

**MINUTES FOR THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD HELD IN THE KAIKANUI ROOM, RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI ON MONDAY, 21 AUGUST 2023 AT 4PM.**

**PRESENT**

J Watson (Chairperson), S Stewart (Deputy Chairperson), A Blackie, T Bartle and R Keetley.

**IN ATTENDANCE**

B Cairns and P Redmond (Kaiapoi-Woodend Ward Councillors).

C Brown (Community and Recreation Manager), K Straw (Civil Project Team Leader), K Rabe (Governance Advisor), and A Connor (Governance Support Officer).

There were 4 members of the public present.

**1 APOLOGIES**

Moved: J Watson

Seconded: A Blackie

**THAT** an apology for absence be received and sustained from N Atkinson and T Blair.

**CARRIED**

**2 CONFLICTS OF INTEREST**

There were no conflicts of interest declared.

**3 CONFIRMATION OF MINUTES**

**3.1 Minutes of the Kaiapoi-Tuahiwi Community Board – 17 July 2023**

Moved: J Watson

Seconded: R Keetley

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) **Confirms** the circulated Minutes of the Kaiapoi-Tuahiwi Community Board meeting, held 17 July 2023, as a true and accurate record.

**CARRIED**

**3.2 Matters Arising (From Minutes)**

Nil.

**3.3 Notes of the Kaiapoi-Tuahiwi Community Board Workshop – 17 July 2023**

Moved: J Watson

Seconded: S Stewart

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the notes of the Kaiapoi-Tuahiwi Community Board Workshop, held on 17 July 2023.

**CARRIED**

## **4 DEPUTATIONS AND PRESENTATIONS**

### **4.1 Waimakariri Biodiversity Trust – J Roper-Lindsey and L Barltrop**

J Roper-Lindsey informed the Board that the Waimakariri Biodiversity Trust was formed in 2022 following discussions at the Waimakariri Water Zone Committee regarding the lack of help for members of the community to protect and enhance indigenous biodiversity. The Trust achieved charitable status in mid 2022 and they currently had eight Trustees. Establishment funding of \$20,000 was received from the Land and Water Committee and \$5,000 was received from the Environment Canterbury Zone Committee. The Trust's vision was to see vibrant, healthy, indigenous ecosystems valued across the Waimakariri District. Their purpose was to provide the necessary information, education and resources to enable the community to protect, restore, create and sustainably manage indigenous biodiversity in the district by coordinating and helping communities

L Barltrop stated the Trust had launched its website and started an Instagram account as well as posting on its Facebook more frequently. The Daiken Wetland Restoration Project was underway. The Trust had received a \$15,600 grant from the Waimakariri Water Zone Committee which would fund the first two stages of the project. She had been in touch with Enviroschools and was going to have Ashley School involved with the planting. Winter Series 2 had begun with two events, one being about managing biodiversity in rural areas and the other about biodiversity in the foothills of Lees Valley. The final event was going to take place in Waikuku and would be about biodiversity of the estuary and wetlands. The Trust was also working with Dr Bex Dollery from the Council and residents on edge the of the Kaiapoi red zone.

J Roper-Lindsey noted the Trust was very appreciative of the Council's support so far and the was happy to offer support for Waimakariri District Council projects also.

J Watson sought clarity on if the Trust was more about giving advice rather than organising projects. J Roper-Lindsey noted that at this stage they were more about advice however they would like to move to organising projects in the future.

B Cairns questioned if there was any cost to the resident seeking advice from the Trust. J Roper-Lindsey replied there was no cost to residents who sought its help. The Trust could provide general advice however for specific projects where an ecologist or hydrologist was needed the Trust would have to apply for funding. It was not the nature of the Trust to charge people.

B Cairns then asked how the Trust accessed plants. J Roper-Lindsey stated the Trust had not needed to source any plants yet. They did have some links with Waiora Nursery in Christchurch however they would like to build local relationships also.

## **5 ADJOURNED BUSINESS**

Nil.

## **6 REPORTS**

### **6.1 Kaiapoi High School – Proposed Safety Improvements – K Straw (Civil Project Team Leader) and J McBride (Roading and Transport Manager)**

K Straw highlighted the aim of the report was to reduce speed across the overbridge with minor road marking changes and a pedestrian crossing. The pedestrian crossing would remain after the proposed roundabout was installed in the future.

T Bartle questioned why the pedestrian crossing was to the side of the gate instead of being closer to school. K Straw replied there was a refuge crossing in place in front of the school. The proposed pedestrian crossing would be a zebra crossing to give priority to pedestrians while also using it as a means to slow traffic.

P Redmond wondered if there were any safety concerns with putting a pedestrian crossing so close to a side street. K Straw noted there potentially could be. The limit line for pedestrian crossings was five metres away of an intersection.

J Watson stated students would cross the road at their closest convenience and requested if moving the pedestrian crossing closer to school gate could be investigated. K Straw would speak with Council staff and see if there was any scope to move it a few metres to the east.

T Bartle sought clarity on if there had been incidents in this area and if enough had already been achieved in the interim. K Straw noted the cost of this project was very minimal. It was predominately line marking covered by the maintenance contract so no money would be saved in long term by waiting.

Moved: R Keetley

Seconded: S Stewart

**THAT** the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** Report No. 230411049603.

*AND*

**THAT** the Kaiapoi-Tuahiwi Community Board recommends:

**THAT** the Utilities & Roading Committee:

(b) **Approves** the Design as per Trim No. 230406049186.

(c) **Approves** the installation of a pedestrian crossing on Ohoka Road, outside the Kaiapoi High School.

(d) **Notes** that there would be no additional no-stopping lines installed as a result of the proposed pedestrian crossing.

(e) **Notes** that there was budget allocated through the annual plan process for this project.

**CARRIED**

R Keetley was very supportive of the proposed changes and felt it was a long-time coming. S Stewart concurred and suggested the works be completed during the school holidays so as to create as little disruption for the school. K Straw replied it would be dependent on contractors availability however they could try to coordinate with the school holidays.

## 6.2 **Applications to the Kaiapoi-Tuahiwi Community Board's Discretionary Grant Fund 2022/23 – K Rabe (Governance Adviser)**

K Rabe spoke to the report highlighting that the Waimakariri Access Group was applying on behalf of the North Canterbury Inclusive Sport Festival. B Cairns noted this was a first for the district and was being run by a teenager from Rangiora High School.

Moved: T Bartle

Seconded: A Blackie

**THAT** the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** Report No. 230807119533.

(b) **Approves** a grant of \$750 to the Waimakariri Access Group towards seed funding to hold an inclusive sports day to occur.

**CARRIED**

K Rabe highlighted Community Wellbeing North Canterbury were applying to rent an 0800 number for the safety of staff and smoother running of the food bank.

A Blackie noted they had a large amount of money already in the bank and Council already made a large contribution annually. B Cairns concurred however he clarified that Community Wellbeing North Canterbury did not receive any funding towards the food bank.

Moved: R Keetley

Seconded: T Bartle

- (c) **Approves** a grant of \$600 to Community Wellbeing North Canterbury Trust towards the installation and monthly rental of an 0800 number for the food bank and driver bookings.

**CARRIED**

## **7 CORRESPONDENCE**

A memo regarding Kaiapoi Town Entrance and General Landscaping Budget was tabled (Trim: 230821128278).

## **8 CHAIRPERSON'S REPORT**

### **8.1 Chairperson's Report for July and August 2023**

- Every year groups of student doctors met with different groups in the community and the report would be out in the coming months.
- Creative Communities funding closed at the end of August 2023. Festival funding was also available this year as a one off post Covid grant.

Moved: J Watson

Seconded: A Blackie

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the report (Trim: 230815124852) from the Kaiapoi-Tuahiwi Community Board Chairperson.

**CARRIED**

## **9 MATTERS REFERRED FOR INFORMATION**

- 9.1 Rangiora-Ashley Community Board Meeting Minutes 14 June 2023.
- 9.2 Oxford-Ohoka Community Board Meeting Minutes 5 July 2023.
- 9.3 Woodend-Sefton Community Board Meeting Minutes 10 July 2023.
- 9.4 Rangiora-Ashley Community Board Meeting Minutes 12 July 2023.
- 9.5 Huria Reserve Heritage and Mahinga Kai Area Statement of Intent for 2023-24 – Report to Council Meeting 4 July 2023 – Circulates to the Kaiapoi-Tuahiwi Community Board.
- 9.6 Draft Community Outcomes for Public Consultation – Report to Council Meeting 4 July 2023 – Circulates to all Boards.
- 9.7 Health, Safety and Wellbeing Report June 2023 – Report to Council Meeting 4 July 2023 – Circulates to all Boards.
- 9.8 Submission Waka Kotahi Bilingual Signage Consultation – Report to Council Meeting 4 July 2023 – Circulates to all Boards.
- 9.9 Submission to the Water Services Entities Amendment Bill – Report to Council Meeting 4 July 2023 – Circulates to all Boards.

- 9.10 Elected Member Remuneration and Expenses Policy – Report to Council Meeting 4 July 2023 – Circulates to all Boards.
- 9.11 Stimulus Programme Close Out Report – Report to Utilities and Roading Committee Meeting 18 July 2023 – Circulates to all Boards.
- 9.12 Zone Implementation Programme Addendum Capital Works Programme 2023-24 – Report to Utilities and Roading Committee Meeting 18 July 2023 – Circulates to all Boards.

Public Excluded

- 9.13 Proposed Sale of 198 Swannanoa Road, Fernside – Report to Council Meeting 4 July 2023 – Circulates to all Boards.
- 9.14 Proposed Sale of 7 Adian Way, Loburn – Report to Council Meeting 4 July 2023 – Circulates to all Boards.

Moved: J Watson

Seconded: R Keetley

**THAT** the Kaiapoi-Tuahiwi Community Board

- (a) Receives the information in Items.9.1 to 9.12.
- (b) Receives the separately circulated public excluded information in items 9.13 and 9.14.

**CARRIED**

## **10 MEMBERS' INFORMATION EXCHANGE**

### **A Blackie**

- Attended Croquet Club fundraising quiz. Around 100 people were in attendance.
- Attended Local Government New Zealand (LGNZ) conference. Helped guide a bus tour through the Kaiapoi Regeneration area.
- Lincoln College Students inspected the Mahinga Kai Reserve and were doing a class project on the landscaping of the Huria Reserve.
- Attended Ranger breakfast for rangers in the Canterbury region. This was the only time all rangers got together. Wasnt finished with a tour of Silverstream reserve.
- Student Volunteer Army volunteers did a mornings work in the Silverstream Reserve and in the Te Kohaka o Tuhaitara Trust area also.

### **T Bartle**

- Attended Waimakariri Health Advisory Group meeting. They were working through major issues. They were all applying for their own jobs internally causing wellbeing breakdowns.
- Attended Governance training which was fascinating. A Gray the Councils Communications Manager spoke.
- Attended North Canterbury Neighborhood support meeting. There was a lot of positive work happening.

### **R Keetley**

- Attended Historical Society working day at the museum which was very informative.
- Attended Northern Bulldogs Rugby Strategic Planning meeting which had support from Canterbury Rugby.

### **S Stewart**

- Attended Greypower meeting. They were having difficulty as a group when sign language was used in public presentations and Te Reo Māori on signage. They were not supportive of bilingual signs or sign language. They were surprised that majority of the Councillors were over 65. They were also experiencing issues with scooters on footpaths. Ongoing issues with eftpos and concerns on what would happen in an emergency and there was no power.
- Flooding workshop update. In Woodend it was over a one in 50 year event compared to July 2022. Each individual event was greater and there was twice the normal July rainfall. Kaiapoi

had 900mm of rain so far this year compared to a yearly average of 650mm. Levels in the Mandeville bore undercurrent broke through and it was expected that water would continue to flow on the surface for many months. There had been seven large flooding events over the last ten years. 335 service requests were received from the most recent event. Tuahiwi, Cam River and Waikuku Beach were key focus areas. Staff were expecting \$1.5-\$2m of roading repair work would be required. The new Kaiapoi storm water pumps worked well. Council was looking at establishing a specialist flood team with external consultants and there were discussions if a permanent inhouse team was needed. The design of Cam River was being reviewed, it was agreed maintenance was not up to standard.

- Kaiapoi Promotions Association interested in what was happening to public space for carnivals and public events.

### **B Cairns**

- Roadside auditing of recycle bins would start in September.
- Met with resident looking to start a music festival on the river potentially in February next year.
- Local Government Conference – highlights were listening to Sophie Howe, first Welsh Future Generations Commissioner. Example of points she made:
  - For example, if we know that around 35% of jobs in the Waimakariri may disappear as a result of robots, artificial intelligence, or computers, what's that going to mean to you, your children and your grandchildren?
  - We know that we'll be living longer, but are we going to be living healthy, active lives or are we going to be living lives with long-term illness and health conditions?
- Public bodies really need to be focusing on how their decisions are going to impact in the long-term, and working together to prevent problems occurring, recognising that no single public body can respond to some of the big challenges that need to be addressed.
- Attended Food Secure North Canterbury strategy meeting.
- Have attended a number of meetings about community funded CCTV cameras. Council was developing a policy as they will take ownership of the cameras once installed.
- Harry Harper funeral – Harry had bequeathed the Council some of his estate.
- InCommon Waimakariri Inclusivity Poster Campaign Event Launch – featured the number of immigrants in our community.
- Kaiapoi Promotions Annual General Meeting – new Chair was elected, Janine Duke.
- First youth event in Pegasus – movie night – planning now for next event and more students to help with planning.
- All Boards meeting.
- All Together Kaiapoi review meeting – reduction in funding, an issue that other organisations may face.
- Kaiapoi Food Forest meeting – new coordinator had been employed.
- Housing Policy Hearings – to create a district housing policy.
- Transport Connections discussion – connecting the likes of Oxford to other parts of the district.
- Waimakariri Heritage website launch – loads of images, with the opportunity to load or send in images, videos, and audio to tell stories.
- Pegasus Residents Group Annual General Meeting – very well attended meeting, loads of support.
- Kaiapoi kids' indoor market – busy and growing in popularity.
- All Together Kaiapoi – Matariki event – huge crowd, first time using the area for a large community event.
- Oxford light up event – judged the residential lighting displays – awesome for the township, supported by K Howat from the Council's Greenspace team which was appreciated in having trees etc lite up.
- Waiora Links – spoke about food forests in the district.
- Waimakariri Access Group Annual General Meeting.
- Almost finished conducting the Promotion association stakeholder interviews – this will provide an indication of what issues the various groups have and looking for common elements.

## **P Redmond**

- LGNZ conference bus trip to Rolleston astounded by how big it was, population 28000 by 2024 38000 3054 55000 pace of growth phenomenal.
- Ronels Cuppa at Pegasus – B Cairns spoke about the Food Forest.
- Gravel road inspections with roading staff – further trip to Oxford/Lees Valley to be arranged.
- Utilities and Roothing Committee.
- Pegasus Residents Group Annual General meeting.
- On site meeting at Clemence Drilling – regarding damage to grass verges adjacent to cycleway.
- Heritage Website launch – Rangiora Library.
- Abbeyfield annual General Meeting.
- Draft Housing Policy Hearing and Deliberations – Chaired along with Councillors Cairns, Goldsworthy and Ward.
- Building Act Submissions.
- All Boards – Future for Local Government.
- Local Government New Zealand (LGNZ) Rolleston visit - astounded by how big Rolleston had gotten, population 28000, by 2024 38000 3054 55000 pace of growth phenomenal.
- LGNZ Annual General Meeting – Sam Broughton elected President.
- LGNZ Conference at Te Pae Christchurch – Amazon Web Services sophisticated digital services, Selwyn District Council a subscriber. Luxton prepare to submit a deal to government post election for strategic projects. First in basis. Limited funds.
- All Boards workshop – Speed Management Plans. Council may seek time extension until after election.
- Housing Policy adopted.
- Waimakariri Health Advisory Group – Taxi arrangement discussed and clarified. Rangiora only, historical after-hours discharges.
- Kaiapoi Promotion Association Annual General Meeting – new committee – Chair Janine Duke, Vice Chair Martin Pinkham, Treasurer Greg Coleman, Secretary Tracy Inwood. Committee Michael Bendall, Rob Duke, Natalie Leary, Cheryl Meadows, John Rule and Ani Tapa.
- Property Portfolio Working Group meeting.
- North Canterbury Sport and Recreation Trust meeting – Sports awards to alternate with ENC business awards.
- Compass FM Music quiz fundraiser for its Charitable Trust – Sold out.
- Funeral service for Harry Harper – WCD beneficiary.
- Met with resident and staff to discuss hosting a car show at Norman Kirk Park.

## **11 CONSULTATION PROJECTS**

### **11.1 Environment Canterbury Regional Policy Statement**

<https://haveyoursay.ecan.govt.nz/about-our-future-canterbury>

Consultation closes Sunday 27 August 2023.

### **11.2 Kaiapoi Ravenswood Cycleway**

<https://letstalk.waimakariri.govt.nz/kaiapoi-ravenswood-cycleway>

Consultation closes Friday 1 September 2023.

### **11.3 Road Reserve Management Policy**

<https://letstalk.waimakariri.govt.nz/road-reserve-management>

Consultation closes Sunday Thursday 7 September 2023.

11.4 **Community Outcomes**

<https://letstalk.waimakariri.govt.nz/community-outcomes>

Consultation closes Thursday 7 September 2023.

11.5 **Mandeville Resurgence Channel Upgrades**

<https://letstalk.waimakariri.govt.nz/mandeville-resurgence-channel-upgrades>

Consultation closes Friday 29 September 2023.

**12 BOARD FUNDING UPDATE**

12.1 **Board Discretionary Grant**

Balance as at 31 July 2023: \$6,772.

12.2 **General Landscaping Budget**

Balance as at 31 July 2023: \$27,370 with a carry forward still to be determined.

**13 MEDIA ITEMS**

**14 QUESTIONS UNDER STANDING ORDERS**

**15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

**NEXT MEETING**

The next meeting of the Kaiapoi-Tuahiwi Community Board will be held at the Ruataniwha Kaiapoi Civic Centre on Monday 18 September 2023 at 4pm.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 5PM

**CONFIRMED**



J Watson  
Chairperson

18 September 2023

Date



**Workshop – 5pm-5.07pm**

- *Members Forum*
  - Need to start thinking about the River Carnival and potentially looking at setting up a committee to run the event as it had become too much for only a few people to organise.
  - Long Term Plan submission – Power at Norman Kirk Park for future events.