Rangiora-Ashley Community Board

Agenda

Wednesday 10 October 2018

7.00pm

Waimakariri District Council Chambers
215 High Street
Rangiora

Members:
Jim Gerard Q.S.O (Chair)
Duncan Lundy (Deputy Chair)
Kirstyn Barnett
Robbie Brine
Murray Clarke
Keith Galloway
Dan Gordon
Judith Hoult
Sarah Lewis
Greg Miller
Chris Prickett
Paul Williams
1  APOLOGIES

2  CONFLICTS OF INTEREST

3  CONFIRMATION OF MINUTES
   3.1 Minutes of the Rangiora-Ashley Community Board – 12 September 2018

   RECOMMENDATION
   THAT the Rangiora-Ashley Community Board:
   (a) Confirms the circulated minutes of the Rangiora-Ashley Community Board meeting, held on 12 September 2018, as a true and accurate record.

4  MATTERS ARISING

5  DEPUTATIONS AND PRESENTATIONS
   5.1 Tracy Doe and Cat Hannah will present an overview of the work of North Canterbury Neighbourhood Support.

6  ADJOURNED BUSINESS
7 REPORTS

7.1 Request for Parking Restrictions on Edward Street, Rangiora – Joanne McBride (Roading & Transport Manager)

RECOMMENDATION

THAT the Rangiora Ashley Community Board recommends:

THAT the District Planning and Regulation Committee:

(a) Receives report No. 180919108757;

(b) Either:

Amends the Parking Bylaw 2007 to include parking on Ashley Street as follows:

<table>
<thead>
<tr>
<th>Item 21b</th>
<th>Rangiora</th>
<th>Ashley St</th>
<th>Immediately north of the Blackett St Roundabout</th>
<th>East side</th>
<th>P120</th>
<th>4 Parks, East side</th>
</tr>
</thead>
</table>

OR

Amends the Parking Bylaw 2007 to include parking on Edward Street as follows:

<table>
<thead>
<tr>
<th>New Item</th>
<th>Rangiora</th>
<th>Edward St</th>
<th>Immediately east of the Blackett St Roundabout</th>
<th>North side</th>
<th>P120</th>
<th>3 Parks, North side</th>
</tr>
</thead>
</table>

OR

Accepts the status quo and does not make any changes to time restricted parking in the area.

7.2 Application to the Rangiora-Ashley Community Board's Discretionary Grant Fund 2018/2019 – Edwina Cordwell (Governance Adviser)

RECOMMENDATION

THAT the Rangiora–Ashley Community Board:

(a) Receives report No. 180926111566.

(b) Approves a grant of $________ to McAlpines North Canterbury Pipe Band Inc. towards the cost of sending a piper to the Royal New Zealand Pipe Bands' Association Summer School.

OR

(c) Declines the application from McAlpines North Canterbury Pipe Band Inc.

8 CORRESPONDENCE
CHAIRPERSON’S REPORT

9.1 Chair’s Diary for September 2018

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:
(a) Receives report No. 181001113810.

MATTERS FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 6 September 2018
(Trim No. 180829098038).

10.2 Woodend-Sefton Community Board meeting minutes – 10 September 2018
(Trim No. 180905101421).

10.3 Kaiapoi Tuahiwi Community Board meeting minutes – 17 September 2018
(Trim No. 180911104350).

10.4 Youth Council meeting minutes – 31 July 2018.

10.5 Community Facilities – user applications for exemption from fees – report to Community and Recreation Committee 18 September 2018
(Trim No 180907102652).

10.6 Capital Projects Report for the period ended 30 June 2018 – report to Audit & Risk Committee 18 September 2018
(Trim No 180906101922).

10.7 Library Update to 31 August 2018 – report to Community and Recreation Committee 18 September 2018
(Trim No 180906102191).

10.8 Cones Road Safety Improvements – report to Council 4 September 2018
(Trim No 180823095984).

THAT the Rangiora-Ashley Community Board receives the information in items 10.1-10.8.

Note: Matters for Information were circulated separately to members.

MEMBERS’ INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

CONSULTATION PROJECTS

Draft Reserves Master Plan - Regeneration
Consultation closes Friday 5 October 2018.
https://www.waimakariri.govt.nz/have-a-say/lets-talk/consultations/draft-reserves-master-plan-regeneration

Community Facilities
Consultation closes Monday 15 October 2018.
Canterbury Regional Public Transport Plan
Consultation closes Sunday 14 October 2018.
https://haveyoursay.ecan.govt.nz/connect-canterbury

Waimakariri Water Zone Committee Draft Zone Implementation Programme (ZIPA)
Consultation closes Friday 12 October 2018.
https://haveyoursay.ecan.govt.nz/waimakariri-water-zone-committee-draft-zipa

13 BOARD FUNDING UPDATE
13.1 Board Discretionary Grant
Balance as at 2 October September 2018: $8,198 plus estimated carry forward of $1917.

13.2 General Landscaping Fund
Balance as at 2 October 2018: $26,160 (including carry forward).

14 MEDIA ITEMS

15 QUESTIONS UNDER STANDING ORDERS

16 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING
The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Tuesday 13 November 2018 in the Cust Community Centre.

Workshop
- Chris Brown (Community and Greenspace Manager) – General Landscaping Fund.
- Members Forum
MINUTES FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD
HELD IN THE WAIMAKARIRI DISTRICT COUNCIL CHAMBERS, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA ON WEDNESDAY 12 SEPTEMBER 2018 AT 7PM.

PRESENT
J Gerard QSO (Chair), D Lundy (Deputy Chair), R Brine, M Clarke, K Galloway, J Hoult, S Lewis, G Miller, C Prickett and P Williams.

IN ATTENDANCE
J Millward (Manager Finance and Business Support), B Rice (Senior Transport Manager), N Harrison (Regulation Manager), E Cordwell (Governance Adviser) and E Stubbs (Minute Secretary).

1 APOLOGIES
Moved J Gerard  seconded P Williams
Apologies were received and sustained from K Barnett and D Gordon for absence and for R Brine for early departure at 8.45pm.
CARRIED

2 CONFLICTS OF INTEREST
Nil.

3 CONFIRMATION OF MINUTES
3.1 Minutes of the Rangiora-Ashley Community Board – 8 August 2018
Moved M Clarke  seconded R Brine
THAT the Rangiora-Ashley Community Board:
(a) Confirms the circulated minutes of the Rangiora-Ashley Community Board meeting, held on 8 August 2018, as a true and accurate record.
CARRIED

4 MATTERS ARISING
Nil.

5 DEPUTATIONS AND PRESENTATIONS
5.1 Nick Harrison (Regulation Manager) provided an update on;
- Parking issues in Southbrook.
- Overgrown sections.
- Alcohol Control Bylaw 2018.
- Earthquake prone buildings consultation.
- Parking Bylaw review.

N Harrison commented that the parking in Southbrook was a continuous issue, particularly with car yards using the grass for parking. The Environmental Services unit had been in discussion with those businesses and there had been some improvement in the parking. He appreciated that...
the parking issues had been taking a while to get on top of. He noted that there were some other businesses with good road side presentations. N Harrison advised it was possible that such businesses could request a licence to occupy a road reserve which would need to come to the Community Board for consideration. In that case the Board would need to consider berm protection and hindrance to pedestrian traffic. As part of the car parking issues in Southbrook Road there was also a resurgence of ‘cars for sale’ parking. On Southbrook Road this created a traffic hazard.

With spring approaching there would be the seasonal issues with overgrown, uncared for sections and the impact on the ‘image’ of the district. Previously the Council had a role in enforcement, however from 1 July 2018 any issues with overgrown sections were now the responsibility of Fire and Emergency New Zealand (FENZ). Complaints from the community should now be directed to FENZ. N Harrison suggested that these complaints may not be as high priority to FENZ in terms of beautification/image issues as opposed to fire risk. Council staff could use the vermin nuisance approach as a method to getting those sections tidied, however that was more difficult to prove.

N Harrison advised that the Council had approved the Alcohol Control Bylaw 2018 which empowered police to confiscate liquor if considered a nuisance. It did not prevent events which could apply for a special licence. It would be reviewed in five years.

N Harrison commented that there was currently consultation for Earthquake prone buildings including priority routes for pedestrians and emergency services. The three priority routes identified were High Street Rangiora, Williams Street Kaiapoi and alongside the old mill in Kaiapoi. Through the consultation the public could recommend additional priority routes. Fortunately as so much work had been done in the central business areas, Waimakariri was in a good position, particularly compared to other locations around New Zealand.

N Harrison advised that in the New Year there would be a review of the parking bylaw across the district with options to consider the appropriateness of parking control around town. In addition there would be a signage bylaw review. There were currently issues with the District Plan with signs on private land.

Questions

R Brine referred to grass / weed growth and noted that Council staff had responded well in the past. He asked if issues of safety could be incorporated. N Harrison replied there had to be an apparent lever to use for enforcement.

R Brine asked if FENZ declared no fire risk, when grass was two feet high, would the Council still need to remain hands off. N Harrison advised that they could raise the vermin issue which was more difficult to deal with. R Brine asked if they could still charge the landowner. N Harrison was unsure as there needed to be proof of the cause of the problem.

D Lundy asked if road safety legislation could be used as a lever. N Harrison said that if could be proved there was a road safety issue then that was a possibility, however that would be difficult for a section on a straight piece of road.

P Williams asked if the noxious weed issue could be used. N Harrison advised that weed control was under ECan mandate, it did not stop WDC having a conversation around that. They were all points of leverage but were not as strong as the Council had had previously.

G Miller commented there was issue along the railway track on Lineside Road and asked about the responsibility of keeping it tidy. N Harrison advised that there were conversations with NZTA who had authority over that land. They
had a grass cutting schedule, however that was not at the same frequency as the Council.

C Prickett asked if a car yard applied for use of the road reserve would it open it up to others to do the same? N Harrison replied yes, it was attractive for businesses to do that with the high volume of traffic. If it came before the Board the Board would need to take a wider view.

J Gerard commented that there could be enforcement by ticketing each unregistered, unwarranted car in a public area.

R Brine commented that the Board had approved a landscaping plan for that area and had recommended that it be completed before new businesses were established. The ball was in the court of enforcement if the new landscaping was damaged.

D Lundy referred to car parking at Fawcetts Road / Cones Road corner commenting that the area needed signs or enforcement as on the southern side there was a tendency for parked cars to block the path to Ashley Bridge forcing young children to walk around and toward the flow of traffic. N Harrison would follow up.

6 ADJOURNED BUSINESS

Nil.

7 REPORTS

7.1 Rangiora-Woodend Road, Gressons Road, Boys Road and Northbrook Road Speed Limit Review – Bill Rice (Senior Transport Engineer) and Nick Rochford (Graduate Engineer)

B Rice spoke to the report advising it was to seek the Board’s support for consultation on changing the speed limit on Rangiora-Woodend Road, Boys Road, Northbrook Road and Gressons Road. B Rice advised that there had been an administrative error in the compilation of the summary table of the Staff Recommendations and a revised corrected copy was circulated and clarified. A letter from the Woodend Community Association (WCA) (Trim 180911104072) was noted.

B Rice advised that those sections of road were being considered now for review due to the new cycleway and the changes that were happening at Ravenswood. Ravenswood Stage 1B included a roundabout on Rangiora-Woodend Road and residential development. Construction would start next month though to early next year. Staff were also looking to make speed limits consistent with other roads.

E Cordwell suggested that a reply be drafted to WCA to advise that their letter had been forwarded to roading staff and to encourage WCA to formally submit when the matter went out for public consultation. E Cordwell advised that when the report had gone to the Council in the normal way, the Council had requested that the boards reaffirm public consultation which had created the extra loop.

P Williams asked if B Rice considered Ravenswood created a problem on Rangiora-Woodend Road. B Rice advised that was why there was the recommendation to reduce the speed limit to 60km/hr in that section. Due to the environment in that area it did not feel like 50km/hr, further work would be required to make it a 50km/hr environment. He noted that NZTA were actively engaged in addressing safety on SH1 through Woodend which may include additional means of crossing SH1 such as traffic signals or a roundabout. Any changes that were made at this time to Rangiora Woodend Road may then require further alteration following NZTA changes to SH1.
P Williams referred to the concerns raised by Woodend Community Association regarding the school and asked would it not make more sense to have it at 50km/hr? B Rice commented that it was the same situation on River Road and Williams Street beside the golf course, anecdotally the compliance was poor as those environments did not feel like 50km/hr. P Williams commented that he considered that the Rangiora-Woodend Road was more compelling to be 50km/hr than River Road or Williams Street in particularly due to the presence of the school.

C Prickett asked why the 60km/hr could not be the entire length rather than 50km/hr and not allow school traffic pickup/drop-off. B Rice commented that argument could be made, however in reality parents did do drop-off/pickup and also there was also the potential for a ball to roll onto the road from the school. There could be arguments for and against those options.

C Prickett commented there was a 50/50 split in the feedback so far for reducing speed on Boys Road, the max speed on that road was high and suggested changing the speed limit would not change behaviour. He asked if it was addressing the problem the wrong way. B Rice agreed that for some drivers decreasing the speed limit would not change behaviour, however the number of drivers at a high speed was small.

C Prickett commented that he was not sure the speed limit reduction would address issues and achieve what was required in particular at the 5 crossroads’ intersection, he asked if this was the only approach considered. B Rice replied that he believed work was needed at the 5 crossroads’ intersection. Reducing speed would reduce the likelihood and severity of crashes. He was not suggesting it was all that could be done. It was noted that members of the Board could make their own submission.

S Lewis asked if there was a set distance that was required between the edge of the cycleway and the road. B Rice advised there was a target of 1.5m from the edge line of road to edge of cycleway, in places that was not achievable.

Moved P Williams seconded M Clarke

**THAT** the Rangiora Ashley Community Board recommends:

**THAT** the Council:

(a) **Receives** report No. 180829098530.

(b) **Approves** consultation being carried out on the proposed speed limit changes summarised below

<table>
<thead>
<tr>
<th>Location</th>
<th>Current</th>
<th>Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rangiora Woodend Road from end of existing 80km/h east of Smarts Road to proposed Ravenswood roundabout</td>
<td>100km/h</td>
<td>80km/h</td>
</tr>
<tr>
<td>Rangiora Woodend Road from proposed Ravenswood roundabout to start of existing 70km/h west of Chinnerys Road</td>
<td>100km/h</td>
<td>60km/h</td>
</tr>
<tr>
<td>Rangiora Woodend Road from start of existing 70km/h west of Chinnerys Road to start of 50km/h north of School Road</td>
<td>100km/h</td>
<td>50km/h</td>
</tr>
<tr>
<td>Gressons Road</td>
<td>100km/h</td>
<td>80km/h</td>
</tr>
</tbody>
</table>
Boys Road from Rangiora Woodend Road to existing
50km/h at railway line 100km/h 80km/h

Northbrook Road from Boys Road to existing 50km/h
east of Goodwin Street 100km/h 80km/h

(c) **Notes** the consultation on this proposal will be carried out between 8th
October and 4th November 2018.

(d) **Notes** the Community Boards will be updated at the end of the
consultation process.

(e) **Notes** that any submissions on the proposal will be taken into account
before the speed limit change is presented to the Council on 4th
December for approval.

LAPSED

P Williams commented that it was common sense to have that section of the
road were school children were walking to be 50km/hr. It would encourage
more cycling and walking by children. The area was built up with a number of
driveways on both sides.

M Clarke commented it would lessen confusion in the consultation if that
section went to 50km/hr.

R Brine asked if the change to staff recommendation would slow the
consultation process as a consequence. B Rice advised that the Council
would receive the recommendation from each of the four Boards and at that
stage the Council would decide which recommendation to take. The report
would go to the Council on 2 October 2018.

**Amendment**

Moved J Gerard  seconded R Brine

THAT the Rangiora Ashley Community Board recommends:

THAT the Council:

(a) **Receives** report No. 180829098530.

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changes summarised below

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| Rangiora Woodend Road from end of existing 80km/h 
east of Smarts Road to proposed Ravenswood 
roundabout |
| Rangiora Woodend Road from proposed Ravenswood 
roundabout to start of existing 70km/h west of 
Chinnerys Road |
| Rangiora Woodend Road from start of existing 70km/h 
west of Chinnerys Road to start of 50km/h north of 
School Road |
| Gressons Road |

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<tr>
<td>100km/h</td>
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<td>---------</td>
</tr>
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<td>Northbrook Road from Boys Road to existing 50km/h east of Goodwin Street</td>
<td>100km/h</td>
</tr>
</tbody>
</table>

(c) **Notes** the consultation on this proposal will be carried out between 8th October and 4th November 2018.

(d) **Notes** the Community Boards will be updated at the end of the consultation process.

(e) **Notes** that any submissions on the proposal will be taken into account before the speed limit change is presented to the Council on 4th December for approval.

**CARRIED**

P Williams against

J Gerard suggested there needed to be an exceptional circumstance to go against staff recommendations on such a technical matter. There had already been consultation and the school supported the recommendation. It had been suggested that decreasing the speed limit to 50km/hr would lessen confusion, however he suggested it would increase confusion by putting another speed limit into the consultation.

R Brine had sympathy with the initial motion. However he commented that the Board was only being asked to recommend consultation and that was the process where those concerns should be raised. He wanted the public to tell him their views. He would have to abstain from participating in any Council decision on the matter, due to his role as a serving Police Officer. However, he advised that lowering speed limits did reduce the percentage of drivers exceeding the posted limit. He referred to the reduction to 80km/hr at Fernside Road as a good example.

P Williams believed the section from Chinnerys Road to School Road should still come down to 50km/hr for consultation.

7.2 **Applications to the Rangiora-Ashley Community Board’s Discretionary Grant Fund 2018/2019 – Edwina Cordwell (Governance Adviser)**

E Cordwell advised that the second page of the International Day of the Older Persons application had not been included in the agenda. The application had come in at short notice. They had initially requested $350 and E Cordwell had advised that they could apply for up to $500.

E Cordwell advised that both the Woodend Sefton Community Board and Kaiapoi Tuahiti Community Board had approved funding for the Reflections Community Trust light party. She noted that an application to the Rangiora-Ashley Community Board from Reflections Community Trust last year had been declined.

E Cordwell advised that the Coastguard application was now going to all four community boards. The Woodend Sefton Community Board had approved $500.

P Williams and J Gerard raised several inaccuracies in the International Day of the Older Persons application. It was noted that the application from All About Bees had been declined due to it not being an eligible group. E Cordwell commented there were also concerns from members that All About
Bees had not met the wider Grant Eligibility Criteria. E Cordwell had suggested to the International Day of the Older Persons applicant a better process for future applications.

Moved J Hoult seconded K Galloway

**THAT** the Rangiora–Ashley Community Board:

(a) **Receives** report No. 180828097408.

(b) **Approves** a grant of $500 to the International Day of Older Persons’ Group towards the costs of a concert and afternoon tea to mark the International Day of Older Persons.

**CARRIED**

Moved J Hoult seconded R Brine

**THAT** the Rangiora–Ashley Community Board:

(a) **Approves** a grant of $291.64 to Reflections Community Trust towards the cost of advertising in the Northern Outlook and North Canterbury News for the Waimakariri Light Party

**CARRIED**

K Galloway abstain

J Hoult commented that supporting the Waimakariri Light Party was similar to supporting the Kaiapoi Arts Expo. It was definitely a Waimakariri event that was well supported across the district.

R Brine fully supported the event and commented that these events would not exist without assistance and support. It was a large Waimakariri District event that many from the Board’s area attended. The Light Party may not always create a profit. It was a lot of work for organisations to hold an event of this nature.

K Galloway commented that the event was outside the Board area and they should be supporting groups within the Rangiora Ashley area. Reflections Community Trust were trading well and did not require assistance.

C Prickett noted that 24% of Light Party attendees were from the Board’s area.

J Gerard commented that the Light Party made a profit of $4,000 annually.

P Williams was concerned that groups applied to all four Community Boards and could accumulate $2,000. For that kind of funding groups applications to the Long Term Plan were appropriate. The Discretionary Grants had limited funds. He opposed the application on those grounds.

C Prickett commented that the Coastguard also applied to all four Boards. The event benefited 5,000 people.

D Lundy supported the motion, commenting society was mobile and he could not see the issue over geography. He noted the comments around the event making a profit and asked if the Board only encouraged those organisations that made a loss.

With regard to the North Canterbury Citizens Advice Bureau application C Prickett noted that there had been an initial misunderstanding in filling out the application with 100% placed in every box requesting estimated percentage of participants by Ward, which had been corrected. He asked if the form was adequate. E Cordwell commented that the vast majority of applicants did not have problems with the format.

Moved P Williams seconded D Lundy

**THAT** the Rangiora–Ashley Community Board:
(a) **Approves** a grant of $500 to North Canterbury Citizens Advice Bureau towards the cost of a 40th Anniversary celebration.

**CARRIED**

P Williams commented the North Canterbury Citizens Advice Bureau was a good organisation with a large number of volunteer hours, it was open six days a week with 45 volunteers. After hours volunteers also spent a large amount of time investigating options to look out for the vulnerable. It was the first time they had applied for a grant.

M Clarke commented it was a valuable organisation. As a JP he had referred people to the Citizens Advice Bureau for assistance.

Moved G Miller seconded K Galloway

(a) **Approves** a grant of $500 to Coastguard North Canterbury towards the cost of a replacement Coastguard Rescue vessel.

**CARRIED**

G Miller commented that the Coastguard provided a valuable service to the community. They had a lot of money to raise and the Board’s contribution was worthwhile.

K Galloway totally supported the application.

P Williams commented that while he thoroughly supported the organisation, the Coastguard he believed that this should have been an application to the Long Term Plan for funding rather than to each Board.

8 **CORRESPONDENCE**

9 **CHAIRPERSON’S REPORT**

9.1 **Chair’s Diary for August 2018**

Moved J Gerard seconded D Lundy

**THAT** the Rangiora-Ashley Community Board:

(a) Receives report No. 180830098784.

**CARRIED**

10 **MATTERS FOR INFORMATION**

10.1 **Oxford-Ohoka Community Board meeting minutes – 9 August 2018** (Trim No. 180801086128).

10.2 **Woodend-Sefton Community Board meeting minutes – 13 August 2018** (Trim No. 180807088486).

10.3 **Kaiapoi Tuahiwi Community Board meeting minutes – 16 July 2018** (Trim No.180713078003).

10.4 **Kaiapoi Tuahiwi Community Board meeting minutes – 20 August 2018** (Trim No.180814091455).

10.5 **Youth Council meeting minutes – 26 June 2018.**

10.6 **Airfield Plan Change and Designation – report to Council 7 August 2018** (Trim No 180730084697).

10.8 **Annual Report: Dog Control 2017/2018 – report to District Planning and Regulation Committee 21 August 2018** (Trim No 180704074535).

10.9 **Annual Report to the Alcohol Regulatory and Licensing Authority 2018 – report to District Planning and Regulation Committee 21 August 2018** (Trim No 180731085418).

10.10 **NZTA Investment Audit Report – report to Utilities and Roading Committee 21 August 2018** (Trim No 180809089507).

10.11 **Approval of the 2018/19 Roading Programme – report to Utilities and Roading Committee 21 August 2018** (Trim No 180529059018).

10.12 **Seal Extensions and Roading Subdivision Contribution Budget – report to Utilities and Roading Committee 21 August 2018** (Trim No 180511051675).

10.13 **Approval of New Footpaths Programme – report to Utilities and Roading Committee 21 August 2018** (Trim No 180502047634).

Moved R Brine seconded J Gerard

**THAT** the Rangiora-Ashley Community Board receives the information in items 10.1-10.13.

**CARRIED**

11 **MEMBERS’ INFORMATION EXCHANGE**

11.1 **R Brine**

- Provided an update from the two committees that he served on – the Joint Regional Landfill Committee and the Regional Solid Waste Committee where he had been vice chair for 16 years. At Kate Valley there were two generators which provided enough energy for 6,000 houses. The energy was sold to Mainpower and each Council received a dividend on a per capita basis. He noted that it was a good example of government and private company working well together. Two more generators had been ordered. Noted that landfill did require an element of organic material to function.

The Canterbury Waste Joint Committee had a contestable fund of $112,000 to disperse. Love Food Hate Waste and the child seat recycling campaign were both recipients of this fund.

K Galloway asked what the profit from the electricity sold to Mainpower was. J Millward replied that the previous year’s total was $6.4 million, the majority share went to Christchurch City Council, Waimakariri received between $2-300,000 annually. R Brine advised that there would not be the same material through the Burwood Resource Recovery Park as there had been after the Earthquakes.

11.2 **K Galloway**

- Attended Friends of the Dog Park meeting. The Lions shelter was progressing.
- Used Send Snap Solve for footpath issues which had since been fixed.
- Assisting with Rangiora Museum with information for videos and photographs. Noted there used to be dairy herds on Johns Road and South Belt.
- Attended Victoria Park Landmarks ceremony.

11.3 **D Lundy**

- Attended K Stevenson’s funeral.
• Attended Waimakariri Water Zone Committee meeting – the issues were far from solved.
• Was assisting with preparations for the Rangiora A&P Show 20 October 2018.
• Commented that speed was not the only issue on Rangiora-Woodend Road, the 5 crossroads was also a major issue. He was pleased to hear the comments regarding the improvements to State Highway 1 in Woodend. Commented as while both these areas were outside the Board area, the issues there needed to be addressed.

11.4 **P Williams**

• Attended presentation at Rangiora Museum.
• Referred to the Waimakariri Water Zone Committee Draft Zone Implementation Programme Addendum commenting it was part of a long process for the community. It would affect farms dramatically and there had a prediction that 20% of farmers may not make it through the changes. It was an important document to preserve waterways.
• Attended meetings regarding botulism at sewerage ponds including with meeting with Fish and Game. There was potentially a serious impact on the community. 5,800 birds had been killed by avian botulism the previous season. It was an emerging issue.

11.5 **C Prickett**

• Attended Friends of the Dog Park meeting. They were looking at Milton Avenue toilets and also access to river – with the change in vertical contour of the road and change to sight distances there may be a need for a more formalised crossing point.
• Noted that he had had positive feedback to the High Street lighting. Blue and red showed up better than other colours and there may be benefits to reprogramming the lights.
• Asked if there was a mechanism to request staff to provided information on what was planned at the 5 crossroads intersection. E Cordwell to follow up.

11.6 **G Miller**

• Attended Dog Park meeting and commented it was a valuable asset to the Community, the group had great dedication.
• Attended Water Zone Drop In presentation.
• On behalf of the Keep Rangiora Beautiful was looking at a landscaping Plan for Flaxton Road / Fernside Road and was working with Greg Barnard (WDC) regarding landscaping Millton Road stopbank.
• Attended Zone 5 Community Board meeting and complimented J Hoult on her presentation on Hegans Reserve.

11.7 **S Lewis**

• Attended Victoria Park Landmarks ceremony, was interested to learn of the history of the Park.
• Attended Feldwick Drive opening.
• Attended funeral for K Stevenson and commented on the moving nature of the event.

11.8 **J Hoult**

• Noted upcoming Timebank launch at Rangiora Town Hall. They would be applying for discretionary grant funding.
• Attended Victoria Park Landmarks ceremony. Landmarks would be assisting with District Plan references to heritage buildings.
• Attended Zone 5 Community Board meeting. There were 25 attendees from Tasman to the Waitaki River. Noted that she was grateful for the support of this Council and staff to the Board. The
presentation of Mike Reid, Principal Policy Officer for LGNZ had been interesting.

J Gerard thanked J Hoult for her work on Hegan Reserve commenting that the presentation was well done.

11.9 **M Clarke**
- Attended Victoria Park Landmarks ceremony.
- Upcoming appointment with Rangiora Croquet Club to look at problems.
- Discussion with concerned resident on South Belt regarding road works carried out at both ends of road.

12 **CONSULTATION PROJECTS**

**Earthquake-prone Buildings Legislation**
Consultation closes Thursday 20 September 2018.


E Cordwell noted the upcoming All Boards Briefing where there would be two important consultation items on the agenda.
- Zone Implementation Programme Addendum (ZIPA).
- Regional Public Transport Strategy.

13 **BOARD FUNDING UPDATE**

13.1 **Board Discretionary Grant**
Balance as at 6 September 2018: $9,990 plus estimated carry forward of $1917.

13.2 **General Landscaping Fund**
Balance as at 6 September 2018: $26,160 (including carry forward).

14 **MEDIA ITEMS**

15 **QUESTIONS UNDER STANDING ORDERS**

16 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

**NEXT MEETING**
The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 10 October 2018 in the Council Chambers at the Rangiora Service Centre.
THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.42pm.

CONFIRMED

________________
Chairperson

________________
Date

Workshop

- *Members Forum (8.45pm – 9.30pm)*
  The Chair provided feedback from 4 September Council meeting.  
  A number of roading matters were mentioned.
1. SUMMARY

1.1 This report asks that the Rangiora Ashley Community Board considers a request for parking restrictions to be installed at 32 Edward Street and make a recommendation to District Planning and Regulation Committee.

1.2 A request has been received asking for the establishment of a P120 time restriction for the car sales yard on the intersection of Ashley Street / Blackett Street / Edward Street.

1.3 The request received was for P120 or similar time restricted parking spaces on the corner of Ashley Street and Blackett Street outside of the car sales yard, to provide opportunities for customer parking and to restrict all day parking from occurring in the spaces in front of the business.

1.4 There are currently two P120 restricted parks along the Ashley Street frontage of the property and a P120 park on the western side of Ashley Street (shown in red on the aerial photo).

1.5 There are other businesses in the vicinity on Ashley Street which could also benefit from parking restrictions on Ashley Street, however this is not the case on Edward Street.

1.6 There are three options available to the Community Board:

- Option One – Support the establishment of three P120 time restricted parks on Edward Street outside the Car Sales Yard (shown in blue on the aerial photo);

- Option Two – Support the establishment of two additional P120 time restricted parks on Ashley Street outside the Car Sales Yard (shown in green on the aerial photo);

OR

- Option Three – Do nothing.
2. RECOMMENDATION

THAT the Rangiora Ashley Community Board recommends:

THAT the District Planning and Regulation Committee:

(a) Receives report No. 180919108757;

(b) Either:

Amends the Parking Bylaw 2007 to include parking on **Ashley Street** as follows:

<table>
<thead>
<tr>
<th>Item 21b</th>
<th>Rangiora</th>
<th>Ashley St</th>
<th>Immediately north of the Blackett St Roundabout</th>
<th>East side</th>
<th>P120</th>
<th>4 Parks, East side</th>
</tr>
</thead>
</table>

OR

Amends the Parking Bylaw 2007 to include parking on **Edward Street** as follows:

<table>
<thead>
<tr>
<th>New Item</th>
<th>Rangiora</th>
<th>Edward St</th>
<th>Immediately east of the Blackett St Roundabout</th>
<th>North side</th>
<th>P120</th>
<th>3 Parks, North side</th>
</tr>
</thead>
</table>

OR

Accepts the status quo and does not make any changes to time restricted parking in the area.
3. **BACKGROUND**

3.1. The owner of the Car Sales Yard at 32 Edward Street, Rangiora has requested the installation of P120 time restriction parking for parking spaces that were previous unrestricted.

3.2. This request has been for parking on Blackett Street however it has since been clarified that this is on Edward Street outside the car sales yard.

3.3. Concerns have been expressed at the difficulty customers have parking in this area when it is occupied by vehicles that park there all day.

4. **ISSUES AND OPTIONS**

4.1. To ensure parking in the town centre is managed to meet future demand, Council has a strategy that is used to guide the provision of time restricted parking in the town centre. This generally involves having P60 in the immediate town centre and P120 surrounding. This site falls outside of what is traditionally considered the immediate town centre area however is outside a business and therefore consideration should be given to the request.

4.2. The installation of parking restrictions in this area will cause some minor shifting in all day parking and as such will have minimal impact.

4.3. The Management Team have reviewed this report and support the recommendations.

5. **COMMUNITY VIEWS**

5.1. **Groups and Organisations**

5.2. The Parking PCG Group has reviewed the request and agrees that the installation of parking restrictions is appropriate and consistent with parking restrictions around similar businesses.

5.3. **Wider Community**

5.4. Consultation with the wider community is not considered necessary as the proposed parking restrictions are directly outside of the property and should be reasonably expected outside of a business near a town centre.

6. **IMPLICATIONS AND RISKS**

6.1. **Financial Implications**

6.2. This proposal is estimated to cost $200 and is able to be met from the Traffic Services budget.

6.3. **Community Implications**

6.4. None.

6.5. **Risk Management**

6.6. N/A

6.7. **Health and Safety**

6.8. Any associated work will be carried out under the Road Maintenance Contract which includes a Health & Safety Plan.
7. CONTEXT

7.1. Policy
This matter is not a matter of significance in terms of the Council’s Significance and Engagement Policy.

7.2. Legislation

7.2.1. The Parking Bylaw was drafted under powers in the Local Government Act 1974 (section 684) and the Transport Act 1962 (section 72 (1)(k)). Amendments are similarly authorised. These matters are unchanged by the Local Government Act 2002.

“Transport Act 1962

72. Bylaws as to the use of roads—

Subject . . . to the provisions of this Act or of any other enactment in respect of any of the matters referred to in this subsection, any Minister of the Crown in respect of any roads under his control, or any local authority in respect of any roads under its control, may from time to time make bylaws for any of the following purposes:

[(k) Prohibiting or restricting, subject to the erection of the prescribed signs, the stopping, standing, or parking of vehicles on any road; limiting the stopping, standing, or parking of vehicles on any road to vehicles of any specified class or description; limiting the period of time that vehicles may park on any part of the road where parking is limited to such vehicles; and providing that a vehicle used for the time being for any specified purpose shall be deemed for the purposes of the bylaw to be of such class or description as is specified in the bylaw, notwithstanding that the vehicle may belong to any other class or description for any other purpose:]”

7.2.2. The Parking Bylaw clause 4 permits the Council, by resolution, to amend parking restrictions.

“4 The Council may from time to time by resolution impose parking standing or stopping restrictions on any road or other area controlled by the Council…”

7.3. Community Outcomes

There is a safe environment for all

- Harm to people from natural and man-made hazards is minimised. \(^{1,2,3,4}\)
- Crime, injury and harm from road crashes, gambling, and alcohol abuse are minimised. \(^{1,3,4}\)

Transport is accessible, convenient, reliable and sustainable

7.4. Delegations

7.4.1. The Board, under delegation S-DM 1042, has specific jurisdiction for:

“Approving traffic control and constraint measures on streets, and recommending to Resource Management & Regulations Committee; matters relating to Council parking by-laws
1. **SUMMARY**

1.1. The purpose of this report is to consider an application for funding received from:

<table>
<thead>
<tr>
<th>Name of Organisation</th>
<th>Purpose</th>
<th>Amount Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>McAlpines North Canterbury Pipe Band Inc.</td>
<td>Towards the cost of sending a piper to the Royal New Zealand Pipe Bands' Association Summer School.</td>
<td>$395</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$395</strong></td>
</tr>
</tbody>
</table>

Current total balance is $8,198 including a carry forward of $1,917 from 2017/18.

Attachments:

i. Application from McAlpines North Canterbury Pipe Band Inc. (Trim No. 180925110780).
ii. Spreadsheet showing previous year’s grants.
iii. Board funding criteria 2018/2019 (Trim No. 180627071240).

2. **RECOMMENDATION**

THAT the Rangiora-Ashley Community Board:

(a) **Receives** report No. 180926111566.

(b) **Approves** a grant of $________ to McAlpines North Canterbury Pipe Band Inc. towards the cost of sending a piper to the Royal New Zealand Pipe Bands’ Association Summer School.

OR

(c) **Declines** the application from McAlpines North Canterbury Pipe Band Inc.
3. **BACKGROUND**

3.1 *McAlpines North Canterbury Pipe Band* is seeking funding towards the cost of a piper attending the Royal New Zealand Pipe Bands’ Association Summer School.

4. **ISSUES AND OPTIONS**

4.1. *McAlpines North Canterbury Pipe Band* seeks funding to send a piper to the Summer School to enable him to bring back all the latest techniques for piping to the rest of the members.

4.2. The Summer school is being held from 6 to 11 January 2019 at St Andrew’s College, Papanui, Christchurch. The Band has 20 members of whom 50% are from the Board’s community area.

4.3. The piper will learn new tunes and techniques and be a more confident piper within the band improving his own and everyone else’s performance.

4.4. Only the cost of the tuition is being sought. The piper will still attend even if funds are declined.

4.5. The Band received $500 towards new Flashes for its uniforms from the Board’s 2017/18 Discretionary Grant Fund in June 2018. All accountability forms have been received.

4.6. The Management team have reviewed this report.

5. **COMMUNITY VIEWS**

5.1. **Groups and Organisations**

   Not applicable.

5.2. **Wider Community**

   Not applicable.

6. **IMPLICATIONS AND RISKS**

6.1. **Financial Implications**

   The Annual Plan for 2018/19 includes budget provision for the Rangiora-Ashley Community Board to approve grants to community groups up to a total of $12,317.

   The current balance of the fund is $8,198. The total of the applications in this report is $395.

   The application criteria specify that grants are normally limited to a maximum of $500 in any one financial year (July to June) but the group can apply up to twice in that year, providing it is for different projects.

   GST is paid to appropriately registered groups where applicable above the Board resolved values.

6.2. **Community Implications**

   All projects benefit a wide range of people of all ages in the community.

6.3. **Risk Management**

   Not applicable.
6.4. **Health and Safety**  
Not applicable.

7. **CONTEXT**

7.1. **Policy**  
This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Legislation**  
Not applicable.

7.3. **Community Outcomes**  
People are friendly and caring, creating a strong sense of community in our District. There are wide-ranging opportunities for people of different ages, abilities and cultures to participate in community life and recreational activities.

7.4. **Delegations**  
Community Boards have delegated authority to approve such grants.
Groups Applying for Board Discretionary Grants 2018/2019

Name of Group: McAlpines North Canterbury Pipe Band Inc.

Address: Good St, Rangiora

Contact Person within Organisation: Claire Ross

Position within Organisation: Secretary

Contact phone number: 021 0226298 Email: mcalpinespba@tang.co.nz

Describe what the project is and what the grant funding be used specifically for? (Use additional pages if needed)

To send a piper to RNZPBA Summer School to enable him to bring back to the band all the latest techniques for piping.

What is the timeframe of the project/event date? January 2019

Overall Cost of Project: $395.00 Amount Requesting: $395.00

How many people will directly benefit from this project? 20

Who are the range of people benefiting from this project? (You can tick more than one box)

- People with disabilities (mental or physical)
- Cultural/ethnic minorities
- District
- Preschool
- School/youth
- Older adults
- Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Rangiora-Ashley 50% Oxford-Ohoka % Woodend-Sefton 30% Kaiapoi-Tuahiwi %

Other (please specify): Christchurch 20%

If this application is declined will this event/project still occur? Yes No

If No – what are the consequences to the community/organisation? 
What are the direct benefit(s) to the participants?

To learn new tunes & techniques

What is the benefit(s) to your organisation?

Have a more confident piper in our ranks

What are the benefit(s) to the Rangiora-Ashley community or wider district?

The band will perform better

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?)

Yes ☑ No ☐

If yes, name of parent group

What is the relationship between your group and the parent group?


What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply for funding this project and amount applied for this project:

N.I.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months?

Yes ☑ No ☐

If yes, please supply details:

$500.00 received for new flashes (part of uniform)

Enclosed

☑ Financial Balance Sheet and Income & Expenditure Statement (compulsory – your application cannot be processed without financial statements)

☑ Supporting costs/quotes

☐ Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE - If submitting your application electronically, entering your name in the Signature box below will be accepted as your signature. If submitting by post, please sign the box and despatch.
Jack Lee and Reid Maxwell from world-famous Simon Fraser University Pipe Band (Canada); fantastic tutors from New Zealand; additional international tutors, numbers permitting.

**BENEFITS**

The largest Summer School in the Southern Hemisphere offers:
- world-class tuition
- entry to the Tutors’ Recital
- Thursday night ceilidh/concert
- Summer School t-shirt
- Piobaireachd classes
- FNZYPB auditions and development squad
- master class
- College of Piping & Drumming certification
- camaraderie
- technique
- leadership
- performance
- theory
- scholarships
- individual tuition

**FOCUS**

Programmes and tuition designed to match your personal and band playing skill level. Learners improve and progress. Advanced pipers, drummers and band leaders upskill to take their piping, drumming and leadership roles to the next level.

**TUITION**

For members of RNZPBA bands: $395

**ACCOMMODATION**

Optional accommodation and meals at St Andrew's College: $445

**ENROLMENT**

Enrol before 1 November 2018. Space is limited.

**What, When & Where**

RNZPBA Summer School is a five-day residential or daily attendance course held at St Andrew’s College, Papanui Road, Christchurch. Boarders pick up their registration packs in person at St Andrew’s College around 12 noon on Sunday, 7 January. Day students pick up their registration packs from 1 - 1:30pm. Introduction and lessons commence on Sunday afternoon at 2pm.

Summer School concludes at about 12 noon on Friday, 11 January.

**Operational Requirements**

For RNZPBA Summer School to operate, we must have at least 100 enrolments by 1 November. Please don’t wait until after 1 November to enrol as you may find all the places have been taken. In the event of there being insufficient enrolments for Summer School to take place, your tuition fees will be refunded in full.
Education (/education/) » Summer School

The RNZPA's Education Group has a range of material to improve your skills. Select below:

- Summer School (/education/summer-school/)
- College of Piping & Drumming (/education/college/)
- Foundation Youth Band (/education/nyb/)
- Tutorials (/education/tutorials/)
- Other Programmes (/education/other/)

Announcement: Enrolments for Summer School are open and you can enrol online! Click here to get started (/education/summer-school/enrol/).

Summer School 6th - 11th January 2019

Enrolments are now open.
<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Property</td>
<td>49,380.00</td>
</tr>
<tr>
<td>Add Revelation Reserve</td>
<td>41,868.00</td>
</tr>
<tr>
<td>7,512.00</td>
<td></td>
</tr>
<tr>
<td>Less Depreciation to Date</td>
<td>7,658</td>
</tr>
<tr>
<td>6,977.26</td>
<td></td>
</tr>
<tr>
<td>14,629.26</td>
<td></td>
</tr>
<tr>
<td>Hall &amp; Section - Cost to date</td>
<td>16,243</td>
</tr>
<tr>
<td>13,747.00</td>
<td></td>
</tr>
<tr>
<td>At Cost Less Depreciation</td>
<td></td>
</tr>
<tr>
<td>Uniforms &amp; Equipment</td>
<td>46,669.72</td>
</tr>
<tr>
<td>Total Investments</td>
<td>46,669.72</td>
</tr>
<tr>
<td>ANZ Investments</td>
<td>45,762</td>
</tr>
<tr>
<td>12,378.00</td>
<td></td>
</tr>
<tr>
<td>Total Current Assets</td>
<td>58,708.79</td>
</tr>
<tr>
<td>ANZ</td>
<td>5,887</td>
</tr>
<tr>
<td>63,172.38</td>
<td></td>
</tr>
<tr>
<td>Current Assets</td>
<td></td>
</tr>
<tr>
<td>63,172.38</td>
<td></td>
</tr>
<tr>
<td>$</td>
<td>2017</td>
</tr>
<tr>
<td>$</td>
<td></td>
</tr>
</tbody>
</table>

For the Year Ended 31 March 2018

Balance Sheet

Maclaines North Canterbury Pipe Band (Inc)
<table>
<thead>
<tr>
<th>Month considered</th>
<th>Group</th>
<th>Project</th>
<th>Amount Requested</th>
<th>Amount Granted</th>
</tr>
</thead>
<tbody>
<tr>
<td>August</td>
<td>Reflections Community Trust</td>
<td>towards costs of a sign for the 2017 Waimakariri Light Party</td>
<td>$234</td>
<td></td>
</tr>
<tr>
<td>August</td>
<td>SIIG You Me We Us</td>
<td>towards the costs of Welcome bags</td>
<td>lie on table</td>
<td></td>
</tr>
<tr>
<td>September</td>
<td>SIIG You Me We Us</td>
<td>towards the costs of Welcome bags</td>
<td>$500 $500</td>
<td></td>
</tr>
<tr>
<td>September</td>
<td>Pegasus Residents Association</td>
<td>towards the costs of Christmas on the Lake</td>
<td>$500 $500</td>
<td></td>
</tr>
<tr>
<td>March</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>towards running costs in particular advertising in NC News and provision of music</td>
<td>$500 $300</td>
<td></td>
</tr>
<tr>
<td>June</td>
<td>Sefton Community Newsletter</td>
<td>towards the cost of delivery of newsletter</td>
<td>$385 $500</td>
<td></td>
</tr>
</tbody>
</table>

Total for grants allocated: $2,034 Total unallocated: $1,135.97

<table>
<thead>
<tr>
<th>Month</th>
<th>Group</th>
<th>Project</th>
<th>Amount Requested</th>
<th>Amount Granted</th>
</tr>
</thead>
<tbody>
<tr>
<td>July</td>
<td>Rotary Club of Rangiora</td>
<td>Towards the costs of building a Fitness Trail/Circuit of up to 12 stations along the Rakahuri Trail.</td>
<td>$500 $500</td>
<td></td>
</tr>
<tr>
<td>July</td>
<td>Southbrook School Parent Teacher Association</td>
<td>Towards the costs of a cordless scanner for the school library.</td>
<td>$500 $500</td>
<td></td>
</tr>
<tr>
<td>August</td>
<td>North Canterbury Musical Society</td>
<td>Towards the costs of signage for Costume hire service</td>
<td>$350 $350</td>
<td></td>
</tr>
<tr>
<td>August</td>
<td>Reflections Community Trust</td>
<td>Towards the costs of Children's Magic Theatre - light festival 31 October 2017</td>
<td>$300 declined</td>
<td></td>
</tr>
<tr>
<td>August</td>
<td>SIIG You Me We Us</td>
<td>Towards the cost of Welcome Bags</td>
<td>$500 declined</td>
<td></td>
</tr>
<tr>
<td>September</td>
<td>International Day Older Persons</td>
<td>towards afternoon tea to celebrate International Day of older persons</td>
<td>$350 $350</td>
<td></td>
</tr>
<tr>
<td>October</td>
<td>Kidsfirst Kindergartens Bush Street</td>
<td>Towards costs of replacing books and purchase of new large books for group stories</td>
<td>$300 lie on table</td>
<td></td>
</tr>
</tbody>
</table>

Woodend-Sefton Community Board 10.138.100.2410

Total for grants allocated: $12,264.04 Total unallocated: $1,135.97
<table>
<thead>
<tr>
<th>Month</th>
<th>Organisation</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>November</td>
<td>Kidsfirst Kindergartens Bush Street</td>
<td>Towards costs of replacing books and purchase of new large books for group</td>
<td>$300</td>
</tr>
<tr>
<td></td>
<td></td>
<td>stories</td>
<td></td>
</tr>
<tr>
<td>December</td>
<td>Rangiora Croquet Club</td>
<td>Towards costs of a new dishwasher</td>
<td>$500</td>
</tr>
<tr>
<td>December</td>
<td>SeniorNet North Canterbury</td>
<td>Towards promotion of courses and workshops</td>
<td>$500</td>
</tr>
<tr>
<td>December</td>
<td>Lions Club Rangiora</td>
<td>Towards the costs of two shelters for the Millton Memorial Dog Park</td>
<td>$500</td>
</tr>
<tr>
<td>December</td>
<td>Loburn School</td>
<td>Towards the costs of Year 8 participating in the William Pike Challenge Award</td>
<td>$500</td>
</tr>
<tr>
<td>December</td>
<td>Presbyterian Support</td>
<td>Towards the costs of Suicide Prevention Event 28 February 2018</td>
<td>$500</td>
</tr>
<tr>
<td>December</td>
<td>Trinity Methodist Mainly Music</td>
<td>towards the costs of creating lockable storage room for sound and musical</td>
<td>$500</td>
</tr>
<tr>
<td></td>
<td></td>
<td>equipment</td>
<td></td>
</tr>
<tr>
<td>February</td>
<td>Cust Bowling Club Inc</td>
<td>to purchase a second hand mower</td>
<td>$500</td>
</tr>
<tr>
<td>April</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>towards the costs of the Kaiapoi Arts Expo and Schools Expo particularly</td>
<td>$500</td>
</tr>
<tr>
<td>June</td>
<td>Rangiora Districts Early Records Society Inc</td>
<td>replace scanner</td>
<td>$500</td>
</tr>
<tr>
<td>June</td>
<td>Okuku Pony Club</td>
<td>coaching training</td>
<td>$500</td>
</tr>
<tr>
<td>June</td>
<td>McAlpines Canterbury Pipe Band</td>
<td>towards the costs of new flashes for the band uniforms</td>
<td>$500</td>
</tr>
<tr>
<td>June</td>
<td>North Canterbury Athletics Club</td>
<td>towards the costs of club singlets for 7 to 14 year olds</td>
<td>$427</td>
</tr>
<tr>
<td>June</td>
<td>Rangiora Playcentre</td>
<td>towards the costs of sensory and touch based play materials</td>
<td>$500</td>
</tr>
<tr>
<td>June</td>
<td>Ashley Playcentre</td>
<td>towards the cost of ink catridges</td>
<td>$500</td>
</tr>
<tr>
<td>June</td>
<td>North Canterbury Academy of music</td>
<td>towards the end of year concert</td>
<td>$500</td>
</tr>
<tr>
<td>June</td>
<td>Friends of Rangiora Town Hall</td>
<td>towards the costs of auditorium CCTV and backstage screen to assist with</td>
<td>$500</td>
</tr>
<tr>
<td></td>
<td></td>
<td>productions</td>
<td></td>
</tr>
<tr>
<td>June</td>
<td>North Canterbury Academy of Music</td>
<td>towards the costs of replacement drum kit</td>
<td>$420</td>
</tr>
<tr>
<td>Month</td>
<td>Organisation</td>
<td>Description</td>
<td>Approved Amount</td>
</tr>
<tr>
<td>------------</td>
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<td>-----------------</td>
</tr>
<tr>
<td>July</td>
<td>Kaiapoi Cricket Club</td>
<td>Towards costs of signage to promote the Cricket Club’s 150th Jubilee in late September 2017</td>
<td>$600</td>
</tr>
<tr>
<td>July</td>
<td>Reflections Community Trust</td>
<td>Towards the costs of pre and post event advertising for the Waimakariri Light Party 2017</td>
<td>$460</td>
</tr>
<tr>
<td>August</td>
<td>Kaiapoi Borough School</td>
<td>Sports equipment</td>
<td>$500</td>
</tr>
<tr>
<td>August</td>
<td>Kaiapoi Riverside Bowls</td>
<td>towards the cost of a new set of bowls</td>
<td>$420</td>
</tr>
<tr>
<td>August</td>
<td>Kaiapoi Community Watch</td>
<td>towards the cost of uniforms</td>
<td>$500</td>
</tr>
<tr>
<td>August</td>
<td>You Me We Us</td>
<td>towards the cost of the Spring Festival</td>
<td>$500</td>
</tr>
<tr>
<td>September</td>
<td>Kaiapoi Pony Club</td>
<td>costs of events and coaching to improve the skill of young riders</td>
<td>$500</td>
</tr>
<tr>
<td>September</td>
<td>Clarkville Play Centre</td>
<td>towards the costs of indoor tents and tunnels</td>
<td>$317</td>
</tr>
<tr>
<td>September</td>
<td>Pines Karaki Beach Association Inc</td>
<td>towards the costs of a celebration to mark the opening of the new hall</td>
<td>$500</td>
</tr>
<tr>
<td>March</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>towards the running costs of Kaiapoi Art Expo and Schools Art Expo in particular advertising in the Kaiapoi Advocate, venue hire and set up costs</td>
<td>$500</td>
</tr>
<tr>
<td>April</td>
<td>Clarkville play centre</td>
<td>towards the costs of playdough equipment and wooden puzzles</td>
<td>$442</td>
</tr>
<tr>
<td>May</td>
<td>KYDz (YouMeWeUs Youth Group)</td>
<td>towards advertising and promotion of 'KYDz Mud Fest’ event</td>
<td>$300</td>
</tr>
<tr>
<td>June</td>
<td>Karanga Mai Early Learning Centre</td>
<td>towards the costs of a new heavy duty washing machine</td>
<td>$439</td>
</tr>
</tbody>
</table>

Total for grants allocated: $3,799  Total unallocated: $1,161

<table>
<thead>
<tr>
<th>Month</th>
<th>Organisation</th>
<th>Description</th>
<th>Approved Amount</th>
<th>Requested Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>July</td>
<td>Waimakariri Gorge Golf Club</td>
<td>Towards costs of tree replacement following the September/October 2013 storm, taking place between winter 2017 and winter 2018</td>
<td>$500</td>
<td>$500</td>
</tr>
</tbody>
</table>

Total for grants allocated: $10,347  Total unallocated: $1,917.04
<table>
<thead>
<tr>
<th>Month</th>
<th>Organisation</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>August</td>
<td>SIIG You Me We Us</td>
<td>Welcome bags</td>
<td>lie on table</td>
</tr>
<tr>
<td>September</td>
<td>SIIG You Me We Us</td>
<td>Welcome bags</td>
<td>$500</td>
</tr>
<tr>
<td>October</td>
<td>Oxford ICONZ (Boys and Girls Brigade)</td>
<td>Towards paint-balling supplies</td>
<td>$500</td>
</tr>
<tr>
<td>October</td>
<td>Oxford Night Patrol Group</td>
<td>Towards the cost of reflective magnetic signs to identify patrollers using private vehicles</td>
<td>$239</td>
</tr>
<tr>
<td>October</td>
<td>Oxford Community Mens Shed</td>
<td>Towards costs of the Spring into Oxford event</td>
<td>$500</td>
</tr>
<tr>
<td>December</td>
<td>West Eyreton School</td>
<td>towards the cost of books focussing on healthy eating for the school library</td>
<td>$385</td>
</tr>
<tr>
<td>March</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>promotional advertising in the Oxford Observer and Oxford Bulletin</td>
<td>$500</td>
</tr>
<tr>
<td>April</td>
<td>Ohoka School PTA plant sale sub committee</td>
<td>towards the costs of `children size' gloves, garden tools, wheelbarrows and other items.</td>
<td>$500</td>
</tr>
<tr>
<td>May</td>
<td>Eyreton PonyClub</td>
<td>Fencing to enclose learner rider area</td>
<td>$450</td>
</tr>
<tr>
<td>June</td>
<td>Oxford Community Trust</td>
<td>towards the cost of a heat pump for the A&amp;P Building</td>
<td>$663</td>
</tr>
<tr>
<td>June</td>
<td>Christchurch Western Riding Association</td>
<td>towards the cost of gravel for the entranceway</td>
<td>$663</td>
</tr>
<tr>
<td>June</td>
<td>RSA</td>
<td>bronze cap -time capsule</td>
<td>$450</td>
</tr>
</tbody>
</table>

Total for grants allocated: $5,400  Total unallocated: $0
Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to non-profit community based organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on. This is one of the reasons the Board requires a copy of your financial profit/loss statements and balance sheet for the previous/current financial year. Staff cannot process your application without financial records.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas where funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

<table>
<thead>
<tr>
<th>Examples (but not limited to) of what the Board cannot fund:</th>
<th>Examples (but not limited to) of what the Board can fund:</th>
</tr>
</thead>
<tbody>
<tr>
<td>✗ Wages</td>
<td>✓ New equipment</td>
</tr>
<tr>
<td>✗ Debt servicing</td>
<td>✓ Toys/educational aids</td>
</tr>
<tr>
<td>✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)</td>
<td>✓ Sporting equipment</td>
</tr>
<tr>
<td>✗ Stock or capital market investment</td>
<td>✓ Safety equipment</td>
</tr>
<tr>
<td>✗ Gambling or prize money</td>
<td>✓ Costs associated with events</td>
</tr>
<tr>
<td>✗ Funding of individuals (only non-profit organisations)</td>
<td>✓ Community training</td>
</tr>
<tr>
<td>✗ Payment of any legal expenditure or associated costs</td>
<td></td>
</tr>
</tbody>
</table>
Criteria for application

- Grant applications will be considered every month by the Rangiora-Ashley Community Board. Applications are recommended to be received three weeks prior to Board meeting dates for processing.

- Generally funding grants will be a maximum of $500 in any one financial year (July 2018 to June 2019) but the group can apply up to twice in that year, providing it is for different projects.

- The grant funding is limited to projects within the Board area or primarily benefiting the residents of the ward.

- Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.

- The group should have strong links with the Rangiora-Ashley community.

- The application should clearly state the purpose for which the money is to be used.

- The applicant should submit a 1-2 page balance sheet and an income and expenditure statement which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received.

- Where possible, or feasible, applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Rangiora-Ashley Community Board.

- The Board supports a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).

- An accountability form must be provided to the Council outlining how the funds were applied, within six months of the grant being allocated, when funds are spent, or prior to a new application. A new application will not be accepted until the previous accountability form has been completed and returned. The group should maintain accurate records around the grant including, but not limited to: receipts, banks statements and invoices. In the event that funds are not spent on the project or activity applied for the recipient may be required to return the grant funding to the Council.

- If the activity/event for which funds have been granted does not take place or if the group does not provide the information to enable the grant to be paid within six months of approval of the grant being notified, then in both cases the application will be regarded as closed and funds released for reallocation by the Board.

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) to:

Governance Team
Waimakariri District Council
Private Bag 1005
Rangiora 7440
Email: records@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.

- Following the meeting a letter will be sent to notify you of the Board’s decision and if successful an invoice and your organisation’s bank account details will be requested.

- On receipt of this information payment will be processed to your organisation’s bank account.
1. **SUMMARY**

<table>
<thead>
<tr>
<th>DATE</th>
<th>EVENT / MEETING</th>
</tr>
</thead>
</table>
| Tuesday 4 September | • Attend Council meeting  
                  | • Bayleys Rangiora Ravenswood Development            |
| Thursday 6 September | • Friends of the Town Hall                          |
| Tuesday 11 September | • Water Zone briefing to Council                    
                  | • Rangiora Promotions Association                   |
| Wednesday 12 September | • Rangiora Ashley pre meeting with Governance Adviser 
                  | • Rangiora Ashley Community Board meeting           |
| Thursday 13 September | • Timebank AGM                                      |
| Thursday 20 September | • Timebank                                         |
| Saturday 22 September | • North Canterbury Business Expo                    |
| Monday 24 September | • All Boards’ Briefing                              |
| Wednesday 26 September | • Last Wednesday Club                               |
| Friday 28 September | • Attended David Viles’ funeral                     
                  | • Opening of North Canterbury Sport and Recreation Gym at Flaxton |
2. **RECOMMENDATION**

    THAT the Rangiora-Ashley Community Board:

    (a) Receives report No. 181001113810.

Jim Gerard QSO
CHAIRPERSON