MINUTES OF THE MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD IN THE UPSTAIRS MEETING ROOM, RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI ON TUESDAY 5 SEPTEMBER 2017 AT 1PM.

PRESENT:
Mayor D Ayers (Chair), Deputy Mayor K Felstead, Councillors N Atkinson, A Blackie, R Brine (arrived 1.15pm at commencement of item 5), W Doody, D Gordon, J Meyer and P Williams.

IN ATTENDANCE:
J Palmer (Chief Executive), C Sargison (Manager Community & Recreation), J Millward (Manager Finance & Business Support), G Cleary (Manager Utilities & Roading), K Stevenson (Roading Manager), C Roxburgh (Water Asset Manager), J McBride (Development Manager), S Hart (Business & Centres Manager), K Waghorn (Solid Waste Asset Manager), B Rice (Senior Transport Engineer) and S Nichols (Governance Manager).

The meeting adjourned at 2.58pm and recommenced at 3.17pm.
The meeting adjourned at 4.40pm and recommenced at 4.55pm.

1. APOLOGIES
   Moved: Councillor Blackie    Seconded: Councillor Meyer
   An apology was received and sustained from Councillor Stewart.
   CARRIED

2. CONFLICTS OF INTEREST
   Item 5.2 - Mayor Ayers declared an interest as a Trust member of Compass FM, North Canterbury Trust and would not ask any questions.
   Item 8.2 – Councillor Brine declared a conflict as a serving police officer.

3. ACKNOWLEDGEMENTS
   Peter Allen
   Mayor Ayers acknowledged the passing of Councillor Peter Allen on 30 August. Mayor Ayers reflected on knowing Councillor Allen for many years through the teaching profession, for which he was respected by many across the country. It was acknowledged Councillor Allen was a huge contributor to the community through many avenues; past Principal of Rangiora High School, instrumental in the development of Wellbeing North Canterbury Trust, work with the Anglican Church and involvement with Rotary along with many more organisations. Mayor Ayers remembered when Councillor Allen asked for the community development portfolio just a few weeks after the September 2010 earthquake; he was a man with the community always at the forefront. Councillor Allen is a huge loss to Waimakariri community.

   John Shivas
   Mayor Ayers acknowledged the passing of John Shivas, a former councillor for six years retiring in 2007; and a term involved with the Rangiora Advisory Board. During his time on Council J Shivas led the ocean outfall project and the eastern districts sewer scheme. Mayor Ayers reflected on J Shivas as a good community minded person; such an example is through his property interests helped community groups by storing Christmas parade floats and coastguard equipment.
   A minute of silence was held as a mark of respect.
4. CONFIRMATION OF MINUTES

4.1 Minutes of a meeting of the Waimakariri District Council held on Tuesday 1 August 2017

Moved: Councillor Felstead          Seconded: Councillor Gordon

THAT the Council:

(a) Confirms as a true and correct record the circulated minutes of a meeting of the Waimakariri District Council held on Tuesday 1 August 2017.

CARRIED

5. DEPUTATIONS AND PRESENTATIONS

Mark Inglis of Hurunui Trails Trust discussed the Heartland Cycleway Project. He spoke to a presentation, explaining the Heartland trails were one step down from the Great Cycle Rides category. Heartland trails focus on using rural roads in a safe way, of which there were currently 35 rides throughout the country. M Inglis was tasked with co-ordinating the Cathedral Square to Ships Cove (top of Queen Charlotte Track in Marlborough).

The route was outlined, with challenges of State Highway 1 described, although M Inglis was working with NZTA as well as East Coast Council’s and planning resources. He described the proposed route through Waimakariri, including past Ashley School, Marshmans Road and into Hurunui via the Western Terrace Road.

The project stages was outlined with 276km from Christchurch to Kaikoura ready by 2020. This would have 85% road, 13% gravel and 2% cycle path. The Waimakariri linkage to Kaiapoi via Rangiora would be ready in 2018 with 24km of road and 13km of cycle path (including the Passchendaele Memorial Cycleway).

M Inglis advised funding of $28,000 had been received from Lotteries for marketing and a coordinator. Other funding was being worked through to extend the coordinator time. The project would be promoted at the upcoming October Cycle Expo. There was a possibility of a Mayoral Accord being formed in the future.

Councillor Gordon enquired if a conversation with Enterprise North Canterbury had occurred yet. M Inglis advised that discussion would occur once feedback from NZTA was received as they will have more information to discuss.

Councillor Gordon enquired about naming of the trial. M Inglis was open to suggestions.

Mayor Ayers commented on naming difficulties and marketing for such a long area. He was supportive of the project, remarking on opportunities of new trials at Te Kohaka o Tuhaitara Trust area when the forestry undergoes a change in 2018. Mayor Ayers commented that when the Passchendaele Memorial Cycleway opens he intends to attend with his trusty 1957 cycle.

Mayor Ayers thanked for M Inglis for the presentation and the positive nature of the project.
Sally Lane of Compass FM discussed the radio stations future plans. Information was tabled providing background information. S Lane advised Compass FM was the only dedicated community station in North Canterbury, and commented on community support.

Councillor Felstead enquired about funding from Hurunui District Council. S Lane advised the station was seeking the same value. This was the first time the station had approached the Councils and benefits were seen following Waiau earthquake.

Councillor Atkinson enquired if this was a commercial deal, focused around civil defence. S Lane commented on discussions with the Chief Executive and what the radio station bring to the community. J Palmer advised a report would come before the Council in December to consider the balance and merits of the proposal.

Councillor Brine enquired how many community radio stations there were in New Zealand. S Lane advised there are ten stations that receive $200-$300,000 from NZ on Air. S Lane provided a history of a funding rule change as Compass FM was setting up, which required them to look at other avenues for funding whilst still being able to provide a community service for emergency services/civil defence. S Lane commented on survey information and the basis was all about North Canterbury with more modern music.

Councillor Doody enquired if S Lane was aware of North Canterbury Neighbourhood Support and their work through Civil Defence. S Lane was aware of the group through Facebook.

Councillor Williams enquired if the station had any statistics on listener demographics. S Lane advised they do not have such information, and a survey would cost approximately $20,000 to participate in a poll which is funding the station does not have. S Lane commented on community notices, and advertising rates being less than Christchurch or commercial stations.

Bruce Kearney (Principal) and Sarah Saunders, representing Kaiapoi High School, discussed the Schools Indoor Court project. Russell Keetley (Chair of the Board of Trustees) was also in attendance.

B Kearny advised the purpose of today was to reinforce the work between S Saunders and C Sargison in relation to the indoor court project. He briefly outlined the history of being advised by the Ministry of Education of being eligible for a gymnasium, however it would be at a basic level. The school decided to work with the Council for an improved community facility. The school currently has 900 students, with a growing roll. The current gym was not serving its purpose of capacity. The school already open buildings for community use, however they are often not big enough for many community events. The gym does not receive much use after 5pm (other than Fridays for basketball) or weekends and it would be good if the community could use it more.

Mayor Ayers commented on his disappointment at the size of the foyer. B Kearny explained how the Ministry works on a footprint area. The school want to maximum the inside gym area (ie court/seating space) and to have high function space rather than a foyer to ensure maximum space inside with an area around the edge of a netball court and change rooms.

S Saunders commented on North Canterbury Basketball requirements of having seating for more than 100 people. Flooring, ventilation and seating were priority.
and required higher quality than the Ministry could offer to be beneficial longer term.

Mayor Ayers thanked the group for coming and appreciated the update on the progress of the project.

J Gerard discussed the background to the proposed Cones Road walkway and the role of the Community Board. J Gerard explained the previous Woodend-Ashley Community Board involvement and different aspects involving the track itself and the Cones Road speed limit matters, referring to item 9.5 on today’s agenda. J Gerard commented on varied feedback received from the community and deputations to the Community Board. The walkway project was proposed to be a community led project.

J Gerard reflected on the introduction of Community Boards to Waimakariri, their roles, closeness to the community and participatory democracy.

Councillor Williams enquired if the Community Boards should have more access to financial matters. J Gerard respond in relation to two separate matters where the Community Board were involved, and where delegation of finance sat, with the roading matters being the authority of Council to determine and approve.

Councillor Brine stated his conflict of interest with regard to speed limit matters, and referred to item 9.5.

6. ADJOURNED BUSINESS

Nil.

7. REGENERATION REPORTS

Nil.

8. REPORTS

8.1 2018-21 National Land Transport Programme – support for proposed bids

– K Stevenson (Roading Manager)

K Stevenson highlighted key aspects of the report, advising an additional report will be presented to the Council for consideration through the Long Term Plan relating to cycle education, which has an initial budget of $70,000.

Councillor Doody was interested in the road safety programme and sought further information. K Stevenson explained it was education through schools based on a programme run by the Christchurch City Council and Christchurch schools. Whilst the initial budget was $70,000, a funding contribution could potentially come from ACC and the NZTA.

Mayor Ayers commented on the proposed supermarket at the Woodend intersection of State Highway 1 and two local roads, enquiring if plans go through NZTA or other means. K Stevenson advised on a NZTA business case for Ashley River to Belfast, including Woodend, with further meetings scheduled to discuss options, with a focus on Woodend roading. There was likely to be interim measures in place before the construction of the Woodend Bypass.

Moved: Councillor Meyer Seconded: Councillor Doody

THAT the Council:

(a) Receives report No. 170818089218.
(b) **Endorses** the initial bid submission for the 2018-21 NLTP that was submitted on 31 August 2017 and as detailed in this report.

(c) **Provides** feedback to enable the firm bid to be submitted on 20 October 2017.

(d) **Notes** that the final bids are due on 16 December 2017.

(e) **Notes** that work is still required on assessing the merits of an enhanced programme to upgrade street lights to LED lights in order to reduce power and maintenance costs and that a report will be presented to Council seeking a decision before the final bid is due.

(f) **Notes** that included in the initial bid is $70,000 for cycle education and that a separate report will be presented to Council on this subject in October to enable the Council to consider the merits of the programme and the amount of funding it is prepared to invest.

(g) **Notes** that the initial bid is based on the Roading Activity Management Plan (AMP) update work completed to date and that further work is required to refine the programme and the budget levels so further changes may be necessary.

(h) **Notes** that this initial bid does not commit the Council to a level of funding or to specific projects and changes can be made up until the final bid is due on 16 December 2017.

**CARRIED**

Councillor Meyer thanked staff for the detail reported on and believed this action was a positive step forward.

Councillor Doody was excited by the developments, and what this meant for road safety. She commented on training for young users is very important.

8.2 **Changes to Kaiapoi (West) Speed Limits – K Stevenson (Roading Manager)**

Councillor Brine left the room, having declared a conflict of interest.

K Stevenson spoke to the report, highlighting key aspects of the report including feedback from the Community Board and NZTA.

Councillor Atkinson queried the speed particularly the bend. K Stevenson commented on options considered, and whilst the design speed is higher than the actual speed limit, the bend is not suitable for 100kph, and is recommended to be set at 80kph.

Councillor Meyer sought clarification on the new road speed of 80kph and slowing traffic as it moved into the urbanised area. K Stevenson commented on factors that came through the consultation asking why not extend past Skew Bridge and feedback from the independent Safety Audit on Mill Road, which advised to consider a lower speed limit. Staff advised on the combination of many factors that recommend the most appropriate speed for the area.

Councillor Meyer enquired on the type of road surface that would be used to help reduce noise at the back of the houses. Staff advised a fine chip seal would be used.

Moved: Councillor Meyer Seconded: Councillor Blackie  
**THAT** the Council:

(a) **Receives** report No 170822090290
(b) **Approves** the speed limit change on roads within the Kaiapoi (West) area, as outlined below, and as shown on the attached plan (TRIM 170608058547).

<table>
<thead>
<tr>
<th>Road</th>
<th>Section</th>
<th>Proposed Limit</th>
<th>Existing Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ohoka Road</td>
<td>From the existing 50/70 change point, across Overbridge, to 100m west of Island Road</td>
<td>50km/h</td>
<td>70km/h</td>
</tr>
<tr>
<td>New Arterial Road / Butchers Road</td>
<td>From 100m west of Island Road to the end of the houses on Butchers Road</td>
<td>60km/h</td>
<td>N/A / 100km/h</td>
</tr>
<tr>
<td>New Arterial Road / Butchers Road / Island Road / Skewbridge Road</td>
<td>From the end of the houses on Butchers Road to west of Skewbridge Road Bridge</td>
<td>80km/h</td>
<td>100km/h</td>
</tr>
<tr>
<td>Island Road</td>
<td>From 300m south of Ohoka Road to Butchers Road</td>
<td>50km/h</td>
<td>70km/h / 100km/h</td>
</tr>
<tr>
<td>Adderley Terrace</td>
<td>From the existing 50/70 change point to Island Road</td>
<td>50km/h</td>
<td>70km/h</td>
</tr>
</tbody>
</table>

(c) **Notes** that the Register of Speed Limits will be updated to include these changed speed limits.

(d) **Notes** that the Speed Limits Bylaw 2009 allows speed limits to be changed by Council resolution following consultation as required by the Land Transport Rule: Setting of Speed Limits.

(e) **Notes** that the submissions on this proposal have been distributed to the Kaiapoi-Tuahiwi Community Board for their information.

(f) **Circulates** this report to all Community Boards.

**CARRIED**

Councillor Meyer believed all relevant aspects had been covered in the report.

Councillor Blackie commented on good community consultation.

Councillor Atkinson clarified why he raised questions of speed and road design as a balancing act between ‘nanny state’ and people dying on the roads. Councillor Atkinson commented on frustrations of reducing speed to 80kph and 70kph in environs on urban boundaries, which he believes has increased markedly around New Zealand.

Mayor Ayers stated people need to get use to the fringes around our communities being 80kph around the country, citing various examples. Mayor Ayers commented on road design in relation to people being killed on straight roads due to distraction or alcohol factors, as well as intersections. He suggested members read the latest speed recommendations from NZTA. Mayor Ayers remarked that the can envisage 80kph speed limit between Rangiora and Kaiapoi in the future.

*Councillor Brine returned to the table at 2.38pm at the conclusion of item 8.2.*

**8.3 Rangiora Town Centre Feature and Street Lighting – J McBride (Development Manager) and S Hart (Business and Centres Manager)**

J McBride spoke to the report, commenting on options and costings. Staff also advised of an additional memo circulated earlier. Item 9.1 on the agenda
(Matter Referred from Rangiora-Ashley Community Board meeting of 9 August) was also referenced.

Councillor Williams queried the decision process with reference to the Community Boards recommendations, and an earlier deputation. J Palmer commented on information that was available to the Community Board at the time of their deliberations, and subsequently further information has become available for the Council to consider. J Palmer provided context of the budget implications and the delegation of funding decisions ultimately lie with the Council. Staff advised that if the preferred option was chosen then additional funding would be required from the Council.

Following a supplementary question from Councillor Williams relating to Community Board decisions Mayor Ayers spoke of two different situations that the Community Board recently considered. Mayor Ayers also commented on different levels of service across the district, Board delegations and reminding the member that the matter before the Council related to festive lighting.

Councillor Gordon sought clarification of process in relation to item 8.3 and 9.1 and asked if the two reports could be considered consecutively. Mayor Ayers agreed that agenda item 9.1 would be considered next.

Councillor Gordon referred to the Main Power budget increase and enquired if it was worthwhile meeting with Main Power to reconsider their pricing as this could be considered as a project for the public good. G Cleary advised of interaction with Main Power, taking a commercial approach to pricing, however staff could enquire further.

Moved: Councillor Gordon  Seconded: Councillor Brine

**THAT** the Council:

(a) **Receives** report no. 170825091852.

(b) **Approves** the feature lighting as detailed in Option Two of this report, consisting of in-ground LED Lighting.

(c) **Approves** the reallocation of $65,000 from the Waikuku to Pegasus Connection budget of $670,000.

(d) **Notes** that staff will report back on options to fund the street lighting of $485,000 through the next LTP process.

(e) **Notes** that additional information is provided in relation to report no. 170725078225 referred from the Rangiora-Ashley Community Board.

(f) **Notes** that there is a separate report for Kaiapoi Town Centre feature lighting. Option Two in this report is the same level of service as is being proposed for Kaiapoi Town Centre.

**CARRIED**

Councillor Williams Abstain

Councillor Gordon stated his comments related to both reports (8.3 and 9.1). He stated it was time to progress, if the lights were going to be ready for Christmas. Councillor Gordon acknowledged the cost involved but believed it was futureproofed for many years to come. Councillor Gordon reflected on Community Board discussions, Rangiora Promotions and feedback from the community.

Councillor Brine reserved his right to speak.

Councillor Atkinson stated that whilst he was not personally happy about the price (although staged timing and the project would cost more later), he
acknowledged it was a past Council commitment made to the community some time ago. Councillor Atkinson reflected that the main street of Kaiapoi was in a similar situation and the projects assist to tie the two towns together. Councillor Atkinson was supportive of motion.

Councillor Williams stated he was supportive of the project when costs were $260,000, however due to time delays and the increased cost he believed it was time the Council became more realistic with ratepayer funds and therefore would abstain from the vote.

Councillor Doody was supportive of the project and believed the lighting would also enhance safety in the street.

_The meeting adjourned at 2.58pm and recommenced at 3.17pm._

### 8.4 Southbrook Recycling Compactor Shelter: Request to Reallocation Budgets

**– K Waghorn (Solid Waste Asset Manager)**

K Waghorn spoke to the report advising that the $26,000 shortfall include $11,000 of contingency that may not be required. The contingency was 10% of the $200,000 budget.

Councillor Williams enquired of the location of the compact shelter and if the existing building could be used elsewhere on the site. Staff confirmed placement of assets on the site and advised that a feasibility study would be undertaken once the Council considers the waste bin situation, for longer term viability.

Councillor Felstead sought assurance on Oxford Resource Centre funding was not being spent, with staff advising they were working through an appropriate cost effective solution for Oxford.

Moved: Councillor Brine Seconded: Councillor Felstead

**THAT** the Council:

(a) **Receives** report No. 170823091196.

(b) **Approves** reallocation of unused funding from the following budgets to fund the $26,300 short-fall for the Southbrook Recycling Compactor Shelter (PJ 100844.000.5043):

   i. $13,900 from Garterys Pit roads and fencing (PJ 100846.000.5043)
   ii. $6,300 from Recycling bottle bank/container (PJ100991.000.5044)
   iii. $6,100 from RPZ installation (backflow protection) Oxford (PJ 100955.000.5043)

(c) **Notes** that these capital works are all to be loan funded out of the Solid Waste Disposal Account.

**CARRIED**
8.5 Poyntz Road Source Upgrade – Request to Consult Community Regarding Proposed Pipe to connect to West Eyreton – C Roxburgh (Water Asset Manager)

C Roxburgh and G Cleary presented the report. Staff tabled an amended recommendation for consideration based on recent feedback. Staff highlighted key aspects of the project, the various options considered and the merits of each option.

G Cleary provided background information in relation to previous consultation with West Eyreton and Summerhill areas. It was advised that Cust was also considered at the time, however feedback was that Cust wished to remain independent. Staff advised that regardless of the Poyntz Road decision it is important that West Eyreton have a second well. Further consultation with the advisory groups would be held within the next few weeks.

Mayor Ayers enquired on the likelihood of a wider water scheme through small blocks. C Roxburgh advised the scheme had allowed for growth on standard percentage population increase and it was difficult to foresee major growth at this stage. There are currently individual block owners with private wells, while others tank in water or drill deeper; however the other issue is water quality. Land use and nitrate use on properties or legislative changes many come into play and demand will increase.

Councillor Atkinson queried the timing of the project, particularly referencing anticipated legislative changes in the next 12-18 months. G Cleary advised the changes to standards and requirements are likely to accelerate rather than slow. Poyntz Road is currently an unsecure water source, which could have an UV process added at source that would improve quality.

Councillor Doody queried the area that would be consulted. C Roxburgh advised staff would contact everyone on the proposed pipe route that are not currently connected, with information on costs and an seeking indicative signal of those interested in joining the scheme. The more people that join the scheme, the more it subsides the overall scheme.

Councillor Felstead enquired how staff would convey to those on the West Eyreton supply that a second well is not related to the Poyntz Road scheme. Staff acknowledged good community engagement is required, and there is no intention to join the two wells for joint use.

Moved: Councillor Williams Seconded: Councillor Atkinson

As per tabled papers THAT the Council:

(a) Receives report No. 170816088611.

(b) Endorses the option of connecting the Poyntz Road scheme with the West Eyreton scheme as the preferred option to upgrade the Poyntz Road water supply source for preliminary consultation with the community, subject to consultation with the West Eyreton and Summerhill Water Supply Advisory Group members.

(c) Notes that the options of drilling a new deep source or treating the existing source are not considered to be viable due to the risks associating with both options relative to the joining with West Eyreton option.

(d) Approves staff to first consult with the West Eyreton and Summerhill Water Supply Advisory Group members and following this to consult with the residents along both possible routes for the new pipe to determine the level of interest that these residents have to connecting to this new pipe.
(e) **Notes** that, following the identification of the preferred route, staff will undertake a rating assessment and prepare consultation material to present to the existing Poyntzs Road and West Eyreton communities.

(f) **Circulates** this report to the Oxford-Ohoka Community Board for their information.

CARRIED

Councillor Williams acknowledged the project had to be undertaken to continue with good supply.

Councillor Gordon thanked staff for following through on additional information provided and consultation with the advisory groups, as it will help the project going forward.

8.6 **West Eyreton and Summerhill Backup Source Options** – M Andrews (Civil Engineer), J Dunn (Engineering Technician) and C Roxburgh (Water Asset Manager)

C Roxburgh spoke to the report outlining each option.

Moved: Councillor Williams  Seconded: Councillor Meyer

That the Council:

(a) **Receives** report No. 170627066208.

(b) **Notes** that staff have considered a number of options to provide a backup source for the West Eyreton and Summerhill water supply schemes and that drilling a new deep well at West Eyreton (Option A) has been identified as the recommended upgrade option.

(c) **Approves** the drilling of a new deep well at West Eyreton to provide the West Eyreton and Summerhill water supply schemes with a secure backup source, subject to staff carrying out consultation with the West Eyreton and Summerhill Water Supply Advisory Group members.

(d) **Notes** that there is adequate budget of $190,000 under the capital budget for the West Eyreton scheme and $400,000 under the capital budget for the Summerhill scheme, both for the 2017/18 financial year for this project.

(e) **Circulates** this report to the Oxford - Ohoka Community Board and the Rangiora - Ashley Community Board for their information.

CARRIED

8.7 **Request for Funding to be Brought Forward for Bramleys Road Well Consent to Take Water** – C Roxburgh (Water Asset Manager)

Colin spoke to the report outlining the background and implications, advising the outcome of changes will ensure improved water quality. The project will also address some cultural aspects that were commented on through the consultation.

Councillor Atkinson reflected on earlier conservations where water levels lower and impacts on local farmers. C Roxburgh explained the well testing processes, and differences between test pump settings (30l/s) and normal settings (15l/s). Staff would be able to demonstrate to locals that it does not have a detrimental effect on landowners and would work with them through the consent process.
Councillor Atkinson queried the 15l/s flow. Staff explained that the flow would be acceptable for Tuahiwi but not enough for the Woodend demand. It was further explained that the proposal would provide assurances for area by building resilience into the system. It was acknowledged the proposal was not sufficient to supply units on its own. Assurance of staff working with the community, to minimise any impact and options for people joining the scheme was provided.

Mayor Ayers sought clarity for his understanding of the proposal enquiring if the well could be drilled deeper into another aquifer. Staff were unable to confirm ability and implications.

Mayor Ayers enquired how wide the geographical spread is of those who are impacted. Staff advised that part of the proposed work would finalise calculations to enable all appropriate information was captured.

Mayor Ayers sought clarity on how the proposal works with Bramleys Road and Chinnerys Road wells. Staff explained pressures, flow and usage demands.

Moved: Councillor Atkinson  Seconded: Councillor Williams

THAT the Council:

(a) Receive report No. 170811086311.
(b) Approve $25,000 of the Bramleys Road Well Level of Service Component capital works budget currently set for the 2021/22 year to be brought forward to the current 2017/18 financial year.
(c) Note that this will allow staff to submit an application to take water from the Bramleys Road well to Environment Canterbury with the aim of securing this consent, before other wells are drilled and consented in the area.
(d) Circulate this report to the Kaiapoi-Tuahiwi and Woodend-Seton Community Boards for their information, and authorises staff to inform the local Runanga at the next scheduled meeting.

CARRIED

Councillor Atkinson commented on his line of questioning, the importance of water, the volume of use in our growing community and the interconnection with unknown possibilities. Councillor Atkinson commented on Environment Canterbury with their red and orange zones, and his personal concern on the number of wells across the district that face a possibility of drying up, due to high demand use in sectors such as dairy.

8.8 Appointments to Rural Primary Health Organisation – S Nichols (Governance Manager)

The report was taken as read.

Councillor Doody enquired of the process for appointment. Mayor Ayers explained past discussions and Councillors interests. Councillor Gordon had a strong background in community wellbeing.

Moved: Mayor Ayers  Seconded: Councillor Brine

THAT the Council:

(a) Receive Report No. 170824091839.
(b) **Approves** the appointment of Councillor Gordon as the Council Community Representative to the Rural Canterbury Primary Health Organisation Board, effective from 5 September 2017.

CARRIED

Councillor Gordon advised he had observed a meeting and was looking forward to making a contribution through this channel.

Councillor Atkinson acknowledged the input of Councillor Allen and the benefits of his knowledge he gave to the district, and beyond.

Mayor Ayers commented on political difficulties in the last few years.

9. **MATTER REFERRED FROM COMMITTEES, BOARDS AND HEARING PANELs**

9.1 **High Street Feature Lighting (Rangiora)**

*Item 9.1 was considered immediately following agenda item 8.3.*

J Palmer advised that the main report (item 8.3) and subsequent information superseded this report, and suggested the Council received the Community Board report.

Moved: Councillor Atkinson  Seconded: Councillor Blackie

**THAT** the Council:

(a) Receive the report 170725078225.

CARRIED

9.2 **Kaiapoi Town Centre Feature Lighting – J McBride (Development Manager) and S Hart (Business and Centres Manager)**

(referred to copy of report no. 170810086146 to the Kaiapoi-Tuahiwi Community Board meeting of 21 August 2017)

J McBride spoke to the report and proposed a two stage approach. Stage one would focus on lighting trees in Trousselot Park and Raven Quay, prior to Christmas. Stage two would progress in the New Year.

Moved: Councillor Atkinson  Seconded: Councillor Meyer

**THAT** the Council:

(a) **Approves** the Stage One feature lighting for Kaiapoi Town Centre as detailed in this report.

(b) **Approves** the allocation of $125,000.00 of the Kaiapoi Town Centre budget to fund the Stage One feature lighting in Kaiapoi

CARRIED
9.3 **Kaiapoi East Reserve Roading Access Options Consultation Feedback** – C Batchelor, (District Regeneration Communications Advisor), R Ramsay, (District Regeneration Project Administrator), D Roxborough, Implementation Project Manager

(referred to copy of report no. 170711071699 to the Regeneration Steering Group meeting of 7 August 2017, and minutes of that meeting)

C Sargison spoke to the report advising several boundary adjustments were required. There had been informal discussions held with the Minister and LIMS and any variation would require the approval of the Council. Staff will come back to the Council with an alternative configuration for the dog park. It was also advised that since the August Regeneration Steering Group meeting staff had spent time with 3waters staff reviewing storm waters matters and were hopeful of improved outcomes which would be presented to the October Regeneration Steering Group for consideration.

Moved: Councillor Blackie Seconded: Councillor Atkinson

**THAT** the Council:

(a) **Receives** report No.170711071699.

(b) **Approves** the adoption of Option 2 as the preferred configuration for the sports and recreation reserve and roading configuration subject to Crown approval.

(c) **Requests** staff to provide alternate configuration of the dog park and BMX facility to achieve a dog park no smaller than was provided on Option 1.

(d) **Notes** that the alternate configuration may include use of the Corcoran Reserve.

(e) **Notes** that the outcomes of the community consultation process and the Steering Group resolution will be made public via media release, and direct response to those who made submissions.

**CARRIED**

Councillor Blackie commented on the importance of dog parks being an asset for the community and the public feedback for the dog park options.

Mayor Ayers was supportive of the motion.

9.4 **Establishment of Targeted Rate for the sealing of Barkers Road, (Loburn)** - K Stevenson (Roading Manager)

(referred to copy of report no. 170808084823 to the Barkers Road Hearing Panel meeting of 22 August 2017 and minutes of that hearing/deliberations meeting).

The report was taken as read.

Moved: Councillor Meyer Seconded: Councillor Williams

**THAT** the Council:

(a) **Approves** the targeted rate for the sealing of Barkers Road as detailed in the Statement of Proposal (Doc 170220015597).
(b) **Notes** that property owners have the option of paying by lump sum rather than by a targeted rate.

**CARRIED**

Councillor Meyer stated he was pleased many residents attended the process.

Councillor Williams commented on the positive outcome for residents of Barkers Road.

### 9.5 Changes to Cones Road Speed Limit – K Stevenson (Roading Manager), B Rice (Senior Transport Engineer)

Moved: Mayor Ayers Seconded: Councillor Blackie

**Procedural Motion**

**THAT** the Council:

(a) **Lay** the report on the table on the proposed Cones Road Walkway pending further information including costs, a community action plan for the walkway construction and maintenance matters and to report back to the Council through the Long Term Plan.

**CARRIED**

### 10. HEALTH AND SAFETY

#### 10.1 Health and Safety Report - August – J Palmer (Chief Executive)

J Palmer spoke to the report briefly.

Moved: Mayor Ayers  Seconded: Councillor Williams

**THAT** the Council:

(a) **Receives** report No. 170825092092

**CARRIED**

### 11. COMMITTEE/WORKING PARTY/JOINT COMMITTEE MINUTES FOR INFORMATION

#### 11.1 Minutes of a meeting of the Waimakariri Water Zone Committee held on 10 July 2017

#### 11.2 Minutes of a meeting of the Community and Recreation Committee held on 18 July 2017

#### 11.3 Minutes of a meeting of the Audit and Risk Committee held on 18 July 2017

#### 11.4 Minutes of a meeting of the District Planning and Regulation Committee held on 15 August 2017

#### 11.5 Minutes of a meeting of the Utilities and Roading Committee held on 15 August 2017
Moved: Councillor Gordon  Seconded: Councillor Doody

THAT the information in Items 11.1 – 11.5 be received.

CARRIED

12. COMMUNITY BOARD MINUTES FOR INFORMATION

12.1 Minutes of a meeting of the Oxford-Ohoka Community Board held on 3 August 2017

12.2 Minutes of a meeting of the Rangiora-Ashley Community Board held on 9 August 2017

12.3 Minutes of a meeting of the Woodend-Sefton-Community Board held on 14 August 2017

Moved: Councillor Blackie  Seconded Councillor Felstead

THAT the information in Items 12.1 to 12.3 be received.

CARRIED

It was noted the Oxford Library and Service Centre opens on Monday 18 September 2017.

13. CORRESPONDENCE

Nil.

14. MAYOR’S DIARY

14.1 Mayor’s Diary 26 July - 28 August 2017

Moved: Councillor Felstead  Seconded: Councillor Meyer

THAT the Council:

(a) Receives report no. 170828092548

CARRIED

The meeting adjourned at 4.40pm and recommenced at 4.54pm.

15. COUNCIL PORTFOLIO UPDATES

15.1 Iwi Relationships

Nil.

15.2 Canterbury Water Management Strategy

Mayor Ayers encouraged members to view the short film currently showing locally called “7 Rivers”.

15.3 International Relationships

The Passchendaele Exhibition had opened and would run for two weeks. A function would occur the following week with the arrival of Freddy DeClerke from Belgium.

Mayor Ayers commented on an upcoming function for the new Consulate General of China.
16. **QUESTIONS (UNDER STANDING ORDERS)**
   
   Nil.

17. **URGENT GENERAL BUSINESS**
   
   Nil.

18. **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

   *Section 48, Local Government Official Information and Meetings Act 1987*

   Moved: Councillor Felstead    Seconded: Mayor Ayers

   **THAT** the public be excluded from the following parts of the proceedings of this meeting.

   **CARRIED**

   The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Minutes/Report of:</th>
<th>General subject of each matter to be considered</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>18.1</td>
<td>Minutes of the public excluded portion of Council meeting of 1 August 2017</td>
<td>Confirmation of minutes</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
<tr>
<td>18.2</td>
<td>Minutes of the public excluded portion of a meeting of the Audit and Risk Committee 18 July 2017</td>
<td>Receipt of minutes for information</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
<tr>
<td>18.3</td>
<td>Minutes of the public excluded portion of a meeting of the Utilities and Roading Committee meeting of 15 August 2017</td>
<td>Receipt of minutes for information</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
<tr>
<td>18.4</td>
<td>Report of Colin Roxburgh (Water Asset Manager)</td>
<td>Procurement of Water Supply Well Services for Kings Ave, West Eyreton, McPhedrons Road and Smith Street</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
<tr>
<td>18.5</td>
<td>Report of Kelly LaValley (Project Delivery Manager)</td>
<td>Delegated Authority to Accept Tender for Townsend Road Extension and Stormwater Management Area</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
<tr>
<td>18.6</td>
<td>Report of Kelly LaValley (Project Delivery Manager)</td>
<td>Doncaster Land Purchase</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
</tbody>
</table>
Report of Craig Sargison (Manager Community and Recreation)

Land Purchase

Good reason to withhold exists under Section 7

Section 48(1)(a)

Report of Craig Sargison (Manager Community and Recreation)

Kaiapoi High School Indoor Court Memorandum of Understanding

Good reason to withhold exists under Section 7

Section 48(1)(a)

Report of Jeff Millward (Manager Finance and Business Support)

Shared Service Business Process Review on Procurement and Contract Management

Good reason to withhold exists under Section 7

Section 48(1)(a)

PUBLIC EXCLUDED MATTER REFERRED FROM AUDIT AND RISK COMMITTEE MEETING OF 18 JULY 2017

Report of Sarah Nichols (Governance Manager)

Potential Sale of Civic Assurance House

Good reason to withhold exists under Section 7

Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Reason for protection of interests</th>
<th>Ref NZS 9202:2003 Appendix A</th>
</tr>
</thead>
<tbody>
<tr>
<td>18.1 – 18.10</td>
<td>Protection of privacy of natural persons</td>
<td>A2(a)</td>
</tr>
<tr>
<td></td>
<td>To carry out commercial activities without prejudice</td>
<td>A2(b)ii</td>
</tr>
</tbody>
</table>

CARRIED

CLOSED MEETING

Resolution to resume in Open Meeting

Moved Councillor Doody Seconded Councillor Atkinson

THAT the open meeting resumes and that the resolution(s) made with the public excluded can be made public for items 18.4, 18.5 and 18.10. Those items that remain public excluded are item 18.6, 18.7 and 18.9. Furthermore the resolution of item 18.8 can be made public once the MOU has been signed by the parties.

CARRIED

The Public Excluded portion of the meeting occurred from 4.55pm to 6.41pm.

OPEN MEETING
18.4 **Procurement of Water Supply Well Services for Kings Ave, West Eyreton, McPhedrons Road and Smith Street – C Roxburgh (Water Asset Manager)**

Moved: Councillor Felstead  Seconded: Councillor Gordon

THAT the Council:

(a) **Receives** report No. 170817089087.

(b) **Approves** the award of Separable Portion B of Contract 17/17 to Clemence Drilling Limited for $48,267.65 for the drilling and development of the new well for the Waikuku Beach water supply scheme.

(c) **Notes** that this price is considered to represent good value, and this method of procurement will allow the project to progress so that the second well completion coincides with the completion of the UV upgrades proposed for the Kings Avenue headworks.

(d) **Endorses** the recommended procurement approach of an-expression of interest process followed by a selected tender process to procure the drilling of the second West Eyreton well as one contract, and for the well pump installation and wellhead construction at both West Eyreton and McPhedrons Road as a separate contract.

(e) **Notes** that approval to proceed with the drilling of the West Eyreton back-up well is subject to consultation with the West Eyreton and Summerhill Water Supply Advisory Group members (as per report 170627066208) and that staff will not award this contract for the drilling of this well until this consultation has taken place.

(f) **Notes** that it is intended that Management Team would authorise the award of these works and circulate the relevant reports to the Utilities and Roading Committee, following this process, in accordance with the Council’s purchasing policy.

(g) **Resolves** that the recommendations in this report be made publicly available, but that the contents remain in committee.

CARRIED

18.5 **Delegated Authority to Accept Tender for Townsend Road Extension and Stormwater Management Area – K LaValley (Project Delivery Manager)**

Moved: Councillor Gordon  Seconded: Councillor Brine

THAT the Council:

(a) **Receives** report No. 170814086824.

(b) **Delegates** authority to the Chief Executive and Mayor to approve award of a tender through Townsend Fields Limited to construct the Townsend Road extension, stormwater works, water, and sewer mains provided the tender price is within the approved budgets for these works. Council’s portion of the works is estimated at $4,403,000.

(c) **Notes** that the outcome will be reported to Council at the meeting following award of the tender by Townsend Fields Limited.

(d) **Resolves** that the recommendations in this report be made publically available but that the contents remain Public Excluded.

CARRIED
18.10 Potential Sale of Civic Assurance House – S Nichols (Governance Manager)

Moved: Councillor Atkinson Seconded: Councillor Williams

THAT the Council:

(a) Authorises the Chief Executive to vote on behalf of the Waimakariri District Council to dispose of Civic Assurance House at 114-118 Lambton Quay, Wellington.

(b) Notes that matters and resolution remain public excluded for reasons of commercial sensitivity.

CARRIED

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6.42PM.

CONFIRMED

__________________________________________
Chairperson

__________________________________________
Date