MINUTES OF THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD HELD IN MEETING ROOM 1 (UPSTAIRS), RUATANIWA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI ON MONDAY 15 MAY 2017 AT 4PM.

PRESENT
J Watson (Chair), C Greengrass (Deputy Chair), N Atkinson, R Blair, M Pinkham, and P Redmond.

IN ATTENDANCE
Councillor J Meyer.
J Palmer (Chief Executive), C Sargison (Manager Community and Recreation), T Sturley (Community Team Manager), K Ward (Community Board Advocate), and L Courtney (Governance Secretary).

1 APOLOGIES
Moved J Watson seconded P Redmond
An apology was received and sustained from S Stewart for absence.
CARRIED

2 CONFLICTS OF INTEREST
Nil.

3 CONFIRMATION OF MINUTES
3.1 Minutes of the Kaiapoi-Tuahiwi Community Board – 24 April 2017
Moved J Watson seconded C Greengrass
THAT the Kaiapoi-Tuahiwi Community Board:
(a) Amends the circulated minutes of the Kaiapoi-Tuahiwi Community Board meeting, held 24 April 2017, as follows:
   • Item 7.2, paragraph three: correction from canter levered to cantilevered.
   • Item 7.2, paragraph four: add tanga, as a suffix, to the end of “Tino Rangatira”.
   • Item 7.2, paragraph eight: to the end of the paragraph add “and particularly Osbournes who had provided a more competitive rate.”
(b) Confirms the circulated minutes of the Kaiapoi-Tuahiwi Community Board meeting, held 24 April 2017, as a true and accurate record.
CARRIED

4 MATTERS ARISING
P Redmond queried whether there had been any progress on the proposed flagpoles. C Sargison replied that costings were being sought for two options.

5 DEPUTATIONS AND PRESENTATIONS
5.1 Brent Cairns and Alicia McGarry, local residents, spoke to the Board regarding the Canterbury Regional Council Environment Canterbury (ECan)’s new bus timetable. They were supported by Nick and Mike of Bus Go Canterbury.
A McGarry had set up a Facebook page, *Kaiapoi Bus Service Upgrade*, to enable discussion and gather viewpoints.

B Cairns spoke to a tabled submission (Trim No. 170517049683), highlighting a number of comments made on Facebook.

The five main issues raised were as follows:

1. That changes to the bus schedule were decided in mid-2015, which did not take into account the closure in 2016 of the Work and Income New Zealand office in Kaiapoi, or continuing population and increases in subdivision growth.
2. The lack of shelter at bus stops, where commuters sometimes have to wait up to 60 minutes.
3. Facebook respondent’s perception that ECan had not fully appreciated the local intuition of the (then) Kaiapoi Community Board who had offered advice on service provision to meet their community’s need.
4. The lack of a ‘Park and Ride’ ride facility in the Kaiapoi town centre.
5. The lack of a convenient and accessible transport service between Kaiapoi and Rangiora, for residents who require goods and services not available in Kaiapoi.

B Cairns summarised his submission requests:

- That the current Board advocate for an immediate review of the bus services in Kaiapoi.
- That a ‘Park and Ride’ facility be installed in the Kaiapoi town centre.
- That ECan undertake meaningful consultation with all Kaiapoi residents and commuters, including the elderly and students.

N Atkinson queried responses from ECan. B Cairns replied that to date, only a standardised response had been received. A McGarry added that she had been advised that the delay in implementing the changes had been due to the development of the western arterial.

A McGarry commented that many residents, who utilise the bus services on a regular basis, live in North Kaiapoi. She believed these residents were being disadvantaged with the change in the bus route and times.

M Pinkham queried whether a shuttle service would be a suitable option. B Cairns responded that a shuttle option was presented when ECan conducted its pre-2015 community consultation, however this was later deemed financially unfeasible and did not progress.

R Blair sought clarification that Silverstream residents were happy with the new service. B Cairns replied that he had observed a few local residents meeting the bus when he had utilised the service. A McGarry added that a ‘Park and Ride’ facility brings people into commercial areas and so the current location benefits the Silverstream shops, but not the town centre.

C Greengrass queried whether Grey Power North Canterbury had been approached for their view on the matter. B Cairns replied that they had not been approached but would follow up.

C Greengrass sought clarification of the review in 6-8 weeks, noted in the submission document. B Cairns replied that was the advice given from ECan staff.

P Redmond queried how the Board could take action on the matter. J Palmer replied that a report could be requested from staff.

N Atkinson to J Palmer referred to Kaiapoi Community Board’s initial submission to ECan and queried the process for effecting change. J Palmer suggested that representatives of the current Board could request speaking rights at an upcoming ECan Council meeting, and request a meeting with the staff responsible for public transport.
J Palmer advised that a meeting of the Greater Christchurch Public Transport Joint Committee was to occur in a few days, and for the matters raised to be forwarded to that meeting through the Waimakariri District Council’s representative, Deputy Mayor Kevin Felstead.

J Watson commended the speakers on their deputation and advised that the Board would continue to follow up on the issues raised.

6 ADJOURNED BUSINESS

Nil.

7 REPORTS

7.1 Proposed Modifications to Kaiapoi Community Centre – T Sturley (Community Team Manager) and C Sargison (Manager Community and Recreation)

C Sargison addressed questions raised by M Pinkham prior to the meeting, as follows:

1. Darnley Club space issues: C Sargison advised that initial conversations regarding the removal of the wall were prior to earthquake strengthening the building. During the strengthening work it became a structural wall, which has consequently resulted in increased costs to alter again.

2. Breakdown of sources of projected income: C Sargison advised that the projected income was $16,000, with $12,000 coming from Wellbeing North Canterbury (WNC). The shortfall would be made up through applications to grants.

3. WNC’s current rent commitment: C Sargison advised this was currently $45,700 and had been raised during the Council’s 2016/2017 Annual Plan process. The outcome proposed was for WNC to move into the Kaiapoi Community Centre to reduce overheads. WNC were supportive of the proposal.

4. Current balance of the Community and Recreation account: C Sargison advised that the budget for operating/maintaining all Council buildings was approximately $2.5M per year. Rent charges are based on the condition of the building and the facilities available, and is balanced alongside what community groups can afford; for example, the Rangiora Town Hall generates approximately $100,000 in rent from commercial use. This approach helps community groups avoid applying for grants to cover the rent of Council owned buildings. He highlighted that Council buildings and facilities are well used, and often booked out well in advance.

C Sargison advised that the costings in the report included facilities usually provided by a landlord, including services, some furniture and covers for windows etc.

J Watson noted some of the services proposed as tenants of the Centre work in health fields, and queried whether funding from Central Government was available. C Sargison responded that most funding from Central Government related to service provision, not buildings or rent.

C Greengrass sought clarification that the budget for the Darnley Club improvements was only for the removal of the wall. C Sargison confirmed that the budget covered all physical construction, including the removal of the old wall, but did not include the fit out.
C Greengrass enquired whether WNC or the Darnley Club had been approached for a contribution. C Sargison advised that staff had held discussions with WNC, who did have not the capacity to contribute financially; WNC would be applying for a grant for the fit out. Discussions have not been held with the Darnley Club, but it would take place before the project begins.

P Redmond queried whether rent saved by WNC utilising a Council-owned building would result in reduction of this deficit need to be considered in future Annual Plans. C Sargison advised that staff have had discussions with WNC addressing this.

P Redmond queried support from the Darnley Club for the alterations, noting it was not mentioned in the report. C Sargison responded that the Council have been in discussions with the Darnley Club over a number of years regarding alterations. The current options being presented to the Board and Council are a compromise for all parties involved.

P Redmond sought confirmation that the Darnley Club were supportive of the proposed project. C Sargison confirmed they were. C Greengrass provided background to the development of the project.

P Redmond enquired whether allowances had been made for other services to be present at Kaiapoi Community Centre. C Sargison advised that a ‘hot-desk’ office would be available for use by community groups or service providers, not permanently located at the centre, including potentially Work and Income New Zealand.

N Atkinson queried a stocktake of community spaces, current and future. C Sargison advised that a report could be prepared for the Board. J Palmer advised that a stocktake of community facilities is being carried out, in preparation for the Council’s 2018-2028 Long Term Plan. C Sargison added it would involve discussing the levels of service that need to be provided/offered which can then be used to assess the Council’s community facilities. He added that a number of large community spaces will soon become available in Kaiapoi at rebuilt local churches and schools, for use by the community.

C Greengrass queried whether the Council would have to approve the plan as a whole, or whether decisions could be made on sections of it. C Sargison advised that each clause could be voted on separately.

Moved R Blair seconded C Greengrass

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No. 170428041725.

Recommend that the Council:

(b) Approves the proposed modifications to the ‘Community Centre’ space.

(c) Approves the proposed modification to the Mill Room to accommodate the expansion of the Darnley Club space.

(d) Approves additional budget of $165,000 for the alterations to the community space with $50,000 funded from the Earthquake Recovery Loan and $115,000 to be funded from the Recreation Community Buildings Account.

(e) Approves additional budget of $30,000 for the alterations to the Mill/Cam Room to provide additional space for the Darnley Club to be funded from the Recreation Account.

(f) Notes that if funding is approved it is intended to commence the work in June 2017.
(g) **Notes** that the likely income from the building will be $16,000 per annum from the Community Space and $2,630 including GST per annum from the Darnley Club.

**CARRIED**

R Blair was pleased to see the project to expand the Darnley Club progress, as it has been discussed for approximately ten years. He stated that the additional space was required by the Darnley Club, and commended the hard work of all those involved.

C Greengrass commended the project. She commented that she would have preferred a larger extension, but believed it was a good compromise and would be well utilised by the community.

M Pinkham also spoke in support of the project.

8 **CORRESPONDENCE**

Nil.

9 **CHAIRPERSON’S REPORT**

9.1 *Chair's Diary for April - May 2017*

Moved J Watson seconded N Atkinson

**THAT** the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** report No. 170509046202.

**CARRIED**

10 **MATTERS REFERRED FOR INFORMATION**

10.1 *Oxford-Ohoka Community Board meeting minutes – 6 April 2017* (Trim No. 170406033740)

10.2 *Woodend-Setton Community Board meeting minutes – 10 April 2017* (Trim No. 170308022656)

10.3 *Rangiora-Ashley Community Board meeting minutes – 15 April 2017* (Trim No. 170406033880)

10.4 *Customer Satisfaction Survey 2016 Reports – District Planning and Regulatory Performance* – Report to District Planning and Regulation Committee – 18 April 2017 (Trim No. 170331031689)


Moved J Watson seconded P Redmond

**THAT** the Kaiapoi-Tuahiwi Community Board receives the information in items 10.1-10.5.

**CARRIED**
11 MEMBERS' INFORMATION EXCHANGE

Board members have attended a variety of events and meetings for elected members including those specified.

11.1 P Redmond
- ANZAC Day service in Kaiapoi: a moving experience, well organised by the RSA.
- New Zealand Community Boards’ Conference 2017 in Methven: found this an excellent learning experience.
- Kaiapoi Historic Society’s AGM: found Jean Turvey’s knowledge of the history of local street names interesting listening.

11.2 M Pinkham
- Kaiapoi River Rehabilitation Consultation community drop in session.
- Breakfast held by the Kaiapoi Promotion Association, including a presentation from the Council on the District Development Strategy.
- As a Board representative:
  - Cam River Enhancement Subcommittee: Dr Henry Hudson’s report on the state of the waterways had been received and discussed. Meetings will occur on a more regular basis.

11.3 C Greengrass
- Board drop in sessions and a community meeting.
- ANZAC Day Kaiapoi Dawn service and Tuahiwi service: found the two services were interestingly distinct from each other.
- As a Board representative:
  - Pines and Kairaki Beaches Association AGM: low key affair due to the delay in completing the hall.
  - You,Me,We,Us:
    - Flag flying above Blackwells Department Store: queried the process for officially making it Kaiapoi’s flag. It was suggested that it be incorporated into the flagpole investigations.
    - Beautification of the Kaiapoi Town Centre: sought the Board’s support to move planters.

11.4 R Blair
- New Zealand Community Boards’ Conference.
- Kaiapoi Museum AGM.

11.5 N Atkinson
- Kaiapoi River Rehabilitation Consultation: would like to invite Dr Hudson to speak to the Board regarding his report.

11.6 J Watson
- New Zealand Community Boards’ Conference in Methven: commented that water was a major topic.

12 CONSULTATION PROJECTS

12.1 Kaiapoi High School Speed Limits
12.2 Kaiapoi East – New Road Link
12.3 Rebuilding Courtenay Drive

The Board noted the Consultation Projects.
13 REGENERATION PROJECTS

13.1 Waimakariri Residential Red Zone Recovery Plan

13.2 Town Centre, Kaiapoi

13.3 New Arterial Road, Kaiapoi

M Pinkham advised that many in the community have raised concerns with the proposed intersection layout of Island Road and the new arterial road descending from the motorway overbridge. N Atkinson added that he has received similar feedback from the community and sought advice on how to make sure concerns raised would be addressed.

J Palmer responded that traffic lights at the intersection were the original preference. However, it was decided that compulsory stop signs on Island Road were an appropriate solution, with the option to change to lights in the future.

J Meyer advised that there has been a lot of discussion regarding that particular intersection. Heavy vehicles use that road, which is why a roundabout was considered.

N Atkinson referenced the three laning of the motorway, and questioned why appropriate intersection measures were not being implemented now rather than later.

The concerns raised would be forwarded to the appropriate staff, including an invitation to provide a briefing to the Board on the matter. M Pinkham added that any safety recommendations should also be included in the briefing.

13.4 Kaiapoi Regeneration Steering Group

The Board noted the Regeneration Projects.

14 BOARD FUNDING UPDATE

14.1 Board Discretionary Grant

Balance as at 10 May 2017: $945.82

14.2 General Landscaping Budget

Balance as at 10 May 2017: $41,240.99

The Board noted the balances.

15 MEDIA ITEMS

The Kaiapoi Advocate will publish a story regarding the New Zealand Community Boards’ Conference in the 19 May 2017 issue.

16 QUESTIONS UNDER STANDING ORDERS

There were no questions under Standing Orders.

17 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

There was no urgent general business under Standing Orders.
NEXT MEETING

The next meeting of the Kaiapoi-Tuahiwi Community Board is scheduled for 4pm, Monday 19 June 2017 at the Ruataniwha Kaiapoi Civic Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 5.29PM.

CONFIRMED

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Chairperson

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Date

Workshop 5.30pm - 5.36pm

1. Members’ Forum.

   Items discussed included maintenance of Feldwick Drive drain.