

Agenda

Rangiora-Ashley Community Board

Wednesday 11 June 2025

7pm

Council Chamber
215 High Street
Rangiora

Members:

Jim Gerard QSO (Chairperson)
Kirstyn Barnett (Deputy Chairperson)
Robbie Brine
Ivan Campbell
Murray Clarke
Monique Fleming
Jason Goldsworthy
Liz McClure
Bruce McLaren
Joan Ward
Steve Wilkinson
Paul Williams

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**AGENDA FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD TO BE HELD
IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON WEDNESDAY 11 JUNE 2025
AT 7PM.**

**RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL/COMMUNITY BOARD**

BUSINESS

PAGES

1. APOLOGIES

2. CONFLICTS OF INTEREST

3. CONFIRMATION OF MINUTES

3.1. Minutes of the Rangiora-Ashley Community Board – 14 May 2025

10-18

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 14 May 2025.

3.2. Matters Arising (From Minutes)

4. DEPUTATIONS AND PRESENTATIONS

4.1 Pete Southen – Trees on Elm Drive, Rangiora

P Southen will be in attendance to discuss the trees on Elm Drive.

5. ADJOURNED BUSINESS

Nil.

6. REPORTS

6.1. Charles Upham Drive Safety Improvements – Joanne McBride (Roothing and Transportation Manager)

19-25

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 250529096431.
- (b) **Approves** a “Stop” control being installed at the Charles Upham Drive / Retirement Village entrance intersection as shown in Figure One below.

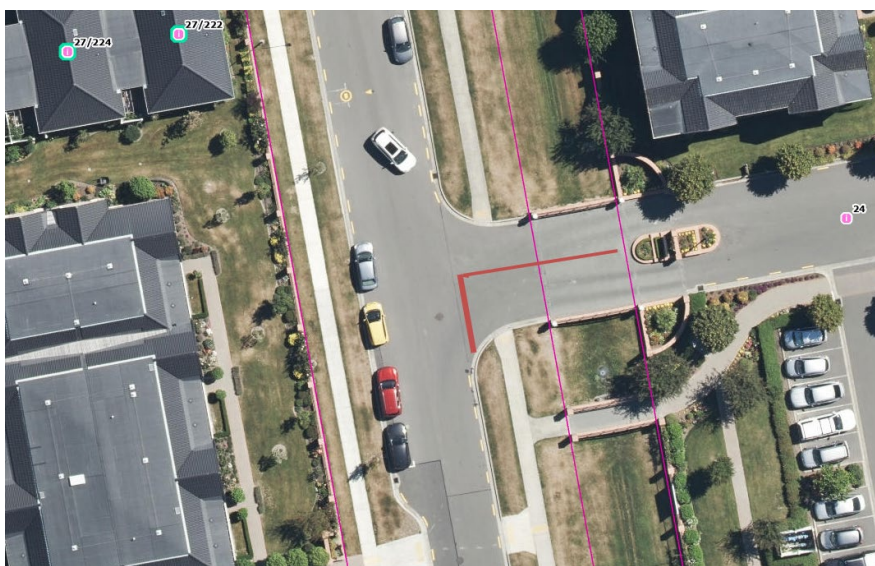


Figure One – Intersection Control at Charles Upham Drive / Retirement Village Entrance.

- (c) **Notes** the intersection control will be located within the Road Reserve.

AND

THAT the Rangiora-Ashley Community Board recommends:

THAT the Utilities and Roothing Committee:

- (d) **Approves** the removal of one carpark, and the installation of 6m of No Stopping, on the north-east side of Charles Upham Drive and the Retirement Village entrance as shown in Figure 2 below.

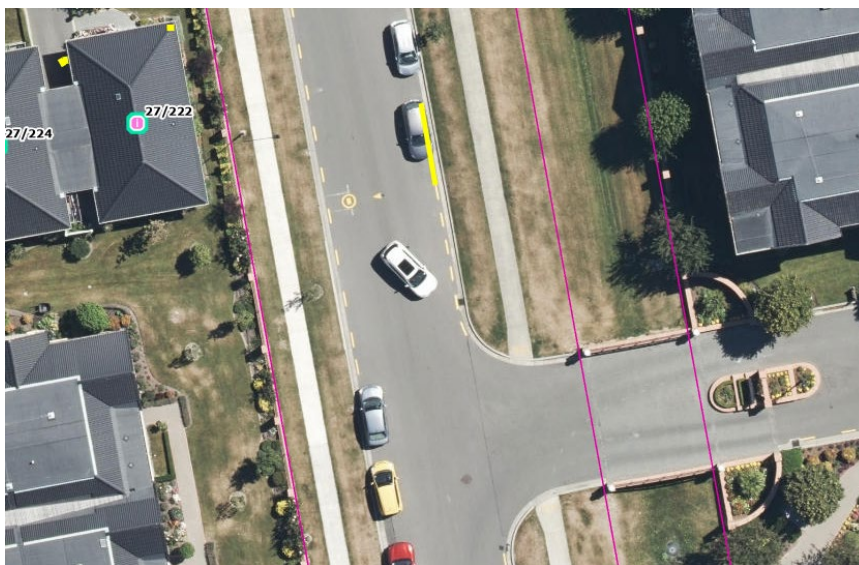


Figure Two – Removal of one carpark to the north of the retirement village (eastern side of road).

6.2. **Approval of Proposed Adjustments to Rangiora New World Carpark – Aaron Kibblewhite (Senior Project Engineer) and Joanne McBride (Roothing and Transportation Manager)**

26-31

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 250509081457.

AND

THAT the Rangiora-Ashley Community Board recommends:

THAT the Utilities and Roothing Committee:

- (b) **Approves** the proposed plan to adjust and widen the existing concrete pedestrian footpaths and associated kerbs in order to remove the isolated wheel stops.
- (c) **Notes** that there is no change to the total number of parking spaces as a result of this work.
- (d) **Notes** that two wheel-stops will remain at the two southern-most mobility parking spaces as the kerb cannot be changed due to the proximity of the Mobility Parks.
- (e) **Notes** that this work has an estimated cost of \$52,000, which will be funded from the Town Centre Carpark (Ashley Street) Layout Changes Budgets (PJ 102427.000.5133 and PJ 102427.000.5135) with a combined budget of \$150,000.

6.3. **Proposed Roothing Capital Works Programme for 2025 / 26 and Indicative Three-year Programme – Kieran Straw (Civil Projects Team Leader) and Joanne McBride (Roothing and Transportation Manager)**

32-43

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 250505077283.
- (b) **Endorses** the 2025/26 draft Proposed Roothing Capital Works Programme (Trim: 250411064435)
- (c) **Endorses** the indicative Roothing Capital Works Programme for the 2026/27, 2027/28 and 2028/29 financial years.
- (d) **Notes** that feedback from this report, and reports to the other Community Boards, will be taken by staff at the Board meetings and will be incorporated into the final report which is proposed to be taken to the Utilities and Roothing Committee in July 2025 for approval.

6.4. **Installation of Bon Suter Sculpture in Victoria Park – Mel Foster (Community Development Facilitator – Arts Strategy Implementation) and Chrissy Taylor-Claude (Parks Officer)**

44-51

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 250529097125.
- (b) **Approves** installation of the sculpture in Victoria Park.
- (c) **Approves** up to \$3,000 of funding from the Rangiora Ashley Community Board's General Landscaping Budget to cover installation costs.
- (d) **Notes** that the proposed location of the sculpture in the Victoria Park flower gardens has been agreed between the Waimakariri Public Arts Trust and Greenspace.
- (e) **Notes** that the sculpture will be owned and maintained by the Council with ongoing maintenance costs being covered by existing Greenspace budgets (10.538.811.2507).

6.5. **Rangiora Ashley General Landscaping Budget Projects 2025 – Grant Stephens (Greenspace Design and planning Team Leader)**

52-64

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 250530097343.
- (b) **Approves** Option 1: Information Panel for the Kippenberger Entrance and staff working with the Communications and Engagement Team to develop a concept to be brought back to the Board.
- Or**
- (c) **Approves** Option 2: Sculptural Element for the Kippenberger Entrance and staff working to refine the design (Trim: 250530097351) before seeking approval from the Waimakariri Public Arts Trust and then the Board for final approval.
- (d) **Approves** the remaining budget from this financial year being allocated to the Oxford Road Entrance Development Project.
- (e) **Notes** that the Board has a current budget of \$28,646 available to allocate to projects within this financial year.
- (f) **Notes** this will mean the full budget available to the Board this financial year has been allocated to projects and the Board will receive a new budget for allocation in the coming 25/26 financial year
- (g) **Notes** that neither of the Kippenberger Projects can be completed within this financial year and the budget for uncompleted projects will be carried over into the 25/26 financial year as a work in progress.

6.6. **Application to the Rangiora-Ashley Community Board's 2024/25 Discretionary Grant Fund – Thea Kunkel (Governance Team Leader)**

65-88

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 250514085143.
- (b) **Approves** a grant of \$..... to the Rachel's House Trust (RHT) towards catering costs for the Big Splash Event.

OR

- (c) **Declines** a grant to the Rachel's House Trust.
- (d) **Approves** a grant of \$..... to the Southbrook Community Sports Club Inc. towards replacing its EFTPOS machines and stock systems.

OR

- (e) **Declines** a grant to the Southbrook Community Sports Club Inc.

7. **CORRESPONDENCE**

7.1. **Letter of Thanks from Big Brothers Big Sisters**

89-90

7.2. **Letter from Ashley Rakahuri Rivercare Group**

91

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the letter from Big Brothers Big Sisters (Trim: 250603098933).
- (b) **Receives** the letter from the Ashley Rakahuri Rivercare Group (Trim: 250605100679).

8. **CHAIRPERSON'S REPORT**

8.1. **Chair's Diary for May 2025**

92

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 250530097963.

9. **MATTERS FOR INFORMATION**

9.1. **Oxford-Ohoka Community Board Meeting Minutes 7 May 2025.**

9.2. **Woodend-Sefton Community Board Meeting Minutes 12 May 2025.**

9.3. **Kaipoi-Tuahiwi Community Board Meeting Minutes 19 May 2025.**

9.4. **Northern Pegasus Bay Bylaw 2024 Implementation Plan and Advisory Group Terms – Report to Council Meeting 6 May 2025 – Circulates to all Boards**

9.5. **Submission to Central Government Consultations April 2025 – Report to Council Meeting 6 May 2025 – Circulates to all Boards**

9.6. **Council Submissions Process and Delegation – Report to Council Meeting 6 May 2025 – Circulates to all Boards**

9.7. **Health, Safety and Wellbeing Report March 2025 to Current – Report to Council Meeting 6 May 2025 – Circulates to all Boards**

9.8. **Progress Update on Capital Work Renewals Programmes and Sports Ground Growth Programme for Greenspace – Report to Community and Recreation Committee Meeting 20 May 2025 – Circulates to all Boards.**

- 9.9. Libraries Update to 8 May 2025 – Report to Community and Recreation Committee Meeting 20 May 2025 – Circulates to all Boards.
- 9.10. Aquatics May Report – Report to Community and Recreation Committee Meeting 20 May 2025 – Circulates to all Boards.
- 9.11. Draft Annual Plan 2025-2026 Special Consultative Procedure – Report to Council Meeting 27 May 2025 – Circulates to all Boards.
- 9.12. Drainage Staff Submission to Annual Plan 2025/26 – Report to Council Meeting 27 May 2025 – Circulates to all Boards.
- 9.13. Water Supply – Utilities and Roothing Department Staff Submission to the Draft 2025/26 Annual Plan – Report to Council Meeting 27 May 2025 – Circulates to all Boards.
- 9.14. Wastewater – Utilities and Roothing Department Staff Submission to the Draft 2025 Annual Plan – Report to Council Meeting 27 May 2025 – Circulates to all Boards.
- 9.15. Roothing Staff Submission to the 2025/26 Annual Plan – Request Changes to the Roothing Capital Works Budget – Report to Council Meeting 27 May 2025 – Circulates to all Boards.
- 9.16. Greenspace and Strategic and Special Projects Staff Submission to the 2025/26 Annual Plan – Report to Council Meeting 27 May 2025 – Circulates to all Boards.

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items.9.1 to 9.16.

Note:

1. *The links for Matters for Information were previously circulated to members as part of the relevant meeting agendas.*

10. MEMBERS' INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

Any written information submitted by members is included in the agenda.

11. CONSULTATION PROJECTS

11.1. Volleyball Net Installation at Kaiapoi Domain

<https://letstalk.waimakariri.govt.nz/volleyball-net-installation-at-kaiapoi-domain>

Consultation closes Friday 13 June 2025.

11.2. Draft Community Development Strategy 2025-2035 – Whakawhānake Hapori o Waimakariri

<https://letstalk.waimakariri.govt.nz/draft-community-development-strategy-2025-2035-whakawhanake-hapori-o-waimakariri>

Consultation closes Sunday 22 June 2025.

11.3. Inclusive Waimakariri- Draft Accessibility Plan

<https://letstalk.waimakariri.govt.nz/inclusive-waimakariri-draft-accessibility-plan>

Consultation closes Sunday 22 June 2025.

11.4. 2025 Environmental Awards

<https://letstalk.waimakariri.govt.nz/2025-environmental-awards>

Applications close Saturday 28 June 2025.

12. BOARD FUNDING UPDATE

12.1. Board Discretionary Grant

Balance as at 31 May 2025: \$3,594.

12.2. General Landscaping Fund

Balance as at 31 May 2025: \$28,646 not allocated.

13. MEDIA ITEMS

14. QUESTIONS UNDER STANDING ORDERS

15. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 9 July 2025.

Workshop

- *Images on BNZ Building – Simon Hart (General Manager Strategy, Engagement and Economic Development) – 15 minutes*
- *Members Forum*

MINUTES OF THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON WEDNESDAY, 14 MAY 2025 AT 7PM.

PRESENT

J Gerard QSO (Chairperson), K Barnett (Deputy Chairperson), R Brine, I Campbell, M Clarke, M Fleming, J Goldsworthy, L McClure, B McLaren, S Wilkinson and P Williams.

IN ATTENDANCE

S Hart (General Manager Strategy Engagement and Economic Development) and T Kunkel (Governance Team Leader)

1. APOLOGIES

Moved: K Barnett

Seconded: P Williams

THAT the Rangiora-Ashley Community Board:

- (a) **Receives and sustains** apology for absence from J Ward.

CARRIED

2. CONFLICTS OF INTEREST

Item 6.1 – K Barnett declared a conflict of interest as a member of the Rangiora Players.

3. CONFIRMATION OF MINUTES

3.1. Minutes of the Rangiora-Ashley Community Board – 9 April 2025

Moved: M Fleming

Seconded: R Brine

THAT the Rangiora-Ashley Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 9 April 2025.

CARRIED

3.2. Matters Arising (From Minutes)

There were no matters arising from the Minutes.

3.3. Notes of the Rangiora-Ashley Community Board Workshop– 9 April 2025

Moved: B McLaren

Seconded: L McClure

THAT the Rangiora-Ashley Community Board:

- (a) **Receives**, the circulated Notes of the Rangiora-Ashley Community Board workshop, held on 9 April 2025.

CARRIED

4. DEPUTATIONS AND PRESENTATIONS

Nil.

5. ADJOURNED BUSINESS

Nil.

6. REPORTS

6.1. Application to the Rangiora-Ashley Community Board's 2024/25 Discretionary Grant Fund – T Kunkel (Governance Team Leader)

T Kunkel reported that the Rangiora and Districts Early Records Inc (the Society) was responsible for caring for the Rangiora Museum and local archives. The Society had applied for a \$1,000 grant to replace its old, faulty, and unrepairable printer. The required printer was estimated to cost \$1,214, and the Society has been fundraising, as usual, through calendar sales and donations at events. The application complied with the Board's Discretionary Grant Application Criteria, as it was from a not-for-profit incorporated society, and the project would primarily benefit the residents of the Rangiora-Ashley Ward.

Moved: S Wilkinson

Seconded: B McLaren

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 250331054962.
- (b) **Approves** a grant of \$ 1,000 to Rangiora and Districts Early Records Inc. to purchase a replacement printer.

CARRIED

T Kunkel advised that the Rangiora Players (the Group) had requesting a \$1,000 grant to purchase eight Showtec PAR 20 "Warm-on-Dim" lights for the Little Theatre stage. The lighting was estimated to cost \$1,564, and the Group had secured \$564 to contribute towards this initiative; however, no other fundraising had been carried out to cover the remainder of the costs. The application complied with the Board's Discretionary Grant Application Criteria; however, the Board may need to consider that the application stated that only 50% of the people benefiting from this initiative were from the Rangiora-Ashley Ward.

Moved: B McLaren

Seconded: M Clarke

THAT the Rangiora-Ashley Community Board:

- (c) **Approves** a grant of \$ 1,000 to the Rangiora Players to purchase new stage lighting.

CARRIED

B McLaren noted that the Rangiora Players had been staging plays since 1987, with its first production celebrating Queen Victoria's Jubilee. He believed that most of the people benefiting from this initiative were from the Rangiora-Ashley Ward; hence, the Group applied to the Board for funding. People came from as far as Christchurch to see the well-produced plays and then also visited local eateries in Rangiora.

M Clarke supported the motion as he felt that arts and cultural activities in rural communities should be supported.

T Kunkel noted that the North Canterbury Radio Trust (NCRT) operated Compass FM. The benefits of Compass FM were well known, the community radio station was listened to extensively throughout the entire North Canterbury and was used during Civil Defence emergency situations. The NCRT was requesting a grant of \$401 to replace a failed network switch, which was the core part of the network that served Compass FM. The application complied with the Board's Discretionary Grant Application Criteria, and while it was estimated that only 50% of the listening community was from the Rangiora-Ashley Ward, the project had a much more far-reaching impact.

Moved: K Barnett

Seconded: B McLaren

THAT the Rangiora-Ashley Community Board:

- (d) **Approves** a grant of \$ 401 to the North Canterbury Radio Trust to purchase a replacement network switch.

CARRIED

K Barnett supported the motion as Compass FM provided a very valuable function during Civil Defence emergencies and kept the community informed of other events occurring in the Waimakariri District. Also, Compass FM was based in Rangiora.

T Kunkel reported that a Momentum Charitable Trust (the Trust) was seeking funding to run four one-day Life and Financial Skills Programmes at the Rangiora Probation Centre in June and July 2025. These programmes were for individuals soon to be released from prison, people recently released and those serving community-based sentences. The Trust originally requested \$7,180 which exceeded the Board's general limit of grants in a financial year, however the Trust had requested the Board to consider a \$1,000 grant. The application complied with the Board's Discretionary Grant Application Criteria; however, the Trust had not clarified how they would be sourcing the remainder of the funding. Also, although the need for such programmes was not disputed, questions were raised whether it should not be funded by the Department of Corrections rather than ratepayers.

Responding to a question from B McLaren, T Kunkel noted that the application did not indicate what the funding would specifically be used for, i.e. wages, fees or printing costs.

I Campbell questioned whether the people who would benefit from the Life and Financial Skills Programmes were from the Rangiora-Ashley Ward. T Kunkel confirmed that the application indicated that 80 local at-risk individuals would benefit.

B McLaren observed that people may be released in the Rangiora because they had family or a support network in the area, so the benefit would be to people residing in the Rangiora-Ashley Ward. However, the Trust may have applied to the Board because the Department of Corrections' Community Corrections offices for North Canterbury was situated in Rangiora.

M Fleming asked if the Trust could be granted \$1,000 subject to them securing the remainder of the funds needed to host the Life and Financial Skills Programmes. T Kunkel confirmed that the Board could place conditions to the granting of the funding. However, it may not be necessary because if the Life and Financial Skills Programmes were not hosted the funding would revert back to the Board.

Moved: M Fleming

Seconded: R Brine

THAT the Rangiora-Ashley Community Board:

- (e) **Approves** a grant of \$1,000 to Momentum Charitable Trust towards hosting one-day Life and Financial Skills Programmes, provided they secure the remainder of the funding.

LOST

3/8

M Fleming supported the motion as at-risk individuals needed assistance to find meaningful employment and reconnect with friends and whanau.

K Barnett acknowledged the need for Life and Financial Skills Programmes for at-risk individuals. However, such programmes were being run at prisons, and she believed that the Ministry of Social Services would be best equipped to provide the support the individuals needed. Therefore, K Barnett felt that there was no need to support a Life and Financial Skills Programme run by a private trust; hence, her reluctance to grant \$1,000 to a programme whose direct benefits had not been proven.

K Barnett observed that it would be assumed that the programme would be ran in conjunction with the Department Corrections; however, the Trust had not provided evidence that they were not receiving Central Government funding. She noted that the Board had not been provided enough information to make an informed decision, and she therefore did not support the motion.

Moved: K Barnett

Seconded: J Gerard

THAT the Rangiora-Ashley Community Board:

- (e) **Declines** a grant to Momentum Charitable Trust.

CARRIED

J Gerard suggested that if members had concerns about an application from groups or organisations that they were not familiar with, they should advise T Kunkel accordingly so that she could invite the group/organisation to come and speak to the Board about its application.

6.2. **Ratification of the Rangiora-Ashley Community Board's submissions to the Waimakariri District Council and Environmental Canterbury's draft 2025-26 Annual Plans – Thea Kunkel (Governance Team Leader)**

J Gerard advised that he and K Barnett address the Council on the Board's submission on 6 May 2025, which was well received.

Moved: J Gerard

Seconded: B McLaren

THAT the Rangiora-Ashley Community Board:

- (f) **Receives** report No. 250429073368.
- (g) **Retrospectively ratifies** its submission to the Waimakariri District Council draft 2025-26 Annual Plan (Trim Ref: 250407059915).
- (h) **Retrospectively ratifies** its submission to Environmental Canterbury's draft 2025-26 Annual Plan (Trim Ref: 250328053840).
- (i) **Notes** that the Board Chairperson spoke at the Waimakariri District Council Submission Hearings to convey the Board's view in person on Tuesday, 6 May 2025.

CARRIED

7. **CORRESPONDENCE**

7.1. **New Road Name Letter – Leigh Bolton**

T Kunkel advised that the Leigh Bolton requested that the name Senior be included in the Pre-Approved Rangiora-Ashley Community Board's Road and Reserve Names List. Her parents owned the land behind Kippenberger Avenue, which was now Grey View Grove. However, noting the Board's previous concerns regarding people volunteering their family names it was decided to not to submit a report to the Board for consideration. L Bolton would be advised of the Board's views and the criteria set out in the Waimakariri District Naming Policy which the names should comply.

7.2. **Letter from Waimakariri Youth Council about Dudley Park Project – Zack Lappin**

T Kunkel noted that a letter was received for the Waimakariri Youth Council updating the Board on the Dudley Park Project Group's progress. The letter was circulated to Board members prior to the meeting.

7.3. **Letter from Waimakariri Access Group about Mobility Parking at the Dudley Park Skate Park – Shona Powell**

J Gerard advised that a letter was received for the Waimakariri Access Group requesting the Board's support for mobility parking immediately in front of the Dudley Skate Park. The letter was also circulated to Board members prior to the meeting.

M Fleming noted that the Waimakariri Youth Council worked to make the skate park fully accessible, therefore close mobility parking would be essential to allow for inclusivity and accessibility for the park.

Moved: J Goldsworthy

Seconded: M Fleming

THAT the Rangiora-Ashley Community Board:

(j) **Receives** the correspondence from L Bolton (Trim: 250408061336).

(k) **Receives** the correspondence the Waimakariri Youth Council (Trim: 250522091836).

(l) **Receives** the correspondence the Waimakariri Access Group (Trim: 250522091838).

CARRIED

8. **CHAIRPERSON'S REPORT**

8.1. **Chair's Diary for March 2025**

Moved: J Gerard

Seconded: K Barnett

THAT the Rangiora-Ashley Community Board:

(a) **Receives** report No. 250506078377.

CARRIED

9. **MATTERS FOR INFORMATION**

9.1. **Oxford-Ohoka Community Board Meeting Minutes 2 April 2025.**

- 9.2. Kaiapoi-Tuahiwi Community Board Meeting Minutes 14 April 2025.
- 9.3. Woodend-Sefton Community Board Meeting Minutes 15 April 2025.
- 9.4. Woodend-Sefton Community Board Extraordinary Meeting Minutes 28 April 2025
- 9.5. Submission to Central Government Consultations October 2024 to March 2025 – Report to Council Meeting 1 April 2025 – Circulates to all Boards
- 9.6. ANZAC Day Services 2025 – Report to Council Meeting 1 April 2025 – Circulates to all Boards
- 9.7. Health, Safety and Wellbeing Report February 2025 to Current – Report to Council Meeting 1 April 2025 – Circulates to all Boards

Public Excluded

- 9.8. Submission of District Drinking Water Safety Plans – Report to Utilities and Roothing Committee Meeting 15 April 2025 – Circulates to all Boards

Moved: B McLaren

Seconded: L McClure

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items.9.1 to 9.7.
- (b) **Receives** the separately circulated public excluded information in Item 9.8.

CARRIED

10. MEMBERS' INFORMATION EXCHANGE

M Fleming:

- The Waimakariri Access Group and Council staff conducted a site visit to the Dudley Aquatic Centre to assess accessibility for people with special mobility needs. The bathrooms at Centre were not very accessible and there was no room in the Centre to develop more accessible bathrooms, so staff was investigating retrofitting the old hockey pavilion. It was suggested that a 'Changing Places Bathroom' be installed at the Centre which would only be accessible by people with special needs. A Changing Places bathroom would allow people with multiple or complex disabilities to get changed in a safe, clean environment.

S Wilkinson:

- Laid a wreath on behalf of the Board at the Anzac Day service at the Fernside Hall.
- Attended Networking Group Quarterly Get-together – Many organisations aligned to the Health Sector seemed to be struggling and were currently restructuring.

J Goldsworthy:

- Requested to strike the flag at the Anzac Day service at the Loburn War Memorial.
- The number of service requests the Council received in April 2025 was higher than in April 2024. Leading causes of service requests were animal control, noise, and parking complaints, totalling 78% of complaints received by the Council.
- On 6 May 2025, the Council heard public submissions to the 2025/26 Annual Plan, and it was beneficial to receive feedback directly from community members.
- Hikurangi Civil Defence Roadshow was being held throughout the Waimakariri District.
- A Community Emergency Hub was being launched at Woodend Youth Centre on Wooded Rangiora Road, and another would be launched in Oxford.
- The Council held a workshop on Parking Bylaw and Enforcement and was reviewing its current processes.

L McClure:

- Poppy Day Collecting - Spent much time with members of the RSA and Rangiora High School out collecting in various locations. Unfortunately, not many donations were received, which was a sign that communities were struggling.
- Attended the launch of the Northbrook Wetlands Story Walk
- Attended the Health Advisory Group meeting. Health New Zealand seemed to be in a state of flux, and there was not much funding available for health issues or new appointments of health professionals. The Health Advisory Group was focusing on the AF8 and a health response for the community.
- The Community Food Garden in Northbrook Waters had made progress, and a local Peppertree Preschool was keen to be involved.

B McLaren:

- Represented the Board at the Rangiora RSA's Dwan Parade on Anzac Day. This was the first dawn parade in Rangiora, and approximately 500 people attended.
- Laid a wreath on behalf of the Board at the Anzac Day service at the Cust Cenotaph and also attended the services at the Rangiora Cenotaph, which was attended by more than 7,000 people and the Loburn Service.
- Attended the Rangiora Museum public speaker night and the St John Church's Devonshire tea.
- Attended a meeting of the Waimakariri Landmarks Committee.
- Attended the Hikurangi Civil Defence Roadshow at the Rangiora RSA – It was a very scientific, but easy to understand presentation on what may happen if AF8 struck.
- Attended an Addiction 101 workshop which dealt with alcohol, drugs and gambling addiction.
- Also attended a conference on Celebrating Diversity, highlighting the challenges of people living with neurodiversity and what can be done to improve their lives.
- Attended a staging of 'The End of the Golden Weather' at the Court Theatre in Christchurch, which was a wonderful asset for North Canterbury.
- Assisted with the North Canterbury Musical Society's production of Catch Me If You Can at the Rangiora Town Hall.

K Barnett:

- Represented the Board at the Rangiora High School Anzac Day service and attended various other services.
- Assisted with the North Canterbury Musical Society's production of Catch Me If You Can at the Rangiora Town Hall.
- Had a discussion with Greenspace staff and S Hart regarding linking the Board with the community and operational side, following conversations regarding Cust.
- They were on standby for Civil Defence during the weather event for a welfare evacuation; however, it was not necessary. She applauded the Council for investing in drainage infrastructure that enabled the Waimakariri District to withstand the severe rain event without major damage.

I Cambell:

- Conducted the fly overs for the Anzac Day Services in Kaiapoi, Rangiora and Amberly.
- Represented the Board at the Anzac Day service held at the Loburn War memorial.
- Attended a public meeting on 8 April 2025 to discuss the Whiterock Quarry.

J Gerard thanked I Cambell for the fly overs for the Anzac Day Services, which lent a sense of nostalgia to the services.

M Clarke:

- Attended GreyPower meeting - had complaints regarding roading issues, the lack of visitors parking at the Charles Upham Retirement Complex in Rangiora and access to the BNZ carpark.
- Noted that the Friends of the Rangiora Town Hall had not met in the last three years.

P Williams:

- Laid a wreath on behalf of the Council at the Anzac Day service at the Fernside Hall and attended various other Anzac Day services.
- The Waimakariri District Council mostly withstood the severe rain event without major challenges, which he believed was due to the pumpstations in Kaiapoi.
- Received numerous complaints regarding gravel roads in the Waimakariri District, especially about potholes and grading.
- The Council heard public submission to the 2025/26 Annual Plan on 6 May 2025.

R Brine:

- Noted the Board submission to the Council's 2025/26 Annual Plan, pertaining to the Southbrook Sports Club. He advised that the Club were investigating various alternatives to ensure realistic expectations. The main concern would be the development of women's changing facilities, as women's sport was growing.

11. CONSULTATION PROJECTS**11.1. Alcohol Control Bylaw Review 2025**

<https://letstalk.waimakariri.govt.nz/alcohol-control-bylaw-review-2025>

Consultation would close on Friday 30 May 2025.

11.2. 2025 Environmental Awards

<https://letstalk.waimakariri.govt.nz/2025-environmental-awards>

Applications would close on Saturday 28 June 2025.

The Board noted the consultation projects.

12. BOARD FUNDING UPDATE**12.1. Board Discretionary Grant**

Balance as at 30 April 2025: \$5,010.

12.2. General Landscaping Fund

Balance as at 30 April 2025: \$28,646 not allocated.

The Board noted the funding update.

13. MEDIA ITEMS

Nil

14. QUESTIONS UNDER STANDING ORDERS

Nil

15. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 14 May 2025.

THERE BEING NO FURTHER BUSINESS, THE MEETING CONCLUDED AT 8.32PM.

CONFIRMED

Chairperson

Date

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** RDG-28 / 250529096431**REPORT TO:** RANGIORA-ASHLEY COMMUNITY BOARD**DATE OF MEETING:** 11 June 2025**AUTHOR(S):** Joanne McBride, Roding and Transport Manager**SUBJECT:** Charles Upham Drive Safety Improvements**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)
General Manager
Chief Executive**1. SUMMARY**

- 1.1. This report is to seek approval for the following safety improvements to be made on Charles Upham Drive:
 - 1.1.1. Installation of a "Stop" control at the intersection, on the main vehicle exit from the retirement village (*refer to Figure One below*).
 - 1.1.2. Removal of one carpark on Charles Upham Drive, immediately adjacent to the retirement village entrance on the north-east side of the road and the installation of 6m of No Stopping lines in place of the carpark (*refer to Figure Two below*).
- 1.2. Safety concerns have been raised both via service request and also by members of the Charles Upham Residents Committee regarding a number of safety issues including:
 - Safety of residents using the road crossing immediately outside the village, including a request for the current build out to be removed, and then a pedestrian crossing or pedestrian refuge installed.
 - Speed of vehicles using Charles Upham Drive since the new road connected through to Huntingdon Drive.
 - Visibility restrictions due to parking, for vehicles exiting the main retirement village entrance.
- 1.3. The Mayor, Roding Portfolio Holder, Rangiora-Ashely Community Board Chair and staff recently met with the Residents Committee representatives and the Manager of the Retirement Village to discuss the concerns raised and possible areas where safety improvements could be made.
- 1.4. One of the key issues identified related to residents accessing the retirement village via the main vehicle entrance on Charles Upham Drive, and the lack of visibility, particularly to the north.
- 1.5. A review of the sight lines was carried out and visibility was observed to be restricted due to parking. As such it is recommended that one carpark be removed to improve visibility.
- 1.6. It was also observed that there was a lack of clear motorist direction as vehicles exit the village, which is likely contributing to drivers sitting too far back at the intersection, further impacting visibility. Installing an intersection control in this location would provide clear guidance for where drivers need to position themselves to assess oncoming traffic as they approach Charles Upham Drive.
- 1.7. The most recent traffic count undertaken on Charles Upham Drive was carried out in May 2024, and had an 85th percentile speed of 47km/h.

2. **RECOMMENDATION**

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 250529096431.
- (b) **Approves** a “Stop” control being installed at the Charles Upham Drive / Retirement Village entrance intersection as shown in Figure One below.

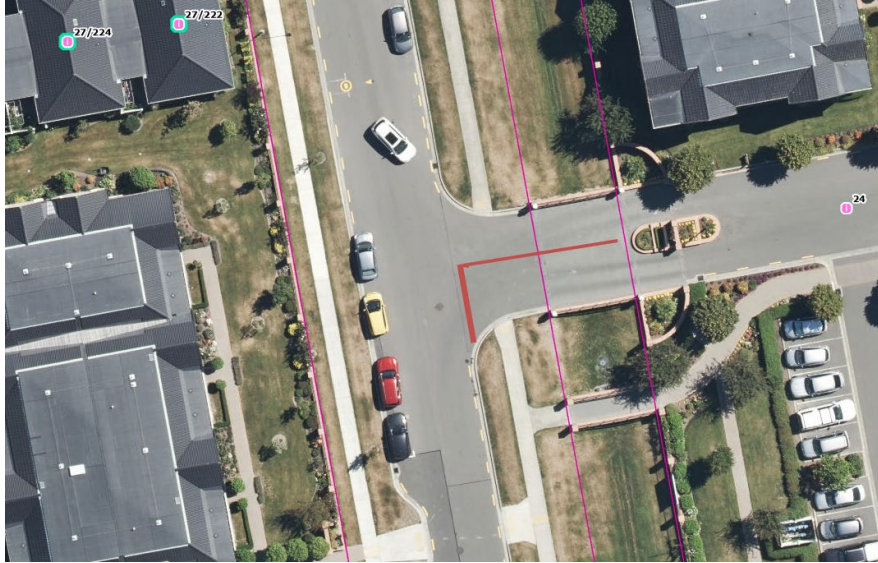


Figure One – Intersection Control at Charles Upham Drive / Retirement Village Entrance.

- (c) **Notes** the intersection control will be located within the Road Reserve.

AND

THAT the Rangiora-Ashley Community Board recommends:

THAT the Utilities and Roading Committee:

- (a) **Approves** the removal of one carpark, and the installation of 6m of No Stopping, on the north-east side of Charles Upham Drive and the Retirement Village entrance as shown in Figure 2 below.

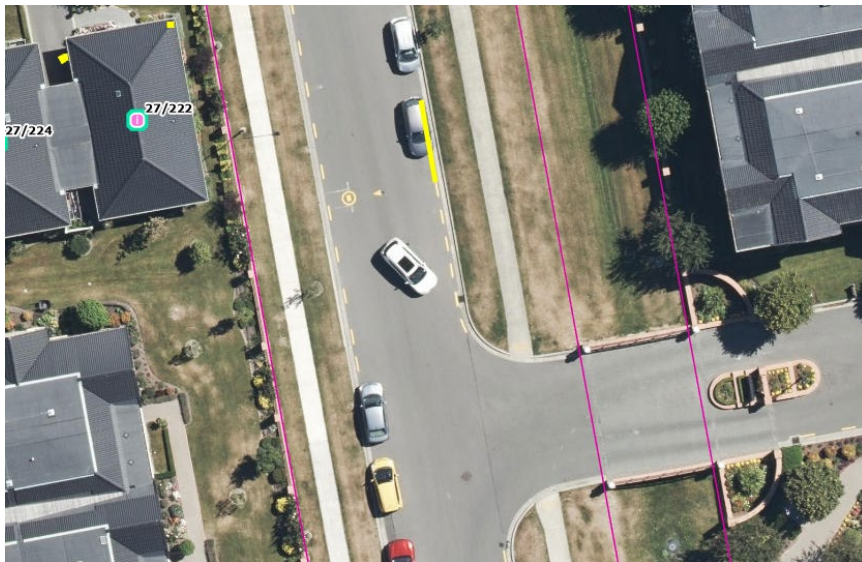


Figure Two – Removal of one carpark to the north of the retirement village (eastern side of road).

3. **BACKGROUND**

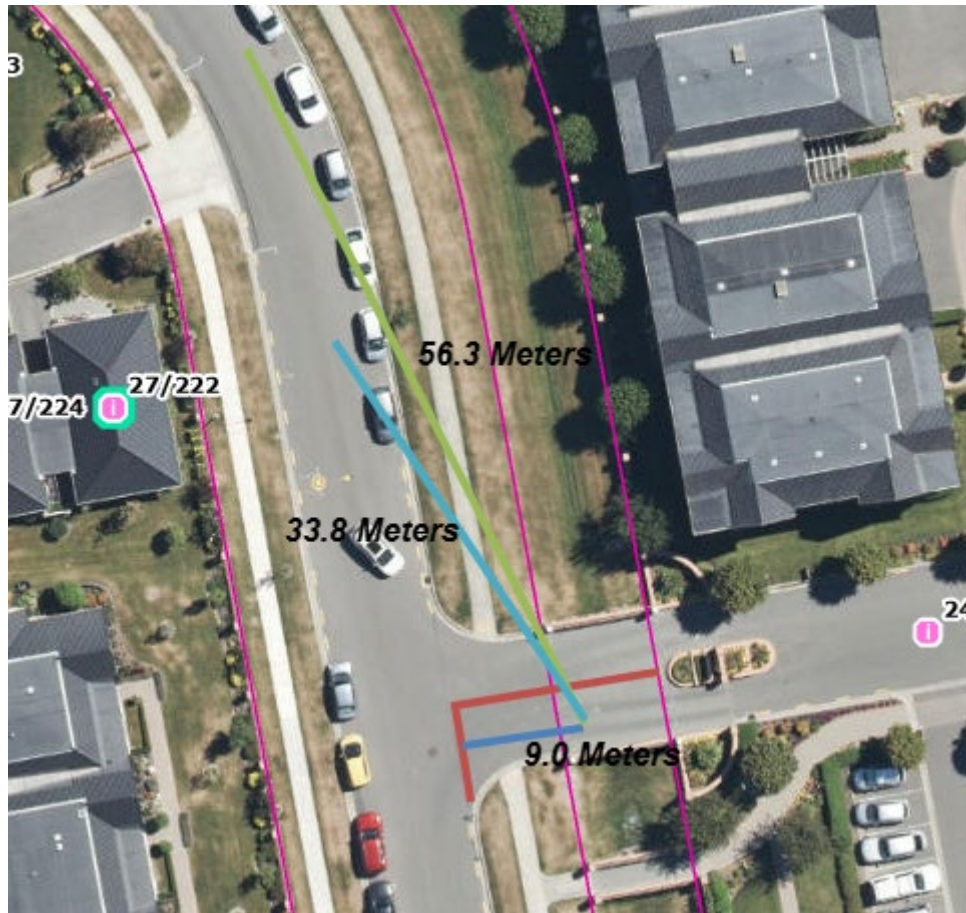
- 3.1. Charles Upham Drive is a busy road, carrying around 1361 vehicles per day (ADT across a 7-day week).
- 3.2. In late 2023 the construction of the road extension was completed, and the road which previously had primarily only served the Village was opened up with a new connection through to Huntingdon Drive. This has resulted in increased through movements.
- 3.3. A number of concerns have been raised via service request and also by members of the Charles Upham Residents Committee related to safety issues on Charles Upham Drive.
- 3.4. These issues include:
 - Concerns for the safety of residents crossing the road between the village and the apartments.
 - Requests to install a pedestrian crossing or a pedestrian refuge.
 - Concerns about the speed of vehicles travelling along Charles Upham Drive since the opening of the new road through to Huntingdon Drive.
 - Concerns about restricted visibility due to parking for vehicles exiting the main retirement village entrance.
- 3.5. Several meetings have been held to discuss these concerns.
- 3.6. Most recently, the Mayor, Roding Portfolio Holder, Rangiora-Ashely Community Board Chair and staff met with the Residents Committee representatives and the Manager of the Retirement Village to discuss the issues raised and possible areas where safety improvements could be made.
- 3.7. A small number of minor changes are able to be progressed. This includes relocating two warning signs off street light poles and onto their own poles in more conspicuous locations, and the installation of pedestrian hold rails at the crossing point are currently underway.
- 3.8. It is proposed to install a centreline along the section of Charles Upham Drive between Oxford Road and Chatsworth Avenue, to clearly delineate the lanes through this area which has a high demand for on-street parking.
- 3.9. The centreline will be marked in two stages.
 - Stage One – North of the Pre-School to Chatsworth Avenue will be undertaken once a decision is reached on removal of the carpark to the north of the village entrance, as this impacts the alignment of the centreline in this location.
 - Stage Two – Oxford Road to North of the Pre-School will need to be coordinated with the proposed work to install a pedestrian refuge at the crossing point near the Pre-School (as included in the Capital Works Programme Report and Minor Safety programme). As such this would not progress until a formal decision was made by Utilities and Roding on the adoption of the proposed Programme.
- 3.10. A lack of visibility, particularly to the north of the village entrance, has been identified as a key issue for residents leaving the village. A review of the sight lines has been undertaken, and visibility was observed to be restricted due to on-street parking.
- 3.11. The Traffic Control devices Manual requires the following in terms of sign lines for a Stop control:

4.1.2. Stop control

A stop control:

- Should be provided:
 - Where, at a point 9 m from the limit line, on a controlled approach to the intersection a lack of visibility means that a driver could not see a vehicle on an uncontrolled approach at a distance (in metres) of 1.2 times the numeric value of the 85th percentile speed (in km/h) of vehicles on the uncontrolled approach(es). This criterion applies to all vehicles (including cycles) on all uncontrolled approaches.

- 3.12. While the removal of one carpark will improve visibility, this intersection will still require a Stop control, as the required sight distance of 56.4m cannot be achieved.



- 3.13. There is a balance to be achieved with the high on-street parking demand in the wider area, and there was not support for further car parking removal at this time from the Retirement Village Management. The intersection can be adequately managed with a Stop intersection control, as recommended in this report.



Photo One – Current sight lines looking north from the retirement village exit.

- 3.14. Traffic counts have been previously undertaken on Charles Upham Drive with the most recent carried out in May 2024. This traffic count site was located near the pedestrian crossing point just south of the main village entrance and showed that the 85th percentile speed was 47km/h.

4. **ISSUES AND OPTIONS**

- 4.1. Charles Upham Drive around the main entrance to the retirement village is a busy area, in terms of the on-street parking which occurs and vehicles entering and exiting the village.
- 4.2. The activity in the area can lead to increased cognitive demand for drivers who are negotiating the entrance, and these demands can be higher in aged drivers particularly if slower reaction times or visual impairments exist.
- 4.3. Charles Upham Drive is immediately adjacent to a retirement village, and as such a large number of the users of the road are living within the village, or the apartments alongside.
- 4.4. Increasing sight distance will improve visibility and allow time for those exiting the village to assess oncoming traffic prior to entering the road.
- 4.5. The following options are available to the Community Board:

4.5.1. **Option One: Approve the removal of one carpark, installation of no-stopping and an intersection control.**

This option result in the Community Board recommend that the Utilities and Roothing Committee approve the installation of 6m of no-stopping restrictions to the north of the Village entrance (eastern side of the road) and also approving the installation of a Stop intersection control.

This is the recommended option because it ensures:

- Improved sight visibility for those exiting the Retirement Village.
- Provides clearer guidance for where drivers need to stop as they approach Charles Upham Drive in order to better assess oncoming traffic and increases safety.
- Ensures the traffic control is legally enforceable as the intersection control will be located entirely within road reserve.

4.5.2. **Option Two: Retain the status quo.**

This is not the recommended option as there are safety implications of not improving sight lines and providing clearer guidance for where drivers need to stop as they approach Charles Upham Drive.

Implications for Community Wellbeing

There are implications on community wellbeing by the issues and options that are the subject matter of this report.

These proposed changes will provide safety improvements to help support safe access for residents using this area.

- 4.6. The Management Team has reviewed this report and support the recommendations.

5. **COMMUNITY VIEWS**

5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. **Groups and Organisations**

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

Meetings have been held with the Charles Upham Residents Committee representatives and the Manager of the Retirement Village to discuss the safety concerns and possible improvements. Both are supportive of the proposed approach.

5.3. **Wider Community**

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report as the impacts of roadside management are considered to be localised and minor in nature.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

There are financial implications of the decisions sought by this report. There are costs associated with installing no-stopping lines, removing carparking, signage and intersection marking. These costs are estimated to be less than \$1,500 and can be accommodated within existing Road Maintenance budgets.

This budget is included in the Annual Plan/Long Term Plan.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report are considered to be localised and minor in nature and will not have sustainability or climate change impacts.

6.3. **Risk Management**

There are risks arising from the adoption/implementation of the recommendations in this report.

There is a risk that those using the on-street parking may be unhappy about the removal of a carpark. This has been considered and the impacts of the single carpark discussed as part of the wider discussion with the Residents Committee representatives and the Manager of the Retirement Village, and on balance the benefits to safety are considered to outweigh the inconvenience of a carpark loss.

6.4. **Health and Safety**

There are health and safety risks arising from the adoption/implementation of the recommendations in this report. These are considered minor.

Physical works will be undertaken through the Road Maintenance contract. The Road Maintenance contractor has a Health and Safety Plan and a SiteWise score of 100.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Section 2 of the Land Transport Rule: Traffic Control Devices requires a Road Controlling Authority to "authorise and, as appropriate, install or operate traffic control devices."

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report. In particular, the following community outcomes are of relevance to the issue under discussion:

Social: a place where everyone can have a sense of belonging

- Our community has equitable access to the essential infrastructure and services required to support community wellbeing.

Environmental: a place that values and restores our environment

- The natural and built environment in which people live is clean, healthy and safe.
- Our communities are able to access and enjoy natural areas and public spaces.

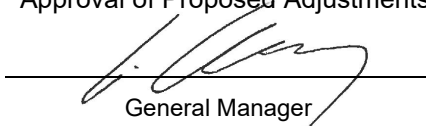
Economic: a place that is supported by a resilient and innovative economy

- Infrastructure and services are sustainable, resilient, and affordable.

7.4. Authorising Delegations

The Rangiora-Ashley Community Board have delegation to consider and report on all matters referred to it by the Council or any matter of interest or concern to the Community Board.

The Utilities and Roothing Committee has delegation to consider Roothing matters such as the approval of No Stopping restrictions.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** RDG-32-16-08 / 250509081457**REPORT TO:** RANGIORA-ASHLEY COMMUNITY BOARD**DATE OF MEETING:** 11 June 2025**AUTHOR(S):** Aaron Kibblewhite – Senior Project Engineer
Joanne McBride – Roading and Transport Manager**SUBJECT:** Approval of Proposed Adjustments to Rangiora New World Carpark**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)
General Manager
Chief Executive**1. SUMMARY**

- 1.1. This report seeks Community Board approval to make changes to the Ashley Street carpark adjacent to Rangiora New World to address pedestrian safety issues.
- 1.2. Feedback has been received from New World and members of the public regarding incidents of pedestrians tripping over the wheel stops currently in place along the western edge of the parking area.
- 1.3. Previous works have been carried out to improve the conspicuity of the wheel stops and kerb, however reports of tripping has continued and as such further improvements are proposed including an adjustment to the kerb and footpath widening works to enable the removal of the wheel stops.
- 1.4. Improvements to the pedestrian pathway traversing through the carpark are also included in the proposed scope of works.

Attachments:

- i. Proposed Carpark Improvement Plan (TRIM: 250519087645)

2. RECOMMENDATION**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 250509081457.

AND**THAT** the Rangiora-Ashley Community Board recommends:**THAT** the Utilities and Roading Committee:

- (a) **Approves** the proposed plan to adjust and widen the existing concrete pedestrian footpaths and associated kerbs in order to remove the isolated wheel stops.
- (b) **Notes** that there is no change to the total number of parking spaces as a result of this work.
- (c) **Notes** that two wheel-stops will remain at the two southern-most mobility parking spaces as the kerb cannot be changed due to the proximity of the Mobility Parks.

- (d) **Notes** that this work has an estimated cost of \$52,000, which will be funded from the Town Centre Carpark (Ashley Street) Layout Changes Budgets (PJ 102427.000.5133 and PJ 102427.000.5135) with a combined budget of \$150,000.

3. **BACKGROUND**

- 3.1. The carpark located at 11a Ashley Street is a council owned and operated town centre carpark servicing Rangiora New World as well as other surrounding businesses such as Domino's Pizza and the businesses operating in Gables Arcade.
- 3.2. A concrete footpath (approximately 1.7m wide) is located on the western edge of the carpark between a garden on one side and row of carparks on the other. The row of carparks includes standard parking spaces, accessible parking spaces, New World online Click and Collect parking spaces, and a trolley bay.
- 3.3. Historically there were issues with parked cars overhanging the footpath reducing the useable footpath width for pedestrians. Especially taking into consideration pedestrians passing each other with trolleys, mobility scooters, strollers, and wheelchairs. To address this wheel stops were installed around 2014.
- 3.4. While addressing the vehicle overhang issue the wheel stops themselves create a tripping risk with multiple incidents being reported by New World Management, of people not seeing them and tripping while walking to/from the footpath.
- 3.5. The wheel stops are standard black and yellow units which are used widely throughout the district.
- 3.6. In 2024 the New World team contacted the Mayor advising that they were experiencing issues with customers tripping over the wheel stops and requesting that changes be made address the safety risk. As a result, additional line marking was painted around each of the wheel stops to improve visibility in the short term and budget was allocated for the more substantial changes proposed with this report.
- 3.7. Since the additional markings have been placed around the wheel stops, staff have received subsequent reports of further tripping incidents resulting in injury.

4. **ISSUES AND OPTIONS**

- 4.1. The proposed changes include constructing a new nib kerb approximately 1 metre offset from the existing kerb and widening the concrete footpath. The new kerb will effectively replace the wheel stops and the additional footpath width will allow vehicles to overhang the footpath while not adversely reducing the useable width for pedestrians.
- 4.2. There is also a marked pedestrian pathway running east-west through the main carpark area for pedestrians to have a dedicated safe area to get across the carpark area. This is marked as parallel bars, similar to a zebra crossing, but is narrow at about 1.0 metre wide. The parallel bars are marked continuously across the full carpark area rather than only where pedestrian's cross vehicle paths reducing its effectiveness to delineate and highlight pedestrian/vehicle conflict areas.
- 4.3. The proposed scope also includes constructing raised concrete footpath sections adjacent to the parking spaces and widening of these to 1.8m (including the painted zebra crossing) to improve visibility and overall pedestrian conspicuity.
- 4.4. To accommodate the widening of the pedestrian walkways to 1.8m, the car-parking spaces adjacent will need to be remarked. There is sufficient space to achieve this without impacting the number of parking spaces available by shifting a trolley bay and slightly narrowing the adjacent parking spaces, which are currently wider than is required, down to 2.5-2.6m. Note the suggested minimum parking space width is 2.5m for long-term town centre parking and 2.6m for short-term town centre parking.

- 4.5. In total two trolley bays are proposed to be relocated. One of these is to accommodate the widening of the pedestrian walkway, and the second is to accommodate the kerb design which has been positioned to avoid a clash with a manhole cover. Staff have reached out to New World Management to discuss this work and the possibility of contributing to the cost of relocation.

- 4.6. The Rangiora-Ashley Community Board has the following options available to them:

- 4.6.1. Option 1: Approve the proposed changes and recommend that the Utility and Roading Committee commit to carrying out the works.

This option will address the health and safety risks posed by the existing wheel stops and help encourage pedestrians to utilise the designated pedestrian route through the car park to Ashley Street.

This is the recommended option as it addresses the current safety issues identified.

- 4.6.2. Option 2: Decline the recommendations of this report and instruct staff to undertake further work

This option would see staff give consideration to making further improvements to the car park following board feedback as to how they would like the issue addressed.

This is not the recommended option as there is limited budget to improve pedestrian safety within the car park. Further options would require significant consultation, and investment to implement.

- 4.6.3. Option 3: Decline the recommendations of this report and instruct staff to make no further improvements to the car park.

This is not the recommended option as there is a known history of trips and falls relating to these wheel stops, and these have continued to be reported following further works to highlight their presence.

Implications for Community Wellbeing

There are implications on community wellbeing by the issues and options that are the subject matter of this report.

The proposed changes will improve pedestrian safety for a council facility which has been observed as having a tangible risk causing multiple incidents.

- 4.7. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. Groups and Organisations

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

The New World management team have been contacted requesting feedback on the proposed plan, it is anticipated they will be receptive as it aligns with what adjustments they have requested.

5.3. **Wider Community**

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

There are financial implications of the decisions sought by this report.

The engineer's estimate for the proposed scope of works is \$52,000 (including contingency) made up of \$36,000 for the footpath widening works, and \$16,000 for the improvements to the east-west pedestrian pathway.

There is total budget of \$150,000 for the projects is split up as follows:

- \$112,500 within the Town Centre Carpark (Ashley St) Layout Changes Budgets PJ 102427.000.5133 for this project.
- \$37,500 within the Town Centre Carpark (Ashley St) Layout Changes Budgets PJ 102427.000.5135 for this project.

This budget is included in the Annual Plan/Long Term Plan.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 **Risk Management**

There are risks arising from the adoption/implementation of the recommendations in this report.

There is a perception from some of the public that this carpark area is owned and operated by New World. This is likely due to the close proximity to New World, inclusion of trolley bays and New World Click and Collect delivery parking spaces, and having direct access to the carpark area at 10 Good Street which is owned and operated by New World. To mitigate this risk, clear communications will be developed with the Communications team.

There is also a risk that the New World Supermarket Management may not support the proposed improvements. This risk has been reduced by working closely with the Supermarket owners on the proposed improvements.

6.4 **Health and Safety**

There are health and safety risks arising from the adoption/implementation of the recommendations in this report.

If no work is carried out the observed health and safety risk will remain which will likely continue to cause minor injuries and potentially worse incidents in the future.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Overall impacts of the proposal have been designed to fit in with AS/NZS 2890.1:2004 Parking Facilities – Part 1: Off-street parking as well as conforming with our WDC Engineering Code of Practice.

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

Social:

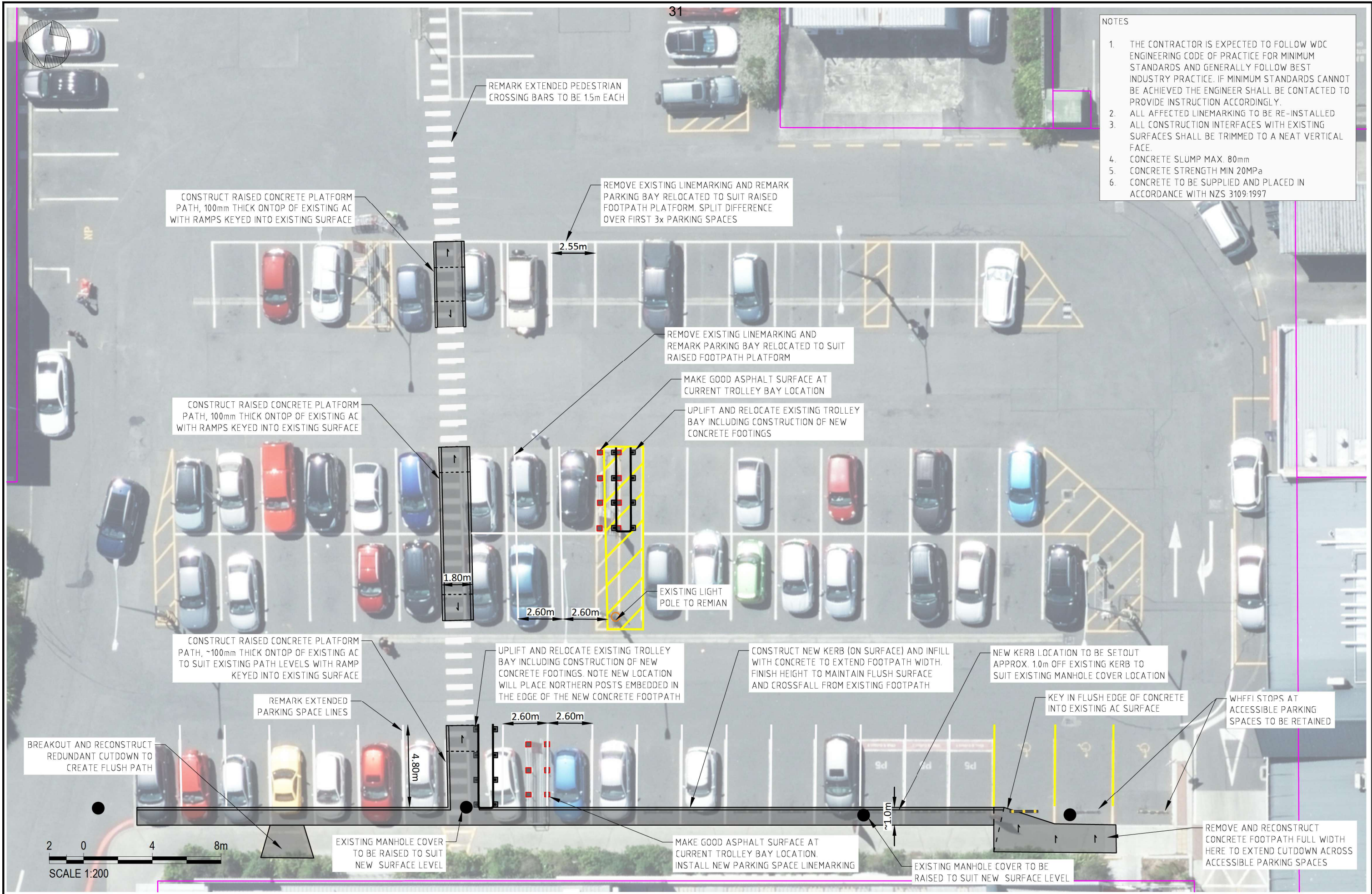
- *Council commits to promoting health and wellbeing and minimizing the risk of social harm to its communities.*
- *Our community has equitable access to the essential infrastructure and services required to support community wellbeing.*

Economic:

- *Enterprises are supported and enabled to succeed.*
- *Infrastructure and services are sustainable, resilient, and affordable.*

7.4. **Authorising Delegations**

As a matter of interest in a public parking space in the Rangiora community the Rangiora-Ashley Community Board have delegation to advise on budget expenditure for this proposal.



- NOTES
1. THE CONTRACTOR IS EXPECTED TO FOLLOW WDC ENGINEERING CODE OF PRACTICE FOR MINIMUM STANDARDS AND GENERALLY FOLLOW BEST INDUSTRY PRACTICE. IF MINIMUM STANDARDS CANNOT BE ACHIEVED THE ENGINEER SHALL BE CONTACTED TO PROVIDE INSTRUCTION ACCORDINGLY.
 2. ALL AFFECTED LINEMARKING TO BE RE-INSTALLED
 3. ALL CONSTRUCTION INTERFACES WITH EXISTING SURFACES SHALL BE TRIMMED TO A NEAT VERTICAL FACE.
 4. CONCRETE SLUMP MAX. 80mm
 5. CONCRETE STRENGTH MIN 20MPa
 6. CONCRETE TO BE SUPPLIED AND PLACED IN ACCORDANCE WITH NZS 3109:1997

REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	FOR PRICING	AK	KS	---	24/02/2025

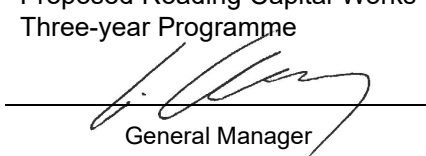
SURVEYED	---	---	PROJECT No	PD001696
DRAWN	AK	17/01/2025	CON No	---
DRAWING CHKD	KS	24/02/2025	SCALE (A3)	1:200
DESIGNED	AK	17/01/2025	DATUM ORIGIN	---
DESIGNED CHKD	KS	24/02/2025	HORIZONTAL	NZTM GD2000
APPROVED	---	---	VERTICAL	NZVD 2016



PROJECT
**RANGIORA TOWN CENTRE
PARKING ADJUSTMENTS**

SHEET TITLE
**RANGIORA NEW WORLD
PARKING ADJUSTMENT PLAN**

FOR TENDER NOT FOR CONSTRUCTION	
DRAWING	4561
SHEET	REVISION
2	A

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** RDG-08-09-01 / 250505077283**REPORT TO:** RANGIORA-ASHLEY COMMUNITY BOARD**DATE OF MEETING:** 11th June 2025**AUTHOR(S):** Kieran Straw – Civil Projects Team Leader
Joanne McBride – Roading and Transportation Manager**SUBJECT:** Proposed Roading Capital Works Programme for 2025 / 26 and Indicative Three-year Programme**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)
General Manager
Chief Executive**1. SUMMARY**

- 1.1. This report seeks endorsement from the Community Board of the proposed 2025/26 Roading Capital Works Programme and notes the indicative three-year programme from 2025/26 to 2028/29.
- 1.2. The Roading Capital Works Programme being considered are the categories where a general allocation is provided for in the Council's Long Term Plan (LTP), where community input is beneficial to achieving the required outcomes.
- 1.3. Renewal programmes are determined following a condition assessment of assets which have reached the end of life and are due for replacement, or where infrastructure is failing to provide an adequate level of service. While part of the prioritisation process considers asset life other factors including road hierarchy, high demand areas (e.g., schools or town centre areas) are also considered.
- 1.4. All major improvement projects which are specifically listed in the Long Term Plan (LTP) are not considered within this report, as these have separate funding allocated and are consulted on through the LTP process.
- 1.5. Minor safety improvements, the new footpath programme and public transport infrastructure are also included in the proposed programme.

Attachments:

- i. Proposed Roading Capital Works Programme for 2025/26 and Indicative Three-Year Programme (TRIM No. 250411064435)

2. RECOMMENDATION**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 250505077283.
- (b) **Endorses** the 2025/26 draft Proposed Roading Capital Works Programme (Trim: 250411064435)
- (c) **Endorses** the indicative Roading Capital Works Programme for the 2026/27, 2027/28 and 2028/29 financial years.

- (d) **Notes** that feedback from this report, and reports to the other Community Boards, will be taken by staff at the Board meetings and will be incorporated into the final report which is proposed to be taken to the Utilities and Roding Committee in July 2025 for approval.

3. **BACKGROUND**

- 3.1 The Roding programmes being considered are for those categories where a general allocation only is provided in the Council's Long Term Plan (LTP). These categories have some flexibility and as such community input is beneficial to achieving the required outcomes.
- 3.2 Major Roding Improvement projects are not included in this report as they are specifically listed in the LTP and consulted on through the LTP.
- 3.3 Categories considered within this programme are:
- Kerb and Channel Renewal
 - Footpath Renewal
 - Minor Safety Improvements
 - New Footpath Programme
 - Public Transport Infrastructure (New bus shelters & seats)
- 3.4 Other general categories such as road rehabilitation, road resealing, unsealed road re-metalling, signs renewal and street light renewal are not included as these programmes are developed purely on technical grounds and for asset condition reasons.
- 3.5 The process for finalising and approving the 2025/26 Roding capital works programme has included circulating a memo with the draft programme to the Community Boards ahead of this report. Feedback from the memo will be considered at the meeting, and agreed amendments made to the proposed programme. Following on from this, the Boards decisions will be reported back to the Utilities and Roding Committee.
- 3.6 The roding network is managed as a total network across the whole district and as such projects are prioritised district wide. Also, as the majority of expenditure on the network is subsidised by New Zealand Transport Agency Waka Kotahi, their requirements must be met to secure co-funding. Asset condition and safety are the key drivers for the programme and the aim is to minimise lifecycle costs.
- 3.7 Projects are identified in terms of the Roding Activity Management Plan and are being done to ensure the levels of service identified in the LTP are met. Asset renewal projects are identified and programmed based on asset condition to ensure that lifecycle costs, and hence the cost to the community, are minimised.
- 3.8 In developing the programmes, a range of factors are taken into account. Asset condition is the main driver for renewal projects, however other key factors are community feedback, and the coordination of the work with other programmes (such as water main renewal, drainage improvements and Utility Provider undergrounding) especially when deciding which year, a particular work should be done. As asset deterioration is gradual there is some flexibility to bring forward or delay specific projects where required.
- 3.9 Inputs used to develop the programmes are condition rating and inspections, RAMM reports, reports from the maintenance contractor, crash records, network safety inspections, reviews of maintenance costs, feedback from the public via service requests etc. All identified deficiencies are entered into a database, reviewed and then prioritised to fit within budget levels and to ensure they address a defined level of service issue.
- 3.10 Utility Authorities, the 3 Waters Team and the Greenspaces Teams are consulted to ensure there are no conflicts with their programmes and to identify where there may be possible synergies in the programmes and work can be coordinated.

3.11 Condition Assessment

To better understand the condition of the kerb and channel and footpath assets a condition rating is carried out every three years on these assets. The most recent rating was completed earlier this year (2025).

3.12 Kerb and Channel Replacement

Kerb and channel replacement is primarily focussed on the replacement of old-style dished channels which are in a poor or very poor condition. This is subject to the kerb and channel warranting replacement and meeting NZTA requirements. In many cases the footpath is replaced at the same time as the kerb and channel, however this only occurs where the footpath condition also warrants the renewal. Some old kerb and flat channels are in poor condition, and these will be included in the programme as required.

The kerb and channel replacement are prioritised district-wide, and the condition of the channel must be such that replacing it is the lowest maintenance cost treatment. Waka Kotahi has reasonably strict requirements that have to be met in order for the work to qualify for financial assistance, such that the poor condition of the channel is resulting in damage to the carriageway due to water ingress. Replacement for aesthetic reasons only will not be approved by Waka Kotahi.

Condition of the existing kerb & channel within the Rangiora-Ashley ward area has triggered the need for several renewals within the proposed programme, including Seddon Street, Leech Place, and Thorne Place (in conjunction with a planned water main renewal).

3.13 Footpath Renewals

This category is for the resurfacing and reconstruction of footpaths. The programme is determined by the footpath surface condition, and the purpose is to provide safe and comfortable footpaths and to minimise lifecycle costs.

As mentioned above all footpaths were condition rated earlier this year. From this rating the worst condition streets were identified and inspected. Following that inspection, staff take into account any community feedback and other programmes (including the previous approved programme), and from there the draft renewal programme is developed.

The footpath renewal programme is coordinated with the kerb and channel programme to ensure the end of the footpath life coincides with the end of the kerb and channel life wherever possible, so replacement can be done at the same time. This offers more options to design a comprehensive street upgrade when the renewal takes place. Where there is a grass berm between the kerb & channel and the path, and the path is in good condition or better, the footpath may be retained.

Condition of the existing footpaths within the Rangiora-Ashley ward area has triggered the need for several renewals within the proposed programme.

3.14 Minor Safety Improvements Programme

For the minor safety improvement programme, safety is the main factor considered.

This programme focuses on lower cost, high benefit safety improvements and has some flexibility with the opportunity to carry out a range of safety related improvement works. The proposed programme includes a number of safety issues and concerns that have been raised through various avenues and feedback from the Community Board(s) is an important input in confirming this programme.

3.15 New Footpath Programme

This programme considers and prioritises new footpaths in urban areas where there currently are none. A programme has been developed and prioritised and delivery of these new paths are continuing.

It should be noted that the budget associated with this programme for 2025 / 26 was moved forward to 2024 / 25 to complete both Lees Road, and East Belt in the 2024 / 25 year. As such, there is a reduced budget available for works in the 2025 / 26 year using unspent budget from Lees Road.

This carry-over budget is proposed to be spent constructing a new footpath in Blake Street, within the Rangiora Town Centre.

3.16 Public Transport Infrastructure

New passenger transport infrastructure primarily focuses on the installation of new seating, and bus shelters at bus stop locations, with the list being developed based on ECan boarding numbers, with higher use stops sitting higher in the programme. Some flexibility is exercised where stops are near retirement villages, or where a large number of service requests are received.

The proposed programme includes provision for a new bus shelter to be installed on West Belt, near the BUPA retirement home. This has been the subject of multiple requests to Council for a seat and shelter.

4. ISSUES AND OPTIONS

- 4.1. The draft programme is presented to the Community Board and feedback will be recorded, and consideration will be given as to whether it can be incorporated into the programme, where possible. All feedback will be included within the report to the Utilities and Roading Committee when they consider approval of the programme in July 2025.
- 4.2. The indicative three-year programme for the following three years is more flexible and is reviewed annually to allow consideration of programme delays, any emerging issues and to provide an opportunity to make changes to this programme.
- 4.3. The following options are available to the Community Board:

4.3.1. Option One – Endorse the Proposed Programme as Recommended:

Feedback presented from this meeting will be incorporated into a revised programme, which will be presented to Utilities and Roading Committee for approval.

This is the recommended option as it allows the draft programme to be taken to Utilities and Roading Committee and for work to begin on planning / design for projects early in the next financial year.

4.3.2. Option Two – Decline the Recommendation and ask Staff to make further changes:

This is not the recommended option as the programme of works has been developed from condition rating information, service requests and Community feedback, and as such represents the greatest needs within the District. Staff have also undertaken steps to confirm that this programme does not clash with other Council programmes.

4.4. Implications for Community Wellbeing

There are implications on community wellbeing by the issues and options that are the subject matter of this report.

The programmes contribute directly to public transport, walking projects, safety improvements and meeting levels of service, all of which have a positive impact on the Community.

4.5. The Management Team has reviewed this report and support the recommendations.

5. **COMMUNITY VIEWS**

5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are likely to be affected by or have an interest in the subject matter of this report.

Staff will liaise with Te Ngāi Tūāhuriri in regard to specific projects within the programme as required.

5.2. **Groups and Organisations**

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report. Where individual projects are agreed upon, then the appropriate groups and residents will be consulted with.

5.3. **Wider Community**

The wider community is likely to benefit from these safety improvements, improved infrastructure, and installation of shelters. Improved safety reduces the risk of harm to the public. Safety, Public transport and renewal of infrastructure supports the whole community.

Renewal of infrastructure results in meeting required levels of service for the community and reduces the risk of failure which could put the Community at risk. Providing shelter at bus stops increases the appeal of catching the bus and reduces congestion for other road users.

Staff will communicate impacts with directly affected residents as required.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

There are financial implications of the decisions sought by this report. Programmes are set to meet budget allocations for each category.

This budget is included in the Long Term Plan.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do have sustainability and/or climate change impacts.

Providing good quality assets such as footpaths encourages alternate modes such as walking. Increased Public Transport use has the impact of reducing carbon emissions.

6.3 Risk Management

There are risks arising from the adoption/implementation of the recommendations in this report.

There is a risk that the programme may not meet expectations. This is mitigated by ensuring public feedback is taken into consideration when developing the programme.

6.4 Health and Safety

There are health and safety risks arising from the adoption/implementation of the recommendations in this report.

Any contractors undertaking condition assessment or physical works contracts will be required to be SiteWise registered and meet minimum score requirements appropriate for the risk of the work being undertaken.

7. CONTEXT

7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Authorising Legislation

The Land Transport Act is relevant to this matter.

7.3. Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

Social

A place where everyone can have a sense of belonging...

- *Council commits to promoting health and wellbeing and minimizing the risk of social harm to its communities.*
- *Our community has equitable access to the essential infrastructure and services required to support community wellbeing.*

Environmental

...that values and restores our environment...

- *Our district is resilient and able to quickly respond to and recover from natural disasters and the effects of climate change.*
- *Our district transitions towards a reduced carbon and waste district.*
- *The natural and built environment in which people live is clean, healthy and safe.*
- *Our communities are able to access and enjoy natural areas and public spaces.*

Economic

...and is supported by a resilient and innovative economy.

- *Infrastructure and services are sustainable, resilient, and affordable.*

7.4. Authorising Delegations

The Community Board has delegation to represent and acting as an advocate for the interests of its community.

The Utilities and Roading Committee is responsible for Roading and Transportation activities (including road safety, multimodal transportation and traffic control), and has authority to approve work programmes for works that the Council has budgeted a general level of expenditure for.

Proposed Roothing Capital Works Programme for Community Boards - 2025/26 and three indicative years

			25/26	26/27	27/28	28/29
	Side	Town	Indicative Programme	Indicative Programme	Indicative Programme	Indicative Programme
Kerb and Channel Renewal						
Professional Fees			\$ 85,000	\$ 85,000	\$ 90,000	\$ 90,000
Leech Pl (Bush St - end) - with footpath	North	Rangiora	\$ 30,000	-	-	-
Thorne Pl (Ivory St - end) - with footpath	South	Rangiora	\$ 30,000	-	-	-
Seddon St (Kinley St to White St)	South	Rangiora	\$ 30,000	-	-	-
Seddon St (White St to Ayers St)	North	Rangiora	\$ 55,000	-	-	-
Akaroa Street (Hugh St - Ashley P)	East	Kaiapoi	\$ 130,000	-	-	-
Akaroa Street (Hugh St - Hodgson) with footpath	West	Kaiapoi	\$ 180,000	-	-	-
Williams Street (Beach to No 232) - with footpath	East	Kaiapoi	\$ 40,000	-	-	-
Murray Place - with footpath	Both	Kaiapoi	\$ 35,000	-	-	-
Bush St (South Belt - Bush St Reserve)	West	Rangiora	-	\$ 125,000	-	-
Kingsbury Ave (Windsor Crt - Regent Ave) - V Channel	South	Rangiora	-	\$ 50,000	-	-
Johns Rd (Green St - Bush St) - with footpath	South	Rangiora	-	\$ 20,000	-	-
White St (Johns Rd - Palmer St) - with footpath	East	Rangiora	-	\$ 40,000	-	-
White St (Palmer St - opposite Wiltshire Pl) - with footpath	East	Rangiora	-	\$ 160,000	-	-
Johns Rd (Bush St - King St) - with footpath	South	Rangiora	-	\$ 60,000	-	-
Akaroa Street (Ashley Place - No. 76)	East	Kaiapoi	-	\$ 50,000	-	-
Akaroa Street (Ashley Pl - Alpine Ln) - with footpath	West	Kaiapoi	-	\$ 30,000	-	-
Denchs Rd (Southbrook Rd - New Life School)- with footpath	North	Rangiora	-	-	\$ 50,000	-
Green St (Johns Rd - 22) with footpath	East	Rangiora	-	-	\$ 115,000	-
Otaki St (Ohoka Rd - Broom St / no. 21) - with footpath	West	Kaiapoi	-	-	\$ 135,000	-
Otaki St (Ohoka Rd - Broom St / no. 21) - with footpath	East	Kaiapoi	-	-	\$ 70,000	-
Bush St (Charles St - Watson Pl)	West	Rangiora	-	-	\$ 45,000	-
Aquila St (East Belt to end) - with footpath	North	Rangiora	-	-	\$ 35,000	-
Blackett St (White to Kinley) - with footpath	North	Rangiora	-	-	\$ 40,000	-
Kinley St (Seddon St to end) - with footpath	East	Rangiora	-	-	-	\$ 130,000
Hills Street (Carew St to No. 15) - with footpath	West	Kaiapoi	-	-	-	\$ 40,000
Williams Street (Walkway to McIntosh Pl to Blueskies) - with footpath	East	Kaiapoi	-	-	-	\$ 55,000
Cridland Street (Tunas to Bridge) - with footpath	North	Kaiapoi	-	-	-	\$ 110,000
Cridland Street (Tunas to Bridge) - with footpath	South	Kaiapoi	-	-	-	\$ 110,000
Bridge Street (Cridland to No. 3) - with Cridland St & footpath	West	Kaiapoi	-	-	-	-
Other Commitments			\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000
To be Allocated			\$ 4,165	\$ 13,243	\$ 33,571	\$ 85,156
Value of Work Programmed			\$ 660,000	\$ 665,000	\$ 625,000	\$ 580,000
Total Available Budget (including fees)			\$ 664,165	\$ 678,243	\$ 658,571	\$ 665,156

			25/26	26/27	27/28	28/29
	Side	Town	Indicative Programme	Indicative Programme	Indicative Programme	Indicative Programme
Footpath Renewal			25/26	26/27	27/28	27/28
Professional Fees			\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
West Belt (High to Blackett)	East	Rangiora	\$ 15,000	-	-	-
Leech Pl (Bush St - end) - with K&C	North	Rangiora	\$ 20,000	-	-	-
Princess Pl (Smith St - end)	East	Kaiapoi	\$ 45,000	-	-	-
Thorne Pl (Ivory St - end) - with kerb & channel	South	Rangiora	\$ 15,000	-	-	-
Holcroft Crt (Seddon St- End)	Both	Rangiora	\$ 40,000	-	-	-
Fraser Pl (No. 2 - end)	South	Rangiora	\$ 20,000	-	-	-
Fraser Pl (No. 11 - end)	North	Rangiora	\$ 20,000	-	-	-
Akaroa Street (Hugh St - Hodgson) - with kerb and channel	West	Kaiapoi	\$ 110,000	-	-	-
Williams Street (Beach to No 232) - with K&C	East	Kaiapoi	\$ 20,000	-	-	-
Fuller St (Peraki St - opp Evans Pl) - with watermain	North	Kaiapoi	\$ 20,000	-	-	-
Murray Place - with K&C	West	Kaiapoi	\$ 15,000	-	-	-
Wiltshire Court (No. 3 - No. 21)	South	Rangiora		\$ 25,000	-	-
Bush St (South Belt - Bush St Reserve) - with K&C	West	Rangiora	-	\$ 55,000	-	-
White St (Johns to Palmers) - with kerb & channel	East	Rangiora	-	\$ 20,000	-	-
White St (Palmer to opp Wiltshire) - with kerb and channel	East	Rangiora	-	\$ 40,000	-	-
Johns Rd (Green St - Bush St) - with kerb & channel	South	Rangiora	-	\$ 45,000	-	-
Johns Rd (Bush St - King St) - with kerb and channel	South	Rangiora	-	\$ 30,000	-	-
Akaroa Street (Ashley Pl - Alpine) - with kerb & channel	West	Kaiapoi	-	\$ 30,000	-	-
Park St (High St - end)	West	Rangiora	-	\$ 40,000	-	-
Fuller St (Peraki St - No. 65)	South	Kaiapoi	-	\$ 50,000	-	-
Main North Rd (SH1) (Stalker Park to School)	West	Woodend	-	\$ 20,000	-	-
Albert St (High to Blackett)	East	Rangiora	-	-	\$ 65,000	-
Buckleys Rd (41-63)	West	Rangiora	-	-	\$ 20,000	-
Parkhouse Dr (Treffers Ave-End)	West	Rangiora	-	-	\$ 53,000	-
Coates Pl (no. 16 to end including cul-de-sac)	East	Rangiora	-	-	\$ 30,000	-
Blackett St (Ashley St to Railway)	North	Rangiora	-	-	\$ 20,000	-
Denchs Rd (Southbrook Rd - New Life School) (Opp. Marshall Rd) - with kerb & channel	North	Rangiora	-	-	\$ 25,000	-
Green St (Johns Rd - No. 22) - with kerb and channel	East	Rangiora	-	-	\$ 40,000	-
Otaki St (Ohoka Rd to Broom St / no. 21) - with kerb & channel	West	Kaiapoi	-	-	\$ 40,000	-
Hewitts Rd (Appleton Pl - No. 27/29)	South	Woodend	-	-	\$ 50,000	-
Hewitts Rd (Woodglenn Dr - Appleton Pl)	South	Woodend	-	-	\$ 30,000	-
Grove Pl (walkway)	East	Rangiora	-	-	\$ 27,000	-
Grove Pl (Kingsbury to End)	East	Rangiora	-	-	\$ 25,000	-
Upper Sefton Rd (no. 537- Railway St)	North	Sefton	-	-	\$ 35,000	-
Otaki St (Ohoka Rd to Broom St / no. 21) - with kerb & channel	East	Kaiapoi	-	-	\$ 35,000	-
Bush St (Charles St - Watson Pl) - with kerb & channel	West	Rangiora	-	-	\$ 30,000	-
Kingsbury Ave (Windsor Crt- Regent Ave)	North	Rangiora	-	-	\$ 20,000	-
Aquila St (East Belt to end) - with K&C	North	Rangiora	-	-	\$ 15,000	-
Blackett St (White to Kinley) - with K&C	North	Rangiora	-	-	\$ 12,000	-
Burt St (Albert - Ashley)	Both	Rangiora	-	-	-	\$ 40,000
Kinley St (Seddon St to end)	East	Rangiora	-	-	-	\$ 35,000
Banks Pl (South Belt to No. 4)	West	Rangiora	-	-	-	\$ 7,000
Buckleys Rd (No. 11 - No. 17)	West	Rangiora	-	-	-	\$ 7,000

			25/26	26/27	27/28	28/29
	Side	Town	Indicative Programme	Indicative Programme	Indicative Programme	Indicative Programme
Tyler St (Durhan to Good)	South	Rangiora	-	-	-	\$ 20,000
White St (Whiltshire to Geddis)	West	Rangiora	-	-	-	\$ 10,000
Durham Street	East	Rangiora	-	-	-	\$ 5,000
Queen Street	North	Rangiora	-	-	-	\$ 25,000
Strachan Pl (No. 25 - No. 31)	West	Rangiora	-	-	-	\$ 10,000
Hills Street (Carew St to No. 15) - with K&C	West	Kaiapoi	-	-	-	\$ 12,000
Williams Street (No. 2 to Blueskies) - with K&C	East	Kaiapoi	-	-	-	\$ 10,000
Cridland Street (Tunas to Bridge) - with footpath	North	Kaiapoi	-	-	-	\$ 35,000
Cridland Street (Tunas to Bridge) - with footpath	South	Kaiapoi	-	-	-	\$ 35,000
To be Allocated			\$ 14,254	\$ 873	\$ 15,210	\$ 382,482
Value of Work Programmed			\$ 380,000	\$ 395,000	\$ 612,000	\$ 251,000
Total Available Budget (including fees)			\$ 394,254	\$ 395,873	\$ 627,210	\$ 633,482
Minor Improvement Projects						
Minor Lighting						
Oxford Lighting Deficiencies (High St Oxford) CARRY OVER		Oxford	\$ 40,000	-	-	-
Oxford Lighting Deficiencies (High St Oxford)		Rangiora	\$ 25,000	-	-	-
Easterbrook / Fernside Rd		Fernside	-	\$ 15,000	-	-
Revells Rd / Church Bush Rd		Tuahiwi		\$ 15,000		
Harewood Rd / South Eyre Road		Oxford	-	-	\$ 25,000	-
Other Lighting Projects (TBC)			-		-	\$ 25,000
Minor Lighting - Budget			\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Carry Over Minor Lighting Budget from 2024/25			\$ 40,000			
Intersection Improvements						
Tram Rd / Earlys Rd Splitter Island (CARRY OVER)		West Eyreton	\$ 40,000	-	-	-
Swamp / Hodgsons / Stonyflat		Loburn	\$ 50,000	-	-	-
North Eyre Rd / Logan Road		Mandeville	\$ 50,000	-	-	-
Birch Hill Road / Bald Hills Road		Okuku	-	\$ 47,000	-	-
Easterbrook Rd / Fernside Rd		Fernside	-	\$ 50,000	-	-
Revells Rd / Church Bush Rd		Tuahiwi		\$ 18,000		
Ashley Road / Summer Hill Road		Cust	-	-	\$ 50,000	-
Ashley Gorge Road / Glentui Bush		Glentui	-	-	\$ 50,000	-
King Street / Charles Street		Rangiora				\$ 50,000
Amors Road / Upper Sefton Road		Sefton				\$ 50,000
Budget to be Allocated			\$ 20,000	-	\$ 20,000	\$ 20,000
Intersection Improvements - Budget			\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000
Carry Over Intersection Improvements Budget (estimated)			\$ 40,000			

			25/26	26/27	27/28	28/29
	Side	Town	Indicative Programme	Indicative Programme	Indicative Programme	Indicative Programme
<u>School Safety Project</u>						
Clarkville School (Carry Over)		Clarkville	\$ 55,000	-	-	-
Rangiora High School (Carry Over)		Rangiora	\$ 50,000			
Townsend Rd Kea Crossing		Rangiora	\$ 30,000			
Pegasus School (Solander Road)		Pegasus	-	\$ 40,000	-	-
Other School Projects (TBC)			\$ 5,000	\$ 10,000	\$ 50,000	\$ 50,000
School Safety - Budget			\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Carry Over School Safety Budget (estimated)			\$ 90,000			
<u>Speed Treatments</u>						
Cosgrove Street Line Marking (Carry Over)		Kaiapoi	\$ 1,500			
Oxford Speed Thresholds		Oxford	\$ 50,000	\$ 40,000	-	-
SIDS Signs					\$ 40,000	
Other Speed Projects TBC			-	\$ 10,000	\$ 10,000	\$ 50,000
Speed Treatments - Budget			\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Carry Over Speed Treatment Budget (estimated)			\$ 1,500			
<u>Minor Works</u>						
Ford Signage		Various	\$ 20,000	\$ 20,000	-	-
Sovereign Palms & Arlington - Roundabout Signage		Kaiapoi	\$ 25,000	\$ 10,000	-	-
Kingsbury / Enverton Signage Upgrade		Rangiora	\$ 5,000			
Ashley Street footpath outside Cemetary		Rangiora		\$ 20,000		-
Blackett St Road Marking Improvements		Rangiora	-	-	\$ 30,000	-
Other Minor Works			-	-	\$ 20,000	\$ 50,000
Minor Works - Budget			\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Carry Over Minor Works Budget (estimated)			-			
<u>Walking and Cycling Projects</u>						
Papawai Drive - cut-down opp reserve		Rangiora	\$ 5,000			
Ashley Street Pedestrian Refuge Replacement		Rangiora	\$ 20,000			
Woodend Footpath Improvements (widening)		Woodend	\$ 40,000	-	-	-
Rangiora Town Centre Pedestrian Crossings - Signs & Markings		Rangiora	\$ 5,000	-	\$ 20,000	\$ 20,000
Charles Upham Drive Refuge (near pre-school)		Rangiora	\$ 30,000			
Kaiapoi Roundabout Pedestrian Improvements (Ohoka Rd)		Kaiapoi	-	\$ 40,000		
Southbook Cycle Lane Safety Improvements - Delineation		Rangiora	-	\$ 20,000	-	-
Pegasus Footpath Connections		Pegasus		\$ 20,000	-	\$ 20,000
Pegasus Cycle Lanes at roundabouts		Pegasus	-	\$ 20,000	\$ 45,000	\$ 20,000
Peraki St / Carew St Ped Cutdowns		Kaiapoi	-		\$ 10,000	-
Sneyd / Cosgrove St Ped Cutdowns		Kaiapoi	-	-	\$ 10,000	-
Kings Ave Waikuku - Path link from Waikuku Beach Intersection to existing path		Waikuku			\$ 15,000	
Other Walking & Cycling Projects			-	-	-	\$ 40,000
Walking & Cycling - Budget			\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Carry Over Walking & Cycling Budget (estimated)			-			

			25/26	26/27	27/28	28/29
	Side	Town	Indicative Programme	Indicative Programme	Indicative Programme	Indicative Programme
Roadside Hazard Removal						
Depot Road - Eyre River Bridge - Electronic Warning Signs		Oxford	\$ 70,000			
Carrs Road (RP 1050m) - Guardrail		Loburn	\$ 130,000			
Dixons Rd - (RP 1125) - Guardrail		Loburn		\$ 200,000		
Carrs Road (RP 6740m) - Guardrail		Loburn			\$ 200,000	
Birch Hill Road (RP 840) - Guardrail						\$ 200,000
Roadside Hazard Removal - Budget			\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
Carry Over Roadside Hazard removal Budget (estimated)			-			
High Risk Intersection treatments						
Oxford Road - Mertons Road - Plasketts Road (carry over)			\$ 20,000			
South Eyre Road / Poyntz Road (carry over)			\$ 20,000			
South Eyre Road / Two Chain (carry over)			\$ 20,000			
Tram Road / No. 10 Road (carry over)			\$ 20,000			
Tram Road / South Eyre Rd / Giles Road (carry over)			\$ 20,000			
Depot Road / Woodstock Road (carry over)			\$ 20,000			
Mill Road / Ashworths Road (carry over)			\$ 20,000			
Two Chain Road / Swannanoa Road / Boundary Road / Main Drain Road (carry over)			\$ 20,000			
Tram Road / Earlys Road (carry over)			\$ 20,000			
Birch Hill Rd - Fishers Rd - Yaxleys Rd - Barkers Rd			\$ 20,000			
Birch Hill Rd - Foothills Rd			\$ 20,000			
Harewood Rd - Wolffs Rd			\$ 20,000			
Oxford Rd - Carleton Rd			\$ 20,000			
Oxford Rd - Lilly Rd			\$ 20,000			
Pembertons Rd - Bruces Rd - Rangiora Leithfield Rd			\$ 20,000			
Upper Sefton Rd - Beatties Rd			\$ 20,000			
Upper Sefton Rd - Broad Rd			\$ 20,000			
Tram Rd - Edmunds Rd - Jacksons Rd			\$ 20,000			
Tram Rd - Chapmans Boundary Rd			\$ 20,000			
To be allocated			-	\$ 180,000	\$ 180,000	\$ 180,000
High Risk Rural Intersection Treatment - Budget			\$ 200,000	\$ 180,000	\$ 180,000	\$ 18,000
Carry Over High Risk Intersections Budget (estimated)			\$ 180,000			
Value of Work Programmed						
			\$ 1,146,500	\$ 775,000	\$ 775,000	\$ 775,000
Total Carry Over Budget for Minor Safety Programme (estimated)			\$ 351,500	-	-	-
Approved Annual Budget			\$ 795,000	\$ 775,000	\$ 775,000	\$ 775,000
Total Available Budget for Minor Safety Programme			\$ 1,146,500	\$ 775,000	\$ 775,000	\$ 920,000

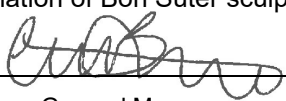
			25/26	26/27	27/28	28/29
	Side	Town	Indicative Programme	Indicative Programme	Indicative Programme	Indicative Programme
New Footpaths						
Blake St (Durham to Good) - Carry Over from 2024/25 (under spend)			\$ 80,000			
Chinnerys Road (Reserve east entrance – Woodglen Dr) – west side		Woodend	-	\$ 70,000	-	-
Redwood Place (Start to end)		Oxford	-	\$ 30,000	-	-
Knight Street (Start to end)		Oxford	-	-	\$ 60,000	
Matai Place (Start to end)		Oxford	-	-	\$ 40,000	-
Woodfield Place (Start to end)		Woodend	-	-	-	\$ 40,000
Church Street - Past Anglican Church		Rangiora	-	-	-	-
To be allocated			\$ 20,000	-	-	\$ 60,000
Value of Work Programmed			\$ 80,000	\$ 100,000	\$ 100,000	\$ 40,000
Carry Over (estimated)			\$ 100,000	-		
Approved Annual Budget			\$ -	\$ 100,000	\$ 100,000	\$ 100,000
Total Available Budget (including fees)			\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Bus Shelter Programme						
Professional Fees			\$ 8,000	\$ 10,000	\$ 10,000	\$ 12,000
Main North Rd (near Hewitts Rd) - 44469		Kaiapoi	\$ 18,000	-		
Williams St (near Davies St) - 13876		Kaiapoi	\$ 18,000	-		
Island Rd (near Barnard St) - 53401		Kaiapoi	\$ 18,000			
West Belt at BUPA Retirement Home - 54755		Rangiora	\$ 18,000		-	
Williams St near Coups - east - 15818		Kaiapoi	\$ 18,000			-
Bush St (near Watson Pl) - 51306		Rangiora		\$ 18,000		
King St (near Seddon St) - 44623		Rangiora		\$ 18,000		
Williams St near Ohoka Rd - east - 15255		Kaiapoi		\$ 18,000		-
High St near King St (north) - 47320		Rangiora		\$ 18,000		
Main North Road (near Williams Street) - 42260		Kaiapoi		\$ 18,000		
Barnard Street (Stop No. 54861)		Kaiapoi			\$ 18,000	
Main North Road (near Williams Street) - 42241		Kaiapoi			\$ 18,000	-
Main North Road (near Williams Street) - 42260		Kaiapoi			\$ 18,000	
Bush St near Stratchen - 44794		Rangiora			\$ 18,000	
Adderly Tce near Sneyd St - 54835		Kaiapoi			\$ 18,000	
Williams St (near Carew St) 15792		Kaiapoi			\$ 18,000	
To be allocated			-	\$ 1,234	\$ 15,263	\$ 198,000
Value of Work Programmed			\$ 98,000	\$ 100,000	\$ 118,000	\$ 12,000
Approved Annual Budget (including fees)			\$ 98,000	\$ 101,234	\$ 133,263	\$ 210,000

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** CMS-17-02 / GOV-26-11-06 / 250529097125**REPORT TO:** RANGIORA-ASHLEY COMMUNITY BOARD**DATE OF MEETING:** 11 June 2025

AUTHOR(S): Mel Foster, Community Development Facilitator – Arts Strategy Implementation
 Chrissy Taylor-Claude, Parks Officer

SUBJECT: Installation of Bon Suter sculpture in Victoria Park

ENDORSED BY:
 (for Reports to Council,
 Committees or Boards)


 General Manager


 Chief Executive

1. SUMMARY

- 1.1. This report seeks approval to install a sculpture created by Bon Suter in the flower beds in Victoria Park.
- 1.2. Permission is sought to allocate up to \$3,000 from the Rangiora Ashley Community Board's General Landscaping Budget to cover installation costs at the request of the Waimakariri Public Arts Trust (WPAT).
- 1.3. The sculpture has been gifted to WPAT by local Rangiora business, Horton Signs and is proposed to be installed and maintained by Greenspace.

Attachments:

- i. Photo of Bon Suter sculpture and proposed location. TRIM: 250529097130
- ii. Email from Horton Signs donating sculpture. TRIM: 250529097137

2. RECOMMENDATION**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 250529097125.
- (b) **Approves** installation of the sculpture in Victoria Park.
- (c) **Approves** up to \$3,000 of funding from the Rangiora Ashley Community Board's General Landscaping Budget to cover installation costs.
- (d) **Notes** that the proposed location of the sculpture in the Victoria Park flower gardens has been agreed between Waimakariri Pubic Arts Trust and Greenspace.
- (e) **Notes** that the sculpture will be owned and maintained by the Council with ongoing maintenance costs being covered by existing Greenspace budgets (10.538.811.2507).

3. BACKGROUND

- 3.1. The purpose of Waimakariri Public Arts Trust (WPAT) is to promote art and culture in the Waimakariri District, raise funds to enable the commission of artworks, educate the public about art and artists, and support arts projects and events in the community.

- 3.2. WPAT has been gifted a Bon Suter Oamaru stone sculpture for display in a public space by current owners, Horton Signs. WPAT have indicated acceptance of the gift.
- 3.3. The sculpture had been commissioned by the current owner's parents and Earthwork Landscape Supplies in 2005 at the time of the Victoria Park Sculpture Symposium. The Symposium contracted artists to create sculptures at a cost of \$1,500 each and Horton Signs sponsored this particular piece. The sculpture entitled "Together" is 2.3m x 1m in size and is believed to depict two rivers joining together.
- 3.4. WPAT suggested Victoria Park as a preferred site for the sculpture as this was where the Sculpture Symposium was held. It would be close to other sculptures in the vicinity and complement the new WPAT Public Arts Trail soon to be released. Greenspace team have identified one of the flower beds in Victoria Park gardens as a suitable position.
- 3.5. Bon Suter is a widely recognised, highly talented sculptor based in South Brighton. Described as a 'limestone legend', Bon has been involved in national and international symposiums for over two decades. Bon's work is held in collections around the world, including many public and private commissions.
- 3.6. The artwork is no longer required by Horton Signs as their carpark needs to be redeveloped to allow more parking for the surrounding tenants.
- 3.7. The sculpture is proposed to be placed within the flower beds in Victoria Park as recommended by WPAT and Council staff. It will need to be installed by crane, and this would be carried out by approved contractors to ensure that it is installed abiding by the appropriate health and safety guidelines and does not present an ongoing risk to the public. WPAT will arrange for a plaque to be installed alongside the sculpture.
- 3.8. Horton Signs have granted ownership to Council via WPAT (*attachment ii*).

4. **ISSUES AND OPTIONS**

- 4.1. The sculpture will need to be installed by crane by an approved council contractor onto a concrete plinth. It is understood that the sculpture may already be on its own concrete plinth which would reduce the cost of installation. However, this is unable to be confirmed until the sculpture is removed from its present location.
- 4.2. The sculpture will require an initial clean to remove moss and mould. Ongoing maintenance will be carried out by Council contractors as necessary within existing Greenspace budgets (10.538.811.2507).
- 4.3. Council staff will source a valuation of the sculpture for inclusion in the assets register.
- 4.4. Due to its location being close to the Percival Street entrance, both visitors and pedestrians using the footpath would easily be able to view and appreciate the sculpture.
- 4.5. There are three options available:
 - 4.5.1. Approve installation of the sculpture into flower beds in Victoria Park with costs of installation coming out of Rangiora Ashley Community Board's General Landscaping Budget. This is the preferred option as it honours the agreement already indicated by WPAT to Horton Signs and installation of the sculpture in the garden beds would further enhance the aesthetics of Victoria Park.
 - 4.5.2. Approve installation of the sculpture in the flower beds in Victoria Park with no contribution from the Board's General Landscaping Budget to installation costs. This is not a preferred option as it would necessitate external funding which would delay the project significantly. A delay in progressing the project could result in a withdrawal of the gifting of this sculpture, as there is an urgency to have it relocated from its current site.

4.5.3. Approve acceptance of the sculpture but into a different location. This is the least preferred option given it would require a repetition in consultation regarding the location of the sculpture.

4.5.4. Decline acceptance of the sculpture. This is not a preferred option. As per the Trust Deed, one of the purposes of WPAT is to benefit the public and community with art works. WPAT have identified this as a worthy addition to the public art of Waimakariri.

4.6. **Implications for Community Wellbeing**

There are implications on community wellbeing by the issues and options that are the subject matter of this report.

Art in public places contributes to the cultural wellbeing of the community. Art creates a sense of place and reflects our history and culture in a unique way. Public art works create conversation and reflection amongst the community and contribute to the diversity of our public spaces.

4.7. The Management Team has reviewed this report and support the recommendations.

5. **COMMUNITY VIEWS**

5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report.

As this report is seeking permission on behalf of WPAT, no correspondence has been entered with Te Ngāi Tūāhuriri hapū with regards to the location of this sculpture.

5.2. **Groups and Organisations**

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

- Waimakariri Public Arts Trust.

5.3. **Wider Community**

The wider community is likely to be affected by, or to have an interest in the subject matter of this report. Given that the sculpture is being proposed for a high profile public space it may generate some community interest. It is anticipated that the sculpture will add creative value to this space and receive a positive response from interested members of the community.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

There are financial implications of the decisions sought by this report.

6.1.1. This budget is not included in the Annual Plan/Long Term Plan. Installation costs are expected to be up to \$3,000. WPAT are requesting funding for the installation of the sculpture as they do not have funding available for this project. This has resulted in the recommendation for the Board to fund installation costs of the sculpture through their General Landscaping Budget. If funding is not allocated from the Boards General Landscaping Budget, WPAT will need to source external funding to allow the project to progress.

6.1.2. **Maintenance costs**

Maintenance costs are expected to be minimal and will be covered by existing Greenspace budgets (10.538.811.2507).

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3. **Risk Management**

There are risks arising from the adoption/implantation of the recommendations in this report.

- It is possible that members of the community may not like the sculpture or its location. One important outcome from public art is the stimulation of conversation and opinion and an appreciation for the role art can play in our public spaces. It is hoped that this sculpture will generate conversation regarding art. However, given its location and size it is unlikely to generate significant negative opinion or dislike where the location or installation will need to be revisited.
- With any public art, there is a risk of vandalism. This may mean that from time to time the sculpture may need to be repaired or cleaned to maintain its condition. It is thought this sculpture in this location is likely to have a low risk of frequent vandalism.
- All artwork has a life span when exposed to the elements and can degrade over time. It is recommended that Council and WPAT assess the condition of the piece and its location every five years to ensure it continues to add value to the setting and serve its purpose.
- There is a low risk that changes to the park or its environment may mean that the sculpture is required to be shifted or removed. Should this occur, then WPAT would consult with the Community Board around other possible locations for the sculpture.

6.4. **Health and Safety**

There are health and safety risks arising from the adoption/implementation of the recommendations in this report.

- Being located in a public space there is a risk, that children or youth could interact with the sculpture. However, the piece has no moving parts and has been located away from the playground areas. Furthermore it will be securely fixed onto a concrete plinth and is envisaged as a low risk.
- Installation of the sculpture will be carried out by approved Greenspace contractors to ensure that it is installed using the appropriate health and safety guidelines and does not present an ongoing risk to the public.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Local Government Act

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

Cultural

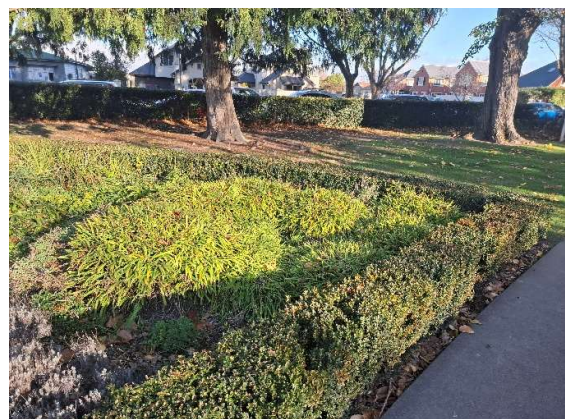
- Public spaces express our cultural identities and help to foster an inclusive society.
- The distinctive character of our takiwā / district, arts and heritage are preserved and enhanced.
- Waimakariri's diversity is freely expressed, respected and valued.
- There is an environment that supports creativity and innovation for all.

Social

- Public spaces are diverse, respond to changing demographics and meet local needs for leisure and recreation.

7.4. **Authorising Delegations**

The Rangiora-Ashley Community Board has delegated authority to approve the recommendations in this report.

BON SUTER SCULPTURE FOR RELOCATION**LOCATION IN VICTORIA PARK**

TRIM 250529097130

Mel Foster

From:



Caution: [THIS EMAIL IS FROM AN EXTERNAL SOURCE] DO NOT CLICK links or attachments unless you recognise the sender email

Hi Wil,

Thanks for your email and apologies for the slight delay in responding.

I can confirm, that we have gifted this to the Waimakariri Public Arts Trust for display within the Waimakariri community.

I hope this suffices, but any issues, please just let me know.

Cheers,

Nick Horton

Director / Signage Consultant

M. [REDACTED]

E. [REDACTED]



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Hello Nick

The Waimakariri Public Arts Trust met this morning and there was discussion around the donation of the Bon Suiter sculpture. We are pleased we can give it a new home and we are working on getting it there.

What we need for our records is how we acquired the sculpture. Would you be able to confirm in writing that it was gifted to us? We would appreciate that.

Regards

Wil Henderson

W. J. Henderson

Chair

WPAT

TRIM: 250529097137

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** GOV/26-11-06/250530097343**REPORT TO:** Rangiora Ashley Community Board**DATE OF MEETING:** 11 June 2025**AUTHOR(S):** Grant Stephens – Greenspace Design and Planning Team Leader**SUBJECT:** Rangiora Ashley General Landscaping Budget Projects 2025**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)
General Manager
Chief Executive**1. SUMMARY**

- 1.1. The Rangiora Ashley Community Board has \$28,646 available in its General Landscaping Budget. Following a workshop in September 2024, the Board prioritized enhancing the Kippenberger Avenue entrance, including a commemorative feature for Howard Kippenberger—a respected local figure and military leader.
- 1.2. The Board requested a vibrant, unique design, possibly incorporating mural art to soften the existing concrete wall. However, challenges include the wall being developer-owned and co-designed with the Rununga, limiting modification options. Safety, public art approvals, and traffic management also add complexity and cost. In April 2025, staff held a second workshop to explore ideas and confirmed a \$17,191 allocation for the project. Board members discussed three potential options with the focus on celebrating Kippenberger's life in Rangiora, not just his military service:

Option 1: Information Panel – Eastern end, explaining Kippenberger's significance.
Option 2: Sculptural Element – Western end, visually representing his legacy.
Option 3: Water Feature – In stormwater ponds, offering an elaborate tribute.

- 1.3. Also discussed within this report are additional General Landscaping Budget Projects which the Board may be interested in providing budget towards. These include the Bon Suter Sculpture relocation, a food forest and the Western Town Entrance to Rangiora on Oxford Road. Each option available to the Board has an estimated cost and staff have provided the below table to show the recommended options and the impacts on the budget available should these option be approved by the Board.

Rangiora General Landscaping Budget			
	Est Cost	Existing Budget	Recommended Allocation
Kippenberger Element			
Option 1 - Information Panel	\$5,000	\$17,191	0 *
or			
Option 2 - Sculptural Element	\$30,000		\$12,809
Bon Suter Sculpture	\$3,000	0	\$3,000
Oxford Rd Town Entrance	\$60,000	0	\$12,837
* This option would see \$12,191 returned which could be allocated to Oxford Rd Entrance			
Budget Available			\$28,646
Budget Remaining			\$0

Attachments:

- i. Option 2: Sculptural Element Visual Representation (Trim: 250530097351)

2. **RECOMMENDATION**

THAT the Rangiora Ashley Community Board:

- (a) **Receives** Report No. 250530097343.
- (b) **Approves** Option 1: Information Panel for the Kippenberger Entrance and staff working with the Communications and Engagement Team to develop a concept to be brought back to the Board.
- Or**
- (c) **Approves** Option 2: Sculptural Element for the Kippenberger Entrance and staff working to refine the design (Trim: 250530097351) before seeking approval from the Waimakariri Public Arts Trust and then the Board for final approval.
- (d) **Approves** the remaining budget from this financial year being allocated to the Oxford Road Entrance Development Project.
- (e) **Notes** that the Board has a current budget of \$28,646 available to allocate to projects within this financial year.
- (f) **Notes** this will mean the full budget available to the Board this financial year has been allocated to projects and the Board will receive a new budget for allocation in the coming 25/26 financial year
- (g) **Notes** that neither of the Kippenberger Projects can be completed within this financial year and the budget for uncompleted projects will be carried over into the 25/26 financial year as a work in progress.

3. **BACKGROUND**

- 3.1. The General Landscaping Budget is a discretionary sum the Board can allocate towards landscape projects within their ward. There have been many varying projects that this money has been spent on over the years to enhance the landscape of the Rangiora Ashley area. Projects have included such things as the Loburn Domain Memorial, Millton Reserve, Cust Domain park bench and rugby practice posts etc
- 3.2. The Rangiora Ashley Community Board currently has a balance of \$28,646 to allocate towards new landscape projects within their ward. At the request of the board, Greenspace Design and Planning Team Leader Grant Stephens ran a workshop with the Board to discuss potential options at the Board's September 2024 meeting. This workshop included information about ongoing projects, what is available to spend and information on some potential ideas.
- 3.3. As a response to this workshop, the board identified that they wanted to complete the Kippenberger Ave entrance before proceeding on to other entrance projects and requested a report on this entrance with particular note to the outstanding element of a commemorative feature for acknowledging Howard Kippenberger. At the meeting the Board requested that the commemorative feature be vibrant and colourful, unique and not just another 'silhouette' and if possible utilise the likes of mural/artwork on the existing concrete wall to bring colour and interest to the entrance and soften the visual appearance of the wall.

- 3.4. Staff attended the Rangiora Ashley Community Board in April 2025 to hold a workshop with the Board regarding design thinking for the Kippenberger commemoration and to confirm a direction and discuss some considerations and challenges with the project.
- 3.5. These considerations included;
- Celebration of important local person – Howard Kippenberger (Kip)
‘Most popular’ military commander – served in WWI and WWII
Lived in Rangiora Post War - Eight years as Borough Councillor
 - Working with existing design elements, while currently low, the existing planting will grow in time.
 - A lot of history regarding Kippenberger has been recorded and is accessible.
 - Current Budget allocated from the Board - \$17,191
- 3.6. There were also a number of challenges which Staff are aware of and which need to be worked through as listed below;
- The wall and wider area preferred by the Board for a feature is not owned by Council and still under developer's control. This wall is located on private land so ownership will fall to the private residents. This means any artwork or mural would need approval from the individual landowner and an associated MOU or LTO for the mural between Council and that/those landowner(s)
 - The wall in particular was designed by developer in unison with the Rununga, therefore a mural or other artwork against this wall is likely not feasible.
 - Need to ensure that any feature is not a negative distraction to drivers and is safe.
 - Mural/Artwork. If this is a public art piece, it will need to be approved by the Waimakariri Public Art Trust prior to returning to the Board for final opportunities. This will add time to the process.
 - Depending on the final design and location, traffic management may be required for the installation which could therefore have an impact on cost.
- 3.7. At the workshop different Board members held differing views around what this feature could be/look like. Staff were asked to provide information to the Board on three potential options of differing scale. The focus of all three options would be to celebrate Kippenberger's life in Rangiora – not just his military achievements and to not be seen as a war memorial.

Option 1: An Information Panel

This would be located closer to the town centre end of Kippenberger Ave and Inform people who Kippenberger was and why he is important

Option 2: A Sculptural Element

This would be located near the Western End of Kippenberger Ave and visually represent who Kippenberger was and why he is important.

Option 3: An Elaborate Water Feature

This would be located within the water detention ponds to the north of Kippenberger Ave and visually represent who Kippenberger was and why he is important.

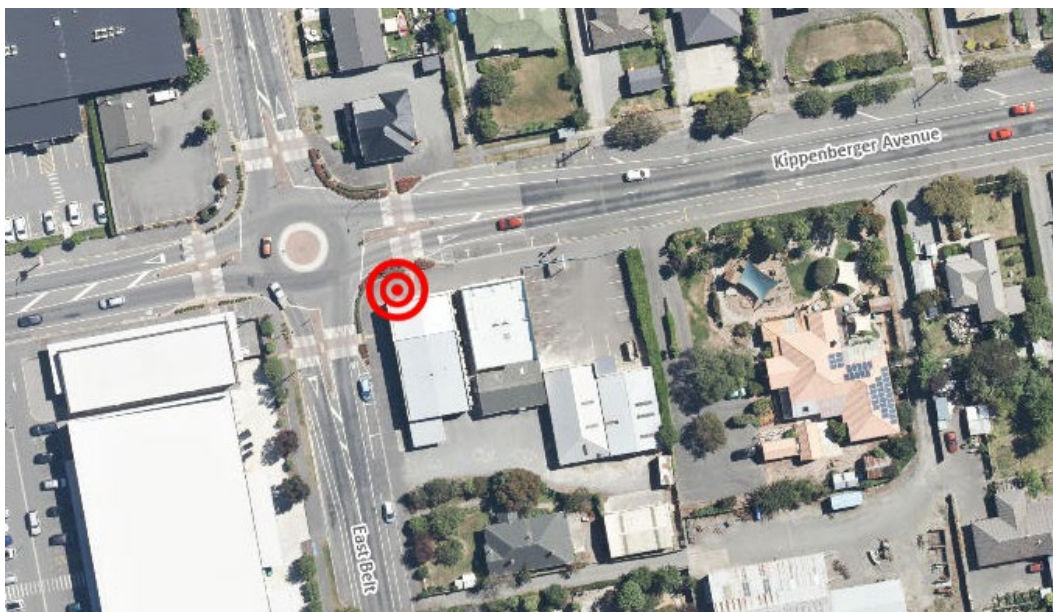
- 3.8. Staff have discussed all three options in the Issues and Options Section below along with estimated costs and processes.

4. ISSUES AND OPTIONS

Option 1: Information Panel

Location

- 4.1. Staff have looked at potential locations for an information panel and believe that in order to be seen and read by passing pedestrians, locating it at near the start of Kippenberger Ave would be important. The footpath on the southern side of the road is wider with more space to accommodate an information panel and could be located to be visible to travellers down East Belt also who may wish to cross the road to read it. This location is shown in the below map



Design

- 4.2. Staff have already received a number of photos and information regarding Howard Kippenberger and his life in Rangiora which could be incorporated into an information panel. Should the Board want to progress with an information panel, staff would work with the Communications and Engagement Team to design a unique panel which incorporates this information and also has aesthetic appeal and is eye catching. An example of the type of sign possible which has been created for the Kaiapoi area is shown below. While staff would encourage a new design unique for Rangiora, thought would be taken to ensure that any design could be replicated around Rangiora should the Board want to highlight other historic elements/people/events.

Costs

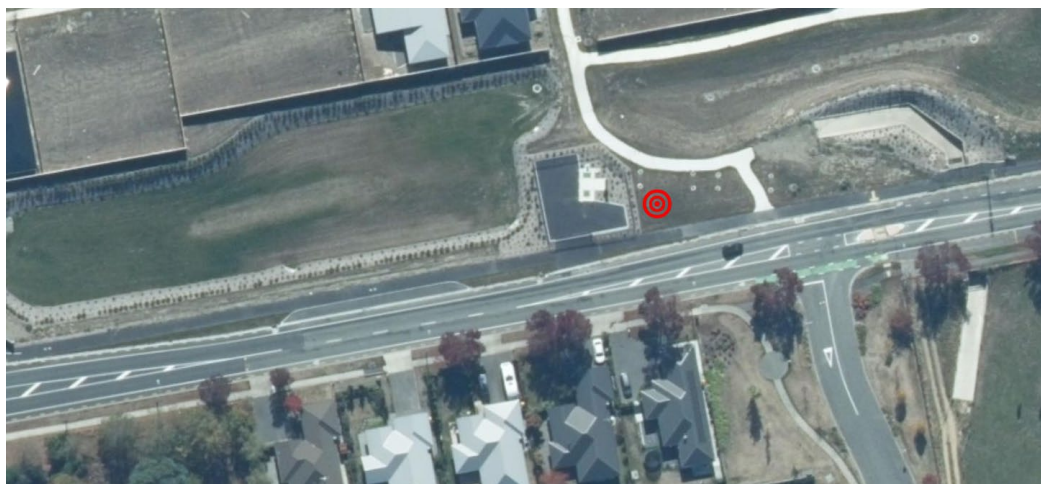
- 4.3. Based on the construction and installation of the signs for Kaiapoi, Staff estimate that a budget of \$5,000 would be required. As the Board have already allocated \$17,191 towards this project there is sufficient budget to complete an information Board with the remaining able to be returned for allocation to other projects.



Option 2: A Sculptural Element

Location

- 4.4. Staff have looked at potential locations for an information panel and believe the most prevailing view would be on the mound to the east of the Wastewater station as shown below



- 4.5. This location is highly visible, of sufficient size and not obscured by other elements. Staff did not identify any suitable locations on the southern side of Kippenberger. While the land to the north is currently being developed by Bellgrove, this area has already been built and vested into Council ownership.

Design

- 4.6. As noted above, Staff have been working with the WDC Libraries Team to research Sir Howard Kippenberger and identify information regarding his life in Rangiora which could be incorporated into a sculptural feature. Along with being a barrister in Rangiora, Sir Howard Kippenberger also had a passion for golf (founding member of Rangiora Golf Club) and cricket (Captain of the Rangiora A Grade). He served on the Borough Council from 1927 – 1936, during which time he chaired the finance committee until 1931.

- 4.7. It is clear however that the thing Sir Howard Kippenberger is most known for is his service within both World Wars. Known as Kip, he fought with distinction, leading men in Greece, Crete, North Africa, Italy before losing both feet on a landmine in Cassino. Following the war, he continued to serve, being appointed chief of the War History Branch of the Department of Internal Affairs. Kip was genuinely loved and respected by the 28th Battalion and was in later years quoted as saying "Nothing in my life has given me greater pride than to have been brigadier of the Maori Battalion in 6 important battles and about 12 lesser ones". The photo below is of Battalion C.O. Lt. Col. Peta Awatere (28th (Maori Battalion)) presenting a carved walking stick (tokotoko) carved by Rua Kaika to Kip after his partial recovery and return to North Italy in 1945.



- 4.8. The Board expressed at the workshop with staff that this feature needed to focus on Kippenberger as a person and in particular his time in Rangiora with an intentional focus to not become 'another war memorial'. The design team have therefore considered how some of these aspects of his life can be captured in sculpture while also respecting his military achievements and have created a conceptual idea for the direction this might take.
- 4.9. The concept attached (Trim: 250530097351) is centred around the idea that Kippenberger the soldier was a man with passions and interests and served valiantly in order to protect his and others freedoms to enjoy those interests. Drawing on the form of a globe/sphere, elements have been overlayed to represent some of these personal interests. The interests and passions that have been incorporated are outlined below,
- **Law and Order** – Kippenberger's career as a barrister represented by the weighted scales
 - **Democracy** –Eight years serving on the Borough Council is represented through the forms and lines of the WDC Logo
 - **Team Sport** – His passion for cricket and captaining of the Rangiora Cricket Team shown by the stitching of a cricket ball.
 - **Recreation** – His interest in golf could be represented by a dimpling or cutouts in the steel surface.
 - **Distinguished Service** – Central to the sculpture is the Distinguished Service Order Kippenberger received for his service to the country.
- 4.10. It is important to note that at this point, this is just a conceptual design option which captures some of the aspects noted above and is intended as an indication of what could be achieved with this space. If the Board chose to create a sculptural element. Staff would refine the design, work with the Waimakariri Public Arts Trust to ensure the final design had their approval and was affordable within the budget available. During this refinement, it is also possible that other elements from Kippenberger's life could be represented within the design. Once a refined design was created, this would be brought back to the Board for final approval.
- 4.11. While a sculptural design commemorating Kippenberger captures depth and meaning through form, there is a growing desire within communities to be able to access this design thought behind sculptures and to understand the meaning and history of Kippenberger. It is therefore likely that a small information panel would be beneficial alongside the pathway so that people interested could stop and learn more about Kippenberger.

Costs

- 4.12. At this point it is difficult to estimate the cost of a sculptural element. In order to reduce costs, the conceptual design has been created by internal landscape architect Grant Stephens rather than approaching external sculptors. Should the Board wish to progress with refining this design, this could be done internally which would mean the budget would be spent on construction related costs. The Board may wish instead to utilise the expertise of a local artist. In which case, staff would utilise the Waimakariri Public Arts Trust to seek expressions of interest from the art community which would include a budget indication for the physical sculpture inclusive of their design fee.
- 4.13. Any sculptural element is bespoke and needs to be of a size/scale which is visible and appropriate to the site. Staff have considered other entrance features and believe that to create something which is visually eye catching, of an appropriate scale and unique to this location, a budget of between \$25,000 and \$30,000 would be likely be appropriate. The Board have already allocated \$17,191 towards this project so this would require an additional allocation of \$12,809 towards this feature. It is possible that utilising internal designers and working with local contractors, this cost could be reduced and more detailed information on costs will be possible once the design has been created/refined. If it was found that the final design was possible at a lower cost, any remaining budget would be able to be returned for allocation to other projects.

Option 3: An Elaborate Water Feature

Location

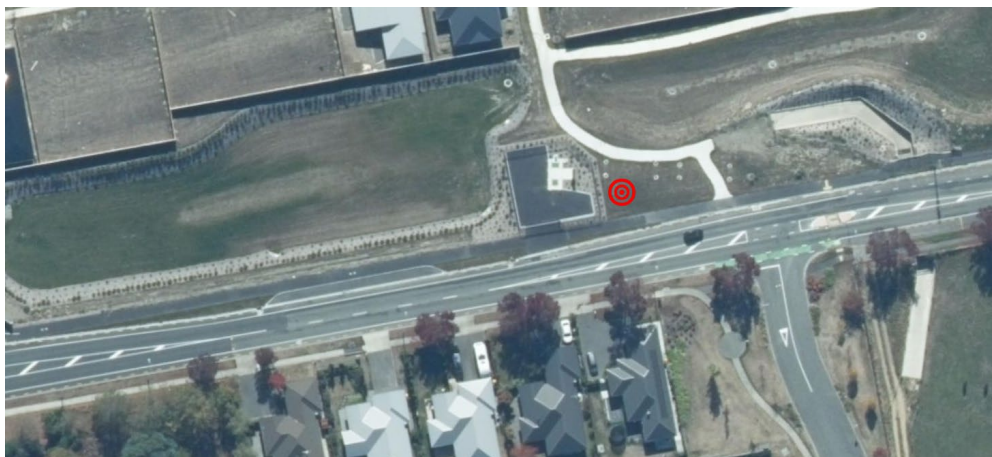
- 4.14. It was requested that staff investigate the option of an elaborate water feature option within the water detention ponds to the north of Kippenberger Ave as indicated in the map below;



- 4.15. Greenspace Staff have spoken to Councils U&R Team and identified that this location is not suitable for a water feature for the following reasons.

- This basin is designed to fill during storm events. This would mean that any water feature would either need to be raised above this height or cope with complete inundation. Introducing electrical components such as water features could therefore be troublesome in a location such as this.
- As these basins fill, a water feature would need a large and strong foundation to prevent it floating or tipping over – especially once the ground below and to the sides is inundated.
- The size of the basins has been specifically engineered to take a certain amount of stormwater capacity. The volume associated with any physical water feature within this basin takes away from this capacity. These basins are also designed for water to slowly filter back into the ground below so any physical elements on this surface such as concrete plinths would remove capacity for this.

- 4.16. Greenspace staff are also concerned that a water feature within this space if not raised, may not have the desired visibility of the Board or, may need to be of a scale not achievable with the budgets available. Should the Board want to progress with a water feature, staff would recommend that the site described for the sculptural element shown below would be more appropriate.



Design

- 4.17. When designing a water feature for a location like this, scale is important, especially so as the water is visible and adds to the physical element. A reservoir to collect the water for circulation is required and materials need to be robust and durable with constant water. As the overall intent of this feature is to commemorate Kippenberger through sculptural form (but including water as a feature) as an example, staff have taken the design above and included water as an option for the Board in the image below.



- 4.18. In reviewing the appropriateness of a water feature for this purpose and location, staff have identified some challenges to this idea as outlined below.
- 4.19. Water features are typically high-cost items to create and then have a very high ongoing maintenance cost. It is for this reason that many of the water features around NZ city centres are either not working, in a state of disrepair or have simply been removed. Reservoirs need to be kept clean and pumps checked/replaced in time and they are prone to vandalism such as people putting dish soap in the water and watching it bubble up everywhere. Water is very corrosive so materials like concrete or stone are more durable but often cost more to create. While stainless steel can look great with the shine of water across it, over time moss and algae appear on the surfaces as well as calcification spots which then require ongoing cleaning regimes.
- 4.20. For these reasons, water features are best located in highly populated locations such as town centres where they are seen and appreciated by many as they walk past. They can offer opportunities for interaction and play for pedestrians and the ongoing benefits then outweigh the operational costs. Locating a water feature on an entrance road where it has little opportunity to be interactive and most viewers are passing in cars and concentrating on the road misses many of the positive outcomes possible for a water feature.

Cost

- 4.21. Should the Board want to progress with a water feature staff estimate that for a water feature of a scale appropriate to this site and combining a sculptural element could be achieved for a budget between \$30,000 and \$40,000. Due to the high ongoing operational costs associated with a water feature, once designed, these would need to be assessed and included in the next Long Term Plan to ensure it was able to be maintained appropriately going forward.

Outcomes and Next Steps

- 4.22. Staff have considered the above options and believe that Options 1 and 2 are both achievable with the budget available to the Board and appropriate to the location and purposes of this project. As noted above, Option 3 for an elaborate water feature within the SMA is not appropriate and even with shifting it to a better location, comes at a higher capital and operational cost and misses opportunities due to its location. Staff do not recommend Option 3.
- 4.23. Should the Board want to progress Option 1 – Information Panel, staff have already identified the required historical information to be included and would then work with Councils Communications and Engagement Team to produce a historic information panel. This could be unique to this project and or could be designed to be replicated across Rangiora in the future. Staff would then bring the final design back to the Board for approval before constructing and installing it on site. Staff believe that this process could be undertaken and a design brought back to the Boards August meeting for approval.
- 4.24. Should the Board want to progress Option 2 – Sculptural Element, Staff can either progress with the current design intent and refine this design before bringing it to the WPAT for approval and then back to the Board for final approval before installation. Staff believe that a final design could be approved by the Board at their September meeting. Should the Board want to seek expressions of interest from local sculptors, staff would work with the WPAT to carry out this process and bring the top three options to the Board for feedback before progressing with engaging an artist.
- 4.25. This work would then need to be designed and approved by the WPAT before coming back to the Board for final approval. Should the Board wish to progress with this option, staff believe that it is likely that a design would come to the board's December meeting for final approval.
- 4.26. Should the Board choose to progress Option 3 – Elaborate Water Feature, the process would be similar to that of Option 2 however if the ongoing operational costs are identified as being higher than achievable within current budgets, staff would need to bring a bid to Council for the required operational budgets following the approval of the design from the Board. If this were not approved, this project would not proceed. As noted above, staff do not recommend this option.
- 4.27. With both Options 2 and 3, as they would be located on land currently owned by Bellgrove, staff would need to engage and seek approval of the site with the developers prior to undertaking the design.

Other General Landscape Projects

WPAT Sculpture – Victoria Park

- 4.28. The WPAT have been working with Staff following the offer of a Bon Suter sculpture currently located at Hortons Signs to identify a location and budget for its installation. A report (Trim: 250529097125) has been brought to this meeting regarding this project and seeking the approval of up to \$3,000 for this project.

Northbrook Food Forest

- 4.29. Prior to the workshop with the Board regarding the Kippenberger Feature, at the start of the meeting a deputation was held with Cr Brent Cairns promoting the idea of food forests within Rangiora and in particular the opportunity to work with an interested community at Northbrook Waters. Staff understand that a report is currently being drafted to bring to the Board's July meeting regarding the food forest which will include information regarding any requirements for budget support. The Board gets a new budget allocation in the new financial year (starting July 1) and the Board could therefore choose to allocate budget from their general landscaping funds towards this project at that. This means that there is no need to allocate budget from this financial year towards this project.

Town Entrance Project

- 4.30. Staff are aware that the Board have had a focus of enhancing the town entrances to Rangiora through the use of their General Landscaping Budget. The completion of this feature for Kippenberger would see the completion of entrances at Lineside Road, Millton Road and Kippenberger Ave. The final entrance therefore to consider would be the Western entrance on Oxford Road. Typically the Board have spent approximately \$50,000 to \$70,000 on entrance landscaping, plantings and features at each entrance so, the Board may wish to carry over any remaining funds to put towards this entrance project in the next financial year.
- 4.31. Based on all of the projects discussed above, staff have put together the below table to show the budgets required for each project for the Boards consideration.

Rangiora General Landscaping Budget			
	Est Cost	Existing Budget	Allocation Required
Kippenberger Element			
Option 1 - Information Panel	\$5,000	\$17,191	0 *
Option 2 - Sculptural Element	\$30,000		\$12,809
Option 3 - Water Feature	\$40,000		\$20,809
Bon Suter Sculpture	\$3,000	0	\$3,000
Oxford Rd Town Entrance	\$60,000	0	\$60,000
* This option would see \$12,191 returned for future allocation to projects			

Budget Available	\$28,646
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Implications for Community Wellbeing

- 4.32. There are implications on community wellbeing by the issues and options that are the subject matter of this report. All of the projects discussed improve the visual amenity of Rangiora and the Kippenberger Feature in particular also increases awareness of a historical figure important to the history of Rangiora. Given that the sculptures are being proposed for a high-profile public space it may generate some community interest. It is anticipated that the sculpture will add creative value to this space and receive a positive response from interested members of the community.
- 4.33. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. **Groups and Organisations**

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report. Staff are already working with WPAT on the Bon Suter Sculpture as discussed and would engage directly with this group should the Board choose to approve Option 2 or 3 for the Kippenberger feature. With either of these options, staff would also need to engage with the developers of the Bellgrove Development.

5.3. Wider Community

The wider community is likely to be affected by, or to have an interest in the subject matter of this report. At this point no consultation has been undertaken and staff believe that none of the above projects would trigger the need for further consultation.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

There are financial implications of the decisions sought by this report. The Board currently have \$28,646 remaining to allocate from their General Landscaping Budget this financial year towards projects. This budget is included in the Annual Plan/Long Term Plan (PJ 101045.000.5224). Each option available to the Board has an estimated cost and staff have provided the below table to show the recommended options and the impacts on the budget available should these options be approved by the Board.

Rangiora General Landscaping Budget			
	Est Cost	Existing Budget	Recommended Allocation
Kippenberger Element			
Option 1 - Information Panel	\$5,000	\$17,191	0 *
or			
Option 2 - Sculptural Element	\$30,000		\$12,809
Bon Suter Sculpture	\$3,000	0	\$3,000
Oxford Rd Town Entrance	\$60,000	0	\$12,837
* This option would see \$12,191 returned which could be allocated to Oxford Rd Entrance			

Budget Available	\$28,646
Budget Remaining	\$0

As it is currently June, while the Bon Suter project could be completed prior to the end of financial year, the remaining projects will not be completed, and the budget will therefore be carried across into the coming 2025/26 financial year. At this point, it is unclear what the ongoing operational costs of the Kippenberger Element would be but this would be included in a report back to the board when the design is brought to the Board for final approval.

6.2. Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts. At this point, this report is seeking budget allocation towards these projects. During the design stage of the Kippenberger Feature, staff will look to identify opportunities for reusing and recycling materials and utilising local manufacturers and materials where possible.

6.3. Risk Management

There are risks arising from the adoption/implantation of the recommendations in this report.

- It is possible that members of the community may not like the sculpture or its location. One important outcome from public art is the stimulation of conversation and opinion and an appreciation for the role art can play in our public spaces. It is hoped that this sculpture will generate conversation regarding art. However, given its location and size it is unlikely to generate significant negative opinion or dislike where the location or installation will need to be revisited.

- With any public art, there is a risk of vandalism. This may mean that from time to time the sculpture may need to be repaired or cleaned to maintain its condition. It is thought this sculpture in this location is likely to have a low risk of frequent vandalism.
- All artwork has a life span when exposed to the elements and can degrade over time. It is recommended that Council and WPAT assess the condition of the piece and its location every five years to ensure it continues to add value to the setting and serve its purpose.
- There is a low risk that changes to the park or its environment may mean that the sculpture is required to be shifted or removed. Should this occur, then WPAT would consult with the Community Board around other possible locations for the sculpture.

6.4. **Health and Safety**

There are health and safety risks arising from the adoption/implementation of the recommendations in this report.

- At this point the Board are simply allocating budget towards an option and a final design will be brought back to the board for consideration. At that point specific health and safety implications around the design will be outlined within the report. The installation of a sculpture or information panel would need to be carried out by approved Greenspace contractors to ensure that it is installed using the appropriate health and safety guidelines and does not present an ongoing risk to the public.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Local Government Act 2002.

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

Cultural

- Public spaces express our cultural identities and help to foster an inclusive society.
- The distinctive character of our takiwā / district, arts and heritage are preserved and enhanced.
- Waimakariri's diversity is freely expressed, respected and valued.
- There is an environment that supports creativity and innovation for all.

Social

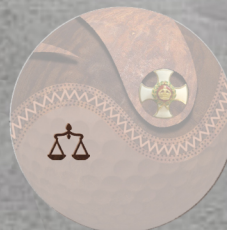
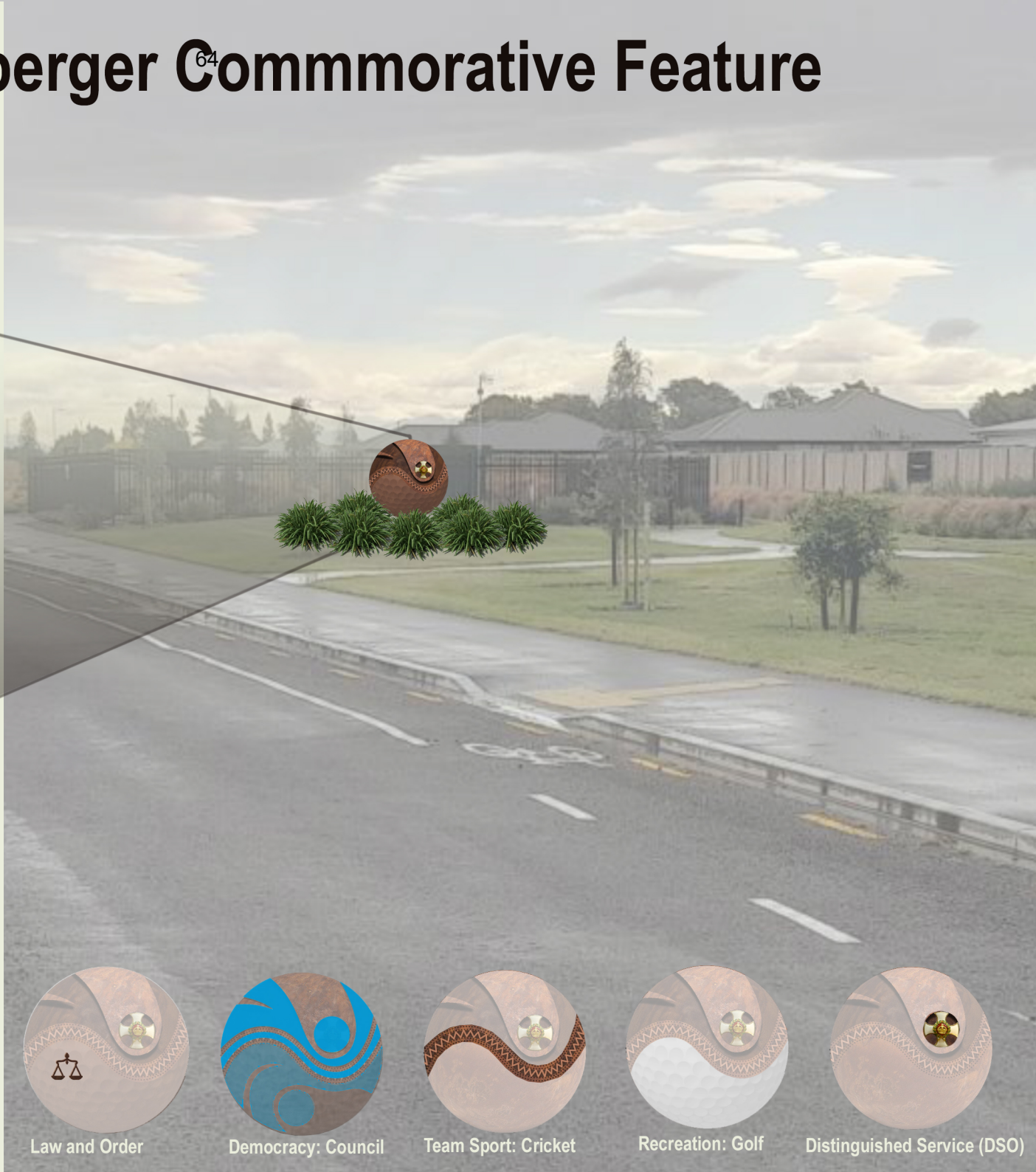
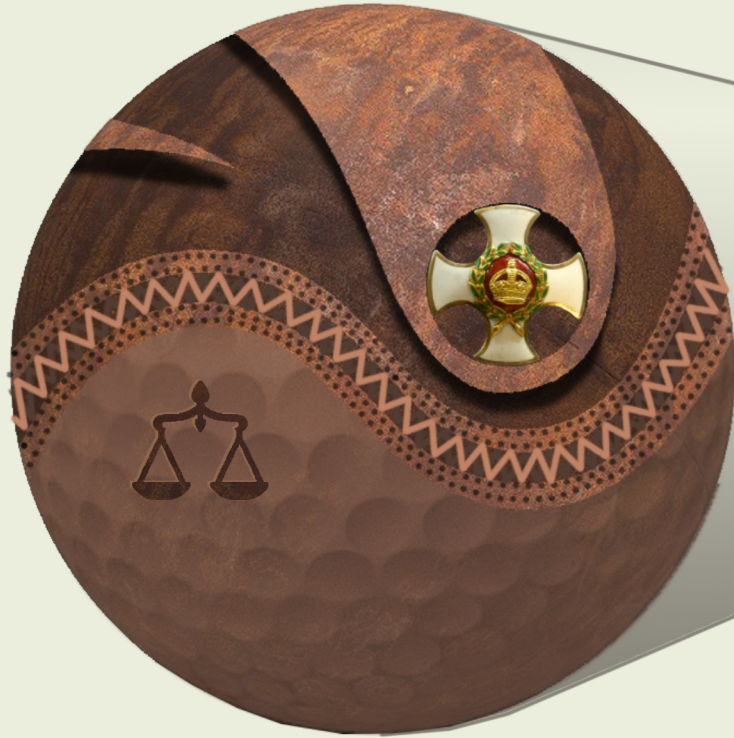
- Public spaces are diverse, respond to changing demographics and meet local needs for leisure and recreation.

7.4. **Authorising Delegations**

The Rangiora-Ashley Community Board has delegated authority to approve the recommendations in this report.

Sir Howard Kippenberger Commorative Feature

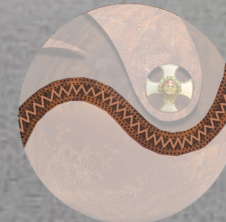
Conceptual Design Option



Law and Order



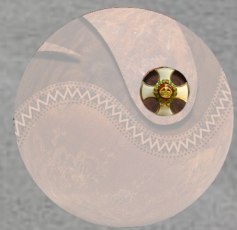
Democracy: Council



Team Sport: Cricket



Recreation: Golf



Distinguished Service (DSO)

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** GOV-26-11-06 / 250514085143**REPORT TO:** RANGIORA-ASHLEY COMMUNITY BOARD**DATE OF MEETING:** 11 June 2025**AUTHOR(S):** Thea Kunkel, Governance Team Leader**SUBJECT:** Application to the Rangiora-Ashley Community Board's 2024/25 Discretionary Grant Fund**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)
General Manager
Chief Executive**1. SUMMARY**

1.1. The purpose of this report is to consider the following two funding applications:

Name of Organisation	Purpose	Amount requested	Does the application comply with the Discretionary Grant Fund Criteria
Rachel's House Trust	Towards catering costs for the Big Splash event	\$1,000	The application complies with the criteria
Southbrook Community Sports Club Inc	Towards new EFTPOS machines and stock systems	\$1,000	The application complies with the criteria
Total:		\$2,000	

Attachments:

- i. Application from the Rachel's House Trust (Trim 250514084985).
- ii. Application from the Southbrook Community Sports Club Inc (Trim 250502076548)
- iii. The spreadsheet shows the grants for the previous two years.
- iv. Board funding criteria for the 2024/25 financial year (Trim 210603089776).

2. RECOMMENDATION**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 250514085143.
- (b) **Approves** a grant of \$..... to the Rachel's House Trust (RHT) towards catering costs for the Big Splash Event.
OR
- (c) **Declines** a grant to the Rachel's House Trust.
- (d) **Approves** a grant of \$..... to the Southbrook Community Sports Club Inc. towards replacing its EFTPOS machines and stock systems.
OR
- (e) **Declines** a grant to the Southbrook Community Sports Club Inc.

3. **BACKGROUND**

- 3.1 The ***Rachel's House Trust*** is seeking funding for catering at the Big Splash event in August 2025.
- 3.2 The ***Southbrook Community Sports Club Inc.*** is seeking funding to replace its EFTPOS machines and stock systems, including the operating program.
- 3.2 The current balance of the Rangiora-Ashley Community Board's 2024/25 Discretionary Grant fund is \$3,594.

4. **ISSUES AND OPTIONS**

The Rachel's House Trust (RHT)

4.1 Information provided by the Society:

- 4.1.1 RHT is a non-government service that began in 2008 as a full wrap-around service in response to a need in the local community for accommodation and support for pregnant teens. RHT now supports all parents and whānau with young children and works alongside other community organisations, complementing what they provide. RHT also assists and connects with expectant mothers, providing ongoing support for parents and their children. RHT is a visible, approachable agency equipped to provide practical help, advice, advocacy, counselling, mentoring, workshops, one-on-one support, and material needs.
- 4.1.2 The Big Splash event, formally organised by the Rangiora Promotions Association, is a well-established and loved event hosted during winter. With the change of focus for the Rangiora Promotions Association, RHT's Management Board has agreed to organise this popular community fundraiser, which was a proven success. The RHT is confident in the decision to host this event as a major fundraiser for the operating costs of the Trust.
- 4.1.3 The event would benefit Rangiora considerably, with participants enjoying a fun night out in the middle of winter and family and friends getting together to dress up and enjoy a fun night of comedic entertainment, dinner, and drinks at the local RSA. The event is also a great marketing tool for local businesses via sponsorship or participation as one of the jumpers who raise funds on behalf of RHT. The event will boost the area economically, especially for the Rangiora RSA, which will host approximately 300 people on the night.
- 4.1.4 RHT is requesting a grant of \$1,000 to assist with the event's catering costs. The RSA will provide catering at an estimated cost of \$1,530. It is anticipated that 75% of the Big Splash's participants will be from the Rangiora-Ashley Ward, with the remainder coming from the other parts of the Waimakariri District and a few from the Hurunui District.
- 4.1.5 RHT has confirmed funding of \$2,000 from Visit Waiamakariri and in-kind sponsorships by local musicians (Nexus Unplugged), the Rangiora RSA for the venue, and Compass FM for MC Services and advertising. If this application is unsuccessful, the event will continue; however, RHT requests the support of the Board to assist them in ensuring it is able to raise the maximum amount of money possible for the Trust.

4.2 Council Evaluation:

- 4.2.1 The application complies with the Board's Discretionary Grant Application Criteria, as it is from a not-for-profit incorporated society, and the project will primarily benefit the residents of the Rangiora-Ashley Ward.
- 4.2.2 RHT has received the following funding during the last five years, and all Accountability Forms have been received.

Date	Project	Amount
August 2023	Entertainers for Music with Michal Show	\$435
March 2024	Presenters for the Brainwave Trust talk	Declined
Total		\$435

The Southbrook Community Sports Club Inc (the Club)

4.3 Information provided by the Society:

- 4.3.1 The Club is a non-profit organisation first incorporated in 1947. Saved from being struck off the register in the late 1980s, when the Southbrook Cricket Club Inc. and the Southbrook Rugby Football Club Inc. formed a joint venture to own and run the Club rooms at Southbrook Park. In November 2006, the Southbrook Rugby Club and the Rangiora Rugby Club merged to form the Saracens Rugby Football Club. In 2018, the Saracens Rugby Club took over the ownership and management of the Sports Club.
- 4.3.2 The Club has a deep-rooted connection to the local community and a venue which caters to several different sports disciplines. Whether hosting local tournaments or providing a space for regular training sessions, the Club supports physical activity and social connection.
- 4.3.3 The Club caters to all sectors of society. Half of the members and/or players are from the Rangiora-Ashley Ward, and the remainder come from other areas in the Waimakariri District. The Club is affiliated with the Southbrook Cricket Club, Southbrook Touch, Southbrook Netball Club and North Canterbury Special Olympics. Ashley Netball, Fernside Netball and North Canterbury Basketball also frequently use the Club's facilities.
- 4.3.4 Due to problems with the current system, the Club is requesting a grant of \$1,000 towards replacing its EFTPOS machines and stock system, which is estimated to cost \$3,603. Most teams who call this Club home and visitors would benefit from a reliable, working EFTPOS system. The system would enable the provision of food, drinks, and other sporting-related goods and activities with minimum effort, as it allows the Club to create accurate stock control of all items sold.
- 4.3.5 No other funding has been sought, as it only recently became known that Totalpos was discontinuing its version of EFTPOS. However, the Club receives a Community and Recreation Grant of \$5,653 annually from the Council. If this application is unsuccessful, the EFTPOS machines and stock system must still be replaced.

4.4 Council Evaluation:

- 4.4.1 The application complies with the Board's Discretionary Grant Application Criteria, as it is from a sports club, and the project will primarily benefit the residents of the Rangiora-Ashley Ward. However, the Board may need to consider that although only 50% of the members and/or players are from the Rangiora-Ashley Ward, it is estimated that more than 1,000 people would benefit. Also consideration should be given to other long standing aspects of support the Council provide to the Club with its operation.
- 4.4.2 This is the first time the Club has applied to the Board for funding.

- 4.5 The Board may approve or decline grants as per the grant guidelines.

4.6 Implications for Community Wellbeing

There are social and cultural implications, as social and sports events affect the community's well-being by reducing isolation and encouraging social interaction.

- 4.7 The current balance of the Rangiora-Ashley Community Board's 2024/25 Discretionary Grant fund is \$3,594. If all the applications were granted, the balance would be \$1,594, which may be carried over to the following financial year if the Council agrees.
- 4.8 The Management Team has reviewed this report.

5. COMMUNITY VIEWS

5.1 Mana Whenua

Te Ngāi Tūāhuriri hapū is not likely to be affected by or have an interest in the subject matter of this report.

5.2 **Groups and Organisations**

No other groups and organisations are likely to be affected by or to have an interest in the subject matter of this report.

5.3 **Wider Community**

The wider community will likely be affected by or interested in the report's subject, as social and sports events provide an opportunity for social interaction, improve mental wellbeing, and add to people's self-confidence.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1 **Financial Implications**

6.1.1 The 2024-34 Long Term Plan includes a budget provision of \$14,200 for the Rangiora-Ashley Community Board to approve grants to community groups for the 2024/25 financial year (July 2024 to June 2025).

6.1.2 The current balance of the Rangiora-Ashley Board's 2024/25 Discretionary Grant Fund is \$3,594. If both applications were granted, the balance would be \$1,594, which the Council may carry over to the following financial year.

6.1.3 The application criteria specify that grants are generally limited to \$1,000 in any financial year (July to June); however, groups can apply twice a year, provided it is for different projects. Where applicable, GST values are calculated and added to appropriately registered groups if decided benefits exceed Board-resolved values.

6.2 **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 **Risk Management**

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.4 **Health and Safety**

All health and safety-related issues will be the responsibility of the organisations and groups that have applied for funding.

7. **CONTEXT**

7.1 **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Authorising Legislation**

Not applicable.

7.3 **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

People are friendly and caring, creating a strong sense of community in our District. There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 **Authorising Delegations**

Community Boards have delegated authority to approve Discretionary Grant Funding.

What happens now?

69

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

Groups applying for Board Discretionary Grants 2024/2025

Name of group: Rachel's House Trust

Address: [REDACTED]

Contact person within organisation [REDACTED]

Position within organisation: Funding Administrator

Contact phone number [REDACTED]

Email: funding@rachelshouse.org.nz

Describe your project or event and what the grant funding will specifically be used for. (Use additional pages if needed)

We are applying for \$1,000.00 towards the Coordination Costs of an annual fundraiser, The Big Splash. We are requesting \$1,000.00 as the maximum, however I note that at times the community board grants more than this and we would be grateful for this to be considered.

The event is well known, formerly run by the Rangiora Promotions Association and prior to this by the Stroke Foundation and Rachel's House Trust (RHT) have been lucky enough to have been granted permission to take over this event and we would like to secure the event as a large annual fundraiser for our Trust.

What is the timeframe of the project/event date? Friday 8 August 2025

Overall cost of project/event: \$17,537.57

Amount requested: \$1,530.43

How many people will directly benefit from this project? 1500

Who are the range of people benefiting from this project? (You can tick more than one box)

☒ People with disabilities (mental or physical) ☒ Cultural/ethnic minorities ☐ District

☒ Preschool ☒ School/youth ☒ Adults ☐ Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 5% Rangiora-Ashley 75% Woodend-Sefton 10% Kaiapoi-Tuahiwi 5%

Other (please specify): Hurunui 5%

What are the direct benefit(s) to the participants? 70

The participants of the event benefit by being a part of a great community fundraising event and enjoying a fun night out in the middle of winter. The event is a chance for family, friends and colleagues to get together, dress up, meet at the RSA and enjoy a fun night of comedic entertainment, dinner and drinks at the popular local Rangiora RSA Club. The funds raised will benefit a huge number of our vulnerable demographic, parents, carers and their children.

What is the benefit(s) to your organisation?

The event has two focuses, one is to raise as much money as we can to support the annual operating costs of our Trust and two is raise awareness of RHT and the services we provide so we can reach more people struggling and needing extra support within our community.

What are the benefits, economic or otherwise, to the Rangiora-Ashley community or wider district?

The event is a fabulous marketing tool for local businesses either via sponsorship or by participating as one of our jumpers who are raising funds on behalf of RHT. It provides an economic boost for our local Rangiora RSA Club as we will fill the function centre with around 300 people. Informing our community of RHT's free, accessible support services.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? ☐ Yes ☒ No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

N/A

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

\$2,000.00 - Funding grant confirmed from Visit Waimakariri; We have in-kind sponsorship confirmed by local musicians Nexus Unplugged, the Rangiora RSA Club for venue hire and Compass FM for their MC Services and AD Campaigns. We are currently seeking business sponsorship from local businesses also.

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

\$2,000.00 - Visit Waimakariri/Enterprise North Canterbury

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☒ Yes ☐ No

If yes, please supply details:

Applied on 22 March 2024 - \$685.00 - Presenters fee for the Brainwave Trust talk - DECLINED
Applied on 19 August 2023 - \$434.78 - Entertainers fee for Music with Michal Show - Approved

If this application is declined, will this event/project still occur? ⁷¹ ☒ Yes ☐ No

If No, what are the consequences to the community/organisation?

We hope so, we will try our very best to fund this, however we could really use the support of the Rangiora Community Board with as much as possible towards the event coordination costs.

- Enclosed ☒ Financial Information (*compulsory – your application cannot be processed without financial statements*)
☒ Bank Statement (*Bank Statements will remain confidential*)
☒ Supporting costs, quotes or event budgets
☒ Other supporting information

- ☒ I am authorised to sign on behalf of the group/organisation making this application.
☒ I declare that all details contained in this application form are true and correct to the best of my knowledge.
☒ I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.
☒ I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed



Date: 14 May 2025

Rachel's House Trust

Young Parent Support
PO Box 6, Rangiora 7440
Upstairs Gables Arcade, 96 High Street, Rangiora
Website: <http://www.rachelstrust.org.nz/>
Email: admin@rachelshouse.org.nz
Phone: 021 191 0103



Rangiora/Ashley Community Board
215 High Street
Private Bag 1005
Rangiora 7440

14 May 2025

Application for Event Funding – Rachel's House Trust

Dear the Rangiora/Ashley Community Board,

We are applying for a grant of \$1,530.43 (excl) towards the catering costs at The Big Splash 2025. We realise the maximum amount to apply for is \$1,000.00, however we note that there are at times exceptions and therefore have requested the total cost of the catering.

Rachel's House Trust (RHT) is a non-Governmental service which began in 2008 as a full wrap around service in response to a need in the local community for accommodation and support for our pregnant teens. We now offer support to all parents and whānau with young children and their children.

RHT works alongside other community organisations, complementing what is provided. The Trust assists and connects with expectant mothers, providing ongoing support for parents, and their children.

Rachel's House Trust is committed to the support of single mothers, expectant mothers, all parents (young and older), and their children. We are a visible, approachable agency that is equipped to provide practical help, advice, advocacy, counselling, mentoring, workshops, one on one support, connect groups and material needs. We liaise and advocate on behalf of young parents to access financial assistance, housing, education, and other relevant services. Rachel's House offers a safe, empowering environment where young vulnerable families are supported to live a life of confident hope and create a positive future for their children . . . for as long as it takes.

From teen through to twenties, young mums and dads and their children are all part of our clientele. They are referred through many agencies and medical centres, by midwives and whanau, or self-referred. Our staff together with a great team of volunteers remain alongside our clients for as long as we are needed, which makes us unique.

We have a Whanau Drop-in Centre, we have a Baby Store where everything is free - baby furniture, clothes, bedding, toys etc. We deliver food parcels. The one-on-one support with our Social Worker and Senior Support Worker provides a safe person to connect with who sees and hears concerns for the family and empowers the parents to connect to the services needed. They provide advocacy for the client and will explore plans of safety, parenting and future projects for training and employment. We offer one on one mentoring where a client is matched to a stable member of the community who

can connect, communicate, and support them on a weekly basis. Our playgroup provides social connection for young families, who often have no other fit in the community. We collaborate with other organisations such as the Christchurch Women's Hospital, Oranga Tamariki and midwives. We will often receive referrals from them as they are not able to offer the support that we can.

We see young parents empowered to help themselves and their children which will then affect the next generation in a positive way. Our young parents are supported by our staff to give them the confidence to make valuable responses to life's decisions rather than acting out of emotion. We see young parents being enabled to help themselves and their children to become responsible and respected members of our community. Our young parents make positive changes in their circumstances as our social worker cares and walks alongside them. We improve community wellbeing through building strong whānau/families.

To assist funding the operations of our Trust our Management Board have agreed to organise a popular fundraiser and community event which has a proven success. Rangiora Promotions have decided The Big Splash isn't within their criteria nor is it an event they would consider running in the future. This appeared as a prime opportunity for us and as we already work with Belinda Topp of Ideal Events and her company has years of experience running this event, we feel great confidence in the decision to run this event for our community and as a large fundraiser for our Trust.

For those who aren't aware, the concept of The Big Splash is to recruit a whole load of 'community minded folk' to sign up as 'participating jumpers'. Each jumper is in competition with each other to seek donations and raise the most funds on behalf of Rachel's House Trust. They are effectively being sponsored to 'take the plunge' into a pool of freezing cold water, in the middle of winter. To add to the competition, we will have 3 prizes for the top 3 participants to raise the most funds and the prize is a cash donation towards their own charity of choice. To increase the excitement the event is held on a Friday evening at the Rangiora RSA Club so that friends, families and colleagues can get together for a fun, local night out with live music, entertaining jumpers, a fun competition, raffles, dinner and drinks, whilst getting to know the charity recipients, Rachel's House Trust and all that they offer for our local community!

If we are successful with our application, we will acknowledge the support from the Rangiora/Ashley Community Board on our Facebook page, website, at our AGM as a minimum and we can add any logos to our event marketing.

Thank you for your consideration.

Kindest regards,

██████████
Chairperson

██████████
boardchair@rachelshouse.org.nz

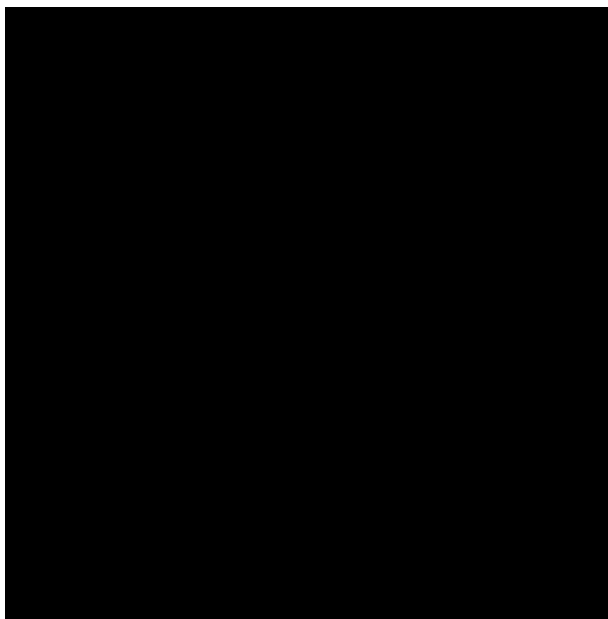


The Rangiora RSA Club (Inc)

**82 Victoria Street
Rangiora 7400**

Phone: 03 313 7123

Email: rangiorarsa@gmail.com



As discussed in our meeting we can offering catering for your event at \$10pp.

For the platters for 176 people the total amount will be \$1760 including GST.

Please let me know if you have any questions.

Yours sincerely

Rangiora RSA Functions, Events and Spitfire Restaurant Manager

[illegible]

Rachel's House Trust Incorporated

Statement of Receipts and Payments (Cash Flows)

For the period 1 April 2023 to 31 March 2024

	2024 \$NZ	2023 \$NZ
Operating Cash Received		
<i>Donations, Fundraising and other similar receipts</i>		
Donations	\$ 3,193	\$ 2,091
Fundraising	\$ 3,458	\$ 346
Grants (Note 4)	\$ 96,985	\$ 82,801
<i>Interest, dividends and other Investment Receipts</i>		
Interest	\$ 1,082	\$ 296
Total Operating Cash Received	\$ 104,718	\$ 85,534
Operating Cash Paid		
<i>Expenses related to public fundraising</i>		
Fundraising Expenses	\$ 1,224	\$ 105
<i>Volunteer and employee-related payments</i>		
Salaries/Wages and ACC	\$ 62,721	\$ 46,921
Training	\$ 28	\$ 509
Counsellor Payments	\$ 626	\$ 348
Travel Allowance	\$ 1,931	\$ 2,724
<i>Expenses related to providing goods or services</i>		
Administration and Operating Costs	\$ 22,809	\$ 16,955
Playgroup	\$ 1,143	\$ 1,525
Provided Food/Phone and Fuel Vouchers	\$ -	\$ -
Supervision	\$ 1,450	\$ 720
Workshops	\$ -	\$ -
Total Operating Cash Paid	\$ 91,931	\$ 69,806
Operating Cash Flow	\$ 12,786	\$ 15,728
Capital Cash Received (Investing/Financing)		
Total Capital Cash Received	\$ -	\$ -
Capital Cash Applied		
Office Equipment	\$ 2,345	\$ 908
Total Capital Cash Applied	\$ 2,345	\$ 908
Capital Cash Flow (Investing/Financing)	(\$ 2,345)	(\$ 908)
GST Movement	(\$ 731)	\$ 682
Net Cash Flow	\$ 9,710	\$ 15,501
Add Opening Cash Balance	\$ 62,099	\$ 46,598
Closing Cash Balance	\$ 71,809	\$ 62,099
Represented by:		
Bank Accounts	\$ 71,586	\$ 61,804
Credit Card	\$ 224	\$ 295
	\$ 71,809	\$ 62,099

Rachel's House Trust Incorporated

Statement of Resources and Commitments (Assets and Liabilities)

As At 31 March 2024

		2024 \$NZ	2023 \$NZ
Schedule of Resources (Assets)			
Bank Accounts and Cash			
Cash at Bank		\$ 71,810	\$ 62,099
Cash at Hand		\$ -	\$ -
Money Owed to the Entity			
GST		\$ -	\$ -
Prepayments		\$ -	\$ -
Other Resources			
Significant Fixed Assets at Cost	(Note 3a)	\$ 9,750	\$ 7,405
Schedule of Commitments (Liabilities)			
Money Payable by the Entity			
Significant Accounts Payable		\$ 4,745	\$ 1,016
GST		\$ 2,321	\$ 3,151
Credit Card (RHT)		\$ -	\$ -
Accrued Wages		\$ -	\$ 1,990
Other Commitments			
Holiday Pay Owed to Staff		\$ 3,904	\$ 2,872
Schedule of Other Information			
Unexpended Grants	(Note 4)	\$ 45,382	\$ 41,325

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

Groups applying for Board Discretionary Grants 2024/2025

Name of group: Southbrook Community Sports Club INC

Address:

Contact person within organisation:

Position within organisation: Funding Officer

Contact phone number:

Email:

WAIMAKARIRI
DISTRICT COUNCIL

RECEIVED: 02 MAY 2025

To:

Describe your project or event and what the grant funding will specifically be used for. (Use additional pages if needed)

The Eftpos machines and stock system for the club shop and the program that runs them are being phased out soon and we will not have assistance from Totalpos. We have had a number of problems lately but have managed to do work arounds. However we need to upgrade them so the Community Sports Club can continue to cater for those who require to use it.

What is the timeframe of the project/event date? By the end of May

Overall cost of project/event: \$3603 +GST

Amount requested: \$1000

How many people will directly benefit from this project? 1000+

Who are the range of people benefiting from this project? (You can tick more than one box)

- ☒ People with disabilities (mental or physical) ☒ Cultural/ethnic minorities ☒ District
☒ Preschool ☒ School/youth ☒ Adults ☒ Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 20 % Rangiora-Ashley 50 % Woodend-Sefton 20 % Kaiapoi-Tuahiwi 10 %

Other (please specify): We have affiliated clubs Saracens Rugby Southbrook Touch Southbrook Cricket Rangiora Netball

Ashgrove School Netball Special Olympics
 We also make the facilities available to any
 Community groups helping the community
 ie Satisfy are using the Community Sports
 Club in July

What are the direct benefit(s) to the participants?

79

Being able to purchase items by electronic transactions and cash.

What is the benefit(s) to your organisation?

This upgrade of system will allow 24/7 assistance for any issues. It will also allow us to create an accurate stock control of all items sold.

What are the benefits, economic or otherwise, to the Rangiora-Ashley community or wider district?

Being able to provide food, drink and other goods for all

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? ☐ Yes ☒ No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

We have not applied anywhere else as we have just been made aware that the systems are to be made extinct by Totalpos this week

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

None

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☐ Yes ☒ No

If yes, please supply details:

If this application is declined, will this event/project still occur? ☒ Yes ☐ No

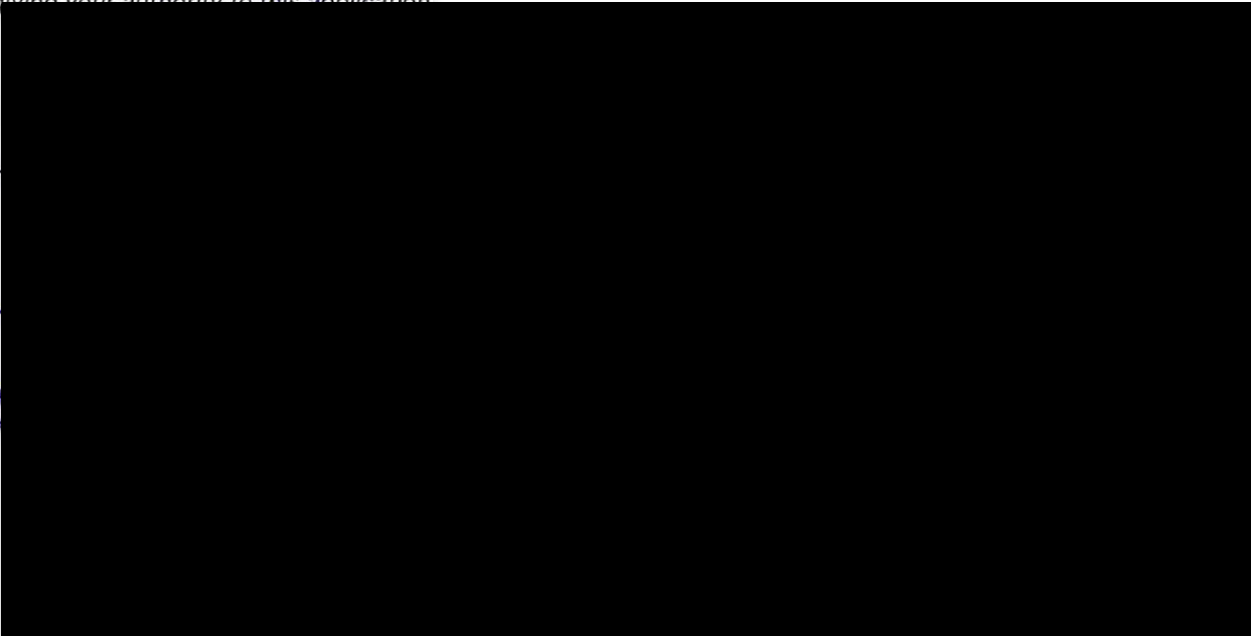
If No, what are the consequences to the community/organisation?

- Enclosed ☒ Financial Information (*compulsory – your application cannot be processed without financial statements*)
☒ Bank Statement (*Bank Statements will remain confidential*)
☒ Supporting costs, quotes or event budgets
☐ Other supporting information

- ☒ I am authorised to sign on behalf of the group/organisation making this application.
☒ I declare that all details contained in this application form are true and correct to the best of my knowledge.
☒ I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.
☒ I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

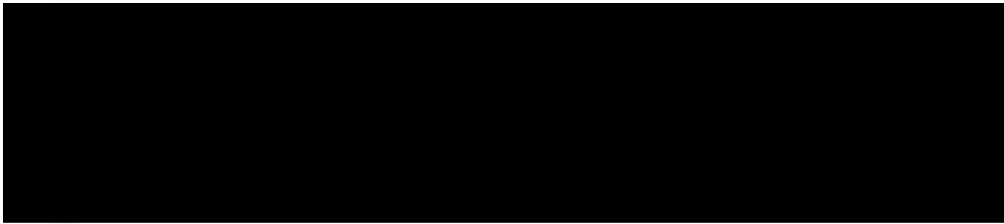
Signed:





Accounts

Everyday Accounts



Southbrook Trading



39,835.25

39,835.25 Avl.

Balance Sheet

The Southbrook Community Sports Club Inc

As at 31 March 2025

Account	31 Mar 2025	31 May 2024
Assets		
Bank		
BNZ - Trading Account	39,383	16,737
Bus First Oncall Account	61,945	70,693
Total Bank	101,328	87,431
Current Assets		
Accounts Receivable	200	15,780
Cash Float	1,760	1,757
Stock on Hand	4,110	4,110
Total Current Assets	6,070	21,647
Fixed Assets		
Buildings	671,969	671,969
Furniture & Fittings	1,380	1,693
Office Equipment	146	185
Plant & Equipment	5,749	6,970
Total Fixed Assets	679,245	680,817
Total Assets	786,642	789,894
Liabilities		
Current Liabilities		
Accounts Payable	3,573	14,333
Bonds Paid/Refunded	626	0
Grants on Hand	10,326	9,322
GST	1,147	80
Total Current Liabilities	15,672	23,735
Total Liabilities	15,672	23,735
Net Assets	770,970	766,159
Equity		
Saracens Rugby FC - Add Net Profit	105,555	105,555
Current Year Earnings	4,811	0
Saracens Rugby FC Funds Introduced	526,619	526,619
Reserves	133,985	133,985
Total Equity	770,970	766,159

Profit and Loss

The Southbrook Community Sports Club Inc

For the 10 months ended 31 March 2025

Account	Jun 2024-Mar 2025	Jun 2023-Mar 2024
Trading Income		
Grants	14,648.27	0.00
Other Revenue	156.52	43.48
Rental Income	0.00	521.76
Sales - Beverages	38,630.78	39,685.26
Sales - Food	440.01	453.04
Sales - Venue Hire	739.13	1,060.87
Total Trading Income	54,614.71	41,764.41
Cost of Sales		
Cost of Sales - Beverages	11,222.31	14,025.83
Cost of Sales - Food	850.12	511.73
Total Cost of Sales	12,072.43	14,537.56
Gross Profit	42,542.28	27,226.85
Other Income		
Affiliation Fees	4,570.00	180.00
Interest Income	1,251.73	999.28
Total Other Income	5,821.73	1,179.28
Operating Expenses		
Accounting Fees	1,700.00	1,200.00
Bad Debt - Write off	13.05	0.00
Bank Fees	226.84	324.31
Cleaning	4,766.32	3,811.22
Contract Staff	2,010.00	0.00
Depreciation	1,572.20	1,121.78
Donations	4,592.19	4,637.68
General Expenses	38.25	0.00
Insurance	2,390.63	3,601.49
Lease of Equipment	70.00	100.00
Licences and Registrations	395.00	1,314.52
Light, Power, Heating	8,827.65	7,664.78
Low cost assets	0.00	280.69
Printing & Stationery	133.92	0.00
Rates	6,605.12	4,522.17
Repairs and Maintenance	6,087.13	5,069.28
Rubbish Removal	1,531.30	1,312.53
Security	405.00	1,410.00
Subscriptions	1,163.00	1,339.25
Telephone & Internet	1,025.50	971.50
Total Operating Expenses	43,553.10	38,681.20
Net Profit	4,810.91	(10,275.07)



Sales Order SO31647

TotalPOS Solutions
The Cash Register Doctor Ltd
Unit 7 100 Fitzgerald Avenue
PO BOX 1503
Christchurch 8140
Phone: 03 366 1090
Web: www.totalpos.co.nz
GST: 085730665

Invoice To:

Deliver To:

Southbrook Sports Club P.O. Box 474 RANGIORA 7440 NEW ZEALAND	Southbrook Sports Club 117 South Belt RANGIORA 7440 NEW ZEALAND
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Date	Delivery Date	Customer ID	Customer Order No.	Quote No.	Salesperson
30/04/2025	30/04/2025	7977			Craig Daken

Product Code	Description	Qty	Unit	Rate	Ext Amt	Total Disc	Total
New Screen Hardware - for IdealPOS upgrade							
10916	Histone Touchscreen PC	2.00	EACH	1,895.00	3,790.00	10.00%	3,411.00
	NOTE: Includes latest Windows Version						
10530	Setup	2.00	EACH	120.00	240.00	20.00%	192.00
	NOTE: Touchscreen PC install						
10493	24 Month Warranty	2.00	EACH	0.00	0.00		0.00
	NOTE: Warranty - Return to Base						

Please do not pay this invoice. Payment will be made by Direct Debit on the 20th of the month following.
If you have any queries about your account please contact us as soon as possible. Thank you for paying by Direct Debit.

Total excl GST:	3,603.00
GST:	540.45
Total incl GST:	4,143.45

Spreadsheet Showing Rangiora-Ashley Community Board Discretionary Grant for the 2023/24 Financial Year

Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
		2023/24 = \$10,100 + carry forwards \$8066 = Returned funds \$500 =				\$ 18,726.00
12-Jul	North Canterbury Athletics Club	Information Booklet Printing		\$495	\$495	\$ 18,231.00
12-Jul	North Canterbury Pony Club	Towards the cost of a new cross country course	11.10.2023	\$500	\$1,000	\$ 17,231.00
9-Aug-23	Coastguard North Canterbury	towards upgrading the swift water rescue vessel		\$500	\$500	\$ 16,731.00
9-Aug	The Hope Community Trust	towards a two day cooking class	28-Sep-23	\$323	\$234	\$ 16,497.00
9-Aug	The Rangiora and Districts Early Records Society Inc	towards a replacement computer	10-Apr-24	\$1,800	\$1,000	\$ 15,497.00
9-Aug	Big Brothers Big Sisters	towards office printer	1.11.2023	\$1,000	\$1,000	\$ 14,497.00
9-Aug	North Canterbury Scouts Group	Cost of attending the 23rd New Zealand Jamboree	22-Jul-24	\$500	\$500	\$ 13,997.00
13-Sep	North Canterbury Classics Leisure Marchers Inc	towards registration for attending the National Leisure Marching event	2-Nov-23	\$400	\$400	\$ 13,597.00
13-Sep	Southbrook Cricket Club Inc	Towards purchasing 3 tablets	5.02.2024	\$500	\$500	\$ 13,097.00
13-Sep	Waimakariri Access Group	Towards running an Inclusive Sports Event	9-May-24	\$750	\$278.85	\$ 12,818.15
13-Sep	Rachel's House Trust	towards community music event	22-Mar-24	\$435	\$435	\$ 12,383.15
13-Sep	Waimak Touch Incorporated	Gear bags,ball and cones	12-Apr-24	\$1,000	\$1,000	\$ 11,383.15
11-Oct	Cust and Districts Historical Records Society Inc	Flag and Spike base	7.11.2023	\$500	\$500	\$ 10,883.15
11-Oct	Tihiraki North Loburn School	towards the purchase of EPro8 equipment	6-Dec-24	\$910	\$910	\$ 9,973.15
11-Oct	North Canterbury Swim Club	towards time ribbons	7-May-24	\$795	\$795	\$ 9,178.15
13-Dec	Shiva Tara Aroha Sanctuary	towards the purchase of mealworms	Declined	\$745	\$0	\$ 9,178.15
13-Dec	Sefton School	Towards replacment of pool cover	Declined	\$1,000	\$0	\$ 9,178.15
13-Dec	Northern Phoenix paddling club	Go pro cameras for coaching tool	29/02/2023	\$ 1,666.75	\$667	\$8,511.15
14-Feb	Muscular Dystrophy South Island	Towards hosting support group	14-Jun-24	\$700	\$500	\$ 8,011.15
13-Mar	Okuku Pony Club	Towards the cost of St Johns Ambulance and prize ribbons		\$1,000	\$1,000	\$ 7,011.15
13-Mar	The Hope Community Trust	To purchase handheld two-way radios	18-Jul-24	\$183	\$183	\$ 6,828.15
13-Mar	Waimakariri Public Arts Trust	Towards the cost of installing a public sculpture at	This will only be sent once the sculpture is installed	\$1,000	\$1,000	\$ 5,828.15
10-Apr	Rangiora and Districts Early Records Society Inc	towards the cost of upgrading the lighting in it's Photographic Room		\$1,200	\$1,000	\$ 4,828.15
10-Apr	Rachels House Trust	Towards the cost of a presenters fee to the Brainwave Trust	Declined	\$685	\$0	\$ 4,828.15
10-May	Rangiora Cricket Club	Towards new balls and equipment	1-Jul-24	\$1,000	\$1,000	\$ 3,828.15
10-May	Rangiora Toastmasters Club	Towards hosting fortnightly meetings		\$420	\$420	\$ 3,408.15
12-Jun	Rangiora Community Patrol	Towards the cost of new Brake pads for the	1-Jul-24	\$603	\$515	\$ 3,256.95
12-Jun	North Canterbury Classics Leisure Marchers Inc	towards registration for attending the National Leisure Marching event		\$400	\$400	\$ 2,856.95

Spreadsheet Showing Rangiora-Ashley Community Board Discretionary Grant for the 2024/25 Financial Year

	Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
			2024/25 = \$ 14,200				\$ 14,200.00
	10-Jul	Waimakariri United Football Club	Towards Bibs for in-house teams		\$920	\$600	\$13,600
	10-Jul	North Canterbury Federation of Women's Institute	Towards hosting a craft day	26-Jul-24	\$300	\$110	\$13,490
	10-Jul	Southbrook Netball Club	towards annual prize giving, storage and new netballs	Declined	\$1,000	\$0	\$13,490
	10-Jul	St Joseph's School Rangiora	towards hosting a cultural Festival	Declined	\$1,000	\$0	\$13,490
	10-Jul	The Salvation Army Just Brass Band	towards hosting free music lessons	9-Apr-25	\$1,000	\$500	\$12,990
	14-Aug	Cust/West Eyreton Playcentre	towards maintaining the first aid kit	followed up for account details 22/1/2025	\$410	\$205	\$12,785
	14-Aug	Oxford Community Trust	towards catering costs for Day Out event	Declined	\$750		\$12,785
	14-Aug	Saracens Rugby Club	Towards sending teams to the Global Games Festival	10-Oct-24	\$1,000	\$250	\$12,535
	11-Sept	North Loburn School	Towards bark for playground	Declined	\$1,652	\$0	\$12,535
	11-Sept	Southbrook school 150th Jubilee Committee	Towards the purchase of a bench	28-Nov-24	\$750	\$750	\$11,785
	11-Sept	North Canterbury Inclusive Sports Festival	Host the festival at Mainpower		\$500	\$250	\$11,535
Community Board 10.137.100.2410	13-Nov	North Loburn Home and School Committee	Towards seeds, compost		\$1,000	\$750	\$10,785
	13-Nov	North Canterbury BMX Club Inc	Towards asphelding	18-Dec-24	\$1,000	\$1,000	\$9,785
	12-Mar	Rangiora Volunteer Fire Brigade	Towards gazebos	22/04/2025 returning \$985 as whole \$2000 not spent	\$1,000	\$1,015	\$8,770
	12-Mar	Rangiora Cricket Club	Towards new cricket balls	5-May-25	\$1,000	\$1,000	\$7,770
	9-Apr	Rangiora Community Patrol	Dash cams		\$775	\$775	\$6,995
	9-Apr	Big Brothers Big Sisters	New Office computer		\$1,000	\$1,000	\$5,995
	14-May	Rangiora and Districts Early Records Society Inc	New printer		\$1,000	\$1,000	\$4,995
	14-May	Rangiora Players	New Lighs for stage		\$1,000	\$1,000	\$3,995
	14-May	Momentum Charitable Trust	Towards support programmes	Declined	\$7,180	\$0	\$3,995
	14-May	North Canterbury Radio Trust	Network switch		\$401	\$401	\$3,594
	11-Jun	Southbrook Community Sports Club Inc	Towards new register and Totalpos		\$1,000		
	11-Jun	Rachel's House Trust	Towards catering costs for Big Splash		\$1,000		

GOVERNANCE

Rangiora-Ashley Community Board

Discretionary Grant Application

Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to community-based project groups, non-profit community organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on. Staff cannot process your application without financial information.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas where funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

Examples (but not limited to) of what the Board cannot fund:	Examples (but not limited to) of what the Board can fund:
✗ Wages	✓ New equipment/materials
✗ Debt servicing	✓ Toys/educational aids
✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)	✓ Sporting equipment
✗ Stock or capital market investment	✓ Safety equipment
✗ Gambling or prize money	✓ Costs associated with events
✗ Funding of individuals (only non-profit organisations)	✓ Community training
✗ Payment of any legal expenditure or associated costs	
✗ Purchase of land and buildings	
✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests	
✗ Payment of fines, court costs or mediation costs, IRD penalties	

- The Board supports a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- Applications will only be accepted from community-based project groups, not for profit organisations, registered charities or incorporated societies.
- Applications from Funding Committees and/or similar community-based groups associated with schools will be considered provided there is proof that the activity is not funded by the Ministry of Education. However, schools themselves are not considered non-profit community-based organisations.
- Grant funding will not be allocated for events/projects that have already occurred i.e retrospectively.
- The grant funding is limited to projects primarily within the Board area or benefiting the residents of the ward.
- Grants are generally limited up to \$1,000 in any financial year (July to June), but a group can apply twice a year, providing it is for different projects. The Board will consider granting more than \$1,000 in exceptional circumstances provided that detailed reasons for exceeding the present limit are provided.
- The application should clearly state the purpose for which the money is to be used.
- The applicant should submit relevant financial information to prove they can deliver the project. Applications will only be processed once the financial information is received. The Community Board reserves the right to request additional financial information on any application if deemed necessary.
- Organisations that are predominately funded by Central Government must provide supporting evidence that the requested grant will not be spent on projects that should be funded by Central Government.
- Applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Rangiora-Ashley Community Board, including information on applications to other Community Boards.
- Grant applications will be considered every month by the Rangiora-Ashley Community Board. Applications are recommended to be received three weeks prior to Board meeting dates so they can be processed in time.
- An Accountability Form must be provided to the Council within 20 working days after the event, completion of the project or when the funds were spent outlining how the funds were applied. Relevant proof of purchase such as receipts, bank statements or invoices must be included with the Accountability Form and photos of the event or purchase is encouraged.
- Where possible Boards request permission to utilise these photos on its Facebook page, the Council website or other social media, to encourage other community groups' participation.
- In the event that funds are not spent on the project or activity applied for within 12 months of the date of the event/project, the recipient will be required to return the grant funding to the Council.
- If the activity/event for which funds have been granted does not take place or if the group does not provide the information to enable the grant to be paid within six months of approval of the grant being notified, then in both cases the application will be regarded as closed and funds released for reallocation by the Board.
- No new application will be accepted until the Board receives the Accountability Form and relevant documentation for previous funding granted.

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested.
- On receipt of this information payment will be processed to your organisation's bank account.



Big Brothers Big Sisters
of North Canterbury
Tuakana Teina



THANK
You!



Dear Members of the Pangloss - Ashley
Community Board,

Just a little note to say a very
BIG thank you for your contribution
towards a new computer! Your
support means the world to us and
everyone involved in our youth
mentoring programme in North
Canterbury. ☺

Elie, Olivia
+ Jo

To Rangiora-Ashley Community Board, Waimakariri District Council

Pigeons

I email on behalf of the Ashley Rakahuri Rivercare Group (ARRG) to ask that the Ashley Rangiora Community Board make changes to the central pier of the Cones Road Bridge to prevent pigeons roosting and nesting on the top of the pier. Pigeon debris beneath this nesting site (such as dislodged eggs and dead chicks), is attracting predators which then turn their attention to nearby nesting river birds.

The ARRG's aim is to protect the birds that nest on the fairway of the Ashley Rakahuri River. These particularly include the wrybill (ngutupare), black billed gull (tarapuka) and black fronted tern (tarapirohe). We have been doing this work since 1999 and during this time there has been an increase in the numbers of these birds.

Direct observations and extensive trail camera work shows that predation of eggs, chicks, fledglings and even adult birds by cats and Norway rats has a major impact on reproduction success. Traps of various types around nesting colonies are used with varying success.

Closing off the cavities at the top of the piers would prevent these areas being used for nesting and roosting, thus removing one food source which attracts predators. The two cavities (one on each side of the central pier) are 9m long with a width of 300-400mm (see attached image) and could easily be closed off by inserting rolled wire netting (see photo). A portable cherry picker would be needed to reach the cavities which are 6m off the ground. Access across the riverbed for such equipment towed by a 4WD would not be difficult.

ARRG does not have the equipment for this task and ask that the Community Board arrange to have this work done. This would contribute to the maintenance of our threatened population of endangered native birds, which have bred on the Ashley-Rakahuri riverbed for centuries.

Nga manaakitanga,

Secretary

Ashley Rakahuri Rivercare Group (ARRG)

CHAIRPERSON'S REPORT

For the period 4 May 2025 to 23 May 2025

CHAIRPERSON'S DIARY	
<i>Date</i>	<i>Events attended</i>
Sunday 4 May	Site visit 28 Oxford Road, Rangiora, regarding a complaint about Motorbikes on the walkway.
Monday 5 May	Meeting with staff regarding a complaint about Motorbikes on the walkway.
Tuesday 6 May	Presentation of the Rangiora-Ashley Community Board submission to the 2025/26 Annual Plan to the Council.
Thursday 8 May	Attended the Community Network Forum.
	Attended the Ashley Friendship Club meeting.
Monday 12 May	Meeting with staff in preparation for the Rangiora-Ashley Community Board meeting.
Wednesday 14 May	Rangiora-Ashley Community Board meeting.
Thursday 15 May	Meals on Wheels
	Attended a Community Board Chairpersons meeting with the Mayor.
Friday 16 May	Met with the Mayor regarding the Protraz Quarry application in Loburn.
	Attended the production of "Catch Me If You Can".
Friday 23 May	Met with Rangiora-Ashley Community Board members.

Jim Gerard
 Chairperson
Rangiora-Ashley Community Board