

# Waimakariri District Council

## District Planning and Regulation Committee

# Agenda

Tuesday 16 September 2025  
3.30pm

Council Chambers  
215 High Street  
Rangiora

**Members:**

Cr Tim Fulton (Chairperson)

Cr Neville Atkinson

Cr Al Blackie

Cr Brent Cairns

Cr Jason Goldsworthy

Mayor Gordon (ex officio)



WAIMAKARIRI  
DISTRICT COUNCIL

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**DISTRICT PLANNING AND REGULATION COMMITTEE**

**A MEETING OF THE DISTRICT PLANNING AND REGULATION COMMITTEE WILL BE HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON TUESDAY 16 SEPTEMBER 2025 AT 3.30PM.**

Recommendations in reports are not to be construed as  
Council policy until adopted by the Council

**BUSINESS**

Page No

**1 APOLOGIES**

**2 CONFLICTS OF INTEREST**

*Conflicts of interest (if any) to be reported for minuting.*

**3 CONFIRMATION OF MINUTES**

**3.1 Minutes of the meeting of the District Planning and Regulation Committee held on Tuesday 19 August 2025**

5-7

*RECOMMENDATION*

**THAT** the District Planning and Regulation Committee:

- (a) **Confirms** the circulated Minutes of the meeting of the District Planning and Regulation Committee, held on 19 August 2025, as a true and accurate record.

**3.2 Matters arising (From Minutes)**

**4 DEPUTATIONS**

Nil.

**5 REPORTS**

**5.1 Plan Implementation (Planning) Unit Update – Wendy Harris (Planning Manager)**

8-12

*RECOMMENDATION*

**THAT** the District Planning and Regulation Committee:

- (a) **Receives** Report No. 250904167449.
- (b) **Notes** the variety and complexity of work being undertaken within the Plan Implementation Unit, and that staff are working to find practical solutions.
- (c) **Notes** that 190 resource consents were issued between January – June 2025 and 184 (97%) were processed within Resource Management Act (RMA) timeframes.
- (d) **Notes** if development increases resulting in an increase in the number and/or complexity of resource consent applications, it may be difficult to maintain current levels of service.

## 6 CORRESPONDENCE

Nil.

## 7 PORTFOLIO UPDATES

7.1 District Planning – Councillor Tim Fulton

7.2 Civil Defence and Regulation – Councillor Jason Goldsworthy

7.3 Business, Promotion and Town Centres – Councillor Brent Cairns

## 8 REPORT REFERRED FROM THE KAIAPOI-TUAHIWI COMMUNITY BOARD

8.1 Request to Consult on a Parking Restriction Change at 124 Williams Street – Nithin Puthupparambil (Transportation Engineer) and Shane Binder (Senior Transportation Engineer)

*The Kaiapoi-Tuahwi Community Board considered report Trim 250801142172 at its meeting held on 18 August 2025.*

13-17

### *RECOMMENDATION*

- (a) **Approves** consultation being undertaken on a possible change to parking time restrictions of two parking spaces in front of the dairy at no. 124 Williams Street from 120 minutes to 15 minutes parking.
- (b) **Notes** that a further report would be brought back to the Community Board with the outcome of the consultation process and to allow further decision making on this matter.

## 9 QUESTIONS UNDER STANDING ORDERS

## 10 URGENT GENERAL BUSINESS

### NEXT MEETING

This is the final meeting of the District Planning and Regulation Committee for the 2022-25 electoral term.

The new Council will be sworn into office late October 2025, with Council and Committee meetings resuming from mid-November 2025. Further information will be advertised and listed on the Council's website

### Briefing

- *Whiterock Quarry – Kelly LaValley (General Manager District Planning, Regulation and Environment) (30mins)*
- *District Plan Appels – Kelly LaValley (General Manager District Planning, Regulation and Environment) (45mins)*

**WAIMAKARIRI DISTRICT COUNCIL**

**MINUTES OF THE MEETING OF THE DISTRICT PLANNING AND REGULATION COMMITTEE  
HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA, ON TUESDAY,  
19 AUGUST 2025, AT 1PM.**

**PRESENT**

Councillors T Fulton (Chairperson), A Blackie (via Teams), and J Goldsworthy.

**IN ATTENDANCE**

K LaValley (General Manager Planning, Regulation and Environment), B Charlton (Environmental Services Manager) and A Connor (Governance Support Officer).

**1 APOLOGIES**

Moved: Councillor Goldsworthy

Seconded: Councillor Blackie

**THAT** the District Planning and Regulation Committee:

- (a) **Receives and sustains** apologies for leave of absence from Mayor Gordon, Deputy Mayor Atkinson and Councillor Cairns.

**CARRIED**

**2 CONFLICTS OF INTEREST**

There were no conflicts of interest declared.

**3 CONFIRMATION OF MINUTES**

**3.1 Minutes of the meeting of the District Planning and Regulation Committee held on Tuesday 20 May 2025**

Moved: Councillor Goldsworthy

Seconded: Councillor Fulton

**THAT** the District Planning and Regulation Committee:

- (a) **Confirms** the circulated Minutes of the meeting of the District Planning and Regulation Committee, held on 20 May 2025, as a true and accurate record.

**CARRIED**

**3.2 Matters arising (From Minutes)**

There were no matters arising from the minutes.

**4 DEPUTATIONS**

Nil.

## 5 REPORTS

### 5.1 Annual Report to the Alcohol Regulatory and Licensing Authority 2024/25 – B Charlton (Environmental Services Manager)

B Charlton took the report as read, clarifying there were only two chartered clubs in the district, not ten as stated in the report. He welcomed any questions.

Councillor Fulton questioned whether the operating conditions were clear for chartered clubs. B Charlton advised that the chartered clubs were established before the Sale and Supply of Alcohol act 2012 changed and were therefore operating in perpetuity. They did not have to apply for a license, but did have to comply with the Act. Their rules and regulations were bound by their constitution. The Council did, however, inspect chartered clubs to ensure compliance with the Act.

Councillor Fulton then sought clarity on the arrangements for the District Licensing Committee after the upcoming Local Body Elections. B Charlton confirmed that all members of the District Licensing Committee were classed as Commissioners, to ensure that the Committee could still operate during elections. Staff would be regarding the submission of a report on the membership of the District Licensing Committee to the incoming Council.

Moved: Councillor Goldsworthy      Seconded: Councillor Blackie

**THAT** the District Planning and Regulation Committee:

- (a) **Receives** Report No. 250722134000.
- (b) **Approves** the attached 2024/25 Annual Report for the financial year ending 30 June 2025 for submission to the Alcohol Regulatory and Licensing Authority. (Trim: 250722134223).
- (c) **Notes** that the Local Alcohol Policy has proven effective with sensible rules contributing to a reduction in alcohol related harm within the community.
- (d) **Notes** that while the number of Alcohol Licences and Manager's Certificates remains steady when compared to the 2023/24 financial year, there has been an improvement in the quality of new applications due to the establishment of pre-application meetings.
- (e) **Circulates** this report to the Community Boards for information.

**CARRIED**

Councillor Goldsworthy acknowledged the challenges experienced in serving on the District Licensing Committee and dealing with licensing application, however, this was an essential regulatory function, which entailed staff regularly dealing with difficult situations.

## 6 CORRESPONDENCE

Nil.

## 7 **PORTFOLIO UPDATES**

### 7.1 **District Planning – Councillor Tim Fulton**

- The appeals period for District Plan determinations would soon be ending.
- There had been some movement with the preliminary applications lodged in terms of the Fast-track Approvals Act 2024.
- Reforms submission on Going for Housing Growth was lodged.
- The Oxford-Ohoka Community Board had invested a large amount of effort in opposing the Woodstock Quarry Landfill application.

### 7.2 **Civil Defence and Regulation – Councillor Jason Goldsworthy**

- Acknowledged all the work done in the background for Civil Defence.
- The Civil Defence Team would be welcoming a new Civil Defence Manager.
- It was currently dog registration time and staff were taking a similar approach than in 2024 with many reminders being sent to dog owners and then infringements being issued on 1 October 2025 to those dog owners who did not comply.
- Received the first private Building Consent Authority (BCA) Project Information Memorandum (PIM) request through the new framework established by the Government.
- The significant building consent change from the Government was not as substantial as expected.

### 7.3 **Business, Promotion and Town Centres – Councillor Brent Cairns**

There was no update provided.

## 8 **QUESTIONS UNDER STANDING ORDERS**

Nil.

## 9 **URGENT GENERAL BUSINESS**

Nil.

### **NEXT MEETING**

The next meeting of the District Planning and Regulation Committee would be held on 16 September 2025.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 1.20PM.

**CONFIRMED**

\_\_\_\_\_  
Councillor T Fulton

\_\_\_\_\_  
Date

**WAIMAKARIRI DISTRICT COUNCIL**  
**REPORT FOR INFORMATION**

**FILE NO and TRIM NO:** RMA-03 / 250904167449

**REPORT TO:** DISTRICT PLANNING AND REGULATION COMMITTEE

**DATE OF MEETING:** 16 September 2025

**AUTHOR(S):** Wendy Harris, Planning Manager

**SUBJECT:** Plan Implementation (Planning) Unit Update

**ENDORSED BY:**  
 (for Reports to Council,  
 Committees or Boards)

  
 General Manager

  
 Chief Executive

**1. SUMMARY**

- 1.1 The purpose of this report is to provide an update to the District Planning and Regulation Committee on activities and key issues for the Plan Implementation Unit.
- 1.2 The unit is currently processing two Referral Applications under the Fast-track Approvals Act, an appeal to the Environment Court, several notified resource consent applications, and other contentious applications.
- 1.3 All of the rules under the Partially Operative District Plan now have legal effect, along with most of the rules in the Operative District Plan. This process and some of the new rules are causing confusion and concern for customers. Staff are working to find practical ways to assist customers with the new rules.

**2. RECOMMENDATION**

**THAT** the District Planning and Regulation Committee:

- (a) **Receives** Report No. 250904167449.
- (b) **Notes** the variety and complexity of work being undertaken within the Plan Implementation Unit, and that staff are working to find practical solutions.
- (c) **Notes** that 190 resource consents were issued between January – June 2025 and 184 (97%) were processed within Resource Management Act (RMA) timeframes.
- (d) **Notes** if development increases resulting in an increase in the number and/or complexity of resource consent applications, it may be difficult to maintain current levels of service.

**3. BACKGROUND**

- 3.1. The primary role of the Plan Implementation Unit (the Unit) is around implementing the District Plan by working closely with the public and potential applicants on district planning matters, processing resource consents, actioning and managing the other methods contained within the District Plan such as design guides and working closely with the Development Planning and Policy Units to inform and advise on strategic planning issues and the review of the District Plan.



- 3.2. This report gives an overview of these activities and an update on some notable resource consent applications. Information isn't included about most of the projects linked to the Fast-track Approvals Act, because an update was recently given to Council about those developments. However, an update is provided on a new Fast-track application that has recently been received.
- 3.3. The Council sets level of service requirements, annual plan budgets and then key decisions are brought to the District Planning and Regulation Committee, if required. Otherwise most activity happens without day to day input or oversight from elected members, under staff delegations.

#### 4. **ISSUES AND OPTIONS**

##### 4.1. Notable Applications

###### *New Fast-track application*

- 4.1.1 A Referral Application has been lodged with the Environmental Protection Authority seeking approval for the proposed landfill at Whiterock Quarry to be considered under the Fast-track Approvals Act. Comments have been requested from Council on the suitability of the proposal to be considered under the Fast-track legislation.
- 4.1.2 Staff will consult with the Mayor, Chair of the District Planning & Regulation Committee and the Chief Executive prior to submitting formal comments.

###### *Airsoft Gaming Activity, 136 Fishers Road, Okuku (RC245156)*

- 4.1.1. An application to establish an airsoft gaming activity is currently being processed. Airsoft is described as *"a sporting activity involving outdoor exercise, skill and fun; which an individual or team competes against each other. Airsoft guns shoot 6mm plastic BB pellets. It is similar to paintball but less mess, less hurt and way more realistic looking."*
- 4.1.2. The application was limited notified to the owners and occupiers of eight (8) nearby properties on 20 August and submissions must be received by 5.00pm on Tuesday 16 September.

###### *Solar Farm, 87 Upper Sefton Road, Sefton (RC235259)*

- 4.1.3. The application for a 80 hectare solar farm was publicly notified, at the applicant's request and submissions closed on 28 February. 88 submissions were received, 86 opposed the application and 2 were neutral.
- 4.1.4 Related applications were lodged with Environment Canterbury for earthworks and stormwater discharges. The applications were non-notified and granted on 25 July.
- 4.1.5 The WDC application remains on hold, at the request of the applicant.

###### *Sawmill, 235 Terrace Road, Cust (RC245355 & RC255132)*

- 4.1.6 Land use consent was granted on 3 March 2025 for earthworks (3736m<sup>2</sup>), non-complying vehicle crossings and non-reticulated water supply. The works were intended to be used in conjunction with a proposed sawmill which, at the time, was considered to be a Permitted Activity.

- 4.1.7 A second application was lodged in May 2025 for 1.8 hectares of earthworks, non-complying vehicle crossings, non-reticulated water supply and a front yard infringement. During processing of the application, it became apparent that the noise standard in the Operative District Plan would not be complied with and that consent for the sawmill activity was required. In addition, the Decisions on the Proposed District Plan were publicly notified and as a result, new rules applied which also resulted in resource consent being required for the sawmill activity.
- 4.1.8 Further information has been requested to address the additional matters, before the application can be progressed further.

*Woodstock Quarries Ltd appeal, 513 Trig Road, Woodstock (RC215276)*

- 4.1.9 The Environment Court appeal is in progress. Evidence has been lodged by all parties. This includes the appellant, District and Regional Councils, Oxford-Ohoka Community Board and Transwaste. The appellant has also lodged their rebuttal statements of evidence.
- 4.1.10 The next step is that expert conferencing will take place and is to be concluded by Friday 10 October. The Environment Court hearing is set down for the week starting Monday 17 November.

*Pontoon, Kaiapoi River*

- 4.1.11 The application for a pontoon on the Kaiapoi River was limited notified to Te Ngāi Tūāhuriri Rūnanga, who objected to the proposal but do not wish to be heard. As Council is the applicant, the application is being processed by a planning consultant and will be sent to an Independent Commissioner for a decision.

4.2 Key Customer Issues / New District Plan Rules

*Operative District Plan (ODP) and Partially Operative District Plan (PODP) rules*

- 4.2.1 Twenty-one (21) appeals were received on the Proposed District Plan. During the appeal period and until the full scope of the appeals is known, PIU has to apply the rules in both the Operative and Partially Operative District Plans. This has several implications:
- It's complex and time-consuming to identify all the rules that are relevant to a proposal.
  - It's confusing for customers.
  - Every enquiry and every report takes longer than usual.
- 4.2.2 PIU is working closely with DPU, who are seeking to clarify the scope of each appeal. Once this is known, the following rules will be applied:
- All of the rules in the PODP.
  - Any rules in the ODP that are equivalent to rules in the PODP which are subject to appeal.
  - Where rules in the PODP are not subject to appeal, then the equivalent rules in the ODP will cease to have effect.
- 4.2.3 Clearly identifying the rules that are subject to appeal and those that aren't, will simplify the situation for both customers and staff. DPU and PIU are working hard to ensure this happens as soon as possible.

### *Fire-fighting Requirements*

- 4.2.4 The Partially Operative District Plan (PODP) contains a new rule which requires sufficient water supply and access to water supplies to be available for firefighting, for all buildings. Most new buildings need to provide a water supply that complies with the NZ Standard for Firefighting Water Supplies.
- 4.2.5 Where there is a reticulated water supply, this is usually acceptable. Where there's no reticulated water supply, the landowner needs to provide a suitable supply. This is a new requirement and is causing some confusion and concern.
- 4.2.6 Council staff are liaising with FENZ to agree the details of practical water supplies that will meet their needs, so this information can be made available to customers.

### *Road and Rail Noise*

- 4.2.7 The PODP establishes road and rail noise overlays alongside the main transport routes through the District. Any new buildings located within a noise overlay that are intended to be used for a 'noise sensitive activity' must be designed to ensure specified noise levels within the building are not exceeded.
- 4.2.8 A 'noise sensitive activity' is defined as *"educational facilities, community facility, healthcare facility, childcare facilities, residential units, minor residential units, retirement village, visitor accommodation, community facility, offices and hospitals"*.
- 4.2.9 The PODP contains a Construction Schedule which sets out detailed construction standards for buildings in particular situations, which will ensure the noise levels are met. The Construction Schedule applies where the speed limit is less than or equal to 60 km/hr and the building meets specified design characteristics.
- 4.2.10 In rural areas and other locations where speed limits are more than 60 km/hr and/or the building doesn't fall within the design characteristics, the District Plan indicates that a noise report from an Acoustic Consultant will need to be obtained. This is causing concern from customers and Council staff. As a result, staff are investigating other ways to address this issue in a practical manner.
- 4.2.11 The transport routes where the road and rail noise overlays apply are:
  - State Highway 1, including Woodend Bypass
  - State Highway 71 (Lineside Road)
  - State Highway 72 (Oxford Road / Depot Road)
  - Tram Road
  - Rangiora-Woodend Road
  - Ohoka Road / Skewbridge Road / Flaxton Road / Fernside Road
  - Cones Road / Dixons Road / Fawcetts Road / Upper Sefton Road
  - Main roads through Rangiora, being Lehman's Road, Oxford Road, High Street, Blackett Street, Southbrook Road, Percival Street, Victoria Street, Ivory Street, Kippenberger Road, River Road, Cones Road, Ashley Street, Milton Street.
  - Main roads through Kaiapoi, being Williams Street and Smith Street.
  - Main North Line Railway

4.3 The Management Team has reviewed this report and support the recommendations.

## **5. COMMUNITY VIEWS**

### **5.1. Mana whenua**

Since 1 July 2025, consultation with mana whenua has moved to Whitiara Ltd. There have been several meetings with Whitiara to discuss how we'll work together. These have been useful meetings with the agreement of staff at both organisations to establish processes and work together closely.

Engagement with Te Ngāi Tūāhuriri hapū occurs on an as-required basis through the assessment of resource consent applications.

## 5.2. **Groups and Organisations**

Some groups and organisations are likely to be affected by, or to have an interest in the subject matter of this report. In particular, resident' s groups are likely to have an interest in specific resource consent applications.

## 5.3. **Wider Community**

The wider community is likely to be affected by and have an interest in the subject matter of this report, in relation to specific resource consent applications and new District Plan rules.

# 6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

## 6.1. **Financial Implications**

This report is provided for information purposes. The matters raised do not have financial implications beyond PIU's approved budget.

## 6.2. **Sustainability and Climate Change Impacts**

The matters in this report do not have sustainability and/or climate change impacts as impacts are considered for each application.

## 6.3. **Risk Management**

There are risks associated with resource consent applications, including ensuring they're processed in accordance with RMA requirements and for applications that are limited notified or publicly notified, decisions may be appealed to the Environment Court.

To reduce the risk, we employ qualified staff, we have review processes in places, delegations sit with senior staff members, and we seek legal advice when necessary.

## 6.4. **Health and Safety**

The matters in this report do not have health and safety impacts.

# 7. **CONTEXT**

## 7.1. **Consistency with Policy**

The matters identified in this report are not a matter of significance in terms of the Council's Significance and Engagement Policy.

## 7.2. **Authorising Legislation**

The unit generally deals with authorisations under the Resource Management Act 1991.

## 7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the matters in this report and are articulated as part of the Waimakariri District Plans.

## 7.4. **Authorising Delegations**

This report does not seek any authorising delegations.

**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR DECISION****FILE NO and TRIM NO:** RDG-03-09 / 250801142172**REPORT TO:** KAIAPOI-TUAHIWI COMMUNITY BOARD**DATE OF MEETING:** 18 August 2025**AUTHOR(S):** Nithin Puthupparambil, Transportation Engineer  
Shane Binder, Senior Transportation Engineer**SUBJECT:** Request to consult on a parking restriction change at 124 Williams Street.**ENDORSED BY:**  
(for Reports to Council,  
Committees or Boards)  
General Manager  
Chief Executive**1. SUMMARY**

- 1.1. This report seeks approval for consultation to be undertaken on a proposed change to parking time restrictions at no. 124 Williams Street.
- 1.2. A service request was received which has raised concerns about long duration parking of larger vehicles, especially campervans.
- 1.3. There are multiple businesses operating from the commercial area at no. 124 Williams Street, and these include a dairy shop and takeaways, which require a higher level of turnover of parking. An 18-car private parking lot is available for the use of businesses at the rear of the property.
- 1.4. Staff conducted a site visit and observed the on-street parking conditions. It was noted that there was longer stay parking occurring which would impact turnover for nearby shops that rely on high parking turnover, particularly during peak hours.
- 1.5. It is proposed that consultation be undertaken on the option of converting two of the existing 120-minute parking spaces in front of the dairy into 15-minute time-restricted spaces.

**2. RECOMMENDATION****THAT** the Kaiapoi-Tuahiwi Community Board:

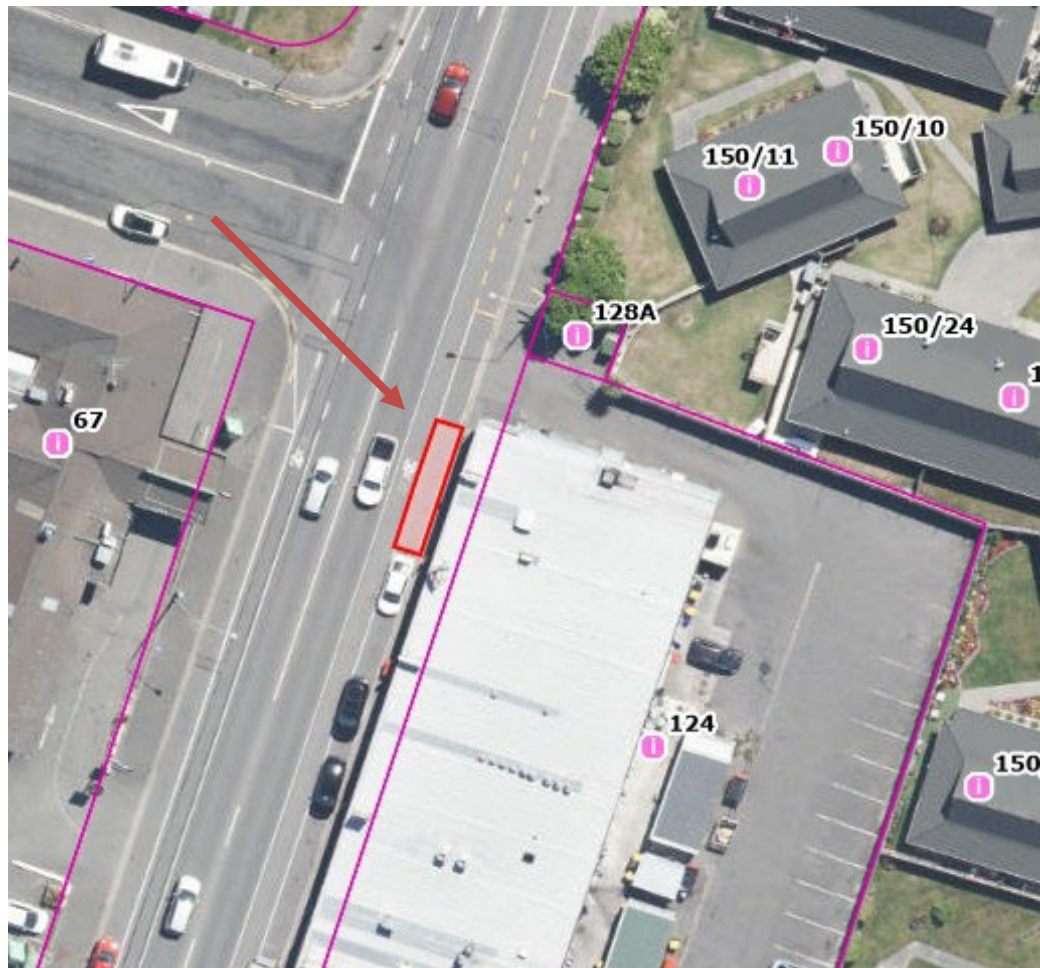
- (a) **Receives** Report No. 250801142172.

*AND***THAT** the Kaiapoi-Tuahiwi Community Board recommends:**THAT** the District Planning and Regulation Committee:

- (b) **Approves** consultation being undertaken on a possible change to parking time restrictions of two parking spaces in front of the dairy at no. 124 Williams Street from 120 minutes to 15 minutes parking.
- (c) **Notes** that a further report would be brought back to the Community Board with the outcome of the consultation process and to allow further decision making on this matter.

### 3. **BACKGROUND**

- 3.1. There are ten (10) on-street parking spaces available near no. 124 Williams Street, where a 120-minute parking restriction is currently in place. An 18-car private parking lot is available for the use of businesses at the rear of the property.
- 3.2. According to the 2022 Kaiapoi Town Centre Parking Survey, occupancy in this area ranged between 20% and 39%. The survey further indicates that 55% of vehicles stayed for an average of 30 minutes, 14% for 30–60 minutes, and 7% for 60–90 minutes. These results suggest that the majority of parking in this part of the town centre is used for short duration stays, aligning with the intent of the short time parking restrictions.
- 3.3. The commercial property at no. 124 Williams Street has multiple businesses in it, including a dairy shop and takeaways.
- 3.4. The Waimakariri District Parking Strategy Policy 6 on parking restrictions recommends short-duration parking for businesses with demand for a fast-parking turnover such as: dairies, dry cleaning, schools, banks, post offices, cinemas, hotels etc. Typically, one carpark is recommended for this restriction to consolidate the needs of multiple businesses in the surrounding area.



*Figure 1 – Proposed P15 Carpark.*

### 4. **ISSUES AND OPTIONS**

- 4.1. Staff have received a service request regarding insufficient parking turnover outside the businesses at no. 124 Williams Street, particularly during peak periods.

- 4.2. Initial observations indicate that longer customer waiting times for some businesses are limiting the availability of parking spaces, impacting turnover for surrounding shops reliant on high-frequency customers.
- 4.3. Assessment confirmed that several businesses at this location could benefit from shorter-duration parking to accommodate customer turnover.
- 4.4. To better match demand and improve availability in accordance with the District Parking Strategy, it is recommended that consultation be undertaken on converting two of the existing 120-minute parking spaces in front of the dairy to 15-minute time-restricted space(s).
- 4.5. Staff recommend consulting on two P15 car parks due to the number of short-turnover businesses at this location balanced against general parking demand in this area. This supply also is intended to supplement the private parking behind the building.
- 4.6. The Kaiapoi-Tuahiwi Community Board has the following options available to them:
- 4.7. Option One: Recommend approval for consultation on the proposed 15-minute parking restriction.

This option involves recommending the approval of consultation with the adjacent businesses on converting two of the existing 120-minute parking spaces in front of the dairy at 124 Williams Street into a 15-minute time-restricted space(s).

This option aims to:

- Assess whether a shorter time restriction may better accommodate quick visits to certain businesses.
- Gather feedback from affected businesses on their interest in two shorter-duration parking spaces

- 4.8. Option Two: Retain the status quo.

This option would retain the existing 120-minute parking time restriction at all spaces outside no. 124 Williams Street.

This is not the recommended option because it does not allow affected businesses to provide feedback on the issue of parking.

It is noted that a further report would be brought back to the Community Board with the outcome of the consultation process and to allow further decision making on this matter.

#### **Implications for Community Wellbeing**

There are implications on community wellbeing by the issues and options that are the subject matter of this report.

Consulting on parking time limits can help improve access to local businesses and make better use of available spaces.

- 4.9. The Management Team has reviewed this report and support the recommendations.

## **5. COMMUNITY VIEWS**

- 5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

## 5.2. **Groups and Organisations**

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

Consultation with directly affected business owners is proposed as part of this report.

## 5.3. **Wider Community**

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report.

This is considered to be a minor operational issue and as such wider public consultation is not required.

# 6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

## 6.1. **Financial Implications**

There are financial implications of the decisions sought by this report; the consultation will be carried out as part of normal staff duties. The estimated cost for the relocation of existing P120 sign on a new pole, and installing a new P15 sign would be around \$600.

The cost of sign replacement will be accommodated within existing sign maintenance budgets (Signs renewal PJ 100183.000.5134), which has budget included in the Annual Plan / Long Term Plan.

## 6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

## 6.3 **Risk Management**

There are risks arising from the adoption/implementation of the recommendations in this report.

There is a risk the businesses in the area may not support changes to parking restrictions in the area. Undertaking consultation will ensure that businesses feedback is gathered and considered in the decision-making process.

## 6.3 **Health and Safety**

There are health and safety risks arising from the adoption/implementation of the recommendations in this report. These are considered minor.

Any physical works required to change signage will be undertaken through the Road Maintenance Contract. The Road Maintenance contractor has a Health and Safety Plan and a SiteWise score of 100.

# 7. **CONTEXT**

## 7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

## 7.2. **Authorising Legislation**

Section 2 of the Land Transport Rule: Traffic Control Devices requires a Road Controlling Authority to "authorise and, as appropriate, install or operate traffic control devices."

## 7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report. This report considers the following outcomes:



***Social: a place where everyone can have a sense of belonging***

- Our community has equitable access to the essential infrastructure and services required to support community wellbeing.

***Economic: a place that is supported by a resilient and innovative economy***

- Enterprises are supported and enabled to succeed.
- Infrastructure and services are sustainable, resilient, and affordable. There is a safe environment for all.

**7.4. Authorising Delegations**

Per Part 3 of the WDC Delegations Manual, the Community Board has the delegated authority to approving traffic control and constraint measures on streets and recommending to Resource Management & Regulations Committee; matters relating to Council parking by-laws.

Per Part 2 of the WDC Delegations Manual, the District Planning and Regulation Committee is responsible for parking enforcement.