

MINUTES FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA, ON WEDNESDAY, 12 APRIL 2023 AT 7PM.

PRESENT:

J Gerard (Chairperson), K Barnett (Deputy Chair), R Brine, I Campbell, M Clarke, M Fleming, J Goldsworthy, L McClure, B McLaren, J Ward, S Wilkinson, and P Williams.

IN ATTENDANCE

Mayor D Gordon

S Hart (General Manager Strategy, Engagement and Economic Development), K Nutbrown (Communications and Engagement Advisor), P Cull (Emergency Management Officer), H Downie (Senior Advisor Strategy and Program), S Binder (Senior Transportation Engineer), T Kunkel (Governance Team Leader) and E Stubbs (Governance Support Officer).

Six members of the public including a media representative were in attendance.

1. APOLOGIES

There were no apologies.

2. CONFLICTS OF INTEREST

R Brine advised his daughter was a Radiographer employed by Pacific Radiology.

3. CONFIRMATION OF MINUTES

3.1. Minutes of the Rangiora-Ashley Community Board – 8 March 2023

Moved: P Williams

Seconded: B McLaren

THAT the Rangiora-Ashley Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 8 March 2023.

CARRIED

3.2. Matters Arising (From Minutes)

J Gerard advised that the Utilities and Roding Committee had raised concerns with the Proposed Railway Road Cycleway alignment near PAK'NSAVE and had therefore requested a Safety Audit of the proposed Scheme Concept in relation to Southbrook Road. The matter would be considered again at the next Utilities and Roding Committee meeting to be held on 18 April 2023.

3.3. Notes of the Rangiora-Ashley Community Board Workshop – 8 March 2023

Moved: B McLaren

Seconded: J Goldsworthy

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the notes of the Rangiora-Ashley Community Board Workshop held on 8 March 2023.

CARRIED

4. DEPUTATIONS AND PRESENTATIONS

4.1. Family Health and Urgent Care Centre Update - Mayor Gordon and Dr Lorna Martin

Mayor Gordon (Community Representative: Waitaha Primary Health), Dr L Martin (Chairperson: Waitaha Primary Health) attended the meeting in person, K Andrews (Chief Executive South Link Health) and Dr M Tilyard (Clinical Advisor and Executive Director South Link Health) attended the meeting via audio-visual link.

Mayor Gordon advised that South Link Health was expected to begin building the Family Health and Urgent Care Centre (the Facility) later this year adjacent to the Rangiora Health Hub. An agreement had recently been signed with Pacific Radiology to offer a full range of radiological services including ultrasound, Computed Tomography scans (CT) and Magnetic Resonance Imaging (MRI) at the centre.

K Andrews added that it had been a journey to get to this point, the resource consent was granted late last year, and they were now in the design phase, and were liaising with partners to ensure the proposed Facility would meet their needs. The design process was expected to be completed by July 2023, with building commencing by September 2023. With an expected build time of 16 to 18 months, it was hoped that the Facility would be operational by early 2025.

Mayor Gordon noted that while the general practice would enrol patients similar to any other practice, the Urgent Care Facility would be open to residents' from 8am to 10pm who were "in an emergency situation". He undertook to continue to advocate for a full 24hr facility in the district.

Dr L Martin commented that the Facility had been a long time coming and acknowledged frustrations of the community. There had been a lot of hard work carried out by the South Link Group, and she was pleased to see progress.

In response to a question from P Williams, Dr M Tilyard explained that nonacute radiological services needed to be referred through a general practitioner. An agreement between Te Whatu Ora Health New Zealand and Pacific Radiology for Accident Compensation Corporation (ACC) would need to be in place for services to be provided at the facility.

K Barnett questioned how the practice would approach staffing the medical facility. Dr L Martin agreed there had been staffing difficulties around New Zealand. However, they were actively recruiting.

K Barnett asked if people from outside the district would be able to use the Urgent Care Facility. Dr L Martin confirmed that the facility would be accessible for any person that required urgent care. However, to consult a general practitioner a person would need to be enrolled at the practice.

S Wilkinson asked if the facility being open till 10pm would be subject to staff availability. Dr L Martin advised that they did not foresee a problem with staffing the Urgent Care Facility. Their agreement with Te Whatu Ora required the Urgent Care Facility to be open 8am to 10pm, thus it would be their responsibility to ensure staff availability.

S Wilkinson questioned if the current challenges at the Riccarton facility would occur at the Rangiora facility. Dr M Tilyard advised that ACC had backtracked on its proposal to cut funding to Urgent Care Facilities, and ACC funding would be a key component of revenue for the Rangiora facility.

Mayor Gordon and the Chairperson thanked the deputation for attending the meeting and providing an update on the facility.

4.2. **Relay for Life – Don Young**

The update on the Relay for Life event held on 1 April 2023 did not occur, as the deputation was not present.

4.3. **Emergency Management Services – Paul Cull**

P Cull provided an update on Emergency Volunteer Teams which included the Waimakariri District's Welfare Team, Sector Post Teams and the NZRT12 which was a highly trained rescue team. He outlined a new model for Community Emergency Hubs which staff were helping establish. These would take the place of Sector Posts and connect local communities to the official Emergency Response Team. There were currently 22 sector posts in the Waimakariri District.

P Cull explained that three things were required for the establishment of a Community Emergency Hub – a physical sign at a predetermined location, a box of 'stationary' and a Very High Frequency (VHF) Radio. The VHF Radio was vital to ensure uninterrupted, communication with the local hubs. This need had been demonstrated following Cyclone Gabrielle. People considering establishing an Emergency Hub would need to attend two training sessions, whereafter they would also receive guidance to assist in planning the necessary response. The district now had three established Emergency Hub – the Cust Community Network, Pegasus Residents Group, and the Woodend Community Centre.

J Gerard asked what role the Board had regarding Community Emergency Hubs. P Cull requested members to promote the initiative with community groups who would potentially be interested in establishing a Hub. It was noted that Soroptimists, the Rangiora Lions Club, Rotary Club of Rangiora and Timebank may all be interested and should be approached.

M Fleming questioned if the district was being divided into sections to create the Community Emergency Hubs. P Cull explained it was important to establish Hubs where emergencies may occur. Not all Hubs would be public facing, for example a retirement village could service its own community.

M Clarke raised the lack of a community organisation in Ashley Village and suggested there needed to be a Community Emergency Hub there.

S Wilkinson commented that the recent emergency response in Auckland highlighted there was work required in this space. He asked what success would look like. P Cull replied that the goal would be to establish 30 Community Emergency Hubs and staff would be pleased if 15 Hubs could be established within the next year.

5. **ADJOURNED BUSINESS**

Nil.

6. **REPORTS**

6.1. **Application to the Rangiora-Ashley Community Board's Discretionary Grant Fund 2022/23 – Thea Kunkel (Governance Team Leader)**

T Kunkel explained that the Rangiora and Districts Early Records Society Inc were requesting \$800 to purchase folding chairs for public events at the museum. This would enable more people to be comfortable while attending public events, as currently, people had to stand. The Society also wished to purchase a teardrop flag to advertise that the

museum was open, thereby attracting more visitors. Previously the Board granted the Society \$500 to replace its scanner.

P Williams commented that the Council had chairs in storage and suggested that the Council may be in a position to donate the chairs to the museum. S Hart undertook to investigate the possible donation of the chairs.

P Williams noted that the museum had requested \$800, generally Discretionary Grants were a maximum of \$500 in any one financial year. He questioned if granting \$800 would not be setting a precedent. P Williams further noted that the unallocated Discretionary Grant funding, would be rolled over to the next financial year.

T Kunkel acknowledged that the Discretionary Grants Criteria stated that the Board generally granted \$500 per annum, however, the Board did have discretion to decide on the amount to be granted, there should be no precedent if each application were evaluated on merit. She acknowledged that the unallocated funding would be carried forward to the next financial year, hence the reason for the Board had \$18,069 to allocate this financial year. T Kunkel noted that the Council allotted the funds to the Board to distribute to community groups and organisations in need. It was therefore better to allocate the funds and assist the community rather than carrying it over to the next financial year.

S Wilkinson questioned how the Board determined precedent and expressed concerned that the Board may be spending the funds for the sake of spending. J Gerard commented that toward the end of the financial period the Board may be more generous with grants. However, he did not agree with S Wilkinson, as he believed the Board took a responsible view on each decision they made.

Moved: J Ward

Seconded: K Barnett

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 230329043897.
- (b) **Approves** a grant of \$800 to the Rangiora and Districts Early Records Society Inc towards the costs of purchasing folding chairs and a teardrop flag, provided that the Council was unable to donate suitable chairs to the Society.

CARRIED

K Barnett expressed understanding for the questioning and believed it was unfair to be more generous with groups who applied later in the financial year. She commented that the Board did get an annual opportunity to review the Application Criteria and suggested at this year's review the Board could consider increasing the annual grant allocations considering the inflationary environment. In regards to the Rangiora and Districts Early Records Society, she supported the granting of \$800 due to the great value that the Rangiora Museum brought to the community.

For the next applicant, T Kunkel advised that at the end of each season, the Rangiora Cricket Club employed a specialist groundskeeper to do maintenance and repairs on its grass cricket wickets at its home ground at Dudley Park, to ensure they are ready for the start of the next season in term four. Dudley Park had become an excellent venue for cricket, and annual maintenance and repairs keep it that way.

Moved: K Barnett

Seconded: J Goldsworthy

- (c) **Approves** a grant of \$500 to the Rangiora Cricket Club towards the costs of repairing the grass cricket wickets at Dudley Park.

CARRIED

T Kunkel reminded the Board that they invited Brent Cairns to discuss the establishment and success of the Kaiapoi Food Forest at its meeting on 14 December 2023. At the meeting, Mr Cairns indicated that the first step to establishing a food forest in Rangiora would be for the Trust to host an educational class in Rangiora for people interested in setting up a food forest. These people would then be expected to design their own food forest, which would be submitted to the Board for approval. Hence the Trust was hosting a Food Forest Design Course in Rangiora on 16 April 2023.

P Williams asked where the Food Forest Establishment Course would be hosted and was advised that the course would take place at the Dudley Pavilion. P Williams noted that the Council provided for organisations to apply for fee waivers for costs.

S Wilkinson sought clarity regarding costs, noting that if twenty people attended the course the Food Forest would make \$1,800 from hosting the course. K Barnett noted that training events were fundraiser for the Food Forest.

Moved: B McLaren

Seconded: K Barnett

- (d) **Approves** a grant of \$180 to the Kaiapoi Food Forest Trust toward sponsorship of Rangiora residents to attend a course about establishing a Food Forest.

CARRIED

P Williams against

6.2. **ANZAC Day Services 2023 – Thea Kunkel (Governance Team Leader)**

T Kunkel introduced the annual report to allocate members to represent the Board at ANZAC Day functions.

Moved: J Goldsworthy

Seconded: R Brine

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 230329043878.
- (b) **Appoints** Board member M Fleming to attend the RSA service at the Rangiora High School to be held at 9.30am on Tuesday, 25 April 2023, and to lay a wreath. Noting that the wreath will be laid in conjunction with a Council representative.
- (c) **Appoints** Board members K Barnett and B McLaren to attend the Cust and West Eyreton Anzac Day service to be held at the Cust Community Centre and the Cust Cenotaph at 10am on Tuesday, 25 April 2023, and to lay a wreath. Noting that the wreath will be laid in conjunction with a Council representative.
- (d) **Appoints** Board member J Gerard and L McClure to attend the Rangiora Anzac Day Service to be held at 11.30am on Tuesday, 25 April 2023, at the Rangiora Cenotaph, and to lay a wreath.
- (e) **Appoints** Board member L McClure to attend the Fernside Anzac Day Service to be held at 10.00am on Tuesday, 25 April 2023, at the Fernside Hall, and to lay a wreath. Noting that the wreath will be laid in conjunction with a Council representative.

CARRIED

6.3. **Amendments to Standing Orders for the Rangiora-Ashley Community Board – Thea Kunkel (Governance Team Leader)**

This report was withdrawn prior to the meeting.

7. **CORRESPONDENCE**

7.1. **Memo regarding Waimakariri Integrated Transport Strategy Project**

H Downie advised that the memo provided an opportunity for all Community Boards to discuss the Waimakariri Integrated Transport Strategy Project. Board Chairpersons were members of the Integrated Transport Strategy Stakeholder Working Group and feedback from the Board could be provided through that channel. The Draft Integrated Transport Strategy would again be presented to Community Boards with public consultation in June 2023.

B McLaren acknowledged the community feedback in relation to lack of mode choice for public transport and asked if there were any plans to extend bus services to, for example, Cust and Oxford. H Downie noted the strategy could address that at a high level, however Environment Canterbury (ECan) was a stakeholder and involved in the development of the strategy and Council staff would be assisting ECan with more routine reviews of services.

K Barnett asked if there was funding to support the strategy. H Downie advised that the Government funding model was changing and a key point of drafting the strategy was to position the Council in the best place to seek funding.

Moved: K Barnett

Seconded: J Gerard

THAT the Rangiora-Ashley Community Board:

(a) **Receives** memo No. 230321039242.

CARRIED

8. **CHAIRPERSON'S REPORT**

8.1. **Chair's Diary for March 2023**

Moved: J Gerard

Seconded: K Barnett

THAT the Rangiora-Ashley Community Board:

(a) **Receives** report No. 230404047363.

CARRIED

9. **MATTERS FOR INFORMATION**

9.1. **Oxford-Ohoka Community Board Meeting Minutes 7 March 2023.**

9.2. **Woodend-Sefton Community Board Meeting Minutes 13 March 2023.**

9.3. **Kaiapoi-Tuahiwi Community Board Meeting Minutes 20 March 2023.**

9.4. **Response to draft Residual Disinfection Exemption Application Report – Report to Council meeting 7 March 2023 – Circulates to the Rangiora-Ashley Community Board.**

9.5. **Drainage and Stockwater Alternative Rating Structure – Report to Council meeting 7 March 2023 – Circulates to all Boards.**

9.6. **Submission on Proposals for the Smoked Tobacco Regulatory Regime – Report to Council meeting 7 March 2023 – Circulates to all Boards.**

- 9.7. Pecuniary Interests Register – Report to Council Meeting 7 March 2023 – Circulates to all Boards.
- 9.8. Amendments to Standing Orders for Council, Committee, Sub-Committees and Hearing Panels – Report to Council meeting 7 March 2023 – Circulates to all Boards.
- 9.9. Health, Safety and Wellbeing Report February 2023 – Report to Council meeting 7 March 2023 – Circulates to all Boards.
- 9.10. Enterprise North Canterbury’s Six-Month progress and financial report to 31 December 2022, six month progress report on the promotion of the Waimakariri District to 31 December 2022 and Draft Statement of Intent for the Financial year beginning 1 July 2023 – Report to Audit and Risk Committee 14 March 2023 – Circulates to all Boards.
- 9.11. Waimakariri District Council Spraying and Chemical Usage – Waterways and Roothing Spraying Information – Report to CWMS Waimakariri Water Zone Committee meeting 6 March 2023 – Circulates to all Boards.
- 9.12. Library Update to 9 March 2023 – Report to Community and Recreation Committee meeting 21 March 2023 – Circulates to all Boards.
- 9.13. July 2022 Flood Response Update – Report to Utilities and Roothing Committee 21 March 2023 – Circulates to all Boards.

Moved: J Goldsworthy

Seconded: L McClure

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items 9.1 to 9.13.

CARRIED

10. MEMBERS’ INFORMATION EXCHANGE

K Barnett

- Attended Relay for life – good support for a charitable event.

I Campbell

- Met with residents of Chapel and Yaxleys Road, Loburn regarding roading issues. J McBride had followed up with grading on Stonyflat Road.
- Accompanied a resident to a meeting with Enterprise North Canterbury (ENC) and was impressed with what they had to offer.

M Clarke

- Had spoken to D Young regarding an alternative cycle route.
- Attended Greypower meeting where he was now a Committee member. There were 580 members.

M Fleming

- Attended Volunteer Expo at Kaiapoi library as TimeBank Waimakariri representative and noted the impressive range of volunteer groups and passionate volunteers.
- Noted the Back-to-Basics Timebank event occurring during the weekend.

J Goldsworthy

- Commented that a few organisations were struggling for funding as funders were tightening purses and encouraged members to spread the word about the Discretionary Grant fund.
- Age-Friendly Waimakariri concerned they did not see artistic expressions of themselves in strategic planning.
- Was a participant in the Relay for Life event.

- Civil Defence Cadets – undergoing a revamp which would allow for a greater number of students to be trained.
- Had a debrief with the Council team who assisted with the Cyclone Gabrielle relief in the North Island, there were several learnings for elected members.

R Brine

- Speaking with resident concerned with Kippenberger Avenue development.

L McClure

- Attended All Boards Briefing.
- Attended Kaiapoi Community Garden Open Day – made connections with various people.
- Attended Social Media briefing with Kim Nutbrown to work through the basics of a Community Board page for Facebook.
- Attended Teachers Strike.
- Attended Waimakariri Health Advisory Group Strategic and Terms of Reference review.
- Attended Community Garden brief with Grant McLeod to discuss concept of a community garden in Rangiora.
- Attended Board Workshop.
- Attended Relay for Life event.

B McLaren

- Attended Northland Field Days.
- Attended Pride Picnic in the Park celebrating diversity in the community.
- Met with the Rangiora Early Records Society Committee and followed up with several questions to the Greenspace Team which were well answered.
- Attended South Island Agricultural Field Days.
- Raised concern regarding photos used in Council publications that were not reflective of the district.
- Attended St John's Anglican Church Fair.
- Attended Relay for Life event.
- Attended Elevate Market in the Park.

J Ward

- The Utilities and Roading Committee were awaiting a further report regarding safety aspects of cycle lane alignment near Pak'n'Save.
- Attended several meetings regarding the Long-Term Plan including around Roading Capital Priorities for the next 10years. Considered Eastern Link and Skewbridge priorities.
- Attended Air Training Corp quiz night.
- Attended Southbrook Road Working Group meeting, the school was happy with road markings.
- The Canterbury Museum had provided a briefing to the Council on future plans and funding. The main museum had now closed for upgrades and there were some smaller exhibition spaces open.
- Was attending the upcoming Zone 5/6 meeting in Queenstown.
- Noted the upcoming Rangiora Airfield meeting to view progress.

P Williams

- Had attended a number of Drainage Group meetings, drainage needed a district wide approach.
- Looking at a potential solution to Cones Road flooding.
- Busy with Council, Utilities and Roading and Airport meetings.

J Gerard asked if there had been discussion on a district wide drainage rate and P Williams advised that was a serious consideration.

S Wilkinson

- Attended Elevate Market in the Park.
- Attended Relay for Life event.
- Attended Volunteer Expo.
- Met with Big Brother Big Sister and looking at being a mentor and have introduced them to a potential sponsor in the Event Hire arena.
- Met with Bellyful and was looking to work with them on strategies. Families in need was the biggest challenge.
- Met with Wendy Howe to follow-up on Next Steps tool and coordination between community groups.
- Met with owners of ram-raided jewellery shop who had been impressed with the police reaction.
- Met with owners of Nom Noms following social media coverage of anti-social activity outside their restaurant. The owners believed the event had been blown out of proportion.

11. CONSULTATION PROJECTS

11.1. Draft Annual Plan 2023/24

<https://letstalk.waimakariri.govt.nz/draft-annual-plan-2023-24>

Consultation closes Monday 17 April 2023.

11.2. Wolffs Road Suspension Bridge

<https://letstalk.waimakariri.govt.nz/wolffs-road-suspension-bridge>

Consultation closes Monday 17 April 2023.

The Board noted the consultation projects.

12. BOARD FUNDING UPDATE

12.1. Board Discretionary Grant

Balance as at 28 February 2023: \$12,189.

12.2. General Landscaping Fund

Balance as at 28 February 2023: \$26,495.

The Board noted the funding update.

13. MEDIA ITEMS

Nil.

14. QUESTIONS UNDER STANDING ORDERS

Nil.

15. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 10 May 2023.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.30PM.

CONFIRMED



Chairperson

10 May 2023

Date