

MINUTES OF A MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD IN THE FUNCTON ROOM, RANGIORA TOWN HALL, 303 HIGH STREET, RANGIORA, ON TUESDAY 6 APRIL 2021, COMMENCING AT 1PM

PRESENT

Mayor D Gordon (Chairperson), Deputy Mayor N Atkinson, Councillors K Barnett, A Blackie, W Doody, R Brine, N Mealings, S Stewart, J Ward and P Williams.

IN ATTENDANCE:

J Harland (Chief Executive), T Sturley (Community Team Manager), P Eskett (District Libraries Manager), S Nichols (Governance Manager), S Allen (Water Environment Advisor), G McLeod (Community Greenspace Manager), V Thompson (Business and Centres Advisor) and A Smith (Governance Co-ordinator).

Present for Item 8.1: C Henderson, (Waimakariri Water Zone Committee Deputy Chairperson), M Griffin (Waimakariri Water Zone Facilitator, Ecan), A Arps (Zone Manager, Ecan)

1. **APOLOGIES**

Moved Mayor Gordon

Seconded Councillor Williams

THAT an apology for absence be received and sustained from Councillor Redmond.

CARRIED

2. **CONFLICTS OF INTEREST**

There were no conflicts of interest recorded.

3. **ACKNOWLEDGEMENTS**

Mike Dormer – Community Service Award

Mayor Gordon advised that a Community Service Award was presented to Michael Dormer (Mike) on 28 March in recognition of his long service to the community, across various groups and organisations. He had been a supporter of the Salvation Army, the Champion Centre, Honorary Consul of Chile for a number of years and Director of Independent Fisheries from the early 1980s until recently. M Dormer is also the founder of “The Willows” Cricket Club; an exceptional venue matching many overseas test venues and has fostered youth involvement in cricket for many years. Mayor Gordon concluded that the community was extremely fortunate to have the service of Mike Dormer and this is a fitting tribute to his service.

Former Councillor and Deputy Mayor Gerry Stone

Mayor Gordon acknowledged the recent passing of former District Councillor and Deputy Mayor Gerry Stone. G Stone was elected to the Rangiora District Council in 1986 following the amalgamation of the two Rangiora councils. With the formation of the Waimakariri District Council he was elected in 1989 and 1992 from the Rangiora Ward.

When Mayor Trevor Inch resigned in mid-1985, and close to the elections of that year, Deputy Mayor Janice Skurr was appointed to act as Mayor and G Stone became Deputy Mayor. He retired from the Council that year.

G Stone also spent a number of years as Chair of the North Canterbury Sport and Recreation Trust and was, the main driver of the Waimakariri Trails project, a Waitangi Sesquicentennial project.

G Stone was very well known around the community because of his involvement with the Rangiora Rugby Club and his profession as a vet provided involvement in both the rural and the residential communities of the district.

Mayor Gordon advised that Mrs Stone has approached the Council about the possibility of having an outdoor seat placed at Waikuku Beach as a memorial for her husband. This proposal will be followed up by the Mayor and Greenspace staff.

All present stood and observed a minutes silence.

4. CONFIRMATION OF MINUTES

4.1. Minutes of a meeting of the Waimakariri District Council held on 2 March 2021

Moved Councillor Doody Seconded Councillor Mealings

THAT the Council:

- (a) **Confirms**, as a true and correct record, the circulated minutes of meetings of the Waimakariri District Council held on 2 March 2021, with the following corrections:
- Include Councillor Doody as present
 - Correct spelling of McIntoshes Bend

CARRIED

MATTERS ARISING

Councillor Stewart referred to the question asked at the March Council meeting regarding the number of private water supplies in the district and asked if there was an update available. Councillor Stewart also sought an update on the scoping work to inform private water suppliers of their potential new obligations under the Water Services Bill. S Allen advised that once the Water Services Bill has been passed, and the responsibilities of water suppliers are known, it is intended to survey those residents who are not connected to council water supplies and whether they are on shared water supplies. There has been a brochure produced for private well owners, which has information on testing of private wells and what contaminants to be aware of; this will be updated once the Water Services Bill has been passed. A memo will be coming to the Council updating on this matter further.

4.2. Minutes of the public excluded meeting of the Waimakariri District Council held on 2 March 2021

(Refer to public excluded minutes)

5. DEPUTATIONS AND PRESENTATIONS

There was no deputations or presentations.

6. ADJOURNED BUSINESS

There was no adjourned business.

7. COVID-19 RECOVERY PLANNING / SHOVEL READY PROJECTS

There was no Covid-19 Recovery Planning or Shovel Ready Project reports.

8. REPORTS

8.1. Waimakariri Water Zone Committee Annual Report for 2020 – S Allen (Water Environment Advisor)

S Allen, C Henderson (Deputy Chair of the Waimakariri Water Zone Committee), and M Griffin (Water Zone Committee Facilitator Ecan) were present for consideration of this report and the Waimakariri Water Zone Committee's Annual Report to the Council.

S Allen provided background on the Committee and its Zone Implementation Plan Addendum (ZIPA) recommendations from 2018. This has been part of the work programme since 2018 and significant resources have been committed to this programme. Deputy Chair D Henderson provided detail on the work of the committee for 2020. An apology was extended from Committee Chairperson Michael Blackwell who was unable to attend this meeting. The report was taken as read.

Councillor Blackie noted reference to the catchment management groups being established and that there was to have been consultation with both the Te Kohaka o Tuhaitara Trust and the Northern Pegasus Bay Advisory Group. He was not aware that there had been any consultation or discussion to date with these groups. C Henderson advised that as part of the post-ZIPA work, there is a plan to establish some catchment management groups and committee member Carolyn Latham has been working with the community on establishing the first group, being the Coastal Group around Saltwater Creek. This group is now close to operating independently. The next group planned is in the Waikuku area, and S Allen advised that there has been initial discussions with landowners and the next step in establishing a catchment management group for this area will include discussions with both the Trust and the Northern Pegasus Bay Advisory Group.

Councillor Stewart questioned the comment in the report that over 85% of the ZIPA recommendations have been progressed and sort clarification on this. M Griffin spoke to this question, noting that there are 118 recommendations in the ZIPA, 59 in the Plan Change and 59 other actions. There has been quarterly reporting over the past two years, including work by both district council staff and Environment Canterbury staff on all these recommendations and any action or progress that has been made was noted.

In addition to the 2020 Committee Annual Report, C Henderson highlighted the formation of two Trusts in the Waimakariri district, both resulting from work of the Zone Committee. Firstly there is a Community Biodiversity Trust, to support landowners and community members with plans and planting funding. The second is the Waimakariri Landcare Trust, which has resulted in the merging of a subcommittee of the zone committee with the Next Generation Farmers group. This Trust is to progress 'on the ground actions' predominantly in the rural community concerning water quality issues. These groups are still under formation and the purpose statements are still in draft form, but planned to progress over the coming year.

Moved Mayor Gordon

Seconded Councillor Stewart

THAT the Council,

- (a) **Receives** report No. 210310040388.
- (b) **Receives** the Waimakariri Water Zone Committee Annual Report for the year ending 2020.
- (c) **Acknowledges** and thanks the Waimakariri Water Zone Committee for their work.

- (d) **Circulates** the Waimakariri Water Zone Committee Annual Report for 2020 to Community Boards, and Drainage, Stockwater, and Water Supply Advisory Groups, for their information.

CARRIED

Mayor Gordon acknowledged the work of the Water Zone Committee over the last 12 months with thanks being extended for the Annual Report and the work of Plan Change 7. He commended the merging of the Landcare Trust with the Next Generation Farmers group, noting that this is where the change will happen with the next generation of farmers. The committee refresh of community members is scheduled for mid-2021 and the Mayor took the opportunity to thank the Chair (Michael Blackwell) and Deputy Mayor (Cam Henderson), who are both not seeking re-election. Appreciation was also extended to any other community members who are not seeking to continue with the committee at the upcoming refresh time.

Councillor Stewart endorsed the compliments of the Mayor regarding the community members of the Zone Committee, and that they should be acknowledged for the significant work they undertake. Regarding the 85% of ZIPA recommendations that have had progress made, Councillor Stewart expressed a desire to see some detail on what this progress is. It was suggested that the Zone Committee is seeking direction from both this Council and Environment Canterbury on "where to next". Funding for Immediate Steps projects is the only money the Zone Committee approves and Councillor Stewart suggested there needs to be some other funding allocated if the district and region want to see these Water Zone Committees deliver.

In reply, Mayor Gordon acknowledged the passion and commitment of Councillor Stewart in this field and for keeping the Council well briefed on matters.

8.2. Funding for Not For Profit Workshops – T Sturley (Community Team Manager)

T Sturley presented this report, which sought approval of an application to Rata Foundation for funding for a series of workshops to local not-for-profit organisations. It is hoped that this would empower these groups, to be well resourced and serve the community well.

Moved Councillor Ward

Seconded Councillor Blackie

THAT the Council:

- (a) **Receives** report No. 210319046303.
- (b) **Approves** application to Rata Foundation for \$3,600 for costs related to delivering a series of capability and capacity building workshops to local not for profit organisations.

CARRIED

Councillors extended thanks to the Community Team staff for the work that is done within the community.

8.3. Library Update to 11 March, 2021 – P Eskett – (District Libraries Manager)

P Eskett spoke to the report which provided additional information to support a fines free library service, as requested by the Council at the January draft Long Term Plan budget meeting. This report was originally to have be considered by the Community and Recreation Committee meeting on 23 March, which was subsequently cancelled due to a lack of quorum.

P Eskett highlighted that the report requests a zero fines policy for all library users, as per the recommendations however any lost or damaged items will remain the responsibility of the library user to be replaced or paid for.

Information was provided on the New Zealand Libraries Partnership Programme which Waimakariri Libraries is involved in. This supports public libraries in New Zealand, which recognises libraries as being key agencies and community connections particularly after the rebuild of Covid-19.

Waimakariri Libraries has four fulltime secondees through the NZ Library Partnership Programme, which has provided funding. There is also fee waivers for subscriptions. The last successful funding granted was an additional \$89,000 which was recently approved. This funding needs to align with the existing proposal, and had to be operational in nature. \$15,000 of this funding will be a reimbursement to the Council if the fine-free proposal is approved, to compensate for any loss of funds coming in from library fines. The approval of this additional \$89,000 funding is not in the report because at the time of writing, it was still pending. There has been a Community of Practice created with Christchurch City, Hurunui and Selwyn District Councils to establish our own NZLPP Community of Practice. It was noted that this proposal has been circulated previously and this report includes the additional information that has been requested. It was noted that several other Councils nationally have become fine-free and others have included this proposal in their Long Term Plans. It was pointed out that this funding needs to be allocated by the end of June.

Following a query from Mayor Gordon, the meeting adjourned at 1.47pm to allow time to seek further staff advice on this matter and the meeting reconvened at 1.57pm.

Moved Councillor Mealings

Seconded Councillor Barnett

THAT the Council:

- (a) **Receives** report No. 210311041424.
- (b) **Approves** the adoption and implementation of a zero fines policy for all late returned library items for *all Waimakariri Libraries users* – **excluding** bestseller items, adult music and DVD items which would retain current late fees, noting that the Long Term Plan revenue line for Library Fines and Late Returned Items will need to be amended as part of the Long Term Plan consideration.
- (c) **Approves** a *Clear Your Card* campaign erasing historical fines returned library items for all library users.
- (d) **Approves** a Library Amnesty campaign for the period: 1 May – 30 June 2021 encouraging the fine free return of library items more than 28 days overdue.
- (e) **Notes** if a zero fines policy is adopted Library items deemed lost remain the responsibility of the library user, or care giver to replace or pay for.
- (f) **Notes** if a zero fines policy is adopted Library items damaged remain the responsibility of the library user, or care giver to replace or pay for.
- (g) **Notes** that Libraries will design, create and deliver a dynamic and sustainable Welcome Back campaign created from within the existing 2020/21 budget.

- (h) **Notes** the confirmation of a request to NZLPP for \$89,000, which includes \$15,000 to compensate for uncollected library fine revenue.
- (i) **Circulates** the report to the Community Boards for their information.

CARRIED

Councillor Mealings commented that libraries exist for the community and is pleased to be able to offer this to the community. To get the funding to cover existing fines makes this a good decision and encouraged all Councillors to support this.

Councillor Barnett supported this motion, noting as mentioned in the report, that studies have shown there is no significant difference in the number of items not returned. The importance of the connection that libraries provide was especially evident during Covid-19 and Councillor Barnett does not want to see any members of the community barred from using the library services because of historical issues, especially children.

Mayor Gordon noted that there is a good faith arrangement with this community. There is evidence to show the outstanding service that the Waimakariri Libraries provide to the community and Mayor Gordon extended thanks to the Manager and all library staff.

8.4. Draft Good Street Concept Plan for Consultation – V Thompson (Business and Centres Advisor)

V Thompson and G MacLeod were present for consideration of this report. The report sought approval from the Council to undertake public consultation from Monday 12 May to Sunday 9 May 2021 on the draft Good Street concept plan. V Thompson advised that there has already been limited engagement on the draft plan with the immediate street stakeholder. Feedback has been sought twice from this group and many of their ideas have been included into this concept plan. A further report will come back to the Council following the consultation period. This matter will not be taken back to the Rangiora-Ashley Community Board unless there is significant changes to the Plan following consultation. The budget for this financial year is \$50,000 for the consultation phase and design process and there is an additional \$585,000 in the budget for the physical work.

Moved Councillor Ward

Seconded Councillor Williams

THAT the Council:

- (a) **Receives** report No. 210309040022.
- (b) **Notes** that engagement to date has included a limited communication process with immediate Good Street stakeholders (directly affected tenants and property owners) to gather initial design ideas and feedback to support the production of the draft concept plan;
- (c) **Approves** the design ideas and proposed upgrades detailed in the draft Good Street concept plan, and the plan itself (attachment i) for public consultation;
- (d) **Notes** that the Rangiora-Ashley Community Board has endorsed the draft concept plan for public consultation on the approval of Council;
- (e) **Notes** the consultation timeframe from 12 April to 9 May 2021 (a period of four weeks);

- (f) **Notes** the intended consultation communications and engagement process as outlined in the 'Good Street Consultation Communications Action Plan' (attachment ii);
- (g) **Notes** the allocation of \$50,000 in the 2020-21 financial year to support the concept design and engagement process;
- (h) **Notes** that following public consultation, the draft concept plan will be updated in light of community feedback before a final version is brought back to the Council for adoption in July 2021. The concept plan will not be presented to the Rangiora-Ashley Community Board again unless major changes are required as a result of community feedback;
- (i) **Notes** the intention for the physical upgrades to be completed during the second half of 2021 or in early 2022, from a budget of \$585,000 in the 2021-22 financial year.

CARRIED

Councillors supported this plan and look forward to improvements in Good Street, acknowledging the work of staff in progressing this plan. The Good Street businesses deserve this facelift to encourage people to use this area and support their businesses.

Mayor Gordon is pleased that this upgrade will benefit the businesses adjoining Good Street. There is an increasing number of shoppers from out of the district who are coming to Rangiora for the shopping experience which is a positive impact for many businesses in the town centre.

8.5. ANZAC Day Services 2021 – S Nichols (Governance Manager)

S Nichols presented this report, noting the change in the start time of the RSA Service at Rangiora High School, which is starting at 9.30am and the Sefton Service at 6pm, being the same time as the Woodend Service.

The meeting adjourned to a workshop at 2.10pm and reconvened at 2.20pm. This allowed time for members to discuss members attendance at the different ANZAC Services.

Moved Councillor Atkinson

Seconded Councillor Williams

THAT the Council:

- (a) **Receives** report No 210219028446.
- (b) **Appoints** Mayor Gordon and Councillors Atkinson, Blackie, Doody and Redmond to attend the Kaiapoi Dawn Service to be held at 6.30am on Sunday 25 April 2021 at the Raven Quay Cenotaph and to lay a wreath.
- (c) **Appoints** Mayor Gordon and Councillors Atkinson, Stewart and Redmond to attend the Kaiapoi Anzac Day Service (Trousselot Park) to be held at 10am on Sunday 25 April 2021 and to lay a wreath.
- (d) **Appoints** Councillors Brine and Barnett to attend the RSA service at the Rangiora High School to be held at 9.30am on Sunday 25 April 2021 and to lay a wreath. Noting that the wreath will be laid in conjunction with a Rangiora-Ashley Community Board member.
- (e) **Appoints** Mayor Gordon and Councillors Atkinson, Barnett, Brine and Williams to attend the Rangiora Anzac Day Service at the Rangiora

Cenotaph to be held at 11.30am on Sunday 25 April 2021 and to lay a wreath.

- (f) **Appoints** Councillor Doody to attend the Oxford Anzac Day service to be held at 9.30am on Sunday 25 April 2021 and to lay a wreath.
- (g) **Appoints** Councillor Mealings to attend the Cust and West Eyreton Anzac Day service to be held at the Cust Cenotaph at 10am on Sunday 25 April 2021 and to lay a wreath at Cust.
- (h) **Appoints** Councillor Mealings to attend and lay a wreath at the West Eyreton wreath laying service to be held at 11am on Sunday 25 April 2021 (following the Cust Parade).
- (i) **Appoints** Mayor Gordon and Councillors Atkinson, Barnett, Blackie, Redmond and Stewart to attend the Tuahiwi Anzac Day services to be held at 2pm on Sunday 25 April 2021 and to lay a wreath.
- (j) **Appoints** Councillor Williams to attend the Fernside Anzac Day service to be held at 10am on Sunday 25 April 2021 and to lay a wreath. Noting that the wreath will be laid in conjunction with a Rangiora-Ashley Community Board member.
- (k) **Appoints** Mayor Gordon and Councillors Mealings and Doody to attend the Ohoka Anzac Day service to be held at 11am on Saturday 24 April 2021 at Ohoka Hall, Mill Road and to lay a wreath.
- (l) **Appoints** Mayor Gordon and Councillor Blackie to attend the Woodend Anzac service to be held at 6pm on Saturday 24 April 2021 and to lay a wreath.
- (m) **Appoints** Councillors Barnett, Redmond, Stewart and Williams to attend the Sefton Anzac service to be held at 6pm on Saturday 24 April 2021 and to lay a wreath.
- (n) **Appoints** Deputy Mayor Atkinson to lay a wreath on behalf of the people of Zonnebeke, Belgium at the Kaiapoi Anzac Day Service (Trousselot Park) to be held at 10am on Sunday 25 April 2021.
- (o) **Appoints** Deputy Mayor Atkinson to lay a wreath on behalf of the people of Zonnebeke, Belgium at the Rangiora Cenotaph to be held at 11.30am on Sunday 25 April 2021.
- (p) **Notes** that the Community Boards will be represented and lay wreaths at the various RSA ANZAC Services within the District.
- (q) **Circulates** a copy of this report to the four Community Boards.

CARRIED

9. **MATTERS REFERRED FROM THE AUDIT AND RISK COMMITTEE MEETING OF 16 MARCH 2021**

- 9.1. **Enterprise North Canterbury Promotions Business Plan Activity Report for the six months to December 2020 and Renewal of District Promotions Contract – S Markham (Manager Strategic Projects)**
(refer to copy of report no. 210304036827 to the Audit and Risk Committee meeting of 16 March 2021)

This report referred from the Audit and Risk Committee meeting of 16 March was taken as read.

THAT the Council:

- (a) **Notes** that the three-year District Promotions Contract, with Enterprise North Canterbury, expires on 30 June 2021 and that contract provides for Council approval of an annual district promotions business plan setting out the scope of services that are to be provided from year to year.
- (b) **Notes** that ENC have written to the Council as per the Contract seeking renewal of the District Promotions Contract with Enterprise North Canterbury on similar terms and conditions as at present for a further three year period from 1 July 2021.
- (c) **Notes** that the Audit and Risk Committee, in the lead up to the approval of the 2018/19 district promotions business plan, reviewed the following elements of the promotions activity:
- The role/structure/process of the events grants budget with the Events Funding Panel and the Promotions Portfolio Holder;
 - The role and function of a physical I-Site in the context of the changing marketing and i-SITE Network landscape.
- (d) **Authorises** the Chief Executive to execute, for the Council, a refreshed contract document with ENC to give effect to recommendation (b) above.
- (e) **Agrees** that the next such review of the delivery arrangements for district promotions services, in terms of S.17A of the Local Government Act, be undertaken in 2023.
- (f) **Notes** the ENC's Six Month Promotion of the District Report to December 2020 (210303035711) provided as per standing agreement with Enterprise North Canterbury.

CARRIED

Councillor Stewart mentioned the underspend and would like to see that ENC ensure the grant is fully expended and the district promotion fund is spent in the financial year that it is allocated to.

Mayor Gordon supported this motion, noting that the topic of carry overs was discussed at the recent Board meeting and this will be coming to a future ENC Board meeting.

10. **HEALTH & SAFETY**

10.1. **Health and Safety Report March 2021– J Millward, (Acting Chief Executive)**

This report was taken as read and Mayor Gordon asked if there was any questions.

Councillors questioned two items in the work related incidents which were answered by staff at the end of the meeting, confirming appropriate safety procedures were in place.

Moved Councillor Atkinson

Seconded Councillor Blackie

THAT the Council:

- (a) **Receives** report No 210316044336.
- (b) **Notes** that there are no significant Health and Safety issues at this time, and that WDC is, so far as is reasonably practicable, compliant with the Person Conducting a Business or Undertaking (PCBU) duties of the Health and Safety at Work Act 2015.
- (c) **Notes** that phase 2 of the Rangiora Service Centre Refurbishment Project is due to finish at the beginning of April. Phase Three sees the return of units from Lam House and work on the Executive wing will commence.

CARRIED

11. COMMITTEE MINUTES FOR INFORMATION

- 11.1. Minutes of a meeting of the Community and Recreation Committee meeting held on 23 February 2021
- 11.2. Minutes of a meeting of the Waimakariri Water Zone Committee held on 1 March 2021
- 11.3. Minutes of a meeting of the Audit and Risk Committee meeting of 16 March 2021
- 11.4. Minutes of a meeting of the Utilities and Roading Committee meeting of 16 March 2021

Moved Councillor Barnett

Seconded Councillor Doody

THAT Items 11.1 – 11.4 be received for information.

CARRIED

12. COMMUNITY BOARD MINUTES FOR INFORMATION

- 12.1. Minutes of a meeting of the Kaiapoi-Tuahiwi Community Board meeting of 1 February 2021
- 12.2. Minutes of a meeting of the Oxford-Ohoka Community Board meeting of 3 March 2021
- 12.3. Minutes of a meeting of the Woodend-Sefton Community Board meeting of 8 March 2021
- 12.4. Minutes of a meeting of the Rangiora-Ashley Community Board meeting of 10 March 2021
- 12.5. Minutes of a meeting of the Kaiapoi-Tuahiwi Community Board meeting of 15 March 2021

Regarding a comment in the minutes of the Woodend Sefton Community Board meeting, Councillor Blackie noted that the delay of the Pegasus Bay Bylaw Review is a choice of the Advisory Group, and not because of lack of resources.

Moved Councillor Ward

Seconded Councillor Brine

THAT Items 12.1– 12.5 be received for information.

CARRIED

13. **REPORTS FOR INFORMATION**

There were no reports for information.

14. **CORRESPONDENCE**

There was no correspondence.

15. **MAYOR'S DIARY**

15.1. **Mayor's Diary 24 February – 30 March 2021**

Re 21 March Councillor Doody noted the change of ownership of the Emma's Bookstore in Oxford and that the shop is still operating. The Mayors Diary will be amended accordingly to indicate that it was the farewell function for Emma Gillard.

Moved Councillor Doody

Seconded Councillor Atkinson

THAT the Council:

(a) **Receives** report no. 210330052558.

CARRIED

16. **COUNCIL PORTFOLIO UPDATES**

16.1. **Iwi Relationships – Mayor Dan Gordon**

The last scheduled Mahi Tahī Joint Development Committee meeting was cancelled at short notice due to lack of a quorum. The Annual Hui with the Runanga is scheduled for Thursday 8 April at the Marae. The next meeting of the Mahi Tahī Joint Development Committee is scheduled for Tuesday 20 April.

16.2. **Canterbury Water Management Strategy – Councillor Sandra Stewart**

Councillor Stewart commented on the 85% of recommendations from the ZIPA as having being progressed (as reported in the Zone Committees Annual Report) which looks as though there is far more being achieved than actually is. Councillor Stewart wished to register her disappointment that this reporting has a rosy glow around it, which she considered was not warranted.

Regarding the National Policy Statement Natural Wetland Protection, Councillor Stewart advised that this is still being interpreted by Environment Canterbury. The Council's drainage groups are awaiting direction from Ecan on this matter and in the meantime the Council's Rural Drainage groups are dealing with groups of frustrated farmers, regarding the lack of Council action on drainage work that they pay rates for. This matter has been brought to the attention of three of the Councils Rural Drainage Advisory Groups and Councillor Stewart said there needs to be direction from Environment Canterbury on this matter; for both the Council and landowners. There is also unsatisfactory progress on the amount of sediment that goes into the upper Kaiapoi River, which also blights the lower reaches of the Cam River. There is an environmental issue that has been ongoing for a long time, which the Council and members of the public are waiting for a resolution on from Environment Canterbury. The contentious issue of a single rural drainage rate across the district is well supported by the members of the Drainage Advisory Groups and this matter comes up regularly at their meetings. Councillor Stewart would welcome a report or briefing on this matter and where this sits in the wider 3 Waters Reform. Councillor Stewart commented that even with all the publicity, there is still an issue of stock in waterways, which was reported on recently.

16.3. International Relationships – Deputy Mayor Neville Atkinson

The Waimakariri-Passchendaele Advisory Group met recently and considered a planting plan, which was presented by Greenspace staff to the Group. Consideration is now being given on how this would be funded. Signage for both ends of the Path is also proposed.

16.4. Regeneration (Kaiapoi) – Councillor Al Blackie

Councillor Blackie advised the NZ Motorhomes Park in Kaiapoi is progressing. The aqua park project is being investigated, including water quality and seeking feedback from the Runanga. Regarding the new mahinga kai project on the south bank of the Kaiapoi river, the General Manager of the Te Kohaka o Tuhaitara Trust has indicated the Trust is interested in this being a joint venture with the Council and the matter will be further considered through the Mahi Tahī Committee.

A public consultation meeting on the Kaiapoi Hub was well attended and some of the concerns of the residents were put to rest, although there is still a small number of residents who are in opposition to the proposal.

16.5. Climate Change and Sustainability – Councillor Niki Mealings

The draft submission to the Climate Change Commission has been submitted, and this was used as a model by the Mayoral Forums submission.

Canterbury Climate Change Risk screening workshops were held in mid-March. There are different risks in different districts within Canterbury, and so Tonkin and Taylor have asked for an extension of time to provide a risk assessment for each district.

There has recently been a demonstration of e-bikes for elected members and staff, from Evo Cycles. This demonstration was held in the Council car park and created interest.

Staff Sustainability Champions have met recently and discussed the energy in the Rangiora Service Centre and the savings that will be met following the completion of renovations.

A Sustainability Group meeting is scheduled for Monday 12 April.

The Christchurch City Council Coastal Hazards Working Group are scheduled to meet later in the week.

16.6. Business, Promotion and Town Centres – Councillor Joan Ward

Councillor Ward advised that the Rangiora Promotions Association held Eats and Beats in March which was a successful night. On Thursday 8 April a Rangiora Promotions Business Breakfast is being held from 7am to 8.30am at the Rangiora RSA. Councillor Ward will circulate information on this event to all Councillors.

Councillor Ward attended the Long Term Plan promotions outside New World in Rangiora, with some community members expressing concern about the possibility of chlorination of water.

17. **QUESTIONS**

(under Standing Orders)

There were no questions.

18. **URGENT GENERAL BUSINESS**

(under Standing Orders)

There was no urgent general business.

19. **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

Section 48, Local Government Official Information and Meetings Act 1987

Moved Councillor Blackie

Seconded Councillor Atkinson

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No	Minutes/Report of	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
19.1	Minutes of Council public excluded portion of Council meeting of 2 March 2021	Confirmation of minutes	Good reason to withhold exists under Section 7	Section 48(1)(a)
19.2	Minutes of the Public Excluded portion of the Audit and Risk committee meeting of 16 March 2021	Minutes for information	Good reason to withhold exists under Section 7	Section 48(1)(a)
19.3	Report of C Roxburgh (Water Asset Manager)	Request for Budget to complete sealing of reservoirs at Chinnerys Road, Woodend	Good reason to withhold exists under Section 7	Section 48(1)(a)
19.4	Report of R Qu (Assets Advisor – Assets Planning, Acquisitions & Disposals) and R Hawthorne (Property Manager)	Johns Road/Townsend Road; Road Stopping for the 'wedge' and Disposal of the Surplus Land	Good reason to withhold exists under Section 7	Section 48(1)(a)
19.5	Report of R Qu (Assets Advisor – Assets Planning, Acquisitions & Disposals) and R Hawthorne (Property Manager)	Proposed Road Stopping High and Ivory Street	Good reason to withhold exists under Section 7	Section 48(1)(a)
19.6	Report of S Hart (Business and Centres Manager) and R Hawthorne (Property Manager)	North of High Property Acquisition Update and Heads of Agreement Renewal	Good reason to withhold exists under Section 7	Section 48(1)(a)

19.7	Report of V Thompson (Business and Centres Advisor)	Meridian Energy request for an additional EV Charger at the Woodend Community Centre	Good reason to withhold exists under Section 7	Section 48(1)(a)
19.8	Report of C Brown (Manager Community and Recreation)	Coldstream Road Rangiora Tennis Development Procurement	Good reason to withhold exists under Section 7	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item N°	Reason for protection of interests	Ref NZS 9202:2003 Appendix A
19.1 – 19.8	Protection of privacy of natural persons. To carry out commercial activities without prejudice	A2(a) A2(b)ii

CARRIED

CLOSED MEETING

The public excluded portion of the meeting occurred from 3.05pm to 4.25pm.

Resolution to Resume in Open Meeting

Moved Councillor Ward Seconded Councillor Doody

THAT the open meeting resumes and

19.1 Minutes for confirmation of the public excluded portion of the Council meeting of 2 March 2021

The minutes remain public excluded.

19.2 Minutes for information of the public excluded portion of the Audit and Risk Committee meeting of 16 March 2021

The minutes remain public excluded.

19.3 Request for Budget to complete sealing of reservoirs at Chinnerys Road, Woodend

Resolves that the recommendations be made public, but the contents of this report remain public excluded, due to commercial sensitivity.

19.4 Johns Road/Townsend Road; Road Stopping for the 'wedge' and Disposal of the Surplus Land

Resolves that the report is laying on the table, pending additional information therefore the contents of this report remain public excluded.

19.5 Proposed Road Stopping High and Ivory Streets, Rangiora

Resolves that the recommendations be made public, but the contents of this report remain public excluded until such time as all necessary contractual and legislative requirements are complete.

19.6 11 Blake Street Property Acquisition Update and Heads of Agreement Renewal

Resolves that the recommendations **a to d and f and g** (excluding e) be made public, but the contents of this report remain public excluded, due to commercial sensitivity.

19.7 Meridian Energy request for an additional EV Charger at the Woodend Community Centre

Resolves that the resolutions become public on the full execution of the Meridian Access Licence for Woodend.

19.8 Coldstream Road Rangiora Tennis Development Procurement

Resolves that the resolutions and report remain public excluded until such time as all necessary contractual and legislative requirements are complete.

CARRIED

OPEN MEETING

19.3 Request for Budget to complete sealing of reservoirs at Chinnerys Road, Woodend – C Roxburgh (Water Asset Manager)

Moved Councillor Barnett Seconded Councillor Ward

THAT the Council:

- (a) **Receives** report No. 210319046799.
- (b) **Notes** that a number of defects have been identified with the northern reservoir at the Chinnerys Road headworks site, which present an unacceptable level of risk of contamination if not addressed.
- (c) **Notes** that Not Just Coatings have submitted a proposal to the value of \$49,635 to address the issues with the northern reservoir based on the Beca report, and that their price has been assessed and deemed to represent good value based on similar works which Beca have overseen previously.
- (d) **Notes** that it is reasonable to expect some remediation works to be identified for the southern reservoir, once this is able to be assessed, but that these are likely to be less than the northern reservoir, and as such an allowance of \$30,000 has been made for this site, with a contingency of \$10,000, to give a total recommended budget of \$90,000.

- (e) **Approves** the allocation of a new level of service capital budget for the 2020/21 financial year of \$90,000 to allow these issues to be addressed.
- (f) **Notes** that the new budget is forecast to increase water rates by \$1.80 per connection per year on the Woodend-Pegasus water supply.
- (g) **Approves** the direct engagement of Not Just Coatings to complete these works, given it is a specialist task, they are available to complete the works, the urgency of the works, and that their price has been assessed as good value and comparable to other works of this nature.
- (h) **Resolves** that the recommendations be made public, but the contents of this report be made public excluded, due to commercial sensitivity.
- (i) **Circulates** this report to the Woodend-Sefton Community Board for their information.

CARRIED

19.5 Proposed Road Stopping High and Ivory Streets, Rangiora – R Qu (Property Assets Advisor – Assets Planning, Acquisitions & Disposals) and R Hawthorne (Property Manager)

Moved Councillor Ward Seconded Councillor Brine

THAT the Council:

- (a) **Receives** report No. 210326050445
- (b) **Approves** the proposal to stop that area of legal road located on the corner of High and Ivory Streets, Rangiora shown as Lot 1 on DP 51741 having an area of 4 m² under the provisions of Section 116 of the Public Works Act 1981.
- (c) **Notes** that when the road is formally stopped freehold air rights at the first and second floor levels will be transferred to the adjoining land owner at a nil consideration.
- (d) Notes the freehold air rights to be held by the apartments at the first and second floor levels will revert to Council ownership if the building is demolished.
- (e) **Delegates** the Chief Executive and Property Manager Authority to finalise the necessary legislative actions necessary to stop the road and then complete the transaction.

CARRIED

19.6 11 Blake Street Property Acquisition Update and Heads of Agreement Renewal - S Hart (Business and Centres Manager) and R Hawthorne (Property Manager)

Moved Councillor Ward Seconded Councillor Brine

- (a) **Receives** report No. 210318045580.

- (b) **Notes** that Council has acquired both 13 and 15 Blake Street as previously approved (Trim 160929100482), and as required to enable future North of High development as identified in the Rangiora Town Centre Strategy.
- (c) **Notes** staff have been working on a number of complex property easement and right of way issues relating to the acquisition of 11 Blake Street, and will continue to progress and complete these with the appropriate stakeholders.
- (d) **Notes** staff will proceed to conclude and settle on the purchase of 11 Blake Street, as per the Council approved sales and purchase agreement that is in place for this property.
- (f) **Notes** the background information provided in section 3 of this report relating to the North of High concept and previous development arrangements with Ashley Estates Limited (AEL).
- (g) **Approves** staff to draft an updated North of High Parking Building Heads of Agreement, between Council and Andrew Wenborn of Ashmore Holdings Limited, articulating an in principle agreement to work collaboratively on any future North of High Parking Building concept.

CARRIED

20. **NEXT MEETING**

The next scheduled meeting of the Council is on **Tuesday 4 May 2021**, commencing at 1pm in Meeting Room 1, **Ruataniwha Kaiapoi Civic Centre**, 176 Williams Street, Kaiapoi.

There being no further business, the meeting closed at 4.26pm.

CONFIRMED



Mayor Dan Gordon
Chairperson

4 May 2021