routes listed within the prioritisation programme, then alternative routes included within the Walking and Cycling Network Plan will need to be considered in the application. Due to the time constraint, which is usually associated with these funding opportunities, consultation with the public is not feasible; therefore, utilising the Reference Group for these discussions will ensure that there is still external input provided towards the decision of routes to include within the application.
- 4.4. The following options are available to the Council:
- 4.4.1. Option One: Reinstate the Walking and Reference Group under the new Terms of Reference
- This option involves the Council approving the new Terms of Reference (refer to Attachment i) and reinstating the Walking and Cycling Reference Group as was recommended by the prior Council.
- This is the recommended option.
- 4.4.2. Option Two: Disestablish the Walking and Cycling Reference Group
- This option involves the Council disestablishing the Walking and Cycling Reference Group and subsequently leaving discussion matters to be dealt with at a Community Board/Council level and with the directly affected residents.
- This is not the recommended option, as the prior Council recommended that staff reinstate this Reference Group.
- 4.5. Implications for Community Wellbeing
- 4.5.1. There are implications on community wellbeing by the issues and options that are the subject matter of this report.
- 4.5.2. The implementation of infrastructure, specifically cycle infrastructure, can create polarising views within the community. As such, the Reference Group is intended to act as a sounding board for scheme designs prior to these being taken to discussions with affected residents.
- 4.5.3. Also, the implementation of walking and cycling infrastructure encourages a greater uptake of walking and cycling, both for commuters and recreation. An uptake in walking and cycling also contributes to improved health and wellbeing of members within the community. Further to this, including infrastructure which caters for a wide range of skill levels encourages less confident cyclists, who may have otherwise chosen to travel via motor vehicle, to use the provided facilities
- 4.6. The Management Team has reviewed this report and support the recommendations.

5. **COMMUNITY VIEWS**

5.1. **Mana whenua**

- 5.1.1. Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report.

5.2. **Groups and Organisations**

- 5.2.1. There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.
- 5.2.2. The specific views of groups and organisations will be sought through the Reference Group.

5.3. **Wider Community**

- 5.3.1. The wider community is likely to be affected by, or to have an interest in the subject matter of this report.
- 5.3.2. The Walking and Cycling Reference Group will consider items which will affect the community. Therefore, it is important to ensure that the external members provide representation over a range of groups/organisations (e.g., Waimakariri Access Group).

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

- 6.1.1. There are no direct financial implications of the decisions sought by this report, other than members' and staff time.
- 6.1.2. There is budget included in the Annual Plan/Long Term Plan for the design and construction of walking and cycling infrastructure.

6.2. Sustainability and Climate Change Impacts

- 6.2.1. The recommendations in this report do have sustainability and/or climate change impacts.
- 6.2.2. Creating a safe and accessible walking and cycling network, which comes with improving infrastructure, increases the uptake of these activities for both recreational and commuter users. This results in a subsequent decrease in the number of people using single occupancy vehicles, particularly for shorter trips. This comes with many benefits, including health and the reduction of greenhouse gas emissions.

6.3 Risk Management

- 6.3.1. There are risks arising from the adoption/implementation of the recommendations in this report.
- 6.3.2. There is a risk that residents may not favour the design/implementation of a cycle facility along their street. To minimise this risk, scheme designs will be brought to the Reference Group prior to going to affected residents and the Utilities & Roading Committee. This will enable discussions around the design to occur with a small group of Council and non-Council representatives, with the intention of removing as many contentious issues as possible, provided there is no compromise on safety.

6.4 Health and Safety

- 6.4.1. There are health and safety risks arising from the adoption/implementation of the recommendations in this report.
- 6.4.2. Road safety audits will be undertaken during the design and post construction phases to ensure health and safety issues are minimised for the end users of the routes.
- 6.4.3. Staff will only tender the works to pre-qualified contractors, in the relevant civil works categories, which meet the health and safety requirements specified by the Council.

7. CONTEXT

7.1. Consistency with Policy

- 7.1.1. This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Authorising Legislation

- 7.2.1. The Local Government Act 2002 is the relevant legislation for this matter.

7.3. **Consistency with Community Outcomes**

- 7.3.1. The Council's community outcomes are relevant to the actions arising from recommendations in this report.
- 7.3.2. Public spaces and facilities are plentiful, accessible and high quality, and reflect cultural identity.
- There are wide-ranging opportunities for people to enjoy the outdoors.
 - The accessibility of community and recreation facilities meets the changing needs of our community.
- 7.3.3. Core utility services are sustainable, resilient, affordable, and provided in a timely manner.
- Climate change considerations are incorporated into all infrastructure decision-making processes.
- 7.3.4. There is a strong sense of community within our District.
- There are wide-ranging opportunities for people of different ages, abilities, and cultures to participate in community life, and recreational and cultural activities.
- 7.3.5. There are wide ranging opportunities for people to contribute to the decision making that affects our District.
- The Council takes account of the views across the community, including mana whenua.
- 7.3.6. Transport is accessible, convenient, reliable, and sustainable.
- The standard of our District's transportation system is keeping pace with increasing traffic numbers.
 - Communities in our District are well linked with each other, and Christchurch is readily accessible by a range of transport modes

7.4. **Authorising Delegations**

- 7.4.1. The establishment of the Reference Group for a matter which affects the entire District is best considered by Council. However, key outputs from the Reference Group will be considered brought back to the relevant Community Board and the Utilities & Roading Committee for decision.

TERMS OF REFERENCE

WALKING AND CYCLING REFERENCE GROUP

1. Purpose

The purpose of the Walking and Cycling Reference Group is to:

- a. Provide feedback on scheme designs for walking and cycling infrastructure.
- b. Endorse the annual priorities from the Walking and Cycling Network Plan.
- c. Provide feedback on deficiencies within the existing walking and cycling network.
- d. Provide feedback on additional routes and opportunities to include within the priorities from the Walking and Cycling Network Plan (if alternate sources of funding become available with criteria that does not align with Council prioritised routes for that year).

The Walking and Cycling Reference Group feedback will be considered by the Utilities and Roding Committee, alongside any technical advice, and the Community Boards'.

2. Membership

- Walking Advocate – TBC
- Cycling Advocate – TBC
- Elected Council Member – TBC*
- Elected Council Member – TBC*
- New Zealand Police Representative – TBC
- Waimakariri Access Group Representative – TBC
- Waimakariri Age Friendly Advisory Group Representative – TBC
- Enterprise North Canterbury Representative – TBC
- Oxford Promotions Association Representative – TBC
- Kaiapoi Promotions Association Representative – TBC
- Rangiora Promotions Association Representative – TBC

*Note that the elected Council member representation will be confirmed during the December Council meeting.

3. Staff Membership

- Client Representative (currently Don Young)
- Transportation Engineer (currently Shane Binder)
- Road Safety Coordinator/Journey Planner (currently Peter Daly)*
- Development Manager – on behalf of Planning Unit (currently Jennifer McSloy)*
- Youth Development Facilitator – on behalf of Youth Council (currently Emily Belton)*
- Senior Communications & Engagement Advisor (currently Karen Lindsay-Lees)
- Project Manager (currently Allie Mace-Cochrane)
- Greenspace Representative (currently Jon Read)*

*as required

TERMS OF REFERENCE

WALKING AND CYCLING REFERENCE GROUP

4. Administrative Support

- 4.1 Administrative support will be utilised from the Utilities and Roading administration staff if required.

5. Quorum

- 5.1 A quorum for a meeting will be five members, provided at least one elected member and one walking/cycling advocate are in attendance.

6. Objectives

- 6.1 To provide feedback on scheme designs for prioritised routes, prior to these being taken to the Utilities and Roading Committee for approval, and shown to the directly affected residents on the route.
- 6.2 To endorse the annual prioritised routes, prior to these being taken to the Community Boards' for approval.
- 6.3 To bring to staff's attention deficiencies, which exist within the existing walking and cycling, that they may not be aware of.
- 6.4 To provide feedback on additional routes and opportunities to include within the priorities from the Walking and Cycling Network Plan, if alternate funding streams become available through external agencies. These additional priorities would result if routes within the existing prioritised network did not meet the criteria required to submit an application for this additional funding (e.g., mode shift/climate change focus).

7. Delegation

- 7.1 The Walking and Cycling Reference Group does not have any delegated authority.

8. Decision Making

- 8.1 Decisions will, in so far as it is possible, be reached by consensus. Where this is not achievable, the differing opinions will be included within any report going to the Utilities and Roading Committee and/or the Community Boards.
- 8.2 In order to achieve free and frank discussions, the meetings will not be open to the general public.

9. Financial Management

- 9.1 The Walking and Cycling Reference Group will not be responsible for expenditure of Council funds.

TERMS OF REFERENCE

WALKING AND CYCLING REFERENCE GROUP

- 9.2 Council staff will seek the approval of the Utilities and Roading Committee prior to committing to any physical works contract.

10. Legal Responsibilities

- 10.1 The Walking and Cycling Reference Group are required to comply with all relevant legislation and regulations.

These include, but are not limited to:

- The Health and Safety at Work Act 2015
- Local Government Act 2002
- Resource Management Act
- Land Transport Act

11. Administration

- 11.1 The agenda and minutes for the Walking and Cycling Reference Group meeting will be prepared by a suitable staff member. The agenda and minutes will be filed in TRIM and distributed to all members.

12. Meeting Frequency

- 12.1 The Walking and Cycling Reference Group shall meet when requested to do so for urgent matters, or matters relating to the purpose of the Walking and Cycling Reference Group (expected to be twice a year).

13. Duration

- 13.1 The Walking and Cycling Reference Group is intended to function for three years, where upon it will be reviewed and a decision made on whether to extend its duration.

Print Out No. 1

Recommended Walking and Cycling Network Plan

These maps show the overall district Walking and Cycling Network Plan and includes all existing facilities, as well as the required infrastructure to complete the network.

Each route is graded into three categories, described in the table below:

	Treatment Options <u>Urban Areas</u>	Treatment Options <u>Rural Areas</u>
Grade 1 (Family/Low Confidence) This grade is the highest level of comfort, and is suitable to Novice users. There is little conflict with motor vehicles along the route. These are typically “arterial” cycle routes, and are installed as critical links between our main towns.	<ul style="list-style-type: none"> - Generally not applicable to retrofit within urban streets 	<ul style="list-style-type: none"> - 2.5m or greater (3.0m desirable) shared path with an asphalt surface
Grade 2 (Medium Confidence) This grade is suitable for users with basic competence skills. Users may be riding on the road, adjacent to live traffic, although there will additional measures in place to protect the vulnerable users or they will be riding on an off-road facility, which may have more conflicts with motor vehicles (e.g., driveways) than a Grade 1 facility.	<ul style="list-style-type: none"> - Separated cycle path (off-road) - Neighbourhood Greenways - On-road cycle lane with traffic buffers 	<ul style="list-style-type: none"> - Unsealed shared path (less than 2.5m wide)
Grade 3 (High Confidence) This grade is suitable for users with advanced skills and confidence to mix with traffic.	<ul style="list-style-type: none"> - On-road cycle lanes 	<ul style="list-style-type: none"> - Sealed shoulder widening
Recreational Trails These trails are aimed at leisure users, and may be considered an “off-road” trail (i.e. suitable for mountain biking)	Trails shown in the network plan are existing recreational trails only. Potential recreation trails are not included within this programme.	



REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	FOR COMMUNITY BOARD	AMC	KS	--	JUL 2022
B	FOR COUNCIL	AMC	KS	--	AUG 2022

SURVEYED	DRAWN	MB
DESIGNED		
DESIGNED CHKD		
APPROVED		

PROJECT No PD001583
 CON No
 SCALE (A3) NOT TO SCALE
 DATUM ORIGIN
 HORIZONTAL NZTM GD2000
 VERTICAL



PROJECT
 WALKING AND CYCLING NETWORK PLAN

SHEET TITLE
 OXFORD
 (RECOMMENDED NETWORK PLAN)

FOR INFORMATION	
NOT FOR CONSTRUCTION	
DRAWING	4296
SHEET	REVISION
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LEGEND	
	GRADE 1
	GRADE 2
	GRADE 3
	RECREATIONAL PATH

REV	REVISION DETAILS	DRN	CHK	APP	DATE
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B	FOR COUNCIL	AMC	KS	--	AUG 2022

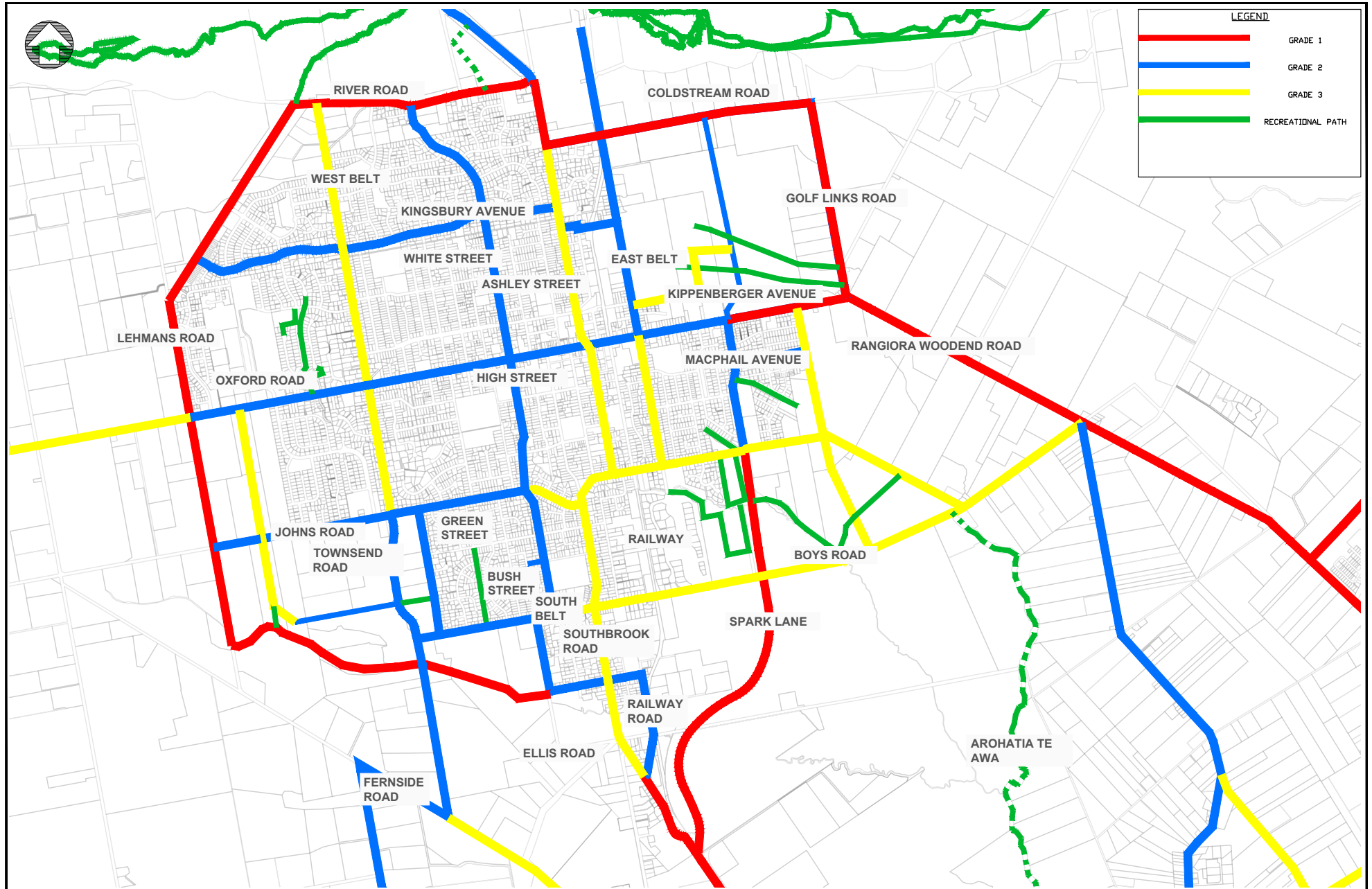
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APPROVED		HORIZONTAL NZTM GD2000
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PROJECT
WALKING AND CYCLING NETWORK PLAN

SHEET TITLE
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FOR INFORMATION	
NOT FOR CONSTRUCTION	
DRAWING	4296
SHEET	REVISION
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REV	REVISION DETAILS	DRN	CHK	APP	DATE
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B	FOR COUNCIL	AMC	KS	---	AUG 2022

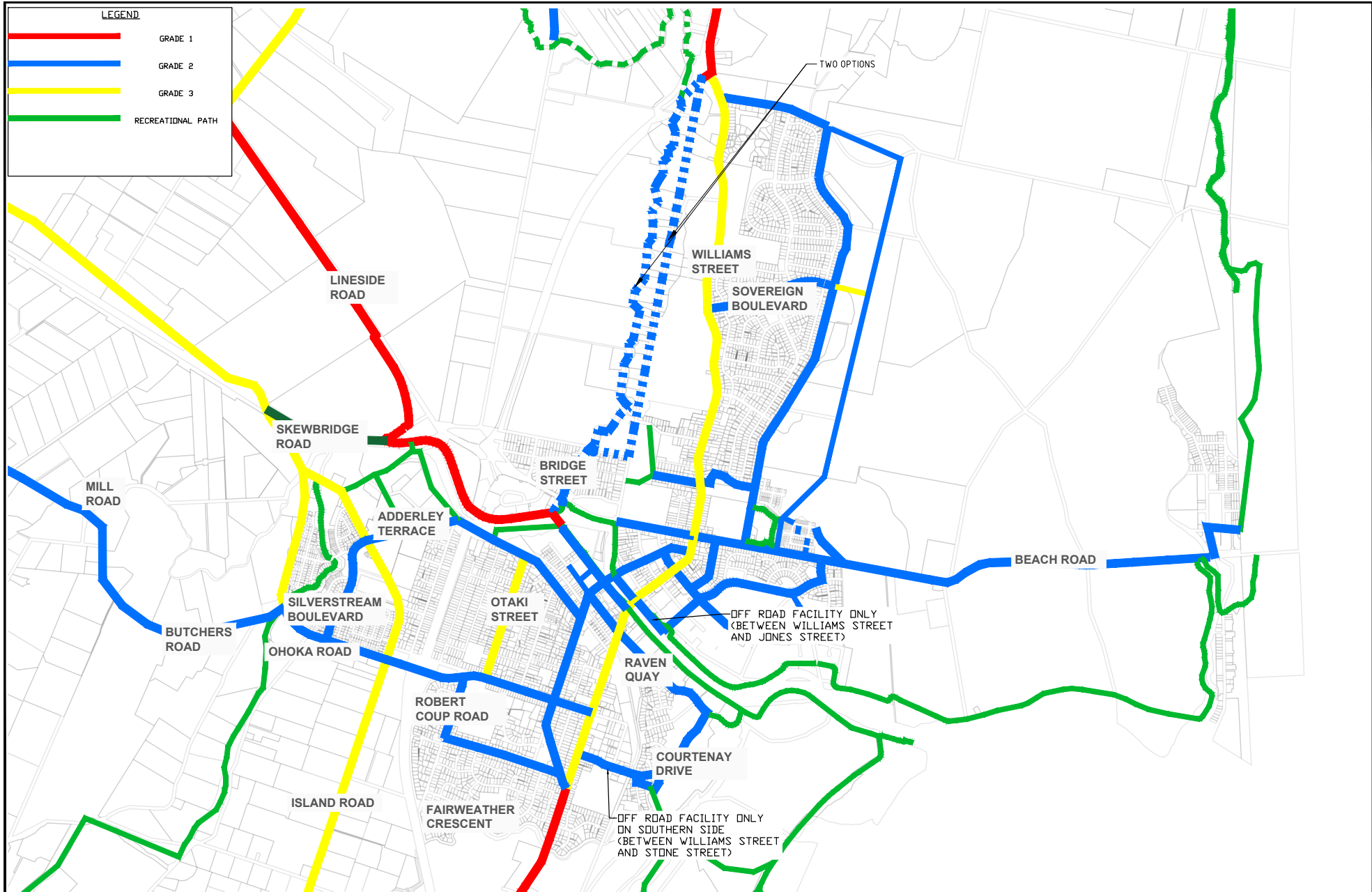
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 VERTICAL

PROJECT
 WALKING AND CYCLING NETWORK PLAN

SHEET TITLE
 RANGIORA
 (RECOMMENDED NETWORK PLAN)

FOR INFORMATION	
NOT FOR CONSTRUCTION	
DRAWING	4296
SHEET	03
REVISION	B



REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	FOR COMMUNITY BOARD	AMC	KS	---	JUL 2022
B	FOR COUNCIL	AMC	KS	---	AUG 2022

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DESIGNED CHKD		
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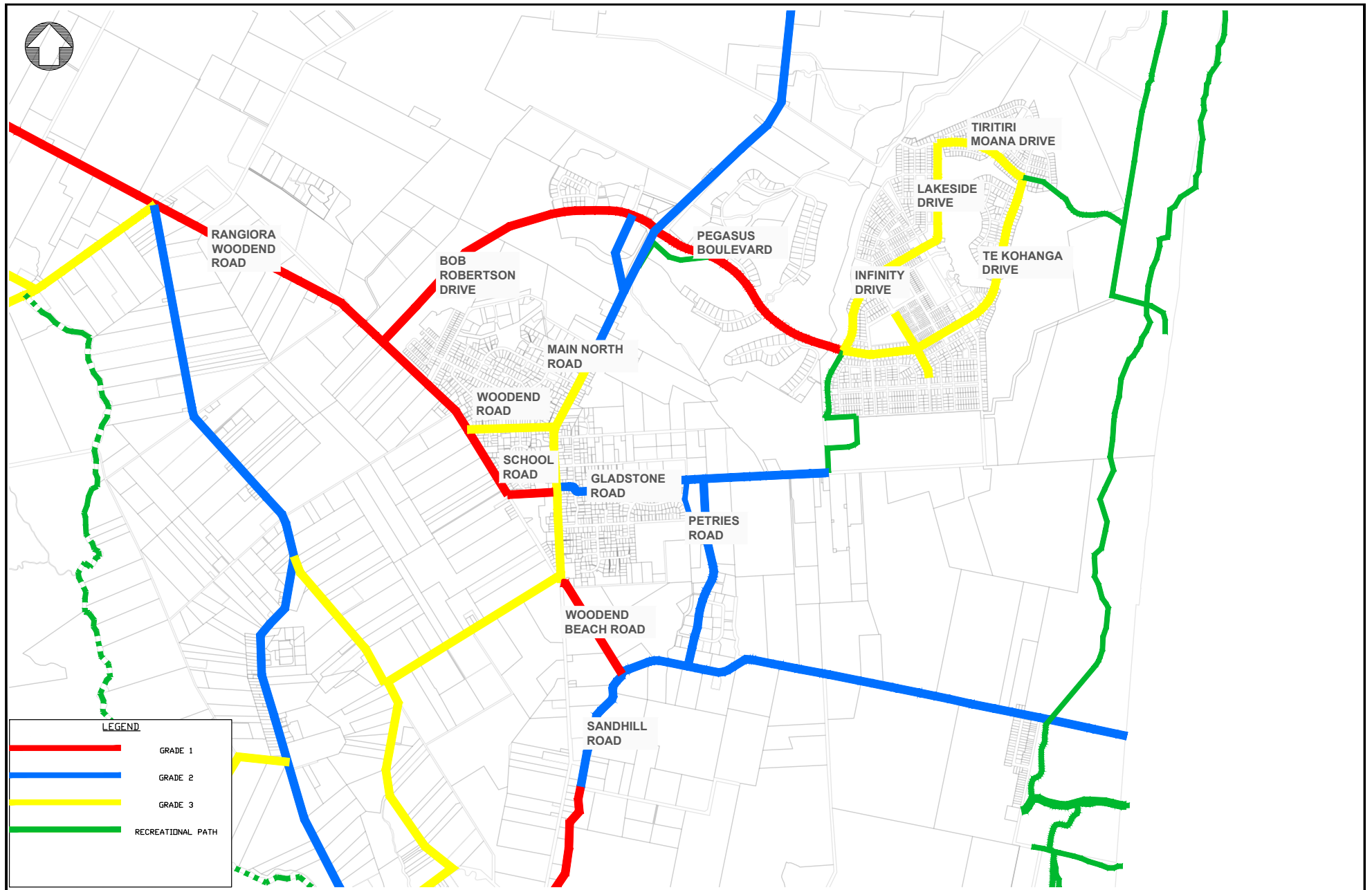
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PROJECT
 WALKING AND CYCLING NETWORK PLAN

SHEET TITLE
 KAIAPOI
 (RECOMMENDED NETWORK PLAN)

FOR INFORMATION	
NOT FOR CONSTRUCTION	
DRAWING	4296
SHEET	REVISION
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PL01 DATE: 17/05/2022 FILE: S:\PDP\JOBS\PD001583-1583\PD001583 WALKING & CYCLING PROGRAMME 2019-2020\13 - CYCLEWAY NETWORK GIS\00 - GIS DATA\CAD EXPORTS OF CYCLEWAY NETWORK PLAN\NETWORK PLAN\CYCLE NETWORK PLAN - 09-07-21_RECOVER.DWG



LEGEND	
	GRADE 1
	GRADE 2
	GRADE 3
	RECREATIONAL PATH

REV	REVISION DETAILS	DRN	CHK	APP	DATE
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B	FOR COUNCIL	AMC	KS	--	AUG 2022

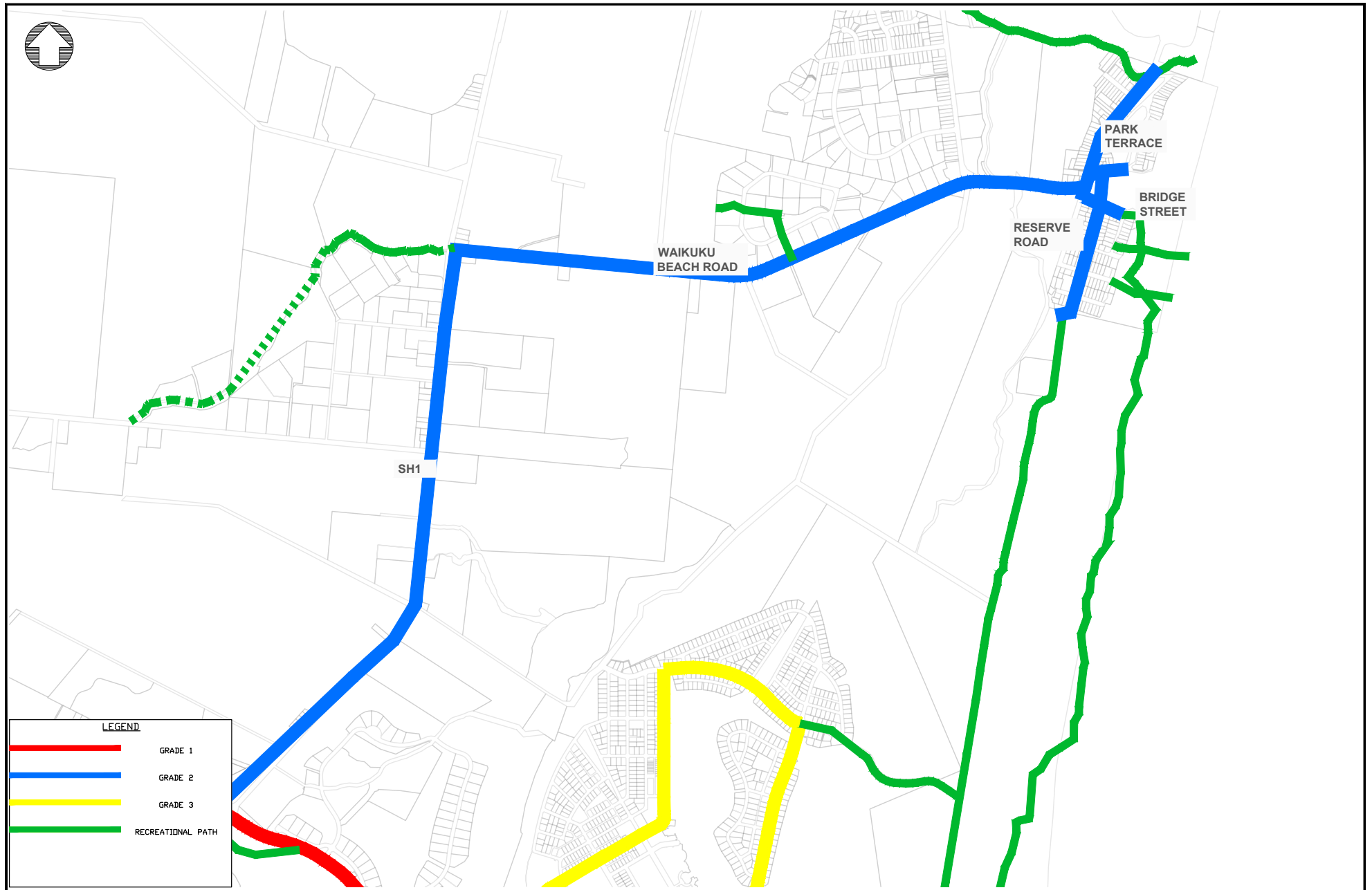
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PROJECT
WALKING AND CYCLING NETWORK PLAN

SHEET TITLE
WOODEND/PEGASUS (RECOMMENDED NETWORK PLAN)

FOR INFORMATION	
NOT FOR CONSTRUCTION	
DRAWING	4296
SHEET	REVISION
05	B



LEGEND	
	GRADE 1
	GRADE 2
	GRADE 3
	RECREATIONAL PATH

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B	FOR COUNCIL	AMC	KS	--	AUG 2022

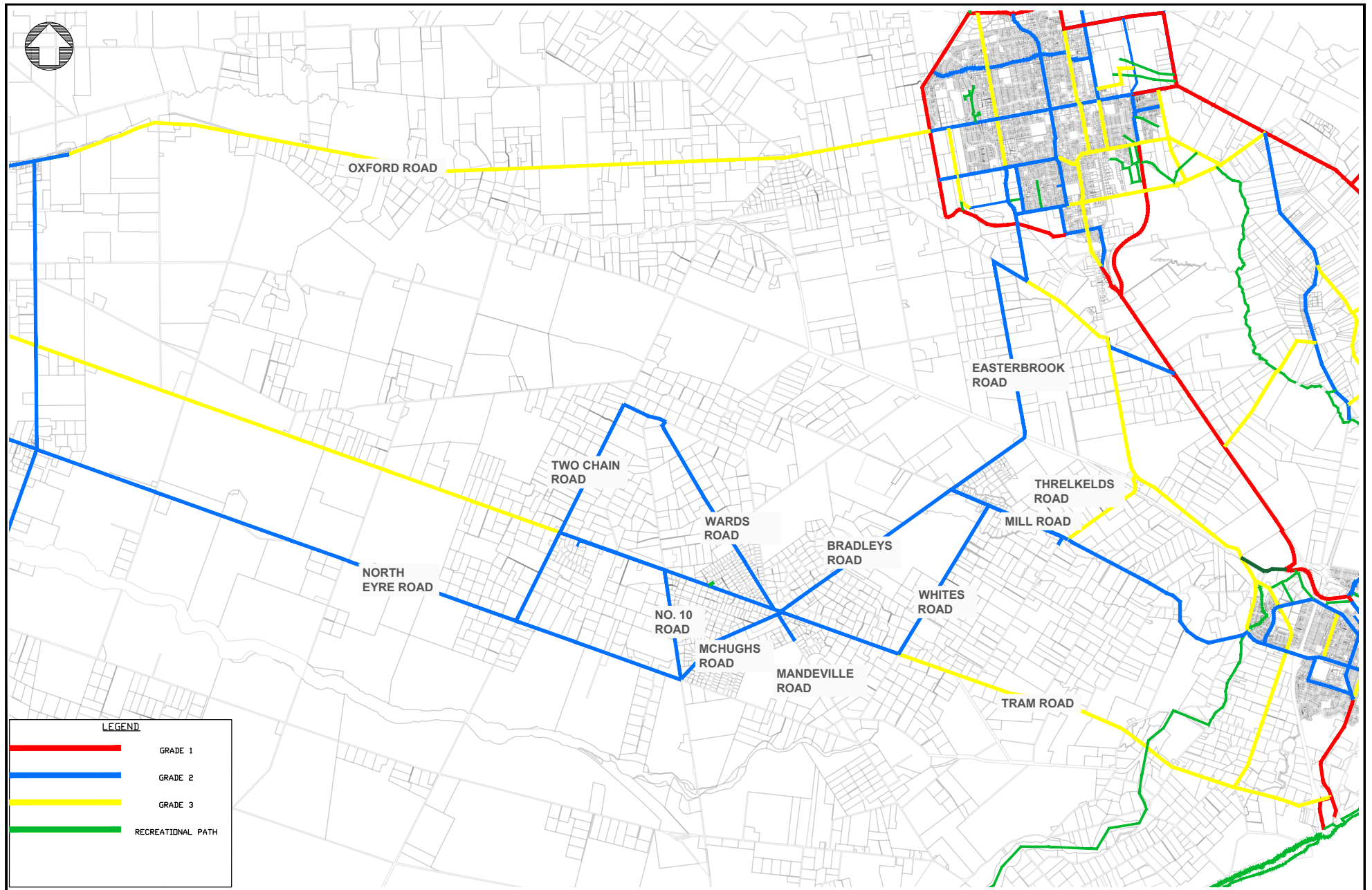
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PROJECT
WALKING AND CYCLING NETWORK PLAN

SHEET TITLE
WAIKUKU/WAIKUKU BEACH (RECOMMENDED NETWORK PLAN)

FOR INFORMATION	
NOT FOR CONSTRUCTION	
DRAWING	4296
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LEGEND	
	GRADE 1
	GRADE 2
	GRADE 3
	RECREATIONAL PATH

REV	REVISION DETAILS	DRN	CHK	APP	DATE
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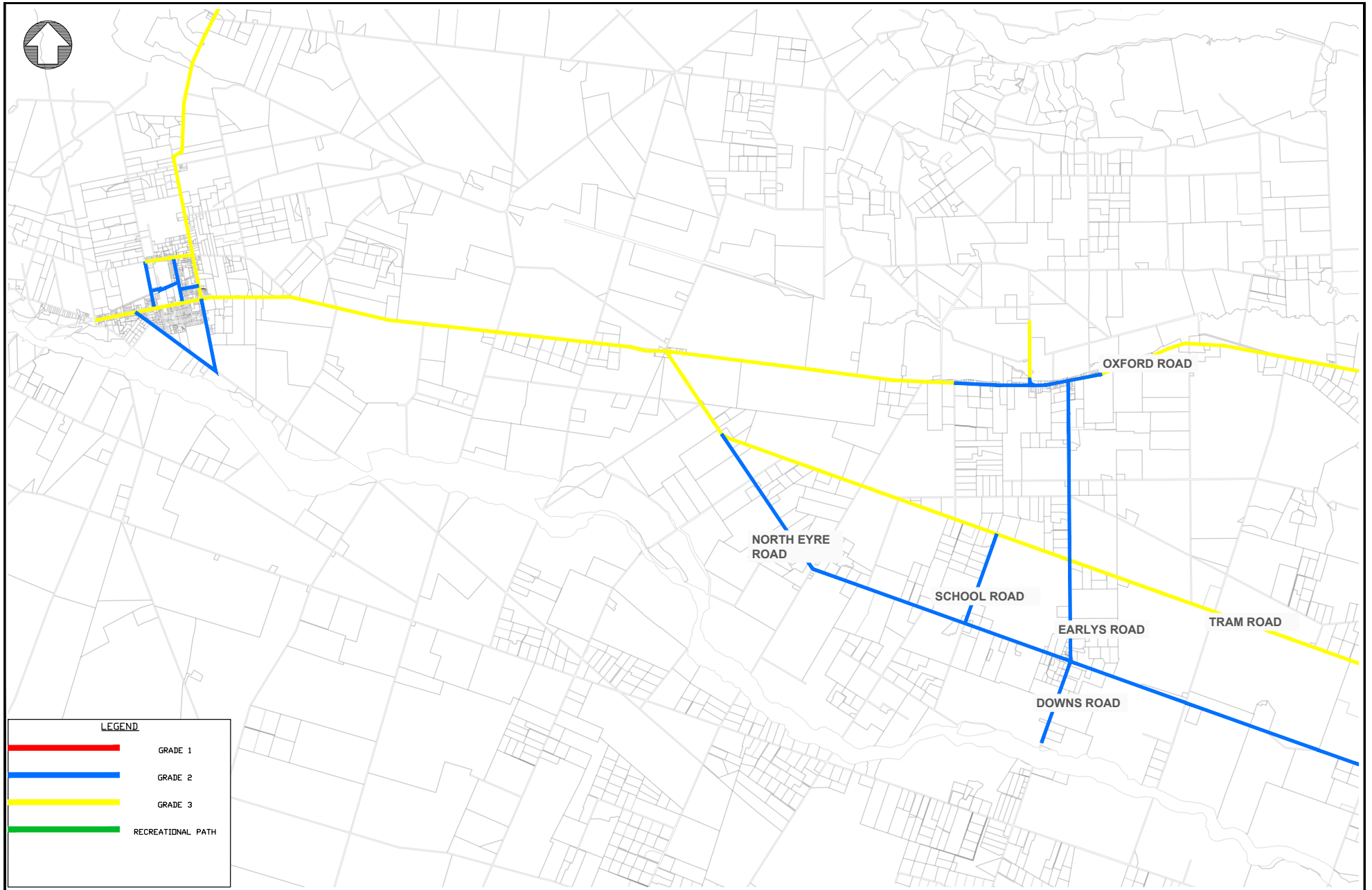
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PROJECT
WALKING AND CYCLING NETWORK PLAN

SHEET TITLE
MANDEVILLE/OHOKA (RECOMMENDED NETWORK PLAN)

FOR INFORMATION	
NOT FOR CONSTRUCTION	
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SHEET	07
REVISION	B



LEGEND	
	GRADE 1
	GRADE 2
	GRADE 3
	RECREATIONAL PATH

REV	REVISION DETAILS	DRN	CHK	APP	DATE
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B	FOR COUNCIL	AMC	KS	--	AUG 2022

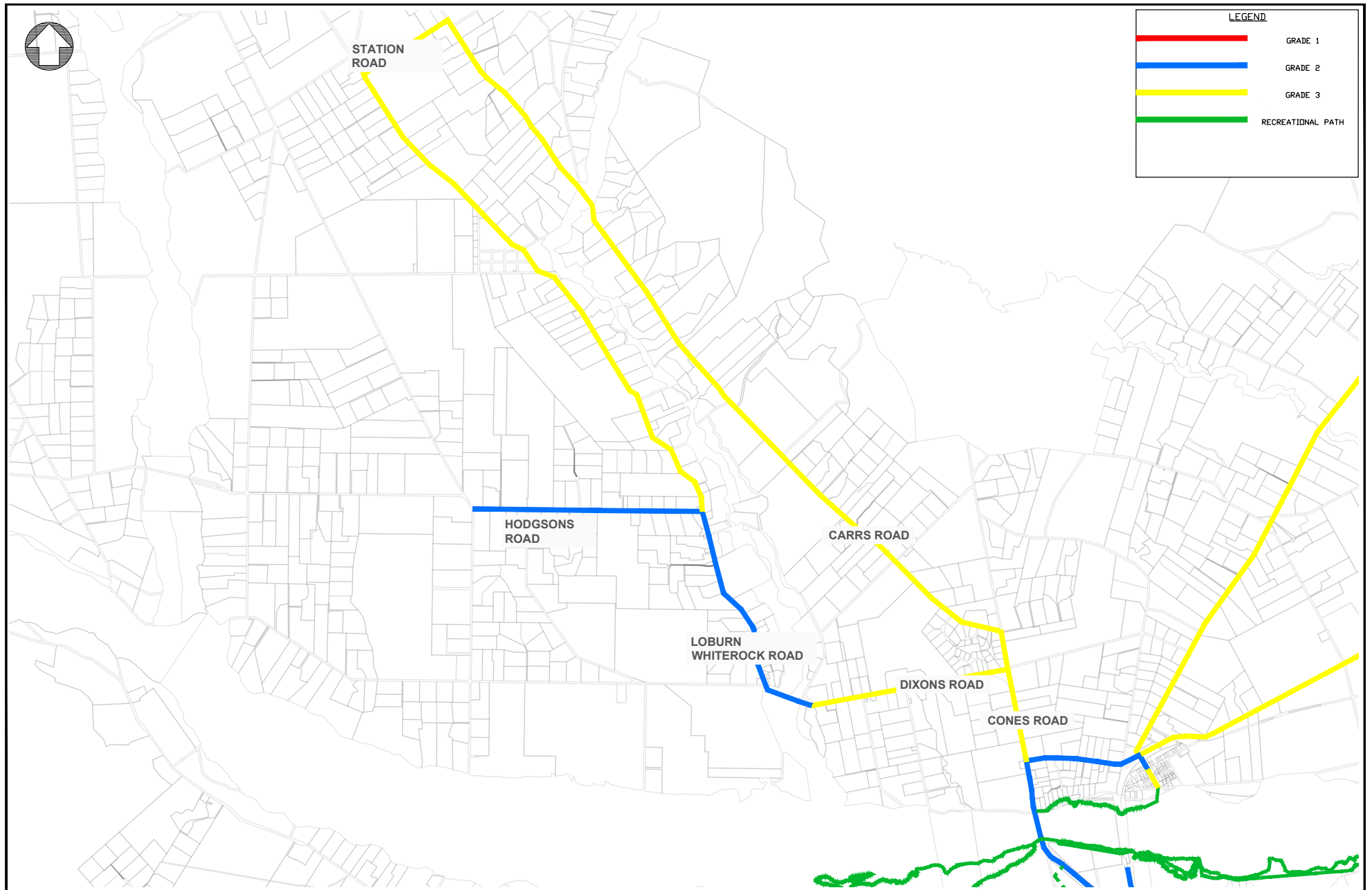
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		VERTICAL



PROJECT
WALKING AND CYCLING NETWORK PLAN

SHEET TITLE
TRAM/OXFORD RD TO OXFORD (RECOMMENDED NETWORK PLAN)

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B	FOR COUNCIL	AMC	KS	--	AUG 2022

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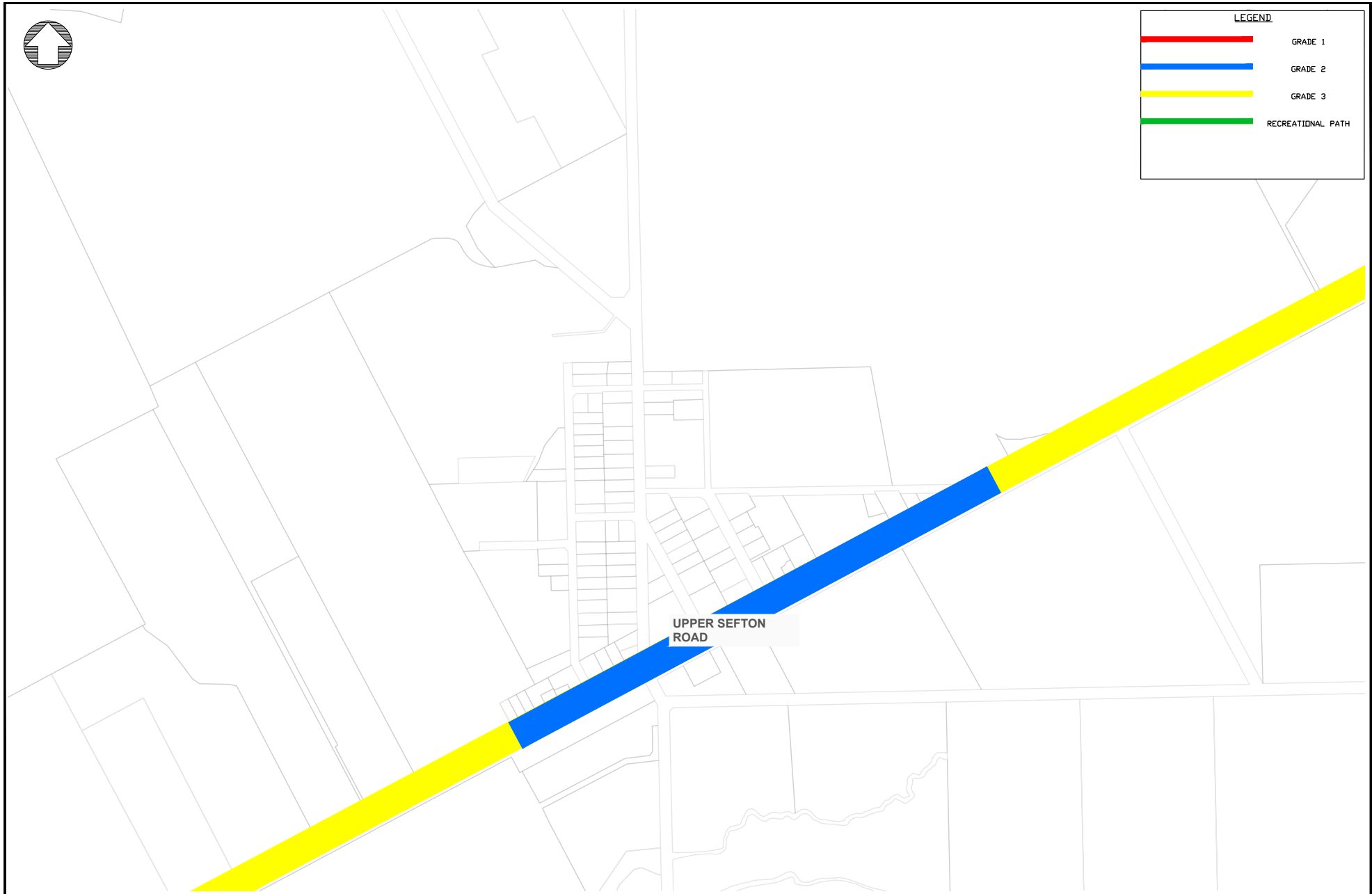
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PROJECT
 WALKING AND CYCLING NETWORK PLAN

SHEET TITLE
 LOBURN
 (RECOMMENDED NETWORK PLAN)

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SHEET	REVISION
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B	FOR COUNCIL	AMC	KS	---	AUG 2022

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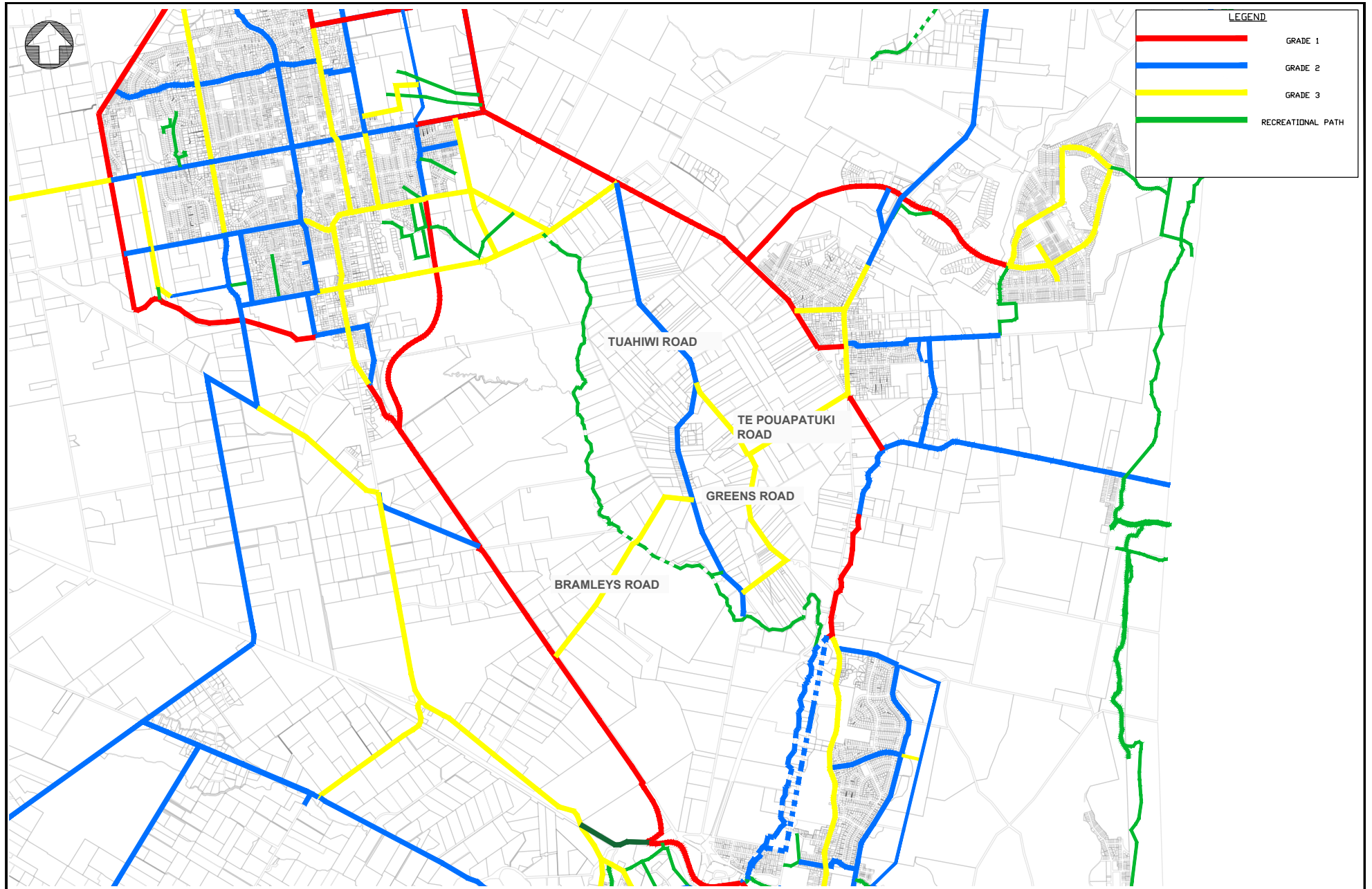
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PROJECT
 WALKING AND CYCLING NETWORK PLAN

SHEET TITLE
 SEFTON
 (RECOMMENDED NETWORK PLAN)

FOR INFORMATION	
NOT FOR CONSTRUCTION	
DRAWING	4296
SHEET	REVISION
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LEGEND	
	GRADE 1
	GRADE 2
	GRADE 3
	RECREATIONAL PATH

REV	REVISION DETAILS	DRN	CHK	APP	DATE
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B	FOR COUNCIL	AMC	KS	--	AUG 2022

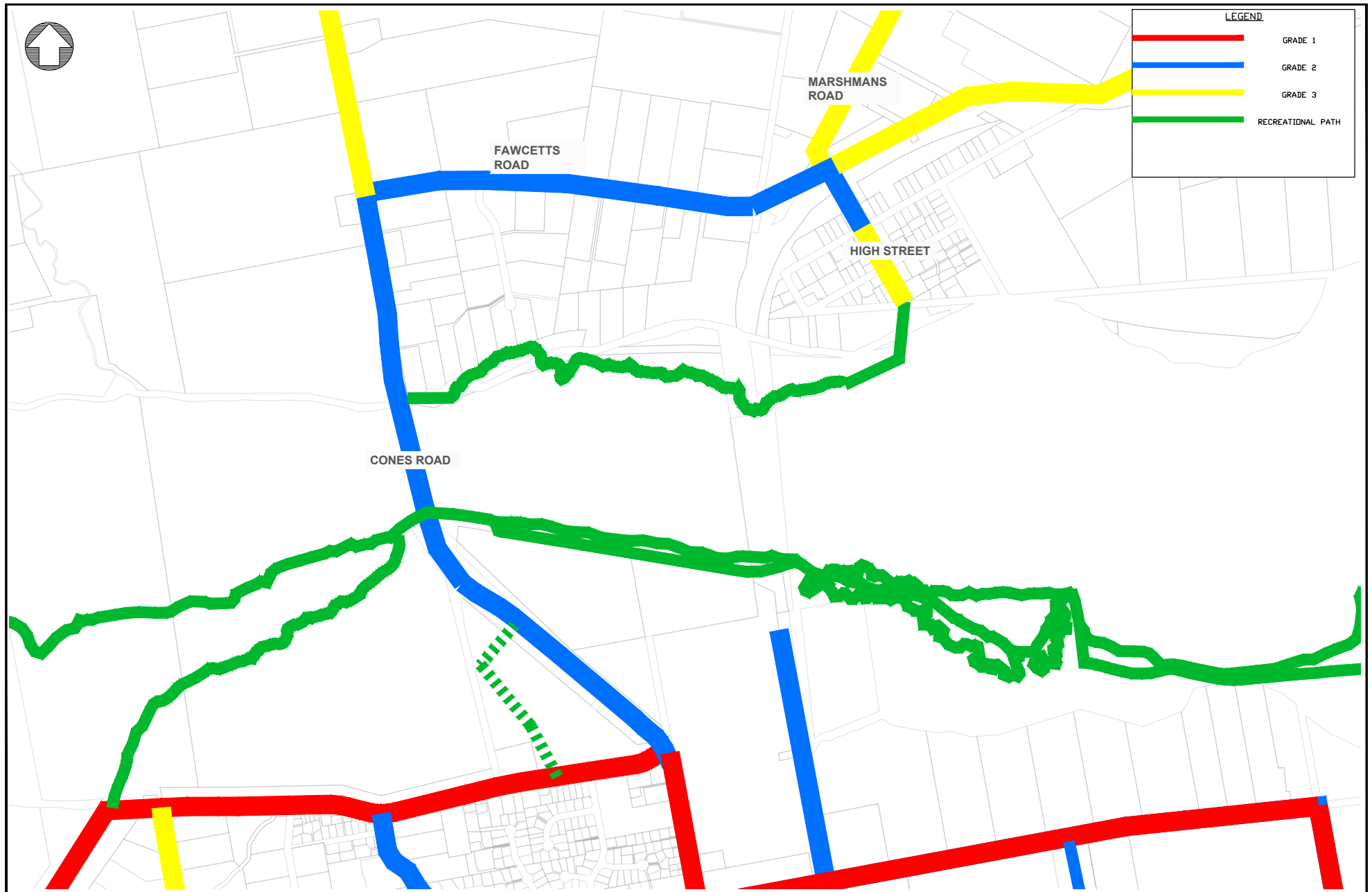
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		HORIZONTAL NZTM GD2000
		VERTICAL



PROJECT
WALKING AND CYCLING NETWORK PLAN

SHEET TITLE
TUAHIWI (RECOMMENDED NETWORK PLAN)

FOR INFORMATION	
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DRAWING	4296
SHEET	REVISION
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REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	FOR COMMUNITY BOARD	AMC	KS	--	JUL 2022
B	FOR COUNCIL	AMC	KS	--	AUG 2022

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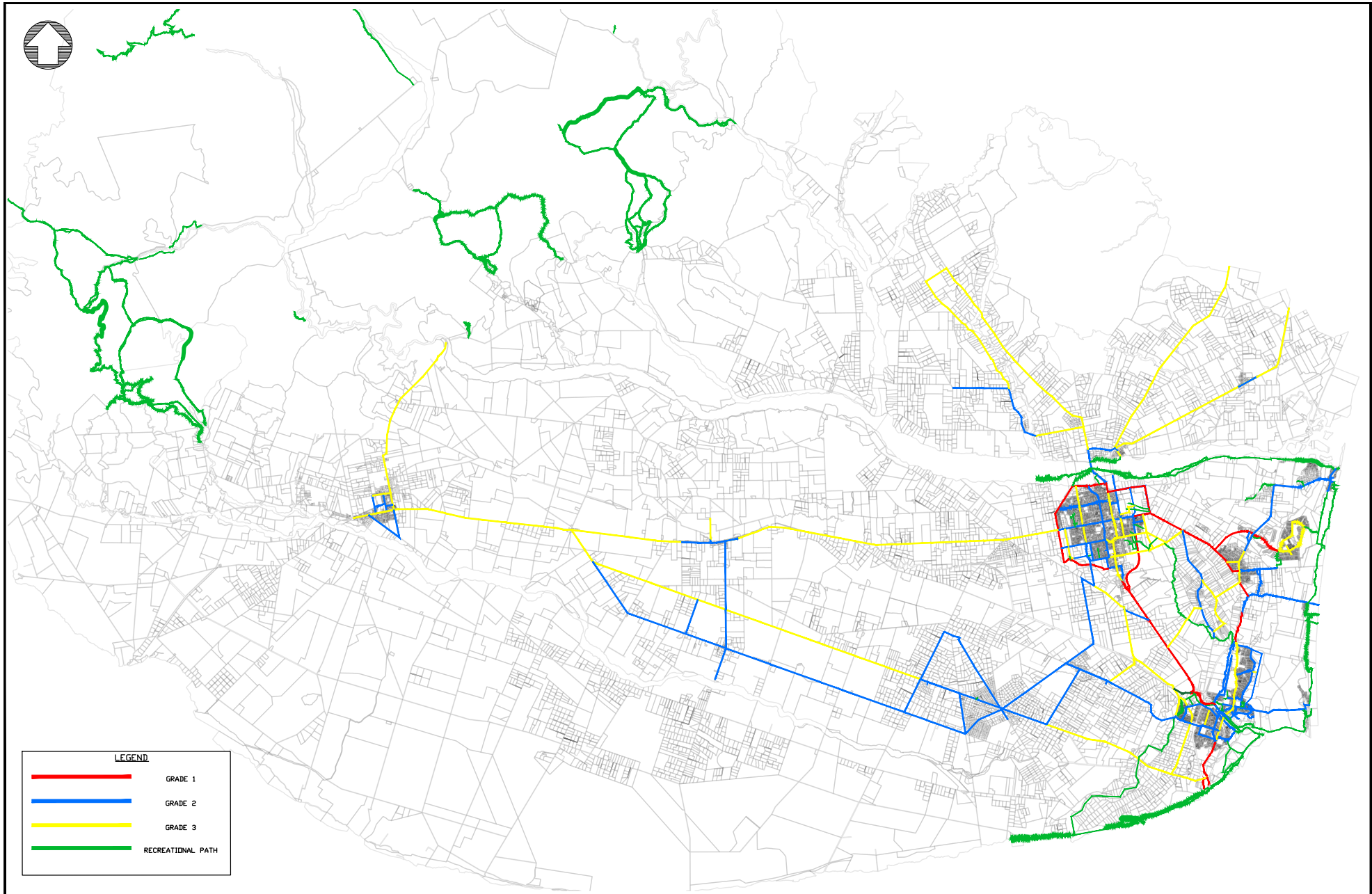
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PROJECT
 WALKING AND CYCLING NETWORK PLAN

SHEET TITLE
 ASHLEY
 (RECOMMENDED NETWORK PLAN)

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DRAWING	4296
SHEET	REVISION
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REV	REVISION DETAILS	DRN	CHK	APP	DATE
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		HORIZONTAL NZTM GD2000
		VERTICAL



PROJECT
WALKING AND CYCLING NETWORK PLAN

SHEET TITLE
DISTRICT WIDE
(RECOMMENDED NETWORK PLAN)

FOR INFORMATION	
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Trim Ref: 220630110753

30 June 2022

The Chief Executive
The Waimakariri District Council

Dear Sir

SUBMISSION ON THE WAIMAKARIRI DISTRICT COUNCIL'S WALKING AND CYCLING NETWORK PLAN – JUNE 2022

The Woodend-Sefton Community Board (the Board) thank you for the opportunity to comment on the Walking and Cycling Network Plan (the Plan).

Woodend – Kaiapoi

The Board would like priority 1 to be given to the cycle/walkway between Woodend / Ravenswood / Pegasus and Kaiapoi High School. This means not only the stretch of SH1 but also the connection through Kaiapoi to join to the Passchendaele Memorial Path, Kaiapoi High School and onto the Christchurch Northern Corridor Cycleway.

This cycleway would be welcomed and used by a diverse range of users, including:

- High school pupils living in Pegasus, Ravenswood and Woodend cycling to the high school they are zoned for. This would give them choice, rather than catching the bus or travelling by private vehicle.
- Those that want to do a circuit of the three largest urban areas, Rangiora, Kaiapoi and Woodend/Pegasus. This leg of the triangle would finish the loop joining the Passchendaele Memorial Path and the Rangiora Woodend Path for cyclists and walkers.
- Commuters utilising the Christchurch Northern Corridor Cycleway between Woodend, Pegasus, Ravenswood and Christchurch.
- Recreational riders and commuters that presently drive to the Park and Ride at Kaiapoi South and then cycle to and from Christchurch would be able to cycle the whole way, saving on car trips.
- Cyclists from Christchurch would be able to explore more of the Waimakariri District and access the existing eastern cycle trails.

The Board notes that this project fits extremely well with the Sustainability Policy and the Infrastructure Strategy.

Kippenberger Avenue – Mainpower Stadium

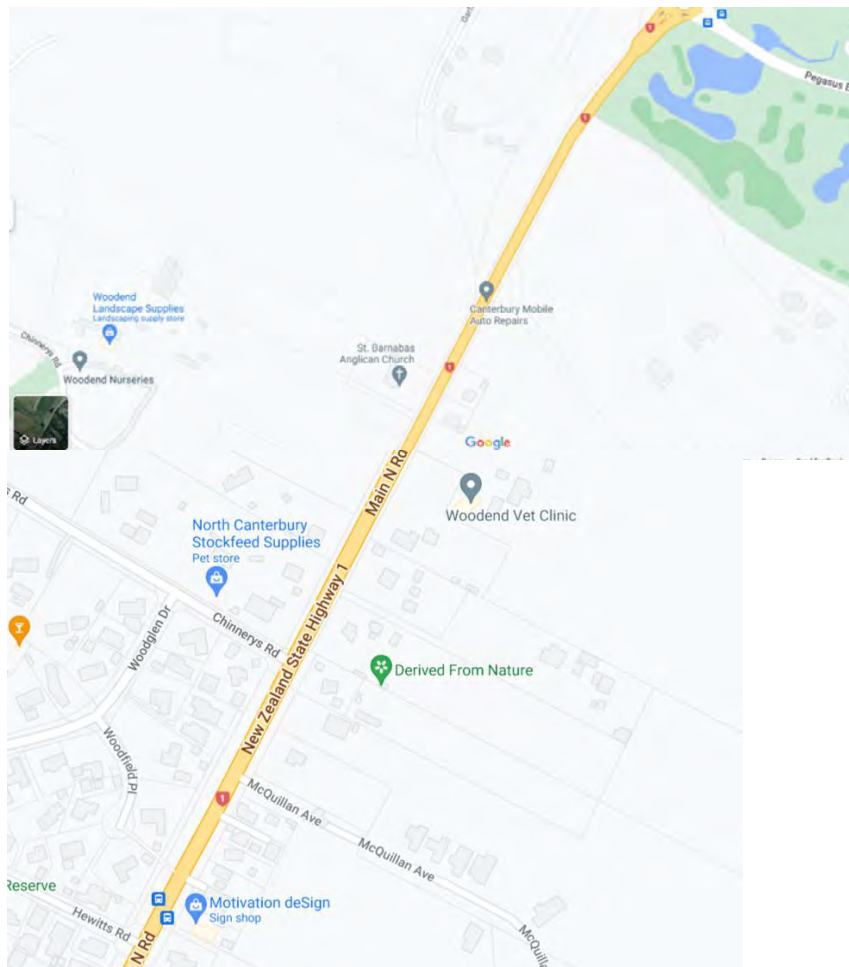
The Board also request that the walking and cycling path between Kippenberger Avenue in Rangiora and the Mainpower Stadium be prioritised. This would allow safe travel to and from the Mainpower Stadium for those living in the north-east of Rangiora and also those living in the Woodend and Pegasus area so they can utilise the Rangiora Woodend Path. This would be extremely popular and would give stadium users, and particularly the youth, the option and the freedom to cycle/walk safely to and from sports, saving on car trips.

Woodend to Ravenswood/Pegasus Roundabout

Since 2018 the Board have submitted every year to the Council Long Term and Annual Plans requesting a cycle/walkway between Woodend and Pegasus/Ravenswood roundabout on SH1. This is a real safety issue and is a priority.

The Board request that the proposed priority level of 3 should be changed to a priority level 1. This is an extremely busy section of SH1 and is unsafe for the people that want to traverse this section of road. This is not just adults confident in their abilities along this stretch of road, it includes caregivers pushing strollers and children cycling and walking. It is important to note that there is no bus that is a suitable alternative for those who wish to travel between Chinnerys Road and the Pegasus/Ravenswood roundabout. The only safe way to travel at present is by private vehicle. No bus stops are within this length of road and there is no footpath north of Chinnerys Road. This means that those wishing to get to the St Barnabas Anglican Church for church services or for activities like youth group or baby groups from either direction have no choice but to walk or cycle along SH1 or drive, if they have a vehicle available.

See the map below.



Overall, the Board would like to see the current paths in the District connected before new ones are considered. All of the above cycle/walkways fit this criteria.

Residents have been asking for these connections so we know they would be in demand and would provide cycling and walking opportunities for a wide range of users including commuters, recreational users, families and the youth.

Other

Way Finding signage needs to be included as part of this project for all existing and planned paths. The Board request that Council staff work with the Te Kōhaka o Tūhaitara Trust to ensure paths in their area are included in this.

An app would be of great use to many as maps, either online or printed, are good to plan routes for length and level of confidence but it is difficult for the finer details to be included. However, an app would be right there for people as they are using the paths. Board members have heard from people that it can be quite difficult to find the start of existing paths e.g. the Tūtaepatu Trail at Waikuku Beach, the Passchendaele Memorial Path in Kaiapoi. Also, some people have told of the feeling of “what now?” when they reach the end of a path with no indication of how they are meant to get any further e.g. when the Passchendaele Memorial Path ends in Rangiora, the Rangiora Woodend Path ending at Kippenberger Avenue, and how to get between the Tūtaepatu Trail at Waikuku Beach and the Rakahuri Trail.

Thank you for the opportunity to comment.

Regards



Shona Powell
Chairperson
Woodend-Sefton Community Board

Contact: Kay Rabe, Governance Adviser com.board@wmk.govt.nz
C/- Waimakariri District Council, Private Bag 1005, Rangiora 7440

Oxford-Ohoka Community Board
 Oxford Service Centre
 34 Main Street
 OXFORD
 7430

TRIM Ref: 220623107276

23 March 2022

The Chief Executive
 The Waimakariri District Council

Dear Sir

SUBMISSION ON THE WAIMAKARIRI DISTRICT COUNCIL'S WALKING AND CYCLING NETWORK PLAN – JUNE 2022

The Oxford-Ohoka Community Board (the Board) thank you for the opportunity to comment on the Walking and Cycling Network Plan (the Plan). The Board is very concerned about the lack of funding for the implantation of the plan, and the false public expectation that consultation on the Plan has created in communities.

The Board supports the Council's commitment to improving multi-model transport options throughout the District, with the intention of providing safe and accessible facilities which encourage active movements within the community. The Board would, however, like to raise the following:

The Board agree with:

- The extension of the path from No10 Road to the Mandeville Village Centre and from the Mandeville Village Centre to the Mandeville Sports Club.
- Connecting Ohoka and Mandeville and Oxford to the other pathways that link communities such as the Passchendaele Pathway and the path to Christchurch. This could make the Waimakariri a walking and cycling destination similar to the Otago Central Rail Trail. However, the Board believe that it is important to put a basic network in place before funding is spent on creating an extended destination network.

The Board wish to propose the following amendments:

- **The proposed cycleway along Tram Road to Oxford should rather be developed along North Eyre Road instead.**
 North Eyre Road is a much safer route which cyclist of all levels could use, and pathways around West Eyreton School have already been developed. There is also a base for pathways along North Eyre Road due to the old railway line. The Council may even consider including historical sites from the past railway along the way to add interest in the route. Also, the West Eyreton domain could serve as a stop along the way or could be a destination to be bike to. In addition, the extension of the pathway along North Eyre Road would further safely connect the West Eyreton and Swannanoa Schools.

The Board wish to propose that the following be added:

- **Development of pathways to connect schools within the 3.2 kilometre bus exclusion zone**
 Walking to school positively impacts children's mental and physical health and alertness. Although many urban school children have the option to walk to school, rural school children do not have the same opportunity due to the lack of safe walkways and/or cycleways. Allowing children to walk or cycle to school helps promote their independence and open up their community to them to access. The Council is therefore urged to develop pathways to connect schools within the 3.2 kilometre bus exclusion zone. Currently students who live within this zone have to be dropped off and collected from school as there is no public transport or other safe alternative.

 Developing pathways in the bus exclusion zone will connect communities and reduce our reliability on vehicles thereby reducing our carbon footprint. It would further provide safe recreational path usage for those who want to go for a run, family walk, family bike rides. Allow children to grow up knowing that there are alternatives to just using cars even in our rural communities may help break the cycle of the reliability on vehicles.

- **The following roads in the block around Swannanoa School should be prioritised:**
 - Tram Road extended to the Mandeville Village Centre.
 - Two Chain Road to North Eyre Road.
 - North Eyre Road between Two Chain Road and five cross roads intersection.
 - Along No 10 Road to Tram Road.

- **Safe crossing zones should be created to allow people to cross from the north side to the south side of Tram Road to access the path.**

- **High Street from Main Street to Harewood Road/ Harewood Road from High Street to Main Street, Oxford**

These two areas have been described in the Plan as a cycleway - Medium Confidence. However, the Board has previously advised that location is now used extensively by pedestrians/walkers. Therefore from the end of the residential area in High Street, Harewood Road to Park Avenue needs to be a shared pathway on the grass verge.

The north side of Harewood Road from Park Avenue to Burnt Hill Road is zoned Residential, without a footpath. The Board therefore believe it should be a pre-requisite to have a formed sealed footpath in this area, as it is Council's policy to have a sealed footpath along one side of the road in urban areas. The Board asked for a new footpath to be laid along Harewood Road in its submission to the 2021/31 Long Term Plan, however, this currently falls outside of the four year plan.

- **Main Street, Oxford**

As the Council is aware the business area up to and including the three pedestrian crossing has been a contentious matter in the community with the current speed limit and the environment. It is a Board priority to make Main Street safer. The Board therefore believe that by narrowing Main Street to incorporate a high confidence cycleway should be done with just sharrow markings with double arrows. These markings indicate a shared-lane environment for cyclists and motorists. They also assist in positioning cyclists on the street and clear of hazards such as car doors. In addition, sharrow markings indicate that motorist should be aware of cyclists. A painted cycleway on the road, with vehicles parked along the kerb may not make it safer.

- **Semi-rural Areas**

For too long rural communities have been left out of the Walking and Cycleway Network Plans. Serious consideration therefore needs to be given to the paving infrastructure that is provided for semi-rural residence, such as the Mandeville/Swannanoa area. Infrastructure should be developed so that semi-rural residents have alternative options than using motor vehicles to take their children to facilities and schools. Further development in these areas will inevitably occur, and the demand for such infrastructure will become increasingly necessary. The Council may wish to consider introducing targeted rates in these areas for the development of footpaths.

In conclusion, the Board wishes to note that with technology and vehicle changes, electric bikes will become far more common place. This will allow people to travel further distances on their bikes. Having the infrastructure to support this is certainly something that we would support for future proofing our communities. However please do not forget our more rural communities when planning for this.

Thank you once again for the opportunity to comment.

Regards



Doug Nicholl
Chairperson
Oxford-Ohoka Community Board

Contact: Thea Kunkel, Governance Team Leader com.board@wmk.govt.nz
C/- Waimakariri District Council, Private Bag 1005, Rangiora 7440.

23/06/2022

The Canterbury West Coast District of the NZAA believes that connecting Woodend and Kaiapoi by a cycleway is priority 1 in the development of the cycling network. It is our view that all modes of travel are important, and that safety of users is paramount.

The carriageway of SH1 north of Kaiapoi that cyclists must use is narrow with adjacent drainage channels. Traffic daily count on SH1 south of Woodend was 19,412 in 2021 (Waka Kotahi State Highway Monitoring) and is likely to be significantly over 20,000 by the time of installation of a new cycleway. 8.8% of this is recorded as being Heavy Vehicle. SH1 is not a safe option for cyclists. We would favour this ahead of current priority 1 options in the absence of the Woodend Bypass. The only alternate route (rather longer) available is via Tuahiwi.

Kaiapoi is currently connected with Rangiora using an off-road cycleway avoiding Lineside Road with a lower traffic count of 14,643 in 2021 (Waka Kotahi State Highway Monitoring).

Woodend is currently connected with Rangiora using an off-road cycleway adjacent to the Rangiora Woodend Rd for which no count is available.

This would be the third and final connection between the three main population areas in the district.

Otherwise we support the plan believing that the voice of using cyclists should be paramount.

We have concerns about some of the engineering of cycle-ways that have been built in Christchurch and look forward to the opportunity of considering this aspect as engineering design is developed. In particular, where cycle ways are sharing road space, our desire is to see use of "softer" forms of delineation where a physical kerbing solution might be sought over painted lane markings. We believe that solutions other than rectangular profile concrete kerbs have considerable advantage for cyclist safety, minimising accident risk and also damage to cycles and motor vehicles.

We also favour the minimisation of loss of roadside parking.

30 June 2022

To: Allie Mace-Cochrane
Waimakariri District Council

Feedback on Draft Walking and Cycling Network Plan

Thank you for the opportunity to provide feedback on the draft Walking and Cycling Network plan.

The Waimakariri Access Group (WAG) promotes access to public places, spaces, information and facilities in the district and a barrier free environment for all people within the District.

Priority

WAG would like to see areas where pedestrians and cyclists are currently required to travel on the edge of the road to reach services and facilities have some priority. One example is Tuahiwi. This would be of great benefit to the community to have safe paths within the township to move around and then extended to connect with the shared path on Rangiora Woodend Road. People could then safely travel to Rangiora or Woodend or connect with public transport on this road. There may be other areas where a path could help people access public transport or services and facilities and they should be also be included.

Accessibility

All paths should be easily accessible for all and also be well maintained including:

- No barriers that restrict wheelchairs, strollers or mobility scooters or could be a safety hazard
- There should be no obstructions, either permanent, or temporary like wheelie bins
- Should preferably be sealed with good edging that keeps the grass and weed creep away. If it is a lesser used path this should, at the absolute minimum be well compacted, with good edging and well maintained, particularly after rain
- Hedges and trees bordering paths kept trimmed back off the path
- It would be great for all users if there was some seating at mid points or where there is a scenic outlook to allow users to rest and break their journey
- Paths not in a shady position where ice may form and not be seen on a winters morning

Width of paths

Separated paths are recommended as a first option.

Shared paths are challenging for those who have impairments and can create conflict between pedestrians and those that travel faster e.g. commuter cyclists, e-bike users, mobility scooter users. A pedestrian being hit by a cyclist going 30km/h is likely to suffer serious injuries.

Shared paths should only be implemented in appropriate locations and be of sufficient width as per Waka Kotahi guidelines, which in turn refer to Austroads Guide to Road Design Part 6A Paths for walking and cycling.

Given the fast uptake of e-bikes for both recreational and commuter use over the past couple of years and the focus on reducing car trips it is likely paths will be increasingly popular. Any shared path put in place where there is likely to be a mix of uses should be made wide enough to safely allow a cyclist or mobility scooter user to go past others safely, for example families on bikes, joggers, dogs being walked, e-cyclists.

If at all possible, shared paths should have the ability to be widened in the future to make separated paths, if usage and safety issues demand.

Where pedestrians are required to cross shared paths i.e. to access a road crossing, the priority should be for pedestrians. Where cyclists enter and exit the road there needs to be directional Tactile Ground Surface Indicators in safety yellow colour across the opening of the cut down to keep pedestrians from inadvertently entering the roadway.

If users need to cross a road to access or continue on a path, there must be a safe way for them to cross.

Information about paths

Information should be easily available about all paths, including existing ones and those that are in the Te Kōhaka o Tūhaitara Trust area. It must be able to be easily read, both in terms of size of print, colour of print, background and layout, and should include:

- Where toilets are and if they are accessible
- Where the nearest carparking is
- Accurate information on length in km for each section
- Accurate information on the accessibility for families, strollers, wheelchairs, etc
- Accurate information on the ease of use of the path e.g. can a child on a balance bike do it, is the whole path of the same surface, is there any on-road section, etc.

Signage

Good directional and information signage both on the path itself and where necessary with actual signs, particularly showing if the path is a shared path, pedestrian only, or cyclist only, and direction of travel, if needed.

For ease of understanding all signage, whether in signs or painted on the path needs to have a strong contrast between the words or pictures and the background. There should be signage as reminders where another path joins or crosses which may be used differently. However, signage on paths can be confusing for those who have cognitive impairments and can appear to be changes to those who have low vision, so there does need to be consideration on the placement of signage on the paths.

Signage on existing paths may also need to be reviewed.

Education

Please consider some videos and social media posts on shared path etiquette and how to be considerate of other users, for example when someone comes up fast behind people who may not be aware of them.

A key thing to be mindful of is that not all disabilities are visible and this should be included in messaging to try and encourage people to be considerate and mindful of all other users on the path.

Also, some education on the usage of the different types of paths, and why it is important for vehicles not to park over the paths would be helpful.

If you have any questions about anything around accessibility, please do not hesitate to make contact with us at waimakaccess@wmk.govt.nz

Thanks



Shona Powell

Acting Chair
Waimakariri Access Group (WAG)

E-mail: waimakaccess@wmk.govt.nz

Phone: 021 0231 6152

Allie Mace-Cochrane

From: Woodend Community Association <woodend.community.association@gmail.com>
Sent: Tuesday, 28 June 2022 5:22 PM
To: Allie Mace-Cochrane
Cc: Don Young; comboard@wmk.govt.nz;
Subject: Feedback on the Walking and Cycling Network Plan

[THIS EMAIL IS FROM AN EXTERNAL SOURCE] DO NOT CLICK links or attachments unless you recognise the sender email

Attention: Allie Mace-Cochrane
 Lets Talk – Walking and Cycling
 Waimakariri District Council
 Private Bag 1005
 Rangiora 7440

Dear Allie,

We were pleased to meet you and Don Young at the Woodend Community Centre where the Walking and Cycling Network Plan was revealed and open for consultation. We note that the Woodend – Kaiapoi section via Sandhill Road is listed as Priority 2 and could therefore be 4-7 years away. We believe that this route is more urgent than that and would advocate for it to be allocated a Priority 1 status for the following reasons:

1. The only present route to Kaiapoi for walkers and cyclists is via State Highway One, an 80kph highway with 20,000 cars per day, a deep ditch on the east side and extremely dangerous for anyone who attempts it. This is something people obviously feel, as very rarely do you see a cyclist on this stretch of road. **This route is a clear and present danger and an alternative is needed urgently**, not 4-7 years away as in Priority 2.
2. Students from Woodend, Pegasus and Waikuku are zoned for Kaiapoi High School **but cannot choose to cycle to that school because of the danger to life and limb**. Woodend Primary has 400 plus students and Pegasus 450 plus. People are being encouraged to cycle for environmental reasons and yet these youngsters are being denied the privilege of cycling to school. Additionally with the rapid population growth occurring in the area the numbers using the proposed cycleway will rise exponentially.
3. Presently the Cycleways Network links Rangiora to Woodend and Kaiapoi to Rangiora. **Woodend to Kaiapoi is the missing link. Completing the triangle** would make for a safe and pleasant round trip of the area, taking in the sights, and would be well used.
4. Woodend to Kaiapoi is also the missing link in the National Cycleway of North Cape to the Bluff.

We would also like to advocate for improvements to Sandhill Road itself, as it is at present, quite dangerous for cyclists with limited visibility, narrowness and a 60kph designation.

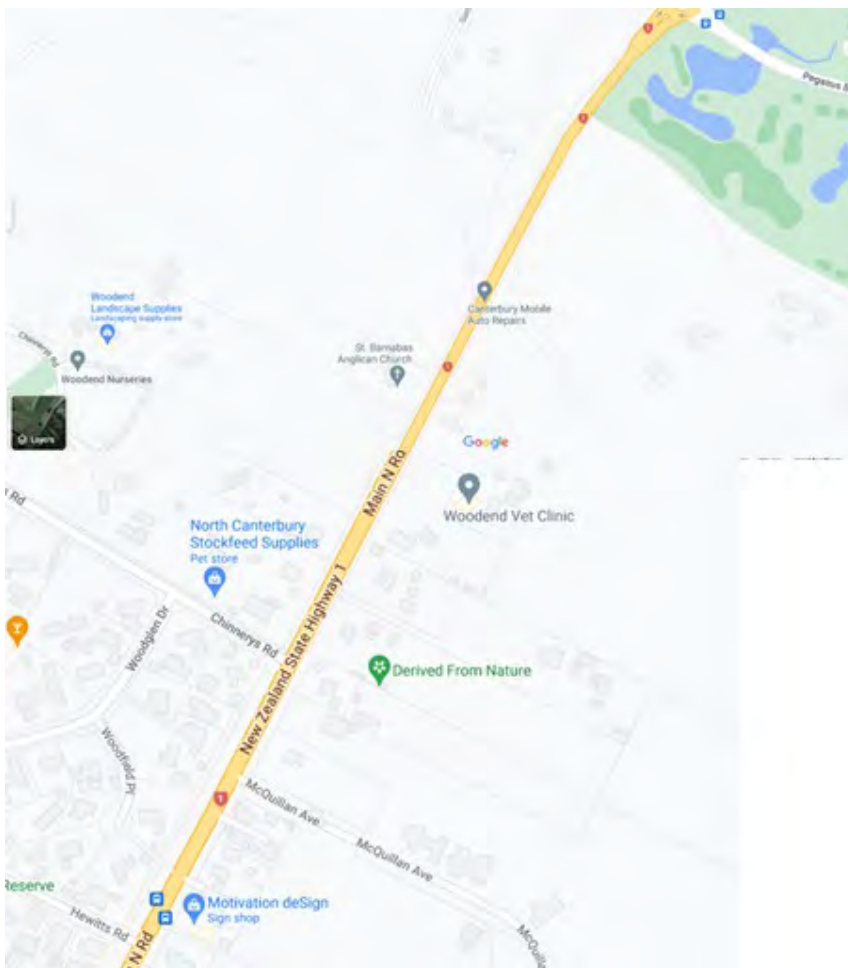
We understand Council has a hard choice to make regarding Priorities, but we feel the current dangerous situation on State Highway 1, coupled with completing the Triangle warrants the Woodend-Kaiapoi Link a Priority One.

Woodend to Ravenswood/Pegasus Roundabout

We would also like to see a cycle/walkway between Woodend and Pegasus/Ravenswood roundabout on SH1. This is a real safety issue and should be given the utmost priority.

The Community Association requests that the proposed priority level of 3 should be changed to a priority level 1. This is an extremely busy section of SH1 and is unsafe for the people that want to traverse this section of road. This is not just adults confident in their abilities along this stretch of road, it includes caregivers pushing strollers and children cycling and walking. It is important to note that there is no bus that is a suitable alternative for those who wish to travel between Chinnerys Road and the Pegasus/Ravenswood roundabout. The only safe way to travel at present is by private vehicle. No bus stops are within this length of road and there is no footpath north of Chinnerys Road. This means that those wishing to get to the St Barnabas Anglican Church for church services or for activities like youth groups or baby groups from either direction have no choice but to walk or cycle along SH1 or drive, if they have a vehicle available.

See the map below.



Overall, the Association would like to see the current paths connected before new ones are considered. All of the above cycle/walkways fit this criteria.

Residents have been asking for these connections so we know they would be in demand and would provide cycling and walking opportunities for a wide range of users including commuters, recreational users, families and the youth.

Our Woodend Community Association contact person for this issue is:
Doug Wethey

Yours faithfully,

Kris Stacey
Secretary-Treasurer for Woodend Community Association
c/- WCA,

President: Mark Paterson -



WAIMAKARIRI WALKING AND CYCLING NETWORK PLAN PETITION

To the Mayor and Councilors of Waimakariri District Council, in the matter of the WDC 2022 Walking and Cycling Strategy
 We the undersigned ask that the 2022 three-year plan include provision for a Family/Low confidence cycleway and / or path
 from Leigh Camp corner to Loburn School in the new plan.

Date

Name	Phone	E-Mail or physical address
Ruby ✓		
Leigh		
Andy		
Ben		
Sue		
Rod		
Rachael		
Bridget		
Lynette		
Helen		
Dave ✓		
Darima		
Larmai		
Keith		
SHANT		
Jan ✓		

WAIMAKARIRI WALKING AND CYCLING NETWORK PLAN PETITION

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 from Leigh Camp corner to Loburn School in the new plan.

Date ...17/6/22

Name	Phone	E-Mail or physical address
Nicky		
MATT		
Rebecca		
Melanie		
Sophie		
Andrew		
Jeanette		
Murray		
Doug		
Jason		

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Date 17/6/22

Name	Phone	E-Mail or physical address
<u>John</u>		
<u>Louise</u>		
<u>David</u>		
<u>Ben</u>		
<u>Dale</u>		
<u>Ben</u>		

WAIMAKARIRI WALKING AND CYCLING NETWORK PLAN PETITION

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 from Leigh Camp corner to Loburn School in the new plan.

Date 17-6-22

Name	Phone	E-Mail or physical address
<u>Shenna</u>		
<u>Shayne OLIVER</u>		
<u>KATE</u>		
<u>Kelly</u>		
<u>Danny</u>		
<u>IRNES</u>		

WAIMAKARIRI WALKING AND CYCLING NETWORK PLAN PETITION

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Date

Name	Phone	E-Mail or physical address
Alisha		
Ryan I		
Carly		
Sophie		
Sophie		
Cassidy		
Cordie		

WAIMAKARIRI WALKING AND CYCLING NETWORK PLAN PETITION

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We the undersigned ask that the 2022 three-year plan include provision for a Family/Low confidence cycleway and / or path from Leigh Camp corner to Loburn School in the new plan.

Date

Name	Phone	E-Mail or physical address
Fleur		
Morgan		
Alan		
Gareth		
Mel		
Manique		
Casey		
MICHAEL		
Sabina		
Eleanor		
Tara		
BRENT		
STEVE		
Bridger		

WAIMAKARIRI WALKING AND CYCLING NETWORK PLAN PETITION

To the Mayor and Councilors of Waimakariri District Council, in the matter of the WDC 2022 Walking and Cycling Strategy
 We the undersigned ask that the 2022 three-year plan include provision for a Family/Low confidence cycleway and / or path
 from Leigh Camp corner to Loburn School in the new plan.

Date

Name	Phone	E-Mail or physical address
Catherine		
Glenn		
Katie		
Rachel		
Susan		
Stuart		

If we ask that the 2022 WDC three year plan include provision for a low confidence shared cycleway / path from Leigh Camp to Loburn School.

Any comments or questions.

This is a great idea.

The culverts on Hodgsons road are extremely dangerous and we cannot walk to school although we live a couple of hundred meters down the road. It's also dangerous for children bik

My children would cycle to school regularly if this cycleway isn't built

we need cycleway to Rangiora

Let our children travel to school in a healthy and SAFE way

I travel on this road, when heading into Rangiora. I have often wondered how there has never been a child killed on this road. Walk and cycle trails are s must.

I have driven past several students cycling on the road from school and it is very unsafe as there are blind corners and traffic is travelling too fast.

This is so necessary as not enough width on the road for junior walkers and riders let alone adults. Terrifying bike riding these roads.

Would love to have a footpath from the school to the Leigh motor camp. There are a lot of school kids in the mornings and afternoons who would benef

Move the 80k speed zone back to St Bridgid church on Loburn. Whiterook Rd to reduce speeds at the main intersection with Hodgson Rd

Long overdue for a cycleway

This is a wonderful odea as lots of kids bike to school on these roads and its extremely dangerous at present.

I have cycled this route many times and have found it to be very risky especially at peck times. Drivers tend to cut in on the bands which pushes cyclist into the rough edge of the road.

Great idea for the children to have a safe way to get to school since there is no bus route this side of the school.

This is a much need thing to make it safer.

Seems like it would be a huge expense for only a small amount of users. Would rather see lineside road being upgraded, mulcooks road intersection made safer. Intersection fishers/s

Name

- Yes Guy I
- Yes Rebecca
- Yes Ben
- Yes Amelia
- Yes selina
- Yes Kylie
- Yes Glen
- Yes Kelly B
- Yes Claire .
- Yes DIANN
- Yes J
- Yes S
- Yes Keighle
- Yes Jan I
- Yes Brett
- Yes Rachel
- Yes Rachel
- Yes Suzy
- Yes Anna
- Yes Katheri
- Yes Rae
- Yes Debbie
- Yes Marsha
- Yes Leanne
- Yes Ben
- Yes Derek
- Yes Leigh
- Yes James
- Yes Jenny
- Yes Sue
- Yes Phillipp
- Yes Sandie
- Yes R
- Yes Merrin
- Yes Joanne
- Yes Vanessa
- Yes Katrina
- Yes Emma I
- Yes Jasiah
- Yes Alison
- Yes Helene
- Yes Kelmari
- Yes Jason I
- Yes Andrea
- No Rachel

Year 8 Loburn School Student
79 Hodgsons Road
Loburn, 7472

Mayor Dan Gordon
215 High Street
Rangiora, 7400

28.06.22

Dear Mayor Dan Gordon,

I am writing to insist that you put a cycle path from Leigh's Camp to Loburn School. At the moment students do not feel safe walking and biking to school. With a cycle track we can change this for the better. My reasons are simple and clear, a cycle track would make biking to school safer, better for the environment and could be used by all the community.

Firstly, a cycle track would make biking to school safer. As evidence, once I was biking to school and as I was crossing the culvert a big truck came past and did not move over. It barely missed me and after that I have felt uncertain about biking to school. Are we supposed to keep walking and biking to school in fear of being hit? With a cycle track I would not need to bike on the road and there would be less risk of trucks and cars hitting me and near misses would not occur. In 2019, 269 children were hospitalized for traffic-related injuries. It would be a tragedy if one of Loburn School's students were hit by a truck or car while traveling to school on a bike. Most parents do not want their kids biking or walking to school because of the risk involved but with a cycle track parents would feel secure about their kids biking to school.

Secondly, a cycle track would be better for the environment. At the moment lots of cars are the mode of transportation to schools. If we had a cycle track more students would bike to school. This means that less Greenhouse gasses emissions would be in the air. For instance cars produce about 4.6 metric tons of carbon dioxide per year, a cycle track would cut down on our schools Greenhouse gas emissions, on a whole, making our schools carbon footprint dramatically decline. I am sure you have noticed that the environment is dying because of cars and Global Warming, with the addition of a cycle track we can reduce Loburn School's harm to the environment.

Lastly, a cycle track could be used by the whole community. Many people in the Loburn school community go for walks and go for bike rides. A cycle track would help those people keep safe and encourage more people to keep active. Thankfully there have not been any accidents in the Loburn community and we would like to keep it that way. With a cycle track we can keep safe while keeping active not just students on the way to school but people in the community too.

In conclusion, building a cycle track would reduce risk, be much better for the environment, and allow the community to stay active while keeping safe. The addition of a cycle track would make biking to school safer and more parents would let their children bike to school if they knew they would be safe. If more students biked to school our environment would benefit greatly. The Loburn School community would be safe and keep active if a bike track was built. The whole Loburn area would be extremely grateful if a cycle track were built. Be the person that keeps our community safe.

Yours Sincerely,

A

Yr 8 Loburn school student
79 Hodgson road
Loburn 7472

Mayor Dan Gordon
215 High street
Rangiora 7400
27th of June 2022

Dear Mayor Dan Gordon,

I am writing to insist that you put a bike lane from the Fishers road and Barkers road intersection past Loburn school to lees camp. Our school also needs better signs trucks rush past our school and don't slow down at all.

Firstly, a bike lane would make the road so much safer for cyclists. According to the Waka Kotahi Nz transport agency, hazards like parked vehicles, potholes, glass, litter and opening vehicle doors may cause cyclists to veer off-line and move into your path. Because of this, give cyclists plenty of room when passing them. Ideally, allow at least 1.5 metres between you and the cyclist. I know that the trucks by the school don't follow this code, and that puts the cyclists in danger of getting run over or knocked off the road.

Secondly, there are too many accidents involving trucks and cyclists according to Te Manatū waka ministry of transport. In 2020 **61** people died, **166** people were seriously injured, **631** people suffered minor injuries. All of these deaths and injuries are from the cause of trucks.

Lastly, our school needs better signs. One of the signs we have is a solar powered light up 60, so the trucks know to slow down. 1: they never follow that and 2: it's in the shade so it hardly ever lights up. We need these signs because trucks and cars go way too fast past our school, if someone tripped up the trucks would not be able to stop fast enough.

In conclusion, if this doesn't happen we might see a decrease in the students at Loburn School.

Yours Sincerely,

Yr 8 Loburn School Student
79 Hodgsons Road,
Loburn 7472

Mayor Dan Gordon

215 High Street
Rangiora 7400

27.06.2022

Dear Mayor Dan Gordon,

I am writing to insist you put a push bike path starting at Fishers Rd then going up Barkers Rd before cutting onto Swamp Rd and heading all the way up to Loburn School. My reasons are simple:

Firstly, is to keep the bikers and walkers off the road because cars and trucks might not see them and not give them some space making them either get run over or causing them to crash, which isn't good. In the last few months there have been a few near misses and cyclist crashes. It would be a tragedy if somebody was hit by a car.

Secondly, my next reason is to have a faster travel to school so bikers don't have to deal with all the cars and weird gravel and rocks, another reason is it would be better to keep people biking all over the place and going on plants and maybe destroying wildlife but if there was a path then they could stay on the place and know where they have to go.

Thirdly, my reason is its good for the environment to build a bike path because as I said before, people wouldn't be running over plants and wildlife and if there was a bike path more people would want to bike meaning less pollution in the air, less traffic allows for more parking spots and isn't loud riding around different roads. I'm sure you have noticed people in their loud sports cars versus a few kids on their push bikes, there is a big difference in noise. In addition the cars are polluting gas fumes into the air while the kids biking is not.

In conclusion there should be a bike path to keep safe, to make travel faster and to help save the environment. Thank you.

Yours faithfully,

Yr 8 Loburn School Student
79 Hodgsons road
Loburn 7472

Mayor Dan Gordon
215 High Street
Rangiora 7400

27.06.2022

Dear Mayor Dan Gordon,

I am writing to insist that you make the roads wider for pedestrians to be able to walk to school safely instead of walking on the grass.

My reasons are that students wouldn't get soggy and wet shoes when walking to school, they would be a lot safer and children would have somewhere to walk instead of on the road.

Firstly, widening the road would make it safer for students to walk or bike to school because they wouldn't be walking or biking on the road where trucks drive past. Trucks and cars wouldn't be giving people biking or walking frights and injuries wouldn't happen. Over the past years the number of preventable deaths from cyclist incidents increased 16% in 2020 and have increased 44% in the last 10 years, from 873 in 2011 to 1,260 in 2020. At the same time, the number of preventable nonfatal injuries has declined 39%, from 536,412 in 2011 to 325,173 in 2020. If we were to add a path it would help to stop increasing this data.

Secondly, children would have somewhere to walk instead of on the road. Without a walking or biking track there could be accidents and injuries which would be a tragedy. I'm sure that the Loburn School students would be happy, excited and feel a lot safer to use the new path if it were to happen.

Lastly, Loburn School students wouldn't have to deal with having wet and soggy shoes all day and cold feet if they had a path to walk on, I'm sure nobody would like to have wet shoes.

So please help us by putting a pathway for Loburn school students to walk to and from school.

C

Yr 8 Loburn School Student
79 Hodgsons Road
Loburn 7472

Mayor Dan Gordon
215 High Street
Rangiora 7400

27/06/2022

Dear Mayor Dan Gordon,

I am writing to insist that you make the path outside of Loburn School wider and longer. I want the path where we cross the road next to the school to be wider, so my principal doesn't make us bike in the muddy grass and get all dirty. In addition, when we get dirty we bring all of the mud into the classroom and spread it around dirt. We also bring the mud into our houses.

I would also like you to make the path longer so we don't get hit by coming traffic or little rocks. For example I have bruises from a rock that got flicked up and hit while we were biking on the road. Make the path go from our school to swamp, hodgsons, fishers road so we don't get hurt.

Furthermore, when the road is wet water cars come past and cover us in water and then we go into the class drenched so making ditches or water drains on the side of the road would help take some of the water off the road.

We would be really happy if you could make the path longer for all of the kids who walk or bike.

Yours sincerely,

Yr 7 Loburn School Student
79 Hodgsons Road Loburn
Loburn 7472

Mayor Dan Gordon
215 High street
Rangiora 7400

27.06.2022

Dear Mayor Dan Gordon,

I am writing to insist that you build a bike track from Loburn School all the way to the start of Round Hill Road because I think it would be much better and safer not only for the bikers but the cars and trucks too. This will also result in more people riding their bikes to places which is better for the environment.

This is will be safer for the bikers as well because sometimes the truckers don't slow down and when it gets wet it gets slippery and that can cause disasters and problems very fast. I think you could build it from here to Round Hill road because most of the people that bike to school are in that area.

This will also be helpful and less dangerous for all of the drivers because they won't have to worry about kids biking along the road which will result in almost no accidents with bikers in this area.

Yours Sincerely,

Yr8 Loburn School Student
73 Hodgsons Road
Loburn, 7472

Mayor Dan Gordon
215 High Street
Rangiora7400

28/06/2022

Dear Mayor Dan Gordon,

I am writing to insist that you allow our school to have a bike lane for the students that bike to school and walk to school so that we feel safe biking and walking to school and home from school because I don't feel safe until I get to the footpath because there are a lot of trucks that go by me on my way to and from school.

I have had some bad experiences on the road but this one is the one I will never forget. I was on my way to school and a truck nearly knocked me off my bike. It came past 115 KM and I just about fell off my bike. It gave me such a fright I jumped out of my skin. That is why we need a bike lane. A bike lane will make a lot of students want to bike to school which is better for the environment. I would like to see a lot more people biking. I hope you take this letter into consideration. I don't feel safe on the road. 130,000 people get injured a year. That's insane, it should be at most 30,000.

Yours Sincerely,

Yr 7 Loburn School Student
73 Hodgsons Road
Loburn 7472

Mayor Dan Gordon
215 High Street
Rangiora 7472

27.06.2022

Dear Mayor Dan Gordon,

I am writing to insist on a path for biker's and walker's from Leigh's camp to Loburn School.

Firstly, it is better for the environment because of all the gasses from cars. Even though not everyone will bike it will encourage kids to bike and not use cars as much to travel to and from school every day. So I think it is a great idea and many more students will start biking and walking to school. Without a doubt biking is way better than driving. Students will also feel safe biking to school because they are not biking and walking on the main road next to busy traffic and fast trucks.

Secondly it is safer for people to walk and bike to school, lots of people are killed riding bikes and walking because of motor vehicles and how many families are ruined. What if one of your kids were walking to school and they got hit by a car or truck and that is why I think that you should put in a bike track so many kids can bike and walk to school.

Lastly, even if you aren't using it to get to school , a lot of people can use it on a day to day basis. If you want to walk over the Makerikeri bridge then you could be stuck on one side for hours but with a path you don't have to wait.

Yours sincerely,

**Yr 8 Loburn School
79 Hodgsons road
Loburn 7472**

**Mayor Dan Gordon
215 High Street
Rangiora 7400**

27.06.22

Dear Mayor Dan Gordon,

I am writing to insist that you put in a pedestrian crossing right outside our school. My reasons for this are: the cars will stop, it makes teachers jobs easier and students don't have to wait that long and the cars will slow down and take care when driving past our school.

Firstly, we need a pedestrian crossing because the cars will have to stop, when they stop it slows them down and they take more care driving past our school which means the students and parents are safer when crossing the road.

The cars driving past our school go pretty fast and if one of the students didn't look properly and a car was speeding through, they would get killed or really badly hurt.

Secondly, we have teachers that stand out at the front of school in the mornings and after school. When the teachers stand out there after school they have to walk back and forth crossing children over the road and making sure they are safe. When we have a pedestrian crossing there would still be someone out there just making sure they are safe crossing and that the cars are definitely stopping. It would make their job be over and done with quicker because the cars stop to let them across which means everyone goes home quicker and the teachers don't have to stand out there for ages. Especially since it's winter it's really cold and wet.

Thirdly, The cars driving past will see the pedestrian crossing and take more care. They will slow down and not speed past. The students and teachers will be safer when crossing the road. When someone slips over on the road I think having a pedestrian crossing would help because the cars would have already stopped and slowed down so the student that had fallen over would be safe and not killed or injured even more. When we have a pedestrian crossing, students and parents get home faster and don't have to wait that long to cross the road.

**Mayor Dan Gordon, loburn School is already an amazing school.
Please make it even more so by making a pedestrian crossing right out front of school
and students and teachers will be safer when coming to and from school!!**

Yours sincerely,

Yr 8 Loburn school
79 Hodgsons Road
Loburn 7472

Mayor Dan Gordon
215 High Street
Rangiora 7400
27/06/22

Dear Mayor Dan Gordon,

I am writing to insist that you put a pedestrian crossing right in front of Loburn School. My reasons for this are: we need a pedestrian crossing because it will make it much safer for pedestrians to cross, with a pedestrian crossing cars and trucks will have to stop, it will make cars and trucks drive slower as they pass the school. We also need to add a bike/walking track at the side of the road. Then people can safely bike and walk to school. With a track people won't have to worry about getting run over and they won't have to bike/walk on the road. If we were to add a bike/walking track it would be more environmentally friendly.

Firstly, we need a pedestrian crossing because it will make it much safer for pedestrians to cross. According to pedestrian profile 65 pedestrians on average are killed each year in NZ and 1,000 are seriously injured. With a pedestrian crossing, cars and trucks will have to stop. Cars and trucks are always speeding past and not reading the signs. Furthermore, If someone was crossing the road and a car was speeding past they would not be able to stop in time. My last reason for why we need a pedestrian crossing is that cars and trucks would drive slower because there would be a sign telling them to approach slowly and the metal bars at the pedestrian crossing would swing across so cars and trucks would have to stop. The cars and trucks would drive slowly therefore making it much safer because they would be able to see where they are going and be able to stop.

It is certain that we need a bike/walking track leading from Leighs Camp, past the school and down to the intersection at Barkers and Fishers Road. It would be much safer to bike and walk to school. Another reason why we need a bike/walking track is that we If we were to add a bike/walking track, People would not have to worry about going on the road and It would encourage more people to bike and walk to school more. It would be more environmentally friendly because less people will use their cars.

In conclusion, we are in need of a pedestrian crossing and a bike/walking track. It would make the school zone area a whole lot safer and it would prevent the risk of injuries and deaths.

Yours Faithfully,

Yr 8 Loburn School
79 Hodgsons Road
Loburn 7472

Mayor Dan Gordon
215 High Street
Rangiora 7400

28/6/2022

Dear Mayor Dan Gordon,

I am writing to insist that you put a pedestrian crossing right outside our school. My reasons for this are: Cars slow down when they come to a pedestrian crossing, cars will take more care when driving and students and teachers are safer and get home quicker.

Firstly, when we have a pedestrian crossing cars will slow down. When the cars slow down the students can safely walk across without rushing before a car comes round the corner. Cars speed past our school without thinking to go slow because anyone could just walk out onto the road and get hit and probably get killed and injured.

Secondly, when driving past our school and seeing a pedestrian crossing cars will slow down and take more care and drive slowly. When they stop at the pedestrian crossing it slows them down and they can't speed past. Having a pedestrian crossing would really help the school because students and teachers will be safer crossing the road.

Thirdly, after school we have teachers that stand out at the front of school and go back and forth crossing children over the road safely. I think having a pedestrian crossing would mean teachers' jobs would be over quicker and students and their parents would get home quicker and safer. It would also mean that the teacher would have to cross students over; they would just have to make sure the car had fully stopped.

Mayor Dan Gordon, our school is already great, but to make it even better we would love to have a pedestrian crossing at the front of our school to make it safer for the teachers and students to cross.

Your Sincerely,

Year 8 Loburn School
79 Hodgsons Road
Loburn 7472

Mayor Dan Gordon
215 High Street
Rangiora 7400

27/06/2022

Dear Mayor Dan Gordon,

I am reaching you about tar sealing the gravel roads like Barkers Road and Yaxleys Road or even Stoney Flat Road. This would benefit me and the rest of the people who use the road, not just for biking to school but it's even good for cars because the cars spray rocks up and chip the paint which isn't good and even pop some tires and that can be deadly.

With tar seal there are way less potholes and potholes can pop your tires if you hit them. Tar seal roads are very good for the cars and you can go faster on your bike. With gravel if you go too fast you will slide from side to side and even off the road which wouldn't be good.

In conclusion, make the road tar seal and you will have less people in hospital with broken legs, arms or even nearly dead.

Yours Sincerely,

Yr 7 Loburn School
79 Hodgsons Road
Loburn 7472

Mayor Dan Gordon
215 High Street
Rangiora 7400

28/06/2022

Dear Mayor Dan Gordon

I am writing now to insist that you make a bigger walkway and a bike track from Loburn School to Loburn Whiterock Road.

My reasons are:

Firstly, If you are biking on the grass, and it is raining and wet, someone could slip on the road and that could cause an accident and that is not good.

Secondly, If there is a bike track it can save petrol and more people would do it, because petrol kills the environment, bikes do not use petrol therefore the trees shall live and so shall we.

Finally, If you have a bigger side walk it is less likely that a car will hit you so you can walk further from the cars.

Yours sincerely,

Year 8 Loburn School Student
79 Hodgsons Road
Loburn, 7472

Mayor Dan Gordon
Waimakariri District Council
215 High Street
Rangiora, 7400

28.06.2022

Dear Mayor Dan Gordon,

I am writing to you to insist that you put a speed bump outside of our school to make cars and trucks slow down, to make it safer for school students getting to and from school. My reasons are that trucks and cars don't slow down and find it hard to stop. It's dangerous for students to cross if there are cars and trucks whizzing past and having a speed bump slows down cars and then they are more aware of their surroundings.

Firstly, I think we need a speed bump because cars and trucks do not slow down for students crossing, they have to wait a long time for all the cars to go whizzing past. It is unfair that students have to wait so long just to get to school. Putting speed bumps in would slow them down and give the students more opportunities to cross, making it quicker and safer.

Secondly, It is very dangerous for students going to and from school because if a big truck comes past at speed then students will get pulled onto the road and could get run over or hit which is not safe. By placing a speed bump there it would make it less dangerous. In 2019, 269 children were hospitalized for injuries occurring from road incidents in NZ. It is sad that this is happening in our country and it would be terrible if that happened at Loburn. With a speed bump you could lower the chance of that happening here, which I'm sure you could.

Lastly, having a speed bump would force cars to slow down and be more wary of their surroundings, which could be students crossing the road. When you go slow it is easier to stop or slow down. Therefore if a child is crossing the road if you go slower they have more time to cross, especially the younger students.

In conclusion, I think having a speed bump would be very effective for creating a safer environment when going to and from school, something we have the right to do safely. I beg that you consider this and make a change for the better of the community. Be the person that helps our students feel secure. On the whole, putting a speed bump in would make our school a safer place. And all the students would feel so much better, much safer and secure. This is a simple and easy solution.

Yours Sincerely,

Year 8 at Loburn School
79 Hodgsons road
Loburn school 7474

Waimakariri District Council
215 High Street.
Rangiora 7400

27/06/2022

Dear Mayor Dan Gordon,

I am writing to insist that you put in a pedestrian crossing outside the Loburn School gate. My reasons are that people who are crossing the children over the road have to stop the cars to allow the children to cross the road, the drivers have to slow because they are going way over the speed limit and because they are going over the speed limit, there is not enough time to let students cross the road.

Firstly, the current road means that the teacher or parents might get run over on the road because the drivers are going over the speed limit. Even though there is a sixty sign down the road the drivers don't listen to the sign even though it says School Zone and the sign flashes 60.

Secondly If you could put a pedestrian crossing we can help put in some road patrol stations outside the school to make the crossing safer. Then even though there are trucks going past we can let them pass. But when there are just cars we can let a few past but stop some of them to let people cross the road more safely, we could also provide the road patrol teams. This needs to happen now because there could be more injuries on the road. If they see these signs they will know that there is a pedestrian crossing coming up so if there is a child crossing they will know to stop because they know there is a pedestrian crossing.

Finally, This needs to happen now otherwise there will be a decrease in children around Loburn School and more injuries.

Your's sincerely,

Yr 7 Loburn School Student
79 Hodgsons Road
Loburn 7472

Mayor Dan Gordon
215 High Street
Rangiora 7400

27.06.2022

Dear Mayor Dan Gordon,

I am informing you about something that we need to do in the front of the school to make our school safer, which is a pedestrian crossing. My reasons are: it takes way too long to wait for all the cars to pass just to get across the road, if we get a pedestrian crossing, cars, trucks and other vehicles will have to stop and cars will have to slow down, kid cross the road without looking witch is a big problem

Furthermore, if we get a pedestrian crossing, cars will have to stop,slow down, making cars do the speed limit at 60 instead of 80 so the roads are safer for the school and the community also if they stop and slow down they will watch where they're going and what's happening in front of them, say if a kid fell down on the road the stopped car will see and then the kid would not be killed. To add on when kids cross the road without looking causing the cars to slam on the brakes but if we get a pedestrian crossing then cars won't have to say I'm on a break because I would already be stopped.

In conclusion, I think that putting in a pedestrian crossing should be considered for the front of Loburn School because it will make the road safer, we can get to and from each side of the road easily without any hassle, also it will slow down the speed of cars and it needs to happen.

Yours Sincerely,

Yr7 Loburn School Student
73 Hodgsons Road
Loburn, 7472

Mayor Dan Gordon
215 High street
Rangiora 7400

28/06/2022

Dear Mayor Dan Gordon,

I am writing now to insist that you build a bike/walking path to Loburn School. My reasons are easy, simple and true, here are three points on why you should make a biking path.

Firstly, we need a bike track because biking on the road as a Loburn School student living close to the school I sometimes bike to school on a good day. I had a scary moment once, when a large truck shot past me and the wind pushed me around a bit and I had to try extremely hard to stay upright.

Secondly, look at this 932 bicyclists were killed in crashes with motor vehicles in 2020. How do their families feel, that is 932 families ruined. How would you feel if your child got hit by a truck? think about that for a while.

Lastly, your community is dying, put an end to it, help schools out, someday soon if there is not a biking path someone is not going to turn up to school, people will phone their parents and they will come and find a broken body mangled by a truck's wheels, All that's left of their child, their friends and family, broken with grief will never be the same again. Just think on that.

Yours sincerely,

Yr 8 Loburn School Student
74 Hodgson Road
Loburn 7472

Dear Mayor Dan Gordon
215 High Street
Rangiora 7400

27.06.2022

Dear Mayor Dan Gordon,

I insist that in front of Loburn School we should have better drainage out on the current biking path outside the school.

We should have better drainage outside of the school because every time I leave the school my principal tells me to bike on the muddy grass so the people can walk on the path and my bike will be all muddy and we would be muddy before I got home and I would have to take the mud everywhere through the house to get to the shower than I have to clean the house which takes a long time.

My second reason is when I'm biking in the morning, the path outside of school is all iced up because of the water on the path and I can't come to a complete stop which I almost went on the road and crashed into a car and that was scary and if we had the drain I wouldn't be a problem.

My third reason is when the path is covered up in water I have to bike on the road and the cars go past and cover me in water from their tires and trucks go past and the wind almost knocks me over which was scary because I could have got killed.

Finally can you please put it in a drain because these experiences have been frightening and to think I could have been killed or badly hurt and it is not just me that has had these experiences.

Yours sincerely,

Yr 7 Loburn School student
79 Hodgsons road
Loburn 7472

Mayor Dan Gordon
215 High Street
Rangiora 7400

27.06.2022

Dear **Mayor Dan Gordon**,

I am writing to you to insist that you put a pedestrian crossing outside Loburn School. My reasons are simple firstly: If we have a pedestrian crossing it would help with the speed of cars along the road because they will have to stop at the pedestrian crossing.

Secondly: It would also help with getting to school quicker and you will be late waiting if you're waiting for cars to pass, and as the Mayor I believe that you know how much some kids need education.

Thirdly: It would help cars be more aware of students and teachers coming in and out of school because some cars go over the speed limit and that is a safety hazard. It is not hard to do it is just little but it is to a big cause. Some little things can go along way into helping the community and there could be an accident without the pedestrian crossing and we do not want kids seeing violence and death like that.

So please help keep us safe and putting in a pedestrian crossing outside loburn school will do exactly that.

Yours sincerely,

Student Yr 7
Loburn School
73 Hodgsons road
Loburn 7472

Mayor Dan Gordon
215 High Street
Rangiora 7400

Dear Mayor Dan Gordon,

I am writing to you to interest you in tar sealing Wallers Road. I could name three people off the bat who live on it that goes to Loburn School. The point is that tar sealing Wallers Road will stop probably hundreds of cracked windows per year. Just a few weeks ago we got a giant crack in our windscreen. Almost a month had passed and the window company still hadn't fixed it. It was only a few weeks ago they actually fixed it

The point is that Wallers Road isn't safe. Our family has almost crashed around one of the corners. Please help this road and tarseal it. The amount of potholes are herrendous especially when you are going to the brige side of the road, not the Carrs side.

So here are the factors: potholes galor, the corners are blocked so you cant see and you can get a crack in your windscreen so easily. It would be so good for every single home on Wallers Road if you tarseal it for all the people that live near the road.

Also Wallers Road is the one of the only ways I can get to school so please tarseal the road and make everyone happy.

Yours Sincerely,

Yr 8 Loburn School Student
79 Hodgson Road
Loburn 7472

Mayor Dan Gordon
215 High Street
Rangiora 7400

28/6/2022

Dear Mayor Dan Gordon,

I am writing to insist that you widen the road along Hodgsons Road by Loburn School. My reasons are: if a truck is coming and can't slow down they can hit pedestrians and bikers. My second reason is if a car or truck comes around the corner fast and can't see the bikers/ walkers they could hit them off their bikes and hurt them. That's why we need to widen the road. Reason three is because cars go faster then what they're supposed to along the road. Plus there are also no signs to warn you that there is a place that we use to cross the road.

I know that since pedestrains can get really hurt from tracks, how we have tracks zooming down a school zone and how pedestrains walk, run and bike on the road in the school zone, that it would be a good idea to widen the road for the padestrains and tracks so they were safer on our roads.

If you didn't know that since a lot of tracks go past Loburn School and they seem to not be following the speed limit and speeding up which can end up with some of our padestrains getting hurt. This is because cars can't see the speed limit sign so if you can please move it out of the bush.

Yours Sincerely,

Yr 7 Loburn School Student
79 Hodgsons Road
Loburn, 7472

Mayor Dan Gordon
215 High Street
Rangiora 7400

27,6,2022.

Dear Mayor Dan Gordon,

I am writing to you to ask you to think about adding a crossing to the road out near Loburn School. Most people from this school walk over to the school after they get dropped off but It's not safe. In this letter I am going to state four reasons why we should have a crossing.

The first reason is because some drivers never stop so kids have to wait in the freezing cold in the mornings and stay there until a nice person comes along and stops and then it takes 5-10 minutes to get warm again and they might have caught a sickness in the cold winter breeze.

The second reason is because some kids do not feel safe without a crossing because they feel they are in danger and afraid of being hit by a vehicle and if there is no teacher on duty to keep kids safe because they are early the little kids wont know when to go or when to stop.

The third reason cars slow down when they see a sign which says crossing coming up. It lets the car, truck, van and other cars know that kids are crossing and they need to stop so the kids could cross and go to school safely and that means the school is 10% safer.

The fourth reason is because I am sure you have noticed that cars have gone above the speed limit. For example, say a car was going 80km but the speed limit was 60km there was not a crossing so kids were crossing the road and the driver did not see the kids trying to stop and then the kids got injured. Now if there was a crossing the car would have stopped and that would be much much safer.

In conclusion,I beg you for a crossing on the road outside Loburn School to make the school a safer place and to make the school have less injuries because it would be a tragedy if there were injuries.

Yours sincerely,

Yr 8 Loburn School Student
79 Hodgson Road
Loburn 7472

Mayor Dan Gordon

143 High Street
Rangiora
7400

27.06.2022

Dear Mayor Dan Gordon,

My name is Matthew Monk. I am writing to persuade you to make a pathway next to the main road to Loburn school. A small path is already there but it cuts off when it hits the main road. I have three points to support this. My first point is safety, making a pathway for the kids would make the risk of the people going to school in the morning and coming home way less dangerous. For my second point I will be talking about the benefits for how it would be useful and used for us. And lastly for my third point I will talk about how biking and walking ect is better for the environment.

Firstly, picture this; you're biking alone in the frosty weather in the morning, you are so cold it isn't funny. You forgot your jacket in the morning so we're colder than ever. How would you feel when a massive truck comes zooming past you at 80km making you scream and nearly fall off of your bike, this happens to many of the kids that bike to school (including me). Making a bike pathway would eliminate the risk of someone really getting hurt by these fast moving vehicles. And make us feel way safer.

Secondly, this bike path will not just be used for going to and from school, it can be used for numerous ways for people who may just want to walk their dog or go on a run for fitness, maybe putting it in might encourage more people to get on the path and run. There are many more reasons for why a path would be an amazing way for fitness and going to school.

Finally, going back to my point where I said it might encourage people to go outside, maybe more kids will feel safer rather than get a ride in a car that uses petrol and is bad for the environment, and would want to bike to school with their friends on the new path. I'm sure many people would love to bike or walk to school knowing that they are safe from moving vehicles. And even more parents would want to know that their child is getting fitness and is safe from harm.

I have made many different reasons why making a path would be an incredible extension to Loburn School, it would make biking and walking to and from school so much safer and help

lots of people just walking around for something to do. Many people in the school would enjoy and respect this path. Thank you.

Yours Faithfully,

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION****FILE NO and TRIM NO:** GOV-26-10-06 / 221121201219**REPORT TO:** COUNCIL**DATE OF MEETING:** 6 December 2022**AUTHOR(S):** Doug Nicholl – Chairperson Oxford-Ohoka Community Board**SUBJECT:** Chairperson's Report for the Period February – September 2022**SIGNED BY:**
(for Reports to Council,
Committees or Boards)_____
Department Manager

Acting Chief Executive**1 SUMMARY**

This report aims to inform the Council of the Oxford-Ohoka Community Board's activities for the period 1 February to 30 September 2022 in accordance with the Board's Terms of Reference.

2 RECOMMENDATION

THAT the Council:

- (a) **Receives** report No. 221121201219.
- (b) **Circulates** a copy of this report to all the Community Boards.

3 BACKGROUND

3.1 It is customary for Community Board Chairpersons to report their Board's progress and achievements to the Council. The report for the previous year was presented to the Council at its meeting held on 1 February 2022.

4. ISSUES AND OPTIONS

- 4.1 The Board has eight members consisting of two Ward Councillors and six elected Board members, who took their oath of office at the Board's Inaugural meeting held on 31 October 2019.
- 4.2 There were nine scheduled ordinary Board meetings for the period February to September 2022. No meetings were held in January 2022, however, an Extraordinary meeting was held in July 2022. Three members were present for all the Board meetings with other members tendering apologies for the meetings they could not attend. Four 'All Boards' Briefings were held during the period under review.
- 4.3 The ordinary meetings were usually scheduled for the first Wednesday after the Council meeting was held. The venue for meetings rotated around the Ward, and meetings were held at the Ohoka Hall, the Mandeville Sports Centre and the Oxford Town Hall.

- 4.4 On 31 October 2019, the Board resolved to hold public forums as part of its meetings. As a result, public forum sessions occurred at three meetings during the period under review, where the following submissions were made:

Meeting	Presenter	Organisations	Issue
8 June 2022	A Dion	Oxford Resident	Concern about Local Government New Zealand's (LGNZ) position on the proposed Three Waters Reform.
6 July 2022	D Scott	Coopers Creek Resident	Concerns about drainage on her property.
3 August 2022	B Arp	Ohoka Resident	Flooding occurring down Wilson Drive

- 4.5 The Board also attended numerous workshops and briefings which considered a range of matters, including:

- Mandeville Stockpile
- Plan Change 31
- Cycle Network Plan
- Landscape Budget Projects
- District Plan Submission
- Pedestrian Crossings on Main Street, Oxford.

- 4.6 The Board made four submissions during the period under review in relation to:

- Waimakariri District Council 2022/23 Annual Plan
- Environment Canterbury's Draft Annual Plan 2022/23
- The Council's Walking and Cycling Network Plan
- Objection to proposed Plan Change 31.

- 4.7 The Board heard deputations on the following issues:

- Mandeville Stockpile
- Relocation of the West Eyreton Rifle Club

- 4.8 There were several significant issues the Board considered including:

- Potential EV fast charger installation at Pearson Park Carpark
- Oxford Ohoka General Landscaping Budget
- Oxford Main Street Public Toilets Mural
- Approval to install cattle stops on Carleton Road
- Proposed Roading Capital Works Programme
- Main Street, Oxford – Endorsement to Seek Approval for a 40km/h Speed Limit
- Adoption of the Waimakariri District Walking and Cycling Network Plan and Infrastructure Prioritisation Programme
- Randall Watson Sculpture- Ohoka Domain
- Proposal to Donate Park Benches within The Oaks Reserve, Oxford
- West Oxford Reserve Donations Box Proposal
- Potential Road Names for the Oxford-Ohoka Ward
- Closure of Stockwater Race R4-2.

- 4.9 The Board approved a range of grants to community organisations.

In summary, the Board approved 18 applications for funding during the period from February to September 2022. As a result, the total funding allocated for the period was: \$8,338.

(The financial year runs from 1 July to 30 June.)

Year	Amount Allocated	Approved	Declined	Balance Remaining	Balance Outcomes
2021/22	\$4,887 (As at Dec 2021)	\$4,838	Nil	\$5496	Carried forward to 2022/23
2022/23	\$6,539 (As at Jun 2022)	\$3,500	One	\$3,039	Until June 2023

4.10 The following depicts the status of the Board's Landscape Budget.

Oxford Ohoka General Landscaping Budget					
					Total
2021/2022 Budget	General	Landscape	Carry Over	\$703	
2022/23 Budget	General	Landscape	New Allocation	\$13,090	\$13,793
Oxford Ohoka Community Board Current Projects					
			Status	Budget	Remaining
The Oaks Reserve Development			In Progress	\$4,710	\$1,329
Oaks Reserve West Eyreton			In Progress	\$5,000	\$3,038
Main Street Seat			Complete	\$2,600	\$0
Mandeville Sports Club Fence			Complete	\$3,500	\$0
Ohoka Flying Fox			Complete	\$3,000	\$0
Rodeo Shed Landscaping			Complete	\$1,500	\$0
Mandeville Picnic Tables			Complete	\$3,000	\$0
Oxford Community Garden			Complete	\$350	\$0
Swannanoa Domain Picnic Table			Pending	\$3,500	\$3,500
Contingency Budget			Pending	\$300	\$300

4.11 Board members attended several public meetings and Drop-in Sessions, which included:

- Waimakariri District Council 2022/23 Annual Plan
- Environment Canterbury's Draft Annual Plan 2022/23
- Public meeting on proposed Plan Change 31.
- ANZAC Day Services

4.12 The Board's performance expectations link directly into the Council's Community Outcomes. The four key performance expectations are:

- (1) Develop and promote the Community Board as a vehicle for local residents to seek assistance and advocacy in accessing council services and consultation processes.
- (2) Develop closer links and relationships with key settlements and groups in the Oxford Ward, as well as with significant district wide organisations.
- (3) Develop strategies for the Board to become an effective, cohesive voice in representing the community viewpoint at meetings and policy hearings.
- (4) To actively participate in council business and the annual budget process to ensure equitable spending across the District whilst being mindful of rates affordability.

4.13 By reviewing 24 reports referred to the Board and decisions for the period of February to September 2022 against the above-listed community outcomes we believe the following table fairly represents the performance outcomes:

Performance Expectations	(1)	(2)	(3)	(4)
Number of Reports (24)	12	13	6	12

4.14 Chairperson's Comments

The Board strove to build and maintain good relationships with its community by responding to the community's needs, hence the approval of the revised locations for the electric vehicle charger installation in Oxford and the extension of the Oxford Health and Fitness Centre Building at Pearson Park.

The Board submitted detailed submissions on Environmental Canterbury and the Council 2022/23 Annual Plans, including, among others, multi-use footpaths and cycleways, the Skate Park in Oxford, Flooding at Ashley Gorge Reserve and West Eyreton pit. The Board also submitted the Waimakariri District Council's Walking and Cycling Network Plan, urging Council to consider developing pathways in the 3.2km bus exclusion zones.

Oxford residents have addressed the Board numerous times on the speed motorists are travelling through Oxford Township. The Board's responsibility is to advocate for the community. The Board was therefore disappointed that the Council had again disregarded its recommendation to reduce the speed limit along Main Street, between Burnett Street and Bay Road, to 40km/h. Thereby ignoring the concerns of Oxford residents who have repeatedly raised concerns about the speed motorists are travelling through Oxford Township.

The Board continue to support the Council's opposition to the Government's proposed Three Waters Reform model. There was a clear message from communities in the Oxford-Ohoka Ward that they did not support the proposed reform. The Board also endorsed the Council's objection to proposed Plan Change 31 and objected to it in its own capacity. The Board had significant concerns about the proposed development, including the environmental sustainability of the development, the retention of the rural character of the Ohoka area, the inability of the infrastructure in Ohoka to cope with additional households and spatial design and sustainability.

The Board would like to acknowledge the work done by the Council in supporting the community during the various flooding events in 2022. Unfortunately, the period under review has again been eventful, however, the Board has professionally handled each situation.

I wish to thank the Board members for their support and commitment during my tenure as the Oxford-Ohoka Community Board Chairperson. I wish the retiring Board members all the best with their future endeavours. I know the returning Board members will build on the Board's successes during the next term.

4.15 There are no implications on community wellbeing by the issues and options that are the subject matter of this report.

4.16 The Management Team has reviewed this report and supports the recommendations.

5 COMMUNITY VIEWS

5.1 Mana whenua

Taking into consideration the provisions of the Memorandum of Understanding between Te Ngāi Tūāhuriri Rūnanga and the Council, Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report.

5.2 Groups and Organisations

There are no other groups and organisations, which are likely to be affected by, or to have an interest in the subject matter of this report.

5.3 Wider Community

The wider community is not likely to be affected by, or to have an interest in, the subject matter of this report. However, the Board strives to build and maintain good relationships within the community and Board members therefore regularly attend community meetings and events and take opportunities to gather feedback during these opportunities.

6 IMPLICATIONS AND RISKS

6.1 Financial Implications

There are financial implications of the decisions sought by this report, as the servicing of Community Boards are met within Council's existing Governance Budgets.

6.2 Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

6.1 Risk Management

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.4 Health and Safety

There are no health and safety issues arising from the adoption/implementation of the recommendations in this report.

7 CONTEXT

7.1 Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 Authorising Legislation

Local Government Act 2002 Schedule 7 clause 19 - A Local Authority must hold the meetings that are necessary for the good government of its region or district.

7.3 Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 Authorising Delegations

Delegation to Community Boards, Part 3, S-DM 1041, Issue 10, as at 25 October 2016.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION****FILE NO and TRIM NO:** GOV-26-09-06 / 220809136097**REPORT TO:** COUNCIL**DATE OF MEETING:** 6 December 2022**AUTHOR(S):** Shona Powell – Chairperson Woodend-Sefton Community Board**SUBJECT:** Chairperson's Report for the Period February – September 2022**SIGNED BY:**
(for Reports to Council,
Committees or Boards)_____
Department Manager

Acting Chief Executive**1 SUMMARY**

The purpose of this report is to inform the Council of the Woodend-Sefton Community Board's activities for the period 1 February to 30 September 2022 in accordance with the Board's Terms of Reference.

2 RECOMMENDATION**THAT** the Council:

- (a) **Receives** report No. 220809136097.
- (b) **Circulates** a copy of this report to all the Community Boards.

3 BACKGROUND

- 3.1 It is customary for Community Board Chairpersons to annually report their Board's progress and achievements to the Council. The reports for the previous year were presented to the Council at its meeting held 1 February 2022.

4. ISSUES AND OPTIONS

- 4.1 The Board has seven members consisting of two Ward Councillors and five elected Board members, who took their oath of office at the Board's Inaugural meeting held on 31 October 2019.
- 4.2 There were eight scheduled ordinary Board meetings for the period February to September 2022. The Board continued its work on behalf of the community. Two members attended all the meetings held during this time while five members submitted apologies for meetings they were unable to attend.
- 4.3 The ordinary meetings were scheduled for the second Monday of the month. Meetings were held at Woodend Community Centre with the February 2022 meeting held at Sefton Public Hall.

- 4.4 The Board also attended numerous workshops and briefings which considered a range of matters including:
- Annual Plan discussions for both Environment Canterbury and the Waimakariri District Council
 - RMA Housing Amendment Act
 - District Plan Update
 - Development Contributions
 - Election Protocols
 - Water Quality Update
 - Cycle and Walking Strategy
 - Three Waters Reform
 - District Flooding Proposed Waikuku Spatial Concept Plan
 - Woodend Beach playground renewal
 - New Road names
 - Update of Greenspace projects
 - Flooding
 - Economic Development Strategy
 - SH1 safety with Waka Kotahi
 - Workshop and Briefing Policy
- 4.5 The Board made three submissions during the period in relation to:
- Waimakariri District Council 2022/23 Draft Annual Plan
 - Environment Canterbury's Draft Annual Plan 2022/23
 - Submission on the Walking and Cycling Network Plan.
- 4.6 Two deputations were heard and progressed, in relation to:
- Woodend Beach playground renewal
 - Waikuku Beach hedge removal.
- 4.7 There were a number of significant issues for the Board including.
- Advocating to NZTA for safety improvements on SH1 from the Ashley/Rakahuri River to the Pineacres corner
 - Advocating for the Woodend Bypass
 - Safe pedestrian/cycle access between Pegasus and Ravenswood shopping area, between Pegasus/Ravenswood roundabout and Woodend, and between Woodend and Kaiapoi
 - Waikuku Beach shelterbelt hedge removal
 - Waikuku Beach spatial concept plan
 - Impact of flooding events.
- 4.8 The Board approved a range of grants to community organisations. In summary the Board received eight applications for funding, during the period February 2022 to September 2022, of which one was declined.

(The financial year runs from 1 July to 30 June.)

Year	Amount Allocated	Carry over	Approved	Declined	Balance Remaining	Balance Outcomes
2021/22	\$4,480 (as at February 2022)	\$2,325	\$3,135	0	\$2,325	Carried forward to 2022/23 financial year
2022/23	\$6,625 (As at Jun 2022)		\$915	1	\$5,710	Ongoing until June 2023

4.9 The following depicts the status of the Board's landscape budget.

BOARD ALLOCATION	STATUS	BUDGET
2020/21 Financial Year	Carried over	\$0
2022/23 Financial Year	Allocation	\$13,090

CURRENT PROJECTS		
Woodend Beach Entrance Sign	Commenced (allocation from previous financial year)	\$5,327
Welcome to Woodend Signage	Pending (allocation from previous financial year)	\$12,810
Owen Stalker Park Information Signs	Pending (allocation from previous financial year)	\$3,500
Remaining budget to allocate	Current	\$13,090

4.10 Board members attended a number of public meetings and Drop In's which included Annual Plan public consultation, Walking and Cycling Network Plan, Pegasus Residents' Group AGM, Housing Intensification drop in session, Three Waters Reforms public meeting.

4.11 The Board's performance expectations link directly into the Council's Community Outcomes. The four key performance expectations are:

- (1) Develop and promote the Community Board as a vehicle for local residents to seek assistance and advocacy in accessing council services and consultation processes.
- (2) Develop closer links and relationships with key settlements and groups in the Woodend-Sefton Area, as well as with significant district wide organisations.
- (3) Develop strategies for the Board to become an effective, cohesive voice in representing the community viewpoint at meetings and policy hearings.
- (4) To actively participate in council business and the annual budget process to ensure equitable spending across the District whilst being mindful of rates affordability.

4.12 By reviewing the 29 reports referred to the Board and decisions against the above listed community outcomes for the period of February 2022 to September 2022 we believe the following table fairly represents the performance outcomes:

Performance Expectations	(1)	(2)	(3)	(4)
Number of Reports	15	28	11	16

4.13 Chairperson's comment:

Planning for the ongoing rapid growth of our communities has and continues to be a key issue for the Board. This includes the need for, and importance of, planning for future community facilities, youth facilities, safety improvements needed on SH1 and the Woodend Bypass, public transport needs, town planning and commercial development. The upcoming review of the Woodend Pegasus Area Strategy will be an important process to assist planning for the future for these communities.

Covid-19 continued to change the way the Board worked with the community, using technology to assist where needed.

One disappointment has been the ongoing delay in youth facilities for the Woodend Pegasus area because of the need to finalise the community centre, with the link between them. Some interim solution may need to be investigated.

As the end of the term approaches, the Board is proud of the strong links established in the area with high levels of engagement with and from the community. There is much work still to be done and many projects are underway which will provide benefit for so many in the future.

I would like to acknowledge Board members for their work this year and the positive way in which we have worked together for our communities, with the continued support of Council staff.

The outgoing Board would like to wish the incoming Board all the best and believe they have a good foundation to build on and plenty of scope for the future.

- 4.14 There are no implications on community wellbeing by the issues and options that are the subject matter of this report.
- 4.15 The Management Team has reviewed this report and supports the recommendations.

5 COMMUNITY VIEWS

5.1 Mana whenua

Taking into consideration the provisions of the Memorandum of Understanding between Te Ngāi Tūāhuriri Rūnanga and the Council, Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2 Groups and Organisations

There are no other groups and organisations, which are likely to be affected by, or to have an interest in the subject matter of this report.

5.3 Wider Community

The wider community is not likely to be affected by, or to have an interest in, the subject matter of this report. However, the Board strives to build and maintain good relationships with the community and Board members therefore regularly attend community meetings and events and take opportunities to gather feedback during these opportunities.

6 IMPLICATIONS AND RISKS

6.1 Financial Implications

There are financial implications of the decisions sought by this report, as the servicing of Community Boards are met within Council's existing Governance Budgets.

6.2 Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

6.1 Risk Management

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.4 Health and Safety

There are no health and safety issues arising from the adoption/implementation of the recommendations in this report.

7 **CONTEXT**

7.1 **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Authorising Legislation**

Local Government Act 2002 Schedule 7 clause 19 - A Local Authority must hold the meetings that are necessary for the good government of its region or district.

7.3 **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 **Authorising Delegations**

Delegation to Community Boards, Part 3, S-DM 1041, Issue 10, as at 25 October 2016.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION****FILE NO and TRIM NO:** GOV-26-08-06 / 220912157313**REPORT TO:** COUNCIL**DATE OF MEETING:** 6 December 2022**AUTHOR(S):** Jackie Watson – Chairperson Kaiapoi-Tuahiwi Community Board**SUBJECT:** Chairperson's Report for the Period February – September 2022**SIGNED BY:**
(for Reports to Council,
Committees or Boards)_____
Department Manager

Acting Chief Executive**1 SUMMARY**

The purpose of this report is to inform the Council of the Kaiapoi-Tuahiwi Community Board's activities for the period 1 February to 30 September 2022 in accordance with the Board's Terms of Reference.

2 RECOMMENDATION**THAT** the Council:

- (a) **Receives** report No. 220912157313.
- (b) **Circulates** a copy of this report to all the Community Boards.

3 BACKGROUND

3.1 It is customary for Community Board Chairpersons to report their Board's progress and achievements to the Council. The report for the previous year was presented to the Council at its meeting held 1 February 2022.

4. ISSUES AND OPTIONS

- 4.1 The Board has seven members consisting of two Ward Councillors and five elected Board members, who took their oath of office at the Board's Inaugural meeting held on 31 October 2019. All four Kaiapoi-Woodend Ward Councillors were active members of the Board, contributing to the discussions at Board meetings, however, only those Councillors specifically appointed by the Council to the Board were allowed to vote on matters before the Board. In 2022 the Board was reduced by two members through the passing of the Chairperson, Chris Greengrass, and the resignation of Martin Pinkham. The Board chose not to appoint new members due to the proximity of the end of the term.
- 4.2 Three members were present for all the ordinary Board meetings, with three members tendering apologies for meetings they were unable to attend within this period.
- 4.3 There were eight scheduled ordinary Board meetings for the period February to 30 September 2022.

- 4.3 The ordinary meetings were held on the third Monday of each month at the Ruataniwha Kaiapoi Civic Centre.
- 4.4 The Board also attended numerous workshops and considered a range of matters that included:
- Annual Plan discussions for both Environment Canterbury and the Waimakariri District Council
 - Kaiapoi Stormwater and Flooding improvements.
 - Norman Kirk Park
 - Chris Greengrass Memorial Grant
 - General Landscaping Budget
- 4.5 During the period under review, the Board was briefed on the following seven matters:
- Williams Street Balustrade
 - ECan and WDC Annual Plan
 - Covid Impacts and Work Programme Delivery Expectations
 - RMA Housing Amendment Act
 - District Plan Update
 - Development Contributions
 - Election Protocols
 - Water Quality Update
 - Cycle and Walking Strategy
 - Three Waters Reform
 - District Flooding
- 4.6 The Board also made submissions in relation to the Environment Canterbury and Waimakariri District Council's 2022/23 Draft Annual Plan and Plan Change 31.
- 4.7 From February to September 2022, the Board heard the following deputations:
- Wai Huka O Waitaka (WHow) and Aqualand New Zealand
 - Mahinga Kai Update
 - KERA request for licence to occupy
 - Alwing Trust re Board Restoration
 - Disc Golf in Kaiapoi Domain
- 4.8 There were a number of significant issues the Board considered including:
- Town centre parking
 - Speed limits
 - Town centre lighting
 - William Street bridge and balustrade upgrade
 - Walking and cycling network strategy
 - Tuahiwi footpath
 - Island/Ohoka Road intersection
 - Art works in Kaiapoi
 - Community Hub
 - WHow Trust developments
 - Mahinga Kai Reserve

4.9 The Board also approved a range of grants to community organisations.

In summary the Board received 16 applications for funding, during the period July 2021 to September 2022. As indicated below, the total funding allocated for the period was: \$6,690.

Year	Amount Allocated	Carry over	Approved	Declined	Balance Remaining	Balance Outcomes
2021/22	\$4,127 (As Feb 2022)	2,325	\$1,500	2	\$2,627	Carried forward to 2022/23
2022/23	\$4,300 (As at Jun 2022)	\$2,627	\$915	1	\$5,710	Until June 2023

4.10 The Board also supported general landscaping.

4.11 The following depicts the status of the Board's landscape budget.

BOARD ALLOCATION	STATUS	BUDGET
2021/22 Financial Year	Carried over	\$23,300
2022/23 Financial Year	Allocation	\$26,190

CURRENT PROJECTS		
Town Entrance Development	Pending (allocation from previous financial year)	\$75,810
Interpretive Signage	In Progress (allocation from previous financial year)	\$286
Patchina's Walkway	In Progress (allocation from previous financial year)	\$7,700
Tuahiwi Reserve Development	Rescinded	\$0
Seat at BMX Track	Complete	\$0
Raymond Herber Sculpture	Pending	\$10,000
Passchendaele Walkway seating and plantings	In Progress	\$3,200
Remaining budget to allocate	Current	\$49,490

4.12 Board members attended several public meetings and Drop In's which included: Long Term Plan drop-ins, District Plan meet the planner meetings, and attended a public meeting regarding Plan Change 31.

4.13 The Board's performance expectations link directly into the Council's Community Outcomes. The four key performance expectations are:

- (1) Develop and promote the Community Board as a vehicle for local residents to seek assistance and advocacy in accessing council services and consultation processes.
- (2) Develop closer links and relationships with key settlements and groups in the Kaiapoi-Woodend Ward, as well as with significant district wide organisations.
- (3) Develop strategies for the Board to become an effective, cohesive voice in representing the community viewpoint at meetings and policy hearings.
- (4) To actively participate in council business and the annual budget process to ensure equitable spending across the District whilst being mindful of rates affordability.

4.14 By reviewing the 32 staff reports and decisions during the period of February to December 2022 against the above listed community outcomes we believe the following table represents the performance outcomes:

Performance Expectations	(1)	(2)	(3)	(4)
Number of Reports (32)	20	29	26	23

4.15 Chairperson's Comments

The Board has continued to focus on the regeneration projects, and it is pleasing to see the progress made with the Heritage and Mahinga Kai area, and the Community Hub proceeding with full involvement from the community.

Working bees at both the Honda Forest and Huria Reserve have been popular and the progress in developing these areas is rewarding, adding huge amenity value to the town.

Adding to that WHoW had a successful year with the trial of Aqualand and wish to continue with their plans.

Much of the Board's time was taken up with reducing speed limits and responding to the growth of the district with increased traffic concerns. A Decision to install traffic lights at the Island Road / Ohoka Road intersection aims to plan for future growth as well as respond to the safety of drivers.

The Board was always mindful of costs and the desire to keep rate rises to a minimum. The Memorial Reserve upgrade and the Askeaton boat ramp repairs were both examples of that with Askeaton's car park reduced and the Memorial Reserve delayed.

It was pleasing to see the re-opening of Fuller Street/Adderley Terrace, an important route into the town from the West, and the Board acknowledges the contribution of Fred Rahme and Jack Lin of Lime Living in their development of a retirement complex bringing employment and growth to the town.

The cycle and walking network is almost complete and has contributed to a rise in visitors to the town.

Some Greenspace projects have taken longer than expected due mostly to Covid interruptions with staff shortages. The heritage signage and improvements to giraffe square are examples of this.

The Board continues to support the community with grants.

The loss of Chris Greengrass after a battle with cancer earlier this year was a blow to the Board as she had worked hard as Chair during this term and made a sizeable contribution to the Kaiapoi community.

Martin Pinkham's resignation shortly after reduced the board to just three excluding councillors.

I thank all Board members for their contribution and eagerness to work for their communities.

4.16 There are no implications on community wellbeing by the issues and options that are the subject matter of this report.

4.17 The Management Team has reviewed this report and supports the recommendations.

5 COMMUNITY VIEWS

5.1 Mana whenua

Taking into consideration the provisions of the Memorandum of Understanding between Te Ngāi Tūāhuriri Rūnanga and the Council, Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report.

5.2 Groups and Organisations

There are no other groups and organisations, which are likely to be affected by, or to have an interest in the subject matter of this report.

5.3 Wider Community

The wider community is not likely to be affected by, or to have an interest in, the subject matter of this report. However, the Board strives to build and maintain good relationships within the community and Board members therefore regularly attend community meetings and events and take opportunities to gather feedback during these opportunities.

6 IMPLICATIONS AND RISKS

6.1 Financial Implications

There are financial implications of the decisions sought by this report, as the servicing of Community Boards are met within Council's existing Governance Budgets.

6.2 Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

6.1 Risk Management

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.4 Health and Safety

There are no health and safety issues arising from the adoption/implementation of the recommendations in this report.

7 CONTEXT

7.1 Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 Authorising Legislation

Local Government Act 2002 Schedule 7 clause 19 - A Local Authority must hold the meetings that are necessary for the good government of its region or district.

7.3 Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 Authorising Delegations

Delegation to Community Boards, Part 3, S-DM 1041, Issue 10, as at 25 October 2016.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION****FILE NO and TRIM NO:** GOV-26-11-06 / 220909156566**REPORT TO:** COUNCIL**DATE OF MEETING:** 6 December 2022**AUTHOR(S):** Jim Gerard – Chairperson Rangiora-Ashley Community Board**SUBJECT:** Chairperson's Report for the Period February 2022 to September 2022**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)_____
General Manager

Acting Chief Executive**1. SUMMARY**

The purpose of this report is to inform the Council of the Rangiora-Ashley Community Board's activities for the period 1 February to 30 September 2022 in accordance with the Board's Terms of Reference.

2. RECOMMENDATION**THAT** the Council:

- (a) **Receives** report No. 220909156566.
- (b) **Circulates** a copy of this report to all the Community Boards.

3. BACKGROUND

3.1 It is customary for Community Board Chairpersons to report their Board's progress and achievements to the Council. The report for the previous year was presented to the Council at its meeting held 1 February 2022.

4. ISSUES AND OPTIONS

- 4.1 The Board has twelve members consisting of four Ward Councillors and eight elected Board members who were sworn to office on 30 October 2019.
- 4.2 There were eight scheduled ordinary Board meetings for the period February to September 2022. No meetings were held in January and the meeting scheduled to be held in July was cancelled due to lack of business. The Board therefore had seven ordinary meetings. Nine members attended all the meetings held during this time while three members submitted apologies for meetings they were unable to attend.
- 4.3 The ordinary meetings were scheduled for the second Wednesday of the month. All meetings were held in the Council Chamber at the Rangiora Service Centre.

- 4.4 The Board also attended numerous workshops and briefings which considered a range of matters including:
- Belgrove Development frontage
 - Landscape Budget update
 - Milton Reserve Upgrade
 - Annual Plan for both WDC and ECan
 - Eastern By-pass
 - Ohoka / Island Road intersection
 - Workshop and Briefings Policy
 - Southbrook/Torlesse Intersection
- 4.5 The Board made two submissions during the period in relation to:
- Waimakariri District Council 2021/31 Draft Long Term Plan
 - Environment Canterbury's Draft Long Term Plan 2021/31
- 4.6 Three deputations were heard and progressed, in relation to:
- Rangiora Town Centre Parking
 - Millton Reserve
 - Rangiora Medical Hub.
- 4.7 There were several significant issues for the Board including:
- Southbrook Road Safety Improvements
 - Millton Reserve
 - The Waimakariri District Cycle Network Plan and Infrastructure Prioritisation Programme
 - Speed limits
 - BNZ corner
 - Parking building for Rangiora
 - Three Waters reform
 - Flooding issues
 - Plan Change 31
- 4.8 The Board approved a range of grants to community organisations. In summary the Board received eight applications for funding, during the period February to September 2022.

(The financial year runs from 1 July to 30 June.)

Year	Amount Allocated	Approved	Declined/ Withdrawn	Balance Remaining	Balance Outcomes
2020/21	\$12,220 (as at Feb 2022)	\$3,459	1	\$9,061	Carried forward to 2022
2022/23	\$10,160 (As at Jun 2022)	\$0	0	\$18,069	Ongoing until 30 June 2021

4.9 The following depicts the status of the Board's Landscape Budget.

BOARD ALLOCATION	STATUS	BUDGET
2021/22 Financial Year	Carried over	\$305
2022/23 Financial Year	Allocation	\$26,495

CURRENT PROJECTS		
Loburn Domain Memorial	In Progress	\$53,850
Millton Memorial Reserve	In Progress	\$19,364
Cust Domain Rugby Post	Complete	\$0
Cust Domain Park Bench	Complete	\$0
Passchendaele Walkway plantings	In Progress	3,200
Townside Fields Seat	Complete	\$0
Remaining to be allocated	Current	\$26,495

4.10 Board members attended a number of public meetings and Drop In's which included: Long Term Plan drop-ins, District Plan meet the planner meetings, and met with residents regarding the Townsend reserve as well as site visits to discuss tree removals.

4.11 The Board's performance expectations link directly into the Council's Community Outcomes. The four key performance expectations are:

- (1) Develop and promote the Community Board as a vehicle for local residents to seek assistance and advocacy in accessing council services and consultation processes.
- (2) Develop closer links and relationships with key settlements and groups in the Rangiora-Ashley Ward, as well as with significant district wide organisations.
- (3) Develop strategies for the Board to become an effective, cohesive voice in representing the community viewpoint at meetings and policy hearings.
- (4) To actively participate in council business and the annual budget process to ensure equitable spending across the District whilst being mindful of rates affordability.

4.12 By reviewing the 22 reports referred to the Board and decisions against the above listed community outcomes for the period of February 2022 to September 2022 we believe the following table fairly represents the performance outcomes:

Performance Expectations	(1)	(2)	(3)	(4)
Number of Reports (22)	15	23	15	13

4.13 Chairperson's Comments

The Board has had another busy year. Important issues considered have included, the ongoing traffic congestion in Southbrook, and the proposed new traffic signals at the Coronation/Torlesse/Southbrook intersection, and other surrounding road improvements, which should improve traffic flow, and greater safety for the schools and cyclists. However, these, on their own, will not remove all the traffic congestion.

The Board has also approved the Council seeking designation on the land for the proposed Eastern by-pass, as well some early design for the road from Lineside Road by the rail crossing.

The Board also looks forward to the proposed upgrades to Townsend Road, the Townsend/Fernside corner, which will assist traffic flows using Flaxton Road.

Millton Reserve upgrade, including the establishment of an arboretum, improvements to the Croquet lawns, Dog Park improvements will see this area become a very attractive area after all the planting has been completed. The Board acknowledges the generous assistance from Soroptimists and Rotary Club of Rangiora for trees and planting assistance.

The Board is very concerned at the Governments Three Waters proposal, their proposed high rise and intensification of housing plans, future flood protection, the state of some rural roads, and the failure of the Health providers to offer 24/7 health care to Rangiora. The Board looks forward to seeing the BNZ corner developed, and a Rangiora car parking building sorted.

The Boards Discretionary grants are available to Community Groups to assist them with their projects, and I encourage them to apply.

The Board acknowledges the work of Board members Sarah Lewis and Andy Wells who are not seeking re-election. The Board also wishes to acknowledge and thank Mayor Dan Gordon, and staff for their help and assistance. In particular, we thank Kay Rabe, our staff governance liaison, for all her help and assistance.

- 4.14 There are no implications on community wellbeing by the issues and options that are the subject matter of this report.
- 4.15 The Management Team has reviewed this report and supports the recommendations.

5 COMMUNITY VIEWS

5.1 Mana whenua

Taking into consideration the provisions of the Memorandum of Understanding between Te Ngāi Tūāhuriri Rūnanga and the Council, Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2 Groups and Organisations

There are no other groups and organisations, which are likely to be affected by, or to have an interest in the subject matter of this report.

5.3 Wider Community

The wider community is not likely to be affected by, or to have an interest in, the subject matter of this report. However, the Board strives to build and maintain good relationships and Board members therefore regularly attend community meetings and events and take opportunities to gather feedback during these opportunities.

6 IMPLICATIONS AND RISKS

6.1 Financial Implications

There are financial implications of the decisions sought by this report, as the servicing of Community Boards are met within Council's existing Governance Budgets.

6.2 Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

6.1 Risk Management

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.4 Health and Safety

There are no health and safety issues arising from the adoption/implementation of the recommendations in this report.

7 CONTEXT**7.1 Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 Authorising Legislation

Local Government Act 2002 Schedule 7 clause 19 - A Local Authority must hold the meetings that are necessary for the good government of its region or district.

7.3 Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 Authorising Delegations

Delegation to Community Boards, Part 3, S-DM 1041, Issue 11, as at 25 October 2019.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: Gov-01-32 / 221122201951

REPORT TO: Council

DATE OF MEETING: 6 December 2022

AUTHOR(S): Sarah Nichols, Governance Manager

SUBJECT: 2023 Council Meeting Schedule

SIGNED BY: _____
 (for Reports to Council,
 Committees or Boards)

Department Manager



Acting Chief Executive

1 SUMMARY

The purpose of this report is to adopt a meeting schedule for 2023 for the ordinary Council and Standing Committee meetings. The schedule is based on current timetabling patterns adopted over recent years by the Council.

Attachments:

- i. Proposed Waimakariri District Council Meetings Calendar of 12th Term of Council – 24 January 2023 to 22 December 2023. (Trim 220819143684 circulated separately).

2 RECOMMENDATION

THAT the Council:

- (a) **Receives** report No 2221122201951.
- (b) **Adopts** the following meeting schedule for the period from 24 January to 22 December 2023 (as outlined in Trim 220819143684).

- (i) Ordinary Council Meeting Dates commencing at 1pm on the first Tuesday of the month:

7 February 2023	7 March 2023	4 April 2023	2 May 2023
6 June 2023	4 July 2023	1 August 2023	5 September 2023
3 October 2023	7 November 2023	5 December 2023	

- (ii) Council meetings relating to (Draft) Annual Plan and Annual Report including submissions and hearings:

8 and 9 February 2023 (Budgets)	28 February 2023 Approval to Consult	3 and 4 May 2023 (Hearings)
30 and 31 May 2023 (Deliberations)	20 June 2023 (Adoption Annual Plan)	27 June 2023 (Reserve Adoption)
17 October 2023 (Annual Report)		

- (c) **Adopts** the following meeting schedule for the period from 24 January 2022 to 22 December 2023 for Committees:

- (i) Audit and Risk Committee commencing at 9am on Tuesdays:

14 February 2023	14 March 2023	16 May 2023
13 June 2023	8 August 2023	12 September 2023
14 November 2023	12 December 2023	

- (ii) Utilities and Roading Committee generally at 9am on Tuesdays:

21 February 2023	21 March 2023	18 April 2023
23 May 2023	20 June 2023	18 July 2023
15 August 2023	19 September 2023	17 October 2023
21 November 2023		

- (iii) District Planning and Regulation Committee at 1pm on Tuesdays:

21 February 2023	21 March 2023	18 April 2023
16 May 2023	18 July 2023	15 August 2023
19 September 2023	21 November 2023	

- (iv) Community and Recreation Committee generally at 3.30pm on Tuesdays:

21 February 2023	21 March 2023	23 May 2023
20 June 2023	22 August 2023	17 October 2023
12 December 2023		

- (v) Mahi Tahi Joint Development Committee at 9am on Tuesdays:

7 March 2023	4 April 2023	9 May 2023
11 July 2023	22 August 2023	10 October 2023
7 November 2023		

- (vi) Waimakariri Water Zone Committee at 3.30pm on Mondays

30 January 2023	6 March 2023	1 May 2023	3 July 2023
4 September 2023	6 November 2023		

- (vii) Waimakariri District Licensing Committee at 9am generally on Mondays

27 February 2023	27 March 2023	29 May 2023	26 June 2023
31 July 2023	11 September 2023	30 October 2023	13 November 2023

- (d) **Notes** the Mahi Tahi Joint Development Committee dates and locations will be subject to further confirmation with our Ngāi Tūāhuriri partners.
- (e) **Notes** the Waimakariri Water Zone Committee dates will be subject to further confirmation with Environment Canterbury.
- (f) **Notes** that this timetable does not preclude additional meetings being scheduled if required for matters of urgency, which will be advertised on the Council website.
- (g) **Notes** the Community Boards have adopted their own timetable at their meetings held during November 2022.
- (h) **Notes** that no formal meetings are scheduled for Councillors on the weeks of 24 April, 28 August, 23 October and 18 December 2023.

- (i) **Notes** a report will be submitted to the February 2023 Council meeting for consideration of any additional committees and revised Terms of Reference for several working groups including Arohaia te Awa and the Solid Waste and Hazardous Substances working group.
- (j) **Circulates** a copy of the finalised meeting times to Ngāi Tūāhuriri partners and the Community Boards for their reference.

3 BACKGROUND

- 3.1 The timetable is based on previous Council patterns and balancing the anticipated workloads of the various Committees and need to keep members informed through workshop sessions for such topics as government reforms, three waters matters and Long Term Budget Planning. It is deemed prudent to set the primary Council meeting schedule to enable good forward planning, including with partnerships and neighbouring councils whilst ensuring efficient use of member's time.
- 3.2 During 2022 ordinary Council meetings occurred at 1pm on the first Tuesday of the month, with the Standing Committees generally alternating in two pairs on the third Tuesday of each month. This scheduling has worked well, and it is therefore recommended to continue with a similar pattern.
- 3.3 Since July 2014, specific monthly non-decision-making sessions relating to district-wide matters have been brought before Council. This has proven to be effective for both members and staff. It is therefore proposed that these specific briefing and/or workshop sessions continue during 2023, commencing in February, generally on the second Tuesday of the month. In addition, it is proposed that some specialist workshops and briefings will still occur after the related standing committee meetings. All workshops will be advertised on the Council website.

4 ISSUES AND OPTIONS

- 4.1 2023 is proposed to be a busy year with ongoing 3Waters, Resource Management and Future of Local Government reform related matters occurring throughout the year. Feedback has been received that it would be beneficial for the Council to have scheduled breaks from meeting commitments to balance members other community commitments. Therefore, it is prudent to factor into the proposed schedule, break weeks. No formal meetings have therefore been scheduled the weeks of 24 April, 28 August, and 23 October, along with no meetings scheduled after 15 December 2023 for the year.
- 4.2 The Community Boards have set their 2023 meeting patterns and these dovetails with the timing of the Council and Committee meetings, ensuring the availability of Councillors and the flow of information between the two levels of governance.
- 4.3 Traditionally each March/April, the Council hold a Hui with the Te Ngāi Tūāhuriri Rūnanga, alternating hosting between the Tuahiwi Marae and the Council Chambers. The Hui provides an additional opportunity to discuss matters with a focus on the Council's Annual Plan budgetary proposals and to continue to strengthen the relationship. Provisionally it is proposed to discuss Annual Plan matters in the first quarter of 2023 pending ongoing discussions with Te Ngāi Tūāhuriri.
- 4.4 There are no implications to community wellbeing by the issues and options that are the subject matter of this report.
- 4.5 The Management Team has reviewed this report and support the recommendations.

5 COMMUNITY VIEWS

5.1 Mana whenua

Te Ngāi Tūāhuriri hapū are likely to be affected by or have an interest in the subject matter of this report, as their representatives will be invited to attend some of the scheduled meetings. Information will be shared with Te Ngāi Tūāhuriri at an upcoming Mahi Tahi Joint Development Committee to ensure mutual meeting dates directly affecting the Runanga are agreed. Additional meetings may occur pending ongoing conversations with Te Ngāi Tūāhuriri.

5.2 Groups and Organisations

Community views were not sought for the timetabling as there are no groups and organisations likely to be affected by or to have an interest in the subject matter of this report. However, the established pattern of Council and Community Board meetings has generally worked well for members, taking into account other community commitments.

Some members of the public may be disadvantaged with meetings being held during the day due to work or family commitments. Submission hearing timings and locations are considered prior to each consultation. The Annual Plan hearings will be scheduled over a mix of day and evening times to enable submitters the opportunity to speak over a wider timeframe.

5.3 Wider Community

The wider community is not likely to be affected by or to have an interest in the subject matter of this report. However, the Waimakariri District Council has been holding the majority of its Council and Committee meetings on Tuesdays for a number of years, and it is known within the community.

The most appropriate way to ensure that the wider community is aware of the various meetings being held is to establish a meeting calendar. All Council, Standing Committees, Community Board meetings are also publicly advertised in compliance with the Local Government Official Information and Meetings Act 1987 (LGOIMA). Meetings are also advertised on the Council's website and at Service Centres on in-house television screens. Additional notification of Annual Plan submission and hearing dates and process occurs to maximise public awareness of Council meetings and the opportunity to contribute to the decision making process.

6 OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1 Financial Implications

There are financial implications of the decisions sought by this report, as the servicing of Council, Committees and Community Boards are met within existing Council Governance Budgets.

6.2 Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 Risk Management

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.4 Health and Safety

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

7 CONTEXT

7.1 Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 Authorising Legislation

Local Government Act 2002 Schedule 7 clause 19 - *A Local Authority must hold the meetings that are necessary for the good government of its region or district.*

Meetings must be called and conducted in accordance with Local Government Official Information and Meetings Act 1987 (LGOIMA) and the Standing Orders of the Local Authority.

7.3 Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

7.4 Authorising Delegations

The Council set meetings for Council and Committees. Each Community Board set individual meeting times.

WAIMAKARIRI DISTRICT COUNCIL

MINUTES OF A MEETING OF THE AUDIT AND RISK COMMITTEE HELD IN THE COUNCIL CHAMBERS, CIVIC BUILDINGS, HIGH STREET, RANGIORA ON TUESDAY, 22 NOVEMBER 2022, AT 9AM.

PRESENT

Deputy Mayor N Atkinson (Chairperson), Councillors J Goldsworthy, T Fulton, J Ward, P Williams and Mayor D Gordon.

IN ATTENDANCE

Councillors Redmond and Cairns.

J Millward (Acting Chief Executive), G Cleary (Manager Utilities and Roading), C Brown (General Manager Community and Recreation) P Christensen (Finance Manager), S Hart (Strategy and Business Manager) and K Rabe (Governance Adviser).

1 APOLOGIES

There were no apologies.

2 CONFLICTS OF INTEREST

No conflicts of interest were recorded.

3 RECEIPT OF MINUTES

3.1 Minutes of a meeting of the Audit and Risk Committee held on Tuesday 20 September 2022

Moved: Councillor P Williams

Seconded: Councillor J Ward

THAT the Audit and Risk Committee:

- (a) **Receives** for information the circulated Minutes of a meeting of the Audit and Risk Committee, held on 20 September 2022.

CARRIED

3.2 Matters Arising

There were no matters arising from the minutes.

4 PRESENTATION/DEPUTATION

4.1 Kaipoi Promotions Association – M Pinkham

M Pinkham, Chairperson and Tracy Inwood, Event Manager and Secretary for the Kaipoi Promotions Association were in attendance to update the Committee on the progress and status of work done by the Association during the previous financial year.

In relation to the plans for the Christmas Festival to be held on the first Saturday in December, Councillor Ward enquired if accessible parking for disabled people would be provided. M Pinkham responded that parking for disabled people had been set aside and would be clearly signposted.

Councillor Atkinson enquired how the Association envisioned funding some of its proposed initiatives. M Pinkham stated that the Association was requesting the Council to consider covering costs for road closures and traffic management for events managed by the Associations district wide, further discussions with Environment Canterbury (ECan) would be required regarding the provision of shuttle buses between town centres, Enterprise North Canterbury (ENC) were already working on mapping areas within the district and the iconic Waimakariri event would need a large amount of funding which would need to be raised. Councillor Atkinson noted that the matter of traffic management and road closures may need to be reviewed to ascertain whether the Council was in a position to assist.

Mayor Gordon suggested that this could be investigated by the Councillor holding the Rooding Portfolio, stating he was aware the Council had a small budget for this activity but was unsure of the exact scope. Mayor Gordon thanked the Association for their ongoing work in promoting the district, and the town centres.

Councillor Ward noted that the Council was unable to apply for Government funding for events but that ENC were, and suggested that the Association may like to investigate the possibility of working with ENC to apply for funding for the Waimakariri iconic event.

The Chairperson thanked the Association for their presentation and for the ongoing work done on behalf of the district.

5 **REPORTS**

5.1 **2022/23 Capital Works September Quarterly Report – Gerard Cleary (General Manager Utilities and Rooding), Chris Brown (General Manager Community and Recreation) and Don Young (Senior Engineering Advisor)**

G Cleary and C Brown spoke to the report which updated the Committee on the progress of the delivery of the 2021/22 Capital Works programme, stating that the current outlook was optimistic.

Councillor Williams queried the ability of the capital works programme to be achieved when Butchers Road had been closed for most of the year, indicating that the supply delays could derail the expected delivery of the programme. G Cleary replied that in the case of Butchers Road, specialised equipment was required to repair the culvert which had delayed the project, however the culvert should be repaired by May 2023 which would allow the reopening of the road. G Cleary stated that as there was an alternative route in this case the Council was able to take the time to repair the drain properly with the delay factored in. If there had not been an alternative route the Council would have treated the matter as an emergency and done a short term temporary fix.

Councillor Williams acknowledged the issues such as the impact of covid, weather events and fires which had impacted the delivery of the programme and suggested that when the capital works programme was considered for the year that extra time be factored in to accommodate these factors. G Cleary agreed that this had been done, however it was also not desirable to have staff and contractors under utilised if too much time had been factored in. The programme was assessed and prioritised regularly to ensure the best outcome possible.

Councillor Atkinson complimented the amount and breadth of information included in the report, however he requested that care be taken to make the information clear enough for new members or the public to understand. He also mentioned that if information, such as the Septage facility, was included in the report it should have a corresponding line item in the budget to ensure transparency. Another suggestion was that risk management could be colour coded and prioritised. G Cleary noted the requests.

Councillor Ward enquired if the new water pumps in Otaki Street had performed as expected during the heavy rain on Saturday 19 November 2022. G Cleary replied that the pumps had operated as expected, however the rain was insufficient to really test the effectiveness of the work done.

Councillor Fulton requested clarification on the Ohoka ponds and the resource consent issues. G Cleary acknowledged that this was an ongoing issue which needed to be dealt with and was an unintended consequence of the Regional Plan rules which prohibit the taking of water from the ponds. Environment Canterbury were working with staff to find other options to mitigate the consequences of this rule, which could include the assistance of private property owners. Councillor Fulton enquired if this was a health and safety risk and G Cleary stated that it was not for private land owners in the short term however it could be in the long term if the Council was unable to install stormwater facilities in the future.

Mayor Gordon noted that conversation were being carried out at a regional level to achieve a common pathway and enquired if staff believed that political pressure could assist in obtaining a way forward. G Cleary agreed that political assistance would assist staff towards a desired outcome. Mayor Gordon suggested this matter should be discussed at the upcoming Mayoral forum.

Moved: Councillor Williams

Seconded: Councillor Ward

THAT the Audit and Risk Committee:

- (a) **Receives** Report No. 221107194162.
- (b) **Notes** the actual and predicted achievement across all tracked capital expenditure.
- (c) **Notes** that of the \$74.42mill total capital spend, \$28.64mill (38%) had been completed.
- (d) **Notes** that progress towards achieving the 22/23 capital works programme was well advanced across most projects, with the exceptions reported elsewhere.

CARRIED

5.2 Financial Report for the period ended 30 September 2022– **Paul Christensen (Finance Manager)**

P Christensen spoke to the report which advised the Committee on the Council's financial status as at 30 September 2022.

Councillor Atkinson noted that while there were no rate implications for the increased re-evaluation, which had been communicated to the public, there were rate implications to the increase in depreciation. Councillor Atkinson requested that the public receive communication to explain the situation so as to ensure the implications are understood.

Councillor Ward queried if the operating surplus could be utilised to offset the operating costs. J Millward explained that the operating surplus contains amount not related to capital projects. Those amounts relating to capital works would be utilised for capital works by the end of the financial year in relation to the budget.

Moved: Councillor Ward

Seconded: Councillor Goldsworthy

THAT the Audit and Risk Committee:

- (a) **Receives** Report No.221104193121.
- (b) **Notes** the surplus for the period ended 30 September 2022 is \$2.1 million. This was \$3.0 million under budget and reflects both lower operating revenue and operating expenditure over budget from the July flooding event and depreciation. The variations were explained in sections 4.2 & 4.3 of the report.

CARRIED

Councillor Ward acknowledged and thanked staff for the work done and for ensuring that the Council was in a stable financial position.

5.3 Reporting on LGOIMA Requests for the period 1 September to 31 October 2022 – Thea Kunkel (Governance Team Leader)

J Millward spoke to the report which updated the Committee on the requests for information for the period 1 September to 31 October 2022.

Councillor Redmond enquired if the responses to the requests for information were available on the web. J Millward replied that the agenda, which included a list of the request, was available on the web and therefore accessible to the public.

Moved: Councillor Atkinson

Seconded: Mayor Gordon

THAT the Audit and Risk Committee:

- (a) **Receives** Report No. 221107193249 for information.
- (b) **Notes** that the Council responded to 22 official requests of information from 1 September to 31 October 2022, which was five less, than the 27 official requests responded to in the same period in 2021.

CARRIED

Mayor Gordon suggested that management review whether or not uploading the responses to the requests for information, other than as part of the agenda, would be appropriate.

6 PORTFOLIO UPDATES

6.1 Audit, Risk, Long Term Plan and Excellence Programme – Councillor Joan Ward

Challenging work being done on the Annual Plan with inflation increasing concern in the ability to lock in savings in an effort to keep rates low.

Councillor Redmond enquired that with a recession being predicted if that would not assist the Council with Contractor's competing for work. J Millward replied that it could bring a variety of challenges. In the past contractors sometimes would provide a fixed quotation, however with shortages of materials and labour this would still be a constraining factor with that pricing approach.

6.2 **Communications and Customer Services – Councillor Joan Ward**

Communications

In the April to June report a few of the highlights are:

- Σ Six communication plans, produced 38 news stories and received 78 media inquiries. This is a normal amount of media attention but something we have seen grow over recent year.
- Σ We undertook five engagement projects which were viewed in total by approx. 3,000 residents. Topics covered things like the walking and cycling network plan, gambling policy, Waikuku reserves spatial plan etc.
- Σ Our website traffic has been relatively consistent for this period of the year with 140,000 unique sessions. Search, and our engagement topics on speed limits, were the top searched items. There were 426 required updates to our website.
- Σ Social media wise our Facebook page grew by 814 followers and our content reached 31,498 engaged users and 190,286 users aware. Our content was shared over 2,000 times.
- Σ Graphic design content included the Walking and Cycling network collateral, an internal programme to replace our billing system, the facilities update, photography and the skinning of a community event trailer.

Engagement topics from this period includes:

- Σ The Proposed District Plan opened for further submissions
- Σ We continued detailed engagement with submitters about the Waikuku Beach Spatial Plan
- Σ The development of an Arts Strategy for Waimakariri

Other significant matters include:

- Σ We provided communications support for a number of flooding events as well as the Pegasus Fire
- Σ Water Chlorination and quality have become a large topic of interest
- Σ Communities 4 Local Democracy and the Mayoral Campaign on Three Waters received significant support from the C&E team. Both from a media, public relations and graphic design perspective.
- Σ We supported and promoted the local election results.

Customer Services

- Σ **Rating Valuations** – the objection period for the new rating valuations closed tomorrow (22nd November) so far we have received 195 objections. Last revaluation in 2019 we received 480 in total. Over half of the objections are on residential properties but we have yet to discover whether they are wanting values up or down.
- Σ **Computer System Review** – the staff have been busy working with the project team developing scenarios to assist with demonstrating the systems to be evaluated in the new year.
- Σ **Rates** – the second instalment due date was last Sunday, 20th November with the last date for payment being next Sunday.
- Σ **Training** – the teams made use of a quieter period before this rates instalment was due to catch up with training opportunities. A number of staff have spent some time out with the kerbside collections team and the vehicle crossing auditor. Seeing first hand the work being carried out really grows their understanding and benefits both Council and customer.
- Σ **Christmas** -rosters are being drawn up for staff that will be available for enquiries over the holiday period. We try to limit this so that as many as possible can take a good break. Oxford and Kaiapoi service centres will

be open for the three working days between Christmas and New Year (Rangiora staff take a turn at working in Kaiapoi).

7 QUESTIONS

Nil.

8 URGENT GENERAL BUSINESS

Nil.

NEXT MEETING

The next meeting of the Audit and Risk Committee will be held on Tuesday 21 February 2023 at 9am.

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 10.24am.

CONFIRMED

Chairperson

Date

MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD HELD IN THE A&P ROOM OF THE OXFORD TOWN HALL, 34 MAIN STREET, OXFORD, ON WEDNESDAY, 9 NOVEMBER AT 7PM.

PRESENT

T Robson (Chairperson), S Barkle (Deputy Chairperson), M Brown, T Fulton, R Harpur, N Mealings, P Merrifield and M Wilson.

IN ATTENDANCE

G Cleary (General Manager Utilities and Roading), J McBride (Roading Manager), A Mace-Cochrane (Project Engineer), S Binder (Senior Transport Engineer), Mike Kwant (Greenspace Community Projects Officer) virtually, K Rabe (Governance Advisor) and A Connor (Governance Support Officer).

There was one member of the public present.

1. APOLOGIES

There were no apologies.

2. PUBLIC FORUM

No members of the public wished to speak.

3. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

4. CONFIRMATION OF MINUTES

4.1. Minutes of the Oxford-Ohoka Community Board – 27 October 2022

Moved: M Brown

Seconded: N Mealings

THAT the Oxford-Ohoka Community Board:

- (a) **Confirms** the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 27 October 2022, as a true and accurate record.

CARRIED

4.2. Matters Arising

There were no matters arising from the minutes.

5. DEPUTATIONS AND PRESENTATIONS

Nil.

6. ADJOURNED BUSINESS

Nil.

7. REPORTS

7.1. Ashley Gorge Bridge – Approval of No-Stopping Restriction – S Binder (Senior Transportation Engineer)

S Binder spoke to the report which sought a recommendation to the Utilities and Roading Committee the installation of a no-stopping restriction on Ashley Gorge Road. He clarified that the bridge concerned was known as the Ashley Gorge Bridge and not the Ashley River Bridge as was stated in the report.

He highlighted the following points

- Σ Staff were trying to rectify issues regarding parking and visibility.
- Σ There would be new signage indicating where parking was prohibited and encouraging people to park in the reserve car park instead.

P Merrifield questioned if the Groups consulted about the changes had any comments. S Binder answered that most of their feedback had been regarding the lack of visibility. He was holding a site meeting with members of the Ashley Gorge Reserve Advisory Group to walk the road and discuss the changes at a later date and there may be further feedback at that time.

N Mealings asked if there was a safe option for people with mobility issues to be able to park closer to the trail entrance. S Binder noted there was a limited amount of parking on the west side of the bridge. Currently there were informal no parking signs in place, however after the area had been the signs would be moved so that parking on the bank would not inhibit visibility to the bridge. Parking on the west side would result in only needing to walk across the bridge to reach the trail head. He did not recommend parking on the east bank as visibility was compromised.

T Fulton inquired if staff typically looked at crash site data during their evaluations and what other issues were considered. S Binder replied that there was limited crash history at this point and that crash data was not always a good indicator of risk. Although there was a low number of crashes at this site the risk was still present shown by known 'near miss' incidents. Main criteria considered were visibility, the likelihood of frost, volume of traffic and other such factors. Near misses were hard to quantify as they were not reported.

Moved: S Barkle

Seconded: P Merrifield

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 210812132935.
- (b) **Notes** that Council staff would work with the road maintenance contractor to remove vegetation and trees on the south side of the east approach to further improve visibility to the bridge.
- (c) **Notes** that other improvements proposed in the vicinity of the bridge included the following:
 - i. New guide signage to direct car parking to the holiday park car park.
 - ii. Removal of informal parking signage.
 - iii. Relocation of curve speed chevron sign at holiday park entry on the west approach.

AND

THAT the Oxford-Ohoka Community Board recommends:

THAT the Utilities and Roading Committee:

- (d) **Approve** installation of the following no-stopping restriction on Ashley Gorge Road at the Ashley Gorge Bridge:
- i. For a distance from 15m west of the bridge to 25m east of the bridge railing on the north side.
 - ii. For 25m east of the bridge on the south side.

CARRIED

S Barkle commented it was good to see action being taken on an issue raised by the community.

7.2. **Approval to Proceed with Upgrading the Main Street Oxford Pedestrian Crossings – J McBride (Roading and Transport Manager) and A Mace-Cochrane (Project Engineer)**

A Mace-Cochrane noted the scope of works to be carried out outside the Fresh Choice Supermarket and the bakery to upgrade the pedestrian crossing markings to align with the new requirement of 600mm wide crossing bars and to replace current discs to 400mm belisha discs. The pedestrian crossing outside the bakery would also have directional and warning tactile pavers installed on both sides of the road.

The crossing outside the Oxford Town Hall would be shifted east to increase the distance from the Main Street / Burnett Street intersection. This would result in the loss of one car park which could not be accommodated anywhere else. As part of these works the curb build out would be extended on the northern side southern sides. The cost estimates for these works had increased since the Board's workshop in August due to increased market rates. However, these costs would be covered by the minor safety budget.

N Mealings questioned if the materials being removed and replaced would be replaced with new items or if the old ones would be refreshed and reused. J McBride answered that some materials would be replacing what was lacking and others would be upgraded like the belisha discs which were bigger and more visible.

P Merrifield asked if the Fresh Choice car park could be reviewed to allow for a one way in and one way out system. J McBride explained this was a resource consent issue, and the owners did acknowledge the difficulties experience in accessing and leaving the car park. N Mealings noted they had been working with the owners of Fresh Choice to create a strategic parking plan.

M Brown asked how staff planned to inform the public of the changes. J McBride stated they would work with the Council's Communication Team to ensure the community was informed of the works. G Cleary added that it could be added as a notes into the recommendation.

Moved: T Fulton

Seconded: M Brown

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 220209016538.
- (b) **Approves** the design shown in Trim No.22100774577, which included relocating the crossing outside of the Community Hall further east, updated markings (600 mm wide white crossing bars), enlarged belisha discs, and tactile pavers.
- (c) **Approves** the removal of one carpark on the northern side of Main Street, outside of the Community Hall, due to the extension of the kerb buildout when the crossing was to be relocated.
- (d) **Notes** that as there were no additional no-stopping lines to be installed and there was no change required to the Parking Schedule.
- (e) **Notes** that the current location of the eastern pedestrian crossing (outside the Community Hall) had health and safety issues due to its close proximity to Burnett Street, which prevented motorists turning left onto Main Street from aligning themselves perpendicular to the crossing, and hence, created problems with pedestrian visibility in vehicle blind spots.
- (f) **Notes** the southern crossing point of the eastern pedestrian crossing, in its existing location, aligns with a vehicle entrance servicing the Queenette backpackers and a residential property, which also created health and safety issues around pedestrian visibility when vehicles are reversing out onto Main Street.
- (g) **Notes** that by shifting the eastern pedestrian crossing, approximately 10 metres further east, mitigated the health and safety issues noted in Recommendation (f) and (g) by enabling motorists turning left onto Main Street, from Burnett Street, to align themselves perpendicular with the crossing, and by removing the conflict with the double vehicle entrance on the southern side.
- (h) **Notes** that each pedestrian crossing would be monitored, and any further improvements would be brought back to the Board for consideration.
- (i) **Notes** that the pedestrian crossing upgrades were included in the 2022/23 Rooding Capital Works Programme which was consulted with the Community Boards and approved by Utilities and Rooding Committee, and that there was a budget allowance for this project.
- (j) **Circulates** this report to the Utilities and Rooding Committee for information.
- (k) **Notes** staff would work with the Communications Team to establish a communication plan regarding why and when this would be happening.

CARRIED

N Mealings commented that within the communication it should state why these changes were happening to enable the community to have a better understanding of the health and safety implications.

8. **CORRESPONDENCE**

8.1. **West Eyreton Community Hall**

N Mealings asked if holding the meeting on Tuesday 4 April 2023 would clash with the Council Long Term Plan Budget Meeting. K Rabe noted she would check.

Moved: P Merrifield

Seconded: M Wilson

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the correspondence regarding the West Eyreton Community Hall.

CARRIED

K Rabe commented she had visited the Swannanoa Hall as requested by a Board member with the view of holding meetings in the Swannanoa area. However currently the Hall had insufficient tables and chairs to accommodate a meeting of the Board and she had encouraged the Committee to apply to the Board's Discretionary Grant to enable them to equip their Hall. The Board may wish to consider this venue when considering the 2024 meeting schedule.

9. **CHAIRPERSON'S REPORT**

9.1. **Chairperson's Report for October 2022**

T Robson also attended computer training and the Oxford Area School Prize Giving as well as those mentioned in the report.

Moved: N Mealings

Seconded: S Barkle

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the report from the Oxford-Ohoka Community Board Chairperson (TRIM: 220905153098).

CARRIED

10. **MATTERS FOR INFORMATION**

- 10.1. Woodend-Sefton Community Board Meeting Minutes 12 September 2022.
- 10.2. Rangiora-Ashley Community Board Meeting Minutes 14 September 2022.
- 10.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 19 September 2022.
- 10.4. Three Waters Reform - Transition Support Package Agreement with Dept of Internal Affairs – Report to Council Meeting 6 September 2022 – Circulates to All Boards.
- 10.5. District Regeneration - Annual Progress Report to June 2022 – Report to Council Meeting 6 September 2022 – Circulates to All Boards.
- 10.6. July 2022 Flood Response – Emergency and Immediate Works Expenditure – Report to Council meeting 6 September 2022 – Circulates to All Boards.
- 10.7. Adoption of Policy - Briefings and Workshops – Report to Council meeting 6 September 2022 – Circulates to All Boards.
- 10.8. Summary of Discretionary Grant Accountability 1 July 2021 to 30 June 2021 – Report to Woodend-Sefton Community Board Meeting 12 September 2022 – Circulates to Oxford-Ohoka, Rangiora-Ashley and Kaiapoi-Tuahiwi Community Boards.
- 10.9. Summary of Discretionary Grant Accountability 1 July 2021 to 30 June 2022 – Report to Rangiora-Ashley Community Board Meeting

- 14 September 2022 – Circulates to Oxford-Ohoka, Woodend-Sefton and Kaiapoi-Tuahiwi Community Boards.
- 10.10. Summary of Discretionary Grant Accountability 1 July 2021 to 30 June 2022 – Report to Kaiapoi-Tuahiwi Community Board Meeting 19 September 2022 – Circulates to Oxford-Ohoka, Woodend-Sefton and Rangiora-Ashley Community Boards.
- 10.11. Aquatics September Update – Report to Community and Recreation Committee Meeting 20 September 2022 – Circulates to All Boards.
- 10.12. Library update to 8 September – Report to Community and Recreation Committee Meeting 20 September 2022 – Circulates to All Boards.
- 10.13. Annual Report to the Alcohol Regulatory and Licensing Authority 2022 – Report to District Planning and Regulation Committee Meeting 20 September 2022 – Circulates to All Boards
- 10.14. Analysis of Recent Reports Covering Regional Water Quality Trends and Issues – Report to Land and Water Committee Meeting 27 September 2022 – Circulates to All Boards
- 10.15. Solid Waste Services and Waste Data Update for 2021/22 – Report to Utilities and Rooding Committee Meeting 27 September 2022 – Circulates to All Boards
- 10.16. 2021-2022 Flood Recovery: September Update – Report to Utilities and Rooding Committee Meeting 27 September 2022 – Circulates to All Boards
- 10.17. Eastern Districts Sewer Scheme and Oxford Wastewater Treatment Plant Annual Compliance Monitoring Reports 2021 – 2022 – Report to Utilities and Rooding Committee Meeting 27 September 2022 – Circulates to All Boards
- 10.18. Approval of the Transportation Procurement Strategy – Report to Council Meeting 4 October 2022 – Circulates to All Boards
- 10.19. July 2022 Flood Response – Forecast Costs and Funding Sources – Report to Council Meeting 4 October 2022 – Circulates to All Boards
- 10.20. Submissions: Water Services Entity Bill, Proposed National Policy Statement for Indigenous Biodiversity, and ME 1669 Discussion Document: Managing Wetlands in the CMA – Report to Council Meeting 4 October 2022 – Circulates to All Boards
- 10.21. Health, Safety and Wellbeing Report September 2022 – Report to Council Meeting 4 October 2022 – Circulates to All Boards
- 10.22. Council meeting schedule – Report to Council Meeting 27 October 2022 – Circulates to All Boards

Moved: M Brown

Seconded: M Wilson

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the information in Items.10.1 to 10.22.

CARRIED

11. MEMBERS' INFORMATION EXCHANGE

S Barkle

- Σ Attended Situational Awareness Training.
- Σ She noted that there were several trees in the forestry area on McHugh's Road that were overhanging the fence and causing a hazard to road users.

M Brown

- Σ Attended the West Eyreton 150th celebrations.
- Σ Attended Governance and Finance refresher trainings.
- Σ Attended the Oxford Promotions Action Committee meeting. Had a strong business membership attending the meetings. Currently working on creating a jingle for Oxford to promote the town. Businesses would be able to buy into the Jingle to assist with their advertising. The Committee were making progress on its water tank trial initiative where encouraged water tank owners to allow artists to paint artworks on their tanks as a tourist attraction. The Committee were working with the Lions Club to change the route of the Christmas Parade which would allow it to end closer to the town.
- Σ Stepping down as a member of the Board of Mandeville Sports Club.

T Fulton

- Σ Attended Oxford Area School Prize Giving.
- Σ Attended West Eyreton 150th Celebrations.
- Σ Met with a resident in Tawera Lane regarding flooding matters.
- Σ Visited Wayne Nelsons Alpaca Farm on North Eyre Road, who was still experiencing flooding impacts on his property.
- Σ Queries from the public on the status of Wolfs Road Bridge.
- Σ Members of the public were also interested in seeing something done with West Eyreton Railway sites.

R Harpur

- Σ Attended Mandeville Residents Association Meeting. Met with a water engineer from the Council who presented different options he was working on to get the floods away from Mandeville.
- Σ Attended Mandeville Sports Centre meeting. Main topic of discussion was the dog agility competition. There was over 1000 dogs in attendance.

N Mealings

- Σ The Council had a flood works progress webpage set up detailing where each project and service request was.
- Σ Attended the Oxford Big Family Fun Day Out. Had a great turn out.
- Σ Met with a resident regarding a drainage issue which had now been dealt with by the Council's Drainage Team.
- Σ One of the Co-Chairs of the Youth Council would be resigning in January.
- Σ Attended the Oxford Area School Prize Giving.
- Σ Attended Council Meeting. Main report was regarding chlorination exemption applications. Taumata Arowai had allowed the Council to hold off on chlorinating the water supplies till after the applications had been reviewed.

P Merrifield

- Σ Attended Oxford Promotions Action Committee meeting.
- Σ Attended Situational Awareness Safety Training.
- Σ Attended Cust Community Hub meeting.

M Wilson

- Σ Attended Women's Institute of Ohoka. They were looking for new members.
- Σ Attended National Dog Agility Championship. Was great for the Mandeville shopping centre also.

12. CONSULTATION PROJECTS

Nil.

13. BOARD FUNDING UPDATE**13.1. Board Discretionary Grant**

Balance as at 31 October 2022: \$3,039.

13.2. General Landscaping Fund

Balance as at 31 October 2022: \$13,090.

14. MEDIA ITEMS**15. MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

Section 48, Local Government Official Information and Meetings Act 1987

Moved: M Brown

Seconded: N Mealings

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item N°	Reports / Minutes of:	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
15.1	Report of Mike Kwant (Greenspace Community Projects Officer)	Ashley Gorge Reserve Advisory Group appointment of members and confirmation of current Terms of Reference	Good reason to withhold exists under Section 7	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item N°	Reason for protection of interests	Ref NZS 9202:2003 Appendix A
15.1	Protection of privacy of natural persons	A2(a)

CLOSED MEETING

The public excluded portion of the meeting commenced at 7.54pm and concluded at 8pm.

OPEN MEETING**Resolution to resume in open meeting**

Moved: S Barkle

Seconded: M Wilson

THAT open meeting resumes and the business discussed within the public excluded portion of the meeting remains public excluded.

CARRIED

16. QUESTIONS UNDER STANDING ORDERS

Nil.

17. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

The next meeting of the Oxford-Ohoka Community Board is scheduled for 7pm, Wednesday 7 December 2022 at the Oxford Town Hall, Main Street, Oxford.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 8pm.

CONFIRMED

Chairperson

Date

<p>Workshop</p> <p>Σ <i>Staff Update</i></p> <ul style="list-style-type: none"> - <i>Community Board Plan</i> - <i>End of Year function</i> <p>Σ <i>Members Forum</i></p> <ul style="list-style-type: none"> - <i>Board Promotion – Facebook page</i>

MINUTES FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA, ON WEDNESDAY 9 NOVEMBER 2022 AT 7PM.

PRESENT:

J Gerard (Chairperson) K Barnett (Deputy Chairperson), R Brine (via Zoom), I Campbell, M Clarke, M Fleming, J Goldsworthy, L McClure, B McLaren, J Ward, and P Williams.

IN ATTENDANCE

S Hart (General Manager, Strategy, Engagement and Economic Development), G MacLeod (Greenspace Manager), G Stephens (Greenspace Design and Planning Team Leader), T Kunkel (Governance Team Leader) and E Stubbs (Governance Support Officer).

Two members of the public were in attendance.

1. APOLOGIES

Moved: J Gerard

Seconded: K Barnett

THAT an apology for absence be received and sustained from S Wilkinson.

CARRIED

2. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3. CONFIRMATION OF MINUTES

3.1. Minutes of the Rangiora-Ashley Community Board – 27 October 2022

Moved: J Goldsworthy

Seconded: P Williams

THAT the Rangiora-Ashley Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 27 October 2022.

CARRIED

3.2. Matters Arising

There were no matters arising.

4. DEPUTATIONS AND PRESENTATIONS

Nil.

5. ADJOURNED BUSINESS

Nil.

6. REPORTS

6.1. Kippenberger Avenue Landscape Plan and Tree Replacement – G MacLeod (Community Greenspace Manager) and S Binder (Transportation Engineer)

G MacLeod introduced the report noting that the landscaping of the Kippenberger Avenue frontage of the new Bellgrove development had been discussed in detail with the previous Board in April 2022. Since that time staff had been working with the Bellgrove Developers on the removal and replacement of the existing trees and the provision of parking. He noted that the growth of the trees on the north side of Kippenberger Avenue had been hampered due to the presence of the overhead power lines. In situations such as this, Mainpower had the right to trim or maintain trees to protect the power lines. The undergrounding of the power lines would allow trees to be replanted that could grow to specimen height and match the trees on the southern side. Council staff were therefore requesting approval for the removal of the trees on the northern side, for which the Board had delegation, so that undergrounding of the power lines could proceed.

G MacLeod further advised that the report was also requesting the Board to approve the location for a future memorial to Sir Howard Kippenberger, whom the Avenue was named after.

P Williams enquired if the replacement trees would be similar that the current trees on the southern side of Kippenberger Avenue. G MacLeod explained the Bellgrove Developers were leading the tree removal and replacement, however, Council staff would liaise with them on the Board's expectations for the trees to be planted.

J Ward requested confirmation that the undergrounding of the power lines would not encumber the future growth of the trees. G MacLeod advised that Council staff had requested information on the location of the underground services and would put measures in place ensuring that the trees would not be negatively impacted by the nearby underground services.

K Barnett sought clarity of how possible damage to the footpath caused by the trees' roots would be mitigated. G MacLeod advised that a measure such as root-stop would be applied to ensure roots stayed within the necessary cross-section.

In response to a question from K Barnett, G MacLeod confirmed that the undergrounding of power lines would only be done from 96 Kippenberger Avenue to the cattle crossing. There would need to be conversations in the future between Mainpower and the Council regarding the undergrounding of the power lines in other sections of Kippenberger Avenue.

K Barnett questioned the appropriateness of the Board approving the location of the of the proposed Kippenberger Memorial when there was no information available on the proposed design of the memorial. G MacLeod advised the original suggestion was that the memorial should be located at 8 Kippenberger Avenue, as this was a natural entrance to Rangiora.

J Ward asked about the nature of the proposed memorial design. G Stephens noted that it was envisaged that the memorial would be military in design, to honour Sir Howard Karl Kippenberger distinguish military career. However, the design would come brought to the Board for input.

K Barnett noted that Ash trees required substantial water and enquired if that had been considered. G Stephens explained that it was part of the Council's requirements that the tree planted would be well established and in good health when handed over to the Council..

Moved: J Ward

Seconded: P Williams

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No.221027187090.
- (b) **Approves** the removal and replacement of the current trees as per Landscape Plan.
- (c) **Approves** the Development Concept Plan as presented in Kippenberger Avenue Development Concept Plan TRIM 221027187456.
- (d) **Approves** the location of the Kippenberger Memorial located in front of 8 Kippenberger Avenue as shown in Kippenberger Ave Development Concept Plan TRIM 221027187456, in principle.
- (e) **Notes** that the design for the Kippenberger Memorial would be submitted to the Rangiora-Ashley Community Board for approval in 2023. Budget would need to be sought for the final design of this memorial.
- (f) **Notes** that the current trees were Ash and would be replaced like for like at a spacing of approximately 20 metres to match the trees on the southern side of Kippenberger Avenue.
- (g) **Notes** that with the undergrounding of the power lines, the new trees would not be subject to Mainpower maintenance, and therefore would be able to reach a healthy specimen standard compared with the unhealthy trees that were currently on Kippenberger Avenue.
- (h) **Notes** Council staff had been informed that there were no underground services present where the trees were proposed to be planted, this was important for the overall health of any new tree.
- (i) **Notes** that the Bellgrove developers was responsible for the following budgetary items – Undergrounding of the power lines, 50/50 cost share with Council for the tree removal.
- (j) **Notes** that Council would be responsible for the following budgetary items – 50/50 cost share with Bellgrove for the tree removal, funding of the replacement trees.
- (k) **Notes** that the plan had a total of 21 car parks provided on the north side of Kippenberger Avenue with this plan of which 17 were in front of the Bellgrove development.
- (l) **Notes** formal engagement by the Council has not been undertaken as this had been a process led through the Environmental Protection Authority system.
- (m) **Notes** that clear communications to the public would be required and should be led by the Council on the removal and replacement program.
- (n) **Notes** that trees would only be removed if agreement were reached with Bellgrove on replacement. No trees outside of this agreement would be removed without budget available for replacement.

J Ward commented that there had already been a lengthy discussion on the matter and highlighted Kippenberger Avenue's importance as an entrance to Rangiora. She noted that the houses in the proposed Bellgrove development would not be fronting onto Kippenberger Avenue, it was therefore essential that the landscaping along the avenue be used to aesthetically enhance the area.

P Williams noted the undergrounding of the power lines would be a good improvement to this entrance to Rangiora. It was important that the trees planted were strong and healthy specimens that grow fast to match those on the south side.

Amendment to Resolution (d)

Moved: K Barnett

Seconded: B McLaren

- (d) **Approves** the location of the Kippenberger Memorial located in front of 8 Kippenberger Avenue as shown in Kippenberger Ave Development Concept Plan TRIM 221027187456 in principle.

CARRIED

The amendment then became the substantive motion

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No.221027187090.
- (b) **Approves** the removal and replacement of the current trees as per Landscape Plan.
- (c) **Approves** the Development Concept Plan as presented in Kippenberger Avenue Development Concept Plan TRIM 221027187456.
- (d) **Approves** the location of the Kippenberger Memorial located in front of 8 Kippenberger Avenue as shown in Kippenberger Ave Development Concept Plan TRIM 221027187456, in principle.
- (e) **Notes** that the design for the Kippenberger Memorial would be submitted to the Rangiora-Ashley Community Board for approval in 2023. Budget would need to be sought for the final design of this memorial.
- (f) **Notes** that the current trees were Ash and would be replaced like for like at a spacing of approximately 20 metres to match the trees on the southern side of Kippenberger Avenue.
- (g) **Notes** that with the undergrounding of the power lines, the new trees would not be subject to Mainpower maintenance, and therefore would be able to reach a healthy specimen standard compared with the unhealthy trees that were currently on Kippenberger Avenue.
- (h) **Notes** Council staff had been informed that there were no underground services present where the trees were proposed to be planted, this was important for the overall health of any new tree.
- (i) **Notes** that the Bellgrove developers was responsible for the following budgetary items – Undergrounding of the power lines, 50/50 cost share with Council for the tree removal.
- (j) **Notes** that Council would be responsible for the following budgetary items – 50/50 cost share with Bellgrove for the tree removal, funding of the replacement trees.
- (k) **Notes** that the plan had a total of 21 car parks provided on the north side of Kippenberger Avenue with this plan of which 17 were in front of the Bellgrove development.

- (l) **Notes** formal engagement by the Council has not been undertaken as this had been a process led through the Environmental Protection Authority system.
- (m) **Notes** that clear communications to the public would be required and should be led by the Council on the removal and replacement program.
- (n) **Notes** that trees would only be removed if agreement were reached with Bellgrove on replacement. No trees outside of this agreement would be removed without budget available for replacement.

CARRIED

7. CORRESPONDENCE

Nil.

8. CHAIRPERSON'S REPORT

The Chairperson acknowledged the passing of Mayor Gordon's mother, Elizabeth Gordon, who passed away on 31 October 2022. T Kunkel was requested to convey the Board's condolence to the Gordon family.

9. MATTERS FOR INFORMATION

- 9.1. **Oxford-Ohoka Community Board Meeting Minutes 7 September 2022.**
- 9.2. **Woodend-Sefton Community Board Meeting Minutes 12 September 2022.**
- 9.3. **Kaiapoi-Tuahiwi Community Board Meeting Minutes 19 September 2022.**
- 9.4. **Three Waters Reform - Transition Support Package Agreement with Dept of Internal Affairs – Report to Council Meeting 6 September 2022 – circulates to All Boards.**
- 9.5. **District Regeneration - Annual Progress Report to June 2022 – Report to Council Meeting 6 September 2022 – circulates to All Boards.**
- 9.6. **July 2022 Flood Response - Emergency and Immediate Works Expenditure – Report to Council meeting 6 September 2022 – Circulates to All Boards.**
- 9.7. **Adoption of Policy - Briefings and Workshops – Report to Council meeting 6 September 2022 – circulates to All Boards.**
- 9.8. **Summary of Discretionary Grant Accountability 1 July 2021 to 30 June 2022 – Report to Oxford-Ohoka Community Board Meeting 7 September 2022 – Circulates to Woodend-Sefton, Rangiora-Ashley and Kaiapoi-Tuahiwi Community Boards.**
- 9.9. **Summary of Discretionary Grant Accountability 1 July 2021 to 30 June 2021 – Report to Woodend-Sefton Community Board Meeting 12 September 2022 – Circulates to Oxford-Ohoka, Rangiora-Ashley and Kaiapoi-Tuahiwi Community Boards.**
- 9.10. **Summary of Discretionary Grant Accountability 1 July 2021 to 30 June 2022 – Report to Kaiapoi-Tuahiwi Community Board Meeting 19 September 2022 – circulates to Oxford-Ohoka, Woodend-Sefton and Rangiora-Ashley Community Boards.**
- 9.11. **Aquatics September Update – Report to Community and Recreation Committee Meeting 20 September 2022 – circulates to All Boards.**
- 9.12. **Library update to 8 September – Report to Community and Recreation Committee Meeting 20 September 2022 – circulates to All Boards.**

- 9.13. Annual Report to the Alcohol Regulatory and Licensing Authority 2022 – Report to District Planning and Regulation Committee Meeting 20 September 2022 – circulates to All Boards
- 9.14. Analysis of Recent Reports Covering Regional Water Quality Trends and Issues – Report to Land and Water Committee Meeting 27 September 2022 – circulates to All Boards
- 9.15. Solid Waste Services and Waste Data Update for 2021/22 – Report to Utilities and Roothing Committee Meeting 27 September 2022 – circulates to All Boards
- 9.16. 2021-2022 Flood Recovery: September Update – Report to Utilities and Roothing Committee Meeting 27 September 2022 – circulates to All Boards
- 9.17. Eastern Districts Sewer Scheme and Oxford Wastewater Treatment Plant Annual Compliance Monitoring Reports 2021 – 2022 – Report to Utilities and Roothing Committee Meeting 27 September 2022 – circulates to All Boards
- 9.18. Southbrook School Travel Plan – Report to Utilities and Roothing Committee Meeting 27 September 2022 – circulates to Rangiora-Ashley Community Board
- 9.19. Approval of Detailed Design – Southbrook / Torlesse Street Traffic Signals – Report to Utilities and Roothing Committee Meeting 27 September 2022 – circulates to Rangiora-Ashley Community Board
- 9.20. Approval of the Transportation Procurement Strategy – Report to Council Meeting 4 October 2022 – circulates to All Boards
- 9.21. July 2022 Flood Response – Forecast Costs and Funding Sources – Report to Council Meeting 4 October 2022 – circulates to All Boards
- 9.22. Submissions: Water Services Entity Bill, Proposed National Policy Statement for Indigenous Biodiversity, and ME 1669 Discussion Document: Managing Wetlands in the CMA – Report to Council Meeting 4 October 2022 – circulates to All Boards
- 9.23. Health, Safety and Wellbeing Report September 2022 – Report to Council Meeting 4 October 2022 – circulates to All Boards
- 9.24. Council meeting schedule – Report to Council Meeting 27 October 2022 – circulates to All Boards

Moved: P Williams

Seconded: J Goldsworthy

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items 9.1 to 9.24.

CARRIED

10. MEMBERS' INFORMATION EXCHANGE

J Goldsworthy

- Σ Had been appointed the Council's Civil Defense Portfolio.
- Σ Attended Greater Christchurch Partnership meeting.
- Σ Attended Local Government training which was a good way to connect with neighbouring Councils and Boards.
- Σ Council had voted to continue with not chlorinating some water supplies pending outcomes of exemption applications.

M Fleming

- Σ Attended Eco-Educate meeting regarding potential facilities at Dudley Park, for example a community pantry.

M Clarke

- Σ Attended Greypower meeting and was now a member of the Committee. Suggested a presentation from the new Chair to the Board.
- Σ Working with Council and residents with flooding issues in Ashley Village.

R Brine

- Σ Had been appointed the Council Solid Waste and Community Facilities Portfolio.

I Campbell

- Σ Attended Rangiora Kaiapoi Community Patrol meeting.

K Barnett

- Σ Attended Cust Community Hub training run by Civil Defense. The purpose was to be able to establish a local hub for the community to help themselves as the first port of call in the event of a major disaster.
- Σ Attended Rangiora A&P Show, was a fantastic event.

P Williams

- Σ Had been appointed the Council's 3 Waters Portfolio.
- Σ Encouraged members to promote membership to the Drainage Advisory Boards.

J Ward

- Σ Had been appointed the Council's Audit and Risk and Communications and Customer Service Portfolios.
- Σ Attended Greater Christchurch Partnership meeting.
- Σ Rangiora Promotions had postponed the fireworks event due to weather concerns.
- Σ Was working through Airport concerns.

L McClure

- Σ Assisted with resident's concern regarding lights on Southbrook/ South Belt. K Straw (Civil Projects Team Leader) was following up with potential fixes.

B McLaren

- Σ Attended funeral of Mayor Gordon's mother.
- Σ Attended Rangiora Community Patrol meeting as a current member.
- Σ Attended emergency exercise with Taumata Arowai.

It was noted that meetings of the Ashley/Hurunui Water Scheme and the Waimakariri Access Group would occur before the Board had an opportunity to appoint representatives to these groups. It was therefore agreed that I Campbell and M Fleming would respectively represent the Board at these meeting.

11. CONSULTATION PROJECTS

Nil.

12. BOARD FUNDING UPDATE**12.1. Board Discretionary Grant**

Balance as of 31 October 2022: \$18,069.

12.2. General Landscaping Fund

Carryover from 2020/21: \$1,580.

Allocation for 2021/22: \$25,430.

Balance as of 31 October 2022: \$27,010.

13. MEDIA ITEMS

Nil.

14. QUESTIONS UNDER STANDING ORDERS

Nil.

15. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board was scheduled for 7pm, Wednesday 14 December 2022.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 7.45pm.

CONFIRMED

Chairperson

Date

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION**

FILE NO: GOV-18 / 221129206165
REPORT TO: Council
DATE OF MEETING: 6 December 2022
FROM: Dan Gordon, Mayor
SUBJECT: Mayor's Diary
 Wednesday 28 September – Tuesday 29 November 2022

1. SUMMARY

Attend regular meetings with the Chief Executive, Management Team and staff.

Wednesday 28 September	<p>Meetings: Waitaha Primary Health Board Finance and Risk Committee; representative of Laura Fergusson Fundraising Committee</p> <p>Presented: Certificates to winners of Cancer Society's 'Paint the Town Yellow' Competition</p> <p>Judged: Te Manu Kōrero (speech competition) o Te Kāhui Kātote Community of Learning</p> <p>Attended: Funeral of Roger Blair</p>
Thursday 29 September	<p>Presented: Certificates to winners of Cancer Society's 'Paint the Town Yellow' Competition</p> <p>Attended: Funeral of Cedric Cole</p> <p>Hosted: End of Term Function for Elected Members, with the Management Team</p>
Friday 30 September	<p>Meetings: 1) Resident requiring advocacy; 2) resident re 3 Waters position</p> <p>Opened: Rangiora Photographic Society's Exhibition</p>
Saturday 1 October	<p>Conducted: Commemorative plantings and placement of plaques to commemorate the reign of the late Queen Elizabeth II and the accession to the throne of King Charles III, in Pearson Park, Oxford; Victoria Park, Rangiora, Woodend Recreation Reserve; Kaiapoi Domain</p> <p>Speech: Woodend Volunteer Fire Brigade Honours Night</p>
Monday 3 October	<p>Meetings: Communities 4 Local Democracy Oversight Group; resident re provenance of Council artwork; Woodend Community Association AGM; Rangiora Brass Band AGM</p>
Tuesday 4 October	<p>Interview: Compass FM</p> <p>Meetings: Pre-Council meeting agenda check, with staff; Government agency to advocate for resident; monthly meeting of Council</p>

Wednesday 5 October	<p>Interview: David Hill, North Canterbury News</p> <p>Meetings: Elected members and staff re BNZ corner development proposal; Waitaha Primary Health Board</p> <p>Attended: Dinner celebrating the 50th anniversary of diplomatic relations between New Zealand and China, hosted by Mayor Lianne Dalziel</p>
Thursday 6 October	<p>Presented: Prizes at the Rangiora Art Society exhibition</p>
Friday 7 October	<p>Meetings: Proposal re Rangiora BNZ corner development; local developer</p> <p>Presented: Prizes at the Junior Woodworker Competition</p> <p>Attended: Civic Reception hosted by Mayor Lianne Dalziel celebrating our Antarctic Gateway</p>
Saturday 8 October	Local Government Elections
Sunday 9 October	<p>Attended: Canterbury Country Cricket luncheon and match</p> <p>Drew raffle at the conclusion of the Rangiora Art Society's exhibition</p> <p>Presented: Prizes at the conclusion of NZ Afghan Sports Day</p>
Monday 10 October	<p>Meetings: Communities 4 Local Democracy Oversight Group; Matt Doocey MP, with Council's Acting Chief Executive</p> <p>Attended: Re-opening of refurbished Kaiapoi BNZ building</p>
Tuesday 11 October	<p>Interview: Compass FM</p> <p>Meetings: Deputy Mayor, incoming Councillor, with Acting Chief Executive; Induction/briefing to Council</p>
Wednesday 12 October	<p>Meetings: Incoming Councillor, with Acting Chief Executive; on-site with resident and staff re flooding concerns; representative of Rangiora Photographic Society re exhibition space, with staff</p> <p>Attended: Announcement by Hon Megan Woods MP re funding for Canterbury Museum redevelopment; 1st birthday celebration of Marion & Co Jewellery</p> <p>Compered: Waimakariri Sailing Club Quiz Night fundraiser</p>
Thursday 13 October	<p>Meeting: Communities 4 Local Democracy Oversight Group</p>
Friday 14 October	<p>Attended: MainPower North Canterbury Sports Awards, presenting the Event Award on behalf of Council</p>
Saturday 15 October	<p>Attended: Passchendaele Concert</p> <p>Speech: Rangiora Volunteer Fire Brigade Annual Service Honours Evening</p>
Sunday 16 October	<p>Meeting: Mayor-elect of Christchurch City Council</p> <p>Attended: Rangiora Community Patrol Safer Plates promotional event</p>
Monday 17 October	<p>Attended: Pōwhiri for new Principal of Woodend School</p> <p>Meetings: Day 1 of Local Government New Zealand (LGNZ) Mayors' Induction (Wellington); Communities 4 Local Democracy Plenary Group</p>

Tuesday 18 October	Meetings: Day 2 of LGNZ Mayors' Induction; Hon. Kieran McAnulty (Associate Minister of Transport), with Mayor-elect Phil Mauger
Wednesday 19 October	Interview: Compass FM Meetings: Incoming Councillors (3), with Acting Chief Executive; local developer, with Acting Chief Executive; representatives of businesses operating out of Rangiora Airfield; Communities 4 Local Democracy Oversight Group Attended: Funeral of Melva Luney
Thursday 20 October	Meetings: Deputy Mayor and external advisor to Council; full Council, with advisor
Friday 21 October	Meetings: Incoming Councillors (4), with Acting Chief Executive Attended: Funeral of Ken Avant, staff member (retired) of Council
Saturday 22 October	Attended: and spoke at the 150 th anniversary celebration of Oxford Area School; Northern A&P Show
Tuesday 25 October	Interview: Compass FM Meetings: Deputy Mayor and Acting Chief Executive; representatives from Ministry for the Environment; Christchurch City Council swearing in of new Council
Wednesday 26 October	Meeting: Waitaha Primary Health Board Finance and Risk Committee Attended: Food Secure North Canterbury Forum; Community Wellbeing North Canterbury AGM; Rangiora Promotion's 'Last Wednesday' Club
Thursday 27 October	Meetings: Inaugural meeting of new Council, and of the four Community Boards
Saturday 29 October	Speech: West Eyreton School 150 th Jubilee
Monday 31 October	Meeting: Mayor Wayne Brown, in Auckland Briefing: Communities 4 Local Democracy Plenary Group
Tuesday 1 November	Interviews: with various media re Three Waters Meetings: Canterbury Mayoral Forum introductory session for new Mayors; with Council's Acting Chief Executive and staff of Taumata Arowai Attended: Oxford Area School Year 11-13 Prizegiving
Wednesday 2 November	Meetings: Communities 4 Local Democracy Oversight Group; Waitaha Primary Health Board
Thursday 3 November	Interviews: with various media re Woodend Beach/Pegasus fire Meetings: With staff re Kippenberger Avenue trees; developer and staff re airfield development Attended: 'Break the Dirt' event at Bellgrove development
Friday 4 November	Meetings: Communities 4 Local Democracy Plenary Group; Sutton Tools, with Deputy Mayor and Acting Chief Executive

	Attended: Greater Christchurch Partnership workshop for Mayors and Councillors; Waikuku Beach Volunteer Fire Brigade Service Honours and Dinner
Saturday 5 November	Meeting: Christchurch City Mayor
Sunday 6 November	Deputy Mayor attended the prizegiving at the American Classic Car Club on my behalf
Monday 7 November	Meeting: Communities 4 Local Democracy Oversight Group
Tuesday 8 November	Meetings: Communities 4 Local Democracy Plenary Group; monthly meeting of Council
Thursday 9 November	Meetings: Mayor and Chief Executive of Kaikoura District Council, with Chief Executive of Enterprise North Canterbury, and then with business representatives
Friday 11 November	Attended: Wreath laying service at Rangiora Cenotaph for Armistice Day. Represented by Councillor Blackie at service at Kaiapoi Cenotaph.
Monday 14 November	Meetings: Communities 4 Local Democracy Oversight Group; Local Government NZ Zone 5 & 6, in Nelson
Tuesday 15 November	Meeting: Day Two of Local Government NZ Zone 5 & 6
Wednesday 16 November	Meetings: With staff re Ashley St cycleway; Acting Chief Executive and Standard and Poor's representatives; Waka Kotahi Chief Executive and Mayoral colleagues, in Wellington; Local Government NZ Rural & Provincial, in Wellington
Thursday 17 November	Meetings: Day Two of Local Government NZ Rural & Provincial; Ōtautahi Community Housing Trust Annual Review Attended: Canterbury Dairy Environment Leaders' Forum
Friday 18 November	Interview: Compass FM Attended: District bus tour with Elected Members
Saturday 19 November	Meeting: Residents to hear concerns re development Attended: Lunch at home of retiring President of Age Friendly Waimakariri
Sunday 20 November	Attended: Opening of Spark Museum
Monday 21 November	Meetings: Resident re private development; Communities 4 Local Democracy Oversight Group; Mayors of Christchurch City and Selwyn District and Chair of Environment Canterbury; resident re boundary concerns, with Council's General Manager Roading & Utilities Attended: Social Services Waimakariri forum on housing
Tuesday 22 November	Interview: Compass FM

	<p>Meetings: Audit & Risk Committee; Extraordinary of Council; briefings to Council; Rural Community Hospital Update</p> <p>Presented: Certificates to Civil Defence Cadets on the completion of their Level 1 programme and Long Service Medals to 8 adult volunteers whose service ranges from 10 – 40 years</p>
Wednesday 23 November	<p>Meetings: Community representatives and staff re Mayors' Taskforce for Jobs; Waitaha Primary Health Board</p> <p>Attended: Staff Long Service Awards, presenting certificates; Rangiora Promotions Sponsors' Night</p> <p>Officiated: at Citizenship Ceremony, welcoming 22 new citizens</p>
Thursday 24 November	<p>Meetings: Mayors' Taskforce for Jobs; Civil Defence Emergency Management Group Joint Committee; Regional Transport Committee workshop</p> <p>Attended: White Ribbon Day event at Rangiora New Life School; Canterbury Mayoral Forum Dinner</p>
Friday 25 November	<p>Meeting: Canterbury Mayoral Forum</p> <p>Attended: Funeral of James Koh</p> <p>Welcomed: those attending the Rangiora Promotions Association Outdoor Cinema and Fireworks event</p>
Saturday 26 November	<p>Attended: Annual Remembrance Day and NZ Road Safety, Emergency Response and Healthcare Awards Presentation Ceremony, conducted by Minister Michael Wood</p> <p>Speech: Kaiapoi Garden Club 100th Grand Dinner</p>
Monday 28 November	<p>Meetings: Communities 4 Local Democracy Oversight Group; resident re business activities; Southbrook Road Improvements Working Group; resident re concerns with health services</p>
Tuesday 29 November	<p>Interview: Compass FM, and recorded Christmas message</p> <p>Meetings: Utilities & Roading Committee; District Planning & Regulation Committee; Community & Recreation Committee; Youth Council</p> <p>Attended: Karanga Mai Young Parents' College annual prizegiving</p> <p>Judged: Rangiora Promotions Christmas Wreath Competition</p>

THAT the Council:

a) **Receives** report N°. 221129206165

Dan Gordon
MAYOR