

6 REPORTS

6.1 Kaiapoi Riverbank Walkway and Memorial Reserve Update – V Thompson (Business and Centres Advisor), G MacLeod (Greenspace Manager) and H White (Intermediate Landscape Architect)

G MacLeod spoke to the report, noting that the Board held a workshop in February 2022 to discuss Draft Concept Plan. The Board indicated a preference for Option C, which was an extended version of Option B that was approved by the Board in November 2021. The Board had agreed to defer the project until a later date and submit a 2023/24 Long Term Plan request for the increased project budget.

J Watson noted the process seemed to be very straightforward and commented that it was good that Council staff listened to the fact the Board wanted to have the project deferred.

Moved: J Watson

Seconded: B Cairns

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. 220216020391.
- (b) **Notes** that Draft Concept Plan – Option C was an extended version of Option B that was approved for further design by the Kaiapoi-Tuahiwi Community Board in November 2021.
- (c) **Notes** that consultation had taken place with the Kaiapoi Returned Services Association on Option C and Executive Committee members were largely supportive of the plan and proposed changes.
- (d) **Notes** that Option C (which includes extension of the reserve into Raven Quay, resolved kerb heights along Raven Quay, new terraces and lighting treatments) required a total budget of around \$271,000 (approximately \$136,000 more than the original project budget of \$135,000) if including the proposed lighting upgrades.
- (e) **Notes** that the Kaiapoi-Tuahiwi Community Board had considered Option C at a workshop and the recommendations in this report result from feedback provided by attending Board members.

THAT the Council:

- (f) **Recommends** that the 'Kaiapoi Riverbank Walkway and Memorial Reserve' project be deferred from 2021/22 until the 2023/24 Long Term Plan cycle and that Option C be submitted with a request for the full project budget at that time.

CARRIED

6.2 Kaiapoi Food Forest Structure Proposal – G MacLeod (Greenspace Manager)

G MacLeod advised that the Kaiapoi Food Forest had put forward a proposal to the Council's Greenspace Team to consider the installation of shelter at the food forest. He noted that the information received from the Council's Utilities and Roading Teams have indicated there could be significant costs in getting the toilet connected into a waste water system. The Trust would therefore be expected to pay Development Contribution associated with the instalment of the toilet. There were also some queries around the kind of toilet that would need and if a pump would be required.

J Watson noted the relationship between the food forest and the adjacent Church, and enquired if visitors to the food forest was still able to use the toilet facilities at the church. G MacLeod confirmed that the existing arrangement was that the people who went to the food forest could visit the church to utilise their facilities.

P Redmond sought confirmation that the Council had the authority to remit or waive Development Contributions bearing in mind the Council did own the site. G MacLeod commented that in the past Council had not been able to get the Development Contributions waived for some of the projects they had done. He would therefore have to enquire with the Council's Project Development Unit on this matter.

A Blackie asked if Council staff had considered a portalo. G MacLeod noted it was not an option that Council staff had discussed with the Trust, however, it would be something Council staff could look into.

N Atkinson noted given that the Council was focusing on sustainability, hence it support of the food forest, should a composting toilet not be considered. B Cairns explained the working of a composting toilet which had to be emptied on a regular basis and could become quite messy to deal with.

M Pinkham noted his surprise that Development Contributions were being considered, as the properties had already been subject to Development Contributions when they were first developed, and he understood that Development Contributions were only paid when a new lot was created. G MacLeod explained that Development Contributions had to be paid because new services needed to be created which would be an addition to the current system,

Moved: A Blackie

Seconded: N Atkinson

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. 220310034922.
- (b) **Approves** in principle the footprint of a shelter at the Kaiapoi Food Forest.
- (c) **Notes** that staff would work with the Kaiapoi Food Forest Trust (the Trust) to obtain detailed costs for the project including the proposed toilet and the requirement that this may have for them to pay Development Contributions. This was to fully assess the risk of the Trust requiring contributions to this project and understand what their funding strategy was as well as how they intend to fund ongoing maintenance of the shelter.
- (d) **Notes** that while staff support an education shelter, there remained risk and ongoing concern with the installation of a toilet at this location. Understanding the funding strategy and ongoing financial and operational risk was required prior to a toilet being approved.
- (e) **Notes** a subsequent report would be required once funding was in place and final design has been submitted by the Kaiapoi Food Forest Trust for consideration.
- (f) **Notes** that staff will work with the Kaiapoi Food Forest Trust to ensure that appropriate communication was sent out to the wider public should the shelter and toilet be supported by the Kaiapoi-Tuahiwi Community Board.
- (g) **Notes** that the erection of the shelter as stated by the License to Occupy was the responsibility of the Kaiapoi Food Forest Trust and the Council had no liability or responsibility to the operation of the shelter, other than if it poses a

health and safety risk, which the Kaiapoi Food Forest Trust would be instructed to rectify or mitigate.

- (h) **Notes** that there was public toilet provision located at the changing rooms on Norman Kirk Park within 300 metres of this proposal, hence a public toilet at this location would exceed Levels of Service.
- (i) **Notes** that the shelter once built would be owned and maintained by the Kaiapoi Food Forest Trust.

CARRIED

(Abstained: B Cairns)

N Atkinson commended the work being done by the food forest and he believed that this would be a great investment for the community.

P Redmond noted that the proposed structure was not so large that it would dominate the site, he therefore supported the installation of a shelter. He also thought that it would be advantageous to install a toilet for the educational groups.

6.3 **General Landscaping Budget – T Stableford (Landscape Architect)**

T Stableford spoke to the report, noting it was to provide further information on the potential projects to be considered for funding allocation from the Kaiapoi-Tuahiwi Community Board's General Landscaping Budget, as previously discussed with the Board. These projects were the insulation of a seat and planting at the Kaiapoi end of the Passchendaele walkway, the enhancement of the Kaiapoi Town Entrances, and finding a suitable location for a Raymond Herber Sculpture donated by the Waimakariri Arts Trust. She explained that the Kaiapoi Arts Trust had confirmed that they would prefer the Raymond Herber sculpture to be located in Kaiapoi, a suitable location was still being sought.

T Stableford also advised that the Kaiapoi Interpretive Signs project, for which the Board had previously approved \$20,000 was nearing its completion, however, the project needed \$300 more to complete the project.

N Atkinson questioned the \$3,200 allocated for the insulation of a seat and planting at the Kaiapoi end of the Passchendaele walkway. He advised that the Royal New Zealand Returned and Services' Association (RSA) were already installing seats along the Passchendaele walkway. It was noted that the money could be allocated to additional planting along the Passchendaele walkway.

With regards to Kaiapoi Town Entrances, B Cairns expressed is dismay about the state of the façade of the overhead bridge on Smith Street and the lack of maintenance of the garden area at the off-ramp. C Brown undertook to discuss the Board's concerns about the state of the Smith Street bride area with Waka Kotahi.

Moved: J Watson

Seconded: B Cairns

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. 220310034611.
- (b) **Notes** that the Board currently had \$59,010 available in the 21/22 financial year General Landscaping Budget to allocate to projects within the Kaiapoi - Tuahiwi Ward.

- (c) **Approves** the allocation of \$45,810 towards the costs of upgrading the Kaiapoi Town Entrances from the Kaiapoi – Tuahiwi General Landscaping Budget.
- (d) **Approves** the allocation of \$10,000 towards the implementation of the Raymond Herber 'Wind swept tree Sculpture' from the Kaiapoi – Tuahiwi General Landscaping Budget.
- (e) **Notes** that the Royal New Zealand Returned and Services' Association (RSA) had donated \$1,000 towards the installation of a seat, planting and a tree at the Kaiapoi end of the Passchendaele Walkway.
- (f) **Notes** that staff would work with the Passchendaele Trust and RSA to determine the exact location of this seat and planting.
- (g) **Approves** the allocation of \$3,200 towards the remaining costs of purchase and installation/planting of the seat, plants and tree for the Passchendaele Walkway from the Kaiapoi – Tuahiwi General Landscaping Budget.
- (h) **Notes** that staff would work with the Board to determine designs for the Kaiapoi Town Entrances and implementation will occur in the 22/23 financial year.
- (i) **Notes** that staff would work with the Board to determine an appropriate location for the Raymond Herber sculpture.
- (j) **Notes** that the \$75,810 allocated towards the Town Entrances Project will be carried forward to be used in the 22/23 financial year.

CARRIED

(Abstained: J Watson)

J Watson commented that all the projects were worthy of funding. She asked if the Board wanted to discuss a location for the Raymond Herber sculpture now and noted that Kairaki Beach had been suggested as a location.

B Cairns commented that he was in favour of making Kaiapoi more beautiful and this funding would assist the process. He suggested that the Raymond Herber sculpture should be in a prominent place, with virtually no background such as an area on the overhead bridge. This would make a visual impact when people travelled into Christchurch.

N Atkinson expressed his pleasure that the Raymond Herber sculpture was to be installed in Kaiapoi. However, he did not agree with it being located near the motorway as it could distract motorists and Waka Kotahi did not like installing unnecessary structures on the side of the motorway. He thought that a good location for the sculpture may be a vacant piece of grass near the Rivertown Villas.

6.4 **Road Naming – Lime Developments Limited – S Morrow (Rates Officer – Property Specialist)**

S Morrow noted that the Board's approval was being sought for two new street names in the Silverstream development in Kaiapoi. The land had been developed was known as 56 Adderley Terrace and the developer had chosen two names from the Pre-approved Road Naming List for Kaiapoi.

J Watson stated that was another name on the Pre-approved Road Naming List that may be more appropriate for this area of Kaiapoi, such as Waverly which was the

name of farm on the corner of Mill and Island Roads. . S Morrow reiterated that the named had been the developer's choice.

N Atkinson noted in the report stated that Manu Whenua had an interest in the subject matter of this report. He questioned if Council staff had provide the Rūnanga with the opportunity to supply names for inclusion in the Pre-approved Road Naming List for Kaiapoi. S Morrow advised that usually the Rūnanga would only be consulted if a developer had suggested cultural sensitive names. He noted that the Council's Governance Team were now managing the lists on behalf of the Community Boards and it was something that they could look at in future.

M Pinkham commented that the Board had previously approved the name Silverstream Boulevard to about Lot 90 in the previous stage of the Silverstream development. He recommended that the Board may need to approve the extension of Silverstream Boulevard further to the east up to Lot 180 of stage 8a, otherwise the new road would not intersect with another road. S Morrow noted that would need to be named as a part of stage 8a.

Moved: J Watson

Seconded: B Cairns

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. 220310034909.
- (b) **Approves** the following proposed road names for Roads 1 and 2 of Silverstream Stage 8a as shown on the attached plan.
 - 1. Bastings Street
 - 2. Waverly Street
- (c) **Approves** the extension of Silverstream Boulevard to where it joined Sneyd Street.
- (d) **Notes:** That the Community Board may replace any proposed names with a name of its choice.

CARRIED

6.5 **Application to the Kaiapoi-Tuahiwi Community Board's 2021/22 Discretionary Grant Fund – K Rabe (Governance Advisor)**

K Rabe advised she had warned the Clarkville Playcentre that their application may not be successful as the Board had previously declined a similar application from them. However, the Playcentre had insisted that the application be resubmitted to the Board without the inclusion of ground cover (bark) which could be considered a maintenance item.

Moved: A Blackie

Seconded: J Watson

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 220307031635.
- (b) **Declines** the application from the Clarkville Playcentre.

CARRIED

J Watson commented that the Board's previous reasons for not previously granting funding to the Clarkville Playcentre were still valid, as the application was fundamentally the same. A Blackie concurred, noting that the ground cover (bark) was not the reason the funding was previously declined.

6.6 **Approval of the Kaiapoi-Tuahiwi Community Board Plan 2020-2022 – K Rabe (Governance Advisor)**

K Rabe advised that Community Board Plans were updated annually so they would remain current and useful as a document that highlighted the work being done by the Board.

Moved: J Watson

Seconded: N Atkinson

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 220222023877.
- (b) **Approves** the updated Kaiapoi-Tuahiwi Community Board Plan 2020-2022 (Trim Ref: 220303030000).
- (c) **Authorises** the Chairperson to approve the final version of the Kaiapoi-Tuahiwi Community Board Plan 2020-2022, if any further minor editorial corrections were required.

CARRIED

7 **CORRESPONDENCE**

Nil.

8 **CHAIRPERSON'S REPORT**

8.1 **Chairperson's Report for February 2022**

- Youth Development Grant Committee Meeting – One application was received for funding but was declined.
- New exhibition at Art on the Quay.
- Waimakariri Arts Trust meeting organising the Kaiapoi Arts Expo.
- Waimakariri Public Arts Trust meeting – Raymond Herber sculpture.

Moved: J Watson

Moved: A Blackie

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the verbal report from the Kaiapoi-Tuahiwi Community Board Chairperson.

9 **MATTERS REFERRED FOR INFORMATION**

- 9.1 Oxford-Ohoka Community Board Meeting Minutes 2 February 2022 (Trim 220208015336)
- 9.2 Rangiora-Ashley Community Board Meeting Minutes 9 February 2022 (Trim 2202090244)
- 9.3 Woodend-Sefton Community Board Meeting Minutes 15 February 2022 (Trim 220218022525)
- 9.4 Stockwater Race Bylaw 2022 – Request for Adoption – Report to Council Meeting 1 February 2022 – Circulates to all Boards.

- 9.5 Chairpersons Report for the Period January – December 2021 – Report to Council Meeting 1 February 2021 – Circulates to all Boards.
- 9.6 Chairpersons Report for the Period January – December 2021 – Report to Council Meeting 1 February 2021 – Circulates to all Boards.
- 9.7 Chairpersons Report for the Period January – December 2021 – Report to Council Meeting 1 February 2021 – Circulates to all Boards.
- 9.8 Chairpersons Report for the Period January – December 2021 – Report to Council Meeting 1 February 2021 – Circulates to all Boards.
- 9.9 Wellbeing, Health and Safety Report February 2022 – Report to Council Meeting 1 February 2022 – Circulates to all Boards.
- 9.10 Kaiapoi Stormwater and Flooding Improvements – Funding of Additional Budget – Report to Council Annual Plan Meeting 2 February 2022 – Circulates to the Kaiapoi-Tuahiwi Community Board.
- 9.11 Kaiapoi Community Hub – 2022/23 Annual Plan Budget Submission – Report to Council Annual Plan Meeting 2 February 2022 – Circulates to the Kaiapoi-Tuahiwi Community Board.
- 9.12 Wastewater Treatment Plant Fencing Contract Completion – Report to Utilities and Roding Committee Meeting 22 February 2022 – Circulates to all Boards.

PUBLIC EXCLUDED REPORTS

- 9.13 Rangiora BNZ Corner Site (70 and 74 High Street) – Divestment Evaluation Panel – Report to Council Meeting 1 February 2022 – Circulates to all Boards.

Moved: J Watson

Seconded: B Cairns

THAT the Kaiapoi-Tuahiwi Community Board

- (a) **Receives** the information in Items 9.1 to 9.12.
- (b) **Receives** the public excluded information in item 9.13, which would remain in public excluded and which was circulated separately.

CARRIED

10 MEMBERS' INFORMATION EXCHANGE

M Pinkham

- Attended Community Wellbeing North Canterbury Trust Meeting – main topic was review of current programmes.
- Attended a Waimakariri District Council Briefing on water quality matters in Kaiapoi and Woodend.
- Attended a Kaiapoi Promotions Association Meeting – Primary topic was a draft programme for spring and summer.
- Attended a Community Wellbeing North Canterbury Trust Audit and Finance Meeting – Main focus of meeting was review of the budget and the recent awarding of additional support programmes from the Canterbury District Health Board.
- Prepared written comments for the Kaiapoi-Tuahiwi Community Board submissions to the Waimakariri District Councils and Environment Canterbury's Annual Plans.

A Blackie

- Indigenous Planting Portfolio – one of the two bridges in the west end of Silverstream was approaching the project with the planning and the funding.
- The Waimakariri Public Arts Trust had approved a mural by a local artist on the toilet walls in Oxford.
- The restoration of the Pou at the gateway to Pegasus were finished.
- Bleachers had been installed at the softball diamond in Kaiapoi.
- A Shack at Pines Beach had been demolished as part of the forestry work and locals were unimpressed.
- Pegasus Bay Bylaw Committee – the Tua Tua problem on the beach had reemerged and a group of Auckland University students were going to be doing a study on the Tua Tua.
- The data from the observation Council ran at the Kairaki car park, there were 40,000 cars a year using the car park and of those 25% were going pat the car park onto the beach.

N Atkinson

- On Facebook there was a post that Frisbee golf it was coming to Kaiapoi. He had been working with G Stephens to look at whether it could go into the domain or not because he could hopefully get it funded.

S Stewart

- Arohatia Te Awa was progressing.
 - Council had applied to Land Information New Zealand (LINZ) some old deeds to land on the corner of the Revells Road Bridge.
 - Working to finalize access along the last property (211 Lower Camside Road, Kaiapoi).
 - There were 6,000 plants to plant and Environment Canterbury had just donated an additional 10,000 plants.
- There had been 598 service requests for drainage and flood relief following the May, December and February storms. Fifth-nine of those required detailed assessment and of those Kaiapoi was at the top of the list.

B Cairns

- Annual Plan Submission Zoom.
- Neighborhood Support North Canterbury – over 1,000 new signups on the website and Gets Ready in eight months.
- Food Forest update.
 - Multiple visits from groups from as far as Timaru.
 - Scout groups had grown winter vegetable seedlings to plant out.
 - Major increase on numbers visiting on Wednesdays for the major food drop along with casual visits throughout the week.
 - Been invited to be a part of a Matariki event at the library.
 - An email from a recent group visit:
 - Checking this marvelous community effort yesterday for a group of elderly ladies to visit, not sure if any toilet facility? Perhaps even a portaloos would be nice for the rest of the summer.
- Local businesses – many were struggling with having to close for at least one day a week due to staff and covid.
- Food Secure North Canterbury – attended monthly meeting, in Canterbury they were working now with 21 food forests that were at various stages of development from Hanmer Springs to Timaru.

- Art on the Quay – March Exhibition.
- Attended a Three Waters Briefing.
- Attended an All Boards Briefing.
- Rivertown Café – Michael Hempseed presented about resilience.

P Redmond

- Housing Working Group - Approved interim report to Council which included a very comprehensive list of recommendations for the way forward. It was noted that the Waimakariri District has 116 elderly persons units with 55 on waiting list. It was a small numbers, but there was high growth in list recently.
- Met with residents regarding flooding issues in Kaiapoi, which the Shovel Ready projects were expected to alleviate.
- Local Government Weekly Zoom meetings regarding the Future for Local Government - Focus now seemed to be on local governance and relationship with Central Government, democracy – roles and functions, treaty partnerships, leadership and elected members role fiscal sustainability and funding.
- Waimakariri Public Arts Trust Sip and Sculpture – Local artists at very successful event.
- Draft Annual Plan meeting – Draft Annual Plan approved for consultation which would close on April 4 2022.
- Rural and Provincial half day Zoom meeting - LGNZ Three Waters Working Group. They were tweaking existing model and not considering alternative models. Reporting to Minister on 7 March 2022.
- Compass FM Interview - Creative Communities Waimakariri applications being sought for new funding round.
- Zone 5 and 6 - Updates with no chat function.
- ECan Draft Annual Plan – Councillors Grant Edge and Clare McKay presented.
- Portfolio Update.
 - Building consents in February 2022 remain high, up on 2021. Building Unit under pressure but coping reasonably well. Approaching 2012-14 levels. In 2021 highest number of consents in Woodend (214) followed by Kaiapoi (194) and Rangiora (161). Pegasus 147.
 - Road to Zero Campaign launched by Waka Kotahi. Zero deaths and serious injuries by 2050, and 40% reduction by 2030. Suspicion prioritising speed reductions ahead of other options.

11 CONSULTATION PROJECTS

11.1 Draft Annual Plan 2022/23

<https://letstalk.waimakariri.govt.nz/draft-annual-plan-2022-23>
Consultation closes Monday 4 April

11.2 Migrant Experiences

<https://letstalk.waimakariri.govt.nz/migrant-experiences>

11.3 E-Scooters

<https://letstalk.waimakariri.govt.nz/e-scooter-trial>
Consultation runs throughout trial and closes in April 2022.

The Board noted the projects out for public consultation.

12 REGENERATION PROJECTS

12.1 Town Centre, Kaiapoi

Updates on the Kaiapoi Town Centre projects are emailed regularly to Board members. These updates can be accessed using the link below:
<http://www.waimakariri.govt.nz/your-council/district-development/kaiapoi-town-centre>.

The Board noted the regeneration projects.

13 BOARD FUNDING UPDATE

13.1 Board Discretionary Grant

Balance as at 15 March 2022: \$3,627.

13.2 General Landscaping Budget

Balance as at 15 March 2022: \$25,430.

The Board noted the funding update.

14 MEDIA ITEMS

Nil.

15 QUESTIONS UNDER STANDING ORDERS

Nil.

16 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

The next meeting of the Kaiapoi-Tuahiwi Community Board would be held on Monday 11 April 2022 at 5pm.

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 6.18pm.

CONFIRMED



Chairperson

11 April 2022
Date

