MINUTES OF THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD
HELD IN THE PEGASUS COMMUNITY CENTRE, MAIN STREET, PEGASUS ON
MONDAY 11 FEBRUARY 2019 AT 7.00PM.

PRESENT
S Powell (Chairperson), A Thompson (Deputy Chair), A Allen, J Archer, R Mather and J Meyer.

IN ATTENDANCE
C Brown (Community and Recreation Manager), G Cleary (Manager Utilities and Roading), J McBride (Roading and Transport Manager), K Rabe (Governance Advisor) and E Stubbs (Governance Support Officer).

1 APOLOGIES
Moved J Archer seconded A Allen
An apology was received and sustained from A Blackie for absence.
CARRIED

2 CONFLICTS OF INTEREST
There were no conflicts of interest.

3 CONFIRMATION MINUTES
3.1 Minutes of the Woodend-Sefton Community Board – 10 December 2018
Moved J Meyer seconded J Archer
THAT the Woodend-Sefton Community Board:
(a) Amends the circulated minutes of the Woodend-Sefton Community Board meeting, held 10 December 2018. Item 11.4, page 5 should advise R Mather attended the Pegasus Community Watch end of year function.
(b) Confirms the circulated minutes of the Woodend-Sefton Community Board meeting, held 10 December 2018, as a true and accurate record.
CARRIED

4 MATTERS ARISING
A Thompson raised item 7.1 General Landscaping with regard to staff taking three sign concepts to the community for public consultation. He asked about the opportunity for the public to put forward sign concepts. J Meyer commented he did not believe that should be a problem. J Meyer asked if there was a consultation session for signage, would there be an opportunity for the public to also speak to staff about drainage issues. C Brown and G Cleary advised that they would liaise regarding staff availability for that. C Brown commented that in terms of the location of the sign, staff were talking to the roading team as there were restrictions to its location depending for example existing road signs and sight lines.
J Archer asked what the drainage issues in Waikuku were. G Cleary explained that it was a combination of factors. The entire district had lowered around 40mm since the Kaikoura earthquakes as well as additional settlement following the Christchurch earthquakes in general. Also the twelve months previous had been a wet period. There were isolated deficiencies in the drainage network which had been addressed.
with maintenance. In addition the Taranaki Stream outlet channel had silted up and was not operating efficiently. There was some discussion around the timing of the work by ECman on the outlet. Some of the issues were solvable but some such as ground settling and sea level rise were not. There would be ongoing challenges.

J Meyer raised the deputation from the previous meeting regarding the entrance to Pegasus. C Brown advised that the contract had been moved across to Delta and the cost difference was minimal. It was noted that there was generally positive feedback on the improved level of service. C Brown advised that the improved level of service was not a reflection of the companies, rather the different contracts that those companies were on.

5 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY
There were no deputations.

6 ADJOURNED BUSINESS
There was no adjourned business.

7 REPORTS

7.1 Applications to the Woodend-Sefton Community Board’s Discretionary Grant Fund 2018/2019: Kay Rabe (Governance Adviser)
K Rabe spoke briefly to the report.

R Mather noted that the event would be replacing the Pegasus Residents Group function and that the Residents Group were supportive of the Pegasus Bay School PTA taking on the event and would be contributing funding also.

Moved R Mather seconded A Thompson

THAT the Woodend-Sefton Community Board:
(a) Receives report No. 190123006874.
(b) Approves a grant of $445 to Pegasus Bay School PTA for a candy floss machine and a bouncy castle.

CARRIED

R Mather commented the event was positive for the community and it would be open to the wider community.

7.2 New Zealand Community Boards’ Conference 2019: Kay Rabe (Governance Adviser)
K Rabe advised that the conference was available for up to three members of the community board. She noted that all attendees, including Councillors, would be funding from the Community Board budget for any costs relating to the conference and there were other training opportunities available such as LGNZ webinars.

A Thompson asked if those attending would report back and K Rabe advised that would be a requirement of those attending.
THAT the Woodend-Sefton Community Board:

(a) **Receives** report No. 190109001692.

(b) **Approves** two members, being J Archer and R Mather, to attend the New Zealand Community Boards’ Conference to be held in New Plymouth from 11 to 13 April 2019, subject to confirmation of availability.

(c) **Notes** the attendees will write an individual report on the conference sharing ideas/knowledge gained and present the report at their respective Board’s May 2019 meeting.

(d) **Notes** that the total cost for each attendee is approximately $1,821 (including GST).

CARRIED

7.3 **Summary of Discretionary Grant Accountability 1 July 2017 to 30 June 2018: Kay Rabe (Governance Adviser)**

K Rabe commented that the report was for information purposes.

A Thompson asked if staff were happy with the accountabilities received and K Rabe replied that they were.

Moved A Allen seconded J Archer

THAT the Woodend-Sefton Community Board:

(a) **Receives** report No 19010001833.

(b) **Circulates** a copy of this report to all of the Community Boards.

CARRIED

S Powell commented that it was good to see the community groups and organisations use of the funding. She noted the Welcome to Waimakariri bags had good feedback in the board’s area.

7.4 **Summary of Discretionary Grant Accountability 1 July 2018 to 31 December 2018: Kay Rabe (Governance Adviser)**

K Rabe noted that there were few accountabilities received in this period as it had been from the previous 6 months.

A Allen asked about the process and K Rabe advised that staff followed up with groups who had not sent in an accountability form, in addition if a group put in a new application without having sent in their accountability form then they would be advised the application could not be considered until their accountability had been received.

Moved A Allen seconded J Meyer

THAT the Woodend-Sefton Community Board:

(a) **Receives** report No 190110001871.

(b) **Circulates** a copy of this report to all of the Community Boards.

CARRIED
8 CORRESPONDENCE

Moved S Powell seconded J Archer

THAT the Woodend-Sefton Community Board:

(a) Receives the note of thanks from the Pegasus Residents’ Group for contribution towards the Christmas on the Lake event (Trim 190131010978).

(b) Receives the tabled Woodend Lions War Memorial Report February 2019 (Trim 192221020066).

CARRIED

C Brown noted that an agreement with Woodend Lions had been drafted and that the Waimakariri District Council would be project manager the War Memorial project which would involve Health and Safety and management of contractors and volunteers on site. There was a tight timeframe for the project.

9 CHAIRPERSON’S REPORT

9.1 Chairperson’s Report for January 2019

S Powell advised that the previous month she had been involved with the follow-up to the storm, the fire at Pegasus roundabout and the question of emergency access, and the Waikuku water supply.

Commented that she had had a discussion with Mike Kwant (Community Projects Officer) regarding the Northern Pegasus Bay Bylaw Implementation Plan. It was good to see the signage review was happening and it was also important to keep up the education message.

Moved S Powell seconded R Mather

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 190204012241.

CARRIED

10 MATTERS FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 6 December 2018 (Trim No. 181128139880).

10.2 Rangiora-Ashley Community Board meeting minutes – 13 November 2018 (Trim No 181106130190).

10.3 Rangiora-Ashley Community Board meeting minutes – 13 November 2018 (Trim No 181206144348).

10.4 Kaiapoi-Tuahiwi Community Board meeting minutes – 19 November 2018 (Trim No 181114134202)

10.5 Kaiapoi-Tuahiwi Community Board meeting minutes – 17 December 2018 (Trim No 1812111146279)

10.6 Youth Council meeting minutes – October 2018.

10.7 Rangiora-Woodend Road, Gressons Road, Boys Road and Northbrook Road Speed Limit Review Consultation – report to Council 4 December 2018 (Trim No 1812121136994).

10.8 Zone Implementation Programme Addendum (ZIPA) implementation - WDC role and funding options – report to Council 29 January 2019 (Trim No 181217148924).
10.9 **Library Update to 30 November 2018 – report to Community and Recreation Committee 18 December 2018** (Trim No 181130141223).

10.10 **Aquatic Facilities Update Report – report to Community and Recreation Committee 20 November 2018** (Trim No 181030126776).

10.11 **Youth Development Annual Report 2018 – report to Community and Recreation Committee 18 December 2018** (Trim No 181205143969).

10.12 **Waimakariri Youth Strategy Review – report to Community and Recreation Committee 18 December 2018** (Trim No 181206144197).

10.13 **Community Team Update – report to Community and Recreation Committee 18 December 2018** (Trim No 181206144576).

Moved R Mather seconded A Allen

**THAT** the Woodend-Sefton Community Board receives the information in items 10.1-10.13.

**CARRIED**

11 **MEMBERS’ INFORMATION EXCHANGE**

11.1 **December/January Diary for R Mather** (Trim No. 190201011288)

11.2 **A Thompson**

- Attended and was impressed with the Pegasus Residents Group Christmas by the Lake event.
- Attended Christmas Carols
- Attended Board Christmas dinner.
- Attended All Boards and noted a number of items were useful to be aware of.
- Assisting with follow-up regarding Waikuku beach, it was good to see action with regard to drainage and he was keen to see communication around drainage go to the community.

11.3 **A Allen**

- Attended All Boards which was beneficial.
- Attended Board Christmas dinner.
- Attended meeting regarding fire.

11.4 **J Meyer**

- Commented this time of year was busy around the budget particularly with staff, and commented positively on work by staff. While it would be nice to keep rate increases to 2.5% it was not possible and was disastrous if Councillors tried to keep increases to zero. There had been the need for huge spending following the earthquakes.

S Powell asked about the potential for a Property Maintenance and Nuisance Bylaw, to address overgrown sections, that had been raised at Council. R Mather commented that she had been present for that discussion and that it had the go ahead for the next stage of investigation. C Brown advised that if it did proceed to a bylaw then it would need to go to full public consultation. A Allen asked with the current grass growth and possible fire risks could the bylaw be fast tracked and J Meyer replied that in terms of timing it would be winter before it would be brought back to Council.

11.5 **R Mather**

- Commented that it had been an active time for the Pegasus Facebook Page with concerns around the fire, it was important to keep people calm.
- She was looking forward to hearing the outcome of the recent report regarding Community Facilities and Libraries.
11.6 **J Archer**
- Attended All Boards.
- Attended Board Christmas dinner.

12 **CONSULTATION PROJECTS**

**About an Age-Friendly Community**
Consultation closes Thursday 28 February 2019.


K Rabe noted that the age-friendly consultation was underway and it was a survey for everyone to engage with – young and old.

The Annual Plan would be out for consultation 11 March – 11 April. There was a discussion around setting a workshop date.

13 **FOSTERING COMMUNITIES**

14 **BOARD FUNDING UPDATE**

14.1 **Board Discretionary Grant**
Balance as at 31 January 2019: $2,627.45.

14.2 **General Landscaping Fund**
Balance as at 31 January 2019: $5260.

15 **MEDIA ITEMS**
Bylaw discussion.

16 **QUESTIONS UNDER STANDING ORDERS**

17 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

**NEXT MEETING**
The next meeting of the Woodend-Sefton Community Board is scheduled for 7pm, Monday 11 March 2019 at the Woodend Community Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 7.56pm.

CONFIRMED

__________________________
Chairperson

__________________________
Date
Workshop

- Members Forum - Information regarding the Sefton Public Meeting, being held to discuss options for the Sefton Hall.

Briefing

(a briefing is public excluded)

- Roading Update – Joanne McBride (Roading and Transport Manager)