

Agenda

Rangiora-Ashley Community Board

Wednesday 15 February 2023

7pm

Council Chamber
215 High Street
Rangiora

Members:

Jim Gerard (Chairperson)

Kirstyn Barnett (Deputy Chairperson)

Robbie Brine

Ivan Campbell

Murray Clarke

Liz McClure

Bruce McLaren

Monique Fleming

Jason Goldsworthy

Joan Ward

Steve Wilkinson

Paul Williams

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AGENDA FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD TO BE HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON WEDNESDAY 15 FEBRUARY 2022 AT 7PM.

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

	<u>BUSINESS</u>	PAGES
1.	<u>APOLOGIES</u>	
2.	<u>CONFLICTS OF INTEREST</u>	
3.	<u>CONFIRMATION OF MINUTES</u>	
3.1.	<u>Minutes of the Rangiora-Ashley Community Board – 14 December 2022</u>	8 - 18
	<i>RECOMMENDATION</i>	
	THAT the Rangiora-Ashley Community Board:	
	(a) Confirms , as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 14 December 2022.	
3.2.	<u>Matters Arising</u>	
3.3.	<u>Notes of the Rangiora-Ashley Community Board Workshop – 14 December 2022</u>	
	<i>RECOMMENDATION</i>	19 - 21
	THAT the Rangiora-Ashley Community Board:	
	(a) Receives the notes of the Rangiora-Ashley Community Board Workshop held on 14 December 2022.	
4.	<u>DEPUTATIONS AND PRESENTATIONS</u>	
	Nil.	
5.	<u>ADJOURNED BUSINESS</u>	
	Nil.	

6. REPORTS

6.1. Request for Approval of No-Stopping Restrictions – Durham Street and South Belt – Shane Binder (Senior Transportation Engineer)

RECOMMENDATION

22 - 27

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 230109001511.

AND RECOMMENDS

THAT the Utilities and Roothing Committee:

- (b) **Approves** installation of the following no-stopping restrictions.
- i. For 1.5m on either side of the primary pedestrian access to 78 Durham Street.
 - ii. 5.0m east of the driveway to 64 South Belt.

6.2. Request approval for Stop Controls on Seddon Street at King Street; Station Road at Railway Road; and MacPhail Avenue / Spark Lane at North Brook Road – Shane Binder (Senior Transportation Engineer)

28 - 34

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 221121201887.
- (b) **Approves** the following intersection control changes pursuant to Section 2 of the Land Transport Rule: Traffic Control Devices 2004, with effect from the date of installation of the appropriate signage:

Item	Road to be Controlled	Road to Remain Uncontrolled	Type of Control to be Imposed	Type of Control to be Revoked
1	Seddon Street	King Street	Stop	Give Way
2	Station Road	Railway Road	Stop	Give Way
3	Spark Lane	Northbrook Road	Stop	Give Way
4	MacPhail Avenue	Northbrook Road	Stop	Give Way

- (c) **Circulates** this report to Utilities and Roothing Committee for information.

6.3. Nomination of the Zone 5 Representative on the Community Boards' Executive Committee – Thea Kunkel (Governance Team Leader)

RECOMMENDATION

35 - 40

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 230201013551.
- (b) **Nominates** _____ as the Ko Tātou Zone 5 representative on the Community Boards' Executive Council.

6.4. **Applications to the Rangiora-Ashley Community Board's 2022/23 Discretionary Grant Fund – Thea Kunkel (Governance Team Leader)**

RECOMMENDATION

41 - 74

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 230118005600.
- (b) **Approves** a grant of \$..... to the Rangiora Community Patrol to purchase wide-brim sunhats.

OR

- (c) **Declines** the application from the Rangiora Community Patrol.
- (d) **Approves** a grant of \$..... to the North Canterbury Pride towards hosting the Lesbian, Gay, Bisexual, Transgender, Questioning and Others (LGBTIQ+) picnic in Victoria Park, Rangiora.

OR

- (e) **Declines** the application from North Canterbury Pride.
- (f) **Approves** a grant of \$..... to the Clarkville Playcentre towards the costs of first aid courses.

OR

- (g) **Declines** the application from the Clarkville Playcentre.
- (h) **Approves** a grant of \$..... to the Loburn Home and School Association towards supporting the 2023 William Pike Challenge Programme.

OR

- (i) **Declines** the application from the Loburn Home and School Association.

7. **CORRESPONDENCE**

7.1. **Environment Canterbury's Draft Annual Plan 2023/24**

75

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the correspondence from Environment Canterbury. No. 230208016231.

8. **CHAIRPERSON'S REPORT**

8.1. **Chair's Diary for December 2022 and January 2023**

76

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (b) **Receives** report No. 230203014904.

9. MATTERS FOR INFORMATION

- 9.1. Oxford-Ohoka Community Board Meeting Minutes 7 December 2022.
- 9.2. Woodend-Sefton Community Board Meeting Minutes 12 December 2022.
- 9.3. Kaiapoi-Tuahivi Community Board Meeting Minutes 12 December 2022.
- 9.4. Oxford-Ohoka Community Board Chairpersons Report February to September 2022 – Report to Council meeting 6 December 2022 – Circulates to all Boards.
- 9.5. Woodend-Sefton Community Board Chairpersons Report February to September 2022 – Report to Council meeting 6 December 2022 – Circulates to all Boards.
- 9.6. Rangiora-Ashley Community Board Chairpersons Report February to September 2022 - Report to Council meeting 6 December 2022 – Circulates to all Boards.
- 9.7. Kaiapoi-Tuahivi Community Board Chairpersons Report February to September 2022 – Report to Council meeting 6 December 2022 – Circulates to all Boards.
- 9.8. Waka Kotahi Interim State Highway Speed Management Plan Consultation – Report to Council meeting 6 December 2022 – Circulates to all Boards.
- 9.9. Kerbside Recycling Bin Audits Methodology – Report to Council meeting 6 December 2022 – Circulates to all Boards.
- 9.10. Ohoka Mill Road Stormwater Management Area Resource Consent Issues – Report to Council meeting 6 December 2022 – Circulates to all Boards.
- 9.11. Submission on the Review into the Future of Local Government – Report to Council meeting 7 February 2023 – Circulates to all Boards.
- 9.12. Ratification of Council Submission Variation 1 Proposed District Plan – Report to Council meeting 7 February 2023 – Circulates to all Boards.
- 9.13. Submission on Water Services Legislation Bill – Report to Council meeting 7 February 2023 – Circulates to all Boards.
- 9.14. Review of Elected Member Conference and Training Policy – Report to Council meeting 7 February 2023 – Circulates to all Boards.
- 9.15. Health, Safety and Wellbeing Report January 2023 – Report to Council Meeting 7 February 2023 – Circulates to all Boards.

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items 9.1 to 9.15.

Note:

1. *The links for Matters for Information were previously circulated to members as part of the relevant meeting Agendas.*

10. MEMBERS' INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

Any written information submitted by members will be circulated via email prior to the meeting.

11. **CONSULTATION PROJECTS**

Nil.

12. **BOARD FUNDING UPDATE**

12.1. **Board Discretionary Grant**

Balance as at 31 January 2023: \$17,569.

12.2. **General Landscaping Fund**

Balance as at 31 January 2023: \$26,495.

13. **MEDIA ITEMS**

14. **QUESTIONS UNDER STANDING ORDERS**

15. **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 8 March 2023.

Workshop

- ***Interim Speed Management Plan – A Mace-Cochrane (Project Engineer)***
30 minutes
- ***Rangiora-Ashley Community Board Plan – T Kunkel (Governance Team Leader)***
15 minutes
- ***Members Forum***

MINUTES FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA, ON WEDNESDAY 14 DECEMBER 2022 AT 7PM.

PRESENT:

J Gerard (Chairperson) K Barnett (Deputy Chairperson), I Campbell, M Clarke, M Fleming, J Goldsworthy, B McLaren (via Zoom), S Wilkinson, and P Williams.

IN ATTENDANCE

B Cairns (Kaiapoi-Woodend Ward Councillor)

S Hart (General Manager, Strategy, Engagement and Economic Development), S Nichols (Governance Manager), Z Gibbs (Property Services Officer), G Stephens (Greenspace Design and Planning Team Leader), and A Connor (Governance Support Officer).

Two members of the public were in attendance.

1. APOLOGIES

Moved: J Gerard

Seconded: M Fleming

THAT apologies for absence be received and sustained from L McClure and J Ward.

CARRIED

2. CONFLICTS OF INTEREST

Item 6.3 - K Barnett declared a conflict of interest as she was a member of the Cust Bowling Club.

3. CONFIRMATION OF MINUTES

3.1. Minutes of the Rangiora-Ashley Community Board – 9 November 2022

Moved: J Goldsworthy

Seconded: M Fleming

THAT the Rangiora-Ashley Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 9 November 2022.

CARRIED

3.2. Matters Arising

Nil.

3.3. Notes of the Rangiora-Ashley Community Board Workshop – 9 November 2022

Moved: J Gerard

Seconded: P Williams

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the notes of the Rangiora-Ashley Community Board Workshop held on 9 November 2022.

CARRIED

4. DEPUTATIONS AND PRESENTATIONS

4.1. Kaiapoi Food Forest – B Cairns

B Cairns explained that food forests were unlike orchards with monoculture and a garden with everything in lines. Instead, food forests had different layers, starting with a canopy of trees bearing fruits or nuts, under which smaller trees with citrus could grow. The next layer may include raspberries, and strawberries, which could be used as ground cover. Summer was the best time to visit a food forest as berries were in session.

B Cairns noted that the crucial part of any food forest was education to inspire people to plant their own forests. The Kaiapoi Food Forest Trust (the Trust) was involved in establishing food forests throughout Canterbury. The aim was to show people how simple it was to grow food sustainably. He suggested that a small portion of Dudley Park could be used to establish a food forest in Rangiora. In his experience, working to develop a food forest immediately brought the community together.

To start, B Cairns would host an educational class in Rangiora for people interested in setting up a food forest. These people would then be expected to design their own food forest, which would be submitted to the Board for approval. B Cairns confirmed that the Trust would assist the Rangiora community through the entire process. He commented that the Trust was part of Food Secure North Canterbury, which meant funding was available for establishing food forests. In conclusion, he noted that the Gladstone Park food forest project commenced within ten days after Council approval. In addition, the business community donated all the plants, resulting in the forest being developed at no cost to the community.

M Fleming asked how much space would be needed to establish a food forest and if there would be sufficient space for other activities. B Cairns replied that food forests were designed to blend into the area rather than taking it over. Therefore, it would be recommended that the fruit trees be planted among the existing trees around the park's perimeter.

J Gerard sought clarity on the management of food forests. B Cairns confirmed that the key to a thriving food forest was that it was a community project which community volunteers managed. It was not about forcing the community to participate, but rather to utilise the community and find out what foods grew well in the area from the people who spent their time there.

I Campbell questioned if food forests could be developed in various areas to beautify Rangiora. B Cairns noted that sustainable food forests could be established in most parks in the district.

P Williams enquired if the Trust received funding from the Council for establishing the Kaiapoi Food Forest. B Cairns explained that the establishment of the Kaiapoi Food Forest cost ratepayers around \$24,000. However, it provided around \$10,000 in food every year. In addition, the Pegasus/Woodend Food Forest at Gladstone Park was established at no cost to the ratepayers.

P Williams further asked if establishing a food forest in Rangiora would be at the cost of the ratepayers. B Cairns noted that the cost of establishing a food forest depended on community involvement, i.e., donation of trees, planting by volunteers etc.

P Williams then questioned if the Trust had considered establishing a food forest at the Neil Aitken Reserve in Kingsbury Avenue as the reserve had existing apple trees. B Cairns commented that a food forest could be established in any reserve in Rangiora. It was for the Board to decide where they thought it would be best suited.

K Barnett stated that a community umbrella group usually led such projects, however, Rangiora did not have a resident's association. She questioned if an umbrella group needed to be established to set up a food forest. B Cairns explained that the Trust was set up because a License to Occupy was required to develop the Kaiapoi Food Forest. However, Pegasus/Woodend and Hanmer Springs opted for a 'trust model', where the Council trusted the residents to do the right thing. This model did not have any liability to the ratepayers or need an overarching residents' group.

J Goldsworthy enquired that once initial establishment had been completed, what level of community commitment was needed to ensure the maintenance of the food forest. B Cairns stated that there would be much work to start with, which would slowly get less and less over time. After five to ten years, the only work would be pruning the trees, and the majority of work then became eating the food. He noted that people always questioned what happened to the food. It came down to visitors to the park coming foraging, however, in his experience, food never went to waste.

J Gerard questioned the next steps for people interested in assisting with the establishment of a food forest. B Cairns would start by advertising a Food Forest design course in Rangiora. He had found that after a course, a core group of people always came forward keen to establish a food forest.

4.2. **Rangiora Pottery Group – B Fears**

B Fears highlighted that the Rangiora Pottery Group (the Group) required more space for their increased membership, pottery classes and toilet facilities. They, therefore, wished to extend their clubroom building by six square metres. The proposed extension would require significant fundraising, and the Group would apply for grant funding from various organisations. However, the Group needed Board approval of the proposed extension to secure financing as they intended for this project to be community funded.

B Fears noted that a toilet facility was available in the adjacent Coronation Hall when the clubrooms were built. However, the hall was demolished, and the nearest toilet was now about 200 meters away in the Loburn Sports Pavilion. This was not ideal, especially during bad weather or evening meetings when it was dark. The Group had therefore included an accessible toilet within their proposed extension.

P Williams questioned if the old septic tank or pipes from the Coronation Hall was still on site. B Fears advised that the Council had no record of the infrastructure still being on site and believed it was removed when the building was demolished. Also, the Group had requested MainPower to locate the underground power cables in the proposed extension area, and according to them, there was no underground infrastructure in this area.

S Wilkinson asked if the Group had a funding strategy in place. B Fears acknowledged that they would not have sufficient funding for the whole project. However, organisations were more willing to give smaller grants, and the Group had therefore broken down the development into smaller projects and had sourced quotes to present to potential funders. The Group hoped to overlap funding and projects to complete the work.

J Goldsworthy wondered if the proposed extension would be sufficient. B Fears noted that there was a steady growth from the community to learn, however, the extension would allow the Group room to grow.

K Barnett sought clarity if there was anything else the Group needed assistance from the Council or Board with moving forward. B Fears advised that the approval of the extension would be the best step forward now. The Group was not asking for money at this point, however, they were aware that funding could be available.

M Fleming asked if the existing extractor fan would be installed in the kiln room. B Fears confirmed that the existing extractor fan would be retained and that new fans would be installed in the room where the kilns would be relocated.

5. ADJOURNED BUSINESS

Nil.

6. REPORTS

6.1. Rangiora Pottery Club Extension and Licence To Occupy Approval – G Stephens (Design and Planning Team Leader)

G Stephens advised that seeing a community group doing so well that they needed additional space was excellent. He confirmed that staff would work with the Group to finalise the designs of the proposed extension. The new agreement would be for eight years instead of five to provide more certainty to funders.

P Williams questioned if staff could investigate if the old septic tank or pipes from the Coronation Hall were still on site. G Stephens noted that the next step would be ground service radar to ascertain what was already on site.

Moved: K Barnett

Seconded: P Williams

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 221130207842.
- (b) **Notes** the plans for the proposed addition to the Rangiora Pottery Club Building at Loburn Domain (Trim. 221130207835).
- (c) **Notes** that the Loburn Domain Advisory Group were supportive of this proposal.
- (d) **Approves** the proposed addition of the Rangiora Pottery Club Building and delegate to Council staff approval to undertake minor amendments to the proposal in consultation with the Rangiora Pottery Group, for example regarding services and effluent disposal.
- (e) **Notes** that the current lease for the Rangiora Pottery Club expired in 2019 and Council Staff had been working to transfer the group from a lease to a standard format Licence to Occupy.
- (f) **Approves** a Licence to Occupy being issued to the Rangiora Pottery Club with an extension to their Licence to Occupy area of 71m² with an initial eight-year Licence to Occupy backdated to 2019 with future terms set at five yearly.
- (g) **Delegates** to the General Manager of Community and Recreation approval to make minor changes to the attached Draft Licence To Occupy (Trim. 221201208095) following review from the Rangiora Pottery Club.

CARRIED

K Barnett stated that the Rangiora Pottery Club was a wonderful group that always supported the local craft shows and was very involved in the community. In addition, the Club served many social functions, and she was delighted to hear it was expanding.

P Williams commented that the extension of the Club building would benefit the community. M Fleming agreed and noted that an accessible toilet facility was overdue.

6.2. **Rangiora-Ashley Community Board's 2022/23 Discretionary Grant Fund and 2022/23 General Landscaping Fund – S Nichols (Governance Manager)**

S Nichols took the report as read, noting that it updated the Board on the available funds in the Rangiora-Ashley General Landscaping Budget and the Discretionary Grant Fund for the remainder of the 2022/23 financial year.

Moved: J Goldsworthy

Seconded: M Fleming

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 221108194302.
- (b) **Notes** that the 2022/23 Rangiora-Ashley Community Board General Landscaping Budget as of 31 October 2022 was \$26,495.
- (c) **Notes** that the 2022/23 Rangiora-Ashley Community Board Discretionary Grant Fund has a current balance of \$18,069.
- (d) **Notes** that the Rangiora-Ashley Community Board Discretionary Grant Fund will be advertised through the Community Notice Board page in the Northern Outlook and The Chatter newsletter on a quarterly basis.

CARRIED

6.3. **Application to the Rangiora-Ashley Community Board's 2022/23 Discretionary Grant Fund – S Nichols (Governance Manager)**

S Nichols explained that the Cust Bowling Club application did not comply with the Discretionary Grant Criteria as the work had already been done, and the Board did not allocate grant funding for projects that had already been completed. However, it was ultimately up to the Boards discretion.

M Fleming questioned the rule of not retrospectively granting money. S Nichols commented that the Club clearly had sufficient funds to proceed with the project, raising the question of whether they needed the grant funding, and it was not fair to other groups that could benefit more from grant money.

J Goldsworthy noted that some of the costs were paid from the United Fire Brigades Associations' account and sought clarity on whether the money needed to be reimbursed. S Nichols advised that the information was not included in the application documentation and that staff could only speculate.

J Gerard commended the Cust Bowling Club for refurbishing its facilities, however, the Discretionary Grant criteria was clear that grant funding would not be granted retrospectively for events or projects that had already occurred.

Moved: J Gerard

Seconded: B McLaren

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 221121201201.
- (b) **Declines** the application from the Cust Bowling Club.

CARRIED

K Barnett abstained

M Clarke enquired if all the parties involved with the dog park supported the proposed construction of dog agility stations. J Gerard noted that the Friends of the Dog Park had invited the Lions Club of Rangiora and that the Board had agreed to similar applications in the past.

THAT the Rangiora-Ashley Community Board:

- (c) **Approves** a grant of \$500 to Lions Club of Rangiora NZ Inc towards the construction of dog agility stations at Milton Reserve Dog Park, Rangiora.

CARRIED

K Barnett explained that the Lions Club of Rangiora was an 'umbrella club' as they were an incorporated society. It was the Friends of the Dog Park that had fundraised for the dog agility stations. The area was already fenced, and they sought assistance to enhance it. She noted that the Waimakariri District had one of the highest rates of dog ownership in the country, the facility would therefore be well used.

P Williams commented that the Greenspace Team had already committed \$19,811 to the dog park fencing, \$23,644 to remove selected pine trees, and \$21,806 on-site clearance.

J Gerard noted that the construction of dog agility stations would be funded by community groups and not ratepayers. He further pointed out that the Soroptimists and Rangiora Rotary Club had donated \$2,000 each for trees. Therefore, the district was the winner at no cost to ratepayers.

6.4. Appointments to Advisory Groups and Outside Organizations – S Nichols (Governance Manager)

S Nichols advised that Council staff had confirmed with the groups listed below that they still required Board representatives. They all appreciated having a Board member as a liaison between their group and the Board.

Moved: P Williams

Seconded: I Campbell

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 221129206056.
- (b) **Approves** the appointment of Board Member B McLaren as the Board representative and liaison person to North Canterbury Neighbourhood Support.
- (c) **Approves** the appointment of Board Member L McClure as the Board representative and liaison person to Waimakariri Health Advisory Group.

- (d) **Approves** the appointment of Board Member M Clarke as the Board representative and liaison person to GreyPower North Canterbury.
- (e) **Approves** the appointment of Board Member M Fleming as the Board representative and liaison person to Waimakariri Access Group.
- (f) **Approves** the appointment of Board Member B McLaren as the Board representative and liaison person to Rangiora and Districts Early Records Society.
- (g) **Approves** the appointment of Board Member K Barnett as the Board representative and liaison person to Cust and District Historical Records Society Inc.
- (h) **Approves** the appointment of Board Member M Fleming as the Board Representative and liaison person to Keep Rangiora Beautiful.
- (i) **Approves** the appointment of Board Member S Wilkinson as the Board representative and liaison person to Southbrook Sports Club.
- (j) **Approves** the appointment of Board Member J Gerard as the Board representative and liaison person to Southbrook Reference Group.
- (k) **Approves** the appointment of Board Member J Gerard as the Board representative and liaison person to Southbrook Road Improvements Working Group.
- (l) **Approves** the appointment of Board Members J Gerard and L McClure as the Board representatives and liaison persons to Southbrook School Travel Plan Working Group.
- (m) **Approves** the appointment of Board Member M Clarke as the Board representative and liaison person to Friends of Rangiora Town Hall.
- (n) **Approves** the appointment of Board Member L McClure as the Board representative and liaison person to Fernside Hall Advisory Group.
- (o) **Approves** the appointment of Board Member K Barnett as the Board representative and liaison person to Cust Community Centre Advisory Group.
- (p) **Approves** the appointment of Board Member K Barnett as the Board representative and liaison person to Cust Domain Advisory Group.
- (q) **Approves** the appointment of Board Member I Campbell as the Board representative and liaison person to Loburn Domain Advisory Group.
- (r) **Approves** the appointment of Board Member S Wilkinson as the Board representative and liaison person to the Central Rural Drainage Advisory Group.
- (s) **Approves** the appointment of Board Member I Campbell as the Board representative and liaison person to the Water Races Advisory Group.
- (t) **Notes** that an appointment to the Hurunui District Council – Ashley Rural Water Scheme Management Committee will occur at a later date.

CARRIED

7. CORRESPONDENCE

Nil.

8. CHAIRPERSON'S REPORT

8.1. Chair's Diary for October and November 2022

Moved: J Gerard

Seconded: K Barnett

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 221206210658.

CARRIED

9. MATTERS FOR INFORMATION

- 9.1. Oxford-Ohoka Community Board Meeting Minutes 9 November 2022.
- 9.2. Woodend-Sefton Community Board Meeting Minutes 14 November 2022.
- 9.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 21 November 2022.
- 9.4. Health, Safety and Wellbeing Report October 2022 – Report to Council meeting 8 November 2022 – Circulates to all Boards.
- 9.5. Approval to Submit Three Waters Reform – Better Off Application and Funding Agreement – Report to Extraordinary Council Meeting 22 November 2022 – Circulates to all Boards.
- 9.6. July 2022 Flood Response Update – Report to Utilities and Roading Committee meeting 29 November 2022 – Circulates to all Boards.
- 9.7. Library Update to 17 November 2022 – Report to Community and Recreation Committee Meeting 29 November 2022 – Circulates to all Boards.
- 9.8. Aquatics November Update – Report to Community and Recreation Committee 29 November 2022 – Circulates to all Boards.
- 9.9. Waka Kotahi Interim State Highway Speed Management Plan Consultation – Report to Council Meeting 6 December 2022 – Circulates to all Boards.
- 9.10. Kerbside Recycling Bin Audits Methodology – Report to Council Meeting 6 December 2022 – Circulates to all Boards.
- 9.11. Ohoka Mill Road Stormwater Management Area Resource Consenting Issues and Way Forward – Report to Council Meeting 6 December 2022 – Circulates to all Boards.
- 9.12. Oxford-Ohoka Community Board Chairpersons Report for the Period February – December 2022 – Report to Council Meeting 6 December 2022 – Circulates to all Boards.
- 9.13. Woodend-Sefton Community Board Chairpersons Report for the Period February – December 2022 – Report to Council Meeting 6 December 2022 – Circulates to all Boards.
- 9.14. Kaiapoi-Tuahiwi Community Board Chairpersons Report for the Period February – December 2022 – Report to Council Meeting 6 December 2022 – Circulates to all Boards.
- 9.15. Rangiora-Ashley Community Board Chairpersons Report for the Period February – December 2022 – Report to Council Meeting 6 December 2022 – Circulates to all Boards.
- 9.16. 2023 Council Meeting Schedule – Report to Council Meeting 6 December 2022 – Circulates to all Boards.

Moved: J Goldsworthy

Seconded: M Clarke

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items 9.1 to 9.16.

CARRIED

10. **MEMBERS' INFORMATION EXCHANGE**

B McLaren

- Attended the White Ribbon evening at the Rangiora Library in aid of standing up to violence – The Library staff were fabulous.
- Attended Rangiora Community Bowls end of year Awards Function - Mayor Dan Gordon spoke.
- Attended Rangiora Santa parade.

M Fleming

- Attended Waimakariri Access Group meeting – ECan presented the district bus service review. The Group commented on the lack of bus service for Tuahiwi, and that the Pegasus bus service was not meeting the community's needs. They were hoping for an orbiter bus for District.

M Clarke

- Attended Lifestyle meeting – The aim was for middle-aged people to get together, and over 100 people attended.
- Served as a marshal for the Rangiora Santa parade.
- Reported the two potholes outside the pharmacy on Good Street, Rangiora - Community members had commented that asphalt had been lifting and was getting on people's cars.

I Campbell

- Attended two meetings at the Rangiora Airfield regarding the high number of movements at the airfield. Civil aviation wanted to recertify the airfield and enhance fencing and safety protocols.
- Attended a Hurunui-Ashley Rural Water Scheme meeting - Presentation on Three Waters and increased water regulations. There was a large amount of pressure on staff and struggles to get equipment to upgrade systems.
- Attended three Local Government New Zealand meetings (LGNZ) - There seemed to be significant opposition to Central Government regulations, Three Waters, Co-governance, and the lowering of the voting age.
- Attended Ashgrove School Senior prizegiving.

K Barnett

- Attended Film and Fireworks evening, which was a success.
- Attended the Rangiora Santa parade.
- Attended Rangiora High School prizegiving - would like to see more connection between the Board and the high schools. A full audit was happening of school buses, as around half of Rangiora students were school bus users.
- There was an increase in the use of the Cust Community Centre since refurbishment had been completed. However, there seemed to be a shortage of parking.

J Goldsworthy

- Also attended Film and Fireworks evening.
- Met with Civil Defense and Regulation Managers as part of his Council portfolios.
- Attended the Rangiora Santa parade.
- He was appointed as the Council's representative for the Youth Council, Rangiora Promotions, Facilities and Consents Waivers Sub-Committee, Waimakariri Walking and Cycling Group, Waimakariri Age Friendly Advisory Group and the Central Rural Drainage Advisory Group.

S Wilkinson

- Attended LGNZ webinars.
- Met with Matt Doocey regarding the Health Hub.
- He was a guest at the Local Volunteer Fire Brigade Christmas function.

P Williams

- Attended the Hurunui-Ashley Rural Water Scheme meeting.
- He received several complaints from shop owners in Rangiora regarding shoplifting, and some retailers were closing because they could not deal with the crime.
- Attended the Rangiora Airfield meeting – Concerns about safety and the need for tidying up were raised. The Council's Audit and Risk Committee would receive a Health and Safety update from the airfield.
- Attended meeting with ECan regarding flood mitigation.
- Advised that Selwyn Council's first chlorine exemption had been declined.
- He was concerned about the tar bleeding from roads recently.
- Attended District Licensing Committee training.
- Many community members contacted him regarding Hospital, which would be privately owned and operated from 8am to 5.30pm. He commented that the Community Board and the Council would need to lobby for a 24-hour Accident and Emergency Facility.

11. CONSULTATION PROJECTS

Nil.

12. BOARD FUNDING UPDATE**12.1. Board Discretionary Grant**

Balance as at 30 November 2022: \$18,069.

12.2. General Landscaping Fund

Balance as at 30 November 2022: \$26,495.

The Board noted the funding updates.

13. MEDIA ITEMS

Nil.

14. QUESTIONS UNDER STANDING ORDERS

Nil.

15. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board was scheduled for 7pm, Wednesday, 15 February 2023.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.30PM.

CONFIRMED

Chairperson

Date

NOTES OF A WORKSHOP OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBERS, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA, ON WEDNESDAY, 14 DECEMBER 2022, AT 8.30 PM.

PRESENT:

J Gerard (Chairperson), K Barnett (Deputy Chairperson), I Campbell, M Clarke, M Fleming, J Goldsworthy, S Wilkinson, and P Williams.

IN ATTENDANCE

S Hart (General Manager, Strategy, Engagement and Economic Development), S Nichols (Governance Manager), J McBride (Roading and Transport Manager), K Simpson (3 Waters Manager), G MacLeod (Greenspace Manager), S Binder (Transport Engineer) and A Connor (Governance Support Officer).

APOLOGIES

Moved: J Gerard

Seconded: M Fleming

THAT apologies for absence be received and sustained from R Brine, L McClure, and J Ward.

CARRIED

1. **CAPITAL WORKS PROGRAMME** - J McBride (Roading and Transport Manager), K Simpson (3 Waters Manager), and G MacLeod (Greenspace Manager).

3 Waters:

- Council would be considering a report in February 2023 on the programme of works for UV disinfection, irrespective of the chlorination exemption process. This allowed a greater chance of compliance with the Taumata Arowai's regulations released earlier in 2022.
- Why were the Council installing UV Disinfection when chlorination would be happening?
The residual disinfection related to the compliance of reticulation, which Taumata Arowai determined. Irrespective of whether chlorination occurred in the network, the Council still had to meet water compliance once it had left the treatment plant.
- What did UV disinfection and chlorine deal with?
UV dealt with bacteria and protozoa, whereas chlorine dealt with bacteria and viruses.
- Would all water supplies in the District now be UV treated?
Currently, the Waikuku Beach, Mandeville, and Garrymere Water Supplies have UV treatment, and by the end of this financial year, UV treatment would be installed on the Cust supply. However, the report being submitted to Council recommended that all 12 schemes have UV treatment installed.
- Was UV treatment only a point of contact treatment?
Yes, it was. Chlorine would still have to be added as residual disinfection in the reticulation.
- Percival Street sewer investigations were underway.

- Was the flooding on Kingsbury and Golding Avenues a result of the size of the pipes along Ashley Street?
- *It was found that a combination of pipe size and the inlet capacity caused the flooding.*
- Why was the Cust Rural Scheme not included in the Capital Works Programme?
Those projects were being funded from the District Drainage Budget. Some work had been done outside 838 Cust Road, a local low point.

Roading:

- There was an increase in depreciation and cost escalation in the road maintenance contract.
- The Council was successful in receiving Transport Choices funding.
- Was Lees Valley Road shared with Hurunui?
The Hurunui District Council was responsible for a short section, however, it was at the opposite end of the proposed works.
- As the Board had previously recommended that arterial roads should have greater priority, was there anything planned for those?
Staff would investigate the matter. However, the Council tended to focus on the areas where large numbers of service requests had been received.
- When would a workshop on gravel roads be held?
The workshop was meant to take place before the 2022 election, however, it had to be postponed due to elected members having other commitments. The workshop would however, be rescheduled for early 2023.
- It was suggested that a workshop be held to further discuss Roothing concerns.

Greenspace:

- An Aeronautical Study was underway at the Rangiora Airfield, and the results were expected in February 2023. As a result, there was potential for an increase in work mainly around compliance and risk mitigation.
- Staff were looking at quantifying the Community Boards' Landscaping Budgets.
- Construction at Townsend Fields Reserve would commence in March 2023.

2. **SPEED MANAGEMENT** - J McBride (Roothing and Transport Manager) and S Binder (Transport Engineer)

- There were numerous speed limit changes throughout the District, which included an extensive range of speeds. It may be better to have fewer speed changes, with more periodic increments of the change in speed.
- Was the Council also trying to ensure fewer emissions with the proposed speed limit changes?
These changes would likely not create a significant difference in emissions. This was because the proposed changes were driven by the need to save lives.
- Did the modelling take into consideration the increase in rural population and subdivisions?
The modelling was based on what the police officer reported.

- Would road user surveys be conducted?
There had been an internal discussion regarding obtaining more comprehensive data. It was found in surveys that people tend to strongly oppose views submitted but did not reach the wider community.

3. RANGIORA-ASHLEY COMMUNITY BOARD PLAN - S Nichols (Governance Manager)

- The aim was to sign off on the new Board Plan at the Board's February meeting because the sooner the Board Plan could be available to the community, the better.
- The Plan would be reviewed yearly.
- Items to be added to the plan needed to be realistic with what could be achieved in the time frame of either one year or the three-year term.

4. MEMBER'S FORUM

- Members agreed to hold an informal end-of-year celebration after the December 2022 meeting.

THERE BEING NO FURTHER BUSINESS THE WORKSHOP CONCLUDED AT 10.04PM.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: RDG-28 / 230109001511


REPORT TO: RANGIORA-ASHLEY COMMUNITY BOARD

DATE OF MEETING: 15 February 2023

AUTHOR: Shane Binder, Senior Transportation Engineer

SUBJECT: Request approval of No-Stopping Restrictions – Durham Street and South Belt

ENDORSED BY:
(for Reports to Council,
Committees or Boards)


Department Manager


Acting Chief Executive

1. SUMMARY

- 1.1. This report seeks approval to establish no-stopping restrictions at the following locations:
- 1.5m on either side of the primary pedestrian access to 78 Durham Street; and
 - 5.0m east of the driveway to 64 South Belt.
- 1.2. Staff received service requests around nose-in parking in the turning head at the top of Durham Street and the resulting impacts on pick-up / drop-off of residents at the Council flats at #78, as well as concerns about the ability for Council rubbish collection vehicles to safely turn around
- 1.3. Staff received a service request around on-street parking impeding access to the driveway at 64 South Belt, due in part to the high parking demand from Southbrook Park events
- 1.4. Due to these access concerns, it is recommended that stopping is prohibited at these three locations.

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 230109001511;

AND RECOMMENDS

THAT the Utilities and Roading Committee:

- (b) **Approves** installation of the following no-stopping restrictions:
- i. For 1.5m on either side of the primary pedestrian access to 78 Durham Street
 - ii. 5.0m east of the driveway to 64 South Belt

3. BACKGROUND

- 3.1. Durham Street is a local street in Rangiora that runs from the Rangiora town centre north through established residential neighbourhood. It has a 7.2m carriageway north of Boyd Street, where it is a no-exit street with a 21m diameter turning head at the north end.
- 3.2. Council maintains housing for the elderly at 78 Durham Street, Matthews Court, consisting of 18 flats available for seniors. This complex has very limited on-site parking (approximately 8-10 carparks). Many of the residents park their vehicles on Durham Street, typically utilising space in the turning head. This space is also used for visitors, deliveries, and waste management collection. The vicinity of Durham Street is shown on the next pages in Figures One and Two.

- 3.3. There are also four nose-in car parks at the adjacent Hazeldean Reserve, 85 Durham Street, which are intended for use by reserve users.
- 3.4. Figure One: Locations of proposed no-stopping sites



3.5. Figure Two: 78 Durham Street vicinity



3.6. 64 South Belt is a residence on the north side of South Belt west of King Street. South Belt has one 6.2m eastbound lane and one 7.7m westbound lane; parking lanes are unmarked. The driveways at 64 South Belt and 1 King Street are separated by approximately 4.5m; see Figure Three, below, for the 64 South Belt vicinity.

3.7. Figure Three: 64 South Belt Vicinity



4. ISSUES AND OPTIONS

- 4.1. Staff have been made aware of kerb-side issues at the three aforementioned sites as follows:
- 78 Durham Street: Staff received service requests around nose-in parking in the turning head at the top of Durham Street and the resulting impacts on pick-up / drop-off of residents at the Council housing for the elderly and ability for Council rubbish collection vehicles to safely turn around
 - 64 South Belt: Staff received a service request around on-street parking impeding access to the driveway at this residence, due in part to the high parking demand from Southbrook Park events
- 4.2. The Council property manager who has responsibility for the 78 Durham Street housing for the elderly notes this nose-in parking has been the status quo for many years. There is very limited on-site parking at the Council flats, which increases the demand for adjacent on-street parking.
- 4.3. Based on site investigation of Durham Street, it is recommended that a no-stopping restriction be established for 1.5m on either side of the primary pedestrian access to 78 Durham Street. The proposed no-stopping restriction is shown on the next page in Figure Four.

4.4. Figure Four: Proposed No-Stopping Restriction on Durham Street



A site investigation of South Belt noted that the distance from 64 South Belt to the adjacent driveway (1 King Street) is too short to legally park a vehicle. Thus, it is recommended that a no-stopping restriction be established 5.0m east of the driveway to 64 South Belt. The proposed no-stopping restriction is shown below in Figure Five.

4.5. Figure Five: Proposed No-Stopping Restriction on South Belt



Implications for Community Wellbeing

There are implications on community wellbeing by the issues and options that are the subject matter of this report.

These proposed improvements provide infrastructure in terms of safety improvements which provide safe access for residents within the district.

- 4.6. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. Groups and Organisations

There are no groups and organisations likely to be affected by, or to have an interest in the subject matter of this report. The Council property manager who is responsible for the Council flats at 78 Durham Street was consulted on the proposed changes and supports them.

5.3. Wider Community

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report; the impacts of roadside management are considered to be localised and minor in nature. It is noted that no public consultation has been carried out with any adjacent residents or the wider community.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

There are financial implications of the decisions sought by this report. Installation of no-stopping restrictions will be carried out through the Road Maintenance contract and is estimated to cost approximately \$100.

This budget is not included in the Annual Plan/Long Term Plan.

6.2. Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability or climate change impacts.

6.3 Risk Management

If the no-stopping restriction is implemented as recommended in this report, there is a minor risk that it may not be sufficient to fully address access and manoeuvring issues in the Durham Street turning head. If these issues continue to occur, staff can pursue additional mitigations (e.g., changing to parallel parking around the turning head).

6.3 Health and Safety

There are minor health and safety risks arising from the adoption/implementation of the recommendations in this report. Physical works will be undertaken through the Road Maintenance contract. The Road Maintenance contractor has a Health & Safety Plan and a SiteWise score of 100.

7. CONTEXT

7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Authorising Legislation

Section 2 of the Land Transport Rule: Traffic Control Devices requires a Road Controlling Authority to “authorise and, as appropriate, install or operate traffic control devices.”

7.3. Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report. This report considers the following outcomes:

There is a safe environment for all

- Harm to people from natural and man-made hazards is minimised.
- Our district has the capacity and resilience to quickly recover from natural disasters and adapt to the effects of climate change.
- Crime, injury and harm from road crashes, gambling, and alcohol abuse are minimised.

Transport is accessible, convenient, reliable and sustainable

- The standard of our District's roads is keeping pace with increasing traffic numbers.
- Communities in our District are well linked with each other and Christchurch is readily accessible by a range of transport modes.

7.4. Authorising Delegations

Per Part 3 of the WDC *Delegations Manual*, the Community Board has the delegated authority to approve traffic control and constraint measures on streets. Per Part 2, the Utilities and Roading Committee is responsible for roading and transportation activities, including road safety, multimodal transportation, and traffic control.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: RDG-30 / 221121201887

REPORT TO: RANGIORA-ASHLEY COMMUNITY BOARD

DATE OF MEETING: 15 February 2023

AUTHOR: Shane Binder, Senior Transportation Engineer

SUBJECT: Request approval for Stop Controls on Seddon Street at King Street; Station Road at Railway Road; and MacPhail Avenue / Spark Lane at Northbrook Road

ENDORSED BY:
(for Reports to Council, Committees or Boards)



 General Manager



 Acting Chief Executive

1. SUMMARY

- 1.1 This report seeks approval to install stop controls at three locations in Rangiora:
- On Seddon Street at its intersection with King Street;
 - On Station Road at its intersection with Railway Road; and
 - On MacPhail Avenue and Spark Lane at their intersection with Northbrook Road.
- 1.2 The intersection of Seddon Street and King Street is a 90-degree T-intersection. King Street is the priority road running north-south while Seddon Street intersects from the west. A hedgerow on the property boundary of the southwest corner of the intersection limits visibility from the west approach to the south, making a Stop control more appropriate than a Give Way.
- 1.3 The intersection of Station Road, Marsh Road, and Railway Road is a 90-degree crossroads; however, the west approach of Station Road and east approach of Marsh Road are offset by 11m. Railway Road is the priority road running north-south while Marsh Road and Station Road intersect from the east and west respectively. A structure and flax plantings on the northwest corner of the limits visibility from the west approach to the north, making a Stop control more appropriate than a Give Way.
- 1.4 The intersection of MacPhail Avenue, Spark Lane, and Northbrook Road is a 90-degree crossroads. Northbrook Road is the priority road running east-west while Spark Lane and MacPhail Avenue intersect from the south and north respectively. A hedgerow on the property boundary of the southeast corner of the intersection limits visibility from the south approach to the east, making a Stop control more appropriate than a Give Way. Note this intersection may undergo substantive changes in the future, associated with the Rangiora Eastern Link, which is proposed to use the existing MacPhail Avenue and Spark Lane corridor.

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 221121201887;
- (b) **Approves** the following intersection control changes pursuant to Section 2 of the Land Transport Rule: Traffic Control Devices 2004, with effect from the date of installation of the appropriate signage:

(c)

Item	Road to be Controlled	Road to Remain Uncontrolled	Type of Control to be Imposed	Type of Control to be Revoked
1	Seddon Street	King Street	Stop	Give Way
2	Station Road	Railway Road	Stop	Give Way
3	Spark Lane	Northbrook Road	Stop	Give Way
4	MacPhail Avenue	Northbrook Road	Stop	Give Way

(d) **Circulates** this report to Utilities and Roading Committee for information.

3. BACKGROUND

3.1. The intersection of Seddon Street and King Street is a 90-degree T-intersection. King Street is the priority route running north-south while Seddon Street intersects on the west side, as shown below in Figure 1. A hedgerow on the property boundary of the southwest corner of the intersection limits visibility from the west approach to the south, making a Stop control more appropriate than a Give Way.

3.2. Figure 1: Intersection Layout – Seddon Street / King Street



3.3. The intersection of Station Road, Marsh Road, and Railway Road is a 90-degree crossroads; however, the west approach of Station Road and east approach of Marsh Road are offset by 11m. Railway Road is the priority road running north-south while Marsh Road and Station Road intersect from the east and west respectively, as shown in Figure 2 on the next page. A structure and flax plantings on the northwest corner of the limits visibility from the west approach to the north, making a Stop control more appropriate than a Give Way.

- 3.4. Figure 2: Intersection Layout – Station Road / Marsh Road / Railway Road



- 3.5. The intersection of MacPhail Avenue, Spark Lane, and Northbrook Road is a 90-degree crossroads. Northbrook Road is the priority route running east-west while Spark Lane and MacPhail Avenue intersect from the south and north respectively, as shown below in Figure 3. A hedgerow on the property boundary of the southeast corner of the intersection limits visibility from the south approach to the east, making a Stop control more appropriate than a Give Way. Note this intersection may undergo substantive changes in the future, associated with the Rangiora Eastern Link, which is proposed to use the existing MacPhail Avenue and Spark Lane corridor.

- 3.6. Figure 3: Intersection Layout – MacPhail Avenue / Spark Lane / Northbrook Road



4. ISSUES AND OPTIONS

- 4.1. Per the *Traffic Control Devices Manual Part 4 Section 4.1.2*, stop control should be implemented at intersections “where at a point 9 m from the limit line on a controlled approach to the intersection a lack of visibility means that, at an approach speed of more than 10 km/h, a driver could not see a vehicle on an uncontrolled approach at a distance (in metres) of 1.2 times the numeric value of the speed (in km/h) exceeded by 15% of vehicles approaching on the main road.”

- 4.2. Per the Waka Kotahi *Guidelines for the implementation of traffic control at crossroads* (RTS 1), the use of different controls (e.g., stop control, give-way control) on opposite approaches of a crossroads should be avoided to minimise driver confusion. It is therefore considered best practice to have the same traffic control on both side streets unless other safety considerations take higher priority.
- 4.3. Service requests from area residents were lodged regarding visibility at all three intersections. Staff have compiled available traffic data and site visit observations to evaluate intersection visibility.
- 4.4. Recent Council traffic and speed counts were collected on King Street in April 2022. The 85th percentile speed was measured at 55 km/hr. It is therefore assessed that stop control should be erected if the sight distance is less than 66m. Sight distance to the south from Seddon Street is approximately 30m; see Figure 1 previous page and Figure 4 below. It is therefore considered that stop control is appropriate for Seddon Street.

- 4.5. Figure 4:



- 4.6. Traffic and speed counts were collected by Council in September 2022 on Railway Road. The 85th percentile speed was measured at 55 km/hr. It is therefore assessed that stop control should be erected if the sight distance is less than 66m. Sight distance to the north from Station Road is approximately 30m; see Figure 2 previous page and Figure 5 below. It is therefore considered that stop control is appropriate for Station Road. However, Marsh Road is recommended to stay as give-way controlled as the limit line is less than one car-length from the grade crossing and vehicles should avoid stopping on the railway tracks.

- 4.7. Figure 5: Sight distance from Station Road to the north along Railway Road



- 4.8. Traffic and speed counts were collected by Council in September 2022 on Northbrook Road. The 85th percentile speed was measured at 56 km/hr. It is therefore assessed that stop control should be erected if the sight distance is less than 67m. Sight distance to the east from Spark Lane is approximately 22m; see Figure 3 previous page and Figures 6 and 7, next page. It is therefore considered that stop control is appropriate for Spark Lane (i.e., the south approach to the intersection). As noted above, it is best practice to have consistent traffic control on both side street approaches, so it is also considered that stop control is appropriate for the north approach of MacPhail Avenue.

- 4.9. Figure 6: Sight distance from Sparks Lane to the west along Northbrook Road



- 4.10. Figure 7: Sight distance from Sparks Lane to the east along Northbrook Road



Implications for Community Wellbeing

There are not implications on community wellbeing by the issues and options that are the subject matter of this report.

- 4.11. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. **Groups and Organisations**

There are not groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

5.3. **Wider Community**

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report; the impacts of intersection control change are considered to be very localised.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

There are no financial implications of the decisions sought by this report.

The cost to change signage and markings required for these changes can be accommodated within the Road Maintenance budgets.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

While a change to stop control will increase emissions from vehicles coming to a complete stop and then accelerating, this increase is considered to be inconsequential.

6.3 **Risk Management**

There is currently a risk that a motorist could travel through any of these intersections without seeing a conflict due to limited visibility. There are not future risks arising from the adoption/implementation of the recommendations in this report.

6.3 **Health and Safety**

There is currently a risk that a motorist could travel through one of the three intersections without seeing a conflict due to limited visibility. There are not future health and safety risks arising from the adoption/implementation of the recommendations in this report.

Physical works will be undertaken through the Road Maintenance Contract. The Road Maintenance contractor has a Health & Safety Plan and a SiteWise score of 100.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Section 2 of the Land Transport Rule: Traffic Control Devices 2004 requires a Road Controlling Authority to "authorise and, as appropriate, install or operate traffic control devices."

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

7.3.1. There is a safe environment for all

- Harm to people from natural and man-made hazards is minimised.
- Crime, injury and harm from road crashes, gambling, and alcohol abuse are minimised.

7.3.2. Transport is accessible, convenient, reliable and sustainable

- The standard of our District's roads is keeping pace with increasing traffic numbers.
- Communities in our District are well linked with each other, and Christchurch is readily accessible by a range of transport modes.

7.4. **Authorising Delegations**

Per Part 3 of the WDC *Delegations Manual*, the Community Board has the delegated authority to approve control signs on streets (e.g., stop, give way, etc.).

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-11-06 / 230201013551

REPORT TO: RANGIORA-ASHLEY COMMUNITY BOARD


DATE OF MEETING: 15 February 2023

AUTHOR(S): Thea Kunkel, Governance Team Leader

SUBJECT: Nomination of the Zone 5 Representative on the Community Boards' Executive Committee

ENDORSED BY:
(for Reports to Council,
Committees or Boards)

_____ General Manager

_____  Acting Chief Executive

1. SUMMARY

1.1 The purpose of this report is for the Rangiora-Ashley Community Board (the Board) to consider nominating a representative to Ko Tātou Zone 5 Community Boards' Executive Council (CBEC).

Attachments:

i. Nomination Form (Trim 230201013558)

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 230201013551.
- (b) **Nominates** _____ as the Ko Tātou Zone 5 representative on the Community Boards' Executive Council.

3. BACKGROUND

3.1 The CBEC represents all the Community Boards in New Zealand and is an advisory committee to Ko Tātou's National Council, advocating for Community Boards and promoting best practices.

3.2 CBEC is comprised of one member from each of Ko Tātou's six geographical zones.

4. ISSUES AND OPTIONS

4.1 Elections for CBEC representatives are held after the Local Government elections each triennium. Each Community Board has one vote for their zone representative. The CBEC meets three times a year in Wellington, and each zone representative will host regular forums to update Community Board members and discuss topical issues.

4.2 The purpose of zones, as set out in Ko Tātou's constitution, is to:

- Be an electoral college for the appointment of National Council representatives.
- Be working for a member of Ko Tātou on a geographic basis.
- Provide an opportunity for two-way communication between these geographic areas and Ko Tātou – and Ko Tātou reports back to members on major national developments; and
- Provide networking and information-sharing opportunities.

- 4.3 Each Zone elects or appoints a Chairperson, and sometimes an Executive Council, for a three-year term. The Chairperson runs the meetings with the support and input of the Executive Council. The current Chairperson for Zone 5 is Mayor Dan Gordon.
- 4.4 Any elected member can stand for these roles, however their nomination must be supported by two other councils within the Group. If more than one candidate stands for the role, an election will be held. Each community board receives on vote and to vote the Board is required to complete the attached voting form by selecting the candidate of its choice and forwarding the voting form to the Returning Officer via email at nominations@lgnz.co.nz by 1 March 2023.
- 4.5 The Board has been requested to vote for a Zone 5 representative from the following three candidates put forward:
- Sharn Nu'u of the Malvern Community Board
 - Simon Britten of the Waipapa Papanui-Innes-Central Community Board
 - Ross Munro of the Pleasant Point Community Board.
- The candidate profiles are included on the attached nomination form.

Implications for Community Wellbeing

There are no implications on community wellbeing by the issues and options that are the subject matter of this report.

- 4.6 The Management Team has reviewed this report and supports the recommendations.

5. COMMUNITY VIEWS

5.1 Mana whenua

Taking into consideration the provisions of the Memorandum of Understanding between Te Ngāi Tūāhuriri Rūnanga and the Council, Te Ngāi Tūāhuriri hapū may be affected by or have an interest in the subject matter of this report.

5.2 Groups and Organisations

No other groups and organisations are likely to be affected by or to have an interest in the subject matter of this report.

5.3 Wider Community

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1 Financial Implications

There are no financial implications of the decisions sought by this report.

6.2 Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 Risk Management

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.3 Health and Safety

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. CONTEXT

7.1 Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 Authorising Legislation

Not applicable.

7.3 Consistency with Community Outcomes

The Council's community outcomes are not relevant to the actions arising from recommendations in this report.

7.4 Authorising Delegations

Community Boards have delegated authority to nominate a representative.



CBEC ZONE 5 REPRESENTATIVE VOTING FORM

Use this form to vote for your zone's Community Board Executive Council representative.

- // Each community board fills in one voting form.
- // You can vote for one candidate.
- // Vote by ticking the box next to their name below.
- // The Returning Office is LGNZ's Chief Executive or nominee.
- // Please returning your voting form to nominations@lgnz.co.nz by 1 March 2023.

[PLEASE SELECT ONE]



Sharn Nu'u //
Malvern
Community Board



Simon Britten //
Waipapa Papanui-
Innes-Central



Ross Munro //
Pleasant Point
Community Board

[THIS VOTE IS CAST BY:]

YOUR NAME HERE:

YOUR SIGNATURE HERE:

ON BEHALF OF THIS COMMUNITY BOARD:

CBEC CANDIDATE BIOS – ZONE 5

Sharn Nu'u

I have a background in Research and Development as an analyst in the Technology Industry. For the past year I have been focussed on community initiatives in a voluntary capacity.

It is most important to me as an individual and a member of a small rural community to see decision making being brought back to the community members. This is not something I foresee as possible without every support possible for local government including township committees and local boards advocating to local governments on behalf of the people.

My goal is to raise awareness of local support to the people, provide the best possible advice and support and relight the fire in the hearts of public servants.

Simon Britten

I am seeking election to represent Zone 5 of the Community Boards Executive Committee in order to support community board members across our region.

About me: I am a second-term member of the Waipapa Papanui-Innes-Central Community Board in Christchurch. I also run a community engagement initiative which aims to strengthen the connection between the local community and local government, and since 2011 have worked for Te Ora Hou Ōtautahi, a youth and community development organisation with a long history in the area. I have some familiarity with the Zone through a different lens - for the past ten years I have been working across the same geographic area in my role managing Te Ora Hou's regional school attendance service.

Previously I worked for Tait Communications in marketing management. I have served on boards including a church community trust, Pillars, and my local intermediate school's Board of Trustees. I was a Vodafone Foundation World of Difference recipient while establishing a youth employment programme, and have completed two Canterbury University courses for leaders in the community sector. I value a diverse and connected community that cares for all its members, and am passionate about continuing to make a contribution through local government. www.simonbritten.com

Ross Munro

As a second-term Member of the Pleasant Point Community Board in Timaru District I've gained a strong understanding of the value of grassroots representation in local government.

I am looking to build on what I've learnt over the past three-years to ensure local communities continue to have a voice, which I believe is vital to ensuring we see councils that are responsive and focused on all their communities, not solely the needs of the largest centres.

I have many years of Banking, Business, Sports coaching and Governance skills to bring to the table that I can help not only serve my Community, but also the wider Community Board Group.

I am employed by BNZ as a Business Partner and my wife and I have three children aged 18, 21 and 22.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-11-06 / 230118005600

REPORT TO: RANGRIOA-ASHLEY COMMUNITY BOARD

DATE OF MEETING: 15 February 2023

AUTHOR(S): Thea Kunkel, Governance Team Leader

SUBJECT: Application to the Rangiora-Ashley Community Board's Discretionary Grant Fund 2022/23

ENDORSED BY:
(for Reports to Council,
Committees or Boards)

Department Manager



Acting Chief Executive

1. SUMMARY

1.1. This report is to consider four applications for funding received from:

Name of Organisation	Purpose	Amount Requested
Rangiora Community Patrol	To purchase wide-brim sunhats	\$440
North Canterbury Pride	To host the LGBTIQ+ Picnic	\$275
Clarkville Playcentre	Towards costs for First Aid courses	\$388
Loburn Home and School Association	Towards supporting the 2023 William Pike Challenge Programme	\$665
Total		\$1,603

Attachments:

- i. Application from Rangiora Community Patrol (Trim: 221205209993)
- ii. Application from North Canterbury Pride (Trim: 2212222221148).
- iii. Application from Clarkville Playcentre (Trim: 230124008347)
- iv. Application from Loburn Home and School Association (Trim: 230207016032)
- ii. A spreadsheet showing the previous two years' grants.
- v. Board funding criteria 2022/23 (Trim Ref: 210603089776).

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 230118005600.
- (b) **Approves** a grant of \$..... to the Rangiora Community Patrol to purchase wide-brim sunhats.
OR
- (c) **Declines** the application from the Rangiora Community Patrol.
- (d) **Approves** a grant of \$..... to the North Canterbury Pride towards hosting the Lesbian, Gay, Bisexual, Transgender, Questioning and Others (LGBTIQ+) picnic in Victoria Park, Rangiora.
OR
- (e) **Declines** the application from North Canterbury Pride.

- (f) **Approves** a grant of \$..... to the Clarkville Playcentre towards the costs of first aid courses.
OR
- (g) **Declines** the application from the Clarkville Playcentre.
- (h) **Approves** a grant of \$..... to the Loburn Home and School Association towards supporting the 2023 William Pike Challenge Programme.
OR
- (i) **Declines** the application from the Loburn Home and School Association.

3. **BACKGROUND**

- 3.1. **Rangiora Community Patrol** is requesting funding to purchase 20 wide-brim sunhats for the patrollers to wear at community events.
- 3.2. **North Canterbury Pride** is requesting funding to host its annual Picnic in the Park for the Lesbian, Gay, Bisexual, Transgender, Questioning and Others (LGBTIQ+) community, on Sunday 12 March 2023.
- 3.3. The **Clarkville Playcentre** is seeking funding for some of the parents of their students to attend first aid courses.
- 3.4. **The Loburn Home and School Association** is seeking funding for students to participate in the 2023 William Pike Challenge Programme
- 3.5. The current balance of the Rangiora-Ashley Community Board's Discretionary Grant Fund for 2022/23 is \$17,569.

4. **ISSUES AND OPTIONS**

Rangiora Community Patrol (the Group)

- 4.1 The Community Patrols of New Zealand (CPNZ) is a national organisation formed in 2002. Although the CPNZ is funded by New Zealand Police and New Zealand Government, with the CPNZ National Office being based at Police National Headquarters, local community patrols are not.
- 4.2 Community Patrols are organised and operated by local communities and raise their annual operating expenses through local grants, sponsorship, and donations. Each group caters to the needs of its specific local community, patrolling where and when it best supports the local Police and protects the local community. In partnership with others, the Group helps to prevent crime and reduce harm through the active presence of trained patrollers. The CPNZ's vision is a New Zealand where everyone feels safe. Volunteers, therefore, work closely with Police as extra "eyes and ears" through intelligence and observation to assist Police in building safer communities.
- 4.3 The Group is seeking funding to purchase 20 wide-brim sunhats for the patrollers to wear at community events, such as Safer Plates and the A & P Shows. It is estimated that the sunhats will cost \$439.30, and if this application is unsuccessful, the Group will have to find other sources of funding, as sunhats are essential to the health and safety of the patrollers. The Group has a BBQ at Pack n' Save once a month, weather permitting, to fundraise for expenditures.
- 4.4 The Group received a \$500 grant from the Board in December 2021 for the maintenance of their patrol vehicle, and the Accountability Form was received.

North Canterbury Pride (NCP)

- 4.5 NCP came together in 2018 in response to a suggestion that the LGBTIQ+ (lesbians, gay, bi, trans, intersex or questioning) be organised in Rangiora to coincide with the Christchurch Pride Week, which is held in March. While Christchurch Pride events attract people from the Waimakariri District and other areas in Canterbury, NCP felt there was a need for such an event in the district. Being a rural district, NCP anticipates bringing people together who may otherwise feel isolated, particularly youth.
- 4.6 The event, now in its fifth year, is held annually and has grown in success and size every year. The event is supported by the Emergency Services, the Council, dignitaries, schools and businesses, local media and most importantly, support groups in the area. The event's purpose is to promote diversity, inclusion, and the reduction of stigma. It is a welcoming event which offers a safe environment. The event includes games that all can participate in, appropriate live music, limited hospitality outlets, and only permits the sale of goods to fundraise, which the NCP approves.
- 4.7 This year the event is scheduled for Sunday 12 March 2023 and is expected to attract approximately 40% of participants from the Rangiora-Ashley and the Kaiapoi-Tuahiwi areas and 10% from each of the Oxford-Ohoka and Woodend-Sefton areas. While a wide range of ages are expected to attend it is anticipated that the event will mostly attract students from the high schools in the area. The event provides the LGBTIQ+ community and all others, a fun day of relaxed networking and socialising, to grow relationships and have access to several professional health providers and support services.
- 4.8 The event will go ahead even if this application is unsuccessful. The funds will allow the NCP to pay for services offered (much of which is currently provided from goodwill) and will enable the group to offer more events in the future. The NCP has also applied for funding from the Kaiapoi-Tuahiwi Community Board, and donations from a local business of \$800 have already been received.
- 4.9 It should be noted that the NCP received the following funding from the Board over the last five years and the Accountability Forms were received:

2021/22	Towards the running costs associated with the Picnic in the Park	Declined
2020/21	Towards the running costs associated with the Picnic in the Park	\$250
2019/20	Towards the running costs associated with the Picnic in the Park	Withdrawn due to Covid
Total		\$250

Clarkville Playcentre (the Centre)

- 4.10 The Centre is unlike other early childhood education (ECE) organisations, as both children and their parents/caregivers attend. The curiosity and creativity of the Centre's tamariki are nurtured in a way that allows them to learn about themselves and their world. The Centre currently supports 55 children and their families, mainly from the Oxford-Ohoka and Kaiapoi-Tuahiwi communities. It should be noted that the Centre is located in the Kaiapoi-Woodend Ward.
- 4.11 As part of the requirements of the Ministry of Education, the parents/caregivers that attend the Centre must hold first aid certificates. Due to the nature of the Centre, different parents/caregivers participate on various days, which requires many parents/caregivers to hold certificates. The Centre is therefore applying for funding for some of its parents/caregivers to attend first aid courses.
- 4.12 Currently, 55 children and their extended families would benefit from this project, with approximately 19% of the roll residing in the Oxford-Ohoka and Kaiapoi-Woodend Wards, respectively, and 17% in the Rangiora-Ashley Ward. In addition, these courses will provide parents/caregivers with skills and confidence to deal with emergencies and the ability to administer first aid to the children, not only during the school day but also within the community at large.

- 4.13 The Centre falls under the Playcentre Aotearoa umbrella, which provides support to ensure licensing and the Education Review Office (ERO) requirements are met. However, most operational expenses need to be acquired through fundraising. Therefore, if this application is unsuccessful, the Centre will need to continue fundraising to enable this programme to proceed, causing a significant delay. The project's overall cost is estimated at \$1,292, and funding applications have consequently also been submitted to the Oxford-Ohoka Community Board and Kaiapoi-Tuahiwi Community Boards.
- 4.14 This is the first time that the Centre has applied for funding to the Rangiora-Ashley Community Board. However, over the last five years, the Kaiapoi-Tuahiwi and Oxford Ohoka Community Boards have allocated the following funding to the Centre:

4.15 **Kaiapoi-Tuahiwi Community Board**

September 2017	Towards indoor tents and tunnels	Declined
April 2018	Towards playdough, equipment, and puzzles	Declined
April 2019	Towards the purchase of a two-seater tricycle	\$420
November 2021	Towards a mud kitchen and ground cover	Declined
March 2022	Towards a mud kitchen	Declined
August 2022	Towards fruit trees and vegetable plants	\$250
	Total	\$670

Oxford-Ohoka Community Board

November 2018	Towards puzzles	\$500
February 2020	Towards the purchase tools for carpentry area	\$312
March 2021	Towards sand for sandpit and sandpit toys	\$210
April 2022	Towards replacement bikes and scooters	\$376
	Total	\$1,398

Loburn Home and School Association (the HSA)

- 4.16 Loburn School is a rural school of 150 learners. The school's curriculum embraces values and principles that see the child as a whole person in an ever-changing world. It challenges the school to develop learning opportunities that prepare children for the future by enabling them rather than filling them with facts and figures to regurgitate.
- 4.17 The HSA is fundraising to enable the year eight students to participate in the 2023 William Pike Challenge (WPC) Programme. The WPC involves physical adventure (tramps, biking, caving), community service and learning a passion project. Outdoor activities allow young people to step outside of their comfort zone, take risks, build confidence, and strengthen relationships with peers. Community Service will enable them to explore, develop and reinforce empathy, humility, and compassion. A Passion Project is a sport or hobby that is new to the young person and is usually done in their own time. Trying something new and working hard to master it develops determination, concentration, and resilience.
- 4.18 The grant from the Board will subsidise the entry fee for the 2023 Rakahuri Rage to enable all the students to participate. The Rakahuri Rage is a six-hour Mountain Bike event that is one of the WPC challenges in which all students must participate. The 2023 WPC starts in March 2023 and the overall project is expected to cost \$665. The project will continue if the application is unsuccessful. However, the total cost of the event (\$35) will be forwarded to the students' families. It should be noted that no funding is received from the Minister of Education for extra mural activities such as the WPC.
- 4.19 This is the first time the HSA has applied for funding, however, the Board granted Loburn School \$500 in December 2017 to enter the WPC and the Accountability Form was received.
- 4.20 The Board may approve or decline grants per the grant guidelines.

Implications for Community Wellbeing

There are no social and cultural implications on community wellbeing by the issues and options that are the subject matter of this report.

- 4.21 The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1 Mana whenua

Taking into consideration the provisions of the Memorandum of Understanding between Te Ngāi Tūāhuriri Rūnanga and the Council, Te Ngāi Tūāhuriri hapū may be affected by or have an interest in the subject matter of this report.

5.2 Groups and Organisations

There are no other groups and organisations likely to be affected by, or to have an interest in the subject matter of this report. However, it should be noted that many LGBTIQ+ groups and organisations are expected to attend the event.

5.3 Wider Community

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report. However, the active presence of trained patrollers assists in preventing crime and reduce harm thereby building safer communities. Also, the North Canterbury Pride encourages acceptance of diversity and inclusion and works to reduce stigma in the community. Additionally, the wider community will also benefit from people able to administer first aid during emergencies.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1 Financial Implications

The Annual Plan for 2022/23 includes budget provision for the Rangiora-Ashley Community Board to approve grants to community groups up to \$10,160. An amount of \$7,909 was carried forward from the 2021/22 financial year, bringing the Discretionary Grant Fund to a total of \$18,069 this financial year.

The application criteria specify that grants are customarily limited to a maximum of \$500 in any financial year (July to June), even though a group can apply up to twice a year, providing it is for different projects. Where applicable, GST values are calculated and added to appropriately registered groups if decided benefits exceed Board resolved values. The current available balance of the Rangiora-Ashley Community Board's Discretionary Grant Fund 2022/23 is \$17,569.

6.2 Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 Risk Management

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.4 Health and Safety

All health and safety related issues will fall under the auspices of the groups and organisations that applied.

7. CONTEXT

7.1 Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 Authorising Legislation

Not applicable.

7.3 Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

People are friendly and caring, creating a strong sense of community in our District. There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 Authorising Delegations

Community Boards have delegated authority to approve Discretionary Grant Funding.

Groups applying for Board Discretionary Grants ⁴⁷ 2022/2023Name of Group: Rangiora Community PatrolAddress: C/- 5 Crete Rd RangioraContact Person within Organisation: Lorraine TullettPosition within Organisation: SecretaryContact phone number: 0274 182757Email: rcpsecretary7400@gmail.comDescribe what the project is and what the grant funding be used for? *(Use additional pages if needed)*

To purchase wide brim Sunhats (20) for the Patrollers to wear at Events held in the Community, eg Safer Plates, A & P Shows, Patrolling

What is the timeframe of the project/event date? On goingOverall Cost of Project: \$439.30Amount Requested: \$439.30How many people will directly benefit from this project? 20 PatrollerWho are the range of people benefiting from this project? *(You can tick more than one box)* People with disabilities (mental or physical) Cultural/ethnic minorities District Preschool School/youth Older adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 10 % Rangiora-Ashley 50 % Woodend-Sefton 30 % Kaiapoi-Tuahiwi 10 %Other (please specify): Patrollers cover Rangiora and Rural Areas in the Waimakariri DistrictIf this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

I have ticked yes because the Patrol is committed to providing a safer community for residents of the Waimakariri area and also patrol at night and during the day. Events are held during the day ; when the hats are needed.

(Any contribution towards the purchase of hats would be beneficial to us)

What are the direct benefit(s) to the participants?

Health & Safety from Sun Burn from the intense heat of Summer

What is the benefit(s) to your organisation?

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Health & Safety for Patrollers

What are the benefit(s) to the Rangiora-Ashley community or wider district?

Patrollers promoting events, patrolling the Rangiora and Rural Areas to help provide a safer community for residents and are "the eyes and ears" for the Police

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?) Yes NoIf yes, name of parent group: CPNZ is the Charity Trust while includes Rangiora Community Patrol

What is the relationship between your group and the parent group?

CPNZ is the parent group and the Rangiora Community Patrol is under their Umbrella but this application is from the Rangiora Community Patrol

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

The Patrol has a BBQ at Pack n' Save on a monthly basis 11 times a year weather permitting. Safer Plates held 2 events in the last 2 months. Raffles sold by members

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

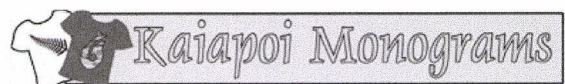
If yes, please supply details:

Rangiora Ashley very kindly approved \$500.00 earlier this year to which we were very grateful for expenses to keep the Patrol vehicle on the road

Enclosed Financial Balance Sheet and Income & Expenditure Statement
(compulsory – your application cannot be processed without financial statements) Supporting costs/quotes Other supporting information I am authorised to sign on behalf of the group/organisation making this application. I declare that all details contained in this application form are true and correct to the best of my knowledge. I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report. I accept that information provided in this application may be used in an official Council report available to the public.**Please note:** If submitting your application electronically, entering your name in the signature box below will be accepted as your signature:

Signed: _____

Date: 2/12/22



QUOTE

Rangiora patrol

Date
17 Oct 2022

Expiry
31 Jan 2023

Quote Number
QU-3034

GST Number
087-348-016

Kaiapoi Monograms (2004)
Limited
55 Hilton Street
PO Box 343
Kaiapoi
Ph/Fax 03-327-7058
kaiapoimonograms@xtra.co.
nz
www.monograms.net.nz

Description	Quantity	Unit Price	Amount NZD
To supply Poly Cotton Slouch Hat	20.00	12.60	252.00
To monogram Community Patrols with lettering	20.00	6.50	130.00
		Subtotal	382.00
		TOTAL GST 15%	57.30
		TOTAL NZD	439.30

SUMMARY OF RANGIORA COMMUNITY PATROL FINANCIALS.

BALANCES: as at 01.04.21	Car Account	617.80	
	Trading Account	3453.44	
	EFTPOS	0.00	\$4,071.24

INCOME:	Grants	1,000.00	
	Interest	.04	
	BBQ	860.40	
	Donations	215.00	
	Eftpos	100.00	
	CPNZ	528.00	
	Sales	70.00	
	Float – rebank	200.00	
	Mitre 10 – screws returned	59.30	
	Raffle	489.00	\$3,521.74

WITHDRAWALS

Kaiapoi Monograms	93.15
Eftpos	100.00
Mitre 10, Vouchers and screws	268.60
Auditor	50.00
Printer Inks	142.99
Southern Trust -	
- (Return of unspent funds)	2084.75
T L Parker	276.00
AMI – Car Insurance	426.86
Oil Distributors	40.22

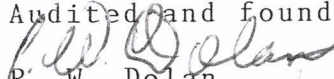
Car Registration	112.25	
RSA – Xmas Function	315.00	
CPNZ -return of unspent funds	213.00	
Carters Ltd – tyres	169.15	
Ann Smith – Meals donation	70.00	
Stationery – photocopy paper etc	75.98	
Bins for Uniforms	48.00	
Vouchers for Raffles – New World	60.00	
Float	200.00	
Keys - Cameras	19.00	
Safer plates – Food	25.40	
Phone rental	181.02	4,978.90
Sundry expenses	7.53	

Balances as at 31.03.22	Car Account	1,117.80
	Trading Account	553.17
	EFTPOS	943.11
		—————
TOTAL:		\$2,614.08
		=====

Prepared by DGK

E & E O

Audited and found correct


P. W. Dolan
28th April 2022

RANGIORA COMMUNITY PATROL

INCOME & EXPENDITURE

2022/2023

PROJECTED EXPENSES - ANNUALLY

PHONE/TABLET	360.00
VEHICLE INSURANCE PREMIUM -DISCOUNTED	500.00
VEHICLE REGISTRATION	113.00
AUDITOR	50.00
INSURANCE EXCESS - IN RESERVE	500.00
VEHICLE WOF	60.00
VEHICLE SERVICING - QUOTE 2021 - TOYOTA	400.00
MAINTANCE - TYRES, MISC	300.00
MISC - PRINTER INKS ETC	150.00

- covered by a
Grant.

TOTAL 3450.00

PROJECTED INCOME - ANNUALLY

FROM 2021/2022

RAFFLES	489.00
BBQ	860.00
DONATIONS	215.00
GRANTS	1000.00

TOTAL 2564.00

Groups applying for Board Discretionary Grants⁵³ 2022/2023

Name of Group: North Canterbury Pride

Address: c/o 105 King Street, Rangiora 7400

Contact Person within Organisation: Paul Finch

Position within Organisation: Treasurer

Contact phone number: 021 145 9099 Email: pmf@finbo.org

Describe what the project is and what the grant funding be used for? *(Use additional pages if needed)*

North Canterbury Pride exists to host LGBTIQ+ social events in North Canterbury, particularly in association with Christchurch Pride week. The purpose of these events is to promote diversity and inclusion and reduce stigma. The project now celebrating its 5th year is a picnic with live music and games. (continued on attached)

What is the timeframe of the project/event date? 12th March 2023

Overall Cost of Project: Budget \$2192.30 (2023) Amount Requested: \$275.00

How many people will directly benefit from this project? 550

Who are the range of people benefiting from this project? *(You can tick more than one box)*

- People with disabilities (mental or physical) Cultural/ethnic minorities District
- Preschool School/youth Older adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 10 % Rangiora-Ashley 40 % Woodend-Sefton 10 % Kaiapoi-Tuahiwi 40 %

Other (please specify): _____

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

What are the direct benefit(s) to the participants?

Bringing people together who may otherwise feel isolated, particularly LGBTIQ+ youth, is of great value and this is recognised by the services support received.

What is the benefit(s) to your organisation?

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Funding allows NCP to pay for services offered at the correct rate. It allows us to progress providing more events like the sellout cinema night 2021.

What are the benefit(s) to the Kaiapoi-Tuahiwi community or wider district?

It provides the LGBTIQ+ community and all others a fun day of relaxed networking and socialising, to grow relationships and have access to a number of professional health providers

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?) Yes No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

Applications to Rangiora-Ashley Community Board and Events Waimakariri. Individual donations received total ca \$800 so far.

Have you applied to the Kaiapoi-Tuahiwi Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

We applied for similar funding at the end of December 2021 but due to covid cancelled the event and received no funding.

- Enclosed Financial Balance Sheet and Income & Expenditure Statement
(*compulsory – your application cannot be processed without financial statements*)
- Supporting costs/quotes
- Other supporting information

- I am authorised to sign on behalf of the group/organisation making this application.
- I declare that all details contained in this application form are true and correct to the best of my knowledge.
- I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.
- I accept that information provided in this application may be used in an official Council report available to the public.

Please note: If submitting your application electronically, entering your name in the signature box below will be accepted as your signature:

Signed: Paul FinchDate: 7 December 2022

Project description (cont..)

Cynthia Spittal is Chair and any funds secured will be deposited in the NCP committee's Kiwibank account. Two members of the committee (Chair, Treasurer, Secretary, +3) are signatories for the account. The committee includes LGBTIQ+ people whom are connected to Rangiora and North Canterbury.

NCP came together in 2018 in response to a suggestion by a member to be, that a LGBTIQ+ event be organised in Rangiora to coincide with Christchurch Pride week, which is held during March. While Christchurch Pride events attract people from Rangiora and other areas in Canterbury, NCP felt there was a need for such an event in the district. Being a rural but rapidly expanding district, we anticipated bringing people together who may otherwise feel isolated, particularly youth.

The event held annually, now in its 5th year, has grown in success and size year on year (ca. 200 attendees Yr1, then 300 in Yr 2 and 400 in Yr 3 and 500 last year) and gets good support from the emergency services, council and dignitaries, schools, businesses, local radio, newspapers and most importantly, support groups. The focus of the event is inclusivity and it is welcoming and safe.

We include games such that all can participate, appropriate live music to set a calm tone and limit hospitality outlets. We only permit the sale of goods to fundraising items provided by NCP.

Event		Picnic													
Date		21-Mar-21													
Income (Credit)								Expenditure (Debit)							
Item	Supplier	Qty	Unit Rate	SubTotal	Bank Note	Date	Note	Item	Supplier	Qty	Unit Rate	SubTotal	Bank Note	Date	Note
Funding	Finbo	1	300.00	300.00	Bill Payment	14/12/2020									
	Jayne Martin	1	100.00	100.00	Bill Payment	10/02/2021									
	R-A Comm Ward	1	250.00	250.00	Direct Credit	22/03/2021	Grant								
	K-T Comm Ward	1	250.00	250.00	Direct Credit	22/03/2021	Grant								
Merchandise	Finbo	1	200.00	200.00	Cash Deposit	01/04/2021	Float. See Merch	Merchandise	Finbo	1	200.00	-200.00		02/04/2021	Float
									Coolleststart	1	7.73	7.73		14/12/2020	Stickers
									A1home	1	30.91	30.91		14/12/2020	Flags
									Loveland	1	27.03	27.03		14/12/2020	Pins
									Litervitay store	1	5.03	5.03		14/12/2020	Stickers
									DianHai Store	1	45.26	45.26		14/12/2020	Flags
									OVCCLOVCCI Store	1	13.48	13.48		14/12/2020	Pins
									Wanqiu Store	1	37.41	37.41		14/12/2020	Wristbands
									Zhan Jay's Store	1	28.78	28.78		14/12/2020	Flags
									Jimitu Ali store	1	5.30	5.30		14/12/2020	Stickers
												200.93			
									Johnin Factory Store	1	200.00	-200.00	Pay	14/12/2020	Tayla - Merch
										1	121.31	-121.31		19/01/2021	Paul - Flags
			23	3.00	69.00		21/03/2021	Wristbands (noted)							
			99	2.00	198.00		21/03/2021	Flags (noted)							
		40	3.00	120.00		21/03/2021	Badges (noted)								
		169	0.50	84.50		21/03/2021	Stickers (noted)								
		24	3.00	72.00		21/03/2021	Earrings (noted)								
		21		72.00		21/03/2021	Rocks (noted)								
		39	12.00	468.00		21/03/2021	Large Flags (noted)								
				1,083.50											
		1	202.50	202.50	Direct Credit	21/03/2021	Purchases								
		1	965.00	965.00	Cash Deposit	01/04/2021	Cash. See float								
Insurance	Crombie Lockwood							Insurance	Crombie Lockwood	1	201.25	-201.25	Pay	19/03/2021	Insurance
Music	Oliver Jay Heperi							Music	Oliver Jay Heperi	1	450.00	-450.00	Pay	24/03/2021	Music
Venue	W.D.C							Venue	W.D.C	1	56.77	-56.77	Pay	07/03/2021	Park and clean
Promotion	Whitehead Signs & Design							Promotion	Whitehead Signs & Design	1	138.00	-138.00	Pay	01/02/2021	Adjustments
Sundries	Warehouse							Sundries	Warehouse	1	62.50	-62.50		04/03/2021	Laminating QR codes
	Chemist Warehouse								Chemist Warehouse	1	107.12	-107.12		19/03/2021	Paul paid Sunscreen & Sanitiser
	Warehouse								Warehouse	1	7.49	-7.49		04/03/2021	Paul paid Sales book Paul paid
Sub Total				2,267.50								-1,544.44			
BANK TRANSACTION					Transaction Fee								-1.20		
Sub Total				2,267.50								-1,545.64			
Sub Total	Net Profit Picnic 2021			721.86											
Balance Prior to Event				807.09											
Balance Following Event				1,528.95											

Notes 2021
 NCPride received grants of \$500. \$0 received 2020
 NCPride received donations of \$400. \$200 down on 2020
 Musician increase \$50
 Merchandise profit increased from \$300 to \$850
 NCPride spent \$0 on prizes this year
 Insurance increased 15%
Cost to stage PICNIC Min 846.02 (no merchandise bought)

North Canterbury Pride Meeting Minutes: 15th/12/22**Attendees:** Cynthia Spittal, Kahn Charles, Paul Finch, Tayla Mellish.**Absent:** Jennifer Shields**Apologies:****Next meeting: 19/1/23****Meeting Started at:** 6:36pm**Minutes of the last meeting:**

- Moved:
- Seconded:

Matters arising	Discussion	Action
Booking date	Confirmed : 12/3/23 9am-4pm	
Pandemic protocol	Rāwā Mahu Karetai Wood-Bodley KiaOra@kwbandco.com 0278435927 Frankie KiaOra@kwbandco.com Betty Murie Murieba@gmail.com 02102932678	
Christchurch Heroes	To contact Sydney wong	Cynthia
Kathmandu	To contact for tent hire	Cynthia
Park Booking	Finalized, waiting for confirmation of booking number Reference #ref220860035	Cynthia
Games + trailer	Trailer booked Committee agrees no prizes for winning games.	
Signs and advertisement	Sign spaces booked and signs updated Posters published on social media Push advertisements on Facebook and Instagram	Tayla

	Committee authorized transfer of \$10 to be sent to Tayla for advertising	Paul
Correspondence		
Incoming	Facebook attracted unwanted attention: Steve Holl	Blocked and restricted from page by Tayla
Outgoing		
General business items		
Vendors + organizations	Contact Ollie All vendors contacted, Waiting reply: Orton bradley Face-painting to be confirmed Library team + gazebo Burnette foundation Wellbeing NC Q-topia Volunteers Moana Va	Paul Paul
Health and Safety	To complete	Cynthia
DJ	Jen and Alice confirmed \$400	
Merchandise	No merchandise sold	
Emergency services	Police and St John present WITH first appearance of Pride police car	
Financial	Budget for 23: \$2200 \$1500 following previous events Account: \$205 at present Andrews of canterbury money donation: \$200 Request for funding from: Community boards- Rangiora and Ashley \$75 + Visit NC \$500	
Responsibility list	To be reviewed in january	committee

Meeting closed at: 7:31pm

Groups applying for Board Discretionary Grants 2022/2023

59

Name of Group: _____

Address: _____

Contact Person within Organisation: _____

Position within Organisation: _____

Contact phone number: _____ Email: _____

Describe what the project is and what the grant funding be used for? *(Use additional pages if needed)*

What is the timeframe of the project/event date? _____

Overall Cost of Project: _____ Amount Requested: _____

How many people will directly benefit from this project? _____

Who are the range of people benefiting from this project? *(You can tick more than one box)*

- People with disabilities (mental or physical)
- Cultural/ethnic minorities
- District
- Preschool
- School/youth
- Older adults
- Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka _____% Rangiora-Ashley _____% Woodend-Sefton _____% Kaiapoi-Tuahiwi _____%

Other (please specify): _____

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

What are the direct benefit(s) to the participants?

What is the benefit(s) to your organisation?

60

[Empty text box for organizational benefits]

What are the benefit(s) to the Kaiapoi-Tuahiwi community or wider district?

[Empty text box for community benefits]

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?) Yes No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

[Empty text box for relationship details]

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

[Empty text box for fundraising details]

Have you applied to the Kaiapoi-Tuahiwi Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

[Empty text box for application details]

- Enclosed Financial Balance Sheet and Income & Expenditure Statement
 (compulsory – your application cannot be processed without financial statements)
- Supporting costs/quotes
- Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

Please note: If submitting your application electronically, entering your name in the signature box below will be accepted as your signature:

Signed  Date: _____



Quote

23 January 2023

Dear Mishalla,

Thank you for your recent contact regarding a Quote for First Aid Training for Clarkville Playcentre. Please see quote below;

Course:	Essential First Aid
Cost:	\$129.13 excluding GST per person with a minimum of 10 people
Additional:	
Cancellation & Refund Policy:	<p>Red Cross is happy to rebook or cancel a group course at no extra cost, provided we receive notification at least 5 working days prior to the course start.</p> <p>Red Cross will charge an administration fee of 10% of the total course cost for rebooking a group course where we receive notification 5 working days or less prior to the course start.</p> <p>Red Cross will charge an administration fee of 25% of the total course cost for cancelling a group course where we receive notification 5 working days or less prior to the course start.</p> <p>If Red Cross has booked an external venue on the customer's behalf, additional rebooking or cancellation fees may apply, in accordance with the venue's policy.</p> <p>An organisation can change participants at any time for no additional cost. If total participant numbers drop below the minimum specified in the training contract or quotation, a minimum charge may apply.</p>

Kind Regards

Nikki Greenan
First Aid Training Administrator



Balance Sheet

Clarkville Playcentre As at 31 December 2022

31 DEC 2022

Assets

Bank

Simple Saver	6,398.96
Westpac 00	2,727.14
Total Bank	9,126.10

Current Assets

Accounts Receivable	90.00
Total Current Assets	90.00

Fixed Assets

Furniture & Fittings	10,847.06
Less Accumulated Depreciation on Furniture & Fittings	(5,454.62)
Total Fixed Assets	5,392.44

Total Assets	14,608.54
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Liabilities

Current Liabilities

Accounts Payable	2,837.74
GST	(3.00)
Suspense	(161.87)
Total Current Liabilities	2,672.87

Total Liabilities	2,672.87
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Net Assets	11,935.67
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Equity

Current Year Earnings	(24,872.39)
Retained Earnings	36,808.06
Total Equity	11,935.67

Profit and Loss

Clarkville Playcentre

For the 4 months ended 31 December 2022

SEP-DEC 2022

Trading Income

Interest Income	87.15
Membership Fees	510.00
MoE ECE Funding Subsidy	15,656.76
Total Trading Income	16,253.91

Cost of Sales

Affiliation Levies on MoE Funding	7,828.38
Centre Activities - Christmas Party	200.00
Centre Admin - Bank Fees	1.00
Centre Admin - Xero subscription extras	230.00
Equipment - Collage supplies/materials	(34.20)
Equipment - Other supplies/resources	0.03
Equipment - Painting supplies/materials	76.95
Property/Maintenance - Additions/Alterations to the Building	3,500.00
Property/Maintenance - Project 1	23,240.30
Rent / Lease / MoE Occupancy Fee	585.00
Supervision - Wages for General Sessions	7,113.76
Utilities - Electricity / Gas	952.85
Utilities - Fire Safety checks/supplies	20.00
Total Cost of Sales	43,714.07

Gross Profit

(27,460.16)

Other Income

Fundraising Receipts - Centre Hireage (incl SPACE Hireage)	200.00
Fundraising Receipts - Event 6	67.00
Fundraising Receipts - Event 7	298.00
Fundraising Receipts - Event 8	269.00
Grant - Funding Body 1	1,000.00
Other Receipts	960.00
Verkerks Limited Fundraising Receipts	300.00
Waimakariri d/c grant	(246.26)
Total Other Income	2,847.74

Operating Expenses

Fundraising Expenses - Event 6	36.55
Fundraising Expenses - Event 7	(406.00)
Fundraising Expenses - Event 8	614.42
Other Expenses - Miscellaneous	15.00
Total Operating Expenses	259.97

Net Profit

(24,872.39)

Groups applying for Board Discretionary Grants 2022/2023

Name of Group: Loburn Home and School Association

Address: 73 Hodgsons Rd, RD 2 Rangiora

Contact Person within Organisation: Amelia Norman

Position within Organisation: Chairperson

Contact phone number: 033128828

Email: loburnschoolpta@gmail.com

Describe what the project is and what the grant funding be used for? *(Use additional pages if needed)*

The grant will be used to support the 2023 William Pike Challenge (WPC) Programme. This programme involves all of our Year 8 students as they embark on a programme that involves physical adventure (tramps, biking, caving), community service and learning a new hobby. A grant from the WDC will go towards subsidising the entry fee for the 2023 Rakahuri Rage (Nth Canty Sports Trust event) to enable of all the students to participate.

What is the timeframe of the project/event date? March 5, 2023

Overall Cost of Project: \$665

Amount Requested: \$665

How many people will directly benefit from this project? 19 students

Who are the range of people benefiting from this project? *(You can tick more than one box)*

- People with disabilities (mental or physical)
 Cultural/ethnic minorities
 District
 Preschool
 School/youth
 Older adults
 Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka _____% Rangiora-Ashley 100% Woodend-Sefton _____% Kaiapoi-Tuahiwi _____%

Other (please specify): _____

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

We will have to forward the full cost of the event (\$35) to families of the students. We want this event and other challenges in the WPC to not be a financial burden to all school families

What are the direct benefit(s) to the participants?

The Rakahuri Rage is a 6hr Mountain Bike event, and is included as one of the challenges that all of our students must participate in. They compete in teams of mixed abilities. The students will learn to work as a team and for many of them, this will be a physical challenge.

What is the benefit(s) to your organisation?

2023 will be the 12th year of the WPC and our school has been one of the pioneers of the WPC. Students in our school now look forward to their Year 8 year with much excitement.

What are the benefit(s) to the Rangiora-Ashley community or wider district?

Resilient and confident students who are prepared to try new things and challenge themselves. We want our students to be an asset to the wider community.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?) Yes No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

No funding specific to the Rakahuri Rage.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

Enclosed Financial Balance Sheet and Income & Expenditure Statement
(compulsory – your application cannot be processed without financial statements)

Supporting costs/quotes

Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

Please note: If submitting your application electronically, entering your name in the signature box below will be accepted as your signature:

Signed: Stuart Priddy

Date: 1 February 2023



QUOTE

Loburn School
73 Hodgsons Road
Loburn
RANGIORA 7472

Date
25 Nov 2022

Expiry
25 Dec 2022

Quote Number
QU-0023

GST Number
49-093-837

North Canterbury Sport &
Recreation Trust
McAlpines Mitre 10 Mega
Centre
345B Flaxton Road
Rangiora 7400
NEW ZEALAND
Phone 03 9755560 ext 2

Description	Quantity	Unit Price	Amount NZD
Entry for 19 students for Rakahuri Rage Bike Event 5th March 2022.	19.00	30.43	578.26
		Subtotal	578.26
		TOTAL GST 15%	86.74
		TOTAL NZD	665.00

Loburn School Home & School

01 January 2022 to 03 February 2023

01/01/22	Opening balance		\$29,358.98
Fundraisers	Easter raffle	\$2,654.00	
	Honey	\$1,040.00	
	Clothing bins	\$600.00	
	Ezi lunch	\$1,944.13	
	Quiz night	\$12,786.27	
	Calendar art	\$1,374.05	
	Uniform shop	\$159.00	
	Rugby jersey auction	\$600.00	
	Flowers	\$251.90	
	Interest	\$185.51	\$21,594.86
Less money paid	EPro8 kits	\$2,669.56	
	Hardship	\$1,000.00	
	Teacher Aides	\$5,000.00	
	Korfball	\$896.00	
	Books/class reader sets	\$6,147.19	
	Gaga pit/landscaping	\$969.57	
	Lunchboxes	\$108.80	
	EOY BBQ/iceblocks	\$250.67	
	Math resources – Base 10	\$596.02	
	Discretionary/working exp	\$439.14	
	Matariki breakfast	\$403.01	(\$18,479.96)
	Closing balance 03 February 2023		\$32,473.88

Bank reconciliation

Closing bank balance 03/02/2023	\$31,914.38
Cash on hand (float)	\$400.00
Cash to bank	\$159.50
Closing balance	\$32,473.88

Balance of funds are currently sitting in the H&S cheque account

		2021/22 = \$9,870 = carry forwards \$7,100 Total \$16,970				\$ 16,970.00
14-Jul	Southbrook School Board Trustees	Purchase of whiteboard tables	5-Jul-22	\$500	\$500	\$ 16,470.00
14-Jul	Cust-West Eyerton Playcentre	Hiring the Birdlife Production	14-Sep-21	\$250	\$250	\$ 16,220.00
11-Aug	Returned as event cancelled Waimakariri Older Person's Expo Committee	Older Person's Expo		\$500	\$500	\$ 15,720.00
11-Aug	Rangiora Playcentre	Installation of RCD unit at power board	17-Feb-22	\$500	\$500	\$ 15,220.00
11-Aug	Returning as event cancelled Ashley Playcentre	Re-bark the play area		\$500	\$500	\$ 14,720.00
11-Aug	McAlpines Pipe Band	Drum sticks and refurbish side drums		\$500	\$500	\$ 14,220.00
8-Sep	Meeting Cancelled					
13-Oct	Life Education Trust	Delivery of the Healthy Harold Programme	4-Jul-22	\$500	\$500	\$ 13,720.00
13-Oct	North Canterbury Swim Club	Best time ribbons		\$1,116	\$500	\$ 13,220.00
10-Nov	Nil					
8-Dec	Rangiora Community Patrol	Patrol car maintenance		\$500	\$500	\$ 12,720.00
8-Dec	Soroptimist of North Canterbury	advertising	4-Feb-22	\$500	\$500	\$ 12,220.00
9-Feb	declined North Canterbury Pride	picnic in Victoria Park		\$250	\$0	\$ 12,220.00
9-Mar	Southbrook Netball Club	towards hall hire, storage and Player of the day trophies		\$500	\$512	\$ 11,708.00
13-Apr	Lie on table Muscular Dystrophy Ass	towards hosing monthly support group		\$ 800.00		
13-Apr	Rangiora Cricket Club	towards purchase of cricket balls	18-May-22	\$496	\$496	\$ 11,212.00
13-Apr	Cust & Districts Historical records society	Towards having historic booklet scanned and printed		\$665	\$665	\$ 10,547.00
11-May	Muscular Dystrophy Ass	towards hosing monthly support group		\$ 800.00	\$500	\$ 10,047.00
11-May	Okuku Pony club	towards hire of St John ambulance for event		\$500	\$500	\$ 9,547.00
8-Jun	North Loburn School	Towards soil and equipment for garden to table		\$486	\$486	\$ 9,061.00
						Ashley Playcentre returning grant of \$500

14-Dec	The Lions Club of Rangiora NZ Inc	Dog agility stations at Milton Reserve		\$500	\$500	\$17,569
14-Dec	Cust Bowling Club	Paint for fences and buildings		\$452	Declined	

GOVERNANCE

Rangiora-Ashley Community Board

Discretionary Grant Application

Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to non-profit community based organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on. This is one of the reasons the Board requires a copy of your financial profit/loss statements and balance sheet for the previous/current financial year. Staff cannot process your application without financial records.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas where funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

Examples (but not limited to) of what the Board cannot fund:	Examples (but not limited to) of what the Board can fund:
✗ Wages	✓ New equipment
✗ Debt servicing	✓ Toys/educational aids
✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)	✓ Sporting equipment
✗ Stock or capital market investment	✓ Safety equipment
✗ Gambling or prize money	✓ Costs associated with events
✗ Funding of individuals (only non-profit organisations)	✓ Community training
✗ Payment of any legal expenditure or associated costs	
✗ Purchase of land and buildings	
✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests	
✗ Payment of fines, court costs or mediation costs, IRD penalties	

Continued over page

Criteria for application

- Grant applications will be considered every month by the Rangiora-Ashley Community Board. Applications are recommended to be received three weeks prior to Board meeting dates for processing.
- Grant funding will not be allocated for events/projects that have already occurred.
- Generally funding grants will be a maximum of \$500 in any one financial year (July 2022 to June 2023) but the group can apply up to twice in that year, providing it is for different projects.
- The grant funding is limited to projects within the Board area or primarily benefiting the residents of the ward.
- Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.
- Priority is to be given to groups with strong links with the Rangiora-Ashley community.
- The application should clearly state the purpose for which the money is to be used.
- The applicant should submit a 1-2 page summary balance sheet and an income and expenditure statement which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received.
- Where possible, or feasible, applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Rangiora-Ashley Community Board.
- Organisations that are predominately funded by Central Government must provide supporting evidence that the requested grant will not be spent on projects that should be funded by Central Government funding.
- The Board supports a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- An Accountability Form must be provided to the Council outlining how the funds were applied, within three months after the event or completion of the project, when funds are spent. A new application will not be accepted until the Council receives the Accountability Forms for previous funding granted. The group should maintain accurate records around the grant including, but not limited to: receipts, banks statements and invoices. In the event that funds are not spent on the project or activity applied for, the recipient may be required to return the grant funding to the Council.
- If the activity/event for which funds have been granted does not take place **or** if the group does not provide the information to enable the grant to be paid within six months of approval of the grant being notified, then in both cases the application will be regarded as closed and funds released for reallocation by the Board.

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) to:

Post to:

Governance Team
Waimakariri District Council
Private Bag 1005
Rangiora 7440

Or hand deliver to:

- Oxford Library & Service Centre, 34 Main Street, Oxford
- Rangiora Service Centre, 215 High Street, Rangiora
- Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi

Email: records@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested.
- On receipt of this information payment will be processed to your organisation's bank account.

Tēnā koe Jim,

Starting late February, **Environment Canterbury** (the Canterbury Regional Council) **will be seeking feedback on its draft Annual Plan 2023/24**. The Annual Plan is Council's commitment to the community for the 2023/24 financial year.

We are not undertaking formal consultation as no material or significant changes have been made to the proposed outcomes for year three of the Long-Term Plan, but we would still like to hear from the community.

If you would like a Councillor to attend your community board meeting to discuss our draft Annual Plan, please let us know. Ideally, this would be during the feedback period of approximately late February to early April.

Please email governance@ecan.govt.nz if you would like to arrange a time for a Councillor to attend your meeting.

Ngā mihi,

Environment Canterbury Governance
governance@ecan.govt.nz
(03) 365-3828

CHAIRPERSON'S REPORT

*For the months of **December 2022 and January 2023***

CHAIRPERSON'S DIARY	
<i>Date</i>	<i>Events attended</i>
2 December 2022	Rangiora Promotions Christmas Celebration Night
4 December 2022	Ford Trophy Cricket, Mainpower Oval
9 December 2022	RACB Christmas Function
11 December 2022	Christmas in the Park
	Rangiora Santa Parade
14 December 2022	Rangiora-Ashley Community Board meeting
15 December 2022	Southbrook Reference Group meeting
16 December 2022	Rangiora-Ashley Community Board meeting debrief meeting
24 January 2023	Visit Waimakariri
1 February 2023	RPA Big Splash Subcommittee meeting

Jim Gerard
 Chairperson
Rangiora-Ashley Community Board

RANGIORA-ASHLEY COMMUNITY BOARD

MEMBERS INFORMATION EXCHANGE

For the months of December 2022 and January 2023

Member' Name: **Liz McClure**

MEMBER'S DIARY		DISCUSSION POINTS
<i>Date</i>	<i>Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
2 December 2022	Mike Pero Christmas Celebration Night	Was so nice to see the community out talking and shopping locally.
4 December 2022	Jenna McKenzie Neverland Dance Recital	What amazing talent we have in our community.
6 December 2022	Rangiora High School Year 13 Graduation	Watch this space for local graduate names to be making great headlines in the future! Three staff either retiring or moving positions with a cumulative employment of 100 years.
11 December 2022	Rangiora Toyota Santa Parade	
14 December 2022	Southbrook School Final Assembly and Prizegiving	
25 January 2023	Retailers Crime Prevention Meeting (RSA)	Small turnout of local retailers, but some interesting discussions.

Member Name: **Bruce McLaren**

MEMBER'S DIARY		DISCUSSION POINTS
<i>Date</i>	<i>Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
10 December 2022	Rangiora Players performance of STiFF	This was the final night of 11 sold-out performances of this hilarious Kiwi play by this local Rangiora group who first performed in June 1887. It was great to see the community still supporting this historic institution.
22 January 2023	Rangiora Community Patrol Safer Plates	This 100% voluntary organisation also monitors the WDC security cameras around Rangiora. Theft of number plates is frequently occurring because criminals put them on another similar-looking vehicle and then commit crimes in that vehicle, hoping to avoid identification. RCP replaces the number plate screws to make it harder to remove the plates.

MEMBER'S DIARY		DISCUSSION POINTS
<i>Date</i>	<i>Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
		One of the visitors this day was the Council's Emergency Management Officer. Our discussions identified a number of opportunities for community engagement, including the possibility of CDEM Sector Post volunteers setting up and monitoring temporary traffic management at the site as a training exercise at future Safer Plates events. CDEM would have some much-needed practice prior to an emergency and RCP would have a safer site for cars and people to move through. This proposal is being progressed.
26 January 2023	Meeting with Shane Binder, WDC Senior Transportation Engineer	Following the presentation at our December Board meeting, I met with the Transportation Team to better understand the district's traffic speed issues
4 February 2023	Concern raised by member of the public	I received an email from an Easterbrook Road resident, concerned about traffic speeds in his area. I connected him with the Council's Senior Transportation Engineer, who very quickly responded to the resident, explaining the Council's broad and interim Speed Management Plans and the consultation process that would be followed. The request has also been noted in the WDC internal tracking system and he has been encouraged to provide feedback on the proposals.

Member' Name: **Steve Wilkinson**

MEMBER'S DIARY		DISCUSSION POINTS
<i>Date</i>	<i>Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
23 January 2023	Dropped off flyer for Police Crime Seminar	Real concerns about increased crime and shoplifting with more
	To all Rangiora retailers with discussion	Aggression from some perpetrators
25 January 2023	Attended Police Crime Seminar - RSA	Very disappointing turnout from retailers
		Police seem to suggest solutions lay with retailers