

Agenda

Oxford-Ohoka Community Board

Wednesday 15 February 2023

7pm

Ohoka Community Hall
Mill Road
Ohoka

Members:

Thomas Robson (Chairperson)

Sarah Barkle (Deputy Chairperson)

Mark Brown

Tim Fulton

Ray Harpur

Niki Mealings

Pete Merrifield

Michelle Wilson

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AGENDA FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD TO BE HELD IN THE OHOKA HALL, MILL ROAD, OHOKA ON WEDNESDAY 15 FEBRUARY 2023 AT 7PM.

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

BUSINESS

PAGES

1. **APOLOGIES**

2. **PUBLIC FORUM**

3. **CONFLICTS OF INTEREST**

4. **CONFIRMATION OF MINUTES**

4.1. **Minutes of the Oxford-Ohoka Community Board – 7 December 2022**

8 - 17

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Confirms** the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 7 December 2022, as a true and accurate record.

4.2. **Matters Arising**

Funding Application from West Eyreton School

4.3. **Notes of the Oxford-Ohoka Community Board Workshop – 7 December 2022**

RECOMMENDATION

18 - 19

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the notes of the Oxford-Ohoka Community Board Workshop held on 7 December 2022.

5. **DEPUTATIONS AND PRESENTATIONS**

Nil.

6. **ADJOURNED BUSINESS**

Nil.

7. **REPORTS**

7.1. **Appointments to Advisory Groups and Outside Organisations – Kay Rabe (Governance Advisor)**

22 - 25

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 221103191870.
- (b) **Approves** the appointment of Board Memberas a Board representative and liaison person, to the North Canterbury Neighbourhood Support.
- (c) **Approves** the appointment of Board Memberas a Board representative and liaison person, to the Waimakariri Health Advisory Group.
- (d) **Approves** the appointment of Board Memberas a Board representative and liaison person, to Grey Power North Canterbury Group.
- (e) **Approves** the appointment of Board Memberas a Board representative and liaison person, to the Waimakariri Access Group.
- (f) **Approves** the appointment of Board Member as a Board representative and liaison person, to the Oxford Historical Records Society Inc. Committee.
- (g) **Approves** the appointment of Board Member as a Board representative and liaison person, to the Oxford Promotions Action Committee.
- (h) **Approves** the appointment of Board Member as a Board representative and liaison person, to the Ohoka Residents' Association.
- (i) **Approves** the appointment of Board Member as a Board representative and liaison person, to Ohoka Domain Advisory Group.
- (j) **Approves** the appointment of Board Member as Board representative and liaison person, to the Ashley Gorge Advisory Group.
- (k) **Approves** the appointment of Board Members and as Board representatives and liaison persons, to the Pearson Park Advisory Group.
- (l) **Endorses** the appointment of Niki Mealings as the Council and Board representative and liaison person, to the Mandeville Sports Centre.
- (m) **Approves** the appointment of Board Member as Board representative and liaison person, to the Ashley River Water Supply Scheme.
- (n) **Approves** the appointment of Board Member as Board representative and liaison person to the Water Race Advisory Group.
- (o) **Approves** the appointment of Board Member as Board representative and liaison person, to the West Eyerton, Summerhill, Pontyz Road Advisory Group.
- (p) **Approves** the appointment of Board Member as a Board representative and liaison person, to the Ohoka Rural Drainage Advisory Group.
- (q) **Approves** the appointment of Board Memberas a Board

representative and liaison person, to the Oxford Rural Drainage Advisory Group.

7.2. **Application to the Board's Discretionary Grant Fund 2022/23– Kay Rabe (Governance Adviser)**

26 -55

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) Receives report No. 230123008121.
- (b) Approves a grant of \$..... to the Tasman Young Farmers to host the Tasman Young Farmers Regional Tournament.
OR
- (c) Declines the application from the Tasman Young Farmers.
- (d) Approves a grant of \$..... to the Clarkville Playcentre towards the costs of first aid courses.
OR
- (e) Declines the application from Clarkville Playcentre.
- (f) Approves a grant of \$..... to the Waimakariri Dog Training Club towards the purchase of two gazebos.
OR
- (g) Declines the application from the Waimakariri Dog Training Club.

7.3. **Nomination of the Zone 5 Representative on the Community Boards' Executive Council – Kay Rabe (Governance Adviser)**

56 - 61

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 230201013537.
- (b) **Nominates** _____ as the Ko Tātou Zone 5 representative on the Community Boards' Executive Council.

8. **CORRESPONDENCE**

Nil.

9. **CHAIRPERSON'S REPORT**

9.1. **Chairperson's Report for February 2023**

The Chair will provide the Board with a Verbal Update.

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the verbal report from the Oxford-Ohoka Community Board Chairperson.

10. MATTERS FOR INFORMATION

- 10.1. Woodend-Sefton Community Board Meeting Minutes 12 December 2022.
- 10.2. Kaiapoi-Tuahiwi Community Board Meeting Minutes 12 December 2022.
- 10.3. Rangiora-Ashley Community Board Meeting Minutes 14 December 2022.
- 10.4. Oxford-Ohoka Community Board Chairpersons Report February to September 2022 – Report to Council meeting 6 December 2022 – Circulates to all Boards.
- 10.5. Woodend-Sefton Community Board Chairpersons Report February to September 2022 – Report to Council meeting 6 December 2022 – Circulates to all Boards.
- 10.6. Rangiora-Ashley Community Board Chairpersons Report February to September 2022 - Report to Council meeting 6 December 2022 – Circulates to all Boards.
- 10.7. Kaiapoi-Tuahiwi Community Board Chairpersons Report February to September 2022 – Report to Council meeting 6 December 2022 – Circulates to all Boards.
- 10.8. Waka Kotahi Interim State Highway Speed Management Plan Consultation – Report to Council meeting 6 December 2022 – Circulates to all Boards.
- 10.9. Kerbside Recycling Bin Audits Methodology – Report to Council meeting 6 December 2022 – Circulates to all Boards.
- 10.10. Ohoka Mill Road Stormwater Management Area Resource Consent Issues – Report to Council meeting 6 December 2022 – Circulates to all Boards.
- 10.11. Submission on the Review into the Future of Local Government – Report to Council meeting 7 February 2023 – Circulates to all Boards.
- 10.12. Ratification of Council Submission Variation 1 Proposed District Plan – Report to Council meeting 7 February 2023 – Circulates to all Boards.
- 10.13. Submission on Water Services Legislation Bill – Report to Council meeting 7 February 2023 – Circulates to all Boards.
- 10.14. Review of Elected Member Conference and Training Policy – Report to Council meeting 7 February 2023 – Circulates to all Boards.
- 10.15. Health, Safety and Wellbeing Report January 2023 – Report to Council Meeting 7 February 2023 – Circulates to all Boards.

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the information in Items.10.1 to 10.15.

Note:

1. *The links for Matters for Information were circulated separately to members.*

11. MEMBERS' INFORMATION EXCHANGE

- 11.1. Tim Fulton
- 11.2. Pete Merrifield
- 11.3. Sarah Barkle
- 11.4. Michelle Wilson

62 - 67

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

Any written information submitted by members will be circulated via email prior to the meeting.

12. CONSULTATION PROJECTS

Nil.

13. BOARD FUNDING UPDATE

13.1. Board Discretionary Grant

Balance as at 31 January 2023: \$3,039.

13.2. General Landscaping Fund

Balance as at 31 January 2023: \$13,090.

14. MEDIA ITEMS

15. QUESTIONS UNDER STANDING ORDERS

16. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING

The next meeting of the Oxford-Ohoka Community Board is scheduled for 7pm, Wednesday 7 March 2023 at the Mandeville Sports Centre, Mandeville.

Workshop

- *Interim Speed Management Plan Review Ideas – Joanne McBride (Roading and Transport Manager), Shane Binder (Senior Transport Engineer), Allie Mace-Cochrane (Project Engineer), 30 Minutes*
- *Communications Facebook – Kim Nutbrown (Communications and Engagement Advisor) – 20 Minutes*
- *Members Forum*

MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD HELD IN THE A&P ROOM, OXFORD TOWN HALL, 34 MAIN STREET, OXFORD ON WEDNESDAY 7 DECEMBER 2022 AT 7PM.

PRESENT

T Robson (Chairperson), S Barkle (Deputy Chairperson), T Fulton, R Harpur, N Mealings, P Merrifield and M Wilson.

IN ATTENDANCE

K Simpson (3 Waters Manager), J McBride (Roading and Transport Manager), G Stephens (Design and Planning Team Leader), A Mace-Cochrane (Project Engineer), T Kunkel (Governance Team Leader) and C Fowler-Jenkins (Governance Support Officer).

There were approximately 70 members of the public present.

1. APOLOGIES

Moved: P Merrifield

Seconded: R Harpur

THAT an apology for absence be received and sustained from M Brown.

CARRIED

2. PUBLIC FORUM

T Robson explained to the public that the Board had agreed to submit an objection to the resource consent received from Woodstock Quarries Ltd pertaining to 513 Trig Road, Woodstock. He explained that in terms of the Resource Management Act, 1991, that was the only avenue open to the Board, so it was essential to ensure that the Board had a robust submission. He, therefore, invited the members of the public present to share their concerns with the Board.

2.1. Brian Holland

B Holland advised that he lived close to where the landfill was proposed. He believed that storing toxic waste in a landfill in a pristine area at the foothills of the Southern Alps would be bad for the environment. His main concern was that the consent use application documentation noted 'special waste', but there was no explanation of what 'special waste' entailed. He further noted that there were other ways of disposing of waste, such as high-intensity burning, and he asked if these had been investigated. Finally, he expressed a concern that the application process had been proceeding for eighteen months, unbeknown to the community. However, the community only had twenty days to consider the application, which would affect their air, land, and water.

2.2. Sue Yates

S Yates noted that the Oxford area formed part of the Alpine Fault Magnitude 8 Earthquake (AF8) area. Therefore, if a magnitude eight earthquake occurred, the landfill layering would not stop toxins from leaking into the ground. Her other concern was the leaking of toxins into the surrounding waterways, especially the Waimakariri River.

2.3. **Tracy Sayer**

T Sayer noted that she lived on Woodstock Road and would be directly affected by truck movements. She also pointed out that the consent use documents did not assess the alpine fault. In 2021, Victoria University increased the risk of a magnitude eight earthquake from 30% to 75% in the next fifty years. This earthquake would result in landslides, weakened rock, slip displacements and changes in river courses. Research had shown that if landslides occurred near a landfill, the landfill lining would stretch and tear, which would not be detectable until after leaching occurred. In addition to the significant earthquake risk, hundreds of small slope movements and sliding cover displacements occurred at landfills worldwide every year. In almost every case running water and soil erosion was the cause. Liner failure was not expected, however, it did happen.

T Sayer raised a concern that birds and animals would be attracted to the landfill and ingest plastics and heavy metals. She further noted that New Zealand was trying to reduce its methane and CO2 emissions levels. She, therefore, highlighted that no detailed steps had been provided should contamination occur, nor were the steps to monitoring groundwater and gas emissions clear. In addition, the applicant requested nonpublic notification, which was a warning sign to her. Therefore, she questioned if the applicant had the necessary qualifications to manage this facility.

2.4. **Bill Foster**

B Foster commented that he managed a property on the corner of South Eyre and Burnt Hill Roads, and in 1998 they drilled an irrigation well, where the first deep aqua was found. It was confirmed to be Eyre water, which had not seen daylight since 1950. Subsequently, many wells were installed, and in 2010 the Council sunk a well at the corner of Domain and South Eyre Roads. However, due to the numerous other wells in the area, the Council had to prove that they were not risking other wells. Therefore, a lot of testing was done, and it was found that all the wells were hydrologically linked.

The Council's well at the corner of Domain and South Eyre Roads was Oxford's number two water supply. As the wells were hydrologically linked, he was concerned about the water quality of Oxford's number one water supply, which was closer to the proposed landfill than the number two water supply. Contamination may not happen straight away, however, gravity and water flow would eventually cause issues.

2.5. **Les Pander**

L Pander explained that he worked in the waste disposal industry. He highlighted the impact such a facility would have on the town and the surrounding areas.

2.6. **Shirley Farrell**

S Farrell noted that the community only found out about the proposed resource consent application a few days ago. She enquired how long the Council had been aware of the pending application. The Council knew this was a contentious issue why did they not bring it to the community's attention. She questioned the community's assurance that they would have an opportunity to study the documentation and prepare submissions.

T Robson reiterated the Board's position on the matter, noting he had been advised by the Council that an application for an extension for the consultation period had been received, which was currently being worked through by Environment Canterbury (ECan) and the Council. The Board could not judge the application's processing by Council staff as they had to adhere to the criteria set out in the Resource Management Act, 1991.

In conclusion, S Farrell noted that a landfill could be disastrous to community health, wellbeing, the water, and the surrounding roads.

2.7. **David Hoult**

D Hoult noted there were hundreds of examples around the country of things going wrong with landfills, and their children's children would pay for it. It was not a question of if there would be an earthquake, but rather when because the alpine fault was overdue. It needed to be clarified what the impact of an earthquake would be on a landfill.

2.8. **Jill Rogers**

J Rogers noted that she had only found out about the proposal three days ago. She believed the Oxford area already had enough problems to deal with and did not need a landfill. If you went to the dump on a windy day, you would come away with an asthma attack. The community also had to deal with an increase in rain events and the resulting flooding, so why was there a need to introduce an increase in trucks and air pollution. She questioned who would be responsible for the increased maintenance of the roads due to the increase in traffic. Oxford had always had clean, pristine air for asthmatics and other immune-compromised people. People did not need this additional stress.

2.9. **Angela Redings**

A Redings noted she was new to the community and had lived near Hampton Downs, which unfortunately had not been successful in stopping the landfill near the Waikato River. The community had been assured that the landfill would be safe, that there would be no odour, and that there would be no environmental effects. However, the landfill caught fire and burnt for some time, whereafter there was water contamination, air pollution, and the smell were atrocious.

2.10. **Wendy Geretson**

W Geretson noted that people paid to come to Oxford for its horse-riding, tramping and cycling because Oxford was known as an eco-friendly destination. A landfill would damage Oxford's reputation as a 'green destination' and deter people from visiting the town.

3. **CONFLICTS OF INTEREST**

Item 7.1 – N Mealings declared a conflict of interest, as she was a Council appointed Commissioner to the District Plan Hearing Panel.

4. **CONFIRMATION OF MINUTES**

4.1. **Minutes of the Oxford-Ohoka Community Board – 9 November 2022**

Moved: M Wilson Seconded: N Mealings

THAT the Oxford-Ohoka Community Board:

(a) **Confirms** the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 9 November 2022, as a true and accurate record.

CARRIED

4.2. **Matters Arising**

T Robson noted that the mural on the toilets had now been completed.

PUBLIC EXCLUDED MINUTES

(These Minutes were considered in the public excluded portion of the meeting)

4.3. **Minutes of the public excluded portion of the Oxford-Ohoka Community Board meeting held on 9 November 2022**

5. **DEPUTATIONS AND PRESENTATIONS**

Nil.

6. **ADJOURNED BUSINESS**

Nil.

7. **REPORTS**

7.1. **Retrospective Ratification of the Oxford-Ohoka Community Board's submission on Further Submissions to the District Plan and Variation 1 – Housing Intensification – K Rabe (Governance Adviser)**

Having declared a conflict of interest, N Mealings, stepped away from the table at 7.40pm.

T Kunkel took the report as read.

Moved: S Barkle

Seconded: R Harpur

THAT the Oxford-Ohoka Community Board:

(a) **Receives** report No 221118200543.

(b) **Approves** the Oxford-Ohoka Community Board's submissions on Further Submission to the District Plan (Trim 221121201561) and Variation 1 – Housing Intensification (Trim 221121201564).

CARRIED

N Mealings returned to the meeting table at 7.45pm.

7.2. **Application to the Oxford-Ohoka Community Board's Discretionary Grant Fund 2022/23 – K Rabe (Governance Adviser)**

T Kunkel explained that the West Eyreton School was seeking funding for bark for their junior playground.

P Merrifield noted that the application included a tax invoice dated 29 April 2022. He, therefore, questioned if the bark had already been purchased, as this would mean the application did not comply with the Discretionary Grant Criteria. T Kunkel requested that the application be tabled to enable the Governance Team to investigate further.

In response to a question from R Harpur, T Kunkel advised that organisations predominately funded by Central Government were requested to provide supporting evidence that the funding would not be spent on projects that the Central Government should fund. However, the Board still had the discretion to grant funding if they believed an application had merit.

Moved: T Robson

Seconded: S Barkle

THAT the Oxford-Ohoka Community Board:

- (a) **Resolves** that the report lay on the table.

CARRIED

8. **CORRESPONDENCE**

Nil.

9. **CHAIRPERSON'S REPORT**

9.1. **Chairperson's Report for November 2022**

- Attended the Oxford Community Trust Meeting – They debriefed the Annual General Meeting and Community Dinner, which was a successful event. They also discussed the upcoming events that the Trust was organising, these include:
 - The Oxbox Youth Summer Pool Party to be held on 14 December 2022 from 12:30pm to 3:30pm.
 - The Christmas Wonderland which would be held from 17 to 24 December 2022 at the GP Hall in Oxford.
 - The Wings with Wheels on 22 January 2023,
- Attended the workshop with the Board regarding their District Plan submission – Thanks to all Board members who contributed to the submission.
- Attended the Oxford Promotions Action Committee (OPAC) working bee at Pearson Park – They tidied up the two sheds that OPAC use as storage and built new cupboards and shelves for additional storage.
- Attended the Ashley Gorge Advisory Group meeting – The group walked around the reserve prior to the meeting and was impressed by the condition of the reserve and by the work carried out by the Camp Manager. Earlier in the day, a few members met with the Council's Roding Team to discuss the vegetation clearance at either end of the bridge and were pleased to learn that this work would be undertaken soon. The group had a shared dinner afterwards, which was a good opportunity to catch up, discuss progress made over the past year, and welcome new members into the group.
- Met with Council staff to discuss issues and concerns that residents had raised about the quality of the Tui Street footpaths and berms – Remedial work was to be carried out. It would hopefully reduce trip hazards and allow residents to mow their berms.

Moved: N Mealings

Seconded: P Merrifield

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the verbal report from the Oxford-Ohoka Community Board Chairperson.

CARRIED

9.2. **Submission on a consent use application from Woodstock Quarries Ltd**

T Robson advised that although the Board agreed to submit an objection to the proposed resource consent application, it had not made an official decision to this effect.

Moved: T Robson

Seconded: T Fulton

THAT the Oxford-Ohoka Community Board:

- (a) **Approves** that an objection be drafted and submitted to the consent use application received from Woodstock Quarries Ltd pertaining to 513 Trig Road, Woodstock.

CARRIED

10. **MATTERS FOR INFORMATION**

- 10.1. Oxford-Ohoka Community Board Meeting Minutes 9 November 2022.
 10.2. Woodend-Sefton Community Board Meeting Minutes 14 November 2022.
 10.3. Rangiora-Ashley Community Board Meeting Minutes 9 November 2022.
 10.4. Kaiapoi-Tuahiwi Community Board Meeting Minutes 21 November 2022.
 10.5. Health, Safety and Wellbeing Report October 2022 – Report to Council meeting 8 November 2022 – Circulates to All Boards.
 10.6. Approval to Submit Three Waters Reform - Better Off Application and Funding Agreement – Report to Extraordinary Council meeting 22 November 2022 – Circulates to All Boards.
 10.7. July 2022 Flood Response Update – Report to Utilities and Roading Committee meeting 29 November 2022 – Circulates to All Boards.
 10.8. Library Update to 17 November 2022 – Report to Community and Recreation Committee meeting 29 November 2022 – Circulates to All Boards.
 10.9. Aquatics November Update – Report to Community and Recreation Committee meeting 29 November 2022 – Circulates to All Boards.

Moved: M Wilson

Seconded: S Barkle

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the information in Items.10.1 to 10.9.

CARRIED

11. **MEMBERS' INFORMATION EXCHANGE**

S Barkle

- Trees down McHugh's Road still had not been dealt with.
- Attended the Fernside Garden Tour, which included a few locations in Swannanoa – A successful event.
- Attended a workshop on the Board's further submission to the District Plan.
- Attended a Waimakariri Health Advisory Group meeting – Explanation of the new build at the Health Hub. Two medical practices were joining to establish a medical centre at the hub. It would be a privately owned doctors' surgery operating until 11pm. Therefore, if you were not attached to that surgery, you would be paying more to consult a doctor after-hours.

There was a conversation about potentially disbanding the Waimakariri Health Advisory Group and joining a similar group.

T Fulton

- Attended his first Waimakariri Water Zone Committee workshop on the Ashley Rakahuri Revival Strategy.
- Attended briefings on stormwater and acquisitions.
- Attended meetings in West Eyreton with Council staff, Mark Brown and Bernard Kingsbury, to discuss the Oak Reserve and the West Eyreton Hall area.
- Met with Oxford residents to follow up on flooding issues.
- Wolff's Road – Requested an update from Council staff on where it was at.

R Harpur

- Attended Board workshops on the further submission on the District Plan and the possible submission to the cost use at 513 Trig Road, Woodstock.
- Attended a Mandeville Sports Centre Delegates meeting – The issue with the asbestos on the property still needed to be resolved. Understand that most of the consents had been issued now for its removal.
- Attended GreyPower Christmas function.
- Mandeville Residents Association had a meeting in October 2022 with Council staff about the flooding issues in Mandeville. Understood that Council staff were scheduled to attend a public meeting with residents on 3 December 2022, however, the meeting did not take place.
K Simpson noted that Council still intended to meet with the community which would be happen in the first quarter of 2023.

N Mealings

- Ohoka Residents Association Annual General meeting.
 - Two Committee members stood down; four new members joined the Committee.
 - She was the guest speaker and spoke on the Ohoka Residents Association's history, achievements, and Council issues pertinent to Ohoka.
 - Also, arrange for the attendance of Council staff to answer questions on roading issues.
- Attended the elected members' district bus tour.
- Extraordinary Council meeting – Approved submission of Three Waters Reform "Better Off" funding application and funding agreement, if clauses protecting the Council's right to disagree with the Three Waters Reform were included.
- Attended monthly Council workshop - Discussed Annual Plan budget implications for next year and Future for Local Government Reforms.
- Chaired the Utilities and Roading Committee meeting
 - She would be Chair until November 2023.
 - Flood response update (available on the Council's website).
 - Continuing to see side effects of Waka Kotahi Road funding shortfall.
- Attended the District Planning and Regulation Committee meeting.
- Attended the Community and Recreation Committee meeting
 - Deputation from the North Canterbury Biodiversity Trust.
 - Libraries had new 'Ako' bags for adults and children with Te Reo resources available.
 - Staffing issues continued at Aquatic facilities but were being managed well. Oxford pool opened over the weekend.
- Waimakariri Youth Council Meeting – New co-chair appointed. Councillor Jason Goldsworthy joined herself and the Mayor as Council representatives.
- Oxford-Ohoka Community Board briefing.
- Catchup / briefings for Greater Christchurch Partnership and Mahi Tahī Joint Development Committee with Council staff.
- Council workshop – regarding earthworks and landfill application.

- Council meeting
 - Going forward, kerbside recycle bin audits would be carried out by EcoEducat rather than truck drivers, as that was their area of expertise. She elaborated on the method of auditing.
 - Community Board Chair reports presented for last year,
 - Reinstatement of Walking and Cycling Reference Group sans nine members including the Community Board representers. However, Council staff would report back to Community Boards to update and get feedback to ensure priorities were still appropriate.

S Barkle asked if the decision for the Walking and Cycling Reference Group final, because the Community Board was representing the community at the ground roots, and therefore knew the needs and desires of the community. It was, therefore, unclear why the key community representatives would not include that Reference Group. J McBride noted that the idea was not to take away the community's voice. Council staff were committed to presenting to the Community Boards every year and renew the priorities again when Council staff did their road capital works programme.

 - Appointments to Outside Committees, organisations, and groups.
- Alcohol and Drug Harm Prevention Steering Group meeting
 - Looking to invite new stakeholders to the Steering Group.
 - Discussed a possible stall at A&P show to raise awareness.
 - Continue to focus on bringing providers together to collaborate on harm prevention and identify gaps/needs in the community.
- Mandeville Drainage – a meeting was held regarding issues in the Mandeville area, attended by Councillor P Williams, the Drainage Portfolio Holder. The group was informed of work underway and planned works, and it was resolved to rename the Ohoka Rural Drainage Advisory Group the Ohoka-Mandeville Rural Drainage Advisory Group.

P Merrifield

- Attended a zoom meeting with the Board on the proposed Ohoka subdivision.
- Attended the elected members' district bus tour.
- Volunteered at the Ox Man triathlon.
- Attended Board workshops on the further submission on the District Plan and the possible submission to the cost use at 513 Trig Road, Woodstock.
- Visited the Wolff's Road Bridge.
- Visited the Browns Rock Road intake.
- Visited the Ashley Gorge.

M Wilson

- Volunteered to sell raffle tickets for the Women's Institute at the Ohoka Market.
- Ohoka Residents Association Annual General meeting – fantastic to see the number of new people. Thanked Rob Buchanan as he steps down after serving as secretary and had also been integral of getting the flying fox at the Domain.
- Attended the elected members' district bus tour.
- Attended the Local Government New Zealand Workshop One about how we can revitalise local democracy.
- Alerted the Council to a trailer load of dumped rubbish in the Bradleys Road drain.
- Attended two Board workshops via zoom.
- Alcohol and Drug Harm Prevention Steering Group.

12. CONSULTATION PROJECTS

Nil.

13. BOARD FUNDING UPDATE**13.1. Board Discretionary Grant**

Balance as at 31 October 2022: \$3,039.

13.2. General Landscaping Fund

Balance as at 31 October 2022: \$13,090.

The Board noted the funding update.

14. MEDIA ITEMS

Nil.

15. MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987

Moved: T Robson

Seconded: P Merrifield

THAT the public be excluded from the following parts of the proceedings of this meeting.

CARRIED

The general subject of each matter to be considered while the public was excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, were as follows:

Item N°	Reports / Minutes of:	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
15.1	Minutes of the Public Excluded Portion of the meeting of 9 November 2022	Confirmation of Minutes	Good reason to withhold exists under Section 7	Section 48(1)(a)

This resolution was made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public were as follows:

Item N°	Reason for protection of interests	Ref NZS 9202:2003 Appendix A
15.1	Protection of privacy of natural persons	A2(a)

CLOSED MEETING

The public excluded portion of the meeting commenced at 8.22pm and concluded at 8:23pm.

OPEN MEETING

Resolution to resume in open meeting

Moved: M Wilson

Seconded: T Fulton

THAT open meeting resumes and the business discussed within the public excluded portion of the meeting remains public excluded.

CARRIED

16. QUESTIONS UNDER STANDING ORDERS

Nil.

17. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

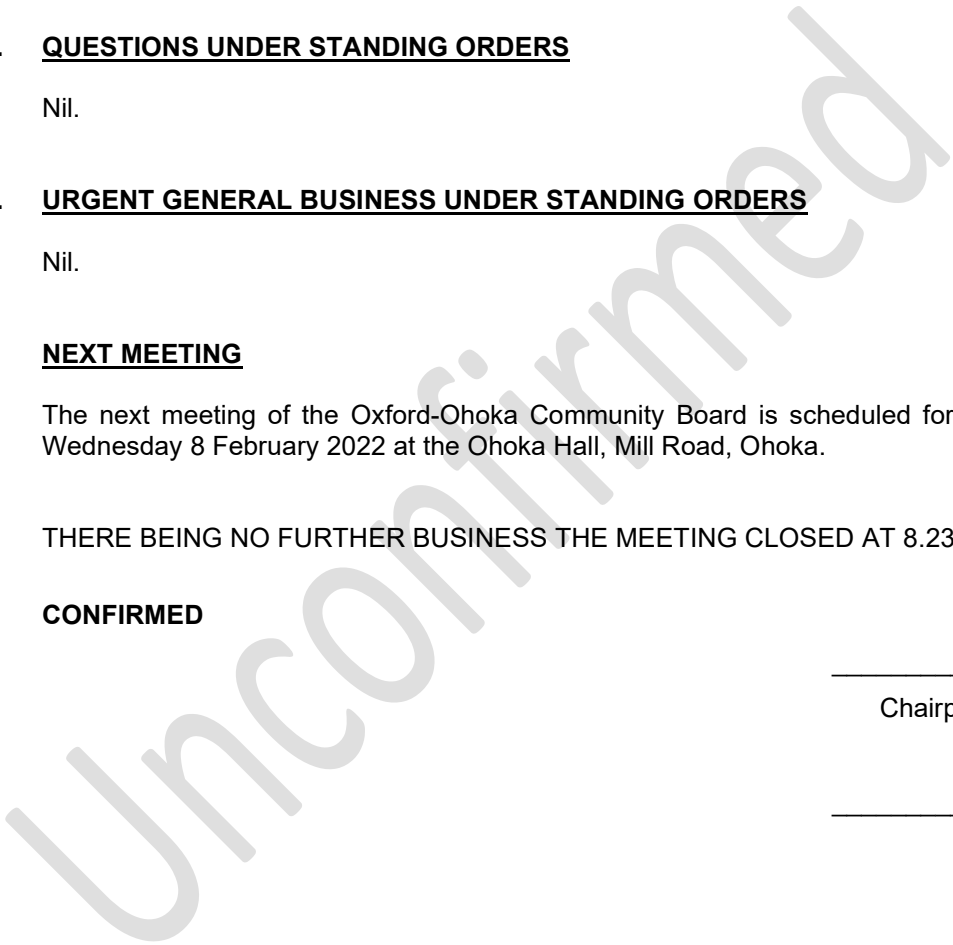
The next meeting of the Oxford-Ohoka Community Board is scheduled for 7pm, Wednesday 8 February 2022 at the Ohoka Hall, Mill Road, Ohoka.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 8.23pm.

CONFIRMED

Chairperson

Date



NOTES OF A WORKSHOP OF THE OXFORD-OHOKA COMMUNITY BOARD HELD IN THE A&P ROOM, OXFORD TOWN HALL, 34 MAIN STREET, OXFORD, ON WEDNESDAY, 7 DECEMBER 2022, AT 8.23PM.

PRESENT

T Robson (Chairperson), S Barkle (Deputy Chairperson), T Fulton, R Harpur, N Mealings, P Merrifield and M Wilson.

IN ATTENDANCE

K Simpson (3 Waters Manager), J McBride (Roading and Transport Manager), G Stephens (Design and Planning Team Leader), A Mace-Cochrane (Project Engineer), T Kunkel (Governance Team Leader) and C Fowler-Jenkins (Governance Support Officer).

1. CAPITAL WORKS PROJECTS – J McBride (Roading and Transport Manager) and K Simpson (3 Waters Manager)

- Much work was done a few years ago at Flanagan's Drain on Weka and Tui Streets to tie the sumps into Flanagan's Drain, which had been unsuccessful. Unfortunately, all the sumps in the area, from Park Avenue to High Street, do not work during severe weather events. How was the Council going to address this matter?

The Council had replaced the soak pits on both Weka and Tui Streets with a much larger filtration trench. At the time, it was believed to be the best option, however, the Council had since tested the trench and found that the connection from the sumps into the trench was not working as intended. The Council, therefore, needed to do some remedial work. The Council had also found that a large amount of debris and silt accumulated in the infiltration pipe, and the Council should therefore have installed some sump inserts so that the mud got collected at the sump. The Council could then have cleaned the sump inserts.

For Weka Street, where the catchment came down Park Terrace, the Council was investigating the possibility of installing a bubbler system across the street so that the flow would continue down Park Terrace towards Flanagan's Drain, which would divert some of the catchment away from the soak pits. The Council was also ensuring the infiltration trenches were working correctly while also making provision for them to overflow. Once they reached capacity, they would go to a rapid soakage chamber. The Council was considering installing rapid soakage chambers on Weka and Tui Streets.

- If the Council moved up the UV upgrade, would some key projects have to be postponed due to cost?

The revaluation of projects has already occurred to an extent. Three Waters did projects on a scheme-by-scheme and then an activity-by-activity basis. Then Council staff determined the overall impact on rates ensuring that the effect was manageable. The Council also considered other factors such as depreciation and available funding, which was quite crucial from a 3 Waters' perspective. Compared to other Councils in New Zealand, the Waimakariri District Council's asset age was relatively young, and its bulk renewals were, therefore, only due in 2070. Thus, the Council could put money aside for future renewals.

- It was confirmed that the Council had already made provisions in the budget for UV. The funding has, however, been brought forward.
- Given the potential impact on the retail development in the area, upgrading the Tram/McHugh's Roads intersection and the roundabout would need extensive communication with the community.

The Roading Team would be working with the Council's Communications Team to develop a Communications Plan.

- Could the same problems occur at the roundabout as currently at the Pegasus/ Ravenswood roundabout?

It was a different situation, as the Pegasus/ Ravenswood roundabout was located on State Highway One. The Council had modelled the traffic volumes in the area, and there were far fewer vehicles than on State Highway One. Staff would also investigate a walking and cycling connection; they already had the crossing point across Tram Road. However, given the traffic volumes and other various traffic and safety issues, a roundabout was believed to be the best option.

2. SPEED MANAGEMENT – S Binder (Senior Transportation Engineer) and A Mace-Cochrane (Project Engineer)

- Only areas of concern would be reduced when staff considered reducing speed limits. For instance, the whole of Tram Road would not be reduced to 80 km/h. However, it was understood that the speed on the lengths of road in front of schools and the Mandeville Village Centre needed to be managed.
- The Council would be evaluating all the roads in the district. It was unlikely that the Council would raise any speed limits. The guidelines from Waka Kotahi aligned with 'Safe System Speeds', i.e., survival in a head-on collision. The guidelines indicated that unless the Council installed a median barrier, there was a strong recommendation to cap the speed at 80 km/h.

3. LANDSCAPING BUDGET – G Stephens (Design and Planning Team Leader)

- Ashley Gorge Traps Working Group were seeking funds for more pest control traps.
- The Mandeville Sports Club needed funds for a Tree Planting Programme to replace trees that were blown over in 2012.
- Some gardeners were planting some groundcover in the reserve at the Mandeville Village Centre as an experiment. They were experimenting using mostly native groundcovers to ascertain what the best plants were to grow in North Canterbury.
Council staff had found that grass was only sometimes ideal as it needed much maintenance. This was a trial, and they had also done some planting at Gladstone Park, Woodend. Several natives were good to walk over and did not need continual mowing.

THERE BEING NO FURTHER BUSINESS, THE WORKSHOP CONCLUDED AT 9.49PM.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-10-06 / 221103191870

REPORT TO: OXFORD-OHOKA COMMUNITY BOARD


DATE OF MEETING: 15 February 2023

AUTHOR(S): Kay Rabe, Governance Adviser

SUBJECT: Appointments to Advisory Groups and Outside Organisations

ENDORSED BY:
(for Reports to Council,
Committees or Boards)

_____ General Manager

_____  Acting Chief Executive

1. SUMMARY

- 1.1 The purpose of this report is to consider appointing Oxford-Ohoka Community Board (the Board) representatives (or liaison people) to advisory groups and outside organisations within the ward.

Attachments

- (i) Short description of outside groups and organisations.

2. RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 221103191870.
- (b) **Approves** the appointment of Board Memberas a Board representative and liaison person, to the North Canterbury Neighbourhood Support.
- (c) **Approves** the appointment of Board Memberas a Board representative and liaison person, to the Waimakariri Health Advisory Group.
- (d) **Approves** the appointment of Board Memberas a Board representative and liaison person, to Grey Power North Canterbury Group.
- (e) **Approves** the appointment of Board Memberas a Board representative and liaison person, to the Waimakariri Access Group.
- (f) **Approves** the appointment of Board Member as a Board representative and liaison person, to the Oxford Historical Records Society Inc. Committee.
- (g) **Approves** the appointment of Board Member as a Board representative and liaison person, to the Oxford Promotions Action Committee.
- (h) **Approves** the appointment of Board Member as a Board representative and liaison person, to the Ohoka Residents' Association.
- (i) **Approves** the appointment of Board Member as a Board representative and liaison person, to Ohoka Domain Advisory Group.
- (j) **Approves** the appointment of Board Member as Board representative and liaison person, to the Ashley Gorge Advisory Group.

- (k) **Approves** the appointment of Board Members and as Board representatives and liaison persons, to the Pearson Park Advisory Group.
- (l) **Endorses** the appointment of Niki Mealings as the Council and Board representative and liaison person, to the Mandeville Sports Centre.
- (m) **Approves** the appointment of Board Member as Board representative and liaison person, to the Ashley River Water Supply Scheme.
- (n) **Approves** the appointment of Board Member as Board representative and liaison person to the Water Race Advisory Group.
- (o) **Approves** the appointment of Board Member as Board representative and liaison person, to the West Eyerton, Summerhill, Pontyz Road Advisory Group.
- (p) **Approves** the appointment of Board Member as a Board representative and liaison person, to the Ohoka Rural Drainage Advisory Group.
- (q) **Approves** the appointment of Board Member as a Board representative and liaison person, to the Oxford Rural Drainage Advisory Group.

3. **BACKGROUND**

- 3.1 At the beginning of each electoral term members of Community Boards are appointed to various outside organisations with the aim of continuing strong relationships between the Board and organisations who have requested Board representation.
- 3.2 At the meeting held on 8 November 2022 the Council authorised the Board to appoint representatives or liaison people to various outside organisations and/or groups.

4. **ISSUES AND OPTIONS**

- 4.1 Many community groups have a long association with the Council and Community Boards. Board members appointed to the outside organisations will be expected to act as a liaison person between these organisations, the Board and the Council. Community Board members will therefore be expected to regularly attend meetings and other functions of these organisations, and to report relevant feedback or information back to the Board on a regular basis.
- 4.2 The attached Annexure contains a list of the outside groups and organisations with short descriptions.
- 4.3 Some groups may meet monthly such as the North Canterbury Neighbourhood Support Group, while others may meet on an 'as required basis'. The required commitment should be taken into consideration when appointing Board members to these organisations. Some groups wish for the representative to attend regularly, whilst other groups are happy with AGM and six monthly attendance to keep in touch. It is important to these groups that they have a point of contact in which to go should matters arise that they wish to bring to the attention of the Community Board and also for the Board member to convey matters of Council or Board business that would be of interest to the group, such as Annual Plan matters.
- 4.4 Members are not considered as executive members of the groups/organisations and generally do not hold voting rights at their meetings (often due to the groups constitutional rules).
- 4.5 The Council also has an Advisory Group for each of the six rural drainage areas in the District. These groups' representation is reviewed following each triennial election. A Board member is also requested to be appointed to serve on each of the Drainage Advisory Groups within the Community Board's area. Board members therefore are requested to be appointed to serve on the Oxford Rural Drainage Advisory Group and the Ohoka Rural Drainage Advisory Group.
- 4.6 There are no implications on community wellbeing by the issues and options that are the subject matter of this report.
- 4.7 The Management Team has reviewed this report and support the recommendations.

5. **COMMUNITY VIEWS**

5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report. However, representatives of the Rūnanga serve on various community groups and organisations and will be informed of any changes as they become known.

5.2. **Groups and Organisations**

Many community groups and organisations have a long association with the Oxford-Ohoka Community Board. The Board works actively with community groups and organisations for the betterment of the community.

5.3. **Wider Community**

See above.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

There are no financial implications of the decisions sought by this report. Representing the Board on outside Committees, Advisory Groups, and organisations are covered through existing Operational Budgets.

No additional remuneration is provided for representing the Board on outside Committees, Advisory Groups, and organisations, as that is considered part of an elected member's regular duty.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3. **Risk Management**

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.4. **Health and Safety**

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Local Government Act 2002 – schedule 7, part 1, clauses 30 and 31.

7.3. **Consistency with Community Outcomes**

There are wide-ranging opportunities for people to contribute to the decision-making by public organisations that affect our District.

7.4. **Authorising Delegations**

Council Delegation SD-M1041.

OXFORD-OHOKA COMMUNITY BOARD			
ORGANISATION / GROUP	DATE	TIME	VENUE
<p>North Canterbury Neighbourhood Support</p> <p><i>The NCNS works closely with the NZ Police and other community organisations to send localised, up-to-date information to households in the Waimakariri District during emergencies.</i></p>	Meets 3 rd Thursday of the month	9.15am	Kaiapoi Library
<p>Waimakariri Health Advisory Group</p> <p><i>The WHAG was established in 2004, and members currently represent a cross-section of 12 health sectors and two Primary Health Organisations. Their role is to provide advice to the Waimakariri District Council on health issues, to be a forum where health needs are discussed and to progress shared solutions and approaches across the district.</i></p>	Meets 1 st Tuesday of every second the month	6pm	Rangiora Heath Hub
<p>GreyPower North Canterbury</p> <p><i>Grey Power is an advocacy organisation promoting the welfare and wellbeing of all those citizens in the 50-plus age group. Grey Power is dedicated to the welfare, interests and concerns of the many people who are over 50 years and is a neutral but assertive voice of influence in the political arena with no party-political affiliation.</i></p>	Meets 1 st Tuesday of the month	1.30pm	Rangiora RSA
<p>Waimakariri Access Group</p> <p><i>Thirteen years ago, several locals, concerned about the needs of those with mobility issues, met to form a group to run events to highlight these needs. The promotions were run in all main centres under Wheel Show Em'. These events caused several changes to be made by both the Council and local businesses. Since then, the group has become more formalised and is now an advisory group to the Council.</i></p>	Meets 2 nd Thursday of the month	10am	Rangiora Service Centre
<p>Oxford Historical Records Society</p> <p><i>The Oxford Historical Records Society works for the preservation of Oxford's unique character and historical treasures, including stories, documents, photos and buildings.</i></p>	Meets 2 nd Thursday of the Month	10.30AM	The Oxford Museum

OXFORD-OHOKA COMMUNITY BOARD			
ORGANISATION / GROUP	DATE	TIME	VENUE
<p>Oxford Promotions Action Committee <i>(OPAC) is a local community organisation that works with their business members and partners to run visitor events that showcase the town and hosts local business functions. OPAC also advocates for and promotes the town of Oxford.</i></p>			
<p>Ohoka Residents' Association <i>ORA was formed by a groups of residents in the Ohoka community who came together to address issues within their local area and act as a voice for their local community.</i></p>			
<p>Ashley Gorge Reserve Advisory Group <i>The Ashley Gorge Reserve Advisory Group provides local input into the ongoing operational management of the Ashley Gorge Reserve and implementation of the management plan.</i></p>			
<p>Eyreton Domain Advisory Group <i>The Eyreton Domain Advisory Group provides local input into the ongoing management of the West Eyreton Domain situated at 1629 North Eyre Road, West Eyreton.</i></p>	Meets when required		
<p>Ohoka Domain Advisory Group <i>The Ohoka Domain Advisory Group provides local input into the ongoing management and the redevelopment of the Ohoka Domain situated at 493C Mill Road, Ohoka.</i></p>	Meets when required		
<p>Pearson Park Advisory Group <i>The Pearson Park Advisory Group provides local input into the ongoing management of Pearson Park situated at 56 Main Street/7 Burnett Street, Oxford.</i></p>			
<p>Manderville Sports Centre <i>The Mandeville Sports Centre (MSC) is a large public park in Mandeville, where a number of sports and leisure clubs are based. The MSC often host a number of events for the greater community to attend.</i></p>			

OXFORD-OHOKA COMMUNITY BOARD			
ORGANISATION / GROUP	DATE	TIME	VENUE
<p>Ashley River Water Supply Scheme</p> <p><i>The Council, through its 16 water supply schemes, supplies water to about 85% of the district's population. Of the 16 water supply schemes that the Council operates, seven of these are urban on-demand schemes and nine are restricted supplies.</i></p>	Meets February/May/September		
<p>Ohoka Rural Drainage Advisory Group</p> <p><i>The groups provide local knowledge and input into the Council's management of rural water races and drainage. They give advice to the Council on maintenance and development and make recommendations on annual budgets and the monitoring of maintenance works. The groups typically cover the rural areas of the district where drainage rates are collected for maintenance and capital projects</i></p>	Meets February/May/September	7.30PM	Council Chambers
<p>Oxford Rural Drainage Advisory Group</p> <p><i>The groups provide local knowledge and input into the Council's management of rural water races and drainage. They give advice to the Council on maintenance and development and make recommendations on annual budgets and the monitoring of maintenance works. The groups typically cover the rural areas of the district where drainage rates are collected for maintenance and capital projects</i></p>	Meets February/May/September	7.30PM	Oxford Town Hall

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** GOV-26-10-06 / 230123008121**REPORT TO:** OXFORD-OHOKA COMMUNITY BOARD**DATE OF MEETING:** 15 February 2023**AUTHOR(S):** Kay Rabe, Governance Advisor**SUBJECT:** Application to the Board's Discretionary Grant Fund 2022/23**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)_____
General Manager_____
Acting Chief Executive**1. SUMMARY**

The purpose of this report is to consider three applications for funding received from:

Name of Organisation	Purpose	Amount requested
Tasman Young Farmers	Towards hosting the Tasman Young Farmers Regional Tournament.	\$500
Clarkville Playcentre	Towards the cost of first aid courses	\$387
Waimakariri Dog Training Club	Towards the purchase of gazebos	\$500
Total		\$1,387

Attachments:

- i. An application from Tasman Young Farmers (Trim 230123007671).
- ii. An application from Clarkville Playcentre (Trim 230124008346).
- iii. An application from Waimakariri Dog Training Centre (Trim 230124008535).
- iv. Spreadsheet showing the previous two years' grants.
- v. Board funding criteria 2022/23 (Trim: 210603089866).

2. RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 230123008121.
- (b) **Approves** a grant of \$..... to the Tasman Young Farmers to host the Tasman Young Farmers Regional Tournament.
OR
- (c) **Declines** the application from the Tasman Young Farmers.
- (d) **Approves** a grant of \$..... to the Clarkville Playcentre towards the costs of first aid courses.
OR
- (e) **Declines** the application from Clarkville Playcentre.
- (f) **Approves** a grant of \$..... to the Waimakariri Dog Training Club towards the purchase of two gazebos.
OR
- (g) **Declines** the application from the Waimakariri Dog Training Club.

3. **BACKGROUND**

- 3.1 **Tasman Young Farmers** are seeking funding towards hosting the Tasman Young Farmers Regional Tournament on the 4th and 5th of March 2023.
- 3.2 The **Clarkville Playcentre** is seeking funding for some of the parents of their students to attend first aid courses.
- 3.3 The **Waimakariri Dog Training Club** is seeking funding to purchase two gazebos for weather protection for their competition officials.

4. **ISSUES AND OPTIONS**

Tasman Young Farmers (the Group)

- 4.1 The Group is affiliated with the New Zealand Young Farmers, which has been an integral part of the agricultural industry since 1927 and includes over 140 clubs with 3,500 members that host approximately 150 events a year. Members include rural professionals and all people involved with the rural sector.
- 4.2 The Group will host a Farmers Regional Tournament on the 4 and 5 of March 2023. It is estimated that the weekend would include 50 plus young farmers and professionals from across the region who will be participating in stock judgement, fencing, clay shooting and debating. In addition, the Group will invite teenage members (school-aged youth), the Agrikids Club (primary school-aged students), local rural schools and their whanau to the tournament to inspire the younger generation.
- 4.3 It is anticipated that the tournament will positively impact farming and rural lifestyle communities across the district. It is expected that most participants will come from the Oxford-Ohoka and Rangiora-Ashley Wards. The benefit for the rural and farming community would be to mitigate isolation and improve wellbeing by getting farming communities to mingle while providing an opportunity for personal growth and development.
- 4.4 The two-day event is projected to cost \$2,650 and if this application is unsuccessful, the event will continue. However, as the Group is a volunteer-based organisation, the number of entries will have to be reduced. Other fundraising has included hay pickups for farmers in Cust, and a donation of \$500 from the Group's head office.
- 4.5 The Group was granted \$500 towards the hosting of a Community Ball in June 2022, however, the ball was subsequently cancelled due to low ticket sales, and the funding was not released. The Group thereafter applied for funding towards hosting a Hauora Health and Wellbeing Event, which the Board declined as the event was being hosted in the Hurunui District, and it was unclear how many people from the Board's area would benefit from the event.

Clarkville Playcentre (the Centre)

- 4.6 The Centre is unlike other early childhood education (ECE) organisations, as both children and their parents/caregivers attend. The curiosity and creativity of the Centre's tamariki are nurtured in a way that allows them to learn about themselves and their world. The Centre currently supports 55 children and their families, mainly from the Oxford-Ohoka and Kaiapoi-Tuahivi communities.
- 4.7 As part of the requirements of the Ministry of Education, the parents/caregivers that attend the Centre must hold first aid certificates. Due to the nature of the Centre, different parents/caregivers participate on various days, which requires many parents/caregivers to hold certificates. The Centre is therefore applying for funding for some of its parents/caregivers to attend first aid courses.
- 4.8 Currently, 55 children and their extended families would benefit from this project, with approximately 19% of the roll residing in the Oxford-Ohoka and Kaiapoi-Tuahivi Wards, respectively, and 17 % in the Rangiora-Ashley Ward. In addition, these courses will provide parents/caregivers with skills and confidence to deal with emergencies and the ability to administer first aid to the children, not only during the school day but also within the community at large.

4.9 The Centre falls under the Playcentre Aotearoa umbrella, which provides support to ensure licensing and the Education Review Office (ERO) requirements are met. However, most operational expenses need to be acquired through fundraising. Therefore, if this application is unsuccessful, the Centre will need to continue fundraising to enable this programme to proceed, causing a significant delay. The project's overall cost is estimated at \$1,292, and funding applications have consequently been submitted to the Kaiapoi-Tuahiwi Community Board and Rangiora-Ashley Community Boards.

4.10 Over the last five years, the Oxford-Ohoka Board has allocated the following funding to the Centre, and all Accountability Forms have been received:

November 2018	Towards puzzles	\$500
February 2020	Towards the purchase tools for carpentry area	\$312
March 2021	Towards sand for sandpit and sandpit toys	\$210
April 2022	Towards replacement bikes and scooters	\$376
	Total	\$1,398

4.11 It should be noted that the Kaiapoi-Tuahiwi Community Board has also granted the following funding:

September 2017	Towards indoor tents and tunnels	Declined
April 2018	Towards playdough, equipment, and puzzles	Declined
April 2019	Towards the purchase of a two-seater tricycle	\$420
November 2021	Towards a mud kitchen and ground cover	Declined
March 2022	Towards a mud kitchen	Declined
August 2022	Towards fruit trees and vegetable plants	\$250
	Total	\$670

The Waimakariri Dog Training Club Inc. (the Club)

4.12 The Club is one of the South Island's leading dog agility training clubs that host its classes at the Mandeville Sports Club. Dog agility training creates a stronger bond and a partnership between owners and their dogs. The Club attracts members of all age groups with a common interest in dogs. The Club hosts five competitions a year. Although the Club has 40 members, competitions attract dogs and owners from all over the South Island and are open to all demographics.

4.13 The Club wishes to purchase two gazebos as weather protection for officials during competitions and trials. It is important to the Club to keep the volunteers comfortable on competition days, sheltering them from the rain or sun. Keeping the officials comfortable will encourage more people to volunteer and participate in this fast-growing sport. The benefits of the sport include gaining more knowledge of dogs and their psychology, encouraging people to exercise in the open air and creating long-lasting friendships and understanding between owners. This sport has the added benefit of family participation so that all family members can get involved to some degree.

4.14 If this application is unsuccessful, the Club will not be able to purchase the required gazebos this season, as no other fundraising has been carried out towards this project. The Club has previously successfully applied to the Board for funding towards the purchase of a BBQ, and the Accountability Form has been received.

4.15 The Board may approve or decline grants per the grant guidelines.

Implications for Community Wellbeing

There are no social and cultural implications on community wellbeing by the issues and options that are the subject matter of this report.

4.16 The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1 Mana whenua

Taking into consideration the provisions of the Memorandum of Understanding between Te Ngāi Tūāhuriri Rūnanga and the Council, Te Ngāi Tūāhuriri hapū may be affected by or have an interest in the subject matter of this report.

5.2 **Groups and Organisations**

No other groups and organisations are likely to be affected by or to have an interest in the subject matter of this report.

5.3 **Wider Community**

Farming and rural contracting can be isolating and events such as the Farmers Regional Tournament bring the rural communities together to improve their wellbeing and re-engage support networks.

The wider community will also benefit from people able to administer first aid during emergencies.

This sport allows people to see dogs in a positive light and encourages people to train their dogs, therefore, achieving responsible dog ownership.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1 **Financial Implications**

The Annual Plan for 2022/23 includes budget provision for the Oxford-Ohoka Community Board to approve grants to community groups up to \$5,990. An amount of \$549 was carried forward from the 2021/22 financial year, bringing the Discretionary Grant Fund to a total of \$6,539 for this financial year.

The application criteria specify that grants are customarily limited to a maximum of \$500 in any financial year (July to June), even though a group can apply up to twice a year, providing it is for different projects. Where applicable, GST values are calculated and added to appropriately registered groups if decided benefits exceed Board resolved values. The current available balance of the Oxford-Ohoka Community Board's Discretionary Grant Fund 2022/23 is \$3,039.

6.2 **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 **Risk Management**

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.4 **Health and Safety**

All health and safety related issues would fall under the auspices of the Tasman Young Farmers, Clarkville Playcentre and the Waimakariri Dog Training Club.

7. **CONTEXT**

7.1 **Consistency with Policy**

These matters are not matters of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Authorising Legislation**

Not applicable.

7.3 **Consistency with Community Outcomes**

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 **Authorising Delegations**

Community Boards have delegated authority to approve Discretionary Grant Funding.

Groups applying for Board Discretionary Grants 2022/2023

Name of Group: _____

Address: _____

Contact Person within Organisation: _____

Position within Organisation: _____

Contact phone number: _____ Email: _____

Describe what the project is and what the grant funding be used for? *(Use additional pages if needed)*

What is the timeframe of the project/event date? _____

Overall Cost of Project: _____ Amount Requested: _____

How many people will directly benefit from this project? _____

Who are the range of people benefiting from this project? *(You can tick more than one box)*

- People with disabilities (mental or physical) Cultural/ethnic minorities District
- Preschool School/youth Older adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka _____% Rangiora-Ashley _____% Woodend-Sefton _____% Kaiapoi-Tuahiwi _____%

Other (please specify): _____

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

What are the direct benefit(s) to the participants?

WAIMAKARIRI DISTRICT

YOUNG FARMERS TOURNAMENT



TASMAN YOUNG FARMERS

KIA ORA

I hope all is well!

My name is Steph, and I'm a part of the committee organising the **Tasman Young Farmers Regional Tournament**. We are excited to be hosting this event at multiple locations in the **Waimakariri District** - Oxford, Swannanoa and Rangiora - on the **4th and 5th of March 2023**.

The purpose of our event is for our community to come together and support the next generation of food and fibre producers and professionals in their growth and development. The 'Tournament' will see 50+ young farmers and professionals from across our region, give stock judging, fencing, clay shooting and debating a go. This event plays a critical part in developing the skills and interests of young people interested in the primary sector and occupations that support our communities.

We have a huge community reach in Canterbury. Our region takes care of 300 young farmers members from across 12 clubs, spanning from the top of the South Island, down to the Rakaia River and down the West Coast. We will also be inviting TeenAg members (school aged youth), our agrikids clubs (primary school aged kids), local rural schools and their whānau to spectate the events on the 4th of March, in the hope to inspire the younger generation.

Behind all that we do at Tasman Young Farmers is the importance to get our hard working farmers off farm, and to check in on our members. Farming and contracting can be isolating, so through events like this we are able to bring people and communities together to improve their hauora and wellbeing, and re-engage support networks.

We would love you to be apart of this event and support us in our mission to bring people, especially young people, together. As NZ Federation of Young Farmers Clubs (Inc.) is a not for profit organisation run by volunteers, we appreciate all of your support.

I would love to discuss with you how we can best collaborate with your organisation as we continue to plan and prepare for this event.

If you require any further information, please get in touch with me. Thank you for your support and contribution to the rural community.

CHEERS



Steph Kelly

Chairperson of Tasman Young Farmers Region



Here are photos from previous Tournaments!



Tournament Weekend 2023					
BUDGET	Jan-23 ³⁴	Feb-23	Mar-23		Total Budget
<i>Income</i>					
Fundraising			\$ 500.00		\$ 500.00
NZYF (start up grant)			\$ 500.00		\$ 500.00
<i>Expenses</i>					
Shooting	\$800.00	\$1,000.00			\$ 1,800.00
Fencing		\$ 500.00			\$ 500.00
Stock Judging					\$ -
Prizes (for winners)		\$ 500.00			\$ 500.00
Gifts (for local supporters)		\$ 100.00			\$ 100.00
Food (AGM & Awards dinner)		\$ 750.00			\$ 750.00
Accommodation					\$ -
Other					
Total	\$ 800.00	\$ 2,850.00	\$ 1,000.00		\$ 2,650.00

Emily Cameron

From: Regional Chair Tasman Young Farmers <tasman.chair@youngfarmers.co.nz>
Sent: Friday, 20 January 2023 6:59 pm
To: IM Staff
Subject: Tasman Young Farmers - Oxford-Ohoka Community Board Discretionary Application
Attachments: Support for Tasman Regional Tournament.pdf; QD-GOV-Form-009-Oxford-Ohoka-Community-Board-Discretionary-Grant-Application-20222023.pdf; Tournament Budget 2023.png

[THIS EMAIL IS FROM AN EXTERNAL SOURCE] DO NOT CLICK links or attachments unless you recognise the sender email

Kia ora

I hope all is well and you had a great weekend!

My name is Steph, and I'm the Regional Chairperson of Tasman Young Farmers.

I'm getting in touch as we have a community event coming up, which we are hosting in the Waimakariri district, and we'd love to partner with you to make it happen.

Please find attached our application form, budget and supporting letter for the Oxford-Ohoka Community Board Discretionary Fund.

I really appreciate your consideration and time! Any questions, just let me know.

Ngā mihi



Steph Kelly

Chairperson

022 081 3631
tasman.chair@youngfarmers.co.nz



NZ YOUNG FARMERS

IMPORTANT: The contents of this email and any attachments are confidential. It is strictly forbidden to share any part of this message with any third party, without the written consent of the sender. If you received this message by mistake, please reply to this message and follow with its deletion, so that we can ensure such a mistake does not occur in the future.

Groups applying for Board Discretionary Grants 2022/2023Name of Group: Clarkville PlaycentreAddress: 9 Heywards Road, ClarkvilleContact Person within Organisation: Mishalla BateupPosition within Organisation: Treasurer and GrantsContact phone number: 027 842 0647Email: mishalla.allen1@gmail.com**Describe what the project is and what the grant funding be used for?** *(Use additional pages if needed)*

We are applying for funding to put some of our families through first aid courses. As a parent led ECE we are required to have families holding first aid certificates to meet MOE Requirements. Due to the nature of a playcentre, we have different families on sessions across our various days, this means we need a range of parents with first aid.

What is the timeframe of the project/event date? 1 MonthOverall Cost of Project: \$1291.30Amount Requested: \$387.39How many people will directly benefit from this project? 55Who are the range of people benefiting from this project? *(You can tick more than one box)*

- People with disabilities (mental or physical) Cultural/ethnic minorities District
 Preschool School/youth Older adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 19 % Rangiora-Ashley 17 % Woodend-Sefton _____ % Kaiapoi-Tuahiwi 19 %

Other (please specify): _____

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

We will need to continue to try and source funds to pay for this.

What are the direct benefit(s) to the participants?

It gives them the skills to confidently administer first aid to our tamariki and any people they encounter that may need it.

What is the benefit(s) to your organisation?

By having our families trained with first aid, we are able to ensure a safe and responsive environment when needed for our tamariki.

What are the benefit(s) to the Oxford-Ohoka community or wider district?

It also means we also have more people in the wider community that are trained in first aid and confident in their training, if they were to encounter a situation where their skills were needed

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?) Yes No

If yes, name of parent group: Playcentre Aotearoa

What is the relationship between your group and the parent group?

Playcentre Aotearoa provide support to our centre to ensure we are meeting licensing and ERO requirements. They assist with applying for grants and providing free education for our parents/caregivers.

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

We will be applying to the kaiapoi-tuahiwi and rangiora-ashley community boards also.

Have you applied to the Oxford-Ohoka Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

We will be applying to the kaiapoi-tuahiwi and rangiora-ashley community boards also. Due to the nature and operation of our centre we are wanting to put as many families through as possible. Our aim is 10 people to complete the course, to give us a range of people across all sessions. It also meets the minimum numbers for a course to be completed at our centre on a weekend. We will be funding 1 person through this.

- Enclosed Financial Balance Sheet and Income & Expenditure Statement
(compulsory – your application cannot be processed without financial statements)
- Supporting costs/quotes
- Other supporting information

- I am authorised to sign on behalf of the group/organisation making this application.
- I declare that all details contained in this application form are true and correct to the best of my knowledge.
- I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.
- I accept that information provided in this application may be used in an official Council report available to the public.

Please note: If submitting your application electronically, entering your name in the signature box below will be accepted as your signature:

Signed  Date: 19.01.2023



Quote

23 January 2023

Dear Mishalla,

Thank you for your recent contact regarding a Quote for First Aid Training for Clarkville Playcentre. Please see quote below;

Course:	Essential First Aid
Cost:	\$129.13 excluding GST per person with a minimum of 10 people
Additional:	
Cancellation & Refund Policy:	<p>Red Cross is happy to rebook or cancel a group course at no extra cost, provided we receive notification at least 5 working days prior to the course start.</p> <p>Red Cross will charge an administration fee of 10% of the total course cost for rebooking a group course where we receive notification 5 working days or less prior to the course start.</p> <p>Red Cross will charge an administration fee of 25% of the total course cost for cancelling a group course where we receive notification 5 working days or less prior to the course start.</p> <p>If Red Cross has booked an external venue on the customer's behalf, additional rebooking or cancellation fees may apply, in accordance with the venue's policy.</p> <p>An organisation can change participants at any time for no additional cost. If total participant numbers drop below the minimum specified in the training contract or quotation, a minimum charge may apply.</p>

Kind Regards

Nikki Greenan
First Aid Training Administrator



Balance Sheet

Clarkville Playcentre As at 31 December 2022

31 DEC 2022

Assets

Bank

Simple Saver	6,398.96
Westpac 00	2,727.14
Total Bank	9,126.10

Current Assets

Accounts Receivable	90.00
Total Current Assets	90.00

Fixed Assets

Furniture & Fittings	10,847.06
Less Accumulated Depreciation on Furniture & Fittings	(5,454.62)
Total Fixed Assets	5,392.44

Total Assets	14,608.54
---------------------	------------------

Liabilities

Current Liabilities

Accounts Payable	2,837.74
GST	(3.00)
Suspense	(161.87)
Total Current Liabilities	2,672.87

Total Liabilities	2,672.87
--------------------------	-----------------

Net Assets	11,935.67
-------------------	------------------

Equity

Current Year Earnings	(24,872.39)
Retained Earnings	36,808.06
Total Equity	11,935.67

Profit and Loss

Clarkville Playcentre

For the 4 months ended 31 December 2022

SEP-DEC 2022

Trading Income

Interest Income	87.15
Membership Fees	510.00
MoE ECE Funding Subsidy	15,656.76
Total Trading Income	16,253.91

Cost of Sales

Affiliation Levies on MoE Funding	7,828.38
Centre Activities - Christmas Party	200.00
Centre Admin - Bank Fees	1.00
Centre Admin - Xero subscription extras	230.00
Equipment - Collage supplies/materials	(34.20)
Equipment - Other supplies/resources	0.03
Equipment - Painting supplies/materials	76.95
Property/Maintenance - Additions/Alterations to the Building	3,500.00
Property/Maintenance - Project 1	23,240.30
Rent / Lease / MoE Occupancy Fee	585.00
Supervision - Wages for General Sessions	7,113.76
Utilities - Electricity / Gas	952.85
Utilities - Fire Safety checks/supplies	20.00
Total Cost of Sales	43,714.07

Gross Profit

(27,460.16)

Other Income

Fundraising Receipts - Centre Hireage (incl SPACE Hireage)	200.00
Fundraising Receipts - Event 6	67.00
Fundraising Receipts - Event 7	298.00
Fundraising Receipts - Event 8	269.00
Grant - Funding Body 1	1,000.00
Other Receipts	960.00
Verkerks Limited Fundraising Receipts	300.00
Waimakariri d/c grant	(246.26)
Total Other Income	2,847.74

Operating Expenses

Fundraising Expenses - Event 6	36.55
Fundraising Expenses - Event 7	(406.00)
Fundraising Expenses - Event 8	614.42
Other Expenses - Miscellaneous	15.00
Total Operating Expenses	259.97

Net Profit

(24,872.39)

Groups applying for Board Discretionary Grants 2022/2023

Name of Group: Waimakariri Dog Training Club.

Address: Cl-Mandeville Sports Centre, Mandeville Road, Swanmore 7692

Contact Person within Organisation: Mia Beswick.

Position within Organisation: President

Contact phone number: 027 5125338 Email: miaandpaul@xta.co.nz.

Describe what the project is and what the grant funding be used for? (Use additional pages if needed)

We wish to purchase 2x gazebo's of reasonable equality to provide shelter from the weather for the officials at our competitions.

What is the timeframe of the project/event date? Our next competition is 11/12th Feb but realise this may be to late so will carry over until next comp in June.

Overall Cost of Project: \$598.00 Amount Requested: \$500.00.

How many people will directly benefit from this project? We have approx. 40 club members but our competitions host up to 120 South Island wide.

Who are the range of people benefiting from this project? (You can tick more than one box)

- People with disabilities (mental or physical)
- Cultural/ethnic minorities
- District
- Preschool
- School/youth
- Older adults
- Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 40 % Rangiora-Ashley 50 % Woodend-Sefton 5 % Kaiapoi-Tuahiwi 5 %

Other (please specify): We have 5 competitions per year which host up to approx. 120 each show.

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

Dog agility is a growing sport in the community and the more comfortable we can make our helpers on the days of competitions the more likely people will be to participate. Allowing people to see dogs in a positive light and encouraging groups of all ages to get fit and have well trained dogs is always a good thing.

What are the direct benefit(s) to the participants?

These gazebo's are being purchased for our judges + ring stewards to seek shelter during competitions from either hot, cold or wet weather. Without volunteer helpers we cannot run competitions so the more comfort we can give them the better. All our officials at competitions are volunteers.

What is the benefit(s) to your organisation?

42

By taking good care of our officials it will help and enable us to recruit more for future competitions. Hopefully.

What are the benefit(s) to the Rangiora-Ashley community or wider district?

As it is the dogs in our sport that do all the work, participants are all ages. Encouraging people into the fresh air to exercise and have well trained dogs helps the community across the board.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?) Yes No

If yes, name of parent group: N/A

What is the relationship between your group and the parent group?

N/A

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

None

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

N/A.

- Enclosed Financial Balance Sheet and Income & Expenditure Statement
(compulsory – your application cannot be processed without financial statements)
- Supporting costs/quotes
- Other supporting information

- I am authorised to sign on behalf of the group/organisation making this application.
- I declare that all details contained in this application form are true and correct to the best of my knowledge.
- I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.
- I accept that information provided in this application may be used in an official Council report available to the public.

Please note: If submitting your application electronically, entering your name in the signature box below will be accepted as your signature:

Signed:  Date: _____

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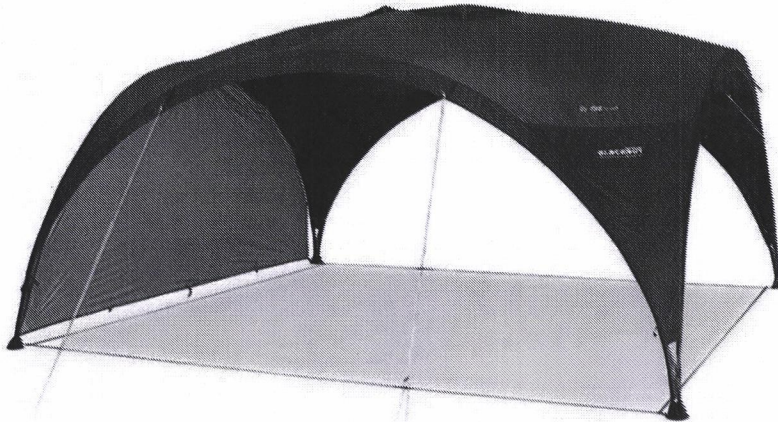
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QUANTITY

- 1 +

Optional Accessories

<input type="checkbox"/>		Coleman Sunwall for Fast Pitch 14 Shelter	<input type="text" value="1"/>	\$69.99 NZD
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Certificate of Incorporation

WAIMAKARIRI DOG TRAINING CLUB INCORPORATED

654295

NZBN: 9429042901198

This is to certify that WAIMAKARIRI DOG OBEDIENCE CLUB INCORPORATED was incorporated under the Incorporated Societies Act 1908 on the 12th day of August 1994 and changed its name to WAIMAKARIRI DOG TRAINING CLUB INCORPORATED on the 26th day of May 2008

Registrar of Incorporated Societies
8th day of November 2021



To check the validity of this certificate visit
<https://app.businessregisters.govt.nz/sber-businesses/verify/9429042901198/IncorporatedSociety-93824394.html>

Certificate generated on 08 November 2021 03:21 PM NZDT



Prosser Street, Private Bag 50903
PORIRUA 5240

t: +64 4 910 1534

w: dogsnz.org.nz

e: secretary@dogsnz.org.nz

8 November 2021

To Whom It May Concern

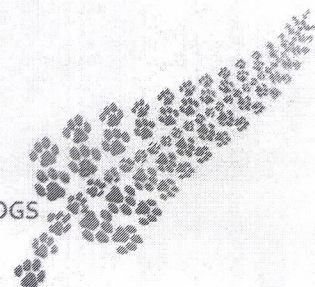
Waimakariri Dog Training Club.

We hereby certify that Waimakariri Dog Training Club is an Associated Member of the New Zealand Kennel Club, trading as Dogs New Zealand, and registered with us as an Championship Obedience Society and Dog Training provider.

Kind regards

A handwritten signature in black ink, appearing to read "Steven Thompson".

Steven Thompson
Director Secretary
secretary@dogsnz.org.nz
DDI: (04) 910 1534



Statement of Financial Performance

Waimakariri Dog Training Club (Inc)
For the year ended 31 December 2021

'How was it funded?' and 'What did it cost?'

	NOTES	2021	2020
Revenue			
Revenue from championship shows and ribbon trials	1	24,353	27,341
Donations, fundraising and other similar revenue	1	12,035	9,910
Fees, subscriptions and other revenue from members	1	5,050	5,320
Interest, dividends and other investment revenue	1	16	17
Other revenue	1	5,745	332
Total Revenue		47,198	42,920
Expenses			
Costs related to championship shows and ribbon trials	1	19,040	21,010
Costs related to accessories and uniforms	2	-	232
Other expenses	2	8,803	6,721
Total Expenses		27,843	27,963
Surplus/(Deficit) for the Year		19,356	14,956

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Financial Position

Waimakariri Dog Training Club (Inc)

As at 31 December 2021

'What the entity owns?' and 'What the entity owes?'

	NOTES	31 DEC 2021	31 DEC 2020
Assets			
Current Assets			
Bank accounts and cash	3	15,160	40,883
Inventory	3	28	28
Total Current Assets		15,188	40,911
Non-Current Assets			
Property, Plant and Equipment	5	14,130	6,731
Intangibles	14	39,259	-
Total Non-Current Assets		53,389	6,731
Total Assets		68,577	47,643
Liabilities			
Current Liabilities			
Show Income and Expenditure in Advance	4	2,184	652
Sundry Payables		47	-
Total Current Liabilities		2,231	652
Total Liabilities		2,231	652
Total Assets less Total Liabilities (Net Assets)		66,346	46,991
Accumulated Funds			
Accumulated surpluses or (deficits)	6	66,346	46,991
Total Accumulated Funds		66,346	46,991

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Cash Flows

Waimakariri Dog Training Club (Inc)
For the year ended 31 December 2021

'How the entity has received and used cash'

	2021	2020
Cash Flows from Operating Activities		
Donations, fundraising and other similar receipts	12,035	9,910
Fees, subscriptions and other receipts from members	4,730	4,040
Receipts from championship shows and ribbon trials	25,885	26,998
Interest, dividends and other investment receipts	16	17
Cash receipts from other operating activities	6,065	3,290
Payments for championship shows and ribbon trials	(19,093)	(22,153)
Cash flows from other operating activities	(11,027)	(4,164)
Total Cash Flows from Operating Activities	18,611	17,938
Cash Flows from Investing and Financing Activities		
Receipts from sale of property, plant and equipment	900	-
Payments to acquire property, plant and equipment	(5,900)	(1,879)
Cash Flows from Other Investing and Financing Activities		
Buildings	(75)	-
Licence to Occupy - MSC	(39,259)	-
Total Cash Flows from Investing and Financing Activities	(44,334)	(1,879)
Net Increase/ (Decrease) in Cash	(25,723)	16,059
Cash Balances		
Cash and cash equivalents at beginning of period	40,883	24,824
Cash and cash equivalents at end of period	15,160	40,883
Net change in cash for period	(25,723)	16,059

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Spreadsheet Showing Previous Years Discretionary Grants 2022/23 Financial Year

	Meeting considered	Group	Project	Amount Requested	Amount Granted	Running Balance
			2022/23 \$5,990 + Carryover \$ = \$			\$5,990 + \$549 = 6539
	Jul	Swannanoa Volunteer fire brigade	Purchase a BBQ	\$999	\$500	\$ 6,039.00
	Jul	Waimakariri Dog Training Club Inc.	Towards the cost of purchasing a new BBQ.	\$500	\$500	\$ 5,539.00
	Jul	Oxford Senior Citizens Club	Towards the cost of hiring transport during the year.	\$500	\$500	\$ 5,039.00
	Jul	Declined Tasman Young Farmers Region	Towards the cost of hosting a Hauora Health and Wellbeing Event	\$500	Declined	
	Aug	Oxford Football Club	Towards the cost of uniforms for junior teams	\$500	\$500	\$ 4,539.00
	Sep	Oxford Arts Trust	Sensor Flood Lights for Oxford Gallery	\$500	\$500	\$ 4,039.00
	Sep	Oxford IFG Adventure	towards running ICONZ for girls programme	\$500	\$500	\$ 3,539.00
	Sep	Canterbury Endurance & Trail Riding Club	Towards hosting an edurance and trail riding event	\$500	\$500	\$ 3,039.00
Oxford-Ohoka Community Board 10.139.100.2410	Dec	West Eyreton School	Towards purchase of bark for junior play area	\$500		

Spreadsheet Showing Previous Years Discretionary Grants 2021/22 Financial Year

Meeting considered	Group	Project	Amount Requested	Amount Granted	Running Balance	Meeting considered	Group	Project	Amount Requested	Amount Granted	Running Balance
		2021/22 \$5,820 + Carryover \$3,000 = \$8,820			\$ 8,820.00						
						2-Feb	Nil				
1-Jul	Oxford Arts Trust	Shelving, furniture	\$500	\$500	\$ 8,320.00						
						2-Mar	Oxford Arts Trust	Purchase an air purifier	\$500	\$500	\$ 4,387.00
1-Jul	West Eyreton Primary School	New books and lego	\$456	\$456	\$ 7,864.00						
						6-Apr	Clarkville Playcentre	Purchase bikes and scooters	\$376	\$376	\$ 4,011.00
1-Jul	Swannanoa Volunteer fire brigade	Junior crew uniforms	\$722	\$500	\$ 7,364.00						
						1-Jun	Standardbred Stable to Stirrup Charitable Trust	Ground membership renewal	\$400	\$ 400.00	\$ 3,611.00
1-Jul	Swannanoa Volunteer fire brigade	Cost of holding open day	\$539	\$500	\$ 6,864.00						
						1-Jun	Cancelled Tasman Young Farmers	Community Ball	\$500		
4-Aug	Nil										
9-Sep	Meeting Cancelled					1-Jun	Standardbred Stable to Stirrup	uniforms	\$500	\$ 500.00	\$ 3,111.00
6-Oct	Nil										
						1-Jun	Swannanoa Home and School	kappa haka uniforms	\$500	\$ 500.00	\$ 2,611.00
3-Nov	Life Education Trust	Delivery of the Healthy Harold Programme	\$500	\$500	\$ 6,364.00						
						1-Jun	Swannanoa Home and School	football tshirts	\$500	\$ 500.00	\$ 2,111.00
3-Nov	Mandeville Sports Club	Purchase of a Life Members Board	\$477	\$477	\$ 5,887.00						
						1-Jun	Oxford Historical Records Society	securing medal display cabinets	\$697	\$ 697.00	\$ 1,414.00
3-Nov	Eyreton Pony Club	Towards the building of horse yards	\$500	\$500	\$ 5,387.00						
						1-Jun	Oxford Promotions Action Committee	Te Papa Matariki Activity Book	\$404	\$ 404.00	\$ 1,010.00
9-Dec	Oxford Community Trust	Purchase gazebos for Christmas Wonderland	\$600	\$500	\$ 4,887.00						
						1-Jun	Swannanoa Preschool	storage for nursery	\$ 461.00	\$ 461.00	\$ 549.00

GOVERNANCE

Oxford-Ohoka Community Board

Discretionary Grant Application

Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to non-profit community based organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on. This is one of the reasons the Board requires a copy of your financial profit/loss statements and balance sheet for the previous/current financial year. Staff cannot process your application without financial records.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas where funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

Examples (but not limited to) of what the Board cannot fund:	Examples (but not limited to) of what the Board can fund:
✗ Wages	✓ New equipment
✗ Debt servicing	✓ Toys/educational aids
✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)	✓ Sporting equipment
✗ Stock or capital market investment	✓ Safety equipment
✗ Gambling or prize money	✓ Costs associated with events
✗ Funding of individuals (only non-profit organisations)	✓ Community training
✗ Payment of any legal expenditure or associated costs	
✗ Purchase of land and buildings	
✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests	
✗ Payment of fines, court costs or mediation costs, IRD penalties	

Continued over page

Criteria for application

- Grant applications will be considered every month by the Oxford-Ohoka Community Board. Applications are recommended to be received three weeks prior to Board meeting dates for processing.
- Grant funding will not be allocated for events/projects that have already occurred.
- Generally funding grants will be a maximum of \$500 in any one financial year (July 2022 to June 2023) but the group can apply up to twice in that year, providing it is for different projects.
- The grant funding is limited to projects within the Board area or primarily benefiting the residents of the ward.
- Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.
- Priority is to be given to groups with strong links with the Oxford-Ohoka community.
- The application should clearly state the purpose for which the money is to be used.
- The applicant should submit a 1-2 page summary balance sheet and an income and expenditure statement which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received.
- Where possible, or feasible, applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Oxford-Ohoka Community Board.
- Organisations that are predominately funded by Central Government must provide supporting evidence that the requested grant will not be spent on projects that should be funded by Central Government funding.
- The Board supports a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- An Accountability Form must be provided to the Council outlining how the funds were applied, within three months after the event or completion of the project, when funds are spent. A new application will not be accepted until the Council receives the Accountability Forms for previous funding granted. The group should maintain accurate records around the grant including, but not limited to: receipts, banks statements and invoices. In the event that funds are not spent on the project or activity applied for, the recipient may be required to return the grant funding to the Council.
- If the activity/event for which funds have been granted does not take place **or** if the group does not provide the information to enable the grant to be paid within six months of approval of the grant being notified, then in both cases the application will be regarded as closed and funds released for reallocation by the Board.

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) to:

Post to:

Governance Team
Waimakariri District Council
Private Bag 1005
Rangiora 7440

Or hand deliver to:

- Oxford Library & Service Centre, 34 Main Street, Oxford
- Rangiora Service Centre, 215 High Street, Rangiora
- Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi

Email: records@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested.
- On receipt of this information payment will be processed to your organisation's bank account.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-10-06 / 230201013537

REPORT TO: OXFORD-OHOKA COMMUNITY BOARD

DATE OF MEETING: 15 February 2023

AUTHOR(S): Kay Rabe, Governance Advisor

SUBJECT: Nomination of the Zone 5 Representative on the Community Boards' Executive Council

ENDORSED BY:(for Reports to Council,
Committees or Boards)_____
General Manager_____
Acting Chief Executive**1. SUMMARY**

1.1 The purpose of this report is for the Oxford-Ohoka Community Board (the Board) to consider nominating a representative to Ko Tātou Zone 5 Community Boards' Executive Council (CBEC).

Attachments:

- i. Nomination Form (Trim 230201013558)

2. RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 230201013537.
- (b) **Nominates** _____ as the Ko Tātou Zone 5 representative on the Community Boards' Executive Council.

3. BACKGROUND

3.1 The CBEC represents all the Community Boards in New Zealand and is an advisory committee to Ko Tātou's National Council, advocating for Community Boards and promoting best practices. CBEC is comprised of one member from each of Ko Tātou's six geographical zones.

4. ISSUES AND OPTIONS

4.1 Elections for CBCE representatives are held after the Local Government elections each triennium. Each Community Board has one vote for their zone representative. The CBEC meets three times a year in Wellington, and each zone representative will host regular forums to update Community Board members and discuss topical issues.

4.2 The purpose of zones, as set out in Ko Tātou's constitution, is to:

- Be an electoral college for the appointment of National Council representatives.
- Be working for a member of Ko Tātou on a geographic basis.
- Provide an opportunity for two-way communication between these geographic areas and Ko Tātou – and Ko Tātou reports back to members on major national developments; and
- Provide networking and information-sharing opportunities.

- 4.3 Each Zone elects or appoints a Chairperson, and sometimes an Executive Council, for a three-year term. The Chairperson runs the meetings with the support and input of the Executive Council. The current Chairperson for Zone 5 is Mayor Dan Gordon.
- 4.4 Any elected member can stand for these roles, however their nomination must be supported by two other councils within the Group. If more than one candidate stands for the role, an election will be held. Each community board receives on vote and to vote the Board is required to complete the attached voting form by selecting the candidate of its choice and forwarding the voting form to the Returning Officer via email at nominations@lgnz.co.nz by 1 March 2023.
- 4.5 The Board has been requested to vote for a Zone 5 representative from the following three candidates put forward:
- Sharn Nu'u of the Malvern Community Board
 - Simon Britten of the Waipapa Papanui-Innes-Central Community Board
 - Ross Munro of the Pleasant Point Community Board.

The candidate profiles are included on the attached nomination form.

Implications for Community Wellbeing

There are no implications on community wellbeing by the issues and options that are the subject matter of this report.

- 4.6 The Management Team has reviewed this report and supports the recommendations.

5. COMMUNITY VIEWS

5.1 Mana whenua

Taking into consideration the provisions of the Memorandum of Understanding between Te Ngāi Tūāhuriri Rūnanga and the Council, Te Ngāi Tūāhuriri hapū may be affected by or have an interest in the subject matter of this report.

5.2 Groups and Organisations

No other groups and organisations are likely to be affected by or to have an interest in the subject matter of this report.

5.3 Wider Community

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1 Financial Implications

There are no financial implications of the decisions sought by this report.

6.2 Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 Risk Management

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.4 Health and Safety

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. CONTEXT

7.1 Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 Authorising Legislation

Not applicable.

7.3 Consistency with Community Outcomes

The Council's community outcomes are not relevant to the actions arising from recommendations in this report.

7.4 Authorising Delegations

Community Boards have delegated authority to nominate a representative.



CBEC ZONE 5 REPRESENTATIVE VOTING FORM

Use this form to vote for your zone's Community Board Executive Council representative.

- // Each community board fills in one voting form.
- // You can vote for one candidate.
- // Vote by ticking the box next to their name below.
- // The Returning Office is LGNZ's Chief Executive or nominee.
- // Please returning your voting form to nominations@lgnz.co.nz by 1 March 2023.

[PLEASE SELECT ONE]

Sharn Nu'u //
Malvern
Community Board

Simon Britten //
Waipapa Papanui-
Innes-Central

Ross Munro //
Pleasant Point
Community Board

[THIS VOTE IS CAST BY:]

YOUR NAME HERE:

YOUR SIGNATURE HERE:

ON BEHALF OF THIS COMMUNITY BOARD:

CBEC CANDIDATE BIOS – ZONE 5

Sharn Nu'u

I have a background in Research and Development as an analyst in the Technology Industry. For the past year I have been focussed on community initiatives in a voluntary capacity.

It is most important to me as an individual and a member of a small rural community to see decision making being brought back to the community members. This is not something I foresee as possible without every support possible for local government including township committees and local boards advocating to local governments on behalf of the people.

My goal is to raise awareness of local support to the people, provide the best possible advice and support and relight the fire in the hearts of public servants.

Simon Britten

I am seeking election to represent Zone 5 of the Community Boards Executive Committee in order to support community board members across our region.

About me: I am a second-term member of the Waipapa Papanui-Innes-Central Community Board in Christchurch. I also run a community engagement initiative which aims to strengthen the connection between the local community and local government, and since 2011 have worked for Te Ora Hou Ōtautahi, a youth and community development organisation with a long history in the area. I have some familiarity with the Zone through a different lens - for the past ten years I have been working across the same geographic area in my role managing Te Ora Hou's regional school attendance service.

Previously I worked for Tait Communications in marketing management. I have served on boards including a church community trust, Pillars, and my local intermediate school's Board of Trustees. I was a Vodafone Foundation World of Difference recipient while establishing a youth employment programme, and have completed two Canterbury University courses for leaders in the community sector. I value a diverse and connected community that cares for all its members, and am passionate about continuing to make a contribution through local government. www.simonbritten.com

Ross Munro

As a second-term Member of the Pleasant Point Community Board in Timaru District I've gained a strong understanding of the value of grassroots representation in local government.

I am looking to build on what I've learnt over the past three-years to ensure local communities continue to have a voice, which I believe is vital to ensuring we see councils that are responsive and focused on all their communities, not solely the needs of the largest centres.

I have many years of Banking, Business, Sports coaching and Governance skills to bring to the table that I can help not only serve my Community, but also the wider Community Board Group.

I am employed by BNZ as a Business Partner and my wife and I have three children aged 18, 21 and 22.

OXFORD-OHOKA COMMUNITY BOARD**MEMBERS INFORMATION EXCHANGE***For the month of December 2022*

Members Name: Tim Fulton

MEMBER'S DIARY		DISCUSSION POINTS
<i>Date</i>	<i>Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
8.12.22	Oxford Community Networking Forum	Member introductions
11.12.22	Rangiora Xmas Parade	
12.12.22	Waimakariri Irrigation Ltd AGM – attending on Dan Gordon's behalf	
18.12.22	Oxford Xmas Parade	
24.12.22	Oxford Christmas Carols	

Other:

Resident concerns – Oxford resident Give Way signs and boy-racing

Lack of public notification of Oxford Road roadworks closure

Noted personally- inadequate signage at Mandeville asbestos site. Is 'Danger Asbestos' helpful?

Ongoing concern at the standard and timeliness of Gorge Bridge repairs. Councillor Redmond reports that latest work is about to begin.

OXFORD-OHOKA COMMUNITY BOARD**MEMBERS INFORMATION EXCHANGE***For the month of December 2022 and January 2023*

Members Name: Pete Merrifield

MEMBER'S DIARY		DISCUSSION POINTS
<i>Date</i>	<i>Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
9.12.2022	Landfill Meeting at Oxford Service Centre	Organised a meeting open to local residents to discuss the landfill objections
15.12.2022	Landfill submissions meeting at Oxford Town Hall	Available to talk to residents about submitting against the landfill.
1.02.2023	Department of Conservation (DOC) meeting at Rangiora	Invited to attend meeting by Lindsay Edwards. This was to find out why DOC did not oppose the landfill.

Other:

Wheels and Wings (22 January 2023) – attended as an interested Board member.

OXFORD-OHOKA COMMUNITY BOARD

Members Information Exchange

For the month of February 2023

Members Name: Sarah Barkle

MEMBERS' DAIRY		DISCUSSION POINTS
<i>Date</i>	<i>Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
15 Dec	Woodstock Quarry Submissions – public drop in.	I initiated a meeting for the Oxford residence at the Oxford Town Hall so they could have some assistance on how to write a submission. Council supplied 2 planners to come and help. It was a very well received meeting. The planners did a wonderful job sharing their expertise. The residence were very appreciative of the support and help given. There were also a group of local residence who came to support and help out.
	Oxford Christmas Grotto	Went to the Oxford Christmas Grotto to help decorate a tree. Such a great bunch of people involved in the set up. They are a true asset to the Oxford community.
	End of Year Function	Attended Community Board end of year function at Black Beach in Oxford.
18 Dec	Oxford Christmas Parade	Walked in the Oxford Christmas parade. Despite the terrible weather there was still a good chance for community engagement. Well done to the organisers for putting together a fun event for the community.
	Oxford Christmas Grotto	Attended the Christmas Grotto. This is such a great Christmas attraction. A collection of very festive settings put together with a lot of heart and goodwill. Well done to all those who come together to make it happen.
19 Dec	Zoom meeting Woodstock Quarry	Zoom meeting to finalise the points for our submission against the Woodstock Quarry application.

MEMBERS' DAIRY		DISCUSSION POINTS
Date	Events members have attended	Community Feedback/Issues Raised
26 Dec	Ohoka Domain Flying Fox	Received a message from a neighbour of the domain who was concerned about the noise level of the flying foxes that had just been installed. One flying fox has been temporarily removed and the other was going to be given a different roller system to try and decrease the noise level. The team from Greenspace and the resident are still working together to find solutions going forward so that the community can still enjoy this piece of equipment that the community has been looking forward to having without causing a nuisance.
6 Jan	Oxford resident concerned about upper reaches of Eyre River	A resident contacted in regards to concerns about vehicles on Eyre River, mess left behind – particularly beer bottles and some fish he had seen. Upstream of the Oxford bridge. I directed them to ECan who could help with these matters. He made contact with them and they visited the river to observe the fish. They spotted Bully and apparently Whitebait. 5 traps were set for further research. 2 of these traps caught 13 fish – 11 Upland Bullies and 2 Canterbury Galaxiids, both these species are native and classed as declining. Two pied stilts (Poaka) also a declining status, were seen feeding by the river, a lovely variety of native species. ECan had also talked of putting some signs up to restrict river access (maybe during nesting time???) this would need to be clarified.
1 Feb	Meeting with Grant McLeod from Greenspace	Met with Grant, Thomas and Kay in regards to Greenspace projects in our ward. Grant is keen to establish an effective working relationship with the board so that we can all keep on top of projects. We have requested a map of all the parks and reserves in our ward so that we are all aware of what is around.
7 th Feb	Waimakariri Health Advisory Group Meeting	We had an extremely productive meeting. Main discussion point was that the group had lost its vision and focus so needed a refresh. The purpose of this group is to focus on health issues in our district. We have established 2 working groups, 1 to work on survey/data gathering and the other, which I am on, to create a new strategic/operative plan. These 2 groups will do some background work and come back to WHAGs next meeting with their progress. From this we hope to identify specific needs for our district and create pathways to achieve these.

MEMBERS' DAIRY		DISCUSSION POINTS
<i>Date</i>	<i>Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
	Swannanoa School Fair	This is coming up on Sunday 5 th March. We have confirmed a site for the community board.

OXFORD-OHOKA COMMUNITY BOARD

MEMBERS INFORMATION EXCHANGE

For the month of December 2022/January 2023

Members Name: Michelle Wilson

MEMBER'S DIARY		DISCUSSION POINTS
<i>Date</i>	<i>Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
8/12/22	Women's Institute Meeting	
11/12/22	Attended Rangiora Santa Parade	Wonderful that it still went ahead despite weather forecast.
18/12/22	Took part in Oxford Santa Parade	Nice to see locals braving the weather.
19/12/22	Zoom Meeting re Landfill	
26/01/23	Women's Institute Meeting	Flying Fox
7/01/23	Completed LGNZ Ākona Training Hub - Module	A great resource to have access to

Other: