MINUTES OF THE MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA, ON TUESDAY 2 JULY 2019 COMMENCING AT 1.10PM

PRESENT:

Mayor D Ayers, Deputy Mayor K Felstead, Councillors N Atkinson (until 2.56pm), K Barnett, A Blackie, R Brine, D Gordon, J Meyer, S Stewart and P Williams.

IN ATTENDANCE:

S Markham (Acting Chief Executive), C Brown (Manager Community and Recreation), C Sargison (Manager Special Projects), J McBride (Roading and Transport Manager), M Harris (Customer Service Manager), T Ellis (Development Planning Manager), S Nichols (Governance Manager), C Wood (Principal Policy Analyst – District Development), S Allen (Water Environment Advisor), A Smith (Governance Coordinator).

BLESSING AND UNVEILING OF ARTWORK IN THE COUNCIL CHAMBER

Te Maire Tau was present to perform a blessing on the new artwork in the Council Chambers. The artwork was then unveiled by the designer Nathan Pohio, who spoke on its origins and significance to Te Ngāi Tūāhuriri Rūnanga. This artwork has been placed in the Chambers by the Waimakariri Art Collection Trust, who retain ownership. Also present for the blessing and unveiling were Brian Hoult (Art Collection Trust Administrator), and Kathy Anderson (Trustee). Mayor Ayers and Councillor Blackie are also Trustees of the Art Collection Trust.

Following the unveiling, the Council Waiata group sang “Toia Mai Te Waka Nei”.

1. APOLOGIES

Moved Mayor Ayers seconded Councillor Blackie

THAT an apology for absence be received and sustained from Councillor Doody and from Councillor Atkinson for early departure (at 3pm).

CARRIED

2. CONFLICTS OF INTEREST

There were no conflicts of interest.

3. ACKNOWLEDGEMENTS

There were no acknowledgements.

4. CONFIRMATION OF MINUTES

4.1. Minutes of a meeting of the Waimakariri District Council held on 4 June 2019

Moved Councillor Felstead seconded Councillor Williams

THAT the Council:

(a) Confirms as a true and correct record the circulated minutes of a meeting of the Waimakariri District Council held on Tuesday 4 June 2019.

CARRIED
4.2. Minutes of a meeting of the Waimakariri District Council held on 18 June 2019

Moved Councillor Barnett seconded Councillor Felstead

THAT the Council:

(b) Confirms as a true and correct record the circulated minutes of a meeting of the Waimakariri District Council held on Tuesday 18 June 2019.

CARRIED

MATTERS ARISING

There were no matters arising.

5. DEPUTATIONS AND PRESENTATIONS

There were no deputations or presentations.

6. ADJOURNED BUSINESS

There was no adjourned business.

7. REGENERATION REPORTS

Nil

8. REPORTS


Cameron Wood presented this report for the Council to consider the recommendations of the Hearings Panel for Our Space 2018-2048: Greater Christchurch Settlement Pattern Update Whakahangai O Te Horapa Nohoanga. The significance of the stage that this project has reached coming to Council was acknowledged. The report and attachments were taken as read.

Councillor Barnett asked about the possibility of growth extending beyond the projections in the district, and what is planned for in relation to adequate future housing. C Wood noted that under the National Policy Statement, there are some safeguards in place and with minimum targets being specified there is some flexibility in place. Under the NPS there has to be a housing capacity assessment done at least every three years and this must be done in this district by the end of 2020.

Moved Councillor Atkinson seconded Mayor Ayers

THAT the Council:

(a) Receives report No. 190613083249.

(b) Receives the Recommendations from the Greater Christchurch Partnership Committee to:

ii. Adopt the final version of Our Space 2018-2048: Greater Christchurch Settlement Pattern Update Whakahāngai O Te Hōrapa Nohoanga as recommended by the Hearings Panel as the joint future development strategy for Greater Christchurch for the purposes of meeting the Council’s obligation to produce a future development strategy under policies PC12 to PC14 of the National Policy Statement on Urban Development Capacity; and

iii. Set and incorporate the territorial authority housing targets for the district as identified in Table 2 of Our Space 2018-2048: Greater Christchurch Settlement Pattern Update Whakahāngai O Te Hōrapa Nohoanga within respective district plans, in accordance with policies PC9 and PC11 of the National Policy Statement on Urban Development Capacity at the Council meeting that considers adopting Our Space 2018-2048: Greater Christchurch Settlement Pattern Update Whakahāngai O Te Hōrapa Nohoanga.


(d) Adopt the final version of Our Space 2018-2048: Greater Christchurch Settlement Pattern Update Whakahāngai O Te Hōrapa Nohoanga as recommended by the Hearings Panel on Our Space 2018-2048: Greater Christchurch Settlement Pattern Update Whakahāngai O Te Hōrapa Nohoanga and endorsed by the Greater Christchurch Partnership Committee as the joint future development strategy for Greater Christchurch for the purposes of meeting the Council’s obligation to produce a future development strategy under policies PC12 to PC14 of the National Policy Statement on Urban Development Capacity.

(e) Set and incorporate the territorial authority housing targets for the district as identified in Table 2 of Our Space 2018-2048: Greater Christchurch Settlement Pattern Update Whakahāngai O Te Hōrapa Nohoanga within the Operative Waimakariri District Plan, in accordance with policies PC9 and PC11, of the National Policy Statement on Urban Development Capacity.

(f) Delegate to the Chief Executive to make changes of minor effect to the final version of Our Space 2018-2048: Greater Christchurch Settlement Pattern Update Whakahāngai O Te Hōrapa Nohoanga following approval from the Independent Chair of the Greater Christchurch Partnership.

CARRIED

Councillor Atkinson said that there has been a significant amount of work by a large group of people to get this matter to this point. There have been many contributions from people with a wide range of thoughts. Councillor Atkinson noted that there is a matrix of further work which has been agreed by all the partners in this agreement. Matters noted were the density figures of housing, and also the downstream effects. Councillor Atkinson is very pleased to support this recommendation.

Mayor Ayers, in seconding the recommendation, thanked staff and also Councillor Atkinson for the work that has been put into this matter. Thanks were
also extended to Councillor Felstead as a committee member of the Greater Christchurch Partnership. Noted that there is no new land beyond the agreed infrastructure boundary that has been identified, while the District Development Strategy does address this long term matter. It is clear through this process, the Council need to think about the impacts on transport in terms of roading and public transport. Mayor Ayers commented on the new subdivisions in the district, with higher density housing that this can have implications on the Council, and the services to be provided.

Councillor Gordon also extended thanks to staff and the Mayor and Councillors for the work undertaken on this matter to this point. Councillor Gordon noted his involvement in the early stages of this Greater Christchurch partnership in 2005, and that it is important to maintain the relationships with the partners.

Councillor Barnett supports this recommendation, believing this is a sensible planning framework going forward. Connectivity between districts is important. Councillor Barnett noted the change in the growth patterns and traffic patterns following the 2010/2011 earthquakes and believes there needs to be flexibility should there be any need for change in the future.

In reply, Councillor Atkinson noted that this will be looked at again in 2022. He noted the importance of the original Urban Development Strategy document which was valuable at the time of the earthquakes and this document was even acknowledged by central government. Working collectively is so important for this partnership. Councillor Atkinson believes this Council has superior staff and acknowledged the support provided by them, without question. He thanked Simon Markham, Trevor Ellis and Cameron Wood for their support. He sincerely thanked all the other people involved especially the CE and the Independent Chair of the Partnership, and emphasised the importance for the Greater Christchurch partnership to stand strong.

Mayor Ayers also acknowledged the Chair of the Greater Christchurch Partnership Bill Wasley and his Chairmanship and mediation skills in running the meetings of the partnership.

8.2 **Canterbury Museum Standing Committee Membership – Jeff Millward (Manager Finance and Business Support)**

Sarah Nichols (Governance Manager) presented this report in the absence of J Millward. The report is seeking additional membership to the Canterbury Museum Trust Board Standing Committee that will be established to discuss how $3.7m funding shortfall can be achieved prior to the 2020/21 draft Annual Plan. This request is for one Councillor and one staff member to join the standing committee.

There were no questions.

Moved Councillor Gordon seconded Councillor Atkinson

**THAT** the Council:

(a) **Receives** report No. 190618085379.

(b) **Appoints** Deputy Mayor Kevin Felstead (Finance portfolio holder) to the Standing Committee being established by the Canterbury Museum Trust Board to discuss how the $3.7m funding shortfall can be achieved prior to the 2020/21 draft Annual Plan.

(c) **Appoints** Jeff Millward, Manager Finance & Business Support to the Standing Committee being established by the Canterbury Museum Trust
Board to discuss how the $3.7m funding shortfall can be achieved prior to the 2020/21 draft Annual Plan.

(d) **Notes** the appointments are also being requested independently from the other contributing authorities, the Christchurch City Council, Hurunui District Council and Selwyn District Council.

**CARRIED**

Councillor Gordon in support of this recommendation, notes that Councillor Felstead has already represented the Council when presenting the Council’s submission to the Museum.

8.3. **Renewal of the DVR and Rates Collection Agreement with Environment Canterbury – Maree Harris (Customer Services Manager)**

Marelle Harris (Customer Service Manager) presented this report requesting an extension of the agreement of the Council to the renewal of the Council's rates collection agreement with Environment Canterbury (ECan). This agreement has been in existence since the Regional Council was set up in 1989.

Moved Councillor Williams seconded Councillor Atkinson

**THAT** the Council:

(a) **Receives** report No. 190619086630.

(b) **Agrees** to the extension of the DVR and Rates Collection Agreement with Environment Canterbury for a term of 10 years from 1 July 2019, and authorises the Manager Finance and Business Support to sign the agreement on behalf of the Waimakariri District Council.

**CARRIED**

8.4. **Pre-Election Report 2019 – Jim Palmer (Chief Executive)**

Sarah Nichols (Governance Manager) presented this report to the Council, in the absence of Chief Executive Jim Palmer. The Pre-Election Report is required by law to be prepared and be available for electoral candidates and is presented here for the information of the Council. This document will be available next week for the candidates information evening and available on the Council website.

Moved Councillor Barnett seconded Councillor Brine

**THAT** the Council:

(a) **Receives** report No. 190618085424.

(b) **Notes and receives** the 2019 Pre-Election Report (Trim 190620086739)

(c) **Notes** the 2019 Pre-Election Report is required to be prepared and available for potential electoral candidates two weeks prior to nomination closure. It will be available from 8 July 2019, noting a Candidate Information Evening is being held on 9 July 2019.

**CARRIED**
8.5 **Review of Register of Interests – Sarah Nichols (Governance Manager)**

S Nichols presented this report, which is a twice yearly review of the Register of Interests for the Mayor and Councillors. It was noted that this is a living document and each Councillor can decide if they wish to disclose membership of committees or groups.

Moved Councillor Meyer seconded Councillor Atkinson

**THAT** the Council:

(a) **Receives** report No. 190618085401.

(b) **Reviews** the Register of Interests content, recording any amendments.

(c) **Notes** a Register of Interests will be republished in the August 2019 agenda and notes the Register of Interests is listed on the Council website.

(d) **Notes** the Register will be next reviewed by the new Council in December 2019.

(e) **Notes** a Register of Interests will be activated for the Community Boards in December 2019.

**CARRIED**

8.6 **Submission to the Environment Select Committee on the Climate Change Response (Zero Carbon) Bill – Geoff Meadows (Policy Manager)**

S Markham (Manager Strategy and Engagement) presented this report on behalf of G Meadows. This matter was workshopped with the Council in recent weeks, and this report seeks to get Council approval to make the submission to the Environment Select Committee on the Climate Change Response (Zero Carbon) Bill. Any reservations or concerns of Council on where costs lie, is still a significant issue to be worked through and could take some time.

Councillor Gordon noted that from the discussion held in the Council workshop recently, there should be the inclusion of the support from this Council of the bipartisan approach and that there is a panel of experts.

Moved Mayor Ayers seconded Councillor Gordon

**THAT** the Council:

(a) **Receives** report No.190612082497.

(b) **Approves** the submission on the *Climate Change Response (Zero Carbon) Bill*.

(c) **Circulates** the submission to Community Boards for their information.

**CARRIED**

Mayor Ayers supports the comments of Councillors Gordon and Barnett relating to the submission.

Councillor Barnett said is probably the most important report on the agenda today, with the future effects of climate change and would like to make it clear that all local government needs to be having the conversation about climate change.
9. **HEALTH AND SAFETY**


S Markham presented this report on behalf of J Palmer, highlighting the work-related incidents that were noted in the report.

Moved Councillor Felstead seconded Councillor Barnett

**THAT** the Council:

(a) **Receives** report No 190617085189.

(b) **Notes** that there are no significant Health and Safety issues at this time, and that WDC is, so far as is reasonably practicable, compliant with the PCBU duties of the Health and Safety at Work Act 2015.

**CARRIED**

10. **MATTERS REFERRED FROM COMMITTEES AND COMMUNITY BOARDS**

10.1. **Kaiapoi Town Centre – Request to Undertake Footpath Improvements on Williams Street at the Charles Street intersection – Joanne McBride (Roading and Transport Manager) and Gerard Cleary (Manager Utilities and Roading)**

J McBride presented this report which had previously gone to the Kaiapoi-Tuahiwi Community Board seeking funding for footpath improvements adjacent to the Riverview development.

Councillor Atkinson questioned the source of budget for this work and suggested that it should be coming from the Roading budget, rather than the Kaiapoi Town Centre budget. J McBride said this matter had been investigated and this is where the budget should be coming from for the high amenity footpath. It was agreed that there will be further workshop discussion with the Community Board on this matter.

Moved Councillor Atkinson seconded Mayor Ayers

**THAT** the Council:

(a) **Approves** the extension of the high amenity paving to tie in with the new Riverview development boundary;

(b) **Approves** $22,000 of budget for the extension of the high amenity footpaths outside Riverview Development from the Kaiapoi Town Centre budget;

(c) **Notes** that following this allocation there will be $572,000 unallocated in the Kaiapoi Town Centre Budget and that future projects have been identified to be carried out from this unallocated budget;

(d) **Notes** that the timing of the work will need to be carried out to prior to the opening of the new development on 1 September 2019;

(e) **Circulates** this report to the Utilities and Roading Committee for information.

**CARRIED**

Councillor Atkinson noted there is already this high amenity footpath in other areas in Kaiapoi, but suggests it is important for the whole town centre to be consistent with any upgrades. Businesses have invested millions of dollars in
our towns and the Council needs to be keeping up with this investment, noting the higher level of service that is now expected.


S Allen and K Simpson presented this report, which had previously been presented to the Utilities and Roading Committee June meeting. Funding for the cost of this work is not included in the current budget and staff are looking at a sole source supplier for this contract to test private well water supplies.

Councillor Stewart questioned how are people with private wells on their properties going to know that there have been changes in arsenic levels in the water, if they are not showing any health symptoms. S Allen responded that it has been modelled where the reduced (low oxygen) groundwater areas are, which are generally along the coastal part of our District. People in this area should therefore be aware in this reduced groundwater zone that they should test for arsenic regularly. K Simpson also said there could be a broader approach for people to have their wells tested more regularly. People need to be more mindful of how susceptible private wells are to contaminants.

Councillor Stewart noted that the Council has been instructed to test for arsenic levels which is not budgeted for. What does the Council have in mind should there be a need in future for testing for nitrate levels in water supplies. K Simpson noted that the Council’s role under these circumstances would need to be in line with the Canterbury Land and Water Plan.

Councillor Blackie noted the reference to the report which states that Council would tell people not to drink water out of their own wells. K Simpson noted that this wording is a direct quote from the Medical Officer of Health. The Council can warn people not to use it, but can’t say don’t use it. It is about providing community based advice as well – including suggesting options for water treatment on their own wells, or there could be the possible solution of changing to a community water supply.

Councillor Barnett said the testing of the water and advice given comes from this Council and the consent for taking the water comes from ECAn. K Simpson noted there is a “grey area” as to who is responsible for private water supplies, as a consent to take water from ECAn does not mean the Regional Council need to look at whether the water is potable. The Medical Officer of Health is also involved in this matter. With the involvement of multiple organisations, staff believe it is the role of the District Council to coordinate this.

Moved Councillor Stewart seconded Councillor Williams

**THAT** the Council:

- **Receives** report No. 190527075121.
- **Notes** the scope of the risk assessment, which aims to define an area(s) where any elevated risk of arsenic in groundwater exists, which includes testing for arsenic in 50 private wells and geochemical data interpretation for the wider Kaiapoi area.
- **Approves** an additional budget of $37,000 from the general rate to be allocated under the Environmental Health account, against the Environmental Surveys GL (10.571.829.2465), for a risk assessment of arsenic in groundwater for the wider Kaiapoi area.
- **Notes** that approximately $12,000 of the allocated budget will be for Water Unit sampling and laboratory analysis of 30 private wells. Approximately $15-20,000 of the allocated budget is for a consultant to
undertake data analysis, existing geochemical data review, report writing and recommendations. The remaining $5,000 is for project contingency.

(e) **Notes** that specific communication will be undertaken by WDC staff with individual landowners and general communication with the wider community following obtaining test results and the risk assessment.

(f) **Notes** that a sole source supplier will be approached for the data analysis role, due to the limited market of suppliers for the service, and existing knowledge about arsenic within groundwater in the District.

**CARRIED**

Councillor Stewart is in support of this well water testing, endorses the additional budget and encourages others to support this recommendation. Councillor Stewart would also like to see some testing of the impact of contaminated water on stock and also welcomes clarification on who is responsible for the keeping of a potable water supply to a potable standard.

Councillor Williams believes it is important to keep the members of the community safe.

Councillor Barnett has concerns with the three authorities involved in water supplies and sought clarification on the responsibilities of these three different organisations. Councillor Barnett said there is also a need to be sure that this is funded by the right authority for the right amount.

In response, Councillor Stewart also endorses that the Council needs to clarify upfront who is responsible for what, before this issue expands.

11. **REPORT FOR INFORMATION FROM KAIAPOI-TUAHIWI COMMUNITY BOARD**

11.1. **Kaiapoi Town Centre Plan – Update Report – Simon Hart (Business and Centres Manager)**

Moved Councillor Meyer seconded Councillor Gordon

(a) **THAT** report no. 190606079809 be received for information.

**CARRIED**

12. **COMMITTEE MINUTES FOR INFORMATION**

12.1. **Minutes of a meeting of the Waimakariri Youth Council held on 30 April 2019**

12.2. **Minutes of a meeting of the Waimakariri Youth Council held on 28 May 2019**

12.3. **Minutes of a meeting of the Audit and Risk Committee held on 21 May 2019**

12.4. **Minutes of meeting of the Community and Recreation Committee held on 21 May 2019**

12.5. **Minutes of meeting of the District Planning and Regulation Committee held on 18 June 2019**
Moved Councillor Felstead seconded Councillor Brine

THAT the information in items 12.1 to 12.5 be received.  

CARRIED

13. COMMUNITY BOARD MINUTES FOR INFORMATION

13.1. Minutes of a meeting of the Oxford-Ohoka Community Board held on 6 June 2019

13.2. Minutes of a meeting of the Woodend-Sefton Community Board held on 10 June 2019

13.3. Minutes of a meeting of the Rangiora-Ashley Community Board held on 12 June 2019

Councillor Barnett noted the Board had allocated all its Discretionary Grant.

13.4. Minutes of a meeting of the Kaiapoi-Tuahiwi Community Board held on 17 June 2019

Moved Councillor Barnett seconded Councillor Felstead

THAT the information in items 13.1 to 13.4 be received.  

CARRIED

14. CORRESPONDENCE

There was no correspondence.

15. MAYOR’S DIARY

15.1. Mayor’s Diary 28 May – 24 June 2019

Moved Councillor Felstead seconded Councillor Brine

THAT the Council:

(a) Receives report no. 190619086528.

CARRIED

16. COUNCIL PORTFOLIO UPDATES

16.1. Iwi Relationships – Mayor Ayers

Mayor Ayers noted the presence of Te Maire Tau at the blessing of the artwork at the meeting today. It is hoped that the Runanga appointments to the Mahi Tahi Committee will be made at an Executive meeting this weekend.

16.2. Canterbury Water Management Strategy – Councillor Stewart

There has been no meeting of the committee in the past month. A Committee workshop was held to discuss what worked and didn’t work with the ZIP Addendum process. Comments from members indicated that
the process was too rurally focused and there should be more urban focused.

There has been a refresh of committee members with new members recommended for appointment. A report will come to Council seeking approval of these appointments.

Noted the film produced by Frank Films with Alistair Humphreys talking on water quality.

16.3. **International Relationships – Deputy Mayor Felstead**

Councillor Felstead noted a meeting of the Waimakariri-Passchendaele Advisory Group was held in June. The Enshi Advisory Group will meet soon and noted that the children’s art exhibition will go on display from 15 August.

16.4. **Regeneration (Kaiapoi) – Councillor Blackie**

Councillor Blackie advised the July meeting of the Regeneration group was cancelled. An update was provided on the dredging in the Kaiapoi River. There has been problems with the bund in the downstream dredging, with the recent heavy rainfall.

There has been an issue with the development of the playgrounds and some additional work with the soil has needed to be undertaken by the contractors.

17. **QUESTIONS**

*(under Standing Orders)*

There were no questions.

18. **URGENT GENERAL BUSINESS**

*(under Standing Orders)*

There was no urgent general business.

Councillor Atkinson departed the meeting at this time.

The meeting adjourned at 2.56pm and resumed again at 3.15pm.

19. **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

*Section 48, Local Government Official Information and Meetings Act 1987*

Moved Mayor Ayers seconded Councillor Felstead

**THAT** the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:
<table>
<thead>
<tr>
<th>Item No</th>
<th>Minutes/Report of</th>
<th>General subject of each matter to be considered</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>19.1</td>
<td>Deputation</td>
<td>Waikuku Beach Campground proposal</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
<tr>
<td>19.2</td>
<td>Report of Craig Sargison (Manager Special Projects)</td>
<td>Potential land purchase</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
</tbody>
</table>

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

<table>
<thead>
<tr>
<th>Item №</th>
<th>Reason for protection of interests</th>
<th>Ref NZS 9202:2003 Appendix A</th>
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</thead>
<tbody>
<tr>
<td>19.1 – 19.2</td>
<td>Protection of privacy of natural persons. To carry out commercial activities without prejudice</td>
<td>A2(a) A2(b)ii</td>
</tr>
</tbody>
</table>

CARRIED

CLOSED MEETING

Resolution to resume in open meeting

Moved Mayor Ayers seconded Councillor Blackie

THAT open meeting resumes and the business discussed with the public excluded remains public excluded.

CARRIED

OPEN MEETING

20. NEXT MEETING

The next scheduled ordinary meeting of the Council is at 1.00pm on Tuesday 6 August 2019 in the Council Chambers.

There being no further business the meeting closed at 5.00pm.

CONFIRMED

_____________________________________
Chairman

_____________________________________
Date