

# Agenda

## Rangiora-Ashley Community Board

Wednesday 14 May 2025

7pm

Council Chamber  
215 High Street  
Rangiora

**Members:**

Jim Gerard QSO (Chairperson)  
Kirstyn Barnett (Deputy Chairperson)  
Robbie Brine  
Ivan Campbell  
Murray Clarke  
Monique Fleming  
Jason Goldsworthy  
Liz McClure  
Bruce McLaren  
Joan Ward  
Steve Wilkinson  
Paul Williams

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**AGENDA FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD TO BE HELD  
IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON WEDNESDAY 14 MAY 2025 AT  
7PM.**

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**RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS  
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL/COMMUNITY BOARD**

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**BUSINESS**

PAGES

**1. APOLOGIES**

**2. CONFLICTS OF INTEREST**

**3. CONFIRMATION OF MINUTES**

**3.1. Minutes of the Rangiora-Ashley Community Board – 9 April 2025**

7-18

*RECOMMENDATION*

**THAT** the Rangiora-Ashley Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 9 April 2025.

**3.2. Matters Arising (From Minutes)**

**3.3. Notes of the Rangiora-Ashley Community Board Workshop – 9 April 2025**

19-20

*RECOMMENDATION*

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives**, the circulated Notes of the Rangiora-Ashley Community Board workshop, held on 9 April 2025.

**4. DEPUTATIONS AND PRESENTATIONS**

Nil.

**5. ADJOURNED BUSINESS**

Nil.

## 6. REPORTS

### 6.1. Application to the Rangiora-Ashley Community Board's 2024/25 Discretionary Grant Fund – Thea Kunkel (Governance Team Leader)

21-80

#### *RECOMMENDATION*

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 250331054962.
- (b) **Approves** a grant of \$..... to Rangiora and Districts Early Records Inc. to purchase a replacement printer.

#### **OR**

- (c) **Declines** a grant to the Rangiora and Districts Early Records Inc.
- (d) **Approves** a grant of \$..... to the Rangiora Players to purchase new stage lighting.

#### **OR**

- (e) **Declines** a grant to the Rangiora Players.
- (f) **Approves** a grant of \$..... to the North Canterbury Radio Trust to purchase a replacement network switch.

#### **OR**

- (g) **Declines** a grant to the North Canterbury Radio Trust.
- (h) **Approves** a grant of \$..... to Momentum Charitable Trust towards hosting one-day Life and Financial Skills Programmes.

#### **OR**

- (i) **Declines** a grant to Momentum Charitable Trust.

### 6.2. Ratification of the Rangiora-Ashley Community Board's submissions to the Waimakariri District Council and Environmental Canterbury's draft 2025-26 Annual Plans – Thea Kunkel (Governance Team Leader)

81-89

#### *RECOMMENDATION*

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 250429073368.
- (b) **Retrospectively ratifies** its submission to the Waimakariri District Council draft 2025-26 Annual Plan (Trim Ref: 250407059915).
- (c) **Retrospectively ratifies** its submission to Environmental Canterbury's draft 2025-26 Annual Plan (Trim Ref: 250328053840).
- (d) **Notes** that the Board Chairperson spoke at the Waimakariri District Council Submission Hearings to convey the Board's view in person on Tuesday, 6 May 2025.

## 7. CORRESPONDENCE

### 7.1. New Road Name Letter – Leigh Bolton

90

#### *RECOMMENDATION*

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** the correspondence from L Bolton (Trim: 250408061336).



## 8. **CHAIRPERSON'S REPORT**

### 8.1. **Chair's Diary for April 2025**

91

#### *RECOMMENDATION*

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 250506078377.

## 9. **MATTERS FOR INFORMATION**

9.1. **Oxford-Ohoka Community Board Meeting Minutes 2 April 2025.**

9.2. **Kaipoi-Tuahiwi Community Board Meeting Minutes 14 April 2025.**

9.3. **Woodend-Sefton Community Board Meeting Minutes 15 April 2025.**

9.4. **Woodend-Sefton Community Board Extraordinary Meeting Minutes 28 April 2025**

9.5. **Submission to Central Government Consultations October 2024 to March 2025 – Report to Council Meeting 1 April 2025 – Circulates to all Boards**

9.6. **ANZAC Day Services 2025 – Report to Council Meeting 1 April 2025 – Circulates to all Boards**

9.7. **Health, Safety and Wellbeing Report February 2025 to Current – Report to Council Meeting 1 April 2025 – Circulates to all Boards**

#### **Public Excluded**

9.8. **Submission of District Drinking Water Safety Plans – Report to Utilities and Roading Committee Meeting 15 April 2025 – Circulates to all Boards**

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items 9.1 to 9.7.  
(b) **Receives** the separately circulated public excluded information in Item 9.8.

#### **Note:**

1. *The links for Matters for Information were previously circulated to members as part of the relevant meeting agendas.*
2. *Hard copies of the public excluded items were circulated to members separately.*

## 10. **MEMBERS' INFORMATION EXCHANGE**

*The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.*

*Any written information submitted by members is included in the agenda.*

## 11. **CONSULTATION PROJECTS**

### 11.1. **Alcohol Control Bylaw Review 2025**

<https://letstalk.waimakariri.govt.nz/alcohol-control-bylaw-review-2025>

Consultation closes Friday 30 May 2025.

### 11.2. **2025 Environmental Awards**

<https://letstalk.waimakariri.govt.nz/2025-environmental-awards>

Applications close Saturday 28 June 2025.

**12. BOARD FUNDING UPDATE**

**12.1. Board Discretionary Grant**

Balance as at 30 April 2025: \$5,010.

**12.2. General Landscaping Fund**

Balance as at 30 April 2025: \$28,646 not allocated.

**13. MEDIA ITEMS**

**14. QUESTIONS UNDER STANDING ORDERS**

**15. URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

**NEXT MEETING**

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 11 June 2025.

**Workshop**

- *Members Forum*

**MINUTES OF THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON WEDNESDAY 12 MARCH 2025 AT 7PM.**

**PRESENT**

J Gerard QSO (Chairperson), K Barnett (Deputy Chairperson), R Brine, I Campbell, M Clarke, M Fleming, J Goldsworthy, L McClure, B McLaren, J Ward, S Wilkinson and P Williams.

**IN ATTENDANCE**

S Hart (General Manager Strategy Engagement and Economic Development), J McBride (Roading and Transportation Manager), J Rae (Senior Advisor Assets and Capital), G Stephens (Design and Planning Team Leader), D Roxborough (Strategic and Special Projects Manager), C Roxburgh (Project Delivery Manager), T Kunkel (Governance Team Leader) and A Connor (Governance Support Officer).

Twelve members of the public were present.

**1. APOLOGIES**

There were no apologies.

**2. CONFLICTS OF INTEREST**

Item 6.3 – J Goldsworthy declared a conflict of interest as a Rangiora Volunteer Fire Brigade member.

Item 6.4 – B McLaren declared a conflict of interest as a member of the Rangiora Community Patrol.

**3. CONFIRMATION OF MINUTES**

**3.1. Minutes of the Rangiora-Ashley Community Board – 12 March 2025**

Moved: R Brine

Seconded: K Barnett

**THAT** the Rangiora-Ashley Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 12 March 2025.

**CARRIED**

**3.2. Matters Arising (From Minutes)**

There were no matters arising from the Minutes.

**3.3. Notes of the Rangiora-Ashley Community Board Workshop– 12 March 2025**

Moved: B McLaren

Seconded: L McClure

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives**, the circulated Notes of the Rangiora-Ashley Community Board workshop, held on 12 March 2025.

**CARRIED**

#### 4. **DEPUTATIONS AND PRESENTATIONS**

##### 4.1. **Rangiora Community Patrol – Christine Norton**

C Norton noted that the Rangiora Community Patrol (the Patrol) served as the eyes and ears of the community, working with the New Zealand Police to enhance safety and awareness. Operating in pairs, patrol members travelled in a marked vehicle, covering areas from Oxford to Amberley. Their routes were determined by intelligence received from the New Zealand Police, ensuring their presence was strategically placed where it was needed most. In 2025, the Patrol covered 2,989 kilometres and dedicated over 315 hours to community surveillance. To support their efforts, they had CCTV camera operators who monitored for anti-social or concerning behaviour to advise the patrollers where to go. Due to health and safety regulations, patrollers always remained inside their vehicles. Should they witness troubling activity, they would promptly alert the New Zealand Police for further advice or assistance.

J Gerard noted the Board appreciated the work done by the Patrol to keep the community safe.

*Report 6.4, Application to the Rangiora-Ashley Community Board's 2024/25 Discretionary Grant Fund, was taken at this time. However, the order of the agenda was retained in the minutes to mitigate confusion.*

#### 5. **ADJOURNED BUSINESS**

Nil.

#### 6. **REPORTS**

##### 6.1. **River Road – Approval of Scheme Design – No. 61 to Enverton Drive – J McBride (Roading and Transport Manager) and G Kempton (Senior Project Engineer)**

J McBride advised that approval was being sought for the Scheme Design for the section of River Road from 61 River Road to Enverton Drive. A private development was planned at 79 River Road, which had Resource Consent, and as part of the consent, the developer was required to urbanise the property frontage. As further development was likely to occur in the surrounding area, it was considered necessary that an overall design be undertaken for the wider area to ensure consistency. J McBride noted that the scheme design would increase the carriageway from 7 to 7.85 meters. A separate report would be submitted to the Council regarding the timing and likely costs associated with the works in the area beyond the development frontage.

P Williams asked why only two off-street parking spaces were being proposed. J McBride stated there was not much room for parking, and staff had to consider what could realistically be provided. A new road would be formed within the proposed new development at 79 River Road, and all but two properties would have access from within the development, where there would be on-street parking available.

Following a further question from P Williams, J McBride clarified that staff had tried to fit as many parks as possible. There was still the grass section on River Road opposite the development, where cars could park if necessary.

B McLaren questioned if the Scheme Design was a compromise to fit constraints due to MainPower service poles. J McBride confirmed MainPower had been approached about the service poles; however, the poles could not be relocated, and undergrounding the services would entail a significant unbudgeted cost. If more parking were wanted, an option would be to install kerb and channel parking bays on the north side; however, that would also be a significant cost.

K Barnett enquired if the proposed garden bed on the corner of Enverton Road would consider visibility. J McBride noted that the constructed garden bed would only contain low plantings to maintain visibility.

Moved: B McLaren

Seconded: R Brine

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 250319046901.

AND

**THAT** the Rangiora-Ashley Community Board recommends:

**THAT** the Utilities and Roading Committee:

- (b) **Approves** the River Road Scheme Design, for the section of road between no. 61 River Road and Enverton Drive (as per Trim No. 250122010187).

- (c) **Approves** the installation of no-stopping restrictions as per the following table:

Town	Street Name	Side of Road	Location	Length (m)
Rangiora	River Road	South	69 River Road to Enverton Drive	132

- (d) **Notes** that the approved design will be forwarded to the developer of no. 79 River Road to construct the portion outside their development as required by the Resource Consent.
- (e) **Notes** that this report is for approval of the design only, and a separate report will be taken to Council regarding the likely timing and costs for the areas beyond the development frontage.
- (f) **Notes** that the Developer for no.79 has been asked to provide a costing for the works beyond the development frontage.
- (g) **Notes** that the approval of the scheme design is time sensitive, as this is required to allow the developer to progress works within their development area.

**CARRIED**

R Brine observed that parking would always be an issue in Rangiora and felt that the proposed River Road Scheme Design was well thought out. He, therefore, supported the motion.

P Williams supported the motion; however, he was always concerned about removing car parks, especially in areas with frequent congestion.

K Barnett agreed that there was some congestion in the area due to the nearby Park-and-ride facility, but in the proposed area, there was a rural boundary allowing cars to be parked.

## 6.2. Approval of Concept Plans for Ashley Picnic Grounds and Millton Memorial Community Reserve Toilets – G Stephens (Design and Planning Team Leader) and J Rae (Senior Advisor – Assets and Capital)

G Stephens noted the approval was being sought for the concept plans to develop a public toilet at the Millton Memorial Community Reserve and a renewal of the existing four-cubicle public toilet at the Ashley Picnic Grounds. Staff are working to complete as much physical work as possible for the end of the financial year. Should the plans be approved,

Greenspace staff will work with the Council's Project Delivery Unit to carry out the tender and construction process for this development.

B McLaren asked why the designs did not include any architectural features to help blend it into the environment. G Stephens noted that the buildings would have wooden cladding to soften the features; however, the design had to consider the limited budget.

M Fleming raised concerns regarding the proposed public toilets' orientation and the asphalt surrounding them, which allowed vehicles to drive directly to the building. G Stephens explained that the orientation ensured clear visibility from the carpark and the BMX track, thus improving passive surveillance. He also confirmed there would be posts and chains to restrict vehicle access to the building.

M Fleming noted that the Waimakariri Accessibility Group was not supportive of posts and chains, as chains were considered a tripping hazard for people with low vision. She questioned if there was an alternative. G Stephens confirmed that instead of using posts and chains, the posts could be placed closer to each other, resulting in vehicle access still being restricted and better access for people with low vision.

M Fleming also noted that some members with electric wheelchairs found it very difficult to use public restrooms when the door width met the minimum standard. She asked what the width of the accessible restroom doors would be. G Stephens was unsure of the exact width; however, staff would consult with the Waimakariri Accessibility Group regarding their concerns.

K Barnett observed that there was an increase in the Millton Reserve area due to the dog park and the Park and Ride facility. She asked if the concept plans had been future-proofed with the increased activities in mind. G Stephens advised that the design was based on the Council's 2017 Public Toilet Strategy when the Park and Ride facility was not yet built. Staff would, therefore, investigate if extra capacity was necessary; however, if there was, the Council's Public Toilet Strategy would need to be revised by the Council, and additional budget and extended timeframes would be required.

K Barnett then asked if the current usage of the toilets at the Ashley Picnic Ground justified the need for a four-cubicle public toilet. G Stephens confirmed staff felt the capacity at the Ashley Picnic Ground was appropriate.

M Clarke questioned in what direction the doors on the public toilets would open, and G Stephens answered that they would open outward to ensure adequate accessibility.

P Williams believed that the public toilets at the Ashley Picnic Ground were of a sufficient standard. However, he did not feel that the proposed single public toilet at the Millton Reserve would address the public need. G Stephens observed that the Council's 2017 Public Toilet Strategy was very detailed regarding capacity needs, and staff felt that the proposed facilities were sufficient. The Ashley Picnic Ground's toilets were unsafe, and many service requests had been received regarding antisocial behaviour in the area. Staff, therefore, did not feel that retaining the current toilets at the Ashley Picnic Ground was the appropriate option.

Moved: B McLaren

Seconded: K Barnett

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** Report No250312042050[v1].
- (b) **Approves** the Ashley Picnic Grounds and Millton Memorial Community Reserve Toilets - Drawings (Trim 250313042383).
- (c) **Notes** that the budget was approved and assigned to both toilet projects within the 2024/2025 financial year.
- (d) **Notes** that the total engineers' estimate for both projects, including a 10%

contingency, comes to \$536,034. As there is a growth element to Millton Memorial Community Reserve, the land development budget will support the project.

- (e) **Notes** that should the concept plans be approved, Greenspace Staff will work with Council's Project Delivery Unit to carry out the tender and construction process for this development.
- (f) **Notes** that staff will circulate a memo to the Rangiora-Ashley Community Board with project and construction timelines once this is agreed with the successful tenderer.
- (g) **Circulates** this report to the Council for their information.
- (h) **Requests** staff to consult with the Waimakariri Access Group about accessibility to the public toilets, especially the width of the doors and replacement of the bollard and chain fence.

**CARRIED**  
10/2

A division was called:

**For 10:** Members Gerard, Barnett, Brine, Campbell, Clarke, Fleming, Goldsworthy, McClure, McLaren and Ward.

**Against 2:** Members Wilkinson and Williams.

B McLaren felt it was necessary to have good-quality public toilets for residents and visitors to the Waimakariri District. Attending the Waimakariri Access Group training day opened his eyes to the narrowness of doors when using mobility aids. He felt that exceeding the minimum width of the doors and replacing posts and chain fences would benefit all users.

K Barnett was delighted to see the Ashley Picnic Ground's toilets updated. She noted that it may be time for the Council to review its 2017 Public Toilet Strategy, as it was eight years old. Whilst it was good, one public toilet was being built at Millton Reserve, she would like to see it future-proofed if possible. She also supported the accessibility comments raised.

P Williams did not support the motion as he felt one public toilet at Millton Reserve was insufficient and that the Ashley Picnic Ground's facilities did not warrant replacement.

**6.3. Request for inclusion of a new name to the Pre-Approved Rangiora-Ashley Road and Reserve Names List – T Kunkel (Governance Team Leader)**

T Kunkel advised that the Ealam family requested their name be included in the Pre-Approved Rangiora-Ashley Community Board's Road and Reserve Names List. When naming roads, streets, parks, and reserves, the Board needed to ensure that suitable options complied with the criteria set out in the Waimakariri District Naming Policy.

S Wilkinson questioned whether this request had been discussed with the Rangiora Volunteer Fire Brigade. J Goldsworthy advised that it was received directly from the Ealam family.

K Barnett questioned whether people could volunteer their names or if they needed to be nominated. T Kunkel noted that there were no conditions for putting forward a name. However, the Waimakariri District Naming Policy stipulated the criteria by which the names should comply.

Moved: R Brine

Seconded: L McClure

**THAT** the Rangiora-Ashley Community Board:

- (i) **Receives** Report No. 250227032451.

- (j) **Approves** including the name 'Ealam' in the Pre-Approved Rangiora-Ashley Community Board's Road and Reserve Names List.

**LOST**

R Brine noted that Ealam was a well-known name in the Waimakariri District and felt the name met the Waimakariri District Naming Policy criteria.

L McClure supported the motion, as currently 21 of the 24 names on the Pre-Approved Rangiora-Ashley Community Board's Road and Reserve Names List were names of people.

K Barnett noted that although the Ealam family's community service was commendable, she did not believe the name met the Waimakariri District Naming Policy criteria. She was also uncomfortable with people volunteering their own names and felt it would be better if it came from an organisation wishing to honour the person.

J Gerard agreed with the comments made by K Barnett and therefore did not support the motion.

S Wilkinson concurred with the previous speakers, noting that if the request had been received from the Rangiora Volunteer Fire Brigade, he may have felt differently; however, in his opinion, the name did not meet the Waimakariri District Naming Policy criteria.

B McLaren noted that the current names on the Pre-Approved Rangiora-Ashley Community Board's Road and Reserve Naming list were names of historical figures associated with the Waimakariri District. He was also uncomfortable with people volunteering their names and, therefore, did not support the motion.

#### Amendment

Moved: J Gerard

Seconded: K Barnett

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 250227032451.
- (b) **Declines** the inclusion of the name 'Ealam' in the Pre-Approved Rangiora-Ashley Community Board's Road and Reserve Names List.

**CARRIED**

The amendment became the substantive motion.

P Williams noted that the Pre-Approved Rangiora-Ashley Community Board's Road and Reserve Naming list did not include many names and questioned whether a workshop should be held to obtain more names. T Kunkel commented that all Community Boards had a shortage of names for their lists, so a joint All Board session would be held to discuss the matter.

#### 6.4. **Application to the Rangiora-Ashley Community Board's 2024/25 Discretionary Grant Fund – T Kunkel (Governance Team Leader)**

T Kunkel noted that the Rangiora Community Patrol was seeking \$775 to install dashcams on each side of their patrol vehicle. This would enable the patrol to capture video from all angles, which could later be provided to the police as evidence in any crimes. She confirmed that the application did comply with the Board's Discretionary Grant Criteria.



Moved: P Williams

Seconded: I Campbell

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 250324050197.
- (b) **Approves** a grant of \$775 to the Rangiora Community Patrol to purchase dashcams for its patrol vehicle.

**CARRIED**

P Williams commended the work done by the Rangiora Community Patrol and hoped that the cameras would aid in protecting the people patrolling.

I Campbell, concurred with the comments made by P Williams and supported the motion.

J Ward thanked the Rangiora Community Patrol for their community service and confirmed she would be supporting the motion.

T Kunkel advised that an application was received from Big Brothers Big Sisters North Canterbury to purchase an office computer. They had applied for \$1,000 as the computer was estimated to cost \$1,748. They had applied to the Kaiapoi-Tuahiwi Community Board for the remainder of the funds. The group believed that the computer would aid them in continuing with their charitable work. She confirmed the application did comply with the criteria.

R Brine questioned why Big Brothers Big Sisters North Canterbury had not applied to all the Community Boards for funding, as they provided a service to the entire Waimakariri District. T Kunkel noted that the majority of the young people benefitting from the group's programme seemed to be from the Rangiora-Ashley and Kaiapoi-Tuahiwi areas; which may be the reason why they only applied to the Rangiora-Ashley and Kaiapoi-Tuahiwi Community Boards.

Moved: K Barnett

Seconded: B McLaren

**THAT** the Rangiora-Ashley Community Board:

- (c) **Approves** a grant of \$1,000 to Big Brothers Big Sisters North Canterbury towards a new office computer.

**CARRIED**

K Barnett noted that Big Brothers Big Sisters North Canterbury did an incredible job supporting young people who needed an extra adult figure in their lives, so she had no hesitation supporting the motion. She felt it made sense for the group to apply to the Board as their office was based in Rangiora, and it may be difficult for them to decide where to apply, as they served a large area.

B McLaren had been fortunate to interact with people on both sides of the Big Brothers Big Sisters programme and saw the benefits they produced. He, therefore, supported the motion

#### 6.5. **ANZAC Day Services 2025–** T Kunkel (Governance Team Leader)

Moved: J Gerard

Seconded: K Barnett

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 250327052746.
- (b) **Appoints** Board member B McLaren to attend the Dawn Parade to be held at 6am on Friday, 25 April 2025, at the Rangiora RSA.

- (c) **Appoints** Board members K Barnett and M Fleming to attend the RSA Memorial Service to be held at 9.30am on Friday, 25 April 2025, at Rangiora High School and to lay a wreath. Noting that the wreath will be laid in conjunction with a Council representative.
- (d) **Appoints** Board member B McLaren to attend the Cust Anzac Day service to be held at 10 am on Friday, 25 April 2025, at the Cust Community Centre and Cenotaph and to lay a wreath.
- (e) **Appoints** Board member S Wilkinson to attend the Fernside Anzac Day Service, to be held at 10am on Friday, 25 April 2025 at the Fernside Hall. Noting that the wreath will be laid in conjunction with a Council representative.
- (f) **Appoints** Board members J Gerard, L McClure, K Barnett and M Fleming to attend the Rangiora Anzac Day Service to be held at 11am on Friday, 25 April 2025, at the Rangiora Cenotaph, and to lay a wreath.
- (g) **Appoints** Board members I Campbell, K Barnett and B McLaren to attend the Striking of the Flag at 2pm on Friday, 25 April 2025, at the Loburn War Memorial.

**CARRIED**

## **7. CORRESPONDENCE**

Nil.

## **8. CHAIRPERSON'S REPORT**

### **8.1. Chair's Diary for March 2025**

Moved: J Gerard

Seconded: K Barnett

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 250402056620.

**CARRIED**

## **9. MATTERS FOR INFORMATION**

- 9.1. Oxford-Ohoka Community Board Meeting Minutes 5 March 2025.
- 9.2. Woodend-Sefton Community Board Meeting Minutes 11 March 2025.
- 9.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 17 March 2025.
- 9.4. Submission on State Highway Speed Limit Reversals – Report to Council Meeting 4 March 2025 – Circulates to all Boards
- 9.5. Alcohol Control Bylaw 2025 – Draft for Formal Public Consultation – Report to Council Meeting 4 March 2025 – Circulates to all Boards
- 9.6. Electoral Candidate Order on Local Body Election Voting Papers – Report to Council Meeting 4 March 2025 – Circulates to all Boards
- 9.7. Health, Safety and Wellbeing Report January 2025 to Current – Report to Council Meeting 4 March 2025 – Circulates to all Boards
- 9.8. Enterprise North Canterbury's Draft Statement of Intent for the Financial Year beginning 1 July 2025 and Approved Six-Month Report to Council 31 December 2024 – Report to Audit and Risk Committee Meeting 11 March 2025 – Circulates to all Boards

Public Excluded

9.9. Rangiora Airfield – New Lease Agreements – Report to Council Meeting 4 March 2025 – Circulates to all Boards

Moved: J Gerard

Seconded: J Goldsworthy

- (a) **Receives** the information in Items.9.1 to 9.8.
- (b) **Receives** the separately circulated public excluded information in Item 9.9.

**CARRIED**

**10. MEMBERS' INFORMATION EXCHANGE**

**S Wilkinson:**

- Attended the Central Drainage Advisory Board meeting.
- Attended the Loburn War Memorial opening.
- Attended an online webinar held by Standard and Poor's on Global Ratings. The Council's Standard and Poor's rating dropped one notch, along with 18 other councils.

**I Cambell:**

- Attended a meeting to discuss the Loburn Quarry hearing.
- Attended the Oxford A&P Show.
- Attended a public meeting on the Loburn Quarry at the Loburn Domain.

**J Goldsworthy:**

- Attended the Rangiora Promotions Association Sunday Fun Day, which raised approximately \$10,000. A large amount of positive feedback was received.
- Noted that noise was one of the leading problems in the Waimakariri District, receiving the second highest number of service requests.
- The Council received a presentation from Bancorp regarding its financial position, which confirmed that it was currently in a stable financial position.

**L McClure:**

- Attended an event at Kate Sheppherd House for the network of Elected Women. Had an excellent discussion regarding encouraging women to stand in the Upcoming Local Election.
- Attended several Southbrook Sports Club Working Party meetings.
- Attended the Board's 2025/26 Annual Plan Submission workshop.
- Had an informal catch-up with Lisa Dickson regarding planning for the Southbrook Sports Club.
- Attended the Canterbury Provincial Fire Fighter Challenge competition in Kaiapoi. It was the toughest two minutes in sports. It was great to support the local competitors and have the Mayor say a few words at the prizegiving.
- The Waimakariri Health Advisory Group meeting was now every third Tuesday of every second month.
- The Food Forest in Northbrook Waters had made progress, and a local preschool wanted to be involved.

**J Ward:**

- Attended Rangiora, Woodend and Pegasus Annual Plan drop-in sessions. The Rangiora and Woodend sessions were not well attended.
- Attended Oxford A&P Show.
- Attended the Rangiora Airfield Advisory Group meeting.
- Attended the North Canterbury Sport and Recreation Trust's celebration for a long-standing member.
- The presentation from Bancorp was very informative. The Council had to invest in order to keep up with the progress involved in being a growth Council.
- The Rangiora Eastern Link designation was the approved route.

J Gerard questioned whether the project would go ahead without government subsidy. J Ward noted that staff were working very closely with the Central Government and NZTA to secure funding.

**K Barnett:**

- Attended the opening of the Harlow Village.
- Had a discussion with Greenspace staff and S Hart regarding linking the Board with the community and operational side, following conversations regarding Cust.

**B McLaren:**

- Attended the Waimakariri Access Group Training Day, which was very eye-opening regarding the struggles those with mobility aids face every day.
- Attended Community Networking Forum led by the Council.
- Attended multiple memorial services relating to the mosque massacre in Christchurch.
- Attended a history writing course in Balcairn, which was very well attended.
- Attended Cust Domain Advisory Group meeting on behalf of K Barnett. Council staff had drafted a domain user guide for the groups to review.
- Attended Canterbury Family Violence Network, where situational awareness training was provided.
- Attended the Board's 2025/26 Annual Plan Submission workshop.
- Attended the Rangiora Museum public speaker night, during which a film on the history of the Rangiora High School Farm was shown.
- Attended Community Patrol meeting.
- The Rangiora Library had reopened after its renovation and looked wonderful.
- Attended the Woolshed meeting held by Members of Parliament, Matt Doocey, and Nicola Grigg.
- Attended St John Church Fair.
- Assisting with the production of North Canterbury's musical Catch Me If You Can.

**M Fleming:**

- Attended the Waimakariri Access Group Training Day.
- Attended the Board's 2025/26 Annual Plan Submission workshop
- Keep Rangiora Beautiful would have a Council staff member attending most meetings to ensure collaboration.
- Attended Back to Basics community event.

J Gerard asked how the Time Bank were progressing as the Board had not received an update recently. M Fleming noted they had 118 members and were holding small events regularly.

**P Williams:**

- Attended the Sefton Tug-of-War.
- The Swannanoa Fair was very well attended.
- Met with the Waimakariri Clean River Group.
- Visited the Rangiora Airfield with a representative from Enterprise North Canterbury regarding the promotion of the Airfield.

**M Clarke:**

- Attended GreyPower meeting - had complaints regarding chlorine in water and the quality of footpaths in the area.
- Attended the opening of Summerset Village. There was a large number of units with a large cost attached.

**R Brine:**

- The Joint Landfill Committee had been going through a governance review for the last 10 months. The 20-year-old constitution had been made to reflect more recent times. One change was to reduce the number of people on the Board from eight to six, with an Executive Director being appointed.
- The Bancorp presentation received was very informative and showed the good financial position the Council was in. Although the Council was \$200m in debt, money had been invested in the District for the community.

**11. CONSULTATION PROJECTS****11.1. Waimakariri District Council Draft Annual Plan 2025/26**

<https://letstalk.waimakariri.govt.nz/draft-annual-plan-2025-26>

Consultation closed on Monday, 21 April 2025.

**11.2. Elderly Housing on Courtenay Drive**

<https://letstalk.waimakariri.govt.nz/elderly-housing-on-courtenay-drive>

Consultation closed on Wednesday, 9 April 2025.

The Board noted the consultation projects.

**12. BOARD FUNDING UPDATE****12.1. Board Discretionary Grant**

Balance as at 31 March 2025: \$6,785.

**12.2. General Landscaping Fund**

Balance as at 31 March 2025: \$28,646 not allocated.

The Board noted the funding update.

**13. MEDIA ITEMS**

Nil

**14. QUESTIONS UNDER STANDING ORDERS**

Nil

**15. URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil

**NEXT MEETING**

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 14 May 2025.

THERE BEING NO FURTHER BUSINESS, THE MEETING CONCLUDED AT 8.32PM.

CONFIRMED

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Date

Unconfirmed

**NOTES OF THE WORKSHOP OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA, ON WEDNESDAY, 9 APRIL 2025, AT 8.32PM.**

**PRESENT**

J Gerard QSO (Chairperson), K Barnett (Deputy Chairperson), R Brine, I Campbell, M Clarke, M Fleming, J Goldsworthy, L McClure, B McLaren, J Ward, S Wilkinson and P Williams.

**IN ATTENDANCE**

S Hart (General Manager Strategy Engagement and Economic Development), J Rae (Senior Advisor Assets and Capital), G Stephens (Design and Planning Team Leader), D Roxborough (Strategic and Special Projects Manager), T Kunkel (Governance Team Leader) and A Connor (Governance Support Officer)

There was one member of the public present.

**APOLOGIES**

There were no apologies.

1. **Recreation Capital Programme Update** – D Roxborough (Strategic and Special Projects Manager), G Stephens (Design and Planning Team Leader) and J Rae (Senior Advisor Assets and Capital) – Trim: 250430074098

**Key Points:**

- The Rangiora-Ashley Community Board current project status was:  
Complete:
  - Cemetery Berms – Rangiora.
  - Rangiora Town Hall Projection.
  - 28 Edwards Street purchase.
  - Roads and Car Parks – Ashgrove Park: driveway surface.
  - Renewal reserve landscape – Rangiora (shrub garden renewals).
 On Track:
  - Dixons Road Cemetery planting.
  - Rangiora Town Hall sound system.
  - Connection to water services – airfield.
  - Connection wastewater services – airfield.
  - Future sports ground development – Coldstream Road sporting precinct investigation.
  - Millton Memorial Park development.
  - Airfield equipment.
  - Rangiora street trees.
  - Six community facilities were receiving asset renewals.
 At Risk:
  - Runway reseeding.
  - Millton Memorial Park toilet.
  - Toilet Renewals – Ashley Picnic Grounds – Cones Road.
 Delayed
  - Cobb Cottage 9rescheduled to commence in 2027/28 to ensure alignment with the Library Precinct).

- Future sports ground development programme.
- Airfield taxiway flooding.
- Aeronautical study compliance programme.
- Kippenberger/Elm Green linkage playground development.
- Play safety surface/equipment – Canterbury Street reserve.
- Rangiora Ashley General Landscape development.

**Questions/Issues/Feedback:**

- *The Rangiora and District Early Records Society were waiting to hear back from staff regarding the consultant creating a plan for Cobb Cottage.*  
Staff were in the process of seeking proposals from consultants and were hoping to have someone on board in the coming months.

**2. Members Forum**

**Key Points:**

- *Members of the public were using the Good Street stage area to perform however were unaware they could contact the Council to access power. Could this be better advertised?*  
Staff had advertised through the summer months however they could republicize to make people more aware.
- *Rangiora Airfield was hosting an open day on 12 April 2025.*

THERE BEING NO FURTHER BUSINESS, THE WORKSHOP CONCLUDED AT 8.51PM.



**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR DECISION****FILE NO and TRIM NO:** GOV-26-11-06 / 250331054962**REPORT TO:** RANGIORA-ASHLEY COMMUNITY BOARD**DATE OF MEETING:** 14 May 2025**AUTHOR(S):** Thea Kunkel, Governance Team Leader**SUBJECT:** Application to the Rangiora-Ashley Community Board's 2024/25 Discretionary Grant Fund**ENDORSED BY:**  
(for Reports to Council,  
Committees or Boards)
  
 General Manager

  
 Chief Executive
**1. SUMMARY**

1.1. The purpose of this report is to consider the following four funding applications:

Name of Organisation	Purpose	Amount requested	Does the application comply with the Discretionary Grant Fund Criteria
Rangiora and Districts Early Records Society Inc	Purchase of a replacement printer	\$1,000	The application complies with the criteria
Rangiora Players	Purchase of stage lighting	\$1,000	The application complies with the criteria
North Canterbury Radio Trust (Compass FM)	Towards a network switch	\$401	The application complies with the criteria
Momentum Charitable Trust	Towards one-day life and financial skills programmes	\$1,000	The application complies with the criteria
<b>Total:</b>		<b>\$3,401</b>	

**Attachments:**

- i. Application from the Rangiora and Districts Early Records Society Inc (Trim Ref: 250327053336).
- ii. Application from the Rangiora Players (Trim Ref: 250404059036).
- iii. Application from North Canterbury Radio Trust (Trim Ref: 250404059422).
- iv. Application from Momentum Charitable Trust (Trim Ref: 250407060658).
- v. The spreadsheet shows the grants for the previous two years.
- vi. Board funding criteria for the 2024/25 financial year (Trim 210603089776).

**2. RECOMMENDATION****THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 250331054962.

- (b) **Approves** a grant of \$..... to Rangiora and Districts Early Records Inc. to purchase a replacement printer.  
**OR**
- (c) **Declines** a grant to the Rangiora and Districts Early Records Inc.
- (d) **Approves** a grant of \$..... to the Rangiora Players to purchase new stage lighting.  
**OR**
- (e) **Declines** a grant to the Rangiora Players.
- (f) **Approves** a grant of \$..... to the North Canterbury Radio Trust to purchase a replacement network switch.  
**OR**
- (g) **Declines** a grant to the North Canterbury Radio Trust.
- (h) **Approves** a grant of \$..... to Momentum Charitable Trust towards hosting one-day Life and Financial Skills Programmes.  
**OR**
- (i) **Declines** a grant to Momentum Charitable Trust.

### 3. **BACKGROUND**

- 3.1 The ***Rangiora and Districts Early Records Society Inc.*** is seeking funding to purchase a new printer.
- 3.2 The ***Rangiora Players*** are seeking funding to purchase eight Showtec PAR 20 lights for their stage.
- 3.3 The ***North Canterbury Radio Trust*** is seeking funding to replace a failed network switch.
- 3.4 The ***Momentum Charitable Trust*** is seeking funding to host four one-day Life and Financial Skills Programmes for individuals soon to be released from prison.
- 3.5 The current balance of the Rangiora-Ashley Community Board's 2024/25 Discretionary Grant fund is \$5,010.

### 4. **ISSUES AND OPTIONS**

#### ***The Rangiora and Districts Early Records Society Inc (the Society)***

##### 4.1 Information provided by the Society:

- 4.1.1 The Society was founded in 1960 and is responsible for caring for the Rangiora Museum and local archives. The Society aims to preserve records and artefacts from Rangiora and the surrounding areas. The museum is situated at 29 Good Street, Rangiora, in what was the top story of the BNZ building, which was relocated to the site in 1967. Since its formation, the Society has benefited from donations of some 5,000 objects and more than 11,000 photographs and glass slides. The Rangiora Museum archives are of great value to those researching the history of Rangiora families and are accessed mainly (94%) by residents of the Rangiora-Ashley Ward.

4.1.2 The Society has applied for a \$1,000 grant to replace its old, faulty, and unrepairable printer, which can no longer print in colour. The ability to reproduce copies of photos and archive material is imperative for the Society and is one of its core functions. A new printer would improve the quality of prints used in-house for information /photographs requested by visitors and to support the artefact display information.

4.1.3 The required printer is estimated to cost \$1,214, and the Society has been fundraising, as usual, through calendar sales and donations at events. However, if this application is unsuccessful, the purchase will not proceed, which would be detrimental to both the Society and the documentation presented to the public.

#### 4.2 Council Evaluation:

4.2.1 The application complies with the Board's Discretionary Grant Application Criteria, as it is from a not-for-profit incorporated society, and the project will primarily benefit the residents of the Rangiora-Ashley Ward.

4.2.2 The Society has received the following funding during the last five years, and all accountability forms have been received.

Date	Project	Amount
April 2023	Purchasing folding chairs and a teardrop flag	\$800
August 2023	Towards a replacement computer	\$1,000
April 2024	Towards upgrading lighting	\$1,000
<b>Total</b>		<b>\$2,800</b>

#### ***Rangiora Players (the Group)***

#### 4.3 Information provided by the Group:

4.3.1 The Rangiora Players were originally formed as the Rangiora Dramatic Society in 1880. The Group has not been continuously active and was formally constituted as an incorporated society in 1937. The Group, now called the Rangiora Players, commenced productions in 2002 and had its headquarters in Church Street, Rangiora, which was then relocated to the current location in June 2003. The clubrooms, which have been expanded with the addition of a stage, are now called the Little Theatre.

4.3.2 The Group is requesting a \$1,000 grant to purchase eight Showtec PAR 20 "Warm-on-Dim" lights for the Little Theatre stage. The benefits would be shared by any theatre-goers, who cover all demographics, with 50% being from the Rangiora-Ashley Ward. The benefits for the Group would be more lighting choices when putting on shows, which will allow for more professional performances. Lighting is key in creating atmosphere and subtlety to aid understanding and will greatly enhance the audience experience and enjoyment of the show.

4.3.3 The lighting is estimated to cost \$1,564, and the Group has secured \$564 to contribute to this initiative; however, no other fundraising has been carried out to cover the remainder of the costs. If this application is unsuccessful, the Group will have to purchase fewer fixtures, which would be less than ideal and could impact the whole experience the Group is trying to achieve.

#### 4.4 Council Evaluation:

4.4.1 The application complies with the Board's Discretionary Grant Application Criteria, as it is from a not-for-profit incorporated society. However, the Board may need to consider that only 50% of the people benefiting from this initiative are from the Rangiora-Ashley Ward.

4.4.2 In May 2023, the Group received a \$500 grant to purchase a laser printer, and the required Accountability Form was received.

### ***North Canterbury Radio Trust (NCRT)***

#### **4.5 Information provided by NCRT:**

- 4.5.1 The NCRT operates Compass FM, a broadcasting platform focused on the North Canterbury region, its community, and its people. The NCRT is a non-profit registered charity that presents a mix of features informing, entertaining and connecting all of the various towns and communities in North Canterbury. Compass FM's broadcasting footprint is one of the largest in the South Island, covering Kaikōura and Hanmer Springs in the north, down to Ashburton in the south, including Christchurch. Compass FM has a potential cumulative audience of approximately 550,000 people.
- 4.5.2 The NCRT is requesting a grant of \$401 to replace a failed network switch, which is the core part of the network that serves Compass FM. The benefit of the replaced network switch would be to improve the reliability of listeners streaming Compass FM via the internet and to staff for general improved network reliability.
- 4.5.3 Compass FM operates under a community license issued by the Ministry for Culture and Heritage rather than a full commercial license. By law, Compass FM is permitted only six minutes of advertising per hour, which limits its ability to be fully self-funded. The switch is estimated to cost \$400.87, excluding GST, and no other fundraising has been carried out to cover the cost. If this funding application is unsuccessful, the replacement of the switch will be delayed, resulting in continued interruption to the streaming service for listeners and a lack of reliable network services for staff.

#### **4.6 Council Evaluation:**

- 4.6.1 The application complies with the Board's Discretionary Grant Application Criteria, as it is from a not-for-profit incorporated society. While it is estimated that only 50% of the listening community is from the Rangiora-Ashley Ward, the project has a much more far-reaching impact, such as during Civil Defence emergency situations.
- 4.6.2 This is the first time that the NCRT has applied to the Board for funding.

### ***Momentum Charitable Trust (the Trust)***

#### **4.7 Information provided by the Trust:**

- 4.7.1 The Trust grew out of listening to the needs of people in prison and was started in 2014 with Nick Carrol and Phil Moon teaching life skills as part of school holiday programmes. They were invited to offer similar material to the people in the Auckland prison's Integration Unit, which was very successful. The founders built a framework and a series of programmes called Life 101 to support life skills education in prisons and probation centres, which has helped approximately 8,000 people reorient their lives towards potential and possibilities after prison.
- 4.7.2 The Trust is seeking funding to run four one-day Life and Financial Skills Programmes at the Rangiora Probation Centre in June and July 2025. These programmes are for individuals soon to be released from prison, people recently released and those serving community-based sentences. The programmes are equipped to assist individuals with fundamental, practical life skills and self-confidence to find meaningful employment, achieve financial stability, reconnect with friends and whanau and not be a burden on their community. These programmes will directly benefit 80 at-risk individuals and indirectly the local community.
- 4.7.3 The benefits for the community include reducing recidivism through life and financial skills training, which in turn will lead to a safer environment. It also increases opportunities for economic growth by offering confident, job-ready individuals employment within the community, reducing reliance on social services, strengthening social cohesion, and creating a more resilient, inclusive community.

4.7.4 The four courses are stand-alone programmes, and each course is estimated to cost \$1,795. No other funding organisations have been approached for this project. However, the Trust does apply for various funding each month for general programme delivery, as without external funding support, it would not be able to reach rural towns and smaller communities. If no funding is secured, the programmes will not be hosted in Rangiora.

#### 4.8 Council Evaluation:

4.8.1 The application complies with the Board's Discretionary Grant Application Criteria, as it is from a charitable trust. While the original request for \$7,180 exceeded the Board's general limit of granting \$1,000 in any financial year, the Trust has requested the Board to consider a \$1,000 grant.

4.8.2 This is the first time that the Trust has applied to the Board for funding.

4.9 The Board may approve or decline grants as per the grant guidelines.

#### 4.10 Implications for Community Wellbeing

There are social and cultural implications, as the applications all affect the community's well-being, reducing isolation and equipping people to avoid being a burden on their community.

4.11 The current balance of the Rangiora-Ashley Community Board's 2024/25 Discretionary Grant fund is \$5,010. If all the applications were granted, the balance would be \$1,609 for the remaining month of the current financial year.

4.12 The Management Team has reviewed this report.

## 5. COMMUNITY VIEWS

### 5.1 **Mana Whenua**

Te Ngāi Tūāhuriri hapū is not likely to be affected by or have an interest in the subject matter of this report.

### 5.2 **Groups and Organisations**

No other groups and organisations are likely to be affected by or to have an interest in the subject matter of this report.

### 5.3 **Wider Community**

The wider community will likely be affected by or interested in the report's subject, as social events and educational programmes provide an opportunity for social interaction, improve mental wellbeing, and add to people's self-confidence.

## 6. OTHER IMPLICATIONS AND RISK MANAGEMENT

### 6.1 **Financial Implications**

6.1.1 The 2024-34 Long Term Plan includes a budget provision of \$14,200 for the Rangiora-Ashley Community Board to approve grants to community groups for the 2024/25 financial year (July 2024 to June 2025).

6.1.2 The current balance of the Rangiora-Ashley Board's 2024/25 Discretionary Grant Fund is \$5,010. If all the applications are granted, the Board will have \$1,609 left for the remaining month of the financial year.

6.1.3 The application criteria specify that grants are generally limited to \$1,000 in any financial year (July to June); however, groups can apply twice a year, provided it is for different projects. Where applicable, GST values are calculated and added to appropriately registered groups if decided benefits exceed Board-resolved values.

**6.2 Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

**6.3 Risk Management**

There are no risks arising from the adoption/implementation of the recommendations in this report.

**6.4 Health and Safety**

All health and safety-related issues will be the responsibility of the organisations and groups that have applied for funding.

**7. CONTEXT****7.1 Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

**7.2 Authorising Legislation**

Not applicable.

**7.3 Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

People are friendly and caring, creating a strong sense of community in our District.  
There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

**7.4 Authorising Delegations**

Community Boards have delegated authority to approve Discretionary Grant Funding.

## What happens now?

27

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

## What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

## Groups applying for Board Discretionary Grants 2024/2025

Name of group: Rangiora and Districts Early Records Society Inc (Rangiora Museum)

Address: [REDACTED]

Contact person within organisation: [REDACTED]

Position within organisation: Treasurer

Contact phone number: [REDACTED] Email: rangioramuseum@extra.co.nz

**Describe your project or event and what the grant funding will specifically be used for.** (Use additional pages if needed)

Purchase of replacement printer and set of toners.  
Old printer faulty and unrepairable and can no longer print in colour.

What is the timeframe of the project/event date? By June 2025

Overall cost of project/event: \$1,214.34 Amount requested: \$1,000

How many people will directly benefit from this project? 100

Who are the range of people benefiting from this project? (You can tick more than one box)

- ☐ People with disabilities (mental or physical) ☒ Cultural/ethnic minorities ☒ District  
☒ Preschool ☒ School/youth ☒ Adults ☒ Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 2% Rangiora-Ashley 94% Woodend-Sefton 2% Kaiapoi-Tuahiwī 2%

Other (please specify):

What are the direct benefit(s) to the participants? 28

Ability to reproduce copies of photos and archive material

What is the benefit(s) to your organisation?

Ability to print information for visitors and artifact display information

What are the benefits, economic or otherwise, to the Rangiora-Ashley community or wider district?

Improved quality of printed information upon request including family history and local history

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? ☐ Yes ☒ No

If yes, name of parent group: \_\_\_\_\_

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

Calendar sales and general fundraising via photographic sales, donations and information events at the Museum

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

None

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☒ Yes ☐ No

If yes, please supply details:

Jun 2023 - desktop computer for Museum Archivist  
Mar 2024 - lighting upgrade in photographic display room



If this application is declined, will this event/project still occur? <sup>29</sup> ☐ Yes ☒ No

If No, what are the consequences to the community/organisation?

Poor printing ability and eventual loss of current printer when is no longer works

- Enclosed ☒ Financial Information (*compulsory – your application cannot be processed without financial statements*)  
☒ Bank Statement (*Bank Statements will remain confidential*)  
☒ Supporting costs, quotes or event budgets  
☐ Other supporting information

- ☒ I am authorised to sign on behalf of the group/organisation making this application.  
☒ I declare that all details contained in this application form are true and correct to the best of my knowledge.  
☒ I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.  
☒ I accept that information provided in this application may be used in an official Council report available to the public.

**PLEASE NOTE:** A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: \_\_\_\_\_ Date: 27 March 2025

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At a glance

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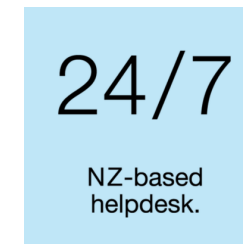
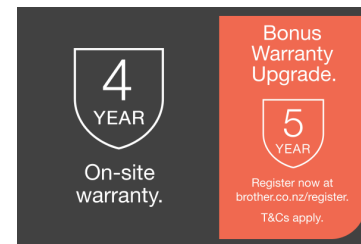


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The Rangiora and Districts Early Records Society Inc - Rangiora Museum  
Statement of Receipts and Payments for the period ending 31 Jan 2025

		Actual This Year (Mar 2024) (10 Months) \$	Actual This Year (Mar 2024) (12 Months) \$
<b>Operating receipts</b>			
Donations including Door Sales (from Mar 2022)		4,315.10	3,737.40
Grants		8,679.00	14,498.00
Door Sales			
<b>Donations, fundraising and other similar receipts</b>		<b>12,994.10</b>	<b>18,235.40</b>
<b>Fees, Subscriptions and other receipts from members</b>		<b>610.00</b>	<b>1,390.00</b>
Sales		1,049.00	1,076.40
Calendar Sales		2,980.00	3,424.60
Events		-	-
Archives and Research		-	99.00
Other services (e.g. photocopying)		99.00	188.00
<b>Receipts from providing goods or services</b>		<b>4,128.00</b>	<b>4,788.00</b>
Bank Interest - BNZ a/c		1,827.86	1,494.87
Investment Account Interest		-	-
<b>Interest, dividends and other investment income receipts</b>		<b>1,827.86</b>	<b>1,494.87</b>
<b>Total Operating Receipts</b>		<b>19,559.96</b>	<b>25,908.27</b>
<b>Operating Payments</b>			
<b>Expenses met from grants:</b>			
Conservation Supplies and Micrographics		8,000.00	8,632.50
		<b>8,000.00</b>	<b>8,632.50</b>
<b>Payments related to providing goods or services</b>			
Telephone & Internet		1,459.50	1,364.51
Power		3,493.52	3,939.88
Event Related payments		-	-
Stationery, printing & postage		345.70	801.83
Insurance		1,942.72	1,857.38
R & M expenses, including computer network		3,325.57	434.41
Advertising, publicity & events		454.25	-
Web		-	-
Volunteer Related Payments		286.71	444.27
Resources		-	500.00
Bank Fees		-	-
		<b>11,307.97</b>	<b>9,342.28</b>
<b>Registrations and Subscriptions paid</b>		<b>51.11</b>	<b>51.11</b>
<b>Total Operating Payments</b>		<b>19,359.08</b>	<b>18,025.89</b>
<b>Operating Surplus or (Deficit)</b>		<b>200.88</b>	<b>7,882.38</b>
<b>Capital Receipts &amp; Payments</b>			
Purchase of Assets			(2,275.00)
<b>Increase/(Decrease) in Bank Accounts and Cash</b>		<b>200.88</b>	<b>5,607.38</b>
<b>Bank accounts and cash at 31 Mar 2024</b>			
BNZ Account		22,504.47	13,868.29
Term Deposit account (Westpac)		27,000.00	30,000.00
Archives Account		-	-
Archives Cash Box		-	-
Petty Cash		7.70	36.50
<b>Total Bank accounts and cash at the beginning of the financial period</b>		<b>49,512.17</b>	<b>43,904.79</b>
<b>Bank accounts and cash at 31 Jan 2025</b>			
BNZ Account		22,705.25	22,504.47
Term Despoit account (BNZ)		27,000.00	27,000.00
Petty Cash		7.80	7.70
<b>Total Bank accounts and cash at the end of financial period</b>		<b>49,713.05</b>	<b>49,512.17</b>



Non Profit Org A/C

**ACCOUNT NAME**  
RANGIORA AND DISTRICTS EARLY  
RECORDS SOCIETY (INCORPORATED)

**ACCOUNT NUMBER**  
[REDACTED]

STATEMENT NO. 470  
FOR THE PERIOD  
31 DECEMBER 2024 TO 31 JANUARY 2025

OPENING BALANCE							22,313.57	
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
03 Jan	SPARK NZ TRADING	DD		022014422420	241216241231	137.45		22,176.12
04 Jan	KESWICK FARM DAIRIES	DC	Keswick Farm	R Stalker			500.00	22,676.12
08 Jan	JELFS A	BP	Ann Jelfs		Calendars		40.00	22,716.12
14 Jan	DEPOSIT	AT	000000000001	BNZ RANGIORA	1238141246		561.80	23,277.92
14 Jan	MERCURY NZ LTD	DD	MERCURY LIM	00024582001	117726079	269.72		23,008.20
20 Jan	WAIMAKARIRI D/C	DC			WAIMAK DC		40.00	23,048.20
22 Jan	Reality Control	BP	Set up new	11 Dec	IV010406	205.50		22,842.70
31 Jan	SPARK NZ TRADING	DD		022014422420	250116250131	137.45		22,705.25
CLOSING BALANCE							22,705.25	

The Bank's base rate is currently 12.000 percent per annum. The interest rate on this account is 10.000 percent p.a above the base rate. There is no required payment applicable to this statement period provided the limit has not been exceeded. These rates are less than the finance rate within the meaning of the Credit Contracts Act 1981. This only applies if you entered into your facility agreement prior to 1 April 2005. If you have any questions please contact your nearest branch or call 0800 800 468.

## What happens now?

35

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

## What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

## Groups applying for Board Discretionary Grants 2024/2025

Name of group: Rangiora Players, legally, Rangiora Dramatic Society Inc

Address: Rangiora Players Little Theatre, Southbrook Road, Rangiora (not served by post)

Contact person within organisation: [REDACTED]

Position within organisation: President

Contact phone number: [REDACTED]

Email: [REDACTED]

**Describe your project or event and what the grant funding will specifically be used for.** *(Use additional pages if needed)*

The grant funding will be used towards new lighting equipment for the Rangiora Players Little Theatre stage. We plan to purchase eight Showtec PAR 20 "Warm-on-Dim" lights, at \$195.50 (inc GST) apiece, for a total of \$1,564. We hope to receive \$1,000 from the Board, and will contribute \$564 ourselves.

What is the timeframe of the project/event date? Immediate

Overall cost of project/event: 1564

Amount requested: 1000

How many people will directly benefit from this project? Many

Who are the range of people benefiting from this project? *(You can tick more than one box)*

- ☐ People with disabilities (mental or physical)    ☐ Cultural/ethnic minorities    ☐ District  
☐ Preschool    ☐ School/youth    ☐ Adults    ☒ Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 3%    Rangiora-Ashley 50%    Woodend-Sefton 2%    Kaiapoi-Tuahiwi 9%

Other (please specify): Christchurch 24%, plus 12% unclassified.

What are the direct benefit(s) to the participants?

36

More lighting choices when putting on shows. Lighting is a key show scenic element, and can be used in very subtle way to influence understanding.

What is the benefit(s) to your organisation?

The abilities to make those choices outlined above.

What are the benefits, economic or otherwise, to the Rangiora-Ashley community or wider district?

Lighting is one of the core elements of show quality, and the intent is that by having these physically small but powerful and cool (in heat output, compared to traditional stage lights) and lightweight fixtures we can put lamps in places we currently can't, thus being more creative overall with illumination.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? ☐ Yes ☒ No

If yes, name of parent group: \_\_\_\_\_

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

The players will be providing about 31% of the funding of this project.

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

None

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☒ Yes ☐ No

If yes, please supply details:

March 2023, to this board; we were granted \$500 towards a very specific laser printer / scanner / copier, which, by 5/3/2025, had done 1,109 prints, 141 scans, and a whole 7 copies, and has not missed a beat, zero paper jams, and has transformed the ways we do certain things.



If this application is declined, will this event/project still occur? <sup>37</sup> ☒ Yes ☐ No

If No, what are the consequences to the community/organisation?

We will purchase less fixtures. Obviously this is less ideal, because at some time in the future we will need to purchase more, and the exact model may not be available, so they may perform a bit differently, which leads to the issue that we have (say) two sets of four lamps rather than one set of eight.

Enclosed ☒ Financial Information (*compulsory – your application cannot be processed without financial statements*)  
☒ Bank Statement (*Bank Statements will remain confidential*)  
☒ Supporting costs, quotes or event budgets  
☒ Other supporting information

- ☒ I am authorised to sign on behalf of the group/organisation making this application.
- ☒ I declare that all details contained in this application form are true and correct to the best of my knowledge.
- ☒ I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.
- ☒ I accept that information provided in this application may be used in an official Council report available to the public.

**PLEASE NOTE:** A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: DAVID BUCKLEY

Date: 7 APRIL 2025

The Rangiora Players  
187 Northbrook Road  
Rangiora, 7400  
(Not served by post)



31 March 2025

Dear Rangiora-Ashley Community Board

Attached within this file please find an application to the Rangiora-Ashley Community Board requesting grant assistance with the purchase of new stage lighting.

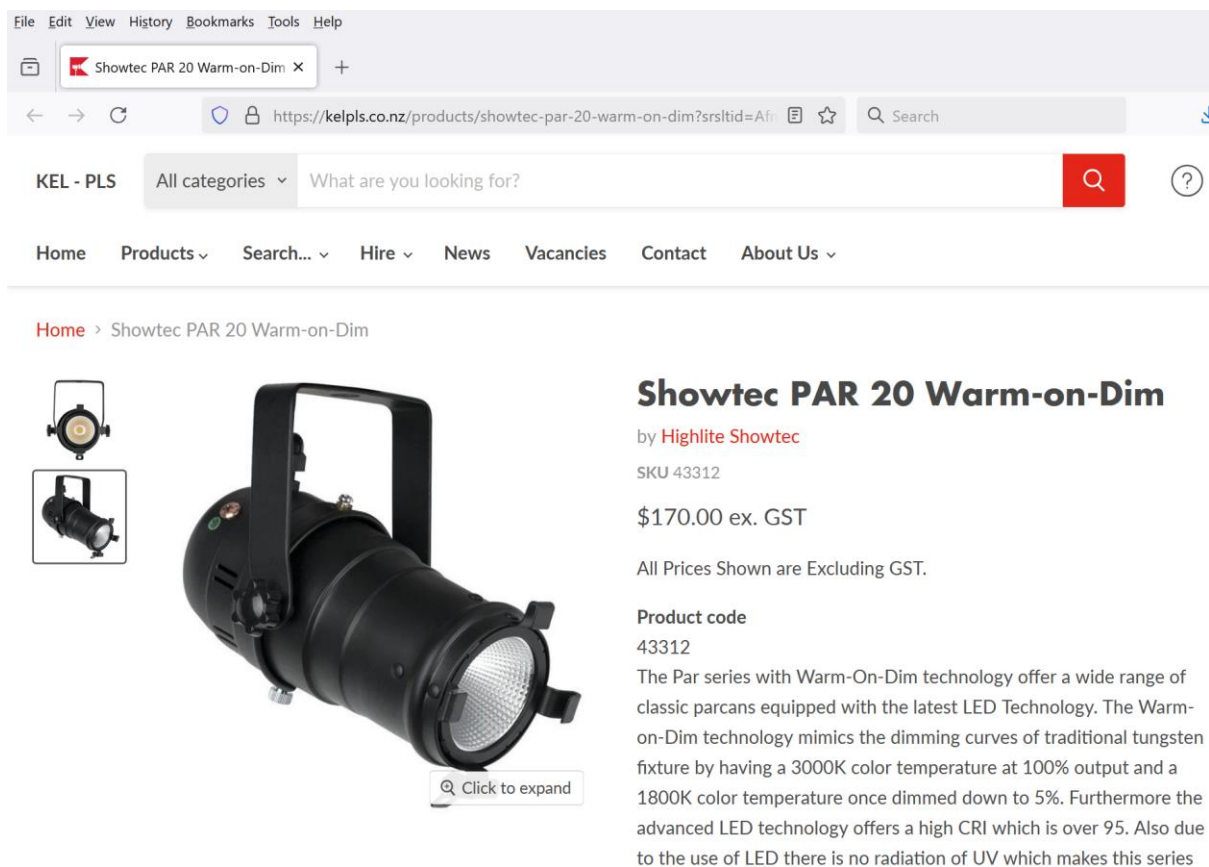
Unfortunately, we have only been able to track down one New-Zealand-based supplier of this equipment, and their website illustrating the price is below.

This relatively new type of lighting, referred to as "warm on dim" is modern LED lighting, but unlike conventional LED illumination, the colour temperature of the illumination changes with dimmed brilliance, mimicking the behaviour of traditional tungsten lamps, which become "warmer" as they dim, not just dimmer.

Included is the draft financial statements as approved at the AGM; they have yet to be reviewed and lodged with the ministries.

  
President

<https://kelpls.co.nz/products/showtec-par-20-warm-on-dim>



The screenshot shows a web browser window displaying the product page for the Showtec PAR 20 Warm-on-Dim. The browser's address bar shows the URL <https://kelpls.co.nz/products/showtec-par-20-warm-on-dim?srsltid=Afr>. The website header includes the 'KEL - PLS' logo, a search bar with the placeholder text 'What are you looking for?', and a navigation menu with links for Home, Products, Search..., Hire, News, Vacancies, Contact, and About Us. The main content area features a large image of the Showtec PAR 20 Warm-on-Dim light fixture, which is a black, cylindrical, adjustable light with a handle. To the right of the image, the product name 'Showtec PAR 20 Warm-on-Dim' is displayed in bold, followed by 'by Highlite Showtec', 'SKU 43312', and the price '\$170.00 ex. GST'. Below the price, it states 'All Prices Shown are Excluding GST.' and 'Product code 43312'. A detailed description follows: 'The Par series with Warm-On-Dim technology offer a wide range of classic par cans equipped with the latest LED Technology. The Warm-on-Dim technology mimics the dimming curves of traditional tungsten fixture by having a 3000K color temperature at 100% output and a 1800K color temperature once dimmed down to 5%. Furthermore the advanced LED technology offers a high CRI which is over 95. Also due to the use of LED there is no radiation of UV which makes this series'.

## About the supplier Kenderdine Entertainment Lighting (from website)

When it comes to entertainment lighting, we're guaranteed to deliver dramatic results.

Since Hugh Kenderdine opened the doors in 1959, our team has built up expertise and experience over a number of product and technology lifecycles.

The company grew from contracting and hireage of theatre lighting, to include importing and selling lighting equipment and components. We source the latest entertainment LED and control systems from local and overseas suppliers with a proven track record.

Kenderdine Electrical's sister company, Professional Lighting Services Ltd, was born in 1984 when Hugh joined forces with Chris McKenzie to extend their offering to Film and TV customers. Chris was a gaffer who had honed his skills in Television Lighting at Networks in New Zealand and Australia.

We offer lighting professionals expert design, training and access to high-end product solutions for a wide range of entertainment and architainment projects. We also have an extensive range of lighting equipment for sale and hire.

Our work includes the Auckland War Memorial Museum facade project of 400 LED fixtures, New Zealand's seven-storey high Telecom Christmas trees and the Tree in the retail departure area of Auckland International Airport. We also programmed the innovative Newmarket train station Lantern Box project in Auckland, which won the 2010 New Zealand IES Lighting Design Excellence Award.

# Reserves Statement

The Rangiora Players have the following accounts reserved for designated purposes:

<b>Name on Bank Statement</b>	<b>Balance at 31/12/2024</b>
BUILDING ACCOUNT	\$1,711.61
TECHNICAL ACCOUNT	\$1,825.77
BNZ ACCOUNT – Achiever (Savings)	\$11,032.73

## Savings Account

The Savings account are the rainy day funds, funds that the committee have been prudently building in case of hard times. Hard times are not unknown in theatre, all it takes is a show to not sell well for there to be a big hit on the bank account. The experience of Gasping, even though it was as long ago as 2009, was a shocking financial experience and it has not been forgotten by the Society. For ticket sales, we use the industry standard of 60% to estimate production income. For Gasping, we achieved a little under 3%. Obviously, at this level of ticket sales, with the level of expenses commensurate with a Rangiora Town Hall production, the production incurred a whopper of a loss.

This account also holds funds that will contribute to improvements in the theatre complex. We have received approval from the Council as landowner to expand the footprint of the theatre. The purposes of these future enhancements are to improve the theatre experience for both the patrons, and the cast and crew. The primary focus of this work is to improve health and safety, and secondarily to improve comfort and convenience, and thirdly, utility.

One phase of the upgrades was completed towards the end of 2021 with the rebuilding of the auditorium doors to allow safe egress of patrons; although this project looks like we just turned the doors around, there was significant other works required to enable this, including changes to heat pump plumbing, and rewiring the “old” part of the theatre. In addition, the foyer floor was strengthened to remove bounce and stop the creaking.

## Building Account

The Building Account is for the running costs of the theatre, nominally for repairs, outstanding work, which includes the intention to repair the leaking spouting and repaint the roof, not to mention the annual insurance bill. The most recent significant expenditure was the repainting of the roof.

## Technical Account

The Technical Account was set up October 2010 as the holder of the Technical Fund, this being a “ring fenced” account for the internal hire department.

Over a decade ago, the players noticed that for every production we were spending a large amount of money to external suppliers for hiring technical equipment, and thus we formulated a long term plan, which was that we would form an internal hire department that we would hire from, at somewhat preferential rates compared to the “real” hire companies, and that hire department would operate as an independent unit in financial terms, having its own bank account, and be responsible for its own costs. It started out absorbing what equipment the Players had, and a couple

of initial fundraising goals provided equipment that primed the pump. As time went on, the amount spent on external hires reduced, and internal hires increased, increasing the internal hire bank balance, which, sometimes with outside help, enabled further purchases, until the Society is now at the point where external hire is necessary only for unusual or specialist equipment.

Thus the internal hire system is self-sufficient, it pays for its own repairs and upkeep.

**Rangiora Dramatic Society T/A Rangiora Players**  
**Income and Expenditure Account for Year Ended 31 December 2024**

<b>INCOME</b>		<b>EXPENDITURE</b>	
Subscriptions	\$ 220.00	Technical	\$ 591.87
Interest	\$ 741.83	Building	\$ 3,184.59
Ticket Sales	\$ 9,595.77	Production Expenses	\$ 3,121.00
Front of House Sales	\$ 2,103.90	Ticket and Programmes	\$ 394.80
		EFTPOS	\$ 429.69
Grants	\$ 2,000.00	Front of House Expenses	\$ 1,795.67
Insurance Received		Script/Play expenses	\$ 324.62
Government Subsidies		Publicity	\$ 334.22
		Power	\$ 1,791.59
		Secretaries Expenses	\$ 677.88
		Wardrobe/Makeup	\$ -
Expenditure over Income (Loss)	\$ 3,618.32	Set	\$ 341.90
		Props	\$ 423.65
		New Assets - Fridge	\$ 1,199.00
		Insurance	\$ 3,669.34
	<u>\$ 18,279.82</u>		<u>\$ 18,279.82</u>

**Rangiora Dramatic Society T/A Rangiora Players**  
**Balance Sheet for Year Ended 31 December 2024**

<b>LIABILITIES</b>		<b>ASSETS</b>	
Accruals 31 December 2023	\$ 12,854.82	Operating Account	\$ 368.55
		Building Account	\$ 1,711.61
		Technical Account	\$ 1,825.77
		EFTPOS Account	\$ -
		DEBIT Account	\$ 335.48
		Achiever Saving Account	\$ 11,032.73
		New Asset - Fridge/Freezer	\$ 1,199.00
Expenditure over Income (Loss)	\$ 3,618.32		
	<u>\$ 16,473.14</u>		<u>\$ 16,473.14</u>



## What happens now?

43

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

## What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

## Groups applying for Board Discretionary Grants 2024/2025

Name of group: North Canterbury Radio Trust T/A Compass Fm

Address: [REDACTED]

Contact person within organisation: [REDACTED]

Position within organisation: Station Manager

Contact phone number: [REDACTED] Email: [REDACTED]

Describe your project or event and what the grant funding will specifically be used for. (Use additional pages if needed)

Replacement of a failed Network switch  
The Network switch is at the core of the network that serves Compass Fm.

What is the timeframe of the project/event date? Immediate

Overall cost of project/event: \$400.87 exc GST Amount requested: \$400.87 exc GST

How many people will directly benefit from this project? Hundreds

Who are the range of people benefiting from this project? (You can tick more than one box)

- ☒ People with disabilities (mental or physical) ☐ Cultural/ethnic minorities ☒ District  
☒ Preschool ☒ School/youth ☐ Adults ☒ Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 15 % Rangiora-Ashley 50 % Woodend-Sefton 20 % Kaiapoi-Tuahiwi 10 %

Other (please specify):

What are the direct benefit(s) to the participants?

44

The benefits to our listeners improved reliability around our internet stream.

What is the benefit(s) to your organisation?

The benefits to our organisation are general improvements in reliability around the network access for the staff.

What are the benefits, economic or otherwise, to the Rangiora-Ashley community or wider district?

It preserves our station's funds for other purposes more directly in line with our mission.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? ☐ Yes ☒ No

If yes, name of parent group: \_\_\_\_\_

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

None

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

None

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☐ Yes ☒ No

If yes, please supply details:



If this application is declined, will this event/project still occur? ☐ Yes ☒ No

If No, what are the consequences to the community/organisation?

*It will probably be delayed, therefore continued interruption to the Streaming Service for our listeners as well as an inconvenience to the staff*

- Enclosed ☒ Financial Information (compulsory – your application cannot be processed without financial statements)  
☒ Bank Statement (Bank Statements will remain confidential)  
☒ Supporting costs, quotes or event budgets  
☒ Other supporting information

- ☒ I am authorised to sign on behalf of the group/organisation making this application.  
☒ I declare that all details contained in this application form are true and correct to the best of my knowledge.  
☒ I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.  
☒ I accept that information provided in this application may be used in an official Council report available to the public.

**PLEASE NOTE:** A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed:  Date: 4/4/25

Manager  
Compass FM

Feb 21st, 2025

**Re: Funding application from the North Canterbury Radio Trust (NCRT)**

To whom it may concern,

Kia ora, my name is [REDACTED] and I am applying on behalf of the North Canterbury Radio Trust (NCRT).

The North Canterbury Radio Trust operates Compass FM, a broadcasting platform focused on the North Canterbury region, its community, and its people.

Our broadcasting footprint is one of the largest in the South Island, covering Kaikōura and Hanmer Springs in the north, down to Ashburton in the south, including Christchurch. Compass FM has a potential cumulative audience of approximately 550,000 people.

Compass FM operates under a community license issued by the Ministry for Culture and Heritage rather than a full commercial license. By law, we are permitted only six minutes of advertising per hour, which limits our ability to be fully self-funded.

Therefore, with the combined current downturn in advertising and rising operational costs. We are specifically seeking funding for a Network Switch which is at the core of the network that Serves Compass FM. The Amount Requested \$400.87 excluding GST.

(Please note in the comparison quote documentation we have been unable to provide a GST Exclusive price for one of the quotes.)

This support would greatly assist us ensuring we can continue delivering the community service and support Compass FM is known for.

We sincerely appreciate your time and consideration and look forward to a positive response.

Nāku iti nei, nā  
Yours Sincerely

[REDACTED]  
**Compass FM**

At the 5 March 2025 meeting of the North Canterbury Radio Trust, the following resolution was passed:

**MOTION:**

That [REDACTED] is authorised to apply for funding from the Rangiora Ashley Community Board Discretionary Grant Fund for network equipment to the value of \$400.87 + GST.

[REDACTED]

MOTION CERTIFIED

10/3/2025

Grant Kennedy Edmundson

Grant Kennedy Edmundson

Solicitor

Rangiora





## TP-Link TL-SG2428P JetStream 28-Port Gigabit Smart Switch with 24-Port PoE+

Model: TL-SG2428P [Ask a question about this item](#)



Genuine NZ new item [Find out more...](#)

**In Stock.** Can Ship **Tomorrow-** [Details](#)

### Estimated Delivery Time

Auckland 1 Day	North Island 1-2 Days	South Island 1-3 Days
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[Add to Cart](#)

Today's Price:

**\$579.00** incl gst

1



FREE DELIVERY



### Product Description:

#### TP-Link TL-SG2428P JetStream 28-Port Gigabit Smart Switch with 24-Port PoE+

Realize More Possibilities with Omada JetStream 28-Port Gigabit Smart Switch with 24-Port PoE+. Omada's Software-Defined Networking (SDN) platform integrates network devices, including access points, switches and gateways, providing 100% centralised cloud management. Omada creates a highly scalable network—all controlled from a single interface. Seamless wireless and wired connections are provided, ideal for use in hospitality, education, retail, offices, and more.



[Home](#) / [Networking](#) / [Switches](#) / [Switches](#) /

[Share](#) [Feedback](#)

# TP-Link Omada TL-SG2428LP 28-Port Gigabit Smart Switch with 4 x SFP, 16-Port PoE+ (Max 150W)

Free Cloud Management Anywhere, Anytime

Brand: TP-Link    MPN: SG2428LP    Part #: SWHTPL24281

[Be the first to review this product](#)

Form Factor	10 Gigabit Ports	10 Gigabit
1U Rack	0 Ports	No
Management Level	Number of Ports	PoE
Smart / Web Managed	28 Ports	Yes
PoE Ports	PoE Budget	
16 Ports	150 Watts	

[View full specs](#)

PB Tech price  
**\$400.87** [+GST](#)

In stock at Supplier

No store stock available. [See in-stock alternatives](#)

[Click & Collect:](#) [Select your store](#) to check availability

[Delivery:](#) Order now and it ships on **14 Mar**  
[When will I receive it?](#)

[Add to cart](#)

[Add To Wish List](#)

[Add To Compare](#) [Stock Alerts](#)

[afterpay](#) Four payments of **\$116.40 per fortnight\***



## North Canterbury Radio Trust - Compass FM

### INCOME

#### Funding request details

#### Budgeted amount

Replacement of a Failed Network Switch	\$400.87 exc GST
--	------------------

EXPENDITURE	Item Price	Quantity	Budgeted amount
Replacement Network Switch	400.87	1	400.87 exc GST
<b>TOTAL EXPENDITURE Exc GST</b>			<b>\$400.87</b>

Please note we have provide two quotes. One of them we were only able to provide a quote including GST - as per picture it was the product from Elive

The second quote is from PB Tech which is excluding GST

# Balance Sheet

## North Canterbury Radio Trust As at 28 December 2024

28 DEC 2024

### Assets

#### Bank

Current Account	21,957.76
Petty Cash	896.80
<b>Total Bank</b>	<b>22,854.56</b>

#### Current Assets

Accounts Receivable	15,327.05
<b>Total Current Assets</b>	<b>15,327.05</b>

#### Fixed Assets

Broadcast Equipment	135,205.24
Furniture & Fittings	24,183.00
Less Accumulated Depreciation on Broadcast Equipment	(102,248.97)
Less Accumulated Depreciation on Furniture & Fittings	(23,069.21)
Less Accumulated Depreciation on Studio Equipment	(88,595.26)
Studio Equipment	112,934.85
<b>Total Fixed Assets</b>	<b>58,409.65</b>

<b>Total Assets</b>	<b>96,591.26</b>
---------------------	------------------

### Liabilities

#### Current Liabilities

GST	5,321.10
PAYE Payable	3,546.14
Rounding	0.08
Visa Business	472.81
Wages Payable - Payroll	1,461.67
<b>Total Current Liabilities</b>	<b>10,801.80</b>

<b>Total Liabilities</b>	<b>10,801.80</b>
--------------------------	------------------

<b>Net Assets</b>	<b>85,789.46</b>
-------------------	------------------

### Equity

Current Year Earnings	(50,862.59)
Trust Equity	136,652.05
<b>Total Equity</b>	<b>85,789.46</b>

# Profit and Loss

## North Canterbury Radio Trust For the month ended 30 April 2025

	APR 2025	MAR 2025	FEB 2025	JAN 2025	YEAR TO DATE
<b>Trading Income</b>					
Aotearoa Community Organisation Grants	-	20,000.00	-	-	-
Donation Received	-	800.00	350.00	-	-
Emcee Services	-	253.91	-	-	-
Interest Income	-	17.98	20.45	23.52	-
Radio Advertising	-	8,196.57	14,971.00	5,417.00	-
Radio Sponsorship	-	9,925.64	9,925.64	11,743.96	-
<b>Total Trading Income</b>	-	<b>39,194.10</b>	<b>25,267.09</b>	<b>17,184.48</b>	-
<b>Cost of Sales</b>					
APRA / Recorded Music	-	799.57	-	-	-
Contract Services	-	80.00	900.00	1,800.00	-
<b>Total Cost of Sales</b>	-	<b>879.57</b>	<b>900.00</b>	<b>1,800.00</b>	-
<b>Gross Profit</b>	-	<b>38,314.53</b>	<b>24,367.09</b>	<b>15,384.48</b>	-
<b>Operating Expenses</b>					
Bank Fees	-	10.00	16.00	18.55	-
Board Expenses	-	260.87	-	-	-
Broadcasting Services	-	50.03	49.29	49.08	-
Cleaning	-	-	390.00	-	-
Computer Software	-	674.21	152.86	-	-
Consulting & Accounting	-	540.00	540.00	1,080.00	-
Depreciation	-	937.39	937.32	937.37	-
Insurance	-	-	3,342.96	-	-
Interest Expense	-	-	7.94	6.55	-
KiwiSaver Employer Contributions	208.99	420.68	419.04	399.88	208.99
Light, Power, Heating	-	369.20	474.26	493.86	-
Office Expenses	-	-	187.87	-	-
Rent	-	1,666.66	1,666.66	1,666.66	-
Repairs and Maintenance	-	-	1,204.00	-	-
Salaries	6,966.48	14,022.96	13,967.67	13,329.23	6,966.48
Subscriptions	-	87.00	87.00	85.00	-
Telephone & Internet	-	180.00	206.09	180.00	-
<b>Total Operating Expenses</b>	<b>7,175.47</b>	<b>19,219.00</b>	<b>23,648.96</b>	<b>18,246.18</b>	<b>7,175.47</b>
<b>Net Profit</b>	<b>(7,175.47)</b>	<b>19,095.53</b>	<b>718.13</b>	<b>(2,861.70)</b>	<b>(7,175.47)</b>



## What happens now?

53

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: [IM@wmk.govt.nz](mailto:IM@wmk.govt.nz)

## What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

## Groups applying for Board Discretionary Grants 2024/2025

Name of group: Momentum Charitable Trust

Address: [REDACTED]

Contact person within organisation: [REDACTED]

Position within organisation: Secretary

Contact phone number: [REDACTED] Email: secretary@momentum.org.nz

**Describe your project or event and what the grant funding will specifically be used for.** *(Use additional pages if needed)*

Momentum is seeking funding of \$7,180.00 for four one-day life and financial skills programmes, facilitated by Life101, to be run at the Rangiora Probation Centre in June - July 2025. These programmes are for individuals soon to be released from prison, people recently released from prison and those serving community-based sentences. The programmes equip individuals with fundamental, practical life skills and self-confidence to find meaningful employment, achieve financial stability, reconnect with friends and whānau and not be a burden on their community. These four one-day programmes will directly benefit 80 at-risk individuals and indirectly the local Rangiora-Ashley community.

What is the timeframe of the project/event date? We will run the programmes within 2 months of receiving

Overall cost of project/event: \$7,180.00 Amount requested: \$7,180.00

How many people will directly benefit from this project? 80

Who are the range of people benefiting from this project? *(You can tick more than one box)*

- ☐ People with disabilities (mental or physical) ☐ Cultural/ethnic minorities ☐ District  
☐ Preschool ☐ School/youth ☒ Adults ☒ Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka \_\_\_\_\_% Rangiora-Ashley 100% Woodend-Sefton \_\_\_\_\_% Kaiapoi-Tuahiwi \_\_\_\_\_%

Other (please specify): \_\_\_\_\_

Participants will gain practical life and financial skills that improve their ability to reintegrate into the community after prison or while serving a community-based sentence. They will learn how to budget, manage debt, save money, apply for jobs, prepare for interviews, and build confidence. These skills lead to greater self-reliance, increased motivation to seek employment or further education, and stronger communication and decision-making abilities. The programme also boosts participants' self-esteem and supports positive behaviour change, reducing the risk of reoffending and enabling them to contribute more meaningfully to their families and communities.

## What is the benefit(s) to your organisation?

This project strengthens Momentum's mission to support people in the justice system by enabling us to expand our reach into Rangiora. It allows us to build stronger relationships with local probation staff and community organisations, creating pathways for ongoing collaboration. Delivering these programmes also provides valuable insights into regional needs, which helps us refine our approach and inform the future rollout of our national mentor initiative. Importantly, it demonstrates our continued impact and accountability to funders, helping us sustain and grow our work long-term.

## What are the benefits, economic or otherwise, to the Rangiora-Ashley community or wider district?

This project benefits the Rangiora-Ashley community by reducing recidivism through life and financial skills training, leading to a safer environment. It increases employment opportunities by equipping participants with job-readiness skills, contributing to the local economy. Improved financial literacy reduces reliance on social services, supporting community-wide financial stability. The programmes also foster connection and support, strengthening social cohesion and creating a more resilient, inclusive community.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? ☐ Yes ☒ No

If yes, name of parent group: \_\_\_\_\_

## What is the relationship between your group and the parent group?

Not Applicable.

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

We do not need further funding outside of this application.

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

Not applicable.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☐ Yes ☒ No

If yes, please supply details:

If this application is declined, will this event/project still occur? <sup>55</sup> ☐ Yes ☒ No

If No, what are the consequences to the community/organisation?

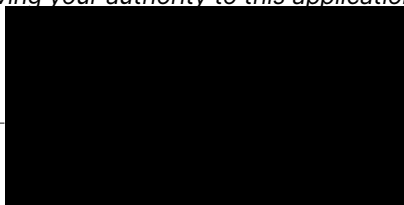
If this application is declined, we will be unable to deliver the planned life and financial skills programmes in Rangiora. This would mean that up to 80 at-risk individuals serving community-based sentences would miss out on critical support to help them reintegrate successfully. Without these programmes, the risk of reoffending remains higher, resulting in greater pressure on the justice system and fewer positive pathways for participants. The community may also miss the broader benefits of improved safety, reduced reliance on welfare, and stronger social cohesion.

- Enclosed ☒ Financial Information (*compulsory – your application cannot be processed without financial statements*)  
☒ Bank Statement (*Bank Statements will remain confidential*)  
☒ Supporting costs, quotes or event budgets  
☒ Other supporting information

- ☒ I am authorised to sign on behalf of the group/organisation making this application.  
☒ I declare that all details contained in this application form are true and correct to the best of my knowledge.  
☒ I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.  
☒ I accept that information provided in this application may be used in an official Council report available to the public.

**PLEASE NOTE:** A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: \_\_\_\_\_



Date: 07/04/2025 \_\_\_\_\_



Momentum Charitable Trust  
CC55772  
30 Meiklejohn Way, RD6,  
Warkworth, Auckland 0986  
[www.momentum.org.nz](http://www.momentum.org.nz)

Monday 7<sup>th</sup> April 2025

Rangiora-Ashley Community Board

Dear Councillors

Momentum is seeking funding of \$7,180.00 for four one-day life and financial skills programmes, facilitated by Life101, to be run at the Rangiora Probation Centre in June - July 2025. These programmes address many of the barriers that people recently released from prison and serving community sentences face, including underemployment, financial uncertainty or mismanagement, negative self-talk, and lack of trust or engagement with institutions (like banks, IRD etc), by building participants' confidence, competence, and ability to make their own choices through a life skills education. Up to 80 at-risk people from the local Rangiora-Ashley community will directly benefit from this initiative.

Since 2018, Momentum has partnered with Life101 – a notable and leading provider in the Northern Region's prisons and probation centres – to deliver these life and financial skills programmes. Life101 employ specialised facilitators who have experience working in the criminal justice system and have high levels of engagement and respect among people in prison and on probation.

Further, Momentum has developed a mentor programme that connects people leaving prison with a volunteer from their community to walk alongside them in their journey out of prison. This programme is being piloted across three prison sites this year and will then be ready to roll out nationwide. By equipping people with a life skills education, as well as one-sized-fits-one emotional and practical support through the time of release and beyond, Momentum aims to create a clear pathway for people out of prison. In time, we hope to ease the pressure on the current probation system and eventually reduce reoffending rates in Aotearoa.

The Department of Corrections has confirmed with us that most – if not all – people on probation at the Rangiora Probation Centre (81 Ivory Street, Rangiora) come from their local area, meaning participants of our programmes will take their improved skills and motivation directly back into their local communities.

These programmes meet three key areas of need for people serving community-based sentences and those recently released from prison:

1. Employment and work-readiness skills, like C.V. writing, role-play job interviews, how to apply for a job, how to cope with nerves and what to wear to an interview.
2. Money skills, like creating budgets, saving techniques, how to set up a KiwiSaver, teaching your children good savings habits, and how to get started in investing.
3. Self-value and interpersonal skills, like identifying personal strengths and values, building emotional intelligence and conscious communication, strategies for dealing with difficult emotions and difficult people, and goal-setting.

One of the unique points of these programmes is that participants are able to share stories and have normal conversations with both the facilitator and with each other. The programmes don't dwell on participants' deficits or past mistakes but instead encourage them to see the potential they have to make positive changes in their lives. Life101 also supply participants with workbooks that include helpful information that they can refer back to at any time following the programmes' end.

On an outcomes level, after completing the programmes, participants will be confident to engage with potential employers and be better equipped to navigate the job market – a task made more difficult for those facing the



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stigma of having been in prison or serving a community-based sentence. Participants will be able and motivated to manage, save and invest their money. They will also have increased self-esteem and deeper empathy for others. In the longer term, we have noticed that participants are more motivated to consider further education, as well as applying for training/apprenticeships. Many will be actively working towards financial goals like saving for a car, a rental bond, or an emergency fund. A life skills education helps people in prison, on probation or serving a community-based sentence learn to participate in society in an active and constructive way, ultimately strengthening the wider community.

The positive impact of the programmes not only benefits the participants but it also has a strong 'ripple effect' on their families/whanau and the wider community. By addressing root causes such as underemployment, financial instability, and lack of essential life skills, we contribute to reducing recidivism rates, enhancing community safety, and alleviating the strain on the criminal justice system. Equipping individuals with valuable life and financial skills fosters their ability to integrate constructively into society, promoting social cohesion and strengthening community resilience. Additionally, by providing participants with the knowledge and skills to manage finances effectively, the programmes empower them to make informed financial decisions, leading to greater economic stability for individuals and families. Moreover, empowering participants with essential employment and work-readiness skills fosters community integration, reducing reliance on social welfare systems and contributing to a more self-sustaining community overall. As participants develop self-esteem, empathy, and effective communication skills, they also build stronger relationships within their families, peers, and broader community networks, further enhancing social connections and support systems.

Knowing our impact and evaluating these programmes is core to Momentum's approach. Taking into account the unique needs of the people we work with, the facilitators undertake informal, conversational evaluation with participants as a group throughout the programmes. They also ask participants to complete pre and post-programme evaluation surveys to anonymously collect feedback on how they learned, what worked well and what didn't. With this information, Life101 creates debrief reports showing both quantitative and qualitative data for higher management and corrections staff to show the unique points of insight that participants have gained. This data is also key to informing Momentum's development of the mentor programme. We have not yet run any programmes at the Rangiora Probation Centre, so we have included with this application the debrief reports from the one-day programmes recently run at the Ensors Road (Christchurch) Probation Centre.

Being released from prison or serving a community sentence can be a challenging time. We want to see people in prison and on probation get a fair shot at life, we hope to make the transition into the community a more positive one. We would be incredibly grateful to receive support from the Rangiora-Ashley Community Board for this initiative.

If there is any further information you require, please do not hesitate to contact me.

  
Secretary  
Momentum Charitable Trust



# QUOTE

Momentum Charitable Trust

**Date**

7 Apr 2025

Life101 Limited

PO Box 711

**Expiry**

30 Jun 2025

Kumeu

Auckland 0841

**Quote Number**

QU-0560

NEW ZEALAND

**Reference**

Rangiora-Ashley Community  
Board (Waimakariri District  
Council)

**GST Number**

111-594-376

Description	Quantity	Unit Price	Amount NZD
1-day 'Work-Ready, World-Ready' programme for up to 20 individuals at the Rangiora Probation Centre.	2.00	1,795.00	3,590.00
1-day 'Money&Me' programme for up to 20 individuals at the Rangiora Probation Centre.	2.00	1,795.00	3,590.00
Subtotal			7,180.00
TOTAL GST 15%			1,077.00
<b>TOTAL NZD</b>			<b>8,257.00</b>

### **Why only one quote has been provided**

Life101 has extensive experience working with at-risk individuals in New Zealand's prisons and probation centres. Their programmes are specifically designed to help people in prison and on probation successfully integrate back into society by equipping them with practical and relevant life and financial skills.

No other organisation, public or private, offer these life and financial skills as one package like Life101 do. We are therefore unable to provide a competitive or second quote for these life skills programmes.

# Statement of Financial Performance

## Momentum Charitable Trust For the year ended 31 March 2024

'How was it funded?' and 'What did it cost?'

	NOTES	2024	2023
<b>Revenue</b>			
Donations, fundraising and other similar revenue	1	432,719	210,160
Revenue from providing goods or services	1	-	30,000
Interest, dividends and other investment revenue	1	258	110
Other revenue	1	-	24,759
<b>Total Revenue</b>		<b>432,977</b>	<b>265,029</b>
<b>Expenses</b>			
Volunteer and employee related costs	2	30,865	59,442
Costs related to providing goods or service	2	408,347	216,560
Other expenses	2	3,131	2,314
<b>Total Expenses</b>		<b>442,344</b>	<b>278,315</b>
<b>Surplus/(Deficit) for the Year</b>		<b>(9,367)</b>	<b>(13,287)</b>

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.



# Statement of Financial Position

## Momentum Charitable Trust

As at 31 March 2024

'What the entity owns?' and 'What the entity owes?'

	NOTES	31 MAR 2024	31 MAR 2023
<b>Assets</b>			
<b>Current Assets</b>			
Bank accounts and cash	3	38,307	17,508
Debtors and prepayments	3	-	34,500
<b>Total Current Assets</b>		<b>38,307</b>	<b>52,008</b>
<b>Non-Current Assets</b>			
Property, Plant and Equipment	5	773	1,545
<b>Total Non-Current Assets</b>		<b>773</b>	<b>1,545</b>
<b>Total Assets</b>		<b>39,080</b>	<b>53,554</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Creditors and accrued expenses</b>			
Trade payables		-	187
Trade and other payables		486	-
PAYE		-	1,188
<b>Goods and services tax</b>			
GST		(8,050)	(3,271)
<b>Total Goods and services tax</b>		<b>(8,050)</b>	<b>(3,271)</b>
<b>Total Creditors and accrued expenses</b>		<b>(7,564)</b>	<b>(1,897)</b>
<b>Total Current Liabilities</b>		<b>(7,564)</b>	<b>(1,897)</b>
<b>Non-Current Liabilities</b>			
Loans	4	560	-
<b>Total Non-Current Liabilities</b>		<b>560</b>	<b>-</b>
<b>Total Liabilities</b>		<b>(7,004)</b>	<b>(1,897)</b>
<b>Total Assets less Total Liabilities (Net Assets)</b>		<b>46,084</b>	<b>55,451</b>
<b>Accumulated Funds</b>			
Accumulated surpluses or (deficits)	6	46,084	55,451
<b>Total Accumulated Funds</b>		<b>46,084</b>	<b>55,451</b>

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

# Statement of Cash Flows

## Momentum Charitable Trust For the year ended 31 March 2024

	2024	2023
<b>Cash Flows from Operating Activities</b>		
Donations, fundraising and other similar receipts	432,719	217,430
Receipts from providing goods or services	34,500	-
Interest, dividends and other investment receipts	258	110
Cash receipts from other operating activities	-	27,759
GST	58,081	13,233
Payments to suppliers and employees	(504,617)	(309,310)
<b>Total Cash Flows from Operating Activities</b>	<b>20,940</b>	<b>(50,778)</b>
<b>Cash Flows from Investing and Financing Activities</b>		
Proceeds from loans borrowed from other parties	560	12,000
Payments to acquire property, plant and equipment	-	(2,181)
Repayments of loans borrowed from other parties	-	(12,000)
Cash flows from other investing and financing activities	(702)	(45,018)
<b>Total Cash Flows from Investing and Financing Activities</b>	<b>(142)</b>	<b>(47,200)</b>
<b>Net Increase/(Decrease) in Cash</b>	<b>20,799</b>	<b>(97,978)</b>
<b>Bank Accounts and Cash</b>		
Opening cash	17,508	115,486
Net change in cash for period	20,799	(97,978)
Closing cash	38,307	17,508

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.



**Life**101

ESSENTIAL SKILLS  
EMPOWERED LIVES

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# Debrief Report

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**Ensors Road Probation**

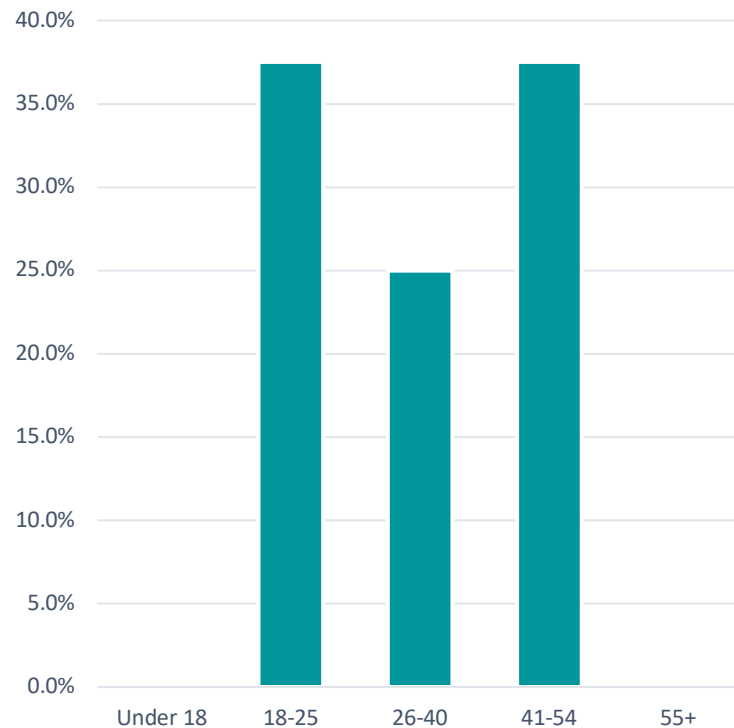




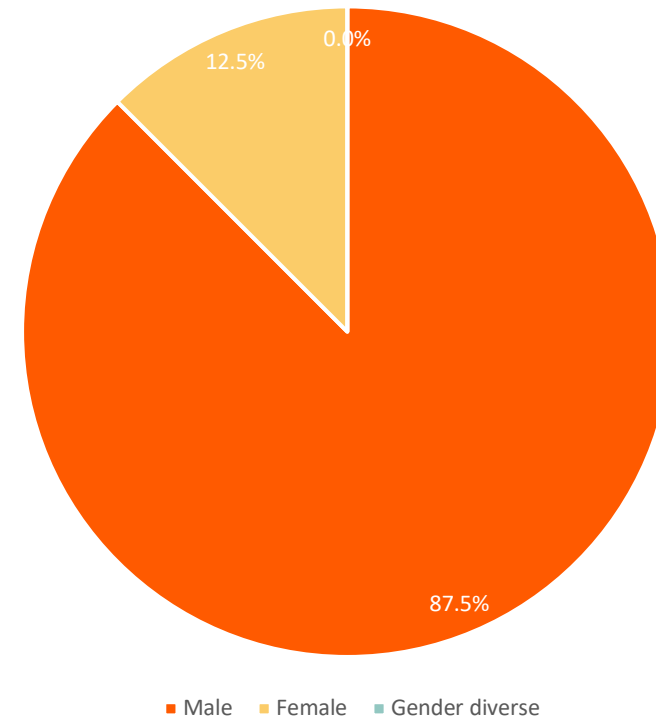
**Programme Type:** Work-Ready, World-Ready 1-Day Programme  
**Programme Partners:** Momentum Charitable Trust & Kiwi Gaming Foundation  
**Facilitator:** Tony Mordaunt  
**Date:** Friday 28<sup>th</sup> March 2025

## Demographic Information

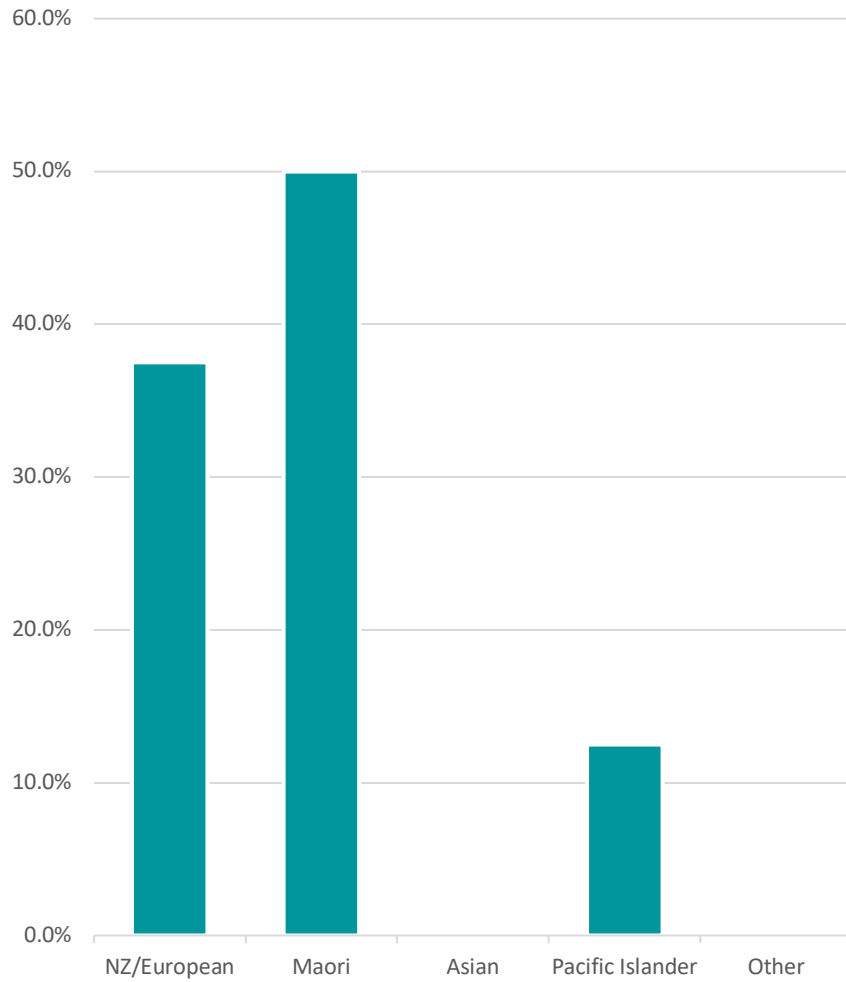
Age of Participants



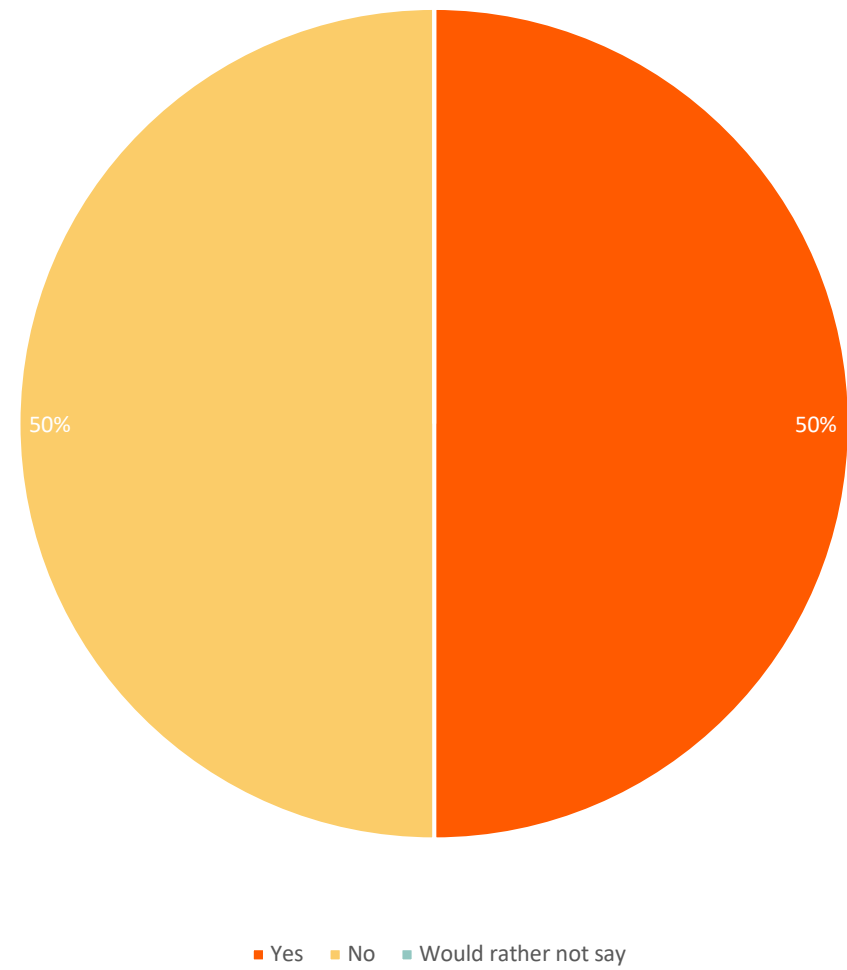
Gender of Participants



Ethnicity of Participants



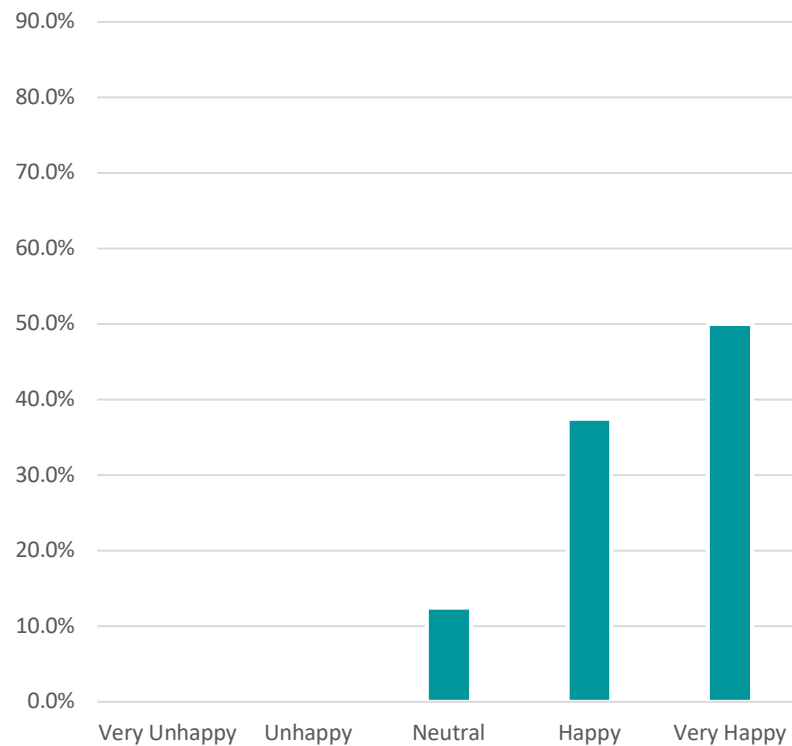
Do you have children?



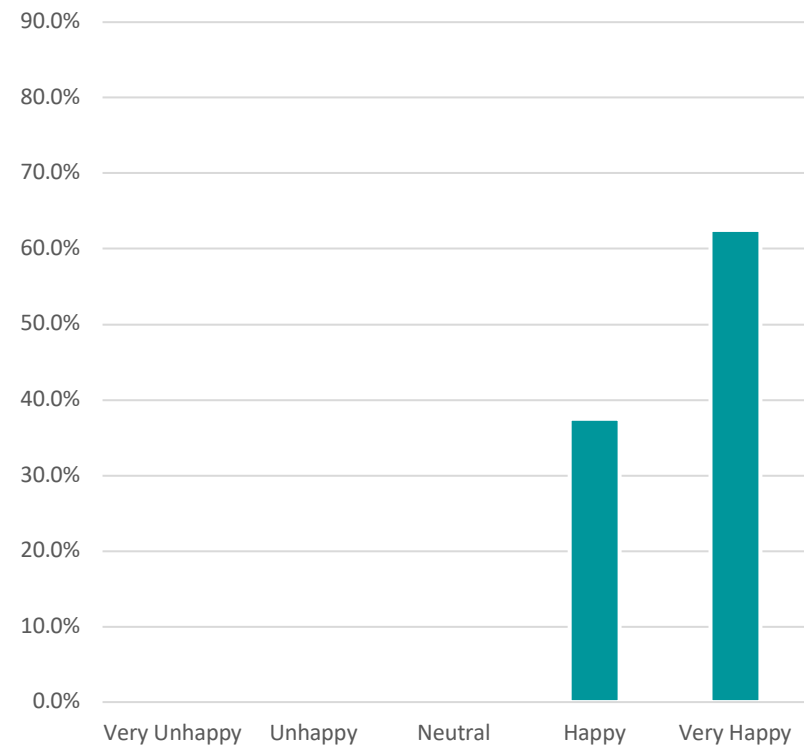
## Survey Feedback



Overall, how happy were you with your experience of this Life101 programme?

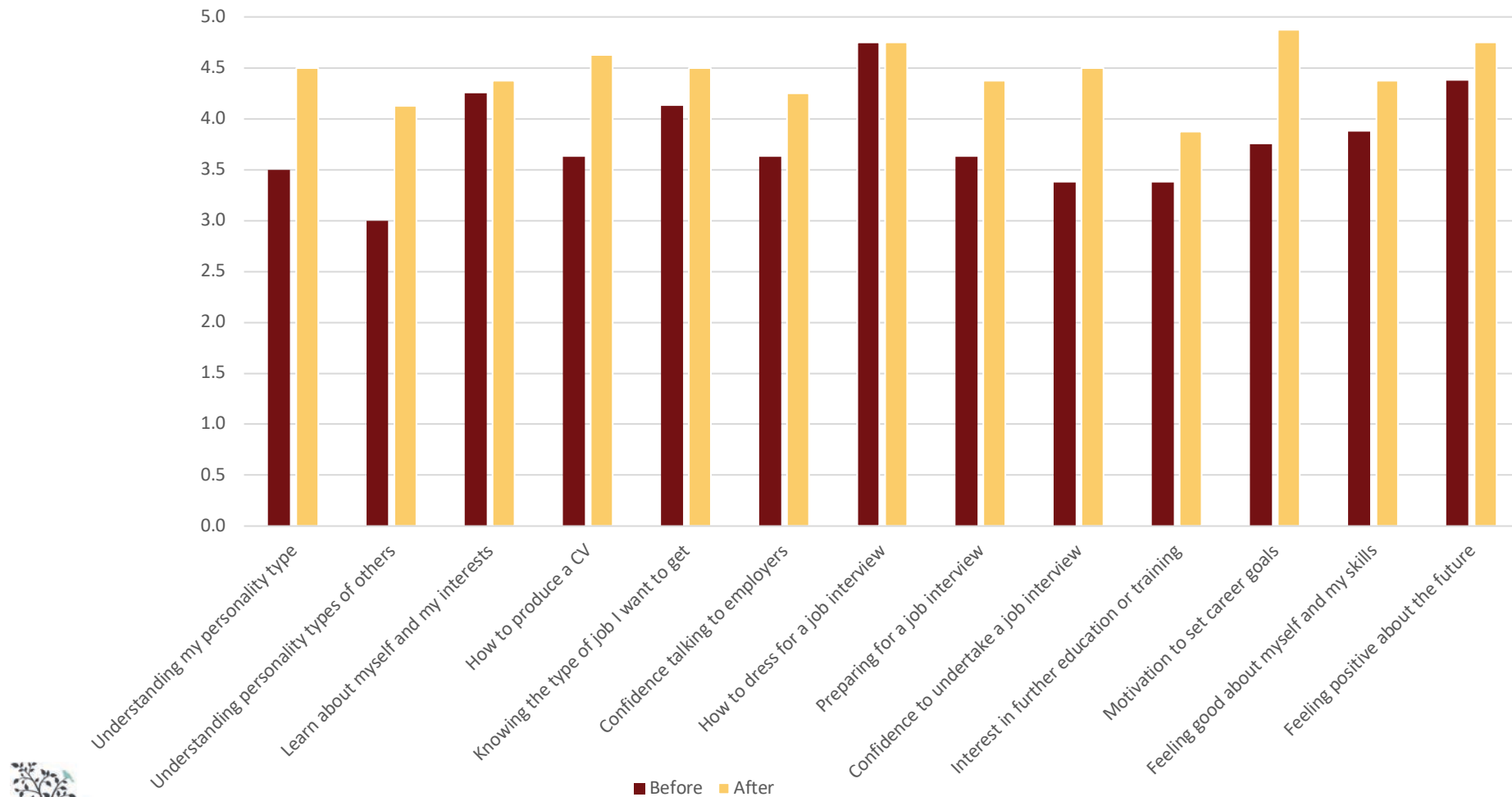


Overall, how happy were you with the people running this Life101 programme?



## What learning has taken place?

The below participant feedback has been taken from pre and post-programme surveys that all participants complete. The aim of having both pre and post-programme surveys is to allow Life101 to measure the learning that has taken place during the programme.



## Participant Comments / Feedback

---

### What was the most enjoyable or fun part of this Life101 programme?

- Personality test.
- Delivery method.
- Great course.
- Learning.
- Getting to know more things about what we are allowed.
- Personality test.
- Personality test. Facilitator Tony.
- Listening to Tony's positive advice.



### What would you change about this programme?

- Fine tune the length of some topics.
- Nothing.
- Nothing at all.

### What is the main thing you want to do with the skills you have learnt from this programme?

- Put them into action.
- Make a CV.
- Take them into everyday life.
- Use it to my advantage.
- Work with others a bit more and ask more questions.
- Write my CV and cover letter.
- Apply to my interview skills.
- Pass it on to my tamariki.



## Please provide any other comments – good or bad!

- Thanks for the day.
- Thanks for your time.
- All good.
- Thank you.
- Tony is Brilliant.
- Thank you, Tony. Well done.





**Life**101

ESSENTIAL SKILLS  
EMPOWERED LIVES

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# Debrief Report

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**Ensors Road Probation**





**Programme Type:**

Money&Me Programme

**Programme Partners:**

Momentum Charitable Trust & Kiwi Gaming Foundation

**Facilitator:**

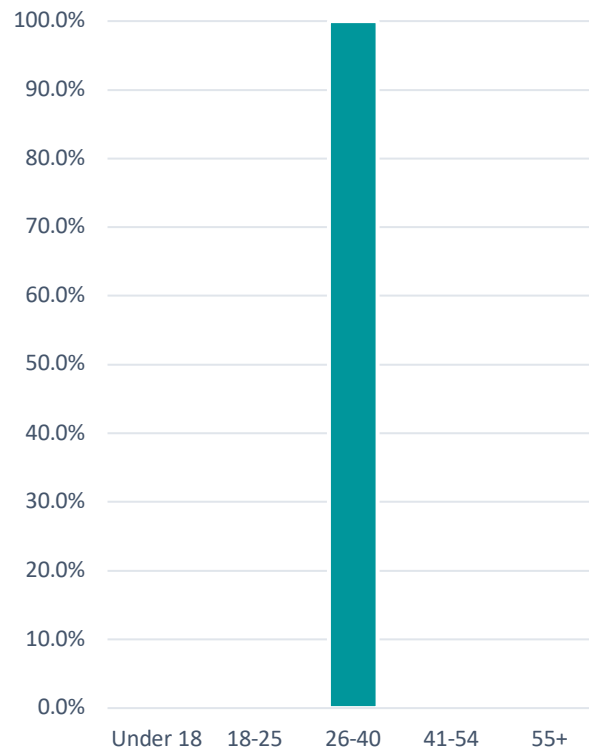
Tony Mordaunt

**Date:**

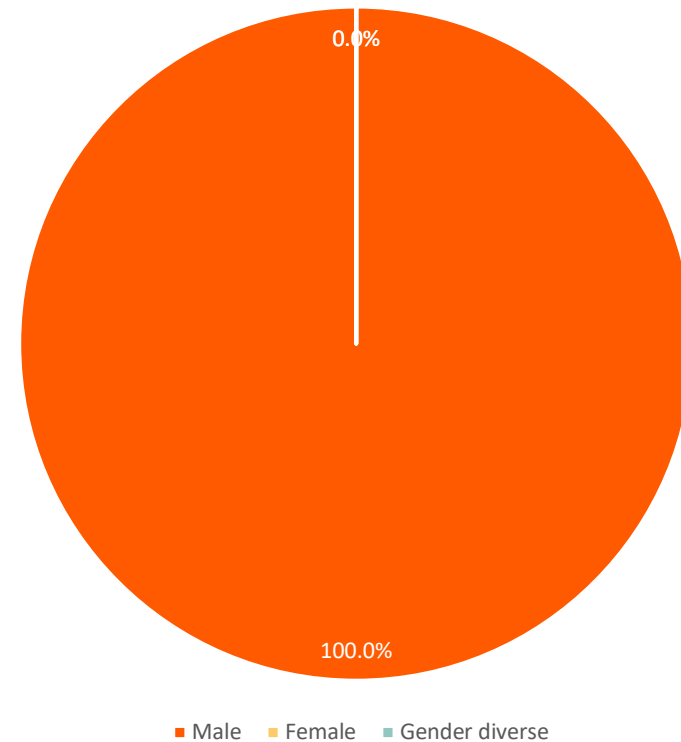
Saturday 1<sup>st</sup> March 2025

## Demographic Information

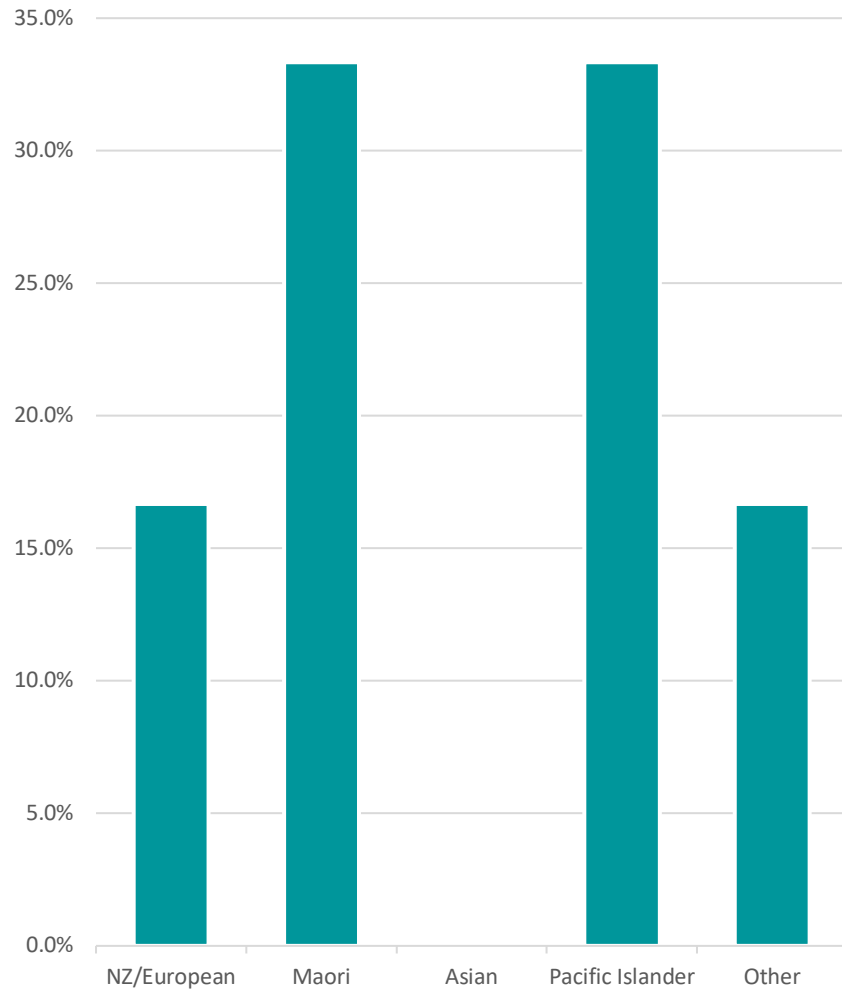
Age of Participants



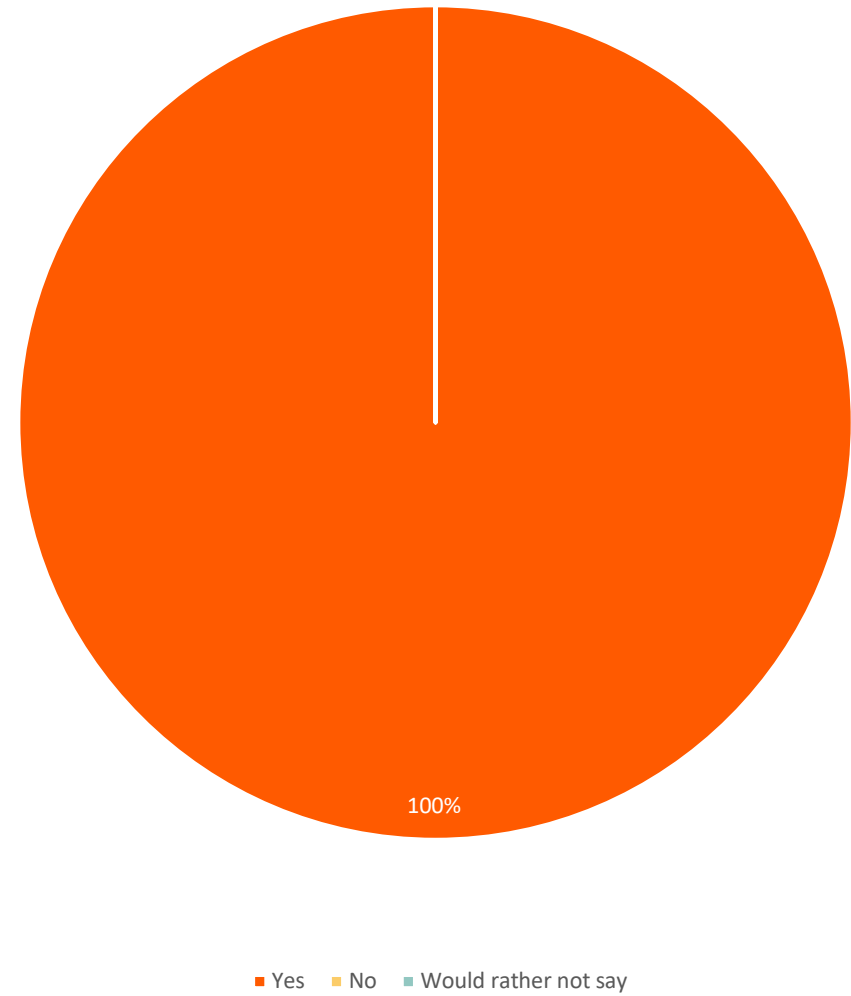
Gender of Participants



Ethnicity of Participants



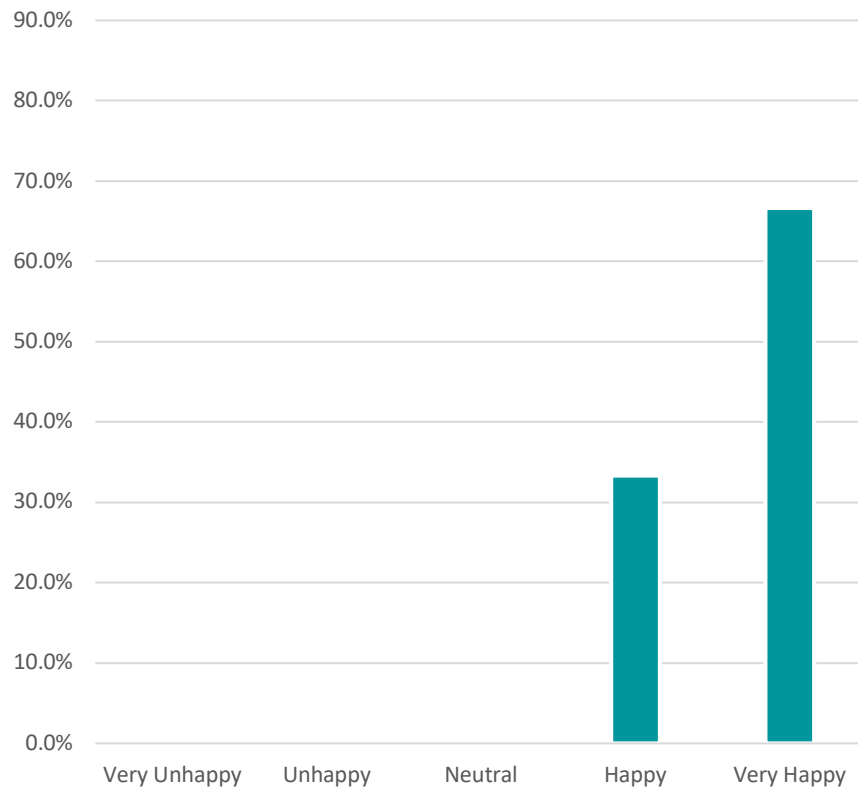
Do you have children?



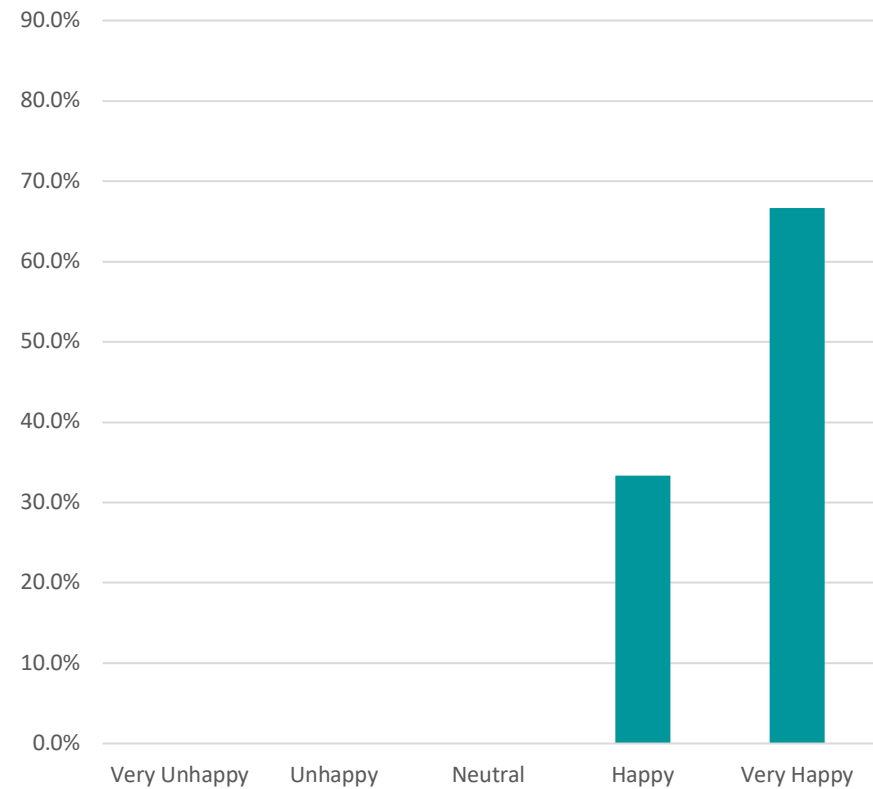
## Survey Feedback



Overall, how happy were you with your experience of this Life101 programme?

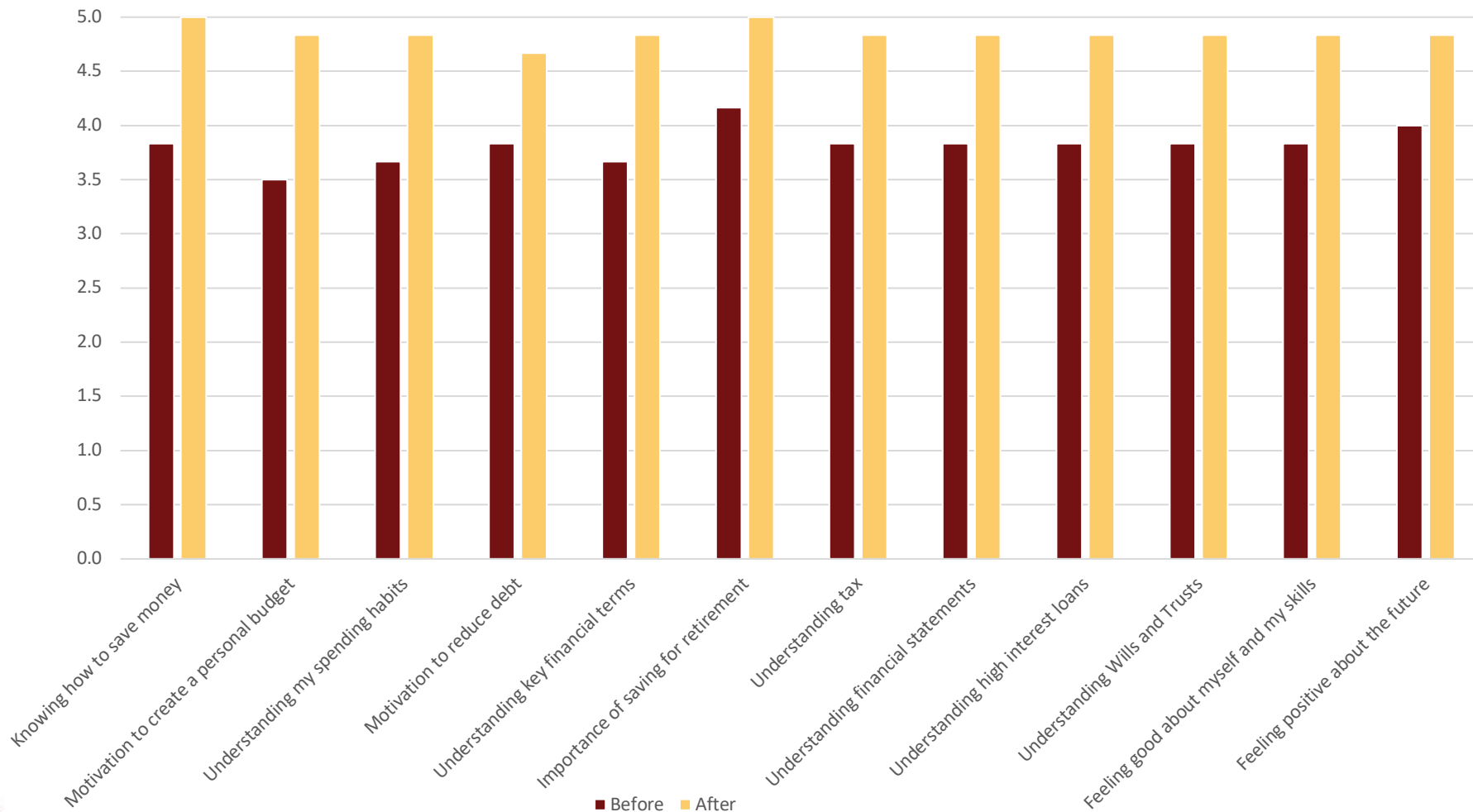


Overall, how happy were you with the people running this Life101 programme?



## What learning has taken place?

The below participant feedback has been taken from pre and post-programme surveys that all participants complete. The aim of having both pre and post-programme surveys is to allow Life101 to measure the learning that has taken place during the programme.



## Participant Comments / Feedback

---

### What was the most enjoyable or fun part of this Life101 programme?

- Learning with other people.
- Tony's delivery of the content.
- Banter and learning about Trusts.
- The knowledge.
- The whole day.

### What would you change about this programme?

- Save more.
- Nothing.
- Nothing.
- Not much.



### What is the main thing you want to do with the skills you have learnt from this programme?

- Save for a house.
- Budgeting and goal setting.
- Savings, inflation.
- Teach my children.
- How to save and be better with the strategies.

## Please provide any other comments – good or bad!

- All good.
- Fantastic, thank you for your time and content.
- Very good programme.
- Thank you very much for the knowledge.
- Had an awesome day.





## Spreadsheet Showing Rangiora-Ashley Community Board Discretionary Grant for the 2023/24 Financial Year

	Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
Rangiora-Ashley Community Board 10.137.100.2410			2023/24 = \$10,100 + carry forwards \$8066 = Returned funds \$500 =				\$ 18,726.00
	12-Jul	North Canterbury Athletics Club	Information Booklet Printing		\$495	\$495	\$ 18,231.00
	12-Jul	North Canterbury Pony Club	Towards the cost of a new cross country course	11.10.2023	\$500	\$1,000	\$ 17,231.00
	9-Aug-23	Coastguard North Canterbury	towards upgrading the swift water rescue vessel		\$500	\$500	\$ 16,731.00
	9-Aug	The Hope Community Trust	towards a two day cooking class	28-Sep-23	\$323	\$234	\$ 16,497.00
	9-Aug	The Rangiora and Districts Early Records Society Inc	towards a replacement computer	10-Apr-24	\$1,800	\$1,000	\$ 15,497.00
	9-Aug	Big Brothers Big Sisters	towards office printer	1.11.2023	\$1,000	\$1,000	\$ 14,497.00
	9-Aug	North Canterbury Scouts Group	Cost of attending the 23rd New Zealand Jamboree	22-Jul-24	\$500	\$500	\$ 13,997.00
	13-Sep	North Canterbury Classics Leisure Marchers Inc	towards registration for attending the National Leisure Marching event	2-Nov-23	\$400	\$400	\$ 13,597.00
	13-Sep	Southbrook Cricket Club Inc	Towards purchasing 3 tablets	5.02.2024	\$500	\$500	\$ 13,097.00
	13-Sep	Waimakariri Access Group	Towards running an Inclusive Sports Event	9-May-24	\$750	\$278.85	\$ 12,818.15
	13-Sep	Rachel's House Trust	towards community music event	22-Mar-24	\$435	\$435	\$ 12,383.15
	13-Sep	Waimak Touch Incorporated	Gear bags,ball and cones	12-Apr-24	\$1,000	\$1,000	\$ 11,383.15
	11-Oct	Cust and Districts Historical Records Society Inc	Flag and Spike base	7.11.2023	\$500	\$500	\$ 10,883.15
	11-Oct	Tihiraki North Loburn School	towards the purchase of EPro8 equipment	6-Dec-24	\$910	\$910	\$ 9,973.15
	11-Oct	North Canterbury Swim Club	towards time ribbons	7-May-24	\$795	\$795	\$ 9,178.15
	13-Dec	Shiva Tara Aroha Sanctuary	towards the purchase of mealworms	Declined	\$745	\$0	\$ 9,178.15
	13-Dec	Sefton School	Towards replacment of pool cover	Declined	\$1,000	\$0	\$ 9,178.15
	13-Dec	Northern Phoenix paddling club	Go pro cameras for coaching tool	29/02/2023	\$ 1,666.75	\$667	\$8,511.15
	14-Feb	Muscular Dystrophy South Island	Towards hosting support group	14-Jun-24	\$700	\$500	\$ 8,011.15
	13-Mar	Okuku Pony Club	Towards the cost of St Johns Ambulance and prize ribbons		\$1,000	\$1,000	\$ 7,011.15
	13-Mar	The Hope Community Trust	To purchase handheld two-way radios	18-Jul-24	\$183	\$183	\$ 6,828.15
	13-Mar	Waimakariri Public Arts Trust	Towards the cost of installing a public sculpture at	This will only be sent once the sculpture is installed	\$1,000	\$1,000	\$ 5,828.15
	10-Apr	Rangiora and Districts Early Records Society Inc	towards the cost of upgrading the lighting in it's Photographic Room		\$1,200	\$1,000	\$ 4,828.15
	10-Apr	Rachels House Trust	Towards the cost of a presenters fee to the Brainwave Trust	Declined	\$685	\$0	\$ 4,828.15
	10-May	Rangiora Cricket Club	Towards new balls and equipment	1-Jul-24	\$1,000	\$1,000	\$ 3,828.15
	10-May	Rangiora Toastmasters Club	Towards hosting fortnightly meetings		\$420	\$420	\$ 3,408.15
	12-Jun	Rangiora Community Patrol	Towards the cost of new Brake pads for the	1-Jul-24	\$603	\$515	\$ 3,256.95
	12-Jun	North Canterbury Classics Leisure Marchers Inc	towards registration for attending the National Leisure Marching event		\$400	\$400	\$ 2,856.95

## Spreadsheet Showing Rangiora-Ashley Community Board Discretionary Grant for the 2024/25 Financial Year

	Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
			2024/25 = \$ 14,200				\$ 14,200.00
	10-Jul	Waimakariri United Football Club	Towards Bibs for in-house teams		\$920	\$600	\$13,600
	10-Jul	North Canterbury Federation of Women's Institute	Towards hosting a craft day	26-Jul-24	\$300	\$110	\$13,490
	10-Jul	Southbrook Netball Club	towards annual prize giving, storage and new netballs	Declined	\$1,000	\$0	\$13,490
	10-Jul	St Joseph's School Rangiora	towards hosting a cultural Festival	Declined	\$1,000	\$0	\$13,490
	10-Jul	The Salvation Army Just Brass Band	towards hosting free music lessons	9-Apr-25	\$1,000	\$500	\$12,990
	14-Aug	Cust/West Eyreton Playcentre	towards maintaining the first aid kit	followed up for account details 22/1/2025	\$410	\$205	\$12,785
	14-Aug	Oxford Community Trust	towards catering costs for Day Out event	Declined	\$750		\$12,785
	14-Aug	Saracens Rugby Club	Towards sending teams to the Global Games Festival	10-Oct-24	\$1,000	\$250	\$12,535
	11-Sept	North Loburn School	Towards bark for playground	Declined	\$1,652	\$0	\$12,535
	11-Sept	Southbrook school 150th Jubilee Committee	Towards the purchase of a bench	28-Nov-24	\$750	\$750	\$11,785
	11-Sept	North Canterbury Inclusive Sports Festival	Host the festival at Mainpower		\$500	\$250	\$11,535
Rangiora-Ashley Community Board 10.137.100.2410	13-Nov	North Loburn Home and School Committee	Towards seeds, compost		\$1,000	\$750	\$10,785
	13-Nov	North Canterbury BMX Club Inc	Towards aspholding	18-Dec-24	\$1,000	\$1,000	\$9,785
	12-Mar	Rangiora Volunteer Fire Brigade	Towards gazebos	22-Apr-25	\$1,000	\$2,000	\$7,785
	12-Mar	Rangiora Cricket Club	Towards new cricket balls	5-May-25	\$1,000	\$1,000	\$6,785
	9-Apr	Rangiora Community Patrol	Dash cams		\$775	\$775	\$6,010
	9-Apr	Big Brothers Big Sisters	New Office computer		\$1,000	\$1,000	\$5,010
	14-May	Rangiora and Districts Early Records Society Inc	New printer		\$1,000		
	14-May	Rangiora Players	New Lighs for stage		\$1,000		
	14-May	Momentum Charitable Trust	Towards support programmes		\$7,180		
	14-May	North Canterbury Radio Tru	Network switch		\$401		

## GOVERNANCE

# Rangiora-Ashley Community Board

## Discretionary Grant Application

### Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to community-based project groups, non-profit community organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on. Staff cannot process your application without financial information.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas where funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

Examples (but not limited to) of what the Board cannot fund:	Examples (but not limited to) of what the Board can fund:
✗ Wages	✓ New equipment/materials
✗ Debt servicing	✓ Toys/educational aids
✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)	✓ Sporting equipment
✗ Stock or capital market investment	✓ Safety equipment
✗ Gambling or prize money	✓ Costs associated with events
✗ Funding of individuals (only non-profit organisations)	✓ Community training
✗ Payment of any legal expenditure or associated costs	
✗ Purchase of land and buildings	
✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests	
✗ Payment of fines, court costs or mediation costs, IRD penalties	

- The Board supports a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- Applications will only be accepted from community-based project groups, not for profit organisations, registered charities or incorporated societies.
- Applications from Funding Committees and/or similar community-based groups associated with schools will be considered provided there is proof that the activity is not funded by the Ministry of Education. However, schools themselves are not considered non-profit community-based organisations.
- Grant funding will not be allocated for events/projects that have already occurred i.e retrospectively.
- The grant funding is limited to projects primarily within the Board area or benefiting the residents of the ward.
- Grants are generally limited up to \$1,000 in any financial year (July to June), but a group can apply twice a year, providing it is for different projects. The Board will consider granting more than \$1,000 in exceptional circumstances provided that detailed reasons for exceeding the present limit are provided.
- The application should clearly state the purpose for which the money is to be used.
- The applicant should submit relevant financial information to prove they can deliver the project. Applications will only be processed once the financial information is received. The Community Board reserves the right to request additional financial information on any application if deemed necessary.
- Organisations that are predominately funded by Central Government must provide supporting evidence that the requested grant will not be spent on projects that should be funded by Central Government.
- Applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Rangiora-Ashley Community Board, including information on applications to other Community Boards.
- Grant applications will be considered every month by the Rangiora-Ashley Community Board. Applications are recommended to be received three weeks prior to Board meeting dates so they can be processed in time.
- An Accountability Form must be provided to the Council within 20 working days after the event, completion of the project or when the funds were spent outlining how the funds were applied. Relevant proof of purchase such as receipts, bank statements or invoices must be included with the Accountability Form and photos of the event or purchase is encouraged.
- Where possible Boards request permission to utilise these photos on its Facebook page, the Council website or other social media, to encourage other community groups' participation.
- In the event that funds are not spent on the project or activity applied for within 12 months of the date of the event/project, the recipient will be required to return the grant funding to the Council.
- If the activity/event for which funds have been granted does not take place or if the group does not provide the information to enable the grant to be paid within six months of approval of the grant being notified, then in both cases the application will be regarded as closed and funds released for reallocation by the Board.
- No new application will be accepted until the Board receives the Accountability Form and relevant documentation for previous funding granted.

### What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: [IM@wmk.govt.nz](mailto:IM@wmk.govt.nz)

### What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested.
- On receipt of this information payment will be processed to your organisation's bank account.

**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR DECISION**

**FILE NO and TRIM NO:** GOV-26-11-06 / 250429073368

**REPORT TO:** RANGIORA-ASHLEY COMMUNITY BOARD

**DATE OF MEETING:** 14 May 2025

**FROM:** Thea Kunkel, Governance Team Leader

**SUBJECT:** Ratification of the Rangiora-Ashley Community Board's submissions to the Waimakariri District Council and Environment Canterbury's draft 2025-26 Annual Plans

**SIGNED BY:**

  
 General Manager

  
 Chief Executive

**1 SUMMARY**

The purpose of this report is to retrospectively ratify the Rangiora-Ashley Community Board's (the Board) submissions to the Waimakariri District Council's and Environmental Canterbury's (ECan) draft 2025-26 Annual Plans.

Attachments:

- i. The Rangiora-Ashley Community Board Submission to the Waimakariri District Council draft 2025-26 Annual Plan (Trim Ref: 250407059915).
- ii. The Rangiora-Ashley Community Board Submission to Environmental Canterbury's draft 2025-26 Annual Plan (Trim Ref: 250328053840).

**2 RECOMMENDATION**

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 250429073368.
- (b) **Retrospectively ratifies** its submission to the Waimakariri District Council draft 2025-26 Annual Plan (Trim Ref: 250407059915).
- (c) **Retrospectively ratifies** its submission to Environment Canterbury's draft 2025-26 Annual Plan (Trim Ref: 250328053840).
- (d) **Notes** that the Board Chairperson spoke at the Waimakariri District Council Submission Hearings to convey the Board's view in person on Tuesday, 6 May 2025.

**3 BACKGROUND**

- 3.1 The submission period for ECan's draft 2025-26 Annual Plan closed on 3 April 2025, and the submission period for the Council's draft 2025-26 Annual Plan closed on 21 April 2025.
- 3.2 The Chief Executive provided an overview of the Council's draft 2025-26 Annual Plan at the All-Boards' Session on 19 February 2025.

## 4 **ISSUES AND OPTIONS**

- 4.1 The Board's goal is to actively participate in ECan and the Council's budget processes to ensure equitable spending across the Waimakariri District whilst being mindful of rates affordability.
- 4.2 As part of the Annual Plan process, the Board aims to advocate to ECan and the Council on key issues and priorities for the Rangiora-Ashley Ward. Therefore, the Board held a workshop on Wednesday, 26 March 2025, to discuss its submissions to both the Council and ECan's draft 2025-26 Annual Plans.
- 4.3 Subsequently, various drafts, based on members' views, were circulated to Board members for review and comment. The finalised submission to ECan's draft 2025-26 Annual Plan was approved by the Chairperson on Tuesday, 1 April 2025, and it was lodged on Thursday 3 April 2025. The finalised submission to the Council's draft 2025-26 Annual Plan was signed off by the Chair on Wednesday, 16 April 2025 and was lodged on the same day.
- 4.4 The following issues, among others, were raised in the Board's submissions:
- 4.4.1 Submission to the Waimakariri District Council's draft 2025-26 Annual Plan:
- The Board is supportive of providing water services through an internal business unit.
  - The Board is concerned that the New Zealand Transport Agency (NZTA) chose not to fund all the Council projects submitted through the National Land Transport Programme (NLTP).
  - The Board understands the pressures placed on the Council's budgets given the increase in insurance, material and other outside influences.
  - The Board also understands the Council's reasoning for amending the Rating Policy.
  - The Board supports growth, paying for growth, and therefore supports the Council reviewing the Development Contributions.
  - The Board believes that the Rangiora Eastern Link Road's development should proceed only once NZTA funding is secured.
  - The Board requests that the Council reassess the allocation of the Southbrook Sports Club as part of its next Long Term Plan.
  - The Board asks the Council to actively support food security initiatives by providing initial funding to establish suitable spaces for the location of Food Forests and community gardens in the Rangiora-Ashley Ward.
  - The Board supports the upgrade of Southbrook Resource Recovery Park and the ongoing educational programme to ensure residents are aware of what can and cannot be recycled.
  - The Board encourages the Council to do all it can to ensure a visible New Zealand Police presence in the Rangiora Town Centre, review the local CCTV network to improve safety and security and work alongside local businesses to promote vigilance and protection against community crime
- 4.4.2 Submission to Environmental Canterbury's draft 2025-26 Annual Plan:
- The Board acknowledges the proposed drop in the rates increase from 15.5%, as indicated in ECan's 2024/34 Long-Term Plan, to 9.9%. However, it believes the proposed rate increase is too high for the average Waimakariri household to absorb in these challenging financial times.
  - The Board wishes to advocate for better public transport coverage in the Waimakariri District.
  - The Board suggests that ECan investigate the use of smaller buses that connect the Waimakariri District's main towns and communities to public places such as schools, businesses, and retail.

4.5 The following options are available to the Board:

4.5.1 Option One: Retrospectively ratify its submissions to the Waimakariri District Council and Environmental Canterbury's draft 2025-26 Annual Plans.

This is the recommended option.

4.5.2 Option Two: Requests that some points of the submissions to the Waimakariri District Council and Environmental Canterbury's draft 2025-26 Annual Plans be amended.

4.6 **Implications for Community Wellbeing:**

The issues and options that are the subject matter of this report have no social and cultural implications for community well-being.

4.7 The Management Team have reviewed this report.

## 5 **COMMUNITY VIEWS**

5.1 **Mana Whenua**

Te Ngāi Tūāhuriri hapū is not likely to be affected by or have an interest in the subject matter of this report.

5.2 **Groups and Organisations**

No other groups or organisations are likely to be affected by or have an interest in this report's subject matter.

5.3 **Wider Community**

The wider community is likely to be affected by or have an interest in this report's subject matter. Board members based their submissions on feedback from the Rangiora-Ashley community.

## 6 **IMPLICATIONS AND RISKS**

6.1 **Financial Implications**

Should the Council decide to implement some of the Board submission points, there may be budget implications for the Council. The Board do not receive funding from sources other than the Council.

6.2 **Sustainability and Climate Change Impacts**

The Board's submissions to the Council and ECan's draft 2025-26 Annual Plans raise various concerns about sustainability and climate change.

6.3 **Risk Management**

There are no risks arising from adopting the recommendations in this report.

6.4 **Health and Safety**

There are no health and safety-related issues from adopting the recommendations in this report.

## **7     CONTEXT**

### **7.1     Consistency with Policy**

These matters are not matters of significance in terms of the Council's Significance and Engagement Policy.

### **7.2     Authorising Legislation**

The Local Government Act (2002) states that the role of a Community Board is to represent and advocate for the interests of its community.

### **7.3     Consistency with Community Outcomes**

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

### **7.4     Authorising Delegations**

The Board is required to advocate on behalf of the Community to ECan and the Council on key issues and priorities for the community area, especially through the Annual and Long Term planning and budgeting process.



TRIM Ref: 250407059915

16 April 2025

Mayor D Gordon  
 Waimakariri District Council  
 215 High Street  
**RANGIORA 7400**

E-mail: records@wmk.govt.nz

Dear Sir

## **SUBMISSION TO THE WAIMAKARIRI DISTRICT COUNCIL'S DRAFT 2025-26 ANNUAL PLAN**

**The Chairperson wishes to be heard regarding this submission.**

The Rangiora-Ashley Community Board (the Board) thanks the Council for the opportunity to submit to the 2025-26 draft Annual Plan (the Plan). The Board shares the Council's determination to make the Waimakariri District a great place in partnership with our communities and supports its social, cultural, environmental and economic community outcomes. The Board also under-rights the Council's strategic priorities for:

- Protecting and enhancing the resilience of the Waimakariri District's natural and built environment.
- Enabling economic development and sustainable growth in the Waimakariri District.
- Enhancing community wellbeing, safety, inclusivity and connectedness.
- Embracing a partnership with Ngāi Tūāhuriri.
- Advancing an integrated and accessible transport network throughout the Waimakariri District

The Board wishes to commend the Council for embracing its Tā Mātou Mauri principles and striving to do better every day, take responsibility and work with the community and each other. The Board wants to raise the following points:

### **Key issues for Consultation**

#### **(a) *3 Waters Reform – Local Water Done Well***

The Board notes that 95% of the people who responded to the Council's public consultation opposed the Three Waters Reform and valued local ownership and control over water services. The Council has invested extensively over several years in the District's water infrastructure on behalf of its community. Thus, it is not facing similar up-coming infrastructure costs as some other councils. The Board is also aware that the Council has a 150-year Infrastructure Strategy to fund infrastructure for the community. The Board is of the opinion that the Council has been professional, approachable and solutions-focused in dealing with 3 Waters Reform. It, therefore, supports the Council's preferred option of providing water services through an internal business unit. It also supports shared management and technical assistance with Hurunui and Kaikoura

District Councils. The Board congratulates the Mayor and the Council for their New Zealand-wide leadership on this issue.

**(b) *Transport Funding***

The Board is concerned that the New Zealand Transport Agency (NZTA) chose not to fund all the Council projects submitted through the National Land Transport Programme (NLTP), leaving the Council and the community to find the extra funding required to maintain a safe roading network. The Board is also troubled because the Council had to delay capital and maintenance expenditures on roading projects.

The Board generally supports the listed projects; however, it would urge the Council to construct a roundabout at the Boys Road/Tuahiwi Road/Rangiora-Woodend Road intersection as part of the proposed Rangiora Woodend Road Improvements. The intersection has a poor safety record, and the existing layout is confusing and has significant deficiencies. The Board believe that it is likely that these deficiencies will become more evident in the future as the Woodend Bypass is constructed and should more intensive development occur around the Tuahiwi and Ravenswood areas, along with continuing general growth in the district. The Board also wishes to encourage the Council to ensure the high maintenance of the main arterials between towns, such as the Inland Scenic Route 72 between Rangiora and Oxford.

**(c) *Outside Factors Driving Costs Increase***

The Board wishes to commend the Council for keeping the proposed rates at 4.98% in this challenging economic climate. The Board believes that the average Waimakariri household cannot absorb extra financial burdens.

The Board acknowledges the growing pressure on the Council to deliver services and infrastructure at an affordable rate, given the increase in insurance, material and other outside influences, which seem to be the cost of doing business in the current financial climate. It accepts the Council's need to incur debt to balance affordability for residents without compromising its position as a financially prudent Council. The Board believe that debt allows for intergenerational expenditure and is satisfied that the Council's 1.3:1 debt-to-income ratio is well under the Government threshold for a growth council. Especially as this is backed up by community-owned assets (roads, reserves, water plants, etc.) valued at approximately \$2.8 billion. The Board also noted that approximately \$100 million of the debt was for earthquake relief. The Board is confident that the Council is in financially good shape, as confirmed by the credit rating agency Standard and Poor's, which confirmed its AA-/A-1+. Hence, the Board urges the Council to keep its Financial Strategy set out in its 2024-34 Long Term Plan.

**(d) *Rating Policy***

The Board supports introducing a Rating Remission Policy under which the multiple charges will remain on the rates assessment, and a remission credit will be applied for second dwellings that meet the eligibility criteria. Thereby, making it easier for ratepayers eligible for a rates reduction for their second dwelling to apply for the reduction. The Board also supports the removal of the 4% discount for early rate payment.

The Board is concerned about rural service delivery's sustainability and future affordability in light of the estimated 8.2% rate increase for the Summerhill Scheme in the 2025/26 financial year compared to the 2024/25 financial year.

**(e) Development Contributions**

The Board supports growth, paying for growth, and therefore supports the Council reviewing the Development Contributions.

**Other key issues for Discussion**

**(f) Rangiora Eastern Link Road**

The Board is aware of Rangiora's continued population growth and the need for arterial roads to enable development, growth, and efficient movement around the Waimakariri District. It is aware that the Council received \$500,000 in co-funding from the New Zealand Transport Agency (NZTA) to commence a business case and concept design for the Rangiora Eastern Link Road, which is expected to be finalised in 2025 and provide more clarity on the next steps.

The Board acknowledges that the Rangiora Eastern Link Road would assist in reducing congestion through Southbrook and provide an alternate link to State Highway One. However, it believes its development should proceed only once NZTA funding is secured. In light of the continuous growth in traffic, the Board requests the Council to prioritise the Townsend/Fernside/Flaxton route by:

- Completing the Townsend Road culvert
- Deal with the Townsend /Fernside corner
- Deal with the Skew Bridge in West Kaiapoi by bringing the funding forward.
- Implementing road safety options at the Lineside Road crossing with Mulcocks and Bramley Roads.
- Improve road conditions on route to Kaiapoi and the Eastern route via Woodend, including at the Boys Rd and SH1 intersections.

**(g) Southbrook Sports Club**

The Board agrees that the current facilities at the Southbrook Sports Club are no longer fit for purpose and require replacement. It is aware that the Council has allocated a provisional sum of \$1.3 million as a one-third contribution and that the Southbrook Sports Club will be responsible for raising the rest of the funds. The Board requests that the Council reassess the allocation of the Southbrook Sports Club as part of its next Long Term Plan to ascertain whether the Southbrook Sports Club would be able to raise the required funding.

**(f) Food Security and Sustainability**

Food is an essential part of people's daily lives, and having reliable access to affordable, nutritious, and safe food is fundamental to the health and wellbeing of the community. The Board encourages the Council to support community-led initiatives to improve access to food, such as community gardens and food forests. A Food Forest aims to support a community's food security by providing local foraging opportunities and increasing community participation in growing food. In addition, community gardens provide food security, friendship, and lifelong garden skills for future generations by creating a general feeling of wellbeing in a supportive environment and collectively growing produce.

The Board asks the Council to actively support food security initiatives by providing initial funding to establish suitable spaces for the location of Food Forests and community gardens in the Rangiora-Ashley Ward without imposing strict rules. Once established, these gardens and

forests will be community-driven, locally supported, and nurtured. They will bring together people from all walks of life, all ages, and all skill levels, foster a sense of purpose, share life skills, and provide the community with much-needed food relief in the local district.

**(g) *Rubbish and Recycling***

The Board supports the upgrade of Southbrook Resource Recovery Park and the ongoing educational programme to ensure residents are aware of what can and cannot be recycled. The Board encourages the Council to invest in the development of better recycling infrastructure, support ongoing recycling initiatives, promote reduction and reuse, and work with local businesses and schools to build confidence, consistency, and a desire to recycle so that this is adopted easily and becomes a regular daily practice.

**(h) *Community Health and Safety***

The Board is aware that increased growth also brings increased challenges to our local communities and businesses, such as increased crime. Thus, the Board encourages the Council to do all it can to ensure a visible New Zealand Police presence in the Rangiora Town Centre, review the local CCTV network to improve safety and security and work alongside local businesses to promote vigilance and protection against community crime.

The Board wishes to urge the Council to support local organisations committed to improving safety, including the Rangiora Volunteer Fire Brigade, the St John Ambulance Services, North Canterbury Neighbourhood Support, and Rangiora Community Patrol.

The Board shares the community's frustration over the lack of progress made on a promised after-hours medical centre in Rangiora. It, therefore, supports any effort by the Council to facilitate the development of an urgent care extended-hours facility alongside the Rangiora Hospital and Health Hub in Ashley Street, Rangiora. It also notes that scientific evidence suggests that youth vaping has become a social issue in New Zealand, as a significant proportion of youth who have never smoked now vape regularly. The Board, therefore, believes there is an urgent need to reduce youth appeal to vapes. Hence, it encourages the Council to regulate the proximity of specialist vape retailers to schools and other youth-serving facilities (e.g. parks, sports facilities and playgrounds).

The Board would like to thank the Council for considering its submission to the draft 2025-26 Annual Plan.



Jim Gerard QSO

Chairperson: Rangiora-Ashley Community Board

Our Ref: Trim 250328053840

3 April 2025

Councillor Craig Pauling  
The Chairperson  
Environmental Canterbury Regional Council  
200 Tuam Street  
**CHRISTCHURCH**, 8011

E-mail: [mailroom@ecan.govt.nz](mailto:mailroom@ecan.govt.nz)

Dear Sir

**SUBMISSION ON ENVIRONMENTAL CANTERBURY'S DRAFT 2025/26 ANNUAL PLAN**

The Rangiora-Ashley Community Board (the Board) thanks Environment Canterbury (ECan) for the opportunity to comment on its draft 2025/26 Annual Plan.

The Board acknowledges the proposed drop in the rates increase from 15.5%, as indicated in ECan's 2024/34 Long-Term Plan, to 9.9%. However, it believes the proposed rate increase is too high for the average Waimakariri household to absorb in these challenging financial times.

The Board notes that the majority of the matters referred to in the Consultation Document concern public transport, which has little or no impact on the Waimakariri District. Nonetheless, the Board wishes to continue to advocate for better public transport coverage in the Waimakariri District. It suggests that ECan investigate the use of smaller buses that connect the Waimakariri District's main towns and communities to public places such as schools, businesses, and retail.

Furthermore, the Board believes the proposed Two-zone Fee structure will not encourage Waimakariri residents to utilise public transport to travel into Christchurch. This is especially concerning for families with more than one child travelling from Rangiora to school in Christchurch. The extra cost, although seemingly small, accumulates and will add to families' financial burden and stress.

Hence, the Board again urges ECan to reassess and consider other funding solutions rather than expecting ratepayers to bear most of the costs.

The Board thanks you once again for the opportunity to comment.



Jim Gerard QSO  
Chairperson  
Rangiora-Ashley Community Board

Contact:

Thea Kunkel, Governance Team Leader [com.board@wmk.govt.nz](mailto:com.board@wmk.govt.nz)  
C/- Waimakariri District Council, Private Bag 1005, Rangiora 7440.

Hi

I was wondering if you would consider the name Senior Place/Way/Lane etc (not Street) for a new name.

My parents owned the land behind Kippenberger Avenue, which is now Grey View Grove, it used to be 32A then 104 Kippenberger Avenue but now the driveway is a walkway.

They owned the property from 1972 until 2013.

My parents brought the property because of the view of Mount Grey and they were surrounded by the high school and their own land. They did quite a bit of work to the land over the years, extensive landscaping, planted many trees and natives.

If you have any new subdivisions, perhaps in Bellgrove, that has a view of Mount Grey, that would be a special way to honour both my parents who have both now passed.

Thank you for your consideration.

**Leigh Bolton**

*Good Morning Leigh*

*Thank you for your query.*

*Currently there is no other street/road etc with the name Senior however could I ask for a bit more information on this name especially the first names as the request is a bit vague. Generally names chosen are from significant or historical origins. Also would you like the name to be used for the north-eastern side of Rangiora (Bellgrove).*

*Thank you.*

**Kay Rabe | Governance Advisor**

*Governance*

Hi Kay thanks for your email

My parents were George and Sylvia Senior.

They had a photography shop in Rangiora for many years called Seniors Photography.

They were on the committee for the then called Rangiora Soccer Club, my father was President at one time and my mother Secretary.

They also were also involved with clearing the now Maria Andrews football grounds of stones, myself included as a young child. What a feat that was!

Yes please in the North Eastern side of Rangiora (Bellgrove) would be ideal

## CHAIRPERSON'S REPORT

*For the period 1 April 2025 to 4 May 2025*

<b>CHAIRPERSON'S DIARY</b>	
<b><i>Date</i></b>	<b><i>Events attended</i></b>
<b>Tuesday 1 April</b>	Attended a meeting regarding the Southbrook Sports Club
<b>Monday 7 April</b>	Meeting with staff in preparation for the Rangiora-Ashley Community Board meeting.
<b>Tuesday 8 April</b>	Attended a public meeting regarding the proposed Loburn quarry.
<b>Wednesday 9 April</b>	Rangiora-Ashley Community Board meeting
<b>Monday 14 April</b>	Attended the opening of the Northbrook Wetlands Story Walk
	Attended Chris Sundstrum's Funeral
<b>Thursday 17 April</b>	Meals on Wheels
<b>Wednesday 23 April</b>	Attended a meeting at Charles Upham with the Council's Roding Team
<b>Thursday 24 April</b>	Attended a meeting Community College
	Meals on Wheels
<b>Friday 25 April</b>	Attended the Rangiora ANZAC Service
<b>Monday 28 April</b>	Attended a District Licensing Committee workshop
<b>Tuesday 29 April</b>	Attended Erwin Peter's Funeral
<b>Wednesday 30 April</b>	Dudley Aquatic Centre Accessibility site visit
<b>Sunday 4 May</b>	Site visit 28 Oxford Road, Rangiora, regarding a complaint about Motorbikes on the walkway.

Jim Gerard  
Chairperson  
**Rangiora-Ashley Community Board**

**RANGIORA-ASHLEY COMMUNITY BOARD**  
**MEMBERS INFORMATION EXCHANGE**

*For the period April/May 2025*

Member' Name: **Steve Wilkinson**

MEMBER'S DIARY		DISCUSSION POINTS
<i>Date</i>	<i>Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
25/04/2025	Laying of wreath at the Anzac Day service at the Fernside Hall	
6/05/2025	Networking Group Quarterly Get-together	

**OTHER:**