MINUTES OF THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD
HELD IN MEETING ROOM 1 (UPSTAIRS), RUATANIWA KAIAPOI CIVIC CENTRE,
176 WILLIAMS STREET, KAIAPOI ON MONDAY 16 APRIL 2018 COMMENCING AT
4.02PM.

PRESENT
J Watson (Chair), C Greengrass (Deputy Chair), N Atkinson, R Blair, M Pinkham,
P Redmond and S Stewart.

IN ATTENDANCE
Councillors J Meyer and A Blackie.
J Palmer (Chief Executive), K Simpson (3waters Manager) and S Nichols (Governance
Manager).

1 APOLOGIES
Nil.

2 CONFLICTS OF INTEREST
Nil.

3 CONFIRMATION OF MINUTES
3.1 Minutes of the Kaiapoi-Tuahiwi Community Board – 19 March 2018

Moved: N Atkinson      Seconded: R Blair
THAT the Kaiapoi-Tuahiwi Community Board:
(a) Confirms the circulated minutes of the Kaiapoi-Tuahiwi Community
Board meeting, held 19 March 2018, as a true and accurate record.

CARRIED

Moved: N Atkinson      Seconded: R Blair
THAT the Kaiapoi-Tuahiwi Community Board:
(a) Confirms the minutes of the public excluded portion of the meeting of
the Kaiapoi-Tuahiwi Community Board meeting, held 19 March 2018,
as a true and accurate record.

CARRIED

4 MATTERS ARISING
Nil.

5 DEPUTATIONS AND PRESENTATIONS
Nil.

6 ADJOURNED BUSINESS
Nil.
NOTICE OF MOTION

That the following Notice of Motion has been submitted by Philip Redmond pursuant to Standing Order 26.1, for the 16 April 2018 meeting of the Kaiapoi-Tuahiwi Community Board, received on 15 March 2018.

EXPLANATION

This motion addresses concerns regarding the lack of temporary festive lighting and decorations over the 2017 Christmas period and late erection of banners, in and around Kaiapoi. There seems to be confusion over ownership and responsibility for the erection of decorations and lighting.

The community has requested appropriate lighting and festive decorations be reinstated for 2018. These are in addition to the new year round feature lighting, currently under review by the Council. A report is sought to clarify options for discussion and consideration by the Kaiapoi-Tuahiwi Community Board.

Recommendation

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Requests a report from the Council Chief Executive outlining the current arrangements for Christmas decorations and lighting in and around Kaiapoi during the November/December period and further requests options for enhancing Christmas lighting and decorations during this period for 2018.

(b) Requests such report to be received at the scheduled July meeting of the Board on 16 July 2018.

P Redmond in speaking to the proposal stated the date in the motion took into account the peer review.

N Atkinson asked J Palmer where this matter sits in relation to what the Council is currently doing and the Community Board involvement. J Palmer responded that he had commissioned a peer review and the field work was occurring this week. The second phase of the review would look at what was received, what was asked for and what was thought was going to be supplied. The next phase would look at the next steps including advice to achieve the next phase. The process following the peer review would involve further conversations with both the Council and the affected community boards of Kaiapoi-Tuahiwi and Rangiora-Ashley.

In a supplementary question N Atkinson enquired if matters would be in place for Christmas. J Palmer advised that he would await the review and subsequent conversations before advising of further timings.

S Stewart enquired if there will be a report reflecting the history of what has occurred previously with decorations. Staff advised there would be such a report.

S Stewart clarified that the report should include information related to decorations, rather than lighting.

J Palmer acknowledged there were two issues to consider. One being feature lighting and the second being decorations. Information would include an outline of which party was responsible for what aspect. There would be a discussion with Kaiapoi Promotions Association in regard to custody, installment and responsibilities of decorations.

Moved: P Redmond Seconded: C Greengrass

THAT the Kaiapoi-Tuahiwi Community Board:
(a) Requests a report from the Council Chief Executive outlining the current arrangements for Christmas decorations and lighting in and around Kaiapoi during the November/December period and further requests options for enhancing Christmas lighting and decorations during this period for 2018.

(b) Requests such report to be received at the scheduled July meeting of the Board on 16 July 2018.

CARRIED

P Redmond looked forward to the outcome of the peer review and subsequent conversations. He spoke of the importance to keep moving the matter forward and hoped for a positive outcome prior to Christmas.

C Greengrass stated festive lighting was important, referring to Christmas lighting rather than all year round lighting. Staff acknowledged this difference.

8 REPORTS

8.1 Bramleys Road Well Viability Assessment – C Roxburgh (Water Asset Manager) and K Simpson (3 Waters Manager)

K Simpson spoke to the report, providing a background on the history, including information from 2009 testing. Recently the well was re-tested and reviewed. It would be unlikely to get a resource consent as use may influence water levels between the deep and shallow aquifers, also the flow required is less than ideal. Further investigation also showed that the well would require treatment such as UV.

P Redmond enquired if consideration was given to take water from Kaiapoi. Staff advised that option was assessed, however concluded that the best option was to connect to the Woodend supply.

S Stewart queried the timing of the Runanga discussions, reflecting on the Gladstone Road well and asked if the procedure is in the right order due to the Runanga concerns. Staff responded that during consultation with the wider community Bramleys Road well was considered a mitigating factor and was more acceptable. Now circumstances have changed and another conversation is required with the Runanga. This report provides an update to the Community Boards.

N Atkinson sought clarification on past discussions with the Runanga. K Simpson explained the cultural views, which varied across the previous consultation. It was least appropriate to drill a well at Pegasus. In a supplementary question N Atkinson asked what was the next proposal if the Runanga said no to the current proposal. K Simpson advised that alternative sources would then be investigated, with a need to meet the Runanga again and fully understand their views. Any alternative options would likely be very expensive for a standalone community. The proposed option was considered the most feasible option based on the latest information.

J Watson sought clarification that a key cultural issue was the past battles and burial sites. Staff confirmed that was correct, noting that water is currently consumed from those locations.

Moved: J Watson  Seconded: C Greengrass

THAT the Kaiapoi-Tuahiwi Community Board recommends:

(a) Receives report No. 180323031876.

THAT the Council:
(b) **Notes** that previously it was expected that water of a suitable quality and quantity could be abstracted from the Bramleys Road well to be distributed to the Woodend Pegasus water supply scheme, via Tuahiwi, without any treatment.

(c) **Notes** that the Bramleys Road well is no longer considered to be a viable future source for the scheme, as the water source would likely require significant treatment and gaining consent to abstract water from the well would be very difficult.

(d) **Notes** that some Tuahiwi residents opposed the joining of the scheme with Pegasus for cultural reasons, and that the future connection of the Bramleys Road well would have potentially mitigated these concerns.

(e) **Notes** that staff will write to the local Runanga and discuss this matter at the next Runanga meeting on the 17 May 2018, to advise them of the reasons that this well is no longer considered to be a viable future source.

(f) **Approves** the replacement of the $2.2M capital works budget in 2022/23 and 2023/24 to connect the Bramleys Road well, with a $0.5M capital works budget in 2023/24 to connect the EQ4 well to provide additional capacity on the Woodend Pegasus water supply scheme.

**AMENDMENT**

Moved: P Redmond
Seconded: M Pinkham

**THAT** the Kaiapoi-Tuahiwi Community Board recommends:

(a) **Receives** report No. 180323031876.

THAT the Council:

(b) **Notes** that previously it was expected that water of a suitable quality and quantity could be abstracted from the Bramleys Road well to be distributed to the Woodend Pegasus water supply scheme, via Tuahiwi, without any treatment.

(c) **Notes** that the Bramleys Road well is no longer considered to be a viable future source for the scheme, as the water source would likely require significant treatment and gaining consent to abstract water from the well would be very difficult.

(d) **Notes** that some Tuahiwi residents opposed the joining of the scheme with Pegasus for cultural reasons, and that the future connection of the Bramleys Road well would have potentially mitigated these concerns.

(e) **Notes** that staff will write to the local Runanga and discuss this matter at the next Runanga meeting on the 17 May 2018, to advise them of the reasons that this well is no longer considered to be a viable future source.

P Redmond commented that if there is no ‘Plan B’ it could be perceived as a fait accompli before discussions with the Runanga occur, and if consultation occurs then there is a need to review and commit to an accurate budget.

J Palmer advised that staff recommendation (f) is currently a Long Term Plan provision as it is the most sustainable way forward for catering for the anticipated growth. The intention is to reflect what is needed but not necessarily to build now. If, as a result of engagement after the LTP changes and alternative options would take matters through the next three years for the next LTP when costs would be refined and confirmed.
M Pinkham was supportive of the amendment as he did not wish to see the funding locked in but accepted the budget provisions explained by the Chief Executive.

P Redmond remarked it was a ‘chicken and egg’ scenario as the detailed costs were not yet known.

N Atkinson stated it could be three years away and he was comfortable with the Chief Executives explanation. It was not good to hold $2.2m in abeyance and outlined reasoning for his questions earlier. The water is already taken from the area proposed and believed this was the best way forward and therefore could not support the amendment.

J Watson and C Greengrass concurred with N Atkinson’s comments.

With the amendment lost, the original motion became the substantive motion.

Moved: J Watson Seconded: C Greengrass

**THAT** the Kaiapoi-Tuahiwi Community Board recommends:

(f) **Receives** report No. 180323031876.

**THAT** the Council:

(g) **Notes** that previously it was expected that water of a suitable quality and quantity could be abstracted from the Bramleys Road well to be distributed to the Woodend Pegasus water supply scheme, via Tuahiwi, without any treatment.

(h) **Notes** that the Bramleys Road well is no longer considered to be a viable future source for the scheme, as the water source would likely require significant treatment and gaining consent to abstract water from the well would be very difficult.

(i) **Notes** that some Tuahiwi residents opposed the joining of the scheme with Pegasus for cultural reasons, and that the future connection of the Bramleys Road well would have potentially mitigated these concerns.

(j) **Notes** that staff will write to the local Runanga and discuss this matter at the next Runanga meeting on the 17 May 2018, to advise them of the reasons that this well is no longer considered to be a viable future source.

(k) **Approves** the replacement of the $2.2M capital works budget in 2022/23 and 2023/24 to connect the Bramleys Road well, with a $0.5M capital works budget in 2023/24 to connect the EQ4 well to provide additional capacity on the Woodend Pegasus water supply scheme.

**CARRIED**

P Redmond was not opposed to the motion, but believed it looked like the LTP was committing to the EQ4 work and the discussions with the Runanga were ongoing.

J Palmer explained that this option is providing capacity for the entire scheme and that the Bramleys Road well would have assisted cultural concerns, however most of the capacity is at Woodend and Pegasus rather than Tuahiwi.

N Atkinson stated the matter would be discussed at the upcoming Council meeting as he would take those concerns to the meeting, acknowledging staff had noted those concerns also.
8.2 **Ratification of the Board’s Submission to the Waimakariri District Council’s Long Term Plan 2018-2028 – E Cordwell (Governance Adviser)**

The report was taken as read.

Moved: J Watson  Seconded: P Redmond

**THAT** the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** report No. 180328033656.

(b) **Retrospectively ratifies** the Board’s submission to the Waimakariri District Council’s Long Term Plan 2018-2028 (Trim No.180327032890).

**CARRIED**

_Councillors Atkinson and Stewart Abstained_

R Blair commented on an additional matter of Stirling Crescent footpath.

J Watson noted the information and could speak on the matter at the hearing in early May.

8.3 **ANZAC Day Services 2018 - E Cordwell (Governance Adviser)**

The report was taken as read.

Moved: J Watson  Seconded: N Atkinson

**THAT** the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** report No. 180326032242.

(b) **Appoints** Board member M Pinkham to attend the Kaiapoi Cenotaph Dawn Service at 6.30am on Wednesday 25 April 2018.

(c) **Appoints** Board members P Redmond and R Blair to lay a wreath on behalf of the Board at the Kaiapoi Cenotaph (Trousselot Park) Service at 10.00am (assemble corner of Davis and Sewell Streets by tennis courts by 9.45am) on Wednesday 25 April 2018.

(d) **Appoints** Board member C Greengrass to lay a wreath on behalf of the Board at Tuahiwi (Urupa) ANZAC Day Service at 2.00pm on Wednesday 25 April.

**CARRIED**

8.4 **Application to the Kaiapoi-Tuahiwi Community Board’s Discretionary Grant 2017-2018 – E Cordwell (Governance Adviser)**

The report was taken as read.

C Greengrass queried issues with education based applications, past Board decisions and support provided by the Ministry of Education. Staff advised that at 1 July the Board would receive a new funding allocation and would review the criteria. It was acknowledged that the previous Community Board had agreed that they would not provide funding for education institutions that are funded primarily for the Ministry of Education. The current Board had not made that stipulation and each application, if it met the general criteria would be presented by staff for the Board to consider on its individual merits.
THAT the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** report No. 180405036300.

(b) **Declines** the application from Clarkville Playcentre.

**CARRIED**

R Blair Against

N Atkinson commented that the fund was for ‘not for profit’ organisations and would prefer to spend funding elsewhere, however agreed that applications should be considered on a case by case basis.

M Pinkham commented about play centres not making a profit but supported the motion to decline the application as he believed the fund should be spent more on events.

R Blair stated he did not support declining the application.

A Blackie believed this was a wealthy play centre and area and therefore could find other sources of funding.

P Redmond was sympathetic to the application, but believed that as this was a private preschool, no Board funding should be allocated.

J Meyer agreed with A Blackie’s comments.

S Stewart remarked that the financial information supplied indicated an operational loss, however acknowledged it was ratepayer’s funds. S Stewart believed each application should be considered on a case by case basis, however in this instance she was supportive of declining the application.

**9 CORRESPONDENCE**

Nil.

**10 CHAIRPERSON’S REPORT**

10.1 **Chair’s Diary for March-April 2018**

A brief verbal update was provided with further meetings scheduled in the coming week.

**11 MATTERS REFERRED FOR INFORMATION**

11.1 **Rangiora-Ashley Community Board meeting minutes – 14 March 2018** (Trim No. 180307023947)

11.2 **Oxford-Ohoka Community Board meeting minutes – 8 March 2018** (Trim No. 180301021620).

11.3 **Woodend-Sefton Community Board meeting minutes – 12 March 2018** (Trim No. 180306023479).

11.4 **Woodend-Sefton Community Board meeting extraordinary meeting minutes – 26 February 2018** (Trim No. 180301021894).

11.5 **Youth Council meeting minutes – 27 February 2018**

11.6 **Update on the Management of Council Wastewater Treatment Plants** Report to Council 20 March 2018 (Trim No. 180301021693).

11.7 **Library Update** Report to Community and Recreation Committee 27 March 2018 (Trim No. 180316028214).
11.8 **ANZAC Day Services 2018** Report to Council 3 April 2018 (Trim No. 180321030283).

11.9 **Ohoka Road Sewer Upgrades** Report to Utilities and Roading Committee 20 March 2018 (Trim No. 170928105216).


Moved: J Watson  Seconded: P Redmond

**THAT** the Kaiapoi-Tuahiwi Community Board receives the information in items 10.1-10.10.

**CARRIED**

12 **MEMBERS’ INFORMATION EXCHANGE**

**N Atkinson** Commented on the number of submissions received for the LTP and the sessions of Councillors attending various community events and supermarkets to talk directly to the public on the LTP matters had been a positive experience. Noted the Liquor Ban Bylaw and Alcohol Policy were being reviewed over the next couple of months.

**S Stewart** Provided an update on the Waimakariri Water Zone meetings and the work that was occurring that would feed into the ZIPA and what that means to the district. Advised the local Drainage Advisory Groups would see set rates through the LTP process that would mean having a year of funds in reserve to undertake future works. Commented on the Passchendaele Walkway, noting that vehicles were damaging a section at Smith Street, and had put through a service request for improvement. Advised on the Stormwater Drainage and Watercourse Protection Bylaw would be adopted by the Council in May, and what it would mean for property owners discharging water into drains and creeks.

**P Redmond** Commented on recent attendances at Standing Orders training, the Hui, along with the Rangiora Networking Group, the work of the Waimakariri Access Group and Kaiapoi Regeneration Steering Group.

**M Pinkham** Recently attended meetings of the Kaiapoi Regeneration Steering Group, Wellbeing North Canterbury Board (as the Council representative) and reflected on working together as a Board on the Long Term Plan submission.

**J Meyer** Commented on recent changes to the Waimakariri Access Group and the positive addition of Community Board representation. He reflected on the Cust River Rating Group, of which he is chair, and the positive relationship between Ecan and neighbours.

**C Greengrass** Advised the Pines and Kairaki Residents Association were very active in the local community. Reflected on attendance at the Waimakariri Access Group and the Kaiapoi Network meeting. Advised that the Kaiapoi Museum were seeking additional space and the successful movie event hosted by You, Me, We, Us. It was also advised that the Kaiapoi Promotions
Association were investigating other events to potentially run in conjunction with the Kaiapoi Art Expo.

13 **CONSULTATION PROJECTS**

There were no current consultations.

14 **REGENERATION PROJECTS**

14.1 **Town Centre, Kaiapoi**

Updates on the Kaiapoi Town Centre projects are emailed regularly to Board members. These updates can be accessed using the link below:


14.2 **Kaiapoi Regeneration Steering Group**

The next meeting of the Kaiapoi Regeneration Steering Group will be held in Meeting Room 1, Ruataniwha Kaiapoi Civic Centre, 4pm on Monday 7 May 2018. This meeting is open to the public.

The Board noted the information.

15 **BOARD FUNDING UPDATE**

15.1 **Board Discretionary Grant**

Balance as at 16 April 2018: $1,900.

The Board noted the balance.

15.2 **General Landscaping Budget**

Balance as at 16 April 2018: $60,080.

The Board noted the balance.

16 **MEDIA ITEMS**

Nil.

17 **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

*As the public excluded portion of the previous months minutes were accepted, there was not requirement for a public excluded portion of the meeting.*

18 **QUESTIONS UNDER STANDING ORDERS**

Nil.

19 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.
NEXT MEETING

The next meeting of the Kaiapoi-Tuahiwi Community Board is scheduled for 4pm, Monday 21 May 2018 at the Ruataniwha Kaiapoi Civic Centre.

There being no further business, the meeting closed at 5.27pm.

CONFIRMED

__________________  
Chairperson

__________________  
Date

Following the meeting, member C Greengrass provided a brief update on the Public Spaces Policy (Business Zones) Advisory Group which looked at matters such as seating outside cafes on footpaths, shop goods outside shop fronts, and signs or banners and their placement. Further discussion and work with staff will be undertaken over the next few months before a report is considered by the Council.