

MINUTES OF A MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA, ON TUESDAY 6 SEPTEMBER 2022, COMMENCING AT 1PM.

PRESENT

Mayor D Gordon (Chairperson), Deputy Mayor N Atkinson, Councillors A Blackie, K Barnett, R Brine, W Doody, N Mealings, P Redmond, S Stewart, J Ward and P Williams.

IN ATTENDANCE

J Millward (Acting Chief Executive), G Cleary (General Manager Utilities and Rooding), T Tierney (General Manager Planning, Regulation and Environment), S Markham (Manager Strategic Projects), M Bacon (Development Planning Manager), K Simpson (3 Waters Manager), J McBride (Rooding and Transport Manager), D Roxborough (Implementation Project Manager – District Regeneration), S Hart (Strategy and Business Manager), S Nichols (Governance Manager), R Hawthorne (Property Manager), D Young (Senior Engineering Advisor), L Hurley (Project Planning and Quality Team Leader), V Thompson (Senior Advisor Business and Centres) A Mace-Cochrane (Graduate Engineer), T Kunkel (Governance Team Leader), A Smith (Governance Coordinator) and E Stubbs (Governance Officer).

1. APOLOGIES

There were no apologies.

2. CONFLICTS OF INTEREST

Councillors Atkinson and Mealings declared a conflict of interest relating to Item 7.6 'Housing Bottom Lines – Implementing National Policy Statement Directions' due to their appointment as Commissioners on the proposed District Plan Hearings Panel.

3. ACKNOWLEDGEMENTS

Mayor Gordon congratulated Leon Hingston, of Rangiora, who was named the winner for the central South Island and the southern area in the Registered Master Builders Apprentice of the Year competition. The competition recognised excellence among carpentry apprentices and raised awareness of career opportunities in the building and construction industry.

Mayor Gordon also acknowledged the Chairperson of the Oxford Arts Trust, Areta Wilkinson who was awarded the Arts Foundation Laureate for 2022.

4. CONFIRMATION OF MINUTES

4.1. Minutes of a meeting of the Waimakariri District Council held on 2 August 2022

Moved: Councillor Brine

Seconded: Councillor Atkinson

THAT the Council:

- (a) **Confirms**, as a true and correct record, the circulated Minutes of the meeting of the Waimakariri District Council meeting held on 2 August 2022.

CARRIED

MATTERS ARISING (FROM MINUTES)

There were no matters arising.

PUBLIC EXCLUDED MINUTES

(These Minutes were considered in the public excluded portion of the meeting)

4.2. Minutes of the public excluded portion of a meeting of the Waimakariri District Council held on 2 August 2022

5. DEPUTATIONS AND PRESENTATIONS

5.1. Shona Powell - Chairperson of the Woodend-Sefton Community Board

S Powell, spoke to the Council about the Woodend-Sefton Community Board's (the Board) views on the proposed Walking and Cycling Network Plan. During every Annual and Long Term Plan process for the last five years the Board had requested a gravel walkway/pedestrian access between Pegasus and Woodend alongside State Highway One (SH1). The Board would therefore like this access to be moved from Priority Three in the Walking and Cycling Network Plan to Priority One as it would be an important connection between two areas, not just for confident cyclists, but also for families and younger children.

S Powell noted that a linkage between Woodend and Kaiapoi was identified as a high priority by residents who attended the drop-in sessions dealing with the Walking and Cycling Network Plan. Once the proposed median barrier was installed on SH1 it would make the narrow road corridor even more unsafe, thus increasing the need for the Woodend / Kaiapoi link. The link would also complete the linkages between the large urban areas. S Powell also raised the linkage between Waikuku and the Pegasus/Ravenswood roundabout. It was noted there were only bus services at peak times servicing Waikuku, which effectively meant that Waikuku was largely isolated unless people owned a car.

S Powell presented a video highlighting traffic safety, and on behalf of the Board requested that the Council consider funding the three paths the Board had identified. In conclusion, she acknowledged the members of the public in attendance to support the deputations by herself and Doug Wethey of the Woodend Community Association.

Councillor Barnett asked if the Board had any ideas on how to create the linkages. S Powell commented that in the past the paper road continuing from Sandhill Road had been raised as a potential option. The Pegasus to Woodend link and roundabout required a discussion with Waka Kotahi, however, it could not wait for the proposed Woodend Bypass.

Councillor Doody enquired about the possibility of traffic lights and S Powell advised she had met with a representative of Waka Kotahi on site at the Ravenswood/Pegasus roundabout and had requested an underpass for use of both pedestrians and cyclists to be considered at the roundabout.

Mayor Gordon added that the Council had requested funding from Waka Kotahi to look at the feasibility of constructing an underpass. He thanked S Powell for her presentation and noted that the report on the Waimakariri District Walking and Cycling Network Plan would be considered by the Council in October 2022.

5.2. Doug Wethey - Woodend Community Association

Doug Wethey from the Woodend Community Association shared the views of the Association on the proposed Walking and Cycling Network Plan. They also believed that the Woodend to Kaiapoi link should be a Priority One. In the feedback to the Walking and Cycling Network Plan consultation, the most commonly raised concern was the Kaiapoi to Woodend and Pegasus to Woodend linkages. This included the feedback from the Canterbury West Coast Automobile Association. He was disappointed that following feedback from the consultation, there had been no changes to the priorities in the Walking and Cycling Network Plan.

D Wethey noted there were virtually no cyclists on SH1 as it was too dangerous. He commented that a route for the proposed cycleway already existed as a paper road and it would be good to create the third link between the three main urban centres.

In response to a question from Councillor Brine, D Wethey's confirmed that the Association supported a linkage along the Old Main North Road from Pine Acres.

Councillor Blackie questioned the number of Kaiapoi High School pupils or commuters who would use the proposed cycleway. D Wethey commented that the school had a role of around 900 children and believed the route would be well used by recreational and commuter cyclists if developed.

Councillor Williams enquired if the Association had considered the best option for those wanting to cross SH1. D Wethey commented that the route needed to be on the eastern side of SH1 and suggested a school lights crossing as a potential crossing option.

Councillor Doody asked if there was a school bus from Woodend to Kaiapoi High School and it was advised that there was.

Mayor Gordon thanked D Wethey for his presentation.

6. ADJOURNED BUSINESS

Nil.

7. REPORTS

7.1. Request to Revoke the Speed Limit Bylaw 2022 – J McBride (Roading and Transport Manager) and G Cleary (General Manager Utilities and Roading)

J McBride introduced the report which sought approval to revoke the Speed Limit Bylaw 2022. The new Land Transport Rule: Setting of Speed Limits 2022 came into force on 19 May 2022 and the Council Speed Limit information had been transferred to the National Speed Limit Register.

Councillor Mealings asked what were the ramifications going forward under the new rule. J McBride advised that the Council still had a role in setting speed limits and was required to develop a Speed Management Plan for which consultation would be required. Regional Transport Committees would have a role in approving Speed Management Plans at a regional level to help ensure consistency in approach.

Councillor Barnett referred to Regional Transport and enquired if that meant consistency over a regional level or national level. J McBride explained that work was being done at a regional level to ensure consistency. The guidelines had just been released late July 2022 to assist in providing a framework for the new rules. The Speed Management Plans were required to be in place for the 2024 Regional Long Term Plan. Staff had recently commenced discussions on the proposed Speed Management Plans, and would be updating the Council and Community Board's on the process.

Councillor Atkinson questioned if the Roading Team viewed the new Land Transport Rule as a move to set speed limits on regional or national levels rather a local level. J McBride commented that it was still the role of the Territorial Authority to set the Speed Management Plan and report to the Regional Transport Committee.

Councillor Williams noted that the Speed Management Plans required approval from the Regional Transport Committee and asked if the Committee could override the provisions set at a local level, i.e. were they able to mandate a speed limit. J McBride commented that the Council would work with the Regional Transport Committee to ensure cohesiveness with the neighbouring councils, and while the Committee did sign off the plans, it was still the role of each Council to develop the Speed Management Plan for their district.

Councillor Redmond commented that the report appeared to be procedural, however two options had been presented: proceed or decline. He enquired what would be the consequence if the Council decided not to revoke the Speed Limit Bylaw. J McBride advised that was not the recommended option and she would need to follow up of the consequences with Waka Kotahi.

Councillor Redmond questioned if staff had been aware that the new rules were coming into place before introducing the Speed Limit Bylaw 2022. J McBride confirmed that they were, however, it was required that the Bylaw was in place so that speed limits could be enforceable.

Moved: Councillor Brine

Seconded: Councillor Blackie

THAT the Council:

- (a) **Receives** Report No. 220816140854.
- (b) **Approves** the revocation of the Speed Limit Bylaw 2022, effective immediately.
- (c) **Notes** that Waimakariri District Council Speed Limit information had been transferred to the National Speed Limit Register and this information was now live.

CARRIED

Councillor Brine supported the motion and commented the line of questioning provided a good coverage of the issues.

Councillor Atkinson noted that while the report was procedural, he was concerned that there seemed to be a step by step evolution to national speed limit setting.

Councillor Barnett believed it was reducing speed limits by stealth. Waka Kotahi was looking at reducing all 100km/hr speed limits to 80km/hr. However, she believed speed limits should be developed nationally for consistency. The constant changes in speed limits created confusion. She believed it was one step in the right direction and hoped for a national standard of consistency.

Councillor Williams agreed with Councillor Atkinson. He did not have confidence in Waka Kotahi's ability to set speed limits due to their inconsistency in setting speed limits on State Highways.

Mayor Gordon supported the motion. He sat on the Regional Road Safety Committee and appreciated the work that was done there to achieve cross-boundary consistency. He did not agree that it was about stealth, but rather about setting sensible speed limits. He believed there was still the opportunity for the public to have a say in local speed limits and was confident in the advice of the Roading and Transport Manager that it was a sensible direction.

Councillor Doody thanked J McBride and the roading team for their work. Speed limits needed to be reduced.

Councillor Brine, in right of reply, commented that in his professional view it was a step in the right direction and for that reason he supported the motion.

7.2. **Three Waters Reform – Transition Support Package Agreement with Department of Internal Affairs – G Cleary (General Manager Utilities and Roading) and L Hurley (Project Planning and Quality Team Leader)**

G Cleary advised that the Council's authorisation was being sought to enter a Funding Agreement with the Department of Internal Affairs (DIA) for Three Waters Reform Transition Support Package (Tranche 1). An amount of \$569,000 exclusive of GST was made available to the Waimakariri District Council and the purpose of the funding was to financially assist councils with costs associated with the transition. Authorisation was also sought for the Acting Chief Executive to sign the Funding Agreement on behalf of the Council.

G Cleary explained that an additional recommendation was proposed to protect the Council's position in terms of membership with 'Communities 4 Local Democracy' (C4LD), and its opposition to Three Waters Reform; essentially to protect the right of the Council to express its view.

Councillor Ward sought clarity on the origin of the \$569,000. G Cleary advised the funding was from central Government, to ensure that the Council was able to participate in the reform programme without putting delivery of Three Waters services at risk during the transition and establishment period.

Councillor Ward further questioned if the funding covered the costs of the Council investigations into the Three Waters reform. G Cleary advised that Tranche 1 of the fund related to costs that the Council would have to bear as a result of transition activities until 30 June 2023.

Councillor William asked if any of the claimed funds would be refundable if the reform did not proceed. G Cleary confirmed that the Council would not be expected to repay the funding.

Councillor Doody enquired if staff believe the funding would be sufficient until 30 June 2023. G Cleary explained this was Tranche 1 funding, there was potentially more funding available, however, that would be subject to a separate agreement. Staff would be tracking costs and engaging in active discussion with the DIA.

Moved: Councillor Redmond

Seconded: Councillor Williams

THAT the Council:

- (a) **Receives** Report No. 220822143713.
- (b) **Authorises** the Acting Chief Executive to sign the Funding Agreement between Department of Internal Affairs and Waimakariri District Council for Three Waters Services Reforms – Transition Support Package (Tranche 1) before 30 September 2022, (Trim 220822143712).
- (c) **Notes** that the Waimakariri District Council could recover up to \$569,000 (+ GST) under the Transition Support Package (Tranche 1) for eligible costs as specified in the funding agreement.
- (d) **Authorises** the Chief Executive to insert wording to protect the Council's position in terms of its membership of 'Community 4 Local Democracy', and its opposition to Three Waters Reform and Waimakariri District Council's ability to carry out normal business operations and activities. The final wording to be authorised by the Mayor and Acting Chief Executive prior to signing.
- (e) **Circulates** this report to Community Boards for information.

CARRIED

Councillor Redmond commented that the Council was incurring costs and as there were no strings attached to accessing the funding, they may as well be reimbursed for those costs.

Councillor Williams agreed and noted that it was important to protect ratepayers from bearing costs as much as possible.

Mayor Gordon supported the motion with the inclusion of recommendation (d). He did not support receiving funding if the Council could not freely express its opposition to the proposed Three Waters Reform. He believed that trying to prevent council's expressing their views was repugnant in a democracy. Accepting assistance with costs did not negate the Council position.

Councillor Mealings concurred with colleagues previous comments, and agreed that it would benefit ratepayers to receive assistance with costs. She commented on the over \$1 billion had already been spent on the reform and questioned how that could lead to more affordable outcomes for Three Waters delivery.

Councillor Doody was concerned about the impact of meeting the expectations of the DIA in a bid to receive the funding would have on staff workload.

Councillor Atkinson noted that he had initially intended to oppose the motion, however with the inclusion of recommendation (d) he would support the motion as the Council could still maintain its own voice on Three Waters.

Councillor Blackie felt that the Council accessing the funding could be seen as a dilution to the Council support for C4LD, however, he was persuaded by the funds assisting with expenses the Council incurred.

Councillor Barnett thanked the central Government for providing funding assistance for work required. She now requested that they provide funding for the Resource Management Act, 1991 amendments regarding the intensification of housing that the legislation forced on ratepayers without consultation, costing thousands of dollars.

Councillor Ward noted that \$2.15 billion had been spent on the Three Waters Reform before it had even started. These funds would have gone a long way to fix water infrastructure in Wellington.

Councillor Redmond supported the motion as it was better for central Government to pay expenses incurred, however, it did not mean he supported the Three Waters' reform and he strongly opposed the Better-Off funding.

Mayor Gordon took the opportunity to thank staff for the large amount of work undertaken. Their exemplary work had been acknowledged by other Councils.

7.3. Three Waters Reform Information Request – Activity Management Plans– G Cleary (General Manager Utilities and Roading), C Roxborough (Water Asset Manager) and L Hurley (Project Planning and Quality Team Leader)

G Cleary advised that the report was to inform the Council of work currently being progressed in response to an official information request related to the Three Waters Reform. This information had been requested by the DIA to inform an entity-wide Activity Management Plan (AMP). This AMP would set out projects required to be completed across the South Island, forming a basis for a future works programme to be budgeted and delivered. The DIA were proposing the AMPs to become a Water Services Entity (WSE) wide Capital and Renewal Programme to be picked up and work on day one of the entity. Staff were proposing that the first draft be approved by the Acting Chief Executive and the Council would have the opportunity to receive and approve the final version which was due August 2023, with an interim version due in March 2023.

There were no questioned from elected members.

Moved Councillor Ward

Seconded Councillor Atkinson

THAT the Council:

- (a) **Receives** Report No. 220824146324.
- (b) **Notes** that draft data to be provided to the Department of Internal Affairs by 30 October 2022 would be approved by the Acting Chief Executive.
- (c) **Notes** that prior to the final information request response being submitted to the Department of Internal Affairs in August 2023, the incoming Council would be provided opportunity to review and approve the submission providing feedback as required.

CARRIED

Councillor Ward supported the motion as the report was self-explanatory. It was work required of staff who were doing a great job.

Councillor Williams noted the timeframes prescribed by the Government to provide the information, although no timeframes were given for the reform.

Mayor Gordon reluctantly supported the motion, provided that the Council priorities were well understood and considered to ensure ratepayer's interests were taken care of.

Councillor Redmond commented on the timing of the draft which meant the incoming Council would not have the opportunity to consider the information being provided. If the new Council could have a look at the draft prior to 30 October it would be appreciated.

7.4. July 2022 Flood Response – Emergency and Immediate Works Expenditure
– G Cleary (General Manager Utilities and Roading), K Simpson (3 Waters Manager), J McBride (Roading and Transport Manager)

G Cleary, J McBride and K Simpson were in attendance to present the report which provided an overview of the May 2021 and July 2022 flood events and associated response works which were either in progress or planned. The report also sought approval of unbudgeted expenditure of \$3.15 million to respond to and recover the Council's infrastructure services impacted by the flooding. The report provided a summary of the large number of service requests received and detailed, which normal budget and staff levels were not adequate to respond to and recover from the series of storms that impacted on the District. Staff had been working to address service requests and to launch investigations and sought approval for the resulting expenditure.

K Simpson advised that a Flood Recovery Project Control Group had been set up to oversee delivery of investigations and the Council's Delivery Manager, R Kerr, had been co-opted to assist. Staff were also seeking additional external resources. However, even with the additional resources, it was likely to be a six month delivery period and it was therefore important to manage public expectations.

Councillor Williams commented that the work was a 'need' and asked if there was a possibility to revisit the DIA's Tranche funding. J McBride provided clarification of the funding pools available. Mayor Gordon noted that funding was a future workshop topic and could be further discussed at that time.

Councillor Barnett noted a number of complaints from the community regarding service requests not being followed up and asked if there was a team looking at the follow-up response. K Simpson advised that 143 investigations were being worked on and similarly 400 maintenance related issues. These were being tracked individually to ensure follow-up, however, with the quantum of service requests it was difficult to respond in a timely manner. The Council could however be confident that staff were tracking tasks.

Councillor Barnett further asked if information regarding longer service response times could be made public through the Communications and Engagement Team, and G Cleary confirmed that there could be a general response. It was a good reminder to provide a response proactively and regularly. It could also be done at a community level, for example at street level.

Councillor Barnett commented on the increasing regularity of major weather events and the subsequent rise in funding spent on flooding issues and questioned at what point would climate change and the long term response be considered. J Millward agreed that the matter needed to be addressed and areas of concern were being identified and information regarding the potential impact of climate change on these properties was now included on properties' Land Information Memoranda (LIMs); for example properties subject to sea level rise. However, it was a difficult conversation to have with the communities involved and required buy-in from all agencies involved and central Government, who would need to take a leadership role in this issue.

Councillor Stewart referred to the possible funding of the extraordinary expenditure, and enquired about the likelihood of receiving an additional subsidy from Waka Kotahi. J Millward noted the standard Waka Kotahi subsidy was 51%, which was unlikely to be increased.

Furthermore, Councillor Stewart questioned how the \$1 million in debt would impact on rates going forward. J Millward advised that this would form part of the discussion going forward. There were parts of the district which were not rated for stormwater services and Environment Canterbury's responsibilities would also need consideration. K Simpson advised that if all of the unbudgeted expenditure were to be loan funded on a District wide basis over a 10 year period it would increase rates by approximately \$11 (including GST) per ratepayer (assuming that Waka Kotahi co-funding was obtained for the roading related works).

Councillor Stewart asked about the number of consultants and staff involved. K Simpson advised it was changing, however there were three main consultants with R Kerr in an overview role. In terms of staff, if there was an internal person with specific knowledge or a project underway, that was managed internally, whereas a new project was outsourced.

Councillor Mealings sought clarity on the likelihood of the Council qualifying for the National Land Transport Fund (NLTF) bearing in mind that the flooding events were collectively severe due to the saturated groundwater level. J McBride noted that staff were confident that there was enough evidence to make a case for NLTF funding.

In response to a question from Councillor Mealings, K Simpson reported that the Ohoka rural projects were due to the wastewater reticulation system being overloaded. The Mandeville area would be a key area that staff would be reporting on due to resurgence channel upgrades and the impact on the wastewater system in the Mandeville area.

Councillor Mealings suggested that high groundwater levels should be taken into consideration as part of sustainability and climate change impacts of developments. G Cleary noted that when the Mandeville area was first developed no allowance was made for the high groundwater levels, however, the groundwater levels were taken into consideration in all new developments in the area.

Councillor Atkinson noted that potholes which were not repaired timeously, caused major damage to roads. He questioned if this would be covered by the unbudgeted expenditure. J McBride explained that it was challenging to justify the use of emergency work funding for pothole repairs. Staff were currently looking at dealing with potholes as part of the deterioration of the roading network modelling.

Moved: Councillor Williams

Seconded: Councillor Redmond

THAT the Council

- (a) **Receives** Report No. 220825147219.
- (b) **Approves** the unbudgeted expenditure of up to \$3.15 million for emergency and immediate works responding to and recovering from the flooding.
- (c) **Notes** that a total of 143 investigations had currently been identified for action.
- (d) **Notes** that staff had established a Flood Recovery Project Control Group to oversee delivery of these investigations.
- (e) **Notes** that staff were seeking additional external resources to assist with the delivery of these investigations.
- (f) **Notes** that even with these additional resources, it was likely to be a six month delivery period, but that staff would prioritise the investigations based on scale, effect and community interest.
- (g) **Notes** that staff would bring a further report to the October 2022 Council meeting to give an update and refined cost estimate and rating implications, noting that this expenditure was separate to any "Better Off" funding allocation.
- (h) **Notes** that staff would be preparing a fortnightly emailed update to Councillors and Community Boards, and a more detailed monthly report to the Utilities and Roding Committee on progress on these projects and would be preparing a Communications Strategy for public information.
- (i) **Notes** that staff would work with Waka Kotahi, insurers and other external parties to seek funding for the works where available.
- (j) **Circulates** this report to all Community Boards for information.

CARRIED

Councillor Williams stated that the work needed to be done, hence the funding would need to be spent. He hoped that the Acting Chief Executive would look at all Departments to find some efficiency gains and possible saving to cover some of the unbudgeted expenditure as this would be a direct increase in rates. Although it may only be a small increase in district-wide rates over a 10-year period, there would be more rainfall events in future that would require further emergency work funding which may lead to additional increases in rates in the future.

Councillor Redmond noted that the district had been hit with more than usual major rain events over the last two years. This had led staff to be inundated with service requests. He commended staff for the work that they had been doing in dealing with the problems caused by the flooding. Councillor Redmond however noted that improved communication with the public about service requests was vital going forward.

Councillor Atkinson concurred with the previous speakers, noting that the Long Term Plan process was the time to reflect on efficiency gains and possible savings. The Council needed to ensure that its high level of services, which had been agreed with the community, was maintained.

Councillor Barnett commented that the Council was in a challenging situation, in that it could establish a 'Contingency Fund' to deal with emergency work. However, the Council may then be criticised of collecting rates that it did not need. The Council had to secure loan funding in the past to respond to natural disasters, hence the Council's high rates in this regard. Unfortunately the Council again had to respond to natural disasters by incurring this unbudgeted expenditure. She supported the motion, however, she believed that the Council would need to make a decision on whether to keep 'fixing' infrastructure after major weather events, or investigate other ways of dealing with the issue, especially in light of the increase in frequency of these major weather events. Councillor Barnett suggested that the communication with communities on the work being done after major weather events needed to be improved. Communities needed to be kept informed about the emergency work being done by the Council via social media

Mayor Gordon commended the exceptional work that the Utilities and Roding staff were doing in responding to major weather event. The Utilities and Roding Team was working long hours with limited staff resources, because the Three Waters Reform had made it difficult for councils to retain or recruit qualified staff. Mayor Gordon further noted that it was important to identify efficiency gains and possible saving, however, this had to be done by the Council as part of the Annual and Long Term Planning process. He did not wish to see financial savings lead to a decline in the Council's level of service. He acknowledged that the Council would have to investigate how it made budgetary provision for dealing with major weather events due to the increase in frequency of these events. The Council also needed to ensure that its drainage contract made adequate provision to deal with weather events.

Councillor Mealings concurred with the comments made by the Mayor, she also applauded staff for the work being done in responding to major weather events. She commented that all the service requests that she had lodge after weather events had been acknowledged. She suggested that communities could be kept informed by sharing general information on the Council's Website. Councillor Mealings noted that the Council may have slightly larger base rates due to the fact that it had to undertake major infrastructure repairs after the 2011 earthquakes. Despite this, the Council had consistently had some of the lowest rates increases in the country.

Councillor Ward supported the motion, noting that Waka Kotahi had cut \$1 million from the Council's roading budget, thus placing additional strain of the Council's ability to cope with major weather events. She joined previous speakers in acknowledging the work done by the Utilities and Roding staff.

Councillor Williams agreed that the Council should not cut its current level of services. He thanked the Utilities and Roding staff for the work being done and noted that they have gone above and beyond to deal with drainage issues. He noted that nobody expected major weather events, however, it was anticipated that these events would occur more regularly and the Council therefore need to plan accordingly.

7.5. **Gambling Policy Reviews 2022 – L Beckingsale (Policy Analyst) and T Tierney (General Manager Planning, Regulation and Environment) on behalf of the Gambling Policy Review Hearing Panel: Councillors W Doody (Chair), P Williams and P Redmond**

Moved: Mayor Gordon

Seconded: Councillor Atkinson

THAT the Council

- (a) **Resolves** that the report on the Gambling Policy Reviews 2022 lay on the table to allow the Gambling Policy Hearing Panel to reconvene and further consider some of their recommendations.

CARRIED

7.6. **Housing Bottom Lines – Implementing National Policy Statement Directions - M Bacon (Development Planning Manager)**

Councillors Atkinson and Mealings left the meeting during consideration of this report.

M Bacon took the report as read, highlighting that the 2020 National Policy Statement on Urban Development (NPSUD) required the Council to provide at least sufficient development capacity to meet expected demand for housing and business land over the short, medium and long term. In order to ascertain this demand, the Greater Christchurch Partnership completed a Housing Capacity Assessment for Greater Christchurch in 2021 (the HCA). The HCA provided for 'housing bottom lines' across the Greater Christchurch urban environment on a per territorial authority basis. M Bacon noted that the 'housing bottom lines' did not direct where housing development should take place, it only determined the number of housing units that needed to be developed to meet expected demand for housing.

Councillor Barnett questioned if the Waimakariri District was on track to meet the short, medium and long term demand for housing and business land. M Bacon confirmed that the Council was on-track in reaching the required numbers. However, the HCA did not take into account the elements of the District Plan review such as planning and enabling rural development. The HCA also did not take into account the Variation 1 (Residential housing intensification) to proposed District Plan.

In response to a question from Councillor Doody, M Bacon explained that the proposed District Plan amends the zoning for a large part of Oxford from Residential 2 that allowed 600m² sections to General Residential which allowed 500m² sections. The three storey height limit did not apply to Oxford, as it did not meet the required population threshold.

Moved: Councillor Barnett

Seconded: Councillor Doody

THAT the Council:

- (a) **Receives** Report No. 220817141135.
- (b) **Approves** the insertion of an objective into the operative and proposed district plan to provide for housing bottom lines, as outlined in the Greater Christchurch Housing Development Capacity Assessment completed in 2021.
- (c) **Notes** that the proposed changes were required under the National Policy Statement for Urban Design and were being progressed with Waimakariri District Council, Selwyn District Council, Christchurch City Council and Environment Canterbury.

- (d) **Directs** staff to insert the provisions identified in attachment (i) as amended to fit within the structure of the operative and proposed Waimakariri District Plan.
- (e) **Notes** Housing capacity was considered as part of the Councils Long Term Planning processes.
- (f) **Notes** that the housing capacity assessment that informed the objective to be inserted into the operative and proposed District Plans in relation to 'housing bottom lines' did not take into account the proposed District Plan review in terms the proposed rural zoning or the provisions of the Resource Management (Enabling Housing Supply and Other Matters) Amendment Act, 2021.

CARRIED

Councillor Barnett noted that the central Government was expecting councils to provide 'housing bottom line' figures and then passed legislation that made those figures obsolete. It needed to be clarified that the information being provided by the Council was based on current long-term planning. She believed that especially rural densification would have a significant impact of the figures provided and would change significantly in the next three years.

Councillor Doody commented that it was a relief that the three storey height limit would not apply to Oxford, as she believed that the natural elements of the Oxford area was not conducive to three story developments.

7.7. Housing Working Group – Request by Ōtautahi Community Housing Trust – S Markham (Manager Strategic Projects, on behalf of the Housing Working Group)

S Markham explained that an expression of support was being sought for the establishment of a new Trust similar to the Ōtautahi Community Housing Trust (OCHT), to deliver community housing in the Waimakariri District and across Canterbury. This expression of support did not in itself bind the Council to any action. The Housing Working Group believed there would be benefits in having more service providers able to contribute to meeting the social housing needs in the District.

Councillor Barnett questioned why the OCHT could not provide social housing outside of Christchurch boundaries. S Markham advised that OCHT had a portfolio of approximately 2400 community housing properties within the Christchurch City boundaries. OCHT was restricted by its trust deed to only providing social housing within the Christchurch boundaries. However, they could through a separate legal entity deliver community housing Canterbury-wide, thus address the housing waiting list.

Councillor Redmond questioned why OCHT chose to establish a new trust rather than an amend its trust deed to allow the OCHT to operate outside Christchurch. S Markham noted that it would not be easy to alter the trust deed due to OCHT's special relationship with Christchurch City Council.

Moved: Councillor Atkinson

Seconded: Councillor Doody

THAT the Council:

- (a) **Receives** Report No. 220826147321.
- (b) **Provides** an expression of support for the Ōtautahi Community Housing Trust (OCHT) to establish a sister trust to OCHT, as a potential community housing provider (CHP) in the rest of the Canterbury Region, including the Waimakariri District.

- (c) **Notes** this expression of support did not in itself bind the Council to act.

CARRIED

Councillor Atkinson supported the motion as he believed that the Council would benefit from supporting the establishment of a new Trust to deliver community housing in the wider Canterbury District. The Council's support did not finally bind the Council. He noted that the main reason that OCHT could not operate outside Christchurch was because the Christchurch City Council funded the establishment of OCHT.

Councillor Doody advised that the Housing Working Group agreed that having more social housing providers would be beneficial to meet the needs of the district.

Mayor Gordon commented that there was a real need for social housing in the Waimakariri District. He therefore supported the motion as the proposed new trust could be a tool to assist with housing delivery. He commended Councillor Atkinson and staff for the work being done by the Housing Working Group.

Councillor Atkinson noted that because there was no transitional housing available in the Waimakariri District, people were automatically being placed in transitional housing in Christchurch. Thus creating the misguided impression that there was no need for social housing in the Waimakariri District. Social housing provider such as the proposed new trust was needed to develop much needed transitional and social housing outside of Christchurch.

7.8. District Regeneration – Annual Progress Report to June 2022 – D Roxborough (Implementation Project Manager – District Regeneration)

D Roxborough presented the annual District Regeneration Programme progress report for the period ending June 2022. He was pleased to report that the first rugby league game was played on Norman Kirk Park. He further noted the progress made with the signing of the lease agreement with Te Kohaka o Tuhaitara Trust for the Huria Reserve Heritage and Mahinga Kai area.

D Roxborough explained that some of the physical work on capital projects had been delayed, as staff had concentrated more time on project planning and design during the period under review. The Regeneration Programme was projected to come in on budget. The Council would be submitting the District Regeneration Programme for a 2022 Recreation Aotearoa Award.

There were no questions from elected members.

Moved: Councillor Blackie

Seconded: Councillor Atkinson

THAT the Council:

- (a) **Receives** report No. 220721124626.
- (b) **Circulates** this report to Land Information New Zealand, as agents on behalf of the Crown, for the purposes of monitoring the implementation of the Recovery Plan.
- (c) **Circulates** this report to all Community Boards for information.

CARRIED

Councillor Blackie thanked D Roxborough for the excellent report. He was pleased with the District Regeneration Programme progress and the increase in the usage of the facilities.

7.9. **Adoption of Policy - Briefings and Workshops – S Nichols (Governance Manager)**

S Nichols reported that work had been undertaken to review how briefings and workshops were conducted and information conveyed to elected members. A new policy in relation to Briefings and Workshops had subsequently been developed, which the Council were requested to adopt with immediate effect. It was anticipated that the new policy would provide clearer guidance for both elected members and staff on the process, expectations and transparency of briefings and workshops.

Councillor Brine asked if the policy would mitigate some of the concerns raised by the Ombudsman. S Nichols explained that the Ombudsman was only starting his investigation and findings were expected mid-next year. The work on the policy in relation to Briefings and Workshops started in June 2022, prior to the Ombudsman launching his investigation, as part of the ongoing review to ensure best practice.

Councillor Barnett noted that the Council was requested to adopt the policy, which would be referred to the Community Boards. She questioned if the Community Boards should not be consulted on the policy, as the policy would apply to them. S Nichols advised that the policy would be implemented with immediate effect for the Council. However, as per standard practise the policy would be submitted to the Community Boards for consideration after the elections.

In response to a question for Councillor Barnett, S Nichols confirmed that as separate legal entities the Boards would have to adopt policies and procedures such as Standing Orders. However, the Policy in relation to Briefings and Workshops focused more on procedure policy in how staff would manage briefings and workshop delivery to elected members.

Councillor Stewart enquired what would be considered 'good reason' for considering issues in public excluded. S Nichols elaborated on the reasons that matters may be discussed while the public was excluded, were contained in the Local Government Official Information and Meetings Act 1987. J Millward noted that the policy had introduced an additional step in the Council's process were the individuals and/or organisations that requested a briefing to the Council should justify why the public should be excluded.

Councillor Redmond noted that the scope of the policy indicated that the policy would be applicable to all elected members, including Community Boards. S Nichols advised that the policy could be adopted on the proviso that any reference to the Community Boards be removed.

Moved: Councillor Barnett

Seconded: Councillor Blackie

THAT the Council

- (a) **Resolves** that the report on the Adoption of Policy - Briefings and Workshops lay on the table to allow the Community Boards to be consulted.

CARRIED

8. MATTERS REFERRED FROM COMMITTEES AND COMMUNITY BOARDS

8.1. Main Street, Oxford – Endorsement to Seek Approval for a 40km/h Speed Limit – J McBride (Roading and Transport Manager) and A Mace-Cochrane (Graduate Engineer)

(Refer to report no. 220719123144 of the Oxford-Ohoka Community Board meeting of 3 August 2022)

J McBride presented this report which was referred from the Oxford-Ohoka Community Board meeting of 3 August 2022. The report sought approval of the Council to apply to Waka Kotahi to lower the speed limit on Main Street Oxford to 40km/h, between Burnett Street and Bay Road. The new rule which was introduced this year allows for implementing lower speeds without the need for significant investment in infrastructure, which had been the case previously. This was still a strong desire of the Community Board and in discussions with Waka Kotahi staff, they had indicated that they would be supportive of a 40km/h in this area. There were two budget areas where funding had been set aside and approved by the Utilities and Roading Committee, being \$33,000 set aside for upgrading pedestrian crossings from the Road Safety budget – there were three crossings in Oxford. Secondly \$25,000 was budgeted for speed signage and markings, and signage to highlight awareness of the change.

Councillor Redmond sought clarification of the current speed limit of 50km/h on Main Street Oxford and if this complied with the current rules. J McBride advised that under the former rules for setting speed limits, 50km/h was a common speed limit for urban areas but under the new rules, which were introduced on 28 July, supported lower speed limits where there was a large amount of activity. The new rules used a process of considering the land use and the activity in the area and endeavouring to match that to a speed which would be more appropriate for the area. Setting of speed limits was not a matter of complying with rules, however there was guidance provided by Waka Kotahi on setting of speed limits. J McBride added that there was a move to lowering speed limits in some areas, lower than what had been previously experienced.

Councillor Atkinson expressed concern that there would be inconsistencies of speed in urban areas throughout the district. He pointed out that Christchurch City has all of the high use inner city areas speed limits set at 30km/h and asked why this was not an option for Oxford. J McBride said the recommendation of 40km/h was endeavouring to provide consistency within the district. There would be other towns in the district that the council would need to consider speed limits – using Cust as an example. 30km/h could be suitable where there was a higher level of activity, such as Rangiora or Kaiapoi town centres. Councillor Atkinson noted this could mean variations of speed limits through town centres across the district – for example Oxford and Cust at 40km/h, Rangiora and Kaiapoi at 30km/h. With Woodend currently having a speed limit of 50km/h, J McBride advised that any change to the speed limit through towns would need to be done in conjunction with Waka Kotahi, noting that SH1 through Woodend had much higher traffic numbers than Cust or Oxford.

Councillor Barnett referred to previous information provided on the mean average speed of traffic through Oxford, which was confirmed at 43km/h at Meyer Place, and 48/49km/h at Bay Road and Burnett Street. Councillor Barnett suggested that with these currently the average speeds, that it was not the speed of traffic that was the issue, but the volume of traffic and heavy vehicles travelling through the town. Councillor Barnett was aware of comments from residents indicating this. J McBride responded that the proposed 40km/h speed limit would see a more consistent speed of traffic in this area. Because of the size of heavy vehicles, there was a perception that they were moving faster.

Councillor Barnett noted that the residents of Coney Street, Meyer Place and Redwood Place, which were all included in the proposed 40km/h speed limit area, hadn't been included in the consultation. J McBride agreed to follow up with on this. It was noted that these streets were very small/short streets.

Councillor Williams referred to the current mean average speed of traffic along Main Street Oxford of 43km/h and suggested that reducing the speed limit to 40km/h would not provide any benefit to those using the pedestrian crossings. Councillor Williams, suggested it may be a better option to install pedestrian traffic lights for safer pedestrian crossing. J McBride noted the mean speeds were 48 and 49 km/h and installing traffic lights would be a high cost solution, at between \$250,000 and \$500,000. This cost was not warranted for this environment and noted that the proposal of a reduced speed limit was a relatively low cost intervention which could help improve safety. The mean speeds at Bay Road and Burnett Street pedestrian crossings were recorded at 48/49km/h, and staff believe this was the most cost effective solution, to allow safer crossing at the three existing pedestrian crossings.

Moved: Councillor Doody

Seconded: Councillor Mealings

THAT the Council

- (a) **Receives** Report No. 220719123144.
- (b) **Approves** an application being submitted to the Director at Waka Kotahi under section 2.6 of the Setting of Speed Limits Rule 2022, requesting approval to proceed with the implementation of a 40km/h speed limit on Main Street, Oxford, between Burnett Street and Bay Road.
- (c) **Notes** that consultation on a 40km/h speed limit on Main Street, Oxford (between Burnett Street and Bay Road) was undertaken in 2021 and this was supported by 54% of respondents, with the remaining 46% of respondents opposed to the change.
- (d) **Notes** that Meyer Place, Coney Street and Redwood Place would need to be included within the 40km/h speed limit area as they were not sufficient length to hold their own speed limit, and speeds on these roads were very low due to their nature.

LOST

A Division was called

For: Mayor Gordon, Councillors Brine, Doody, Mealings, Stewart.

Against: Councillors Atkinson, Barnett, Blackie, Redmond, Williams.

Abstention: Councillor Ward.

5:5

As the status quo remained, the resolution was lost.

Councillor Doody, having been a long time resident of Oxford was in full support of this Community Board recommendation and for the speed limit to be reduced to keep the residents of Oxford safe. Councillor Doody commented that the pedestrian crossings on Main Street Oxford were busy, more so than the one in the town centre in the retail businesses area. The west crossing was also busy with school children crossing before and after school. Councillor Doody said the other concern was sunstrike, which posed a significant safety issue with people using any of the pedestrian crossings. This impacted four times taking into account before and after daylight saving time. Councillor Doody said the Oxford residents had been asking for this speed limit reduction for a long time and encouraged all Councillors to support this recommendation.

Councillor Mealings said it was not just the Oxford-Ohoka Community Board members who were wanting this speed reduction - the Oxford community were in full support of this speed limit reduction. This was now not a significant amount of money required to fix this problem. There was a number of elderly residents who lived on the three short side streets and children who used the pedestrian crossings regularly. In this instance it was appropriate for the speed limit to be reduced and Councillor Mealings urged all Councillors to support this recommendation.

Mayor Gordon also supported this recommendation, noting that previously when this matter came before the Council it had not received the support of all the Council, however at that time there would have been a significant cost to the Council to change the speed limit. Government had since approved a new Speed Limit Rule which meant the cost was much less for Council to change the speed limit. Mayor Gordon also urged Council to support the Community Board and this recommendation.

Councillor Williams referred to the consultation that had been undertaken, noting that there was not a large margin of error between those in support and those opposing the reduction of the speed limit to 40 km/h in Main Street Oxford. Councillor Williams would not be supporting this recommendation and spending the \$58,000, as he did not believe it would be effective in reducing speed of traffic through Oxford.

Councillor Atkinson did not support this recommendation and commented that he was generally in opposition of reducing speed limits as he believed that keeping the roads in better conditions would keep drivers safer than reducing speed limits. In Main Street Oxford, this was a different equation being the main street of a town. Councillor Atkinson also noted that there wasn't a big difference in the percentage of those consulted who were in support or opposed the speed limit reduction, which indicated that not everyone supported reducing the speed limit. Councillor Atkinson suggested that education of local residents on driving to the speed limits would be more beneficial and he would like to see less restrictions for residents. Councillor Atkinson would support spending the money on traffic calming measures, without lowering the speed limit and for this to be trialled before reducing the speed limit.

Councillor Barnett had sympathy for residents who thought that lowering the speed limit was the solution to the problem however she would not be supporting the recommendation. She was not aware of any major injury accidents on this part of Main Street, Oxford and pointed out that there were other rural areas in the district in 80 or 100km/h speed limit areas, where this money could be well spent to provide a safer environment for residents. Councillor Barnett said, based on comments from residents, that their main concern with traffic through Oxford was the heavy vehicles that use this route and she did not believe that reducing the speed limit would have the results that the residents were asking for. Oxford was built on a main highway and Councillor Barnett believed that 50km/h was an appropriate speed limit on this road and she was not aware of any towns on main highways in New Zealand, with 40km/h speed limits, mostly these would be 50km/h and in some cases 60km/h. Councillor Barnett noted it was rare for her to go against a Community Board recommendation, however advocated for the speed limit on this part of Main Street, Oxford, to remain at 50km/h. It was suggested that the money could be spent on roading improvements in rural areas in the district, making it safer for children to cycle and walk to school.

Councillor Blackie also expressed concern with this proposal and that the end result would not be what residents were hoping for. Another concern of Councillor Blackie was the setting of a precedence if approved, with other residents requesting a reduced speed limit through their towns.

Councillor Redmond believed that everyone wanted to have safe roads in the district but did not believe this was the solution, in this case. The community was divided in support and opposition to the proposed speed limit reduction and was disappointed that the Council had dealt with this at least twice previously in the last 12 month period. Councillor Redmond supported Councillor Barnett's view and noted that the speed limits impacted on everyone using the roads, both drivers and pedestrians. In conclusion, Councillor Redmond advised that for the third time, he would be opposing this recommendation.

Councillor Stewart being a regular traveller to Oxford noted the difficulty of turning onto Main Street to travel back towards Rangiora during the day. There was a mix of people using this area, including cars, trucks, other vehicles, school children and elderly. In her opinion the speed needed to be lowered as it was currently a real safety issue to navigate this street and she would be supporting the recommendation.

In reply, Councillor Doody noted that this had been a request from the Oxford community to lower the speed limit, due to their concerns with traffic and pedestrian safety. Councillor Doody expressed disappointment that there was no support from all Councillors on this matter, but was still hopeful that the recommendation would be passed.

9. HEALTH, SAFETY AND WELLBEING

9.1. Health, Safety and Wellbeing Report August 2022 – J Millward (Acting Chief Executive)

J Millward presented this Health, Safety and Wellbeing report for August which was taken as read.

Councillor Redmond sought clarification on information regarding one of the accidents, and whether this involved a non-employee or a staff member. J Millward agreed that this would be followed up and clarification provided.

Moved: Councillor Atkinson

Seconded: Councillor Redmond

THAT the Council:

- (a) **Receives** Report No 220824145575.
- (b) **Notes** that there were no notifiable incidents this month. The organisation was, so far as reasonably practicable, compliant with the duties of a person conducting a business or undertaking (PCBU) as required by the Health and Safety at work Act 2015.
- (c) **Notes** the appointment of the new Health, Safety and Wellbeing Manager and current recruitment of new team members.
- (d) **Circulates** this information to Community Boards for their information.

CARRIED

10. COMMITTEE MINUTES FOR INFORMATION

10.1. Minutes of a meeting of the Community and Recreation Committee meeting of 16 August 2022

10.2. Minutes of a meeting of the Utilities and Roading Committee meeting of 23 August 2022

Moved: Councillor Blackie

Seconded: Councillor Brine

THAT the Council:

- (a) **Receives** Items 10.1 and 10.2 for information.

CARRIED

11. COMMUNITY BOARD MINUTES FOR INFORMATION

- 11.1. Minutes of the Oxford-Ohoka Community Board meeting of 3 August 2022
- 11.2. Minutes of the Kaiapoi-Tuahiwi Community Board meeting of 4 August 2022
- 11.3. Minutes of the Woodend-Sefton Community Board meeting of 8 August 2022
- 11.4. Minutes of the Rangiora Ashley Community Board meeting of 10 August 2022
- 11.5. Minutes of the Kaiapoi-Tuahiwi Community Board meeting of 15 August 2022

Moved: Councillor Redmond

Seconded: Councillor Brine

THAT the Council:

- (a) **Receives** Items 11.1 to 11.5 for information.

CARRIED

12. REPORT FOR INFORMATION

- 12.1. **2021-2022 Flood Events – Service Requests and Further Information Update** - E Klopper, (Flood Team Lead), C Fahey, (Water Operations Team Leader), K Simpson, (3 Waters Manager)
(Refer to report 220811137957 of the Utilities and Roading Committee meeting of 23 August 2022)

Moved: Councillor Williams

Seconded: Councillor Ward

THAT the Council:

- (a) **Receives** reports no. 220811137957 for information.

CARRIED

13. MAYOR'S DIARY

- 13.1 **Mayor's Diary Wednesday 27 July to Tuesday 30 August 2022**

Moved Councillor Williams

Seconded Councillor Atkinson

THAT the Council:

- (a) **Receives** report no. 220831150050.

CARRIED

14. COUNCIL PORTFOLIO UPDATES

- 14.1. **Iwi Relationships – Mayor Dan Gordon**

Mayor Gordon had nothing new to update at this time.

- 14.2. **Greater Christchurch Partnership Update – Mayor Dan Gordon**

At the most recent meeting, the Spatial Plan work that was undertaken by Waimakariri Council staff, was approved. This would provide some protection for this district. The next meeting of the Partnership was scheduled for Friday, 9 September 2022, which would consider a series of papers to go to the Partnership in the new term of Council.

14.3. Canterbury Water Management Strategy – Councillor Sandra Stewart

There had been nitrate testing undertaken in Mandeville in August, in conjunction with the Water Zone Committee and Otago University Health Researcher, Dr Tim Chambers. Any residents could have a free test undertaken of well samples. Of the 300 samples, 233 came from drinking water supplies, five of these were over the maximum allowable value for nitrate in drinking water. A further 40 were over the 8 level which was considered to be high and problematic. Councillor Stewart said the issue of nitrate levels in the shallow private wells would be ongoing and believed there needed to concern raised about it.

An address was made to the Zone Committee meeting on 5 September 2022 from ECan, noting that while the coastal area of the district was considered a low risk zone, the remainder of the district was now considered a medium risk zone and the advice to residents in this area was to get well water tested.

There were three members retiring from the Zone Committee, Judith Roper-Lindsay having served ten years on the committee and was now the new Chairperson of the Waimakariri Biodiversity Trust. Andrew Thompson had recently been appointed as Coordinator of this Trust. Two new members were welcomed to the Water Zone Committee. The Biodiversity Trust, in conjunction with the Council ran a series of five lectures over the winter, which attracted good attendance at all these.

14.4. International Relationships – Deputy Mayor Neville Atkinson

Lieve Bierque Honorary Belgium Consulate, and member of the Waimakariri-Passchendaele Advisory Group was currently in Belgium and had taken copies of the information booklets that the Advisory Group had produced. These would be circulated to the museum and other interested individuals or groups.

A new Chinese Consulate had been appointed recently, Consul General He Ying. Mayor Gordon and Councillor Doody attended a sister city event in Christchurch last Friday, which also celebrated 50 years of official diplomatic relations between New Zealand and China. It was planned to host a visit of the new Consul General to Waimakariri district in the near future.

14.5. Regeneration (Kaiapoi) – Councillor Al Blackie

The dewatering ponds located at the end of Charles Street, left over from the dredging of the river were being decommissioned, with prices currently being sought for that job.

14.6. Climate Change and Sustainability – Councillor Niki Mealings

On 22 August the National Adaption Plan was finalised and released by the Government. A positive change for this was the introduction of priorities for the public sector work programmes. The Plan also emphasised the role that local government would play in climate change risk and adaptation. More details were to come on this matter. The Climate Change Adaption Act was likely to be released in 2023.

The Three Waters Climate Change Risk Assessment was being progressed. Christchurch City Council would be hosting a workshop on Climate change related financial disclosures. Councils need to be aware of these and be forward thinking.

14.7. Business, Promotion and Town Centres – Councillor Joan Ward

Councillor Ward advised that Meridian Energy plan to install two AC Units for electric car charging units for Woodend and Oxford – one each per site, to be included in October. The DC Units were on back order from overseas and likely to be installed sometime in 2023.

Two Project Reference Group workshops for Waimakariri Economic Development Strategy work were held in July and August with informative feedback received.

The NZ Motor Caravan Association in Kaiapoi were working through some site level issues after significant ponding was noted on the north side of the site. This issue became apparent during the last heavy rain event. It was hoped to get this site open in late spring.

Parking surveys were due to be undertaken in Kaiapoi and Rangiora, to be completed in late September by Abley Consultants. This information would inform future parking related decision making in the town centres and other transport related projects.

The Waimakariri Access Group AGM on Thursday night, this week 8 September 2022.

15. QUESTIONS

There were no questions.

16. URGENT GENERAL BUSINESS

There was no urgent general business.

17. MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987.

Moved: Councillor Ward

Seconded: Councillor Atkinson

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public was excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, were as follows:

Item No	Minutes/Report of	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
17.1	Minutes of public excluded portion of Council meeting of 2 August 2022.	Confirmation of Minutes	Good reason to withhold exists under Section 7	Section 48(1)(a)
17.2	Minutes of the public excluded portion of the Community and Recreation Committee meeting of 16 August 2022	Receipt of Minutes for information	Good reason to withhold exists under Section 7	Section 48(1)(a)
17.3	Minutes of the public excluded portion of the Kaiapoi-Tuahiwi Community Board meeting of 15 August 2022	Receipt of Minutes for information	Good reason to withhold exists under Section 7	Section 48(1)(a)

REPORTS				
17.4	Report of J McBride (Roading and Transport Manager) and A Childs (Acquisition and Disposals Officer)	Barwells Road Legal Status and Trees in Road Reserve	Good reason to withhold exists under Section 7	Section 48(1)(a)
17.5	Report of V Thompson, (Senior Advisor Business and Centres)	North Canterbury Sport and Recreation Trust and 66 Charles Street, Kaiapoi Memorandum of Understanding	Good reason to withhold exists under Section 7	Section 48(1)(a)
17.6	Report of R Hawthorne (Property Manager) and K Simpson (3 Waters Manager)	Land Purchase and Disposal – 65 and 65A Rangiora Woodend Road	Good reason to withhold exists under Section 7	Section 48(1)(a)
17.7	Report of R Hawthorne (Property Manager) and C Johnson	Waikuku Beach Holiday Park lease negotiations	Good reason to withhold exists under Section 7	Section 48(1)(a)
17.8	Report of S Hart, R Hawthorne, on behalf of the BNZ Corner Divestment Panel	Rangiora BNZ Corner Site (70 and 74 High Street Divestment/Development Proposal Recommendation	Good reason to withhold exists under Section 7	Section 48(1)(a)
17.9	Report of R Hawthorne (Property Manager)	Sale of 257 Coldstream Road, Rangiora	Good reason to withhold exists under Section 7	Section 48(1)(a)

This resolution was made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public were as follows:

Item N°	Reason for protection of interests	LGOIMA Part 1, Section 7
171 – 17.9	Protection of privacy of natural persons; To carry out commercial activities without prejudice; Maintain legal professional privilege; Enable Council to continue with (commercial) negotiation without prejudice or disadvantage Prevent the disclose of information for improper gain or advantage	Section 7 2(a) Section 7 2(b)ii Section 7 (g) Section 7 2(i) Section 7 (j)

CARRIED

The meeting adjourned for a short break at 4.51pm, followed by a briefing. The public excluded portion of the meeting commenced at 5.20pm and concluded at 7.12pm.

CLOSED MEETING

Resolution to Resume in Open Meeting

Moved: Mayor Gordon

Seconded: Councillor Atkinson

THAT the Council:

17.1 Confirmation of Minutes of the Public Excluded portion of the Council meeting of Tuesday 2 August 2022

(a) **Resolves** that the Minutes remained public excluded.

- 17.2 **Receipt of Minutes of the Public Excluded portion of the Community and Recreation Committee meeting of Tuesday 16 August 2022**
- (a) **Resolves** that the Minutes remained public excluded.
- 17.3 **Receipt of Minutes of the Public Excluded portion of the Kaiapoi-Tuahiwi Community Board meeting of Monday 15 August 2022**
- (a) **Resolves** that the Minutes remained public excluded.
- 17.4 **Barwells Road Legal Status and Trees in Road Reserve – J McBride (Roading and Transport Manager) and A Childs (Acquisition and Disposals Officers)**
- (a) **Resolves** that the report and discussion remained public excluded but the resolutions be made public following the land legalisation being completed, resulting in the land parcel being vested as road reserve.
- 17.5 **North Canterbury Sport and Recreation Trust and 66 Charles Street, Kaiapoi Development Proposal MOU – V Thompson (Senior Advisor Business and Centres)**
- (a) **Resolves** that recommendations (a), (b), (e), (f) and (g) could be made public immediately, whilst recommendations (c) and (d), along with the report, discussion and minutes remained public excluded, to enable the Council to continue with (commercial and industrial) negotiations without prejudice or disadvantage. The public excluded nature of the report would be reviewed upon signing of the MOU between the parties.
- 17.6 **Land Purchase and Disposal – 65 and 65A Rangiora-Woodend Road – R Hawthorne (Property Manager) and K Simpson (3 Waters Manager)**
- (a) **Resolves** that the resolutions, report and discussion remained public excluded until after the settlement date of 21 September 2022 as contents of this report contained commercially sensitive information and to allow the Council to carry out without prejudice or disadvantage, commercial activities as per section 7 of the Local Government Official Information and Meetings Act 1987.
- 17.7 **Waikuku Beach Holiday Park lease negotiations – R Hawthorne (Property Manager) and C Johnson (Property Officer - seconded from The Property Group)**
- (a) **Resolves** that the report, resolution, and discussion remained public excluded to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of the Council, and to enable the Council holding the information to carry on, without prejudice or disadvantage, negotiations as per section 7 of the Local Government Official Information and Meetings Act 1987.
- 17.8 **Rangiora BNZ Corner Site (70 and 74 High Street) Divestment/Development Proposal Recommendation – S Hart (Strategy and Business Manager) and R Hawthorne (Property Manager) on behalf of the BNZ Corner Divestment Evaluation Panel**
- (a) **Resolves** that recommendations (a), (b), (c), (d), (e), (i) and (j) could be made public, whilst recommendations (f), (g) and (h), remained public excluded. to enable the Council to continue with (commercial and industrial) negotiations without prejudice or disadvantage. The public excluded nature of the report would be reviewed upon settlement of the property.

17.9 **Sale of 257 Coldstream Road, Rangiora – R Hawthorne (Property Manager)**

- (a) Item 17.9 was left to lie on the table until a subsequent Council meeting.

CARRIED

OPEN MEETING

17.5 **North Canterbury Sport and Recreation Trust and 66 Charles Street, Kaiapoi Development Proposal MOU – V Thompson (Senior Advisor Business and Centres)**

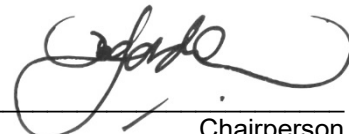
- (a) **Receives** Report No. 220822143949;
- (b) **Notes** the prior engagement with the Kaiapoi-Tuahiwi Community Board on 15 August 2022 and their support for the drafting of an Memorandum of Understanding (MOU).
- (e) **Notes** that following confirmation of the MOU and associated Schedule, staff would progress the appropriate tasks, and work with the North Canterbury Sport and Recreation Trust to assess the current development proposal in terms of feasibility, viability and 'consentability', with the aim of bringing a further report back to the Council on this matter.
- (f) **Notes** that the Council had previously approved a budget of \$1,000,000 (2026/27) in the current Long Term Plan to allow for the future development of the East MUBA areas, which could support the progression of Council related evaluation tasks in relation to the MOU.
- (g) **Notes** that the Kaiapoi Town Centre Plan 2028 and Beyond envisages a 'play-to-play' recreational facility in the Mixed-Use-Business area identified as project 11.

18. **NEXT MEETING**

The next scheduled ordinary meeting of the Council would occur at 1pm on Tuesday 4 October 2022, to be held in the Council Chambers, Rangiora Service Centre, 215 High Street, Rangiora.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 7.13PM.

CONFIRMED



Chairperson
Mayor Dan Gordon

4 October 2022
Date

BRIEFING

At the conclusion of the open portion of the Council meeting a public excluded briefing was held to discuss the WHow Project Memorandum of Understanding negotiations. Tony Joseph and Jason Mills from the WHow Trust were present for this public excluded briefing discussion.

This Briefing was held public excluded under reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public were as follows:

Section 7.2(b) To carry out commercial activities without prejudice;

Section 7.2(i) Enable Council to continue with (commercial) negotiation without prejudice or disadvantage