

**MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD HELD  
IN THE OXFORD TOWN HALL, OXFORD, ON WEDNESDAY 6 JULY 2022 AT 7PM.**

**PRESENT**

D Nicholl (Chairperson), T Robson (Deputy Chairperson), S Barkle, S Farrell, R Harpur and N Mealings.

**IN ATTENDANCE**

T Tierney (General Manager Planning, Regulation and Environment), T Kunkel (Governance Team Leader) and C Fowler-Jenkins (Governance Support Officer).

There were six members of the public present.

**1. APOLOGIES**

Moved: N Mealings

Seconded: R Harpur

**THAT** apologies for absence be received and sustained from M Brown and W Doody.

**CARRIED**

**2. PUBLIC FORUM**

**2.1. Dorothy Scott**

D Scott noted that she had sent a letter to the Oxford-Ohoka Community Board and the Mayor and wanted to provide the Board with some background on the matter. She explained that the letter had been sent after years of trying to resolve her problem. She had spoken with M Ball (Council's Solid Waste Officer) in 2015 about the things happening on the right of way, which was getting worse. In July 2020, she spoke with D Lewis (Council's Land Drainage Engineer), who sent her an email that she considered not factual, and she had now read some of the legislation mentioned and knew that the email was inaccurate. She had received several similar emails from the Council and felt that Council staff held the community in content.

D Scott, therefore, did not want to deal with the Council anymore, but she wanted the issue resolved. So she employed a lawyer that had advised that Environment Canterbury and the Waimakariri District Council must have a Drainage Plan for the site. The Drainage Plan should not allow three neighbours to channel their stormwater down her property.

D Scott noted that she had written to the Council again in September 2020, after which P Jones (Council's Senior Building Inspector) came to her property. The Council got a contractor to clean out the swale, however, taking into account the size of the building, a swale was insufficient to take the water away.

She was unsure if the Council was aware that a big soak pit had been dug where the water went underground, and she could see where it came up again and poured around her house and down her paddocks. D Scott tested the water on a day it had rained and found it had 24,000 E.coli per 100 millilitres of water, which was flowing into the creek, and the Council and Environment Canterbury did not seem to care.

D Scott was at the stage where she had two problems, and one could be solved by diverting the water into the creek. However, she had children and

grandchildren, and she wanted them to have the same water quality that she had, but quite frankly, the Council was abysmal at keeping water clean. D Scott stated that she saw no alternative to notifying the community via social media of the issues and the Council's seeming lack of concern.

D Nichol noted that he had spoken with D Lewis and said that Council staff were working on the issue. He indicated that he would discuss the problem with the Council's Drainage staff. D Scott stated that she had also spoken with Environment Canterbury, and this was a huge job.

N Mealings commented that she was sorry that this had happened to D Scott. She noted that she had forwarded the letter from D Scott to K Simpson, and he said that he had not seen the letter but had endeavoured to look into the issue.

### **3. CONFLICTS OF INTEREST**

There were no conflicts declared.

### **4. CONFIRMATION OF MINUTES**

#### **4.1. Minutes of the Oxford-Ohoka Community Board – 8 June 2022**

Moved: S Farrell

Seconded: T Robson

**THAT** the Oxford-Ohoka Community Board:

- (a) **Confirms** the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 8 June 2022, as a true and accurate record.

**CARRIED**

#### **4.2. Matters Arising**

S Farrell requested an update on the matter raised by A Dion at the previous Board meeting about the Council's membership of Local Government New Zealand. T Tierney advised that other interested parties also raised the issue at the Council meeting held on 5 July 2022. Therefore, the Mayor has undertaken to draft an official response on the Council's position that would be forwarded to the Board for information.

T Robson commented that there was information that the Board requested at previous meetings that were still outstanding. T Kunkel noted that the Governance Team was tracking and following up on the outstanding Board requests and would resubmit the long outstanding requests to the responsible Managers. She confirmed that the Cust refuse site would remain permanently, and the EV charging stations in Oxford were expected to be installed within the next few months. However, the installation had been delayed due to the renegotiation of the EV charging stations location. Regarding the Mandeville stockpile, the Council had received the technical report, which it was working through.

5. **DEPUTATIONS AND PRESENTATIONS**

Nil.

6. **ADJOURNED BUSINESS**

Nil.

7. **REPORTS**

7.1. **Oxford-Ohoka Community Board's 2022/23 Discretionary Grant Fund and 2022/23 General Landscaping Budget– T Kunkel (Governance Team Leader)**

T Kunkel spoke to the report noting that the information was submitted to the Board annually at the start of each financial year to highlight the Board's allocation for its General Landscaping Budget and Discretionary Grant Fund.

T Robson questioned if the new Board would have the opportunity to change the Discretionary Grant criteria after the local government elections. T Kunkel explained that they would have the opportunity to review the criteria if requested.

Moved: T Robson

Seconded: N Mealings

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 220622106473.
- (b) **Notes** that the Board's General Landscaping Budget allocated by the Council for 2022/23 is \$13,090, with a carry forward for 2022/23 still to be determined due to outstanding invoices being processed.
- (c) **Notes** that the Board's Discretionary Grant Funding allocated by the Council for 2022/23 was \$5,990 and that an amount of \$549 was carried forward from the 2021/22 budget. Thereby bringing the Discretionary Grant Fund to a total of \$6,539 for this financial year.
- (d) **Approves** the Board's 2022/23 Discretionary Grant Fund Application Criteria and Application Form (Trim No. 210603089866).
- (e) **Approves** the Board's 2022/23 Discretionary Grant Accountability Form (Trim No. 210603089980).
- (f) **Approves** that Discretionary Grant Fund applications be considered at each meeting during the 2022/23 financial year (July 2022 to June 2023).

**CARRIED**

7.2. **Application to Oxford-Ohoka Community Board's Discretionary Grant Fund 2022/23 – T Kunkel (Governance Team Leader)**

It was agreed that the applications would be considered separately.

T Kunkel noted that an application was received from the Swannanoa Volunteer Fire Brigade for funding to purchase a barbeque they wanted to use at community and brigade functions. The Board had received previous applications from the Swannanoa Volunteer Fire Brigade, so the Board was familiar with the work the brigade did in the community.

In response to a question from N Mealings, T Kunkel confirmed that the brigade last applied to the Board for funding in July 2021, so this was their first application for the 2022/23 financial year.

R Harpur noted that they were applying for more than \$500. T Kunkel explained that the estimated cost of the barbeque was \$999.00, however, it was up to the Board's discretion how much they wished to grant.

Moved: S Farrell

Seconded: N Mealings

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 220621105964.
- (b) **Approves** a grant of \$500 to the Swannanoa Volunteer Fire Brigade towards the cost of purchasing a BBQ.

**CARRIED**

N Mealings supported the motion as \$500 was the Board's customary grant. The brigade had applied to the Board previously, so whilst they did a fantastic job for the community, there was another application to consider.

T Kunkel advised that an application was received from the Waimakariri Dog Training Club, which was run at the Mandeville Sports Club and provided dog agility training. As part of their Club events, they hosted community barbeques to raise funding for their work and therefore requested funding for a new barbeque.

Moved: T Robson

Seconded: S Farrell

**THAT** the Oxford-Ohoka Community Board:

- (c) **Approves** a grant of \$500 to the Waimakariri Dog Training Club Inc. towards the cost of purchasing a new BBQ.

**CARRIED**

T Kunkel highlighted that an application was received from the Oxford Senior Citizens Club, which met at the Oxford Working Men's Club and hosted social events for older citizens to guard against social isolation. In addition, the club organised outings to places of interest and was requesting funding towards the cost of providing safe transport for the members to these outings.

S Farrell noted that she was concerned that no specific amount was requested in the club's application. Hence, she contacted the club president and advised that it usually costs \$200 to hire a large bus into Christchurch for activities. However, they also hired the Community Trust minibus and wanted to go to the Weka Pass Railway and into Christchurch a couple of times, so that was what the funding would be used for.

D Nicholl enquired how much hiring the Community Trust minibus cost. S Farrell explained that it cost approximately fifty cents per kilometre, and they had to provide a driver.

N Mealings sought clarity on the appropriate amount for the Board to grant the club. S Farrell was unsure, however, she noted they had gone on four trips in 2021. T Kunkel pointed out that in the information provided by the club, the four trips they took last year cost approximately \$80 per trip.

Moved: R Harpur

Seconded: S Barkle

**THAT** the Oxford-Ohoka Community Board:

- (d) **Approves** a grant of \$500 to the Oxford Senior Citizens Club towards the cost of hiring transport during the year.

**CARRIED**

T Kunkel noted that in June 2022, the Board granted the Group \$500 towards the cost of hosting a Community Ball, however, the ball was subsequently cancelled due to low ticket sales and the funding was not released. They were now seeking funding to host a Hauora Health and Wellbeing Event for the rural community at the Amberley Tin Shed on 13 July 2022 to promote rural wellbeing.

Moved: S Barkle

Seconded: -

**THAT** the Oxford-Ohoka Community Board:

- (e) **Approves** a grant of \$500 to the Tasman Young Farmers towards the cost of hosting a Hauora Health and Wellbeing event for the rural community.

**LOST**

S Farrell questioned how many people from the Board's area would benefit from the event, noting that if the ball was cancelled due to a lack of interest, how many people would attend this event.

N Mealings noted that their application stated that around 100 people would directly benefit from this event. While she supported Young Farmers' work, the Tasman Branch consisted of 12 clubs across the top of the South Island. As only one club was in the Waimakariri District, she believed the grant should not be more than one-twelfth of the cost of hosting the event. Also, as it was unclear how many people from the Board's area would benefit from the event, she suggested that the Board only grant \$150.

Moved: N Mealings

Seconded: -

**THAT** the Oxford-Ohoka Community Board:

- (e) **Approves** a grant of \$150 to the Tasman Young Farmers towards the cost of hosting a Hauora Health and Wellbeing event for the rural community.

**LOST**

Moved: S Farrell

Seconded: R Harpur

**THAT** the Oxford-Ohoka Community Board:

- (f) **Declines** the application from the Tasman Young Farmers towards funding for hosting a Hauora Health and Wellbeing event for the rural community.

**CARRIED**

## 8. CORRESPONDENCE

### 8.1. Letter from Dorothy Scott

### 8.2. Letter regarding Waimakariri District Council Annual Plan

Moved: T Robson

Seconded: N Mealings

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** the letter from Dorothy Scott (Trim: 220627108311).
- (b) **Receives** the letter regarding the Waimakariri District Council Annual Plan (Trim: 220114003526).

**CARRIED**

## 9. CHAIRPERSON'S REPORT

### 9.1. Chair's Diary for June 2022

- Attended a meeting for North Canterbury Neighbourhood Support.
- Attended all Boards' Briefing.

Moved: R Harpur

Seconded: S Barkle

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** the verbal report from the Oxford-Ohoka Community Board Chairperson.

**CARRIED**

## 10. MATTERS FOR INFORMATION

10.1. Rangiora-Ashley Community Board Meeting Minutes 8 June 2022

10.2. Woodend-Sefton Community Board Meeting Minutes 13 June 2022

10.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 20 June 2022

10.4. Health Safety and Wellbeing Report June 2022 – Report to Council Meeting 7 June 2022 – Circulates to all Boards.

10.5. May 2021, December 2021 and February 2022 Flood Events – Service Requests Update – Report to Utilities and Roading Committee Meeting 21 June 2022 – Circulates to all Boards.

10.6. Avian Botulism Management 2021-22 – Report to Utilities and Roading Committee Meeting 21 June 2022 – Circulates to all Boards.

10.7. Draft Annual Plan Consultation Decisions – Report to Council 28 June 2022 – Circulates to all Boards.

10.8.

Moved: S Farrell

Seconded: T Robson

**THAT** the Oxford-Ohoka Community Board:

(a) **Receives** the information in Items.10.1 to 10.7.

**CARRIED**

## **11. MEMBERS' INFORMATION EXCHANGE**

### **T Robson**

- Attended the all Boards' Briefing.
- Ashley Gorge Advisory Group meeting was cancelled due to staff availability.
- Pearson Park Advisory Group meeting scheduled next week.

### **S Farrell**

- Reported that Noel Fraser had advised that Canterbury Landscaping Supplies (CLS) had been very compliant. However, last month, they sent out a flyer advertising animal bedding for sale. This raised a concern that non-staff members would access the Diversion Road site to pick up the product. However, CLS confirmed that no sales would be permitted at the site. It was agreed that another visit would be arranged in September 2022 to see the new operation in action.
- She had an upset Oxford resident who noted that the speed limit in Cust had reduced 10km/h, and the Oxford community had unsuccessfully been asking for a reduction in speed limits for seven years.

### **R Harpur**

- Attended a Grey Power meeting –
  - Concern that member numbers were down 5%, which was put down to a number of factors, including Covid.
  - The guest speaker never arrived from the banking workshop, which was disappointing as the members had several questions.
  - Lengthy discussion around the health system as of 1 July 2022, Canterbury now had two representative health institutes, the new Canterbury Health Board and the other was the Maori Health Board.
  - Concern about the emergency department at the Christchurch Hospital – last weekend there were almost 1000 people, which placed a lot of pressure on resources there.
  - The second Covid booster was available to the elderly for free.
  - The Rangiora Hospital had now been demolished, but there was no information on what would be developed on the site.
  - Concern about no toilets at the Deans Avenue carpark for the Hospital.
  - New St Johns alarms were available for the elderly, which meant when they had a fall, it would activate immediately.
  - Questions were asked at the meeting about the Rangiora Police Station. It had relocated to Southbrook and seemed to be more of a parking area for Police cars. He understood that the original police station would not be rebuilt.

## **S Barkle**

- Attended the all Boards' briefing.
- People seemed concerned about the Police Station, wondering if the current location would be permanent. Unfortunately, its current location was not very accessible and was not part of the town.

## **N Mealings**

- Oxford Community Networking Forum Meeting – Great opportunity for community service providers in the Oxford area in the social/community space to network together and share their challenges and new initiatives. Mental health was a big focus.
- Greater Christchurch Partnership briefing.
- Attended the long-awaited opening of the new link road in Silverstream, which would better connect residents living in Ohoka and surrounds with Kaiapoi, as it connected Silverstream Boulevard with Adderley Terrace/Fuller Street.
- Housing (Social/Affordable) Working Group meeting.
- Council Briefing.
- Rural and Provincial Conference – Attended the Rural and Provincial conference in Wellington, which was a productive gathering of rural and provincial Councils to discuss issues affecting smaller rural Councils. Topics addressed included Local Government New Zealand issues, localism, and reform updates (Three Waters, Future for Local Government, Resource Management ACT, Health etcetera). Ministers Mahuta, Parker and Simon Watts addressed the conference. A contentious topic for most Councils was New Zealand transport Agency funding issues in the rural sector.
- District Planning and Regulation Committee Meeting – Among topics discussed: changes to parking restrictions in Kaiapoi central business district and the appointment of Alistair Grey as second Waimakariri District Council Civil Defence Recovery Manager.
- Greater Christchurch Partnership briefing
- Utilities and Roading Committee Meeting – Most flooding events service requests (including Ohoka and Oxford) were now either complete or underway. Any outstanding work would transition from 'recovery' to business as usual on 31 July 2022.
- Waimakariri Youth Council – A new co-chair was appointed.
- All Boards briefing.
- Spent a day meeting with various community providers and constituents in Oxford, including a drop-in session at the Oxford Library/Service Centre and culminating in a drive around to judge the Oxford Winter Lights entries. Great to see the town so beautifully lit up (also nipped to Kaiapoi in between to a Library Matariki event with the Councils Jason Clements and author/poet Ben Brown).
- Council meeting – formally adopted the Annual Plan, which included a 4.5% average rates increase. Mobile Hub proposal – DIA proposes to purchase RV-type vehicle for mobile outreach as required. Council only to pay for operational costs.
- North Canterbury Rural Lookout Trial update – Attended a meeting at Oxford Town Hall regarding rural crime and the new Rural Lookout app being trialled in Waimakariri and Hurunui over the next two years. This was a project being run in conjunction with New Zealand Police, FMG and Federated Farmers. It was important to report all crimes and suspicious incidents because Police resourcing was based on reported crime. It was estimated that 31% of crimes



went unreported and 47% of victims do not improve their security after being targeted.

- Regional CC Coordination Workshop – met with Councillors from all Canterbury Councils to share information and resources, and discuss ways to better work together.
- Council meeting with Kieran McNulty – Met with Hon. Kieran McNulty, Associate Minister of Local Government, Transport, Racing and Emergency Management.

## **12. CONSULTATION PROJECTS**

### **12.1. Gambling**

<https://letstalk.waimakariri.govt.nz/gambling>

Consultation would close on Monday 11 July 2022.

The Board noted the consultation project.

## **13. BOARD FUNDING UPDATE**

### **13.1. Board Discretionary Grant**

Balance as at 30 June 2022: \$5,990 plus carryover from 2021/22.

### **13.2. General Landscaping Fund**

Balance as at 30 June 2022: \$13,090.

The Board noted the funding update.

## **14. MEDIA ITEMS**

Nil.

## **15. QUESTIONS UNDER STANDING ORDERS**

Nil.

## **16. URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

### **NEXT MEETING**

The next meeting of the Oxford-Ohoka Community Board will be held at the Oxford Town Hall on Wednesday 3 August at 7pm.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.10pm.

**Workshop (8.10pm to 8.20pm)**

- *Members Forum*
  - *Board submission to Plan Change 31 – The Board agreed that they would wait for input from the community at the public meeting on Plan Change 31 to be held on 12 July 2022, before deciding if the Board would submit.*

**CONFIRMED**



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Chairperson

3 August 2022

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Date