MINUTES FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD
HELD IN THE WAIMAKARIRI DISTRICT COUNCIL CHAMBERS, RANGIORA SERVICE
CENTRE, 215 HIGH STREET, RANGIORA ON WEDNESDAY 11 APRIL 2018 AT 7PM.

PRESENT
J Gerard QSO (Chair), D Lundy (Deputy Chair), K Barnett, R Brine, M Clarke, K Galloway, D Gordon, J Hoult, S Lewis, G Miller, C Prickett and P Williams.

IN ATTENDANCE
J Millward (Manager Finance and Business Support), T Sturley (Community Team Leader), M Burdon (Community Development Advisor), J McBride (Development Manager, Project Delivery Unit), B Rice (Senior Transport Engineer), G Barnard (Park Community Assets Officer), S Hart (Business and Centres Manager), G Cleary (Manager Utilities and Roading), Mayor D Ayers, E Cordwell (Governance Adviser) and E Stubbs (Minute Secretary).

1 APOLOGIES
Nil.

2 CONFLICTS OF INTEREST
Item 7.2 D Gordon

3 CONFIRMATION OF MINUTES
3.1 Minutes of the Rangiora-Ashley Community Board – 14 March 2018
Moved P Williams seconded D Gordon

THAT the Rangiora-Ashley Community Board:
(a) Confirms the circulated minutes of the Rangiora-Ashley Community Board meeting, held on 14 March 2018, as a true and accurate record.

CARRIED

4 MATTERS ARISING
Nil.

5 DEPUTATIONS AND PRESENTATIONS
5.1 Tessa Sturley (Community Team Leader) and Madeline Burdon (Community Development Advisor) provided a brief update on the Kippenberger Estate survey. T Sturley and M Burdon spoke to a PowerPoint presentation and noted a summary and report was circulated to the Board the previous month. The purpose of the survey was to help understand more about the aspirations of those that live in the area and what might assist in enhancing a sense of community and place.

The project was assisted by two student interns over a three month period. The survey was available by hardcopy and online. There was a 54% response rate (102 of 189). Some of the key findings were 73% were interested in meeting other residents, 43% had been there over four years and 60% were over 70 years old. Many residents wanted an area with a playground.

As a follow-up to the survey, where a number of respondents had said that they would like opportunities to meet others, a barbeque was organised where early findings were presented. At the barbeque people had the opportunity to
raise issues and meet with elected members. M Burdon expressed thanks to those elected members who attended.

M Burdon advised that next steps including enhancing connections to benefit residents, looking at transport limitations. University of Canterbury student interns were exploring projects to enhance elderly connection to the wider district and Greenspace would be following up with consultation around the Gordon Reserve development.

M Burdon explained that learnings included seeking advice from key stakeholders around survey methods – for example hardcopy versus online, to share the survey report with all participants in a timely manner so that everyone was on the same page, and the importance of responsiveness – for example the barbecue was held very soon after the survey and had been very valuable as a consequence.

D Gordon asked if there were any service request related matters to be followed up. M Burdon replied that full comments had been passed onto Greenspace and some comments had been passed onto roading.

D Gordon asked if information would be fed into the Older Persons Strategy and M Burdon replied she believed it would need to be.

D Gordon commented that the Kippenberger model had been excellent for engagement and asked if any consideration had been given to rolling it out to other areas. T Sturley advised that M Burdon and W Howe (Community Development Facilitator) were identifying neighbourhoods across the district that were developing and were putting together a systematic plan to address. Alongside Greenspace, two neighbourhood barbecues had been held at Arlington and Oxford Estate which had been successful with good connections developed. Staff had worked with developers at Silverstream and co-hosted events with Neighbourhood Support. The work with YouMeWeUs with welcome bags had been ongoing for a couple of years.

C Prickett noted that 60% had been aged 70 or over and suggested a barbecue might not be so successful with a younger demographic. M Burdon replied it was important to get to know key contacts in an area and discuss with them. Those at Kippenberger Estate had indicated they wished to get to know others. Staff were already involved with community and residents’ associations and supported organisations as required. There were some other types of events such as ‘coffee and chat’ at Waikuku. It was a matter of capacity, resourcing and finding champions in the community. J Gerard commented that he had observed that community barbeques were successful and residents welcomed them.

5.2 J McBride (Development Manager, Project Delivery Unit) G Cleary (Manager Utilities and Roading) and Shaun McCracken (Regional Lead, River Engineering, ECan) provided an update on potential stopbank work around the Ashley River. G Cleary advised there had been discussions around options to close the two gaps in the Ashley River Stop banks following the creation of the secondary stopbank to the northern end of Rangiora. The gaps were on Cones Road and Millton Avenue. It had been decided that the best option was to raise the road to close the gaps.

S McCracken spoke to a PowerPoint presentation. He advised that the project had started 10 years ago as a joint venture between ECan and WDC to look at the most vulnerable points and develop a forward management plan. The two most vulnerable points were opposite where the Okuku Stream entered the Ashley River and where the river was squeezed to fit under the Cones Road and Railway bridges. The last time the river had flooded was 1953 and there were half a dozen times prior to that. K Galloway noted that the stopbank had had to be dynamited to prevent further inundation.
S McCracken said that even as the stopbanks were now, there was a certain amount of benefit derived from deflecting the flow, however there could be still water backflow up those roads. The final piece of work was lifting the roads to fully close the gaps. The design they were working with would maintain current speed limits with the design speed for the vertical curve being 110km/hr. Cones Road had a 1.5m change in gradient over 150m. The rise on Milton Avenue was more sizeable at 3m. Other options had been considered including a ‘roller door’ that could temporarily be closed and big piles of shingle and gravel that could be pushed into the gap if needed. Under a risk and resilience analysis the sensible option was to raise the road to maintain access as long as possible.

The tender process would be completed in May 2018 with a start date for construction in June 2018. The construction would be in 3 stages.

1. Upgrade works outside of the road reserve at Taggart Earthworks, June/July.
2. Cones Road raising in July-September. This will require the closure of Cones Road (Milton Road open).
3. Milton Avenue raising in September-November. This will require the closure of Milton Avenue (Cones Road open).

The ‘open’ roads would still be full lane traffic with no need for stop/go. Some big pine trees would need to be removed. J Gerard asked if the stumps could be removed at the same time and S McCracken replied yes.

G Cleary noted that the cycling/walking path on the eastern side of Milton Avenue would be reconstructed and suitable for disabled access as they did not want to create a barrier.

The same presentation would be provided to the Utilities and Roading Committee the following week and G Cleary advised any Board feedback would be passed to the Committee. In May the Council would be asked for approval to proceed. The project was funded by ECAn but on Council road, therefore it required Council approval.

J Gerard asked if there would be barriers right across the closed road and G Cleary replied yes, it was fortunate there were two roads.

C Prickett was concerned about the visibility at River Road / Ashley Street corner and suggested there would need to be traffic management. G Cleary noted that at that intersection the only traffic should be turning.

C Prickett noted a low point on Milton Avenue that regularly flooded and asked if that would be addressed at the same time. G Cleary advised that the area relied on soakage, it would be funded by Council and they would have a look to see if there was benefit with the contractors there. C Prickett noted the footbridge would be removed as part of the project.

M Clarke was also concerned with the visibility at River Road / Ashley Street. S McCracken advised that they were planning a phase of public communication before the road closure with joint messaging from ECAn and WDC. It would include dates / duration / detours to make as clear as possible.

R Brine asked about sight lines with going up the stopbank, down and then up onto the bridge. S McCracken advised that there had been strong messaging from WDC that vertical curves needed to be very gentle.

D Gordon referred to public communication noting there was increased sensitivity due to closures of the Ashley Bridge previously. He asked if there could be flyers to every household as people did not read advertisements in newspapers. D Gordon asked if the visuals could be improved for the U&R meeting with 3D modelling rather than flat imagery. S McCracken was not confident that would be possible for the following week however he agreed 3D imaging in communications would be valuable.
D Lundy highlighted that the River Road / Cones Road intersection would be congested. He asked who would have right of way. G Cleary advised that would be part of Traffic Management and that decision had not been made. Unless there was good reason it was preferable to leave the control as it was currently. That could be assessed on site and changes made as required.

K Barnett asked if the work would exacerbate water pooling in that area in a general rain event. S McCracken commented it would not make it worse. The plan was for all the catchment north of the stopbank to be captured into soak pits for that triangle. G Cleary commented there may be potential for nuisance ponding to the north but there would be no effect to the south. J McBride commented that the area was good free draining gravels where soakage to ground was effective. D Gordon asked if there would be flooding in the Milton Road Dog Park and G Cleary replied no, they would ensure soakage.

D Gordon noted there was a community event sign and Welcome to Rangiora sign in that vicinity that had been installed at reasonable cost and asked what the impact on those signs would be. G Miller asked if the planting would also be replanted.

S McCracken advised there would be engineering equipment available to relocate the signs at an appropriate location.

C Prickett suggested that the communication with the community should also involve the Hurunui District Council as there were a number of commuters from that district who would also be affected. J McBride concurred and noted they were in contact with the trucking association also.

D Lundy noted that the Rangiora A&P show was in October and K Galloway commented that there would be Christmas traffic in November.

6 **ADJOURNED BUSINESS**

Nil.

7 **REPORTS**

7.1 **Milton Avenue RDA requested Tree Removals – Greg Barnard (Park Community Assets Officer)**

G Barnard spoke to the report advising it related to the request for the removal of three Council owned trees in the area leased to Riding for the Disabled (RDA). RDA had placed a container for tack between two trees. They approached the Council concerned that the trees were unsafe. A Contractor was engaged to undertake tree maintenance on all trees in lease area and work included the removal of two trees considered dangerous and removal of dead wood. The arborists had no concern in relation to tree safety.

Following the work RDA still believed the trees were unsafe and were nervous to have clients around the container. In addition, pine needles falling onto the container caused rust and pine cones fell intermittently. A simple solution was to move the container which was the stance of staff and adhered to policy. G Barnard advised that following completion of the report further information was provided by RDA and through the Board Chair a meeting to discuss on site was arranged with G Barnard, J Gerard (as Board Chair), C Brown (Greenspace Manager) and the Chair of the Equine Trust. The RDA Chair also attended and advised that the container needed to remain in the same place due to ground conditions in the rest of the area, also fences and walkways would need to be moved. The onsite conditions had not been apparent until the site visit.

Although the trees were safe from an aboricultural point of view, they did grow many pinecones, were unattractive and were closer to 50-60 years old than
the initially believed 30 years old. It was likely the two trees to the west would start to deteriorate in the near future (5-15years).

Following discussion onsite a compromise proposal of removing the two trees to the west and retaining the tree to the east was suggested. Staff still recommended that all three trees remain under Council policy, however if one remained staff considered that a viable compromise.

C Prickett asked why the container had been placed under the trees initially and it was unknown but suggested it may be due to the shade provided by the trees. The ground around the container had changed level and contour following completion of the stopbank and it was difficult to find a level place. J Gerard added there was potential for the container if moved back to get flooded.

J Hoult asked about the cost of shifting the container and G Barnard noted that the RDA had offered to cover the cost of tree removal so it was likely they could also fund any shifting of the container. J Hoult asked if they were aware they could apply for grant to the Board’s Discretionary Fund for cost of shifting and G Barnard said he could advise. J Gerard noted the RDA had taken an inflexible position on relocating the container.

G Miller noted that the trees had been there 60 years and asked how long ago the container had been moved to that position, G Barnard advised it was about 2.5 years ago.

Moved J Gerard seconded D Gordon

THAT the Rangiora–Ashley Community Board:
(a) Receives report No. 180327032604.
(b) Approves
   i. The retention of the Monterey Pine situated on the north-east side of the container.
   ii. The removal of the two Monterey Pines situated on the south-west side of the container.
(c) Notes
   i. That the tree removal is the responsibility of the Riding for the Disabled.
   ii. That Riding for the Disabled is to remove the two stumps at the same time as they remove the two trees.

CARRIED
G Miller abstain

J Gerard commented that it was a difficult position and a difficult meeting, G Barnard and C Brown had performed admirably. When he had first read the report he wondered why the container could not be moved. Onsite he could see the container location was the closest, most level site to the dressage arena. The recommendation was partly outside policy, however the board did have discretion. The RDA were good tenants and had carried out beautification and planting projects. The retention of only the attractive tree made sense, and needles would not be dropped on the container roof. He suggested it was a reasonable compromise for all parties. He noted the RDA would replace trees with specimen trees.

D Gordon thanked the Chair for convening the onsite meeting. He was a reluctant supporter of an aesthetic removal but was persuaded by the
7.2 **Application for Rangiora-Ashley Community Board Discretionary Grant 2017/2018 – Edwina Cordwell (Governance Adviser)**

Having previously advised a conflict of interest D Gordon left the room.

E Cordwell advised she would take the report as read, there had been similar requests for the Art Expo in the past.

Moved G Miller seconded K Barnett

**THAT** the Rangiora–Ashley Community Board:

(a) **Receives** report No. 180327032777.

(b) **Approves** a grant of $500 to the Waimakariri Arts Trust – Kaiapoi Art Expo towards the running costs of the Kaiapoi Art Expo and Schools’ Art Expo, particularly promotional advertising in the Northern Outlook.

**CARRIED**

K Galloway against

G Miller believed it was money well spent.

K Barnett was pleased to support a district wide event.

K Galloway did not support the application as it was outside the area and he did not want to subsidise an advertisement in the Northern Outlook which he believed was not necessarily a good use of funds or publicity.

G Miller commented that it was a great event that many from Rangiora attended.

7.3 **Anzac Day Services 2018 – Edwina Cordwell (Governance Adviser)**

E Cordwell spoke briefly to the report explaining that Councillors were also attending the services at Rangiora High School and Fernside, and that the either/or recommendation allowed the choice for Board members to place a wreath with Councillors or to place their own wreath.

Moved J Gerard seconded D Lundy

**THAT** the Rangiora–Ashley Community Board:

(a) **Receives** report No. 180326032235.

(b) **Appoints** Board member D Lundy to lay a wreath on behalf of the Board at the Ashley War Memorial on Tuesday 24 April 2018.

(c) **Appoints** Board member K Galloway to attend the ANZAC Day service at Rangiora High School at 9.30am (assemble 9.20am) on Wednesday 25 April 2018 and to lay a wreath on behalf of the Board.

(d) **Appoints** Board Member D Lundy to lay a wreath on behalf of the Board at the Rangiora Cenotaph Service at 11.30am (assemble at RSA 11.15am) on Wednesday 25 April 2017.

(e) **Appoints** Board Member J Hoult to attend the Cust and West Eyreton Anzac Day Parade at 10.00am on Wednesday 25 April 2018 and to lay a wreath at Cust.

(f) **Appoints** Board Member G Miller to attend the Fernside Anzac Day Parade at 10am on Wednesday 25 April 2018 and to lay a wreath on behalf of the Board

**CARRIED**
M Clarke advised he was available to stand in for another member if they could not attend.

E Cordwell advised she would advise the time for the Ashley War Memorial service and S Nichols would coordinate wreath arrangements.

8 CORRESPONDENCE

Nil.

9 CHAIRPERSON’S REPORT

9.1 Chair’s Diary for March 2018

Moved J Gerard seconded R Brine

THAT the Rangiora-Ashley Community Board:
(a) Receives report No. 18040435207.

CARRIED

10 MATTERS FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 8 March 2018 (Trim No. 180301021620).
10.2 Woodend-Sefton Community Board meeting minutes – 12 March 2018 (Trim No. 180306023479).
10.3 Woodend-Sefton Community Board meeting Extraordinary meeting minutes – 26 February 2018 (Trim No. 180301021894).
10.4 Kaiapoi-Tuahiwi Community Board meeting minutes – 19 February 2018 (Trim No. 180214015060).
10.5 Youth Council meeting minutes – 27 February 2018
10.6 Library Update Report to Community and Recreation Committee 27 March 2018 (Trim No. 180316028214)
10.7 Lees Road and Barkers, Kaiapoi Road Speed Limit Report to Council 6 March 2018 (Trim No. 180115002738).
10.8 Update on the Management of Council Wastewater Treatment Plants Report to Council 20 March 2018 (Trim No. 180301021693)
10.9 Poyntz Road Source Upgrade Project – Consultation Report to Utilities and Roading Committee 20 March 2018 (Trim No. 180305022630).
10.10 ANZAC Day Services 2018 Report to Council 3 April 2018 (Trim No. 180321030283).

Moved G Miller seconded J Hoult

THAT the Rangiora-Ashley Community Board receives the information in items 11.1-11.10.

CARRIED

11 MEMBERS’ INFORMATION EXCHANGE

11.1 P Williams

• Had been appointed to the Council’s Interview Committee for a representative to Waimakariri Irrigation Limited.
• Attended three meetings regarding Springbrook subdivision flooding issues.
• Attended Citizens Advice Bureau migrant employment event at Mainpower Oval and commented that new migrants to the Rangiora area were well supported.
• Attended ECan meeting with other Councillors to discuss water issues.
• Attended ‘Eats and Beats’ evening and noted there were a number of people attending from outside the area. Great music, busy stalls, well organised – great event.
• Noted the Long Term Plan consultation was completed with 700-800 submissions.
• Had received an update on town centre car parking.

11.2 **C Prickett**

• Attended ‘Colours Festival’.
• Attended Garrymere water supply public meeting.
• Standing Orders meeting refresher – was good to go through the process.
  Noted that the realignment of the Cones Road / Carrs Road intersection was underway.

11.3 **G Miller**

• Submission to LTP for Keep Rangiora Beautiful.
• Emailed Chair with regard to comments on the Board’s LTP submission. J Gerard commented that all members had been circulated with a draft for comment prior to submission.

11.4 **S Lewis**

• Commented that ‘Eats and Beats’ was a fantastic event and congratulated Rangiora Promotions Association.
• Advised that she had raised an issue with signage to Kensington Street which was hidden behind a tree and after raising with K Graham the sign was shifted within two days and was now visible.

11.5 **J Hoult**

• Assisting with tidying up ANZAC photos with Rangiora Museum.
• Timebank was receiving financial advice.
• LTP submission.
• Attended Annual Hui - was impressed with the way the relationship was developing and congratulated staff.
• Road Naming Committee – two new private lanes had been named.
• Commented that the Enshi Exhibition in the Chamber Gallery was very interesting.

11.6 **M Clarke**

• Had been busy with family arrangements.

11.7 **R Brine**

• Provided an update on an issue with recyclables. Currently there were shipped to China with a 3% contamination rate, they had now said they would only accept product with a 0.5% contamination rate which was not achievable. This was not budget forecast and as a consequence there may be a $300,000 loss out of the solid waste budget. There was a meeting with the Canterbury Regional Solid Waste Committee to discuss. Hopefully it would just be a ‘blip’.

11.8 **K Galloway**

• Attended Standing Orders training.
- Attended Friends of the Dog Park meeting. McAlpines offered to donate shelters. Looking at parking area to relieve pressure on the croquet parking area.
- Attended Public Spaces Policy meeting.
- Attended Road Naming Committee meeting.

11.9 D Lundy
- Thanked the Board for sympathy card.
- Had a number of calls from Garrymere residents regarding water supply project. Noted there was a 4% average rate rise and asked what was the range in. J Millward commented it was 2.3% up to 25%. A large range was always the case, and noted the increase for Garrymere was considerable.
- Asked if skateboards were an issue in Conway Lane. J Gerard did not believe they were an issue. R Brine advised that a few years ago there was a bylaw that fixed the problem. There were no prosecutions but it was widely advertised. The issue was re-emerging. There was uncertainty if the bylaw was revoked or lapsed.

11.10 D Gordon
- Met with town promotion chair and coordinator with Simon Hart regarding service level agreements across the Promotions Associations for the purpose of greater accountability. It would go back to the Audit Committee.
- There was currently a scoping project around electric vehicle charging stations in Rangiora.
- Assisting with concerns regarding high grass in sections. If not improved Council would undertake the work.
- RSA AGM – President Ian Thompson was made a life member of the NZRSA. A letter of congratulations would be written on behalf of the board.
- Attended a meeting with Mainpower CE and Chair regarding trees on Kippenberger Avenue and at Southbrook. It was a positive discussion and the Mainpower CE was open to looking at ways they could work together. If trees were to be removed there could be a significant contribution to a memorial or planting. There was no intention for underground wiring.
- There was still concern for residents of Ashley Street due to nuisance road noise. Staff were looking at options to improve.
- Attended Festival of Colour, Pride picnic and ‘Easts and Beats’.
- Noted the 60th Anniversary of Tractor Club held in Rangiora.
- Youth Council – considering submission to LTP regarding creation of youth space /outdoor area possibly adjacent to skatepark based on an idea that was successful in Westport.

11.11 K Barnett
- Noted the Rangiora Lions Club was in good heart and fundraising supported the Festival of Colour.
- Council passed resolution recommending re-accreditation of Safer Communities which would happen over the next 12 months.

12 CONSULTATION PROJECTS
There are no current consultation projects.

13 REGENERATION PROJECTS
Updates on the Rangiora Town Centre projects are emailed regularly to Board members. These updates can be located using the link below.
14 BOARD FUNDING UPDATE

14.1 Board Discretionary Grant
Balance as at 11 April 2018: $6,764.04.

14.2 General Landscaping Fund
Balance as at 11 April 2018: $1,840.

15 MEDIA ITEMS

16 QUESTIONS UNDER STANDING ORDERS

17 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING
The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 16 May 2018 in the Council Chambers at the Rangiora Service Centre.

THERE BEING NO FURTHER BUSINESS THE MEETING WAS CLOSED AT 8.40PM.

CONFIRMED

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Chairperson

___________________
Date
**Workshop**


   K Galloway spoke to a short presentation of the work of the Advisory Group and that a Draft Policy had been developed which would go to Council and then Public Consultation in due course.

2. *Members Forum: 9.30pm – 9.45pm*

   P Williams advised of concerns raised by mums using the Victoria Park playground and finding drug paraphernalia. This to be raised with Greenspace. The Mayor also advised that he was in close communication with the Police in this regard.

   Members received a Briefing from 8.55pm to 9.30pm regarding car parking in Rangiora and possible long term plans to improve the situation.