Kaiapoi-Tuahiwi Community Board

Agenda

Monday 21 November 2016

4.00pm

Meeting Room 1 (upstairs)
Ruatanawiha Kaiapoi Civic Centre
corner Williams Street and Raven Quay
Kaiapoi

Members:
Jackie Watson (Chair)
Chris Greengrass (Deputy Chair)
Neville Atkinson
Roger Blair
Philip Redmond
Martin Pinkham
Sandra Stewart

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AGENDA FOR THE MEETING OF THE **KAIAPOI-TUAHIWI COMMUNITY BOARD** TO BE HELD IN THE **MEETING ROOM 1 (UPSTAIRS), RUATANIWHA KAIAPOI CIVIC CENTRE, CORNER WILLIAMS STREET AND RAVEN QUAY, KAIAPOI ON MONDAY 21 NOVEMBER 2016 AT 4PM.**

Karyn Ward  
Community Board Advocate

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**RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AT COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL**

**BUSINESS**

**1 APOLOGIES**

**2 CONFLICTS OF INTEREST**

**3 CONFIRMATION OF MINUTES**

3.1 **Minutes of the Kaiapoi-Tuahiwi Community Board – 26 October 2016**

**RECOMMENDATION**

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Confirms, as a true and accurate record, the circulated minutes of the Kaiapoi-Tuahiwi Community Board meeting held 26 October 2016.

**4 DEPUTATIONS AND PRESENTATIONS**

4.1 Keith Land, Head of Canterbury Land, EQC, will introduce himself to the newly elected Board and update them on EQC matters.

**5 ADJOURNED BUSINESS**

**6 REPORTS**

6.1 **Community Board Governance Arrangements – Sarah Nichols (Governance Manager)**

**RECOMMENDATION**

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No. 161109115434.

(b) Approves the non-appointed Kaiapoi-Tuahiwi Community Board Councillors, representing the Kaiapoi-Woodend Ward, being Councillors A Blackie and J Meyer, to be active members, at the Community Board meeting table, with full speaking rights, but no voting rights.
OR
(c) Declines speaking and voting rights of the non-appointed Kaiapoi-Tuahiwi Community Board Councillors, representing the Kaiapoi-Woodend Ward, being Councillors A Blackie and J Meyer; with attendance at any Kaiapoi-Tuahiwi Community Board meeting being seated in the public gallery, with the same rights as the public.

AND
(d) Approves the non-appointed Kaiapoi-Tuahiwi Community Board Councillors, representing the Kaiapoi-Woodend Ward, being Councillors A Blackie and J Meyer, to be active members at any workshop or briefing, held by the Kaiapoi-Tuahiwi Community Board with full speaking rights, but no voting rights, acknowledging such workshop or briefing meetings are non-decision making.

OR
(e) Declines the non-appointed Kaiapoi-Tuahiwi Community Board Councillors, representing the Kaiapoi-Woodend Ward, being Councillors A Blackie and J Meyer, to be active members at any workshop or briefing, held by the Kaiapoi-Tuahiwi Community Board with full speaking rights, but no voting rights, acknowledging such workshop or briefing meetings are non-decision making.

6.2 Baker Park Redevelopment – Grant Stephens (Community Green Space Engagement Officer)

RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board:
(a) Receives report No 161104113899.
(b) Notes that staff have undertaken initial consultation with the community through a feedback flyer and an open meeting on site and staff used the results of this feedback to guide the design of the Draft Concept Plan for Baker Park Playground included as attachment i (Trim No. 161104113866).
(c) Notes that further consultation with residents surrounding Baker Park regarding the proposed draft playground development has been undertaken with 24 submissions received out of a total of 610 delivered ‘Let’s Talk’ consultation flyers. Greenspace staff have also talked to the local preschool and Kaiapoi High School regarding the proposal.
(d) Approves the implementation of the draft playground concept plan. (Trim No. 161104113864 and 161104113866).
(e) Notes that subject to approval for implementation of the Draft Playground Concept Plan staff will prepare detailed contract documentation for tender.
(f) Notes that Management Team has the delegated authority to approve a recommended contractor and that subject to this approval the playground could be completed before the end of the current financial year.
6.3 **Draft Walking and Cycling Strategy for public consultation** – Lynley Beckingsale (Policy Analyst)

**RECOMMENDATION**

**THAT** the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** report No. 161102112674.

(b) **Notes** there will be further assessment of individual projects once the strategy is confirmed. Any projects requiring additional funding will be consulted through the Annual and/or Long Term Plan processes.

6.4 **Application for Kaiapoi-Tuahiwi Community Board Discretionary Grant** – Karyn Ward (Community Board Advocate)

**RECOMMENDATION**

**THAT** the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** report No. 161107114529.

(b) **Approves** a grant of $............... to You Me We Us Kaiapoi towards the cost of paying for a performer and advertising for a Waitangi Day celebration.

**OR**

(c) **Declines** the application from You Me We Us Kaiapoi.

7 **CORRESPONDENCE**

7.1 Letter from Kaiapoi District Museum regarding McAllister Square Plaque and the Ramsay Memorial Sun-dial

8 **CHAIRPERSON’S REPORT**

9 **MATTERS REFERRED FOR INFORMATION**

9.1 **Rangiora-Ashley Community Board meeting minutes -25 October 2016**  
(Trim No. 161025109185)

9.2 **Woodend-Sefton Community Board meeting minutes – 26 October 2016**  
(Trim No. 161020108691)

9.3 **Oxford-Ohoka Community Board meeting minutes – 27 October 2016**  
(Trim No. 161025109219)

9.4 **Woodend-Ashley Community Board meeting minutes – 19 September 2016**  
(Trim No. 160916095728)

9.5 **Oxford-Eyre Ward Advisory Board meeting minutes – 21 September 2016**  
(Trim No. 160916095763)

9.6 **Rangiora Community Board meeting minutes – 28 September 2016**  
(Trim No. 160922097956)
9.7 **Capital Projects Report for the period ended 30 June 2016** - Paul Christensen (Finance Manager) – Audit Committee, 20 September 2016 (Trim No. 160905091231)

9.8 **Summary of Status of Council Water Supply Schemes** - Colin Roxburgh (Water Asset Manager) – Utilities and Roading Committee, 27 September 2017 (Trim No. 160914094969)

9.9 **Chairperson’s End of Term Report** – Robyn Wallace (Chairperson, Kaiapoi Community Board) – Council, 4 October 2016 (Trim No. 160912093902)

9.10 **Chairperson’s End of Term Report** – Judith Hoult (Chairperson, Rangiora Community Board) – Council, 4 October 2016 (Trim No. 160912093829)

9.11 **Chairperson’s End of Term Report** – Karen Eastwood (Chairperson, Woodend-Ashley Community Board) – Council, 4 October 2016 (Trim No. 160912093764)

9.12 **Chairperson’s End of Term Report** – Vic Allen (Chairperson, Oxford-Eyre Ward Advisory Board) – Council, 4 October 2016 (Trim No. 160912093801)

9.13 **Visit to Belgium for Passchendael Commemorations** - Jim Palmer (Chief Executive) - Council, 1 November 2016 (Trim No. 161026109825)

9.14 **Contract Acceptance Report** – 14/27 – Southbrook Road / South Belt Intersection Upgrade – Public Excluded Council, 1 November 2016 (Trim No. 161018107612)

**RECOMMENDATION**

THAT the Kaiapoi-Tuahiwi Community Board receives the information in items 9.1-9.14.

*Note: items 9.1-9.14 were circulated to Board members 16 November 2016.*

10 **MEMBERS’ INFORMATION EXCHANGE**

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

11 **CONSULTATION PROJECTS**

12 **REGENERATION PROJECTS**

Updates on the Kaiapoi Town Centre projects are emailed regularly to Board members. These updates can be located at the link below:


12.1 Chief Executive, Jim Palmer, will provide an update on community projects.
13 **BOARD FUNDING UPDATE**

13.1 **Board Discretionary Grant**  
Balance as at 16 November 2016: $3,434

13.2 **General Landscaping Budget**  
Balance as at 16 November 2016: $73,240.99

14 **MEDIA ITEMS**

15 **QUESTIONS UNDER STANDING ORDERS**

16 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

**NEXT MEETING**

The next meeting of the Kaiapoi-Tuahiwi Community Board is scheduled for 5pm, Monday 19 December 2016 at the Ruataniwha Kaiapoi Civic Centre.

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**Workshop**

1. *Members’ Forum.*  
   Opportunity for members to share potential new ideas and initiatives.

2. *Waimakariri District Development Strategy.* Heike Downie (Principal Planning Analyst)

3. *Community Board flyer.* Karyn Ward (Community Board Advocate)
MINUTES FOR THE INAUGURAL MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD HELD IN MEETING ROOM 1 (UPSTAIRS), RUATANIWHA KAIAPOI CIVIC CENTRE, CORNER WILLIAMS STREET AND RAVEN QUAY, KAIAPOI ON WEDNESDAY 26 OCTOBER 2016 AT 4PM.

PRESENT

Jackie Watson (Chair), Chris Greengrass (Deputy Chair), Neville Atkinson, Roger Blair, Philip Redmond, Martin Pinkham and Sandra Stewart.

IN ATTENDANCE

J Palmer (Chief Executive), Councillor A Blackie, Councillor J Meyer, K Ward (Community Board Advocate) and L Courtney (Governance Secretary).

At the commencement of the meeting the Chief Executive took the Chair and welcomed the newly elected members and the members of the public, including Waimakariri MP Matt Dooley and Mayor David Ayers, to the inaugural meeting of the Kaiapoi-Tuahiwi Community Board.

1 BOARD MEMBERS’ DECLARATIONS

The Chief Executive, J Palmer, invited the Board members to read and sign declaration forms:

Neville Atkinson
Roger Blair
Chris Greengrass
Philip Redmond
Martin Pinkham
Sandra Stewart
Jackie Watson

2 APOLOGIES

Nil.

3 CONFLICTS OF INTEREST

Nil.

4 REPORTS

4.1 Appointment of Chairperson and Deputy Chairperson – Karyn Ward (Community Board Advocate)

J Palmer spoke to the report and called for nominations for Chairperson.

Moved P Redmond seconded C Greengrass

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No: 161004102327.
(b) **Resolves** to call for nominations of Chairperson and Deputy Chairperson, and uses system (A) for voting in the event of more than one member being nominated.

CARRIED

Moved C Greengrass  seconded N Atkinson

(c) **Appoints** Board Member J Watson as Chairperson of the Kaiapoi-Tuahiwi Community Board to take immediate effect from 27 October 2016 until the end of the 2016-19 triennial term.

CARRIED

The **Chief Executive, J Palmer, then vacated the Chair in favour of the elected Chairperson, J Watson.**

J Watson thanked and welcomed the Board expressing a willingness for the new Board to work collaboratively over the next three years.

Moved N Atkinson  seconded S Stewart

(d) **Appoints** Board Member C Greengrass as Deputy Chairperson of the Kaiapoi-Tuahiwi Community Board to take immediate effect from 26 October 2016 until the end of the 2016-19 triennial term.

CARRIED

4.2 **Local Government Act - First Meeting following the Triennial General Election Requirements - Jim Palmer (Chief Executive)**

J Palmer spoke to the report, highlighting the specific legislation as it relates to the members of the Kaiapoi-Tuahiwi Community Board.

Moved N Atkinson  seconded P Redmond

**THAT** the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** report No. 161004102015.

(b) **Receives** legislative material that has been circulated.

CARRIED

4.3 **Code of Conduct - Jim Palmer (Chief Executive)**

J Palmer spoke to the report noting the Local Government New Zealand Code of Conduct template was not received in time for it to be considered for the Community Board’s meeting. It is recommended that the Council’s current Code of Conduct be adopted until an amended Code of Conduct is adopted by the Council.

N Atkinson queried whether the Council’s amendments at its meeting of 25 October 2016 would be carried over to the Board’s Code of Conduct. J Palmer replied it was the Board’s discretion what elements of the Code of Conduct to adopt.

Regarding clause 6 of the Code of Conduct: P Redmond asked whether it would be amended to reflect Board members’ obligations to their specific community area. J Palmer suggested that with a review pending, all amendments are held until the review, including making the Code Community Board specific.

Moved C Greengrass  seconded M Pinkham

**THAT** the Kaiapoi-Tuahiwi Community Board:
(a) **Receives** report No. 161004102246.

(b) **Adopts** the current Waimakariri District Council Code of Conduct as the Community Board’s Code of Conduct (Trim 101011037110).

**CARRIED**

4.4 **Meeting and Workshop dates for 2016/17 – Sarah Nichols (Governance Manager)**

The report was taken as read.

Moved R Blair seconded C Greengrass

THAT the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** report No. 161005102516.

(b) **Resolves** to hold meetings at the Ruataniwha Kaiapoi Civic Centre, corner of Williams Street and Raven Quay, Kaiapoi commencing at 4.00pm, on the following dates:

- 21 November 2016
- 19 December 2016
- 20 February 2017
- 20 March 2017
- 24 April 2017* (4th Monday due to Easter Monday the previous week)
- 15 May 2017
- 19 June 2017
- 17 July 2017
- 21 August 2017
- 18 September 2017
- 16 October 2017
- 20 November 2017
- 18 December 2017

**CARRIED**

M Pinkham against

M Pinkham expressed concern that moving the meeting time to 4pm would make it difficult for members of the public to attend the meeting. R Blair replied members of the community would make the effort to get to the meeting if there was matter important to them.

N Atkinson spoke in support of R Blair’s comments, stating there would always be people who would find the Board’s meetings times difficult to attend due to the variation of work hours modern jobs required.

4.5 **Kaiapoi-Tuahiwi Community Board Discretionary Grant Budget Post-Election Update - Karyn Ward (Community Board Advocate)**

K Ward took the report as read.

Moved J Watson seconded C Greengrass

THAT the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** report No. 161006103018.

(b) **Notes** that the approved 2016/17 Kaiapoi-Tuahiwi Discretionary Grant Budget has a balance of $3,434.

**CARRIED**
Kaiapoi-Tuahiwi Community Board General Landscaping Budget  
Post-Election Update for 2016-17 - Karyn Ward (Community Board Advocate) and Grant Stephens (Green Space Community Engagement Officer)

K Ward spoke to the report.

N Atkinson questioned the targeting of carry-over funds to projects relating to red zone regeneration; he could not recall the Kaiapoi Community Board making such a decision. K Ward recalled reading in minutes the Kaiapoi Community Board decision that carry over funds be allocated to projects relating to red zone regeneration.

It was decided to remove the reference of targeted funds for red zone regeneration unless it was confirmed the Kaiapoi Community Board had made that decision, at which time, the matter would be brought back to the Board for consideration.

Moved N Atkinson  seconded S Stewart

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No. 161005102815.
(b) Notes each Community Board is allocated money from the Waimakariri District Council’s Annual Plan for a General Landscaping Budget.
(c) Notes the General Landscaping Budget is a discretionary sum the Board can allocate towards ward Green Space projects that the Board may initiate from within, or in response to information brought to the Board’s attention by their community. The total may be allocated to one project or divided between multiple projects.
(d) Notes that a combined total of $49,940.99 has been carried over from the 2014/15 and the 2015/16 Kaiapoi Community Board General Landscaping Budget to put towards future projects.
(e) Notes that the approved 2016/17 Kaiapoi-Tuahiwi General Landscaping Budget has a spending balance of $73,240.99 including the $23,300.00 allocated as part of the 2016/17 Annual Plan.
(f) Notes that Green Space staff could arrange a seminar with each Board in early 2017 to explore options for the allocation of funds from the General Landscaping Budget should the Board support this.

CARRIED

N Atkinson commented that the fund should not be limited to projects only within the Kaiapoi area.

S Stewart supported N Atkinson’s comments regarding the use of the carry over funds for more than just the red zone regeneration. It would also restrict the use of the budget for other projects in the Kaiapoi-Tuahiwi community.

P Redmond sought clarification that the carry over funds, with respect to the change in the ward boundaries, would be made available to the new Kaiapoi-Tuahiwi community area. J Palmer confirmed that it would.

M Pinkham sought clarification on what the Board would receive in the 2017/2018 financial year. J Palmer replied the allocation, excluding any approved carry overs, would be similar to the 2016/2017 allocation. M Pinkham requested a workshop from the Green Space team regarding future use of the Budget.
5 MINUTES

5.1 Minutes of the Kaiapoi Community Board – 26 September 2016
Moved J Watson seconded R Blair

THAT the Kaiapoi-Tuahiwi Community Board:
(a) Receives the minutes of the Kaiapoi Community Board meeting held 26 September 2016.

CARRIED

5.2 Minutes of the Woodend-Ashley Community Board – 19 September 2016
Moved J Watson seconded R Blair

THAT the Kaiapoi-Tuahiwi Community Board:
(a) Receives the minutes of the Woodend-Ashley Community Board meeting held 19 September 2016.

CARRIED

6 CONSULTATION PROJECTS

6.1 Draft Walking and Cycling Strategy
6.2 Waimakariri District Development Strategy

J Palmer commented that although the above strategies were closing soon, Council staff could hold a workshop at a future meeting. He advised a launch of the Waimakariri District Development Strategy at 5.30pm, 2 November 2016 at the Rangiora Town Hall.

6.3 Let's Talk About Speed Limits

N Atkinson queried whether the Board should put in a submission as the route was an important link used by many residents of the Kaiapoi-Tuahiwi community to access the northwest part of the District. It was suggested that the Council staff present a workshop on the matter for the further consideration after which a submission could be prepared on the Board’s behalf.

The Board noted the consultation projects.

7 REVITALISATION PROJECTS

Regular updates on the Kaiapoi Town Centre projects are emailed regularly to Board members. These updates can be located at the link below:


J Palmer updated the Board on the following:

• Contract is being awarded to work related to the stop bank and is expected to begin after the 2016 Kaiapoi River Carnival
• Infrastructure improvements for the residential red zone areas are at the design stage
• Roading alignment in northeast Kaiapoi is also at the design stage
• Waimakariri Residential Red Zone Recovery Plan is currently with Central Government. 60 comments have been received by Minister’s office and a decision is expected to be announced in the next month.
S Stewart asked if there were any appeals regarding the arterial route at Silverstream. J Palmer was not aware of any appeals and design elements were being finalised prior to the tender process being undertaken.

8 QUESTIONS UNDER STANDING ORDERS

There were no questions under Standing Orders.

9 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

There was no urgent general business under Standing Orders.

There was discussion regarding the four Kaiapoi-Woodend Councillors attending both the Kaiapoi-Tuahiwi and Woodend-Sefton Community Board meetings. J Palmer clarified that although the four Councillors could sit at the table; only two were appointed by the Council to each Board and had full voting rights as members of each Board. To exemplify a similar situation he stated that all Councillors are able to sit at the table of the Council’s Committees and take part in discussions, but only the members of the Committees have voting rights. The Board would need to consider and decide how they would like the arrangement to work going forward. N Atkinson stated he would be disappointed if non-appointed Councillors could not sit at the table and take part in discussions of the Boards’ meetings, acknowledging voting rights would only be for those Councillors appointed to specific Boards. The Board has requested staff supply a report so options can be considered.

NEXT MEETING

The first ordinary meeting of the Kaiapoi-Tuahiwi Community Board is scheduled for 4pm, Wednesday 21 November 2016 at the Ruataniwha Kaiapoi Civic Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 5.04PM.

CONFIRMED

________________
Chairperson

________________
Date
1. SUMMARY

1.1. The purpose of this report is to determine the seating and speaking arrangements of non-appointed Councillors at the Kaiapoi-Tuahiwi Community Board meetings.

1.2. The Kaiapoi-Tuahiwi Community Board, at its inaugural meeting of 26 October 2017, requested a report to the two Community Boards of the Kaiapoi-Woodend Ward for a determination of seating and voting arrangements.

2. RECOMMENDATIONS

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No. 161109115434.

(b) Approves the non-appointed Kaiapoi-Tuahiwi Community Board Councillors, representing the Kaiapoi-Woodend Ward, being Councillors A Blackie and J Meyer, to be active members, at the Community Board meeting table, with full speaking rights, but no voting rights.

OR

(c) Declines speaking and voting rights of the non-appointed Kaiapoi-Tuahiwi Community Board Councillors, representing the Kaiapoi-Woodend Ward, being Councillors A Blackie and J Meyer; with attendance at any Kaiapoi-Tuahiwi Community Board meeting being seated in the public gallery, with the same rights as the public.

AND

(d) Approves the non-appointed Kaiapoi-Tuahiwi Community Board Councillors, representing the Kaiapoi-Woodend Ward, being Councillors A Blackie and J Meyer, to be active members at any workshop or briefing, held by the Kaiapoi-Tuahiwi Community Board with full speaking rights, but no voting rights, acknowledging such workshop or briefing meetings are non-decision making.

OR

(e) Declines the non-appointed Kaiapoi-Tuahiwi Community Board Councillors, representing the Kaiapoi-Woodend Ward, being Councillors A Blackie and J Meyer, to be active members at any workshop or briefing, held by the Kaiapoi-Tuahiwi Community Board.
Board with full speaking rights, but no voting rights, acknowledging such workshop or briefing meetings are non-decision making.

3. **ISSUES AND OPTIONS**

3.1. At the conclusion of the 2015-16 Representation Review the Local Government Commission determined that two community boards would be formed within the Kaiapoi-Woodend Ward (comprising of the area delineated on LGC-059-2016-W-2). The Ward would be represented by four councillors; with two apiece appointed by the Council to each community board. Furthermore five members were elected by each Community area, totalling seven members on each Community Board (as delineated on LGC-029-2016-Com-1 and LGC-059-2013-Com-2). This is a unique situation for the Waimakariri District.

3.2. At the Council's inaugural meeting of 25 October 2016 the Ward Councillors N Atkinson and S Stewart were appointed to the Kaiapoi-Tuahiwi Community Board, and Ward Councillors A Blackie and J Meyer were appointed to the Woodend-Sefton Community Board. The two Council appointed Councillors to each Board have full speaking and voting rights and are deemed to be a full Community Board Member of that particular appointed Board.

3.3. All four Kaiapoi-Woodend Councillors have expressed a commitment to attend both Kaiapoi-Tuahiwi and Woodend-Sefton Community Board meetings, to enable a greater understanding of issues in each Community. All Kaiapoi-Woodend Councillors would like to be active members of each Community Board, contributing to the discussions at the respective Board meetings being held within the Ward.

3.4. At the Kaiapoi-Tuahiwi Community Board meeting of 26 October a staff report was requested to determine the speaking and seating arrangements at the two Community Boards of the Kaiapoi-Woodend Ward.

3.5. The Woodend-Sefton Community Board considered an associated report at their meeting of 15 November and decided to decline speaking and voting rights of the non-appointed Woodend-Sefton Community Board Councillors representing the Kaiapoi-Woodend Ward.

3.6. At the four Standing Committees of the Council it is permitted that any Councillor may attend and speak at a decision making meeting, however only those Councillors specifically appointed by the Council may vote on matters before that particular Committee. All Councillors speak at any Committee workshop or briefing. The Community Boards, however are not a Committee of the Council, but an unincorporated body and part of the Council structure.

3.7. The Management Team has reviewed this report.

4. **COMMUNITY VIEWS**

4.1. Views not sought from the Community. The Kaiapoi-Tuahiwi Community Board, at its inaugural meeting of 26 October 2017, requested a report to the two Community Boards of the Kaiapoi-Woodend Ward for a determination of seating and voting arrangements.

5. **FINANCIAL IMPLICATIONS AND RISKS**

5.1. Not applicable financially.
5.2. Potential risk of a Ward Councillor unable to supply important information to a meeting to assist the Board with its decision making process versus potential to unduly influence or dominate other members of the Community Board.

6. CONTEXT

6.1. Policy
This matter is not a matter of significance in terms of the Council’s Significance Policy.

6.2. Legislation
Local Government Act 2002
Local Electoral Act 2001
Local Government Official Information and Meetings Act 1987
Local Government Commission Determination 8 April 2016

6.3. Community Outcomes
There are wide ranging opportunities for people to contribute to the decision making by local, regional and national organisations that affects the District.

Sarah Nichols
Governance Manager
1. SUMMARY

1.1. The purpose of this report is to seek approval from the Board for the implementation of a draft concept plan for the development of Baker Park, Kaiapoi included as Attachment i (Trim: 161104113864 and 161104113866)

1.2. This report proposes that staff implement the development of a playground and associated landscaping within Baker Park. Staff have developed a draft concept plan which has been provided to households via a letter drop for consultation. The final plan has been modified with the addition of a balance beam exercise feature on the northern boundary of the reserve.

1.3. Attachments:
   i. Draft Concept Plan for Baker Park Playground (Trim: 161104113864 and 161104113866)
   ii. Initial consultation summary table from Baker Park Meeting.
   iii. Consultation flyer delivered with draft concept plan in Oct 16. (Trim: 161104113872)
   iv. Letter to immediate surrounding residents delivered in Oct 16. (Trim: 161005102481)
   v. CPTED Evaluation of Baker Park design. (Trim: 161104113902)
   vi. Feedback forms from October consultation. (Trim: 161107114744)

2. RECOMMENDATION

THAT the Kaiapoi Community Board:

(a) Receives report No 161104113899

(b) Notes that staff have undertaken initial consultation with the community through a feedback flyer and an open meeting on site and staff used the results of this feedback to guide the design of the Draft Concept Plan for Baker Park Playground included as attachment i.

(c) Notes that further consultation with residents surrounding Baker Park regarding the proposed draft playground development has been undertaken with 24 submissions received out of a total of 610 delivered ‘Let’s Talk’ consultation flyers. Greenspace staff have also talked to the local preschool and Kaiapoi High School regarding the proposal.
(d) **Approves** the implementation of the draft playground concept plan. (Trim No. 161104113864 and 161104113866).

(e) **Notes** that subject to approval for implementation of the Draft Playground Concept Plan staff will prepare detailed contract documentation for tender.

(f) **Notes** that Management Team has the delegated authority to approve a recommended contractor and that subject to this approval the playground could be completed before the end of the current financial year.

3. **ISSUES AND OPTIONS**

3.1. Baker Park was formed in the 1960's, and is named after prominent Kaiapoi residents James and Sarah Baker, who came to New Zealand on the 'Cressy' in 1850. Their first house was between Otaki and Sneyd Street and held the first Methodist services in Kaiapoi. In 1972, Mrs N Minchington, a descendant of the Bakers, organised a group to plant trees around the perimeter of the park. These are now well established mature trees.

3.2. The park consists of a large open ‘kick a ball’ space with a central path leading between Otaki Street to Wesley Street. Situated at the Otaki Street entrance was a pavilion, carpark and a playground area along with some park benches. The pavilion was used by the Kaiapoi Hockey Club until they moved premises then as a community meeting space and finally as a home for the Kaiapoi Toy Library.

3.3. Following the earthquakes, a structural assessment was carried out and the pavilion was deemed uneconomic to repair and was subsequently demolished. The Kaiapoi Toy Library have since moved in to the former temporary library building at Kaiapoi Aquatic Centre.

3.4. The 2013/2014 Waimakariri Playground Audit Condition Report (140314025544) identified the playground equipment at Baker Park is nearing the end of its useable life and with the removal of the pavilion and subsequent need for replacement toilet facilities it was deemed that a concept plan for the redevelopment of the playground area at Baker Park was necessary.

3.5. The reserve is identified as a neighbourhood reserve with a local catchment. This catchment area is considered 500m or ten minutes walking distance. With this in mind staff undertook a consultation exercise to establish the needs and wishes of the surrounding community. The process and outcome of this consultation process is outlined in section four below.

3.1. Staff have used the Community Green Space Levels of Service and the Neighbourhood Reserves Management Plan combined with the community feedback to prepare a draft concept plan (ref Attachment i.) which includes the following items;

3.2. **Children’s Playground:** This has been relocated away from the road and incorporated into one play zone. The five different playground elements cater for the six universal types of play; spin, climb, slide, rock, balance and swing.

3.2.1. **Five Bay Swing Set:** This has two infant seats, two strap seats and one basket seat. These swings will cater for all age groups using the park and the basket swing allows for use by a wide range of abilities.

3.2.2. **Agility Cube and Climb:** This climbing frame encourages children to climb and build strength and aims to challenge children in the middle age bracket.
3.2.3. **Junior Play Module:** This includes two slides, noughts and crosses, and other junior explore panels. This is aimed at the younger children using the playground.

3.2.4. **Lunar V2:** This is a spinning platform with rope net which have proven to be very popular in playgrounds around New Zealand and can be enjoyed by all age groups.

3.2.5. **Rodeo Rider:** This is a modern version of a see saw and allows children to not only sit on each end but to stand on the platform in the centre. This caters for both the rock and balance types of play.

3.3. **Half Basketball Court:** These are elements typically found in neighbourhood reserves and provide a sports element which will appeal to the teenage age group which can be hard to cater for. This court will not only be marked out for basketball but also for two four square courts. A wheelchair maze painted on the surface will provide an additional element for the disability community to enjoy.

3.4. **BMX Pump Track:** This is a low track aimed at all age groups of BMX riders where riders use a pumping motion to maintain speed around the track without pedalling.

3.5. **Single Bay Toilet:** This is to replace the toilets lost when the pavilion was demolished and will include self-locking doors for during the night and an exterior mounted water fountain. Angled to provide good visual surveillance of the entrance and staff are looking at the possibility of adding local artwork to exterior walls which can help tell the local story of the park.

3.6. **Sprint Track:** A concrete sprint block with painted lines allows people to line up for a 100m sprint while markings along the path at 10m intervals show them how far to go.

3.7. **Goal Posts:** Two multi-purpose goal posts will be installed on the field area south of the path.

3.8. **Fitness Equipment:** Five pieces of static fitness equipment will be located along the edge of the park. These will include push-up bars, chin-up bars, stepping logs, a sit up bench and a balance bar which has also been added in response to the feedback.

3.9. **Repurposed Concrete:** The existing concrete will be repainted and will provide an area to play games such as hopscotch or for children to ride scooters. This concrete will be painted different colours to add brightness and colour into the landscape.

3.10. **Seating:** Two picnic tables have been added in the design and the two existing seats will be refurbished with a shade sail over them to provide shelter for caregivers while they supervise their children on the playground.

3.11. **Planting:** Native planting areas have been included along the two adjoining fences at the Otaki Street entrance to soften the landscape and provide some sound protection for these neighbours. Four specimen trees have also been included which will provide seasonal colour and some areas of shade. These are planted over four meters from the boundaries to reduce the impact of neighbouring residents and will not be high growing varieties.

3.12. The carpark has been identified as no longer necessary following the removal of the pavilion and has been covered in grass and an extension of the footpath through to Otaki Street will make access easier for mothers with prams and people on mobility scooters.
3.13. Signage has also been added at the entrances to the reserve indicating what activities are and are not permitted in the reserve. This is in response to the CPTED assessment undertaken on the proposed design and included as Attachment v (Trim: 161104113902)

3.14. The Management Team/CEO has reviewed this report and supports the recommendations.

4. **COMMUNITY VIEWS**

4.1. In conjunction with Council's Memorandum of Understanding with Te Ngāi Tūāhuriri Rūnanga, a project brief was sent through Mahaaunui Kurataiao Ltd to the Rūnanga asking for their input and what level of consultation they would like on this project. The response received was that Ngāi Tūāhuriri Rūnanga Kaitiaki Committee has been informed of the Baker Park redevelopment works and are supportive of proposed upgrades (including a new toilet block and playground redevelopment) but do not wish to be involved with this project. The committee members were appreciative of the opportunity and are happy to see upgrades being proposed.

4.2. In March 2016 a Let's Talk Flyer was delivered to all residents within a 500m radius of Baker Park (which equated to almost 600 residential sections) inviting them to provide comment on their needs and/or attend an open meeting at the park on the 22nd March 2016.

4.3. Twelve residents attended this meeting and were asked how they would like to see the playground at Baker Park developed. Two large plans were onsite and the residents who attended were invited to write their ideas on a post-it note and stick it to the plan. The flyer also asked anyone who could not attend the meeting to write down their ideas and send them in to the Council. Five residents provided their feedback in this way. A feedback summary table of this consultation is included as Attachment ii.

4.4. In general, the majority of people agreed that the playground should be replaced but needed to suit a wider range of ages and abilities that it currently does. Equipment such as a BMX track, a basketball court, climbing equipment, swings and slides were requested along with others so that the park would meet these varying needs.

4.5. There was also a desire for equipment for older ages also such as exercise equipment and seating and for areas of shade from the sun.

4.6. Public toilets to replace those lost from the pavilion were also seen as a necessity for the park but these needed to be designed in such a way that they would not attract anti-social behaviour.

4.7. The other main suggestion that came from this feedback was to remove the carpark. This is no longer used as the pavilion has been removed and has had to be chained off as people were doing burnouts on the shingle at night.

4.8. After creating an initial concept plan, staff took this plan to the immediate surrounding neighbours at 15, 19 and 19a Otaki Street to ascertain if they had any major concerns with the proposal prior to it being sent out to the community for feedback. The main response was concern regarding the noise generated from the pump track and basketball courts and the negative social impacts of teenagers being encouraged into the park by the addition of facilities for their use.

4.9. As a result of this, the pump track was relocated from its initially proposed location (alongside the fence of 19 and 10a Otaki Street) out into the centre of the park. The
The basketball court was also shifted there also so that it was the maximum distance from any residential property.

4.10. It is the understanding of staff that the residents are happier with the new location but still have concerns about teenagers and noise. Staff believe that it is important to offer facilities that cater to a wide range of ages and to not do so would mean that Council would not meet the required level of services. Basketball courts and BMX tracks are typical elements found in neighbourhood parks which cater for the teenage age group.

4.11. Following approval from the Kaiapoi Community Board in September, Greenspace Staff took the concept plans out for public consultation. 610 Let’s Talk flyers were delivered to the residents within 500m of the reserve (Attachment iii Trim: 161104113872). Those residents who back on to the reserve were also sent a letter requesting that they consider reducing the height of their boundary fence to enable better surveillance of the park (Attachment iv Trim: 161005102481. Twenty five residents provided feedback along with Kaiapoi High School. The results of this feedback are summarised in the table below and found as Attachment vi Trim: 161107114744.

<table>
<thead>
<tr>
<th>Request</th>
<th>Response</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shift Goal Posts to make room for a dog park.</td>
<td>There are insufficient funds or space within the park to create a dog park. However, there is one planned as part of the red zone recovery plan instead.</td>
</tr>
<tr>
<td>Love the exercise equipment, basketball court, play equipment and BMX track especially.</td>
<td>Noted</td>
</tr>
<tr>
<td>Sit up bench may not get too much use - possibly replace with a climbing fence/rope</td>
<td>The exercise equipment has been chosen to provide a variety of different exercise types. The sit up bench targets specifically the core which is not utilised by other elements which use the arms and legs. A climbing wall would not meet this need.</td>
</tr>
<tr>
<td>Push up bars are close to boundary and are of concern</td>
<td>The push-up bars are 10m diagonally from the closest corner of the fence. We do not envision that they would allow views into concerned resident’s property.</td>
</tr>
<tr>
<td>Balance equipment (i.e. low balance beam/log steps etc.).</td>
<td>A balance beam has been added into the plan</td>
</tr>
<tr>
<td>Not enough room for a football field with posts so close to fence balls will be kicked over</td>
<td>The sport posts have been moved in 15m from each boundary. This does reduce the size of the field to a junior field but will help prevent balls going over the fence. As this is a neighbourhood park it only needs to cater for informal sports for which this would be fine.</td>
</tr>
<tr>
<td>Equipment looks fantastic for all ages and abilities</td>
<td>Noted</td>
</tr>
<tr>
<td>More exercise equipment along edge of park</td>
<td>The equipment has been chosen to suit the main exercise types. With the addition of the balance beam there is now equipment for core work, arms, legs and balance. Should more be required in the future, there is room to add more at that point.</td>
</tr>
<tr>
<td><strong>LANDSCAPE</strong></td>
<td>More exercise equipment along south of the park</td>
</tr>
<tr>
<td>Park will be popular and suitable for all ages</td>
<td>Noted</td>
</tr>
<tr>
<td>Envious of the running track. Kaiapoi High School PE classes will use these facilities!</td>
<td>Noted</td>
</tr>
<tr>
<td><strong>Carpark off Wesley Street</strong></td>
<td>A carpark is not within the level of service normally provided in a neighbourhood park and were one to have been included in the design it would be in the original location.</td>
</tr>
<tr>
<td>Put dog park where sports fields are</td>
<td>There are insufficient funds or space within the park to create a dog park. There is one planned as part of the red zone recovery plan instead.</td>
</tr>
<tr>
<td>Flowering Cherry trees or similar along pathway.</td>
<td>At the initial on-site meeting there was strong feeling for trees not to be planted through the centre of the park as people currently use it for kite flying and these would get tangled in the trees. Therefore there is no plan to line the path with trees.</td>
</tr>
<tr>
<td>Toilets a welcome addition.</td>
<td>Noted</td>
</tr>
<tr>
<td>To close to boundary fence.</td>
<td>Care has been taken to pull the playground further away from the concerned residents boundary than it was prior to development.</td>
</tr>
<tr>
<td>Will not be reducing the height of her fence due to strong privacy and safety concerns.</td>
<td>Noted</td>
</tr>
<tr>
<td>Preference for the development to be either on other side of the park or better yet not there at all.</td>
<td>Noted. This location was chosen as the development can utilise existing services and infrastructure as well as being easily accessible and visible from Otaki Street. Furthermore, we are replacing an existing playground so are not changing the use dramatically for those nearby.</td>
</tr>
<tr>
<td>Strong smelling plants, flowers or herbs for blind people</td>
<td>Herbs and flowers require a high level of maintenance and are not within the level of service that the council would normally provide in a neighbourhood park.</td>
</tr>
<tr>
<td>Everything on north side of the reserve and also the sprint track looks good.</td>
<td>Noted</td>
</tr>
<tr>
<td>Will not be reducing fence as it blocks the North East Wind</td>
<td>Noted</td>
</tr>
<tr>
<td>Will now need higher fence for privacy.</td>
<td>No vertical elements are near this boundary so this design will not impact on particular resident’s privacy.</td>
</tr>
<tr>
<td><strong>CONSULTATION</strong></td>
<td>One of their grandchildren attended the meeting.</td>
</tr>
<tr>
<td>Need a notice about dog use in the park</td>
<td>A sign will be placed at entrance to park explaining permitted and non-permitted activities in the park.</td>
</tr>
</tbody>
</table>
Have voiced concerns already about the location of the playground etc. Push-up bars were not on initial plan. Are there going to be any other additions to the plan before it is built?

Concerns were listened too and the design adapted to better suit this particular resident’s needs prior to seeking wider public consultation. Push-up bars have been added and this consultation provided an opportunity to comment on these. There have been minor changes that have arisen from this process but staff have notified the resident where they can see these changes in the agenda for this Community Board meeting.

<table>
<thead>
<tr>
<th>ATTITUDE TOWARD DEVELOPMENT</th>
<th>Count</th>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>Very Positive</td>
<td>19</td>
<td>Noted</td>
</tr>
<tr>
<td>Positive</td>
<td>4</td>
<td>Noted</td>
</tr>
<tr>
<td>Ambivalent</td>
<td>2</td>
<td>Noted</td>
</tr>
<tr>
<td>Opposed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Very Opposed</td>
<td>1</td>
<td>Noted</td>
</tr>
</tbody>
</table>

4.12. Staff also approached the Portebello Preschool on Wesley Street for their feedback, of which they have not formally given but did mention at the time that the plan looked great and they were looking forward to using the new park as they go there often.

4.13. Staff approached the Graphics and Design teacher at Kaiapoi High School who showed the plan to a number of his classes for comment. The three things that came back from the high school were the suggestion of: a drinking fountain, a hamster wheel and ash trays. The Health and Physical Education Faculty are also very positive of this design and in particular the running track. Their feedback commented that they would use these facilities with their P.E. classes.

4.14. A drinking fountain is currently proposed on the exterior wall of the toilets which should meet this request. Hamster wheels are very expensive items (around $40,000) and therefore do not fit within the current budget available without removing other equipment. There is a hamster wheel at Trousselot Park which Kaiapoi residents can use. Ash trays do not fit with the councils ruling that smoking not be prohibited in public reserves so will not be provided.

5. **FINANCIAL IMPLICATIONS AND RISKS**

The cost of implementing the draft concept plan for Baker Park has been estimated to be $305,000. The table below identifies the budgets which will be used. The toilet price makes up $110,000 of this total. It is anticipated that any remaining nonspecific reserve enhancement funding will be carried forward to be used on future projects.

<table>
<thead>
<tr>
<th>Budget</th>
<th>Amount Available</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non-Specific Reserve Enhancement GL 100663.000.5225</td>
<td>$205,200</td>
</tr>
<tr>
<td>Baker Park Pavilion Demolition and Toilet Replacement GL 1004810005014</td>
<td>$119,000</td>
</tr>
</tbody>
</table>
6. **CONTEXT**

   6.1. **Policy**

   This matter is not a matter of significance in terms of the Council’s Significance Policy.

   6.2. **Legislation**

   6.2.1. Baker Park is classified as a Neighbourhood Park with a local catchment in the Community Green Space Activity Management Plan. The provision of a playground such as the one which has been put forward in this report for approval is consistent with the levels of service relating to a park with this classification.

   6.2.2. The Playground will be fully compliant with Standard NZS 5828:2004 Playground equipment and surfacing.

   6.3. **Community Outcomes**

   6.3.1. Baker Park Playground is considered to meet the following Community Outcomes;

   6.3.2. Public spaces and facilities are plentiful, accessible and high quality

   - There is a wide variety of public places and spaces to meet people’s needs.
   - There are wide ranging opportunities for people to enjoy the outdoors.
   - The range and accessibility of community and recreation facilities meets the changing needs of our community.
   - There are wide ranging opportunities for people to contribute to the decision making by local, regional and national organisations that affects our District.
   - Local, regional and national organisations make information about their plans and activities readily available.
   - Local, regional and national organisations make every effort to take account of the views of people who participate in community engagement.
<table>
<thead>
<tr>
<th>Request</th>
<th>Staff Response</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>FURNITURE</strong></td>
<td></td>
</tr>
<tr>
<td>Water Fountain</td>
<td>Noted and included on the outer wall of the toilet.</td>
</tr>
<tr>
<td>Picnic tables/age friendly seats</td>
<td>Two new picnic tables included in the plan as well as two existing park benches will be refurbished.</td>
</tr>
<tr>
<td>BBQ</td>
<td>BBQ’s are more commonly put in natural reserves or destination playgrounds. Baker Park is a local neighbourhood reserve</td>
</tr>
<tr>
<td>Public toilets</td>
<td>Included in plan.</td>
</tr>
<tr>
<td>Rubbish bins</td>
<td>Included in plan.</td>
</tr>
<tr>
<td>Shelter/Shade sail</td>
<td>A shade sail is included in the plan.</td>
</tr>
<tr>
<td>Bike racks</td>
<td>Bike racks are generally provided in street scape and town centre areas where people will leave their bike out of sight. Bike racks are not generally used in neighbourhood parks as there is plenty of space and people play close to and within sight of their bikes</td>
</tr>
<tr>
<td>Dog Poo-Pod</td>
<td>Dog bag dispensers are only provided by Council at dog parks.</td>
</tr>
<tr>
<td><strong>SPORTS EQUIP</strong></td>
<td></td>
</tr>
<tr>
<td>Challenges – 0's &amp; X's,</td>
<td>Included in plan as part of play equipment.</td>
</tr>
<tr>
<td>Peddle power (Kinetic water play elements)</td>
<td>This equipment is more appropriate in a destination park and is not what we would normally provide in a local neighbourhood park. It is very expensive to install and maintain.</td>
</tr>
<tr>
<td>Exercise equipment</td>
<td>A 100m sprint track with starting block (flat marked concrete pad) is included in the plan along with four static exercise stations. These stations are; push-up bars, chin-up bars, stepping logs and a sit up bench.</td>
</tr>
<tr>
<td>Basketball hoop</td>
<td>Included in plan.</td>
</tr>
<tr>
<td>Flying fox</td>
<td>Flat terrain means that a flying fox will require large amounts of safety surface - Doesn’t fit within budget.</td>
</tr>
<tr>
<td>Equipment for all ages</td>
<td>Staff have taken care to provide a range of different equipment within the design to meet the needs of all ages. Specifically the pump track and basketball courts are aimed at the older age group.</td>
</tr>
<tr>
<td>Stuff for exploration</td>
<td>Variety of different challenges for kids to use and explore their own skills on.</td>
</tr>
<tr>
<td>Swings</td>
<td>Included in plan.</td>
</tr>
<tr>
<td>Slides</td>
<td>Included in plan.</td>
</tr>
<tr>
<td>Sand-pit</td>
<td>Sand pits require high levels of maintenance and are more suited to a destination playground. They are also aimed at the younger age group who are catered for by a range of different pieces of play equipment.</td>
</tr>
<tr>
<td>Climbing frame</td>
<td>Included in plan.</td>
</tr>
<tr>
<td>BMX track</td>
<td>BMX Pump track included in plan.</td>
</tr>
<tr>
<td>See saw</td>
<td>Included in plan.</td>
</tr>
<tr>
<td>Equipment for disabled children</td>
<td>Specific equipment for disabled users has not been provided however a wheelchair width maze is painted on the basketball court surface and the basket swing can be used by a variety of different ages and abilities.</td>
</tr>
<tr>
<td>LANDSCAPE</td>
<td>Description</td>
</tr>
<tr>
<td>-------------------</td>
<td>-------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td><strong>Sports Posts, Cricket pitch</strong></td>
<td>Two goal posts will be installed on the field area south of the path.</td>
</tr>
<tr>
<td><strong>Roof and Poles</strong></td>
<td>It is impractical to put a roof over the whole playground area but a shade sail will be provided alongside the playground to provide an area of sun protection.</td>
</tr>
<tr>
<td><strong>Footpaths</strong></td>
<td>Included in plan.</td>
</tr>
<tr>
<td><strong>Trees</strong></td>
<td>Included in plan.</td>
</tr>
<tr>
<td><strong>No bark</strong></td>
<td>Need a safety surface that is affordable and fits within NZ Safety Standards. Pallet chip surface to be used in this playground as opposed to bark nuggets.</td>
</tr>
<tr>
<td><strong>Safety mats</strong></td>
<td>Safety mats cost significantly more than pallet chip and are more suited in highly urban or windy sites where pallet chips being blown out of the playground are more of an issue than in this type of situation. Staff do not believe the benefits of safety mats would outweigh the additional cost.</td>
</tr>
<tr>
<td><strong>Shade over BBQ tables</strong></td>
<td>A shade sail will be provided and picnic tables located near trees for shade.</td>
</tr>
<tr>
<td><strong>Sealed carpark</strong></td>
<td>Carpark is no longer used due to removal of the pavilion so will be removed and returned to grass. The provision of an off street car park for a neighbourhood reserve is not consistent with Councils levels of service.</td>
</tr>
<tr>
<td><strong>Remove carpark</strong></td>
<td>Included in plan.</td>
</tr>
<tr>
<td><strong>Good access into park</strong></td>
<td>Included in plan.</td>
</tr>
<tr>
<td><strong>Sealed path to playground</strong></td>
<td>Included in plan.</td>
</tr>
<tr>
<td><strong>Locate playground close to road</strong></td>
<td>While some would like the playground located close to the road the majority of feedback has suggested that it would be more favourable to locate the playground further into the park as long as good sealed access is provided.</td>
</tr>
<tr>
<td><strong>Locate playground away from road but not in sports fields</strong></td>
<td>Playground has been relocated away from Otaki street and further into the field space however there is still plenty of open space for informal sport to be played.</td>
</tr>
<tr>
<td><strong>More vegetation/ Nothing high</strong></td>
<td>Planting is included in plan. In particular along the boundaries of the section that enters off Otaki Street.</td>
</tr>
<tr>
<td><strong>Not too many big trees</strong></td>
<td>Trees included in plan are not planted closer than four meters to boundaries and not in open space due to concern related to kite flying.</td>
</tr>
<tr>
<td><strong>Design using ‘Crime prevention through environmental design’ (CPTED) principles</strong></td>
<td>Noted, Staff take into account CPTED principles when designing playgrounds and open space within this district.</td>
</tr>
<tr>
<td><strong>Bigger playground/ Playground as one unit</strong></td>
<td>Playground is bigger and joined into one element rather than segmented areas for each piece of equipment</td>
</tr>
<tr>
<td><strong>Scented herbs and flowers</strong></td>
<td>Herbs and flowers require a high level maintenance and are not within the level of service that Council would normally provide in a neighbourhood park.</td>
</tr>
<tr>
<td><strong>CONSULTATION</strong></td>
<td><strong>Encourage High School participation</strong></td>
</tr>
</tbody>
</table>
We would like your feedback on the concept plan for the development of the playground in Baker Park.

Following initial consultation with your community, a concept plan has been created to upgrade the playground at Baker Park to better provide for the needs of the surrounding residents. We would like your feedback on this design.

The concept plan for the proposed upgrade of the Baker Park playground includes; a playground, a basketball half court, a BMX pump track, areas of planting, a pathway and a public toilet.

In order to provide for different types of play, there are six universal types of playground equipment that our council like to include: Spin, Climb, Swing, Slide Rock and Balance. The elements within the park have been chosen to provide for all of these types and to meet the needs of a variety of age groups and abilities. We want your children to have fun in a safe environment so new playgrounds must comply with New Zealand Safety Standards.

We are now seeking your feedback on the included concept plan for Baker Park. Once all of the feedback has been received, the concept plan will be changed accordingly before being presented to the Kaiapoi Community Board for their consideration.

If you would like to give feedback on this design, please fill out the feedback form on the reverse side of this letter and send it back free of charge to the Waimakariri District Council before 9 September 2016. Or, you can email your feedback to: records@wmk.govt.nz

Where?
Baker Park, 17 Otaki Street, Kaiapoi.
ATTACHMENT iii. CONSULTATION FLYER DELIVERED WITH DRAFT CONCEPT PLAN IN OCTOBER 2016 PG2

Attention: Grant Stephens, Green Space Community Engagement Officer
Waimakariri District Council
Private Bag 1005
Rangiora 7440

If you have any comments or questions please contact:
Grant Stephens, Green Space Community Engagement Officer
Waimakariri District Council
Private Bag 1005
Rangiora 7440
Email: records@wmt.govt.nz
Phone: 03 311 8900
Or return this feedback form (no stamp required) back to Council by 9 September 2016
Our Reference: CPR-04-20-70 / 161005102481

5 October 2016

Dear Sir/Madam

The Waimakariri District Council is currently working on developing Baker Park which borders your property. As part of this development, it has been recognised that the boundary fences that back on to the park are all solid 1.8m high fences and therefore severely limit views into the park from neighbouring properties.

It is widely recognised that visibility into public spaces from neighbouring properties can increase safety and reduce antisocial behavior within that space. This is known as passive surveillance. Where public spaces are surrounded by impervious fences, such as at Baker Park, there are limited opportunities for passive surveillance. This allows antisocial behaviour to go unnoticed, such as tagging and vandalism.

**What can you do?**
The Kaiapoi Community Board has requested that the Council encourage you as a neighbour of the park to consider increasing the level of visibility between your property and Baker Park. This could be achieved in a variety of different ways such as reducing the height of your boundary fence, replacing the top half of your fence with trellis to allow partial visibility or replacing the whole fence with permeable fencing.

**The advantage to you**
- Increased views into a wide open green space.
- Encourages interaction with the wider community.
- Increased safety in your neighbouring park.
- A potential decrease in vandalism in your neighbouring park.

**The advantage to your community**
- Increased interaction builds stronger communities.
- Increased safety in Baker Park.
- A potential decrease in vandalism within Baker Park.

If this is something you may be interested in or you would like further information, please feel free to contact me directly at grant.stephens@wmk.govt.nz or phone 03 311-6900.

Kind regards

Grant Stephens
GREEN SPACE COMMUNITY ENGAGEMENT OFFICER
1. **GENERAL DESCRIPTION**

1.1. **Baker Park**

- The Baker Park is a neighbourhood park in the town of Kaiapoi, NZ. Baker Park is situated on land that runs between Otaki Street and Wesley Street and can be entered from both streets. From Otaki Street you enter through a wide corridor roughly 30m wide by 55 meters long. Within this corridor is the remains of the foundations for a pavilion, a carpark and a playground that is in need of an upgrade. This then opens up into the wider reserve which consists of a large rectangular open grass space surrounded by 1.8m high fences and with a path through the middle heading to Wesley Street. The Wesley Street entrance is much wider at around 60m and faces directly over the open field space. Running along the northern boundary and the Wesley Street boundaries is a line of Silver Birch and apart from three trees at the Otaki Street entrance, these are the only trees within the reserve.

2. **Lighting**

2.1. **Is the lighting good enough to recognise a person 25 metres (about a tennis court) away?**

- As there is no necessity to use this reserve at night, it will not be lit to deter use after darkness. Lighting the path or playground at night would create a light island where users would be able to see what they are doing but not out into the distance where it is dark. This can create a visibility hazard for users due their inability to see people approaching.

2.2. **Do lights need to added/ removed?**

- No

3. **Signage**

3.1. **Are there signs so people (visitors) can find their way around? No**

- There is only a single route through this reserve that links Wesley Street and Otaki Street together. This route follows the only hard surface path and is very clear visibly. Therefore signage is not required.
4. Sightlines

4.1. Is it easy to see where you want to go? - Yes

• The only thing interrupting a clear line of sight along the path between Otaki Street and Wesley Street is the toilets. These are much less obtrusive than the original pavilion and do not block the overall view of where people are wanting to head. As the toilet building is angled, it poses less of a visual barrier to the street.

• Vegetation is planned to be low where a sightline is desired between two points and higher where this is not required i.e. along a fence line.

• There are clear views over the playground area from both Otaki Street and Wesley Street.

• The only space not easily visible from either Otaki Street or Wesley streets is a very small area in the south west corner of the park. No play items or assets are planned for this location. This area is wide open and is clearly visible as soon as someone steps into the reserve off Wesley Street or as they move through the entrance corridor off Otaki Street so does not provide a sufficient location for antisocial people to hide or to undertake antisocial behaviour.

• With the exclusion of the exercise equipment, all play equipment is visible from both streets. The exercise equipment is all visible from Wesley Street and clearly visible once out of the corridor from Otaki Street.

• When entering the reserve from Otaki Street, until you pass from the corridor into the wider section of the reserve, you cannot see the north east and south eastern corners of the reserve. This means that there is a potential for someone to stay in wait behind the corner of the fence. This risk is reduced by the path being away from the fence further towards the centre of the corridor with pedestrians angling in such a way that they can see round the corner. The area can easily be seen from Wesley Street which provides passive surveillance.

4.2. What could be changed to improve sightlines?

• As the proposed trees reach maturity, they should be limbed to 1.8m high to enable clear sightlines underneath.

5. Isolation

5.1. Can you be seen and or heard by others at the time of the Audit?

• As discussed above, throughout the majority of the reserve, users can be seen and heard by people not in the reserve at all times during the day but cannot be seen at night.

• Most residents surrounding the reserve have 1.8m high fences that border their property and the reserve. These residents have been encouraged to reduce the height of their fence but so far no indication has been given that they will do so.

• There are three two story houses that look over the reserve but apart from this; it is relied upon that passive surveillance comes from those residents living on Wesley Street and Otaki Street that can see directly into the reserve.
• Due to the size and open nature of the reserve, it is expected that if anyone were to scream or yell in the reserve, this would be easily audible to the majority of the residents surrounding the reserve where they to be home.

5.2. Can you predict when other people will be around?

• It would be difficult without being a regular user or local resident to predict when others would be around the reserve. The playground would get used mostly in out of school hours, however some students from Kaiapoi High School do currently use it during lunch or free periods.

5.3. Would you feel safe waiting for a friend in this area?

• This area would feel safe waiting for a friend during the day as visibility is very good and there are a large amount of open spaces and no major dead ends or entrapment zones. As the reserve is dark at night, it is not expected that people would feel safe waiting for a friend for a period of time in the reserve. As this would not be encouraged, this is not deemed as an issue.

6. Movement Predictors

6.1. Is it easy to find your way through the park?

• Yes

6.2. Are there well-defined pedestrian routes?

• Yes

6.3. Would you feel safe using them?

• The proposed pedestrian route is clear and well formed. This will enable people with prams, electric wheelchairs or walking frames to be able to passage through the park with ease and safety. Informal secondary routes such as along the edges of the park or between the playground and the northern boundary are clear and open and do not have dead ends so would also feel safe.

7. Maintenance

7.1. Are there signs of vandalism and or graffiti that make the area feel uncared for?

• There are examples of vandalism in the park prior to development. It is hoped that this may reduce as the park gets used more by local residents and therefore passive surveillance increases.

• This vandalism is in the form of graffiti on the surrounding fences and is not at a level where it feels incredibly threatening or unsafe.

• On the whole, the field is generally well maintained as is the playground.

• The area where the pavilion was is largely shingle and broken concrete. This will be much more inviting and enjoyable once it is grassed over and or repaired and maintained.
7.2. Are there any signs advising you who to contact if there are any maintenance issues/problems?

- Currently there is no signage advising who to contact. It could be beneficial to have signage informing people that this is a Waimakariri District Council reserve and therefore people will know who to contact if there is a maintenance issue.

8. Entrapment Sites

8.1. Are there places (bushes, dark corners, doorways etc) where someone could hide?

- As mentioned above, someone could hide from site to those entering from Otaki Street behind the corner of the fence but they would be clearly visible from Wesley Street and as the path is further from the corner, the blind spot is vastly reduced.

- People could hide in the proposed vegetation along the edge of the reserve

9. Activity

9.1. How much Activity is there in the area?

- There are a lot of different things for people to do in this proposed playground and wider reserve. This will hopefully see the level of activity in the reserve rise considerably as currently residents feel that it is well under utilised by the community.

- This rise in use should also increase the people within the reserve and therefore increase passive surveillance.

9.2. Can you tell what activities are permitted in the area?

- There are no signs informing people of things they cannot do however most people should be able to tell on the basis of the equipment present what they can do and the barriers which prevent unwanted activities such as driving on the reserve.

- There should be no motorcyclists in the reserve but they are known to go through so this may require a sign.

9.3. Are the activities compatible?

- The activities proposed in this reserve are all compatible and are generally geared to encourage people outside and into the reserve to partake in active recreation.

10. Boundaries

10.1. Is it easy to identify the boundaries between public and private property?

- Boundaries between public and private property in Baker Park are clearly visible as they are all defined 1.8m high fences.
• Some neighbours have gates into the park but these are generally kept closed when not in use and retain a strong feeling of transition between the reserve and private property.

10.2. Is it easy to see where motor vehicles, cycles, skateboards and pedestrians should / should not be?

• Cars cannot enter the reserve as there are bollards along both sides. The path will possibly be shared by pedestrians, skateboarders and cycles but there is clear visibility and room for cycles to easily move off the path.

10.3. Are there places where conflicts over the use of space/equipment might occur?

• There are no areas where strong negative conflict would be generated from different users.
• The basketball court is multi-purpose with the hoop and also a maze and markings for four square.

• We do not envision that this will generate much negative conflict as people can still shoot hoops while others play four square. The maze does cover both sides but is likely to be used less and is also a very short activity so someone could quickly do the maze between shots if desired.

• It is possible that there may be antisocial behaviour from teenagers from the high school as this is recognised as a local hangout for smokers during lunch break. There is little to do to prevent this apart from ensuring that there are plenty of activities to keep these people occupied so they do not resort to vandalism and so that other kids can use other activities should anti-social behaviour be present at one of them.

11. Your Recommendations

• Installation of a sign at the entrance clarifying the main uses of the reserve and any restrictions e.g. no motorbikes.

• Trees should be limbed to 1.8m as they mature.

• Care is taken when planting to maintain clear sight lines by using lower plants where sightlines are desirable.
12. Summary of CPTED Site Assessment Baker Park

• The overall design for Baker Park is for a well-maintained area that complies well with CPTED Principles.

• While the park will be unlit at night, this does not represent a problem as it means people are not encouraged into the space at night and also reduces the risk of people being caught in a light island.

• There are very clear sightlines throughout the reserve and possible entrapment areas have been reduced through the location of paths away from them and through passive surveillance.

• The 1.8m high fences are not ideal and do increase the level of isolation in the park. Residents have been asked to consider reducing them and hopefully some will do so. This being said, the houses along Wesley Street and Otaki Street do look directly into the reserve and the reserve is of a size where neighbours should hear a scream or yell for help and therefore isolation is not seen as an overwhelming issue for this reserve.

• Pedestrian routes are clear and visibility is good which increases the feeling of safety when passing through or waiting in the reserve.

• While there is some vandalism within the park, this is not overtly threatening and in general is quite limited.

• It is likely that the development will increase the activity within the reserve which is positive for the reserve and also increases passive surveillance. In general you can tell the appropriate uses of each area without signage but the addition of a sign at the entrances stating what is permitted or not would be recommended.

• Boundaries are very well defined within this reserve already and the design does not alter this. There is always potential for conflict over use of space in playgrounds as kids want to use items that are already being used by others. However, as there are a much larger amount of potential activities within this design to the past playground, this potential for conflict is reduced.

• A possible sign stating where the main path leads at both ends would be recommended although this second sign is not required specifically as the destination is visible and rather is recommended as it would be of help to people navigating the area who are unfamiliar with Kaiapoi.
Attention: Grant Stephens, Green Space Community Engagement Officer
Waimakariri District Council
Private Bag 1005
Rangiora 7440

Name: Correna
Address: 

Please write your feedback on the plan for Baker Park here:

Comments: I was away in Australia when you called the meeting and have been waiting to hear how things got on. Sounds wonderful. I have preschoolers down the road & they are all excited to wait till it is all finished. We will use this park a lot. Thank you.
GREAT concept for Baker park—anything is better than a park with no facilities etc.
Again all for it,

Russell & Alison
Kalapoi 7630
Attention: Grant Stephens, Green Space Community Engagement Officer
Waimakariri District Council
Private Bag 1005
Rangiora 7440

If you have any comments or questions please contact:
Grant Stephens, Green Space Community Engagement Officer
Waimakariri District Council
Private Bag 1005
Rangiora 7440
Email: records@wmk.govt.nz
Phone: 03 311 8900
Or return this feedback form (no stamp required) back to Council by 21 October 2016

Comments:
Judging by what has happened at Glenmoa Park, this is a good idea.
We would like your feedback on the concept plan for the development of the playground in Baker Park.

Following initial consultation with your community, a concept plan has been created to upgrade the playground at Baker Park to better provide for the needs of the surrounding residents. We would like your feedback on this design.

The concept plan for the proposed upgrade of the Baker Park playground includes: a playground, a basketball half court, a BMX pump track, areas of planting, a pathway and a public toilet. Also included around the edge of the wider park will be four pieces of static fitness equipment and a set of goal posts. The fitness equipment includes pull-up bars, stepping logs, push-up bars, and a sit-up bench.

In order to provide for different types of play, there are six universal types of playground equipment that our council like to include: Spin, Climb, Swing, Slide, Rock and Balance. The elements within the park have been chosen to provide for all of these types and to meet the needs of a variety of age groups and abilities. We want children to have fun in a safe environment so new playgrounds must comply with New Zealand Safety Standards.

We are now seeking your feedback on the included concept plan for Baker Park. Once all of the feedback has been received, the concept plan will be adapted where necessary before being presented back to the Kaiapoi/Tuahiwi Community Board for their consideration.

If you would like to give feedback on this design, please fill out the feedback form on the reverse side of this letter and send it back free of charge to the Waimakariri District Council before 21 October 2016. Or, you can email your feedback to: records@wmk.govt.nz

Where?
Baker Park, 17 Otaki Street, Kaiapoi.
Attention: Grant Stephens, Green Space Community Engagement Officer
Waimakariri District Council
Private Bag 1005
Rangiora 7440

If you have any comments or questions please contact:
Grant Stephens, Green Space Community Engagement Officer
Waimakariri District Council
Private Bag 1005
Rangiora 7440
Email: records@wmk.govt.nz
Phone: 03 311 8900

Or return this feedback form (no stamp required) back to Council by 31 October 2016

Plan looks great except move the short's goal posts over near sit of benches and put a car park area in off Wesley Street and put in dog park area where goal post were on. Ruisfiti doesn't have an area for dogs!!!

PTO
Attention: Grant Stephens, Green Space Community Engagement Officer
Waimakariri District Council
Private Bag 1005
Rangiora 7440

Name: BWB S
Address: 

Please write your feedback on the plan for Baker Park here:

Comments:
Looks really fantastic, we are sure it will be well used, great for this side of Kaiapoi. Just hope it will all come together and not be vandalised.

If you have any comments or questions please contact:
Grant Stephens, Green Space Community Engagement Officer
Waimakariri District Council
Private Bag 1005
Rangiora 7440
Email: records@wmk.govt.nz
Phone: 03 317 8900

Or return this feedback form (no stamp required) back to Council by 21 October 2016.
Attention: Grant Stephens, Green Space Community Engagement Officer
Waimakariri District Council
Private Bag 1005
Rangiora 7440

Name: Catherine
Address: 

Please write your feedback on the plan for Baker Park here:

Comments: As a family of 2 adults and one 7-year-old boy, we’re really impressed with the proposed plan. The equipment for adults to use when working out is great; the basketball court will be great for us for family fun; and the kids play equipment and BMX track will be well used by our son. (So we can get an adult workout while he plays). Great plan: please don’t change a thing! Thanks.
Attention: Grant Stephens, Green Space Community Engagement Officer
Waimakariri District Council
Private Bag 1005
Rangiora 7440

161013105356
CPR-04-20-70

If you have any comments or questions please contact:
Grant Stephens, Green Space Community Engagement Officer
Waimakariri District Council
Private Bag 1005
Rangiora 7440
Email: records@wmk.govt.nz
Phone: 03 311 8900

Or return this feedback form
(no stamp required) back to Council
by 21 October 2016

Name: E.U.
Address:

Please write your feedback on the plan for Baker Park here:

Comments:
I am so pleased to see your plan for Baker Park. I walk through the middle of it quite often and think what a waste it is not being used. I do hope the children in the area will use it. Not like the corner Fuller and Percy Sts. Never see any children there. The plan looks great to me.
Attention: Grant Stephens, Green Space Community Engagement Officer  
Waimakariri District Council  
Private Bag 1005  
Rangiora 7440

Name: Shona Anthony

Address:

Please write your feedback on the plan for Baker Park here:

Comments: As Grandparents of boys who often spend time with us, we think the plan for Baker Park is fantastic. One of the boys actually attended the meeting at the Park. It will be great to see children actually having something to enjoy and keep them happy. Also toilets will be welcome.

If you have any comments or questions please contact:  
Grant Stephens, Green Space Community Engagement Officer  
Waimakariri District Council  
Private Bag 1005  
Rangiora 7440  
Email: records@wmk.govt.nz  
Phone: 03 311 8900  
Or return this feedback form (no stamp required) back to Council by 21 October 2016.
Attention: Grant Stephens, Green Space Community Engagement Officer
Waimakariri District Council
Private Bag 1005
Rangiora 7440

Name: Sarah
Address:

If you have any comments or questions please contact:
Grant Stephens, Green Space Community Engagement Officer
Waimakariri District Council
Private Bag 1005
Rangiora 7440
Email: records@wmk.govt.nz
Phone: 03 311 8900

Please write your feedback on the plan for Baker Park here:

Comments:

Looks great! It will be awesome to see that park get a tidy up and the perfect place to take my little one to play in.
Attention: Grant Stephens, Green Space Community Engagement Officer
Waimakariri District Council
Private Bag 1005
Rangiora 7440

If you have any comments or questions please contact:
Grant Stephens, Green Space Community Engagement Officer
Waimakariri District Council
Private Bag 1005
Rangiora 7440
Email: records@ymce.govt.nz
Phone: 03 311 8900

Comments:

I like the plan you have set out excellent.
Hi there

Just wanting to confirm my support of the new features planned for the baker park upgrade. Looks fantastic and I believe this will be a valuable addition to the area. Can't wait to be able to use the fitness equipment. Not sure about the sit up bench. Personally I doubt it would be used much. It's more likely to be used as a seat. I reckon a climbing fence/rope would be more fun if it's safe enough.

Regards

Julia
Attention: Grant Stephens, Green Space Community Engagement Officer
Waimakariri District Council
Private Bag 1005
Rangiora 7440

Comments:
I would like to suggest an area of
strong-smelling plants, flowers or herbs. This
would be close to a seating area and
would be appreciated by blind people.
Attention: Grant Stephens, Green Space Community Engagement Officer
Waimakariri District Council
Private Bag 1005
Rangiora 7440

Name: Joan
Address: 

Please write your feedback on the plan for Baker Park here:

Comments:
My 10 year old grandson from Napier says "That will be amazing"
It will certainly be great for all the children in the area.
I have other grandchildren as well who would get a lot of use from the park when it is newly developed.

If you have any comments or questions please contact:
Grant Stephens, Green Space Community Engagement Officer
Waimakariri District Council
Private Bag 1005
Rangiora 7440

Email: records@wmk.govt.nz
Phone: 03 311 8909

Or return this feedback form (no stamp required) back to Council by 21 October 2016.
Grant Stephens

From: 

Sent: Sunday, 16 October 2016 6:54 p.m.

To: Grant Stephens

Subject: TRIM: Fw. Baker Park

HP TRIM Record Number: 161017106737

Hi Grant

I am replying to your letter regarding the Baker Park proposal. I am opposed to where it is situated and have voiced my concerns to you regarding this.

I feel it is too close to my boundary fence and therefore it will be encroaching on my Privacy.

I see on your latest plan that there is Push-Up-Bars... this was not indicated on the last plan that you had given me. This looks very close to my property which is a concern to me. Are there going to be any more of these added extra’s, before this Master Plan is put in action?

The height of my boundary fences being 1.8mts high are there to maintain my Privacy and Security. The Kaiapoi Community Board have requested that the Council encourage me to lower the height of my fence. I am strongly against this concept as my house and property would not feel secure. My bedrooms are facing these boundary fences and as I live alone, I feel my safety will be compromised and my house would be more visible from the park and targeted for burglary and vandalism. Therefore this will not be an option for me to lower my fence.

My preference would be for this Playground Development Concept be either put on the other side of the park or better still not be there at all.

Regards
Barbara

Sent from Windows Mail
Attention: Grant Stephens, Green Space Community Engagement Officer
Waimakariri District Council
Private Bag 1005
Rangiora 7440

If you have any comments or questions please contact:
Grant Stephens, Green Space Community Engagement Officer
Waimakariri District Council
Private Bag 1005
Rangiora 7440
Email: records@wmk.govt.nz
Phone: 03 311 8900
Or return this feedback form (no stamp required) back to Council by 21 October 2016.

Comments:
Looks fantastic!
Some balance equipment for smaller children would be good also.
(i.e. low Balance Beam / log steps etc.)
Attention: Grant Stephens, Green Space Community Engagement Officer
Waimakariri District Council
Private Bag 1005
Rangiora 7440

161019107720
CPR-04-20-70

TRIM Record Number

Name: Mrs. B.
Address:

Please write your feedback on the plan for Baker Park here:

Comments:

Great idea the young children will love it. I am 81 years old, and support it 100 percent for the young ones.

Mrs.
Attention: Grant Stephens, Green Space Community Engagement Officer
Waimakariri District Council
Private Bag 1005
Rangiora 7440

Please write your feedback on the plan for Baker Park here:

Comments:
Don't touch the fences but increase in height.
No seats along the North fences but seats in the Centre of Park.
"No" BMX Track not wanted.

Thank you.
Attention: Grant Stephens, Green Space Community Engagement Officer
Waimakariri District Council
Private Bag 1005
Rangiora 7440

Name:
Address:

Comments: We are very happy with the plans for a new playground, we'll even die, can't wait to see it come to fruition, + see many happy children there. As we have a two storey home we will not be changing our back space, we have a great view of the park & who use it also their dogs, mention about dogs should be considered.

Regard,

Date: 18/10/2016
Attention: Grant Stephens, Green Space Community Engagement Officer
Waimakariri District Council
Private Bag 1005
Rangiora 7440

Comments: Good plan for this area but desperately in need of doggy park.
Hi

I know it's late but just looking at the plan for the park and like what I see. Just a though could there be two lots of fitness equipment. Another set (push up bars, chin up and step logs) along the south and finishing on the short east side stopping before the playground. I live in and think the plan is a good one.

Thanks

Lorraine
Attention: Grant Stephens, Green Space Community Engagement Officer
Waimakariri District Council
Private Bag 1005
Rangiora 7440

If you have any comments or questions please contact:
Grant Stephens, Green Space Community Engagement Officer
Waimakariri District Council
Private Bag 1005
Rangiora 7440
Email: record@wmk.govt.nz
Phone: 03 311 8900

Or return this feedback form
No stamp required) back to Council
by 21 October 2016

Name: Joanna
Address: 

Please write your feedback on the plan for Baker Park here:

Comments:

fabulous use of Baker Park.
Attention: Grant Stephens, Green Space Community Engagement Officer  
Waimakariri District Council  
Private Bag 1005  
Rangiora 7440

Please write your feedback on the plan for Baker Park here:

Comments:

Every thing on the North side looks good, the 100m sprint track on the South, but, sorry I don’t believe the rest of the park can handle a football ground. The goal posts, at approx. 5mtrs from a 1.8m fence, even with trellis for the top half numerous back yards could receive a number of footballs.

If you have any comments or questions please contact:

Grant Stephens, Green Space Community Engagement Officer  
Waimakariri District Council  
Private Bag 1005  
Rangiora 7440  
Email: records@wmg.govt.nz  
Phone: 03 311 8900

Or return this feedback form (no stamp required) back to Council by 21 October 2016
Attention: Grant Stephens, Green Space Community Engagement Officer
Waimakariri District Council
Private Bag 1005
Rangiora 7440

If you have any comments or questions please contact:
Grant Stephens, Green Space Community Engagement Officer
Waimakariri District Council
Private Bag 1005
Rangiora 7440
Email: records@wmk.govt.nz
Phone: 03 311 8900
Or return this feedback form (no stamp required) back to Council by 21 October 2016

Name: Helen
Address: 

Please write your feedback on the plan for Baker Park here:

Comments:
love the playground plan. All equipment looks fantastic for all age groups and abilities. Maybe could there be more exercise activities just like in the North Karapiro School Park. Great to encourage more physical exercising around edge of park.
Attention: Grant Stephens, Green Space Community Engagement Officer
Waimakariri District Council
Private Bag 1005
Rangiora 7440

Please write your feedback on the plan for Baker Park here:

Comments:

yes I agree a concept idea I like, a playground that will still be popular for years to come. A park suitable for all ages.
Attention: Grant Stephens, Green Space Community Engagement Officer
Waimakariri District Council
Private Bag 1005
Rangiora 7440

16110714347
CPR-04-20-70
TRIM Record Number

Name: **DAVID**
Address: 

Please write your feedback on the plan for Baker Park here:

Comments: **THE PLAN FOR THE PARK IS A GOOD IDEA BUT I WOULD HAVE TO GO HIGHER WITH MY FENCE DUE TO HOUSE IS HIGH & YOU CAN SEE STRAIGHT INTO LOUNGE FROM BACK, TAKING MY PRIVACY. ALSO PEOPLE COULD SEE MY T.V & E.T.C.**

If you have any comments or questions please contact:
Grant Stephens, Green Space Community Engagement Officer
Waimakariri District Council
Private Bag 1005
Rangiora 7440
Email: records@wmk.govt.nz
Phone: 03 311 8900

Or return this feedback form (no stamp required) back to Council by 21 October 2015.
Attention: Grant Stephens, Green Space Community Engagement Officer
Waimakariri District Council
Private Bag 1005
Rangiora 7440

Name: KAIPOI HIGH SCHOOL HEALTH & PHYSICAL EDUCATION FACULTY
Address: OHOKA ROAD, KAIPOI

Please write your feedback on the plan for Baker Park here:

Comments:

Looks fantastic! Very envious of the running track.
Can assure you that we will utilise these facilities with our PE classes.

Regard,
Peter McAllister
HOF, Health & PE.
1. SUMMARY

1.1. The purpose of this report is to update the Kaiapoi-Tuahiwi Community Board on the review of the Council’s Walking and Cycling Strategy.

1.2. The review of this strategy began earlier this year with a district-wide survey that attracted 258 responses. This provided a wealth of information about people who enjoy walking and cycling, it provides a measure of activity, what does/does not motivate people to walk and cycle, and suggestions for additional paths or an increased level of service.

1.3. A Reference Group was set up and included Councillors, representatives of walking and cycling groups from across the District and the Waimakariri Access Group.

1.4. This draft strategy has been developed in conjunction with the Reference Group, assisted by the information received via the Walking and Cycling Survey.

1.5. The draft strategy is available for public consultation from Monday 17 October until Monday 7 November. The purpose of the consultation is to seek feedback on the overall direction of the strategy and to ascertain whether or not the priorities and proposed actions identified in the draft strategy are supported by the community.

1.6. The action plan at the back of the document identifies projects already underway and proposed. Once the strategy itself is confirmed further assessment will be undertaken regarding specific walking and cycling projects and this will feed into the next LTP.

Attachments:

i. Draft Walking and Cycling Strategy (Trim No: 160907092274)
ii. Feedback form (Trim No: 161006102996)
iii. Walking and Cycling Survey Report (Trim No: 160310020867[v2])

2. RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No. 161102112674.
(b) **Notes** there will be further assessment of individual projects once the strategy is confirmed. Any projects requiring additional funding will be consulted through the Annual and/or Long Term Plan processes.

3. **ISSUES AND OPTIONS**


3.2. This strategy has been developed in a different funding environment to the 2010 strategy with funding being available, through the New Zealand Transport Agency’s Urban Cycleway Fund, for two of this District’s most widely supported projects. These cycleways are the Rangiora to Kaiapoi and Rangiora to Woodend shared use paths.

3.3. The Walking and Cycling Survey attracted 258 responses with a large number of walking and cycling paths suggested around the District. Some of these paths and linkages are included in the action plan, others will require additional funding and these will be assessed as part of the process to complete the Walking and Cycling Strategy.

3.4. Community feedback is being sought on the overall direction of the strategy and the priorities identified in the draft strategy and the proposed actions to meet these priorities.

3.5. Public consultation is being undertaken over a three week period (Monday 17 October to Monday 7 November), this has included representation at the Rangiora A & P Show over Labour Weekend. Submissions are accepted via mail, email and online. The documents are available through the Council’s service centres and libraries as well as through the Council’s website.

4. **COMMUNITY VIEWS**

4.1. The draft Walking and Cycling Strategy has been informed by the respondents to the Walking and Cycling Survey and through the Walking and Cycling Reference Group representatives.

4.2. Consultation on this draft strategy will enable further community participation in the development of the final strategy.

5. **FINANCIAL IMPLICATIONS AND RISKS**

5.1. The 2015 – 2025 Long Term Plan has budgetary provision for walking and cycling projects.

5.2. The two major Urban Cycleway projects have attracted funding from both NZTA and the National Land Transport Programme (NLTP), contributing 2/3 of the cost. The Council’s contribution is budgeted through the 2016/17 Annual Plan.

5.3. The strategy will provide the direction for the next LTP and will help support any applications for funding through the NLTP. The amount of funding the Council may wish to allocate to walking and cycling in the LTP will be a matter for Council to consider at that time.

6. **CONTEXT**

6.1. **Policy**

This is not a matter of significance in terms of the Council’s Significance Policy.
6.2. Legislation

Land Transport Management Act 1998
NZ Transport Strategy
Government Policy Statement for Land Transport Funding
National Land Transport Programme
National “Getting there – on foot, by cycle” Strategy
Regional Land Transport Strategy
Safer Journeys, New Zealand’s Road Safety Strategy 2010 - 2020

6.3. Community Outcomes

There is a safe environment for all

Public spaces and facilities are plentiful, accessible and high quality

The distinctive character of our towns, villages and rural areas is maintained

Transport is accessible, convenient, reliable, affordable and sustainable
Walking and Cycling Strategy
2017 - 2022

Vision

Waimakariri residents choose to walk and cycle
The environment is friendly, safe and accessible for walkers and cyclists
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Let’s get moving...

The Walking and Cycling strategy aims to encourage people to walk and bike both for recreation, and transport to and from work. It also provides a way to identify and prioritise new or improved walking and cycling opportunities throughout the District.

This Strategy uses the terms walking and cycling in their broadest sense. They are inclusive of wheelchairs, prams, mobility scooters and other similar devices, as well as skateboards, scooters, rollerblades and the like. It also includes cycling and walking for recreation, fitness and commuting.

Community benefits of walking and cycling

- Quick to start with door to door access
- Health and fitness
- Non-polluting and quiet
- Connect communities
- Increase neighbourhood safety
- Bikes are cheap to operate and easy to park
- Bikes cause no damage to the road

Why have a strategy?

This strategy provides a clear vision, identified priorities and direction going forward for the Council and the community. It also helps to ensure that Council can make the most of any opportunities for funding of walking and cycling projects.

This strategy has been lined up with the New Zealand Transport Strategy 2008, the Regional Land Transport Strategy and other national and regional policy documents.

When it comes to implementing the actions in this strategy the Council will work with Christchurch City Council, Environment Canterbury, the New Zealand Transport Agency and other central government agencies. This will enable us to develop a unified and effective walking and cycling environment for Greater Christchurch and the District as a whole.

Walking and Cycling in the Waimakariri District

Survey Report, April 2016

In October 2015 the Walking and Cycling Survey was available on the Council’s website, and was widely distributed in hard copy through the Council’s Service Centres and libraries. The purpose of the survey was to gather information to assist in identifying gaps in the current walking and cycling provision and what the Council can do to encourage these activities in the District. The survey attracted 285 responses and these views have been taken into account when developing the priorities set out in this draft Strategy, and are highlighted throughout this document.
The Council’s role

The Council contributes to the planning and provision of walking and cycling infrastructure in a number of ways with central Government also providing leadership, regulation and funding for walking and cycling projects.
How this strategy fits into the wider picture...

Walking and Cycling Strategy

National Policy Context
- Land Transport Management Act
- NZ Transport Strategy
- Government Policy Statement
- National Land Transport Programme
- National "Getting there - on foot, by cycle" Strategy

Regional Policy Context
- Canterbury Regional Land Transport Strategy
- Canterbury Active Transport Forum
- Regional Land Transport Programme

Local Policy Context
- Roading Activity Management Plan
- Reserve Management Plan
- District Plan
- 2015-25 Long Term Plan
- Development Structure Plans

Community and other organisations
- New Zealand Transport Agency
- New Zealand Police
- Canterbury District Health Board
- Waimakariri Access Group
- North Canterbury Sports and Recreation Trust
- North Canterbury Cycle Club
- District Walking and Cycling groups
- Residents of the Waimakariri and visitors
Vision and Priorities

Council mission statement: “To pursue with the community a high quality physical and social environment, safe communities, and a healthy economy.”

Vision

Waimakariri residents choose to walk and cycle

The environment is friendly, safe and accessible for walkers and cyclists

Key Priorities...

Inclusive Infrastructure

- providing / advocating for new and extended on-off road walking and cycling infrastructure
- providing cycle links between the District’s main towns
- supporting the cycle link project between Kaiapoi and Belfast
- integrating walking and cycling into public transport planning

Community Connections

- ensuring walking and cycling linkages are provided in new urban subdivision areas
- working towards safe and convenient walking and cycling within and around smaller settlements and rural areas
- promoting walking and cycling as a way of making connections with others and the natural environment

Safe Travel

- providing safe walking and cycling access to and from schools
- Ensuring walking routes are usable for people with restricted mobility
- Supporting programmes that improve safety for motorists, pedestrians and cyclists

Healthy Lifestyles

- working with organisations to develop sustainable travel plans
- promoting walking and cycling as a healthy lifestyle choice
- promoting walking and cycling opportunities

Safe walking and cycling networks may include:

- Quiet roads and shared streets
- Existing paths – for example through parks
- Existing and new footpaths
- Existing and new dedicated cycle paths and lanes
- Informal links through open spaces (e.g. through a town square)
- Safe ways to cross roads and intersections, especially those where vehicle speeds and/or traffic volumes are high

More people walking and cycling make environments safer and more enjoyable, so more people are encouraged to walk and cycle more often.
Key Priorities

1. Inclusive infrastructure
2. Community connections
3. Safe travel
4. Healthy lifestyles

The Challenges we have
- Rapid growth District-wide
- An aging population along with increasing numbers of young children
- Demand for higher levels of service for walking and cycling
- Increasing traffic congestion into Christchurch
- Aligning projects with Central Government funding requirements
- Increasing cost of infrastructure

Our Activities Today
- Urban cycleway projects underway
- New footpaths in major towns programme 2015/16
- District Plan: Cycle parking, Subdivision design, Transportation
- Town Centre Plans
- Cyclist and Pedestrian counts and monitoring
- Travel planning, Road Safety
- Collaboration with other agencies

Community Priorities
- "Ensure paths are accessible for all"
- "Develop more off road cycle lanes"
- "Safety"
- "Ensure there are walking and cycling paths provided in new subdivisions"
- "Support and promote driver and cyclist education to encourage sharing the road"
- "(put) more bike stands around High Street and at play grounds"
- "Advertise the existing walkways and cycleways."

Waimakariri District Council
1: Inclusive infrastructure

- Providing/advocating for new and extended on-off road walking and cycling infrastructure
- Providing cycle links between the District’s main towns
- Supporting the cycle link project between Kaiapoi and Belfast
- Integrating walking and cycling into public transport planning

Over the years people who have responded to a number of Council surveys have asked for separate cycle lanes for routes between the Districts main towns, in particular Rangiora and Kaiapoi and Rangiora and Woodend. Recently these routes have attracted funding through the Government’s Urban Cycleways Programme. The paths are shared paths defined by NZTA as “A shared path is shared with pedestrians and possibly others (for example mobility scooter riders). The desirable width of unsegregated shared-use paths for recreational or mixed use is 3.5 metres.”

It is anticipated that these cycleways will help attract new people to ride bikes for commuter and recreational purposes, improve transport choices for residents in these communities and provide a safer and more comfortable route for people to walk and ride.

To assist commuters traveling to and from Christchurch park and ride facilities have been identified in the Council’s 2015-2025 Long Term Plan for completion in the 2022/23 and 2023/24 years. The timing and cost of these facilities will be discussed further in preparation for the 2018-2028 Long Term Plan consultation.

A safe, direct cycling route from the Waimakariri District to Christchurch has been sought by cyclists for many years. Currently the only options to cross the Waimakariri River by bike or on foot are the Old Waimakariri River Bridge or the Waimakariri River Gorge Bridge just out of Oxford.

The Old Waimakariri River Bridge is a narrow, two lane bridge east of the motorway bridge and adjacent to a railway bridge. This bridge is not an attractive option for less confident or new bike riders.

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In 2015 a business case has been put to the New Zealand Transport Agency by Christchurch City Council and the Waimakariri District Council for consideration for funding. Through the development of this business case it has been identified that a ‘clip-on’ shared cycleway could be built onto the motorway bridge. It is anticipated this path will be developed alongside the Northern Arterial Route into Christchurch.

**People traveling to Christchurch for work from the Waimakariri District**

- Rest of District: 4254
- Rangiora: 2727
- Kaiapoi: 2448
- Woodend/Pegasus: 1062
- Oxford: 234

**Number of Waimakariri residents traveling to Christchurch for work**

- 2006: 10,000
- 2013: 12,000

**Source:** Statistics NZ, 2013 Census

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**What you told us:**

Rangiora/Kaiapoi path – comments about this path were enthusiastic with suggestions of additional landscaping and the provision of seating to enhance the route. Some concern was expressed about the speed cyclists might reach on the path and the need for additional width to accommodate both cyclists and walkers.

Rangiora/Woodend path – comments about this path were enthusiastic particularly around the separation of the path from the road. Concerns expressed were around visibility from driveways bisecting the path and the proximity and speed of traffic along the road impacting on the path.
221 people live in Kaiapoi and work in Rangiora
204 people live in Woodend/Pegasus and work in Rangiora
150 people live in Rangiora and work in Kaiapoi

10,725 people living in the Waimakariri District work in Christchurch
2,058 people live in Christchurch and work in the Waimakariri District

Source: Statistics New Zealand 2013 Census (www.stats.govt.nz)
## Inclusive Infrastructure

### 1.1 Providing / advocating for new and extended on-off road walking and cycling infrastructure

Review adequacy of service levels in Roading and Greenspace Activity Management Plans for the provision of infrastructure along walking and cycling routes. Infrastructure includes things such as directional signage, rubbish bins, seats, drinking fountains, toilets, lighting and bike parks. Activity Management Plans are reviewed every three years and contribute to preparation of the Council’s Infrastructure Strategy and Long Term Plan.

### 1.2 Providing cycle links between the District’s main towns

Work with NZTA and other parties to advocate for and lead the development of new cycle ways.

**Kaiapoi/Rangiora cycleway including Southbrook links**

An 8km shared path linking Rangiora and Kaiapoi along-side, but separate from, Lineside Road.

It will also provide a connection from Rangiora to Christchurch via a link to the Christchurch Major Cycle Routes – passing through the future Belfast-Kaiapoi cycle facility.

**Rangiora/Woodend cycleway**

A 6.5 km shared path providing a connection for residents of Woodend with the schools, workplaces, retail and health centres in Rangiora. The route will be along-side, but separate from, the Rangiora Woodend Road.

This path will also provide a connection for recreational users to facilities such as the Woodend to Woodend Beach path.

Make budgetary provision in Long Term Plans for continuously improving walking and cycling linkages. The Council’s Long Term Plan provides an opportunity for the Waimakariri community to offer an opinion on the proposed walking and cycling provisions, including ratepayer financial contributions, for the District. The next long term plan will be consulted on in 2017, and will make provisions for walking and cycling for the 2018-2028 period.

Ensure District Plan provisions promote connectivity to and from new development areas.

### 1.3 Supporting the cycle link project between Kaiapoi and Belfast

Work in collaboration with Christchurch City Council and NZTA to advocate for the development of the Kaiapoi – Belfast cycle link.

A link from Kaiapoi to Christchurch’s Major Cycle Routes. A collaborative project with Christchurch City Council and NZ Transport Agency which is currently being developed.

Retain budgetary provision for the project in the Long Term Plan in years 2017/18.
### 1.4 Integrating walking and cycling into public transport planning

Advocate for walking and cycling to be key components of public transport planning in the Regional Policy Statement and Regional Land Transport Plan.

Create park and ride facilities in Silverstream and Rangiora to facilitate commuting transport to Christchurch.


Further community consultation to be undertaken through the 2018 - 2028 Council Long Term Plan process and through the Greater Christchurch Joint Passenger Transport Committee.
2: Community Connections

- Ensure walking and cycling linkages are provided in new urban subdivision areas
- Work towards safe and convenient walking and cycling within and around smaller settlements and rural areas
- Promote walking and cycling as a way a making connections with others and the natural environment

Waimakariri District Plan

The District Plan\(^2\) seeks to reduce demand for transport and provide choice for a variety of transport modes. These aims are supported by rules that control the design and location of facilities in a way that considers the needs of people who walk and cycle as well as other transport modes. New residential developments are encouraged to consider connectivity for all transport modes.

Activity Management Plans (AMP)

Activity Management Plans describe the assets and agreed level of service that contribute to the community outcomes identified in the Long Term Plan. The outcomes are the aspirations of the District’s communities that show the kind of environment and lifestyle people are seeking.

Roading AMP – Roading includes all forms of transportation including walking, cycling and passenger transport.

To improve sustainability of the roading activity one of the objectives is to reduce the reliance on private motor vehicles by ensuring that the roading layout in new development areas is designed for use by all types of transport. This is supported by education and promotion of different types of transport and road safety programmes.

Green Space AMP – Green space is provided by the Council in the form of neighbourhood parks, sports and recreation reserves, natural parks, recreation and ecological linkages, public gardens, cultural heritage sites, civic spaces and streetscapes.

A large number of recreation and ecological linkages are provided in towns to provide connections between streets and are well used by walkers and cyclists. Streetscapes improve the street environment providing opportunities for people to enjoy open space within built up areas and enhance accessibility along road corridors and pedestrian avenues.

A rapidly growing population.....

What you told us:
The benefits gained by walking for health and well-being are high on the list of reasons why people like this activity. This is associated with enjoyment from looking at neighbourhood gardens, the wider scenery and generally being outdoors and undertaking gentle physical activity. Other positive outcomes of walking commented on are: meeting with neighbours, having companionship and the 'time to talk'.

2013 Census – District Profile

Usually Resident Populations
1996  32,346
2001  36,900
2006  42,834
2013  49,989

*Estimated Resident Population – 30 June 2015 - 56,400

What you told us:
The benefits gained by walking for health and well-being are high on the list of reasons why people like this activity. This is associated with enjoyment from looking at neighbourhood gardens, the wider scenery and generally being outdoors and undertaking gentle physical activity. Other positive outcomes of walking commented on are: meeting with neighbours, having companionship and the 'time to talk'.

Population growth in the main towns

<table>
<thead>
<tr>
<th>Town</th>
<th>1996</th>
<th>2001</th>
<th>2006</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rangiora</td>
<td>9,861</td>
<td>10,800</td>
<td>12,441</td>
<td>15,021</td>
</tr>
<tr>
<td>Kaiapoi</td>
<td>8,082</td>
<td>9,258</td>
<td>10,449</td>
<td>9,237</td>
</tr>
<tr>
<td>Woodend</td>
<td>1,563</td>
<td>2,241</td>
<td>2,616</td>
<td>2,679</td>
</tr>
<tr>
<td>Oxford</td>
<td>1,476</td>
<td>1,581</td>
<td>1,716</td>
<td>1,905</td>
</tr>
</tbody>
</table>

*population estimate (www.stats.govt.nz)
## Community Connections

<table>
<thead>
<tr>
<th>Priority</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>2.1</strong> Ensuring walking and cycling linkages are provided in new urban subdivision areas</td>
<td>Ensure District Plan provisions promote walking and cycling linkages for new urban subdivision areas. The District Plan includes provisions that require consideration of transport connections for walking and cycling, including the provision of functional cycle parking and safe movement for pedestrians in and around car parking facilities. Active transport connections are also considered in the assessment of new residential, recreational or business developments. The District Plan is being reviewed, this process will include consideration of transportation matters and there will be opportunities for community input through both informal consultation and formal submission processes in relation to active transport. Ensure accessible and safe walking and cycling linkages are provided in outline development plans. When a new residential area or subdivision is proposed, an Outline Development Plan is created that sets out the pattern of roads and services. It may also include other transport links such as footpaths, cycleways and bridle paths. These Plans need to consider not only how transport links work within the new development area, but how it will connect to the wider transport network. Promote the development of recreation and transport linkages for walking and cycling in Reserve Management Plans. The Neighbourhood Reserves Management Plan and Sport and Recreation Reserves Management Plan recognise that walking and cycle paths are an essential part of reserves as they provide safe passage within and around the reserve. The reserve management plans also seek to provide walking and cycling links between key destinations in the District.</td>
</tr>
<tr>
<td><strong>2.2</strong> Working towards safe and convenient walking and cycling within and around smaller settlements and rural areas</td>
<td>Promote the provision and development of linkages for walking and cycling in peri-urban areas in District Plan outline development plans and the Recreation and Ecological Linkages Reserve Management Plan. Make budgetary provision in Long Term Plans for continually improving walking and cycling infrastructure in smaller settlements.</td>
</tr>
<tr>
<td><strong>2.3</strong> Promoting walking and cycling as a way of making connections with others and the natural environment</td>
<td>Support the development of local walking and cycling groups. Provide information systems that allow residents to identify and join local groups. Ensure residents and visitors can easily source information about walking and cycling facilities and routes. Ensure walking and cycling maps and associated signage is up-to-date.</td>
</tr>
</tbody>
</table>
What you told us:

Concerns about safety are the main reason parents or caregivers don’t want children biking or walking to school or other activities. Dedicated off-road footpaths and cycleways are identified as the main improvement that would encourage more children to walk or cycle.

3: Safe Travel

- Provide safe walking and cycling access to and from schools
- Ensure walking routes are usable for people with restricted mobility
- Support programmes that improve safety for motorists, pedestrians and cyclists

The District has 21 primary schools, two composite schools, and two high schools, which together educate a total of almost 8,400 students. The Rangiora High School is the largest school in the District with around 1,650 students. Most of the primary schools in the main urban areas school approximately 400 children, while the rural primary schools teach between 56 and 250 children. The Department of Education has bought land in the west of Rangiora for a new primary school to accommodate the increase in the number of children in that area.

The Waimakariri District Road Safety Coordinating Committee (RSCC) is a working party for the Council’s Utilities and Roading Committee and its membership consists of Waimakariri District Councillors, Council Staff and external road safety partners.

The purpose of the Committee is to improve road safety in the district by coordinating the work of all the agencies that have district road safety functions to ensure a safe systems approach is followed as envisaged by New Zealand’s road safety strategy, Safer Journeys. This includes the integration of education, enforcement and engineering programmes and initiatives.

The District Road Safety Action plan is a collaboration between various agencies including Council, New Zealand Police, New Zealand Transport Agency and related stakeholders. The Road Safety Co-ordinating Committee oversee the actions in this plan and regularly monitor and evaluate the various programmes, enforcement and measures that are implemented from the plan.

The Committee is the overarching body that coordinates the implementation of the District’s Road Safety Strategy and oversees the local Road Safety Action Plan. Collaborating with relevant partners will ensure education, training and safety initiatives for pedestrians, cyclists and motorists is relevant, timely and effective.

The strategy recognises that more people walking and cycling to school will reduce the number of cars moving and parking around schools and this will make it safer for people using all transport types. Prioritising active transport by Council and schools should help to make walking and cycling a more convenient, attractive and safer option.
## Safe Travel

<table>
<thead>
<tr>
<th>Priority</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>3.1 Provide safe walking and cycling access to and from schools</strong></td>
<td>Ensure children and young people have the opportunity to engage in active travel for school journeys by working with schools to identify barriers to active school travel, areas of concern and ways of addressing these. Ensure the existing footpath and cycleway network is well maintained with a safe and comfortable surface.</td>
</tr>
<tr>
<td><strong>3.2 Ensure walking routes are usable for people with restricted mobility</strong></td>
<td>Ensure Town Centre Development plans take into account the needs of people with restricted mobility. Ensure new urban footpaths meet the NZTA Pedestrian Planning Guide 2009: Pedestrian Network Standards. Ensure, as far as practicable, footpath upgrades in urban areas and small settlements include design elements consistent with the NZTA Pedestrian Planning Guide 2009: Pedestrian Network Standards. Review WDC Engineering Code of Practice design standards for consistency with the NZTA Pedestrian Planning Guide 2009. Work with the Waimakariri Access Group and other community groups to identify specific safety concerns and ways of addressing these.</td>
</tr>
<tr>
<td><strong>3.3 Support programmes that improve safety for motorists, pedestrians and cyclists</strong></td>
<td>Educate and inform the community about road safety, particularly related to vulnerable users, e.g. “Share the Road” campaigns. Collaborate with other agencies and stakeholders to promote consistent messaging around road user behaviour. Regularly monitor and survey the community to measure success of programmes and initiatives.</td>
</tr>
</tbody>
</table>
As communities develop and grow, increased pressure is placed on the transport network.

A travel plan allows a business, workplace or school to look at the ways their staff, workers or students travel to and from work or school and consider more cost efficient, safer, healthy and environmentally friendly modes of transport.

Encouraging businesses, workplaces and schools to develop and maintain travel plans can assist to reduce costs, address safety concerns and increase the health and productivity of staff, workers and students.

An increase in sustainable travel also has a positive effect on communities by reducing congestion, improving local air quality and encouraging increased community awareness and communication.

The Waimakariri District has an aging population. Although older people may have restricted mobility, anyone may at some time find their mobility is limited or impaired because of:

- their life-stage - parents with pushchairs or toddlers;
- injury or surgery - people on crutches or in wheel chairs.

Mobility scooters are becoming more common on the streets in our District. Scooter riders need to be able to use the footpaths safely taking into consideration their scooter will be heavier and faster than most pedestrians. Scooters may also be difficult for the rider to control over varying surfaces textures or gradients and some are large which makes sharing space on a narrow footpath difficult.

If the design of a footpath is suitable for people with restricted mobility it will be suitable and pleasant for everyone.
The New Zealand Health Survey\(^4\) indicates an increasing problem with obesity in young children. This is of concern because obese children are at risk of diabetes, are likely to have early signs of cardiovascular disease and obese children are at greater risk of bone and joint problems, sleep apnoea, and social and psychological problems such as bullying and poor self-esteem (Daniels et al 2005).

What you told us:

The main reasons people are walking and cycling are for recreation and health. The majority of people who responded to the survey indicated they walked and/or biked either daily or several times a week. People who are walking indicated their main reason for undertaking this activity was for health, well-being and exercise. Similarly, those who are biking indicate that getting fit is high on their priority list along with the enjoyment of the scenery and getting out in the fresh air.

\(^4\) The New Zealand Health Survey (Ministry of Health 2014)
## Healthy Lifestyles

<table>
<thead>
<tr>
<th>Priority</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>4.1 Integrating walking and cycling into public transport planning</strong></td>
<td>Park and Ride facilities created in Rangiora and Silverstream for commuters to Christchurch. Budget provisions in 2015-25 Council Long Term Plan for years 2022-23 and 2023-24 for future park and ride facilities in Rangiora and Kaiapoi. Further community consultation to be undertaken through the 2018-2028 Council Long Term Plan process and through the Greater Christchurch Joint Passenger Transport Committee. Advocate for walking and cycling to be a key component of public transport planning in the Regional Policy Statement and Regional Land Transport Plan Advocate for integrated walking and cycling and public transport planning through membership of the Greater Christchurch Joint Passenger Transport Committee.</td>
</tr>
<tr>
<td><strong>4.2 Developing sustainable travel plans</strong></td>
<td>Support travel demand management by supporting businesses, workplaces and schools who wish to implement Work and School Travel Plans to encourage an increase in walking and cycling to and from work and school. This will be a collaborative approach with the community with ongoing projects throughout the year to increase sustainable travel. Work with communities and individuals to identify alternative travel options such as ride-share, walk-ride, and cycle-ride. Collaborate with neighbouring Districts to promote and facilitate sustainable travel by commuters.</td>
</tr>
<tr>
<td><strong>4.3 Promoting walking and cycling as a healthy lifestyle choice</strong></td>
<td>Promote the well-being aspect of walking and cycling Investigate opportunities for working with other agencies such as the Canterbury Area Health Board and community groups to promote the well-being aspect of walking and cycling. Work with schools to develop programmes that promote walking and cycling as a ‘first choice’ travel to and from school option</td>
</tr>
<tr>
<td>Priority</td>
<td>Description</td>
</tr>
<tr>
<td>----------</td>
<td>-------------</td>
</tr>
<tr>
<td><strong>4.4 Promoting walking and cycling opportunities</strong></td>
<td></td>
</tr>
<tr>
<td>Ensure information is available on walking and cycling facilities in our District.</td>
<td></td>
</tr>
<tr>
<td>Develop brochures highlighting walking and cycling opportunities within the District.</td>
<td></td>
</tr>
<tr>
<td>Ensure walking and cycling symbols are included on Council Reserve Activity Signs where facilities exist.</td>
<td></td>
</tr>
<tr>
<td>Ensure adequate directional signs are provided along main walking and cycling routes.</td>
<td></td>
</tr>
<tr>
<td>Regularly monitor and survey the community to measure success of programmes and initiatives.</td>
<td></td>
</tr>
</tbody>
</table>
**Action Plan…**

**Scheduled projects**

<table>
<thead>
<tr>
<th>Description</th>
<th>Priority link</th>
<th>Time frame</th>
</tr>
</thead>
<tbody>
<tr>
<td>Work with Waimakariri Access Group and other community groups to identify specific safety concerns and how these can be addressed</td>
<td>3.2</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Park and Ride facilities developed in Silverstream</td>
<td>1.4, 4.1</td>
<td>2016</td>
</tr>
<tr>
<td>Park and Ride facilities developed in Rangiora</td>
<td>1.4, 4.1</td>
<td>2016</td>
</tr>
<tr>
<td>Review of District Plan ensures provisions that promote connectivity to and from new development areas</td>
<td>1.2, 2.1, 2.2</td>
<td>2016</td>
</tr>
<tr>
<td>Baker Park, Kaiapoi walking and cycling reserve link</td>
<td>2.1, 2.2</td>
<td>2016</td>
</tr>
<tr>
<td>Gladstone Park, Woodend walking and cycling reserve link (Gladstone Park to Hakatere Road, Pegasus)</td>
<td>2.1, 2.2</td>
<td>2016</td>
</tr>
<tr>
<td>Koura Reserve, Rangiora walking and cycling reserve link to connect with Northbrook Wetlands</td>
<td>2.1, 2.2</td>
<td>2016</td>
</tr>
<tr>
<td>Collaborate with CCC and NZTA to advocate for the development of the Kaiapoi/Belfast cycle link</td>
<td>1.3</td>
<td>2016/17</td>
</tr>
<tr>
<td>Extend path from Fawcetts Road to the new Ashley Bridge to complete the path between Ashley and Rangiora</td>
<td>1.1</td>
<td>2016/17</td>
</tr>
<tr>
<td>Kaiapoi to Rangiora shared path</td>
<td>1.2</td>
<td>2017/18</td>
</tr>
<tr>
<td>Rangiora to Woodend shared path</td>
<td>1.2</td>
<td>2017/18</td>
</tr>
<tr>
<td>Gladstone Road walking and cycling improvements to connect Woodend to Gladstone Park</td>
<td>1.1</td>
<td>2017/18</td>
</tr>
<tr>
<td>Future park and ride facilities in Kaiapoi and Rangiora</td>
<td>1.4, 4.1</td>
<td>2022/24</td>
</tr>
</tbody>
</table>
### Proposed projects

<table>
<thead>
<tr>
<th>Proposed project</th>
<th>Sector</th>
</tr>
</thead>
<tbody>
<tr>
<td>Investigate an electronic mapping application accessible via the Council’s website for walkers and cyclists</td>
<td>2.3</td>
</tr>
<tr>
<td>Capture data regarding new and existing footpaths and cycle paths in a format that can be integrated with Council databases</td>
<td>2.3</td>
</tr>
<tr>
<td>Share the Road campaign</td>
<td>3.3</td>
</tr>
<tr>
<td>Visibility campaign</td>
<td>3.3</td>
</tr>
<tr>
<td>Sustainable travel projects</td>
<td>4.2</td>
</tr>
<tr>
<td>Investigate opportunities to work with other agencies such as the Canterbury Area Health Board and community groups to promote the well-being aspect of walking and cycling</td>
<td>4.3</td>
</tr>
<tr>
<td>Work with schools to develop programmes promoting walking and cycling as a ‘first choice’ travel to and from school</td>
<td>3.1</td>
</tr>
</tbody>
</table>
Walking and Cycling Strategy

Your feedback

We are seeking your views on this draft Walking and Cycling Strategy which covers the period 2017 to 2022.

This draft strategy was developed using the information we received from people who completed the Walking and Cycling Survey earlier this year, with assistance from a reference group made up of Councillors and representatives of walking and cycling groups and the Waimakariri Access Group.

We would like to hear whether you agree with the four following priorities identified in the strategy and what you think about the proposed actions for meeting these:

- Inclusive Infrastructure
- Community Connections
- Safe Travel
- Healthy Lifestyles

You can tell us what you think by filling out this form and free-posting it back to us by 7 November 2016, or:

Submit online: waimakariri.govt.nz/have-a-say/lets-talk
Write to us: Walking and Cycling Strategy
Waimakariri District Council
Freepost 1667
Private Bay 1005
Rangiora 7440

Email us: office@wmk.govt.nz
Any questions: Lynley Beckingsale, 3118900 ext 8645
Walking and Cycling Strategy Feedback Form

First Name: ____________________________

Address: _______________________________

Email: _________________________________

Do you think this strategy will enable us to achieve the vision as outlined?

__________________________________________________________________________

Are there any other priorities you think are more important?

__________________________________________________________________________

Do you have any comments on the priorities identified in this strategy:

1. Inclusive Infrastructure?

__________________________________________________________________________

2. Community Connections?

__________________________________________________________________________

3. Safe Travel?

__________________________________________________________________________

4. Healthy Lifestyles?

__________________________________________________________________________

Any other comments you would like to make:

__________________________________________________________________________

Thank you for assisting in the development of this Strategy.
Walking and Cycling in the Waimakariri District

Survey Report
April 2016
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1 Introduction

The Waimakariri District Council is undertaking a review of its Walking and Cycling Strategy. The purpose of the strategy is to encourage people in the District to walk and cycle for both transport and recreation.

The strategy provides a way for the Council to prioritise new and/or improved walking and cycling opportunities throughout the District and ensure the best use of funding for walking and cycling projects.

Throughout the strategy and survey the terms ‘walking and cycling’ are used in a broad sense. They include wheelchairs, prams, mobility scooters and other similar devices as well as skateboards, scooters, rollerblades and the like.

2 The Survey

The purpose of the survey was to gather information to assist in identifying gaps in the current walking and cycling provision and what the Council can do to encourage walking and cycling. The results from the survey will contribute to the draft Walking and Cycling Strategy which will go out for public consultation to encourage more comments about walking and cycling in the District and where improvements can be made to this network.

The survey was available on the Council’s website from mid-October 2015 to 29 January 2016. It was widely distributed in hard copy through the Council’s Service Centres, libraries and the Council’s stand at the Rangiora A and P Show and the Kaiapoi Christmas Carnival.

A total of 258 completed surveys were received for analysis. It is not appropriate to calculate a sampling error as the survey was open to anyone with an interest in responding on this subject.

The majority (43%) of respondents live in Rangiora, with only 4% living in Kaiapoi. Woodend/Woodend Beach is represented by 35 people (14%), followed by the more rural areas of East and West Eyreton, Clarkville, Mandeville, Ohoka and Swannanoa (10%) and people living north of the Ashley/Rakahuri River (7%). The smaller towns of Pegasus, Oxford, Cust/Springbank, Waikuku and Waikuku Beach are represented by a further 18 respondents (6%). In addition seven people from outside the Waimakariri District completed the survey and 31 people did not indicate where they lived.

The raw data is not available to anyone other than Council staff and is stored securely outside of the document management system. Methods such as rounding or consolidation of data into wider categories mean that no individual will be able to be identified through the information published in the report. The final report will be available through the Council’s document management system or website.

When designing the questionnaire, care was taken to avoid creating opinions by providing prompts, instead open questions were used to invite comments or suggestions for change.

3 Who responded to the survey?

The people responding to the survey live across the District although the majority live in Rangiora (including Fernside and Tuahiwi) with very few from Kaiapoi. The following table shows the distribution with a further seven people from outside of the Waimakariri District who completed the survey and 31 people who did not indicate where they lived.
Slightly more females completed the survey than males. Eight people did not indicate their gender.

More people over the age of 40 completed surveys with a lot fewer responses from people under the age of 30, two people did not indicate their age.

Figure 2: Survey participants age and gender
4 People who use the walking and cycling network

The questionnaire asked walkers and cyclists for similar information about their current level of activity and how they use the walking and cycling network. To assist with developing the strategy they were also asked what would encourage them to walk and cycle more and where they feel the gaps in the network are.

4.1 Walkers

Walking is a broad category and to assist with understanding this group, further breakdown of this activity is included. This shows that walking is the most common activity undertaken followed by running. A few participants used scooters or skateboards and mobility scooters or wheelchairs.

Figure 3: Walkers activities

- 222 walk
- 86 run or jog
- 22 ride scooters
- 6 ride a skateboard
- 5 use a mobility scooter or wheelchair
4.1.1 Why people are walking

Figure 4: Why people walk

The main reasons people are walking are for recreation and health. A smaller group walk to work or school. Taking the dog for a walk is another popular reason for walking as is the close proximity to shops for a number of respondents.

Please note that this number totals more than the number of completed surveys as people were able to select more than one reason for walking.

Walking is a popular activity for all age groups with recreation and health being dominant reasons for walking.

Figure 5: Why people walk by age group
4.1.2 How often are people walking?

Of the 239 people who answered this question the majority (74%) indicated they walk either daily or several times a week. A further 10% of respondents indicated they walked once a week with the remaining once a fortnight or less.

The following table shows the reasons people walk (with the number of people who indicated each reason in parenthesis).

Figure 6: Why and how often people walk

<table>
<thead>
<tr>
<th>I walk for:</th>
<th>Recreation (198)</th>
<th>Health (156)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Daily</td>
<td>Several times a week</td>
</tr>
<tr>
<td>Health</td>
<td>29%</td>
<td>50%</td>
</tr>
<tr>
<td>Recreation</td>
<td>34%</td>
<td>47%</td>
</tr>
</tbody>
</table>

This table indicates that around 80% of people who walk for health and/or recreation do so very regularly.

A further 68 people indicated they walked to school or to work and 90% of these people did this daily or several times a week.

4.1.3 How long are they walking for?

The majority of people who answered this question are walking more than once a week for over 30 minutes on each occasion.

Figure 7: Time spent walking

<table>
<thead>
<tr>
<th>Time spent walking</th>
<th>Daily</th>
<th>Several times a week</th>
<th>Once a week</th>
<th>Once a fortnight</th>
<th>Once a month</th>
<th>Less than once a month</th>
</tr>
</thead>
<tbody>
<tr>
<td>Less than 30 minutes</td>
<td>20</td>
<td>26</td>
<td>6</td>
<td>3</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>30 minutes to 1 hour</td>
<td>40</td>
<td>66</td>
<td>12</td>
<td>5</td>
<td>6</td>
<td>1</td>
</tr>
<tr>
<td>More than 1 hour</td>
<td>11</td>
<td>23</td>
<td>8</td>
<td>1</td>
<td>1</td>
<td>5</td>
</tr>
<tr>
<td>No response</td>
<td>2</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Total</td>
<td>73</td>
<td>116</td>
<td>26</td>
<td>9</td>
<td>8</td>
<td>7</td>
</tr>
</tbody>
</table>
4.1.4 How far are they walking?

The majority (95) of people who answered this question are walking more than once a week and traveling less than 5 km, followed closely by the 74 people who are traveling between 5 and 10 kms.

**Figure 8: Distance walked**

<table>
<thead>
<tr>
<th>Distance walked</th>
<th>How often do you walk?</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Daily</td>
<td>Several times a week</td>
<td>Once a week</td>
<td>Once a fortnight</td>
<td>Once a month</td>
</tr>
<tr>
<td>Less than 5 km</td>
<td>35</td>
<td>51</td>
<td>9</td>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td>Between 5 km and 10 km</td>
<td>22</td>
<td>39</td>
<td>11</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>More than 10 km</td>
<td>1</td>
<td>5</td>
<td>1</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>No response</td>
<td>15</td>
<td>21</td>
<td>5</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td>Total</td>
<td>73</td>
<td>116</td>
<td>26</td>
<td>9</td>
<td>8</td>
</tr>
</tbody>
</table>

4.1.5 What people like about walking

The benefits of walking for health and wellbeing (both mental and physical) are high on respondents list of why they enjoy this activity. Many also mention the enjoyment they get from gardens, scenery and generally being out-doors undertaking gentle physical activity. The companionship with other walkers and meeting neighbours and having time to talk are also mentioned as positive outcomes of walking.

**Figure 9: What people like about walking**

- Health, wellbeing and exercise: 115
- Scenery and gardens: 99
- Fresh air: 65
- Companionship and social interaction: 34
- Walking the dog: 16
- Great tracks and environment: 15
- Peace and quiet: 13
- Free, convenient: 13
4.1.6 What stops people from walking

Inclement weather stops a lot of people from walking, with rain and the cold easterly wind being mentioned as the main inhibitors. Time, family and work constraints affect the ability for some people to walk more often, particularly for those commuting to Christchurch. Those living in rural areas report they are reluctant to walk along rural roads where traffic is travelling at 100km/hr and road verges may be wet and muddy or inadequate.

**Figure 10: What stops people from walking**

<table>
<thead>
<tr>
<th>Reason</th>
<th>Number of people mentioning each</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weather</td>
<td>53</td>
</tr>
<tr>
<td>Time/life interferes</td>
<td>37</td>
</tr>
<tr>
<td>Heavy/speeding traffic</td>
<td>21</td>
</tr>
<tr>
<td>Not enough walks away from traffic</td>
<td>19</td>
</tr>
<tr>
<td>Work commitments</td>
<td>14</td>
</tr>
<tr>
<td>Safety concerns</td>
<td>14</td>
</tr>
<tr>
<td>Inconsistency in the footpaths</td>
<td>11</td>
</tr>
<tr>
<td>Health issues</td>
<td>10</td>
</tr>
<tr>
<td>Uncontrolled dogs</td>
<td>7</td>
</tr>
<tr>
<td>No footpaths/narrow roads in rural areas</td>
<td>5</td>
</tr>
<tr>
<td>Difficult access to the countryside</td>
<td>5</td>
</tr>
</tbody>
</table>

Number of people mentioning each
4.2 Cyclists

Riding a bike is a popular activity for people who completed questionnaires with 195 indicating they biked for a variety of reasons.

Most people bike for recreation and recognise the health benefits that come with this activity. A smaller number of people bike to work and school.

Please note that this number totals more than the number of completed surveys as people were able to select more than one reason for riding a bike.

A further three people said they used their bike to run errands including going to the supermarket or dairy, taking children to school and going to cafés, shops and church. A small number of people indicated they were training for events and/or competition.

Age is no barrier to people riding their bikes for recreation and health with all age groups indicating these as their predominant reasons for biking. A few people are biking to work and/or school with young people being under represented (most likely) due to the lower response rate to the survey by this group.

4.2.1 How often people ride their bikes

Of the 209 people who responded to this question 73% ride their bikes regularly. The majority (52%) indicated they bike either daily or several times a week. A further 20% of respondents indicated they biked once a week with the remaining once a fortnight or less.

The following table shows the reasons people walk (with the number of people who indicated each reason in parenthesis).
Figure 13: Why and how often people ride a bike

<table>
<thead>
<tr>
<th>I bike for:</th>
<th>Daily</th>
<th>Several times a week</th>
<th>Once a week</th>
<th>Once a fortnight</th>
<th>Once a month</th>
<th>Less than once a month</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recreation (192)</td>
<td>10%</td>
<td>41%</td>
<td>22%</td>
<td>6%</td>
<td>13%</td>
<td>8%</td>
</tr>
<tr>
<td>Health (122)</td>
<td>13%</td>
<td>47%</td>
<td>17%</td>
<td>6%</td>
<td>11%</td>
<td>6%</td>
</tr>
</tbody>
</table>

Of the 57 people who indicated they rode their bike to work or school 75% said they biked daily or several times a week with a further 11% indicating they biked once a week and the remaining 14% biking once a fortnight or less.

This would indicate that although fewer people are riding their bikes to work, these people are undertaking this activity more often than those who ride for recreation and/or health.
4.2.2 How long are they biking for?

Figure 14: Time spent biking

<table>
<thead>
<tr>
<th>Time spent biking</th>
<th>How often do you bike?</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Daily</td>
<td>Several times a week</td>
</tr>
<tr>
<td>Up to 30 minutes</td>
<td>5</td>
<td>14</td>
</tr>
<tr>
<td>30 minutes to 1 hour</td>
<td>8</td>
<td>31</td>
</tr>
<tr>
<td>More than 1 hour and less than 3 hours</td>
<td>8</td>
<td>38</td>
</tr>
<tr>
<td>More than 3 hours</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>No response</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
<td>23</td>
<td>86</td>
</tr>
</tbody>
</table>

The majority of people biking are doing so for more than 30 minutes but less than three hours. Those that indicated they are biking for more than three hours are the people who also said they are biking for competition or training purposes.

4.2.3 How far are they biking?

Figure 15: Distance biked

<table>
<thead>
<tr>
<th>Distance biked</th>
<th>How often do you bike?</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Daily</td>
<td>Several times a week</td>
</tr>
<tr>
<td>Less than 5 km</td>
<td>1</td>
<td>5</td>
</tr>
<tr>
<td>Between 5 km and 10 km</td>
<td>2</td>
<td>9</td>
</tr>
<tr>
<td>More than 10 km and less than 20 km</td>
<td>8</td>
<td>20</td>
</tr>
<tr>
<td>More than 20 km</td>
<td>9</td>
<td>46</td>
</tr>
<tr>
<td>No response</td>
<td>3</td>
<td>6</td>
</tr>
<tr>
<td>Total</td>
<td>23</td>
<td>86</td>
</tr>
</tbody>
</table>

The distance covered by cyclists reflects the amount of time they are spending biking with the majority traveling more than 10 km and with most of these traveling more than 20 km. Of the 152 people who bike once a week or more 68% (104) are traveling, on each occasion, more than 10 km.

4.2.4 What people like about biking

The following graph shows the main reasons people enjoy biking. The people responding to this question often gave more than one reason for biking. Included in the fitness category is both physical fitness and mental wellbeing. More than one person indicated the benefits they got from cycling to relieve stress and to assist with relaxation as well as the companionship they enjoyed while riding or after a ride. The fresh air, variety of scenery, tracks and trails are also appreciated by the cyclists with many mentioning the off road tracks particularly alongside the Ashley/Rakahuri and Waimakariri Rivers.
Figure 16: What people like about biking

![Bar chart showing the number of people mentioning each aspect of biking]

- Getting fit: 130
- Fresh air, variety of scenery: 119
- Environmentally friendly: 35
- Quick access to places: 30
- Companionship: 29

4.2.5 What stops people from biking?

The following graph illustrates the reasons people are reluctant to bike with the volume of traffic, traffic speed and concerns regarding roundabouts being the issues that most concerned cyclists. There is a lot of support for dedicated bike paths with separation from the traffic, particularly to provide routes between the major towns of the District. The lack of attention shown by some motorists is also highlighted by respondents with motorists using cell phones being identified as a particular issue. The condition of the roads at the shoulder was also mentioned with loose shingle, pot holes and rough seal causing concern. A further two respondents mentioned the lack of safe, secure storage for their bikes and gear when they reached their destination as an issue for them.

Figure 17: Issues that stop people biking

![Bar chart showing the number of people mentioning each issue]

- Traffic, speed and roundabouts: 69
- Weather, particularly rain/wind: 49
- Lack of dedicated bike paths: 45
- Time available/other commitments: 41
- Inattentive/aggressive motorists: 32
- Narrow roads, lack of shoulder to ride on: 27
- Health issues: 16
5 Improvements the Council could make for walking and cycling in our District

5.1 Walkers

The majority of people who responded to this question are seeking better footpaths including improved surfaces, more variety, better lighting and good width. Footpath network links both in the urban and rural areas were also mentioned with suggestions for safe, separate tracks and paths away from speeding and heavy traffic. There are also suggestions for increased signage to show where the footpaths/linkage paths are in both urban and rural areas, with a comment that these signs could include distance to destination information. Dogs not being under control are a concern for a few respondents as was the speed of traffic with the Woodend/Rangiora Road being mentioned as an example.

The following graph shows the suggestions by broad category:

**Figure 18: I would walk more often if there were…**

![Bar Chart]

- Better paths: 51
- Safe, separate tracks: 38
- Rural footpath network: 14
- Subdivision links: 10
- Company: 7
- Signage: 7

5.1.1 Where formed footpaths (sealed/unsealed) are wanted

A number of areas have been identified where new or extended footpaths are suggested along with some more general comments regarding maintenance, the need for footpaths close to schools (both rural and urban), support for new developments and upgrades such as Beach Road and Meadow Street. The following areas are where suggestions have been made for footpaths with the number of people mentioning each in parenthesis.

**Urban Cycleway Projects**
- Rangiora to Woodend (13)
- Kaiapoi to Rangiora (8)

**Rangiora**
- River banks (18)
  - Extend the tracks around the Ashley/Rakahuri River
  - Unsealed paths connecting all the stop banks
  - More tracks away from roads
River Road (4)
  - Seal River Road

Kippenberger Avenue (4)
  - Roadside along Kippenberger Avenue to the Horncastle subdivision
  - Kippenberger Avenue (not further defined)
  - More designated loops and tracks and unsealed footpaths on Kippenberger Avenue

North Rangiora/Ashley/Loburn
Cones Road (4)
  - Cones Road leading to the river and along River Road
  - Cones Road between River Road and Milton Road
  - Cones Road, north of the Ashley River to Ashley village and Loburn Lea
  - Ashley/Rakahuri Bridge to the show grounds

Lehmans Road (3) (Not further defined)

Rural west of Rangiora
Oxford Road (3)
  - Oxford Road from Oxford Estate to Lehmans Road, north to the Ashley River
  - Oxford Road (Rangiora – Fernside – Springbank – Cust)

Fernside Road (3)
  - Fernside Road, Townsend Road, Flaxton Road loop
  - Fernside Road to Rangiora

Woodend/Pegasus
Gladstone Road (10)
  - Along Gladstone Road to Gladstone Park
  - At the end of Infinity Drive, through to Gladstone Road, and back into Pegasus
  - Gladstone Road past Petries Road

Woodend/Woodend Beach (5)
  - Around Woodend (not further defined)
  - Woodend to Woodend Beach

Chinnerys Road (3)
  - Along Chinnerys Road

Woodend to Pegasus (4) (not further defined)

Ohoka area
Ohoka (4)
  - More around Ohoka area (not further defined)
  - Footpath going from the Ohoka Domain to school
  - Ohoka area (Tram Road, Whites Road, Jacksons Road, Bradley’s Road, Mill Road)

Bradleys Road (3)
  - From Bradleys Road to the dairy
  - Bradleys Road, Whites Road, Jacksons Road, Mill Road, Threlkolds Road loop

Kaiapoi and Tuahiwi
Kaiapoi to Woodend (4) (not further defined)
Tuahiwi (4)
  - General request not further defined
  - Turiwhaia Road
  - Woodend to Tuahiwi

(See Appendix 1 for map of paths)
5.2 Cyclists

The majority of people who ride bikes indicated that having dedicated, off road cycle lanes would encourage them to bike more often. Associated with this was a lot of support for the proposed urban cycleway projects between Rangiora and Kaiapoi, and Rangiora and Woodend. There is enthusiasm for a variety of off-road trails for mountain bikes and BMX tracks. A number of people asked for the road edges to be improved and rural roads to be widened to improve cycle safety. Lack of cycle racks and secure parking was a concern to a number of respondents. A number of people asked for ongoing driver/cyclist education to improve safety for both.

The following graph shows the suggestions by broad category:

**Figure 19: I would bike more often if there were...**

<table>
<thead>
<tr>
<th>Suggestion</th>
<th>Number of people mentioning each</th>
</tr>
</thead>
<tbody>
<tr>
<td>Off road cycle paths</td>
<td>97</td>
</tr>
<tr>
<td>Increased variety of tracks/trails</td>
<td>18</td>
</tr>
<tr>
<td>Road improvements (edges, width, surface)</td>
<td>14</td>
</tr>
<tr>
<td>Driver and cyclist education</td>
<td>9</td>
</tr>
<tr>
<td>Cycle racks/parking</td>
<td>7</td>
</tr>
</tbody>
</table>

5.2.1 Where bike lanes (on road) or bike paths (off road) are wanted

The cyclists have identified a number of roads where loop cycle paths could be developed. These include areas such as Loburn, Ashley, Ohoka and Clarkville as well as around the more urban areas of Rangiora and Silverstream in Kaiapoi. There were also suggestions for improving the road surface to assist cyclists with High Street in Rangiora from the town centre to West Belt being mentioned. There were also a number of requests for walking/cycling paths around rural schools to encourage children to walk or bike particularly where the open road speed limit is 100 km/hr.

**Urban Cycleways Projects**
Rangiora/Kaiapoi (26)
Rangiora/Woodend (38)

**Other major routes**
Kaiapoi/Christchurch (9)
Kaiapoi/Woodend (11)

**Rangiora**
- King Street
- Queen Street
- Leading to Rangiora High School
- Along rail corridor to link schools, Mainpower Oval and A & P Grounds
- Along the reserve between Green Street and South Belt
- Rickton Place to Coldstream Road
- Coldstream Road and Kippenberger Avenue
- Ivory Street/Northbrook Road
- Lehmans Road
- Townsend Road
- Fernside Road
- Flaxton Road
- Pentecost Road
- Cones Road/River Road
- Ashley Bridge to the coast

Rangiora to Oxford

Ashley
Rangiora to Ashley
Ashley Downs
- Ashley Rakahuri River Bridge to Loburn Lea
- Ashley Village
- CARRS, Mowatts, Gorries and Boundary Roads

Rangiora/Fernside
- Johns Road
- Oxford Road
Around Fernside School

Rural East
- Tram Road
- Two Chain Road

Loburn
- Loburn Whiterock Road
- Rangiora to Loburn Domain (on to North Loburn School)
Around Loburn School

Between Okuku and Rangiora

Ohoka/Clarkville
- Heywards Road to Clarkville School
- Island Road to Ohoka Road
- Bradleys Road
- Whites Road
- Mill Road
- Jacksons Road
- Threlkelds Road
- Tram Road (loop)
Ohoka area (not further defined)

Kaiapoi
- Around Silverstream
- North and South Williams Street
Kaiapoi to Waikuku Beach

Swannanoa
Swannanoa to Mandeville Sports Centre

Woodend/Pegasus
- Woodend Beach Road
- Gladstone Road
- Chinnerys Road and Woodglen Drive

(See Appendix 1 for map of paths)
6  As a parent or caregiver

It was considered important to identify how many children (under the age of 13 years) walk or cycle to school or to other activities now and to ascertain what concerns parents/caregivers have regarding this.

Of the 258 people who completed the survey, 71 (28%) indicated they were the parents/caregivers of children under the age of 13 years. The following information is provided by these 71 people.

6.1  Do the children in your care walk to school and/or other activities?

The following graph shows that of the 48 respondents whose children walk to school or other activities, the majority are doing so very regularly:

Figure 20: How often are children walking to school or other activities?

<table>
<thead>
<tr>
<th>Frequency</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Daily</td>
<td>21</td>
</tr>
<tr>
<td>Several times a week</td>
<td>17</td>
</tr>
<tr>
<td>Once a week</td>
<td>5</td>
</tr>
<tr>
<td>Once a fortnight</td>
<td>2</td>
</tr>
<tr>
<td>Once a month</td>
<td>2</td>
</tr>
<tr>
<td>Less than once a month</td>
<td>3</td>
</tr>
</tbody>
</table>

NB: the numbers depict the number of parents/caregivers not the number of children walking

6.2  Why children don’t walk to school or other activities

The distance to travel from home to school is the main reason parents reported that prevented children walking to school particularly for those living in the rural areas. This was followed by the parents who thought their children were too young to walk on their own without supervision.
Other constraints included the lack of a safe crossing point on both Johns Road and South Belt in Rangiora, and no footpaths in rural areas particularly around Swannanoa School.

6.3 What would encourage children to walk more often?

Dedicated off-road footpaths and cycleways are identified as the main improvement that would encourage more children to walk to school or other activities. Safe crossing points are also mentioned as are walking school buses or ‘buddy systems’.

6.4 Do the children in your care bike to school and/or other activities?

The following graph shows that of the 35 respondents whose children bike to school or other activities the majority are doing this regularly:

Figure 21: How often are children biking to school or other activities?

<table>
<thead>
<tr>
<th>Frequency</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Daily</td>
<td>5</td>
</tr>
<tr>
<td>Several times a week</td>
<td>20</td>
</tr>
<tr>
<td>Once a week</td>
<td>5</td>
</tr>
<tr>
<td>Once a fortnight</td>
<td>1</td>
</tr>
<tr>
<td>Once a month</td>
<td>2</td>
</tr>
<tr>
<td>Less than once a month</td>
<td>2</td>
</tr>
</tbody>
</table>

NB: the numbers depict the number of parents/caregivers not the number of children biking

6.5 Why children don't bike to school and other activities

Parents give similar reasons for their children not biking as they did for them not walking although the emphasis is slightly different with concerns about safety high on the list. One parent commented that “it is too dangerous for kids to bike along the road outside the New Life School because people pull over from the traffic lane into a parking spot going through the cycle lane without checking for cyclists…”
Additionally, parents are concerned about the lack of dedicated cycling lanes and driver behaviour particularly around parked cars and the speed of cars in more rural areas.

6.6 What would encourage children to bike more often?

Dedicated cycle lanes are identified as the main improvement that would encourage children to bike to school and other activities. As with walking, improved crossing points for bike riders are also requested and lower traffic speeds particularly around rural schools. One person asks for a bike stand at the bus stop so her daughter can ride to the stop to catch the bus to town. A further suggestion is for “Council (to) work with local school to enhance their bike safety and riding programmes – we have some fantastic international riders in the district, it would be great to harness their expertise.”
7 Urban Cyclway Projects

Information was gathered regarding the potential use of the urban cycleways proposed (Rangiora/Kaiapoi and Rangiora/Woodend). The responses give an indication of the possible level of use of these cycleways for commuting and recreational purposes. The same question was asked of walkers and cyclists.

7.1 Rangiora / Kaiapoi

This proposed shared use path from Rangiora to Kaiapoi runs alongside Lineside Road to the south of the railway line, from Southbrook in Rangiora to Smith Street in Kaiapoi. The following graph shows the level of interest in the cycleway from walkers and cyclists, who indicated whether they would use the path to either travel to work or for other journeys.

Figure 22: Rangiora / Kaiapoi cycleway indication of use

This graph indicates the intention of walkers and cyclists to use this shared path for other journeys but that it also has the potential as a commuter route for 53 cyclists and 27 walkers.

It should be noted that the number of completed surveys from people living in Rangiora is much greater than from those living in Kaiapoi. The 2013 Census (Statistics New Zealand) reports that 220 people live in Kaiapoi and work in Rangiora, whereas 150 people live in Rangiora and work in Kaiapoi. The low response rate from Kaiapoi residents is potentially causing an undercount of the number of cyclists who could use this cycleway to get to work in Rangiora.

People who took the opportunity to comment on this path were generally very enthusiastic about the proposal with a few suggesting additional landscaping the provision of seating to enhance the route. There was some concern expressed around the speed cyclists may reach on the path and the need for additional width to accommodate walkers and cyclists together.

The following table shows a summary of the comments regarding the Rangiora/Kaiapoi cycleway. There were no completely negative responses but some people qualified their support with suggestions to improve the level of service and one person questioned the need for the cycle path and whether the funds would be better spent elsewhere.
<table>
<thead>
<tr>
<th>Theme</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Support the Rangiora / Kaiapoi path</td>
<td>- I live and work in Rangiora, so wouldn’t use the path for work. But if I worked in Kaiapoi I certainly would. I am eager to use it for recreational rides.</td>
</tr>
<tr>
<td></td>
<td>- Great idea, can’t wait.</td>
</tr>
<tr>
<td></td>
<td>- This is a great idea. I am pleased you are doing something about cycling/walking.</td>
</tr>
<tr>
<td></td>
<td>- Great idea. Flaxton Road and Lineside Road are dangerous for cyclists, and Tuahiwi can be too. This will be a huge amount of use. The website <a href="http://www.strava.com">www.strava.com</a> can show ‘hotspots’ of recreational cyclists using any route, and will show quickly how popular the path will become.</td>
</tr>
<tr>
<td></td>
<td>- Great idea. Lovely thing for families to do together and to connect the District, reducing the Kaiapoi vs Rangiora thing.</td>
</tr>
<tr>
<td></td>
<td>- I am looking forward to its completion and hope to see similar cycleways added to other parts of the District. I would happily pay increased rates for the benefits this would provide myself and my children and all of the District’s residents.</td>
</tr>
<tr>
<td></td>
<td>- I don’t have business in Kaiapoi but it’s a great distance for a lengthy walk. Foot/cycle traffic between the two towns is an amazing idea. Oh, and it’s a lengthy jogging distance too! Yes, do it!</td>
</tr>
<tr>
<td></td>
<td>- It’s a fantastic start – more of these off-road paths around the District would be great, especially if they all join up so the need to go onto roads is minimised. As a family we will definitely use the path often.</td>
</tr>
<tr>
<td></td>
<td>- It would be great to be able to cycle to Christchurch off road. This is a big step towards that.</td>
</tr>
<tr>
<td>Level of service</td>
<td>- Will it also have appropriate foliage to attract wildlife?</td>
</tr>
<tr>
<td></td>
<td>- It would be quite exposed along the proposed route, so would be nice to see some trees planted to provide shelter from the wind and sun and to block out some traffic and train noise. May not be possible with NZ rail restrictions.</td>
</tr>
<tr>
<td></td>
<td>- Can it be wide enough to allow for rollerblading and well lit, and a smooth surface?</td>
</tr>
<tr>
<td></td>
<td>- Make it dog friendly, have toilets, rubbish bins, and seats with magnificent views.</td>
</tr>
<tr>
<td></td>
<td>- Cyclists and walkers need to be separated, a shared path is unsafe.</td>
</tr>
<tr>
<td></td>
<td>- Have the width at least 3 m, so walkers and cyclists have enough room if passing.</td>
</tr>
<tr>
<td></td>
<td>- It doesn’t need to be sealed – how about the money saved from not sealing it goes towards something else? Seal the path in some areas only, such as within town boundaries but not down rural portions.</td>
</tr>
<tr>
<td></td>
<td>- Make it gravel and get twice as much track for the same $ cost.</td>
</tr>
<tr>
<td></td>
<td>- Make it clear what side to ride/walk on if it is a two way path e.g. line in the middle.</td>
</tr>
<tr>
<td>Theme</td>
<td>Comments</td>
</tr>
<tr>
<td>-------</td>
<td>----------</td>
</tr>
</tbody>
</table>
|       | • Being a shared pathway and the long 6 km straights, it will be possible for bikers to get up to 50 km's speeds. There will need to be designated areas for biking, as they do near the hospital in Christchurch. Without these, because of the high speeds it would be possible for serious injuries. Policing the path from motorbikes will be necessary, as some will favour this stretch of pathway than Lineside Road itself, as it will be seen to be safer.  
• Could this have benches and rest stops along the way? |
| Town transition areas | • Provision must be made at either end for safe access. Many cycle ways end up dumping you onto a busy road because of the cost to finish/start the path in a safe location. What are the intended start and finish locations?  
• Associate it with bus stops at either end to allow for return mixed journeys.  
• A park and ride that has bike lockup at Kaiapoi would let people cycle half way to Christchurch and bus the rest.  
• Good, clear signage to encourage users.  
• Make it well sign posted with distances etc, have options to join up for loops. |
7.2 Rangiora / Woodend

This proposed shared use path from Rangiora to Woodend runs along the Rangiora/Woodend Road from Kippenberger Avenue in Rangiora to School Road in Woodend. The following graph shows the level of interest in the cycleway from walkers and cyclists, who indicated whether they would use the path to either travel to work or for other journeys.

**Figure 23: Rangiora / Woodend cycleway indication of use**

This graph also indicates the intention of walkers and cyclists to use this shared path for other journeys but it too has the potential as a commuter route for 46 cyclists and 30 walkers.

People who took the opportunity to comment on this path were generally very enthusiastic about the proposal and very keen to have a pathway separate from the road. They do express concern regarding the speed of traffic along the road which has the potential to impact on anyone using the cycleway even if it is a separated path. Also of concern are the number of driveways this path will cross and the lack of visibility from some of these. The width of the path is also mentioned with people suggesting a 3m minimum width for the safety of cyclists and walkers.

The following table shows a summary of the comments regarding the Rangiora/Woodend cycleway.

There were no completely negative responses but some people qualified their support with suggestions to improve the level of service and one person questioned the need for the cycle path and how much use it would get suggesting it would be better to spend the money on more interesting tracks such as along the Waikuku/lower Ashley riverbed.

<table>
<thead>
<tr>
<th>Theme</th>
<th>Comments</th>
</tr>
</thead>
</table>
| **Support the Rangiora / Woodend path** | • A great way to enable people to get between Rangiora and Woodend as this has been difficult since the changes in the bus routes.  
• A great safety enhancement for a narrow roadway.  
• Another great step. Would use it to get to work only occasionally, one hour is on |
<table>
<thead>
<tr>
<th>Theme</th>
<th>Comments</th>
</tr>
</thead>
</table>
|               | the limit for walking commute and would only do it one way per day.  
|               | • Brilliant! The Rangiora Woodend Road is way too narrow to safely cycle along. I ride thousands of km per year, and almost never use this road due to safety concerns.  
|               | • Excellent idea, support it wholeheartedly and happy for my rates to go towards worthwhile projects like this.  
|               | • Great, agree it is a second priority to Kaiapoi. Rangiora/Oxford should come after, using the space from the old rail line.  
|               | • I would really love to see this pathway installed. I would much prefer to cycle to Rangiora but choose not to because I find the road unsafe.  
|               | • Long overdue on a narrow road with lots of traffic.  
|               | • This path will be the most beneficial for me as it will provide easy access to the Pegasus Bay beaches.  
| Level of service | • Make it dog friendly, rubbish bins, toilets and car parking at each end.  
|               | • Minimum width at three metres.  
|               | • Make it wide enough for two cyclists and a walker to pass each other at the same time.  
|               | • The pathway will need to be lit very well and designated strips for biking and those on foot.  
|               | • As it crosses private driveways, it would be good to make sure there is clear vision for people exiting their properties in cars so that they don’t take out a walker or cyclist.  
|               | • As long as it is separate from the main road it need not be sealed.  
|               | • At each intersection it should have a gate with a spring closure.  
|               | • Have CCTV running for safety.  
|               | • I live on the Rangiora-Woodend Rd and I would not use a Rangiora/Woodend path as proposed if the present 100km speed limit remains. I have seen no mention of any proposal to reduce the speed limit in conjunction with the formation of the path. At present I find the road verge an intimidating place to be when tidying my road verge, even when I'm 2-3 metres back from the road. I feel vulnerable when a vehicle travelling at 100km passes within 2-3 metres of me. Vehicles totally dominate the whole space. It is very noisy. The last time the road was sealed it became even noisier because of the coarse chip used. I don't know what the noise levels are but I sometimes put on earmuffs when I'm on the road verge. It is hard to hold a conversation. I'm always pleased when I'm back on my property. I would have the same feeling if I used the Rangiora/Woodend path with traffic passing at 100km even though the path would be separated from the road.  
| Town transition areas | • Associate with bus stops at each end.  
|               | • Provision must be made at either end for safe access. Many cycleways end up dumping you onto a busy road because of the cost to finish/start the path in a safe location.  
|               | • Maybe you could have hire bikes at each end.  

8 Conclusion

The analysis of this data is influenced by the over representation of people completing the survey who live in Rangiora. The under representation of young people (under 17 years of age) also has an impact on the interpretation of results. This is, to some extent, mitigated by the 71 people (28% of total respondents) who provided information regarding the children they are parents/caregivers of regarding walking and cycling to school and other activities.

The people responding to the survey live across the District although the majority live in Rangiora (including Fernside and Tuahiwi) with very few from Kaiapoi. In addition seven people from outside of the Waimakariri completed the survey and 31 people did not indicate where they lived.

8.1 Why and how far people walk and cycle

Recreation and health were the main reasons respondents walked and cycled, with most people undertaking these activities more than once a week. Those that walk or cycle to work or school do so very regularly with most indicating they did so on a daily basis.

The cyclists travel further in shorter times than the walkers but overall both groups are exercising for up to an hour, more than once a week.

The walkers enjoy the feeling of wellbeing walking gives them and appreciate the local environment and companionship of this activity. Similarly, the cyclists enjoy the wellbeing, environment, quick access to facilities and the companionship of this activity.

8.2 What stops people from walking and cycling

A variety of issues stop people from walking, the main one being the weather (wind, cold and rain). They also mention that not having enough time, health problems and that work and family commitments can intrude on this activity. Heavy traffic and inconsistent footpaths are also mentioned as barriers to walking more often.

Heavy traffic, the speed of traffic and difficulties negotiating roundabouts are the main issues that cyclists say are barriers to them cycling more often. The weather (rain and wind) and lack of dedicated cycleways also stop people from cycling more often. A few cyclists are also concerned about aggressive and inattentive motorists. Similar to the walkers, lack of time and family/work commitments can also intrude on the cyclists riding more often.

8.3 What would encourage people to walk and cycle more often

The responses of walkers and cyclists to the question “what would encourage you to walk/cycle more often” were very similar with both groups asking for “safe, separate paths”. The walkers are looking for improved subdivision links and the cyclists are wanting improved roads including better edges, width and surface.

8.4 Children walking and cycling

Parents and caregivers of children aged under 13 years were given the opportunity to tell us if their children are walking or cycling to school and other activities. Of the 258 people who completed the survey, 71 (28%) provided information about the walking and cycling activity of the children in their household.

The children who do walk or cycle to school (48 households) do so very regularly with most doing this several times a week (if not daily).

The reasons children do not walk include:

Distance – too far
Age – too young
Time – not enough
Traffic – too much and too fast
Safety – too dangerous
The reasons children do not bike include:

Safety – too dangerous  
Distance – too far  
Age – too young  
Time – not enough  
Traffic – too much and too fast

The lack of safe crossing points on Johns Road and South Belt are mentioned by parents/caregivers as barriers to children potentially walking to school in Rangiora. Poor driver behaviour around parked cars and the speed of traffic in rural areas are concerns for parents in the more rural areas where children could potentially bike to school or to other activities.

The improvements suggested to encourage more children to walk or bike to school are mainly around more dedicated cycle and walking paths, improved crossing points and lower traffic speeds particularly around rural schools.

8.5 Improved or additional paths for walking and cycling

Walkers and cyclists had similar views on where they would like to see improved or additional paths (see attached map).

8.6 Urban Cycleway Projects

Overall 77.5% of people who completed surveys contributed to the questions regarding the Urban Cycleways projects.

Although most people indicated their enthusiasm for these paths to be completed there were some concerns around the width of the paths and separation from traffic and the access at each end of the paths to ensure safe progression into the towns. The development and enhancement of the cycleways with signage, landscaping and safe access may assist to change those in the ‘maybe’ category to active users.
Appendix 1 – Map of suggested paths
Walk and Cycleways Suggested by the Public

Legend

- **Suggested Walkways**
- **Suggested Cycleways**

Scale: 1:155000

Reference: 16-019
Appendix 2 – Survey questionnaire
The Waimakariri District Council is undertaking a review of its Walking and Cycling Strategy and we have designed this survey to help identify what the Council can do to improve the environment for walking and cycling. The purpose of the strategy is to encourage more people to walk and cycle in the District for short trips, recreation and commuting.

The information gathered from this survey will assist in identifying where there are gaps in the walking and cycling routes we have and what the Council can do to encourage more people to walk and cycle.

This survey will close on Friday 29 January 2016.

*No answer will be attributable to any individual in any reports generated from this survey.*

Walking includes: scooting, skate-boarding, running/jogging, wheel chair and mobility scooter users

Cycling/biking includes: three wheeler cycles, recumbent cycles, electric cycles

Walkers

Bike Riders
Walking and Cycling in the Waimakariri

About you...

1. Where do you live? (please indicate area i.e. subdivision and town, or rural area - for example: The Oaks, Rangiora or West Eyreton)

2. Please indicate your age group

- [ ] 5 - 12 years
- [ ] 13 - 17 years
- [ ] 18 - 29 years
- [ ] 30 - 39 years
- [ ] 40 - 49 years
- [ ] 50 - 59 years
- [ ] 60 - 69 years
- [ ] 70 + years

3. Gender

- [ ] Male
- [ ] Female

4. We would like to know who uses the walking network, (please tick all the options that apply to you) do you:

- [ ] Ride a scooter?
- [ ] Ride a skateboard?
- [ ] Run or jog?
- [ ] Use a wheelchair?
- [ ] Use a mobility scooter?
- [ ] Walk

Other (please specify)
5. Do you walk for:

☐ Recreation
☐ Health
☐ Getting to work
☐ Getting to school

Other (please specify)

6. How often do you walk?

7. When you go for a walk, how long would you usually spend walking?

8. When you go for a walk, how far would you usually walk?

9. What do you enjoy most about walking?
10. Does anything stop you from walking, or walking more often?

11. Do you ride a bike for (please tick all the options that apply to you):
   - Recreation
   - Health
   - Getting to work
   - Getting to school
   Other (please specify)

12. How often do you ride a bike?

13. When you go for a bike ride, how long would you usually spend biking?

14. When you go for a bike ride, how far would you usually bike?
15. What do you enjoy most about biking?

16. Does anything stop you from biking, or biking more often?
Do you think the Council could make improvements for walking and cycling in our District?

17. What would encourage you to walk for some, or more of your journeys?

18. Are there any areas where you would like to see formed (sealed and/or unsealed) footpaths provided?

19. Do you have any other suggestions for making it easier to get around the District on foot?

20. What would encourage you to bike for some, or more of your journeys?

21. Are there any areas where you would like to see bike lanes (on road) or bike paths (off road) provided?
22. Do you have any other suggestions for making it easier to get around the District by bike?
Walking and Cycling in the Waimakariri

As a parent or caregiver.....

23. Are you a parent or caregiver to a child under the age of 13 years?
   ○ Yes
   ○ No

24. Do your children walk to school or other activities?
   ○ Yes
   ○ No

25. How often would they walk?
   ○ Daily
   ○ Several times a week
   ○ Once a week
   ○ Once a fortnight
   ○ Once a month
   ○ Less than once a month
   ○ Other (please specify)

26. If your children do not walk to school or other activities, please will you tell us why this is?


27. What would encourage your children to walk, or walk more often, to school or other activities?

28. Do your children bike to school or other activities?
   - Yes
   - No

29. How often would they bike?
   - Daily
   - Several times a week
   - Once a week
   - Once a fortnight
   - Once a month
   - Less than once a month
   - Other (please specify)

30. If your children do not bike to school or other activities, please will you tell us why this is?

31. What would encourage your children to bike, or bike more often, to school or other activities?
Walking and Cycling in the Waimakariri

Urban Cycleway Projects

Kaiapoi/Rangiora Path
The first of the Urban Cycleway Projects for the Waimakariri to be undertaken will be the path to and from Kaiapoi and Rangiora. This path will be a shared path, sealed and separate from the road.

32. As a cyclist, would you use this path to bike to work?
   - Yes
   - No
   - Maybe

33. As a cyclist, would you use this path for other journeys?
   - Yes
   - No
   - Maybe

34. As a walker, would you use this path to get to work?
   - Yes
   - No
   - Maybe

35. As a walker, would you use this path for other journeys?
   - Yes
   - No
   - Maybe
36. Do you have anything else you would like to say about the Kaiapoi/Rangiora path?
Rangiora/Woodend Path
The second Urban Cycleway project will be the Rangiora/Woodend path. This path will also be a shared path, sealed and separate from the road.

37. As a cyclist, would you use this path to bike to work?
   - Yes
   - No
   - Maybe

38. As a cyclist, would you use this path for other journeys?
   - Yes
   - No
   - Maybe

39. As a walker, would you use this path to get to work?
   - Yes
   - No
   - Maybe

40. As a walker, would you use this path for other journeys?
   - Yes
   - No
   - Maybe
41. Do you have anything else you would like to say about the Rangiora/Woodend path?
Walking and Cycling in the Waimakariri

And finally......

42. Do you have anything else to tell us about walking and cycling in the Waimakariri District?
1 SUMMARY

1.1. The purpose of this report is to consider one application for funding which has been received from:

<table>
<thead>
<tr>
<th>Name of Organisation</th>
<th>Purpose</th>
<th>Amount Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>You Me We Us Kaiapoi</td>
<td>Towards the cost of paying for a performer and advertising for a Waitangi Day celebration</td>
<td>$500</td>
</tr>
</tbody>
</table>

Total: $500

1.2. Current Balance: $3,434.00

Attachments:
- Application from You Me We Us Kaiapoi (Trim No. 161031111947)
- Spread sheet showing previous two years grants.
- Board funding criteria 2016/2017.

2 RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No. 161107114529.

(b) Approves a grant of $............... to You Me We Us Kaiapoi towards the cost of paying for a performer and advertising for a Waitangi Day celebration.

OR

(c) Declines the application from You Me We Us Kaiapoi.
3 ISSUES AND OPTIONS

3.1 You Me We Us Kaiapoi are planning a community event to celebrate Waitangi Day 2017, and plan to incorporate activities such as a hangi, costume competition, waka display and a Guinness Book of Records attempt “for the largest mass singing of Poi E”. They are seeking funds to pay a busker-performer, “Sport Susie”, and towards advertising this event in the Kaiapoi Advocate. This event will be beneficial to the whole community with an estimated 85% of participants expected from the Kaiapoi-Tuahiwi Community Board area. Other funding applications are being made for other aspects of this event. Stall holders are also invited to hire space. You Me We Us has applied for funding from the former Kaiapoi Community within the last eighteen months. They were granted $500 in March 2016 toward advertising a “Pop Up Cinema” event; $500 in November 2015 for advertising the Kaiapoi 2016 Waitangi Day celebrations but returned $201 that was not utilised; and in July 2015 they received $496.80 towards advertising of the September 4th Observance Day. All Accountability forms have been returned.

3.1.1. The Rangiora Community Board recently declined applications to pay “performing emcees” citing the criteria of not paying wages, but did pay for a dog agility display.

3.1.2 In relation to this application the Kaiapoi-Tuahiwi Community Board will need to similarly determine, in their opinion, whether paying for the cost of hiring a busker-performer constitutes paying wages.

3.2. The Management Team has reviewed this report.

4 COMMUNITY VIEWS

4.1. Community organisations in applying to the Board’s Discretionary Grant, are seeking to assist sectors of the community.

5 FINANCIAL IMPLICATIONS AND RISKS

5.1. The Annual Plan for 2016/2017 includes budget provision for the Kaiapoi Community Board to approve grants to community groups of up to $4,850. The current balance is $3,434. The requested grant application for consideration in November is $500 and if allocated would leave the grant with a balance of 2,934.

5.2. The Board application criteria states that generally funding grants will be a maximum of $500 in any one financial year (July 2016 to June 2017), but the group can apply up to two times in that financial year, providing it is for different projects.

5.3. GST is paid to appropriately registered groups where applicable above the Board resolved values.

6 CONTEXT

6.1 Policy

This matter is not a matter of significance in terms of the Council’s Significance Policy.

6.2 Legislation

Not applicable.

6.3 Community Outcomes

6.3.1. People are friendly and caring, creating a strong sense of community in our District.

6.3.2. There are wide ranging opportunities for people of different ages to participate in community and recreational activities.

Karyn Ward
Community Board Advocate
Groups Applying for Board Discretionary Grants 2016/2017

Name of Group: YOUREWESKAIAPOI

Address: 24 Sewell St

Contact Person within Organisation: KATH ADAMS

Position within Organisation: TREASURER

Contact phone number: 327 8611 Email: James.adams@xtra.co.nz

Describe what the project is and what the grant funding be used specifically for? (Use additional pages if needed)

The project is to run a community event to celebrate Waitangi Day. Events include a hangi, costume competition, waka display and a Guinness Book of Records entry for the largest mass sing of Poi E. All the local schools' Kapa Haka groups will also be giving individual performances. Specifically the grant will be used for payment for "Sport Sussex" (a well known local Kaipoi Busker) and advertising in the Kaipoi Advocate.

What is the timeframe of the project? 6-15 Feb, 2017

Overall Cost of Project: $3845.00 Amount Requesting: $500.00

How many people will directly benefit from this project? 500+

Who is the range of people benefiting from this project? (You can tick more than one box)

- People with disabilities (mental or physical)
- Cultural/ethnic minorities
- District
- Preschool
- School/youth
- Older adults
- Whole community/ward

Provide estimated percentage of participants by Ward:

Kaipoi-Tuahiwi 85% Oxford-Ohoka % Rangiora-Ashley 5% Woodend-Sefton 5%

Other (please specify): Visitors from Christchurch.

If this application is declined will this event/project still occur? [Y]es [N]o

If No – what are the consequences to the community/organisation?
What are the direct benefit(s) to the participants?

Community members share a fun, free family day that celebrates an important national day. The bicultural foundation of N.Z. is remembered but also the multi ethnic community is honoured and included.

What is the benefit(s) to your organisation?

No financial benefits. The main benefit is the knowledge that the YMWW Kaupapa is carried out - strengthening community bonds and ensuring Kaiapoi is a great place to live - ensuring the sense of pride.

What are the benefit(s) to the Kaiapoi-Tuahiwi community or wider district?

People are able to see the strong sense of community that makes Kaiapoi alive and vibrant. People enjoy themselves!

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)?

Yes ☐ No ☑

If yes, name of parent group

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

Other applications for specific aspects of the project are being made. There is also provision for stall holders to "hire" space. Voluntary participation is also evident.

Have you applied to the Kaiapoi-Tuahiwi Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☑ Yes ☐ No

If yes, please supply details:

But not as an independent body, YMWW has become a registered charitable trust and operated as "its own" entity since 1st July 2016.

Enclosed ☑ Financial Balance Sheet and Income & Expenditure Statement (compulsory - your application cannot be processed without financial statements)
互补性 = 514

☐ Supporting costs/quotes (not compulsory)

☐ Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE - If submitting your application electronically, entering your name in the Signature box below will be accepted as your signature:

Signed: [Signature]

Date: 31/10/16
Fool of Fun Entertainment - Louise Kerr

1 Aldersgate Street
Kaiapoi
North Canterbury
7630
Phone: (03) 327 7358  Mobile: 027 312 0700
Email: louisebkerr@gmail.com

Quote to:
You Me We Us - Waitangi Day Celebrations

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>You Me We Us - Waitangi Day Celebrations</td>
<td></td>
</tr>
<tr>
<td>Date: 6th February 2017</td>
<td></td>
</tr>
<tr>
<td>Entertainer Louise Kerr - Sport Suzie Circus Show - 30 minutes</td>
<td>$200.00</td>
</tr>
</tbody>
</table>

TOTAL $200.00

THANK YOU FOR YOUR TIME
Financial Statement for “You Me We Us” for the period 1/07/16 to 30/08/16

Please note: Until July the funding for activities now carried out by YMWU as an independent Registered Charitable Trust were handled by two different entities. Wages and employment related matters were financed and managed through the Waimakariri District Council with grants from Dept of Internal Affairs (and earlier through Earthquake funding via The Ministry of Social Development) while the community programme funds were applied for and administered by the Darnley Club as an umbrella body. There was some project funding available through DIA funding also administered by WDC. Until July 2016 a community advisory group supported the work activated through the special Kaiapoi community team under the WDC and was involved in joint management of these activities. For these reasons the independent finances of YMWU are for the three month period from July 1st and the statement given below summarises that activity.

<table>
<thead>
<tr>
<th>Income:</th>
<th>Expenditure:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Funds refunded for activities from WDC: 3 172.65</td>
<td>Wages 7516.32</td>
</tr>
<tr>
<td>Funds paid by WDC for activities committed before 1/07/17: 4900.00</td>
<td>Insurance 238.43</td>
</tr>
<tr>
<td>DIA COGS grant (for wages): 5000.00</td>
<td>Telephone 75.00</td>
</tr>
<tr>
<td>Lions Foundation Grant (for Spring Festival): 2540.00</td>
<td>Projects 7915.90</td>
</tr>
<tr>
<td>Sponsorship from Ready Lawn for Spring Festival: 1000.00</td>
<td></td>
</tr>
<tr>
<td>Income from SF: 287.60</td>
<td></td>
</tr>
<tr>
<td>Night market Income: 95.00</td>
<td></td>
</tr>
<tr>
<td>Refund for product returned: 34.40</td>
<td></td>
</tr>
<tr>
<td>Interest Westpac: 4.82</td>
<td></td>
</tr>
</tbody>
</table>

Total Income: 17044.07 Total Expenditure: 15745.65

Excess Income over Expenditure for 3 month period: 1298.42

Opening balance at Westpac 1/07/16 9338.56 (Funds transferred from Darnley Club)
Excess Income over Expenditure 1298.42

Closing Balance at Westpac 30/09/16 10636.98
## 2016-2017 Community Board Discretionary Grant

<table>
<thead>
<tr>
<th>Month considered</th>
<th>Group</th>
<th>Project</th>
<th>Amount Requested</th>
<th>Amount Granted</th>
<th>Running Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>August</td>
<td>Pegasus Residents group Inc.</td>
<td>Towards costs for activities at a Christmas event, &quot;Christmas on the Lake&quot;.</td>
<td>$500</td>
<td>$400.00</td>
<td>$2,910.00</td>
</tr>
<tr>
<td>August</td>
<td>Reflections Community Trust</td>
<td>towards the costs of funding Pedalmania to be part of the Waimakariri Light Party 2016 event</td>
<td>$390</td>
<td>$390.00</td>
<td>$2,120.00</td>
</tr>
<tr>
<td>September</td>
<td>Okuku Pony Club</td>
<td>Towards accommodation costs while attending the Springston Trophy event</td>
<td>$500</td>
<td>$500.00</td>
<td>$1,620.00</td>
</tr>
<tr>
<td>September</td>
<td>Southbrook School PTA</td>
<td>Towards the costs of hiring Ethel &amp; Bethelto run a bingo fundraiser event</td>
<td>$500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>September</td>
<td>Vision West Community Trust</td>
<td>Towards the cost of photoelectric smoke alarms in social housing</td>
<td>$500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>September</td>
<td>Rangiora Croquet Club Inc.</td>
<td>Towards the part funding of a second set of Quadway Hoops</td>
<td>$500</td>
<td>$500.00</td>
<td>$8,510.00</td>
</tr>
<tr>
<td>September</td>
<td>Okuku Pony Club</td>
<td>Towards accommodation costs while attending the Springston Trophy event</td>
<td>$500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>September</td>
<td>Reflections Community Trust</td>
<td>toward the cost of a dog agility display for the Waimakariri Light Party 2016</td>
<td>$350.00</td>
<td>$200.00</td>
<td>$8,310.00</td>
</tr>
<tr>
<td>October</td>
<td>Presbyterian Support Upper South Island</td>
<td>Towards the costs of establishing an outdoor garden area for the Totara Club.</td>
<td>$1,000.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>October</td>
<td>Ashley Playcentre</td>
<td>Towards the purchase of a John Deere ride-on tractor.</td>
<td>$500.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>October</td>
<td>Cust-West Eyreton Playcentre</td>
<td>Towards the purchase of a tablet, Microsoft Office programme and virus protection.</td>
<td>$500.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>October</td>
<td>Rangiora Playcentre</td>
<td>To purchase a profile holder and a non-slip entrance mat.</td>
<td>$456.21</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Month</td>
<td>Organisation</td>
<td>Description</td>
<td>Amount</td>
<td>Amount</td>
<td>Total</td>
</tr>
<tr>
<td>-----------</td>
<td>---------------------------------------------------</td>
<td>------------------------------------------------------------------------------</td>
<td>------------</td>
<td>--------</td>
<td>-------------</td>
</tr>
<tr>
<td>August</td>
<td>Reflections Community Trust</td>
<td>Towards the costs of hiring a clown/street performer for the Waimakariri Light Party 2016</td>
<td>$450</td>
<td>$390</td>
<td>$4,460.00</td>
</tr>
<tr>
<td>August</td>
<td>Vision West Community Trust</td>
<td>Towards the cost of photoelectric smoke alarms in social housing</td>
<td>$500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>August</td>
<td>Big Brothers Big Sisters of North Canterbury</td>
<td>Towards entry costs to Laserstrike for children being mentored</td>
<td>$500</td>
<td>$250.00</td>
<td>$4,210.00</td>
</tr>
<tr>
<td>August</td>
<td>Kaiapoi Pony Club</td>
<td>Towards training and equipment for the Springerston Trophy event</td>
<td>$500</td>
<td>$500.00</td>
<td>$3,710.00</td>
</tr>
<tr>
<td>September</td>
<td>Kaiapoi Community Garden Trust</td>
<td>Towards advertising costs for the Annual Spring Open Day</td>
<td>$276</td>
<td>$276.00</td>
<td>$3,434.00</td>
</tr>
<tr>
<td>November</td>
<td>You Me We Us</td>
<td>Towards</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>July</td>
<td>Oxford Area School - Senior Netball team</td>
<td>towards costs associated with attending the South Island Secondary Schools Netball Tournament in Nelson</td>
<td>$500</td>
<td>$250.00</td>
<td>$4,060.00</td>
</tr>
<tr>
<td>July</td>
<td>Little by Little</td>
<td>towards costs associated with a new community initiative</td>
<td>$250</td>
<td>$250.00</td>
<td>$3,810.00</td>
</tr>
<tr>
<td>July</td>
<td>Oxford Play Centre</td>
<td>towards purchase of a lawn mower</td>
<td>$250</td>
<td>$250.00</td>
<td>$3,560.00</td>
</tr>
<tr>
<td>July/August</td>
<td>Under Our Feet Charitable Trust</td>
<td>Towards the purchase of compost and seedlings</td>
<td>$250</td>
<td></td>
<td></td>
</tr>
<tr>
<td>July</td>
<td>North Canterbury Family Violence Network</td>
<td>To fund a presentation to raise family violence awareness among Oxford Area School youth</td>
<td>$500</td>
<td>$250.00</td>
<td>$3,310.00</td>
</tr>
<tr>
<td>August</td>
<td>Under Our Feet Charitable Trust</td>
<td>Towards the purchase of compost and seedlings</td>
<td>$250</td>
<td>$250.00</td>
<td>$3,060.00</td>
</tr>
<tr>
<td>September</td>
<td>Okuku Pony Club</td>
<td>Towards accomodation costs while attending the Springerston Trophy event</td>
<td>$500</td>
<td>$250.00</td>
<td>$2,810.00</td>
</tr>
<tr>
<td>September</td>
<td>Eyreton Pony Club</td>
<td>towards the cost of fencing a learner’s area</td>
<td>$450</td>
<td>$450.00</td>
<td>$2,360.00</td>
</tr>
</tbody>
</table>

2016-2017 Community Board Discretionary Grant

Kaiapoi-Tuahiwi Community Board 10.136.100.2410 (Kaiapoi Community Board up to Oct 2016)

Oxford-Ohoka Community Board 10.139.100.2410 (Oxford-Eyre Ward Advisory Board up to Oct 2016)
<table>
<thead>
<tr>
<th>Month considered</th>
<th>Group</th>
<th>Project</th>
<th>Amount Requested</th>
<th>Amount Granted</th>
<th>Running Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>July</td>
<td>Woodend Spring Flower Show</td>
<td>Towards the purchase of new signs</td>
<td>$ 500.00</td>
<td>$ 500.00</td>
<td>$ 3,610.00</td>
</tr>
<tr>
<td>August</td>
<td>Woodend Playcentre</td>
<td>Towards the cost of a First Aid Course for parents of the playcentre</td>
<td>$ 700.00</td>
<td>$ 500.00</td>
<td>$ 3,110.00</td>
</tr>
<tr>
<td>September</td>
<td>Woodend Before and After School Programme</td>
<td>New sports equipment</td>
<td>$ 500.00</td>
<td>$ 250.00</td>
<td>$ 2,860.00</td>
</tr>
<tr>
<td>October</td>
<td>Ashley Playcentre</td>
<td>Towards the cost of a First Aid Course for parents of the playcentre</td>
<td>$ 500.00</td>
<td>$ 350.00</td>
<td>$ 2,510.00</td>
</tr>
<tr>
<td>December</td>
<td>North Canterbury Neighbourhood Support</td>
<td>to purchase name badges for the committee members</td>
<td>$ 300.00</td>
<td>$ 300.00</td>
<td>$ 2,210.00</td>
</tr>
<tr>
<td>February</td>
<td>Sefton Community Newsletter</td>
<td>Towards costs associated with transition to new printing team</td>
<td>$ 500.00</td>
<td>$ 350.00</td>
<td>$ 1,860.00</td>
</tr>
<tr>
<td>March</td>
<td>Pegasus Bay School PTA</td>
<td>Towards costs for senior playground</td>
<td>$ 500.00</td>
<td>$ 500.00</td>
<td>$ 1,360.00</td>
</tr>
<tr>
<td>April</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>Towards venue hire and music provided for the 2016 Kaiapoi Art Expo</td>
<td>$ 500.00</td>
<td>$ 500.00</td>
<td>$ 860.00</td>
</tr>
<tr>
<td>April</td>
<td>North Canterbury Riding for the Disabled</td>
<td>for three volunteers to undertake an introductory course towards their Assistant Coaches Certificate</td>
<td>$ 498.00</td>
<td>$ 498.00</td>
<td>$ 362.00</td>
</tr>
<tr>
<td>June</td>
<td>Woodend Bowling Club Inc.</td>
<td>Towards the upgrading of covered kitchen lighting</td>
<td>$ 335.80</td>
<td>$ 335.80</td>
<td>$ 26.20</td>
</tr>
<tr>
<td>August</td>
<td>International Day of Older Persons Group</td>
<td>Towards costs associated with International Day of Older Persons</td>
<td>$ 250.00</td>
<td>$ 250.00</td>
<td>$ 5,870.00</td>
</tr>
</tbody>
</table>

Total: $ 4,110.00 + $ 6,120.00 = $ 10,230.00
<table>
<thead>
<tr>
<th>Month</th>
<th>Organization</th>
<th>Description</th>
<th>Amounts</th>
</tr>
</thead>
<tbody>
<tr>
<td>August</td>
<td>The Ashley Lodge No.28</td>
<td>Towards fundraising event for the replacement of defibrillators in each of the four ambulances based in Rangiora</td>
<td>$ 500.00  $ 500.00  $ 5,370.00</td>
</tr>
<tr>
<td>August</td>
<td>Reflections Community Trust</td>
<td>Towards the hire of Pedalmania for the Waimakariri Light Part 2015</td>
<td>$ 375.00  $ 375.00  $ 4,995.00</td>
</tr>
<tr>
<td>August</td>
<td>Rangiora Community Garden</td>
<td>Towards the purchase of materials for 3 new signs</td>
<td>$ 482.00  $ 482.00  $ 4,513.00</td>
</tr>
<tr>
<td>August</td>
<td>Caring for Carers Inc</td>
<td>Towards annual venue hire and refreshments for meetings of the Rangiora Support Group</td>
<td>$ 388.00  $ -</td>
</tr>
<tr>
<td>October</td>
<td>Fall Prevention Exercise Group</td>
<td>towards costs associated with establishing an exercise programme for seniors</td>
<td>$ 500.00  $ 250.00  $ 4,263.00</td>
</tr>
<tr>
<td>October</td>
<td>Ashgrove School PTA - ReStyle Me</td>
<td>Towards venue hire for 'ReStyle Me', a fundraising event for Ashgrove School</td>
<td>$ 500.00  $ -</td>
</tr>
<tr>
<td>October</td>
<td>Ashgrove School PTA – Santa's Grotto</td>
<td>Gate signage at the Rangiora A&amp;P Showgrounds entrance for Santa's Grotto</td>
<td>$379.50  $ -</td>
</tr>
<tr>
<td>October</td>
<td>McAlpines North Canterbury Pipe Band (Inc)</td>
<td>towards new kilts for band members</td>
<td>$500.00  $ 350.00  $ 3,913.00</td>
</tr>
<tr>
<td>October</td>
<td>Ashgrove School PTA – Ashgrove Twilight Gala</td>
<td>To hire deep fryers and cooking oil for the Ashgrove Twilight Gala</td>
<td>$425.00  $ -</td>
</tr>
<tr>
<td>October</td>
<td>Rangiora Toy Library</td>
<td>towards advertising costs of a fundraising event as part of its 21st Birthday celebrations</td>
<td>$741.00  $ 350.00  $ 3,563.00</td>
</tr>
<tr>
<td>December</td>
<td>North Canterbury Neighbourhood Support</td>
<td>towards the costs associated with running the 'Old Fashioned Family Picnic'</td>
<td>$250.00  $ 250.00  $ 3,313.00</td>
</tr>
<tr>
<td>December</td>
<td>Rangiora Playcentre</td>
<td>to purchase a new pull up banner</td>
<td>$379.00  $ 379.00  $ 2,934.00</td>
</tr>
<tr>
<td>February</td>
<td>Rangiora Toy Library</td>
<td>towards the purchase of new toys, specifically, a replacement tractor</td>
<td>$456.25  $ 456.25  $ 2,477.75</td>
</tr>
<tr>
<td>Month</td>
<td>Recipient</td>
<td>Description</td>
<td>Amount</td>
</tr>
<tr>
<td>---------</td>
<td>---------------------------------------------------------------------------</td>
<td>-----------------------------------------------------------------------------</td>
<td>--------------</td>
</tr>
<tr>
<td>April</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>Towards the hire and installation of lighting for the 2016 Kaiapoi Art Expo and Schools’ Art Expo</td>
<td>$500.00</td>
</tr>
<tr>
<td>April</td>
<td>North Canterbury Riding for the Disabled</td>
<td>Towards costs associated with relocating to the Millton Memorial Reserve</td>
<td>$500.00, $500.00, $1,977.75</td>
</tr>
<tr>
<td>April</td>
<td>North Canterbury Family Violence Network</td>
<td>Towards costs of a Safety and Respect presentation and follow-up barbeque for Rangiora High School and/or Rangiora New Life School secondary students</td>
<td>$500.00, $500.00, $1,477.75</td>
</tr>
<tr>
<td>June</td>
<td>Cat Care Incorporated</td>
<td>Towards the costs of a Microchipping Day</td>
<td>$250.00</td>
</tr>
<tr>
<td>June</td>
<td>Disability, Carers and Friends Group</td>
<td>For the purchase of a trestle table and costs of catering for a Dance Social</td>
<td>$500.00, $250.00, $1,227.75</td>
</tr>
<tr>
<td>June</td>
<td>Rangiora Croquet Club Inc.</td>
<td>For part funding one set of Quadway Hoops</td>
<td>$500.00, $300.00, $927.75</td>
</tr>
<tr>
<td>June</td>
<td>The Rangiora and Districts Early Records Society Inc</td>
<td>For costs associated with set up, production and installation of four ACM vinyl signs to replace existing</td>
<td>$327.75</td>
</tr>
<tr>
<td>June</td>
<td>Seftonian Battle Sport</td>
<td>For new sporting and Safety equipment for players, specifically 4 x trebuchets and 2 x armour</td>
<td>$500.00</td>
</tr>
<tr>
<td>June</td>
<td>Social Services Waimakariri</td>
<td>Toward the costs of catering for a community forum event</td>
<td>$200.00, $200.00, $727.75</td>
</tr>
<tr>
<td>June</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo resubmission</td>
<td>Towards the hire and installation of lighting for the 2016 Kaiapoi Art Expo and Schools’ Art Expo</td>
<td>$500.00, $327.75, $400.00</td>
</tr>
<tr>
<td>June</td>
<td>Community College North Canterbury</td>
<td>For the venue hire and supplies of a youth open night</td>
<td>$400.00, $400.00, $-</td>
</tr>
<tr>
<td>July</td>
<td>You Me We Us</td>
<td>Towards advertising of the September 4th Observance Day</td>
<td>$496.80, $496.80, $5,623.20</td>
</tr>
</tbody>
</table>

**Total: $6,120.00**
<table>
<thead>
<tr>
<th>Month</th>
<th>Organisation</th>
<th>Description</th>
<th>Amounts</th>
</tr>
</thead>
<tbody>
<tr>
<td>August</td>
<td>Hinemoa-Kaiapoi Hockey Club</td>
<td>Towards assisting team members with the cost of travel to a tournament in Fiji</td>
<td>$ 500.00 $ 500.00 $ 5,123.20</td>
</tr>
<tr>
<td>August</td>
<td>Canterbury Youth Development Programme</td>
<td>Towards providing breakfast three mornings per week for eight weeks and food for the Longest Day Challenge</td>
<td>$ 500.00 $ 500.00 $ 4,623.20</td>
</tr>
<tr>
<td>September</td>
<td>Arthritis New Zealand</td>
<td>towards venue hire and advertising associated with running self-management sessions and workshops in Kaiapoi</td>
<td>$ 500.00 $ 250.00 $ 4,373.20</td>
</tr>
<tr>
<td>September</td>
<td>Kaiapoi District Historical Society Incorporated</td>
<td>Towards the cost of installing updates of PastPerfect (a museum programme) and linking four computers for volunteers to work on at the same time</td>
<td>$ 500.00 $ 500.00 $ 3,873.20</td>
</tr>
<tr>
<td>November</td>
<td>You Me We Us</td>
<td>for advertising of Kaiapoi's 2016 Waitangi Day celebrations</td>
<td>$ 500.00 $ 500.00 $ 3,373.20</td>
</tr>
<tr>
<td>December</td>
<td>North Canterbury Neighbourhood Support</td>
<td>towards costs associated with running the 'Old Fashion Family Picnic'</td>
<td>$ 300.00 $ 350.00 $ 3,023.20</td>
</tr>
<tr>
<td>March</td>
<td>Kaiapoi Photographic Club Inc</td>
<td>Toward printing costs for Club members involved in a photographic exhibition - &quot;Waimakariri - from the Mountains to the Sea&quot;</td>
<td>$ 500.00 $ 500.00 $ 2,523.20</td>
</tr>
<tr>
<td>March</td>
<td>Satisfy Food Rescue</td>
<td>to purchase a sandwich board to identify Satisfy Food Rescue in the community</td>
<td>$ 350.00 $ - $ 2,523.20</td>
</tr>
<tr>
<td>March</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>Towards the hire and installation of lighting for the 2016 Kaiapoi Art Expo and Schools' Art Expo</td>
<td>$ 500.00 $ 500.00 $ 2,023.20</td>
</tr>
<tr>
<td>March</td>
<td>You Me We Us</td>
<td>Towards advertising costs for a 'Pop Up cinema' event</td>
<td>$ 500.00 $ 500.00 $ 1,523.20</td>
</tr>
<tr>
<td>Date</td>
<td>Recipient</td>
<td>Description</td>
<td>Amounts</td>
</tr>
<tr>
<td>------------</td>
<td>----------------------------------------------------</td>
<td>-----------------------------------------------------------------------------</td>
<td>-----------------------</td>
</tr>
<tr>
<td>April</td>
<td>Social Services Waimakariri</td>
<td>towards catering costs for a community forum to discuss establishing a Community House and capacity for a Children's Team for the community</td>
<td>$200.00 $200.00 $1,323.20</td>
</tr>
<tr>
<td>April</td>
<td>North Canterbury Family Violence Network</td>
<td>towards the costs associated with a presentation to Kaiapoi High School about family violence and a BBQ to follow</td>
<td>$500.00 $500.00 $823.20</td>
</tr>
<tr>
<td>November</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>Towards running costs, in particular, the music provided over the weekend for 2016 Kaiapoi Art Expo.</td>
<td>$300.00 $250.00 $3,860.00</td>
</tr>
<tr>
<td>November</td>
<td>Oxford Table Tennis</td>
<td>Towards the purchase of tables</td>
<td>$250.00 $250.00 $3,610.00</td>
</tr>
<tr>
<td>November</td>
<td>Keep Oxford Beautiful</td>
<td>for a photo and information panel about the Oxford Historic Jail</td>
<td>$250.00 $250.00 $3,360.00</td>
</tr>
<tr>
<td>November</td>
<td>Friends of Oxford Hospital</td>
<td>towards the purchase of a Lazy Boy recliner chair and disability aids for patients</td>
<td>$350.00 $250.00 $3,110.00</td>
</tr>
<tr>
<td>November</td>
<td>Oxford Pony Club</td>
<td>towards the cost of running a two day show jumping course for its club members</td>
<td>$250.00 $250.00 $2,860.00</td>
</tr>
<tr>
<td>November</td>
<td>North Canterbury Neighbourhood Support</td>
<td>towards costs associated with running the 'Old Fashion Family Picnic'</td>
<td>$250.00 $250.00 $2,610.00</td>
</tr>
<tr>
<td>November</td>
<td>West Eyreton School</td>
<td>purchase of a banner-stand</td>
<td>$345.00 $250.00 $2,360.00</td>
</tr>
<tr>
<td>November</td>
<td>Oxford Tennis Club</td>
<td>Towards two weather shelters for the new courts</td>
<td>$500.00 $250.00 $2,110.00</td>
</tr>
<tr>
<td>November</td>
<td>View Hill Improvement Society</td>
<td>To purchase three alloy framed umbrellas for use at the View Hill Domain</td>
<td>$477.00 $250.00 $1,860.00</td>
</tr>
<tr>
<td>April/May</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>towards the floral arrangements for the 2016 Kaiapoi Art Expo and Schools' Art Expo</td>
<td>$500.00 $250.00 $1,610.00</td>
</tr>
<tr>
<td>Date</td>
<td>Recipient</td>
<td>Description</td>
<td>Amounts</td>
</tr>
<tr>
<td>------------</td>
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</tr>
<tr>
<td>April/May</td>
<td>Oxford Community Trust</td>
<td>for stationery and art supplies for Oscar School Holiday programme</td>
<td>$560.03, $250.00, $1,360.00</td>
</tr>
<tr>
<td></td>
<td>Oxford Area School - Senior Netball</td>
<td>towards costs associated with attending the South Island Secondary Schools</td>
<td>$500.00</td>
</tr>
<tr>
<td></td>
<td>team</td>
<td>Netball Tournament in Nelson</td>
<td></td>
</tr>
<tr>
<td>April/May</td>
<td>Friends of Oxford Hospital</td>
<td>towards purchase of window screen</td>
<td>$250.00, $250.00, $1,110.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>blinds for patients rooms</td>
<td></td>
</tr>
<tr>
<td>April/May</td>
<td>Little by Little</td>
<td>towards costs associated with a new community initiative</td>
<td>$250.00</td>
</tr>
<tr>
<td>April/May</td>
<td>Oxford Netball Club</td>
<td>for the purchase of two portable netball goals</td>
<td>$199.90, $199.90, $910.10</td>
</tr>
<tr>
<td>April/May</td>
<td>Oxford O.S.C.A.R.</td>
<td>for First Aid training of staff</td>
<td>$175.00, $175.00, $735.10</td>
</tr>
<tr>
<td>April/May</td>
<td>West Eyreton School</td>
<td>towards graphic design work for a banner</td>
<td>$295.00, $250.00, $485.10</td>
</tr>
<tr>
<td>April/May</td>
<td>Social Services Waimakiriri</td>
<td>towards costs of catering for a community forum event</td>
<td>$200.00</td>
</tr>
<tr>
<td></td>
<td>Oxford Play Centre</td>
<td>towards purchase of a lawn mower</td>
<td>$250.00</td>
</tr>
<tr>
<td>April/May</td>
<td>Oxford Plunket</td>
<td>for the purchase of child safety gates and new toys for the Oxford Plunket</td>
<td>$500.00, $250.00, $235.10</td>
</tr>
<tr>
<td>Rooms</td>
<td></td>
<td>Rooms</td>
<td></td>
</tr>
<tr>
<td>April/May</td>
<td>Cust Netball Club</td>
<td>Towards the purchase of uniforms and equipment to enable childrens'</td>
<td>$500.00, $250.00, $-14.90</td>
</tr>
<tr>
<td></td>
<td></td>
<td>participation</td>
<td></td>
</tr>
<tr>
<td>Under Our</td>
<td>Under Our Feet Charitable Trust</td>
<td>Towards the purchase of compost and</td>
<td>$250.00</td>
</tr>
<tr>
<td>Feet</td>
<td></td>
<td>seedlings</td>
<td></td>
</tr>
</tbody>
</table>
Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board consider a number of factors in their decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to non-profit community based organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board need to demonstrate to the community where funding is going and what it is being spent on. This is one of the reasons the Board require a copy of your financial profit/loss statements and balance sheet for the previous/current financial year. Staff cannot process your application without financial records.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

<table>
<thead>
<tr>
<th>Examples (but not limited to) of what the Board cannot fund:</th>
</tr>
</thead>
<tbody>
<tr>
<td>✗ Wages</td>
</tr>
<tr>
<td>✗ Debt servicing</td>
</tr>
<tr>
<td>✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)</td>
</tr>
<tr>
<td>✗ Stock or capital market investment</td>
</tr>
<tr>
<td>✗ Gambling or prize money</td>
</tr>
<tr>
<td>✗ Funding of individuals (only non-profit organisations)</td>
</tr>
<tr>
<td>✗ Payment of any legal expenditure or associated costs</td>
</tr>
<tr>
<td>✗ Purchase of land and buildings</td>
</tr>
<tr>
<td>✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests</td>
</tr>
<tr>
<td>✗ Payment of fines, court costs or mediation costs, IRD penalties</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Examples (but not limited to) of what the Board can fund:</th>
</tr>
</thead>
<tbody>
<tr>
<td>✓ New equipment</td>
</tr>
<tr>
<td>✓ Toys/educational aids</td>
</tr>
<tr>
<td>✓ Sporting equipment</td>
</tr>
<tr>
<td>✓ Safety equipment</td>
</tr>
<tr>
<td>✓ Costs associated with events</td>
</tr>
<tr>
<td>✓ Community training</td>
</tr>
</tbody>
</table>
Criteria for application

• Grant applications will be considered every month by the Kaiapoi-Tuahiwi Community Board. Applications are recommended to be received three weeks prior to Board meeting dates for processing.

• Generally funding grants will be a maximum of $500 in any one financial year (July 2016 to June 2017) but the group can apply up to twice in that year, providing it is for different projects.

• The grant funding is limited to projects within the Board area or primarily benefiting the residents of the ward.

• Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.

• The group should have strong links with the community of the Kaiapoi-Tuahiwi Ward.

• The applications should clearly state the purpose for which the money is to be used.

• The applicants should submit a 1-2 page balance sheet and an income and expenditure statement which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received.

• Where possible, or feasible, applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Kaiapoi-Tuahiwi Community Board.

• The Board support a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).

• An accountability form must be provided to Council outlining how the funds were applied, within six months of the grant being allocated, when funds are spent, or prior to a new application. A new application will not be accepted until the previous accountability form has been completed and returned. The group should maintain accurate records around the grant including, but not limited to: receipts, banks statements and invoices. In the event that funds are not spent on the project or activity applied for the recipient may be required to return the grant funding to the Council.

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) to:

Community Board Advocate
Kaiapoi-Tuahiwi Community Board
C/- Waimakariri District Council
Private Bag 1005
Rangiora 7440

Or hand deliver to either

• Oxford Library & Service Centre, Pearson Park Pavilion, Oxford.
• Rangiora Service Centre, 215 High Street, Rangiora.
• Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi.

What happens next?

• Your application will be processed and presented to the Board at the next appropriate meeting.

• Following the meeting a letter will be sent to notify you of the Board decision and if successful an invoice and your organisation’s bank account details will be requested.

• On receipt of this information payment will be processed to your organisation’s bank account.
14 November 2016

Karyn Ward
Kaiapoi-Tuaihiwi Community Board Advocate
Waimakariri District Council
Private Bag 1005
Rangiora 7440

McAllister Square Plaque and the Ramsay Memorial Sun-dial

Dear Karyn

McAllister Square Plaque

The Committee of the Kaiapoi District Historical Society are reminding the Kaiapoi-Tuaihiwi Community Board regarding the replacing of the plaque naming “McAllister Square” in the community space outside the Ruataniwha Kaiapoi Civic Centre as requested in a letter to the Board dated 17 January 2015.

In the Minutes of the Kaiapoi Community Board dated 13.6.2005 a resolution was passed to rename the Kaiapoi Town Centre Square as McAllister Square.

The square was named after the late Hec McAllister, last Mayor of the Kaiapoi Borough, and his wife Mabel. Mr and Mrs McAllister contributed many plants over the years for the flower beds in the Kaiapoi town centre. Hec died 26.3.2005. Mabel now lives in Nelson with family.

Dr Ramsay Memorial Sun-dial

This sun-dial was first placed by the Soldier Memorial but was moved to McAllister Square when the Memorial Reserve was created. When the library was demolished after the earthquake the sun-dial was placed in storage.
When Dr Ramsay died suddenly in 1937, a Memorial Committee was set up to raise money for a suitable tribute. The memorial sun-dial has the inscription:

"A tribute to Maxwell Ramsay, M.D., died June 16 1937 – doctor, soldier, citizen."

The Kaiapoi District Historical Society has no objection to the sun-dial being replaced in a suitable location in the town centre chosen by the Community Board.

Thank you,

Yours sincerely

Jean Turvey
Secretary