

MINUTES FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD HELD AT THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON MONDAY 11 MAY 2026 AT 5.30PM.

PRESENT

M Paterson (Chairperson), A Thompson (Deputy Chairperson), B Cairns, J McLachlan, M Potter, S Powell and P Stone.

IN ATTENDANCE

T Bartle and P Redmond (Kaiapoi-Woodend Ward Councillors).

S Salthouse (General Manager Organisational Development and Human Resources), G Stephens (Design and Planning Team Leader), J Mason (Landscape Architect), T Künkel (Governance Team Leader) and C Fowler-Jenkins (Governance Support Officer).

There was one member of the public present.

1 APOLOGIES

None

2 CONFLICTS OF INTEREST

No conflict interest was declared.

3 CONFIRMATION MINUTES

3.1 Minutes of the Woodend-Sefton Community Board Meeting – 13 April 2026

M Potter requested that the Minutes be reviewed, as he felt that additional comments in opposition to the Pegasus sign had been made during the meeting but were not fully reflected in the recorded minutes. He asked that the Minutes be updated to include the full details so that the reasons for the decision to postpone a decision regarding the sign were clearly understood.

T Künkel noted that the amendments requested were substantial and suggested that the Minutes lay on the table until the next meeting to allow time for them to be updated before approval. She reminded members that the Minutes were not a verbatim record; however, the meeting was recorded, and those recordings were available on the Council's website for anyone wishing to review the full discussion.

3.2 Matters Arising (from minutes)

There were no matters arising from the minutes.

3.3 Notes of the Woodend-Sefton Community Board Workshop – 13 April 2026

Moved: M Paterson

Seconded: A Thopson

THAT the Woodend-Sefton Community Board:

- (a) **Receives**, the circulated Notes of the Woodend-Sefton Community Board workshop held on 13 April 2026.

CARRIED

4 **DEPUTATIONS AND PRESENTATIONS**

Nil.

5 **ADJOURNED BUSINESS**

Nil.

6 **REPORTS**

6.1 **Road Naming – B Borcoskie Limited** – S Morrow (Rates Officer – Property Specialist)

S Morrow spoke to the report, noting that approval was being sought for a new name for a private Right of Way that would service approximately ten residential lots in Sefton. The land parcel was identified as 125 Halston Road, Sefton, and the proposed name had been provided by the developer.

There were no questions from elected members.

Moved: A Thompson

Seconded: M Potter

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 260429104769.
- (b) **Approves** the following proposed road name for new private Right of Way as part as shown on the subdivision plan (Trim: 260429104796).
 - (i) Roseville Lane (Private Road)
- (c) **Notes** the road name will indicate a private roadway on the road name blade.

CARRIED

6.2 **Ratification of the Woodend-Sefton Community Board's submissions to the Waimakariri District Council and Environment Canterbury's draft 2026-27 Annual Plans** – T Kunkel (Governance Team Leader)

T Kunkel spoke to the report, thanking members for their contribution to the Board submission. She also thanked the Chairperson for representing the Board at the Council's 2026/27 Draft Annual Plan hearings.

There were no questions from elected members.

Moved: M Paterson

Seconded: P Stone

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 260414095919.
- (b) **Ratifies** its submission to the Waimakariri District Council draft 2026-27 Annual Plan (Trim Ref: 260415096443).
- (c) **Ratifies** its submission to Environment Canterbury's draft 2026-27 Annual Plan (Trim Ref: 260330086472).

- (d) **Notes** that the Board Chairperson spoke at the Waimakariri District Council Submission Hearings to convey the Board's view in person on Thursday, 7 May 2026.

CARRIED

7 CORRESPONDENCE

Nil.

8 CHAIRPERSON'S REPORT

8.1 Chairperson's Report for March 2026

M Paterson provided an update on the planned opening of the John Harris Den building in Woodend. The proposed opening would be at 3.30pm on 13 August 2026 at, and confirmation from Mayor Gordon was still pending. It was anticipated that a sign would be installed outlining the history of the site, similar to the information previously published in the *Woodpecker*. The plaque had already been installed on the building. Woodend School had been invited to participate and was likely to contribute a kapa haka performance.

M Paterson also reported attending the pumpkin-weighing competition at Waikuku Beach, describing it as a positive community event. It was noted that a local sponsor contributed \$500 annually as prize money; the winner had chosen to roll the prize over, increasing next year's prize to \$1,000. The event was well attended, and it was suggested that Board members who were unable to attend this year might be able to do so in future.

Moved: M Paterson

Seconded: A Thompsen

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the verbal report from the Woodend-Sefton Community Board Chairperson.

9 MATTERS FOR INFORMATION

- 9.1. Oxford-Ohoka Community Board Meeting Minutes 8 April 2026.
- 9.2. Rangiora-Ashley Community Board Meeting Minutes 8 April 2026.
- 9.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 20 April 2026.
- 9.4. Approval of the Transportation Procurement Strategy 2026 – Report to Utilities and Rooding Committee Meeting 14 April 2026 – Circulates to all Boards.
- 9.5. New Zealand Transport Agency Procedural Audit Report March 2026 – Report to Utilities and Rooding Committee Meeting 14 April 2026 – Circulates to all Boards.
- 9.6. Annual Stormwater Compliance and Monitoring Reports for 2024-25 for Oxford, Woodend and Kaiapoi – Report to Utilities and Rooding Committee Meeting 14 April 2026 – Circulates to the Oxford-Ohoka, Kaiapoi-Tuahiwi and Woodend-Sefton Community Boards.
- 9.7. May 2025 Flood Recovery Progress Update and Project Update on Infrastructure Resilience Fund for 2024/2025 and 2025/026 – Report to Utilities and Rooding Committee Meeting 14 April 2026 – Circulates to all Boards.
- 9.8. Aquatics April Update – Report to Community and Recreation Committee Meeting 21 April 2026 – Circulates to all Boards

9.9. Libraries Update to April 2026 – Report to Community and Recreation Committee

Moved: J McLachlan

Seconded: S Powell

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 9.1 to 9.9.

CARRIED

10 MEMBERS' INFORMATION EXCHANGE

M Potter

- M Potters information update was circulated as part of the agenda.
- M Potter reported that he had been liaising with Council staff, who confirmed that Environment Canterbury (ECan) had some oversight of the waterways on the Pegasus Golf Course. This oversight related to the concerns raised by residents regarding eels and water levels on the Golf Course. It was reported that ECan had discussed requiring the owners to operate the pumps to ensure the waterways were replenished should any issues arise.

B Cairns

- B Cairns met with all Promotions Associations to provide an update on the Events Plan review.
- The Parking and Traffic Bylaw hearing had been held, with the draft bylaw scheduled to go to the Council for ratification. The review included parking zones, residents' exemption zones, and overnight parking provisions. A total of 48 formal submissions were received. The new bylaw was expected to come into force in July 2026.
- Work had commenced on transporting gravel from the Waimakariri and Ashley Rivers to fill the lakes off Smith Street, Kaiapoi, as part of the Woodend Bypass project. It was noted that Baynons Road residents had appeared in the media regarding truck movements along their road.
- The Welcoming Communities Plan progressed toward accreditation. The libraries' pop-up mobile service trial had been completed. The pools were considering family-focused initiatives for the school holidays, along with offers to encourage new pool users. Libraries received approximately 400,000 visitors per year and loaned around 500,000 books. A recent survey of 250 respondents indicated interest in extended opening hours. The "stash swap" and seed-swapping areas had been upgraded, and the musical instrument loan programme continued to attract new users, broadening the ways in which the community engaged with library services.
- Variable speed signs would soon be installed outside schools. The Kickstart Motorcycle Event was scheduled to take place in Kaiapoi in September 2026. The AA would resume its cycle-light programme, providing lights to children for their bikes.
- An update was given on the Rangiora Town Hall Centenary Project. Images and stories were collected from the community for use in a pictorial display during a weekend of tours and performances.
- The Waimakariri Public Arts Trust was interviewing potential trustees to fill vacant positions. A sculpture was planned for MainPower Stadium, along with a sculpture recognising the life of Sir Howerd Kippenberger. The Trust was updating its website and considering additional projects, including the decoration of power boxes.
- The Rating Review Working Party had begun meeting to consider how rates were allocated across the district, with a focus on fairness and transparency.
- It was noted that Annual Plan submissions had been heard the previous week.
- The Kaiapoi RSA would be holding its AGM on Tuesday, 12 May at 6pm at the Kaiapoi Club.

- The member reported attending five ANZAC services, all of which had strong community turnouts.
- A report was provided on the Local Government Conference, including a visit to Parikōwhai, a facility featuring swimming pools, hydrosides, and courts for basketball and circus training. It was noted that this Government infrastructure project had cost over \$330 million, in addition to land costs. Te Kaha had received \$300 million in taxpayer funding, also excluding land costs, and the Christchurch Convention Centre had been funded separately. Combined, these three earthquake-related projects had received over \$1.1 billion in taxpayer funding. Christchurch City Council was understood to have received approximately \$8 billion in total taxpayer funding for earthquake recovery. In comparison, Waimakariri District had received \$40.9 million for earthquake-related projects.

S Powell

- Undertook a site visit to the Pegasus Community Centre to acknowledge progress on the building, noting that the roof had been installed. Since that visit, the windows had been fitted and the building was now fully enclosed, with electrical first-fix work underway.
- A second site visit had been made to the Rangiora After Hours Health Hub to show Health New Zealand managers the progress on the facility. The project remained on schedule for completion later in the year. It was noted that this would be an important facility for North Canterbury, reducing the need for residents to travel to Christchurch for after-hours healthcare.
- She chaired the Creative Communities Assessment Committee meeting to assess the first round of applications for 2026. The Creative Communities Scheme, delivered in partnership with the Waimakariri District Council, provided funding to support local artists and creative projects. Two funding rounds were held each year, and members were encouraged to promote the scheme within the community.
- Attended ANZAC services at Sefton, Pegasus (Dawn), and Kaiapoi (Dawn), noting that all services were moving and well attended.
- Attended the LGNZ Zone 5 and 6 (South Island) conference in Christchurch, which provided an opportunity to discuss issues, challenges, and successful initiatives with Councillors and Mayors from other regions.
- Attended a meeting with residents of Baynons Road and surrounding areas in Clarkville regarding concerns about the proposed gravel-truck route associated with the early works for the Woodend Bypass. Issues raised included truck speed, volume, noise, vibration, and safety, with residents expressing a preference for an alternative route. Gravel for the bypass would also be extracted from the Ashley/Rakahuri River. It was noted that a significant quantity of gravel was expected to be removed from this section of the Waimakariri River over time. Council was therefore establishing a Gravel Haulage Reference Group to consider long-term haulage options, including use of the existing road network and the potential development of a more permanent haulage route.
- Annual Plan hearings had been held the previous week, during which Council heard 24 submissions, including one from the Woodend-Sefton Community Board.
- An update was provided on the Environment Canterbury Greater Christchurch Public Transport Review. Feedback was being sought on improvements to Metro bus and ferry services, with public engagement and an online survey open from 13 May to 24 June 2026. Members were encouraged to promote participation in the consultation.
- She attended the Sefton Hall Committee meeting in April 2026, accompanied by a Greenspace staff member. They discussed with the Committee the next steps required to progress the proposal for a new hall in the Sefton Domain. It was noted that the existing hall, where the meeting was held, was community-owned, and that the intention was to construct a new hall within the domain to replace both the current facility and the Council-owned pavilion located there. It was outlined how Council could assist in advancing the process and advised that they were awaiting a response from the committee. It was hoped that the feedback would be positive and that the committee would be ready to work collaboratively with Council to move the project forward.

T Bartle

- Attended the Draft Annual Plan 2025/26 Pegasus community meeting, noting that there had been a good turnout.
- Attended the Parking and Traffic Bylaw 2026 hearing.
- It was noted that gravel extraction had commenced from the Waimakariri River and that several residents were unhappy with the associated impacts.
- Attended a meeting of the Waimakariri Health Advisory Group (WHAG).
- Attended an LGNZ Zoom session featuring Infometrics economist Brad Olsen, who spoke about the fuel crisis. Concerns were raised that the wider flow-on effects of rising fuel costs had not yet fully materialised.
- Attended four ANZAC ceremonies and noted that all were very well attended.
- Attended the LGNZ Conference and commented that LGNZ appeared to be back on track in representing the interests of councils, which was viewed positively.
- Annual Plan submission hearings were held, and it was noted that most submitters expressed support for the direction the Council was taking.
- Reported that Central Government had instructed councils to identify potential amalgamation partners within a three-month timeframe. He expressed concern that this period was insufficient for meaningful public consultation and did not align with democratic expectations.

P Stone

- Reported that Violet Spring North Canterbury was seeking donations for its upcoming fundraiser. A quiz-night event was scheduled for June, and the organisation had issued an appeal for contributions, with responses requested by Thursday, 21 May 2026.
- She attended the Oxford Health Services public meeting, which had been chaired by the Mayor. The meeting was well attended. It was noted that Health NZ was establishing a strategic working group focused on the future of health and public health services across the whole of North Canterbury, extending beyond the Oxford Hospital. Community members were invited to participate, and an email address had been provided for those wishing to join.

J McLachlan

- While attending a football game over the weekend, he was approached by a member of the public who asked a number of questions regarding the Sefton Hall project. He did not have all the information at hand but provided their contact details. No follow-up email had been received at the time of the meeting, and the member anticipated that further discussion may be required at a future meeting.
- He also attended the Pegasus Community Centre update meeting and noted that the project was progressing well, remaining on time and on budget. There had been considerable discussion regarding the mapping of early-use routes and whether a committee should be formed to oversee this work or whether the matter would be managed through another process.

A Thompson

- A Thompson advised that they had not submitted any items for the current meeting. He noted, however, that he intended to submit a report next month regarding the long-running and frustrating issue of Japanese honeysuckle growing along Waikuku Beach Road.

11 CONSULTATION PROJECTS

11.1 Stock Movement Bylaw 2026

<https://letstalk.waimakariri.govt.nz/stock-movement-bylaw-2026>

Consultation closed on Thursday 21 May 2026.

11.2 Woodend/Pegasus Area Strategy Review

<https://letstalk.waimakariri.govt.nz/woodend-pegasus-area-strategy-review>

The Board noted the consultation projects.

12 BOARD FUNDING UPDATE

12.1 Board Discretionary Grant

Balance as at 30 April 2026: \$6,856.

12.2 General Landscaping Budget

Balance as at 30 April 2026: \$0.

The Board noted the funding update.

13 MEDIA ITEMS

Nil.

14 QUESTIONS UNDER STANDING ORDERS

Nil.

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

16 NEXT MEETING

The next meeting of the Woodend-Sefton Community Board was scheduled for 5.30pm, Monday 8 June 2026 in the Woodend Community Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 6.05PM.

CONFIRMED

M Paterson

Chairperson

8 June 2026

Date