MINUTES FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD
HELD IN THE PEGASUS COMMUNITY CENTRE, MAIN STREET, PEGASUS ON
MONDAY 14 AUGUST AT 7PM.

PRESENT
S Powell (Chairperson), A Thompson (Deputy Chair), A Allen, J Archer, A Blackie,
R Mather and J Meyer.

IN ATTENDANCE
S Markham (Manager, Strategy and Engagement), S Nichols (Governance Manager),
D Ayers (Mayor) and E Stubbs (Minutes Secretary).

1 APOLOGIES
Nil.

2 CONFLICTS OF INTEREST
Nil.

3 CONFIRMATION MINUTES
3.1 Minutes of the Woodend-Sefton Community Board – 10 July 2017
Moved J Archer seconded R Mather
THAT the Woodend-Sefton Community Board:
(a) Confirms the circulated minutes of the Woodend-Sefton Community
Board meeting, held 10 July 2017, as a true and accurate record.
CARRIED

4 MATTERS ARISING
Nil.

5 DEPUTATIONS FROM THE COMMUNITY
Nil.

6 ADJOURNED BUSINESS
Nil.
7 REPORTS

7.1 Memorial Seat: Alison Swain – C Brown (Community Greenspace Manager)

S Nichols advised she would take the report as read.

A Allen queried the upkeep of the non-standard design. J Archer believed the design would be more robust than what was shown in the diagram. J Archer liked the personalisation of the seat and that it was an organic design in an organic area and expressed concern that not accepting it diminished local character. R Mather commented she was surprised that the report did not provide the option to accept the seat as proposed by the family.

S Powell asked if there was a policy around memorials as the issue was coming up more frequently. S Markham advised that memorial plaques were relatively standard. S Markham commented that the recommendation to decline the non-standard seat was Green Space being prudent as they had a lot of seats to manage from an operational practicality, and the concept seat was open to potential vandalism over the passage of time.

A Thompson believed the concept needed to be made more robust. He suggested that it if a non-standard design was requested then it should be up to the family to maintain the seat. S Markham commented that in reality once it was a Council asset then the Council had an obligation to maintain. A seat in disrepair would reflect poorly on the Council.

A Blackie commented that with some alterations the concept could become reasonably robust and he supported an artistic concept rather than standard. S Nichols advised it would have concrete footings to anchor in place.

The location of the seat was noted. It was suggested that if it was placed at the head of Park Terrace it would be seen as a Council seat.

J Archer requested that a more robust design of the seat approved by Green Space come back to the Board. S Markham noted that the recommendation was to approve the standard design. To approve a nonstandard design was accepting the liability that it would withstand vandalism. It was not appropriate for Green Space staff to make the final decision. The Art in Public Places Policy was taking some time to get in place but included a category around public memorials. There was a balancing factor between artistic merits and practicalities.

J Meyer commented that there was a reason why seats were standard.

A Thompson commented that he heard what was being said but if the family was asked to come up with a design that meet some standard of robustness he would be much less concerned. He appreciated that uniformity was easier but believed individuality was good.

S Powell noted that the community views section of the report referred to consultation with the Rūnanga. It was discussed that this referred more to the location than design as it was suggested to be a ‘healing place for women’. S Markham advised that he would be meeting with the Rūnanga on 17 August 2017 and would discuss then.

Moved A Blackie seconded R Mather

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 170721076337
(b) **Lies** the report on the table pending consultation with Te Ngāi Tūhuriri Rūnanga, discussion with the family and consideration of the robustness of design.

**CARRIED**

### 7.2 Applications for Woodend-Sefton Community Board Discretionary Grant 2017-2018 – E Cordwell (Governance Adviser)

S Nichols advised that the Reflections Community Trust was providing an alternative to Halloween in Kaiapoi which people from all round the district attended. An application to the Rangiora Ashley Community Board had been declined and there would be an application to the Kaiapoi Tuahiwi Community Board on 21 August 2017.

S Powell asked if it was advertised throughout the District and S Nichols confirmed that it was.

The second application was from the Social Inclusion Initiatives Group for Welcome Bags. S Nichols tabled a sample welcome bag which included maps and information on various district facilities such as the library; it was tailored to a particular area. The Council also provided information packs which were more general. An application for the welcome bags to the Rangiora Ashley Community Board had been declined. An application to Oxford Ohoka had been lain on the table pending further information.

R Mather requested clarification and asked if the Welcome Bags were for Kaiapoi and S Nichols replied no they were for the entire district. Different schools and residents groups helped personalise the bags to an area. R Mather commented a lot had been distributed in the Pegasus area and had been well received.

S Powell questioned why they were seeking funding for 2,000 for the next year when only 4,000 had been handed out since the earthquakes. S Nichols noted that in the application there was a total cost of $13,000 and if the application for $500 was declined then the project would not occur. A Thompson noted the costs were outlined on page 66 of the Agenda. S Nichols advised that Community Team staff were keen to speak to the Board and that the report could be lain on the table until that time.

Moved S Powell seconded J Archer

**THAT** the Woodend-Sefton Community Board:

(a) **Receives** report No. 170718074699.

(b) **Approves** a grant of $234.03 to Reflections Community Trust towards the costs of a large corflute sign to be used at the 2017 Waimakariri Light Party

(c) **Lies** the application from Social Inclusion Initiatives Group on the table pending further information.

**CARRIED**

S Powell commented that the application from Reflections Trust was a comprehensive application and that she supported events for children.

J Meyer spoke in support of the Light Party.

J Archer was pleased it provided an alternative to Halloween.
A Blackie commented that the Light Party was an excellent event which did include children from other areas.

J Archer was pleased to support the application.

7.3 Ratification of the Woodend-Sefton Community Board’s Submission to the Waimakariri District Council regarding the Draft Waste Management and Minimisation Plan - E Cordwell (Governance Adviser)

S Nichols advised that the report was to ratify the Board’s submission to the Waste Management and Minimisation Plan. The point R Mather raised in terms of bins tipping over was not included in the submission but S Powell would be speaking to it at the 4 September hearing. It was noted that there had been a high level of interest with over 2,500 submissions received.

A Blackie commented that the issue of bins tipping over was on the radar around the Council table.

Moved S Powell seconded A Allen

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 170713072841.

(b) Ratifies the Board’s Submission to the Waimakariri District Council regarding the Draft Waste Management and Minimisation Plan. (Trim 170713072834).

CARRIED

8 CORRESPONDENCE

Nil.

9 CHAIRPERSON’S REPORT

9.1 Chairperson’s Report for July-August 2017

S Powell advised that she met with Jackie Watson, the chair of the Kaiapoi Tuahiwi Board and that they had discussed drop in sessions, public transport (as the two wards were linked in that regard) and the Community Board Facebook pages. They had agreed to meet on a more regular basis.

Moved S Powell seconded R Mather

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 170807083924.

10 MATTERS FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 6 July 2017

(Trim No. 170630067752)

10.2 Rangiora-Ashley Community Board meeting minutes – 26 July 2017

(rescheduled to 26 July 2017) (Trim No. 170706070106)

10.3 Kaiapoi-Tuahiwi Community Board meeting minutes – 17 July 2017

(Trim No. 170713072971)

10.4 Waimakariri District Rural Fire assets and functions transfer to FENZ– Report to Council – 4 July 2017 (Trim No. 170619062744)
10.5 **Draft Submission to the Canterbury Regional Transport Committee on the proposal to vary the Regional Land Transport Plan** – Report to Council – 4 July 2017 (Trim No. 170620063196)

S Markham commented that it had been good to have S Powell and the other Community Board Chairs contributing at the Third Lane South hearing.

Moved A Blackie    seconded R Mather

**THAT** the Woodend-Sefton Community Board receives the information in items 10.1-10.5.

**CARRIED**

11 **MEMBERS' INFORMATION EXCHANGE**

11.1 **July-August Diary for A Thompson, A Allen, J Archer, R Mather and J Meyer** (Trim No. 1708080084276)

S Powell advised that the Waikuku School was up for deadline sale on 31 August 2017.

S Powell noted that expressions of interest were being called for forestry logging operations. Harvesting would occur over the next 12-24 months with replanting two years after harvest. There would be communication with the community prior to harvest.

There was some discussion around harvesting. Issues raised were the importance of communication, the philosophy behind removing trees, the importance of the sand dune system, the management plan following logging, the increased use of the coast by the community and the easterly wind conditions. A Thompson requested the opportunity for board members to discuss it with Council staff involved.

S Nichols advised concerns raised would be taken back to staff.

12 **CONSULTATION PROJECTS**

12.1 **Ohoka Domain**

http://www.waimakariri.govt.nz/have-a-say/lets-talk/consultations/about-ohoka-domain

12.2 **There’s a better way to deal with rubbish**

Consultation ends 11 August 2017.

http://www.waimakariri.govt.nz/have-a-say/lets-talk/consultations/Lets-Talk-Rubbish

12.3 **Kaiapoi (West) Speed Limit Review**

Consultation ends 11 August 2017.


12.4 **Northern Pegasus Bay Bylaw 2016 Implementation – 11-28 August 2017**

A Thompson suggested it was important for the board to put in a submission to the Northern Pegasus Bay Bylaw as it was hugely important to the area. A submission could at least support what was laid out.

S Powell noted the upcoming Accessibility Strategy submissions closed on the 8 September.
13 **FOSTERING COMMUNITIES**

14 **REGENERATION PROJECTS**

14.1 **Town Centres, Woodend-Pegasus**

Updates on the Woodend-Pegasus area projects are emailed regularly to Board members. These updates can be located using the link below:


14.2 **New Arterial Road, Kaiapoi**

Regular updates on the progress of the new Arterial Road will be posted on the Council’s website. There are also links to intersection layout plans for each of the new intersections. The updates can be located using the link below:


The naming of the Rangiora Woodend Cycleway was raised. It was noted that the Woodend Kaiapoi Cycleway had been named the Passchendaele Cycleway at the request of the Passchendaele Trust. The Board could put a name forward for the Rangiora Woodend Cycleway. A Thompson requested assistance from staff on how to start that process.

15 **BOARD FUNDING UPDATE**

15.1 **Board Discretionary Grant**

Balance as at 11 August 2017: $3,190

16 **MEDIA ITEMS**

Nil.

17 **QUESTIONS UNDER STANDING ORDERS**

Nil.

18 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

**NEXT MEETING**

The next meeting of the Woodend-Setton Community Board is scheduled for 7pm, Monday 11 September 2017 at the Woodend Community Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.08pm

CONFIRMED
Workshop

1. Members’ Forum.
   Opportunity for members to share potential new ideas and initiatives.

2. Discuss and potentially formulate submission in regard to the Northern Pegasus Bay Bylaw Implementation Plan.