Woodend-Sefton Community Board

Agenda

Monday 11 September 2017

7.00pm

Woodend Community Centre
School Road
Woodend

Members:
Shona Powell (Chair)
Andrew Thompson (Deputy Chair)
Andrea Allen
John Archer
Al Blackie
Rhonda Mather
John Meyer
Board Members
WOODEND-SEFTON COMMUNITY BOARD

AGENDA FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD TO BE HELD IN MEETING ROOM A, WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON MONDAY 11 SEPTEMBER 2017 AT 7PM.

Edwina Cordwell
Governance Advisor

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

BUSINESS

1 APOLOGIES

2 CONFLICTS OF INTEREST

3 CONFIRMATION MINUTES

3.1 Minutes of the Woodend-Sefton Community Board – 14 August 2017

RECOMMENDATION

THAT the Woodend-Sefton Community Board:
(a) Confirms the circulated minutes of the Woodend-Sefton Community Board meeting, held 14 August 2017, as a true and accurate record.

4 MATTERS ARISING

5 DEPUTATIONS FROM THE COMMUNITY

6 ADJOURNED BUSINESS

6.1 Memorial Seat : Alison Swain – Additional Information – C Brown (Community Greenspace Manager)

Additional information and revised staff recommendations provided by way of Memo no. 170830094153

RECOMMENDATION

THAT the Woodend-Sefton Community Board:
(a) Receives memo No. 170830094153.
(b) Notes the change in wishes of the family to support the installation of a standard seat as opposed to the originally proposed unique design.
(c) Supports staff installing a standard seat with plaque in the chosen location with opportunity if desired for the family to place hand prints into the concrete pad.
6.2 Applications for Woodend-Sefton Community Board Discretionary Grant 2017-2018 – E Cordwell (Governance Adviser)

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 170718074699.

(b) Approves a grant of $__________ to Social Inclusion Initiatives Group towards the costs of Welcome Bags for newcomers to the Waimakariri District.

OR

(c) Declines the application from Social Inclusion Initiatives Group.

6.3 General Landscaping Budget – Craig Sargison: (Community and Recreation Manager)

To be considered at Item 17 Matters to be considered with the public excluded.

7 REPORTS

7.1 Woodend Beach Road Walkway/Cycleway Naming, Planting and Seat Installation – G Reburn (Parks and Recreation Operations Team Leader)

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 170901094692

(b) Approves the new cycleway/walkway along Woodend Beach Road being named Jill Creamer Walkway.

(c) Approves that the $800 cost of the concrete seat pad construction and seat installation on the corner of Sandhill and Woodend Beach Roads be covered by the Woodend – Sefton General Landscape Development Budget.

(d) Approves that the $2471 cost for supply of plants and planting above the path and gabion wall on Woodend Beach Road be covered by the Woodend – Sefton General Landscape Development Budget.

(e) Thanks the Woodend Community Association for their work and major contribution to the development and implementation of the Woodend Beach Road Walkway/Cycleway
7.2 Application for Woodend-Sefton Community Board Discretionary Grant 2017-2018 – E Cordwell (Governance Adviser)

RECOMMENDATION
THAT the Woodend-Sefton Community Board:
(a) Receives report No.170823091211.
(b) Approves a grant of $__________ to Pegasus Residents’ Group towards the costs of the Pegasus ‘Christmas on the Lake’ event.

OR

(c) Declines the application from Pegasus Residents’ Group.

7.3 Ratification of the Woodend-Sefton Community Board’s Submission to the Waimakariri District Council regarding the Northern Pegasus Bay Bylaw 2016 Implementation Plan - E Cordwell (Governance Adviser)

RECOMMENDATION
THAT the Woodend-Sefton Community Board:
(a) Receives report No. 170824091404.
(b) Ratifies the Board’s Submission to the Waimakariri District Council regarding the Northern Pegasus Bay Bylaw 2016 Implementation Plan. (Trim 170825092113).

7.4 Ratification of the Woodend-Sefton Community Board’s Submission to the Waimakariri District Council regarding the Draft Waimakariri Accessibility Strategy: “Towards an Inclusive Environment – E Cordwell (Governance Adviser)

RECOMMENDATION
THAT the Woodend-Sefton Community Board:
(a) Receives report No. 170824091452.
(b) Ratifies the Board’s Submission to the Waimakariri District Council regarding the Draft Waimakariri Accessibility Strategy: “Towards an Inclusive Environment”. (Trim 170828092672)

7.5 Summary of Discretionary Grant Accountability 1 January 2017 to 30 June 2017– E Cordwell (Governance Adviser)

RECOMMENDATION
THAT the Woodend-Sefton Community Board:
(a) Receives report No 170830093802.
(b) Circulates a copy of this report to all of the Community Boards.
8 CORRESPONDENCE

9 CHAIRPERSON'S REPORT
9.1 Chairperson's Report for August-September 2017

RECOMMENDATION
THAT the Woodend-Sefton Community Board:

(a) Receives report No. 170904095269.

10 MATTERS FOR INFORMATION
10.1 Oxford-Ohoka Community Board meeting minutes – 3 August 2017 (Trim No. 170808084495)
10.2 Rangiora-Ashley Community Board meeting minutes – 9 August 2017 (Trim No. 170808084508)
10.3 Annual Report: Dog Control 2016/2017 – Malcolm Johnston, (Environmental Services Manager) – Report to Planning and Regulation Committee meeting 15 August 2017 (Trim No. 170710071156)
10.5 Changes to Kaiapoi (West) Speed Limits – Ken Stevenson, (Roading Manager) – Report to Council meeting 5 September 2017 (Trim No. 170822090290)
10.6 Update on Cam River Enhancement Project - Janet Fraser, (Utilities Planner) and Owen Davies (Drainage Asset Manager) – Report to Utilities and Roading Committee 15 August 2017 (Trim No. 170803082835)
10.7 Request for Funding to be Brought Forward for Bramleys Road Well Consent to take Water – Colin Roxburgh (Water Asset Manager) – Report to Council 5 September 2017 (Trim No. 170811086311)

RECOMMENDATION
THAT the Woodend-Sefton Community Board receives the information in items 10.1-10.7.

Note: Matters for Information were circulated to members separately.

11 MEMBERS’ INFORMATION EXCHANGE
11.1 August-September Diary for A Thompson, J Archer, R Mather and (Trim No. 170904095226)

12 CONSULTATION PROJECTS
There are no Consultation Projects this month.

13 FOSTERING COMMUNITIES
14 **REGENERATION PROJECTS**

14.1 **Town Centres, Woodend-Pegasus**

Updates on the Woodend-Pegasus area projects are emailed regularly to Board members. These updates can be located using the link below:


14.2 **New Arterial Road, Kaiapoi**

Regular updates on the progress of the new Arterial Road will be posted on the Council’s website. There are also links to intersection layout plans for each of the new intersections. The updates can be located using the link below:


15 **BOARD FUNDING UPDATE**

15.1 **Board Discretionary Grant**

Balance as at 11 August 2017: $2,955.97.

16 **MEDIA ITEMS**

17 **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

*Section 48, Local Government Official Information and Meetings Act 1987*

**RECOMMENDATION**

**THAT** the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Minutes/Report of: General subject of each matter to be considered</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>17.1</td>
<td>C Sargison (Manager Community and Recreation)</td>
<td>General Landscaping Budget</td>
<td>Good reason to withhold exists under Section 7</td>
</tr>
</tbody>
</table>
This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Reason for protection of interests</th>
<th>Ref NZS 9202:2003 Appendix A</th>
</tr>
</thead>
<tbody>
<tr>
<td>17.1</td>
<td>Protection of privacy of natural persons</td>
<td>A2(a)</td>
</tr>
<tr>
<td></td>
<td>To carry out commercial activities without prejudice</td>
<td>A2(b)ii</td>
</tr>
</tbody>
</table>

CLOSE MEETING

See Public Excluded Agenda (blue papers)

OPEN MEETING

18 QUESTIONS UNDER STANDING ORDERS

19 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board is scheduled for 7pm, Monday 9 October 2017 at the Pegasus Community Centre.

Workshop

1. Members’ Forum.
   Opportunity for members to share potential new ideas and initiatives.
MINUTES FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD
HELD IN THE PEGASUS COMMUNITY CENTRE, MAIN STREET, PEGASUS ON
MONDAY 14 AUGUST AT 7PM.

PRESENT
S Powell (Chairperson), A Thompson (Deputy Chair), A Allen, J Archer, A Blackie,
R Mather and J Meyer.

IN ATTENDANCE
S Markham (Manager, Strategy and Engagement), S Nichols (Governance Manager),
D Ayers (Mayor) and E Stubbs (Minutes Secretary).

1  APOLOGIES
Nil.

2  CONFLICTS OF INTEREST
Nil.

3  CONFIRMATION MINUTES
3.1 Minutes of the Woodend-Sefton Community Board – 10 July 2017
Moved J Archer  seconded R Mather
THAT the Woodend-Sefton Community Board:
(a) Confirms the circulated minutes of the Woodend-Sefton Community
Board meeting, held 10 July 2017, as a true and accurate record.
CARRIED

4  MATTERS ARISING
Nil.

5  DEPUTATIONS FROM THE COMMUNITY
Nil.

6  ADJOURNED BUSINESS
Nil.
7 REPORTS

7.1 Memorial Seat: Alison Swain – C Brown (Community Greenspace Manager)

S Nichols advised she would take the report as read.

A Allen queried the upkeep of the non-standard design. J Archer believed the design would be more robust than what was shown in the diagram. J Archer liked the personalisation of the seat and that it was an organic design in an organic area and expressed concern that not accepting it diminished local character. R Mather commented she was surprised that the report did not provide the option to accept the seat as proposed by the family.

S Powell asked if there was a policy around memorials as the issue was coming up more frequently. S Markham advised that memorial plaques were relatively standard. S Markham commented that the recommendation to decline the non-standard seat was Green Space being prudent as they had a lot of seats to manage from an operational practicality, and the concept seat was open to potential vandalism over the passage of time.

A Thompson believed the concept needed to be made more robust. He suggested that if a non-standard design was requested then it should be up to the family to maintain the seat. S Markham commented that in reality once it was a Council asset then the Council had an obligation to maintain. A seat in disrepair would reflect poorly on the Council.

A Blackie commented that with some alterations the concept could become reasonably robust and he supported an artistic concept rather than standard. S Nichols advised it would have concrete footings to anchor in place.

The location of the seat was noted. It was suggested that if it was placed at the head of Park Terrace it would be seen as a Council seat.

J Archer requested that a more robust design of the seat approved by Green Space come back to the Board. S Markham noted that the recommendation was to approve the standard design. To approve a nonstandard design was accepting the liability that it would withstand vandalism. It was not appropriate for Green Space staff to make the final decision. The Art in Public Places Policy was taking some time to get in place but included a category around public memorials. There was a balancing factor between artistic merits and practicalities.

J Meyer commented that there was a reason why seats were standard.

A Thompson commented that he heard what was being said but if the family was asked to come up with a design that meet some standard of robustness he would be much less concerned. He appreciated that uniformity was easier but believed individuality was good.

S Powell noted that the community views section of the report referred to consultation with the Rūnanga. It was discussed that this referred more to the location than design as it was suggested to be a ‘healing place for women’. S Markham advised that he would be meeting with the Rūnanga on 17 August 2017 and would discuss then.

Moved A Blackie seconded R Mather

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 170721076337
7.2 Applications for Woodend-Sefton Community Board Discretionary Grant 2017-2018 – E Cordwell (Governance Adviser)

S Nichols advised that the Reflections Community Trust was providing an alternative to Halloween in Kaiapoi which people from all round the district attended. An application to the Rangiora Ashley Community Board had been declined and there would be an application to the Kaiapoi Tuahiwi Community Board on 21 August 2017.

S Powell asked if it was advertised throughout the District and S Nichols confirmed that it was.

The second application was from the Social Inclusion Initiatives Group for Welcome Bags. S Nichols tabled a sample welcome bag which included maps and information on various district facilities such as the library; it was tailored to a particular area. The Council also provided information packs which were more general. An application for the welcome bags to the Rangiora Ashley Community Board had been declined. An application to Oxford Ohoka had been lain on the table pending further information.

R Mather requested clarification and asked if the Welcome Bags were for Kaiapoi and S Nichols replied no they were for the entire district. Different schools and residents groups helped personalise the bags to an area. R Mather commented a lot had been distributed in the Pegasus area and had been well received.

S Powell questioned why they were seeking funding for 2,000 for the next year when only 4,000 had been handed out since the earthquakes. S Nichols noted that in the application there was a total cost of $13,000 and if the application for $500 was declined then the project would not occur. A Thompson noted the costs were outlined on page 66 of the Agenda. S Nichols advised that Community Team staff were keen to speak to the Board and that the report could be lain on the table until that time.

Moved S Powell seconded J Archer

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 170718074699.

(b) Approves a grant of $234.03 to Reflections Community Trust towards the costs of a large corflute sign to be used at the 2017 Waimakariri Light Party

(c) Lies the application from Social Inclusion Initiatives Group on the table pending further information.

CARRIED

S Powell commented that the application from Reflections Trust was a comprehensive application and that she supported events for children.

J Meyer spoke in support of the Light Party.

J Archer was pleased it provided an alternative to Halloween.
A Blackie commented that the Light Party was an excellent event which did include children from other areas.

J Archer was pleased to support the application.

7.3 Ratification of the Woodend-Sefton Community Board’s Submission to the Waimakariri District Council regarding the Draft Waste Management and Minimisation Plan - E Cordwell (Governance Adviser)

S Nichols advised that the report was to ratify the Board’s submission to the Waste Management and Minimisation Plan. The point R Mather raised in terms of bins tipping over was not included in the submission but S Powell would be speaking to it at the 4 September hearing. It was noted that there had been a high level of interest with over 2,500 submissions received.

A Blackie commented that the issue of bins tipping over was on the radar around the Council table.

Moved S Powell seconded A Allen

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 170713072841.

(b) Ratifies the Board’s Submission to the Waimakariri District Council regarding the Draft Waste Management and Minimisation Plan. (Trim 170713072834).

CARRIED

8 CORRESPONDENCE

Nil.

9 CHAIRPERSON’S REPORT

9.1 Chairperson’s Report for July-August 2017

S Powell advised that she met with Jackie Watson, the chair of the Kaiapoi Tuahiwi Board and that they had discussed drop in sessions, public transport (as the two wards were linked in that regard) and the Community Board Facebook pages. They had agreed to meet on a more regular basis.

Moved S Powell seconded R Mather

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 170807083924.

10 MATTERS FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 6 July 2017 (Trim No. 170630067752)

10.2 Rangiora-Ashley Community Board meeting minutes – 26 July 2017 (rescheduled to 26 July 2017) (Trim No. 170706070106)

10.3 Kaiapoi-Tuahiwi Community Board meeting minutes – 17 July 2017 (Trim No. 170713072971)

10.4 Waimakariri District Rural Fire assets and functions transfer to FENZ – Report to Council – 4 July 2017 (Trim No. 170619062744)
10.5 **Draft Submission to the Canterbury Regional Transport Committee on the proposal to vary the Regional Land Transport Plan** – Report to Council – 4 July 2017 (Trim No. 170620063196)

S Markham commented that it had been good to have S Powell and the other Community Board Chairs contributing at the Third Lane South hearing.

Moved A Blackie seconded R Mather

**THAT** the Woodend-Sefton Community Board receives the information in items 10.1-10.5.

**CARRIED**

11 **MEMBERS’ INFORMATION EXCHANGE**

11.1 **July-August Diary for A Thompson, A Allen, J Archer, R Mather and J Meyer** (Trim No. 1708080084276)

S Powell advised that the Waikuku School was up for deadline sale on 31 August 2017.

S Powell noted that expressions of interest were being called for forestry logging operations. Harvesting would occur over the next 12-24 months with replanting two years after harvest. There would be communication with the community prior to harvest.

There was some discussion around harvesting. Issues raised were the importance of communication, the philosophy behind removing trees, the importance of the sand dune system, the management plan following logging, the increased use of the coast by the community and the easterly wind conditions. A Thompson requested the opportunity for board members to discuss it with Council staff involved.

S Nichols advised concerns raised would be taken back to staff.

12 **CONSULTATION PROJECTS**

12.1 **Ohoka Domain**

http://www.waimakariri.govt.nz/have-a-say/lets-talk/consultations/about-ohoka-domain

12.2 **There’s a better way to deal with rubbish**

Consultation ends 11 August 2017.

http://www.waimakariri.govt.nz/have-a-say/lets-talk/consultations/Lets-Talk-Rubbish

12.3 **Kaiapoi (West) Speed Limit Review**

Consultation ends 11 August 2017.


12.4 **Northern Pegasus Bay Bylaw 2016 Implementation – 11-28 August 2017**

A Thompson suggested it was important for the board to put in a submission to the Northern Pegasus Bay Bylaw as it was hugely important to the area. A submission could at least support what was laid out.

S Powell noted the upcoming Accessibility Strategy submissions closed on the 8 September.
FOSTERING COMMUNITIES

14 REGENERATION PROJECTS

14.1 Town Centres, Woodend-Pegasus

Updates on the Woodend-Pegasus area projects are emailed regularly to Board members. These updates can be located using the link below:


14.2 New Arterial Road, Kaiapoi

Regular updates on the progress of the new Arterial Road will be posted on the Council’s website. There are also links to intersection layout plans for each of the new intersections. The updates can be located using the link below:


The naming of the Rangiora Woodend Cycleway was raised. It was noted that the Woodend Kaiapoi Cycleway had been named the Passchendaele Cycleway at the request of the Passchendaele Trust. The Board could put a name forward for the Rangiora Woodend Cycleway. A Thompson requested assistance from staff on how to start that process.

15 BOARD FUNDING UPDATE

15.1 Board Discretionary Grant

Balance as at 11 August 2017: $3,190

16 MEDIA ITEMS

Nil.

17 QUESTIONS UNDER STANDING ORDERS

Nil.

18 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board is scheduled for 7pm, Monday 11 September 2017 at the Woodend Community Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.08pm

CONFIRMED
Workshop

1. *Members’ Forum.*
   Opportunity for members to share potential new ideas and initiatives.

2. *Discuss and potentially formulate submission in regard to the Northern Pegasus Bay Bylaw Implementation Plan.*
WAIMAKARIRI DISTRICT COUNCIL

MEMO

FILE NO and TRIM NO: GOV-26-10-06/ 170830094153

REPORT TO: Woodend Sefton Community Board

DATE OF MEETING: 11 September 2017

FROM: Chris Brown, Community Green Space Manager

SUBJECT: Alison Swain Memorial Seat - Additional Information

SIGNED BY: __________________________________________
Department Manager

1. SUMMARY

1.1. A report was submitted to the 14 August 2017 meeting of the Woodend Sefton Community Board regarding the installation of a unique, hand crafted memorial seat at Waikuku for the late Alison Swain. Following discussion, the Board decided to leave the report lying on the table and seek further information regarding the construction and in particular, the durability of the seat design from the craftsman. This memo serves to update the Board with regard to these matters.

1.2. Council Staff approached the family member Natalie Swain who has been working with staff on this project for this information. Staff also informed her that while the window of time to have the seat installed before Alison’s birthdate (09 October) was tight, it was likely that it could be completed by the date of the anniversary of her death in December depending on the timeframes of their craftsman.

1.3. Staff have received a response that the family would like to proceed instead with the standard seat design mentioned within the report. The family would like to see the seat installed prior to her birthdate and the children are eagerly awaiting the arrival of a seat.

1.4. Based on this change of wishes from the family, staff will proceed with applying to ECAN for Bylaw approval for the standard seat to be installed in the desired location and will offer the family an opportunity for the children to set their handprint into the concrete when the seat pad is poured. Staff believe that this, along with a plaque on the back rest will help make the seat special and personal for the immediate family.

2. RECOMMENDATION

THAT the Woodend Sefton Community Board:

(a) Receives memo No. 170830094153.

(b) Notes the change in wishes of the family to support the installation of a standard seat as opposed to the originally proposed unique design.

(c) Supports staff installing a standard seat with plaque in the chosen location with opportunity if desired for the family to place hand prints into the concrete pad.
WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO and TRIM NO: GOV-26-10-06 / 170721076337

REPORT TO: Woodend /Sefton Community Board

DATE OF MEETING: 14th August 2017

FROM: Chris Brown: Community Greenspace Manager

SUBJECT: Memorial Seat : Alison Swain

SIGNED BY: (for Reports to Council or Committees) Chris Brown: Community Greenspace Manager

1. SUMMARY

1.1. The purpose of this report is to seek approval from the Board for a memorial seat for the late Alison Swain of Waikuku to be sited along the Waikuku stop banks.

1.2. Staff have some concerns regarding the proposed design in relation to ongoing maintenance, replacement and potential for vandalism. For these reasons staff are recommending that instead of the design shown in Attachment i a standard beach park bench is used.

Attachments

i Proposed Memorial Seat Design (170721067337)

2. RECOMMENDATION

THAT the Woodend-Sefton Community Board;

(a) Receives report No. 170721076337

(b) Approves the location of the memorial seat for Alison Swain as shown in the plan within this report.

(c) Declines the design of the seat as per attached concept in attachment i and supports the installation of a more standard park beach bench.

3. ISSUES AND OPTIONS

3.1. Alison Swain was a local Waikuku resident, active community member and mother of two children Alfie (6) and Journey (8). Alison was known by some in her community as a truly remarkable young woman who consistently went above and beyond and beyond with her relentless and selfless giving to everyone she met. Alison passed away following a tragic head on crash near Amberley on 29 November 2016 at the age of 42.

3.2. Since her death, family and community members have given thought towards the creation of a memorial seat to honour her memory and standing in the community and also as a place for her family and two children to go to remember her.
3.3. A location for this seat has been proposed below along the Waikuku stop banks. The family have also prepared a sketch of a proposed seat they would like to install which is included as appendix i. This design consists of a macrocarpa seat with a plaque which is carved to represent a mother hugging her family. The proponents of this design also reference that there is additional symbolism of this seat due to Waikuku being known as a healing place for women in Maori history. Greenspace staff have been unable at this time to confirm this.

![Seat located within this area along the stop bank](image)

Alison Swain Memorial Seat Location Plan - Waikuku

3.4. While memorials in general can assist in marking local, people, places and events, there are a number of things that need to be considered to ensure they are appropriate and will not add unnecessarily to the ongoing maintenance of parks, affect the safety of those within a reserve or pose a high risk of being damaged or vandalized.

3.5. When considering a request for the placement of a memorial, Council considers:
   a) The relevance of the memorial to local history and identity;
   b) The type, size, scale and potential location;
   c) Potential impacts on the primary purpose of the park;
   d) How the construction and installation of the memorial will be funded;
   e) The ongoing maintenance requirement and potential for vandalism and theft.

3.6. Council staff assessed the design proposed against these categories and the results of this assessment are listed below

3.6.1. **The relevance of the memorial to local history and identity**
   Alison Swain was an active community member within the Waikuku community where this memorial is planned to be located. Her standing in the community, tragically cut short by her death in November 2016 would be appropriately recognised by a local memorial.

3.6.2. **The type, size, scale and potential location**;
   Alison lived and worked within Waikuku and was a widely known figure within this community. Therefore Council staff see a memorial within Waikuku, situated on the stop banks, appropriate. The purpose of this memorial is to recognise Alison’s life and to provide a place for family and community members to go to remember her.
3.6.3. In terms of size and scale of the memorial, this memorial is consistent with others within the district where a particular person is honoured and remembered by the use of a seat within the community. These commonly are standard council furniture with a plaque naming the person attached to them. Staff therefore have no concerns regarding size and scale of the memorial.

3.6.4. The suggested seat design forms a literal image of a mother hugging her children with carved heads on the backrest and arms wrapping along the seat arm rests. This design is highly intermit and personalised and is intended to be hand crafted by local builders who knew Alison. This type of memorial would likely give more meaning and possibly comfort to Alison’s family and those who knew her than a traditional seat could offer.

3.6.5. Staff do have a few concerns regarding this type/style of memorial. While the idea of Alison’s arms wrapping around her children and enveloping the person using the seat may be comforting to those who personally knew her, it could be off-putting to other visitors who do not fully understand the context.

3.6.6. Typically memorial seats within the Waimakariri District are consistent with our standard park furniture. Council receive a number of requests for memorials within the district and many people ask for fountains, special seats, memorial walls, gardens and trees etc. It is important that Council be relatively consistent with what is approved for these memorials as otherwise there is a potential risk of setting precedence or having things installed in public spaces which are difficult to maintain and expensive to replace.

3.6.7. Council staff have concern that while this memorial seat is to be built and paid for by community members, the unique type proposed would be hard to repair or replace should it be vandalised or damaged.

3.6.8. Potential impacts on the primary purpose of the park;
The memorial is located on a recreational and ecological linkage reserve. The primary purpose of this reserve is open space, linkages and corridors. This can have a variety of characteristics; ranging from undeveloped green areas, to developed areas with mown grass, trees and other low-key facilities. A memorial that fits the location and is of the appropriate size and scale is not considered to impact the primary purposes of the park.

3.6.9. How the construction and installation of the memorial will be funded;
3.6.10. This memorial is to be funded and built by community members so there is no initial financial risk to the council.

3.6.11. The ongoing maintenance requirement and potential for vandalism and theft.
3.6.12. One of the key aspects of a memorial is its enduring nature. For this reason memorials need to be of a robust construction that resists vandalism and damage. In particular, families can find it upsetting if there is damage to a memorial or if it cannot be maintained to their expectations. For these reasons, staff recommend a memorial that is simple and easily maintained while still reflecting the person and their story.

3.6.13. Staff have concerns around the ongoing maintenance costs with such a unique seat with hand crafted items such as hands, fingers and heads. There would likely be an expectation that were parts of the seat (especially the heads and hands) to be damaged that they should be repaired or replaced and this could prove costly in the future.

3.6.14. Summary
3.6.15. Overall the proposed design recognises and celebrates Alison’s life, love of family and standing in the community. It is considered that the scale and size and location chosen are fitting. However staff have concern regarding the type of design chosen for the seat. Alison was loved by her community and staff wish to ensure that the memorial design both reflects her life and is also enduring and will look good for many years to come.

3.6.16. The Management Team/CEO has reviewed this report and supports the recommendations.

4. **COMMUNITY VIEWS**

4.1. Consultation on the Alison Swain Memorial Seat has not currently been undertaken although staff understand that the family have been involved to a certain extent with the current design.

4.2. If the Board choose to approve the attached design as oppose to a standard parks beach seat then staff believe that it would be advisable to undertake consultation with the local Rununga.

5. **FINANCIAL IMPLICATIONS AND RISKS**

5.1. This memorial is to be funded and built by family and community members and council funds are not being sought for this project but rather approval to install the particular design of seat chosen in the proposed location.

5.2. Staff have concerns around the ongoing maintenance costs with such a unique seat with hand crafted items such as hands, fingers and heads. There would likely be an expectation that were parts of the seat (especially the heads and hands) to be damaged that they should be repaired or replaced and this could prove costly in the future.

5.3. Staff also have concern around the future financial risk that installing a memorial seat of this style carries. Typically memorials within the district are consistent with our standard park furniture occasionally with some trees for shade. Should Council fund a memorial of such a unique design, it could set a precedence for future family members of passed loved ones to seek funding towards much larger and costly detailed memorials.

6. **CONTEXT**

6.1. **Policy**

This matter is not a matter of significance in terms of the Council’s Significance Policy.

6.2. **Legislation**

Reserves Act 1977

6.3. **Community Outcomes**

6.3.1. Public spaces and facilities are plentiful, accessible and high quality.

6.3.2. There is a safe environment for all.

6.3.3. There are areas of significant indigenous vegetation and habitats for indigenous fauna.

6.3.4. People are friendly and caring, creating a strong sense of community in our District.
Description provided by Natalie Swain

Designed by a Waikuku local and made from Macrocarpa. The seat is about 1.5m long by 0.75m deep. The seat stands 0.5m high and about a metre high for the back of the seat.

The inspiration behind the design is that it is a Mother sitting with her children and her arms form the back and sides of the seat, with her hands at the end, like she is enclosing them.

Alison had two small children - Alfie has recently turned 6 and Journey had just had her 8th birthday when Alison had her accident.

Also fitting, in that, as I understand it, in Maori history - Waikuku was considered a Healing Place for Women.
Standard Park Beach Bench
WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO: GOV-26-09-06 / 170718074699
REPORT TO: Woodend-Sefton Community Board
DATE OF MEETING: 14 August 2017
FROM: Edwina Cordwell, Governance Adviser
SUBJECT: Applications for Woodend-Sefton Community Board Discretionary Grant 2017-2018

SIGNED BY:
(for Reports to Council or Committees)

Department Manager
Chief Executive

1. SUMMARY

1.1. The purpose of this report is to consider two applications for funding received from:

<table>
<thead>
<tr>
<th>Name of Organisation</th>
<th>Purpose</th>
<th>Amount Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reflections Community Trust</td>
<td>Towards the costs of a large corflute sign to be used at the 2017 Waimakariri Light Party.</td>
<td>$234.03</td>
</tr>
<tr>
<td>Social Inclusion Initiatives Group C/o You Me We Us</td>
<td>Towards the cost of Welcome Bags for newcomers to the Waimakariri District</td>
<td>$500</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$734.03</strong></td>
</tr>
</tbody>
</table>

Current balance is $3,190

Attachments:

i. Application from Reflections Community Trust (Trim No. 170703068529)
ii. Application from Social Inclusion Initiatives Group (Trim No. 170714073485)
iii. Spreadsheet showing previous two years grants.
iv. Board funding criteria 2017/2018 (Trim No. 170627066271)

2. RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 170718074699.

(b) Approves a grant of $___________ to Reflections Community Trust towards the costs of a large corflute sign to be used at the 2017 Waimakariri Light Party OR

(c) Declines the application from Reflections Community Trust.
(d) **Approves** a grant of $__________ to Social Inclusion Initiatives Group towards the costs of Welcome Bags for newcomers to the Waimakariri District.

OR

(e) **Declines** the application from Social Inclusion Initiatives Group.

3. **ISSUES AND OPTIONS**

3.1. Reflections Community Trust are applying for funds towards the costs of a large 2400 x 1200 core-flute sign which will be utilised on the day of the Waimakariri Light Party as a ‘Thank You’ notice board. On the day of the event the Thank You notice board will sit on the stage in full view of the attendees. The MC for the event will also make reference to the notice board throughout the event and acknowledge all the volunteers, donors and sponsors listed.

3.2. The Waimakariri Light Party is held annually on 31 October and is a ‘nationwide’ non-scary alternative to Halloween. The event is held in Wylie Park, Kaiapoi as this is the most suitable area in the District for such an event but attendees will come from across the District and Christchurch. The Light Party attracts over 5,000 pre-schoolers, children, youth and families who can enjoy activities in a safe and positive environment.

3.3. The overall costs of the event is in excess of $41,000 and has a range of sponsors. (Details are included with the application). Events and activities include Bumper Boats, Bouncy Castle, Mechanical Bull, Climbing Wall, Bungee Fun Run, Balloon Twisting, Magic Pirates, Henna Body Art and many, many more as identified in the supporting papers to the Application.

3.4. The Trust is also proposing to apply to both the Rangiora-Ashley and Oxford-Ohoka Community Boards for funding towards the event.

3.5. The event will continue even if the funds are declined.

3.6. The Social Inclusion Initiatives Group (SIIG) began in 2007 following a community forum which established Social Services Waimakariri under which nine working groups were established to respond to prioritised social needs. Membership varies as to which agencies or groups want to be involved and have capacity and is supported by a Waimakariri District Council staff member.

3.7. The SIIG operates under the umbrella of You Me We Us who have been a member of the SIIG and distribute the welcome bags in the Kaiapoi area. In 2010 SIIG began developing and distributing ‘Welcome Bags’ to newcomers to the District. The bags contain local information such as library details, I Site, ‘Knowing your Neighbour’, street maps, ‘New to Waimakariri?’ booklet, Volunteer and Sport Directories, Neighbourhood Support and much more. Each bag has a tag attached with a river stone and welcome message. The bags provide an opportunity to intentionally welcome newcomers, provide information and encourage connections within and across communities.

3.8. SIIG members donate their time to fill and distribute the bags together with schools, preschools, real estate staff, faith organisations, service centre and library staff. In recent years funding has been received from Work and Income, the Canterbury Earthquake fund and other philanthropic sources. To date over 4,000 bags have been distributed.

3.9. As the number of newcomers are expected to increase SIIG wishes to continue to create more Welcome Bags and seeks funding towards the costs of these from the Rangiora-Ashley, Woodend-Sefton and Oxford-Ohoka Community Boards.

3.10. Waimakariri District Council offers Welcome Packs to new rate payers with specific Council service information such as:

- Libraries fact sheet
- Aquatic Centres Programmes and Activities
- Aquatic Centres Aquarobics
- Southbrook Transfer Station brochure
• Direct Debit application form
• Paying your Rates fact sheet
• Registering your Dog fact sheet
• Household Refuse and Recycling Fact Sheet

3.11. SIIG has not applied to the Kaiapoi-Tuahiwi Community Board for this specific project as there are other future You Me We Us projects that could be considered for funding by this Board.

3.12. SIIG seeks to create 2,000 bags at a total cost of $12,925.50 over the next 12 months. SIIG estimates that over 21% of the predicted newcomers will be from the Woodend-Ashley community area.

3.13. The bags will NOT be created if the funding is declined.

3.14. The Community Board may approve or decline grants to the applicant in accordance with the grant guidelines.

3.15. The Management Team/CE has reviewed this report.

4. COMMUNITY VIEWS

4.1. Community organisations in applying to the Board’s Discretionary Grant, are seeking to assist sectors of the community.

5. FINANCIAL IMPLICATIONS AND RISKS

5.1. The Annual Plan for 2017/18 includes budget provision for the Woodend-Sefton Community Board to approve grants to community groups up to a total of $3,190. The requested grants for consideration in August 2017 total $734.03.

5.2. The current balance of the grant fund is $3,190.

5.3. The application criteria specify that grants are normally limited to a maximum of $500 in any one financial year (July to June) but the group can apply up to twice in that year, providing it is for different projects.

5.4. GST is paid to appropriately registered groups where applicable above the Board resolved values.

6. CONTEXT

6.1. Policy

This matter is not a matter of significance in terms of the Council’s Significance and Engagement Policy.

6.2. Legislation

Not applicable.

6.3. Community Outcomes

6.3.1. People are friendly and caring, creating a strong sense of community in our District.

6.3.2. There are wide ranging opportunities for people of different ages to participate in community and recreational activities.

Edwina Cordwell
Governance Adviser
Groups Applying for Board Discretionary Grants 2016/2017

Name of Group: Social Inclusion Initiatives Group  c/o You Me We Us

Address: C/- MSD, 4 High Street, Rangiora 7400

Contact Person within Organisation: Rebecca Bithray

Position within Organisation: Social Services Waimakariri Project Facilitator

Contact phone number: 03 909 0486  Email: sswfacilitator@gmail.com

Describe what the project is and what the grant funding be used specifically for? (Use additional pages if needed)

The Social Inclusion Initiatives Group (SIIG) has developed a generic resource “Welcome Bags” for newcomers to Waimakariri. Decorated by local primary school children and Idea Services clients, the bags contain local information such as: library information, site, KNowing your Neighbour, street maps, New to Waimakariri? booklet, The Volunteer and Sport & Recreation Directories, flyer with Activities for under 5s, pens, Newcomers’ Network & Neighbourhood Support flyers. Each bag has a tag attached, with a small river stone and a welcome message. The idea for the bags came from the dramatic population increase plus so many folk relocating here post earthquakes. The information content was trialled with camping ground residents and at library drop ins for newcomers; also other Council information goes to new ratepayers only, not those in renting situations. The bags provide an opportunity to intentionally welcome newcomers plus provide information and to support connections within and across communities.

The grant funding will be used for purchasing the bags and contribute toward printing of some content; members of SIIG donate their time to fill and distribute the bags along with preschools, schools, real estate staff, Ministers, resident and community group members, service centre and library staff.

We have received Earthquake and philanthropic funding in the past whilst Work & Income plus Council have assisted with printing some resources.

To date we have distributed approximately 4,000 welcome bags, utilising key groups as above and also at some events. Now some groups add their own material to help establish connections for new people in their own locality (eg Oxford Community Trust, You We Me Us, Pegasus and Cust residents, and schools)

Reliable statistics forecast a local population increase for some time yet. SIIG has agreed to continue producing welcome bags as a key tool to support connections. Our focus is a population approach and to "reduce the risk of Social Isolation" by fostering connections.

What is the timeframe of the project? 12 months

Overall Cost of Project: $12,925.50  Amount Requesting: $500

How many people will directly benefit from this project? 2,000

Who is the range of people benefiting from this project? (You can tick more than one box)

☑ People with disabilities (mental or physical)  ☑ Cultural/ethnic minorities  ☑ District

☑ Preschool  ☑ School/youth  ☑ Older adults  ☑ Whole community/ward

Provide estimated percentage of participants by Ward:

Woodend-Seton 21%  Kaiapoi-Tuahiwi 26%  Oxford-Ohoka 22%  Rangiora-Ashley 31%

Other (please specify):

If this application is declined will this event/project still occur?  ☐ Yes  ☑ No

If No – what are the consequences to the community/organisation?

Not having the welcome bags and their information resources, means we have one less tool in the District to make information easily accessible to newcomers; one less tool as a means to engage with and connect people thus reducing "social isolation". Plus there are flow on benefits from the students, community agencies and Idea Services clients giving back to their communities. Health research and evidence indicate that the absence of meaningful social interactions affect health and wellbeing so we are keen to support that "social connectedness" with the Welcome Bag initiative.
WOODEND-SEFTON COMMUNITY BOARD DISCRETIONARY GRANT APPLICATION

What are the direct benefit(s) to the participants?

Evidence indicates that socially cohesive societies are healthier and have lower mortality rates. Where people are connected and have opportunities to participate, there is also higher "social capital". We have consistently positive feedback from recipients of welcome bags, some who have been moved to tears, plus from those people involved with distributing them. School staff have shared that it has generated positive discussion amongst students involved in the decoration, who have reflected on how do they welcome new children and make them feel valued and included.

What is the benefit(s) to your organisation?

The Social Inclusion Initiatives Group began in 2007 following a community forum which established Social Services Waimakariri under which 9 working groups were established to respond to prioritised social needs. SIIG began developing and distributing the Welcome Bags in 2010 and have instigated a number of other District wide and locality based Initiatives. Membership varies as to which agencies or groups want to be involved and have capacity, supported by a Council staff member. SIIG has found this resource to be one of the most effective in sharing community information.

What are the benefit(s) to the Woodend-Sefton community or wider district?

As newcomers are forecast to increase, SIIG members want to continue developing welcome bags. Our focus is not only newcomers but existing residents "at risk of social isolation". Under the umbrella of Social Services Waimakariri our mission "To work together to enhance social service delivery, so that people can be connected to their community and freely access the services they need for their wellbeing"

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?)

Yes

If yes, name of parent group

You We Me Us

What is the relationship between your group and the parent group?

You We Me Us has been a member of the Social Inclusion Initiatives group, and distributes the welcome bags in Kaiapoi

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

SIIG received MSD Earthquake funding in 2012 part of which went to the bags ($1,500) and content; Manchester Unity supported the Bags ($400) and another trial project in 2015-6; Groups have donated time and other resources like printing. The Office of Ethnic Affairs are funding 150 bags. We are applying to 2 other local community boards and will reapply to the Rotary Neighbourhood Fund who declined us earlier.

Have you applied to the Woodend-Sefton Community Board or any other Waimakariri Community Board for other project funding in the past 18 months?

Yes

If yes, please supply details:

SIIG hasn’t but SSW received 2 grants toward the Community House forum cost in Rangiora in May 2016 ($700 all up.). Please note neither SIIG nor SSW have a legal entity status. You We Me Us have applied for their own projects to the Kaiapoi Community Board on previous occasions.

Enclosed

- Financial Balance Sheet and Income & Expenditure Statement (compulsory – your application cannot be processed without financial statements)
- Supporting costs/quotes (not compulsory)
- Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.
I declare that all details contained in this application form are true and correct to the best of my knowledge.
I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.
I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE - If submitting your application electronically, entering your name in the Signature box below will be accepted as your signature:

Signed: Kath Adams

Date: 15 June 2017
SOCIAL INCLUSION INITIATIVES GROUP

Details of costs involved in creating & supplying “Welcome to Waimakariri” Bags & contents as at 6 June 2017 (note quotes):

<table>
<thead>
<tr>
<th>Qty</th>
<th>Item</th>
<th>Cost</th>
<th>Gst</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>2000</td>
<td>#8 White paper twist handle bags - Shardlows</td>
<td>$770.00</td>
<td>$115.50</td>
<td>$885.50</td>
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<tr>
<td>2000</td>
<td>New to Waimakariri Booklet – supply/print/bind</td>
<td>$5165.22</td>
<td>$774.78</td>
<td>$5940.00</td>
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<tr>
<td>4</td>
<td>Packs metallic card for Stone and welcome</td>
<td>$104.35</td>
<td>$15.65</td>
<td>$120.00</td>
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<tr>
<td>2000</td>
<td>Waimakariri Volunteer Directory supply/print/bind</td>
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<td>$2600.00</td>
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<td>2000</td>
<td>Waimakariri recreation Directory supply/print/bind</td>
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<tr>
<td></td>
<td></td>
<td>$1685.93</td>
<td></td>
<td>$12925.50</td>
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<tr>
<td>50</td>
<td>#8 White paper twist handle bags - Shardlows</td>
<td>$19.25</td>
<td>$2.89</td>
<td>$22.14</td>
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<tr>
<td>50</td>
<td>New to Waimakariri Booklet – supply/print/bind</td>
<td>$129.13</td>
<td>$19.37</td>
<td>$148.50</td>
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<tr>
<td>1</td>
<td>Packs metallic card for Stone and welcome</td>
<td>$26.08</td>
<td>$3.91</td>
<td>$29.99</td>
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<td>50</td>
<td>Waimakariri Volunteer Directory supply/print/bind</td>
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<td>Waimakariri recreation Directory supply/print/bind</td>
<td>$73.48</td>
<td>$11.02</td>
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<td></td>
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<td>$304.46</td>
<td>$45.67</td>
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## Interim Statement of Accounts for You Me We Us

1st April 2016 - 31st May 2017

### Income:

<table>
<thead>
<tr>
<th>Grants/Projects</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rata Foundation (Wages and Exp.)</td>
<td>25 000</td>
</tr>
<tr>
<td>COGS (General Operations)</td>
<td>5 000</td>
</tr>
<tr>
<td>Lottery (Wages)</td>
<td>20 000</td>
</tr>
<tr>
<td>WDC (Projects)</td>
<td>500</td>
</tr>
<tr>
<td>M of Culture (Waitangi Project)</td>
<td>1 500</td>
</tr>
<tr>
<td>Pub Charity (Projects)</td>
<td>670</td>
</tr>
<tr>
<td>Rotary (Projects)</td>
<td>1 250</td>
</tr>
<tr>
<td>CERT (Projects)</td>
<td>600</td>
</tr>
<tr>
<td>Lion Foundation (Projects)</td>
<td>2 250</td>
</tr>
<tr>
<td><strong>Sponsorship:</strong></td>
<td></td>
</tr>
<tr>
<td>Easy Lawn (Spring Festival)</td>
<td>1 800</td>
</tr>
<tr>
<td>Waimak Motors (Pop Up Cinema)</td>
<td>1 800</td>
</tr>
<tr>
<td>Silverstream (Amazing Race)</td>
<td>2 000</td>
</tr>
<tr>
<td>Various (Amazing Race)</td>
<td>260</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td><strong>63 306</strong></td>
</tr>
</tbody>
</table>

### Expenditure:

<table>
<thead>
<tr>
<th>Expenditure Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>29 439</td>
</tr>
<tr>
<td>Insurance</td>
<td>238</td>
</tr>
<tr>
<td>Stationery</td>
<td>379</td>
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<tr>
<td>Telephone</td>
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<tr>
<td>Purchases</td>
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<tr>
<td>Refunded grants</td>
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<tr>
<td>Projects</td>
<td></td>
</tr>
<tr>
<td>Beautification</td>
<td>5 104</td>
</tr>
<tr>
<td>Spring Festival</td>
<td>4 310</td>
</tr>
<tr>
<td>Calendars &amp; Welcome Bags</td>
<td>1 135</td>
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<tr>
<td>Flag</td>
<td>160</td>
</tr>
<tr>
<td>Pop Up Cinema</td>
<td>2 075</td>
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<tr>
<td>Waitangi Day</td>
<td>4 035</td>
</tr>
<tr>
<td>Amazing Race</td>
<td>2 552</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>120</td>
</tr>
<tr>
<td><strong>Total Expenditure</strong></td>
<td><strong>51 830</strong></td>
</tr>
</tbody>
</table>

### Balance:

- Balance as at 1st April 2016: **9 339**
- Balance as at 31st May 2017: **30 820**

Figures have been rounded to whole dollars and accounts have not been checked. Financial year ends on the 30th June at which time an accurate report will be prepared. Bank balances are correct and income is accurate. Actual costs for projects while reasonably accurate have not had all sums checked.

Kath Adams (Treasurer) YMWU
1. SUMMARY

1.1. The Woodend Community Association is currently constructing a new path along Woodend Beach Road between Woodend and Woodend Beach.

1.2. It has been proposed that the area around the intersection of Woodend Beach Road and Sandhill Road be enhanced through planting and the installation of a seat donated by the Woodend Lions Club.

1.3. It has also been proposed that the path be named after the late Jill Creamer in honour of her outstanding contribution to the community.

1.4. The purpose of this report is to provide information to the Board regarding the naming of the path along Woodend Beach Road and the enhancement of the intersection area and seek the Boards approval for the works.

1.5. It is proposed that the cost of the planting, associated path signage and installation costs of the seat be covered from the Woodend-Sefton General Landscape Development budget.

Attachments:

i. Woodend Community Association Letter supporting Path Naming Trim 170901094722

ii. Woodend- Woodend Beach Cycleway and Planting Plan Trim 170901094750

iii. Planting Detail Plan Trim 170901094753
2. **RECOMMENDATION**

**THAT** the Woodend-Sefton Community Board recommends:

(a) **Receives** report No. 170901094692

(b) **Approves** the new cycleway/walkway along Woodend Beach Road being named Jill Creamer Walkway.

(c) **Approves** that the $800 cost of the concrete seat pad construction and seat installation on the corner of Sandhill and Woodend Beach Roads be covered by the Woodend – Sefton General Landscape Development Budget.

(d) **Approves** that the $2471 cost for supply of plants and planting above the path and gabion wall on Woodend Beach Road be covered by the Woodend – Sefton General Landscape Development Budget.

(e) **Thanks** the Woodend Community Association for their work and major contribution to the development and implementation of the Woodend Beach Road Walkway/Cycleway

3. **BACKGROUND**

3.1. The Woodend Beach Road walkway/cycleway has been a community driven project with support and assistance provided by the Council. The majority of the funding came from the community through fundraising and various grants.

3.2. The Council provided design and project management assistance and also some funding for the construction from the Roading Minor Improvements budget. The Council has agreed to take over the ownership of the new walkway/cycleway and will manage its ongoing operation and maintenance.

3.3. To complement this project the Woodend Community Association has proposed that the area above the path in the Sandhills Road/ Woodend Beach Road area now be planted. It is also proposed that a seat donated by Woodend Lions is installed in this area. The naming of the walkway/cycleway has also been suggested by the Association.

4. **ISSUES AND OPTIONS**

4.1. The Woodend Community Association recently discussed the naming of the new shared path on Woodend Beach Road. They have strongly recommended that the path be dedicated in honour of Jill Creamer, who made a significant contribution to the Woodend community through her fundraising and other activities.

4.2. The Association has advised in their attached letter of support (attachment i) that Mrs Creamer was a very active member of the community over the years and raised considerable funds for many projects. She was an active supporter of various sporting clubs in Woodend raising funds when required. She also received the Queen’s Service medal in 1999 for public services and was awarded Woodend Lions Club Citizen of the year in recognition of her work in the community.

4.3. In terms of a decision on naming of the path no public consultation has been carried out. However, given the recommended name has come from the Resident’s Association who
represent the local community it would seem reasonable to approve the name that has been submitted.

4.4. The Woodend Community Association also approached Council with a proposal to install a seat donated by the Woodend Lions. The seat would be located on the corner of Sandhill and Woodend Beach Roads. An image of the seat is shown in attachment ii.

4.5. The seat would be installed by Council’s contractors and the cost of approximately $800 to be covered by the Woodend Sefton Landscape Development Budget. The cost also includes the construction of a concrete seat base.

4.6. In addition to the seat installation the Woodend Community Association has proposed the planting of a 176m² area above the gabion wall as shown on plan included as attachment iii. The Association will supply the native plants but would seek reimbursement of costs of approximately $1621. This cost would include grow tabs, protective sleeves and stakes.

4.7. The planting would be carried out by Council’s contractors at a cost of approximately $850. Supply and installation of mulch following planting would be attended to by the Residents Association at no cost to Council.

4.8. It should be noted that planting of rural areas such as that along Woodend Beach Road does not comply with Council’s Greenspace Levels of Service for streetscapes. However, because of the new path being constructed recreational use by people within the area is expected to increase. The addition of native planting would complement the walkway and enhance the enjoyment of those using it. Staff recommend that the planting be carried out.

4.9. The Management Team/CEO has reviewed this report and supports the recommendations.

5. COMMUNITY VIEWS

5.1. The Woodend Community Association support the naming and proposed works. Although there has been no community consultation regarding the path naming the Association has provided a letter of support regarding the late Jill Creamers’s contribution to the community and why they think the walkway/cycleway should be named in her honour. Regarding the proposed works, the Association has had an integral part to play in the wider path fundraising and development and also provides representation for residents in the community on matters such as community development. As such staff believe the views of the community have been adequately represented.

6. FINANCIAL IMPLICATIONS AND RISKS

6.1. It is proposed that the cost of the plants and planting which is approximately $2471 would need to be covered by the Woodend – Sefton General Landscape Development budget. The $800 cost of the concrete seat pad and installation would also be covered by this budget.

6.2. The budget currently has approximately $20,198 including carry over funds remaining in it so there are enough funds to cover the cost of the proposed works.

7. CONTEXT

7.1. Policy

This matter is not a matter of significance in terms of the Council’s Significance Policy.
The planting of rural residential areas such as that along Woodend Beach Road does not meet Council’s Levels of service in the current Greenspace Activity Management Plan.

Under section 14.8.2 of the plan, landscape planting/gardens may be provided in Urban Town Centres, Rural Town Centres and Main Streets along with Urban and Suburban Residential areas.

In rural residential areas landscape planting/gardens are not generally provided except for a defined unmet community need.

In rural catchment areas landscape planting/gardens are not provided unless exceptional circumstances apply.

7.2. Legislation

There are no specific legislative impacts that these proposals will have.

7.3. Community Outcomes

The Community Outcome that relates to this work is that; Public Spaces and facilities are plentiful, accessible and high quality.
Woodend Community Association
C/- 18 Sandhill Road
RD1
Kaiapoi

02 August 2017

Woodend Sefton Community Board
c/- Waimakariri District Council
Private Bag 1005
Rangiora 7440

Dear Sir/Madam

The Woodend Community Association have discussed the naming of the walk/cycle way between Woodend and Woodend Beach. It was decided that we dedicate the walk/cycle way to the memory of Jill Creamer and we seek official approval of this choice. Jill was a very active member of our community over the years and raised considerable funds for many projects, including the Woodend Community Centre, Woodend School and Rangiora Aquatic Centre through her jam making and fundraising efforts. She was an active supporter of various sporting clubs in Woodend raising funds when required.

In the 1999 New Years Honours List Jill was awarded the Queen’s Service Medal for public services and in recognition of her work in the community, Jill was awarded Woodend Lions Club Citizen of the Year.

We feel it is only fitting that Jill’s name is attributed to this walk/cycle way.

Kind regards

[Signature]

Woodend Community Association
Woodend Beach Road Gabion Block Location - planting suggestions  Scale 1:250
1. SUMMARY

1.1. The purpose of this report is to consider an application for funding received from:

<table>
<thead>
<tr>
<th>Name of Organisation</th>
<th>Purpose</th>
<th>Amount Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pegasus Residents’ Group</td>
<td>Towards the costs of the Pegasus ‘Christmas on the Lake’ event.</td>
<td>$500</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$500.00</strong></td>
</tr>
</tbody>
</table>

Current balance is $2,955.97

Attachments:

i. Application from Pegasus Residents' Group (Trim No.170817088769)
ii. Spreadsheet showing previous two years grants.
iii. Board funding criteria 2017/2018 (Trim No. 170627066271)

2. RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) Receives report No.170823091211.

Approves a grant of $__________ to Pegasus Residents’ Group towards the costs of the Pegasus ‘Christmas on the Lake’ event.

OR

(b) Declines the application from Pegasus Residents’ Group.
3. **ISSUES AND OPTIONS**

3.1. The Pegasus Residents’ Group is applying for funds towards the costs of the Christmas on the Lake event, which is planned for Saturday 16 December 2017.

3.2. This is an annual event, commencing in 2014, for local residents and families to come together and celebrate Christmas with an emphasis on children. The Pegasus township is a new community having only been established in 2010. Activities include school choir groups, local singers, Kaiapoi Brass Band, pony rides, face painting, train rides, bouncy castles, free BBQ, ice creams and a visit from Santa. The event is further supported by the Pegasus Town Lions, local church, businesses and residents. Over 700 are expected to attend and all from the Woodend-Sefton community area.

3.3. The event costs are $5,000. The Group has received $2000 so far and intends to apply to the Christchurch International Airport’s Community Fund, Methodist Mission and CERT Gaming Trust.

3.4. The Group received $400 from the Board’s 2016/2017 Discretionary Fund for the 2016 Christmas on the Lake event. The event will still take place if funds are declined.

3.5. The Community Board may approve or decline grants to the applicant in accordance with the grant guidelines.

3.6. All Accountability forms have been received.

3.7. The Management Team/CE has reviewed this report.

4. **COMMUNITY VIEWS**

4.1. Community organisations in applying to the Board’s Discretionary Grant, are seeking to assist sectors of the community.

5. **FINANCIAL IMPLICATIONS AND RISKS**

5.1. The Annual Plan for 2017/18 includes budget provision for the Woodend-Sefton Community Board to approve grants to community groups up to a total of $3,190. The requested grants for consideration in September 2017 total $500.00.

5.2. The current balance of the grant fund is $2,955.97.

5.3. The application criteria specify that grants are normally limited to a maximum of $500 in any one financial year (July to June) but the group can apply up to twice in that year, providing it is for different projects.

5.4. GST is paid to appropriately registered groups where applicable above the Board resolved values.

6. **CONTEXT**

6.1. **Policy**

This matter is not a matter of significance in terms of the Council’s Significance and Engagement Policy.
6.2. Legislation
Not applicable.

6.3. Community Outcomes

6.3.1. People are friendly and caring, creating a strong sense of community in our District.

6.3.2. There are wide ranging opportunities for people of different ages to participate in community and recreational activities.

Edwina Cordwell
Governance Adviser
Groups Applying for Board Discretionary Grants 2016/2017

Name of Group: **Pegasus Residents Group**

Address: **9-60 Infinity Drive, Pegasus**

Contact Person within Organisation: **Ian Lenne**

Position within Organisation: **President**

Contact phone number: **03-9201576** Email: **jrl@pegasusresidentsgroup.com**

Describe what the project is and what the grant funding be used specifically for? (Use additional pages if needed)

Refer attached.

What is the timeframe of the project? **Saturday 16 December 2017**

Overall Cost of Project: **$5000** Amount Requesting: **$500 Max**

How many people will directly benefit from this project? **700**

Who is the range of people benefiting from this project? (You can tick more than one box)

- [ ] People with disabilities (mental or physical)
- [ ] Cultural/ethnic minorities
- [x] District
- [ ] Preschool
- [ ] School/youth
- [ ] Older adults
- [x] Whole community/ward

Provide estimated percentage of participants by Ward:

- Woodend-Sefton **100%**
- Kaiapoi-Tuahiwi **%**
- Oxford-Ohoka **%**
- Rangiora-Ashley **%**

Other (please specify):

If this application is declined will this event/project still occur? [x] Yes  [ ] No

If No – what are the consequences to the community/organisation?

**Group funds will need to cover any shortfall in fundraising support achieved. Group funds are limited and use of them would impact on other community activities/programmes.**
What are the direct benefit(s) to the participants?

Bring local families together to celebrate Christmas. Social opportunity for newer residents to be welcomed.

What is the benefit(s) to your organisation?

The satisfaction of providing an enjoyable fun event for the whole community.

What are the benefit(s) to the Woodend-Sefton community or wider district?

A healthy vibrant community within the Woodend-Sefton ward.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?)

No

If yes, name of parent group

N/A

What is the relationship between your group and the parent group?

N/A

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

We have received $2,000 so far and intend to approach Ch-ch International Airport Community Fund ($500 maybe), Mission ($500 maybe) and CERT ($1,000 maybe).

Have you applied to the Woodend-Sefton Community Board or any other Waimakariri Community Board for other project funding in the past 18 months?

Yes

If yes, please supply details:

This project last year.

Enclosed

Financial Balance Sheet and Income & Expenditure Statement (compulsory - your application cannot be processed without financial statements)

Supporting costs/quotes (not compulsory)

Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE - If submitting your application electronically, entering your name in the Signature box below will be accepted as your signature:

Signed: JAIN LENNIE  Date: 14/8/17
PEGASUS RESIDENTS' GROUP

Proposal for Funding: Christmas on the Lake Event.

Date: Saturday 16 December 2017 from 1 to 4pm.

1- We hold our annual Christmas event for local resident families to come together and celebrate Christmas with an emphasis on the children. The township is a relatively new community having been settled since 2010, and growing all the time. This event has been held annually since 2014 and it is a good opportunity to welcome new residents to Pegasus. Activities include entertainment in the form of school choir groups, local singers, Kaiapoi Brass band focusing on Christmas music, pony rides, face painting, train rides, bouncy castles, free BBQ and ice creams and a visit from Santa Claus.

2- All residents are invited with their extended families. Last year we had approx 700 people attend.

3- The event brings local families together on the Lake front to celebrate Christmas and the community we live in. A great opportunity to get-together and meet in a fun environment. We strive to achieve a healthy vibrant community by bringing together the various demographic and social groups within the town.

4- The event is co-ordinated by the Pegasus Residents' Group and has support from Pegasus Town Lions, Woodend Lions, a local church group, local businesses and residents.

5- A lot of effort from the Residents' Group is involved in this event to ensure an enjoyable time for residents and families.
Preliminary Budget Christmas on the Lake 2017

<table>
<thead>
<tr>
<th>Description</th>
<th>Actual $</th>
<th>Rounded $</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sound</td>
<td>1150.00</td>
<td>1200.00</td>
<td>Get Quote for equipment</td>
</tr>
<tr>
<td>Bouncing with Energy</td>
<td>1262.00</td>
<td>1300.00</td>
<td>Supply Generator?</td>
</tr>
<tr>
<td>Ice Cream</td>
<td>568.00</td>
<td>700.00</td>
<td>Negotiable</td>
</tr>
<tr>
<td>Flyers</td>
<td>304.00</td>
<td>300.00</td>
<td>Can ask Council??</td>
</tr>
<tr>
<td>Truck Canvas</td>
<td>271.00</td>
<td>270.00</td>
<td></td>
</tr>
<tr>
<td>Face Painters</td>
<td>189.00</td>
<td>200.00</td>
<td>May have to increase</td>
</tr>
<tr>
<td>Donation Ponies</td>
<td>220.00</td>
<td>220.00</td>
<td></td>
</tr>
<tr>
<td>Donation Fire Brigade</td>
<td>200.00</td>
<td>200.00</td>
<td>Is this our only option?</td>
</tr>
<tr>
<td>Donation Brass Band</td>
<td>150.00</td>
<td>150.00</td>
<td>Cut from Program</td>
</tr>
<tr>
<td>Generator Petrol</td>
<td>50.00</td>
<td>50.00</td>
<td>Paid by Mike</td>
</tr>
<tr>
<td>Lollies</td>
<td>106.00</td>
<td>110.00</td>
<td></td>
</tr>
<tr>
<td>BBQ Extras</td>
<td>21.00</td>
<td>20.00</td>
<td>Get Vouchers??</td>
</tr>
<tr>
<td>Bread</td>
<td>?</td>
<td>?</td>
<td>Don?</td>
</tr>
<tr>
<td>Extras</td>
<td></td>
<td>280.00</td>
<td>Not allocated??</td>
</tr>
</tbody>
</table>

| Total               | 4491.00  | 5000.00   |                                |

The budget for this year's event of $5000 was approved by the Committee.

Fund Raising is being sought to support us with this event and the intention being that Group funds may be used to supplement a shortfall between budget and fund raising support achieved. Group funds are limited and enable the Group to proceed with other community activities and programs. To date, $2000 has been committed in grants.
To the Readers of the Financial Report of Pegasus Residents' Group Inc.

I have reviewed the financial statements of Pegasus Residents' Group Inc for the year ended 31 March 2017 in accordance with the Review Engagements Standards issued by Chartered Accountants Australia and New Zealand.

A review is limited primarily to enquiries of group personnel and analytical review procedures applied to financial data and thus provides less assurance than an audit. I have not performed an audit and, accordingly, I do not express an audit opinion.

Based on my review, nothing has come to my attention that causes me to believe that the accompanying financial statements do not give a true and fair view.

Date: 23 April 2017
Signature: J. Turner CA
Address: 78 Kawari Drive, Pegasus
### STATEMENT OF FINANCIAL PERFORMANCE for the year ended 31 March 2017

<table>
<thead>
<tr>
<th></th>
<th>2016</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Income</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Member subscriptions</td>
<td>$684.00</td>
<td>$660.00</td>
</tr>
<tr>
<td>Member donations</td>
<td>$780.00</td>
<td>$590.00</td>
</tr>
<tr>
<td>Directories</td>
<td>$1,814.10</td>
<td>$5,723.00</td>
</tr>
<tr>
<td>Community sponsorship</td>
<td>$2,150.00</td>
<td>$1,800.00</td>
</tr>
<tr>
<td>Christmas event grants, donations</td>
<td>$150.00</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>Sponsorship - Snippets newsletter</td>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>Bingo 2016</td>
<td>$4,088.00</td>
<td>$4,088.00</td>
</tr>
<tr>
<td>Golf Club Fund raising</td>
<td>$1,500.00</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>Lions Club Defibrillator donation</td>
<td>$100.00</td>
<td>---</td>
</tr>
<tr>
<td>CERT grant Community car</td>
<td>$1,500.00</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>Sponsorship Community car</td>
<td>$1,650.83</td>
<td>---</td>
</tr>
<tr>
<td>Chocolate wheel</td>
<td>$276.00</td>
<td>$161.17</td>
</tr>
<tr>
<td>Sale of equipment</td>
<td>---</td>
<td>$722.68</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td>$5,854.10</td>
<td>$19,605.21</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th><strong>Expenditure</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Room hire</td>
<td>$40.00</td>
</tr>
<tr>
<td>Stationery</td>
<td>$470.18</td>
</tr>
<tr>
<td>Directories</td>
<td>$838.63</td>
</tr>
<tr>
<td>Web Site</td>
<td>$282.21</td>
</tr>
<tr>
<td>Christmas event</td>
<td>$5,227.96</td>
</tr>
<tr>
<td>Easter Event</td>
<td>---</td>
</tr>
<tr>
<td>Bingo 2017</td>
<td>$2,444.90</td>
</tr>
<tr>
<td>Bingo 2016</td>
<td>$1,850.29</td>
</tr>
<tr>
<td>Defibrillator</td>
<td>$704.86</td>
</tr>
<tr>
<td>Printing</td>
<td>$493.82</td>
</tr>
<tr>
<td>Bank fees</td>
<td>$3.50</td>
</tr>
<tr>
<td>Accounting - Xero</td>
<td>$261.49</td>
</tr>
<tr>
<td>Community car</td>
<td>$2,463.71</td>
</tr>
<tr>
<td>General expenses</td>
<td>$317.49</td>
</tr>
<tr>
<td><strong>Total Expenditure</strong></td>
<td>$7,992.35</td>
</tr>
</tbody>
</table>

**Excess income over expenditure:** $4,792.10

### STATEMENT OF FINANCIAL POSITION AS AT 31 MARCH 2017

<table>
<thead>
<tr>
<th></th>
<th>2016</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reserve Fund - Christmas event</td>
<td>$2,279.04</td>
<td>$736.51</td>
</tr>
<tr>
<td>Reserve Fund - Directories</td>
<td>$975.47</td>
<td>$4,094.74</td>
</tr>
<tr>
<td><strong>Total Liabilities</strong></td>
<td>$4,254.40</td>
<td>$4,831.21</td>
</tr>
</tbody>
</table>

**MEMBERS FUNDS**

<table>
<thead>
<tr>
<th></th>
<th>2016</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opening Balance</td>
<td>$1,435.00</td>
<td>$1,246.17</td>
</tr>
<tr>
<td>Plus Excess income over expenditure</td>
<td>$4,138.25</td>
<td>$4,792.10</td>
</tr>
<tr>
<td>Reserve Fund - Christmas event</td>
<td>$1,032.25</td>
<td>$6,038.27</td>
</tr>
<tr>
<td>Plus Transferred from reserve fund-Xmas event</td>
<td>$1,542.53</td>
<td>$1,542.53</td>
</tr>
<tr>
<td>Less Transferred to Reserve Fund - Directories</td>
<td>$7,590.80</td>
<td>$3,119.27</td>
</tr>
<tr>
<td><strong>Closing Balance</strong></td>
<td>$1,246.17</td>
<td>$4,461.53</td>
</tr>
<tr>
<td><strong>Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bank A/C- KIWIBANK</td>
<td>$4,500.68</td>
<td>$8,792.78</td>
</tr>
<tr>
<td>Sponsored Fuel Vouchers</td>
<td>$500.00</td>
<td>$9,292.78</td>
</tr>
</tbody>
</table>

**Closing Balance:** $4,461.53

**Openings Balance:** $1,246.17

**Excess income over expenditure:** $4,792.10

**Total Liabilities:** $4,831.21
## 2016-2017 Community Board Discretionary Grant

<table>
<thead>
<tr>
<th>Month considered</th>
<th>Group</th>
<th>Project</th>
<th>Amount Requested</th>
<th>Amount Granted</th>
<th>Running Balance</th>
</tr>
</thead>
</table>
| **Woodend-Sefton Community Board**  
10.138.100.2410  
(Woodend-Ashley Community Board up to Oct 2016) |       |         |                  |                |                 |
<p>| August           | Pegasus Residents group Inc. | Towards costs for activities at a Christmas event, &quot;Christmas on the Lake'. | <strong>$500</strong> | <strong>$400.00</strong> | <strong>$2,510.00</strong> |
| August           | Reflections Community Trust | towards the costs of funding Pedalmania to be part of the Waimakariri Light Party 2016 event | <strong>$390</strong> | <strong>$390.00</strong> | <strong>$2,120.00</strong> |
| September        | Okuku Pony Club | Towards accommodation costs while attending the Springfield Trophy event | <strong>$500</strong> | <strong>$500.00</strong> | <strong>$1,620.00</strong> |
| February         | Woodend Bowling Club | towards the cost to core and solid spike the outdoor bowling green | <strong>$449</strong> | <strong>$-</strong> | <strong>$1,620.00</strong> |
| April            | Kaiapoi Art Expo and Schools Art Expo | Towards the cost of photoelectric smoke alarms in social housing | <strong>$500</strong> | <strong>$500.00</strong> | <strong>$8,510.00</strong> |
| April            | Sefton School PTA | Towards the part funding of a second set of Quadway Hoops | <strong>$500</strong> | <strong>$500.00</strong> | <strong>$8,510.00</strong> |
| June             | The Woodpecker Community Trust | Towards the costs of hiring Ethel &amp; Bethel to run a bingo fundraiser event | <strong>$500</strong> | <strong>$600.00</strong> | <strong>$220.00</strong> |
| September        | Southbrook School PTA | Towards the cost of photoelectric smoke alarms in social housing | <strong>$500</strong> | <strong>$-</strong> | <strong>$9,010.00</strong> |
| September        | Vision West Community Trust | Towards the costs of establishing an outdoor garden area for the Totara Club. | <strong>$1,000.00</strong> | <strong>$500.00</strong> | <strong>$7,810.00</strong> |</p>
<table>
<thead>
<tr>
<th>Month</th>
<th>Organisation</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>November</td>
<td>Ashley Playcentre</td>
<td>Towards the purchase of a John Deere ride-on tractor.</td>
<td>$500.00</td>
</tr>
<tr>
<td>November</td>
<td>Cust-West Eyreton Playcentre</td>
<td>Towards the purchase of a tablet, Microsoft Office programme and virus protection.</td>
<td>$500.00</td>
</tr>
<tr>
<td>November</td>
<td>Rangiora Playcentre</td>
<td>To purchase a profile holder and a non-slip entrance mat.</td>
<td>$456.21</td>
</tr>
<tr>
<td>February</td>
<td>Rangiora Toy Library</td>
<td>Towards the purchase of one LikeaBike Jumper balance bike</td>
<td>$380.00</td>
</tr>
<tr>
<td>February</td>
<td>Rangiora and Districts Early Records Society Inc.</td>
<td>Towards the cost of conservation framing of a sale map for the Red Lion Hotel</td>
<td>$500.00</td>
</tr>
<tr>
<td>February</td>
<td>Canterbury Justices of the Peace Association Inc.</td>
<td>Towards the cost of a pull-up banner</td>
<td>$235.75</td>
</tr>
<tr>
<td>April</td>
<td>North Canty Riding for the Disabled Inc</td>
<td>Equipment and mounting block for less able riders</td>
<td>$389.00</td>
</tr>
<tr>
<td>April</td>
<td>Kaiapoi Art Expo and Schools Art Expo</td>
<td>Towards running costs - in particular advertising - applied to all boards</td>
<td>$500.00</td>
</tr>
<tr>
<td>April</td>
<td>HomeShare Lunch Group</td>
<td>Towards entry costs for senior citizens participating in the HomeShare Lunch Group to Orana Park</td>
<td>$295.00</td>
</tr>
<tr>
<td>April</td>
<td>North CanterburyModel Railway Club Inc.</td>
<td>Towards the cost of advertising an 'open day' event 18-19 March 2017.</td>
<td>$250.00</td>
</tr>
<tr>
<td>June</td>
<td>Cust Bowling Club</td>
<td></td>
<td>$500.00</td>
</tr>
<tr>
<td>August</td>
<td>Reflections Community Trust</td>
<td>Towards the costs of hiring a clown/street performer for the Waimakariri Light Party 2016</td>
<td>$450</td>
</tr>
<tr>
<td>August</td>
<td>Vision West Community Trust</td>
<td>Towards the cost of photoelectric smoke alarms in social housing</td>
<td>$500</td>
</tr>
<tr>
<td>August</td>
<td>Big Brothers Big Sisters of North Canterbury</td>
<td>Towards entry costs to Laserstrike for children being mentored</td>
<td>$500</td>
</tr>
<tr>
<td>Month</td>
<td>Recipient</td>
<td>Purpose</td>
<td>Amount</td>
</tr>
<tr>
<td>---------</td>
<td>------------------------------------------</td>
<td>------------------------------------------------------------------------</td>
<td>--------------</td>
</tr>
<tr>
<td>August</td>
<td>Kaiapoi Pony Club</td>
<td>Towards training and equipment for the Springston Trophy event</td>
<td>$500 $500.00 $3,710.00</td>
</tr>
<tr>
<td>September</td>
<td>Kaiapoi Community Garden Trust</td>
<td>Towards advertising costs for the Annual Spring Open Day</td>
<td>$276 $276.00 $3,434.00</td>
</tr>
<tr>
<td>November</td>
<td>You Me We Us</td>
<td>towards the cost of paying for a performer and advertising for a Waitangi Day celebration</td>
<td>$500.00 $500.00 $2,934.00</td>
</tr>
<tr>
<td>February</td>
<td>Reflections Community Trust</td>
<td>Toward the cost for Kaiapoi Photographic Club to take photos at the Kaiapoi Children’s day for future promotional purposes and archival records</td>
<td>$75.00 $75.00 $2,859.00</td>
</tr>
<tr>
<td>February</td>
<td>Community Wellbeing North Canterbury Trust / Kaiapoi Community Support</td>
<td>Towards the cost of purchasing a commercial chest freezer</td>
<td>$327.43 $327.43 $2,531.57</td>
</tr>
<tr>
<td>March</td>
<td>Canterbury Justices of the Peace Association Inc.</td>
<td>Towards the cost of a pull-up banner</td>
<td>$235.75 $235.75 $2,295.82</td>
</tr>
<tr>
<td>March</td>
<td>Karanga Mai Early Learning Centre</td>
<td>Towards the cost of a new couch for breast-feeding mothers to nurse their babies</td>
<td>$500 $500.00 $1,795.82</td>
</tr>
<tr>
<td>April</td>
<td>Kaiapoi Toy Library</td>
<td>Towards the purchase of board games</td>
<td>$500.00 $100 $1,695.82</td>
</tr>
<tr>
<td>April</td>
<td>R13 Youth Development Trust</td>
<td>to enable Chair/Manager to attend a 5 day child protection programme</td>
<td>$700.00 $250 $1,445.82</td>
</tr>
<tr>
<td>April</td>
<td>Tuahiwi Community Preschool</td>
<td>towards the creation of a bicultural themed entranceway feature</td>
<td>$500.00 $200 $1,245.82</td>
</tr>
</tbody>
</table>
## 2016-2017 Community Board Discretionary Grant

<table>
<thead>
<tr>
<th>Month</th>
<th>Recipient</th>
<th>Purpose</th>
<th>Amount</th>
<th>Previous Amount</th>
<th>Total Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>April</td>
<td>Waimakariri Arts Trust-Kaiapoi Art Expo</td>
<td>Towards running costs associated with the Kaiapoi Art Expo and Schools’ Art Expo, in particular advertising in the Kaiapoi Advocate and venue clearing costs</td>
<td>$500.00</td>
<td>$300</td>
<td>$945.82</td>
</tr>
<tr>
<td>June</td>
<td>KHS CACTUS Programme</td>
<td></td>
<td>$500.00</td>
<td>$945.82</td>
<td>$ -</td>
</tr>
<tr>
<td>July</td>
<td>Oxford Area School - Senior Netball team</td>
<td>Towards costs associated with attending the South Island Secondary Schools Netball Tournament in Nelson</td>
<td>$500.00</td>
<td>$250.00</td>
<td>$4,060.00</td>
</tr>
<tr>
<td>July</td>
<td>Little by Little</td>
<td>Towards costs associated with a new community initiative</td>
<td>$250.00</td>
<td>$250.00</td>
<td>$3,810.00</td>
</tr>
<tr>
<td>July</td>
<td>Oxford Play Centre</td>
<td>Towards purchase of a lawn mower</td>
<td>$250.00</td>
<td>$250.00</td>
<td>$3,560.00</td>
</tr>
<tr>
<td>July/August</td>
<td>Under Our Feet Charitable Trust</td>
<td>Towards the purchase of compost and seedlings</td>
<td>$250.00</td>
<td>$ -</td>
<td>$3,560.00</td>
</tr>
<tr>
<td>July</td>
<td>North Canterbury Family Violence Network</td>
<td>To fund a presentation to raise family violence awareness among Oxford Area School youth</td>
<td>$500.00</td>
<td>$250.00</td>
<td>$3,310.00</td>
</tr>
<tr>
<td>August</td>
<td>Under Our Feet Charitable Trust</td>
<td>Towards the purchase of compost and seedlings</td>
<td>$250.00</td>
<td>$250.00</td>
<td>$3,060.00</td>
</tr>
<tr>
<td>September</td>
<td>Okuku Pony Club</td>
<td>Towards accommodation costs while attending the Springfield Trophy event</td>
<td>$500.00</td>
<td>$250.00</td>
<td>$2,810.00</td>
</tr>
<tr>
<td>September</td>
<td>Eyreton Pony Club</td>
<td>Towards the cost of fencing a learner’s area</td>
<td>$450.00</td>
<td>$450.00</td>
<td>$2,360.00</td>
</tr>
<tr>
<td>February</td>
<td>Canterbury Justices of the Peace Association Inc.</td>
<td>Towards the cost of a pull-up banner</td>
<td>$235.75</td>
<td>$235.75</td>
<td>$2,124.25</td>
</tr>
<tr>
<td>April</td>
<td>Oxford Community Trust- Waimak Kids Oscar</td>
<td>Towards purchase of play equipment from the Big Game Company</td>
<td>$500</td>
<td>$500.00</td>
<td>$1,624.25</td>
</tr>
<tr>
<td>April</td>
<td>Arts in Oxford Printmaking Group</td>
<td>Towards the purchase of reusable equipment to make paper and sculptures</td>
<td>$491</td>
<td>$491.00</td>
<td>$1,133.25</td>
</tr>
<tr>
<td>April</td>
<td>Waimakariri Arts Trust-Kaiapoi Art Expo</td>
<td>Towards running costs of the Kaiapoi Art Expo and Schools’ Art Expo, particularly promotional advertising in the Oxford Observer</td>
<td>$500</td>
<td>$500</td>
<td>$633.25</td>
</tr>
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</table>
2016-2017 Community Board Discretionary Grant

$ 3,676.75
<table>
<thead>
<tr>
<th>Month considered</th>
<th>Group</th>
<th>Project</th>
<th>Amount Requested</th>
<th>Amount Granted</th>
<th>Running Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>July</td>
<td>Woodend Spring Flower Show</td>
<td>Towards the purchase of new signs</td>
<td>$ 500.00</td>
<td>$ 500.00</td>
<td>$ 3,610.00</td>
</tr>
<tr>
<td>August</td>
<td>Woodend Playcentre</td>
<td>Towards the cost of a First Aid Course for parents of the playcentre</td>
<td>$ 700.00</td>
<td>$ 500.00</td>
<td>$ 3,110.00</td>
</tr>
<tr>
<td>September</td>
<td>Woodend Before and After School Programme</td>
<td>New sports equipment</td>
<td>$ 500.00</td>
<td>$ 250.00</td>
<td>$ 2,860.00</td>
</tr>
<tr>
<td>October</td>
<td>Ashley Playcentre</td>
<td>Towards the cost of a First Aid Course for parents of the playcentre</td>
<td>$ 500.00</td>
<td>$ 350.00</td>
<td>$ 2,510.00</td>
</tr>
<tr>
<td>December</td>
<td>North Canterbury Neighbourhood Support</td>
<td>To purchase name badges for the committee members</td>
<td>$ 300.00</td>
<td>$ 300.00</td>
<td>$ 2,210.00</td>
</tr>
<tr>
<td>February</td>
<td>Sefton Community Newsletter</td>
<td>Towards costs associated with transition to new printing team</td>
<td>$ 500.00</td>
<td>$ 350.00</td>
<td>$ 1,860.00</td>
</tr>
<tr>
<td>March</td>
<td>Pegasus Bay School PTA</td>
<td>Towards costs for senior playground</td>
<td>$ 500.00</td>
<td>$ 500.00</td>
<td>$ 1,360.00</td>
</tr>
<tr>
<td>April</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>Towards venue hire and music provided for the 2016 Kaiapoi Art Expo and Schools' Art Expo</td>
<td>$ 500.00</td>
<td>$ 500.00</td>
<td>$ 860.00</td>
</tr>
<tr>
<td>April</td>
<td>North Canterbury Riding for the Disabled</td>
<td>For three volunteers to undertake an introductory course towards their Assistant Coaches Certificate</td>
<td>$ 498.00</td>
<td>$ 498.00</td>
<td>$ 362.00</td>
</tr>
<tr>
<td>June</td>
<td>Woodend Bowling Club Inc.</td>
<td>Towards the upgrading of covered kitchen lighting</td>
<td>$ 335.80</td>
<td>$ 335.80</td>
<td>$ 26.20</td>
</tr>
</tbody>
</table>

**Total Amounts**

- Amount Requested: $ 4,110.00
- Amount Granted: $ 6,120.00
- Running Balance: $ 6,120.00
<table>
<thead>
<tr>
<th>Month</th>
<th>Organization</th>
<th>Description</th>
<th>Amount Requested</th>
<th>Amount Allocated</th>
<th>Total Allocated</th>
</tr>
</thead>
<tbody>
<tr>
<td>August</td>
<td>International Day of Older Persons Group</td>
<td>Towards costs associated with International Day of Older Persons</td>
<td>$250.00</td>
<td>$250.00</td>
<td>$5,870.00</td>
</tr>
<tr>
<td>August</td>
<td>The Ashley Lodge No.28</td>
<td>Towards fundraising event for the replacement of defibrillators in each of the four ambulances based in Rangiora</td>
<td>$500.00</td>
<td>$500.00</td>
<td>$5,370.00</td>
</tr>
<tr>
<td>August</td>
<td>Reflections Community Trust</td>
<td>Towards the hire of Pedalmania for the Waimakariri Light Part 2015</td>
<td>$375.00</td>
<td>$375.00</td>
<td>$4,995.00</td>
</tr>
<tr>
<td>August</td>
<td>Rangiora Community Garden</td>
<td>Towards the purchase of materials for 3 new signs</td>
<td>$482.00</td>
<td>$482.00</td>
<td>$4,513.00</td>
</tr>
<tr>
<td>August</td>
<td>Caring for Carers Inc</td>
<td>Towards annual venue hire and refreshments for meetings of the Rangiora Support Group</td>
<td>$388.00</td>
<td>$388.00</td>
<td>$3,913.00</td>
</tr>
<tr>
<td>October</td>
<td>Fall Prevention Exercise Group</td>
<td>Towards costs associated with establishing an exercise programme for seniors</td>
<td>$500.00</td>
<td>$250.00</td>
<td>$4,263.00</td>
</tr>
<tr>
<td>October</td>
<td>Ashgrove School PTA – ReStyle Me</td>
<td>Towards venue hire for 'ReStyle Me', a fundraising event for Ashgrove School</td>
<td>$500.00</td>
<td>$500.00</td>
<td>$3,913.00</td>
</tr>
<tr>
<td>October</td>
<td>Ashgrove School PTA – Santa’s Grotto</td>
<td>Gate signage at the Rangiora A&amp;P Showgrounds entrance for Santa's Grotto</td>
<td>$379.50</td>
<td>$379.50</td>
<td>$3,913.00</td>
</tr>
<tr>
<td>October</td>
<td>McAlpines North Canterbury Pipe Band (Inc)</td>
<td>Towards new kilts for band members</td>
<td>$500.00</td>
<td>$350.00</td>
<td>$3,913.00</td>
</tr>
<tr>
<td>October</td>
<td>Ashgrove School PTA – Ashgrove Twilight Gala</td>
<td>To hire deep fryers and cooking oil for the Ashgrove Twilight Gala</td>
<td>$425.00</td>
<td>$425.00</td>
<td>$3,913.00</td>
</tr>
<tr>
<td>October</td>
<td>Rangiora Toy Library</td>
<td>Towards advertising costs of a fundraising event as part of its 21st Birthday celebrations</td>
<td>$741.00</td>
<td>$350.00</td>
<td>$3,913.00</td>
</tr>
<tr>
<td>December</td>
<td>North Canterbury Neighbourhood Support</td>
<td>Towards the costs associated with running the 'Old Fashioned Family Picnic'</td>
<td>$250.00</td>
<td>$250.00</td>
<td>$3,913.00</td>
</tr>
<tr>
<td>December</td>
<td>Rangiora Playcentre</td>
<td>To purchase a new pull up banner</td>
<td>$379.00</td>
<td>$379.00</td>
<td>$3,913.00</td>
</tr>
<tr>
<td>Month</td>
<td>Organization</td>
<td>Purpose</td>
<td>Amounts</td>
<td></td>
<td></td>
</tr>
<tr>
<td>-----------</td>
<td>---------------------------------------------------</td>
<td>-------------------------------------------------------------------------</td>
<td>--------------------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>February</td>
<td>Rangiora Toy Library</td>
<td>towards the purchase of new toys, specifically, a replacement tractor</td>
<td>$456.25 $456.25 $2,477.75</td>
<td></td>
<td></td>
</tr>
<tr>
<td>April</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>Towards the hire and installation of lighting for the 2016 Kaiapoi Art Expo and Schools' Art Expo</td>
<td>$500.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>April</td>
<td>North Canterbury Riding for the Disabled</td>
<td>towards costs associated with relocating to the Millton Memorial Reserve</td>
<td>$500.00 $500.00 $1,977.75</td>
<td></td>
<td></td>
</tr>
<tr>
<td>April</td>
<td>North Canterbury Family Violence Network</td>
<td>towards costs of a Safety and Respect presentation and follow-up barbeque for Rangiora High School and/or Rangiora New Life School secondary students</td>
<td>$500.00 $316.26 $1,661.49</td>
<td></td>
<td></td>
</tr>
<tr>
<td>June</td>
<td>Cat Care Incorporated</td>
<td>Towards the costs of a Microchipping Day</td>
<td>$250.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>June</td>
<td>Disability, Carers and Friends Group</td>
<td>For the purchase of a trestle table and costs of catering for a Dance Social</td>
<td>$500.00 $250.00 $1,411.49</td>
<td></td>
<td></td>
</tr>
<tr>
<td>June</td>
<td>Rangiora Croquet Club Inc.</td>
<td>For part funding one set of Quadway Hoops</td>
<td>$500.00 $300.00 $1,111.49</td>
<td></td>
<td></td>
</tr>
<tr>
<td>June</td>
<td>The Rangiora and Districts Early Records Society Inc</td>
<td>For costs associated with set up, production and installation of four ACM vinyl signs to replace existing</td>
<td>$327.75</td>
<td></td>
<td></td>
</tr>
<tr>
<td>June</td>
<td>Seftonian Battle Sport</td>
<td>For new sporting and Safety equipment for players, specifically 4 x trebuchets and 2 x armour</td>
<td>$500.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>June</td>
<td>Social Services Waimakariri</td>
<td>Toward the costs of catering for a community forum event</td>
<td>$200.00 $200.00 $911.49</td>
<td></td>
<td></td>
</tr>
<tr>
<td>June</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo resubmission</td>
<td>Towards the hire and installation of lighting for the 2016 Kaiapoi Art Expo and Schools' Art Expo</td>
<td>$500.00 $327.75 $583.74</td>
<td></td>
<td></td>
</tr>
<tr>
<td>June</td>
<td>Community College North Canterbury</td>
<td>For the venue hire and supplies of a youth open night</td>
<td>$400.00 $400.00 $183.74</td>
<td></td>
<td></td>
</tr>
<tr>
<td>July</td>
<td>You Me We Us</td>
<td>Towards advertising of the September 4th Observance Day</td>
<td>$496.80 $496.80 $5,623.20</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total: $6,120.00
<table>
<thead>
<tr>
<th>Month</th>
<th>Organization</th>
<th>Description</th>
<th>Amounts</th>
</tr>
</thead>
<tbody>
<tr>
<td>August</td>
<td>Hinemoa-Kaiapoi Hockey Club</td>
<td>Towards assisting team members with the cost of travel to a tournament in Fiji</td>
<td>$500.00</td>
</tr>
<tr>
<td>August</td>
<td>Canterbury Youth Development Programme</td>
<td>Towards providing breakfast three mornings per week for eight weeks and food for the Longest Day Challenge</td>
<td>$500.00</td>
</tr>
<tr>
<td>September</td>
<td>Arthritis New Zealand</td>
<td>towards venue hire and advertising associated with running self-management sessions and workshops in Kaiapoi</td>
<td>$500.00 $250.00</td>
</tr>
<tr>
<td>September</td>
<td>Kaiapoi District Historical Society Incorporated</td>
<td>Towards the cost of installing updates of PastPerfect (a museum programme) and linking four computers for volunteers to work on at the same time</td>
<td>$500.00 $500.00</td>
</tr>
<tr>
<td>November</td>
<td>You Me We Us</td>
<td>for advertising of Kaiapoi's 2016 Waitangi Day celebrations</td>
<td>$500.00 $500.00</td>
</tr>
<tr>
<td>December</td>
<td>North Canterbury Neighbourhood Support</td>
<td>towards costs associated with running the 'Old Fashion Family Picnic'</td>
<td>$300.00 $350.00</td>
</tr>
<tr>
<td>March</td>
<td>Kaiapoi Photographic Club Inc</td>
<td>Toward printing costs for Club members involved in a photographic exhibition - &quot;Waimakariri - from the Mountains to the Sea&quot;</td>
<td>$500.00 $500.00</td>
</tr>
<tr>
<td>March</td>
<td>Satisfy Food Rescue</td>
<td>To purchase a sandwich board to identify Satisfy Food Rescue in the community</td>
<td>$350.00</td>
</tr>
<tr>
<td>March</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>Towards the hire and installation of lighting for the 2016 Kaiapoi Art Expo and Schools' Art Expo</td>
<td>$500.00 $500.00</td>
</tr>
<tr>
<td>March</td>
<td>You Me We Us</td>
<td>Towards advertising costs for a 'Pop Up cinema' event</td>
<td>$500.00 $500.00</td>
</tr>
<tr>
<td>Date</td>
<td>Organisation</td>
<td>Purpose</td>
<td>Amounts</td>
</tr>
<tr>
<td>------------</td>
<td>---------------------------------------------------</td>
<td>------------------------------------------------------------------------</td>
<td>----------------------------------</td>
</tr>
<tr>
<td>April</td>
<td>Social Services Waimakariri</td>
<td>towards catering costs for a community forum to discuss establishing a Community House and capacity for a Children’s Team for the community</td>
<td>$200.00 $200.00 $1,323.20</td>
</tr>
<tr>
<td>April</td>
<td>North Canterbury Family Violence Network</td>
<td>towards the costs associated with a presentation to Kaiapoi High School about family violence and a bbq to follow</td>
<td>$500.00 $198.44 $1,124.76</td>
</tr>
<tr>
<td>November</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>Towards running costs, in particular, the music provided over the weekend for 2016 Kaiapoi Art Expo.</td>
<td>$300.00 $250.00 $3,860.00</td>
</tr>
<tr>
<td>November</td>
<td>Oxford Table Tennis</td>
<td>Towards the purchase of tables</td>
<td>$250.00 $250.00 $3,610.00</td>
</tr>
<tr>
<td>November</td>
<td>Keep Oxford Beautiful</td>
<td>for a photo and information panel about the Oxford Historic Jail</td>
<td>$250.00 $250.00 $3,360.00</td>
</tr>
<tr>
<td>November</td>
<td>Friends of Oxford Hospital</td>
<td>towards the purchase of a Lazy Boy recliner chair and disability aids for patients</td>
<td>$350.00 $250.00 $3,110.00</td>
</tr>
<tr>
<td>November</td>
<td>Oxford Pony Club</td>
<td>towards the cost of running a two day show jumping course for its club members</td>
<td>$250.00 $250.00 $2,860.00</td>
</tr>
<tr>
<td>November</td>
<td>North Canterbury Neighbourhood Support</td>
<td>towards costs associated with running the ‘Old Fashion Family Picnic’</td>
<td>$250.00 $250.00 $2,610.00</td>
</tr>
<tr>
<td>November</td>
<td>West Eyreton School</td>
<td>purchase of a banner-stand</td>
<td>$345.00 $250.00 $2,360.00</td>
</tr>
<tr>
<td>November</td>
<td>Oxford Tennis Club</td>
<td>Towards two weather shelters for the new courts</td>
<td>$500.00 $250.00 $2,110.00</td>
</tr>
<tr>
<td>November</td>
<td>View Hill Improvement Society</td>
<td>To purchase three alloy framed umbrellas for use at the View Hill Domain</td>
<td>$477.00 $250.00 $1,860.00</td>
</tr>
<tr>
<td>April/May</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>towards the floral arrangements for the 2016 Kaiapoi Art Expo and Schools’ Art Expo</td>
<td>$500.00 $250.00 $1,610.00</td>
</tr>
<tr>
<td>Date</td>
<td>Organisation</td>
<td>Purpose</td>
<td>Amounts</td>
</tr>
<tr>
<td>------------</td>
<td>-------------------------------------</td>
<td>-------------------------------------------------------------------------</td>
<td>--------------------------------</td>
</tr>
<tr>
<td>April/May</td>
<td>Oxford Community Trust</td>
<td>for stationery and art supplies for Oscar School Holiday programme</td>
<td>$ 560.03 $ 250.00 $ 1,360.00</td>
</tr>
<tr>
<td></td>
<td>Oxford Area School - Senior Netball team</td>
<td>towards costs associated with attending the South Island Secondary Schools Netball Tournament in Nelson</td>
<td>$ 500.00</td>
</tr>
<tr>
<td>April/May</td>
<td>Friends of Oxford Hospital</td>
<td>towards purchase of window screen blinds for patients rooms</td>
<td>$ 250.00 $ 250.00 $ 1,110.00</td>
</tr>
<tr>
<td></td>
<td>Little by Little</td>
<td>towards costs associated with a new community initiative</td>
<td>$ 250.00</td>
</tr>
<tr>
<td>April/May</td>
<td>Oxford Netball Club</td>
<td>for the purchase of two portable netball goals</td>
<td>$ 199.90 $ 199.90 $ 910.10</td>
</tr>
<tr>
<td>April/May</td>
<td>Oxford O.S.C.A.R.</td>
<td>for First Aid training of staff</td>
<td>$ 175.00 $ 175.00 $ 735.10</td>
</tr>
<tr>
<td>April/May</td>
<td>West Eyreton School</td>
<td>towards graphic design work for a banner</td>
<td>$ 295.00 $ 250.00 $ 485.10</td>
</tr>
<tr>
<td>April/May</td>
<td>Social Services Waimakariri</td>
<td>towards costs of catering for a community forum event</td>
<td>$ 200.00</td>
</tr>
<tr>
<td>April/May</td>
<td>Oxford Play Centre</td>
<td>towards purchase of a lawn mower</td>
<td>$ 250.00</td>
</tr>
<tr>
<td>April/May</td>
<td>Oxford Plunket</td>
<td>for the purchase of child safety gates and new toys for the Oxford Plunket Rooms</td>
<td>$ 500.00 $ 250.00 $ 235.10</td>
</tr>
<tr>
<td>April/May</td>
<td>Cust Netball Club</td>
<td>Towards the purchase of uniforms and equipment to enable childrens' participation</td>
<td>$500.00 $ 250.00 -$14.90</td>
</tr>
<tr>
<td></td>
<td>Under Our Feet Charitable Trust</td>
<td>Towards the purchase of compost and seedlings</td>
<td>$250.00</td>
</tr>
</tbody>
</table>
**Information to assist groups with their application**

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board consider a number of factors in their decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to non-profit community based organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board need to demonstrate to the community where funding is going and what it is being spent on. This is one of the reasons the Board require a copy of your financial profit/loss statements and balance sheet for the previous/current financial year. Staff cannot process your application without financial records.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

<table>
<thead>
<tr>
<th>Examples (but not limited to) of what the Board cannot fund</th>
<th>Examples (but not limited to) of what the Board can fund:</th>
</tr>
</thead>
<tbody>
<tr>
<td>✗ Wages</td>
<td>✓ New equipment</td>
</tr>
<tr>
<td>✗ Debt servicing</td>
<td>✓ Toys/educational aids</td>
</tr>
<tr>
<td>✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)</td>
<td>✓ Sporting equipment</td>
</tr>
<tr>
<td>✗ Stock or capital market investment</td>
<td>✓ Safety equipment</td>
</tr>
<tr>
<td>✗ Gambling or prize money</td>
<td>✓ Costs associated with events</td>
</tr>
<tr>
<td>✗ Funding of individuals (only non-profit organisations)</td>
<td>✓ Community training</td>
</tr>
<tr>
<td>✗ Payment of any legal expenditure or associated costs</td>
<td></td>
</tr>
<tr>
<td>✗ Purchase of land and buildings</td>
<td></td>
</tr>
<tr>
<td>✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests</td>
<td></td>
</tr>
<tr>
<td>✗ Payment of fines, court costs or mediation costs, IRD penalties</td>
<td></td>
</tr>
</tbody>
</table>
Criteria for application

- Grant applications will be considered every month by the Woodend-Sefton Community Board. Applications are recommended to be received three weeks prior to Board meeting dates for processing.

- Generally funding grants will be a maximum of $500 in any one financial year (July 2017 to June 2018) but the group can apply up to twice in that year, providing it is for different projects.

- The grant funding is limited to projects within the Board area or primarily benefiting the residents of the ward.

- Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.

- The group should have strong links with the Woodend-Sefton community.

- The applications should clearly state the purpose for which the money is to be used.

- The applicants should submit a 1-2 page balance sheet and an income and expenditure statement which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received.

- Where possible, or feasible, applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Woodend-Sefton Community Board.

- The Board support a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).

- An accountability form must be provided to Council outlining how the funds were applied, within six months of the grant being allocated, when funds are spent, or prior to a new application. A new application will not be accepted until the previous accountability form has been completed and returned. The group should maintain accurate records around the grant including, but not limited to: receipts, banks statements and invoices. In the event that funds are not spent on the project or activity applied for the recipient may be required to return the grant funding to the Council.

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) to:

Community Board Advocate
Woodend-Sefton Community Board
C/- Waimakariri District Council
Private Bag 1005
Rangiora 7440

Or hand deliver to either

- Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi.
- Rangiora Service Centre, 215 High Street, Rangiora.

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board decision and if successful an invoice and your organisation's bank account details will be requested.
- On receipt of this information payment will be processed to your organisation's bank account.
Groups Applying for Board Discretionary Grants 2017/2018

Name of Group: 

Address: 

Contact Person within Organisation: 

Position within Organisation: 

Contact phone number:  Email: 

Describe what the project is and what the grant funding be used specifically for? *(Use additional pages if needed)*

What is the timeframe of the project? 

Overall Cost of Project: $  Amount Requesting: $ 

How many people will directly benefit from this project? 

Who is the range of people benefiting from this project? *(You can tick more than one box)*

☐ People with disabilities (mental or physical) ☐ Cultural/ethnic minorities ☐ District

☐ Preschool ☐ School/youth ☐ Older adults ☐ Whole community/ward

Provide estimated percentage of participants by Ward:

Woodend-Sefton %  Kaiapoi-Tuahiwi %  Oxford-Ohoka %  Rangiora-Ashley %

Other (please specify): 

If this application is declined will this event/project still occur? ☐ Yes ☐ No

If No – what are the consequences to the community/organisation?
What are the direct benefit(s) to the participants?

What is the benefit(s) to your organisation?

What are the benefit(s) to the Woodend-Sefton community or wider district?

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?)

Yes
No

If yes, name of parent group

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

Have you applied to the Woodend-Sefton Community Board or any other Waimakariri Community Board for other project funding in the past 18 months?

Yes
No

If yes, please supply details:

**Enclosed**

Financial Balance Sheet and Income & Expenditure Statement (compulsory – your application cannot be processed without financial statements)

Supporting costs/quotes (not compulsory)

Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

**PLEASE NOTE** - If submitting your application electronically, entering your name in the Signature box below will be accepted as your signature:

Signed: ____________________________

Date: ____________________________
1. SUMMARY

1.1. The purpose of this report is to seek the Board's ratification of its submission to the Waimakariri District Council regarding the Northern Pegasus Bay Bylaw 2016 Implementation Plan.

Attachments:

i. The Woodend-Sefton Community Board's Submission to the Waimakariri District Council (Trim 170825092113)

2. RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 170824091404.

(b) Ratifies the Board's Submission to the Waimakariri District Council regarding the Northern Pegasus Bay Bylaw 2016 Implementation Plan. (Trim 170825092113).

3. ISSUES AND OPTIONS


3.2. At its meeting of 14 August the Board decided to make a submission. A draft submission was circulated via email on 25 August 2017 and comments sought.

3.3. The submission was approved by the Board Chairperson in order to meet the deadline of 28 August.

4. COMMUNITY VIEWS

4.1. Public consultation occurred from 11 August to 28 August 2017.
5. **FINANCIAL IMPLICATIONS AND RISKS**

5.1. Not applicable.

6. **CONTEXT**

6.1. **Policy**

This matter is not a matter of significance in terms of the Council’s Significance Policy.

6.2. **Legislation**

Not Applicable.

6.3. **Community Outcomes**

There is a healthy and sustainable environment for all.

There are areas of significant indigenous vegetation and habitats for indigenous fauna.

Public spaces and facilities are plentiful, accessible and high quality.

---

Edwina Cordwell
Governance Adviser
The Chairperson would wish to be heard with regard to this submission.

The Woodend-Sefton Community Board (the Board) supports the Northern Pegasus Bay Bylaw 2016 Implementation Plan.

The Board acknowledges the dedication and hard work of the Implementation Plan Working Party members’. The extensive participation and engagement activities that have been undertaken have been essential to enabling the Bylaw provisions to be coherent, appropriate and capable of being put into practice by the multiplicity of beach users, community groups and other key stakeholders having a general, cultural, business or legal interest in the beach and estuary area.

The Board supports the creation of an Advisory Group and the proposed extended membership. The Board also suggests that Hurunui District Council be invited to be a member and in any case for Council to work more closely with Hurunui with regard to the Northern Pegasus Bay area.

The Board supports the inclusive partnership approach underpinning the achievement of various actions within the implementation plan.

The pro-active support from a range of specific sports and recreational groups to develop more formal user agreements and to be more cogniscant of others’ needs is noted and welcomed.

The Board supports the principle of encouraging the beach and estuary area to be seen and treated as a coastal park. It is supportive of the word PARK being part of the name chosen for the area and believes that it will further encourage a sense of ownership and community use.

All efforts should be made to encourage appropriate behaviours and respect from all users of the area. Board members recognise that there is a balance to be struck between ensuring protection and safeguarding this precious environment whilst enabling and encouraging enjoyment and use of the area and its facilities.

Following on from this the Board seeks reassurance that both initial and ongoing funds will be allocated by partners and the Council to ensure that there are both sufficient and appropriately skilled Rangers and Enforcement Officers available to oversee usage and address issues especially at weekends and holiday periods. If resources and service levels cannot be guaranteed the Board would have significant concerns regarding the safeguarding and protection of the area.
The Board supports the actions proposed to minimise harmful vehicular and other access to beach areas balanced against the needs of legitimate users.

The proposals for improved signage and wider education of beach users by Rangers is supported as well as the proposal to ensure historic and cultural values are included. The Board would request assurances that signage is in ‘plain English’ and that it is easy to understand what is, and is not, permitted and to enable enforcement if required.

‘Community wide custodianship’ will be key to sustaining the environment and must be nurtured, developed, sustained and led by Council and ECan - not just left to volunteers or interest groups.

The Board is also pleased to see a specific mention of its own role in Section 5 Action ED.1 regarding:

“assisting in educating the community about the Bylaw to bring about a cultural shift in attitudes”.

The Board welcomes all elements of the plan that seek to preserve and enhance the ecology and natural environment of this unique area for all flora, fauna and birds. The support of the Kite Surfing Club and Rangiora Airfield to mitigate the potential conflict of these specific ‘air borne’ activities with bird life is noted.

The ‘how we will know if we have succeeded’ measures associated with each element of the Implementation Plan are easy to read and understand and will also assist greatly in the ongoing work of the Advisory Group and the public generally to monitor progress and improvements.

The Board also notes the commitment of WDC staff resources and those of ECAn to proactively support the implementation of the plan and that this will be ongoing.

The Board also fully supports the Research and Monitoring proposals in Section 10 and the annual on-going reporting cycle.

The Northern Pegasus Bay area is of historic, cultural and environmental importance and adherence to the Bylaw must be assured.

The Implementation Plan can enable this to happen if all parties truly commit to its content, the Advisory Group is properly resourced and both Rangers and Enforcement Officers committed for the long term.

Thank you,

Shona Powell
Chair: Woodend-Sefton Community Board

Woodend-Sefton Community Board
Northern Pegasus Bay Beaches Submission
WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO and TRIM NO: GOV-26-09-06 / 170824091452

REPORT TO: Woodend-Sefton Community Board

DATE OF MEETING: 11 September 2017

FROM: Edwina Cordwell - Governance Adviser

SUBJECT: Ratification of the Woodend-Sefton Community Board’s Submission to the Waimakariri District Council regarding the Draft Waimakariri Accessibility Strategy: “Towards an Inclusive Environment”.

SIGNED BY: (for Reports to Council or Committees)

1. SUMMARY

1.1. The purpose of this report is to seek the Board’s ratification of its submission to the Waimakariri District Council regarding the Draft Waimakariri Accessibility Strategy: “Towards an Inclusive Environment”.

Attachments:

i. The Woodend-Sefton Community Board’s Submission to the Waimakariri District Council (Trim 170828092672)

2. RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 170824091452.

(b) Ratifies the Board’s Submission to the Waimakariri District Council regarding the Draft Waimakariri Accessibility Strategy: “Towards an Inclusive Environment”. (Trim 170828092672)

3. ISSUES AND OPTIONS


3.2. At its meeting of 14 August 2017 the Board decided to make a submission. A draft submission was circulated via email on 28 August and comments sought.

3.3. The submission was approved by the Board Chairperson in order to meet the deadline of 8 September 2017.
4. **COMMUNITY VIEWS**

4.1. Public consultation occurred from 7 August to 8 September 2017.

5. **FINANCIAL IMPLICATIONS AND RISKS**

5.1. Not applicable.

6. **CONTEXT**

6.1. **Policy**

   This matter is not a matter of significance in terms of the Council’s Significance Policy.

6.2. **Legislation**

   Not Applicable.

6.3. **Community Outcomes**

   Public spaces and facilities are plentiful, accessible and high quality.

---

Edwina Cordwell
Governance Advisor
To: The Waimakariri District Council
Submission: The Draft Waimakariri Accessibility Strategy
“Towards an Inclusive Environment”
From: The Woodend-Sefton Community Board
Contact: Edwina Cordwell - Governance Advisor
Email: Edwina.cordwell@wmk.govt.nz
Phone: 03 311 8900

The Chairperson would wish to be heard with regard to this submission.

The Woodend-Sefton Community Board (the Board) supports the draft Waimakariri Accessibility Strategy: “Towards an Inclusive Environment”.

The Board strongly supports the concept of an accessibility strategy and an inclusive environment.

We believe it is about accessibility for all.

The aim of accessibility, both in a physical sense and in attitudes means that all sectors of our society, including those with impairments, benefit.

The Board offers the following additional comments with regard to the draft strategy:

Goal 3: Access to Council Services, Programmes and Events (Page 21)

One of the aspirations mentioned is:

“Council housing is of an appropriate design, is accessible, available and safe for people with impairments”

The Board would request feedback as to whether the ‘Lifemark’ rating system http://www.lifemark.co.nz/ could be considered as a measure for the good design of Council housing.

Goal 4: Physical Access (Page 22)

One of the priority areas stated is:

“specific road safety issues raised by people with impairments such as particular pedestrian crossings, intersections and footpath surface are addressed”

This is constrictive given the stated goal that everyone, including those with impairments, have access to public services, facilities and spaces.

The Board further believes that this concept should not be limited to road safety, rather it should relate to any barrier that can be readily remedied.
In addition, the Board believes that it should not be limited to issues raised only by those with impairments. The general public can also play an important role here in identifying issues.

Also as part of Goal 4 around physical access on Page 22, it includes:

“existing council services, facilities and public spaces maximise the opportunities for people to access and participate.”

However, the associated Priority Areas and Council Actions (Page 29) only refer to Access and NOT to the opportunity for participation.

The Board believes emphasis also needs to be given to the ability to participate or utilise the facilities.

It is not only important to be able to access the buildings and facilities but also to be able to use them as fully as possible. An example would be having chairs that are not too low, and have arms in places such as libraries, community centres and recreation spaces.

**Council Roles In Disability Strategy (Page 16)**

Firstly it is unclear why the term Disability is used when the strategy is entitled Accessibility.

Within this element one of the roles identified for the Council is as an Educator. However, the Board was unable to find any Council or member action around this important facet of the strategy other than for staff.

One of the outcomes of the New Zealand Disability strategy is:

‘Attitudes – we are treated with dignity and respect.’

The Board believes that the Council also has a role to play in ongoing education to ensure that cultural change is encouraged (Goal 8) by ensuring that the rights of people with impairments are supported and promoted through advocacy and empowerment (Goal 5).

Education by the Council would perhaps fit in either of these goals but is omitted from both.

There is a need for ongoing education of the general public and businesses around the rights of people with impairments and how barriers can be removed. For example, use of mobility parks, not blocking footpaths with vehicles or signs and enabling access for Assistance Dogs.

Thankyou,

Shona Powell

Chair: Woodend-Sefton Community Board
1. **SUMMARY**

1.1. The purpose of this report is to update the Woodend-Sefton Community Board on the Board’s Discretionary Grant applications for the second half of the 2016-2017 financial year, including accountability forms received to date.

 Attachments:
 i. Accountability Form from Waimakariri Arts Trust (Trim 170809084898).
 ii. Accountability Form from Sefton School PTA (Trim 170815087755).

2. **RECOMMENDATION**

**THAT** the Woodend-Sefton Community Board:

(a) **Receives** report No 170830093802.

(b) **Circulates** a copy of this report to all of the Community Boards.

3. **ISSUES AND OPTIONS**

3.1. The Council allocates the Woodend-Sefton Community Board a set amount of funds to distribute by application to non-profit groups, registered charities and incorporated societies who have strong links to, and benefit, the communities of the Woodend-Sefton community area.

3.2. The allocation for the 2016-2017 financial year was $2,910

3.3. By the end of the 2016-2017 financial year the former Woodend-Ashley Community Board and the post-October 2016 elected Woodend-Sefton Community Board had considered seven applications of which six were approved. Four of these applications were considered in the 1 January to 30 June 2017 period, including the declined application.
<table>
<thead>
<tr>
<th><strong>Group</strong></th>
<th><strong>Project</strong></th>
<th><strong>Amount granted</strong></th>
<th><strong>Month funds granted</strong></th>
<th><strong>Comments</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Woodend Bowling Club</td>
<td>Towards the cost to core and solid spike the outdoor bowling green</td>
<td>-</td>
<td>-</td>
<td>Declined</td>
</tr>
<tr>
<td>Waimakariri Arts Trust</td>
<td>Towards the costs of the provision of music for the Kaiapoi Art Expo and Schools’ Art Expo</td>
<td>$300</td>
<td>April</td>
<td>Invoice received 3/05/2017. Accountability Form received 9/08/2017.</td>
</tr>
<tr>
<td>Sefton School PTA</td>
<td>Towards the purchase of a television and Apple TV box</td>
<td>$500</td>
<td>April</td>
<td>Invoice received 20/06/2017. Accountability Form received 15/08/2017.</td>
</tr>
<tr>
<td>The Woodpecker Community Trust</td>
<td>Towards the shortfall between commercial advertising and printing costs for three months</td>
<td>$600</td>
<td>June</td>
<td>Invoice received 23/06/2017.</td>
</tr>
</tbody>
</table>

3.4. As at 30 June 2017, no Accountability Forms had been received.

3.5. The Waimakariri Arts Trust and Sefton School PTA have since returned their Accountability Forms and these have been included for the Board’s information.

3.6. The Waimakariri Arts Trust utilised its grant to pay the pianist who played for the duration of the Expo. The Kaiapoi and Schools’ Art Expos were held from 14 to 16 July 2017 at the Kaiapoi Club. Over 3,800 attended with 109 artists participating and 20 volunteers who assisted with the smooth running of the event. The musical entertainment contributed to the success of the event by creating an inviting and relaxing atmosphere.

3.7. The Sefton School Parent Teacher Association (PTA) used the allocated funds to purchase a television, portable stand, Apple TV box and associated speakers. These are used by teachers to share and present information to their classes directly from laptops and an iPad.

3.8. The remaining applicants have sent invoices and received their grants but have not yet reached their deadline to return Accountability Forms.

3.9. According to the Board’s Grant Criteria, Accountability Forms are due within six months of the grant being allocated, when funds are spent, or prior to a new application.

3.10. The Woodend-Sefton Community Board distributed all its Discretionary Funds totalling $2,910 during the 2016-17 financial year.
3.11. Staff will continue to keep in contact with the groups to make sure the Accountability Forms are returned within six months of the grant being allocated, as outlined in the letter sent to successful applicants.

3.12. If the group make any applications in the future, they will be reminded that it will not be considered by the Board until the Accountability Form from past applications has been completed and returned.

3.13. The Management Team has reviewed this report.

4. **COMMUNITY VIEWS**

   4.1. Not applicable.

5. **FINANCIAL IMPLICATIONS AND RISKS**

   5.1. The Board allocates funds to groups who meet the criteria set out in the application form.

   5.2. Groups must complete and return an Accountability Form to be eligible for future applications.

6. **CONTEXT**

   6.1. **Policy**

   This matter is not a matter of significance in terms of the Council’s Significance and Engagement Policy.

   6.2. **Legislation**

   It is a delegation of the Board to distribute this fund as per clause 12 of the delegations to Community Boards, S-DM 1041.

   6.3. **Community Outcomes**

   6.3.1. People are friendly and caring, creating a strong sense of community in our District.

   6.3.2. There are wide ranging opportunities for people of different ages to participate in community and recreational activities.

Edwina Cordwell
Governance Adviser
Woodend - Sefton Community Board
Kaiapoi-Tuahiwi Community Board

Accountability Form for 2016/2017 Discretionary Grant Recipients
For funding provided during the period October 2016 – June 2017

This form is to tell the Board what you spent the money on

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups and to provide the Board with feedback on the event/project and its impact in the community.

Please complete when the project is completed and return within six months of funds being granted. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publicly available.

Name of group: Waimakariri Arts Trust

Date: 17/7/17 Amount allocated: $300.00

Purpose for grant Running costs associated with running the Kaiapoi Art Expo, in particular the music provided over the weekend.

Please give details of how money was spent:

Entertainment - Tony Guevedo cheque $300.00

A description of the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted:

The Kaiapoi Art Expo was held from 14-16 July at the Kaiapoi Club. The funds were used to pay for the pianist who played the duration of the Expo. This year the Expo had a record number of visitors, over 3800 attend the Expo. We had 109 artists participate and 28 volunteers who assisted the smooth running of the Expo. The entertainment contributed to the success of the event by creating an inviting and relaxing atmosphere.

(Use additional pages if necessary)

Two authorised signatories to complete the details below:

Date 17/7/17 Date 5/8/2017

First contact name Theresa Smith Second contact Linda Dunbar

Signature Event Co-ordinator Signature Treasurer

Position Event Co-ordinator Position Treasurer

Phone 021 659 27 Phone 027 813 048

Address 16 Naval St Address 3 Laurel Lane

Kaiapoi

Return to: Community Board Advocate
Waimakariri District Council
Private Bag 1005
Rangiora 7440

170809084898
GOV-26-09-05

TRIM Record Number
Thank you for your involvement in the 2017 Corcoran French Kaiapoi Art Expo.

Yet again the Kaiapoi Art Expo has proven to be a valued and popular event to the Waimakariri district. This year the Expo showcased outstanding work from a selection of high calibre artists who attracted a record number of over 4000 visitors to the Expo and encouraged them to purchase 173 artworks totaling $40,712.50. This brings the total to $322,602.00 worth of artwork sold over the past 12 years by the Waimakariri Arts Trust on behalf of artists.

Our sincere thanks to all exhibitors for showcasing your work and congratulations to those who were successful with sales and obtaining new commissions or exhibiting offers. The Expo was established to support you as well to provide opportunity for the community to be able to appreciate your creative talent.

Mark Larsen with this year’s entry of “No Fishing” won the John Rhind Funeral Directors’ People’s Choice Award. The Bowden Environmental School Expo showcased artwork from very talented students from 14 Waimakariri schools. The School People’s Choice vote went to April Meakin from Kaiapoi High School with a very impressive pencil artwork of Mother Teresa.

We thank the support of our many sponsors, with special thanks to Corcoran French Lawyers, Rātā Foundation, Visit Waimakariri, Bowden Environmental, Pak’n Save, Rangiora and John Rhind Funeral Directors.

The aim of the Waimakariri Arts Trust is to foster arts in Waimakariri. As a registered charitable trust we endeavour to provide all artists with an opportunity to display your creative talent. Exhibitors represent a true cross-section of the art community, from amateur through to professional artists. All art mediums are encouraged to exhibit.

Please find enclosed our debrief document which has some interesting facts and figures on this year’s Expo. Over the weekend we provided each visitor with an optional survey and encouraged him or her to fill it in. We received a large number of responses and will collate the results and use feedback to shape next year’s 13th Expo ensuring it is bigger and better than this year’s very successful Expo.

Yours sincerely

Dan Gordon
Chairman
Waimakariri Arts Trust
Corcoran French Kalapoli Art Expo – 15 & 16 July 2017
Kalapoli Festival – 12 to 15 July 2017

Who
- 109 Waimakariri artists with 32 new artists and 77 returning artists
- 14 Waimakariri Schools
- Over 300 attended the Corcoran French Lawyers Official Opening
- Over 4000 visitors to the Kaiapoi Art Expo
- Impressive turnout for Have-A-Go day
- In spite of the worst winter’s day for many years, excellent number of travelers took part in the Artist Open Studio Tour on Wednesday 12 July

Results
571 exhibits on display plus 14 school panels
173 artworks sold with 62% of artists who sold work

Attendance and Sale Statistics
The Expo had a record number of visitors and sales this year. With an estimated 4000 plus visitors to the Expo and a record of over $40,000 in sales.

<table>
<thead>
<tr>
<th>Year</th>
<th># of artists</th>
<th># of artworks exhibited</th>
<th>% of artists that sold work</th>
</tr>
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<tbody>
<tr>
<td>2017</td>
<td>109</td>
<td>571</td>
<td>62%</td>
</tr>
<tr>
<td>2016</td>
<td>98</td>
<td>568</td>
<td>68%</td>
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<tr>
<td>2015</td>
<td>88</td>
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<td>649</td>
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Artists and Artwork

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Outside Waimakariri

16%  11%

Promoting arts In Waimakariri
Organisers of the annual Kalapoli Art Expo
Corcoran French Kalapoi Art Expo – 15 & 16 July 2017
Kalapoi Festival – 12 to 15 July 2017

School Expo
The Bowden Environmental School Expo showcased artwork from 14 Waimakariri schools. The School People Choice vote went to the very talented April Meakin from Kaiapoi High School with her pencil artwork of Mother Teresa.

People’s Choice
Again public were encouraged to vote for their favourite artwork. Mark Larsen was the clear winner by a landslide with his oil painting.
1st Mark Larsen - "No Fishing"
2nd Jennifer Stebbings - "The Stream Fair"
3rd Christine Wattan - "Wild Flowers II"

Other Awards
This year the Waimakariri Arts Trust voted the following as winners:
Outstanding Panel - Gaby Reade
Outstanding Photography - Stefan Nikoloff
Outstanding Portrait - Connie Davies
Outstanding Flora & Fauna - Lyn Leonard
Outstanding Abstract - Paul Smith
Outstanding New Artist - Sarah Rutherford
Outstanding School Panel - St Joseph’s School
Rangiora

Media & Advertising
This year the Trust installed 22 billboards all around North Canterbury and parts of Christchurch. The billboards were bold and very easy to read installed in prominent areas. The billboards were a great success and contributed to the large crowds who visited the Expo over the weekend.

The Trust again chose to use radio as a major form of promotion with advertising campaigns on The Breeze, More FM and Newstalk ZB. The Breeze ran two campaigns one of which was a very successful campaign with Sue White and Paint and Sip.

This year time was spent setting up and running social media promotions and the Trust will look at increasing their knowledge of social media for next year so they are able to increase promotion through social media at minimal costs.

As well as this the Trust continued with promotion campaigns that have worked well for previous Expos:
- Ads and media releases printed in local, North Canterbury and Christchurch newspapers and magazines
- 44,000 postcards promoting the Expo and Festival distributed to residents around Canterbury
- Presence on a variety of event websites, radio notice boards and in school newsletters

Funding
The Expo is funded through sponsorship, funding and artists’ contributions.

Promoting arts in Waimakariri
Organisers of the annual Kalapoi Art Expo
Sponsors
Our sincere thanks to the organisations and businesses that supported the 2017 Kaiapoi Art Expo and Kaiapoi Arts Week.

Corcoran French - Opening Night
Bowden Environmental - School Expo
John Rhind Funeral Directors - People’s Choice
Pak’n Save Rangiora - Guest Artist Sponsor

Gold Sponsors
Property Lifestyle Concepts
Ray White - Christine Watton
Snap Fitness Kaiapoi
Red Eight Café
Ashton Wheelans Limited, Kaiapoi

Silver Sponsors
The Canvas Technology Centre
Framemakers & Elbee Crafts - Lynn Barr
Investment World
Essence North Canterbury

Bronze
Kaiapoi Club
Kaiapoi Mill
Paul Smith
Corina Hazlett Artist Studio
Artprint
Cameo Fine Arts
Kaiapoi Florist & Gifts
North Canterbury Floral Art
Stefan Nikoloff
Jagz of Sovereign Palms Kaiapoi
Coffee Culture Kaiapoi
New World, Kaiapoi

Funders
Rātā Foundation
Woodend-Sefton Community Board
Oxford-Ohoka Community Board
Kaiapoi-Tuahiwi Community Board
Rangiora - Ashley Community Board
Enterprise North Canterbury
CERT
Lion Foundation
The Southern Trust

Promoting arts in Waimakariri
Organisers of the annual Kaiapoi Art Expo
Kaiapoi-Tuahiwi Community Board

Accountability Form for 2016/2017 Discretionary Grant Recipients

For funding provided during the period October 2016 – June 2017

This form is to tell the Board what you spent the money on

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups and to provide the Board with feedback on the event/project and its impact in the community.

Please complete when the project is completed and return within six months of funds being granted. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publicly available.

Name of group: Sefton School Parent Teacher Assoc.
Date: 11th August 2017
Amount allocated: $500.00
Purpose for grant: To purchase television and Apple TV box

Please give details of how money was spent:
- Konic 55' Television $500.00
- $...
- $...

A description of the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted:

This grant was used to help Sefton School purchase a TV and portable stand along with an Apple TV box and speakers. These are being used as a way of teachers to share and present information to their classes directly from laptops and pads.

Two authorised signatories to complete the details below:

Date 11th August 2017
First contact name: Cathie Ward
Signature: Treasurer PTA
Position: 021 255 3601
Phone: 483 Broad Rd, RD7 Rangiora
Address 7477

Date 11th August 2017
Second contact: Cathie Graham
Signature: President PTA
Position: 021 255 3601
Phone: 483 Broad Rd, RD7 Rangiora
Address 7477

Return to: Community Board Advocate
Waimakariri District Council
Private Bag 1005
Rangiora 7440
WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO: GOV-26-09-06 / 170904095269

REPORT TO: Woodend-Sefton Community Board

DATE OF MEETING: 11 September 2017

FROM: Shona Powell, Chairperson Woodend-Sefton Community Board

SUBJECT: Chair’s Report for 6th August 2017 to 3rd September 2017

1. SUMMARY

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Details</th>
</tr>
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<tbody>
<tr>
<td>7th August</td>
<td>Presentation of WSCB submission on Waimakariri Bridge third southbound lane</td>
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<tr>
<td>7th August</td>
<td>WSCB and KTCB joint briefing on draft Northern Pegasus By Bylaw Implementation Plan</td>
<td>Informative.</td>
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<tr>
<td>13th August</td>
<td>Pegasus Community Centre Official Opening</td>
<td>A very successful day in raising the profile of the WSCB and talking about current projects and consultations. Very positive feedback from residents on the dog park being developed in Gladstone Park and cycleways around the district.</td>
</tr>
<tr>
<td>18th August</td>
<td>Presentation of WSCB submission on Draft District Development Strategy</td>
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<tr>
<td>28th August</td>
<td>Presentation of WSCB submission on Waste Management Minimisation</td>
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Planned events for coming month:
- 4th September – Woodend Community Association AGM
- 25th September – All Boards Briefing

2. RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 170904095269.

Shona Powell
Chairperson, Woodend-Sefton Community Board

Woodend Sefton Community Board 11 September 2017
RHONDA MATHER: DIARY AUGUST 2017

Pegasus Residents’ Group Inc.

- Attended PRG committee meeting 8 August
  - Planning for Christmas event well underway.
  - Residents’ concerns:
    - Dog droppings not being picked up on walkways, or being left on side of tracks in bags. (suggested they put a letter in The Woodpecker and advised that dog parks in Gladstone Park will soon be under construction and should help)
    - Neighbour not obeying covenants and council allowing people to have single driveways (sent copy of TPPTL covenant letter and advised to contact council)
- Attended PCC open day
- Presented to DDS Hearing Panel on behalf of PRG. Main focus on need for WDC to purchase land for community facilities.
- 29 August – met with Tracy Doe from Neighbourhood Support, as Tracy wanted feedback on the Indoor picnic event and to talk about the Pegasus Community Watch and a possible future event in Pegasus. Suggested Tracy look into the details of the emergency services showcase that was held in Pegasus in 2013 and 2014 with a view to having another similar event. I have since heard that the organisers were the Woodend Fire Brigade and they are considering running another event. This will be a major event for the district if it comes to fruition.

Pegasus Community Centre

A very successful open day was held on Sunday 13 August. Of note was that many of those who came along took the opportunity to ask questions and both the WSCB and PRGI tables were kept constantly busy. PRGI gained 7 additional member households on the day.

Other

8 August - Attended Pegasus Woodend Women’s Institute, first meeting to be held at PCC. There were 6 newcomers present and as I understand it, 4 of those have joined, which is great.

16 August – Attended Ronel’s Community Morning Tea at PCC. This was the second of what is to be a monthly event and 21 people attended. It was heartening to know that one woman had arrived so nervous she was physically shaking, but she joined in the conversation and grew much more at ease. This is a large part of what these events are about – to give those who may be socially isolated for whatever reason a welcoming, relaxed environment to meet new people and learn more about their community. Pegasus resident, Ronel Stephens, is to be commended for this initiative, which is supported by the PRG.

4 September – Woodend Community Association AGM
ANDREW THOMPSON: DIARY AUGUST 2017

Attended Pegasus Community Centre opening
Made personal submission on Northern Pegasus Bay Implementation Plan
Attended Community Volunteer Awards

JOHN ARCHER DIARY AUGUST 2017

• Attended Woodend Community Association(WCA) Meeting
• Attended Woodend Lions Meeting (Discussion around Woodend War Memorial as part of this.)
• Attended Pegasus Residents Group meeting to report on WCA matters
• Sent Plans to Green Space (Chris Brown) regarding planting for the Woodend/Woodend Beach trail and the location of a seat donated by the Woodend Lions.
• Met with Greg Byrnes and Andrea Rigby at the Tuhaitara Trust offices to discuss the Trust’s open day and coordinating the official opening of the Walk/cycleway.
• Meeting with Matt Doocey regarding the Woodend Bypass and the recent announcement regarding Roading of National Significance.
• Preparing for the AGM of the WCA on the 4th September