MINUTES A MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD HELD IN THE
WEST EYRETON HALL, 3 EARLYS ROAD, WEST EYRETON ON THURSDAY
5 SEPTEMBER 2019 AT 7PM.

PRESENT
D Nicholl (Chairperson), M Brown (Deputy Chair), W Doody, J Ensor, S Farrell,
K Felstead, J Lynn, T Robson.

IN ATTENDANCE
S Markham (Manager Strategy and Engagement), C Roxburgh (Water Asset Manager),
T Kunkel (Governance Team Leader) and K Rabe (Governance Adviser) and 17
members of the public in the gallery.

1 APOLOGIES
There were no apologies.

2 CONFLICTS OF INTEREST
M Brown declared an interest in Item 7.1 Poyntzs Road Consultation.

3 CONFIRMATION OF MINUTES
3.1 Minutes of the Oxford-Ohoka Community Board – 7 July 2019

Moved: J Ensor Seconded: T Robson

(a) THAT the Oxford-Ohoka Community Board:

Confirms the circulated Minutes of the Oxford-Ohoka Community
Board meeting, held 7 July 2019, as a true and accurate record.

CARRIED

3.2 Minutes of the Public Excluded portions of a meeting of the Oxford-
Ohoka Community Board held on Thursday 7 July 2019

(See Blue Public Excluded Agenda papers)

3.3 No meeting was held in August 2019

4 MATTERS ARISING
4.1 J Lynn raised a concern that no update regarding the Mandeville Parking issue
had been received.

4.2 J Lynn also expressed his disappointment regarding the granting of the
variation on the resource consent for Canterbury Landscape Suppliers.

5 DEPUTATIONS AND PRESENTATIONS
5.1 Keep Oxford Beautiful – Sarah Townsend

S Townsend introduced herself and Cheryl Norrish of the Keep Oxford
Beautiful Group and updated the Board on the many beautification projects
undertaken in Oxford by the Group.
S Townsend informed the Board that there was a desire to beautify the public toilet block by commissioning a mural depicting the waterfall and rocks and grasses of Mt Oxford on the street facing wall. Inside the public toilet block, they would like to have murals of tree branches with native birds depicted. The Group has approached two local artists in regard to the proposed murals and would be applying to the Waimakariri District Council for a grant to assist in bringing this project to fruition.

W Doody advised that one of the criteria for receiving ‘Creative Communities Funding’ was that the work had to be undertaken by volunteers.

T Robson noted that this project seemed to fall under the auspice of the proposed Art in Public Places Committee and enquired what the status was of this Committee. In response the Board was advised that, at present nominations for community representatives were being called for, and the Committee’s terms or reference were being established. It was hoped that the Committee would be inaugurated shortly.

S Markham advised S Townsend and C Norrish that it would be useful to have a proposal with all the project details and costings ready for submitting to the Art in Public Places Committee once it was operational.

K Felstead assured S Townsend that the Board would most likely support their application to the Committee. He also reminded the Group that they could apply to the Board for a Discretionary Grant of up to $500.

The Chairperson thanked S Townsend and C Norrish for their presentation and wished them well in the future.

The meeting adjourned at 7.15pm to hold a workshop on Rural Fire Service.

The meeting resumed at 7.47pm.

6 ADJOURNED BUSINESS

There was not adjourned business.

7 REPORTS

7.1 Request for Approval to Proceed with Consultation on Poyntzs Road Joining with West Eyrton and Summerhill Water Supplies – Colin Roxburgh (Water Asset Manager)

M Brown left the table at 7.48pm.

C Roxburgh spoke to the report giving a brief overview by reiterating funding options and timeframes.

J Lynn noted that Summerhill paid a contribution for connecting to the original well and asked if the Poyntzs residents would also be paying a contribution and was given the affirmative.

S Farrell enquired if the exact cost per resident could be ascertained prior to going out to consultation so that residents would know exactly what it was going to cost. C Roxburgh agreed to ensure that this was done.

T Robson referred to the table on Page 35 of the agenda and enquired why this was not included in the information going to the public as it seemed much easier to read. C Roxburgh advised the Board that the situation had changed since the drafting of the report and that not all the current information was
therefore reflected in the diagram. He also undertook to ensure that this format was included in the information going to the public.

Moved: K Felstead  Seconded: J Ensor

THAT the Oxford-Ohoka Community Board recommends:

THAT the Utilities and Roads Committee recommends

(a) Receives report No. 190820116633.

(b) Notes that an upgrade to the Poyntzs Road scheme is required to achieve compliance with the Drinking-water Standards for New Zealand.

(c) Notes that the optimum way to achieve this upgrade is by installation of a pipeline from West Eyreton the Poyntzs Road, and that the optimum pipe route has been determined to be the Main Race Road alignment, following previous consultation with residents on two potential pipe routes.

(d) Notes that three funding options have been identified for consideration by the communities for the upgrade, following consultation with the West Eyreton and Summerhill Water Supply Advisory Groups.

(e) Approves staff to consult with the affected communities on the proposal and funding options identified, based on the draft consultation material attached, noting that the consultation material is currently in draft format and will be refined prior to distribution to residents.

(f) Notes that an identical report is to be presented to the Rangiora-Ashley Community Board prior to progressing with consultation.

CARRIED

M Brown returned to the table at 8.04pm.

7.2 Update on Project Recipient of 2018 Waimakariri Youth Development Grant – Thea Kunkel (Governance Team Leader)

T Kunkel took the report as read.

D Nicholl commented that the students had done a lot of work to set up this project and that it was running well.

Moved: M Brown  Seconded: W Doody

THAT the Oxford-Ohoka Community Board:

(a) Receives report No. 190821117121.

(b) Acknowledges the work being undertaken by the Waimakariri Student Volunteer Army.

(c) Notes the process to be undertaken for the awarding of the 2019 Youth Development Grant.

CARRIED
7.3 **Summary of Discretionary Grant Accountability from 31 December 2018 to 30 June 2019 – Thea Kunkel (Governance Team Leader)**

T Kunkel took the report as read.

S Farrell acknowledged that the Community Boards had amended the Accountability Form at the beginning of the term. However, she had noted that not all beneficiaries had returned receipts or invoices with their Accountability Forms and enquired if this requirement could be included in the Accountability Form for the next term.

M Brown raised the question of the other Community Boards processes and it was agreed that, for consistency, all Community Boards would need to agree to this stipulation.

S Markham suggested that this could be discussed at one of the first All Board Briefings in the new term.

Moved: S Farrell  Seconded: J Lynn

**THAT** the Oxford-Ohoka Community Board:

(a) **Receives** report No 190724103653.

(b) **Circulates** a copy of this report to all of the Community Boards.

(c) **Notes** that the incoming Boards investigate the possible amendment of the accountability form to include receipts/invoices with any returned paperwork.

**CARRIED**

8 **CORRESPONDENCE**

Moved: M Brown  Seconded: J Ensor

**THAT** the Oxford-Ohoka Community Board:

(a) **Receives** the memo regarding Service Requests as at 30 June 2019 (Trim No 190731107402)

(b) **Receives** NC Coastguard Update (Trim No 190816114840)

(c) **Receives** Annual Plan Results letter (Trim No 190827119371)

(d) **Receives** the memo on Park and Ride/Park and Share (190827119834)

S Markham noted, that in regard to the memo on Service Requests, (a) of the recommendation, that the spike in ‘Kerbside Collection’ non-compliant timeframes was due to the roll out of the wheelie bin initiative and that the following month the rates were back to the normal range.

9 **CHAIRPERSON’S REPORT**

9.1 **Chairperson’s Report for August 2019**

Moved: T Robson  Seconded: J Lynn

**THAT** the Oxford-Ohoka Community Board:

(a) **Receives** report No 190826119032.

**CARRIED**
10 MATTERS FOR INFORMATION

10.1 Woodend-Sefton Community Board meeting minutes – 8 July 2019 (Trim No190703093846).

10.2 Kaiapoi-Tuahiwi Community Board meeting minutes – 15 July 2019 (Trim No190716099611)

10.3 Rangiora-Ashley Community Board meeting minutes – 10 July 2019 (Trim No190702093219)

10.4 Rangiora-Ashley Community Board meeting minutes – 13 August 2019 (Trim No 190702093219)

10.5 Kaiapoi-Tuahiwi Community Board meeting minutes – 19 August 2019 (Trim No 190820115834)

10.6 Woodend-Sefton Community Board meeting minutes – 12 August 2019 (Trim No 190813112615)

Moved: J Ensor  Seconded: M Brown

THAT the Oxford-Ohoka Community Board receives the information in items 10.1-10.6

CARRIED

11 MEMBERS’ INFORMATION EXCHANGE

J Ensor
- Update on Hospital matters
- Plan Change 7 concerns raised re monitoring

S Farrell
- Concern regarding the advertising of the Natural Hazards drop-in sessions
- Attended two Museum meetings
- Update on entrance to the Jaycee carpark

J Lynn
- North Canterbury Neighbourhood Support meeting update
- Attended Natural Hazards drop in
- Plan Change 7 submission meeting
- Update on Gatehouse project

T Robson
- Update on Pearson Park
- Attended two Oxford Promotion Committee meeting
- Site visit to carpark entrance near park

M Brown
- Attended Focus meeting at Main Power
- Attended the Kaiapoi Show Jumping event
- Attended meeting at Mandeville Sports Club
- Attended meeting of West Eyerton Water Advisory Group

K Felstead
- Update on all reports that went to the last Council meeting
W Doody

- Tabled a list of events attended
- Reminded members to support the schools Kapa Haka groups during September.
- Reported on Audit findings of the Recycling Bins

12 CONSULTATION PROJECTS

12.1 **About Speed Limits**
Consultation closes Monday 9 September 2019.

12.2 **Proposed Plan Change 7**
Consultation closes 13 September 2019.

12.3 **About Natural Hazards**
Consultation closes Wednesday 25 September 2019.

13 BOARD FUNDING UPDATE

13.1 **Board Discretionary Grant**
Balance as at 27 August 2019: $5,670

13.2 **General Landscaping Fund**
Balance as at 27 August 2019: $12,430.

14 MEDIA ITEMS

D Nicholl thanked J Ensor for his commitment and hard work during the term. J Ensor has decided not to stand for re-election.

15 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987

Moved: K Felstead  Seconded: M Brown

**THAT** the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:
This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Reports / Minutes of:</th>
<th>General subject of each matter to be considered</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
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<tbody>
<tr>
<td>15.1</td>
<td>Minutes of the Public Excluded portion of a meeting of the Oxford-Ohoka Community Board 4 July 2019 meeting</td>
<td>Confirmation of Minutes</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
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<tr>
<th>Item No</th>
<th>Reason for protection of interests</th>
<th>Ref NZS 9202:2003 Appendix A</th>
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<tr>
<td>15.1</td>
<td>Protection of privacy of natural persons</td>
<td>A2(a)</td>
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CARRIED

CLOSE MEETING

See Public Excluded Agenda (blue papers)

16 QUESTIONS UNDER STANDING ORDERS

17 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

This was the final meeting of the Oxford-Ohoka Community Board for the 2016-2019 electoral term.

The new Oxford-Ohoka Community Board would be sworn into office late October 2019, with standard meetings resuming from mid-November 2019. Further information would be advertised and listed on the Council's website.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 9.12PM.
CONFIRMED

__________________       ___________________
Chairperson        Chief Executive

__________________       _______________
Date         Date

Workshop
- Rural Fire Hazards - Bruce Janes (North Canterbury Principal Rural Fire Officer)
- Members Forum