

**MINUTES FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD HELD AT THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON MONDAY 14 AUGUST 2023 AT 5.30PM.**

**PRESENT**

S Powell (Chairperson), M Paterson (Deputy Chairperson), B Cairns, I Fong, R Mather, P Redmond and A Thompson.

**IN ATTENDANCE**

K LaValley (General Manager Planning, Regulation and Environment), G Stephens (Design and Planning Team Leader), H Belworthy (Intermediate Landscape Architect – District Regeneration), K Rabe (Governance Advisor) and C Fowler-Jenkins (Governance Support Officer).

There were three members of the public present.

**1 APOLOGIES**

There were no apologies.

**2 CONFLICTS OF INTEREST**

Item 6.2 – S Powell, and B Cairns declared a conflict of interest in the application from the Waimakariri Access Group. I Fong and P Redmond declared a conflict of interest in the application from the Coastguard North Canterbury.

**3 CONFIRMATION MINUTES**

**3.1 Minutes of the Woodend-Sefton Community Board – 10 July 2023**

Moved: R Mather

Seconded: M Paterson

**THAT** the Woodend-Sefton Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Woodend-Sefton Community Board meeting, held on 10 July 2023.

**CARRIED**

**3.2 Matters Arising**

There were no matters arising.

**4 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY**

**4.1 Dog Park – Maria Brooks**

M Brooks spoke to the Board noting that she was a resident of Pegasus and had moved there in February 2020 with her husband, who was terminally ill and had since passed away. She had thought that she would like to do something for the community in his memory. One of the ideas she had was wheelchair access to the beach but that was beyond her budget, then she heard at a community meeting that they were looking for a shelter at the dog park. She used to take her husband to the dog park when he was in a wheelchair to walk their dog. Getting there was difficult due to the steepness of the path. The dog park was basically a rough piece of ground that had been fenced, it was pretty grim, and was very cold when the easterly was blowing off the sea. She believed that this project was something that was in her capabilities by either assisting with some funding or getting a sponsor for the materials required to make the

shelter. M Brooks showed the Board a rough design that she would like to be considered which not only had a cover but sides as well to shelter people from the wind. The MenzShed and the Lions Club had indicated an interest in the project as well.

S Powell noted that this would be a lovely memorial for her husband. M Brooks noted that she had thought about a park bench but thought this would be better because they used to take their dog there.

P Redmond thought a shelter was a great idea and queried if she was happy to work in with the Woodend Lions on the project. M Brooks noted that she was.

B Cairns asked if M Brooks was aware that if she came to the Community Board she could apply for funding and the Council's Greenspace team were organising planting at the dog park.

#### **4.2 Lions Club of Woodend Pegasus – Jeff Taylor-Hayhurst**

J Taylor-Hayhurst spoke to the Board noting that he had recently been elected president of the Woodend Pegasus Lions Club. He noted that one thing that had been lacking with the Lions Club was projects and that was one thing that he wanted to change. The Lions Club were hoping to get involved with building the shelters at the Gladstone Dog Park. One of the other projects was to illuminate the Woodend War Memorial. Currently they had someone coming from Redpaths Electrical to illuminate the memorial temporarily to let people see how it would look prior to arranging permanent illumination through the Council. They had also asked to be considered in assisting with the new signage for Woodend and Woodend Beach (refer item 6.1 of the agenda). The Lions Club wanted to raise its profile and work for and with the community.

S Powell asked if they had made connection with the Pegasus Woodend MenzShed. J Taylor-Hayhurst noted that he belonged to the Kaiapoi MenzShed, he had started at the Pegasus Woodend Shed but believed they did not do many projects, so he moved to Kaiapoi which he felt got a lot more done.

M Paterson suggested that the Lions Club contact the Pegasus Woodend MenzShed because they had just finished a project for the Woodend Community Association, and they had been brilliant.

B Cairns asked if they had contacted the Council's Greenspace Team in relation to illuminating the Woodend War Memorial. J Taylor-Hayhurst noted that they had not yet contacted the Council about the temporary lighting as they first wanted to see what was available from Redpaths Electrical.

B Cairns concurred with M Paterson's comments regarding the Pegasus Woodend MenzShed who had been extremely good for the food forest, they had built seating and tables.

P Redmond asked if they had been working with the RSA over the lighting proposal. J Taylor-Hayhurst noted that they had not spoken with them yet but were planning to.

## **5 ADJOURNED BUSINESS**

Nil.

## 6 REPORTS

### 6.3 Woodend-War Memorial – Proposal for Additional Planting – G Stephens (Greenspace Design and Planning Team Leader)

G Stephens spoke to the report noting that the Board had asked for a formal report with information around the proposed additional planting and the process that would be required to change the resource consent if the Board decided to adopt the planting plan. He gave a brief overview of the reasons why the staff were recommending that the Board did not proceed with the planting. This was not because of the requirement for a resource consent amendment, rather their concerns based on the use of the space, especially during ANZAC services, the safety concerns with the area being densely planted limiting visibility and also for disabled people who were parked in the carpark watching ceremonies whose view would be blocked. He acknowledged the work the Lions Club had put into the memorial and thanked J Archer for putting a lot of time and effort into the proposed planting plan.

Moved: R Mather

Seconded: A Thompson

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 230803118010
- (b) **Notes** the concerns raised regarding the proposed planting within this report relating to; not meeting the design intent, blocking visibility and access, CPTED concerns and the potential negative impact on ANZAC services as well as the existing trees.
- (c) **Declines** the proposed planting plan for the Woodend War Memorial
- (d) **Thanks** the Woodend Pegasus Lions and John Archer for their time putting this proposal forward to the Board and notify them of the decision to not proceed with this planting.

**CARRIED**

R Mather also thanked J Archer as he had created a lovely planting plan which she thought looked fantastic. However, having read the report and considered all aspects, she believed that the report had merit especially with the comments regarding the disabled people's access and people parking and being able to see what was going on if they could not get out of their cars.

A Thompson appreciated what J Archer had done, it was good to see the ideas come forward. He noted that the Greenspace team had looked at the pros and cons and had come up with a very balanced recommendation.

S Powell thanked G Stephens for the report and J Archer for the work that he had done, it would be disappointing, but she could see the future when the pin oaks in the reserve matured, which would not take long. She thought that if Council could keep the garden maintained at the front and looking good it would be a good site.

*It was agreed that the Board meeting should be adjourned at 5:59pm to enable the Board to have a workshop on the Pegasus Dog park and landscaping budget.*

Moved: S Powell

Seconded: M Paterson

**THAT** the Woodend-Sefton Community Board:

- (a) **Adjourned** the Board meeting to enable the Board to hold a workshop on the Pegasus Dog Park and landscaping budget.

**CARRIED**

Moved: S Powell

Seconded: P Redmond

**THAT** the Woodend-Sefton Community Board:

- (a) **Reconvene** the Board meeting.

**CARRIED**

*The Board meeting reconvened at 6:29pm.*

6.1 **Woodend and Woodend Beach Entrance Signs – Consultation – H Belworthy (Greenspace Landscape Architect)**

H Belworthy spoke to the report which sought the Board's approval for public consultation on the designs for the Woodend and Woodend Beach signage.

R Mather asked that when Council staff went out for consultation that they included the Woodpecker.

B Cairns noted that in the community views section of the report it noted that the hapu may be affected or have an interest in the subject. He asked how Council involved Manu Whenua with regard to public engagement particularly with the boundary of MR873 at Woodend. H Belworthy noted that Council staff would send them the community consultation directly and would ask if they wanted to be involved in the designs. Sometimes they got a response sometimes they did not.

S Powell asked if consideration had been given to the placement of the Welcome to Woodend sign once the proposed roundabout at Rangiora Woodend Road was installed in 2024. G Stephens noted that staff would work with Roding to make ensure that the placement was suitable and that the designs that were proposed were appropriate for the site.

Moved: M Paterson

Seconded: B Cairns

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 230731116061.
- (b) **Approves** public engagement to be carried out by staff on the three conceptual sign options for Woodend Entrance.
- (c) **Approves** public engagement to be carried out by staff on the three conceptual sign options for Woodend Beach Entrance.
- (d) **Notes** that engagement was proposed to be carried out in September 2023.
- (e) **Notes** staff would engage with the roading team to confirm each location for the proposed signs.

**CARRIED**



## 8 **CHAIRPERSON'S REPORT**

### 8.1 **Chairperson's Report for July 2023**

Moved: S Powell

Seconded: I Fong

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** the report from the Woodend-Sefton Community Board Chairperson (TRIM: 230808120277).

**CARRIED**

## 9 **MATTERS FOR INFORMATION**

- 9.1. Rangiora-Ashley Community Board Meeting Minutes 14 June 2023.
- 9.2. Kaiapoi-Tuahiwi Community Board Meeting Minutes 19 June 2023.
- 9.3. Oxford-Ohoka Community Board Meeting Minutes 5 July 2023.
- 9.4. Rangiora-Ashley Community Board Meeting Minutes 12 July 2023.
- 9.5. Draft Community Outcomes for Public Consultation – Report to Council Meeting 4 July 2023 – Circulates to all Boards.
- 9.6. Health, Safety and Wellbeing Report June 2023 – Report to Council Meeting 4 July 2023 – Circulates to all Boards.
- 9.7. Submission Waka Kotahi Bilingual Signage Consultation – Report to Council Meeting 4 July 2023 – Circulates to all Boards.
- 9.8. Submission to the Water Services Entities Amendment Bill – Report to Council Meeting 4 July 2023 – Circulates to all Boards.
- 9.9. Elected Member Remuneration and Expenses Policy – Report to Council Meeting 4 July 2023 – Circulates to all Boards.
- 9.10. Stimulus Programme Close Out Report – Report to Utilities and Rooding Committee Meeting 18 July 2023 – Circulates to all Boards.
- 9.11. Zone Implementation Programme Addendum Capital Works Programme 2023-24 – Report to Utilities and Rooding Committee Meeting 18 July 2023 – Circulates to all Boards.

### **Public Excluded**

- 9.12. Proposed Sale of 198 Swannanoa Road, Fernside – Report to Council Meeting 4 July 2023 – Circulates to all Boards.
- 9.13. Proposed Sale of 7 Adian Way, Loburn – Report to Council Meeting 4 July 2023 – Circulates to all Boards.

Moved: B Cairns

Seconded: I Fong

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 9.1 to 9.11.
- (a) **Receives** the separately circulated public excluded information in items 9.12 and 9.13.

**CARRIED**

## 10 **MEMBERS' INFORMATION EXCHANGE**

### **P Redmond**

- After a long delay with Waka Kotahi and the local Runanga, Council were now able to proceed with consultation of the Kaiapoi to Ravenswood cycleway. There was a hold up with Waka Kotahi and the fact that the route went through MR873, it appeared that it this had been resolved. The Council's Communications team were putting together the information notices and had drop-in sessions planned on 21 and 22 of August 2023.

### **B Cairns**

- CCTV Cameras in Pegasus – there was a public meeting planned for Thursday 26 October 2023 7pm to 9pm at Pegasus School.
- The Kaiapoi Food Bank would normally distribute 40 food parcels per month in 2022 and they were currently doing 188 per month.
- Local Government Conference – highlights were listening to Sophie Howe, first Welsh Future Generations Commissioner. Example of points she made:
  - For example, if we know that around 35% of jobs in the Waimakariri may disappear as a result of robots, artificial intelligence, or computers, what's that going to mean to you, your children and your grandchildren?
  - We know that we'll be living longer, but are we going to be living healthy, active lives or are we going to be living lives with long-term illness and health conditions?
  - Public bodies really need to be focusing on how their decisions are going to impact in the long-term, and working together to prevent problems occurring, recognising that no single public body can respond to some of the big challenges that need to be addressed.
- Attended Food Secure North Canterbury strategy meeting.
- Have attended a number of meetings about community funded CCTV cameras. Council was developing a policy as they will take ownership of the cameras once installed.
- Harry Harper funeral – Harry had bequeathed the Council some of his estate.
- InCommon Waimakariri Inclusivity Poster Campaign Event Launch – featured the number of immigrants in our community.
- Kaiapoi Promotions Annual General Meeting – new Chair was elected, Janine Duke.
- First youth event in Pegasus – movie night – planning now for next event and more students to help with planning.
- All Boards meeting.
- All Together Kaiapoi review meeting – reduction in funding, an issue that other organisations may face.
- Kaiapoi Food Forest meeting – new coordinator had been employed.
- Housing Policy Hearings – to create a district housing policy.
- Transport Connections discussion – connecting the likes of Oxford to other parts of the district.
- Waimakariri Heritage website launch – loads of images, with the opportunity to load or send in images, videos, and audio to tell stories.
- Pegasus Residents Group Annual General Meeting – very well attended meeting, loads of support.
- Kaiapoi kids' indoor market – busy and growing in popularity.
- All Together Kaiapoi – Matariki event – huge crowd, first time using the area for a large community event.
- Oxford light up event – judged the residential lighting displays – awesome for the township, supported by K Howat from the Council's Greenspace team which was appreciated in having trees etc lite up.
- Waiora Links – spoke about food forests in the district.
- Waimakariri Access Group Annual General Meeting.

- Almost finished conducting the Promotion association stakeholder interviews – this will provide an indication of what issues the various groups have and looking for common elements.

## **11 CONSULTATION PROJECTS**

### **11.1 Significance and Engagement Policy 2023**

<https://letstalk.waimakariri.govt.nz/significance-and-engagement-policy-2023>

Consultation closes Friday 18 August 2023.

### **11.2 Waikuku Fire Station Lease**

<https://letstalk.waimakariri.govt.nz/waikuku-fire-station-lease>

Consultation closes Friday 18 August 2023.

### **11.3 What's Our Future, Canterbury?**

<https://haveyoursay.ecan.govt.nz/about-our-future-canterbury>

Consultation closes Sunday 27 August 2023.

The Board noted the consultation projects.

## **12 BOARD FUNDING UPDATE**

### **12.1 Board Discretionary Grant**

Balance as at 31 July 2023: \$6,610.

### **12.2 General Landscaping Fund**

Balance as at 31 July 2023: \$13,680.

The Board noted the funding update.

## **13 MEDIA ITEMS**

Nil.

## **14 QUESTIONS UNDER STANDING ORDERS**

Nil.

## **15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

### **NEXT MEETING**

The next meeting of the Woodend-Sefton Community Board is scheduled for 5.30pm, Monday 11 September 2023 at the Woodend Community Centre, School Road, Woodend.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6:58pm.

**CONFIRMED**

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Date

**Workshop**

- *General Landscaping*
- *Pegasus Dog Park – H Belworthy (Greenspace landscape Architect)*
- *Members Forum*