

Agenda

Kaiapoi-Tuahiwī Community Board

Monday 16 October 2023

4pm

Kaikanui Room
Ruatanīwha Kaiapoi Civic Centre
176 Williams Street, Kaiapoi

Members:

Jackie Watson (Chairperson)

Sandra Stewart (Deputy Chairperson)

Neville Atkinson

Tim Bartle

Al Blackie

Tracey Blair

Russell Keetley

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AGENDA FOR THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD TO BE HELD IN THE KAIKANUI ROOM, RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI ON MONDAY 16 OCTOBER 2023 AT 4PM.

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

BUSINESS

PAGES

1 APOLOGIES

2 CONFLICTS OF INTEREST

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Kaiapoi-Tuahiwi Community Board – 18 September 2023 *10-22*

RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Confirms** the circulated Minutes of the Kaiapoi-Tuahiwi Community Board meeting, held 18 September 2023, as a true and accurate record.

3.2 Matters Arising (From Minutes)

PUBLIC EXCLUDED MINUTES (*Refer to public excluded agenda*)

3.3 Minutes of the public excluded portion of the Kaiapoi-Tuahiwi Community Board meeting held on 18 September 2023

4 DEPUTATIONS AND PRESENTATIONS

4.1 Clarkville School – Kris Barrow

Kris Barrow will be in attendance regarding the proposed No Stopping Restriction on Heywards Road

5 ADJOURNED BUSINESS

Nil.

6 REPORTS

6.1 Request approval of No-Stopping Restrictions in Heywards Road – Shane Binder (Senior Transportation Engineer) and Joanne McBride (Roading and Transport Manager)

23-28

RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. 230614088078.

AND

THAT the Kaiapoi-Tuahiwi Community Board Recommends:

THAT the Utilities and Roading Committee:

- (b) **Approves** installation of the following no-stopping restriction:
- i. On the east side of Heywards Road from the intersection of Tram Road for 120m, to align with the end of the current no-stopping lines south of the Clarkville Community Hall.
- (c) **Notes** that staff have met with Clarkville School and Hall representatives and discussed a series of actions to help mitigate safety concerns outside the school.
- (d) **Notes** Clarkville School do not support the installation of no stopping lines until after a lower speed limit is implement on Heywards Road, however due to safety concerns, it is being recommended that installation of the no stopping proceed earlier (after communications on use of the carpark has been sent out via the School Newsletter).

6.2 General Landscaping Budget Update – Tori Stableford (Landscape Architect)

29-43

RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. TRIM 231003155980.
- (b) **Approves** the allocation of \$6,000 from the General Landscaping Budget for the supply and installation of two new bench seats at Patchinas Walkway.
- (c) **Notes** that staff would work with the Patchinas Walkway Working Group to determine the location of the seats within Patchinas Walkway.
- (d) **Approves** the allocation of \$5,300 from the General Landscaping Budget for the supply and installation of a combined football and rugby goal post at Ryder Park.
- (e) **Notes** that staff would work with the students to determine a location for placement of the combined rugby and football goal at Ryder Park.
- (f) **Notes** that staff will install the Raymond Herber “Wind Swept Tree’ when the artwork has been constructed, in coordination Waimakariri Public Arts Trust.
- (g) **Notes** that staff will provide a report to the November Kaiapoi-Tuahiwi Community Board seeking approval to undertake public consultation on a Concept Plan for the town entrance for Main North Road, Kaiapoi.

6.3 **Applications to the Kaiapoi-Tuahiwi Community Board's Discretionary Grant Fund 2023/24 – Kay Rabe (Landscape Architect)**

44-62

RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. 231004156485.
 - (b) **Approves** a grant of \$..... to the Pines Kairaki Beaches Association towards the hosting a Christmas event.
- OR**
- (c) **Declines** the application from the Pines Kairaki Beaches Association.

6.4 **Kaiapoi-Tuahiwi Community Board Meeting dates from February 2024 to December 2024 – Kay Rabe (Landscape Architect)**

63-66

RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 220727127585.
- (b) **Resolves** to hold Board meetings at the Ruataniwha Kaiapoi Civic Centre, Williams Street, Kaiapoi, commencing at 4pm, on the following dates:
 - Monday 21 November 2022
 - Monday 12 December 2022
 - Monday 20 February 2023
 - Monday 20 March 2023
 - Monday 17 April 2023
 - Monday 15 May 2023
 - Monday 19 June 2023
 - Monday 17 July 2023
 - Monday 21 August 2023
 - Monday 18 September 2023
 - Monday 16 October 2023
 - Monday 20 November 2023
 - Monday 11 December 2023

7 CORRESPONDENCE

7.1 **Memo regarding Kaiapoi East Playspaces: Consultation Results**

67-70

RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the correspondence (Trim: 231009159610).

8 CHAIRPERSON'S REPORT

8.1 Chairperson's Report for September and October 2023

71

RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the report from the Kaiapoi-Tuahiwi Community Board Chairperson (Trim: 231011161339).

9 MATTERS REFERRED FOR INFORMATION

- 9.1 Oxford-Ohoka Community Board Meeting Minutes 6 September 2023.
- 9.2 Rangiora-Ashley Community Board Meeting Minutes 13 September 2023.
- 9.3 Woodend-Sefton Community Board Meeting Minutes 11 September 2023.
- 9.4 July 2023 Flood Response - Emergency and Immediate Works Expenditure – Report to Council Meeting 5 September 2023 – Circulates to all Boards.
- 9.5 Moving Forward: Waimakariri Integrated Transport Strategy 2035+ Draft for Consult – Report to Council Meeting 5 September 2023 – Circulates to all Boards.
- 9.6 District Regeneration - Annual Progress Report to June 2023 – Report to Council Meeting 5 September 2023 – Circulates to all Boards.
- 9.7 Request to Bring Forward Budget for the island Rd/Ohoka Rd Intersection Upgrade – Report to Council Meeting 5 September 2023 – Circulates to Kaiapoi-Tuahiwi Community Board.
- 9.8 Re-establishment of Solid and Hazardous Waste Working Party – Report to Council Meeting 5 September 2023 – Circulates to all Boards.
- 9.9 Revocation Housing for the Elderly Policy – Report to Council Meeting 5 September 2023 – Circulates to all Boards.
- 9.10 Submission: Strengthening the resilience of Aotearoa NZs critical Infrastructure system – Report to Council Meeting 5 September 2023 – Circulates to all Boards.
- 9.11 Health, Safety and Wellbeing Report August 2023 – Report to Council Meeting 5 September 2023 – Circulates to all Boards.
- 9.12 Summary of Discretionary Grant Accountability 1 July 2022 to 30 June 2023 – Report to Oxford-Ohoka Community Board Meeting 6 September 2023 – Circulates to Rangiora-Ashley, Woodend-Sefton and Kaiapoi-Tuahiwi Community Boards.
- 9.13 Summary of Discretionary Grant Accountability 1 July 2022 to 30 June 2023 – Report to Woodend-Sefton Community Board Meeting 11 September 2023 – Circulates to Rangiora-Ashley, Oxford-Ohoka and Kaiapoi-Tuahiwi Community Boards.
- 9.14 Summary of Discretionary Grant Accountability 1 July 2022 to 30 June 2023 – Report to Rangiora-Ashley Community Board Meeting 13 September 2023 – Circulates to Woodend-Sefton, Oxford-Ohoka and Kaiapoi-Tuahiwi Community Boards.

- 9.15 July 2023 Flood Recovery Progress Update – Report to Utilities and Roading Committee Meeting 19 September 2023 – Circulates to all Boards.
- 9.16 Transport Choices – New Footpath Programme for Approval – Report to Utilities and Roading Committee Meeting 19 September 2023 – Circulates to all Boards.
- 9.17 Amendment to Kerb & Channel Renewal Programme 2023/24 – Report to Utilities and Roading Committee Meeting 19 September 2023 – Circulates to all Boards.
- 9.18 Annual Report on Dog Control 2022/2023 – Report to District Planning and Regulation Committee Meeting 19 September 2023 – Circulates to all Boards.
- 9.19 Annual Report to the Alcohol Regulatory and Licensing Authority 2022/2023 – Report to District Planning and Regulation Committee Meeting 19 September 2023 – Circulates to all Boards.

Public Excluded

- 9.20 Proposed Sale of 136 Fishers Road, Okuku – Report to Council Meeting 5 September 2023 – Circulates to all Boards.

RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board

- (a) Receives the information in Items.9.1 to 9.19.
- (b) Receives the separately circulated public excluded information in item 9.20.

Note:

- 1. *The links for Matters for Information were previously circulated to members as part of the relevant meeting agendas.*
- 2. *Hard copies of the Public Excluded items were circulated to members separately.*

10 MEMBERS' INFORMATION EXCHANGE

71-72

- 10.1 Brent Cairns
- 10.2 Philip Redmond

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

11 CONSULTATION PROJECTS

- 11.1 Libraries Survey 2023

<https://letstalk.waimakariri.govt.nz/libraries-survey>

12 BOARD FUNDING UPDATE

12.1 Board Discretionary Grant

Balance as at 30 September 2023: \$5,422.

12.2 General Landscaping Budget

Balance as at 30 September 2023: \$26,790.

13 MEDIA ITEMS

14 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

1. That the public be excluded from the following parts of the proceedings of this meeting:
 - Item 14.1 Confirmation of Public Excluded Minutes of Kaiapoi-Tuahiwi Community Board meeting of 18 September 2023.
 - Item 14.2 Kaiapoi Stormwater and Flooding Improvements Beach Road Pump Station: Cultural Design Intent.

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Meeting Item No. and subject	Reason for excluding the public	Grounds for excluding the public.
14.1 Confirmation of Public Excluded Minutes of Kaiapoi-Tuahiwi Community Board meeting of 18 September 2023	Good reason to withhold exists under section 7	To enable any local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) (s 7(2)(i)).
14.2 Kaiapoi Stormwater and Flooding Improvements Beach Road Pump Station: Cultural Design Intent	Good reason to withhold exists under section 7	protect information where the making available of the information would disclose a trade secret; or would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information; (s 7 (2)(i)(ii)).

CLOSED MEETING

Refer to Public Excluded Agenda (separate document)

OPEN MEETING

15 QUESTIONS UNDER STANDING ORDERS

16 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING

The next meeting of the Kaiapoi-Tuahiwi Community Board will be held at the Ruataniwha Kaiapoi Civic Centre on Monday 20 November 2023 at 4pm.

Workshop

- *Kaipoi Car and Boat Trailer Parking – Site Options – Duncan Roxborough (Implementation programme Manager – District Regeneration) and Chris Brown (General Manager Community and Recreation) – 15mins*
- *Members Forum*

MINUTES FOR THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD HELD IN THE KAIKANUI ROOM, RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI ON MONDAY 18 SEPTEMBER 2023 AT 4PM.

PRESENT

J Watson (Chairperson), S Stewart (Deputy Chairperson), A Blackie, T Bartle, T Blair and R Keetley.

IN ATTENDANCE

P Redmond (Kaiapoi-Woodend Ward Councillor).

C Brown (Community and Recreation Manager), S Binder (Senior Transportation Engineer), J McBride (Roading and Transport Manager), G Stephens (Design and Planning Team Leader), Don Young (Senior Engineering Advisor), K Rabe (Governance Advisor), and A Connor (Governance Support Officer).

There was one member of the public present.

1 APOLOGIES

Moved: J Watson

Seconded: T Bartle

THAT an apology for absence be received and sustained from N Atkinson.

CARRIED

2 CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Kaiapoi-Tuahiwi Community Board – 21 August 2023

Moved: J Watson

Seconded: A Blackie

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Confirms** the circulated Minutes of the Kaiapoi-Tuahiwi Community Board meeting, held 21 August 2023, as a true and accurate record.

CARRIED

3.2 Matters Arising (From Minutes)

4 DEPUTATIONS AND PRESENTATIONS

4.1 D Young – Update on Kaiapoi to Woodend Cycleway

D Young informed the Board it was proving to be difficult having the cycleway in the previously proposed location. The updated route would go up Old North Road, cut across two lakes properties to come out on Williams Street. It would then continue up Williams Street on the western side and would cross over to the eastern side after the gated community. This linked bus stops along Williams Street and provided a link from Lees Road to Pineacres both of which had been requested during the consultation process. Council staff's next step was to contact land owners who had shown a positive reaction to the change. Houses along the newly proposed route were fairly private and the cycleway should not affect resident's livability. This project had very tight timeframes. Staff would not need to come back to the Board for approval however they would come back with a further update. He noted the only other change to the proposed route was at Ready Mix. The change would influence the operations at Ready mix

however they were comfortable with the proposed change. There would be appropriate barriers, fencing and signage installed. If staff received any concerns or comments they would get in touch with the Board Chairperson.

J Watson felt taking the cycleway down Williams Street was good solution as it was a wide road with houses set back.

S Stewart questioned why the cycleway could no longer go through the road reserve. D Young replied they had many conversations with Ngāi Tūāhuriri who did not want the cycleway to go through the road reserve.

P Redmond sought clarity on which side of Williams Street the cycleway would go down. D Young clarified the cycleway would run up the western side of Williams Street until the gated community where it would then switch over to the eastern side. P Redmond then asked if there would be any disincentives to continue down the western side of Williams Street to encourage cyclists to cross over. D Young noted they had not thought that far however it was a good suggestion which staff would take on board.

C Brown asked if staff would be utilising the existing car park and road on the developed lake. D Young confirmed he had been in contact with Greenspace staff who were happy for the existing developed area to be used. He noted the exact path to be taken was yet to be finalised.

5 **ADJOURNED BUSINESS**

Nil.

6 **REPORTS**

6.1 **Approval to Consult on the 2023-2027 Waimakariri District Speed Management Plan for the Kaiapoi-Tuahiwi Board Area – S Binder (Senior Transportation Engineer) and J McBride (Roading and Transport Manager)**

S Binder noted staff were requesting approval to go out for consultation on the Speed Management Plan. Two options were before the Board for consideration. Recommendations (b) to (e) were recommendations based of the Boards feedback and only included schools and the area along Beach Road and Ferry Road. Option two was recommendation (f) which was staff's recommendation. Recommendations (g) to (o) were all for information.

A Blackie questioned why the 30km/h on Heywards Road started 20m south of Tram Road instead of starting from the corner. S Binder replied the change had to be a certain distance back from the intersection to ensure there were not too many signs at the intersection. People would not be able to take that corner at 80km/h and therefore would already be slowed to a lower speed and would not have time to get back up to 80km/h before it became 30km/h. J McBride also noted the change was discussed in depth with Waka Kotahi staff due to the school's proximity to a main busy road. It was not expected to get compliance on Tram Road if the 30km/h was included there.

A Blackie then asked why staff were recommending in Table six that a 60km/h speed at Heywards Road from 300m south of Tram Road to Mabers Road. S Binder clarified the recommendation was due to the possibility of students walking or cycling to and from school. A Blackie stated there were not any children who walked or cycled down that road and the change would result in three speed limits on one road. J McBride noted there was an existing speed limit of 70km/h which needed to be addressed. Staff were aware that parent parking was occurring on the grass berm away from the school during drop off and pickup which influenced the recommendation of 60km/h.

J Watson sought clarity on the definition of variable speed limits. J McBride clarified a variable speed limit was when speed limit changed around set times of the day whereas permanent speed limits were implemented all the time and would not change. Staff tried to balance variable and permanent speed limits in the recommendations due to some schools being

located on roads that were already low speed roads and were not main through roads. There were additional costs for variable speed signage and as well as ongoing operational costs. There was normally electronic variable signage on major roads with static signage on side roads that indicated the times the variable limit was in place.

P Redmond questioned if the public would have the opportunity to comment on variable or permanent signage. J McBride replied the information provided in the consultation would include if a road was being proposed to have a variable or permanent speed limit.

P Redmond noted there were roads not adjacent to schools that were having proposed speed limit changes and asked why those had been included in the recommendation. S Binder noted those roads tended to be dead end roads that were off a section of the primary road where the speed was being dropped.

T Bartle noted there was a comment regarding a road accident on Beach Road and questioned what the outcome of the police report was. J McBride replied that Council did not receive police reports and would only see any findings on the outcomes of the investigation that had requirements for Council to complete. Council would complete an investigation of the accident site to confirm if there were any improvements that could be made. The investigation was not to find cause of the accident it was to confirm an appropriate speed limit for the area.

Moved: T Bartle

Seconded: J Watson

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. 230530079555.

AND

THAT the Kaiapoi-Tuahiwi Community Board recommends:

THAT the Council:

- (b) **Approves** consultation being undertaken on the draft Waimakariri Speed Management Plan 2023-2027 including **schools only** (refer to TRIM No. 230731116010 and 230731116038), as **listed in Table 1** below. These roads were within the Board's area.
- (c) **Approves** consultation being undertaken on the Draft Waimakariri Speed Management Plan 2023-2027 for **Beach Road and Ferry Road** (refer to TRIM No. 230731116010 and 230731116038), **as shown in bold text in Table 3 and Table 8 below**. These roads were within the Board's area.
- (d) **Notes** that, staff would then undertake a workshop with Council in early 2024, and then present a report to Council seeking approval to consult on the remaining proposed speed limit changes included in Recommendation (b) not endorsed by the Community Board, noting that this was following the Central Government election and Council would have final approval on the consultation.
- (e) **Notes** that Recommendation (b) was considered to be the minimum which should be progressed, as the *Land Transport Rule: Setting of Speed Limits 2022* required the Road Controlling Authority to use reasonable efforts to set safe speed limits outside all schools by December 2027, with 40% of these needing to be undertaken by June 2024.

Table 1. Extents of school speed limits within the Board's ward area.

School name	Cat.	Proposed Speed Limit	Road Extents	Speed Limit Type
Kaiapoi High School	1	30 km/h	Ohoka Road (20 m east of Robert Coup Road to 123 Ohoka Road)	Variable
			Otaki Street (Ohoka Road to 20 m south of Broom Street)	

School name	Cat.	Proposed Speed Limit	Road Extents	Speed Limit Type
			Glenvale Drive (entire length)	Permanent
			McDougal Place (entire length)	
			Robert Coup Road (Ohoka Road to 20 m north of Isaac Wilson Road)	
Kaiapoi Borough School	1	30 km/h	Hilton Street (Black Street to end of formed road at the cul-de-sac head)	Permanent
			Rich Street (Raven Quay to Hilton Street)	
Kaiapoi North School	1	30 km/h	Williams Street (205 Williams Street to 265 Williams Street)	Variable
			Sims Road (Williams Street to end of formed road)	Permanent
			Coups Terrace (Williams Street to end of formed road)	
St Patrick's School (Kaiapoi)	1	30 km/h	Fuller Street (Williams Street to 20 m west of Peraki Street)	Permanent
			Peraki Street (Hilton Street to Ohoka Road)	
Tuahiwi School	1	30 km/h	Tuahiwi Road (191 Tuahiwi Road to 215 Tuahiwi Road)	Variable
Clarkville School	1	30 km/h	Heywards Road (20 m south Tram Road to 300 m south of Tram Road)	Variable

Table 2. Proposed speed limits for other urban areas in Kaiapoi.

Road Name and Extents	Existing speed limit (km/h)	Proposed speed limit (km/h)
Beach Road – from 80 m east of Tuhoe Avenue to 690 m east of Tuhoe Avenue	70	50

Table 3. Proposed speed limits for other rural areas.

Road Name and Extents	Existing speed limit (km/h)	Proposed speed limit (km/h)
Beach Road – 690 m east of Tuhoe Avenue to 200 m west of Dunns Avenue	100	80
Ferry Road (north) – Beach Road to end of formed road (unsealed)	100	60

Ferry Road (south) – Beach Road to end of formed road (unsealed)	100	60
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AND:

- (f) **Notes** that the proposed school zone extents were subject to change after consultation progresses with each school.
- (g) **Notes** that the Beach Grove development had been progressing on the northern side of Beach Road. Another collector road from this development would intersect Beach Road within the existing 70 km/h zone and therefore, to ensure safe operation of the intersection in its urban context, the speed limit needed to be reduced along Beach Road for the extents noted in Recommendation (c).
- (h) **Notes** that at the recommendation of the engineering report following a fatal crash on Beach Road, near the intersection of Ferry Road, a lower speed limit had been proposed and included in Recommendation (c). Both sections of Ferry Road had also been included in this recommendation, as they are unsealed, dead-end roads which intersect Beach Road and do not meet the minimum length requirement to retain a 100 km/h speed limit.
- (i) **Notes** that in order to meet requirements regarding minimum length of a road for a speed limit, the removal of any of the proposals from the above tables would require staff to investigate the impact on proposals in the surrounding area and bring an updated report to the Council.
- (j) **Notes** that the proposed speed limits were framed around a regional approach, which had been agreed by staff across the Canterbury RCAs and listed below, which had alignment with the Road to Zero Strategy and the *Land Transport Rule: Setting of Speed limits 2022* guidelines:
- 80 km/h on rural sealed roads.
 - 60 km/h on rural unsealed roads.
 - 40 km/h in urban and settlement areas.
 - 30 km/h around schools, where not deemed a Category Two school.
- (k) **Notes** that while the draft Speed Management Plan was in line with national strategy, it had also been adapted to the local context, and was intended to provide consistency of speed limits, both within the district and on neighbouring Canterbury Council roads.
- (l) **Notes** that the full suite of proposed changes as put forward by staff and outlined in Recommendation (f) included changes to speed limits in the following areas:
- i. North-eastern rural portion of the district (i.e., Sefton/Ashley),
 - ii. south-eastern rural portion of the district (i.e., Swannanoa/Mandeville/Fernside),
 - iii. Rangiora town centre,
 - iv. Kaiapoi town centre,
 - v. Oxford town centre,
 - vi. Sefton urban area
 - vii. Ashley urban area
 - viii. urban roads in Woodend, Pegasus, and Ravenswood,
 - ix. peri-urban roads in Waikuku and Waikuku Beach,
 - x. all school zones, and
 - xi. roads which have been overlooked in previous speed limit reviews or have been requested by the relevant Community Board.
- (m) **Notes** that following Consultation on the Speed Management Plan, it was recommended that the full Council hold hearings for any submitters who wished to be heard.

- (n) **Notes** that the regional speed management principles as outlined in the Draft Speed Management Plan (refer to Attachment (i) - TRIM No. 230731116010) had been developed at a regional level and would be consulted upon as part of the Regional Speed Management Plan.

CARRIED

J Watson felt getting speed lowered near schools was important.

6.2 **Pines Oval Playground Relocation – G Stephens (Design and Planning Team Leader)**

G Stephens took the report as read. He highlighted that the playground was unusable in winter months due to filling with water and had found the operational expenditure was higher due to having to replace equipment more often. The relocation was not solely about moving the playground out of the water; it was also creating a central point to work alongside the Pines Kairaki Hall and the existing swings. There was a shortfall of budget however there was \$28,000 budgeted for the development of Reid Memorial Reserve which could be reallocated to this project. Staff had spoken with a member from the Pines Kairaki Beaches Association who felt this change would be greatly supported by the community. Consultation would not occur until funds were guaranteed.

A Blackie questioned if this project needed to go out for public consultation if there was already support from the residents in such a small community. G Stephens replied that in staff's experience it had always been good to get community feedback on playgrounds as it informed the public that work would be occurring in the future. People often made suggestions that could be incorporated into the plan.

P Redmond asked if the consultation could be targeted to Pines Kairaki Beach residents. G Stephens noted consultation was usually targeted to within 500 metres of a playground. Staff would do a mailbox drop to the Pines Kairaki community and the consultation would be on the Council's website on 'Let's Talk'. P Redmond further questioned if staff were able to identify where submitters resided through the Let's Talk consultation. G Stephens replied the consultation could ask if they were a resident of Pines Kairaki but they would not ask for specific addresses.

Moved: J Watson

Seconded: A Blackie

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. TRIM 230907139033.
- (b) **Notes** that there was currently \$90,000 allocated to the relocation of the Pines Beach Playground.
- (c) **Notes** the current cost estimate for the project was \$120,000. Staff had suggested the reallocation of the remaining Reid Memorial Reserve project budget of \$28,350 to make up the shortfall and complete the playground relocation successfully.
- (d) **Approves** public consultation being carried out on the relocation of the Pines Beach Playground (*Pines Beach Playground Relocation Concept Plan TRIM 230908140076*).
- (e) **Notes** that following consultation staff would bring a revised Concept Plan to the Board for approval, this plan would take into account consultation feedback.
- (f) **Recommends** that Community and Recreation reallocate the remaining Reid Memorial Reserve project budget of \$28,350 (2023/24) to the Pines Beach Playground Relocation project in 2023/24.

CARRIED

J Watson noted she was the Board's representative on the Pines Kairaki Beaches Association, and they were excited to see the playground being relocated to a more appropriate place.

A Blackie stated this project had been talked about for long time and as the funding was available it would be good to see it completed.

6.3 **Summary of Discretionary Grant Accountability 1 July 2022 to 30 June 2023 – K Rabe (Governance Advisor)**

K Rabe stated this was an annual report brought to Boards at the end of the financial year. If a group had not provided accountability for a previous project and then applied for another grant the application would not be considered until the accountability form was returned.

Moved: J Watson

Seconded: T Bartle

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. 230816125341.
- (b) **Notes** that of the \$7,897 allocated to the Board for the 2022/23 financial year, \$6,259 was distributed for events and projects within the community.
- (c) **Notes** that the remaining \$1,632 was carried forward and added to the 2023/24 allocation of \$5,390, bringing the current financial year's total to \$7,522.
- (d) **Circulates** a copy of this report to all other Community Boards for information.

CARRIED

7 **CORRESPONDENCE**

7.1 **Letter regarding the Board's Draft Annual Plan Submission**

7.2 **Elmer's Ōtautahi Elephant Trail Memo**

J Watson noted the artist had designed the elephant very relevant to Kaiapoi.

P Redmond noted the elephant was lightweight and asked if they were confident it would remain in place. C Brown replied it was not the Council's responsibility as they were only providing a space for it.

Moved: J Watson

Seconded: T Bartle

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the correspondence No. 230220022903.
- (b) **Receives** the Memo No. 230904136986.

CARRIED

8 **CHAIRPERSON'S REPORT**

8.1 **Chairperson's Report for August and September 2023**

- Had a conversation with medical students about the role of the Community Board.
- Attended the Pines Kairaki Beaches association meeting. There was discussion regarding new signage at the end of Beach Road.
- Attended Youth Council meet and great and meeting. It was great to see such an energised and enthusiastic group.
- Pegasus Bay Bylaw Advisory Group. There were comments about a large number of vehicles using the beach. Emphasised the recreational usage.
- Attended Kane Sheild Kaiapoi Swimming Competition. There were 21 teams and was a fantastic unique competition.
- Attended the Darnley Club Annual General Meeting. Very nice to hear the enthusiasm from everyone.

- Attended All together Kaiapoi monthly meeting.

Moved: J Watson

Seconded: A Blackie

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the verbal update from the Kaiapoi-Tuahiwi Community Board Chairperson.

CARRIED

9 **MATTERS REFERRED FOR INFORMATION**

- 9.1 Oxford-Ohoka Community Board Meeting Minutes 2 August 2023.
- 9.2 Rangiora-Ashley Community Board Meeting Minutes 8 August 2023.
- 9.3 Woodend-Sefton Community Board Meeting Minutes 14 August 2023.
- 9.4 Adoption of WDC Housing Policy 2023 – Report to Council Meeting 1 August 2023 – Circulates to all Boards.
- 9.5 Submission: Building Consent System Review: Options Paper – Report to Council Meeting 1 August 2023 – Circulates to all Boards.
- 9.6 Health, Safety and Wellbeing Report July 2023 – Report to Council Meeting 1 August 2023 – Circulates to all Boards.
- 9.7 Annual Report for Te Kohaka o Tuhaitara Trust for the Year Ended 30 June 2023 – Report to Audit and Risk Committee Meeting 8 August 2023 – Circulates to all Boards.
- 9.8 Avian Botulism Management 2022/23 – Report to Utilities and Roading Committee Meeting 15 August 2023 – Circulates to all Boards.
- 9.9 Private Well Study – Results from 2022 Study – Report to Utilities and Roading Committee Meeting 15 August 2023 – Circulates to all Boards.
- 9.10 Aquatics August Update – Report to Community and Recreation Committee Meeting 22 August 2023 – Circulates to all Boards.

Public Excluded

- 9.11 Approval for Single-Source Provider for Disposal of Kerbside Organics from 1 July 2023 to 30 June 2024 – Report to Management Team Meeting 24 July 2023 – Circulates to all Boards.

Moved: J Watson

Seconded: T Bartle

THAT the Kaiapoi-Tuahiwi Community Board

- (a) Receives the information in Items.9.1 to 9.10.
- (b) Receives the separately circulated public excluded information in item 9.11.

CARRIED

10 **MEMBERS' INFORMATION EXCHANGE**

B Cairns

- Recently there had been 9 vehicles parked on what was Jollie Street. People were sleeping in their cars. There had been a complaint however T Sturley and the Community team and been working on finding locations for these people to move to along with further support for them.
- Food Secure North Canterbury had a review of their strategy.

T Blair

- Attended monthly Darnley Club meeting and Annual General Meeting. They needed more committee members.

T Bartle

- Attended Youth Council meeting and meet and greet. Found it fascinating to see the up and coming new leaders. It was great to hear their views and speak to them.
- North Canterbury Neighbourhood Support meeting. It was a strategy meeting for their vision and plan. Also met the new police liaison officer.

A Blackie:

- The Island Road traffic lights were debated at Council and were passed with six votes to five. Those who voted for the traffic lights voted yes as there would be a need in the future rather immediately.
- Huria Reserve planting day was well attended. Planted 900 plants. The next stage was out to tender and would include the entrance waha for the three entrances. This would all be budgeted and managed by the Te Kohaka o Tuhaitara Trust.
- Chaired the Creative Communities Committee meeting which allocated the funds. Twenty-two applications were received however due to having less funding to distribute groups could only receive half of what they had applied for. There was a special post covid fund for festivals which All Together Kaiapoi applied and been successful for Waitangi Day celebrations.
- Attended Council Risk workshop. Discussed moving to a no risk organisation meant more costs were involved. You could never have a 'no risk' situation and the more you went down that track the more it cost rate payers.
- Pegasus Bay Bylaw Committee. Were having their usual issues with vehicles, horses and dogs.

R Keetley:

- Attended Museum Historical Society Day and helped with stair lift discussions.

S Stewart:

- Attended Youth Council meet and greet an meeting.
- Planted replacement oak trees with Keep Rangiora Beautiful. Council staff were in attendance and were hopeful the ongoing issues with Council contractors would be remedied.
- Attended Council Long Term Plan workshop. Requested that Board members be informed of workshop topics via the weekly meeting schedule.
- Kaiapoi Promotions Association had a new president Janine Duke.
- Attended Greypower meeting. Election candidates were present.
- Attended All Boards briefings.
- Attended Huria Reserve planting day.
- Attended Darnley Annual General Meeting.
- Attended Biodiversity Trust final seminar on estuary and coastal issues. There were 90-100 different species of birds in the estuary. M Kwant spoke on Pegasus Bay Bylaw Review.
- Attended Mandeville resurgence drainage drop-in session. The cost could possibly go on the general rate under drainage district wide.

P Redmond:

- Island Road traffic lights were not regarded as urgent however Waka Kotahi had money to spend this financial year and were happy to fund the project if Council was ready.
- Attended a number of cycleway drop in sessions in Woodend and Kaiapoi.
- Attended the Traffic Institute of New Zealand Conference.
 - The President of the group was the Deputy Mayor of Nelson, Rohan O'Neill-Stevens.
 - He attended as the Roothing Portfolio holder for the Council. It was fair to say that he had changed his opinion in some areas around safety, speed, and wire road barriers. They had overseas speakers presenting.
 - The politicians spoke during one session and David Parker had said road maintenance needed 9% per annum replacement or maintained but over recent years that had dropped to 6% and he said that increased funding was needed, and they were offering that at the election. He accepted that the need to upgrade the roading network could impact on land use for housing and affordability.
 - Paul Goldsmith from the National Party talked about reducing congestion and travel times and having an efficient network. He was not in agreement with permanent speed reductions around schools but supported variable speeds.
 - Julie Anne Genter wanted to reduce the number of car journeys and interestingly supported light rail coming to Christchurch.
 - Simon Court from the Act Party was talking about 30 year infrastructure plans, possibly having tolls, and having decisions made locally in the regions.
 - The overall consensus was that there was a need to balance movement, efficiency, safety, productivity and connected communities when it came to transport matters.
 - Vision Zero which was the precursor to the road to zero proposal with Waka Kotahi. This had started in Sweden in 1997 where you were trading off safety against mobility. Safe drivers, safe vehicles, safe roads. They all reduced crashes and the impact and speed was one of the factors put into the equation. 70% of deaths were on rural state highways in Australia but suspect it was similar in New Zealand.
 - The Ministry of Transport was promoting the road to zero campaign. The director of Road to Zero, Bryan Sherritt, presented and he noted that a road death cost \$13.4 million and a serious injury was \$1.3 million.
 - New Zealand had a fairly high death rate from accidents compared with overseas apart from the United States of America. In 2021 we had 6.4 deaths per 100,000 people and in 2022 there were 7.3 deaths per 100,000 people. There were concerns that New Zealand was trending upwards and had worse numbers than Australia and all of Europe.
 - Median barriers, had a target of 1,000 kilometer by 2030. He could see some benefit in having them in some road corridors.
 - They had an action plan from the Ministry of Transport and a monitoring report which was available but was yet to be released by Cabinet.
 - There was a session on EVs and emissions. They were exploring roaming billing so different charging station providers could have a centralized billing system. EVs were now able to tow so that effected how they were charged if you were towing a caravan, how you would pull into a charging station.
 - They talked about micro mobility, e-scooters and the difference between the hire scooters and ones that were privately owned. The privately owned ones had a higher use of helmets and generally seemed to be more responsible with the use of them.
 - The Police spoke and used the Blenheim to Nelson Highway experience where the speed limit had been reduced from 100km/h to 80km/h which had an 80% reduction in crashes and fatalities. It had added four minutes to the journey. It had less impact on St Johns and FENZ and hospital staff.
 - Over a long weekend they had a pilot where a few radio stations played music with a slower beat and according to the study it resulted in a 6% slower average speed over that long weekend.

11 **CONSULTATION PROJECTS**

11.1 **Playspaces in Kaiapoi East**

<https://letstalk.waimakariri.govt.nz/playspaces-in-kaiapoi-east>

Consultation closes Friday 22 September 2023.

11.2 **Mandeville Resurgence Channel Upgrades**

<https://letstalk.waimakariri.govt.nz/mandeville-resurgence-channel-upgrades>

Consultation closes Friday 29 September 2023.

11.3 **Integrated Transport Strategy**

<https://letstalk.waimakariri.govt.nz/integrated-transport-strategy>

Consultation closes Sunday 1 October 2023.

12 **BOARD FUNDING UPDATE**

12.1 **Board Discretionary Grant**

Balance as at 31 August 2023: \$5,422.

12.2 **General Landscaping Budget**

Balance as at 31 August 2023: \$27,370 with a carry forward still to be determined.

13 **MEDIA ITEMS**

14 **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

Moved: A Blackie

Seconded: J Watson

1. That the public be excluded from the following parts of the proceedings of this meeting:

Item 14.1 Rent review Whow Aqualandnz.

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Meeting Item No. and subject	Reason for excluding the public	Grounds for excluding the public-
14.1 Rent review for Whow Aqualandnz.	Good reason to withhold exists under section 7	To enable any local authority holding the information to carry on, without prejudice or

		disadvantage, negotiations (including commercial and industrial negotiations) (s 7(2)(i)).
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CARRIED**CLOSED MEETING**

The public excluded portion of the meeting was held from 5.05pm to 5.21pm.

Resolution to resume open meeting.

Moved: J Watson Seconded: A Blackie

THAT open meeting resumes and the business discussed with the public excluded remains public excluded as resolved.

CARRIED**OPEN MEETING****15 QUESTIONS UNDER STANDING ORDERS**

Nil

16 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NIL

NEXT MEETING

The next meeting of the Kaiapoi-Tuahiwi Community Board will be held at the Ruataniwha Kaiapoi Civic Centre on Monday 16 October 2023 at 4pm.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 5.21PM.

CONFIRMED

 Chairperson

 Date

Workshop (5.21-5.28)

- *Members Forum*
 - *The Board plan would need to be reviewed in February 2024. Staff would bring the Board Plan for adoption to the February 2024 meeting however the Board could request a workshop for a previous meeting to discuss the plan.*
 - *The Board discussed their annual end of your dinner.*

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: RDG-28 / 230614088078

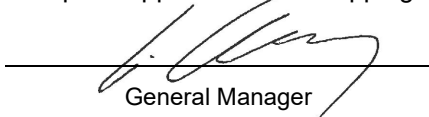
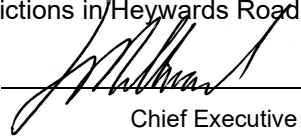
REPORT TO: KAIAPOI-TUAHIWI COMMUNITY BOARD

DATE OF MEETING: 16 October 2023

AUTHOR: Shane Binder, Senior Transportation Engineer
Joanne McBride, Roding & Transport Manager

SUBJECT: Request approval of No-Stopping Restrictions in Heywards Road

ENDORSED BY:
(for Reports to Council,
Committees or Boards)

1. SUMMARY

- 1.1. This report seeks approval to install no-stopping restrictions on the east side of Heywards Road from the intersection of Tram Road, for 125m to the south, joining up with the existing no stopping zone outside of the Clarkville Community Hall and Playcentre and extending to opposite the southern driveway of the school.
- 1.2. Staff received a request for no stopping from Clarkville Hall, following concerns being raised about cars stopping out into the moving lane to either pick-up or drop-off children going to Clarkville School.
- 1.3. This is a busy area and with an increasing roll, there are increasing movements around school drop-off and pick-up times. There are also activities at the Community Hall, and the school also utilises the hall for certain activities. As such it is important that there is good visibility around the school crossing point so this can operate safely.
- 1.4. Due to these safety concerns, it is recommended that stopping is prohibited at this location with markings and signs to reinforce that this area is not suitable for pick up and drop off.
- 1.5. Staff have met with Clarkville School and Clarkville Hall representatives, to discuss concerns and with an aim of agreeing actions to help improve safety outside the school gate. A series of actions have been agreed and are being progressed as follows:
 - Messaging to parents via the school newsletter around carpark use.
 - Encourage travel to be in via Tram Rd / out via Mabers Rd where possible.
 - Clarkville School will investigate the option of a split pick-up time.
 - WDC to provide some road markings / signage and guidance on a possible carpark layout.
- 1.6. After agreement by the Council on 3rd October 2023, the staff are soon to undertake consultation on a Draft Speed Management Plan for the District which includes speed limits around schools. This includes a recommendation that the speed limit be reduced to 30km/hr between Tram Rd past the school, and 60km/hr further along to the Mabers Rd intersection.
- 1.7. This process will take some time to complete as it involves consultation, hearings and decision process, and there is no guarantee of the outcome. Therefore, because of the importance of the existing situation, staff are recommending we do not wait for that process to be completed.

- 1.8. It is noted that Clarkville School do not support the installation of the no stopping, prior to the speed limit reduction being implemented. However due to safety concerns, staff are recommending that installation of the no stopping proceed before the speed limit is changed, but after communication with parents (via the School newsletter) on use of the carpark has been carried out.

2. **RECOMMENDATION**

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. 230614088078.

AND

THAT the Kaiapoi-Tuahiwi Community Board:

THAT the Utilities and Roading Committee:

- (b) **Approves** installation of the following no-stopping restriction:
- i. On the east side of Heywards Road from the intersection of Tram Road for 120m, to align with the end of the current no-stopping lines south of the Clarkville Community Hall.
- (c) **Notes** that staff have met with Clarkville School and Hall representatives and discussed a series of actions to help mitigate safety concerns outside the school.
- (d) **Notes** Clarkville School do not support the installation of no stopping lines until after a lower speed limit is implement on Heywards Rd, however due to safety concerns, it is being recommended that installation of the no stopping proceed earlier (after communications on use of the carpark has been sent out via the School Newsletter).

3. **BACKGROUND**

- 3.1. Heywards Road is a local road in Clarkville that connects from Tram Road southwest to South Eyre Road, through an area with a high number of rural lifestyle blocks and agricultural land.
- 3.2. The Clarkville Hall and Clarkville School are at the northern end of the road, very close to the intersection with Tram Road. Heywards Road generally has a 6.5m carriageway width but it widens to 12.0m in the vicinity of the School and Hall.
- 3.3. Tram Road has a posted speed limit of 80km/h and while there are school permanent warning signs in place and "School" marked on the road, speed from vehicles entering Heywards Road can be higher than desirable.
- 3.4. Clarkville School has a small off-road carpark for some staff and has on-road angled car parks for parents, visitors, and bus parking along the frontage on the western side of Heywards Road, starting about 40m south of the Tram Road intersection. A large, unmarked carpark also exists on the east side of Heywards Road, in front of Clarkville Community Hall. This carpark is owned by the Clarkville Community Hall, however, is also used for drop-off and pick-up for the school.
- 3.5. A crossing point in the middle of the carpark is used as a crossing point by the school during school drop-off and pick-up.
- 3.6. Most staff, parents, and students commute to Clarkville School by car due to its location. During school drop-off and pick-up, parents will use parking on both sides of Heywards Road, including the Clarkville Community Hall carpark. The vicinity of Clarkville School and Hall is shown on the next pages in Figures One and Two.
- 3.7. The school also utilises the Clarkville Community Hall, fields, and tennis courts during school times and therefore children will be crossing outside of pick up and drop off times.

3.8. Figure One: Locations of proposed no-stopping sites



3.9. Figure Two: Clarkville School and Hall vicinity



4. ISSUES AND OPTIONS

- 4.1. Staff have been approached by Clarkville Community Hall representatives and have met on site to discuss safety concerns in relation to parking activity in areas where there is insufficient width to safely park. This is resulting in cars parked into the moving lane when dropping off or picking up children from school.
- 4.2. Staff have also carried out observations around school pick up time (being the condensed time where parents arrive to collect children) and have observed parking in areas where there is inadequate safe space to do so, particularly given the close proximity of the Tram Road intersection.
- 4.3. Due to these safety concerns, it is recommended that stopping is prohibited at this location. It is noted that this recommended no-stopping length includes portions of existing no-stopping restrictions in front of the Hall carpark, so as to provide one cohesive length of no stopping along the frontage.

4.4. Figure Three: Vehicles stopped between the drain and the moving lane.



- 4.5. Staff have met with Clarkville School and Clarkville Hall representatives, to discuss the issues and with an aim of agreeing actions to help improve safety outside the school gate.
- 4.6. A series of actions have been agreed and are being progressed as follows:
- Messaging to parents via the school newsletter around use of the carpark and entry / access points
 - Encourage where possible travel to be in via Tram Rd and out via Mabers Rd to reduce movements around the school gate.
 - Clarkville School will investigate the option of a split pick-up time at the end of the day.
 - WDC to provide some road markings / signage to guide parents using the entry / exit to the hall carpark and provide guidance to the Clarkville Hall representatives on a possible carpark layout / marking.
 - Install the no stopping after the communications with parents (via the newsletter) on use of the carpark has been carried out.
- 4.7. On the 3 October 2023, Council approved consultation on a Draft Speed Management Plan which includes areas around schools.
- 4.8. Reducing speed outside Clarkville School and the Clarkville Hall was considered to be an important safety improvement by both parties' representatives. There will be an opportunity for schools and the community to provide input as part of the consultation process.
- 4.9. Clarkville School do not support the no stopping lines going in until the speed limit is reduced through this area, however this could take some time to get final approval through. The reason for this was the schools concern that parents would park further south on Heywards Road, and this was in an area with higher speeds. While this is noted, there is also considered to be significant risk where parents are parked into the live lane close to the Tram Rd intersection, where visibility is low. As such it is more desirable for parking to be occurring to the south of the school, where clearer visibility exists.
- 4.10. It is noted that this affects an area where up to 6 cars do currently stop, although this is not considered a safe location to do so.

- 4.11. There is an opportunity to consider further safety improvements in this area. This could include options to improve safety around the school crossing point and the entry to the hall carpark. There could also be consideration given to allocating additional budget to expand parking areas through the next Long Term Plan process.
- 4.12. Staff will continue to work with the school and the Clarkville Community Hall to complete actions and consider future improvements. This will take time to work through.
- 4.13. Therefore, the following options are available for the Community Board:
- Option One – Approve the Installation of No Stopping for 120m along the eastern side of Heywards Road.
This is the recommended option due to the safety issues which currently exist around parents pick up / drop off of children in an area which is not suitable for this use.
 - Option Two – Declines the Installation of the No Stopping for 120m along the eastern side of Heywards Road.
This is not the recommended option as it does not address the issues around parking occurring in areas which are not suitable for safe pick up / drop off of children.

Implications for Community Wellbeing

There are implications on community wellbeing by the issues and options that are the subject matter of this report.

The proposed no stopping installation provides safety improvements around the Clarkville Community Hall and the Clarkville School.

- 4.14. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. Groups and Organisations

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

Members of the Clarkville Community Hall Committee and Clarkville Playcentre have met with staff to discuss concerns around safety along with other site-specific issues.

Staff have also met with both the Clarkville Community Hall representatives and Clarkville School representatives to discuss concerns and with an aim to reach agreement on safety issues and how these should be addressed. While a number of actions were agreed, agreement on the installation could not be reached.

5.3. Wider Community

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report; the impacts of roadside management are considered to be localised and minor in nature. It is noted that no public consultation has been carried out with any adjacent residents or the wider community.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

There are financial implications of the decisions sought by this report. Installation of no-stopping road markings, no stopping signs and a sight rail will be carried out through the Road Maintenance contract from maintenance budgets and is estimated to cost approximately \$600.

This budget is included in the Annual Plan/Long Term Plan.

Improved road markings around the carpark entry and exit can be funded from the Minor Safety Programme.

6.2. Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability or climate change impacts.

6.3 Risk Management

If the no-stopping restriction is implemented as recommended in this report, there is a minor risk that it may not be sufficient to fully address behavioural issues which are occurring outside the school gate. Staff will also discuss concerns with the Police and work with the school to see if messaging can be put into the school newsletter.

6.3 Health and Safety

There are minor health and safety risks arising from the adoption/implementation of the recommendations in this report. Physical works will be undertaken through the Road Maintenance contract. The Road Maintenance contractor has a Health & Safety Plan and a SiteWise score of 100.

7. CONTEXT

7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Authorising Legislation

Section 2 of the Land Transport Rule: Traffic Control Devices requires a Road Controlling Authority to "authorise and, as appropriate, install or operate traffic control devices."

7.3. Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report. This report considers the following outcomes:

There is a safe environment for all

- Harm to people from natural and man-made hazards is minimised.
- Our district has the capacity and resilience to quickly recover from natural disasters and adapt to the effects of climate change.
- Crime, injury and harm from road crashes, gambling, and alcohol abuse are minimised.

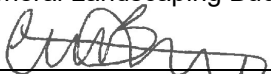
Transport is accessible, convenient, reliable and sustainable

- The standard of our District's roads is keeping pace with increasing traffic numbers.
- Communities in our District are well linked with each other, and Christchurch is readily accessible by a range of transport modes.

7.4. Authorising Delegations

The Community Board has the delegated authority to approve traffic controls (Give Ways or Stop controls) and constraint measures on streets.

The Utilities and Roading Committee is responsible for roading and transportation activities, including road safety, multimodal transportation, and traffic controls.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** GOV – 26 – 08 – 06 / TRIM 231003155980**REPORT TO:** KAIAPOI – TUAHIWI COMMUNITY BOARD**DATE OF MEETING:** 16th October 2023**AUTHOR(S):** Tori Stableford, Landscape Architect, Community and Recreation**SUBJECT:** General Landscaping Budget Update**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)


 General Manager



 Chief Executive
1. SUMMARY

- 1.1. The purpose of this report is to provide an update on the Kaiapoi - Tuahiwi General Landscaping Budget projects. This includes existing projects which the Board have previously allocated budget towards as well as two new projects for consideration of budget allocation.
- 1.2. The Board's General Landscaping Budget allocated by the Council for 2023/24 is \$26,790. So far this has not been spent so the Board have the full budget available for allocation.
- 1.3. The table below summarises the discussion within the report below regarding these projects and the associated outcomes/recommendations for each of these:

Existing/Ongoing Projects				
Project	Budget allocated	Budget Remaining	Challenges / Options	Outcome/Update
Patchinas Walkway Stage 1	\$7,700	\$ 0	This project has been completed using the allocated budget of \$7,700.	Complete
Town Entrances	\$75,810 Total budget	\$75,810	<p>The Board has indicated that the total budget will be spent on the Main North Road Entrance.</p> <p>At a workshop in July staff brought design ideas and costs to the Board for a decision on an entrance sign location and what areas of the entrance the Board would like to see improved. The Board indicated a preference for the Entrance sign to remain</p>	Staff are developing three high level concepts for the entrance sign and adjoining greenspace. An additional report to KTCB will be provided to the November Board meeting seeking the approval of one concept for public

			in the same location. Note: This project has significant budget allocated to it due to the Board accruing their General Landscaping Budget for several years.	consultation.
Raymond Herber Sculpture implementation	\$10,000	\$10,000	Raymond Herber is currently constructing the artwork however construction has been delayed due to illness.	Staff will install the sculpture when it has been completed and delivered by the artist.
Passchendaele Walkway seat and planting	\$3,200	\$3,200	The seats have been constructed and installed onsite by Neville Atkinson. Planting plans for the seat locations were developed however two more seats were added and to accommodate these the planting plans were re-designed. Staff are working with the RSA and the Passchendaele Walkway Trust to ensure the planting component of the project is completed.	Staff are currently working with Delta to implement the planting plans on site within this planting season.

New Projects for Potential Budget Allocation

Project	Budget Required	Challenges / Options	Recommendation
Patchinas Walkway Stage 2	\$6000	All Together Kaiapoi have requested additional funding to support the purchase and placement of two new bench seats in the walkway.	Staff have requested approval in this report for the allocation of additional budget for two new seats. The recommended budget allocation is \$6,000.
Ryder Park Sports Posts	\$5,300	Following a deputation from three students from Shirley Boys High School, Lokie Luca and Tyler requesting a sport post at Ryder Park, the board requested staff work with the boys to develop a request for General Landscaping funding towards this project	Staff have estimated this to cost \$5,300 and are recommending the Board allocate budget to this project. If approved, staff will work with the students to establish the best location for installation on site.
Total Recommended	\$11,300		
Budget available	\$26,790		
Budget Remaining	\$15,490		

- 1.4 If budget is approved to both new projects as per the recommendations, this will leave \$15,490 remaining within the General Landscaping Budget for allocation to further projects. This will require the Board to identify further projects for consideration to Greenspace Staff in the future.

2. **RECOMMENDATION**

THAT the Kaiapoi – Tuahiwi Community Board:

- (a) **Receives** Report No. TRIM 231003155980.
- (b) **Approves** the allocation of \$6,000 from the General Landscaping Budget for the supply and installation of two new bench seats at Patchinas Walkway.
- (c) **Notes** that staff would work with the Patchinas Walkway Working Group to determine the location of the seats within Patchinas Walkway.
- (d) **Approves** the allocation of \$5,300 from the General Landscaping Budget for the supply and installation of a combined football and rugby goal post at Ryder Park.
- (e) **Notes** that staff would work with the students to determine a location for placement of the combined rugby and football goal at Ryder Park.
- (f) **Notes** that staff will install the Raymond Herber ‘Wind Swept Tree’ when the artwork has been constructed, in coordination Waimakariri Public Arts Trust.
- (g) **Notes** that staff will provide a report to the November Kaiapoi-Tuahiwi Community Board seeking approval to undertake public consultation on a Concept Plan for the town entrance for Main North Road, Kaiapoi.

3. **BACKGROUND**

- 3.1. The Kaiapoi-Tuahiwi Board allocated their General Landscaping Budget during the 22/23 financial year towards the projects included in the table below.

Kaiapoi - Tuahiwi General Landscaping Budget			2022/2023
Current General Landscaping Projects			
Project Description	Status	Budget	Remaining
Town Entrance Development - Main North Road	In Progress	\$75,810	\$75,810
Interpretive Signs	In Progress	\$20,000	\$286
Patchina's Walkway	Completed	\$7,700 (\$7,764)	\$0
Tuahiwi Reserve Development	Rescinded	\$25,000	\$0
Seat at BMX Track	Complete	\$2,000	\$0
Raymond Herber	Pending	\$10,000	\$10,000
Passchendaele Walkway	In Progress	\$3,200	\$3,200
Current Available Funds for 23 / 24 Allocation			
Financial Year	Status	Budget	
		\$0 (All carry over is allocated to the projects detailed above)	
2022/2023	Carry Over		
2023/2024	Allocation	\$26,790	
Kaiapoi Tuahiwi Remaining to Allocate			\$26,790

- 3.2. The Board's General Landscaping Budget allocated by the Council for 2023/24 is \$26,790.
- 3.3. In December 2022 staff undertook a workshop with the Kaiapoi-Tuahiwi Community Board to identify potential projects that the Board may choose to spend their General Landscaping Budget on. The Board did not identify any projects for funding allocation at that time.
- 3.4. In July this year Greenspace staff were contacted by Jackie Watson as a member of All Together Kaiapoi requesting support to reinstate items removed from the Kaiapoi riverbanks, such as an anchor and boat shaped seats currently held at Councils Greenspace storage area in Rangiora, into Patchina's Walkway. The details of this request are detailed in this report.
- 3.5. In August this year staff provided a memo to the Board summarising the results of a workshop held on the 17th of July around the Main North Road Town Entrance project. This memo also requested further ideas from the Board that they may choose to spend their General Landscaping Budget on. Staff did not receive any further suggestions from the Board.
- 3.6. At the August meeting the Board received a deputation from Shirley Boys High School students, Lokie, Luca and Tyler, requesting support to install a combined rugby and football goal, at Ryder Park. Staff suggested seeking approval for the allocation of budget from the 23/24 financial year General Landscaping Budget for this project.
- 3.7. A summary of progress on the current General Landscaping projects and further details of new projects for budget allocation (Ryder Park and Patchina's Walkway) are detailed in the issues and options section below.

4. ISSUES AND OPTIONS

Ryder Park – Rugby / Football Goal

- 4.1. In June this year three students from Shirley Boys High School, Lokie Luca and Tyler contacted the Council asking for assistance to install a rugby or football goal, or both, at Ryder Park, in Sovereign Palms, Kaiapoi. The students live in Sovereign Palms and believe that Ryder Reserve is not being used to its full potential, and for this reason they would like to see additional recreational equipment such as a football goal and/or rugby posts installed. The students think that the upgrade would serve the community, encouraging young people and in particular teens to use Ryder Park and to be outdoors.
- 4.2. The students noted that having additional sport facilities in the area would benefit social wellbeing by encouraging people to play and interact as well as improving physical and mental wellbeing. The students acknowledged that there is a playground at Ryder Park however this is focused on younger children. Rugby and/or football posts would provide recreation opportunities for teenagers, and young adults in the area.
- 4.3. The students set up a petition via 'Change.org' and had received 145 signatures. They also canvassed the area and had 100 physical signatures. The petition had been shared on the Kaiapoi Residents Page on Facebook which had received great support.
- 4.4. Lockie, Luca and Tyler applied to the Board for a Discretionary Grant, however the application was not accepted because the students are not a Group or Organisation. Council staff therefore advised the students to attend the August Kaiapoi-Tuahiwi Community Board meeting and do a deputation presenting their ideas and seeking funding. Shirley Boys High School students Lockie, Luca and Tyler carried out the deputation on the 17th of July Board meeting this year presenting their proposal for Ryder Park.

- 4.5. Board members and Council staff discussed the original intent of the park as a kickable space, and not a formalised sports field. Board members asked the students if they were wanting a pair of goal posts, or a single central goal. Lokie suggested that one goal would suit the space because the students were not suggesting a formalised sports field only some additional recreation equipment. Staff noted that there had been other groups in the past who had provided similar ideas however these had not gone ahead because staff believed that this reserve was serving its purpose. However, given that there are no other plans for the reserve staff are in support of further enhancement.
- 4.6. Board members asked the students if it would be possible to source a combined rugby and football posts, and the students suggested that it is possible, however combined goals are more costly.
- 4.7. The Board were supportive of the idea and staff noted that there is no current budget for the project but suggested that staff prepare a report for the Board requesting allocation of budget to the project from the Boards General Landscaping Budget.
- 4.8. Staff have investigated the options for a combined rugby and football goal and found there to be New Zealand suppliers. The estimated approximate cost for senior sized goals is \$3,800, and for a junior sized goal \$1450. The installation would require the installation of supplied two sleeves set in concrete, which is estimated at around \$1500. Staff suggest that based on the students reasoning for the equipment being for teenagers and older children that a senior sized combined goal would be the most suitable, bringing the total estimated costs to \$5,300.
- 4.9. Staff have discussed the maintenance of the goal with the supplier who noted that the senior sized combined goal is galvanized steel, meaning that it would not require ongoing painting costs. A net would be provided for the football goal aspect of the goal, which has Velcro attachments and would require installation when required. If the net were to become a permanent fixture Greenspace staff may need to investigate a more permanent fixture solution.
- 4.10. If the Board approve the allocation of funding towards the installation of the combined football and rugby goal, staff will work with Lockie, Luca and Tyler to determine an appropriate location on site.

Patchina's Walkway

- 4.11. Patchina's Walkway was developed by All Together Kaiapoi (previously You Me We Us) as a community gap filler project. The space existed as an unformed gravel surface with sculptural elements placed within it, and an asphalt footpath on the northern boundary. The walkway had not been well maintained and had become a space that did not contribute to the amenity of the Kaiapoi town centre. All Together Kaiapoi contacted staff to request the space be upgraded to create an area which appears more permanent, organised, and attractive.
- 4.12. The Kaiapoi–Tuahiwi Community Board Allocated \$7,700 towards the upgrade of Patchinas Walkway to achieve the upgrade requested from All Together Kaiapoi. Last year staff took a Concept Plan to the Board for the upgrade. The Concept Plan included a surface tidy up and re-surface, bench seats, gardens, and other landscape features in the storage of All Together Kaiapoi. Staff received quotes to implement the Concept Plan that were above the allocated \$7,700 budget and subsequently the Board approved a reduced scope to tidy up the surface of the walkway rather than allocating more budget. The tidy up was completed in early 2023.
- 4.13. Council is continuing to work with developers to identify the use of the Kaiapoi south business area which will in turn impact the development of Patchinas Walkway in the future as a key link to Williams Street and Kaiapoi town centre. Therefore, the upgrade was viewed as temporary as discussed with the Board when budget was allocated.

- 4.14. In July this year staff were contacted by Jackie Watson on behalf of All Together Kaiapoi to request support for the relocation of an anchor and boat shaped seats from Councils Water Unit storage area to Patchinas Walkway. The anchor and bench seats are items that were previously on the Kaiapoi riverbanks but have been removed and stored. Board member Brent Cairns has advised that the bench seats would require some work to be brought up to standard for placement in a community space and that this work is work that the Kaiapoi Menz Shed could undertake however they would require payment.
- 4.15. Board member Brent Cairns has recently supplied Jackie Watson and Greenspace staff with example images of street furniture that could be added to Patchinas Walkway. These furniture items include bike racks, planted pots, and a range of seating. Brent has suggested these items based on being low-cost solutions and adding colour to the walkway. Brent has noted that seats in Patchina's Walkway would provide a pleasant resting spot for people working in central business area of Kaiapoi during breaks and encourage people to use the area.
- 4.16. As discussed above bench seats were included in the original Patchinas Walkway Concept Plan to encourage the public to view and enjoy the artwork that is within Patchinas Walkway. There is no additional money available within the \$7,700 budget allocated to the Patchinas Walkway project to either move or renovate the bench seats or anchor. Staff have therefore advised All Together Kaiapoi that further allocation of funding from the Boards General Landscaping Budget would need to be sought to place these items in Patchina's Walkway.
- 4.17. Greenspace staff have estimated the cost of relocating, renovating (utilising the Menz Shed) and installing the boat shaped bench seat from Councils Greenspace storage area in Rangiora to Patchinas Walkway, and for relocating and installing the anchor as follows.

Boat shaped bench seats

- Pick up and relocation by truck to the Menz Shed	\$5,00
- Carpentry work	\$1,000
- Installation in concrete footings at Patchina's Walkway	\$1,000
(\$500 per seat)	
TOTAL	<u>\$2,500</u>

Anchor

- Pick up and Relocation by Hi-Ab	\$1,000
- Installation on concrete footing	\$1,000
TOTAL	<u>\$2,000</u>

- 4.18. Following consideration of the work involved to bring the boat shaped bench seats up to a useable standard, Jackie Watson, on behalf of All Together Kaiapoi has requested budget allocation for the purchase and installation of two new seats for Patchinas Walkway.
- 4.19. Greenspace staff have investigated costs for the supply and installation of new seats and estimated the costs to be \$2500 per bench seat with a back support and arm rests, and \$500 per seat for installation in concrete footings. The total estimated budget required to supply and install two new bench seats at Patchina's Walkway is \$6,000.

- 4.20. As mentioned earlier in the report, the boat shaped bench seats were earlier located along the Kaiapoi riverbanks and were removed in favour of newer more modern seats as earthquake recovery work has been carried out. Although it would be a lower cost to refurbish and reinstall the bench seats rather than purchase new seats, to enhance the accessibility and maintain design consistency throughout Kaiapoi staff recommend the installation of new bench seats. If Patchinas Walkway is upgraded to a permanent installation as part of the Kaiapoi South Business Area, the bench seats could be used as part of that installation or relocated to another location in central Kaiapoi.
- 4.21. At this stage staff have not recommended the allocation of budget towards the anchor relocation because Should the Board approve the allocation of budget to any additional items for Patchinas Walkway, staff would work and meet with the Patchinas Walkway Working Group on site to determine locations for placement.

Passchendaele Walkway

- 4.22. Staff have been working with the Passchendaele Walkway Trust and the RSA, to support a proposal for seating and additional landscaping along the sides of this pedestrian/cycle linkage which runs between Kaiapoi and Rangiora. The Passchendaele Walkway Trust intended to develop a conceptual staged plan for the length of the linkage and requested placing a commemorative seat at each end of the track along with some planting behind the seat. The RSA had approved \$1,000 towards each of these seats but the trust sought additional funding to complete this part of their plan.
- 4.23. At the March 2022 Kaiapoi-Tuahiwi Community Board meeting the Board supported a seat in this location and approved the allocation of \$3,200 from the General Landscaping budget towards a seat and planting at the Kaiapoi end of Passchendaele walkway. The Rangiora Ashley Community Board also allocated the same budget from their General Landscaping Budget for a seat and planting at their end. This brings the total budget to \$6,400 for this project across the Kaiapoi-Tuahiwi Community Board and Rangiora – Ashley General Landscaping Budgets.
- 4.24. Following the Boards approval of \$3,200 from the General Landscaping budget towards these seats and planting Greenspace staff advised the Passchendaele Trust that they may construct and install the bench seats. The Trust worked with Neville Atkinson to build the seats and due to significant cost savings found by Neville, 4 seats have been able to be installed along the length of the walkway. Staff met with the Trust and the RSA to identify the most appropriate locations for these seats, and these have now been installed.
- 4.25. Once installed, Council staff worked with the Trust to develop a landscape plan for the plantings associated with the seats to confirm the final species selected.
- 4.26. Staff developed a Concept Plan (typical to all sites) for the planting areas in 2022 and met with Delta, Councils contractors, to discuss the maintenance and survival of the proposed plants.
- 4.27. Staff have also consulted on the planting plans with Trust on species choices and initial feedback from the group was to use fewer native species and include more species of colour, in particular additional yellow and red, to be reflective of the Belgian flag. The Trust also gave some feedback on the native tree species suggested and requested European tree species with Belgian reference be used. While staff are in support of a tree species which holds significance the planting locations are limited in space due to existing fence lines, the walkway itself, the railway line and overhead power lines which limits larger species being used. Staff have suggested using the European Beech (*Fagus sylvatica*) in areas that space allows and using a smaller species of Kowhai (*Sophora Microphylla*) a tree native to New Zealand, in areas where space is limited. The Kowhai is smaller in size but also provides the yellow colour that the Trust requested to be included.

- 4.28. Delta sprayed off the areas for planting in preparation, and in the process made staff aware that two more seats had been added to the walkway bringing the total to 6 seats. Staff therefore needed to reduce and re design the planting areas to spread the allocated planting budget across two more locations. Due to the additional work required staff were not able to complete the planting within the season had to wait until the next planting season in 2023.
- 4.29. Greenspace staff are currently working with Delta to implement the planting plans and have been advised by Delta that watering over summer. Staff support this suggestion to ensure survival and if any money remains within the allocated budget, it will be used for this purpose. Any remaining budget required to cover the cost of watering once the General Landscaping Budget allocation is fully spent will be funded through existing operational budgets.

Raymond Herber sculpture

- 4.30. In November 2021 Board members contacted Greenspace staff to notify them that the Waimakariri Arts Trust were looking to donate \$10,000 for a 4m high Raymond Herber sculpture named 'Wind Swept Tree', in the Kaiapoi area, and to request staff investigate a suitable location for the sculpture.
- 4.31. Staff contacted artist Raymond Herber, to gain an understanding of the sculpture design and of the installation requirements involved. Staff understand from this discussion and from the Board that the sculpture is best suited to a location where there is an opportunity for a silhouette against an open sky beyond the sculpture so began investigation locations to suit this. Based on the costs of previous art/sculpture installations and an understanding of the Raymond Herber Sculpture, staff estimated the cost to installation the sculpture to be approximately \$10,000.
- 4.32. At the March Kaiapoi-Tuahiwi Community Board meeting staff outlined the project and advised the board that an appropriate location was being investigated. The Board also approved the allocation of \$10,000 from the General Landscaping Budget for the installation of the sculpture when a suitable location has been agreed on with the Waimakariri Arts Trust and the Kaiapoi – Tuahiwi Community Board.
- 4.33. Following the approval of the Board to allocate \$10,000 towards the installation of the Raymond Herber "Wind Swept Tree" sculpture, Greenspace staff continued to investigate a suitable location for the sculpture. Staff prepared a variety of location options and discussed them with the Waimakariri Public Arts Trust last year. Following that meeting Greenspace staff submitted a report to the Board seeking approval for installation of the sculpture in the location supported by the Waimakariri Public Arts Trust.
- 4.34. The position approved for the sculpture within Silverstream Esplanade Reserve is upon a low mound Northeast of the central path in the reserve. This location was suggested as it enables visibility from Ohoka Road and the existing footpath network within the Reserve. Due to the reserve being lower in topography than Ohoka Road, placement upon the mound would raise the sculpture for better visibility. The location can be seen on the plan below.



Proposed sculpture location at Silverstream Esplanade Reserve

- 4.35. The Board approved the installation of the sculpture in the proposed location and the Arts Trust let Raymond Herber know that they would be going ahead with the purchase of the sculpture.
- 4.36. Unfortunately, Raymond Herber has been unwell and therefore there have been significant delays with the creation of the 'Wind Swept Tree' sculpture. Staff have maintained communicated with the Arts Trust who will advise when the sculpture is complete and ready for installation, and this will be installed at that point and the Board will be informed when this is to occur once confirmed.

Town Entrance Development - Main North Road

- 4.37. Previously, the Kaiapoi-Tuahiwi Community Board has allocated \$30,000 towards the development of the town entrances. However, no physical works were undertaken while the Council's Town and Settlements Entrance Strategy was being created. Budget for this work was included in a bid to the Long-Term Plan however due to the impacts of Covid on rate payers, Council chose not to prioritise this work. No budget was therefore allocated towards this project but rather indicated that the individual Boards could choose to use their General Landscaping Budget for this purpose.
- 4.38. While the Board has allocated budget to this, the development of entrances to towns is part of a larger process lead by Council's Business and Centre's team. The Business and Centre's team coordinated with Greenspace and Roading staff to appraise the entrances to the towns within this district which helped drive the development of Council's Town and Settlements Entrances Strategy. This prioritised the development of the entrances to towns within the district and what level of intervention is required. The Town and Settlements Entrance Strategy was then adopted by Council.
- 4.39. Staff presented a Report to the Kaiapoi – Tuahiwi Community Board in March 2022 discussing the information within the Town and Settlement Entrance Strategy and suggested the staging of entrances as set out within the Strategy. Staff understand that the Board wish to develop the Kaiapoi Town Entrances as one project in a coordinated fashion, and therefore suggested the allocation of additional budget from the Boards General Landscaping Budget to allow the upgrade of each entrance identified in the Strategy. The Board approved the allocating of a further \$45,810 from the 21/22 financial years General Landscaping Budget, bringing the total budget available for the projects in the 22/23 financial year to \$75,810.

- 4.40. Due to the level of work involved and Greenspace staff shortages it was recommended that staff develop designs for the Town Entrances in the 22/23 financial year. The suggested staging and initial estimate of budget allocation towards each Kaiapoi Town Entrance suggested to the Board was as follows:

Stage 1.	22/23 Financial year	Williams Street	\$30,000
Stage 1.	22/23 Financial year	Main North Road	\$30,000
Stage 2.	23/24 Financial year	Smith Street	\$7,500
Stage 2	23/24 Financial year	Ohoka Road	\$7,500

- 4.41. Councils Town and Settlement Entrance Strategy suggested the priority of the Williams Street and Main North Road entrances, and this was presented to the Board at the March 22 meeting. Staff estimated an allocation of \$30,000 towards each from the \$75,810 total budget and suggested the upgrade of these entrances in the 22/23 financial year at a later Board briefing the Board indicated that it was their preference that the full budget of \$75,810 be used for the Main North Road (South) entrance only with a journey approach taken to design rather than just one entrance location. On the 17th of July 2023 Greenspace staff held a workshop with Board members to discuss conceptual ideas and prices associated with these for the upgrade of the Main North Road (South), Kaiapoi, Town Entrance.

- 4.42. At the workshop on the 17th of July, the Board indicated support in focusing only on enhancing the entrance sign in the current location and upgrading it. The following ideas were raised for investigation/costing to make the existing entrance sign more attractive and visible:

- Lift the concrete 'Kaiapoi' section of the sign up higher to be more visible,
- Improve the planting around the sign,
- Improve the colours of the sign,
- Re-locate the existing light pole and 50km zone sign away from in front of the sign.

- 4.43. In addition to these the Board requested Greenspace staff include some conceptual ideas to improve the landscape plantings adjoining the entrance sign and north of this area. Suggestions included:

- Removing the timber edging from around the magnolia trees, and
- Additional planting along this length.

- 4.44. Staff have investigated the Board's ideas and are developing a Town Entrances Project report which will present a proposal for this entrance sign and landscaping and seek approval public consultation. Unfortunately, this required more detail and information regarding cost estimates and impacts on future operational budgets at time of writing this report and so will come to the November Board meeting for consideration. This will include a communications plan outlining the timings and processes suggested for this consultation.

A summary of the above projects is included in the table below;

Existing/Ongoing Projects				
Project	Budget allocated	Budget Remaining	Challenges / Options	Outcome/Update
Patchinas Walkway Stage 1	\$7,700	\$ 0	This project has been completed using the allocated budget of \$7,700.	Complete
Town Entrances	\$75,810 Total budget	\$75,810	<p>The Board has indicated that the total budget will be spent on the Main North Road Entrance.</p> <p>At a workshop in July staff brought design ideas and costs to the Board for a decision on an entrance sign location and what areas of the entrance the Board would like to see improved. The Board indicated a preference for the Entrance sign to remain in the same location.</p>	Staff are developing three high level concepts for the entrance sign and adjoining greenspace. An additional report to KTCB will be provided to the November Board meeting seeking the approval of one concept for public consultation.
Raymond Herber Sculpture implementation	\$10,000	\$10,000	Raymond Herber is currently constructing the artwork however construction has been delayed due to illness.	Staff will install the sculpture when it has been completed and delivered by the artist.
Passchendaele Walkway seat and planting	\$3,200	\$3,200	<p>The seats have been constructed and installed onsite by Neville Atkinson.</p> <p>Planting plans for the seat locations were developed however two more seats were added and to accommodate these the planting plans were re-designed.</p> <p>Staff are working with the RSA and the Passchendaele Walkway Trust to ensure the planting component of the project is completed.</p>	Staff are currently working with Delta to implement the planting plans on site within this planting season.

New Projects for Potential Budget Allocation			
Project	Budget Required	Challenges / Options	Recommendation
Patchinas Walkway Stage 2	\$6000	All Together Kaiapoi have requested additional funding to support the purchase and placement of two new bench seats in the walkway.	Staff have requested approval in this report for the allocation of additional budget for two new seats. The recommended budget allocation is \$6000.
Ryder Park Sports Posts	\$5,300	Following a deputation from three students from Shirley Boys High School, Lokie Luca and Tyler requesting a sport post at Ryder Park, the board requested staff work with the boys to develop a request for General Landscaping funding towards this project	Staff have estimated this to cost \$5,300 and are recommending the Board allocate budget to this project. If approved, staff will work with the students to establish the best location for installation on site.
Total Recommended	\$11,300		
Budget available	\$26,790		
Budget Remaining	\$15,490		

Implications for Community Wellbeing

There are implications on community wellbeing by the issues and options that are the subject matter of this report. Staff believe that all projects discussed will have positive impacts on the communities within which they are located.

The recommendations within this report support Greenspace to achieve community outcomes within the following areas of wellbeing; U.N Sustainable Development Goals, Social Wellbeing, Economic Wellbeing, Environmental Wellbeing and Cultural Wellbeing.

The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are likely to be affected by the upgrade of the town entrances and have an interest in the subject matter of this report. Staff are in the process of contacting Ngāi Tūāhuriri to ensure that they are part of this project. Staff do not believe that the Ngāi Tūāhuriri would have an interest in the other projects.

5.2. Groups and Organisations

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

The Waimakariri Arts Trust has donated \$10,000 for the Raymond Herber sculpture and therefore have a significant interest in this matter. Staff will work with the Waimakariri Arts Trust when it comes to installing this art piece on site in the chosen location.

Staff believe Rotary and the Lions have had input into the design of the existing Kaiapoi town entrance signage and anticipate consulting with the group if the signage is replaced, amended or relocated as part of the consultation process.

The upgrade of Patchina's walkway has been instigated by All Together Kaiapoi who are keen for this space to be developed and their representative has seen the previously approved Concept Plan. Staff will update members of All Together Kaiapoi of the outcome of this meeting and the future of the project.

Staff have been working with the Passchendaele Walkway Trust and the RSA to develop the landscape along the sides of this pedestrian linkage which runs between Kaiapoi and Rangiora. The RSA have donated funding towards the installation of a bench seat at the Kaiapoi end of the Passchendaele Walkway and therefore have a significant interest in this matter Staff will continue to work with these groups to keep them informed.

5.1. **Wider Community**

The wider community is likely to be affected by, or to have an interest in the subject matter of this report.

The Town Entrances project would be of particular interest to the community and therefore appropriate public consultation of concept plans would be carried out. Improved design of the town entrances has the capability to give meaning, history, and ownership of Kaiapoi to the community and therefore consultation would be beneficial.

The installation of the Raymond Herber sculpture would be a positive thing for the wider community and staff do not believe public wider consultation would be required. Based on location of the installation for the Raymond Herber Sculpture staff do not believe that consultation would be required.

The placement of planting along the Passchendaele Walkway would not alter the use of the space as a thoroughfare or informal resting space. Rather, they make the space more inviting to users and staff believe the changes proposed will have mostly positive impacts on the users/wider community. Staff therefore do not believe consultation on the seat is required.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

There are financial implications of the decisions sought by this report.

This report seeks the allocation of \$5300 towards a combined football & rugby goal post at Ryder Park and the allocation of \$6000 for bench seats at Patchina's Walkway, which is a total allocation of \$11,300 from the Boards General Landscaping budget. There is sufficient budget to cover these projects and \$15,490 would remain in the General Landscaping Budget for allocation to other projects.

This budget is included in the Annual Plan/Long Term Plan.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do have sustainability and/or climate change impacts. Sustainability is about more than protecting our resources, it encompasses everything from energy and material use to ensuring that our people can live healthy lives. Staff work hard to ensure that where possible materials are either re-used, locally sourced or of a high durability. The seats for the Passchendaele walkway were made using mainly donated wood and, in all cases, the installation contractors would be local to the district.

By enhancing the town entrances and making them more inviting, they will encourage people to use and enjoy central Kaiapoi. This not only brings local pride in the community to celebrate what is unique to the area they live in but also helps bring money into the local economy to help support the local community.

Art in the public realm has positive impacts on wellbeing and the sustainability of the community due to its ability to provide interest, provoke thought and create minor social interactions between viewers.

The implementation of planting along the Passchendaele linkage not only supports the natural environment but also the wellbeing and enjoyment of the community in the public space.

6.3. **Risk Management**

There are no significant risks arising from the adoption/implementation of the recommendations in this report.

6.4. **Health and Safety**

There are health and safety risks arising from the adoption/implementation of the recommendations in this report because this would lead to work being undertaken. If approved, the health and safety of any contractor would be managed by the Waimakariri District Council Greenspace Team and would require contractors to be prequalified (i.e. Sitewise) and to submit appropriate health and safety plans (Site Specific Safety Plan - SSSP) along with any required Traffic Management Plans for review by the project manager prior to construction beginning on site.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

All projects mentioned in this report fall under the Reserves Act. The development of the town entrances will be within the Roding corridor. All signage shall be in accordance with the District Plan and the Signage Bylaw (2012). Additional Government and NZTA legislation applies relating to signage but this is dependent on the particular road/location and type of sign being proposed. Therefore, Staff will work with the Roding Team who are familiar with this legislation to determine a safe location for the town entrances and any specific details around the signs or landscaping.

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

Public spaces and facilities are plentiful, accessible and high quality, and reflect cultural identity:

- There is a wide variety of public places and spaces to meet people's needs.
- There are wide-ranging opportunities for people to enjoy the outdoors.
- The accessibility of community and recreation facilities meets the changing needs of our community.
- Public spaces express the unique visual identity of our District.

There are wide ranging opportunities for people to contribute to the decision making that affects our District:

- Opportunities for collaboration and partnerships are actively pursued.

The community's cultures, arts and heritage are conserved, developed and celebrated:

- There are wide-ranging opportunities to participate in arts and cultural activities.
- Public places and spaces provide opportunities for cultural expression and integrated arts.

Effect is given to the principles of the Treaty of Waitangi:

- Maori cultural identity, values and aspirations are reflected in built and natural environments.

The distinctive character of our takiwā – towns, villages and rural areas is maintained, developed and celebrated:

- The centres of our towns are safe, convenient and attractive places to visit and do business.
- Our rural areas retain their amenity and character.
- Public spaces reflect the distinct narratives, character and cultural identity of our takiwā.

7.4. Authorising Delegations

The Kaiapoi-Tuahiwi Community Board have the delegation to approve the recommendations within this report.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-08-06 / 231004156485

REPORT TO: KAIAPOI-TUAHIWI COMMUNITY BOARD

DATE OF MEETING: 16 October 2023

AUTHOR(S): Kay Rabe, Governance Advisor

SUBJECT: Applications to the Kaiapoi-Tuahiwi Community Board's Discretionary Grant Fund 2023/24

ENDORSED BY:
(for Reports to Council, Committees or Boards)



General Manager



Chief Executive

1. SUMMARY

This report is to consider an application for funding received from:

Name of Organisation	Purpose	Amount Requested
Pines Kairaki Beaches Association	Towards the hosting a Christmas event	\$515
Total:		\$515

Attachments:

- i. Application from Pines Kairaki Beaches Association (Trim Ref: 231004156475).
- ii. A spreadsheet showing the previous two years' grants.
- iii. Board Funding Criteria 2023/24 (Trim Ref: 210603089725).

2. RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. 231004156485.
- (b) **Approves** a grant of \$..... to the Pines Kairaki Beaches Association towards the hosting a Christmas event.

OR

- (c) **Declines** the application from the Pines Kairaki Beaches Association.

3. BACKGROUND

- 3.1. The ***Pines Kairaki Beaches Association*** is requesting funding for hosting a Christmas event.
- 3.2. The current balance of the Kaiapoi-Tuahiwi Community Board's Discretionary Grant Fund for 2023/24 is \$5,422.

4. **ISSUES AND OPTIONS**

Pines Kairaki Beaches Association (PKBA)

- 4.1 The PKBA was founded in 1921, originally as 'The Pines Association'. In the early years, the PKBA provided the settlements with a variety of public facilities, including a playground, improved toilets and changing shed, a public water well and the community hall. Many of these projects were self-funded, using the proceeds generated from the PKBA's annual gala. The PKBA has also played a vital role in lobbying the Council for better living conditions, contribution to the installation of electricity, the sewerage system and other core infrastructural projects.
- 4.2 The PKBA are seeking funding to host a community Christmas event aimed at young families, school children and the youth residing within the Pines and Kairaki Beach area. It is envisaged that the event would include a visit from Santa, a bouncy castle, candy floss, games, face painting, music, and food stalls. The funding will be used to cover the food costs to enable families to enjoy a free day out.
- 4.3 While there are currently approximately 180 families in the beach communities, organisers also expect a large number of families from Kaiapoi to attend the event. The aim of the event is to bring the community together to mingle and interact while enjoying the fun, food and entertainment provided. This will make the community a happier place to live and be good for wellbeing of residents while providing PKBA satisfaction for a well organised event.
- 4.4 The event will still proceed even if this application is not successful, however, it may mean that attendees will have to pay for food at a time when money becomes particularly stressful. Kiwi Gaming has committed to providing funding to cover the bouncy castle, face painting and the music components for the day. PKBA has received the following funding from the Board over the last five years, and all Accountability Forms have been received:

Date	Project	Grant
November 2019	Annual Gala	\$600
April 2021	BBQ for firefighters	\$500
November 2021	Community Pantry	\$443
Total		\$1,543

- 4.5 The Board may approve or decline grants as per the grant guidelines.
- 4.6 **Implications for Community Wellbeing**
There are social and cultural implications on community wellbeing by the issues and options that are the subject matter of this report, which affect all sectors of society.
- 4.7 The Management Team has reviewed this report.

5. **COMMUNITY VIEWS**

5.1 **Mana whenua**

Taking into consideration the provisions of the Memorandum of Understanding between Te Ngāi Tūāhuriri Rūnanga and the Council, Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report.

5.2 **Groups and Organisations**

Other groups or organisations are unlikely to be affected by or be interested in this report's subject matter.

5.3 **Wider Community**

The wider community will likely be affected by or interested in this report's subject matter, given that many families would enjoy a stress and cost free event which will positively affect the community's wellbeing.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1 **Financial Implications**

The Annual Plan for 2023/24 includes budget provision for the Kaiapoi-Tuahiwi Community Board to approve grants to community groups up to \$5,390. An amount of \$2,132 is expected to be carried forward from the 2022/23 financial year, bringing the Discretionary Grant Fund to a total of \$7,522 this financial year. Once the carry forwards are finalised the figure will be amended appropriately.

The application criteria specify that grants are generally limited up to \$750 in any financial year (July to June) with a maximum of \$1,000, however, groups can apply twice in a year, providing it is for different projects. Where applicable, GST values are calculated and added to appropriately registered groups if decided benefits exceed Board resolved values.

The current available balance of the Kaiapoi-Tuahiwi Community Board's Discretionary Grant Fund 2023/24 is currently \$5,422, and if this application is granted the balance of the fund would be \$4,907.

The Board may consider granting more than \$750 in exceptional circumstances provided that detailed reasons for exceeding the present limit are provided.

6.2 **Sustainability and Climate Change Impacts**

The recommendations in this report do have sustainability and/or climate change impacts.

6.3 **Risk Management**

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.4 **Health and Safety**

All health and safety related issues will fall under the auspices of the groups applying for funding.

7. **CONTEXT**

7.1 **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Authorising Legislation**

Not applicable.

7.3 **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

People are friendly and caring, creating a strong sense of community in our District. There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 **Authorising Delegations**

Community Boards have delegated authority to approve Discretionary Grant Funding.

Groups applying for Board Discretionary Grants 2022/2023 ⁴⁷

Name of Group: Pines Kairaki Beaches Association

Address: [REDACTED]

Contact Person within Organisation: Jacinta [REDACTED]

Position within Organisation: Events Organiser - Funding

Contact phone number: [REDACTED] Email: [REDACTED]

Describe what the project is and what the grant funding be used for? (Use additional pages if needed)

Christmas Event - PKBA are applying for funding to support a Christmas community event, focusing on young families, school children and youth aged residents in the Pines and Kairaki Beach Area. Santa, bouncy castle, candy floss, games, face paint, food provided, music. The funding we are asking for is to cover the food so we can provide a free day out for our residents.

What is the timeframe of the project/event date? Planned for Sunday 26th November 2023

Overall Cost of Project: See attached budget Amount Requested: \$514.73

How many people will directly benefit from this project? 180families

Who are the range of people benefiting from this project? (You can tick more than one box)

- People with disabilities (mental or physical) Cultural/ethnic minorities District
- Preschool School/youth Older adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka _____% Rangiora-Ashley _____% Woodend-Sefton _____% Kaiapoi-Tuahiwi 50 %

Other (please specify): There are at least 180 families in our beach communities

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

N/a

What are the direct benefit(s) to the participants?

Bringing the community closer together. Fun and Entertainment for the community.

What is the benefit(s) to your organisation?

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Satisfaction that our community association is benefiting our community by providing events to bring our residents closer together with a community event.

What are the benefit(s) to the Kaiapoi-Tuahiwi community or wider district?

Happier Beach Communities at Kairaki and Pines Beach

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?) Yes No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

N/a

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

Kiwi Gaming has approved funding to cover the bouncy castle, face painting and music

Have you applied to the Kaiapoi-Tuahiwi Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

Empty box for details of other project funding applications.

- Enclosed Financial Balance Sheet and Income & Expenditure Statement
(compulsory – your application cannot be processed without financial statements)
- Supporting costs/quotes
- Other supporting information

- I am authorised to sign on behalf of the group/organisation making this application.
- I declare that all details contained in this application form are true and correct to the best of my knowledge.
- I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.
- I accept that information provided in this application may be used in an official Council report available to the public.

Please note: If submitting your application electronically, entering your name in the signature box below will be accepted as your signature:

Signed: _____ Date: 3/10/2023

Pines Kairaki Beach Association

PKBA Christmas Event Budget

Event Date:

Sunday 26th November 2023

Prepared Aug 2023 by Jacinta Sutherland

Location:

Pines Beach Community Hall and Oval

Description	Supplier	Contact Details	Preferred #1	Option #2	Notes
Entertainment/Music/DJ - TBC	Down by the River	<u>Nigel Cook (Local)</u>	\$ 800.00		Band arranged by Nigel
	Option #2	Chris Anderson (local DJ)		\$ 200.00	
Venue Hire	PKBA	Sharyn Lodge	\$ 60.00		Pines Beach Community Hall (4 hours hire)
Venue Cleaning and Rubbish	PKBA	Sharyn Lodge	\$ 110.00		Pines Beach Community Hall
Advertising	PKBA	Jacinta Sutherland	\$ 120.00		Printing, signage, facebook & flyers
Bouncy Castle - Big Slide	Fun HQ Ltd	Graham Moss	\$ 598.00		Large - includes set up, travel, generator and supervisor
	Option #2	The Boucey Castle		\$ 287.50	Fire Engine - Medium (excludes set up, travel and supervisor)
Face Painting	Colournsparkle	Kim Forster	\$ 200.00		\$100 per hour (2 hours)
Candy Floss		Nikki Brown	\$ 90.00		\$30 per hour (3 hours)
Catering	The Smokin Que	<u>smokinquecrew@gmail.com</u>	\$ 3,500.00		\$35 per head approx 100 estimate
	Option #2	Burger BBQ - PKBA		\$ 600.00	Burgers and hot chips put on by PKBA
Gifts from Santa	PKBA	Kayla Milnes	\$ 200.00		Gift for kids, \$\$ dependent on RSVP could be increased cost
Total		<u>TOTAL BUDGET</u>	\$ 5,678.00		

New World KAIAPOI



QUOTE

52 Charles Street, Kaiapoi

Date: 30/09/2023

To:
Jacinta Eva Sutherland
Pines Kairaki Beach Association

Qty	Description	Unit Price	Total
20	Pam's Frozen Beef patties 6pk	12.49	249.8
1	Vege Patties	14.55	14.55
1	Tomato Sauce	4.29	4.29
2	BBQ Sauce	4.99	9.98
4	Pam's Mayo	3.79	15.16
15	Value Burger Buns	3.99	59.85
1	GF Buns	8.39	8.39
4	Lettuce	4.79	19.16
2	Tomatoes	3.37	6.74
2	Cheese Slices	14.35	28.70
3	Value Spread	2.15	6.45
4	Coca Cola 24pks	22.99	91.96
TOTAL			514.73



QUOTE

Pines Kairākau Residents Association

Date
10 Jul 2023

Expiry
4 Nov 2023

Quote Number
QU-0019

Reference
Big Slide

GST Number
122-116-905

Fun HQ Ltd
42 Leyland Crescent
Mandeville
Kaiapoi 7692
NZ

Item	Description	Quantity	Unit Price	Discount	GST	Amount NZD
	Big Slide	1.00	300.00		15%	300.00
	Generator includes fuel	1.00	100.00		15%	100.00
	Travel	1.00	40.00	40.00		0.00
	Staff to supervise @\$30hr	4.00	30.00		15%	120.00
Subtotal (includes a discount of 40.00)						520.00
TOTAL GST 15%						78.00
TOTAL NZD						598.00

Terms

Payment 3 days prior to event.
Free cancellation due to rain or temperature 29 deg Celsius or higher



QUOTE

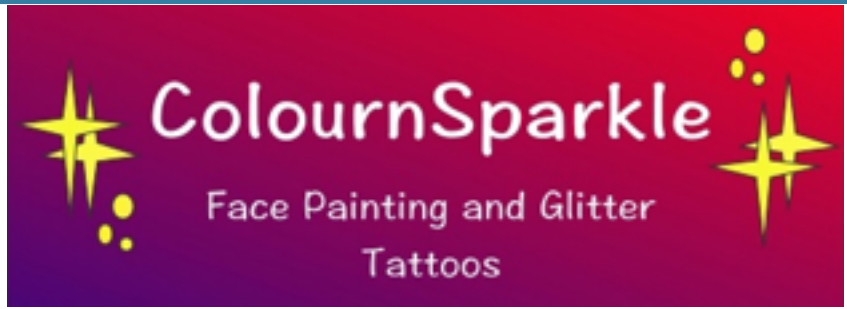
Pines Kairaki Beach Association

Quote Date
02 Aug 2023

Quote Number
QU-0074

GST Number
100560399

Description	Units	Unit Price	Amount NZD
Fire Truck, Space required 9.0 x 5.5 x 4.5h A wet and dry castle. It is a great looking mid-sized inflatable suitable for all primary ages. It has a basket ball hoop and 'cool-air' vents within.	1.00	250.00	250.00
		Subtotal	250.00
		Total GST 15%	37.50
		Invoice Total NZD	287.50
		Total Net Payments NZD	0.00
		Amount Due NZD	287.50



QUOTE

022 6503868
 kimforster08.gmail.com

Attention: Pines Kairaki Beach Association

Date: 10 July 2023

30 Sims Road
 Kaiapoi

Quote number: 202035

Description	Quantity	Unit Price	Cost
Face Painting Sunday 26th November 2023	2.0	\$ 100.00	\$ 200.00
		Sub-Total	\$ 200.0
		Total	\$ 200.00

Thank you for considering ColournSparkle for your event!

Sincerely,

Kim Forster



Call us today

0800 333 666

Backyard BBQ menu (serviced)

\$35.75 per person

Serviced – minimum 40 people

Served with fresh bread rolls & butter, accompanied by BBQ & tomato sauce

Minimum travel fee - \$60

Meats

All our meats are the freshest cuts & marinated with our secret blend of herbs & spice

Marinated BBQ steak

Tasty beef sausages

Juicy meat patties

Honey soy marinated chicken nibbles

Salads

Farmhouse potato salad

Gourmet potatoes, parsley, spring onion, dressed with our chef's own homemade mayonnaise

Seasonal tossed lettuce salad

Mixed lettuce, capsicum, cucumber & red onion, accompanied by our home-made mint & honey dressing

Country coleslaw

Good old Kiwi favourite, cabbage-based slaw tossed through a mayonnaise (GF)

Desserts

Topped with fresh whipped cream & seasonal fruit ⁵⁵ a Kiwi icon & fantastic finish to a BBQ

Fruit Salad

Assortment of fresh seasonal fruits to cleanse the palate

Add

Soft drinks, cans 330ml | juice boxes 250ml \$2.50pp

Choose from:

Coca Cola (zero, no sugar, classic)

Sprite (classic, no sugar)

L&P

Just Juice Tropical

Just Juice Orange & Mango

Want more?

Add a few more salads [salad selections](#)

Select from our wide range of [canapés and platters](#) to start

Comes fully served by our friendly staff, with dressed buffet table, china, crockery and serving ware provided.

We do the clean up!!



We get invited to the best parties.

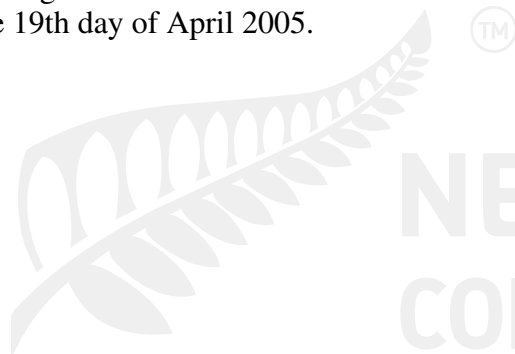
CONTACT US NOW



CERTIFICATE OF INCORPORATION

THE PINES AND KAIRAKI BEACHES ASSOCIATION INCORPORATED 219338

This is to certify that PINES & KAIRAKI BEACHES ASSOCIATION INCORPORATED was incorporated under the Incorporated Societies Act 1908 on the 27th day of May 1929 and changed its name to THE PINES AND KAIRAKI BEACHES ASSOCIATION INCORPORATED on the 19th day of April 2005.



NEW ZEALAND
COMPANIES OFFICE

Registrar of Incorporated Societies
9th day of July 2018



The Pines and Kairaki Beaches Association Incorporated

Statement of Funding

For the period 1 January 2022 to 31 December 2022

	2022	2021
	\$NZ	\$NZ
Funds Received		
Donations	\$ 160	\$ 700
Grants Received (Note 6)	\$ 10,564	\$ 18,211
GST Refunds	\$ -	\$ 1,531
Hall Hire	\$ 11,600	\$ 4,726
fundraising events	\$ -	\$ 545
Interest	\$ 87	\$ 8
Total Funds Received	\$ 22,411	\$ 25,721
Funds Applied		
Accountancy	\$ 673	\$ 500
Bank Fees	\$ 68	\$ 21
Depreciation (Note 7a)	\$ 6,586	\$ 5,972
General	\$ 1,909	\$ 1,448
Wages/Withholding Tax	\$ 2,638	\$ 2,746
Honoraria	\$ -	\$ 300
GST Payments	\$ 776	\$ -
Insurance	\$ 7,854	\$ 7,613
Other Events	\$ 757	\$ 2,385
Power	\$ 1,849	\$ 1,354
Community Projects	\$ 2,530	\$ -
Repairs and Maintenance	\$ 681	\$ 1,288
Web-site	\$ 561	\$ 172
Total Funds Applied	\$ 26,881	\$ 23,799
Net Reserves Accumulated/(Applied)	(\$ 4,471)	\$ 1,922

The Pines and Kairaki Beaches Association Incorporated

Statement of Reserves

As At 31 December 2022

	2022	2021
	\$NZ	\$NZ
ASSETS		
Current Assets		
Westpac Bank Account	\$ 8,008	\$ 9,841
Westpac Simple Saver	\$ 11,533	\$ 4,556
Prepayments	\$ 3,818	\$ 4,036
Total Current Assets	\$ 23,359	\$ 18,433
Non-Current Assets		
Building (Hall) (Note 7b)	\$ 897,000	\$ 897,000
Equipment (Note 7a)	\$ 22,802	\$ 30,208
Total Non-Current Assets	\$ 919,802	\$ 927,208
TOTAL ASSETS	\$ 943,161	\$ 945,641
LIABILITIES		
GST	\$ 1,156	\$ 1,034
Bonds for Hall Hire	\$ 2,000	\$ -
Prepayments received	\$ 800	\$ 662
TOTAL LIABILITIES	\$ 3,956	\$ 1,696
NET ASSETS	\$ 939,205	\$ 943,945
RESERVES (Note 8)		
Retained Earnings	\$ 666,038	\$ 670,509
Correction on Fixed Assets	(\$ 270)	\$ -
Revaluation Reserve	\$ 273,436	\$ 273,436
TOTAL RESERVES	\$ 939,205	\$ 943,945

Spreadsheet Showing Kaiapoi-Tuahiwi Community Board Discretionary Grant for the 2022/2023 Financial Year

	Meeting considered	Group	Project	Amount Requested	Amount Granted	Running Balance
			2022/23= \$5,270 = carry forwards \$2,627 Total \$7,897			\$ 7,897.00
	18-Jul-22	St Patricks School PTA	Game Lines	\$500	\$500	\$ 7,397.00
	18-Jul-22	Kaiapoi Toy Library	Cultural and sensory toys	\$500	\$500	\$ 6,897.00
	15-Aug	Reflections Community Trust	Waimakariri Light Party	\$588	\$588	\$ 6,309.00
	15-Aug	Clarkville Playcentre	Fruit Trees and vegetable plants	\$500	\$250	\$ 6,059.00
	21-Nov	Cure Boating Club	Wood stain for floors, egress ramp and stairs	\$500	\$500	\$ 5,559.00
	20-Feb	North Canterbury Pride	Picnic in the Park	\$275	\$300	\$ 5,259.00
	20-Feb	Clarkville Playcentre	First Aid Courses	\$387	\$387	\$ 4,872.00
	20-Mar	Kaiapoi Rugby Football Club	Replace broken cabinet	\$500	\$500	\$ 4,372.00
	20-Mar	Kaiapoi Community Gardens	Signage	\$240	\$240	\$ 4,132.00
Kaiapoi-Tuahiwi Community Board 10.136.100.2410	20-Mar	WITHDRAWN				
	20-Mar	All Together Kaiapoi	Subscription for software			\$ 4,132.00
	20-Mar	Relay for Life event	Costs of hosting	\$250	\$500	\$ 3,632.00
	17-Apr	R13 Youth Development Trust	Replacement sports equipment, new kitchen equipment and a new printer	\$500	\$500	\$ 3,132.00
	17-Apr	North Canterbury Adventure Club	Purchase an inflatable shade tent and electric pump	\$825	Declined	\$ 3,132.00
	17-Apr	It Takes A Village Hub	To purchase fabric and elastic	\$500	\$500	\$ 2,632.00
	16-Jun	All Together Kaiapoi	Advertising Matariki in Kaiapoi	\$500	\$500	\$ 2,132.00
	19-Jun	All Stars Marching	Annual camp	\$500	\$500	\$ 1,632.00

Spreadsheet Showing Kaiapoi-Tuahiwi Community Board Discretionary Grant
for the 2023/2024 Financial Year

Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
		2023/24 = \$5,390 = carry forwards \$1,632 = Returned funds \$500				\$ 7,522.00
17-Jul	Coastguard North Canterbury	towards upgrading the swift water rescue vessel		\$500	\$750	\$ 6,772.00
21-Aug	Waimakariri Access Group	Towards running an Inclusive Sports Event		\$750	\$750	\$ 6,022.00
21-Aug	Community Wellbeing North Canterbury Trust	towards an 0800 number		\$600	\$600	\$ 5,422.00
20-Nov	Pines Kairaki Beaches Association	Towards hosing a Christmas event		\$515		

GOVERNANCE

Kaiapoi-Tuahiwi Community Board

Discretionary Grant Application

Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to community-based project groups, non-profit community organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on. Staff cannot process your application without financial information.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas where funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

Examples (but not limited to) of what the Board cannot fund:	Examples (but not limited to) of what the Board can fund:
✗ Wages	✓ New equipment/materials
✗ Debt servicing	✓ Toys/educational aids
✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)	✓ Sporting equipment
✗ Stock or capital market investment	✓ Safety equipment
✗ Gambling or prize money	✓ Costs associated with events
✗ Funding of individuals (only non-profit organisations)	✓ Community training
✗ Payment of any legal expenditure or associated costs	
✗ Purchase of land and buildings	
✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests	
✗ Payment of fines, court costs or mediation costs, IRD penalties	

Criteria for application

- The Board supports a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- Applications will only be accepted from community-based project groups, not for profit organisations, registered charities or incorporated societies.
- Applications from Funding Committees and/or similar community-based groups associated with schools will be considered provided there is proof that the activity is not funded by the Ministry of Education. However, schools themselves are not considered non-profit community-based organisations.
- Grant funding will not be allocated for events/projects that have already occurred i.e retrospectively.
- The grant funding is limited to projects primarily within the Board area or benefiting the residents of the ward.
- Grants are generally limited up to \$750 with a maximum of \$1,000 in any financial year (July to June), but a group can apply twice a year, providing it is for different projects. The Board will consider granting more than \$750 in exceptional circumstances provided that detailed reasons for exceeding the present limit are provided.
- The application should clearly state the purpose for which the money is to be used.
- The applicant should submit relevant financial information to prove they can deliver the project. Applications will only be processed once the financial information is received. The Community Board reserves the right to request additional financial information on any application if deemed necessary.
- Organisations that are predominately funded by Central Government must provide supporting evidence that the requested grant will not be spent on projects that should be funded by Central Government.
- Applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Kaiapoi-Tuahiwi Community Board, including information on applications to other Community Boards.
- Grant applications will be considered every month by the Kaiapoi-Tuahiwi Community Board. Applications are recommended to be received three weeks prior to Board meeting dates so they can be processed in time.
- An Accountability Form must be provided to the Council within 20 working days after the event, completion of the project or when the funds were spent outlining how the funds were applied. Relevant proof of purchase such as receipts, banks statements or invoices must be included with the Accountability Form and photos of the event or purchase is encouraged.
- Where possible Boards request permission to utilise these photos on its Facebook page, the Council website or other social media, to encourage other community groups' participation.
- In the event that funds are not spent on the project or activity applied for within 12 months of the date of the event/project, the recipient will be required to return the grant funding to the Council.
- If the activity/event for which funds have been granted does not take place or if the group does not provide the information to enable the grant to be paid within six months of approval of the grant being notified, then in both cases the application will be regarded as closed and funds released for reallocation by the Board.
- No new application will be accepted until the Board receives the Accountability Form and relevant documentation for previous funding granted.

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested.
- On receipt of this information payment will be processed to your organisation's bank account.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-08-06 / 230915144166

REPORT TO: KAIAPOI-TUAHIWI COMMUNITY BOARD

DATE OF MEETING: 16 October 2023

AUTHOR(S) Kay Rabe, Governance Adviser

SUBJECT: 2024 Kaiapoi-Tuahwi Community Board's Meeting Schedule

SIGNED BY:
(for Reports to Council, Committees or Boards)


General Manager


Chief Executive

1 SUMMARY

The purpose of this report is to adopt a meeting schedule for 2024 for the Kaiapoi-Tuahwi Community Board meetings. The schedule is based on current timetabling patterns adopted over recent years by the Board.

2 RECOMMENDATION

THAT the Kaiapoi-Tuahwi Community Board:

- (a) **Receives** report No. 230915144166.
- (b) **Resolves** to hold Community Board meetings at the Kāikanui Room, Ruataniwha Kaiapoi Civic Centre, commencing at 4.00pm, on the following dates:
- 19 February 2024
 - 18 March 2024
 - 15 April 2024
 - 20 May 2024
 - 17 June 2024
 - 15 July 2024
 - 19 August 2024
 - 16 September 2024
 - 21 October 2024
 - 18 November 2024
 - 9 December 2024

3 BACKGROUND

- 3.1 It is deemed prudent to set the primary Board's meeting schedule in October 2023 to enable good forward planning, thereby ensuring efficient use of members' time and mitigate conflicts with other governance meetings. During 2023 Board meetings were held from 4pm on the third Monday of the month. This scheduling has worked well, and it is therefore recommended to continue with a similar pattern.
- 3.2 It is recommended that the majority of the Board meetings be held in the Kāikanui Room at the Ruataniwha Kaiapoi Civic Centre, however, provision can also been made to have meetings elsewhere in the district if the Board so chooses.

4 **ISSUES AND OPTIONS**

- 4.1 To promote more effective administration, the Local Government Act 2002 makes provision for the Board to adopt a schedule of meetings that may cover any period that the Board considers appropriate. Notification of the schedule, or an amendment, will constitute notification to Board members of every meeting on the schedule or the amendment.
- 4.2 It is recommended that Community Boards continue their current meeting pattern for 2024, as it dovetails with the timing of the Council and Committee meetings, ensuring the availability of Councillors and the flow of information between the two levels of governance. However, the meeting schedule does not preclude additional meetings and/or workshops being held during the year.
- 4.3 In the past, the Board have not held meetings in January, and it is recommended that this continue. However, the Board may wish to consider having a workshop in January 2024 to undertake the annual review its Board's Community Plan.
- 4.4 Previously, concerns have been raised regarding the low number public attending Board meetings (other than specific deputations). It is hoped that utilising a venue within the Board's geographical area will be conducive to greater accessibility for the public and would give them the opportunity to observe democracy and transparency.
- 4.5 With the agreement of the Board any of the meetings can also be held in other areas of the community, should there be topical items of interest on the agenda.
- 4.6 In the event of insufficient business for any one month, the Board may wish to hold a workshop on topical matters. Only the Chairperson, in consultation with the Chief Executive, has the prerogative to cancel a Board meeting.
- 4.7 Board members attention is also drawn on the following meetings scheduled in 2024 that may have a bearing on the Board:
- Proposed All Boards Briefings:
 - Thursday 7 March 2024
 - Wednesday 17 April 2024
 - Thursday 19 June 2024
 - Thursday 5 September 2024
 - Thursday 28 November 2024
 - Long Term Plan Process:

<ul style="list-style-type: none"> ▪ Long Term Plan Budget Meetings ▪ Hearing Long Term Plan Submissions ▪ Long Term Plan Deliberations 	30 January 2024 31 January 2024 1 February 2024 (Reserved) 8 May 2024 (Kaiapoi proposed) 8 May 2024 (Oxford proposed) 9 May 2024 (Rangiora proposed) 28 May 2024 29 May 2024 30 May 2024
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- 4.8 **Implications for Community Wellbeing**
 There are no social and cultural implications on community wellbeing by the issues and options that are the subject matter of this report.
- 4.9 The Management Team has reviewed this report and supports the recommendations.

5 COMMUNITY VIEWS

5.1 Mana whenua

Taking into consideration the provisions of the Memorandum of Understanding between Te Ngāi Tūāhuriri Rūnanga and the Council, Te Ngāi Tūāhuriri hapū are not likely to be affected.

5.2 Groups and Organisations

Community views were not sought for the timetabling as there are no groups and organisations likely to be affected by or to have an interest in the subject matter of this report. However, the established pattern of Community Board meetings has generally worked well for members, considering other community commitments.

5.3 Wider Community

The wider community is not likely to be affected by or to have an interest in the subject matter of this report. However, the Board has been holding the majority of its meetings on the first Wednesday following the Council meeting, and it is known within the community.

The most appropriate way to ensure that the wider community is aware of the Board meetings being held is to establish a meeting calendar. All Council, Standing Committees, Community Board meetings are also publicly advertised in compliance with the Local Government Official Information and Meetings Act 1987 (LGOIMA). Meetings are also advertised on the Council's website and at Service Centres on in-house television screens.

6 OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1 Financial Implications

There are financial implications of the decisions sought by this report, as the servicing of Community Boards are met within Council's existing Governance Budgets.

6.2 Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 Risk Management

There are no risks arising from the adoption/implementation of the recommendations in this report. Meeting timetables may from time to time be amended, if a need arises, and comply with LGOIMA.

6.4 Health and Safety

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report. Venues are considered large enough to accommodate public meetings and are Code compliant.

7 CONTEXT

7.1 Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 Authorising Legislation

Local Government Act 2002 Schedule 7 clause 19 - A Local Authority must hold the meetings that are necessary for the good government of its region or district.

Meetings must be called and conducted in accordance with Local Government Official Information and Meetings Act 1987 (LGOIMA) and the Standing Orders of the Local Authority.

7.3 Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report as there are wide ranging opportunities for people to contribute to the decision-making by local, regional and national organisations that affect our District.

7.3 Authorising Delegations

Each Community Board set individual meeting dates and times.

WAIMAKARIRI DISTRICT COUNCIL**MEMO**

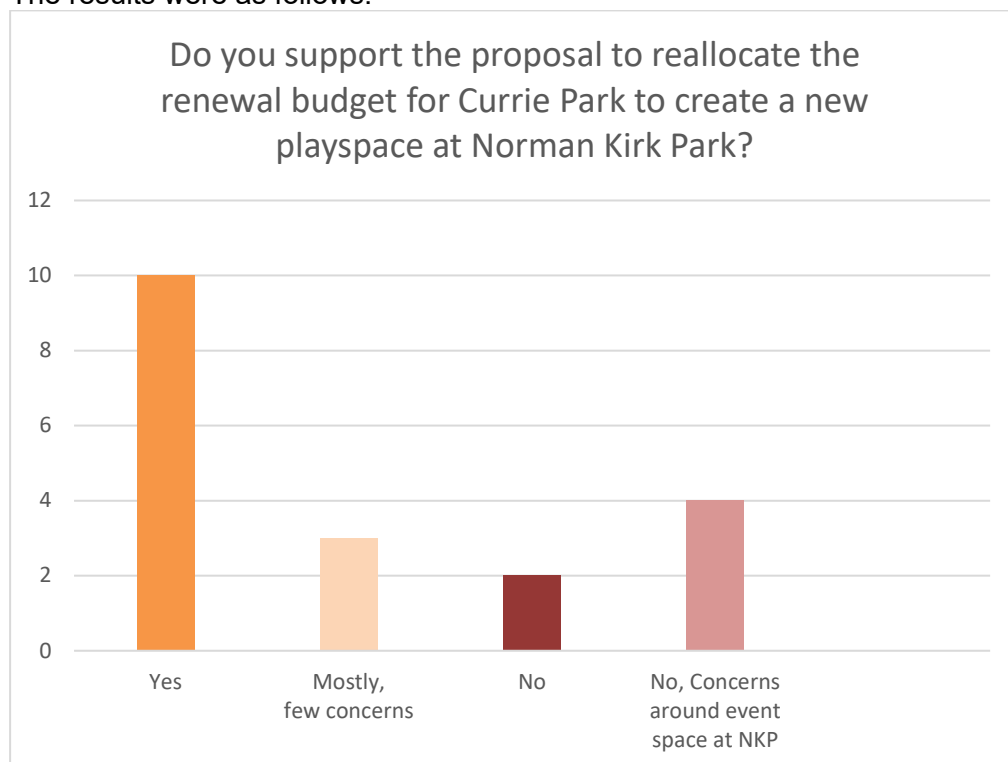
FILE NO AND TRIM NO: Gov-26-08-04 / 231009159610
DATE: 6 October 2023
MEMO TO: KAIAPOI-TUAHIWI COMMUNITY BOARD
FROM: Hannah-Rose Belworthy
SUBJECT: Kaiapoi East Playspaces: Consultation Results

Attachment i Summary of community consultation - Currie Park Playground relocation proposal to Norman Kirk Park

Kaiapoi East Playspaces: Consultation Results

On 22 September 2023, consultation closed for the proposal to reallocate the renewal budget for Currie Park to create a new playspace at Norman Kirk Park.

The results were as follows:



Of the 19 participants, 13 (68%) supported or mostly supported of this proposal. Two participants were completely against the proposal and the remaining four participants were not supportive due to the playspace taking up potential event space within Norman Kirk Park.

In response to the participants who had concerns around event space within Norman Kirk Park, staff believe the playground size will not have a noticeable effect on the ability to utilise Norman Kirk Park for events and in contrast will complement events. The playspace will be of a similar size to the existing playground at Currie Park which is 150m².

Below shows the existing Currie Park playground size in the context of Norman Kirk Park. It should also be noted that the proposed playspace will not be a ridged rectangle but instead fit with the existing layout of the space and designed with consideration of other users such as baseball and the potential event space.



Taking this into consideration, staff believe there is conclusive feedback to continue forward and develop a concept design for the Norman Kirk playspace.

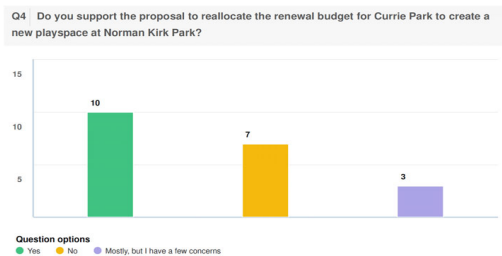
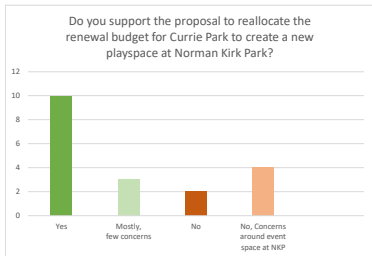
Once the concept design is completed, staff will bring a report to the Kaiapoi-Tuahiwi Board which will include the attached consultation summary and a proposed design. This seek approval to undertake community consultation on this proposed concept design. The Board will therefore have an opportunity at this point to make a decision regarding the relocation of the play space while looking at a proposed concept plan of what this could look like to help inform that decision.

If the Board have any questions or want further information in the meantime, please do not hesitate to contact Greenspace Staff

Kind Regards,

Hannah-Rose Belworthy

Landscape Architect
Greenspace, Design & Planning



Please explain

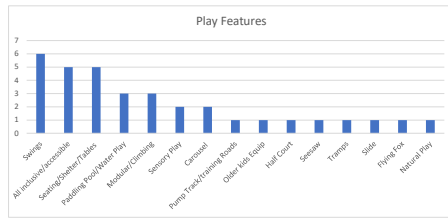
Category	YES: Currie Park is Old/Tired	NO: Space concerns for Events	Safety	Extra
Comments	<p>YES: Old and tired, Grays crescent is also old and tired you could remove both.</p>	<p>NO: There are other places a playground can be. We need to support sports and events on this park.</p>	<p>Mostly but I have some concerns: Im a member of the Kaipoi Softball Club. how close would they put the playground in relation to "flybals" being hit from diamond one. We are looking at getting outfield fencing, but they will only be 1.2mtrs high. We do set up another diamond by the toilets /changing room areas when we have Club days or tournaments etc., Safety is really my issue, other than that I think it would be great to have a playground in NKP.</p>	<p>YES & NO: The park could always stay at Currie park but with a new playground, otherwise adding soccer goals etc could be an option? It is a big Reserve with little to no activities on it. A huge YES to a new playground either way! Something all kids can enjoy for littler and bigger kids also why not add something for disabled kids? We need something in the waimakariri district that can involve the disabled it's sad to see no where caters to them here. A playground that isn't so small would be awesome as there are a few play areas in kaiapoi but mostly very small which is a waste in some ways. But would love to see something in Norman or Currie park either way! Please something to involve disabled. both.</p>
	<p>YES: This will bring families & life back to that area of town.</p>	<p>NO: Norman Kirk park should be used for sports and events. There are other places/park that can be used as playground. We need events that can bring people and business to our town.</p>	<p>Mostly but I have some concerns: The most important feature is the play surface, and we strongly recommend a soft fall surface, which will reduce the risk of injury for all users, allow the playspace to be used in all weather and be accessible and inclusive not only for children but for older family members who have compromised Mobility. Whilst bark wood/chips may initially be more economical we have feedback that the ongoing maintenance is now expensive. We also have feedback that people leave hazardous waste in the bark chips.</p>	<p>Mostly but I have some concerns: I support the proposal to relocate the Currie Park playground to Norman Kirk Park, the pros are the closeness of toilets, rubbish tins, BMX track, being well away from the road and good parking. BUT this comes with several questions and concerns as listed. 1. What is the renewal budget amount? From memory the amount spoken about at the Kaipoi Tuhaiwi Community Board meeting 15/03/2021 was \$25,000.00. 2. What percentage would still be used to improve Currie Park if the new Norman Kirk Park were to go ahead? 3. If Norman Kirk was to go ahead I would like to think that the budget would be increased as this area would be servicing the wider community, not just the residences of Kaipoi East. People who come to use the BMX track, softball area, goal posts, walkers and bikers. So the play area and equipment would need to be large enough to service this need. 4. We have already lost the Kirk Street park playground, the playground across from New World in Charles Street and my worry would be how long before the Gray Crescent playground disappears if Norman Kirk were to go ahead? These areas are precious and once they are gone they are not replaced, the need is even greater to have suitable outside play spaces for our children as peoples outside living spaces get smaller around their homes.</p>
	<p>YES: Equipment in Currie Park boring for older children e.g. 7-9 years.</p>	<p>NO: I am not opposed to a playground but my concerns will be if this will affect the proposed music festival for this venue starting 2024. The project is for Kaipoi and the North Canterbury to have their own version of a 'Selwyn Sounds' alike festival. We require the whole park for the set-up and parking. If this plan is to go ahead, please consider carefully an R18 event on this space. There is an opportunity for big events like what we are planning to do that would benefit the whole town bringing in people and business to the district. This event is proposed to grow in numbers annually with an aim of 3000 attendees for the first year. We choose Norman Kirk Park because, US the organizers, we want this event to happen in Kaipoi and the park has the potential to accommodate large number of attendees. I already have a discussion with some members of the Council suggesting for power supply for this park which is hopefully going to happen before the November 2024 event.</p>		<p>NO: As in the previous have your Say on Currie Park which is a matter of public record on the internet, the removal of these playground 3 items disadvantages local residents, given there are a number of young families moving into the area and mature people who have grandchildren this simple park provides short walk outting for people with little ones. Given the cost of living where there need to be free community amenities within walking distance and this park is designed for those under 3-6 years old it is a perfect fit for the 1200 people who live in the area along with the Gray Crescent playground, they serve local ratepayers. Also walkers who have developed walking routes use the park as a resting spot using the benches and swings for catching breath and reflection. Moving all the amenities to Norman Kirk Park is pandering to the day tripper visitors, and sports people and their free entertainment of their children at the cost of the local ratepayer. In the Community Board Plan 2023-2023 it clearly states used to best meet the needs of the surrounding residents "NKP Park and Currie Park playgrounds are currently due for replacement in the near future. The Board has been working with Greenspace staff to identify opportunities to ensure that resources are used to best meet the needs of the surrounding residents. Staff will be undertaking consultation with the community regarding the potential relocation of the play space currently located at Currie Park in February 2023. Norman Kirk Park is an entity that has no playground equipment and this is the shuffling of money exercise to enhance Norman Kirk Park at the cost of established playgrounds. At the last Consultation period, there was \$25000.00 allocated to Currie Park 15.3.2023. Is this money still available if not where is it. What would be the cost to refresh the Currie Park amenities - ie repaint etc please supply these factors to the community What would be the cost to disestablish this playground, please provide what has it been costed at and then repurpose it, to something acceptable to the community given their demographics. The green space planners mention a space to kick a ball area - without stating the obvious, the park has two street frontages. One would consider this suggestion a serious health and safety issue as children could run out onto the road or a ball could hit a moving car, startling the driver and potentially causing an accident.</p>
		<p>NO: I heard that there is a music festival happening next year on this park. I know the park is big and having a playground there would be great but after seeing Matariki this year and witnessing the issues of parking, don't you think we need the space for parking as well if a big event is to happen? We need big events on this venue, not playground to my understanding.</p>		<p>NO: Since NK park has been constructed I have never seen it being used whereas Currie Park is used a great deal admittedly only in the summertime.</p>
Tally	3	4	2	4

If the playground was relocated to Norman Kirk Park, what are some ideas/interventions to improve Currie Park e.g. goal posts for a kick around, etc.

Category	Sports Equip	BBQ/Seating/Plants	Extra
Comments	Goal posts would be good.	Depending on the budget and what you are hoping to put in, bbqs would be good. But if your looking at replacing with a slide, a swing, and a see-saw then I wouldn't see the point.	OPPOSED GOAL POSTS: There are goalposts at Norman Kirk Park that are being used by locals so we already have that asset, especially after 3.30pm it is used - again there is a gender bias as to what is being suggested as a majority of ball kickers are male yet half the population is female plus other
	Goal posts for both soccer and rugby. "No dogs".	Currie Park improvements- an increase of seating and shelter from the wind and sun and a concrete area for small bikes and push alongs to be used. With the increase of walkers in the area more seating would be a bonus. Along with this more native plantings to break up the area would be beneficial. This would also help encourage more wildlife. Currie Park does not lend itself to ball sports with the close proximity of houses and the road.	UPGRADED PLAYGROUND: A bigger playground that has slides, bars, climbing objects, disabled play equipment!!! Also what about some sort of sunshade for summer? Greymouth park is amazing you could get some ideas from there.
	A decent slide, swings, climbing nets/frame, goal posts (soccer) netball hoops, scooter track.		COMMUNITY GARDEN: If the playground was relocated why not turn Currie Park into allotments so we can grow veges and or flowers.
	a netball/basketball hoop + play area + soccer nets + picnic table + security camera for safety soccer nets, although seem to have a 'practice park' around the corner from Curry Park, with hoops etc. If keeping Curry Park, age appropriate equipment might be just for little ones.		
Tally	4	2	3

What play features and other ideas would you like to see in the new play space?

PLAY FEATURE	TALLY
Swings	6
All inclusive/accessible	5
Seating/Shelter/Tables	5
Paddling Pool/Water Play	3
Modular/Climbing	3
Sensory Play	2
Carousel	2
Pump Track/training Roads	1
Older kids Equip	1
Half Court	1
Seesaw	1
Tramps	1
Slide	1
Flying Fox	1
Natural Play	1



Let us know any other feedback you have about the proposal

Category	Playground suggestions	Support	Opposed	Extra
Comments	Playground to include a wheelchair swing Ramp; different styles of swings, double, jack & amp; jill, nest, chair etc.	Kaipoi east needs this playground!	Can this playground be somewhere else or stick to the original venue?	What part of Norman Kirk park are you looking at? What is the councils goal for what they are trying to achieve?
	Ensure that when installing or upgrading other facilities in the area that they are accessible e.g. Toilets, BBQ's and picnic tables and chairs. Accessible footpaths that link to the other facilities e.g. sport club etc. An accessible drinking fountain	We are very supportive of this idea. Make it another Margaret Mahey! Have cameras watching this area.	Put the playground somewhere else.	build pensioner flats on Currie Park land.
	How about a small maze. surrounded by seating so parents can see their children playing safely.	It is a fantastic idea!	If Norman Kirk was to go ahead the budget need to come from somewhere else as it predominantly serves non-locals People who come to use the BMX track, softball area, goal posts, walkers and bikers. The residents have already lost the Kirk Street Park playground, the playground across from New World in Charles Street and I have a deep concern how long before the Gray Crescent playground disappears if Norman Kirk were to go ahead without its own allocated budget These areas are precious and once they are gone they are not replaced, the need is even greater to have suitable outside play spaces for our children as people outside living spaces get smaller around their homes. Norman Kirk playground- To be retained as a green space area with the play equipment blending in with the surroundings. To be able to be accessed by all ages and levels of mobility. Norman Kirk Playground could an something different and attraction piece to the area, BUT NOT AT THE COST TO local residents' amenities Can you please advise about the NFC upgrade, what are the plans for that, and when the consultation be?	
Tally	3	3	3	2

KAIAPOI-TUAHIWI COMMUNITY BOARD

Jackie Watson

Information Exchange

For the month of Sept/Oct 2023

MEMBERS' DIARY		DISCUSSION POINTS
<i>Date</i>	<i>Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
21.09.2023	Waimakariri Public Arts Trust	Planning for BRAIDED exhibition, Mainpower Stadium sculpture
5.10.2023	Marine Reserve advisory group meeting	Two applications for berths
	Waimakariri Arts Trust	Planning for next year's Art Expo
8.10.2023	Party in the Park	Very successful All Together Kaiapoi event bringing thousands to the town
10.10.2023	Speed plan for schools	Board chairs met with Mayor and staff. Draft rejected.

KAIAPOI-TUAHIWI COMMUNITY BOARD

MEMBERS INFORMATION EXCHANGE

For the month of September 2023

Member' Name: Brent Cairns

<i>Events members have attended</i>
<p>Attended Food Secure North Canterbury strategy meeting, with the final hui on Friday 25 August 2023, where it will go over where to from here and decide who will be part of the strategic group moving forward.</p>
<p>Community funded CCTV cameras. The Council was developing a policy to take ownership of the cameras once installed. Concern was that a number of areas around the district would not have cameras as there was no active residents' groups that would raise the required funding.</p>
<p>Community highlighted the need for youth events in Pegasus - the first youth event in Pegasus was a movie night with planning for next event and more students assisting.</p>
<p>Would encourage Councillors and staff to visit the new Waimakariri Heritage website launch with loads of images and with the opportunity to load or send in images, videos and audio to tell stories</p>
<p>Visited the Oxford Observatory who are progressing with the dark sky accreditation. A Variety show would be held on 10th September 2023. Oxford was becoming a more vibrant community due to the activity of the Oxford Promotions Action Committee and the many volunteers in the community. Listen out for their jingle and for events happening in Oxford.</p>
<p>Waimakariri Access were hosting an inclusive games at Mainpower stadium, a first for the district. Zack the high school organiser was a dynamo and had worked hard to get this first event in the district. Bringing those with disabilities to compete and try new sports. The sports day was on the 29th September 2023.</p>
<p>Working with M Maxwell and have finished conducting the Promotion Association stakeholder interviews, asking questions like what's working well, what are the challenges, how do you see Council supporting you in the future. One thing was for sure the current model was not meeting the needs of these important groups. If we want vibrant communities that have events that bring people to the district, which in turn can result in people moving to the district the current Council Promotions Policy was going to need to change. We would soon be presenting its findings to the Promotions Working Group.</p>
<p>Kaipoi Community Support, 40 food boxes handed out the same month last year, this year 188 and 19 in one day. Creating pressure on the team, changes are being made, like 0800 number to call etcetera. Community Services were being stretched, budget advice were saying they were dealing with people with complex, high needs. Other groups were dealing with mental health and family harm issues.</p>
<p>The Police report they had a full complement of staff serving the community and recently during a alcohol check found that 1/100 were over the limit, the same in Christchurch is 1/250, so if you get stopped by Police you will be breath tested.</p>
<p>Sovereign palms community residents have raised over \$2000 for their community camera project</p>

KAIAPOI-TUAHIWI COMMUNITY BOARD**MEMBERS INFORMATION EXCHANGE***For the month of September 2023*

Member' Name: Philip Redmond

MEMBER'S DIARY		DISCUSSION POINTS
<i>Date</i>	<i>Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
11.09.23	Mandeville Resurgence Drop-in at Mandeville	
13.09.23	Visit to the Stirling Kaiapoi	
13.09.23	Darnley Club AGM	
14.09.23	North Canterbury Sport and Recreation Trust meeting	
14.09.23	Mandeville Resurgence Drop-in at Kaiapoi	
14.09.23	Art on the Quay	
15.09.23	Waimakariri Eyre Cust River Rating - ECan	
19.09.23	Minister Wood – Belgrove site visit	
20.09.23	Taumata Arowai – Alan Pragnel and Jim Graham	
20.09.23	Candidates meeting at Pegasus – Pegasus Residents' Group	
21.09.23	Contracts briefing	
25.09.23	Meeting with Roding Manager and the Mayor re SH1 safety improvements	
25.09.23	Taumata Arowai zoom meeting with Community Boards	
26.09.23	Resident's street meeting @ Rangiora re Southbrook cycleway	
27.09.23	Community Outcomes Hearing	
2.10.23	Older Person's Expo	