

**WAIMAKARIRI DISTRICT COUNCIL**

**MINUTES OF THE MEETING OF THE DISTRICT PLANNING AND REGULATION COMMITTEE  
HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA, ON TUESDAY,  
09 JUNE 2026, AT 1PM.**

**PRESENT**

Councillor N Mealings (Chairperson), Deputy Mayor P Redmond, Councillors B Cairns, T Fulton, and J Goldsworthy.

**IN ATTENDANCE**

Councillors T Bartle, W Doody, B McLaren, S Powell and J Ward.

K LaValley (General Manager Planning, Regulation and Environment), S Hart (General Manager Strategy, Engagement and Economic Development), W Harris (Planning Manager), M Bacon (Development Planning Manager), I Carstens (Team Leader Resource Consents), G Maxwell (Business and Project Advisor), and T De Rooy (Governance Support Officer).

**1. APOLOGIES**

Moved: Councillor Cairns

Seconded: Councillor Goldsworthy

**THAT** the District Planning and Regulation Committee:

- (a) **Receives and sustains** an apology for leave of absence from Mayor Gordon.

**CARRIED**

**2. CONFLICTS OF INTEREST**

No conflicts of interest were declared.

**3. CONFIRMATION OF MINUTES**

**3.1 Minutes of the meeting of the District Planning and Regulation Committee held on Tuesday, 25 November 2025**

Moved: Councillor Goldsworthy

Seconded: Councillor Cairns

**THAT** the District Planning and Regulation Committee:

- (a) **Confirms** the circulated Minutes of the meeting of the District Planning and Regulation Committee, held on 25 November 2025, as a true and accurate record.

**CARRIED**

**3.2 Matters arising (From Minutes)**

No matters arising.

3.3 **Notes of the workshop of the District Planning and Regulation Committee held on Tuesday, 25 November 2025**

Moved: Councillor Cairns

Seconded: Deputy Mayor Redmond

**THAT** the District Planning and Regulation Committee:

- (a) **Receives** the circulated notes of the workshop of the District Planning and Regulation Committee, held on 25 November 2025.

**CARRIED**

3.4 **Notes of the workshop of the District Planning and Regulation Committee held on Tuesday, 10 February 2026**

Moved: Councillor Fulton

Seconded: Deputy Mayor Redmond

**THAT** the District Planning and Regulation Committee:

- (a) **Receives** the circulated Notes of the workshop of the District Planning and Regulation Committee, held on 10 February 2026.

**CARRIED**

4. **DEPUTATIONS**

Nil.

5. **REPORTS**

Nil.

6. **CORRESPONDENCE**

Nil.

7. **PORTFOLIO UPDATES**

7.1 **District Planning** – Councillor Niki Mealings

- **Woodstock Quarries Landfill** - The Environment Court have issued an interim decision regarding the Woodstock Quarries Landfill case. The Court had, in principle, allowed the appeal, subject to the resolution of the outstanding matters relating to conditions. A final decision would be released by the Court in due course.
- **White Rock Application** – The Fast track application was declined. Further work was completed on more economic benefits and a second fast track application had been submitted. Waiting to hear if successful.
- **Woodend Bypass** – The fast-track process was still ongoing with compliance monitoring.

- Muscle Car Madness Consent Application - The application continued to progress, and limited notification had been undertaken. No parties within the limited notification area had requested to be heard. Staff were working with the applicant to resolve the final outstanding matters relating to track conditions.  
Councillor McLaren queried what Council consents were required, given that the activity was occurring on private property. Staff advised that a resource consent was required due to a breach of the noise rules
- West Spring Development Area - Two developments had commenced simultaneously, with a large-scale development progressing in parallel. There had been several challenges in coordinating and aligning the required services, including roading and network infrastructure
- Fast-track consenting was discussed in the context of the significant level of development activity occurring within the Waimakariri District. Staff were acknowledged for the support provided, including their explanations of the relevant processes for upcoming fast-track consent applications, such as Pegasus and potentially Whiterock Landfill. It was noted that, under the Fast-track Approvals Act 2024, economic impacts must be carefully considered, as they form a key purpose of the legislation. Staff also clarified that fast-track consenting is not simply a repackaged Resource Management Act process; rather, it operates under a distinct statutory framework with different considerations and requirements.”
- Work had been undertaken on the Waimakariri District’s Housing and Business Capacity Assessment, with a current review in progress and a further review required next year. The assessment indicated a surplus capacity of approximately 7,000 dwellings in the medium term and 1,800 dwellings in the long term. For commercial and industrial land, there was an identified surplus of one hectare in the medium term and 44 hectares in the long term.
- The Regional Spatial Plan, involving collaboration across ten councils, remained a work in progress.
- A Heritage Workshop had been held to consider criteria relating to how the District Plan affects the Heritage Fund, along with a briefing on several relevant consent matters.

## 7.2 Civil Defence and Regulation – Councillor Jason Goldsworthy

- It was noted that tsunami evacuation zones would be updated by the end of the year, shifting from the traditional orange/yellow zones to a single standard blue zone. Staff were undertaking further investigation into appropriate signage for designated areas, including Line Side Road.
- Staff were investigating volunteer recruitment initiatives, noting industry-wide challenges in maintaining volunteer numbers. The team was considering opportunities to redirect marketing efforts toward younger demographics to support the next generation of Emergency Management volunteers.
- There had been an increase in parking-related complaints, and staff were managing heightened public expectations regarding the complaint process. Consideration was being given to onboarding an additional officer with relevant RMA skills to assist with these matters. An increase in parking-related abuse had also been observed, including incidents directed at enforcement staff, which resulted in a policy change requiring two parking enforcement officers to attend together.
- The Building Unit had observed an increase in imported structures across the region following recent legislative changes.
- In relation to Emergency Management, it was noted that the Building Team had 22 trained rapid building assessors across the region, placing the district among the highest-resourced areas.

Councillor Fulton queried whether, during building inspections and visits to certified buildings, staff could record information on water supply, including the source, type, and suitability for drinking, as well as whether the supply was commercial.

Councillor Goldsworthy raised the matter of secondary accommodation types, including conversions of wool sheds and other non-traditional structures into housing.

### 7.3 **Business, Promotion and Town Centres** – Councillor Brent Cairns

Councillor B Cairns highlighted the following:

- A Waimakariri Events Plan workshop had been held with key stakeholders to discuss how the Council could better support event providers. The purpose of the Events Plan was outlined as establishing a 10-year vision to encourage and sustain events within the district, identifying the wider outcomes that events could or should contribute to, and clarifying the respective roles of Council, Enterprise North Canterbury (ENC), Promotion Associations, and potentially other entities in commissioning, supporting, and delivering events.
- The ENC Business Summit had been well attended, featuring several high-quality speakers who provided both motivational and educational insights. The use of information technology was noted as particularly interesting. The event also offered valuable networking opportunities.
- Experience Oxford had undergone changes to its committee. The upcoming Winter Festival was reported to be progressing well, with a Winter Lights event scheduled to run from Saturday, 27 June to Sunday, 12 July 2026. The festival would invite participation from local residents, businesses, schools, and visitors, aligning with the Matariki theme *Matariki Herenga Waka – The Mooring Place of Canoes*. Planned activities include:
  - Kids Roller Skating at the GP Hall
  - Māori storytelling sessions
  - Matariki star gazing experiences
  - Whānau-focused community activities
  - A hāngī and kapa haka display (to be confirmed)
- Preparations were underway for the Rangiora Town Hall 100-year celebration scheduled for September 2026. The programme would include a weekend of events, guided tours, and two concerts featuring multiple entertainers.
- Rangiora High Street retailers were organising a two-week event in mid-July 2026 aimed at increasing visitor numbers to the town centre. A timeline of the event had been prepared and would soon be released to the public at large.
- A new art gallery had opened in Kaiapoi within Hansens Mall.
- An update on the Woodend–Pegasus Area Strategy was scheduled to be presented to the committee.
- The latest exhibition at Art on the Quay had opened, and it was noted that the venue continued to provide a high-quality exhibition space.
- It was noted that the recently opened and popular Fold Studio and gallery space on High Street, referenced in the previous update, was now scheduled to close.
- The Waimakariri Public Arts Trust meeting had been attended, where a deputation was received from a descendant of Thomas Pashby, requesting the creation of a sculpture to commemorate Thomas Pashby's contribution to the district.
- An author talk was delivered by Rachael King, whose work was published in the USA, UK, and New Zealand and translated into nine languages. She also spoke about her experience as a contestant on the television programme *The Traitors*.
- Attendance was noted at the opening of the 20 elder persons' units on Courtney Drive, Kaiapoi.
- A new business, Clay and Cotton, had opened in Rangiora, offering art and craft workshops.

- The Seven Sharp programme had recently featured the Sparks family, highlighting their museum and ongoing efforts to preserve historic buildings, including a proposal to establish an art and craft centre.
- Subway Kaiapoi was preparing to relocate to a new site next to the bookstore on the corner of Charles and Williams Streets, Kaiapoi.
- Paper Plus Kaiapoi had been rebranded as The Great Kiwi Bookstore.
- A new café, “Ristretto,” had opened on Ohoka Road opposite Kaiapoi High School.
- The Bookstore had held its first event, The Book (Fight) Club, which was very well attended. Due to its popularity, further events were planned.
- Peg and Pint in Pegasus were scheduled to host a craft market on 26 July 2026.
- A Matariki event in Kaiapoi was being organised by Karl Howarth. The Kaiapoi Lights event was scheduled to run from Wednesday, 8 July to Saturday, 11 July 2026, featuring a dedicated Matariki Light Path along the Kaiapoi River at Cochrane Park. The programme would include:
  - lighting displays,
  - projections,
  - performances,
  - educational material on Matariki and the historical significance of Kaiapoi.

The event would operate from 5.00 pm to 7.00 pm each evening, with an extended closing time of 8.00 pm on the Friday. On Friday evening, attendees could walk to the Matariki Kaiapoi celebration at Norman Kirk Park to view the fireworks display at 7.00pm.
- Matariki Kaiapoi was scheduled to take place from 6.00 am on Friday, 10 July 2026, through to 11.00 am on Saturday, 11 July 2026 at 10 Day Place, Kaiapoi. The event would include Kapa Haka performances, live music, market stalls, kai (food), fairground activities, and educational experiences focused on Māori traditions and the significance of Matariki. The event was intended to bring the community together to reflect on the past year, celebrate the present, and plan for the year ahead.

Councillor Bartle queried the attendance numbers for the Matariki event held two years prior, asking whether there was a target or challenge for this year’s event. Councillor Cairns advised that attendance at the last Matariki event was estimated at between 10,000 and 15,000 people.

#### 7.4 **Mixed Use and Business and Kaiapoi Development** – Councillor Tim Bartle

Councillor Bartle advised that there was nothing further to report and confirmed that the information provided was up to date.

### 8. **REPORT REFERRED FROM THE KAIAPOI-TUAHIWI COMMUNITY BOARD**

#### 8.1 **Request to Consult on Proposed Parking Restrictions at 42 Silverstream Boulevard – N Puthupparambil (Transportation Engineer) and S Binder (Senior Transportation Engineer)**

S Binder spoke to the report and advised that one minor point had arisen from discussions with the Community Board. The original request had been expanded to include two 15-minute car parks, and consideration was also being given to time-restricting the entire Boulevard to discourage staff parking.

Councillor Mealings queried the nature of the issue, noting that there was adequate parking available around the corner on Mitchell Lane near the substation. S Binder advised that a P120 restriction was the recommended length. It was suggested that a P180 option also be included for consultation to support the needs of nearby businesses. He also confirmed site operations for the initial request were completed, and across a number of days conducted parking observations which showed 50% occupancy.

Deputy Mayor Redmond noted that the recommendation did not reflect the earlier understanding that a wider consultation would be undertaken. It was confirmed that the consultation would include the entire area, ensuring all retailers had the opportunity to provide feedback. The matter was discussed in detail.

Councillor Mealings sought further clarification on the parking issues, specifically regarding the car parks serving the shops rather than on-street parking. Councillor Bartle asked for further clarification on the main Boulevard, not the side-street parking outside the coffee shop, and noted that without restrictions, all-day parking could still occur in that area. S Binder clarified that the proposal applied to the front, Boulevard-facing side. It was confirmed that the opposite side of the street would remain unrestricted.

S Binder clarified 37 car parks were being considered, with only two proposed for 15-minute parking. It was explained that the proposal related to the needs of the affected businesses, such as restaurants, takeaways, and the dairy. S Binder advised that consultation would be undertaken on four options:

- to leave as is
- to leave as is and add 15 minute carparks x2
- restrict all carparks to east side of the road to P120
- restrict all carparks to east side of the road to P180

Councillor Mealings asked whether any prior discussions had taken place with business owners before the report was prepared, and whether the intention was to undertake public consultation or to engage only with the affected businesses. It was suggested that staff seek approval to consult directly with business owners to gather their views on potential parking restrictions. S Binder advised that the consultation would focus specifically on the 37 car parks located directly in front of the shops.

Councillor Doody queried whether there was sufficient alternative parking available in the area. Councillor Fulton sought clarification regarding the proposed time restrictions, referencing P180 and P120 options, and whether these would apply uniformly or as a blend (e.g., five P120 spaces). Further discussion took place, and it was agreed that the matter would proceed to consultation.

The outcome was to proceed with consultation. Councillor Mealings indicated support for the recommendation and formally proposed it.

Moved: Deputy Mayor Redmond      Seconded: Councillor Cairns

**THAT** the District Planning and Regulation Committee:

- (a) **Approves** consultation being undertaken on a possible change to parking time restrictions of two parking spaces in front of the dairy at no. 42 Silverstream Boulevard has 15 minutes of parking.
- (b) **Notes** that a further report would be brought back to the Community Board with the outcome of the consultation process, and to allow further decision-making on this matter.

**CARRIED**

Councillor Cairns supported the consultation being undertaken, including consultation with the affected businesses.

Deputy Mayor Redmond also supported the motion.

## **9. QUESTIONS UNDER STANDING ORDERS**

Nil.

**10. URGENT GENERAL BUSINESS**

Nil.

**11. MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it was moved:

Moved: Councillor Fulton

Seconded: Councillor Cairns

That the public be excluded from the following parts of the proceedings of this meeting:

11.1 Briefing Notes of 25 November 2025.

11.2 Briefing Notes of 10 February 2026.

The general subject of each matter to be considered while the public was excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public.
<b>CONFIRMATION OF MINUTES</b>			
11.1	Briefing Notes of 25 November 2025	Good reason to withhold exists under section 7	To maintain legal professional privilege. <b>LGOIMA Section 7 (2)(g).</b>
11.2	Briefing Notes of 10 February 2026.	Good reason to withhold exists under section 7	To maintain legal professional privilege. <b>LGOIMA Section 7 (2)(g).</b>

**CARRIED**

**12. NEXT MEETING**

The next meeting of the District Planning and Regulation Committee would be held on 14 July 2026 at 1pm.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 1.46 PM.

**CONFIRMED**

\_\_\_\_\_  
Councillor N Mealings

\_\_\_\_\_  
Date

**Workshop**

- *Woodend Pegasus Area Strategy Review – Update and Draft Directions – H Downie (Strategy and Centres Team Leader) and Andrew Willis (Contract Planner)*
- *The Heritage Fund – G Maxwell (Business and Project Advisor) and I Carstens (Team Leader Resource Consents)*