

Agenda

Rangiora-Ashley Community Board

Wednesday 12 August 2026

7pm

Council Chamber
215 High Street
Rangiora

Members:

Liz McClure (Chairperson)
Jim Gerard QSO (Deputy Chairperson)
Kirstyn Barnett
Robbie Brine
Wendy Doody
Alan Geeves
Jason Goldsworthy
Diana Hawkins
Duncan Lundy
Bruce McLaren
Brent Robinson
Joan Ward

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**AGENDA FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD TO BE HELD
IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON WEDNESDAY 12 AUGUST 2026
AT 7PM.**

**RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL/COMMUNITY BOARD**

BUSINESS

PAGES

1. APOLOGIES

2. CONFLICTS OF INTEREST

3. CONFIRMATION OF MINUTES

3.1. Minutes of the Rangiora-Ashley Community Board – 8 July 2026

8-21

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 8 July 2026.

3.2. Matters Arising (From Minutes)

3.3. Notes of the Rangiora-Ashley Community Board – 8 July 2026

22

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives**, the circulated notes of the Rangiora-Ashley Community Board meeting, held on 8 July 2026.

4. DEPUTATIONS AND PRESENTATIONS

4.1. Traffic Calming Installation on Railway Road – Quentin De Hamel

Q De Hamal will be in attendance to discuss a traffic calming installation on Railway Road.

4.2. Rainbow Bridge at the Milton Reserve Dog Park – Trevor Wright

T Wright will be in attendance to discuss a rainbow bridge at the Milton Reserve Dog Park.

4.3. Development of Dog Free Park at Milton Reserve – Raewyn Moody

R Moody will be in attendance to discuss the development of a dog free park at Milton Reserve.

5. ADJOURNED BUSINESS

Nil.

6. REPORTS

6.1. Request to Change the Parking Time Restriction on Percival Street Outside Victoria Park – Shane Binder (Senior Transportation Engineer) and N Puthupparambil (Transportation Engineer)

23-26

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 260618144840.

AND

THAT the Rangiora-Ashley Community Board recommends:

THAT the District Planning and Regulation Committee:

- (b) **Approves** the change to parking time restrictions of one parking space in front of Victoria Park (at the northern boundary of the park) from 120 minutes to 15 minutes time-restricted parking

6.2. Good Street Specimen Tree, Soroptimists North Canterbury – Tori Stableford (Landscape Architect)

27-34

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. TRIM 260727213247.
- (b) **Approves** the Soroptimist North Canterbury group planting a Thuja occidentalis 'Smaragd' in the raised planter in Good Street Laneway and installing an associated plaque to recognise victims of family and domestic violence. (*Location shown in, Photo 2*).
- (c) **Notes** that the costs associated with purchasing the plaque and tree are estimated to be approximately \$500 and will be met by Soroptimists who intend to plant the tree also. The tree will be vested in Council ownership. Ongoing maintenance and renewal will sit with Council as per the previous tree recently removed which this one is replacing.

6.3. Road Naming – Townsend Fields Stage 6 – Scott Morrow (Rates Officer – Property Specialist)

35-43

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 260728214626.
- (b) **Approves** the following proposed road names for the new subdivision shown as Roads 3 – 9 on the attached plan.
 - Road 3. Goldie Drive.
 - Road 4. Cathie Street.
 - Road 5. Kelly Street.
 - Road 6. Hoyle Street.
 - Road 7. Spicer Street.
 - Road 8. Attwood Street.
 - Road 9. Castle Place (Private Right of Way).
- (c) **Notes:** The Rangiora–Ashley Community Board may replace any of the names with a name of their choice.
- (d) **Notes:** The names Goldie Drive, Cathie Street, and Kelly Street are a continuation of existing road names within the subdivision.

6.4. **Applications to the Rangiora-Ashley Community Board's 2026/27 Discretionary Grant Fund – Thea Kunkel (Governance Team Leader)**

44-104

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 260710165340.
- (b) **Approves** a grant of \$.....to Big Brothers Big Sisters of North Canterbury towards the production of a 15-second cinema advertisement.
OR
- (c) **Declines** the application from Big Brothers Big Sisters of North Canterbury.
- (d) **Approves** a grant of \$.....to the Waimakariri Riding Club towards an arena groomer and associated equipment for dressage events.
OR
- (e) **Declines** the application from the Waimakariri Riding Club.
- (f) **Approves** a grant of \$.....to the Rangiora Town Hall Centenary Celebration Group towards a commemorative plaque to commemorate the Rangiora Town Hall Centenary celebrations.
OR
- (g) **Declines** the application from the Rangiora Town Hall Centenary Celebration Group.
- (h) **Approves** a grant of \$.....to the Loburn Home and School Association towards supporting the school's specialist Yr 8 Outdoor Education Programme.
OR
- (i) **Declines** the application from the Loburn Home and School Association.
- (j) **Approves** a grant of \$.....to Hunters4Hope towards the purchase of heavy-duty castor wheels and materials to construct custom rolling trolleys.
OR
- (k) **Declines** the application from Hunters4Hope.

6.5. **Summary of Discretionary Grant Accountability 1 July 2025 to 30 June 2026 – Thea Kunkel (Governance Team Leader)**

105-148

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 260711165376.
- (b) **Notes** that of the \$17,559 of the Board's 2025/26 Discretionary Grant Funding, \$12,293 was distributed for events and projects within the community.
- (c) **Notes** that the Council's 2026-27 Annual Plan includes a budget provision of \$14,980 for the Rangiora-Ashley Community Board to approve grants to community groups for the 2026/27 financial year (July 2026 to June 2027). There was a carry forward of \$5,266 from the 2025/26 financial year, resulting in a total of \$20,246 available for the 2026/27 financial year.
- (d) **Circulates** a copy of this report to all other Community Boards for information.

7. CORRESPONDENCE

7.1. Letter of Appreciation from Compass FM

149

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the letter of appreciation from Compass FM (Trim: 260728214500).

8. CHAIRPERSON'S REPORT

8.1. Chair's Diary for July 2026

150

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the report (Trim: 260805224958) from the Rangiora-Ashley Community Board Chairperson.

9. MATTERS FOR INFORMATION

9.1. Oxford-Ohoka Community Board Meeting Minutes 8 July 2026.

9.2. Woodend-Sefton Community Board Meeting Minutes 13 July 2026.

9.3. Kaipoi-Tuahiwi Community Board Meeting Minutes 20 July 2026.

9.4. 2025 Customer Satisfaction Survey Results – Report to Council Meeting 7 July 2026 – Circulates to all Boards.

9.5. Draft Community Outcomes for Public Consultation – Report to Council Meeting 7 July 2026 – Circulates to all Boards.

9.6. Bylaw Programme Update July 2026 – Report to Council Meeting 7 July 2026 – Circulates to all Boards.

9.7. Adoption of Elected Member Expenses Policy – Report to Council Meeting 7 July 2026 – Circulates to all Boards.

9.8. Health, Safety and Wellbeing Report 19 May 2026 to June 17 2026 – Report to Council Meeting 7 July 2026 – Circulates to all Boards.

9.9. Adoption of the Waimakariri Youth Action Plan 2026-2029 – Report to Council Meeting 7 July 2026 – Circulates to all Boards.

9.10. Draft Waste Management and Minimisation Plan – Approval for Consultation – Report to Utilities and Roading Committee Meeting 14 July 2026 – Circulates to all Boards.

9.11. Private Well Study Results for 2025 – Report to Utilities and Roading Committee Meeting 14 July 2026 – Circulates to all Boards.

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items.9.1 to 9.11.

Note:

1. *The links for Matters for Information were previously circulated to members as part of the relevant meeting agendas.*

10. MEMBERS' INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

Any written information submitted by members is included in the agenda.

11. CONSULTATION PROJECTS

11.1. Waimakariri Youth Council Future Voices Survey

<https://letstalk.waimakariri.govt.nz/waimakariri-youth-council-future-voices-survey>

Consultation closes on Friday 25 September 2026.

12. BOARD FUNDING UPDATE

12.1. Board Discretionary Grant

Balance as at 31 July 2026: \$18,246

12.2. General Landscaping Fund

Balance as at 31 July 2026: \$30,250.

13. MEDIA ITEMS

14. QUESTIONS UNDER STANDING ORDERS

15. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 9 September 2026 in the Council Chamber.

Workshop

- *Members Forum*

MINUTES OF THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBERS, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA, ON 8 JULY 2026 AT 7 PM.

PRESENT

L McClure (Chairperson), J Gerard (Deputy Chairperson), R Brine, K Barnett, A Geeves, J Goldsworthy, D Hawkins, D Lundy, B McLaren, B Robinson and J Ward.

IN ATTENDANCE

S Hart (General Manager Strategy, Engagement and Economic Development), J Borland (Strategy and Partnerships Team Leader), A Black (Community Development Facilitator), C Taylor-Claude (Parks Officer), M Kwant (Senior Ranger Biodiversity), T Kunkel (Governance Team Leader) and A Connor (Governance Support Officer).

Nine members of the public were present.

1. APOLOGIES

Moved: J Ward

Seconded: K Barnett

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** and **sustains** an apology for leave of absence from W Doody.

CARRIED

2. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3. CONFIRMATION OF MINUTES

3.1. Minutes of the Rangiora-Ashley Community Board – 10 June 2026

Moved: J Gerard

Seconded: A Geeves

THAT the Rangiora-Ashley Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 10 June 2026.

CARRIED

3.2. Matters Arising (From Minutes)

T Kunkel advised the Council's Greenspace Team had confirmed that the Cust Domain Advisory Group was consulted regarding the Cust Domain Football Review.

3.3. Notes of the Rangiora-Ashley Community Board – 10 June 2026

Moved: J Gerard

Seconded: D Lundy

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the circulated Notes of the Rangiora-Ashley Community Board meeting, held on 10 June 2026.

CARRIED

4. **DEPUTATIONS AND PRESENTATIONS**

4.1. **Tree Planting to Support Victims of Domestic Violence in North Canterbury** – Heather Mather, Soroptimist North Canterbury

H Mather, President of the Soroptimist International North Canterbury Club, provided an overview of Soroptimist International and outlined its vision of enabling women and girls to achieve their individual and collective potential, realise their aspirations, and have an equal voice in creating strong and peaceful communities worldwide. The organisation's mission to transform the lives and status of women and girls through education, empowerment, and opportunity was also presented, along with its values of human rights, global peace, international goodwill, integrity, diversity, volunteering, and friendship.

H Mather presented a proposal seeking the Board's support for the planting of a tree and the installation of a commemorative plaque within the Good Street, Rangiora, Community Space. The project was proposed as a memorial to acknowledge and raise awareness of violence against women in North Canterbury. A kōwhai tree was suggested due to its association with Women's Refuge and its potential to serve as a visible symbol of support for victims of domestic violence within the community.

H Mather advised that the proposal aligned with the Board's objectives of supporting community groups and encouraging initiatives that create positive community outcomes. She noted that the Violence Free North Canterbury network had expressed support and enthusiasm for the project, with both the Oxford Community Trust and Women's Refuge agreeing to be involved.

B McLaren queried whether a kōwhai tree would survive if planted in the proposed planter box, given its limited size. H Mather acknowledged the concern and advised that she was not an expert on tree species or planting requirements. While the kōwhai had been selected for its symbolic association with Women's Refuge, she advised that the group was open to expert advice regarding the most suitable species for the location. She reiterated that the key intention was to establish a tree at the site accompanied by a commemorative plaque.

D Hawkins questioned whether consideration had been given to the toxic properties of parts of the kōwhai tree. H Mather confirmed that some research had been undertaken regarding the tree's toxicity; however, expert advice from the Council's Greenspace Team would be relied upon.

J Gerard sought clarification on whether the request was solely for support to plant a tree in the proposed location or whether funding was also being sought from the Board. H Mather clarified that Soroptimist North Canterbury was prepared to fund the project.

In response to a query from J Ward, H Mather advised that, should a kōwhai tree be deemed unsuitable for the proposed location, she would welcome recommendations on a more appropriate alternative species. She noted that the primary purpose of the project was to raise awareness through the commemorative plaque, with the tree intended as a complementary feature.

K Barnett asked whether Greenspace staff had provided advice on the type of tree that would be suitable for the Good Street location. H Mather advised they had not provided advice on a specific tree species. She noted that support from the Board was being sought first with the intention of working with Greenspace staff to select and plant a suitable tree at the appropriate time to ensure its successful establishment.

4.2. **Speed Limits on Fawcetts Road through Ashley** – Stewart Fletcher and Doug Guthrie

D Guthrie addressed the Board regarding the speed limit on Fawcetts Road, Ashley, between Cones Road and Ashley Rakahuri School and tabled a letter of support from the Ashley Rakahuri School Board of Trustees. He advised that he had lived on Fawcetts Road for 44 years and had witnessed significant growth in the area during that time, including the development of Max Wallace Place. D Guthrie noted that this growth had increased the number of children travelling along Fawcetts Road to and from the school. He also highlighted an increase in cyclist movements between Ashley and Rangiora following the construction of the bridge and associated safety improvements.

D Guthrie advised that, together with other residents, he had collected 135 signatures in support of reducing the speed limit from 80 km/h to 60 km/h. He stated that feedback from residents had been overwhelmingly supportive of a lower speed limit, with improved safety identified as a key benefit for children, cyclists, pedestrians, and motorists accessing properties along the route. D Guthrie further noted that travelling at 60 km/h rather than 80 km/h would add only approximately 30 seconds to journey times.

S Fletcher, a consultant planner, reported that he had become aware of community concerns regarding the current speed limit through his involvement in recent rezoning work in Ashley. He noted that he had discussed the matter with the Council's Senior Transportation Engineer and that a request had been made for the Council to formally consider a speed limit reduction as part of future speed limit reviews. S Fletcher encouraged the Board to consider reducing the speed limit on Fawcetts Road between Cones Road and a point approximately 500 metres east of the Fawcetts Road/High Street intersection. He considered that a reduction to 60 km/h would be appropriate given the existing level of community support and the anticipated future growth of the area.

S Fletcher advised that 47 properties in Ashley had been rezoned for large lot residential development and had the potential to yield a total of 131 allotments. He further noted that a property on the eastern side of Ashley Village had been rezoned as Settlement Zone land and could potentially be subdivided into approximately 80 allotments. Given the strong level of community support and the likelihood of future growth placing additional demands on the roading network, he urged the Board to consider the proposal.

D Hawkins questioned whether Ashley Rakahuri School had been consulted on the proposal. D Guthrie confirmed that the school had been approached and was strongly supportive of the speed limit reduction. He advised that the school had raised concerns regarding students safely crossing Fawcetts Road, noting that increasing school roll numbers had resulted in insufficient parking capacity on the quieter side streets, leading to greater vehicle activity in the area.

In response to a further question from D Hawkins, D Guthrie noted that the school was not aware of the scale of proposed growth within Ashley and would need to engage with the Ministry of Education regarding future capacity requirements.

D Lundy asked whether traffic count data was available for Fawcetts Road. D Guthrie observed that he was not aware of any formal traffic count figures but noted that, based on his experience as a long-term resident, traffic volumes were relatively high.

K Barnett noted that speed limits outside schools had recently been reviewed nationally and that a reduced speed limit had already been implemented outside the school during peak school travel times. She asked whether the school was seeking a permanent 60 km/h speed limit during school hours. S Fletcher advised that the school's concern was that some drivers were not reducing their speed sufficiently in advance of reaching the school. He noted that the school considered an extended 60 km/h speed zone would increase the likelihood of motorists slowing before reaching the school frontage, thereby improving safety for students.

K Barnett further queried whether advocating for a roundabout at the High Street intersection could be considered, as it would improve access to Ashley Village while also providing a physical traffic-calming measure. S Fletcher acknowledged that a roundabout would be beneficial; however, he considered that vehicle speeds should still be addressed given the increase in pedestrian activity within the area.

L McClure thanked D Guthrie and S Fletcher for their deputation and requested that a staff report be presented to the Board on the matter of reducing the speed limit on Fawcetts Road between Cones Road and High Street.

4.3. **Change of Name of Northbrook Reserve to Spark Reserve** – Christine Patterson

C Patterson addressed the Board regarding the proposed naming of the currently unnamed reserve at 151 Northbrook Road as Spark Reserve. She advised that the land had been farmed by the Spark family for many decades prior to its sale to the Council and subsequent development as a reserve. C Patterson noted that the family had also donated land for a future cycleway and had made a significant contribution to the local community.

C Patterson further advised that a seat within the reserve had already been dedicated to the memory of the late Dawn Spark, a well-known and respected member of the community. She stated that naming the reserve after the Spark family would recognise the family's long association with the land and preserve that connection for future generations.

C Patterson also suggested that, subject to funding being available, interpretive signage be installed to provide information and photographs outlining the history of the area, similar to the displays located at the Northbrook Waters wetlands. She expressed her support for the reserve being named Spark Reserve and offered to contribute \$200 towards the cost of a reserve sign should the proposal proceed.

5. **ADJOURNED BUSINESS**

Nil.

6. **REPORTS**

6.1. **151 Northbrook Road Reserve Naming** – C Taylor-Claude (Parks Officer)

C Taylor-Claude spoke to the report, noting that the proposed reserve name complied with the Council's Naming Policy and that the Rūnanga was supportive of the proposed name. She invited questions from members.

D Hawkins asked if anyone had objected to the proposal and C Taylor-Claude confirmed there had not been any opposition to the name.

Moved: J Ward

Seconded: B McLaren

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 260617144383.
- (b) **Approves** naming the property at 151 Northbrook Road as Spark Reserve.
- (c) **Approves** installing a sign at 151 Northbrook Road for the name of Spark Reserve.
- (d) **Notes** the community member has nominated the name Spark Reserve to recognise the contribution of the Spark family to the area.

- (e) **Notes** staff contacted the Spark family who have confirmed they are supportive of naming the area Spark Reserve.
- (f) **Notes** that installation is estimated to be in the range of \$500-\$2,500 and would be paid for through the existing Parks and Reserves Signage budget (101097.000.5224). This budget is for new and upgraded signage and has sufficient allocation to support the recommendations in this report.

CARRIED

In speaking to the motion, J Ward advised that, as a nearby resident, she regularly visited the reserve and observed that it was well used by both residents and visitors from across the wider region. She noted that the reserve held special significance in recognising the Spark family and considered the proposed name to be a fitting tribute. J Ward believed the naming was highly appropriate given the location and its history.

B McLaren expressed his pleasure at seeing the proposal brought forward and indicated his strong support for the recommendations. He acknowledged the significance of the reserve and the benefits it provided to the wider community.

D Lundy also expressed his support for the proposal, describing it as an excellent initiative. He noted that the naming would recognise the significant contribution the Spark family had made to the wider community. D Lundy commented that the family had represented the area admirably over many years and that it was appropriate for their contribution to be acknowledged in this way.

6.2. **Proposed Memorial Seat: Lynn Humphrey** – M Kwant (Senior Ranger Biodiversity)

M Kwant presented the report and advised that Northbrook Wetlands was a special place that held particular significance for the family making the request. He noted that the proposed memorial seat would provide a place for members of the public to sit, rest, and reflect, as Lynn Humphrey had done during her lifetime.

There were no questions from elected members.

Moved: J Gerard

Seconded: D Hawkins

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No.260617144070.
- (b) **Approves** the installation of a seat to be located at the viewing terrace on the edge of the lake at Northbrook Wetlands (as shown on Figure 1 in Trim 260617144070) as a memorial seat for Lynn Humphrey.
- (c) **Approves** the robust seat design as shown in Figure 3 in Trim 260617144070.
- (d) **Notes** that as a Council asset the ongoing operational cost of the seat and the plaque would be the responsibility of Council. This includes depreciation and maintenance, although these costs are very minor.

CARRIED

J Gerard supported the motion, noting there were several memorial seats throughout the Waimakariri District. He commented memorial seating was an appropriate way to recognise and remember individuals and considered the proposal to be fitting for the location.

D Hawkins also supported the motion, noting that the memorial seat would provide an opportunity for quiet reflection. She highlighted the reserve's peaceful atmosphere and commented that there were limited public spaces where people could pause and reflect.

6.3. **Rangiora-Ashley Community Board's 2026/27 Discretionary Grant Fund and 2026/27 General Landscaping Budget** – T Kunkel (Governance Team Leader)

T Kunkel presented the report and advised that its purpose was to inform the Board of the funding allocated by the Council for the 2026/27 financial year. She noted that the Board had been allocated \$30,250 for the General Landscaping Budget and \$14,980 for its Discretionary Grant Fund. T Kunkel drew attention to the final 2026/27 Annual Plan deliberations and advised that the Council had resolved not to carry forward unspent Discretionary Grant funding for Community Boards as part of its efforts to maintain the rates increase below 5%.

K Barnett sought clarification on whether all Community Boards had been affected by the decision not to carry forward unspent Discretionary Grant funding. T Kunkel confirmed that all Boards had unspent funding remaining from the 2025/26 financial year and that none of this funding had been carried forward.

In response to a further question from K Barnett regarding the apparent reduction in Discretionary Grant funding, T Kunkel clarified that the Board's annual allocation had not decreased. She advised that the previous year's total funding had included unspent grant funding carried forward from the 2024/25 financial year. For the 2025/26 financial year, the Board had been allocated \$14,510, with an additional \$3,049 carried forward from the previous financial year, resulting in a total available budget of \$17,559. For the 2026/27 financial year, the Board's Discretionary Grant Fund allocation, excluding any carry-forward funding, was \$14,980.

Moved: J Gerard

Seconded: J Ward

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 260527125100.
- (b) **Notes** that the Board's General Landscaping Budget allocated by the Council for the 2026/27 financial year was \$30,250, with any carry forward from the previous financial year to be reported back in September 2026.
- (c) **Notes** that the Board's Discretionary Grant Funding allocated by the Council for the 2026/27 financial year is \$14,980.
- (d) **Approves** the Board's 2026/27 Discretionary Grant Fund Application Criteria and Application Form, which is unchanged (Trim No. 210603089776).
- (e) **Approves** the Board's 2026/27 Discretionary Grant Accountability Form, which is unchanged (Trim No. 210603089961).
- (f) **Approves** that Discretionary Grant Fund applications be considered at each meeting during the 2026/27 financial year (July 2026 to June 2027).

CARRIED

J Gerard supported the motion, noting that the Board had encouraged the Council, through its submission on the Council's draft 2026/27 Annual Plan, to contain costs wherever possible. He considered the decision not to carry forward unspent Discretionary Grant funding to be consistent with that approach.

J Ward agreed that the decision not to carry forward unspent Discretionary Grant funding was considered prudent in the current economic climate. She acknowledged the significant effort required to keep the rates increase below 5% despite ongoing inflationary pressures and the need to maintain service levels.

K Barnett expressed disappointment that the decision not to carry forward unspent Discretionary Grant funding had been made without prior discussion with the Board. She noted that the Board operated with a limited budget and delegated authority. She was concerned that funding criteria had become increasingly restrictive, making it more difficult for community organisations to access funding. K Barnett commented that the Discretionary Grant Fund had originally been intended to provide small amounts of funding to support local community groups and projects. She encouraged members to assess applications based on their overall merit and community benefit, including projects that delivered value to both the local ward and the wider Waimakariri District. K Barnett also requested improved communication with Community Boards regarding future funding decisions.

D Hawkins supported the previous comments and noted that the emphasis placed on the percentage of beneficiaries in a geographical area could be difficult to apply in practice, as applicants often had no reliable way of determining how many beneficiaries resided within a particular area and were frequently required to make estimates. She agreed that where an application demonstrated a clear community benefit and a connection to the ward, it should primarily be considered on its merits.

R Brine acknowledged the need to balance competing priorities but expressed concern that the decision could create a “use it or lose it” approach to Discretionary Funding. He noted that the ability to carry funding forward enabled Community Boards to support worthwhile projects at the appropriate time, rather than feeling compelled to allocate funding unnecessarily before the end of a financial year. While recognising the difficult decisions the Council had faced in managing budgets and rates increases, R Brine emphasised that discretionary grants, although relatively small in value, were important to local community organisations and projects. He encouraged Council to consider the position of Community Boards when making future funding decisions.

In his right of reply, J Gerard acknowledged the concerns that had been raised and commented that some of the Discretionary Grant funding criteria were necessary to guide decision-making and ensure funding was distributed fairly. However, he considered the issues raised to be valid and suggested that the Board revisit the matter as part of its submission on the Council’s Long Term Plan.

6.4. **Applications to the Rangiora-Ashley Community Board's 2026/27 Discretionary Grant Fund** – T Kunkel (Governance Team Leader)

T Kunkel spoke to the report and advised that the Ashley School PTA was seeking funding to assist with the purchase of new kapa haka uniforms and props. She noted that the application met the Board’s funding criteria, as it had been submitted by a community-based organisation, the amount requested was \$1,000 (the maximum grant available per application), and all students who would benefit from the project resided within the Board’s area. T Kunkel further advised that, while it was highly unlikely that the Ministry of Education would fund the project, the applicant had not provided evidence confirming that funding would not be available from Central Government sources.

J Gerard sought clarification on whether the kapa haka uniforms would remain the property of the school and be available for use by future students. T Kunkel confirmed that the uniforms would be retained by the school and made available for ongoing use by subsequent students in future years.

Moved: K Barnett

Seconded: B Robinson

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 260526123932.
- (b) **Approves** a grant of \$1,000 to the Ashley School PTA towards new Kapa Haka uniforms and props for performances.

CARRIED

K Barnett noted that kapa haka was an extracurricular activity and, as such, was not funded through the education system. She commented that uniforms of this nature were generally the responsibility of schools and their communities to provide and therefore had no concerns regarding the funding request. K Barnett observed that the benefits of the project extended beyond the students participating in kapa haka, as parents, whānau, and the wider community also benefitted from opportunities to attend and enjoy performances. She considered the application to have broad community value and welcomed the opportunity to support the PTA.

B Robinson expressed support for the comments made by K Barnett.

B McLaren indicated his strong support for the application, noting that approximately half of the school's students participated in kapa haka, which he considered an outstanding level of involvement. He also remarked that, in the school's 162-year history, this was the first time it had applied to the Board for grant funding.

T Kunkel reported that the Ashley Rakahuri Rivercare Group was seeking funding towards training for its rat detector dog. She noted that the application met the Board's Discretionary Grant criteria, as it had been submitted by a community-based organisation and the amount requested was less than \$1,000. T Kunkel advised that the application indicated approximately 50% of beneficiaries would be from the Rangiora-Ashley Ward. However, she noted this should be considered in the context of the broader benefits provided by the Group, whose work supported biodiversity enhancement and recreational opportunities across the wider Waimakariri District.

In response to a question from A Geeves, T Kunkel confirmed that the Group had not applied to any other Community Boards for funding.

Moved: J Gerard

Seconded: B McLaren

THAT the Rangiora-Ashley Community Board:

- (c) **Approves** a grant of \$1,000 to the Ashley Rakahuri Rivercare Group Inc towards further training for the Group's rat detection dog.

CARRIED

J Gerard advised that he had given the application considerable thought, particularly given that the Ashley Rakahuri Rivercare Group held funds in reserve. However, he acknowledged the significant contribution the Group had made over many years in controlling pests and predators along the river corridor. J Gerard noted that the area covered by the Group's work extended from the confluence of the Cust and Ōkuku Rivers through to State Highway 1, encompassing a substantial stretch of river that required ongoing protection and management. He considered it important to support and encourage volunteers undertaking this work and expressed his admiration for those involved in pest control and biodiversity restoration initiatives. J Gerard observed that there was no simple solution to protecting threatened bird species and enhancing biodiversity within the district and considered the Group's work to be significant both locally and across the wider district.

B McLaren expressed support for the application, noting that the Ashley Rakahuri Rivercare Group's work benefited communities across several wards and provided a good example of why funding criteria relating to beneficiary percentages should be applied with a degree of flexibility. He commented on the importance of the Group's biodiversity work and acknowledged the passion and expertise of those involved, particularly in relation to birdlife and the local ecosystem. B McLaren noted that he had met representatives of the Group at several community and volunteer events and had been impressed by their commitment to protecting and enhancing the natural environment. He indicated his support for the application and stated that he looked forward to seeing the rat detection dogs assist with the Group's conservation efforts in the future.

J Ward also expressed strong support for the application and shared details of a conversation she had with one of the Ashley Rakahuri Rivercare Group's volunteers. Through that discussion, she gained further insight into the work undertaken by volunteers to control rats, mice, and other predators along the Ashley River corridor. J Ward noted that volunteers carried out extensive trapping and monitoring activities to protect native birdlife and enhance biodiversity. She further advised that the Group was contributing to research with Lincoln University through the collection of pest data and specimens, helping to improve understanding of predator populations within the area. J Ward acknowledged the dedication of the approximately 40 volunteers involved in the programme and commented on the significant environmental benefits generated through their efforts.

K Barnett noted that, when considering the substantial number of volunteer hours contributed by the Ashley Rakahuri Rivercare Group, the funding request represented a relatively small contribution towards the value being returned to the community. She commented that the Group's work extended beyond trapping and pest control to include education and community engagement initiatives, which she considered equally important. K Barnett regarded the Group's work as having far-reaching benefits and noted that any support provided by the Board would be multiplied through the positive outcomes generated by the Group's volunteers and programmes.

D Hawkins expressed strong support for the initiative and acknowledged the significant volunteer contribution made by the organisation. She noted that Evie, the rat detection dog, had been acquired following the loss of the owners' previous dog and that, when they were ready to obtain another dog, a conscious decision had been made to purchase and train a dog specifically for pest detection work. D Hawkins highlighted the challenges associated with securing funding and recognised the considerable dedication required to purchase, train, and maintain a rat detection dog, particularly given the limited training opportunities available.

L McClure advised that she had not fully understood the role of a rat detection dog until viewing a recent television segment featuring Rosie the rat dog on Rātārōa Island. She highlighted the value and effectiveness of rat detection dogs in supporting pest management and conservation efforts and, on that basis, expressed her support for the motion.

In his right of reply, J Gerard suggested it would be beneficial for the Ashley Rakahuri Rivercare Group to present to the Board on its work, to further familiarise members with the Group's activities and conservation initiatives.

7. **CORRESPONDENCE**

7.1. **Petition for Reduction of Speed Limit on Fawcetts Road**

Moved: K Barnett

Seconded: J Ward

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the tabled petition from D Guthrie and S Fletcher on a reduction of speed limit on Fawcetts Road.

CARRIED

8. **CHAIRPERSON'S REPORT**

8.1. **Chair's Diary for June 2026**

L McClure's Chairperson's Report had been circulated with the Board agenda.

K Barnett sought further information regarding the cultural training attended by the Chairperson. L McClure advised that the training had been delivered by Whitiara for Councillors, Community Board Chairs, and Deputy Chairs. She noted that the programme focused on Te Reo Māori, local history, and building participants' confidence in using Te Reo Māori in everyday conversations. L McClure reported that the first session had been completed and had generated considerable discussion and enthusiasm among participants. She also advised that a Council Karakia was being developed for use by Community Boards and Council meetings.

Moved: L McClure

Seconded: J Gerard

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the report (Trim 260630153180) from the Rangiora-Ashley Community Board Chairperson.

CARRIED

9. **MATTERS FOR INFORMATION**

- 9.1. Oxford-Ohoka Community Board Meeting Minutes 3 June 2026.
- 9.2. Woodend-Sefton Community Board Meeting Minutes 8 June 2026.
- 9.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 15 May 2026.
- 9.4. Rangiora Airfield Governance Review 2026 – Report to Council Meeting 2 June 2026 – Circulates to all Boards.
- 9.5. Section 155 Assessment of proposed Public Spaces Bylaw – Report to Council Meeting 2 June 2026 – Circulates to all Boards.
- 9.6. Closed Circuit Television and Other Recording Devices Policy – Report to Council Meeting 2 June 2026 – Circulates to all Boards.
- 9.7. Health, Safety and Wellbeing Report April 2026 to May 18 2026 – Report to Council Meeting 2 June 2026 – Circulates to all Boards.
- 9.8. Adoption of the Annual Plan 2026/27 – Report to Council Meeting 16 June 2026 – Circulates to all Boards.
- 9.9. Enterprise North Canterbury (ENC) 2025/26 Approved Statement of Intent (SOI) and Associated Business Plan – Report to Audit and Risk Committee Meeting 16 June 2026 – Circulates to all Boards.

9.10. Aquatics June Update – Report to Community and Recreation Committee Meeting 16 June 2026 – Circulates to all Boards.

9.11. Libraries Update to June 2026 – Report to Community and Recreation Committee Meeting 16 June 2026 – Circulates to all Boards.

Public Excluded:

9.12. Middlebrook Culvert Remediation Options – Report to Utilities and Roading Committee Meeting 16 June 2026 – Circulates to Rangiora-Ashley Community Board.

Moved: J Gerard

Seconded: D Lundy

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items.9.1 to 9.11.
- (b) **Receives** the separately circulated public excluded information in Item 9.12.

CARRIED

10. **MEMBERS' INFORMATION EXCHANGE**

J Gerard:

- J Gerard's members' information exchange was circulated as part of the Board agenda.

J Goldsworthy:

- Attended many discussions regarding the Head Start process.
- The Council approved a draft Public Spaces Bylaw which would consolidate several existing bylaws and provide clearer guidance on the management of activities within public spaces. Attention would be given to the operation of street retailers in public areas.
- Attended an Audit and Risk Forum where discussion focused on optimism bias in long-term planning. The forum considered the tendency for organisations to adopt optimistic assumptions when planning for the future and highlighted the importance of considering alternative scenarios, including exit strategies and appropriate review points should circumstances change.
- Attended a Community Hub training at The Sterling in Kaiapoi.
- The District Licensing Committee had a busy month with one of its decisions being appealed to The Alcohol Regulatory and Licensing Authority.

A Geeves:

- A Geeves members' information exchange was circulated as part of the Board agenda.

K Barnett:

- Attended the Big Splash event.
- The Rangiora Players would be producing a new show in November 2026.
- Attended the Rangiora Promotions Association Annual General Meeting. She expressed concern that the Board was not invited, even though they had been in the past.
- Submitted a service request regarding flooding on the corner of Belmont Avenue and Oakwood Drive.
- Submitted a service request regarding the Town Hall Magnetic Doors failing which was a safety concern during performances. She suggested the Board receive an update on the condition of the Town Hall main auditorium.

R Brine:

- Southern Community Hub:
 - The last meeting was very positive, and the Annual General Meeting was planned for August 2026.
 - Following the appointment of a consultant, a meeting was held with all stakeholders, potential stakeholders, and potential user groups on their desired features for the facility. Initial feedback indicated it was successful and well received.

D Lundy:

- Attended Civil Defence training session where two volunteers were awarded long service awards.
- Attended the Central Rural Drainage Advisory Group meeting which was constructive and objective.
- Received several calls regarding the Head Start amalgamation.

B McLaren:

- B McLaren's members' information exchange was circulated as part of the Board agenda.
- He highlighted the following:
 - The response to the installation of the Coreboard in Victoria Park, Rangiora, had been overwhelmingly positive, with people enquiring from outside the Waimakariri District on how similar boards could be installed in their areas.
 - The Disc Golf course at MainPower Stadium had opened and was proving to be very popular. The facility was free to use and accessible, which provided an inclusive recreational opportunity for the community.

D Hawkins:

- Attended a Civil Defence-focused technology exhibition at a local school. The innovative projects and technology on display were impressive. The event aligned well with community resilience and emergency preparedness, particularly given the role schools often played as Community Hubs.
- Attended the Rangiora Drop-in Session on the Head Start amalgamation. The general sentiment expressed by attendees was strongly supportive of North Canterbury interests.
- Attended the Water Race Advisory Group meeting. There had been a blockage within the race in Cust; however, there was no budget for CCTV assessment. There was also a conversation on equivalence rating.

B Robinson:

- Attended a Salvation Army driver licensing programme graduation, where young participants were presented with certificates recognising their achievements. Several recipients spoke about their personal journeys and the positive impact the programme had had on their lives. The presentations had been inspiring and highlighted the value of the initiative in supporting young people.
- Greypower:
 - Received a presentation from Satisfy Food Rescue which was highly informative, particularly regarding the scale of food waste and the organisation's work in redirecting surplus food to those in need.
 - Also had a discussion on amalgamation and an update on the Kaiapoi Bridge Balustrade project.

J Ward:

- Attended a Finance and Revenue Policy Briefing.
- Attended the Welcoming Communities accreditation ceremony.
- Significant time had been given to the Head Start discussions and community drop-in sessions. Meetings had been held with several councils throughout Canterbury, including Environment Canterbury, which only gave limited attention to Waimakariri and Hurunui matters.

D Hawkins sought further information on the discussion with Environment Canterbury. It was reported that a significant portion of the discussion focused on catchment management and future governance arrangements. A presentation was received that explored whether certain functions should be considered on a broader South Island-wide basis rather than at a regional level.

- Attended a meeting with Chris Genet, the Council's General Manager Finance and Business Support, regarding the Audit and Risk Committee meeting and her relevant portfolios.
- Attended two Southern Community Hub meetings.
- Attended Cultural Training.
- Attended the North Canterbury Sport and Recreation Trust Board meeting.
- Attended the Rates Rebate working group meeting.
- Met with residents of Riverside Road regarding access to the paper road. Council staff were working through the issue.

11. CONSULTATION PROJECTS**11.1. Draft CCTV and Other Recording Devices Policy**

<https://letstalk.waimakariri.govt.nz/draft-cctv-policy>

Consultation closed on Monday 20 July 2026.

The Board noted the consultation projects.

12. BOARD FUNDING UPDATE**12.1. Board Discretionary Grant**

Balance as at 1 July 2026: \$14,980.

12.2. General Landscaping Fund

Balance as at 1 July 2026: \$30,250.

The Board noted the funding updates.

13. MEDIA ITEMS

Nil.

14. QUESTIONS UNDER STANDING ORDERS

Nil.

15. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

16. NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board was scheduled for 7pm, Wednesday 12 August 2026 in the Council Chamber.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.46PM.

CONFIRMED

Chairperson

Date

Workshop (8.46pm to 9.04pm)

Trim: 260722177704

- *Members Forum*

NOTES OF THE WORKSHOP OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA, ON WEDNESDAY, 8 JULY 2026, AT 8.46PM.

PRESENT

L McClure (Chairperson), J Gerard (Deputy Chairperson), R Brine, K Barnett, A Geeves, J Goldsworthy, D Hawkins, D Lundy, B McLaren, B Robinson and J Ward.

APOLOGIES

W Doody.

IN ATTENDANCE

S Hart (General Manager Strategy, Engagement and Economic Development), T Künkel (Governance Team Leader) and A Connor (Governance Support Officer).

1. Members Forum

Key Points:

- *Concern was raised regarding the frequency of maintenance for Milton Reserve*
- *The fairy lights along High Street were not working.*
- *Concern was raised regarding Chorus shutting off copper and the rural communities who would suffer with no other alternatives.*
Staff would discuss with the Communications Team and Telcos regarding messaging and information that can be provided to the community.
- *There had been a large increase in the traffic and pedestrian use on East Belt and it was becoming increasingly dangerous. Requested an update be provided on any planned traffic calming measure proposed for the area.*

THERE BEING NO FURTHER BUSINESS, THE WORKSHOP CONCLUDED AT 9.04PM.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** RDG-03-09 / 260618144840**REPORT TO:** RANGIORA-ASHLEY COMMUNITY BOARD**DATE OF MEETING:** 12 August 2026**AUTHOR(S):** Nithin Puthupparambil, Transportation Engineer
Shane Binder, Senior Transportation Engineer**SUBJECT:** Request to change the parking time restriction on Percival Street outside Victoria Park**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)
General Manager
Chief Executive**1. SUMMARY**

- 1.1. This report seeks a recommendation from the Rangiora-Ashley Community Board to change the parking time restriction for one carpark on Percival Street outside Victoria Park (at the northern boundary of the park) from P120 to P15.
- 1.2. A short duration P15 car park is proposed in this location to support access to public facilities.
- 1.3. A service request was received raising concerns that longer-duration parking is restricting access to the public toilets at Victoria Park.
- 1.4. There are forty-one (41) parking bays on Percival Street between Alfred Street and Queen Street, including 1x Motorcycle Park, 2x Mobility Parks, 1x Loading Zone, and the remainder being P60 / P120 time restricted parks.

2. RECOMMENDATION**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 260618144840.

*AND***THAT** the Rangiora-Ashley Community Board recommends:**THAT** the District Planning and Regulation Committee:

- (b) **Approves** the change to parking time restrictions of one parking space in front of Victoria Park (at the northern boundary of the park) from 120 minutes to 15 minutes time-restricted parking

3. BACKGROUND

- 3.1. Percival Street is an urban collector road, situated close to Rangiora town centre.
- 3.2. The Percival Street section between Queen Street and Alfred Street provides access to several key destinations, including multiple businesses, the Waimakariri Library, the Waimakariri District Council Service Centre, and Victoria Park including public toilets, resulting in high parking demand in this area.

- 3.3. Victoria Park's public toilet block is one of the closest facilities to the town centre and experiences high user demand.
- 3.4. The Waimakariri District Parking Strategy Policy 6 on parking restrictions recommends short-duration parking for businesses with demand for a fast-parking turnover such as dairies, dry cleaning, schools, banks, post offices, cinemas, hotels, etc.
- 3.5. This section of Percival Street has a total number of forty-one (41) on street carpark, with different time restrictions and usage restrictions applied to them, as shown below.

Type	Time Restriction	Number
Time-restricted (West Side)	P120	20
Time-restricted (East Side)	P60 (x7), P120 (x10)	17
Motorcycle	P120	1
Mobility	P120	2
Loading	P120	2
Total		41

4. **ISSUES AND OPTIONS**

- 4.1. Staff have received a service request raising concerns that the public toilet block at Victoria Park can be inaccessible to short-term users, as nearby on-street parking spaces are frequently occupied by longer-duration parking.
- 4.2. The public toilet block in Victoria Park is one of the closest facilities of its kind to the Rangiora town centre and experiences high user demand.
- 4.3. The forty-one (41) existing on-street parking spaces along this section of Percival Street are allocated with a mix of 60-minute and 120-minute time limits. As a result, these spaces are often occupied and are not readily available for visitors needing short-duration parking.
- 4.4. Assessment confirmed that the public toilet facility at this location, which experiences high user demand for a fast-parking turnover, could benefit from shorter-duration parking to accommodate quick visitor stops.
- 4.5. To better match demand and improve availability in accordance with the District Parking Strategy, it is recommended that the parking time restriction of one parking space in front of the toilet block at Victoria Park be changed to a 15-minute time-restricted space.
- 4.6. Staff recommend a single P15 car park due to the short-turnover nature of the public facility at this location balanced against the general high parking demand from surrounding businesses and community facilities in this area.



Figure 1: Proposed P15 Carpark

4.7. The Rangiora-Ashley Community Board has the following options available to them:

4.8. Option One: Approve change of parking time restriction at no. 127 Percival Street

This option involves Rangiora-Ashley Community Board recommending approval of the change of parking time restriction, including the installation of appropriate signage, for one car park outside Victoria Park (no. 127 Percival Street).

This is the recommended option because it improves the availability of short-duration parking and better responds to the identified demand, particularly for users requiring quick access to the public toilets.

4.9. Option Two: Decline approval of change of parking time restriction on Percival Street outside Victoria Park and retain the status quo

This option would retain the current parking time restrictions and arrangements. This is not the recommended option as it does not address the identified issue of limited availability of short-term parking or improve access for users.

Implications for Community Wellbeing

There are implications on community wellbeing by the issues and options that are the subject matter of this report. Setting appropriate parking time restrictions helps to address parking demand and ensures that important public facilities are easily accessible.

4.10. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. Groups and Organisations

There are not groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

5.3. Wider Community

The proposed actions outlined in this report are expected to have minimal impact on the wider community, and significant public interest is unlikely, as the changes being implemented are minor in nature. Consequently, public consultation with adjacent residents or the broader community has not been undertaken.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

There are financial implications of the decisions sought by this report. There are limited costs associated with installing appropriate signage. The estimated cost for installing two new P15 signs would be approximately \$400.

The cost of sign replacement will be accommodated within existing budgets (Signs renewal PJ 100183.000.5134), which has budget included in the Annual Plan / Long Term Plan.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts as the effects of parking restrictions are quite localised.

6.3. **Risk Management**

The adoption and implementation of the recommendations outlined in this report will help improve parking turnover and accessibility in the area, thereby reducing the risk of limited access to key facilities such as the Victoria Park public toilets and enhancing overall user convenience.

6.4. **Health and Safety**

There are health and safety risks arising from the adoption/implementation of the recommendations in this report. These are considered minor.

Physical works will be undertaken through the Road Maintenance Contract. The Road Maintenance contractor has a Health and Safety Plan and a SiteWise score of 100.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Section 2 of the Land Transport Rule: Traffic Control Devices requires a Road Controlling Authority to "authorise and, as appropriate, install or operate traffic control devices."

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from the recommendations in this report. In particular, the following community outcomes are of relevance to the issue under discussion:

Social: a place where everyone can have a sense of belonging

- Our community has equitable access to the essential infrastructure and services required to support community wellbeing.

Economic: a place that is supported by a resilient and innovative economy

- Enterprises are supported and enabled to succeed.
- Infrastructure and services are sustainable, resilient, and affordable. There is a safe environment for all.

Authorising Delegations

Per Part 3 of the WDC Delegations Manual, the Community Board has the delegated authority to recommend to the District Planning and Regulation Committee matters relating to the Council Parking Bylaw.

Per Part 2 of the WDC Delegations Manual, the District Planning and Regulation Committee is responsible for approval of parking restrictions and parking enforcement.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-11-06 / TRIM 260727213247

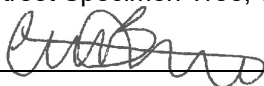
REPORT TO: RANGIORA-ASHLEY COMMUNITY BOARD

DATE OF MEETING: 12th August 2026

AUTHOR(S): Tori Stableford, Landscape Architect

SUBJECT: Good Street Specimen Tree, Soroptimists North Canterbury

ENDORSED BY:
(for Reports to Council,
Committees or Boards)


General Manager


Chief Executive

1. SUMMARY

- 1.1. The purpose of this report is to seek approval for the installation of a commemorative plaque and associated tree planting within the Good Street Laneway planter, led and funded by Soroptimist International North Canterbury, to recognise victims of family and domestic violence and support ongoing community awareness initiatives.
- 1.2. This proposal is the outcome of a collaborative process between Council staff, Soroptimist International North Canterbury, and Violence Free North Canterbury representatives. What began as a request to install a commemorative plaque at Milton Reserve evolved through a series of discussions and workshops that explored how the initiative could best achieve its intended community outcomes. Through this process, Good Street Laneway emerged as the preferred location due to its accessibility, visibility, existing community infrastructure, and suitability for future remembrance and awareness events. The project has also received support through the Violence Free North Canterbury network, reinforcing its connection to wider community wellbeing objectives.
- 1.3. The recommended outcome delivers a number of community benefits. It creates a visible and accessible place for reflection and remembrance, supports awareness of family and domestic violence, strengthens community connectedness, and provides an opportunity for an annual event aligned with White Ribbon Day. Importantly, it also contributes positively to the activation and ongoing use of Good Street Laneway as a community space. The recommended tree species is *Thuja occidentalis* 'Smaragd' (Northern White Cedar), which staff consider to be the most appropriate option for the Good Street Laneway planter. Unlike broader-canopied species, this tree has a naturally narrow, upright growth habit that is well suited to the constrained dimensions of the raised planter and helps maintain clear sightlines, passive surveillance, and pedestrian safety within the laneway.
- 1.4. There is no capital cost to Council associated with the proposal. Soroptimist North Canterbury will fund the commemorative plaque and tree and has indicated a desire to participate in the planting as part of the initiative. The tree will be vested to Council and ongoing maintenance requirements will be accommodated within existing streetscape maintenance programmes, as the planter already contained a Council-maintained tree asset which was recently removed. Renewal at end of life will therefore also sit with Council. As a result, the proposal delivers meaningful social and placemaking outcomes for the community while requiring minimal Council resources.
- 1.5. Staff therefore recommend approval of the proposal, including endorsement of the Good Street Laneway location and the installation of the commemorative plaque and tree as a community-led initiative that aligns with Council's objectives of enhancing community wellbeing, inclusivity, safety, and connectedness.

2. RECOMMENDATION

THAT the Rangiora Ashley Community Board:

- (a) **Receives** Report No. TRIM 260727213247.
- (b) **Approves** the Soroptimist North Canterbury group planting a Thuja occidentalis 'Smaragd' in the raised planter in Good Street Laneway and installing an associated plaque to recognise victims of family and domestic violence. (*Location shown in, Photo 2*).
- (c) **Notes** that the costs associated with purchasing the plaque and tree are estimated to be approximately \$500 and will be met by Soroptimists who intend to plant the tree also. The tree will be vested in Council ownership. Ongoing maintenance and renewal will sit with Council as per the previous tree recently removed which this one is replacing.

3. BACKGROUND

- 3.1. This project was initiated after Anthea Penny, representing Soroptimist North Canterbury, met with the General Manager of Community and Recreation, Chris Brown, to discuss the donation of a commemorative plaque recognising victims of domestic violence. The initial proposal was for the plaque to be installed at Milton Reserve. This location was considered appropriate due to the previous donation of 15 trees as part of the Arboretum by the Soroptimists in this location.
- 3.2. A subsequent meeting was held between Soroptimist North Canterbury representatives Heather Mather (President), Anthea Penny and Judith Manson, and Council staff Tessa Sturley, Community Team Manager, and Aleisha Black, Violence Free North Canterbury Community Development Facilitator. During this meeting, the group shared their vision for a commemorative plaque honouring female victims of family and domestic violence, with the longer-term aspiration of establishing an annual day of remembrance in the Waimakariri District.
- 3.3. Soroptimist North Canterbury presented the proposal to the Violence Free North Canterbury (VFNC) Network. Network members suggested that any associated memorial event be held on 25 November, White Ribbon Day, and this date was subsequently endorsed by the Soroptimists. Two VFNC Network members, Jo Ealam (Oxford Community Trust) and Jennifer Davies (West Christchurch Women's Refuge), then joined the project group the Soroptimist representatives.
- 3.4. The project group met with Aleisha Black and Grant Stephens from the Community and Recreation department on 22 May 2026 to discuss the details of the proposed event and memorial. However, following this meeting, concerns were raised within the group regarding the accessibility of Milton Reserve – especially given that the plan was to walk to the location from central Rangiora. This would be a two to three kilometre walk which would not be within the capacity of some of the group members and prompted consideration of an alternative location.
- 3.5. During this time, as part of a routine check on the recent development of Good St Laneway, Council staff identified that the existing kōwhai shrub within the greenspace planter had become overgrown and was no longer suited to the location. This was impacting site lines to businesses and also creating a CPTED concern as it was sufficiently large enough for someone to hide behind and could not be under branched to allow visibility through it. As a result, staff requested its removal and undertook this work as part of Council's routine street garden maintenance programme.
- 3.6. Noting this work being done and understanding that the Soroptimists were wanting a more central location for their plaque and the ability to combine this with an annual event accessible to their members, the opportunity was subsequently put forward to the Soroptimists for consideration, with the potential that the project include the donation and planting of a tree.



Right Photo 1: Kōwhai shrub was removed earlier this year

- 3.7. Following the removal of the kōwhai shrub, staff investigated a range of replacement planting options. Consideration was given to species that would complement the kōwhai flower and leaf motifs engraved in the surrounding bluestone paving, be suitable for growth within a raised planter in a laneway environment and potentially provide an opportunity for use as a living Christmas tree in the future. Other factors assessed included the mature size and growth rate of the species, root structure, maintenance requirements, and compatibility with the overhead festoon lighting.

After evaluating the available options, staff selected a pencil conifer as the most appropriate replacement. Pencil conifers provide a narrow, upright form that is well suited to the constrained planter location, have a root system appropriate for raised planting environments, and can be used as a living Christmas tree if desired in the future.

The species is also consistent with nearby planting, including the pencil conifers established along the New World wall on Good Street, which are visible from the site. A pencil conifer was subsequently planted in June 2026 however, due to plant availability at the time of installation, only a relatively small-grade pencil conifer was available for planting. The expectation is that the species will establish in a reasonable timeframe and achieve its intended form.



Right Photo 2: Small *Thuja occidentalis* 'Smaragd' - Northern White Cedar, planted

- 3.8. Based on this opportunity now being available and better suiting the outcomes of their initiative, representatives of Soroptimist International North Canterbury made a deputation to the Rangiora Ashley Community Board at their July meeting. This outlined the organisation's work to support and empower women and girls. They sought the Board's support for this as a community project to raise awareness of violence against women and recognise its impact on the North Canterbury community.
- 3.9. The Board discussed the proposal at length, including the suitability of the suggested tree species and the practical considerations of planting at the site. Soroptimist North Canterbury advised that it would fund the project and was willing to work with Council staff on selecting an appropriate tree if required. The outcome of the deputation was that the proposal would be considered further by the Board, with advice from Greenspace staff to help determine a suitable way to progress the project.
- 3.10. Recognising that the North Canterbury Soroptimist Group may wish to undertake future planting at this location, staff have retained the conifer in place while discussions continue. Given its current size and stage of establishment, the tree can be readily transplanted to an alternative location with a high likelihood of survival if this occurs within the next six months. Retaining the tree in the interim ensures the planter remains planted and presentable, while preserving flexibility for any future planting proposals.

4. **KEY ISSUES**

The Soroptimists

- 4.1. The Soroptimists of North Canterbury (Soroptimist International North Canterbury) are a local branch of Soroptimist International, a worldwide women's service organisation focused on improving the lives of women and girls through advocacy, education, fundraising, and community projects. They are well known in our community, especially for their support of fundraising and leadership initiatives targeted at supporting women and girls, and have established links to events such as the Christmas Tree Festival. The Soroptimists have indicated that they would cover the costs of the plaque and tree and would like to plant the tree as part of their initiative.
- 4.2. Greenspace staff support the proposal from Soroptimist North Canterbury to establish a commemorative tree and plaque at the Good Street Laneway site. The location is centrally situated within the Rangiora Town Centre, and the proposed planter is highly visible to pedestrians, making it well suited as a place for reflection and for small memorial gatherings.

The Location – Good Street Laneway

- 4.3. The Good Street Laneway was intentionally designed as a flexible community space capable of accommodating a range of local events and activities making it an appropriate location for the culmination of the annual event. It is also highly accessible to people of all ages and abilities.
- 4.4. The existing kōwhai motifs engraved into the bluestone paving reflect the historical significance of Good Street and Rangiora and provide a subtle interpretive element within the space. During rainfall, water temporarily pools within the engraved patterns, enhancing their visibility and reinforcing this connection to the site's history. The laneway is further supported by event infrastructure, including overhead festoon lighting, a power supply for community events, seating, and a small stage area, making it an appropriate and accessible location for a commemorative feature and associated remembrance activities.

The Tree Species

- 4.5. At this stage, there is an opportunity to select an alternative tree species if desired. A suitable tree should be appropriate in scale to the site, allow clear sight lines through or around and not have a root structure which will get too large for the planter it is within. While connection to the leaf motifs within the pavers would be ideal, this is not a requirement and wouldn't significantly alter the narrative.
- 4.6. Given the central position of the planter within the Good Street laneway, it is important that any tree selected maintains clear sightlines, preserves a sense of safety and openness for pedestrians, and does not impede movement through the space. For this reason, species with a narrow growth habit and manageable mature size are preferred, as they are better suited to the site's physical constraints and long-term functional requirements. Below staff have discussed a number of species for consideration.
- 4.7. Kōwhai: While the previously removed species was kōwhai, this was Kōwhai prostrata, which is a lower growing, dense shrub species. Should Kōwhai be considered, staff would recommend that the more common Sophora microphylla be used, which has a more tree-like form. A kōwhai tree would provide a strong visual connection to the kōwhai motifs engraved in the surrounding paving, however there are concerns regarding its mature size and spread. This may make it unsuitable for the constrained planter location and necessitate replacement in the future.



- 4.8. Liquidambar: A small-form Liquidambar has also been considered as a potential option. This species has been used successfully in nearby Conway Lane, where it provides strong seasonal interest through its distinctive autumn colour and contributes positively to the streetscape character. However, while the Conway Lane tree has performed well, it has now reached a significant height and demonstrates the ongoing growth potential of the species. Concerns have been raised regarding the suitability of Liquidambar for the Good Street location due to its long-term size and root structure. Given the constrained nature of the raised planter and the proximity of paving and surrounding infrastructure, there is a risk that the species may outgrow the space over time. As a result, while Liquidambar provides attractive aesthetic qualities, particularly its autumn display, it may not represent the most appropriate long-term solution for this site when compared with species that have a narrower growth habit and less extensive root systems.



- 4.9. Thuja occidentalis 'Smaragd': Commonly known as Northern White Cedar, this species represents the most suitable replacement option for the planter. The species has a naturally narrow, upright growth habit that is compatible with the scale and function of the Good Street laneway, helping to maintain clear sightlines, pedestrian safety, and ease of movement. It is also well suited to growing within a raised planter and has a root system that is less likely to impact surrounding infrastructure. In addition, a pencil conifer would support the concept of a living Christmas tree within the town centre, providing opportunities for seasonal decoration and community activation in the future. Planting a larger-grade specimen would provide a stronger immediate visual presence while continuing to meet the long-term design, operational, and placemaking objectives for the site.



Commemorative Plaque

- 4.10. Staff consider that a commemorative plaque can be successfully affixed to the steel walls of the raised planter in a visible location. The precise location of the plaque would be agreed with the North Canterbury Soroptimist Group.
- 4.11. The associated plaque would be procured and installed by Council Greenspace staff, with costs funded by the North Canterbury Soroptimist Group. Greenspace staff will work with the North Canterbury Soroptimist Group to agree appropriate wording for the plaque. The estimated cost of the plaque is \$300.

5. OPTIONS

- 5.1. Staff have identified the following options for the Board's consideration

Option 1 – Approve the Soroptimist Commemorative Tree and Plaque Proposal with the recommended species Thuja occidentalis 'Smaragd'

- 5.2. This option would see the approval for the installation of a commemorative plaque recognising victims of family and domestic violence within the Good Street Laneway planter, together with the establishment of a commemorative tree and noting their interest in an associated annual remembrance event on or around 25 November (White Ribbon Day). This option supports a community-led initiative that aligns with the work of Violence Free North Canterbury and provides a highly visible, accessible and inclusive space for reflection, remembrance and community awareness. The proposal builds on the Soroptimists' long-standing contribution to the district, activates an existing community space, and creates an opportunity for an enduring annual event in the town centre. The tree species is appropriate for the location and would support the overall aesthetic of the site. Staff recommend this option

5.3. **Option 2 – Support the Proposal with Minor Amendments**

5.4. Support the establishment of the commemorative tree and plaque in principle, subject to minor amendments such as refining the location, tree species, plaque wording or design details. This option demonstrates the Board's support for the intent and objectives of the project while allowing additional consideration of the long-term suitability of the memorial feature and its integration into the surrounding public space.

5.5. While this option enables further refinement of the proposal, it may delay implementation and require additional engagement with stakeholders to achieve consensus. This may impact the ability to complete these works in time for the event as we are near the end of the planting season. While minor changes could be accommodated, staff note that changes in location or tree species outside of those included within this report would require a further report back to the Board with more information.

5.6. **Option 3 – Decline the Proposal**

5.7. Decline the request to establish the commemorative tree and plaque on Council land. This option is not recommended as the Board have previously indicated support for this during the workshop and there is a viable option which uses limited funds already committed to replacement of the tree. The costs of the plaque are being met by the group and there are no ongoing costs associated with this. If the plaque is damaged or stolen there may be some replacement costs, however the plaque would be well fastened and of a material that reduces this risk. This option would not deliver the community, placemaking and awareness benefits that would be achieved through the establishment of a visible and accessible commemorative feature.

5.8. The Management Team has reviewed this report and supports the recommendations.

6. **STRATEGIC ALIGNMENT AND COMMUNITY VIEWS**

Mana Whenua Engagement

6.1. The subject matter and/or recommendations contained within this report are not likely to be of interest to mana whenua.

6.2. While the Good Street Laneway upgrade incorporated cultural design elements, including paving imagery depicting native vegetation, staff consider the proposed use of *Thuja occidentalis* 'Smaragd' to be the most suitable species due to site-specific design and operational requirements. Dwarf kōwhai shrubs have also been established elsewhere within the laneway, providing representation of native vegetation consistent with the broader cultural themes of the upgrade.

Groups, Organisations and the Wider Community

6.3. There are groups, organisations, or members of the wider community likely to be affected by, or to have an interest in, the subject matter of this report.

6.4. The proposed tree planting forms part of the public streetscape and may be of interest to adjacent property owners, local businesses, laneway users, and the wider community. The recommended species has been selected having regard to site conditions, long-term management requirements, and the intended character of the laneway.

6.5. This is an initiative of Soroptimist North Canterbury and Violence Free North Canterbury to develop a commemorative plaque and annual remembrance initiative for victims of family and domestic violence within Good Street Laneway. As the proposed tree planting is intended to form part of this commemorative space, the recommendation will be of interest to these organisations, event participants, adjacent businesses, and the wider community.

6.6. Given this is mainly regarding the replacement of a tree already removed and installation of a small plaque, Staff do not believe this is of sufficient scale to trigger a requirement for further engagement with the community or organisations.

Implications for Community Wellbeing

- 6.7. The proposed tree will contribute positively to the amenity of Good Street Laneway by providing year-round structure, visual interest, and softening of the built environment. As the tree matures, it will enhance the character of the laneway, complement the existing landscape design, and contribute to the creation of an attractive and inviting public space for residents, visitors, and participants in commemorative events.

Community Outcomes and Strategic Priorities

- 6.8. The Council's community outcomes are relevant to the actions arising from recommendations in this report.
- Council commits to promoting health and wellbeing and minimising the risk of social harm to its communities.
 - People are able to enjoy meaningful relationships with others in their families, whanau, communities, iwi and workplaces.
 - There is an environment that supports creativity and innovation for all.
 - Local arts, culture and heritage are able to make a growing contribution to the community and economy.
 - The natural and built environment in which people live is clean, healthy and safe.
 - Our communities are able to access and enjoy natural areas and public spaces.
- 6.9. The Council's Strategic Priorities are relevant to the actions arising from recommendations in this report.
- **Enhance community wellbeing, safety, inclusivity and connectedness** - Waimakariri District is a high growth area with an increasingly diverse population. We want to build wellbeing centered community where all feel safe and welcome; are accepted and connected.

7. OTHER IMPLICATIONS AND RISK MANAGEMENT

Financial Implications

- 7.1. There are no direct financial implications for the decisions sought by this report. The tree and plaque will be supplied by Soroptimist North Canterbury at no cost to Council. While the ongoing maintenance costs will fall under Council's Street Garden maintenance program, as there was already a tree in this location which has been removed, the ongoing maintenance requirements are already accounted for within the maintenance contract and associated budgets.

Community Resilience and Sustainability

- 7.2. The recommendations in this report do not have sustainability and/or climate change impacts.

Risk Management

- 7.3. There are risks arising from the adoption/implementation of the recommendations in this report.
- 7.4. There is a risk that the selected tree species may not perform as anticipated due to site-specific conditions or other unforeseen factors, resulting in the need for replacement. Staff have undertaken research and assessment of the site's conditions and consider the proposed species to be an appropriate choice. Should the tree fail to establish or require removal in the future, it can be replaced with a more suitable species at Council's cost.
- 7.5. There is also potential for differing community views regarding the use of a public space for a memorial dedicated to a specific cause. However, these risks are considered manageable through appropriate species selection, plaque design, and ongoing site management.

Health and Safety

- 7.6. There are health and safety risks arising from the adoption/ implementation of the recommendations in this report. Health and safety considerations have been assessed as part of the proposed works. Potential risks associated with planting activities and the ongoing establishment of the tree will be appropriately managed.
- 7.7. Prior to an event around planting the tree, staff will ensure that a Health and Safety Plan is prepared and approved where required. Appropriate measures will be implemented to maintain safe access and use of Good Street Laneway during the planting works.
- 7.8. The proposed tree species has been selected to suit the dimensions of the planter and the spatial requirements of Good Street Laneway. Staff consider that the planting will maintain and improve sightlines and visibility within the laneway from when the previous kowhai was there.

8. CONTEXT

Consistency with Policy

- 8.1. This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

Authorising Legislation

- 8.2. Resource Management Plan 1991.

Authorising Delegations

- 8.3. The Rangiora-Ashley Community Board has the delegated authority to approve the recommendations within this report.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: RDG-26/ GOV-26-11-05/ 260728214626

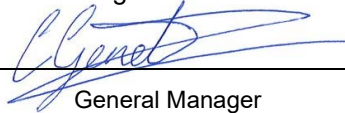
REPORT TO: RANGIORA - ASHLEY COMMUNITY BOARD

DATE OF MEETING: 12 August 2026

AUTHOR(S): Scott Morrow, Rates Officer – Property Specialist

SUBJECT: Road Naming – Townsend Fields Stage 6

ENDORSED BY:
(for Reports to Council,
Committees or Boards)


General Manager


Chief Executive

1. SUMMARY

- 1.1. The purpose of this report is to seek a decision by the Rangiora Ashley Community Board to approve new road names as part of Stage 6 of Townsend Fields subdivision, comprising of 68 new residential lots.
- 1.2. The land parcels being developed are Lots 1000 & 1001 DP 617648 and Lots 2 & 4 DP 333694 being comprised of 40 Kelly Street, 163, 199 & 203 Johns Road, Rangiora.

Attachments:

- i. Plan of subdivision showing the new roads to be named. (Trim 260728214647)
- ii. Waimakariri District Council Naming Policy. (Trim 230321039443)
- iii. Pre-approved Road Naming List for Rangiora – Ashley. (Trim 251107212027)

2. RECOMMENDATION

THAT the Rangiora – Ashley Community Board:

- (a) **Receives** Report No. 260728214626.
- (b) **Approves** the following proposed road names for the new subdivision shown as Roads 3 – 9 on the attached plan.
 - Road 3. Goldie Drive.
 - Road 4. Cathie Street.
 - Road 5. Kelly Street.
 - Road 6. Hoyle Street.
 - Road 7. Spicer Street.
 - Road 8. Attwood Street.
 - Road 9. Castle Place (Private Right of Way).
- (c) **Notes:** The Rangiora–Ashley Community Board may replace any of the names with a name of their choice.
- (d) **Notes:** The names Goldie Drive, Cathie Street, and Kelly Street are a continuation of existing road names within the subdivision.

3. **BACKGROUND**

- 3.1. The developer Townsend Fields Limited is undertaking a further stage of the residential development of around 68 new lots.
- 3.2. As part of the subdivision there are 7 new roads which require naming.

4. **KEY ISSUES**

- 4.1. The names have been provided by the developer for this new stage and will continue the theme of artists from the previous stages.
- 4.2. The names for the previous stages have been based around well-known artists whose works are part of the collection owned by the Ravenscar Trust. The directors of Townsend Fields are part of this trust. It has been the intention since the inception of the subdivision that the names of artists are represented within the subdivision.
- 4.3. Three of the of names are continuation of existing street names which were approved at a previous stage.
- 4.4. The names from the prominent New Zealand artists are Ben Hoyle, Ella Spicer, Thomas Attwood and Len Castle.
- 4.5. Road #9 is a private right of way meaning that the owners of the properties will have access. The Council's naming policy allows for a private right of way to be named if it has more than four lots with access. The road name blade will refer to this as a private lane and the owners will have a share in the upkeep of the right of way.
- 4.6. The names provided have been checked against the Council's street name database and none of the names are the same or similar to existing road names.
- 4.7. The roads shown on the plan have been provided with a temporary turning point. This will allow for a safe designated area for vehicles to turn around. In future stages these roads will be continued further into the subdivision and join with other roads.
- 4.8. The road types fit with the definitions provided within the Council's Naming Policy. The type 'Street' is a public roadway in an urban area and 'Place' is a short, sometimes narrow, enclosed roadway.

5. **OPTIONS**

- 5.1. The Board may choose to replace any of the proposed names with name(s) of their choosing or from the list of pre-approved road names.
- 5.2. The Management Team has reviewed this report and supports the recommendations.

6. **STRATEGIC ALIGNMENT AND COMMUNITY VIEWS**

Mana Whenua Engagement

- 6.1. The subject matter and/or recommendations contained within this report are not likely to be of interest to mana whenua.

Groups, Organisations and the Wider Community

- 6.2. There are no groups, organisations, or members of the wider community likely to be affected by, or to have an interest in, the subject matter of this report.

Implications for Community Wellbeing

- 6.3. There are no implications on community wellbeing by the issues and options that are the subject matter of this report.

Community Outcomes and Strategic Priorities

- 6.4. The Council's community outcomes are not relevant to the actions arising from recommendations in this report.
- 6.5. The Council's Strategic Priorities are not relevant to the actions arising from recommendations in this report.

7. OTHER IMPLICATIONS AND RISK MANAGEMENT

Financial Implications

- 7.1. There are no financial implications for the decisions sought by this report.

The developer will meet the cost of the new road name blades.

Community Resilience and Sustainability

- 7.2. The recommendations in this report do not have sustainability and/or climate change impacts.

Risk Management

- 7.3. There are no risks arising from the adoption/implementation of the recommendations in this report.

Health and Safety

- 7.4. There are no health and safety risks arising from the adoption/ implementation of the recommendations in this report.

8. CONTEXT

Consistency with Policy

- 8.1. This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

Authorising Legislation

- 8.2. Local Government Act 1974 sec 319 (1) (j)

The Council shall have power in respect of roads to: name and to alter the name of any road and to place on any building or erection on or abutting on any road a plate bearing the name of the road.

Authorising Delegations

- 8.3. The Rangiora - Ashley Community Board has the delegated power on behalf of the council to approve the naming of new roads.



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- NOTES:
1. Refer to Sheet C002 for all notes.

LEGEND

- Site boundary
- Construction boundary
- Existing lot boundary
- Proposed lot boundary
- Temporary Turning Head
- Proposed asphalt road
- Proposed asphalt footpath
- Proposed grass
- Proposed top of bank
- Bottom of bank
- Site Benchmark
- Street Trees
- Proposed light pole

A	SAS	22.12.25	For Consent
REV.	DRAWN	DATE	NOTE

CLIENT

Townsend Fields Limited

DESIGNED	PH
DRAWN	SAS
REVIEWED	NCB
APPROVED	22.12.25 NCB

STATUS	FOR CONSENT
SCALE	1:750 [A1], 1:1500 [A3]

TOWNSEND FIELDS
STAGE 6
163, 199, 203 Johns Rd & 40 Kelly St
Rangiora

ROADING
OVERALL LAYOUT

PROJECT	SET	SHEET	REV.
600600	C1	C300	A



Naming Policy

1. Introduction

This policy describes how the Council allocates names to new roads, streets, parks, reserves and Council owned assets.

2. Purpose

The purpose of the policy is to provide Council staff and the public with information about how the Council manages the naming and renaming of its various assets and facilities within its boundaries.

3. Scope

3.1. The scope of the policy covers naming procedures and criteria for the following types of infrastructure within the district:

- Naming of roads and streets
- Naming of parks and reserves
- Naming of Council assets, including open spaces, facilities, swimming pools, and Council owned buildings and properties (excluding utilities).

3.2. When undertaking its processes to name Council owned or managed infrastructure or assets, the policy includes Council's obligations under the Treaty of Waitangi and recognises the importance of the Memorandum of Understanding with our Treaty partner, Te Ngāi Tūāhuriri Rūnanga.

4. Policy objectives

4.1. The overall policy objective is to ensure roads, streets, parks, reserves and Council assets or facilities naming procedures reflect local identity.

4.2. The policy provides direction to the public or Council staff about how to apply for approval to name, rename or dedicate Council property, buildings, or park elements.

4.3. The policy will provide clarity and consistency in the naming of all Council assets.

5. Policy statement

5.1. Overview approach

When naming all roads, streets, parks, reserves and facilities, the Council and its representatives will seek to work with Te Ngāi Tūāhuriri Rūnanga to select suitable options, which:

- Tell the story of Waimakariri and reflect the district's natural and cultural heritage
- Do not cause confusion with existing names in the Waimakariri District or neighbouring districts
- Pay homage to the historical significance of particular locations

- Acknowledge the cultural significance of the area to Te Ngāi Tūāhuriri
- Reflect local flora, fauna, and topographical features of the district.

6. Naming of roads and streets

- 6.1. The Council's four Community Boards have the delegated authority for the naming of new streets and roads and altering existing street names within their respective wards.
- 6.2. Re-naming of existing streets and roads will only be undertaken if the Council considers the change will result in a clear benefit to the community.
- 6.3. Where a street is named for the first time, or a street name is altered, then the District Land Registrar, the Chief Surveyor, Fire and Emergency New Zealand, Chorus, MainPower, valuation service provider, NZ Police, Civil Defense, and the Canterbury Regional Council shall be informed of the new name or change.
- 6.4. Where an existing street is extended, the street extension will be the same name as that of the existing street.
- 6.5. All new private roads in the Waimakariri District shall be named in consultation with the applicant, and at the applicant's expense, and relevant road signs shall be suitably annotated "Private Road" as per the Engineering Code of Practice.
- 6.6. All private roads that are to be named are to have a minimum of four lots with access from the private road.
- 6.7. **Council's 'List of Approved but Unallocated Road Names':**
 - 6.7.1. The list of unallocated potential road names for the Waimakariri District is maintained by the Governance Department. Names approved for addition to the List of Approved but Unallocated Road Names will remain there until they are either allocated to a road or removed as the result of a review of the list.
 - 6.7.2. From time to time a road name may no longer need to be used as two or more roads may be joined into one road, or a road may be permanently closed. In both cases, the road name(s) may be put back on the list for potential reallocation, usually for a new or renamed road in the same general area.
 - 6.7.3. The review of the list will be undertaken every six years in line with the approach set out in clause 5.1 above.
- 6.8. **Naming of Streets in New Subdivisions:**

The rights of the subdivision developer to promote preferred road names for the subdivision will be taken into consideration, but the decision regarding road names will be made by the Community Boards by applying the clauses of this policy.
- 6.9. **Road Type:**

The road type should be one that most accurately reflects the type of roadway that is being named. Selection of Road Name from AS/NZS 4819:2011 should be used where appropriate, however, this list is not exclusive – refer to AS/NZS 4819:2011 (see Appendix 1).

7. Naming of parks and reserves

- 7.1. The Council's four Community Boards have the delegated authority for the naming of parks and reserves within their respective wards.
- 7.2. The Community Boards shall take the following factors into consideration when approving names for parks and reserves:
 - It is desirable for small neighbourhood reserves to be named after the main street they are located on to enable them to be easily located

- Names of rural neighbourhood reserves with community catchments should have some relationship to the community they are located within to enable them to be located and to signify their connection to the community
- Reserves should only be named after the person/family subdividing the land if the chosen name fits into one of the categories listed under clause 5.1.

8. Naming of Council assets

8.1. Naming where there is no sponsorship:

- 8.1.1. Where there is no sponsorship, the decision on naming will be made by the relevant committee of Council according to the current delegations.
- 8.1.2. Selection of a name will be made in accordance with clause 5.1.

8.2. Naming where there is sponsorship:

- 8.2.1. The final decision for naming of corporate assets will rest with the Council, including naming opportunities as a result of gifts or sponsorships.
- 8.2.2. Where the naming opportunity is as a result of sponsorship or gift, the following factors must be considered alongside Clause 5.1 above:
 - The significance of the contribution made relative to the construction and operating costs of the item being named
 - The cost of establishing the naming option
 - A sunset clause associated with the length of time that the name will be used. Naming agreements may be renewed if the appropriate gift or sponsorship is received
 - The degree of exclusivity requested by the sponsor and the corresponding restrictions regarding advertising or use of competitors' brands
 - Names of tobacco companies or alcohol companies and products will not be used.
- 8.2.3. Applications for naming rights from major donors shall be submitted in writing to the Chief Executive for consideration of the Council. The written request shall include the following:
 - Biographical information if named after an individual or organisation
 - Documentation providing the detail of the terms and quantum of payment being proposed and the consideration required from the Council
 - The Chief Executive will report to relevant committee of Council which may make a recommendation to Council, to be considered in committee.
- 8.2.4. Existing names will not be changed without consideration of the historical significance of the existing name, the impact on the individual or organisation previously named and the cost and impact of changing existing signage, rebuilding community recognition, and updating records. Each application will be considered on a case-by-case basis.

9. Responsibilities

- 9.1. The naming of roads and streets will be administered by the Roding and Transport Unit of the Council.
- 9.2. The naming of parks and reserves or other Council assets or facilities will be administered by the Community and Recreation Department of Council.

10. Questions

- 10.1. Any questions regarding the naming of roads and streets should be directed to the Roding and Transport Manager in the first instance.
- 10.2. Any questions regarding the naming of parks or reserves or other Council assets should be directed to the Community and Recreation Manager in the first instance.

11. Relevant documents and legislation

- AS/NZS 4819:2011 Geographic Information – Rural and Urban addressing (for naming of roads and streets)
- Local Government Act 1974 S317 - S319 (j) naming of roads and streets
- Parks and Recreation, Recreation and Reserves Management, Reserve Naming (QS-R015) (for naming parks and reserves)
- Reserves Act 1977 s16(10) (for naming roads and reserves)
- Memorandum of Understanding with Te Ngāi Tūāhuriri Rūnanga.

12. Effective date

2 May 2023

13. Review date

2 May 2029

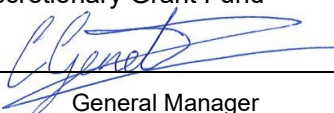
14. Policy owned by

General Manager, Strategy, Engagement and Economic Development

15. Approval

Adopted by Waimakariri District Council on 2 May 2023

Historic Names	Reference
Borrell	(Full name Win Borrell).
Breach	Early farmers in south Rangiora.
Dalkeith	The family arrived in the Waimakariri District in 1959 and purchased The Plough Hotel in Rangiora in 1964. Throughout their tenure, they provided significant support and sponsorship to numerous community organisations.
Duffell	Family had owned land in various parts of the District from 1850 and had a long association with Rangiora.
Gilsenan	Gilsenan family resided in the northern West Belt area.
Horoeka	Native plant (Lancewood).
James Seed	Ran flax mill and general store in Southbrook and was the local ropemaker.
Kahikatea	Native plant that grows in district (White Pine).
Koromiko	Native plant that grows in district (Hebe).
Laird	Coalman.
Lane (Frederick)	Mayor in 1921.
Langley (Doris)	Business women who ran a well known dairy and had many years service to photographic and early records societies.
Les Farr	Mayor 1961-1971.
Loffhagen	Long time residents of the Ward.
Phyllis Hollow	Senior Mistress of RHS when Nursery school established in 1938.
Pulley	Resident request.
Purvis	The Purvis family has been part of the Rangiora community since 1897. The wider Purvis family had seven children, three of whom served during the Second World War.
Relph	Mayor 1905-08.
Robinson	Early settler and son was a builder of several early High Street buildings.
Sansom	Rangiora Borough Councillor from 1888-1914 and Mayor three times (1892-94, 1901-2 and 1912-14).
Schluter	Local farming family who gifted Hagen Reserve.
Sheehan	Returned Service Association involvement.
Skilling	Early local blacksmith and later engineers.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** GOV-26-11-06 / 260710165340**REPORT TO:** RANGIORA-ASHELY COMMUNITY BOARD**DATE OF MEETING:** 12 August 2026**AUTHOR(S):** Thea Kunkel, Governance Team Leader**SUBJECT:** Applications to the Rangiora-Ashley Community Board's 2026/27 Discretionary Grant Fund**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)
General Manager
Chief Executive**1. SUMMARY**

1.1 The purpose of this report is to consider five applications for funding received from:

Name of Organisation	Purpose	Amount requested (excluding GST)	Does the application comply with the Discretionary Grant Fund Criteria
Big Brothers Big Sisters of North Canterbury	Towards the production of a 15-second cinema advertisement	\$1,000	This application does not comply with the Criteria: Only 36% of attendees will be from the Rangiora-Ashley Ward.
Waimakariri Riding Club	Towards an arena groomer	\$1,000	This application does not comply with the Criteria: Only 30% of attendees will be from the Rangiora-Ashley Ward.
Rangiora Town Hall Centenary Celebration Group	Towards a commemorative plaque to commemorate the Rangiora Town Hall Centenary celebrations.	\$1,000	This application complies with the Criteria:
Loburn Home and School Association	To support the specialist Yr 8 Outdoor Education Programme	\$1,000	This application does not comply with the Criteria: Did not provide evidence whether Central Government should fund the activities
Hunters4Hope	Towards the purchase of heavy-duty castor wheels and materials to construct custom rolling trolleys	\$500	This application does not comply with the Criteria: Only 50% of attendees will be from the Rangiora-Ashley Ward.
Total		\$4,500	

1.2 The current balance of the Rangiora-Ashley Community Board's 2026/27 Discretionary Grant Fund is \$18,246.

- 1.3 Big Brothers Big Sisters of North Canterbury has applied to all the Community Boards, and the Waimakariri Riding Club has also applied to the Woodend-Sefton and Oxford-Ohoka Community Boards.

Attachments:

- i. An application from the Big Brothers Big Sisters of North Canterbury (Trim 260702154670).
- ii. An application from the Waimakariri Riding Club (Trim 260706161363).
- iii. An application from Rangiora Town Hall Centenary Celebration Group (Trim 260701154160).
- iv. An application from Loburn Home and School Association (Trim 260702154284).
- v. An application from Hunters4Hope (Trim 260722177157).
- iii. A spreadsheet showing the Discretionary Grant Grants for the previous two years.
- iv. Board Discretionary Grant Funding Criteria for the 2026/27 financial year (Trim: 210603089776).

2. **RECOMMENDATION**

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 260710165340.
- (b) **Approves** a grant of \$.....to Big Brothers Big Sisters of North Canterbury towards the production of a 15-second cinema advertisement.
OR
- (c) **Declines** the application from Big Brothers Big Sisters of North Canterbury.
- (d) **Approves** a grant of \$.....to the Waimakariri Riding Club towards an arena groomer and associated equipment for dressage events.
OR
- (e) **Declines** the application from the Waimakariri Riding Club.
- (f) **Approves** a grant of \$.....to the Rangiora Town Hall Centenary Celebration Group towards a commemorative plaque to commemorate the Rangiora Town Hall Centenary celebrations.
OR
- (g) **Declines** the application from the Rangiora Town Hall Centenary Celebration Group.
- (h) **Approves** a grant of \$.....to the Loburn Home and School Association towards supporting the school's specialist Yr 8 Outdoor Education Programme.
OR
- (i) **Declines** the application from the Loburn Home and School Association.
- (j) **Approves** a grant of \$.....to Hunters4Hope towards the purchase of heavy-duty castor wheels and materials to construct custom rolling trolleys.
OR
- (k) **Declines** the application from Hunters4Hope.

3. **BACKGROUND**

- 3.1 The ***Big Brothers Big Sisters of North Canterbury*** is seeking funding towards the production of a 15-second cinema advertisement. This application does not meet the following Board Discretionary Grant Funding Criteria:
- (a) The grant funding is limited to projects primarily within the Board area or benefiting the residents of the ward.
- 3.2 The ***Waimakariri Riding Club*** is seeking funding towards an arena groomer and associated equipment for dressage events. This application does not meet the following Board Discretionary Grant Funding Criteria:
- (a) The grant funding is limited to projects primarily within the Board area or benefiting the residents of the ward.
- 3.3 The ***Rangiora Town Hall Centenary Celebration Group*** is seeking funding towards a commemorative plaque to commemorate the Rangiora Town Hall Centenary celebrations.
- 3.4 The ***Loburn Home and School Association*** is seeking funding to support the school's specialist Yr 8 Outdoor Education Programme. This application does not meet the following Board Discretionary Grant Funding Criteria:
- (a) Organisations predominantly funded by the Central Government must provide supporting evidence that the requested grant will not be spent on projects that the Central Government should/do fund.
- 3.5 ***Hunters4Hope*** is seeking funding to purchase heavy-duty castor wheels and materials to construct custom rolling trolleys. This application does not meet the following Board Discretionary Grant Funding Criteria:
- (a) The grant funding is limited to projects primarily within the Board area or benefiting the residents of the ward.
- 3.6 The current balance of the Rangiora-Ashley Community Board's 2026/27 Discretionary Grant Fund is \$18,246.

4. **KEY ISSUES**

Big Brothers Big Sisters North Canterbury (BBBS)

4.1 Information provided by BBBS:

- 4.1.1 Big Brothers Big Sisters was founded in New York in 1904, recognising the positive influence that supportive adult role models can have on the lives of vulnerable young people. In New Zealand, the first Big Brothers Big Sisters programme was established in Dannevirke, where the first mentoring match was made in November 1996. The North Canterbury programme was subsequently established in 2006, extending the organisation's evidence-based mentoring model to children and young people throughout the local community and providing them with access to positive, long-term mentoring relationships.
- 4.1.2 Volunteer mentors are the cornerstone of the BBBS programme. Each new mentor enables another local young person to be matched with a safe, positive, and consistent adult role model, fostering a supportive relationship that can have a lasting and meaningful impact on their wellbeing, confidence, resilience, and personal development. The benefits of mentoring extend beyond the individual young person as families gain reassurance from knowing that an additional trusted adult is actively supporting their child. Through its outcomes, the programme contributes not only to the wellbeing and potential of participating young people but also to stronger families, more connected schools, and a healthier, more resilient community.

- 4.1.3 To address its growing demand for volunteer mentors, BBBS is seeking funding to support the production of a 15-second cinema advertisement aimed at recruiting volunteer mentors from across the Waimakariri District. The advertisement will feature real BBBS mentoring matches participating in everyday activities throughout North Canterbury, showcasing the positive and transformative impact that mentoring relationships can have on the lives of young people.
- 4.1.4 In addition to screening at the Rangiora Town Hall Cinema for a period of 12 months, a social media version of the advertisement will be developed to further enhance the campaign's reach and visibility. This multi-channel approach will increase community awareness of the BBBS mentoring programme and encourage more local residents to become volunteer mentors, helping to meet the growing demand for mentoring support within the district.
- 4.1.5 Approximately 36% of BBBS mentors and mentees reside within the Rangiora–Ashley Ward, 13% within the Oxford–Ohoka Ward, 13% within the Woodend–Sefton area, and 35% within the Kaiapoi–Tuahiwi area. While the immediate impact of mentoring is experienced by the young person matched with a mentor, the benefits of these relationships often extend well beyond the individual child, positively influencing their family, peers, and wider social networks. Through increased awareness and recruitment of volunteer mentors, it is anticipated that the proposed project will benefit between 500 and 900 people across the district.
- 4.1.6 BBBS has requested \$1,000 in funding towards the production of the advertisements. By supporting this funding request, the Board will contribute to the continued success and sustainability of the BBBS youth mentoring programme, helping to ensure that tamariki throughout the Waimakariri District have access to the guidance, encouragement, and positive role models they need to reach their full potential.
- 4.1.7 BBBS North Canterbury falls under the umbrella of Big Brothers Big Sisters of New Zealand; however, it is a stand-alone charitable Trust affiliated with the National branch and is accountable to the national and wider New Zealand community of branches.

4.2 Council Evaluation:

- 4.2.1 The application meets the Board's Discretionary Grant Criteria, as a non-profit organisation submitted it, and the requested funding of \$1,000 is in line with the specified \$1,000 limit per application.
- 4.2.2 However, the Board's Discretionary Grant Application Criteria state that grant funding should be directed towards projects that are primarily located within, or provide a direct benefit to, residents of the Board area. While it is estimated that approximately 36% of the beneficiaries of the proposed project will reside within the Rangiora-Ashley Ward, the project is designed to promote and deliver the BBBS programme across the wider Waimakariri District. Accordingly, by supporting this funding request, the Board would contribute to the ongoing success and sustainability of the BBBS youth mentoring programme throughout the Waimakariri District.
- 4.2.3 It is estimated that the production of the advertisement will cost approximately \$2,500. At the time of assessment, BBBS had secured support from The Keith Laugesen Charitable Trust, which has agreed to fund the cinema screening component of the 12 month campaign at a cost of \$6,500. The project will proceed regardless of the outcome of this application. However, if the requested funding is not secured, BBBS will be required to meet the production costs from its existing resources. This would place additional pressure on the organisation's limited operational budget and may reduce the funding available for other youth mentoring activities.
- 4.2.4 As the cost of the advert is greater than \$1,000, BBBS have also applied to the Oxford-Ohoka (\$375), the Woodend-Sefton (\$375) and the Kaiapoi-Tuahiwi (\$750) Community Boards in the hope they may support this project with the remaining balance.

- 4.2.5 The BBBS has received the following funding from the Community Boards in the last five years, and all Accountability Forms were received:

Date	Project	Community Board	Amount
August 2023	Towards an office printer	RACB	\$1,000
April 2025	Towards an office computer	RACB	\$1,000
April 2025	Towards an office computer	KTCB	\$500
Total			\$2,500

- 4.2.6 The Council also allocated the BBBS an operational grant of \$5,860 in the 2026/27 Annual Plan.

Waimakariri Riding Club (WRC)

4.3 Information provided by the WRC:

- 4.3.1 The WRC is a group of like-minded horse owners who share a common commitment to supporting the ongoing development of riding skills within the equestrian community. The organisation was established in response to a recognised need for rider coaching and education, particularly for mature riders who are often returning to horse ownership after an extended period away from the sport.
- 4.3.2 The WRC strongly believes that quality coaching and education are fundamental to fostering safe, positive, and rewarding riding experiences, while also building rider confidence and capability. The club is committed to promoting continual improvement in riding standards across the equestrian community. To achieve this, the WRC seeks to engage qualified coaches from a range of disciplines and provide a safe, inclusive, and enjoyable environment that supports learning, skill development, and community participation.
- 4.3.3 The WRC is scheduled to host a series of eight high-quality dressage events between August 2026 and March 2027. Dressage is the systematic training of the horse to develop strength, rhythm, balance, symmetry, and connection between horse and rider. The WRC has requested \$1,000 in funding towards the purchase of an arena groomer and associated equipment to support the delivery of these events at the Rangiora A&P Showgrounds. The equipment will be used to maintain a consistent, high-quality arena surface, helping to ensure safe riding conditions for both horses and riders. By improving the quality of the competition surface, the equipment will enhance the overall standard of the events, supporting the delivery of high-quality dressage competitions for riders at all levels.
- 4.3.4 It is anticipated that the proposed series of events will provide significant development opportunities for riders of all abilities, from grassroots participants through to elite competitors. The events will offer a structured pathway for riders to enhance their skills, gain valuable competition experience, and progress within the sport. The series is also expected to increase riders' opportunities to achieve qualification requirements for South Island and national-level competitions. In addition, the events will encourage wider participation in equestrian sport, foster the development of riding excellence, and strengthen the local equestrian community by providing accessible, high-quality competition opportunities in a safe and supportive environment.
- 4.3.5 It is anticipated that the series of events will benefit approximately 130 WRC members and attract an average of 50 participants per event from across the Waimakariri District and surrounding regions. Across the eight-event series, total attendance is estimated at approximately 1,400 participant visits. An estimated 30% of participants will reside within the Rangiora-Ashley Ward, 15% within the Oxford-Ohoka Ward, and 15% respectively within the Woodend-Sefton and Kaiapoi-Tuahiwi areas. The remaining participants are expected to travel from other areas within Canterbury and beyond, demonstrating the events' regional appeal and their contribution to local sporting and recreational opportunities.

4.4 Council Evaluation:

- 4.4.1 The application meets the Board's Discretionary Grant Criteria, as a non-profit organisation submitted it, and the requested funding of \$1,000 is in line with the specified \$1,000 limit per application.
- 4.4.2 However, the Board's Discretionary Grant Application Criteria state that grant funding should be primarily directed towards projects that are located within, or provide a direct benefit to, residents of the Board area. While it is estimated that only approximately 30% of event participants will reside within the Rangiora-Ashley Ward, consideration should also be given to the broader economic benefits generated by the proposed series of events, to be held in Rangiora. The eight dressage events are expected to attract approximately 1,400 competitors, supporters, and volunteers to the Waimakariri District. As such, the events will generate economic activity through visitor expenditure. Given these district-wide benefits, it is appropriate for the Board to consider the wider value of the project for the Waimakariri community.
- 4.4.3 It is estimated that the total cost of hosting the series of eight dressage events will be approximately \$10,305. At the time of assessment, the WRC had raised approximately \$5,000 through fundraising activities, including raffles, a barbecue, fence judging, and sponsorship secured at events during 2025. An application to Enterprise Waimakariri for \$3,500 towards the project was unsuccessful. The WRC has advised that the project will proceed regardless of the outcome of this funding application. However, should the requested grant not be approved, the organisation would be required to meet the shortfall from its existing funds, which have already been allocated to other operational and programme-related expenses.
- 4.4.4 As the cost of hosting the events is greater than \$1,000, the WRC has also applied to the Oxford-Ohoka (\$700) and Woodend-Sefton (\$700) Community Boards in the hope they may support this project with the remaining balance.

Rangiora Town Hall Centenary Celebration Group (the Group)

4.5 Information provided by the Group:

- 4.5.1 The Rangiora Town Hall was officially opened on 27 May 1926, with the occasion marked by an evening music festival featuring a choir and orchestra. Designed by architect H St A. Murray and constructed by F Williamson of Christchurch, the building was completed at a cost of £10,850 and provided seating for approximately 600 patrons. Since its opening, the Town Hall has served as a significant cultural and community venue, hosting productions by the Rangiora Musical Society and the Rangiora Dramatic Society, as well as a wide range of community events. The building also accommodated the Rangiora Borough Council from 1966 until 1981. The Rangiora Town Hall is recognised for its heritage significance and is registered as a Historic Place Category II.
- 4.5.2 It is anticipated that the Rangiora Town Hall Centenary celebrations, scheduled for 5 and 6 September 2026, will attract attendees from across the Waimakariri District and neighbouring regions, with the majority expected to be residents of the Rangiora-Ashley Ward. To commemorate this significant milestone, the Committee is planning a programme of events, including two variety shows and a cocktail function, celebrating the history, heritage, and ongoing community significance of the Rangiora Town Hall.
- 4.5.3 In addition, a commemorative plaque is proposed to recognise and celebrate the building's 100-year history and its longstanding contribution to the cultural, civic, and community life of Rangiora. The Committee is seeking a grant of \$1,000 to contribute towards the design, manufacture, and installation of the plaque, which will serve as a lasting acknowledgement of this significant milestone.

4.6. Council Evaluation:

- 4.6.1 The application meets the Board's Discretionary Grant criteria, as a non-profit community group has submitted it and the funding requested (\$1,000) is within the maximum amount available under the criteria. Furthermore, the majority of attendees at the Rangiora Town Hall Centenary celebrations are expected to be residents of the Rangiora-Ashley Ward, indicating that the event will deliver a clear benefit to the local community.
- 4.6.2 The cost of the commemorative plaque is estimated at \$1,000. At the time of assessment, the Committee was actively seeking sponsorship from local businesses to assist with meeting the wider costs associated with the centenary celebrations, including the planned variety shows and cocktail function. The Committee has confirmed that the commemorative plaque and associated centenary celebrations will proceed irrespective of the outcome of this funding application.
- 4.6.3 This is the first time the Committee has applied to the Board for funding.

Loburn Home and School Association (the Association)

4.7 Information provided by the Association:

- 4.7.1 Loburn School is a rural primary school with approximately 150 learners. The school's curriculum is founded on values and principles that recognise each child as a whole person and prepare them to thrive in an ever-changing world. Rather than focusing solely on the acquisition of knowledge, the curriculum is designed to create meaningful learning opportunities that empower students to think critically, adapt to new challenges, and develop the skills and dispositions needed for their future.
- 4.7.2 The school community is characterised by a strong sense of connection and belonging. It includes families with long-standing historical ties to the area and the school, alongside a growing number of new residents who contribute to the diversity and richness of the community. As the heart of the local area, Loburn School enjoys strong support from parents, whānau, and the wider community. These partnerships enhance student learning and wellbeing and help maintain the school's positive, inclusive, and community-focused culture.
- 4.7.3 2026 marks the 14th year that Loburn School has participated in the William Pike Challenge. This outdoor education programme is a year-long challenge designed to inspire young New Zealanders to learn, grow, and develop through meaningful experiences beyond the classroom. Students participating in the programme engage in a range of outdoor activities, complete community service projects, and develop a new sport, hobby, or skill. The challenge provides a gateway to new experiences and opportunities, fostering resilience, confidence, leadership, and a passion for the outdoors. It also promotes positive youth development and encourages participants to embrace the values of New Zealand's outdoor culture and active lifestyle.
- 4.7.4 The Association is seeking a grant of \$1,000 to support the 28 students participating in the William Pike Challenge in 2026. The funding will be used to subsidise student participation in two key programme activities:
- High Ropes Day at The Groynes – September 2026 (estimated cost: \$815)
 - Rakahuri Bike Blast – November 2026 (estimated cost: \$608)
- 4.7.5 As a small rural school, Loburn School has limited access to funding, with available resources largely allocated to meeting everyday operational expenses. Grant funding will help reduce the financial burden on families and ensure that all participating students have equitable access to these valuable learning experiences, regardless of their financial circumstances. Participation in the High Ropes Day and Rakahuri Bike Blast provides students with opportunities to challenge themselves beyond their perceived limits, build confidence, and develop resilience when faced with unfamiliar situations and obstacles, while exposing students to activities they may not otherwise have the opportunity to undertake.

4.8 Council Evaluation:

- 4.8.1 The application meets the Board's Discretionary Grant criteria, as it has been submitted by a community group associated with Loburn School and the funding requested (\$1,000) is within the maximum amount available under the criteria. Furthermore, all the students participating in the William Pike Challenge Award are residents of the Rangiora-Ashley Ward.
- 4.8.2 However, the grant criteria require organisations that receive the majority of their funding from Central Government sources to provide evidence that the requested funding will not be used for activities that should be funded by Central Government. While it is considered highly unlikely that the Ministry of Education would fund these extracurricular activities undertaken as part of the William Pike Challenge, no formal confirmation or supporting evidence has been provided to demonstrate this. As a result, the application does not fully satisfy this aspect of the grant criteria.
- 4.8.3 It is estimated that the total cost of participating in the High Ropes Day and the Rakahuri Bike Blast will be \$1,423. At the time of assessment, the Association had not secured or undertaken any additional fundraising activities to support participation in these events. The Association has, however, advised that the participation will proceed regardless of the outcome of this funding application. However, if the requested grant is not approved, the full cost of participation will need to be met by the families of the participating students. Approval of the grant would therefore help alleviate the financial burden on families and support equitable access to these extracurricular opportunities for all students involved.
- 4.8.4 In February 2023, the Association received \$665 in Discretionary Grant Funding for students to enter the William Pike Challenge 2023, and the Accountability Form was received.

Hunters4Hope (the Organisation)

4.9 Information provided by the Organisation:

- 4.9.1 Hunters4Hope was founded on a simple yet powerful idea; transforming surplus into sustenance. Based in Canterbury, the organisation brings together passionate hunters, volunteers, and community supporters who are committed to addressing food insecurity across the region. By partnering with recreational hunters, commercial hunting outfitters, local charities, and food assistance providers, the Organisation ensures that quality venison does not go to waste. Instead, it is processed and distributed to individuals and families experiencing hardship, providing nutritious meals and much-needed support. Through these collaborative efforts, the Organisation does more than feed people; it strengthens community connections, fosters a spirit of generosity, and provides comfort and care to those who need it most.
- 4.9.2 The Organisation processes more than two tonnes of venison mince each month, packaging it into large 20kg containers for distribution through local food banks and community food support programmes. This essential work is carried out by a dedicated processing team, a group made up primarily of retired volunteers who generously give their time to support those in need. Currently, the processing operation relies heavily on manual handling and repeated heavy lifting of filled containers. This creates a considerable physical burden for volunteers and increases the risk of strains, sprains, and other lifting-related injuries. As many of these volunteers are older adults, reducing manual handling risks is critical to maintaining a safe and sustainable working environment.

4.9.3 The Organisation has therefore applied for \$500 funding to purchase heavy-duty castor wheels and construction materials to build custom rolling trolleys for use throughout the processing facility. The introduction of these purpose-built trolleys will eliminate much of the hazardous lifting currently required, significantly improving workplace safety and operational efficiency. By investing in this practical capital upgrade, the Organisation will protect the wellbeing of its valued volunteers, reduce the risk of injury, and ensure that its dedicated team can continue providing nutritious venison to local families and communities for years to come.

4.9.4 It is anticipated that this project will directly benefit approximately 26 active volunteers, with around 50% residing in the Rangiora-Ashley Ward, 10% in the Oxford-Ohoka Ward, and approximately 20% each in the Kaiapoi-Tuahiri and Woodend-Sefton wards. While the primary beneficiaries are the volunteers involved in the organisation's processing operations, the wider community will also experience significant benefits, as the introduction of custom-built rolling trolleys will improve operational efficiency and help ensure the programme's ongoing sustainability.

4.9.5 The Organisation operates under the umbrella of Hope Community Trust. The Trust plays a pivotal role in its mission to address food insecurity by leading logistics and distributing our processed venison mince to multiple food banks across the Canterbury region.

4.10 Council Evaluation:

4.10.1 The application meets the Board's Discretionary Grant Criteria, as a non-profit organisation submitted it, and the requested funding of \$500 is in line with the specified \$1,000 limit per application.

4.10.2 The Board's Discretionary Grant Application Criteria state that funding should be directed towards projects that are primarily located within, or provide a direct benefit to, residents of the Board area. While it is estimated that approximately 50% of the volunteers directly benefiting from this project reside within the Rangiora-Ashley Ward, the wider impact extends well beyond the volunteer workforce. Improving workplace safety will help secure a vital food security pipeline that supports vulnerable families throughout the Waimakariri District.

4.10.3 The estimated cost of the heavy-duty castor wheels and construction materials to build custom rolling trolleys is \$500. At the time of assessment, the Organisation had not secured or undertaken any additional fundraising activities to support the project. An application to Mitre 10 for \$500 towards the project was unsuccessful.

4.10.4 The Organisation has advised that if the application is unsuccessful, it will not have the required funds to purchase the necessary materials to construct the rolling systems.

4.10.5 This is the first time the Organisation has applied to the Board for funding.

5. **OPTIONS**

5.1 The Board may approve or decline grants as per the grant guidelines.

5.2 The Management Team has reviewed this report.

6. **STRATEGIC ALIGNMENT AND COMMUNITY VIEWS**

6.1 **Mana Whenua**

The subject matter and/or recommendations contained in this report are unlikely to be of interest to mana whenua.

6.2 **Groups, Organisations and the Wider Community**

No other groups or organisations are likely to be affected by or to have an interest in the subject matter of this report.

6.3 **Implications for Community Wellbeing**

The issues and options discussed in this report have social, cultural, economic, or environmental implications for community well-being. Supporting community and sporting initiatives encourages social interaction, reduces isolation, and improves physical activity, which in turn enhances mental and physical wellbeing.

6.4 **Community Outcomes and Strategic Priorities**

People are friendly and caring, creating a strong sense of community in our District. There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

7.1 **Financial Implications**

7.1.1 There are financial implications for the decisions sought by this report.

7.1.2 The Council's 2026-27 Annual Plan includes a budget provision of \$14,980 for the Rangiora-Ashley Community Board to approve grants to community groups for the 2026/27 financial year (July 2026 to June 2027). There was a carry forward of \$5,266 from the 2025/26 financial year, resulting in a total of \$20,246 available for the 2026/27 financial year.

7.1.3 Currently, the Board's 2026/27 Discretionary Grant Fund total is \$18,246. If all the applications are approved, the Board's Discretionary Grant Fund will have \$13,746 for allocation for the balance of the 2026/27 financial year.

7.2 **Community Resilience and Sustainability**

The recommendations in this report do not have sustainability and/or climate change impacts.

7.3 **Risk Management**

There are no risks associated with adopting and implementing the recommendations in this report.

7.4 **Health and Safety**

All health and safety-related issues will be the responsibility of the organisations and groups that have applied for funding.

8. **CONTEXT**

8.1 **Consistency with Policy**

These matters are not matters of significance in terms of the Council's Significance and Engagement Policy.

8.2 **Authorising Legislation**

Not applicable.

8.3 **Authorising Delegations**

Community Boards have delegated authority to approve Discretionary Grant Funding.

What happens now?

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Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

Groups applying for Board Discretionary Grants 2025/2026

Name of group: Big Brothers Big Sisters of North Canterbury

Address: PO Box 780, Rangiora 7440

Contact person within organisation: [REDACTED]

Position within organisation: Development Coordinator

Contact phone number: [REDACTED]

Email: [REDACTED]

Describe your project or event and what the grant funding will specifically be used for. (Use additional pages if needed)

Funding will be used towards the production of a 15-second cinema advertisement by local creative Brendan Holt to recruit volunteer mentors from across the Waimakariri District. Like many volunteer organisations, our greatest challenge is recruiting enough volunteers to meet growing community demand. Every new mentor allows another local young person to be matched with a safe, consistent adult role model. The advertisement will feature real Big Brothers Big Sisters matches enjoying everyday moments around North Canterbury, showcasing the simple yet powerful impact of mentoring. Alongside the cinema advertisement - which will be showcased in Rangiora Town Hall Cinema for one year - a social media version will also be produced, extending the campaign's reach across the district.

What is the timeframe of the project/event date? ASAP

Overall cost of project/event: \$2,500+GST

Amount requested: \$1,000

How many people will directly benefit from this project? 500-900

Who are the range of people benefiting from this project? (You can tick more than one box)

- ☐ People with disabilities (mental or physical) ☐ Cultural/ethnic minorities ☒ District
☐ Preschool ☒ School/youth ☒ Adults ☒ Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 13% Rangiora-Ashley 36% Woodend-Sefton 13% Kaiapoi-Tuahiwi 35%

Other (please specify): Hurunui 3%

What are the direct benefit(s) to the participants? 55

The project will encourage more local adults to become volunteer mentors, creating new opportunities for tamariki aged 6-11 to be matched with a trusted, consistent role model. Through just one hour together each week, children build confidence, resilience and a greater sense of belonging through shared activities and experiences. Volunteers gain purpose, community connection and the opportunity to make a lasting difference in a young person's life.

What is the benefit(s) to your organisation?

Volunteer mentors are the foundation of our programme. This campaign will provide an additional channel to recruit volunteers and raise awareness of youth mentoring throughout the Waimakariri District, enabling us to establish more mentoring matches across North Canterbury.

What are the benefits, economic or otherwise, to the Rangiora-Ashley community or wider district?

The benefits of mentoring often reaches 6-10 people in a child's immediate circle. Families gain reassurance knowing another trusted adult is supporting their child, while schools regularly report improvements in classroom engagement, willingness to learn and relationships with others, strengthening the wellbeing of our wider community.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? ☒ Yes ☐ No

If yes, name of parent group: Big Brothers Big Sisters of New Zealand

What is the relationship between your group and the parent group?

We are a stand-alone charitable trust, affiliated to the National branch of Big Brothers Big Sisters and accountable to both the National and wider New Zealand community of branches.

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

The Keith Laugeson Charitable Trust has generously agreed to fund the cinema screening component of the 12 month campaign (\$6,500). Big Brothers Big Sisters is seeking support from the four Waimakariri Community Boards towards production costs for the advertisement itself.

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

As the cost of the advert is greater than \$1,000, we will also apply to the Kaiapoi-Tuahiwi (\$750), Woodend-Sefton (\$375) and Oxford-Ohoka (\$375) Community Boards in the hope they may support this project with the remaining balance.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☒ Yes ☐ No

If yes, please supply details:

In March 2025 we applied for \$1,000 towards a new office computer. Funding was gratefully received in May 2025. We also applied to Kaiapoi-Tuahiwi in March 2025 for \$750 for the same purpose. \$500 was gratefully received in May 2025.

If this application is declined, will this event/project still occur? ⁵⁶ ☒ Yes ☐ No

If No, what are the consequences to the community/organisation?

Yes, however, the project would likely be delayed until funding could be secured, as we do not have the internal resources or expertise required to produce a professional-quality cinema advertisement capable of maximising volunteer recruitment.

- Enclosed ☒ Financial Information (*compulsory – your application cannot be processed without financial statements*)
☒ Bank Statement (*Bank Statements will remain confidential*)
☒ Supporting costs, quotes or event budgets
☒ Other supporting information

- ☒ I am authorised to sign on behalf of the group/organisation making this application.
☒ I declare that all details contained in this application form are true and correct to the best of my knowledge.
☒ I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.
☒ I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: 

Date: 30/06/2026



30 June 2026

Dear Rangiora-Ashley Community Board Members,

Thank you for considering Big Brothers Big Sisters North Canterbury's application for funding towards the production of a **volunteer recruitment cinema advertisement** to be screened at the Rangiora Town Hall Cinema for 12-months.

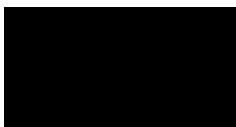
Since 2006, our organisation has matched tamariki aged 6-11 with carefully screened and professionally supported volunteer mentors who spend just one hour together each week. These long-term mentoring relationships help vulnerable tamariki build confidence, resilience and a greater sense of belonging, while strengthening whānau, kura and our wider community.

In the past 12 months, almost 90 children have been supported through our mentoring programme, with **36% of our current active matches living within the Rangiora-Ashley ward**, alongside many of our volunteers and partner schools. Like many community organisations, we are finding volunteer recruitment increasingly challenging as people balance greater work, family and financial pressures. This campaign will help us reach new audiences, raise awareness of youth mentoring and inspire more local people to become mentors. We are therefore seeking support from each of the Waimakariri Community Boards as this project will benefit communities across the district.

We are committed to supporting local businesses and our preferred creative is Rangiora-based videographer **Brendan Holt of Display Photo & Video**, whose quotation is attached. Brendan has generously structured the project to maximise value while producing a professional-quality advertisement featuring real mentoring matches from across North Canterbury.

We are also incredibly grateful that the Keith Laugeson Charitable Trust has committed funding towards the cinema screening costs. Support from the Community Boards will enable us to produce the advertisement, creating a valuable recruitment resource that can also be adapted for social media and used well beyond its initial cinema run.

Thank you for your consideration and for the continued support you provide community organisations working to strengthen the wellbeing and connectedness of our district.



Development Coordinator

Big Brothers Big Sisters of North Canterbury | Tuakana Teina

2025 PROGRAMME EVALUATION



Big Brothers Big Sisters
of North Canterbury
Tuakana Teina

The Search Institute has developed a framework that outlines how developmental relationships can enhance youth outcomes. Our annual Programme Outcome Evaluation (POE), based on **Lerner's 5 C's of Positive Youth Development**, helps assess the immediate impacts of mentoring on young people by gathering **feedback from caregivers, whānau and mentors**. The statistics below, drawn from the 2025 POE data, clearly demonstrate the areas in which young people are currently benefiting. By focusing on the key elements of developmental relationships - EXPRESSING CARE, CHALLENGING GROWTH, PROVIDING SUPPORT, SHARING POWER, and EXPANDING POSSIBILITIES - we see strong evidence of positive improvements, providing a solid foundation for future outcomes.

Improvements in...



CONFIDENCE

- 84% are more able to express their feelings
- 82% have higher self-confidence
- 81% are more confident to make a good decision
- 62% have developed a hobby or interest

Self Confidence

82%



COMPETENCE

- 78% have improved academic performance
- 69% are positively participating more actively in classes
- 64% have a better attitude towards school and learning
- 64% are showing improved classroom behaviour

School Performance

78%



CARING

- 69% are more trusting of adults
- 64% relate better with their peers
- 57% have better relationships with other adults
- 46% have improved relationships with caregivers & whānau

Shows Trust

69%



"Kay will be my best friend for the rest of my life."



"I have learned so much from Steve. He's been such a great big brother to me, he's a really big part in my life and I love being with him."



"I don't game as much anymore. I go outside with my big brother and we go for bike rides."



"Charlotte is so easy to talk to and is really kind."



"We get to hang out a lot and do fun stuff. Everyone should have a mentor, if I didn't have one, I wouldn't have a best friend."



"My favourite thing that we do together is Exploding Kittens! But not really exploding kittens, just playing the game Exploding Kittens."



Quotes from those who know us best!

FROM OUR TAMARIKI & RANGATAHI



"She is now just like one of the family and behaves like our home is her home."



"I see my role as being there for her when she needs me, to offer her a counterbalance to her chaotic home life, and to accept and love her unconditionally."



"A highlight for me is being able to share my skills and knowledge with a young person, and having fun doing things I haven't done for a long while, like fishing."



"You don't have to organise fun-filled, expensive dates - the best dates are when we just hang out."



"Despite the negative experiences endured, he has shown resilience. He has trusted me as someone he can rely on and it is very rewarding to see him have the opportunity to grow."



"The support and training from Big Brothers Big Sisters has been essential to me, and prepared me well for the mentorship role."



Quotes from those who know us best!

FROM OUR MENTORS





"Thank you for always showing up, accepting, being patient, and being such an important person to our daughter – and our family."



"We are so grateful for this support, it really helped our girl settle into Kaiapoi and build connections."



"Giving kids something to look forward to, someone completely independent to confide in and regularly bond with is such an amazing concept."



"She is always so happy when she comes home from her mentoring time and is excited to tell me all about it."



"He is doing things he wouldn't get to do normally at home, but they're things that will be good for him to know as he grows up. He's learning things his Dad would have taught him."



"My son has always yearned for a healthy male role model and his mentor may not see the impact he has made, but I see the major shifts in him since joining the programme - it has been the most beautiful gift."



Quotes from those who know us best!

FROM OUR CAREGIVERS & WHĀNAU



Big Brothers Big Sisters - Cinema Ad Quote

1 message

Display Photo & Video <brendan@display.net.nz>

25 June 2026 at 13:19

To: [REDACTED]
Cc: "Ellie Le Gros (North Canty Manager)" <ellie.legros@bigbrothersbigsisters.org.nz>

H [REDACTED]

Thanks again for the opportunity to help with this project.

As discussed, Big Brothers Big Sisters are looking to create a short cinema advertisement to help encourage more people to become volunteer mentors in North Canterbury.

Below is a simple breakdown of the goal, scope of work, deliverables and quoted budget for the project as discussed.

Goal

Create a 15 second cinema advertisement that encourages more people to become mentors with Big Brothers Big Sisters.

Scope of Work

The project includes the planning, filming and editing of one 15-second cinema advertisement for Big Brothers Big Sisters.

The video will be shaped around a simple script and visual direction, using real mentor and young person matches in natural settings around North Canterbury.

The scope includes:

- Creative planning and production coordination
- Script support and message development
- Filming with up to five mentor/young person matches
- A mix of simple local activities and locations
- Voiceover recording using a suitable person provided by Big Brothers Big Sisters
- Music selection
- Video editing
- Colour grading
- Graphic animation
- Audio finishing
- Exporting the final video to suit supplied cinema specifications
- One round of minor revisions
- A social media reel version adapted from the cinema ad footage

Creative Direction

The video will focus on simple, everyday moments between mentors and young people, such as walking, talking, playing a game, shooting a basketball, visiting a park, sharing an ice cream, or spending time together in a familiar local setting.

The activity itself is not the main story. The focus is on connection, trust, consistency, and the positive impact of having one more supportive adult in a young person's life.

Deliverables

The final deliverables will include:

- 1x 15-second cinema advertisement
- 1x social media reel version
- Final export prepared to suit the supplied cinema ad specifications
- One revision round for minor changes to timing, text, branding or final messaging

Quoted Budget

15-second cinema ad production, including planning, filming, editing, voiceover, cinema delivery and social media reel version:

\$2,500 + GST

This quote can be used for funding applications, partner approvals or project budgeting.

If the scope needs to be adjusted to better suit the funding process, I'm happy to discuss and reshape the project where needed.

Thanks again, and I'd love to help bring this project to life.

Cheers,

Brendan

BRENDAN HOLT

P: 027 324 5243

E: brendan@display.net.nz

www.display.net.nz



Profit and Loss

Big Brothers Big Sisters of North Canterbury Trust Board For the year ended 30 June 2026

2026

Trading Income

Aotearoa Gaming Trust	25,000.00
Christchurch Casino Charitable Trust	1,000.00
COGS	5,000.00
Donations Received	27,079.30
Fundraising Events Inc - All	32,750.93
Fundraising General	388.35
Kiwi Gaming Foundation	7,000.00
Lotteries Community	60,000.00
Mainpower	2,500.00
Match Sponsorship	2,000.00
Mauger Charitable Foundation	20,000.00
Other Revenue	30,276.00
Rātā Foundation	30,000.00
Waimakariri District Council	6,430.00
Total Trading Income	249,424.58

Gross Profit **249,424.58**

Other Income

Interest Income	2,788.71
Total Other Income	2,788.71

Operating Expenses

ACC Expenses	1,428.98
Accounting & Auditing	934.78
Advertising	3,112.52
Bank Fees	139.05
Board Expenses	1,723.95
Computer Maintenance	563.48
Conference Expenses	76.42
Depreciation	585.15
Disposal of Asset	33.66
Fundraising Events Exp - All	8,436.43
Fundraising General Expenses	156.65
General Expenses	884.19
Insurance	3,320.32
KiwiSaver Employer Contributions	5,605.01
Match Events	4,032.17
Match Expenses	2,499.20
Office Expenses	517.06
Post Box	486.96
Printing & Stationery	827.19

2026

Salaries	176,807.26
School Based Cupboard Resource	653.62
Staff Clothing	167.26
Staff Development & Expenses	738.58
Subscriptions	2,471.59
Supervision - External	810.00
Telephone & Internet	2,156.22
Travel - Reimbursement	7,047.29
Volunteer Expenses	3,189.13
Volunteer Training Expenses	948.25
Total Operating Expenses	230,352.37
Net Profit	21,860.92



Non Profit Org A/C

ACCOUNT NAME
BIG BROTHERS BIG SISTERS OF NO
RTH CANTERBURY TRUST

ACCOUNT NUMBER
[REDACTED]

STATEMENT NO. 142
FOR THE PERIOD
11 MAY 2026 TO 11 JUNE 2026

OPENING BALANCE							73,235.76	
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
13 May	AINGER TOMLIN LIMITE	DC					6,500.00	79,735.76
14 May	MS P A HIRD	DC					150.00	79,885.76
14 May	HOMEGROWN GROCERS LI	DC					250.00	
14 May	DEPOSIT	AT					415.00	
14 May	DEPOSIT	AT					913.20	81,463.96
15 May	COWEN S G	BP					350.00	81,813.96
15 May	EUSTANCE OLIVIA	IB				1,000.00		
15 May	THANKYOU PAYROLL	BP				7,249.00		73,564.96
16 May	20260516 1 .AFI	DC				5,728.34		67,836.62
18 May	HUMANITIX	DC					8,640.00	76,476.62
19 May	eftposhire.co.n	DC					5,904.00	82,380.62
20 May	NORTH CANTERBUR	BP					450.00	82,830.62
22 May	NORWEST NETWORKERS L	AP					60.00	82,890.62
24 May	RAEWYN BISHOP	BP					100.00	82,990.62
26 May	DEPOSIT	AT					50.00	83,040.62
26 May	Slemint Enterpr	DC					450.00	
26 May	BNZBUSINESCD	DD				277.27		
26 May	BNZBUSINESCD	DD				556.16		82,657.19
28 May	PROPERTY BROKERS CAN	DC					350.00	83,007.19
28 May	Mainpower New Zealan	DC					2,500.00	
28 May	20260527.AFI	DC				2,176.90		
CARRIED FORWARD							83,330.29	

AP Automatic Payment
DC Direct Credit

AT Automatic Teller Machine
DD Direct Debit

BP Telephone Bill Payment
IB Internet Banking Transfer

Page 2 of 4

BNZ
Rangiora Store
Telephone 0800 800 468
Facsimile 03 313 4273

THE TRUSTEES, BIG BROTHERS BIG SISTERS OF, NORTH CANTERBURY TRUST, PO BOX 780, RANGIORA, 7440



Non Profit Org A/C

ACCOUNT NAME
BIG BROTHERS BIG SISTERS OF NO
RTH CANTERBURY TRUST

ACCOUNT NUMBER

STATEMENT NO. 142
FOR THE PERIOD
11 MAY 2026 TO 11 JUNE 2026

CARRIED FORWARD								83,330.29
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
28 May	THANKYOU PAYROLL	BP				7,249.00		
28 May	INLAND REVENUE	DC				7,570.17		68,511.12
29 May	MORRISS B H &	BP					200.00	68,711.12
29 May	MCALPINES	DC					2,000.00	70,711.12
02 Jun	Services Fee - See					0.80		70,710.32
04 Jun	RAEWYN BISHOP	BP					100.00	70,810.32
04 Jun	SPARK NZ TRADING	DD				207.79		70,602.53
08 Jun	20260608.AFI	DC				315.36		70,287.17
11 Jun	Rata Foundation	DC					30,000.00	100,287.17
CLOSING BALANCE								100,287.17

The Bank's base rate is currently 10.950 percent per annum. The interest rate on this account is 10.000 percent p.a above the base rate. There is no required payment applicable to this statement period provided the limit has not been exceeded. These rates are less than the finance rate within the meaning of the Credit Contracts Act 1981. This only applies if you entered into your facility agreement prior to 1 April 2005. If you have any questions please contact your nearest branch or call 0800 800 468.

What happens now?

67

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

Groups applying for Board Discretionary Grants 2025/2026

Name of group: Waimakariri Riding Club

Address: [REDACTED]

Contact person within organisation: [REDACTED]

Position within organisation: Chairperson

Contact phone number: [REDACTED]

Email: waimakridingclub@gmail.com

Describe your project or event and what the grant funding will specifically be used for. (Use additional pages if needed)

Summary of Request

The Waimakariri Riding Club requests \$1000 — approx. 42% of the total cost — towards an arena groomer and associated equipment for the Rangiora A&P grounds. This equipment will allow WRC to run a high-quality dressage series of 8 events between 16th August 2026 and March 2027, previously run by another organisation that could no longer continue. The series will benefit an estimated 130 club members and around 50 participants per event from across the Waimakariri District and beyond.

What is this application for?

What is the timeframe of the project/event date? 16th August 2026 to March 2027 - 8 events

Overall cost of project/event: \$10,305

Amount requested: 1000

How many people will directly benefit from this project? 1400

Who are the range of people benefiting from this project? (You can tick more than one box)

☐ People with disabilities (mental or physical) ☐ Cultural/ethnic minorities ☒ District

☐ Preschool ☐ School/youth ☒ Adults ☒ Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 15% Rangiora-Ashley 30% Woodend-Sefton 15% Kaiapoi-Tuahiwi 15%

Other (please specify): Other beneficiaries come from outside the area

What are the direct benefit(s) to the participants? 68

We define dressage as the purposeful training and development of the horse for strength, rhythm, symmetry and connection — a foundation that supports trail riding, jumping, working equitation and other equestrian sports. Our series offers development opportunities for elite (ESNZ) riders and grassroots riders alike:

For ESNZ-registered riders: increased opportunities to qualify for South Island and national competitions.

What is the benefit(s) to your organisation?

Fundraising through WRC Dressage will allow further discounts and subsidies for coaching and events for the wider WRC community, letting us offer a richer range of coaching and training to more members.

Improved riding standards, a stronger sense of community, and a more even spread of volunteer work amongst club members and participants.

What are the benefits, economic or otherwise, to the Rangiora-Ashley community or wider district?

This application delivers social, community, cultural and economic benefits to the Rangiora community.

Safety and quality of services: a good-quality dressage arena surface directly improves safety and service quality in the Waimakariri District, attracting participants to Rangiora from across the district and Canterbury.

Social riding and dressage in particular provides quality horse engagement and helps riders and horses build fitness.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? ☐ Yes ☒ No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

We applied to Enterprise Waimakariri for \$3,500 and were unsuccessful; we were then recommended this funding route. WRC raised approximately \$5,000 in 2025 through raffles, a BBQ, fence judging and sponsorship at our events, Quest, and Ribbon Days (to June 2025 — see accounts). This funding has already been allocated to subsidising coaching and other horse activities for our members, as we were not aware of this dressage fundraising opportunity until April 2026.

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

Applying to two other community boards. Oxford/Ohoka and Woodend/Sefton

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☐ Yes ☒ No

If yes, please supply details:

If this application is declined, will this event/project still occur? ⁶⁹ ☒ Yes ☐ No

If No, what are the consequences to the community/organisation?

Yes. The series will proceed, but the equipment would need to be hired or the arena surface quality would be lower / fewer events could run at the required standard.

- Enclosed ☒ Financial Information (*compulsory – your application cannot be processed without financial statements*)
☒ Bank Statement (*Bank Statements will remain confidential*)
☒ Supporting costs, quotes or event budgets
☐ Other supporting information

- ☒ I am authorised to sign on behalf of the group/organisation making this application.
☒ I declare that all details contained in this application form are true and correct to the best of my knowledge.
☒ I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.
☒ I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: _____



Date: 6th July, 2026 _____

Waimakariri District Council — Community Grant Application – Rangiora ward

Applicant: Waimakariri Riding Club (WRC) — Incorporated Society, est. August 2023

Summary of Request

The Waimakariri Riding Club requests \$1000 — approx. 42% of the total cost — towards an arena groomer and associated equipment for the Rangiora A&P grounds. This equipment will allow WRC to run a high-quality dressage series of 8 events between 16th August 2026 and March 2027, previously run by another organisation that could no longer continue. The series will benefit an estimated 130 club members and around 50 participants per event from across the Waimakariri District and beyond.

What is this application for?

This application requests funding for an arena groomer and associated equipment to enable the Waimakariri Riding Club to run a high-quality dressage series — 8 events between 16th August and March 2027 — at Rangiora A&P grounds.

This series was previously run by another organisation, which was unable to continue due to retirement and new Equestrian Sport NZ (ESNZ) regulations. WRC complies with these regulations as an incorporated society. However, as a young organisation — incorporated only in August 2023 — we have not yet built the resources or capacity to purchase this equipment outright.

Dressage series are important to the Waimakariri District as they give both experienced and amateur riders a basis to compete and develop the knowledge, skills and capability needed across a wide range of riding activities.

The arena groomer will bring the surface up to the standard required for quality dressage competition, and will create a safer, more even surface for riders at all times. As the all-weather arenas are used year-round, the groomer will also benefit training for the pony club, Rangiora A&P participants, and coaches who use these surfaces regularly.

Our 130 members and the roughly 50 participants at each event are spread across the Waimakariri District and beyond, so we are applying to your board for 42% of the cost of the arena groomer and equipment (see attached invoice). We estimate approx. 1400 participants across the whole dressage series.

What are the direct benefits to participants?

We define dressage as the purposeful training and development of the horse for strength, rhythm, symmetry and connection — a foundation that supports trail riding, jumping, working equitation and other equestrian sports. Our series offers development opportunities for elite (ESNZ) riders and grassroots riders alike:

For ESNZ-registered riders: increased opportunities to qualify for South Island and national competitions.

For judges: this event series supports the ongoing upgrading and training that judges in Canterbury need, while giving them more high-quality events to officiate.

For unaffiliated and grassroots participants: improved arenas give riders greater access to the musical and freestyle aspects of dressage.

What are the benefits to your organisation?

Fundraising through WRC Dressage will allow further discounts and subsidies for coaching and events for the wider WRC community, letting us offer a richer range of coaching and training to more members.

Improved riding standards, a stronger sense of community, and a more even spread of volunteer work amongst club members and participants.

Improved riding and greater awareness of surface conditions improves safety across our riding community.

What other fundraising has your group undertaken towards this project?

We applied to Enterprise Waimakariri for \$3,500 and were unsuccessful; we were then recommended this funding route.

WRC raised approximately \$5,000 in 2025 through raffles, a BBQ, fence judging and sponsorship at our events, Quest, and Ribbon Days (to June 2025 — see accounts). This funding has already been allocated to subsidising coaching and other horse activities for our members, as we were not aware of this dressage fundraising opportunity until April 2026, after those financial decisions had been made. The WRC Dressage series represents a purposeful consolidation of our fundraising efforts, aimed at upskilling members as volunteers and participants in this foundation sport.

What are the benefits, economic or otherwise, to the Rangiora community or wider district?

This application delivers social, community, cultural and economic benefits to the Rangiora community.

Safety and quality of services: a good-quality dressage arena surface directly improves safety and service quality in the Waimakariri District, attracting participants to Rangiora from across the district and Canterbury.

Social: riding, and dressage in particular, provides quality horse engagement and helps riders and horses build fitness, strength and flexibility on an ongoing basis.

Community: WRC Dressage gives the wider WRC riding community a shared fundraising focus and greater clarity for members.

Economic: each event is likely to attract between 35 and 60 horse-and-rider combinations, bringing additional custom to a wider range of local services. A local series also means riders and horses can access quality events locally rather than travelling further afield.

Will the project still occur if this funding is not granted?

Yes. The series will proceed, but the equipment would need to be hired or the arena surface quality would be lower / fewer events could run at the required standard.



5 July 2026

To Whom it May Concern

ESNZ Dressage is pleased support the Waimakariri Riding Club (Inc) grant application to purchase and arena groomer and other dressage equipment to enable them to deliver a higher standard of Equestrian competition in the North Canterbury region

The Riding Club purchases will improve the arena surfaces, making it safer for horses and riders and ensuring the surface is more resilient in adverse weather conditions

- **Horse Welfare** and the longevity of the horse as an athlete through improved biomechanical function and reduction of stress
- **Retention of Events & Series** for competitors
- **Education, Status Maintenance & Upgrading** of Judges, Stewards, & Technical Delegates
- **Possibility to attract more entries** – it is understood this venue does not currently attract potential numbers of entries owing to the current surface being too weather dependent and rider concern re horse welfare
- **Increased Participation of Women and Children in Equestrian Sports** – 95% of Dressage participation are included in this category from 8yrs to 80yrs

Dressage wishes this proactive group who successfully delivers a wide range of equestrian activity to the region, every success with this project

Yours sincerely
Wendy Hamerton

Dressage Sport Manager | RD 13 | Hawera | 4673 mob +64 (027) 240 2702

Waimakariri Riding Club Dressage Event Series

Annual Budget based on eight event series August 2026 - March 2027

Based on 70 entries (35 horses) per event

		Income	Expenditure	Profit/Loss
Class Fee	16	7840		
Ground Fee in per horse	7	1715		
Admin Fee per horse	15	3675		
Rosette Sponsorship		1500		
Sponsorship of prize money		1920		
Marketing Fee			1100	
Rosettes			1500	
Event coordination - Judges/Writers			2660	
Prize Money			1920	
DNZ per Graded entry	5		800	
Ground Fee paid to A&P	7		1715	
Test sheets			210	
Sundries/vouchers			400	
Total		16650	10305	6345

Based on 100 entries (50 horses) per event

		Income	Expenditure	Profit/Loss
Class Fee	16	11,200		
Ground Fee in per horse	7	2450		
Admin Fee in per horse	15	5250		
Rosette Sponsorship		1500		
Sponsorship of prize money		1920		
Marketing Fee			1100	
Rosettes			1500	
Event Coordination - Judges/Writers			2660	
Prize Money			1920	
DNZ per Graded entry	5		1155	
Ground Fee paid to A&P	7		2450	
Sundries/vouchers			400	
Test Sheets			350	
Total		22,320	11535	10,785

To run the series, the club has agreed to purchase half ownership in an Arena Groomer and letter at a total cost of \$2500. The committee are working hard to cover the cost of this with sponsorship for a grant from Waimakariri Events Funding pot for total of \$2,500.

Historical data below shows entry levels of previous Event series run by the North Canterbury Dressage Club. We believe we can drive entries back up to the 80-100 mark with some dedicated marketing and a

Month	Total entries (1/3 Graded, 2/3 Non-Graded)		
Sept 2025	70		

Nov 2025	70		
Dec 2025.	107		
Jan 2026	83		
Feb 2026	60		
Mar 2026	65		

North Canterbury Dressage
Rangiora

July 1, 2026

Waimakariri Riding Club (Inc)
Attn Andrea

Same as recipient

Thank you for your business!

Fax: [Fax]

Web: [Web address]

 **Cheque Account**

ACCOUNT NAME
WAIMAKARIRI RIDING CLUB
INCORPORATED

ACCOUNT NUMBER
[REDACTED]

STATEMENT NO. 34
FOR THE PERIOD
29 MAY 2026 TO 30 JUNE 2026

OPENING BALANCE						8,493.33		
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
30 May	E W BEVERLEY-STONE	BP					20.00	8,513.33
30 May	STEVENSON MRS J M &	BP					20.00	
30 May	SCANNELL E M	BP					104.10	8,637.43
31 May	MS N A JOLLIFFE	DC					20.00	8,657.43
31 May	ORANGE A A	BP					90.00	8,747.43
01 Jun	GILMORE KB & GJ	BP					20.00	8,767.43
01 Jun	HAYWARD C	BP					50.00	
01 Jun	MISS K M SHAW	DC					50.00	8,867.43
02 Jun	Anderson C E	DC					50.00	8,917.43
02 Jun	STEVENSON MRS J M &	BP					50.00	
02 Jun	VELOCITY TRUSTE	BP					50.00	
02 Jun	Xero NZ INV-	DD				40.25		8,977.18
03 Jun	BENZIE N J	BP					50.00	9,027.18
04 Jun	LUGG R & M H	BP					20.00	9,047.18
04 Jun	McCulloch L J	DC					50.00	
04 Jun	LUGG R & M H	BP					60.00	9,157.18
05 Jun	KING&BUCHANAN	BP					50.00	9,207.18
05 Jun	Kirsten Regos	BP				78.00		9,129.18
08 Jun	Thompson R T	DC					20.00	9,149.18
08 Jun	LARGERBERG A	BP					50.00	9,199.18
09 Jun	L & M R COLLINS	BP				20.00	9,219.18	
CARRIED FORWARD						9,219.18		

BNZ
Rangiora Store
Telephone 0800 800 468
Facsimile 03 313 4273

THE MEMBERS, WAIMAKARIRI RIDING CLUB INCORP.



Cheque Account

ACCOUNT NAME
WAIMAKARIRI RIDING CLUB
INCORPORATED

ACCOUNT NUMBER

STATEMENT NO. 34
FOR THE PERIOD
29 MAY 2026 TO 30 JUNE 2026

CARRIED FORWARD

9,219.18

Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
09 Jun	Lieder S	DC					20.00	
09 Jun	NR POWELL	DC					20.00	
09 Jun	PARKER L E	BP					20.00	
09 Jun	HAZLEWOOD SARAH	BP					50.00	
09 Jun	LEWIS D & RAM	BP					50.00	
09 Jun	MS H M BOWLER AND	DC					50.00	
09 Jun	Snowden	DC				142.00		9,287.18
10 Jun	STEWART NJ&AJ	BP					20.00	9,307.18
11 Jun	J ROUSE	BP					20.00	9,327.18
12 Jun	GRAHAM L M	DC					10.00	9,337.18
12 Jun	H R FOOR	BP					10.00	
12 Jun	BUNNING L E	BP					20.00	
12 Jun	LG Thoroughgood	DC					20.00	
12 Jun	Chan S C	DC					50.00	
12 Jun	CHAMBERLAIN,P	BP					50.00	
12 Jun	EGAN H C	BP					50.00	
12 Jun	Hustler L S	DC					50.00	
12 Jun	LG Thoroughgood	DC					50.00	
12 Jun	MS K M MURDOCH	DC					50.00	
12 Jun	MS N A JOLLIFFE	DC					50.00	
12 Jun	ROSSITER P J	DC					50.00	9,787.18

CARRIED FORWARD

9,787.18

BNZ
Rangiora Store
Telephone 0800 800 468
Facsimile 03 313 4273

THE MEMBERS, WAIMAKARIRI RIDING CLUB INCORP, 110 MAINDONALDS ROAD, RD 5, WEST EYRETON, 7475



Cheque Account

ACCOUNT NAME
WAIMAKARIRI RIDING CLUB
INCORPORATED

ACCOUNT NUMBER
02-0876-0313132-000

STATEMENT NO. 34
FOR THE PERIOD
29 MAY 2026 TO 30 JUNE 2026

CARRIED FORWARD

9,787.18

Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
13 Jun	Bishop E M	DC					20.00	9,807.18
13 Jun	GEORGE ROBERT	BP					50.00	
13 Jun	Keeber P R	DC					50.00	9,907.18
14 Jun	M J & A GOODWORTH PA	DC					50.00	9,957.18
15 Jun	D & J C WOODROW	BP					10.00	9,967.18
15 Jun	MAHAN,RACHAEL	BP					30.00	9,997.18
16 Jun	BELWORTHY	BP					25.00	10,022.18
16 Jun	J T NARBES	BP					50.00	
16 Jun	King S L	DC					50.00	10,122.18
17 Jun	H R FOOR	BP					30.00	10,152.18
17 Jun	A J & N J WILSON	BP					50.00	
17 Jun	MCGILL,SONYA	BP					50.00	
17 Jun	MR R A BARR AND	DC					50.00	
17 Jun	MS L K HODGSON	DC					50.00	
17 Jun	UPHAM NJ & J	BP					50.00	
17 Jun	A J HANSEN	BP					90.00	
17 Jun	CHRISTIAN,RAY	BP					90.00	10,582.18
18 Jun	J ROUSE	BP					50.00	10,632.18
18 Jun	MS S C RUSTON	DC					50.00	
18 Jun	CHAMBERLAIN J	BP					90.00	10,772.18
19 Jun	LEWIS D & RAM	BP					10.00	10,782.18

CARRIED FORWARD

10,782.18

BNZ
Rangiora Store
Telephone 0800 800 468
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THE MEMBERS, WAIMAKARIRI RIDING CLUB INCORP.



Cheque Account

ACCOUNT NAME
WAIMAKARIRI RIDING CLUB
INCORPORATED

ACCOUNT NUMBER

STATEMENT NO. 34
FOR THE PERIOD
29 MAY 2026 TO 30 JUNE 2026

CARRIED FORWARD

10,782.18

Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
19 Jun	Bonner M L	DC					50.00	10,832.18
20 Jun	J L NORSWORTHY	BP					20.00	10,852.18
20 Jun	Vaughan A L	DC					20.00	
20 Jun	J L NORSWORTHY	BP					30.00	
20 Jun	L & M R COLLINS	BP					50.00	10,952.18
21 Jun	MEHRTENS,KIM	BP					50.00	11,002.18
21 Jun	MISS C MOORE AND	DC					50.00	
21 Jun	SAUNDERS A&B	BP					50.00	
21 Jun	Thompson R T	DC					50.00	
21 Jun	Vaughan A L	DC					50.00	11,202.18
22 Jun	BRAGGINS & LYNC	BP					50.00	11,252.18
22 Jun	CROTTY F	BP					90.00	
22 Jun	Stripe Payments	DC					131.80	
22 Jun	S Parker	DC				675.00		10,798.98
23 Jun	A C L AUSTIN	BP					50.00	10,848.98
23 Jun	BROWNIE A K	BP					50.00	
23 Jun	D E MATTHEWS	BP					50.00	
23 Jun	Northern A & P Ass.	BP				105.00		10,843.98
24 Jun	STEVENSON MRS J M &	BP					58.00	10,901.98
25 Jun	ROSS,& BILLI	BP					20.00	10,921.98
26 Jun	J P JACKSON	BP					50.00	10,971.98

CARRIED FORWARD

10,971.98

BNZ
Rangiora Store
Telephone 0800 800 468
Facsimile 03 313 4273

THE MEMBERS, WAIMAKARIRI RIDING CLUB INCORP, [REDACTED]



ACCOUNT NAME
WAIMAKARIRI RIDING CLUB
INCORPORATED

ACCOUNT NUMBER
[REDACTED]

STATEMENT NO. 34
FOR THE PERIOD
29 MAY 2026 TO 30 JUNE 2026

CARRIED FORWARD							10,971.98	
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
26 Jun	Rangiora RSA Club	BP				550.00		10,421.98
27 Jun	KNIGHT T & G	BP					50.00	10,471.98
27 Jun	MR J M DAVIDSON AND	DC					50.00	
27 Jun	TW and GM Tavendale	DC				80.00		10,441.98
28 Jun	C M REID	BP					20.00	10,461.98
28 Jun	GERARD E M	DC					50.00	
28 Jun	PEGRAM A E	DC					50.00	
28 Jun	HANSEN,DAMON	BP					90.00	10,651.98
29 Jun	HOLBROOK,SHAR	BP					22.00	10,673.98
29 Jun	HOUSTON S N	BP					50.00	
29 Jun	Xero NZ INV-	DD				40.25		
29 Jun	Snowden	BP				300.00		10,383.73
30 Jun	A C L AUSTIN	BP					20.00	10,403.73
30 Jun	Lieder S	DC					20.00	
30 Jun	MCGILL,SONYA	BP					20.00	10,443.73
CLOSING BALANCE							10,443.73	

Current interest rate percent per annum applicable to this account in respect of overdrawn balances is 20.950. There is no required payment applicable to this statement period provided the limit has not been exceeded.

GOVERNANCE

Rangiora-Ashley Community Board
Discretionary Grant Application

Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to community-based project groups, non-profit community organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive a project summary that includes costs, and shows the areas where funds will be spent, fund raising the group has undertaken towards the project, and other sources of funding that have been accessed. Please note that your application will not be processed if the required financial information is not provided. The Board reserve the right to request additional information.

Examples (but not limited to) of what the Board cannot fund:	Examples (but not limited to) of what the Board can fund:
✗ Wages	✓ New equipment/materials
✗ Debt servicing	✓ Toys/educational aids
✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)	✓ Sporting equipment
✗ Stock or capital market investment	✓ Safety equipment
✗ Gambling or prize money	✓ Costs associated with events
✗ Funding of individuals (only non-profit organisations)	✓ Community training
✗ Payment of any legal expenditure or associated costs	
✗ Purchase of land and buildings	
✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests	
✗ Payment of fines, court costs or mediation costs, IRD penalties	

Criteria for application

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- The Board supports a wide range of community activities. However, an application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- The Board will consider grant applications every month. Applications must be received at least four weeks before Board meeting dates to be processed on time.
- Applications will only be accepted from community-based project groups, not-for-profit organisations, registered charities or incorporated societies. No application from an individual which benefits only one person will be accepted.
- Applications from Funding Committees and/or similar community-based groups associated with schools will be considered only if significant community benefit has been shown and proof is provided that the Ministry of Education does not fund the activity. However, schools themselves are not considered non-profit community-based organisations.
- Grant funding will not be allocated for events/projects that have already occurred, i.e. retrospectively.
- The grant funding is limited to projects primarily within the Board area or benefiting the residents of the ward.
- Grants are generally limited to \$1,000 in any financial year (July to June). However, a group may apply twice a year, provided it is for different projects. The Board will only consider granting more than \$1,000 in exceptional circumstances and will provide detailed reasons for exceeding the present limit.
- The application should clearly state the purpose for which the funds will be used. It should be noted that the board will not fund ongoing or annual operating expenditure associated with the administration or running of the applicant's club organisation or club.
- Organisations predominately funded by the Central Government must provide supporting evidence that the requested grant will not be spent on projects that the Central Government should/do fund.
- The applicant should submit relevant financial information to prove they can deliver the project. Financial information should include a balance sheet/profit and loss and, at least, a bank statement to enable the Board to make an informed decision.
- Applicants must declare any other funding sources for the proposed project for which funding is being sought, especially Council community grants, other Community Boards grants, and Enterprise North Canterbury funding.
- If the group does not provide the information to enable the grant to be paid within three months of approval of the grant being notified, the application will be regarded as closed, and funds will be released for reallocation by the Board.
- If funds are not spent on the specific project applied for within six months of the date of the event/project, the recipient will be required to return the funding to the Council.
- The Council must receive an Accountability Form within 20 working days after the event, completion of the project, or when the funds were spent outlining how the funds were applied. Relevant proof of purchase, such as receipts, bank statements, or invoices, must accompany the Accountability Form, and photos of the event or purchase are encouraged.
- Where possible, Boards request permission to use these photos on their Facebook page, the Council website, or other social media to encourage other community groups' participation.
- No new application will be accepted until the Board receives the Accountability Form and relevant documentation for previous funding granted.

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

Groups applying for Board Discretionary Grants 2025/2026

Name of group: Rangiora Town Hall Centenary Celebration Group

Address:

Contact person within organisation: Dale Hartley-Brown

Position within organisation: Group member

Contact phone number: 021 899440 Email: dale@hspa.co.nz

Describe your project or event and what the grant funding will specifically be used for. (Use additional pages if needed)

As part of the centenary celebrations for the Rangiora Town Hall, a commemorative plaque will be commissioned to mark the building's 100-year milestone. We would like to apply for funding of \$1,000 to contribute towards the cost of the plaque.

What is the timeframe of the project/event date? Event to be held 4 - 6 September 2026.

Overall cost of project/event: \$1000 approx. Amount requested: \$1000

How many people will directly benefit from this project?

Who are the range of people benefiting from this project? (You can tick more than one box)

- ☐ People with disabilities (mental or physical) ☐ Cultural/ethnic minorities ☒ District
☐ Preschool ☐ School/youth ☐ Adults ☒ Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka % Rangiora-Ashley 100 % Woodend-Sefton % Kaiapoi-Tuahiwi %

Other (please specify):

What are the direct benefit(s) to the participants? 84

The commemorative plaque will provide a lasting acknowledgement of the Rangiora Town Hall's centenary and its significance to the community. The centenary celebrations will enhance the community's sense of connection, pride, and awareness of the Town Hall's historical and cultural importance.

What is the benefit(s) to your organisation?

The Rangiora Town Hall Centenary Celebration Group seeks to coordinate a high-quality community celebration and contributes to preserving local heritage.

What are the benefits, economic or otherwise, to the Rangiora-Ashley community or wider district?

The plaque will serve as a permanent public feature recognising the Town Hall's role as a key civic and community space over the past 100 years. It contributes to local identity, heritage appreciation, and community pride. The centenary celebrations, supported by the plaque, will also encourage community participation.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? ☐ Yes ☐ No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

Sponsorship is being sought from local businesses to assist with covering costs of the weekend of celebration events to be held including a cocktail event and variety show to be held at the Town Hall.

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☐ Yes ☒ No

If yes, please supply details:

If this application is declined, will this event/project still occur? ⁸⁵ ☒ Yes ☐ No

If No, what are the consequences to the community/organisation?

- Enclosed ☐ Financial Information (*compulsory – your application cannot be processed without financial statements*)
- ☐ Bank Statement (*Bank Statements will remain confidential*)
- ☐ Supporting costs, quotes or event budgets
- ☐ Other supporting information

- ☒ I am authorised to sign on behalf of the group/organisation making this application.
- ☒ I declare that all details contained in this application form are true and correct to the best of my knowledge.
- ☒ I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.
- ☒ I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: Dale Hartley-Brown Date: 1/July/2026

What happens now?

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Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

Groups applying for Board Discretionary Grants 2025/2026

Name of group: Loburn School Home and School PTA

Address: [REDACTED]

Contact person within organisation: [REDACTED]

Position within organisation: President

Contact phone number: [REDACTED] Email: loburnschoolpta@gmail.com

Describe your project or event and what the grant funding will specifically be used for. (Use additional pages if needed)

A grant will be used to support our specialist Yr 8 Outdoor Education Programme, the William Pike Challenge. This is the 14th year of the programme, and all of the students are involved. This year we have 28 students involved. The grant will be used to subsidise entry to the Rakahuri Bike Blast in November and participate in a High Ropes day at the Groynes in September.
The total cost of the Bike Blast is \$608.70 and the total cost for the High Ropes Day is \$815.

What is the timeframe of the project/event date? September and November

Overall cost of project/event: \$1423 Amount requested: \$1000

How many people will directly benefit from this project? 28

Who are the range of people benefiting from this project? (You can tick more than one box)

- ☐ People with disabilities (mental or physical) ☐ Cultural/ethnic minorities ☐ District
☐ Preschool ☒ School/youth ☐ Adults ☐ Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka _____% Rangiora-Ashley 100% Woodend-Sefton _____% Kaiapoi-Tuahiwi _____%

Other (please specify): _____

What are the direct benefit(s) to the participants?

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By engaging in the activities mentioned we are challenging all of the students to push themselves beyond what they may have thought possible. We are developing their resilience in the face of challenges, and giving them new opportunities to try new things that they may not have had the opportunity to do so.

What is the benefit(s) to your organisation?

By developing their resilience, we are developing their self-belief and indirectly their leadership skills. This then will directly benefit everyone within our school community.

What are the benefits, economic or otherwise, to the Rangiora-Ashley community or wider district?

Many of the activities that our students engage in, need the support of their family. Both for transport and emotional support. It indirectly grows everyone in the community.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? ☐ Yes ☒ No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

NA
Just parental fees

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

NA

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☐ Yes ☒ No

If yes, please supply details:

I cannot remember the last time we were successful, sorry.

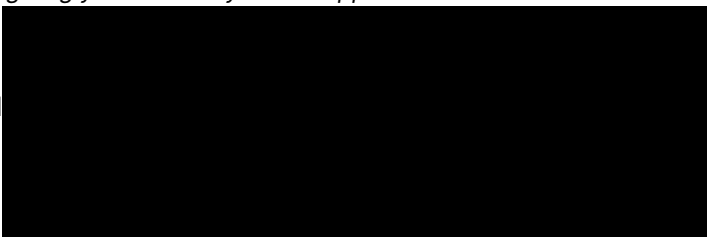
If this application is declined, will this event/project still occur? ⁸⁸ ☒ Yes ☐ No

If No, what are the consequences to the community/organisation?

Enclosed ☒ Financial Information (*compulsory – your application cannot be processed without financial statements*)
☐ Bank Statement (*Bank Statements will remain confidential*)
☒ Supporting costs, quotes or event budgets
☐ Other supporting information

- ☒ I am authorised to sign on behalf of the group/organisation making this application.
- ☒ I declare that all details contained in this application form are true and correct to the best of my knowledge.
- ☒ I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.
- ☒ I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed 

Date: 27 July 2026



Te Waitai Sefton School

QUOTE

Loburn School
73 Hodges Road
Loburn
RD2 Rangiora 7472

Date
29 Jun 2026

Quote Number
QU-0003

Reference
Rakahuri Bike Blast

GST Number
055-410-623

Sefton School
603 Upper Sefton Road
PO Box 9
Sefton 7445
NEW ZEALAND

Description	Quantity	Unit Price	Amount NZD
QUOTE: Rakahuri Bike Blast 23 Nov 2026			
Student Entry Fees	28.00	21.74	608.70
Subtotal			608.70
TOTAL GST 15%			91.30
TOTAL NZD			700.00

1/07/2026

Programme Booking Details

Kia ora Stuart,



Thank you for choosing Horizons Unlimited. It is important to us that everything goes well with your programme, so please take some time to review the booking information. Once you are satisfied that everything is correct and you understand the terms and conditions of the booking, please send an email confirmation.

Group Name	Loburn School
Contact Name	Stuart Priddy
Programme Dates	Friday 11 th September 2026
Number of Days	1
Total Participants	19
Age/Year	Year 8
Email	stuart@loburn.school.nz
phone # 1 Your Cell	0273541496
Field contact for the day	As above
Location	Christchurch Ropes Course
Time	9am – 2.30pm
Purpose/aims	Confidence and Team Building (William Pike Challenge students)
Horizons Coordinator	Gemma Murphy
HRZ Coordinator Phone	021907185

Programme Quote

Item	Amount	#	Total	Notes
Facilitator - Day	\$450.00	3	\$1,350.00	3 instructors for 1 day
Activity Fee - CRC Access Full Day	\$17.39	28	\$486.92	Charged per person on day
EOTC Facilitator Subsidy	-\$450.00	2	-\$900.00	2 instructors funded
EOTC Activity Subsidy	-\$4.34	28	-\$121.52	Discount on activity fees
Total Amount			\$815.40	Ex GST

Payment Terms and Conditions

Unless otherwise stipulated in a detailed Contract for Service:

- If a confirmed programme is cancelled and/or postponed the following amounts will be payable:
 - within 60 days from the start date 20% of the total programme cost
 - within 30 days from the start date 50% of the total programme cost
 - within 7 days of start date, the full cost of a programme.
- Horizons Unlimited reserves the right to waive this policy on a case-by-case basis.
- The total fee charged will be as per numbers agreed/confirmed beforehand.
- All collection costs, solicitors' fees, charges and/or enforcement costs incurred or expended in recovering payment of the account shall also be recoverable from the customer.

Loburn School - Te Kura Aromauka

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2025

		2025	2025	2024
	Notes	Actual \$	Budget (Unaudited) \$	Actual \$
Revenue				
Government Grants	2	1,769,014	322,517	1,711,765
Locally Raised Funds	3	162,671	73,600	150,798
Interest		3,956	4,000	9,525
Total Revenue		1,935,641	400,117	1,872,088
Expense				
Locally Raised Funds	3	46,674	34,600	37,132
Learning Resources	4	1,332,926	215,400	1,237,326
Administration	5	115,112	92,350	123,757
Interest		568	2,000	1,286
Property	6	427,222	98,200	440,874
Loss on Disposal of Property, Plant and Equipment		486	-	116
Total Expense		1,922,988	442,550	1,840,491
Net Surplus / (Deficit) for the year		12,653	(42,433)	31,597
Other Comprehensive Revenue and Expense		-	-	-
Total Comprehensive Revenue and Expense for the Year		12,653	(42,433)	31,597

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

Loburn School - Te Kura Aromauka

Statement of Changes in Net Assets/Equity

For the year ended 31 December 2025

	Notes	2025 Actual \$	2025 Budget (Unaudited) \$	2024 Actual \$
Equity at 1 January		243,282	243,282	204,281
Total comprehensive revenue and expense for the year		12,653	(42,433)	31,597
Contribution - Furniture and Equipment Grant		-	-	7,404
Contribution - Te Mana Tūhono		2,397	-	-
Equity at 31 December		258,332	200,849	243,282
Accumulated comprehensive revenue and expense		258,332	200,849	243,282
Equity at 31 December		258,332	200,849	243,282

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.



Loburn School - Te Kura Aromauka

Statement of Financial Position

As at 31 December 2025

		2025	2025	2024
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Current Assets				
Cash and Cash Equivalents	7	119,104	199,505	171,938
Accounts Receivable	8	105,203	97,582	97,582
GST Receivable		7,808	601	601
Prepayments		4,314	-	-
Inventories	9	6,159	2,955	2,955
Investments	10	82,775	78,872	78,872
Funds Receivable for Capital Works Projects	16	22,310	3,400	3,400
		347,673	382,915	355,348
Current Liabilities				
Accounts Payable	12	136,286	125,996	125,996
Revenue Received in Advance	13	6,411	9,411	9,411
Provision for Cyclical Maintenance	14	23,835	30,183	7,722
Finance Lease Liability	15	13,792	15,146	15,146
Funds held for Capital Works Projects	16	-	36,637	36,637
		180,324	217,373	194,912
Working Capital Surplus		167,349	165,542	160,436
Non-current Assets				
Property, Plant and Equipment	11	149,138	101,691	158,691
		149,138	101,691	158,691
Non-current Liabilities				
Provision for Cyclical Maintenance	14	47,098	44,296	53,757
Finance Lease Liability	15	11,057	22,088	22,088
		58,155	66,384	75,845
Net Assets		258,332	200,849	243,282
Equity		258,332	200,849	243,282

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.



Loburn School - Te Kura Aromauka

Statement of Cash Flows

For the year ended 31 December 2025

		2025	2025	2024
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Cash flows from Operating Activities				
Government Grants		379,258	322,517	402,633
Locally Raised Funds		163,006	73,600	149,279
Goods and Services Tax (net)		(7,207)	-	4,797
Payments to Employees		(203,486)	(132,500)	(193,911)
Payments to Suppliers		(290,811)	(238,050)	(304,157)
Interest Paid		(568)	(2,000)	(1,286)
Interest Received		4,238	4,000	8,689
Net cash from Operating Activities		44,430	27,567	66,044
Cash flows from Investing Activities				
Purchase of Property Plant & Equipment		(24,693)	-	(25,715)
Purchase of Investments		(3,903)	-	(53,412)
Net cash (to) Investing Activities		(28,596)	-	(79,127)
Cash flows from Financing Activities				
Furniture and Equipment Grant		-	-	7,404
Finance Lease Payments		(13,121)	-	(10,755)
Funds Administered on Behalf of Other Parties		(55,547)	-	44,983
Net cash (to)/from Financing Activities		(68,668)	-	41,632
Net (decrease)/increase in cash and cash equivalents		(52,834)	27,567	28,549
Cash and cash equivalents at the beginning of the year	7	171,938	171,938	143,389
Cash and cash equivalents at the end of the year	7	119,104	199,505	171,938

The Statement of Cash Flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries, use of land and buildings grant and expense, and other notional items have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.



What happens now?

95

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

Groups applying for Board Discretionary Grants 2025/2026

Name of group: Hunters4Hope

Address: [REDACTED]

Contact person within organisation: [REDACTED]

Position within organisation: Admin Support

Contact phone number: [REDACTED] Email: hunters4hope@gmail.com

Describe your project or event and what the grant funding will specifically be used for. (Use additional pages if needed)

Hunters4Hope processes over 2 tonnes of venison mince monthly into heavy 20kg containers for local food banks. Our processing team, affectionately named 'Dad's Army,' consists mostly of elderly retirees. Currently, this operation requires extensive manual heavy lifting, creating a significant physical strain and risk of injury to our senior volunteers. This safety project will fund the purchase of heavy-duty castor wheels and materials to construct custom rolling trolleys. This capital upgrade eliminates hazardous lifting, improves workplace safety, and ensures our aging volunteers can continue their vital community work safely.

What is the timeframe of the project/event date? asap

Overall cost of project/event: \$500 Amount requested: \$500

How many people will directly benefit from this project? 26

Who are the range of people benefiting from this project? (You can tick more than one box)

- ☒ People with disabilities (mental or physical) ☒ Cultural/ethnic minorities ☒ District
☐ Preschool ☐ School/youth ☒ Adults ☒ Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 10% Rangiora-Ashley 50% Woodend-Sefton 20% Kaiapoi-Tuahiwi 20%

Other (please specify): Christchurch areas

The primary beneficiaries are our senior volunteers. By moving from manual lifting to a rolling trolley system, we directly minimize the risk of physical strain and possible back injuries. This upgrade ensures their physical well-being and allows them to continue participating safely in a community initiative they are dedicated to.

What is the benefit(s) to your organisation?

This upgrade will improve operational capacity and volunteer retention. By lowering the physical barriers and safety risks associated with processing over a tonne of meat, we ensure our volunteer team can operate efficiently without burnout or injury. This safeguards the continuity of Hunters4Hope's food supply pipeline.

What are the benefits, economic or otherwise, to the Rangiora-Ashley community or wider district?

This project secures a vital food security pipeline for vulnerable families across the district. Protecting the health of our volunteer processors guarantees that tonnes of sustainably sourced venison mince will be continually gifted to regional food banks under the care of Hope Community Trust.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? ☒ Yes ☐ No

If yes, name of parent group: Hope Community Trust

What is the relationship between your group and the parent group?

Hunters4Hope operates under the umbrella of Hope Community Trust. The Trust serves a pivotal role in our mission to address food insecurity by taking the lead on managing logistics and distributing our processed venison mince to multiple food banks across the Canterbury region.

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

A donation request for this or this specific volunteer safety trolley project was submitted to Mitre10 Rangiora, however, the request was denied. No other fundraising has been undertaken.

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

We have not applied to, nor do we intend to apply to, any other Waimakariri District Council funding sources, community boards, or council-administered grants for this specific safety project.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☐ Yes ☒ No

If yes, please supply details:

If this application is declined, will this event/project still occur? ⁹⁷ ☐ Yes ☒ No

If No, what are the consequences to the community/organisation?

Without this grant, we cannot afford to purchase the necessary materials to construct the rolling systems. The immediate consequence is that our senior volunteers will be forced to continue manually lifting hazardous 20kg loads. If our team is physically unable to sustain this manual labor, we will be forced to downscale our processing operations. This will directly bottleneck our supply chain, leaving regional food banks with a significant shortage of high-protein venison mince for vulnerable local families.

- Enclosed ☒ Financial Information (*compulsory – your application cannot be processed without financial statements*)
☒ Bank Statement (*Bank Statements will remain confidential*)
☒ Supporting costs, quotes or event budgets
☐ Other supporting information

- ☒ I am authorised to sign on behalf of the group/organisation making this application.
☒ I declare that all details contained in this application form are true and correct to the best of my knowledge.
☒ I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.
☒ I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: 

Date: 21/07/2026



QUOTE

SHIP TO

Recipient : Christchurch Cash Sales
Attention : Christchurch Cash Sales
Address : 24 Kent Street
Sydenham
Christchurch 8023
New Zealand

Quote Number : QUOTE-51333
Quote Date : 18 Jun 2026
Customer Ref :

ITEMS

DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
ESQ75-P (reference: 75mm TPR Bearing Wheel Swival Plate 100KG (25 Per Box))	26	15.73	408.98
Subtotal			408.98
NZ Goods & Services Tax @ 15.0%			61.35
TOTAL			470.33

Cash Summary

The Hope Community Trust For the year ended 30 June 2026

Division is Hunters4Hope.

2026

Income

H4H Donations	53,353
H4H Other Income	1,800
Total Income	55,153

Less Expenses

Hunters4Hope Expenses	19,410
Total Expenses	19,410

Surplus (Deficit)

35,743

Plus Other Cash Movements

Fixed Assets	(26,762)
Total Other Cash Movements	(26,762)

Plus GST Movements

GST Collected	270
GST Paid	(6,869)
Net GST Movements	(6,599)

Net Cash Movement

2,382

Summary

Opening Balance	1,652
Plus Net Cash Movement	2,382
Cash Balance	4,034

Transaction List

Hunters 4 Hope - [REDACTED]

					Current Balance as at 21/07/2026:		\$2,367.41 CR
Payment Date	Description	Other Party Name	Particulars	Analysis Code	Reference	Debit	Credit
15/07/2026	Payment					\$9,139.73	
	Closing Balance:						\$2,367.41 CR
13/07/2026	DIRECT CREDIT						\$6,528.05
	Closing Balance:						\$11,507.14 CR
11/07/2026	DIRECT CREDIT						\$1,000.00
	Closing Balance:						\$4,979.09 CR
10/06/2026	Payment						\$5,294.39
	Closing Balance:						\$3,979.09 CR
27/05/2026	Payment						\$603.06
27/05/2026	Payment						\$950.30
27/05/2026	BILL PAYMENT						
	Closing Balance:						\$1,010.00
							\$9,273.48 CR
21/05/2026	Payment						\$4,920.22
	Closing Balance:						\$9,816.84 CR
20/05/2026	DIRECT CREDIT						\$1,560.00
	Closing Balance:						\$14,737.06 CR
22/04/2026	Payment						\$3,976.67
	Closing Balance:						\$13,177.06 CR
15/04/2026	Payment						\$3,056.28
	Closing Balance:						\$17,153.73 CR
14/04/2026	Funds Transfer						\$30.00
14/04/2026	Funds Transfer						
	Closing Balance:			\$140.00			
	Opening Balance:	\$20,100.01 CR					

Spreadsheet Showing Rangiora-Ashley Community Board Discretionary Grant for the 2026/27 Financial Year

Rangiora-Ashley		Carry Forward 2026/27 = \$5,266	2026/27 = \$14,980				\$20,246
	8-Jul	Ashley School PTA	Kapa Haka Uniforms and props for performances		\$1,000	\$1,000	\$19,246
	8-Jul	Ashley Rakahuri Rivercare Group Inc	Training of the group's rat detection dog	28-Jul-26	\$1,000	\$1,000	\$18,246
	12-Aug	Big Brothers Big Sisters of North Canterbury	Towards the production of a 15-second cinema advertisement		\$1,000		
	12-Aug	Waimakariri Riding Club	Towards an arena groomer		\$1,000		
	12-Aug	Rangiora Town Hall Centenary Celebration Group	Towards a commemorative plaque		\$1,000		
	12-Aug	Loburn School Te Kura Aromauka	Towards the Yr 8 Outdoor Education Programme		\$1,000		
	12-Aug	Hunters 4 Hope	Towards materials for custom rolling trolleys		\$500		

Spreadsheet Showing Rangiora-Ashley Community Board Discretionary Grant for the 2025/26 Financial Year

	Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
		Carry forward 2024/25 =3,049	2025/26 = \$14,510				\$ 17,559.00
	9-Jul	North Canterbury Classics Leisure Marchers Inc	Registration costs for 15 members to the National Leisure Marching event	Declined	\$535	\$0	\$17,559
	9-Jul	Community Colleges New Zealand - Comcol North Canterbury	Purchase solar panel, connectors and battery for compostable toilet	16-Dec-25	\$1,000	\$1,000	\$16,559
	9-Jul	North Canterbury Musical Society Inc	Towards the purchase of a heat pump	19-Dec-25	\$957	\$957	\$15,602
	9-Jul	North Canterbury Floral Art Group	Towards hosting a Floral Art Demonstration and Workshop	10-Dec-25	\$1,000	\$500	\$15,102
	13-Aug	Southbrook Community Sports Club	Towards plan design drawings		\$575	\$575	\$14,527
	13-Aug	The Mainland Staffordshire Bull Terrier Society	Towards a branded gazebo	declined receiving funds	\$750	\$400	\$14,527
	13-Aug-25	North Canterbury Pony Club	Hiring of toilets	Declined	\$840	\$0	\$14,527
	10-Sept	Ashgrove Netball Club	Towards uniforms and bibs	6-Jun-26	\$1,000	\$1,000	\$13,527
	10-Sept	North Canterbury Youth Cricket Club	Towards the purchase of warm up equipment	27/06/2026 only spent \$881.30	\$1,000	\$1,000	\$12,527
	10-Sept	The Hope Community Trust	Towards the purchase of shelving		\$912	\$912	\$11,589
	12-Nov	Empire marching Team	Towards uniforms and bibs		\$938	\$562	\$11,027
	12-Nov	Noaia Charitable Trust	Community market for equipment and promotion		\$1,000	\$500	\$10,527
	12-Nov	Mahi Matatoa Trust	Towards first aid training	27-Mar-26	\$780	\$780	\$9,747
	10-Dec	McCullough Guards Leisure Marching	Towards hosting the National Leisure Marching Event	declined	\$5,000		\$9,747
Rangiora-Ashley Community Board 10.137.100.2410	11-Feb	Friends of Dudley Park	Towards establishment of the Group	On Hold	\$1,000		
	11-Mar	Okuku Pony Club	Towards Prize ribbons		\$1,000	\$1,000	\$8,747
	11-Mar	North Canterbury Scout Group	Towards attending the Jamboree		\$1,000	\$1,000	\$7,747
	11-Mar	Rangiora Boxing Club	Towards the cost of hosting the Golden Gloves tournament	17-Jun-26	\$500	\$500	\$7,247
	13-May	Rangiora Squash Club	Towards training equipment		\$1,000	\$1,000	\$6,247
	13-May	Abbeyfield Waimakariri Inc	Hosting the Auction of Promises	2-Jun-26	\$600	\$600	\$5,647
	13-May	Rachel's House Trust	Hosting the Big Splash		\$1,000	\$500	\$5,147
	13-May	TimeBank Waimakariri	Towards printing promotion pamphlets	declined	\$500	\$0	\$5,147
				return from North Canterbury Youth Cricket Club		\$119	\$5,266

Rangiora-Ashley Community Board

Discretionary Grant Application

Information to assist groups with their application

The purpose of the Board discretionary grant is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to community-based project groups, non-profit community organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive a project summary that includes costs, and shows the areas where funds will be spent, fund raising the group has undertaken towards the project, and other sources of funding that have been accessed. Please note that your application will not be processed if the required financial information is not provided. The Board reserve the right to request additional information.

Examples (but not limited to) of what the Board cannot fund:	Examples (but not limited to) of what the Board can fund:
✗ Wages	✓ New equipment/materials
✗ Debt servicing	✓ Toys/educational aids
✗ Payment for volunteers (including arrangements in kind e.g. petrol vouchers)	✓ Sporting equipment
✗ Stock or capital market investment	✓ Safety equipment
✗ Gambling or prize money	✓ Costs associated with events
✗ Funding of individuals (only non-profit organisations)	✓ Community training
✗ Payment of any legal expenditure or associated costs	
✗ Purchase of land and buildings	
✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests	
✗ Payment of fines, court costs or mediation costs, IRD penalties	

- The Board supports a wide range of community activities. However, an application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- The Board will consider grant applications every month. Applications must be received at least four weeks before Board meeting dates to be processed on time.
- Grant funding will not be allocated for events/projects that have already occurred, i.e. retrospectively.
- Applications will only be accepted from community-based project groups, not-for-profit organisations, registered charities or incorporated societies. No application from an individual which benefits only one person will be accepted.
- Applications from Funding Committees and/or similar community-based groups associated with schools will be considered only if significant community benefit has been shown and proof is provided that the Ministry of Education does not fund the activity. However, schools themselves are not considered non-profit community-based organisations.
- Organisations predominately funded by the Central Government must provide supporting evidence that the requested grant will not be spent on projects that the Central Government should/do fund.
- Grant funding would primarily be limited to projects located within the Board's geographical area or providing a clear benefit to residents of the area. In exceptional circumstances, the Board may consider applications for projects outside its geographical area and, in such cases, would provide detailed reasons for exceeding its standard scope.
- Grants are generally limited to \$1,000 in any financial year (July to June). However, a group may apply twice a year, provided it is for different projects. The Board will only consider granting more than \$1,000 in exceptional circumstances and will provide detailed reasons for exceeding the set limit.
- The application should clearly state the purpose for which the funds will be used. It should be noted that the board will not fund ongoing or annual operating expenditure associated with the administration or running of the applicant's club organisation or club.
- The applicant should submit relevant financial information to prove they can deliver the project. Financial information should include a project budget, an organisational balance sheet/profit and loss, and a bank statement to enable the Board to make an informed decision.
- Applicants must declare any other funding sources for the proposed project for which funding is being sought, especially Council community grants, other Community Boards grants, and Enterprise North Canterbury funding.
- If the group does not provide the information to enable the grant to be paid within three months of approval of the grant being notified, the application will be regarded as closed, and funds will be released for reallocation by the Board.
- If funds are not spent on the specific project applied for within six months of the date of the event/project, the recipient will be required to return the funding to the Council.
- The Council must receive an Accountability Form within 20 working days after the event, completion of the project, or when the funds were spent outlining how the funds were applied. Relevant proof of purchase, such as receipts, bank statements, or invoices, must accompany the Accountability Form, and photos of the event or purchase are encouraged.
- Where possible, Boards request permission to use these photos on their Facebook page, the Council website, or other social media to encourage other community groups' participation.
- No new applications will be accepted until the Board receives the Accountability Form and relevant documentation for previous funding granted.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION**

FILE NO and TRIM NO: GOV-26-11-06 / 260711165376

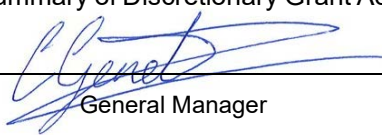
REPORT TO: RANGIORA-ASHLEY COMMUNITY BOARD

DATE OF MEETING: 12 August 2026

AUTHOR(S): Thea Kunkel, Governance Team Leader

SUBJECT: Summary of Discretionary Grant Accountability 1 July 2025 to 30 June 2026

ENDORSED BY:
(for Reports to Council,
Committees or Boards)


 General Manager


 Chief Executive

1. SUMMARY

- 1.1 The purpose of this report is to update the Rangiora-Ashley Community Board (the Board) on the Discretionary Grant applications granted during the 2025/26 financial year, including the Accountability Forms received to date.
- 1.2 The Board's Discretionary Grant Funding allocated by the Council for the 2025/26 financial year was \$14,510. In addition, \$3,049 of unallocated funding was carried forward from the 2024/25 financial year, increasing the total funding available for allocation in 2025/26 to \$17,559.
- 1.3 As at 30 June 2026, the Board had considered 21 applications, of which 17 were approved, and four declined. However, one grant was not uplifted.

Attachments:

- i. All Accountability Forms for the 2025/26 financial year (Trim Ref: 260728214282).

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 260711165376.
- (b) **Notes** that of the \$17,559 of the Board's 2025/26 Discretionary Grant Funding, \$12,293 was distributed for events and projects within the community.
- (c) **Notes** that the Council's 2026-27 Annual Plan includes a budget provision of \$14,980 for the Rangiora-Ashley Community Board to approve grants to community groups for the 2026/27 financial year (July 2026 to June 2027). There was a carry forward of \$5,266 from the 2025/26 financial year, resulting in a total of \$20,246 available for the 2026/27 financial year.
- (d) **Circulates** a copy of this report to all other Community Boards for information.

3. BACKGROUND

- 3.1. The Council allocates the Board a set amount of funds to distribute, by application, to non-profit groups, registered charities and incorporated societies that have strong links to and benefit the communities of the Rangiora-Ashley Ward.
- 3.2. Staff periodically advertise the Discretionary Grant through the Community Notice Board page in the Northern Outlook and in The Chatter. Application Forms are also available on the Council website, from Service Centres, or by contacting the Council.

4. **KEY ISSUES**

4.1. The applications were as follows:

Group	Project	Amount granted	Month funds granted	Comments
North Canterbury Classics Leisure Marchers Inc	Towards registration for members to the National Leisure Marching event	Declined	July 2025	<i>This was the third time that the Group applied for funding to attend the National Leisure Marching event. The Board opted not to fund ongoing or annual operating expenditure associated with the administration or running of the group.</i>
Community Colleges New Zealand - Comcol North Canterbury	Towards the purchase of solar panels, connectors and battery for compostable toilet	\$1,00	July 2025	Invoice paid: 23 July 2025 Accountability Form received: 16 December 2025
North Canterbury Musical Society Inc	Towards the purchase of a heat pump	\$957	July 2025	Invoice paid: 30 July 2025 Accountability Form received: 19 December 2025
North Canterbury Floral Art Group	Towards hosting a Floral Art Demonstration and Workshop	\$500	July 2025	Invoice paid: 25 July 2025 Accountability Form received: 10 December 2026
Southbrook Community Sports Club	Towards plan design drawings	\$575	August 2025	Invoice: 23 June 2026 Accountability Form: Not yet received
The Mainland Staffordshire Bull Terrier Society	Towards a branded gazebo	Not uplifted	August 2025	<i>Given their limited resources, the Society did not believe they would be able to source the additional funding required to purchase the gazebo. Consequently, the Committee regrettably determined that the purchase could not proceed without external funding support.</i>
North Canterbury Pony Club	Towards Hiring of toilets	Declined	August 2025	<i>The South Island Show Jump Champs were not being hosted within the Rangiora-Ashley Ward, and only 20 % of the Club members resided in the ward.</i>

Group	Project	Amount granted	Month funds granted	Comments
Ashgrove Netball Club	Towards uniforms and bibs	\$1,00	September 2025	Invoice paid: 5 February 2026 Accountability Form received: 6 June 2026
North Canterbury Youth Cricket Club	Towards the purchase of warm-up equipment	\$1,00	September 2025	Invoice paid: 4 March 2026 Accountability Form received: 27 June 2026
The Hope Community Trust	Towards the purchase of shelving	\$912	September 2025	Invoice paid: 29 October 2025 Accountability Form: Not yet received
Empire Marching Team	Towards uniforms and bibs	\$938	November 2025	Invoice paid: 27 May 2026 Accountability Form: Not yet received 20 April 2026
NOAIA Charitable Trust	Towards hosting a community market for equipment and promotion	\$1,00	November 2025	Invoice: Not yet received. Accountability Form: Not yet received
Mahi Matatoa Trust	Towards first aid training	\$780	November 2025	Invoice paid: 15 December 2025 Accountability Form: 27 March 2026
McCullough Guards Leisure Marching	Towards hosting the National Leisure Marching Event	Declined	December 2025	<i>The team was based in Christchurch, and their application, therefore, did not meet the Board's Discretionary Grant Funding Criteria.</i>
Okuku Pony Club	Towards Prize ribbons	\$1,000	March 2026	Invoice paid: 3 June 2026 Accountability Form: Not yet received
North Canterbury Scout Group	Towards attending the pre-Jamboree Camp	\$1,000	March 2026	Invoice paid: 14 April 2026 Accountability Form: Not yet received
Rangiora Boxing Club	Towards the cost of providing medical at the Golden Gloves tournament	\$500	March 2026	Invoice paid: 14 April 2026 Accountability Form: 17 June 2026
Rangiora Squash Club	Towards training equipment	\$1,000	May 2026	Invoice paid: 22 July 2026 Accountability Form: Not yet received

Group	Project	Amount granted	Month funds granted	Comments
Abbeyfield Waimakariri Inc	Hosting the Auction of Promises	\$600	May 2026	Invoice paid: 3 June 2026 Accountability Form: 2 June 2026
Rachel's House Trust	Towards hosting the Big Splash	\$500	May 2026	Invoice paid: 25 May 2026 Accountability Form: Not yet received
TimeBank Waimakariri	Towards printing promotion pamphlets	Declined	May 2026	<i>There was insufficient information provided to demonstrate the extent to which the project would directly benefit residents of the Rangiora-Ashley Ward.</i>

4.2. As at 25 July 2026, eight Accountability Forms remained outstanding. Reminder letters were sent to The Hope Community Trust, the Empire Marching Team, and NOAIA Charitable Trust in March, May and July 2026. The remaining five applications were approved in March and May 2026, and recipients have 20 working days after the event, completion of the project, or when the funds were spent to outline how the funds were applied.

4.3. The Community Colleges New Zealand – North Canterbury (Comcol) is committed to making a meaningful difference in the lives of individuals who require support to learn, develop, and thrive in an environment that meets their unique needs. Comcol delivers the Ministry of Social Development's (MSD) Youth Service and is accredited by Te Kāhui Kāhu as a Level 3 Social Service Provider. The Board approved funding to purchase a solar kit to support Comcol's composting toilet. The addition of the solar kit has significantly improved both the efficiency and user experience of the facility by enhancing odour control and accelerating the composting process. The composting toilet demonstrates sustainable and environmentally responsible approaches to human waste management and resource recycling, aligning with the objectives of the Living Laboratory's Community Sustainability Hub.



4.4. The North Canterbury Musical Society Incorporated (NCMS) has a long-standing history of supporting music education and performance within the Rangiora community. Based at Northbrook Studios in Rangiora, NCMS plays an important role in fostering participation in the performing arts and providing opportunities for artistic development. The Board approved funding for the purchase and installation of a heat pump in the NCMS office. This investment has contributed to a healthier, more comfortable working environment for the NCMS Committee, Production Manager, and the Step Ahead Trust, which also utilises the office space. By maintaining a consistent and comfortable indoor temperature throughout the year, the heat pump supports the wellbeing of both staff and volunteers, helping them to remain healthy and effectively carry out their roles in delivering programmes and activities that benefit the wider community.

- 4.5. The North Canterbury Floral Art Group has been an active part of the Waimakariri community for more than 50 years. Its long-standing presence reflects not only a passion for floral art but also an enduring commitment to creativity, lifelong learning, and community engagement. In November 2025, the Group hosted a two-day floral art demonstration and workshop featuring nationally recognised floral design tutor Lynn Corsier. The event was well attended and provided participants with valuable opportunities to further develop their technical skills, artistic knowledge, and creative confidence in floral design. The Board approved funding for the tutor travel costs. This support enabled the Group to provide a high-quality educational experience for members while fostering social connection, skill development, and continued participation in community-based arts activities.



- 4.6. Southbrook Community Sports Club (the Club) has a longstanding connection to the local community and provides a venue that supports a wide range of sporting activities. Through hosting local tournaments and providing facilities for regular training and competition, the Club promotes both physical wellbeing and social connection within the community. To meet growing community demand, the Club is developing a purpose-built facility that will expand opportunities for community use. The new building is intended to accommodate a broader range of user groups, including older adults, after-school and holiday programmes, and the sports organisations currently associated with the Club. The Board approved funding towards the cost of preparing professional design plans for the proposed facility. These plans represent an important first step in the project and will be used to support applications for further funding, as well as to attract donations, sponsorships, and other contributions towards the construction and development of the new community facility.

- 4.7. Ashgrove Netball Club is a well-established community sports organisation affiliated with Ashley Primary School. While the majority of its players are drawn from the school, the Club welcomes participants from across the wider Rangiora. The Club successfully secured grant funding to assist with the purchase of new netball uniforms and bibs for its junior teams. As these uniforms are owned by the Club, they will be reused by successive players over several years, maximising the long-term value of the investment. It is anticipated that approximately 400 players will directly benefit from the new uniforms and bibs over their lifespan. Providing quality uniforms helps foster a sense of pride, belonging, and identity among players, enhancing their overall sporting experience. It also strengthens team cohesion and encourages participation by creating an environment where young people feel connected, valued, and supported.



- 4.8. In January 2025, the North Canterbury Youth Cricket Club was established to provide cricket opportunities for primary and secondary school-aged players across North Canterbury. While the Club expects to attract most of its members from Rangiora, it also aims to encourage participation from young people in surrounding communities, including Cheviot, Kaiapoi, and Oxford. The Club was created to support the development of youth cricket within the region and to encourage talented young players to continue playing locally rather than seeking opportunities elsewhere. By providing access to quality coaching and equipment, the Club seeks to create a positive environment in which young cricketers can develop their skills, confidence, and passion for the game. To demonstrate its support for youth sport and recreation, the Board approved funding towards the purchase of essential training and warm-up equipment, including bats, wickets, stumps, cones, and equipment bags. This investment will assist the Club in delivering structured training sessions and ensuring players have access to the resources necessary to participate effectively and safely. The provision of modern, age-appropriate coaching equipment is expected to enhance the quality of training available to young players, supporting skill development and improving overall playing performance. The project will help establish a strong foundation for the Club's future growth while promoting participation, physical activity, teamwork, and sporting achievement among young people across North Canterbury.

- 4.9. The Board approved funding for the Hope Community Trust, an organisation that provides essential food support to individuals and families experiencing hardship within the local community. The Trust delivers this support through food parcels, community meals, and food drop-offs to vulnerable permanent residents at the Rangiora Eco Holiday Park.



Following incidents involving the theft of donated food supplies, the Trust identified the need for a secure and organised storage solution to protect food stocks and ensure the ongoing reliability of its services. In response, the Board approved funding towards the purchase and installation of shelving within a secure, lockable storage container. While the shelving project will not directly alter the way food support is delivered to recipients, it will significantly improve the Trust's operational efficiency by providing a safe, organised, and secure environment for storing donated food. Hope Community Trust.

- 4.10. Empire Marching Team is a senior marching team established in 2016, comprising members aged 18 years and over. The Team participates in the competitive sport of marching, which combines precision drill movements with synchronised dance routines, requiring a high level of discipline, coordination, and teamwork. Through regular training and competition, the Team provides opportunities for members to develop physical fitness, confidence, commitment, and strong social connections. The Board approved funding to assist with the purchase of materials and the production of competition uniforms, including three jackets, three sets of cuffs, and four skirt tops. A local seamstress was engaged to create these garments to the exacting standards required for competitive marching. Due to strict competition regulations,



specialised sewing and design work were necessary to ensure uniformity, professionalism, and eligibility for participation in official events. Although the funding directly supported uniforms for only a small number of members, the benefits extend to the entire team of 21 participants. The new uniforms contribute to a cohesive and professional team appearance, strengthen team pride and unity, and ensure the Team can continue to meet competition requirements.

- 4.11. The Board awarded funding to the NOAIA Charitable Trust to assist with the hosting of its third Community Market in Tuahiwi in December 2025. A unique feature of the market was that no stall fees were charged, with space, resources, and support provided to enable people to participate freely. Students involved in the Trust's programmes operated stalls selling planter boxes, furniture, and crafts they had made, providing a practical opportunity to showcase the skills they have developed while generating income from their work.

Mahi Mātātoe Trust is a charitable organisation that supports and facilitates community connections for families who choose to home-educate their children. Through a range of regular activities and gatherings, the Trust provides opportunities for families to learn, socialise, and engage with one another in supportive and inclusive environments throughout the Waimakariri District. The Board approved funding to enable seven Trust committee members to undertake first aid training. These volunteers play a key role in organising and supervising weekly home-schooling gatherings at various outdoor locations across the district, as well as regular sessions at the Pines/Kairaki Hall. Under the Trust's Health and Safety Plan, each gathering is required to have at least one qualified first aider present in addition to a committee member. By ensuring that all committee members are trained in first aid, the Trust can consistently meet this requirement and enhance the safety of participants at its activities and events.

- 4.12. Okuku Pony Club (the Club) is a rural-based organisation located on Foothills Road in Okuku, with strong connections to the local community. Originally established as a youth-focused club, it now provides equestrian opportunities and activities for participants of all ages. The Club holds rallies on the second and fourth Sundays of each month. In June 2026, the Club held its primary fundraising event, with funding from the Board used to purchase prize ribbons. The funding enabled participants to receive formal recognition for their achievements through prize ribbons awarded at a well-organised and affordable competition. This recognition helped build participants' skills, confidence, and sportsmanship. The event attracted riders, families, and spectators from across the region to the Waimakariri District, contributing to local economic activity, strengthening community connections, and encouraging young people to participate in outdoor recreation and equestrian sport.



- 4.13. Scouts New Zealand provides fun and challenging activities, unique experiences, everyday adventure, and service opportunities, enabling young people to build confidence and contribute positively to their communities. The North Canterbury Scout Troop was granted funding for scouts to attend a pre-Jamboree camp at Payton Lodge in Oxford from 13 to 15 March 2026. The camp supported participants to develop practical skills that are valuable both within scouting and in their wider communities. The programme focused on teamwork, resilience, and leadership in an outdoor environment. The scouts also learned to set up and manage patrol sites, organise daily routines, plan and cook meals, and rotate through leadership roles. The camp strengthened the overall scout programme by building capability and confidence among both youth and volunteer leaders, enhancing problem-solving skills and preparing the troop for participation in the Jamboree.



- 4.14. Rangiora Boxing Club provides a safe, inclusive, and supportive environment where children and young people can develop physical fitness, discipline, confidence, and respect through participation in boxing. The Club was selected to host the South Island Golden Gloves Tournament on 30 and 31 May 2026 at Kaiapoi Boxing Club. The two-day tournament was well attended and featured approximately 90 to 100 bouts, bringing together athletes from across the South Island. The event provided participants with the opportunity to compete in a high-quality tournament that supported skill development, performance progression, and advancement within amateur boxing pathways. The Board supported the event by providing funding for medical care for athletes throughout the tournament. This contribution helped ensure a safe competition environment, enabling participants to compete with appropriate medical support in place while promoting athlete wellbeing and development.



- 4.15 The Board granted funding to Rangiora Squash Club (the Club) to purchase rebound nets, squash balls, and safety glasses for its Junior Programme. The programme attracts participants of a wide range of ages, abilities, and experience levels, providing opportunities for young people to develop their skills in a supportive and inclusive environment. The equipment will support skill development for junior players while providing beginners with a safe and accessible introduction to the sport. The specialised training resources will enhance coaching delivery by improving technique development, reinforcing safe playing practices, and contributing to a positive overall participant experience. Access to appropriate training equipment helps create a safer learning environment, supports faster skill development, reduces barriers to participation, and minimises discouragement among less experienced players. It also helps lower costs for families by enabling participants to access equipment before committing to purchasing their own.



- 4.16 Abbeyfield Waimakariri Incorporated (the Group) aims to provide safe, secure, and affordable housing where older people can live independently while benefiting from companionship and appropriate support. The Group's long-term goal is to establish an Abbeyfield House in Rangiora, comprising 14 studio units and shared communal spaces. Residents would pay an affordable rent that covers operational costs, including meals, making the model particularly accessible for people reliant on New Zealand Superannuation and the Living Alone Payment. The proposed Abbeyfield House would be largely volunteer-managed, with a housekeeper/cook serving as the sole paid staff member. This community-based approach is designed to promote independence, reduce social isolation, and support positive wellbeing outcomes for residents. The Board granted funding to the Group towards hosting a fundraising event to support the establishment of an Abbeyfield House in Rangiora. The Group planned to hold an Auction of Promises on 16 May 2026 at the Rangiora RSA as a community fundraising initiative. While the event was ultimately cancelled due to insufficient ticket sales, the grant funding was used to cover advertising and promotional costs associated with the event.
- 4.17 The Rachel's House Trust (the Trust) provides comprehensive wraparound support for parents, caregivers, and whānau with young children. Through its programmes and services, the Trust provides ongoing assistance that promotes the wellbeing of parents, children, and families in the community. The Big Splash is a well-established and popular community fundraising event held during the winter months. The event provides an opportunity for local residents to come together and enjoy an evening of entertainment, food, and social connection at the Rangiora RSA. Family members, friends, and supporters participate by dressing up and enjoying a night of light-hearted competition and comedy while raising funds for the Trust's services. The Board granted funding towards the delivery of the event, including catering, sound and lighting services, and event coordination. This support helped ensure the



successful delivery of a high-quality community event that generated funding for the Trust's programmes while fostering community engagement, raising awareness of the Trust's services, and supporting the wellbeing of families across the Waimakariri District.

6. **OPTIONS**

- 5.1 That the Board notes that of the \$17,559 of the Board's 2025/26 Discretionary Grant Funding, \$12,293 was distributed for events and projects within the community.
- 5.2 That the Board notes that it only received 21 applications from non-profit, community-based organisations, registered charities, or incorporated societies during the 205/26 financial year. Board members are therefore encouraged to remain proactive in promoting funding availability through their ongoing engagement and networking with community groups.
- 5.3 The Management Team has reviewed this report and supports the recommendations.

7. **STRATEGIC ALIGNMENT AND COMMUNITY VIEWS**

7.1. **Mana Whenua**

Te Ngāi Tūāhuriri hapū is not likely to be affected by or have an interest in the subject matter of this report.

7.2. **Groups, Organisations and the Wider Community**

No other groups or organisations are likely to be affected by or to have an interest in the subject matter of this report.

7.3. **Implications for Community Wellbeing**

The issues and options discussed in this report have social, cultural, economic, or environmental implications for community well-being. Supporting community events and projects encourages social interaction, reduces isolation, and increases physical activity, which in turn enhances mental and physical wellbeing across communities.

7.4. **Community Outcomes and Strategic Priorities**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

8. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

8.1. **Financial Implications**

7.1.1 The Council's 2025/26 Annual Plan included budgetary provision of \$14,510 for the Board to approve grants to community groups in the 2025/26 financial year. An unspent amount of \$3,049 was carried forward from the 2024/25 financial year; hence, the Discretionary Grant Fund for the 2025/26 financial year was \$17,559.

7.1.2 The Board allocated \$12,293 of its Discretionary Grant funding to community groups and organisations during the 2025/26 financial year; the remaining funding was carried forward to the 2026/27 financial year.

7.1.3 Groups must complete and return an Accountability Form to be eligible for future funding.

8.2. **Community Resilience and Sustainability**

The recommendations in this report do not have sustainability and/or climate change impacts.

8.3. **Risk Management**

There are no risks arising from adopting the recommendations in this report.

8.4. **Health and Safety**

No health and safety risks are arising from the adoption/implementation of the recommendations in this report.

9. CONTEXT**9.1. Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

9.2. Authorising Legislation

Not applicable.

9.3. Authorising Delegations

It is a delegation of the Board to distribute this fund as per clause 12 of the delegations to Community Boards, S-DM 1041.

GOVERNANCE

Rangiora-Ashley Community Board
Accountability Form for 2025/2026
Discretionary Grant Recipients

For funding provided during the period July 2025 – June 2026

This form is to tell the Board what you spent the money on.

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community. Please complete this form and return within 20 days after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project and permission to utilise the photos on its on its Facebook page, the Council's website and other social media. The information provided will be used in a report to the Board that will be publicly available.

Name of group: Comcol North Canterbury

Date: 15 - 12 -2025 Amount allocated: \$ 1000

Purpose for grant: solar panel, connectors and a battery for the compostable toilet at our Community Garden Hub

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

Calder Electrics Solar Panels, Controller and Battery	\$ 873.57
Calder Electrical Mounting brackets, cables etc	\$ 108.09
	\$

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

Funds purchased the parts required to add a solar unit to our compostable toilet that improves air circulation providing an improved facility and more efficient composting of waste material.
We have had over 100 rangatahi utilizing our Community Garden Hub in recent months.

(Use additional pages if necessary)

Permission to use photos on the Board's Facebook page, the Council's website and other social media: ☐ Yes ☐ No

Continued over page

Two authorised signatories to complete the details below:

Date: 15/12/2025

First contact name: Kate OConnor

Signature: [Redacted]

Position: Chief Executive

Phone: [Redacted]

Email: [Redacted]

Address: 140 Eastbelt

Rangiora

Date: 15/12/2025

Second contact: Michelle Weineck

Signature: [Redacted]

Position: Service Centre Manager

Phone: [Redacted]

Email: [Redacted]

Address: 140 Eastbelt

Rangiora

Return to:

Governance Team
Waimakariri District Council
Private Bag 1005
Rangiora 7440

OR

IM@wmk.govt.nz

Calder Electronics (CHCH) Ltd



GST Number: GST: 80-640-315
625 Lineside Road Rangiora North Canterbury 7400
Phone: 03 3138454

Tax Invoice



Rang Ashley Board.

Invoice No 300156 Date 25/08/2025

Invoiced To Comcol North Canterbury

Deliver To:

North Canterbury

Approved	[Signature]	
Code	Amount \$	
489	\$980.00	
Approved		

Bar code	Description	Tax	Price \$	Qty	Total \$
6254733601742	Digital Timer Switch 12V CE0174 / CEHH3491A	S15	26.00	1	26.00
	SOLAR PNL 12V 160W MONO FIXED ROVIN ZM9182	S15	173.043	2	346.09
	MC4 Self Locking Branch Connectors PT4590	S15	28.609	1	28.61
	12V/24V 30A MPPT Solar Charge Controller MP3768	S15	216.522	1	216.52
	CABLE PWR FIG8 OFC 8G R&B 50M RL LEN WH3063	S15	11.217	2.000	22.43
	BATT SLA 12V 100AH DEEP CYCLE V2 SB2560	S15	233.913	1	233.91



No. of lines (6)

Invoice & Account Details			Invoice Totals	
Invoice No.	Payment Due	Account ID	Sub Total	\$873.57
300156	01/9/2025	5360	Tax	\$127.83
Account Manager Nicole			Adjustment	-\$21.40
			Rounding	\$0.00
Invoice Received by			TOTAL inc GST	\$980.00
Name	Signature			

Account Terms & Conditions

The title of all goods sold on this invoice remains that of Calder Electronics (CHCH) Ltd until account payments are made in full.
\$15.00 Minimum Order Applies

Account Payments can be made to ANZ Bank Account 06-0821-0331894-00

THIS SALE MAY CONTAIN NON JAYCAR PRODUCT - 7 Day Return applies to all goods excluding -
Vouchers,Books,Batteries,Headphones, Tools,Components - Must be returned with this docket, in original condition with all
packaging and instructions.

RMv12.5

Tax Invoice

Calder Electronics
(CHCH) Ltd

GST Number: GST: 80-640-315

625 Lineside Road
Rangiora
North Canterbury 7400
Ph: 03 3138454

Served By Mason Williams

Docket No.	Date	Time
300339	29/08/2025	11:30

Sold To (5360)

Comco1 North Canterbury

Description	Ext.
Solar Panel Mount Bracket for Solar Pa	
24.90 x 2	\$49.80
Solar Power "PJ" Connector 4mm F PS510	
8.90 x 1	\$8.90

PS5100

Solar Power "PJ" Connector 4mm PP5102	
8.90 x 1	\$8.90

PP5102

PKT8 BLUE INSULATED SPADE FEMALE 6.8MM	
3.30 x 1	\$3.30

PT4625

Conn QC 8mm Eye Term 6mm2 PK8 PT4935	
3.80 x 1	\$3.80

PT4935

CABLE AUTO 2CORE 7.5A R&W TINNED 100MR	
2.20 x 2	\$4.40

WH3057

5 Way Crimping Tool TH1828	
19.90 x 1	\$19.90

TH1828

CABLE PWR RND 3FC 10G BLK 100M	
5.10 x 2	\$10.20

WH3069

CABLE PWR RND 3FC 10G RED 100M	
5.10 x 2	\$10.20

WH3068

CABLE HU RND 24XD.2MM H/D BLK 100M RLG	
0.80 x 2	\$1.60

WH3041

CONN QC EYE TERM 8.0MM BLU PK8	
3.30 x 1	\$3.30

PT4618

Subtotal	\$124.30
Tax	\$16.21
Total inc. GST	\$124.30
No. of Items (16)	

Payment Details:

EFTPOS/MC/VISA	\$124.30
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THIS SALE MAY CONTAIN NON JAYCAR PRODUCT
- 7 Day Return applies to all goods
excluding -
Vouchers, Books, Batteries, Headphones,
Tools, Components - Must be
returned with this docket, in original
condition with all packaging and
instructions.







GOVERNANCE

Rangiora-Ashley Community Board

Accountability Form for 2025/2026 Discretionary Grant Recipients

For funding provided during the period July 2025 – June 2026

This form is to tell the Board what you spent the money on.

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete this form and return within 20 days after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project and permission to utilise the photos on its on its Facebook page, the Council's website and other social media. The information provided will be used in a report to the Board that will be publicly available.

Name of group: The North Canterbury Musical Society Inc.

Date: 19 Dec 2025 Amount allocated: \$ 957

Purpose for grant: To purchase a heater/cooler for our North Canterbury Studio office

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

<u>North Canterbury Energy Centre</u>	\$ <u>2480 + GST</u>
<u>(note the difference of \$1524 was funded by NCMS)</u>	\$ _____
_____	\$ _____

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

This fund is to upgrade heating in our hub office for namely our very industrious Operations Manager. This office is also used by the NCMS Committee, Production teams and other community persons using our rooms. The Dyson HP07 however did not fit in with NCMS Health and Safety (freestanding heater) and was replaced with Daikin heat pump. I have attached photos in this email report. It has kept this office warm/cool for all our office users namely Tash Ackroyd our Operations Manager who works tirelessly at keeping our funding applications, projects and NCMS running smoothly, supporting our Committee, Members, community groups and hence our production teams.

(Use additional pages if necessary)

Permission to use photos on the Board's Facebook page, the Council's website and other social media: ☒ Yes ☐ No

Continued over page

Two authorised signatories to complete the details below: ¹²³

Date: 19 Dec 2025

First contact name: Robyn Eyles

Signature: [Redacted]

Position: Funding Admin

Phone: [Redacted]

Email: [Redacted]

Address: [Redacted]
[Redacted]

Date: 19 Dec 2025

Second contact: Tash Ackroyd

Signature: [Redacted]

Position: Operations Manager NCMS

Phone: [Redacted]

Email: [Redacted]

Address: Northbrook Studios, Northbrook Road
Rangiora

Return to:

Governance Team
Waimakariri District Council
Private Bag 1005
Rangiora 7440

OR

IM@wmk.govt.nz



694 Lineside Road
Rangiora, 7400
admin@ncec.co.nz
03 313 0531

North Canterbury Musical Society
189 Northbrook Road
Rangiora, 7400

Site Address
189 Northbrook Road
Rangiora, 7400

Invoice Number: INV-39646
Job Number: #18474
Invoice Date: 8th Sep 2025
Due Date: 15th Sep 2025
GST Number: 116-765-705

PAID

Tax Invoice | INV-39646

	Quantity	Price	Total
Office Heat Pump			
Supply and install a Daikin heat pump into the office			
Back to back installation			
Power off the plug			
*Includes a free wifi console			
Supply and install Daikin FTXV25UVMA 'Inverter' wall mounted split system. Rated cooling capacity is 2.5 kW (0.9 kW min - 3.7 kW peak capacity) Rated heating capacity is 3.2 kW (0.9 kW min - 5.3 kW peak capacity)	1.00	\$2,480.00	\$2,480.00
Subtotal			\$2,480.00
GST Amount			\$372.00
Total			\$2,852.00

All goods remain the property of North Canterbury Energy Centre 2015 Limited until paid in full.

All overdue accounts will incur a 2.5% per month interest charge.

All credit card payments (including Q Card) will incur a 2% fee.

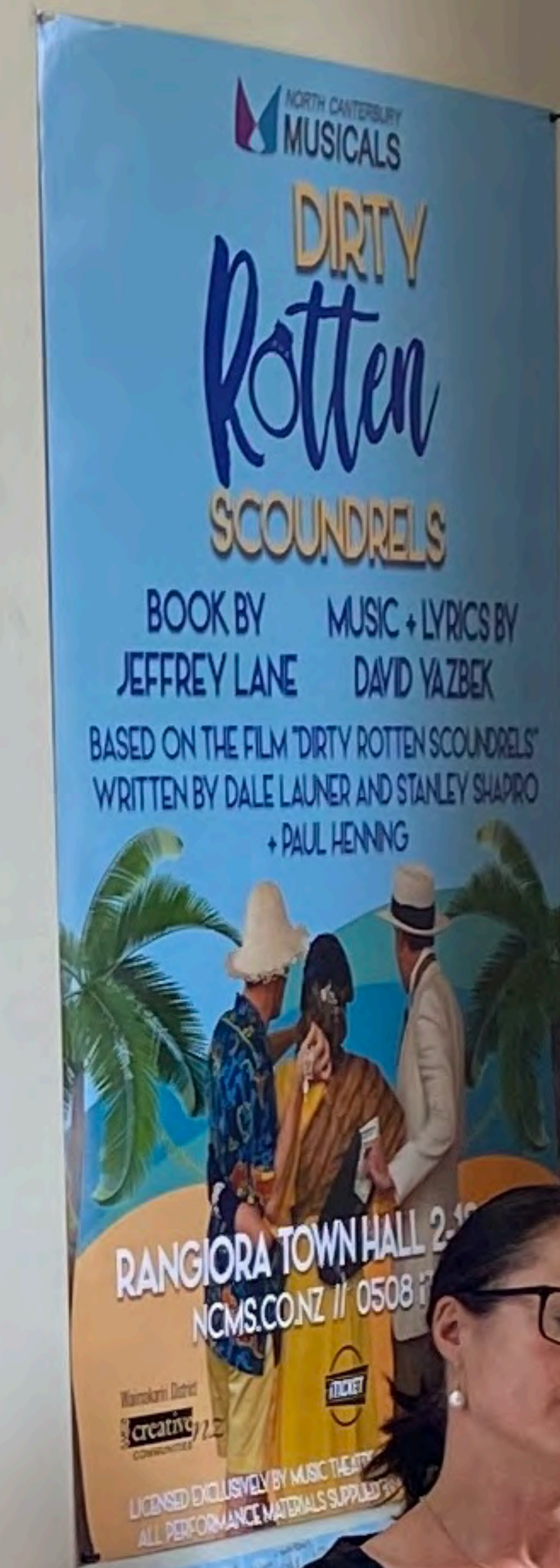
NCEC standard terms and conditions of trade apply.

Any queries on this invoice should be notified to us within 7 days. Please bring to our attention any concerns you may have with the invoice.

Please make payment to BNZ bank account as below.

North Canterbury Energy Centre 2015 Limited

Bank Account: 02-0876-0239841-00 Invoice Number: INV-39646



GOVERNANCE

Rangiora-Ashley Community Board

Accountability Form for 2025/2026

A Discretionary Grant Recipients

For funding provided during the period July 2025 – June 2026

This form is to tell the Board what you spent the money on.

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/^{Airf}project and its impact in the community.

Please complete this form and return within 20 days after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project and permission to utilise the photos on its on its Facebook page, the Council's website and other social media. The information provided will be used in a report to the Board that will be publicly available.

Name of group: Floral Art North Canterbury

Date: 3.12.2025

Amount allocated: \$ 500.00

Purpose for grant: To run a floral art demonstration and workshop with a recognized floral specialist.

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

Funded Airfares for Demonstrator \$ 536-43
to travel from Auckland. \$ _____
\$ _____

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

Floral Art North Canterbury is pleased to report on the successful use of the discretionary grant provided by the Waimakariri District Council. The funding contributed towards the airfare for our guest demonstrator, **Lynn Causer**, who presented an evening demonstration titled "**Paper Reimagined.**"

The demonstration evening was an outstanding success, attracting **nearly 100 attendees**. This was one of our largest audiences in recent years and significantly raised the profile of our club within the community. We have already seen increased interest in membership and expect numbers to grow as a result.

Continues overleaf.

(Use additional pages if necessary)

Permission to use photos on the Board's Facebook page, the Council's website and other social media:

Yes

Continued over page

Two authorised signatories to complete the details below: 127

Date: 9.12.25
First contact name: Sharon Mardonaig
Signature: 
Position: Joint President
Phone: 
Email: 
Address: 

Date: 9.12.25
Second contact: Shelley Welsh
Signature: 
Position: Co-president
Phone: 
Email: 
Address: 

Return to:

Governance Team
Waimakariri District Council
Private Bag 1005
Rangiora 7440

OR

IM@wmk.govt.nz

Transaction List

Non Profit Organisation - 03-0674-0063833-000

						Current Balance as at 08/12/2025:		
Payment Date	Description	Other Party Name	Particulars	Analysis Code	Reference	Debit	Credit	
25/07/2025	DIRECT CREDIT	MRS S A BOK	Sheryl Bok		Sub fee		\$17.00	
		Closing Balance:						\$3,888.28 CR
23/07/2025	BILL PAYMENT	FOY RB & DF	Dael Foy				\$103.00	\$735.64 CR
		Closing Balance:						\$718.64 CR
20/07/2025	AUTOMATIC PAYMENT	Savings	Auto payment			\$20.00		\$615.64 CR
		Closing Balance:						\$132.70
08/07/2025	CREDIT		sub sales ff					\$635.64 CR
05/07/2025	Payment	Shelley Welsh	S Welsh	June demo	58672444	\$40.00		\$502.94 CR
		Closing Balance:						
			Program card		58373613	\$15.98		
			Coffees		58373615	\$54.99		
			Confer25		58373617	\$200.00		
			Confer25		58373619	\$200.00		
			Confer25		58373621	\$200.00		
			Confer25		58373623	\$200.00		
			Confer25		58373625	\$200.00		
01/07/2025	Payment	Gary and Lynne Cause	Lynne Causer	Demo Nov 25	58373723	\$536.43		\$542.94 CR
		Closing Balance:						
		Opening Balance:						\$2,150.34 CR

Refund of Airfares Paid to Lynne Causer
For Travel from Whangarei





FLORAL ART NORTH CANTERBURY

Designing with nature



GOVERNANCE

Rangiora-Ashley Community Board

Accountability Form for 2025/2026

Discretionary Grant Recipients

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Name of group: Ashgrove Netball Club

Date: 8/3/26

Amount allocated: \$ 1,000

Purpose for grant: Netball uniform

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

	\$	
Netball uniform	\$	7,181.75
	\$	

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

We have bought new dresses and bibs for our junior teams. Numbers average around 50 players each year. High quality, fit for purpose uniforms give our junior members a sense of pride and whānaungatanga (belonging) and is ensuring our club has a good image with the public. Children engaging in netball has the ongoing benefits to their physical and mental well-being. We will be able to send photos once the dresses arrive and have been given out to the players.

(Use additional pages if necessary)

Permission to use photos on the Board's Facebook page, the Council's website and other social media: ☒ Yes ☐ No

Continued over page

Two authorised signatories to complete the details below; 133

Date: 8/3/26

First contact name: Tonya Bristow

Signature: 

Position: Volunteer

Phone: 

Email: 

Address: 44 Rowse Street, Rangiora 7400

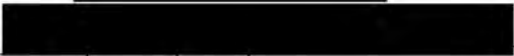
Date: 8/3/26

Second contact: Paula Scott

Signature: 

Position: Committee Member

Phone: 

Email: 

Address: 

Return to:

Governance Team

Waimakariri District Council

Private Bag 1005

Rangiora 7440

OR

IM@wmk.govt.nz



TAX INVOICE

Ashgrove Netball

Invoice Date

3 Mar 2026

Canterbury Teamwear

2014 Limited

Invoice Number

INV-1537

28 Stanley Street

Sydenham

Reference

Netball dresses/bibs -
Annabel Ward

Christchurch 8023

Canterbury

NEW ZEALAND

GST Number

114412384

Description	Quantity	Unit Price	Amount NZD
CCC sub netball dresses	65.00	85.00	5,525.00
CCC sub netball bibs - 7 a side	3.00	120.00	360.00
CCC sub netball bibs - 6 a side	3.00	120.00	360.00
No freight			
Subtotal			6,245.00
TOTAL GST 15%			936.75
TOTAL NZD			7,181.75

Due Date: 10 Mar 2026

Due 7 days after date of invoice

Direct Credit to 02-0820-0231605-00

PAYMENT ADVICE

To: Canterbury Teamwear 2014 Limited
28 Stanley Street
Sydenham
Christchurch 8023
Canterbury
NEW ZEALAND

Customer

Ashgrove Netball

Invoice Number

INV-1537

Amount Due

7,181.75

Due Date

10 Mar 2026

Amount Enclosed

Enter the amount you are paying above

GOVERNANCE

Rangiora-Ashley Community Board

Accountability Form for 2025/2026

Discretionary Grant Recipients

For funding provided during the period July 2025 – June 2026

This form is to tell the Board what you spent the money on.

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete this form and return within 20 days after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project and permission to utilise the photos on its on its Facebook page, the Council's website and other social media. The information provided will be used in a report to the Board that will be publicly available.

Name of group: North Canterbury Youth Cricket Club

Date: 2-3-2026

Amount allocated: \$ 1000

Purpose for grant: Cricket equipment

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

6 sets of wickets	\$ <u>587.93</u>
1 scoreboard	\$ <u>293.37</u>
	\$ _____

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

With 3 teams all needing new wickets to play and train it was crucial this was purchased for the teams. Before the team had proper wickets cones got used as wickets which doesn't look good on the club. Having a club which looks good with proper equipment will attract players and feel wanted. The scoreboard is for the 1st XI (and other teams when needed) as they didn't have a scoreboard which again isn't a good look. In cricket you need to have a scoreboard and knowing the score is key.

(Use additional pages if necessary)

Permission to use photos on the Board's Facebook page, the Council's website and other social media: ☒ Yes ☐ No

Continued over page

Two authorised signatories to complete the details below:¹³⁶

Date: 2-3

First contact name: Tim Gruijters

Signature: _____

Position: Chairperson

Phone: _____

Email: _____

Address: _____

Date: 4/3/26

Second contact: Shannon McLeod

Signature: _____

Position: Treasurer

Phone: _____

Email: _____

Address: _____

Return to:

Governance Team
Waimakariri District Council
Private Bag 1005
Rangiora 7440

OR

IM@wmk.govt.nz

GOVERNANCE

Rangiora-Ashley Community Board Accountability Form for 2025/2026 Discretionary Grant Recipients

For funding provided during the period July 2025 – June 2026

This form is to tell the Board what you spent the money on.

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

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Name of group: Mahi Matatoa Trust

Date: 24/3/2026 Amount allocated: \$ 780

Purpose for grant: First Aid Training

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

<u>4 of our committee are now first aid trained at \$195 each via St Johns</u>	\$ <u>780</u>
<u></u>	\$ <u></u>
<u></u>	\$ <u></u>

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

The allocated funds were used to provide certified first aid training for four members of our committee through St John. This investment has strengthened our organisations capacity to respond effectively to medical situations at events. As a result, we can now ensure that at least one trained first aider is present at all times during our activities, significantly improving the safety and wellbeing of all attendees.

This initiative directly benefits all participants at our events, as it enhances our preparedness for emergencies and provides reassurance that immediate assistance is available if needed. While the training was undertaken by four committee members, the impact extends to the wider community, supporting the safe participation of all individuals who attend or are involved in our events.

(Use additional pages if necessary)

Permission to use photos on the Board's Facebook page, the Council's website and other social media: ☐ Yes ☐ No

Continued over page

Two authorised signatories to complete the details below:

Date: 24/3/2026

First contact name: Joanne King

Signature: [Redacted]

Position: Trustee

Phone: [Redacted]

Email: [Redacted]

Address: [Redacted]

Date: 24/3/2026

Second contact: Carly Tata

Signature: [Redacted]

Position: Trustee

Phone: [Redacted]

Email: [Redacted]

Address: [Redacted]

Return to:
Governance Team
Waimakariri District Council
Private Bag 1005
Rangiora 7440

OR

IM@wmk.govt.nz

Tax Invoice

Puka Nama Tāke



Customer no.	Invoice no.	Order no.	Invoice date	GST no.	P.O no.
5920781	37755724	40043575	12/03/2026	10-571-065	

Mahi Matatoa Trust
11 Wairepo Close
Rangiora 7400
New Zealand

St John
Private Bag 14902
Panmure
Auckland 1741
New Zealand

Attention: Mahi Matatoa Trust

Description	Qty	Unit \$	Net Total
First Aid Training			
First Aid Level 1	1	\$169.57	\$169.57

Subtotal

Net Total	\$169.57
Shipping	\$0.00
GST	\$25.43
Total	\$195.00

Page 1 of 1

Personal information we collect will be used in accordance with our Privacy Notice which can be reviewed at stjohn.org.nz/privacy

Payment Slip

Customer name Mahi Matatoa	Customer no. 5920781	Invoice no. 37755724	Payment due 20/04/2026
Total invoice			\$195.00
☐ Yes, I'd like to give a donation of support \$15 ☐ \$35 ☐ \$50 ☐ Other 			
Total payment enclosed			

Easy ways to pay



Online payments with a Visa or Mastercard enabled debit or credit card. Go to stjohn.org.nz/pay



Internet Banking
Bank Account 12-3244-0023915-50
Payee Code 5920781
Ref 37755724



Cash or Eftpos at any NZ Post shop. Please take your invoice with you.

Thank you for your business

Hato Hone St John is concerned with protecting the privacy of your personal information. Information provided to us will be used in accordance with our privacy policy and may be used to contact you for feedback and research purposes. You can review our privacy policy at www.stjohn.org.nz/privacy

Email: help@stjohn.org.nz

Phone: 0800 785 646

The Priory In New Zealand of the Most Venerable Order of the Hospital of St John of Jerusalem

www.stjohn.org.nz



Tax Invoice

Puka Nama Tāke

Customer no.	Invoice no.	Order no.	Invoice date	GST no.	P.O no.
5920781	37555174	40038798	10/02/2026	10-571-065	

Mahi Matatoa Trust
11 Wairepo Close
Rangiora 7400
New Zealand

St John
Private Bag 14902
Panmure
Auckland 1741
New Zealand

Attention: Mahi Matatoa Trust

Description	Qty	Unit \$	Net Total
First Aid Training			
First Aid Level 1	6	\$169.57	\$1017.39

Subtotal

Net Total	\$1,017.39
Shipping	\$0.00
GST	\$152.61
Total	\$1,170.00

Page 1 of 1

Personal information we collect will be used in accordance with our Privacy Notice which can be reviewed at stjohn.org.nz/privacy

Payment Slip

Customer name Mahi Matatoa	Customer no. 5920781	Invoice no. 37555174	Payment due 20/03/2026
Total invoice			\$1170.00
☐ Yes, I'd like to give a donation of support \$15 ☐ \$35 ☐ \$50 ☐ Other 			
Total payment enclosed			

Easy ways to pay



Online payments with a Visa or Mastercard enabled debit or credit card. Go to stjohn.org.nz/pay



Internet Banking
Bank Account 12-3244-0023915-50
Payee Code 5920781
Ref 37555174



Cash or Eftpos at any NZ Post shop. Please take your invoice with you.

Thank you for your business

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Email: help@stjohn.org.nz

Phone: 0800 785 646

The Priory In New Zealand of the Most Venerable Order of the Hospital of St John of Jerusalem

www.stjohn.org.nz

GOVERNANCE

Rangiora-Ashley Community Board Accountability Form for 2025/2026 Discretionary Grant Recipients

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Name of group: Rangiora Boxing

Date: 9/6/26 Amount allocated: \$ 500

Purpose for grant: Medical Care Doctor on site

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

Doctors - First Aid. \$3000 total. \$ 500 Contribution

\$ _____

\$ _____

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

funds were used to pay onsite Doctors these doctors saw 146 boxers on over the Sat & some again Sunday. Thankfully only a handful of boxers needed medical attention during/after their fights.

(Use additional pages if necessary)

Permission to use photos on the Board's Facebook page, the Council's website and other social media: ☐ Yes ☐ No

Continued over page

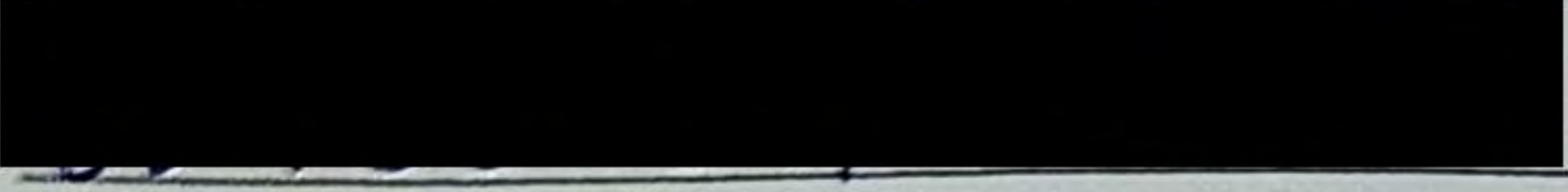
Two authorised signatories to complete the details below:

Date: 9/6/26

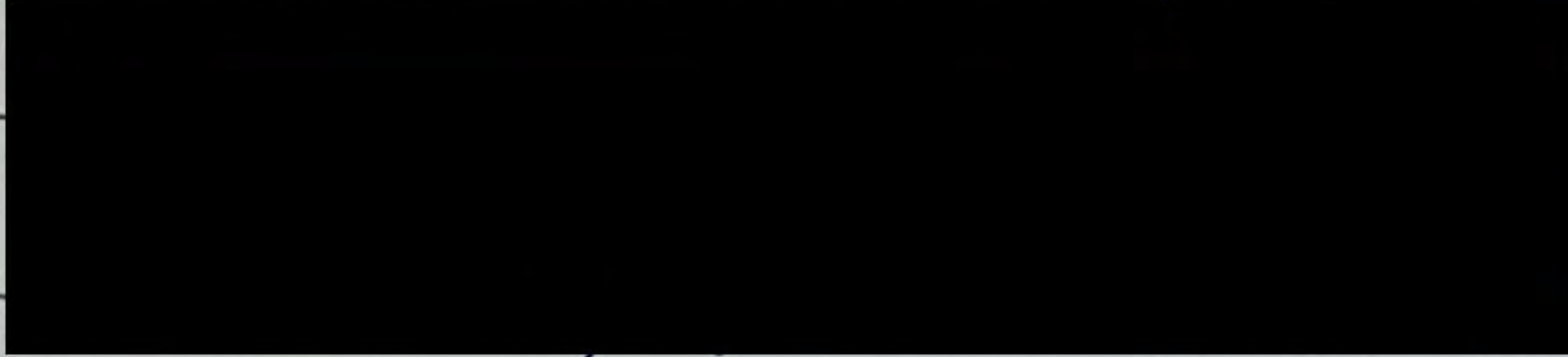
First contact name: Jess Kew

Signature: 

Position: Secretary

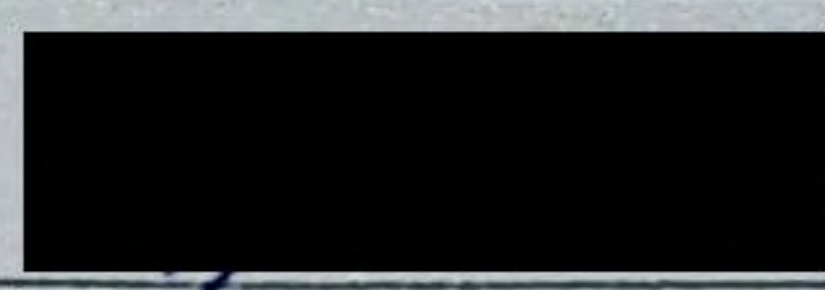
Phone: 

Email: 

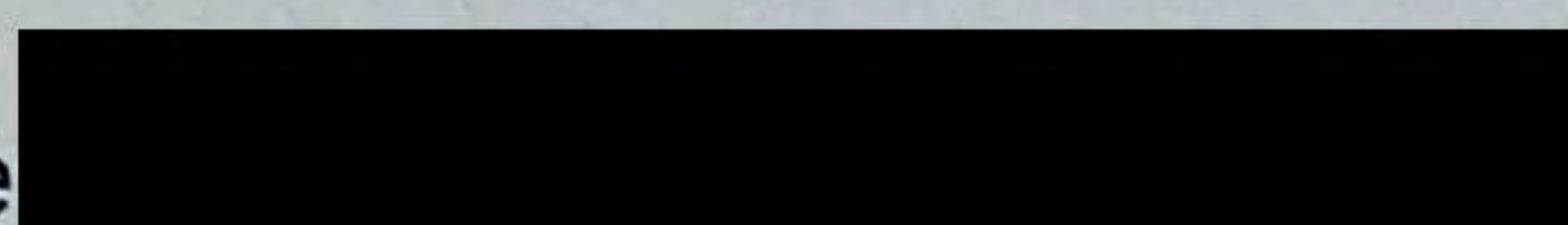
Address: 

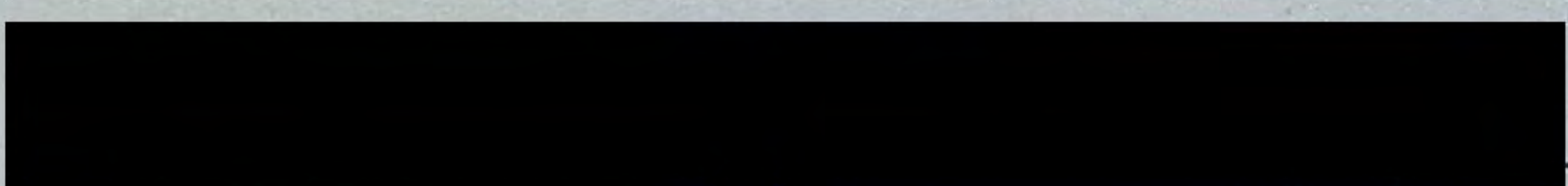
Date: 9.6.26

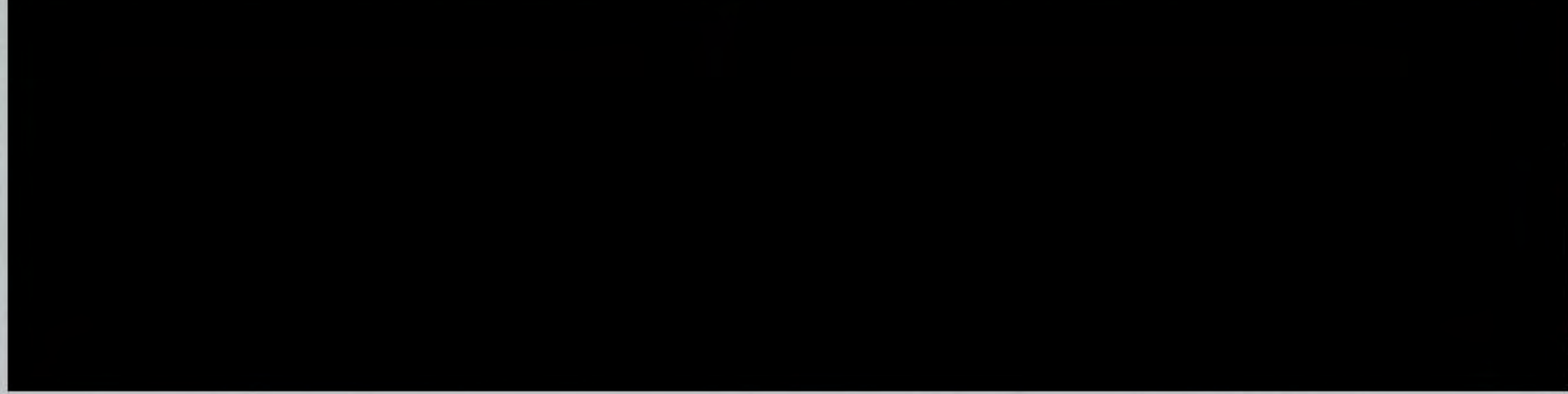
Second contact: Billie Haslett

Signature: 

Position: Treasurer

Phone: 

Email: 

Address: 

Return to:

Governance Team

Waimakariri District Council

Private Bag 1005

Rangiora 7440

OR

IM@wmk.govt.nz

Andrew Bell Medical Ltd
2/565 Manchester Street
Christchurch 8014
New Zealand

To: Rangiora Boxing Club

Attn: Jess Kerr

Receipt 0162
6 April 2026

Description	Quantity	Unit Price	GST	Amount NZD
Medical Cover - South Island Golden Gloves	1.0	2608.70	391.30	3000.00
Total NZD				\$ 3,000.00

GOVERNANCE

Rangiora-Ashley Community Board

Accountability Form for 2025/2026 Discretionary Grant Recipients

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Name of group: Abbeyfield Waimakariri Inc.

Date: 25/05/2026 Amount allocated: \$ 600.00

Purpose for grant: To assist with the promotion of an Auction of Promises

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

<u>The grant money was spent on advertisements in the North Canterbury News</u>	<u>\$ 736.00</u>
<u></u>	<u>\$</u>
<u></u>	<u>\$</u>

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

Unfortunately we chose to postpone the Auction of Promises because with only 30 ticket sold by 14 May, two days before the event was scheduled. We have rescheduled the event for Saturday 20 February 2027 as this is the first available time on a Saturday evening when the Rangiora RSA is available, and that does not conflict with other events such as the upcoming General Election or the Christmas and post-Christmas period. We have yet to receive a final account from Allied Press for the balance of cost of advertising the event. We have also paid \$207.00 for a special liquor license for the evening which is being held over for we hold the event next February.

(Use additional pages if necessary)

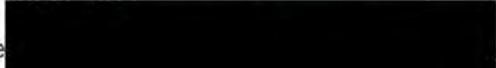
Permission to use photos on the Board's Facebook page, the Council's website and other social media: ☒ Yes ☐ No

Continued over page

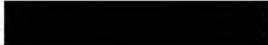
Two authorised signatories to complete the details below:

Date: 25/05/2024

First contact name: Helen Mary Sparrow

Signature: 

Position: Co-Treasurer

Phone: 

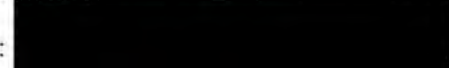
Email: 

Address: 

Rangiora 7400

Date: 25 May 2026

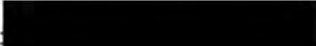
Second contact: Valda Reveley

Signature: 

Position: Chair

Phone: 

Email: 

Address: 

Rangiora 7400

Return to:

Governance Team

Waimakariri District Council

Private Bag 1005

Rangiora 7440

OR

IM@wmk.govt.nz

TAX INVOICE /
STATEMENT

30/04/2026

1008833/Apr26

Page 2 of 2

Account No:
Statement Date:
Statement No
Page:

0.00

Payment Date	Payment Ref	Description	Payment Amt
			0.00
		Total Payments	0.00

Adj Date	Doc Number	Customer Ref	Booking Ref	Description	Ad Space	Net Amount	GST Amount	Total Amount
								0.00
						Total Prior Period Adjustments		0.00

Publ. Date	Doc Number	Customer Ref	Booking Ref	Description	Ad Space	Net Amount	GST Amount	Total Amount
The News North Canterbury								
23/04/2026	IN900281459	ABBNEYFIELD W/	998394	ABBNEYFIELD	8 x 2	80.00	12.00	92.00
23/04/2026	IN900281460	ABBNEYFIELD W/	998396	ABBNEYFIELD	8 x 2	80.00	12.00	92.00
23/04/2026	IN900281461		998751	ABBNEYFIELD	8 x 2	80.00	12.00	92.00
23/04/2026	IN900281462		998752	ABBNEYFIELD	8 x 2	80.00	12.00	92.00
30/04/2026	IN900283739	ABBNEYFIELD W/	998394	ABBNEYFIELD	8 x 2	80.00	12.00	92.00
30/04/2026	IN900283740	ABBNEYFIELD W/	998396	ABBNEYFIELD	8 x 2	80.00	12.00	92.00
30/04/2026	IN900283741		998751	ABBNEYFIELD	8 x 2	80.00	12.00	92.00
30/04/2026	IN900283742		998752	ABBNEYFIELD	8 x 2	80.00	12.00	92.00
						Total	The News North Canter	736.00
						Total Current Charges		736.00
Total Amount Due -						ABBNEYFIELD WAIMAKARIRI INC		736.00



52 Stuart Street
PO Box 517
Dunedin 9054
03 477 4760
SUMMARY

ABBNEYFIELD WAIMAKARIRI INC
15 CHESTERFIELD PLACE
RANGIORA, 7400

Account No:
Statement Date:
Statement No
Page:

GST 27-997-198
1008833
30/04/2026
1008833/Apr26
Page 1 of 2

Thank you for keeping your account current.

Outstanding balance

3+ Months	\$0.00
2 Months	\$0.00
1 Month	\$0.00
Current	\$736.00
Total Due	\$736.00

Transactions this period

Purchases	\$736.00
Adjustments	\$0.00
Payments Received	\$0.00
Total Current Charges	\$736.00

HOW TO PAY

Internet Banking / Direct Credit

From the 1st of August we are changing the bank account you are paying into please use the account below

Account: BNZ 02-0912-0103002-00

Particulars:

Reference 1008833

Please ensure you quote the above reference when making payment and email your remittance advice to direct.credit@alliedmedia.co.nz

Account Query

Customer Service Department PH. (03) 477 4760
or email us accounts@alliedmedia.co.nz

Mail

Please complete and detach this remittance slip and return with payment to:

Allied Press Ltd
PO Box 517
Dunedin 9054

Credit Card

Credit card payments can be made using Visa or Mastercard. To make a credit card payment phone us on (03) 477 4760

Remittance Slip

Method of Payment (tick one box)

☐ Visa ☐ Mastercard

Credit Card Number:

Expiry Date /

CVC #

SIGNED

DATE

Customer Name: ABBNEYFIELD WAIMAKARIRI II

Customer No: 1008833

Due Date 20/05/2026

Total Due \$736.00

Amount Paid:

To set up email delivery of Statement/Invoices please provide email here:

Non Profit Organisation148

03-0674-0279642-000

Available
\$3,532.49

Balance
\$3,532.49

Transactions

Date

18/05/2026 - 19/05/2026 

Updated on 25 May 2026 at 10:49:04

Date	From / To	Description	Debit	Credit	Balance
19 May 2026		Closing balance			\$3,032.49
19 May 2026					
18 May 2026		Closing balance			\$3,239.49
18 May 2026					
18 May 2026	Allied Press	Allied Media, Auction, FI0001737301	\$736.00		
18 May 2026					
18 May 2026					



Tēnā koutou katoa Rangiora-Ashley Community Board,

On behalf of everyone at The North Canterbury Radio Trust - T/A Compass FM, I would like to extend our heartfelt thanks for your generous support through the Rangiora-Ashley Community Board Discretionary Grant.

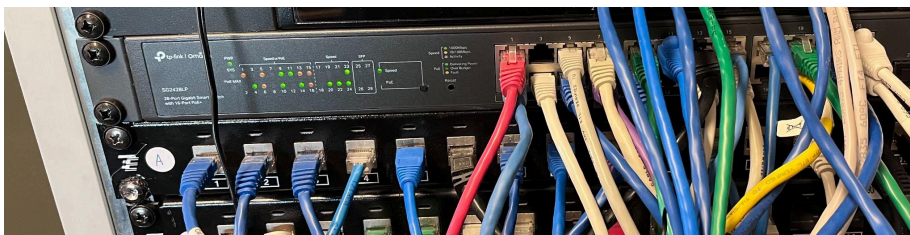
Your grant of \$401 to the North Canterbury Radio Trust enabled us to purchase a replacement network switch (Omada Link) for our previous unit which had been deteriorating and causing intermittent network connection issues. The new Omada Link has now restored our network connectivity, providing a reliable and rock-solid connection that is essential to our day-to-day operations.

This upgrade has significantly improved the stability of our network, allowing us to continue delivering our services efficiently and without disruption. As a community-focused organisation, dependable connectivity is vital to supporting our staff, volunteers, and the people we serve.

Thank you once again for your generosity and for investing in the wellbeing and resilience of community organisations such as Compass FM. We greatly appreciate your support and the positive impact it has made.

Ngā mihi nui,

Stephanie McDonald - Station Manager
The North Canterbury Radio Trust
T/A Compass FM



Omada Link installed and connected in our Rack at the Compass FM Studios 2026

RANGIORA-ASHLEY COMMUNITY BOARD

CHAIRPERSON'S REPORT FOR JULY 2026

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
6 July	RACB Agenda Meeting	
8 July	RACB Meeting	
17 July	Kaiapoi Art Expo	
18 July	Rangiora Mid-Winter Festival Kaiapoi Street Market	
19 July	Rangiora Disc Golf Opening	
29 July	Rangiora Town Hall 100-year centenary celebration planning King's Service Recipients Afternoon Tea	

RANGIORA-ASHLEY COMMUNITY BOARD

MEMBERS INFORMATION EXCHANGE FOR JULY 2026

Member's Name: Alan Geeves

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
Waimak Access	Request to ensure publications are easier to read for those with sight issues i.e colour blind low vision etc.	Council are aware of this
	Ensure accessibility is part of event planning	
	Disability Forum 2026 held 29 th August 1pm to 3.30 pm Rangiora High School hall.	
	Jeremy Faumuina speaking about being a parent of a child with a disability 20 th August Town Hall.	Tickets free available through Martin or Humanitx
	Libraries now Hapai accredited	
	Investigating installing a wheelchair swing in a Kaiapoi Park	This will need Council approval.
	Waimak Access AGM to be held 13 th August 10am Council Chambers	
ECAN	Cleanup involving 4wd groups organised for Waimakariri River near Hars Road 9 th August 9.30 – 12.00. Book at https://www.ecan.govt.nz/your-region/living-here/regional-parks/regional-parks-events/regional-parks-planting-and-clean-up-events?utm_source=chatgpt.com	More about this at the meeting

- * *The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board-related information.*
- * *Members are urged to submit written updates in time for inclusion in the Community Board Agenda for the community's benefit.*

RANGIORA-ASHLEY COMMUNITY BOARD
152
MEMBERS INFORMATION EXCHANGE FOR JULY 2026

Member's Name: Bruce McLaren

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
1 July Oxford Lights	Brightening up the cold winter nights.	
1 July Head Start drop-in session	Public forum in Oxford to discuss council amalgamations.	Very helpful feedback to help inform our decisions.
4 July Church Street Market	Busy and vibrant monthly Rangiora event.	
7 July Rangiora Promotions AGM	And celebration of their sponsors and volunteers.	
8 July RACB monthly meeting	See minutes.	See minutes.
18 July JP Kaiapoi Service Desk	Free JP service At Ruataniwha Kaiapoi Library.	
19 July Disc Golf Official Opening	At Mainpower Stadium. This asset will be very popular.	
23 July Abbeyfield House AGM	Announcement that the ground lease had been signed.	Great support from the Waimakariri District Council.
26 July Rangiora Vintage Fair	Included Rangiora Photographic Society competition.	
26 July Bairds Road tree felling	Met on site to discuss concerns about harvesting of pine trees when this is unofficially used by locals for recreation.	Advised that it will not be replanted in natives as hoped by local residents.
26 July Rangiora Museum Speaker	The Stalker Family's 6 generations of farming locally.	
26 July Siblings Exhibition Opening	Chamber Gallery ~ amazing ceramics.	Free exhibition open until Thursday 3 September
27 July Rangiora Community Patrol	Monthly meeting at the RSA.	New volunteers are welcome.
29 July Kings Service Recipients	Celebrating our local recipients and their significant contributions to our district.	
Activities as a Councillor in June:	• Head Start meetings with other councils including Hurunui DC, Selwyn DC, CCC and ECAN • Council meetings, briefings and workshops • Meetings with senior managers and staff • LGNZ Zoom meetings • Facilities and Consents Fee Waiver Subcommittee • Pegasus Community Centre Steering Group • Utilities and Roding Committee • Play, Active Recreation and Sport Project Steering Group (PARS PSG) • Kaiapoi Museum Committee	See minutes and Council communications about these meetings, or chat to me about any of them as they also impact Community Board decisions.

RANGIORA-ASHLEY COMMUNITY BOARD

MEMBERS INFORMATION EXCHANGE FOR Aug 2026 meeting.

Member's Name: Diana Hawkins

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
Mid July – questions from locals (3) about Ecan interviews regarding their water take consents, where the Hurunui Ashley take was mentioned.	They were concerned because they didn't understand, a) why they were being asked anything, b) why the Hurunui DC triggered the communication. I emailed the Hurunui Water Group regarding my residents' concerns. HDC are not renewing/modifying their Ashley water take consents, but ECAN did review their consent – and are doing so for everyone who has a water take consent. He suggested that everyone is being asked about meeting their individual consent conditions and water metering requirements. Also as HDC is a community take, other water take consent holders in the "water protection zone" might have been reminded that if they make any changes to their take, they must inform HDC as well as ECAN.	The governance contact passed the email onto the appropriate water person – who was going to email and hasn't yet, but he rang me and we spoke. Still waiting for email detailing Water metering requirements and the water protection zone I have passed on to residents the information I currently have. Will update them further if I get further information.
8 July Water Race advisory group	WDC advised that the Swannanoa culvert has been replaced, and a repair to the Plaskett RD/Oxford RD intersection needs a repair – looks like the water is flowing under rather than through the culvert. WIL: There have been 24 stockwater outages due to high rainfall events. Individual farmers with ponds were asked to share water to mitigate this, in the future the New Pond will perform this function. WIL also undertook upgrades to Dixon Rd, and water race cleaning and rock work on School Rd There is no budget to do a CTV scan of the Cust piped race, but is some in another assessment budget, so that will be planned for. Water race group very interested in WDC district wide assessment for water services rates charging, and will put in a submission at the appropriate time	The easement issues over the water races will be investigated – carryover from last meeting. Insurance/revaluation will be discussed regarding rationale for insuring water race assets – as only part of the system is insurable. Some might be covered under WIL insurance, and a cost share approach may be possible, rather than double insurance. Carryover from last meeting. Cust piped race and open races to be assessed for best long-term use and maintenance. Carryover from last meeting. Charging assessments and consultation in the pipeline for all water services, including water races.

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
Ashley/Loburn residents regarding Chorus removing copper lines by end of 2027	Lack of notification/communication about the removal of copper. Chorus will notify if the removal is planned 6 months, 3 months and 1 month prior to removal of service, however they will do no maintenance so service could be cancelled at any time if circumstances dictate. Options are Starlink, Scorch (wireless) and Amuri if available. These options are expensive from a set up point of view (\$500 - \$1000) in most cases, so people need to be made aware and so they can plan for the expense.	How do we ensure communication of this information, so our rural residents have time and options? Council to talk to the communications team.

- * *The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board-related information.*
- * *Members are urged to submit written updates in time for inclusion in the Community Board Agenda for the community's benefit.*

RANGIORA-ASHLEY COMMUNITY BOARD

MEMBERS INFORMATION EXCHANGE FOR JULY 2026

Member's Name: Jim Gerard

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
Pre RACB briefing RACB meeting		
Fundraising for Town Hall celebrations		
Ashley Friendship Club		
Museum Committee meeting	Some concerns regarding future developments	
Margaret Spark memorial service		
DLC workshop	Excellent initiative. Great to recognise community excellence	
Rangiora Museum- Stalker History	Very interesting regarding history of area.	
Town Hall Centennial Committee	Members will be invited to the celebration/show etc	

- * *The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board-related information.*
- * *Members are urged to submit written updates in time for inclusion in the Community Board Agenda for the community's benefit.*