MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD
HELD IN THE MANDEVILLE SPORTS CLUB, 431 MANDEVILLE ROAD, OHOKA
ON THURSDAY 7 SEPTEMBER 2017 AT 7PM.

PRESENT
D Nicholl (Chair), M Brown (Deputy Chair), W Doody, J Ensor, S Farrell, K Felstead, J Lynn
and T Robson.

IN ATTENDANCE
S Markham (Manager, Strategy and Engagement), G Cleary (Manager, Utilities &
Roading), C Roxburgh (Water Asset Manager), B Rice (Senior Transport Engineer),
K Simpson (3Waters Manager), O Davies (Drainage Asset Manager), K Graham (Journey
Planner/Road Safety Coordinator), C Brown (Community Green Space Manager),
V Caseley (Plan Implementation Manager), S Nichols (Governance Manager), E Stubbs
Minutes Secretary) and D Ayers (Mayor).
55 members of the public were in attendance for a portion of the meeting.

1 APOLOGIES
Nil.

2 CONFLICTS OF INTEREST
Nil.

3 CONFIRMATION OF MINUTES
3.1 Minutes of the Oxford-Ohoka Community Board – 3 August 2017

Moved J Ensor seconded M Brown
(a) THAT the Oxford-Ohoka Community Board:
Confirms the circulated minutes of the Oxford-Ohoka Community
Board meeting, held 3 August 2017, as a true and accurate record.
CARRIED

4 MATTERS ARISING
It was noted the adjourned report on the mural for the Oxford toilets would be
reconsidered at the October meeting.

5 DEPUTATIONS AND PRESENTATIONS
5.1 Public Forum
Noel Fraser from the Eyreton Residents Association spoke about a
composting operation by Canterbury Landscape Limited on Diversion Road. Issues raised included a terrible smell, truck noise including night-time
deliveries, lack of resource consent, risk to water due to its location on the
Eyre River catchment, health risks including legionnaire’s disease and the
stress it was causing residents. V Caseley responded acknowledging the
valid concerns raised. A WDC land use consent had been applied for with the
application received 27 July. Further information had been sought 1 August,
which had been received 29 August and was currently being worked through. Additional consents had been sought through ECan for discharge to water and discharge to air. These were on hold awaiting further information. ECan had issued an abatement notice which had been appealed by the company.

V Caseley advised staff had spoken to the company regarding night time deliveries and had received assurance that would stop. Enforcement officers had been on site last week and the company had received a notice to fix a toilet. V Caseley advised a copy of the resource consent application could be supplied to N Fraser.

S Farrell queried how the company could continue without a resource consent and V Caseley advised that the Company had not believed they would require a consent however after a site inspection by the Council they had been persuaded to apply for a consent. Once a resource consent had been applied for enforcement activity could not be undertaken unless there were serious health or environmental issues. WDC could not give a valid abatement notice on stockpiling.

Rosetta from the Eyreton Residents Association commented that in the past the Council had stopped partially treated sewerage on the same ground due to risks to the waterway. V Caseley noted that during processing of the consent historical information was taken into account.

It was advised that trucks were still accessing the site at night. V Caseley thanked people for the information and said that matter would be followed up.

J Lynn enquired on the process if information was not received on time. V Caseley replied that the applicant could ask for another extension. It was likely a call on the notification status of the application would be before the end of September.

The requirement for consultation was queried. V Caseley advised there was no requirement on the applicant to consult. Consultation would depend on the notification status and the Council did take into account the effects on residents.

A concerned resident listed the type of waste composted including chicken litter, filter liquid and treated sewerage waste.

Richard Jackson raised concerns around flooding. In 2014 water had missed his home by 3metres. The neighbour’s bridge had acted like a dam. K Simpson said the Council were aware of capacity issues. The work at Braeburn Estate was helping divert water from Mandeville Park Drive. Council were also looking at management of the undercurrents in the area. A diversion down No.10 Road was being considered in the Long Term Plan (LTP) for 2025. The diversion needed more thought and public consultation. In 2014 event was a 50-year event and the ground water level had been high prior to the event. R Jackson was concerned about the dirty stockwater races and had photos to show the Council.

A resident raised concern that the issues in Wetherfield Lane were occurring in any rain event. K Simpson advised that Wetherfield Lane was listed on the works programme. Residents expressed concern that 2025 was too far away for a fix for No.10 Road. Asphalt and roading was deteriorating.

D Nicholl asked why stockwater races were used as drainage. K Simpson advised that surface water could not be discharged into the races, but the races naturally picked up surface water. During heavy rain events the water race system was actively managed at Browns Rock so no water was taken out of the Waimakariri to go into the race system.
Kay Dear raised concerns regarding flooding at Mandeville. K Simpson confirmed that he had viewed the flooding at her property and surrounding areas during the 2014 event. K Dear advised that a neighbour's bridge acted as a bottle neck and believed the diameter of the bridge under Mandeville Park Road was too small. K Simpson advised that the works at Braeburn Estate would assist. If the pipe diameter was increased then it was a challenge to upsize every pipe downstream. Due to their nature, water race pipes got smaller as they went downstream and the required approach was to manage flow upstream.

Ian Shrimpton of Wetherfield Lane raised flooding concerns. He did not accept that Council could apportion blame to the stockwater race. He noted culverts on Peacock Lane had had no maintenance. He was concerned that the Number 10 Road works had been pushed out to 2025.

G Cleary addressed the forum. He acknowledged speaking to many residents during 2014. Consideration had been given to using emergency powers for the Number 10 Road works but there had been strong opposition from members of the public regarding the downstream impacts. G Cleary advised that $4 million had been spent on immediate works following the 2014 event; a large proportion was in Mandeville. $20 million would be spent over a 10 year period, however the Council did not have unlimited financial resources.

Tom McBrearty advised that flooding this year had been worse than 2014 for his property. Since the rain of couple weeks ago he had been up in an aircraft taking photos and mapping the area. It was noticed that a water race had been diverted around a paddock. T McBrearty believed there needed to be a whole overview solution rather than fixing one problem which appeared to create an issue somewhere else.

The felling of trees in a reserve area between Tram and McHughs Road was raised. C Brown advised that the felling operation was not complete. The reserve was previously a forestry reserve with interesting trees interspersed; acknowledging the area had not been actively maintained. With the development adjacent it was timely to gain access to develop and use the space. Trees not performing well were removed, weeds were removed and the next stage was to level, topsoil and grass. In the future there would be a small park style fence and path. Currently the roading team were working around safety issues for access.

Graham Chisnall of Ohoka Meadows queried whether felled trees would be cleaned up on the Mandeville side. C Brown advised that they could not control felling outside of Council reserves however he would investigate the matter.

A resident thanked the Board for their assistance in getting the sealing on North Eyre Road completed.

### 5.2 Ohoka Domain Advisory Group

Representatives of the Ohoka Domain Advisory Group provided an update on the Ohoka Homestead Gatekeepers Lodge project. A Bonifant advised that they were seeking support for the project of moving the Ohoka Homestead Gatekeeper’s Lodge to the Ohoka Domain and making it into a museum due to its strong historical significance. The lodge was an 1870’s Category 2 wooden building that had been gifted. The exterior of the building was in good condition and the interior required some work. A Bonifant expressed gratitude
to the Councillors and Community Board members who had attended a recent viewing of the lodge.

Currently the community had no communal place to house artefacts. Residents and the school were prepared to share their artefacts with the museum. It was envisaged there would be a similar arrangement to the Amberley and Rangiata Cobb cottages where access to the inside of the building could be made by arrangement. It was believed there would be interest from visitors at the Ohoka Farmers Market.

The work would be completed in stages. Stage 1 was transportation, which involved foundations, and navigation of two bridges and power lines. The estimated cost was $25,000. Stage 2 was a lock up shell, replacement of broken window frames and new cladding on the north west corner following the guidelines from an expert’s detailed restoration report. Stage 3 was making the inside suitable for use inside including power light and heating.

Sponsorship for the work had been sought from Daniel Smith Ltd, Mainpower and the Council. Pub Charity had approved $25,000 for transportation of the lodge. Mainpower had provided verbal approval. It was advised that any funding request from the Council for the project would need to be considered through the Long Term Plan process that occurs in March 2018.

The Chair also advised that the Ohoka Domain Plan was currently at the concept stage, with an expect report next month to the Board to consider matters for consultation. Furthermore J Lynn as a member to the Ohoka Domain Advisory Group would keep the group updated.

The Chair thanked the group for their informative presentation.

6 ADJOURNED BUSINESS

6.1 Application for Oxford-Ohoka Community Board Discretionary Grant 2017-2018 – E Cordwell (Governance Adviser)

S Nichols noted that there had been an application to the Board in August regarding Welcome Bags. It was a Social Inclusion Initiatives Group project under the YouMeWeUs umbrella. A memo from staff had been circulated to the Board to help answer questions the Board raised the previous month. Since the last Board meeting a similar application before the Rangiora-Ashley Community Board had been declined and another application was before the Woodend-Sefton Community Board had been left to lie on the table, pending further information.

D Nicholl commented that he had clarified that the bags distributed in Ohoka were from the Social Inclusion Initiatives Group.

Moved S Farrell seconded T Robson

THAT the Oxford-Ohoka Community Board:

(a) Receives report No. 170720075877.
(b) Declines the application from Social Inclusion Initiatives Group.

CARRIED

J Lynn commented he was still struggling with the application as it was not clear where they would get all the funding required.

S Farrell advised she had never heard of the Welcome Bags, and her enquiries at the Oxford Service Centre and Oxford School confirmed no knowledge of the concept, although the Pastor at the Baptist Church was
aware of the bags. There was already information distributed to newcomers from the Oxford Service Centre.

W Doody commented that the bags were actively distributed around the Cust area. A lot of information went into the bags and children from the Cust School decorated the bags. She was not aware of their distribution in Oxford.

T Robson commented that the bags did not appear to be actively distributed and as younger people would not go into the Service Centre they would not receive one in that way.

7 REPORTS

7.1 Summary of Discretionary Grant Accountability 1 January 2017 to 30 June 2017 – E Cordwell, (Governance Adviser)

S Nichols spoke briefly to the report noting that it was to update the Board and that staff would continue to work with groups appropriately to receive paperwork in a timely manner.

Moved W Doody    seconded J Lynn

THAT the Oxford-Ohoka Community Board:

(a) Receives report No 170825091888.

(b) Circulates a copy of this report to all of the Community Boards.

CARRIED

8 CORRESPONDENCE

Nil.

9 CHAIRPERSON'S REPORT

9.1 Chairperson’s Report for August 2017

Moved M Brown    seconded J Lynn

THAT the Oxford-Ohoka Community Board:

(a) Receives report No 170829093224.

CARRIED

10 MATTERS FOR INFORMATION

10.1 Rangiora-Ashley Community Board meeting minutes – 9 August 2017

(Trim No. 170713072971)

10.2 Annual Report: Dog Control 2016/2017 – Malcolm Johnston, (Environmental Services Manager) – Report to Planning and Regulation Committee meeting 15 August 2017 (Trim No. 170710071156)

10.3 Changes to Mandeville Speed Limits – Ken Stevenson (Roading Manager), B Rice (Senior Transport Engineer), and H Davies (Roading Projects Engineer) – Report to Council 1 August 2017 (Trim No. 170713072773)

10.5 Poyntzs Road Source Upgrade – Request to Consult Community Regarding Proposed Pipe to Connect to West Eyreton – Report to Council 5 September 2017 (Trim No. 170816088611)

Moved M Brown seconded J Lynn

THAT the Oxford-Ohoka Community Board receives the information in items 10.1-10.5.

CARRIED

11 MEMBERS’ INFORMATION EXCHANGE

11.1 M Brown
- Attended Swannanoa Cricket Club meeting; he had made the club aware of the Board grants. A further support request for the clubrooms would eventually come to the Board. M Brown had volunteered to be a Board member representative for the Swannanoa Cricket Club and S Nichols advised a formal report could be presented to the October meeting.
- Viewed the West Eyreton Domain planting. The tennis clubrooms were in need of repair and C Brown was to look at the maintenance programme.

11.2 S Farrell
- Commented on the flooding issues raised at the public forum.
- Advised that Oxford may lose KiwiBank, currently based at the Supermarket.

11.3 T Robson
- Attended General Election candidates meeting organised by the Youth Council. There was a good turnout with relevant questions.
- Attended Pearson Park meeting. There were concerns around maintenance of the water race which he had raised the issue at the Drainage Advisory Group.
- Viewed the Gatekeepers Lodge.
- Attended Ashley Gorge Advisory Group meeting.

11.4 J Ensor
- Attended Waste Management consultation drop-in sessions and hearings. There had been over 3,000 submissions.
- Attended Mandeville Sports Club Board Meeting, noted letter tabled from Western Riding, Pony Club, archery and rodeo groups requesting more toilets.
- Viewed the Gatekeepers Lodge.
- Attended Swannanoa AGM, had been actively involved in planting of the area in the past. Commented on the flooding issues raised at the public forum and requested urgency on addressing the issues.

11.5 J Lynn
- Presented the Oxford-Ohoka submission to ECan regarding the motorway bridge.
- Attended two Neighbourhood Support meetings and had met with the new Chairperson.
- Gatekeepers Lodge – fantastic that $25,000 funding had been received. Staff had advised that the Gatekeepers Lodge proposal could be added to
the material for the Ohoka Domain Concept Plan which would go to public consultation.

11.6 **K Felstead**

**Council**

- Acknowledgement of the passing of Councillor Peter Allen and Kaiapoi stalwart John Shivers.
- Presentation by Mark Inglis of Hurunui Trails Trust regarding the Heartland Trail from Picton to Christchurch. The Waimakaniri walk and cycle ways would link in.
- Compass FM sought funding support for the radio station.
- Presentation of Kaiapoi High School regarding Indoor Court facility.
- National Land Transport Programme information would come to the Board.
- Feature Street Lighting Rangiora Town Centre would take place before Christmas.
- Poyntz Road Source upgrade, first stage connecting Poyntz Road to West Eyreton, there were two options and approval had been given to speak to property owners to determine the most popular option.
- Appointment of Councillor D Gordon to the Rural Primary Health Organisation.
- Sinking of the West Eyreton backup well had been approved and the local water advisory group had been consulted.
- Funding approved for the Bramleys Road well to supply Tuahiwi which was an important well as a secondary source.
- The Cones Road speed limit report was lying on the table pending further information to Council.

11.7 **W Doody**

- Encouraged members to attend the Oxford Area School Road Safety Education day Wednesday 13 September.
- Options for Oxford Museum, entrance with canopy $171,000, entrance without $72,000.
- Opening of the new Oxford Library/Service Centre.
- Noted the Birch Hill interpretation panel was marvellous.
- Reviewing a booklet for migrants and newcomers to the area and had applied for funding from Creative Communities.
- Suicide Prevention Group meeting.
- Viewed Swannanoa Cricket Ground and can see common-sense in shifting the pavilion.
- The Waste Management and Minimisation Consultation process had been a mammoth task.

12 **CONSULTATION PROJECTS**

12.1 **Accessibility Strategy**

Consultation closed 5pm, 8 September 2017.

S Nichols advised that the submission on the Accessibility Strategy had been circulated, feedback incorporated and would be submitted on 8 September 2017.

13 **REGENERATION PROJECTS**

13.1 **Town Centre, Oxford**

Updates on the Oxford Town Centre projects are located using the link below:

13.2 **New Arterial Road, Kaiapoi**

Regular updates on the progress of the new Arterial Road will be posted on the Council’s website. There are also links to intersection layout plans for each of the new intersections and these updates can be accessed using the link below:


S Markham advised there would be a workshop the following meeting in relation to the Oxford Town Centre.

14 **BOARD FUNDING UPDATE**

14.1 **Board Discretionary Grant**

Balance as at 7 September 2017: $4,900.

Members would continue to encourage groups to make applications to the grant.

Clarification had been requested on the Landscape Budget.

15 **MEDIA ITEMS**

Nil.

16 **QUESTIONS UNDER STANDING ORDERS**

Nil.

17 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

**NEXT MEETING**

The next meeting of the Oxford-Ohoka Community Board is scheduled for Thursday 5 October 2017 commencing at 7.00pm, at the West Eyreton Hall.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.58PM.

CONFIRMED

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Chairperson

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Date