MINUTES FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE CUST COMMUNITY CENTRE, 9 MILL ROAD, CUST ON TUESDAY 13 AUGUST 2019 AT 7PM.

PRESENT
J Gerard (Chairperson), D Lundy (Deputy Chairperson), K Barnet, R Brine, M Clarke, K Galloway, D Gordon, J Hoult, S Lewis, G Miller, C Prickett and P Williams.

IN ATTENDANCE
J Millward (Manager Finance and Business Support), C Roxburgh (Water Asset Manager), S Hart (Business and Centres Manager), G MacLeod (Greenspace Manager), T Kunkel (Governance Team Leader) and E Stubbs (Governance Support Officer).

1 APOLOGIES
There were no apologies.

2 CONFLICTS OF INTEREST
There were no declared conflicts of interest.

3 CONFIRMATION OF MINUTES
3.1 Minutes of the Rangiora-Ashley Community Board – 10 July 2019
Moved D Gordon seconded P Williams
THAT the Rangiora-Ashley Community Board:
   a) Confirms the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 10 July 2019, as a true and accurate record.

CARRIED

4 MATTERS ARISING
There were no matters arising.

5 DEPUTATIONS AND PRESENTATIONS
There were no deputations.

6 ADJOURNED BUSINESS
There was no adjourned business.

7 REPORTS
7.1 Garrymere Water Supply Upgrade – Feedback from Community Consultation 2019 – Colin Roxburgh (Water Asset Manager)
C Roxburgh spoke to the report and outlined the process since the matter had been to the Board previously. At the latest community meeting, only a small number of residents attended, compared to the previous year.
Following consultation, two submissions were received both of which were in favour of the proposal. This was an improvement to the large number of submissions received against the proposal the previous year. The improvement was in a large part due to the work done by the Garrymere Advisory Group as well as the new funding structure.

Moved P Williams second D Gordon

THAT the Rangiora-Ashley Community Board recommends:

b) **Receives** report No. 190731107249.

THAT the Council:

c) **Notes** that the Garrymere Water Supply Advisory Group has carried out extensive work investigating options to upgrade the Garrymere water supply to achieve compliance with the Drinking-water Standards for New Zealand, and to provide a safe and affordable drinking-water supply to the community.

d) **Notes** that the Garrymere community have been consulted on the proposed upgrade option, and that there was one submission received in favour of this proposal, and no submissions received against the proposal.

e) **Notes** that following public consultation the Garrymere Water Supply Advisory Group recommends that the Council proceed with Option A of filtration and UV disinfection being installed at the Garrymere water supply headworks.

f) **Notes** that there is sufficient budget available of $450,000 to complete this upgrade.

g) **Approves** staff to proceed with the recommended option to construct a filtration and UV disinfection treatment system at the Garrymere water supply headworks.

CARRIED

P Williams thanked staff for their effort in working through the issues with the community. D Gordon supported P Williams’ comments and endorsed the work done by C Roxburgh. He stated that the possible options were worked through methodically and all options were considered. He also commented that the Garrymere Advisory Group was a good model to follow going forward.

D Lundy noted that there had been an excellent balance in the makeup of the Garrymere Advisory Group. C Prickett agreed with previous comments and highlighted the importance of the cost sharing option as a valuable lesson for the future.

K Barnett agreed and also elaborated on the importance of the cost sharing option. Direction from Central Government suggested that moving to aggregate UV filtration costs would become commonplace in the future.

7.2 **Tree Removal and Replacement outside 7a Wiltshire Court, Rangiora**

G Reburn (Parks and Recreation Operations Team Leader)

G Macleod spoke to the report and advised that although Council would not have necessarily planted the tree in its current location, it was a healthy specimen, and when applying the Council’s policy, it was therefore hard to recommend its removal.

G Miller asked if it would it be possible to plant an additional tree in the recommended position, if the decision was taken not to remove the tree.
G MacLeod stated that it was possible, but that it would however not resolve the issue.

In response to questions, G MacLeod confirmed that a tree more appropriate for the berm size could be planted.

P Williams enquired if the tree was planted prior to the house being constructed. G MacLeod advised the tree was around 30 years old, but he could not comment on the age of the house.

J Hoult asked if it might be possible to relocate the mature tree. G MacLeod stated that the possible damage to infrastructure and the considerable cost did not make this a viable option.

K Barnett noted the removal of the tree was declined in 2016 and asked if that therefore meant that the request could not be brought back to the Board. G MacLeod however advised that in terms of the Council policy a request could be brought back to the Board.

C Prickett referred to heavy pruning of the Claret Ash trees on Kippenberger Avenue and asked if that could be applied to the tree in question. G MacLeod stated that the pruned trees on Kippenberger Avenue were not as large as the tree in question. It was very unlikely that the tree would survive the heavy prune that would be required.

M Clarke advised that Council had an obligation to protect the Health and Safety of residents, and expressed a concern regarding Council's liability if the residents slipped on a shady path caused by the tree.

P Williams asked if the new planting plan for Wiltshire Court would require the removal of any further trees. G MacLeod replied no, as there were only three trees left. He confirmed that a planting plan for Wiltshire Court as a whole could be brought back to the Board within the next year.

**Moved J Gerard seconded D Gordon**

**THAT** the Rangiora-Ashley Community Board:

h) **Receives** report No. 190731106910
i) **Notes** the Board’s preferred option is Option 1 as set out in Item 4.8 and 4.9, and the Board requests staff to undertake consultation with residents of Wiltshire Court.

j) **Notes** that at the time of consultation, staff are also requested to give effect to the Board’s previous motion of May 2016 to look at a replanting programme for Wiltshire Court.

k) **Notes** that Mr Byers will pay $300 towards the costs of tree removal.

CARRIED

J Gerard advised that following a site visit, he understood the situation at 7a Wiltshire Court to be extraordinary as it was definitely the case of the wrong tree in the wrong place, thus putting an elderly couple at risk. He noted the written offer made by Mr Byers to contribution $300. The motion was also reasonable and not totally outside of Council policy as the tree was being replaced.

D Gordon commended the Chair for pulling together the proposed solution. He did not like removing trees, however 7a Wiltshire Court was an exception as the tree was not in the right alignment. He noted that the motion requested staff seek the views of other residents. If there was strong opposition to the removal the recommendation could be reviewed. He saw the replacement of the tree with one of better alignment overcoming the issue of setting a precedent.
C Prickett stated that he was reluctant to remove trees, however he strongly believed people had the right to daylighting. He suggested that the policy should be reviewed in future to allow for the removal of street trees if they did not meet their intended purpose. G Miller stated that the streetscape of Wiltshire Court would be improved if the three was replaced and he was therefore happy to support the motion.

K Barnett advised that staff had made the correct recommendation in terms of policy, however it was the Board’s decision to remove the tree. Residents whose requests for removals had previously been declined could resubmit to the Board for further consideration.

M Clarke supported the motion in light of the Health and Safety concerns.

S Lewis appreciated that the motion had taken into consideration the residents affected.

7.3 Cone Street Project Update – G Kempton, Project Engineer and J McBride (Roading & Transport Manager)

J McBride spoke to the report noting its purpose was to update the Board on the progress made with the Cone Street upgrading and layout options. She referred to a previous workshop where the Board requested further information on the impacts of ‘Option Four – One Way retaining all parking’. The technical information was attached to the report and J McBride advised that a one-way southbound would create difficulties.

J McBride advised that mixed feedback was received from business owners regarding what they wanted, particularly in relation to parking. It was therefore proposed that a workshop be held with key stakeholders to work through the options and concerns. However, irrespectively of the future configuration, a footpath was needed and this would require the removal of five car parking spaces. Following the workshop, if it was agreed that the configuration should be one way north, then the car parking spaces could be reinstated.

J Gerard asked why the footpaths were to be removed prior to consultation with the key stakeholders. J McBride advised that it was to do with timing as a footpath was required before the opening of the development. In response to questions, S Hart provided background on the investigation being conducted into the possible use of railway land.

D Gordon enquired about a broader solution that could be considered as part of the Rangiora Town Centre Review that included parking and linkages to the town centre. S Hart advised that Abley Consultants were currently investigating various modelling options.

K Barnett inquired about the cost implications of completing a small section of footpath and then returning to finish the entire way at a later stage. J McBride advised there might be a small increase in the project cost, there were however ways to minimise cost.

G Miller asked if research have been done into the likely use of the footpath. J McBride advised although the number of possible users had not been established, it was expected the new Burger King would generate high volume pedestrian traffic, especially with the vicinity to the high school.

C Prickett noted various safety concerns, and questioned if the speed limit could be reduced either through traffic calming measures or a speed limit reduction. In response, J McBride reported that the speed of traffic was currently relatively low. She was therefore not certain that traffic calming measures or changing the speed limit would address the safety concerns.
Moved G Miller seconded D Gordon

THAT the Rangiora-Ashley Community Board:

i) Receives report No. 190731106893,

m) Notes that the installation of the footpath on Cone Street from High Street the new development at No. 9 Cone Street is required irrespective of the preferred layout and that work will proceed on the installation of this path;

n) Notes that five carparks will need to be removed on the western side of Cone Street between High Street and the new development to allow for the installation of a new footpath and two on the eastern side of the road opposite the new development entrance to allow for manoeuvring;

o) Notes that further workshop(s) and consultation will be carried out with stakeholders from the area to ensure key issues are identified and addressed before the options are further progressed;

p) Notes that further information will be brought to the Board for consideration;

And:

RECOMMENDS THAT the Utilities and Roading Committee:

q) Approves the removal of five carparks on the western side of Cone Street between High Street and the new development to allow for the installation of a new footpath and two on the eastern side of the road opposite the new development entrance to allow for manoeuvring;

r) Notes that four of these spaces should, according to our Code of Practice, be marked as no-stopping within the current road layout due to either the existing road width, or proximity to the intersection of High Street.

CARRIED

G Miller stated that he frequently used the road as a pedestrian and believed a footpath was overdue as there was a lot of commercial activity in the area.

D Gordon supported the motion, but he did not want safety issues created by enabling the development. He appreciated that there would be a workshop to discuss the issues, and that a wider strategy of car parking would be picked up in the Rangiora Town Centre Review.

7.4 Application to the Rangiora-Ashley Community Board’s Discretionary Grant Fund 2019/20 – Thea Kunkel (Governance Adviser)

T Kunkel spoke briefly to the report, and noted that the Reflections Community Trust had requested funding from the Board previously. She also noted that Fernside School was not a non-profit or registered charity. J Gerard commented on the difference between an application between schools and Parent Teacher Association’s (PTA).

Moved J Hoult seconded S Lewis

THAT the Rangiora-Ashley Community Board:

a) Receives report No. 90712098434.

b) Approves a grant of $184 to the Reflections Community Trust towards the cost of advertising the Waimakariri Light Party.

CARRIED
J Hoult commented that the Light Party was a positive, district wide, non-scary Halloween event.

Subsequent to discussion regarding the consideration of applications from schools, J Millward clarified that the financial information provided in the application pertained to Fernside School. To assist the Board with future consideration of applications from schools he suggested that a representative from the Ministry of Education be requested to speak at a future All Boards Workshop. Another possibility was to address the issue was through the Annual Plan process, by testing if the community believed local government funding should be directed to schools. He stated that the Discretionary Grant criteria could then be reviewed in future to address the possible funding of schools.

Moved K Galloway seconded D Lundy
THAT the Rangiora-Ashley Community Board:
   a) Declines the application from Fernside School.

   CARRIED

K Galloway stated that he was reluctant to support the application, as he believed it would create a precedent and the funding of books should fall under the auspice of the Ministry of Education. C Prickett agreed that the Board should not be funding book purchases.

S Lewis recommended that applications from schools should be considered on a case by case basis, she noted that Decile 9 and 10 schools found it difficult to secure funding from the Ministry of Education. J Hoult concurred and commented that schools never had enough funding.

K Barnett believed that a broader discussion, and more guidance was needed on this matter, as there seem to be a lot of ‘grey’ areas.

8 CORRESPONDENCE

Moved J Gerard seconded D Lundy.
THAT the Rangiora-Ashley Community Board:
   b) Receives the memo regarding Service Requests as at 30 June 2019 (Trim No. 190731107187).

   CARRIED

9 CHAIRPERSON’S REPORT

9.1 Chair’s Diary for July 2019

Moved J Gerard seconded R Brine.
THAT the Rangiora-Ashley Community Board:
   a) Receives report No. 190805108798.

   CARRIED
10 MATTERS FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 4 July 2019 (Trim No. 190705094928).

10.2 Woodend-Sefton Community Board meeting minutes – 8 July 2019 (Trim No 1907003093846).

10.3 Kaiapoi-Tuahiwi Community Board meeting minutes – 15 July 2019 (Trim No 190709096349).

10.4 Youth Council meeting minutes – 30 April 2019.

10.5 Youth Council meeting minutes – 28 May 2019.


Moved D Lundy seconded C Prickett.

THAT the Rangiora-Ashley Community Board:

b) Receives the information in Items 10.1-10.6.

CARRIED

11 MEMBERS' INFORMATION EXCHANGE

11.1 R Brine

- Attended Community Service Awards – it was a great event.
- Attended Water and Land Working Party meeting.
- Kaiapoi Marina – looking at rules and regulations of operation.
- Kate Valley - had shortlisted for a Director vacancy.
- Provided an update on rollout of new bin system

11.2 K Galloway

- Attended Rangiora Town Centre Stakeholders meeting.
- Assisted residents with complaint regarding Coldstream Road speed limit and a request regarding chlorine in water.
- Attended Community Service Awards.

11.3 D Lundy

- Attended Kaiapoi Arts Expo.
- Attended Garrymere Water meeting.
- Attended Oxford Civil Defence exercise.
- Attended opening of Cust Recycling Centre.
- Attended Cust Community Centre meeting looking at issues with fire alarm and rain water. Patronage was being lost to other halls.

11.4 D Gordon

- Attended Garrymere public meeting.
- Volunteered at Winter Festival - it was a great event in poor weather.
- Attended Community Service Awards.
- Attended Waiataha Primary Health meeting and commented on challenges faced by CDHB.
- Attended WHAG meeting and assisted with access of North Canterbury Shuttle to Christchurch hospital.
- Attended Cust Community Centre meeting, the centre was overdue for refurbishment.
- Attended Lights Working Group meeting.

11.5 K Barnett

- Attended a number of events previously noted.
- Public Arts Advisory Group was finally being established.
• Provided an update on well – a full report had been provided on manganese which was being diluted.
• Highlighted submissions were open to the Productivity Commission funding and financing review for local government.

11.6 **P Williams**
• Attended a number of events previously noted.
• Commended organisers on the Winter Festival.
• Concerned there were still issues with lights on Rangiora High Street.

11.7 **C Prickett**
• Attended LGNZ Zone 5 Community Board meeting. Noted reports from Tim Davies (Chief Scientist, ECan), School Strike for Climate NZ and AF8 project. The current chair was retiring.

11.8 **G Miller**
• Believed the bin rollout was working well but was concerned about how landlords were addressing new system.
• Attended Rangiora Town Centre Stakeholders meeting and noted there would be public consultation soon.

11.9 **S Lewis**
• Attended Kaiapoi Art Show opening. Appreciated the section for school children.
• Attended opening of Cust Recycling Centre.
• Continue to mentor learner drivers.
• Volunteered for Winter Festival for entire day.
• Noted opening of North Loburn School bike track 21 August.

11.10 **J Hoult**
• Provided an update on North Canterbury Neighbourhood Support (NCNS) noting a new constitution had been adopted and there had been a nationwide rebranding release. All Canterbury branches were signed into GetsReady. The local committee were hosting community picnics with six events scheduled. NCNS had assisted with the disaster simulation exercise in Oxford. Noted that Selwyn, Christchurch and Hurunui NS all received Council funding.
• Timebank – first AGM had 28 attendees and a new committee elected. There were 43 active members. They were moving out to the wider district.
• Was now involved in the learner drivers mentoring programme.

11.11 **M Clarke**
• Attended Rangiora Town Centre Stakeholders meeting.
• Attended Waimakariri Health Advisory Group meeting who was advocating for better access for North Canterbury Shuttle to Christchurch Hospital and for a lounge for those discharged.
• Attended Friendship Club.

12 **CONSULTATION PROJECTS**

**Proposed Plan Change 7 to the Land and Water Regional Plan (Environment Canterbury)**

Consultation closes 13 September 2019.

The Board noted the consultation.

13 **BOARD FUNDING UPDATE**

13.1 **Board Discretionary Grant**
Balance as at 2 July 2019: $9,630.

13.2 **General Landscaping Fund**
Balance as at 2 July 2019: $24,860.

14 **MEDIA ITEMS**
There were no media items.

15 **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

*Section 48, Local Government Official Information and Meetings Act 1987*

*Moved J Gerard seconded G Miller*

**THAT** the public be excluded from the following parts of the proceedings of this meeting.

**CARRIED**

The general subject of the matter to be considered while the public was excluded, the reason for passing this resolution in relation to the matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Minutes/Report of:</th>
<th>General subject of each matter to be considered</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>15.1</td>
<td>Simon Hart (Business &amp; Centres Manager) &amp; Rob Hawthorne (Property Manager)</td>
<td>Strategic Property.</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
</tbody>
</table>

This resolution was made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:
Item No | Reason for protection of interests | Ref NZS 9202:2003 Appendix A
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15.1 | To carry out commercial activities without prejudice. | A2(b)ii

CLOSE MEETING
The public excluded section of the meeting occurred from 8.33pm until 8.51pm.

16 QUESTIONS UNDER STANDING ORDERS
There were no questions to under the Standing Orders.

17 URGENT GENERAL BUSINESS UNDER STANDING ORDERS
There was no General Business under the Standing Orders.

NEXT MEETING
The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 11 September 2019 in the Council Chambers at the Rangiora Service Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.52pm.

CONFIRMED

________________
Chairperson

________________
Date

Workshop
- Tuahiwi to Ashley River Speed Limit Review – Bill Rice (Senior Transport Engineer)
- Landscaping Budget – Grant Stephens (Greenspace Community Engagement Officer)
- West & East Structure Plans – Heike Downie (Principal Planning Analyst) - Memo (Trim 190725104400) previously circulated.
- Members Forum