

MINUTES FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA, ON WEDNESDAY, 15 FEBRUARY 2023 AT 7PM.

PRESENT:

J Gerard (Chairperson) K Barnett (Deputy Chairperson), M Clarke, M Fleming, J Goldsworthy (Arrived at 7.03pm), L McClure, B McLaren, J Ward, S Wilkinson, and P Williams.

IN ATTENDANCE

S Hart (General Manager, Strategy, Engagement and Economic Development), S Binder (Senior Transportation Engineer), T Kunkel (Governance Team Leader) and A Connor (Governance Support Officer).

No members of the public were in attendance.

1. APOLOGIES

Moved: J Gerard

Seconded: P Williams

THAT apologies for absence be received and sustained from I Campbell and R Brine, and for lateness from J Goldsworthy.

CARRIED

2. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3. CONFIRMATION OF MINUTES

3.1. Minutes of the Rangiora-Ashley Community Board – 14 December 2022

Moved: S Wilkinson

Seconded: P Williams

THAT the Rangiora-Ashley Community Board:

- (a) **Confirms**, as a true and accurate record, the amended Minutes of the Rangiora-Ashley Community Board meeting, held on 14 December 2022.

CARRIED

3.2. Matters Arising

Nil

3.3. Notes of the Rangiora-Ashley Community Board Workshop – 14 December 2022

Moved: S Wilkinson

Seconded: J Goldsworthy

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the amended notes of the Rangiora-Ashley Community Board Workshop held on 14 December 2022.

4. **DEPUTATIONS AND PRESENTATIONS**

Nil.

5. **ADJOURNED BUSINESS**

Nil.

6. **REPORTS**

At this time, Item 6.3 "Nomination of the Zone 5 Representative on the Community Boards' Executive Committee" was taken. The Minutes have been recorded in the order of the Agenda.

6.1. **Request for Approval of No-Stopping Restrictions – Durham Street and South Belt – Shane Binder (Senior Transportation Engineer)**

S Binder took the report as read, noting that the recommendation to establish no-stopping restrictions resulted from service requests that the Council received.

K Barnett questioned if staff requested input from residents near the proposed no-stopping restrictions locations. S Binder commented that no broader consultation was done. He noted that the area on South Belt was too small for vehicle parking, resulting in minimally affected parties.

K Barnett further asked if there were any other options for parking at Southbrook Park, as there could be a high demand for parking at times. S Binder replied that alternatives had not been investigated. However, the no-stopping restriction would not affect the increased parking demand as people should not be parking in this area.

P Williams stated there was already insufficient parking on Durham Street and questioned how they would remedy the loss of parking. S Binder noted that the proposed no-stopping restriction was the equivalent of one car park, and the Council was installing three new car parks on Durham Street. The original request came from the North Canterbury Minibus Trust, which used that area to load and unload passengers.

P Williams then enquired if the Council had investigated the possibility of installing time-restriction parking instead of a no-stopping restriction. S Binder clarified they had spoken with the Minibus Trust, and the Trust did not have a set schedule, and it would therefore be challenging to impose time restrictions. He also specified that time-restriction parking would require continued Council enforcement, compared to yellow lines that only occasionally need to be repainted.

S Wilkinson sought clarity on the process, and S Binder explained that the Council had a specific evaluation process before recommending the establishment of no-stopping restrictions. From a legislative perspective, the New Zealand Road Code stated that no parking was allowed within one metre of a driveway.

J Goldsworthy wondered if the Rangiora parking survey completed in the past included Durham Street. S Binder advised that, to his knowledge, the survey did not cover this part of Durham Street as the need for town centre parking did not extend that far.

Moved: K Barnett

Seconded: J Goldsworthy

THAT the Rangiora-Ashley Community Board:

(a) **Receives** Report No. 230109001511.

AND RECOMMENDS

THAT the Utilities and Roothing Committee:

- (b) **Approves** the installation of the following no-stopping restrictions:
 - i. For 1.5m on either side of the primary pedestrian access to 78 Durham Street.
 - ii. 5.0m east of the driveway to 64 South Belt.

CARRIED

K Barnett hoped the parking removal and reinstatement would happen quickly.

6.2. **Request approval for Stop Controls on Seddon Street at King Street; Station Road at Railway Road; and MacPhail Avenue / Spark Lane at North Brook Road – Shane Binder (Senior Transportation Engineer)**

S Binder took the report as read and highlighted that the proposed installation of the stop controls at the three intersections resulted from service requests. Typically, it was best practice to have stop controls on both sides of the intersection. However, the structure and flax plantings on the northwest corner of the Station and Marsh Roads intersection limited the visibility from the west approach to the north, making a stop control more appropriate for this intersection than a Give Way. That intersection was currently being looked at for reconfiguration to address safety concerns.

K Barnett asked if any work had been done to keep the vegetation at bay. S Binder advised that staff were in the process of working through policies regarding this matter. However, in most instances, vegetation was on private property, and all the Council could do was ask for it to be trimmed back to the property line.

K Barnett also sought clarity on what communications would go out to the public about these changes. S Binder confirmed that historically the public was not notified about the installation of stop controls, however, the matter could be investigated moving forward.

Moved: B McLaren

Seconded: J Ward

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 221121201887.
- (b) **Approves** the following intersection control changes pursuant to Section 2 of the Land Transport Rule: Traffic Control Devices 2004, with effect from the date of installation of the appropriate signage:

Item	Road to be Controlled	Road to Remain Uncontrolled	Type of Control to be Imposed	Type of Control to be Revoked
1	Seddon Street	King Street	Stop	Give Way
2	Station Road	Railway Road	Stop	Give Way
3	Spark Lane	Northbrook Road	Stop	Give Way
4	MacPhail Avenue	Northbrook Road	Stop	Give Way

- (c) **Circulates** this report to the Utilities and Roothing Committee for information.

CARRIED

J Ward noted that the stop controls were necessary, as the roads carried much traffic. She would like to see the vegetation on Northbrook Road being managed.

K Barnett concurred that the stop controls were beneficial, however, she believed more needed to be done. For example, it would be ideal to encourage people to consider the type of vegetation they were planting if they live near an intersection.

6.3. **Nomination of the Zone 5 Representative on the Community Boards' Executive Committee – Thea Kunkel (Governance Team Leader)**

T Kunkel advised that all Community Boards were requested to consider nominating a representative to Ko Tātou Zone 5 Community Boards' Executive Council. Each Community Board has one vote for their zone representative.

K Barnett questioned how these candidates put their names forward. T Kunkel replied that any elected member could stand as a representative, however, two other councils within the Zone must support their nomination. If more than one candidate stood for the role, an election was held, hence the request for the Board to nominate a representative.

M Fleming believed that Simon Britten seemed to have extensive knowledge of Zone 5 and would therefore be a good candidate.

Moved: M Fleming

Seconded: B McLaren

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 230201013551.
- (b) **Nominates** Simon Britten as the Ko Tātou Zone 5 representative on the Community Boards' Executive Council.

CARRIED

6.4. **Applications to the Rangiora-Ashley Community Board's 2022/23 Discretionary Grant Fund – Thea Kunkel (Governance Team Leader)**

T Kunkel noted that the Rangiora Community Patrol was requesting funding to purchase 20 wide-brim sunhats for the patrollers to wear at community events. The group helped to prevent crime and reduce harm through the active presence of trained patrollers.

Moved: J Ward

Seconded: P Williams

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 230118005600.
- (b) **Approves** a grant of \$440 to the Rangiora Community Patrol to purchase wide-brim sunhats.

CARRIED

B McLaren abstained

J Ward and P Williams agreed that the Rangiora Community Patrol was a worthy volunteer organisation providing good service.

T Kunkel advised that this year's picnic was scheduled for Sunday, 12 March 2023 and was expected to attract approximately 40% of participants from the Rangiora-Ashley Ward

Moved: B McLaren

Seconded: M Fleming

THAT the Rangiora-Ashley Community Board:

- (c) **Approves** a grant of \$275 to the North Canterbury Pride towards hosting the Lesbian, Gay, Bisexual, Transgender, Questioning and Others (LGBTIQ+) picnic in Victoria Park, Rangiora.

CARRIED

Against: P Williams

B McLaren noted the significant symbolic value of supporting diversity and inclusivity in the district.

P Williams was concerned that North Canterbury Pride had also applied to other Community Boards, thereby receiving a large amount of funding from Community Boards.. J Gerard noted that the application fitted the Board's funding criteria as the event would be hosted in the Rangiora-Ashley Ward area.

K Barnett agreed with J Gerard, noting that Community Boards granted funding to district-wide events in the past, and funding was provided at the Board's s discretion.

T Kunkel noted that as part of the Ministry of Education's requirements, the caregivers attending the Clarkville Playcentre must hold first aid certificates, hence the application. However, she pointed out that the Clarkville Playcentre was outside the Rangiora-Ashley Ward, and according to the application, only 17% of the students resided in the Rangiora-Ashley Ward.

Moved: K Barnett

Seconded: L McClure

THAT the Rangiora-Ashley Community Board:

- (d) **Declines** the application from the Clarkville Playcentre.

CARRIED

K Barnett agreed that it was important for caregivers to hold first aid certificates, however, there were many playcentres in the Board's area that needed support.

L McClure concurred and noted that funding was available through the Ministry of Education for first aid courses.

T Kunkel reported that the Loburn Home and School Association sought funding to enable the year eight students to participate in the 2023 William Pike Challenge Programme.

Moved: J Ward

Seconded: K Barnett

THAT the Rangiora-Ashley Community Board:

- (e) **Approves** a grant of \$665 to the Loburn Home and School Association towards supporting the 2023 William Pike Challenge Programme.

CARRIED

J Ward felt the grant would encourage young people and improve their wellbeing.

K Barnett noted that the Board usually only granted \$500 per application, however, this application was for a specific number of students to participate in the programme, and she did not want to turn away students by not funding the total amount.

B McLaren supports the motion, noting that there would be more than 400 students taking part in the Rakahuri Rage, it would have been advantageous if the Board could have supported more students

7. **CORRESPONDENCE**

7.1. **Environment Canterbury's Draft Annual Plan 2023/24**

T Kunkel noted there would be no consultation on Environment Canterbury's Draft Annual Plan, however, they asked if the Board would like an Environment Canterbury Councillor to come and talk to the Board about the plan.

Moved: J Goldsworthy

Seconded: M Clarke

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the correspondence from Environment Canterbury.
- (b) **Invites** a Council representative from Environment Canterbury to discuss their draft 2023/24 draft Annual Plan.

CARRIED

8. **CHAIRPERSON'S REPORT**

8.1. **Chair's Diary for December 2022 and January 2023**

Moved: J Gerard

Seconded: K Barnett

J Gerard noted that the Croquet Club to be relocated to the Millton Reserve wanted six fields instead of the approved four. He considered the request unreasonable as it would hamper the expansion of other activities, such as the dog agility park.

J Gerard commented that the Board had a deputation regarding the trees along Queen Street trees many years ago. Some residents were complaining about the density of the trees, and a decision was made to trim trees as much as possible. However, some residents were now wanting the trees removed.

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 230203014904.

CARRIED

9. **MATTERS FOR INFORMATION**

- 9.1. [Oxford-Ohoka Community Board Meeting Minutes 7 December 2022.](#)
- 9.2. [Woodend-Sefton Community Board Meeting Minutes 12 December 2022.](#)
- 9.3. [Kaiapoi-Tuahiwi Community Board Meeting Minutes 12 December 2022.](#)
- 9.4. [Oxford-Ohoka Community Board Chairpersons Report February to September 2022 – Report to Council meeting 6 December 2022 – Circulates to all Boards.](#)
- 9.5. [Woodend-Sefton Community Board Chairpersons Report February to September 2022 – Report to Council meeting 6 December 2022 – Circulates to all Boards.](#)
- 9.6. [Rangiora-Ashley Community Board Chairpersons Report February to September 2022 - Report to Council meeting 6 December 2022 – Circulates to all Boards.](#)
- 9.7. [Kaiapoi-Tuahiwi Community Board Chairpersons Report February to September 2022 – Report to Council meeting 6 December 2022 – Circulates to all Boards.](#)

- 9.8. Waka Kotahi Interim State Highway Speed Management Plan Consultation – Report to Council meeting 6 December 2022 – Circulates to all Boards.
- 9.9. Kerbside Recycling Bin Audits Methodology – Report to Council meeting 6 December 2022 – Circulates to all Boards.
- 9.10. Ohoka Mill Road Stormwater Management Area Resource Consent Issues – Report to Council meeting 6 December 2022 – Circulates to all Boards.
- 9.11. Submission on the Review into the Future of Local Government – Report to Council meeting 7 February 2023 – Circulates to all Boards.
- 9.12. Ratification of Council Submission Variation 1 Proposed District Plan – Report to Council meeting 7 February 2023 – Circulates to all Boards.
- 9.13. Submission on Water Services Legislation Bill – Report to Council meeting 7 February 2023 – Circulates to all Boards.
- 9.14. Review of Elected Member Conference and Training Policy – Report to Council meeting 7 February 2023 – Circulates to all Boards.
- 9.15. Health, Safety and Wellbeing Report January 2023 – Report to Council Meeting 7 February 2023 – Circulates to all Boards.

Moved: L McClure

Seconded: P Williams

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items 9.1 to 9.15.

CARRIED

10. MEMBERS' INFORMATION EXCHANGE

P Williams

- Attended several Rangiora Airfield meetings, there were many safety issues that needed to be resolved.
- He also attended many drainage meetings. Many people were concerned about what would happen if the Waimakariri District were caught in a cyclone similar to the North Island.
- Attended Audit and Risk Committee meeting.
- The Council's application for exemption from chlorinating the Cust Water Supply had been declined. It seems that the regulator's conditions for exemption would be very difficult to meet.
- He raised a concern about the lack of communication about the closure of Oxford Road. Lilly Road residents had noted lots of rat-running due to the closure of Oxford Road.
- Attend many tender openings with many prices being below the engineers' estimate.

S Wilkinson

- Dropped off flyers for the New Zealand Police Crime Seminar to Rangiora retailers. Received feedback regarding increasing concerns about crime and shoplifting, with more aggression from some perpetrators being shown.
- Attended New Zealand Police Crime Seminar, however, there was a disappointing turnout. The New Zealand Police seemed to be deferring issues back to retailers.

J Ward

- Commended J Millward and staff for the great effort on the Annual Plan and the initial draft budgets, which show a 5.97% average rate increase for the 2023/24 financial year. The budgets were exemplary in the presentation and the fact that the Council was able to sign off on this work in one day was a testament to the organisation of staff.

- Uncertainty of Three Waters reform and other Government reviews would result in the budgets being included in the Long-term Plan but with the option that if Three Waters proceeded in its current form these activities would be able to be removed with an alternative structure and a ten-year budget plan.
- She commended the Council on obtaining, for the third time, a Double AA rating with Standard and Poors.

J Goldsworthy

- The Dudley Park stage would be unveiled on Community Friday, 24 February 2023, which was one of the Youth Council's more significant projects..
- Attended a Visit Waimakariri Workshop
- Met with the Age Friendly Group.
- Met with Rangiora Promotions.
- Attended Waimakariri Access Group meeting.
- Attend Retailers Crime Prevention Workshop.
- Civil Defence was being deployed to assist during the disaster on the north island.
- The Council would be replaced the existing plastic dog tags with metal tags.

M Fleming

- Attended Rangiora Pottery Club Waitangi Day celebrations.
- She had been asked if a cycleway would be developed while the road works were being carried out on Oxford Road. She contacted the Council's Roading Unit, who explained that it would not, however, it may be more cost effected to do so in future.
- Weeding vegetable garden at Te Matauru Primary School. B Cairns would be helping them with the food forest.

B McLaren

- Attended Rangiora Players' performance of STiFF. It was great seeing the community support this historic institution.
- Attended the Retailers' Crime Prevention meeting, where there was a great turnout from the Community Board and the Council. Rangiora Community Patrol had a recruitment session after and recruited 30 new members.
- Attended Rangiora Community Patrol Safer Plates event. They were replacing number plate screws to make it harder for license plates to be stolen.
- Met with S Binder (Senior Transport Engineer) to better understand the district's traffic speed issues. Also, received a concern from a resident regarding traffic speeds in their area and passed them on to Council staff.

L McClure

- Attended Mike Pero Christmas Celebration Night and it was nice to see the community out talking and shopping locally.
- Attended Jenna McKenzie Neverland Dance Recital, and was amazed by the talent we have in our community
- Attended Rangiora High School Year 13 Graduation.
- Attended Rangiora Toyota Santa Parade.
- Attended Southbrook School Final Assembly and Prize Giving.
- Attended Retailer's Crime Prevention meeting.
- Attended the first meeting of the Health Advisory Group and it was very interesting.
- Enrolled in Local Government New Zealand's online learning about local government.

M Clarke

- Attended a Greypower meeting. They were having trouble producing their magazine.
- P Williams spoke very well at the Retailer's Crime Prevention meeting. Crime had changed over time. It seemed that retail workers had been told to let shoplifters go.
- Fernside residents were having issues with roading.

K Barnett

- Received numerous calls regarding road work on Oxford Road and noted that the lack of communication with the public had been an issue.
- North Loburn School enquired about the development of the cycleway from the Lee Camp corner to the school. Unfortunately, they had not been updated on the availability of funding.
- Need to encourage older residents to get involved in food forests to ensure sustainability.
- Cust Community Centre Advisory Group received a request from a church group wanting to put in a sign, and the group needed guidance regarding what was acceptable.

11. CONSULTATION PROJECTS

Nil.

12. BOARD FUNDING UPDATE

12.1. Board Discretionary Grant

Balance as at 31 January 2023: \$17,569.

12.2. General Landscaping Fund

Balance as at 31 January 2023: \$26,495.

13. MEDIA ITEMS

Nil.

14. QUESTIONS UNDER STANDING ORDERS

Nil.

15. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 8 March 2023.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.03PM.

CONFIRMED



Chairperson

8 March 2023

Date