Woodend-Sefton Community Board

Agenda

Monday 8 May 2017

7.00pm

Meeting Room A
Woodend Community Centre
School Road
Woodend

Members:
Shona Powell (Chair)
Andrew Thompson (Deputy Chair)
Andrea Allen
John Archer
Al Blackie
Rhonda Mather
John Meyer
Board Members
WOODEND-SEFTON COMMUNITY BOARD

AGENDA FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD TO BE HELD IN MEETING ROOM A, WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON MONDAY 8 MAY AT 7PM.

Karyn Ward
Community Board Advocate

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

BUSINESS PAGES

1 APOLOGIES

2 CONFLICTS OF INTEREST

3 CONFIRMATION MINUTES
3.1 Minutes of the Woodend-Sefton Community Board – 10 April 2017

RECOMMENDATION

THAT the Woodend-Sefton Community Board:
(a) Confirms the circulated minutes of the Woodend-Sefton Community Board meeting, held 10 April 2017, as a true and accurate record.

4 MATTERS ARISING

5 DEPUTATIONS FROM THE COMMUNITY
5.1 Representatives of Woodend Lions, David Marks (President) and Ian Lennie will speak about a proposal for a war memorial at Woodend.

6 ADJOURNED BUSINESS
Nil.

7 REPORTS
7.1 Secondary Emergency Access to Pegasus – B Rice (Senior Transport Engineer)

RECOMMENDATION

THAT the Woodend-Sefton Community Board:
(a) Receives report No. 170427041307.
(b) **Supports** delaying further investigations into a second road connection between Pegasus and Woodend until a construction time for the Woodend Bypass is confirmed.

(c) **Approves:**
   i. The construction of an unsealed accessway between the end of Pegasus Main Street and the walkway carpark at the end of Gladstone Road;
   ii. The installation of a manual gate on the wire rope fence where it crosses the above accessway;
   iii. The provision of a chain and padlock on the gate, to be keyed to suit existing master keys held by emergency services; and

**Recommends that the Council:**

(d) **Includes** the no parking at the southern end of Pegasus Main Street at the above accessway in the Schedule of Parking Restrictions.

(e) **Notes** that final design of the above features will be subject to consultation with emergency services, the Pegasus Residents Group, and directly affected property owners.

8 **CORRESPONDENCE**

Nil.

9 **CHAIRPERSON’S REPORT**

9.1 **Chairperson’s Report for April-May 2017**

**RECOMMENDATION**

THAT the Woodend-Sefton Community Board:

(a) **Receives** report No.170502042962.

10 **MATTERS FOR INFORMATION**

10.1 **Oxford-Ohoka Community Board meeting minutes – 6 April 2017** (Trim No. 170406033740)

10.2 **Rangiora-Ashley Community Board meeting minutes – 15 April 2017** (Trim No. 170406033880)

10.3 **Kaiapoi-Tuahiwi Community Board meeting minutes – 24 April 2017** (Trim No. 170426040015)

10.4 **Customer Satisfaction Survey 2016 Reports – District Planning and Regulatory Performance** – Report to District Planning and Regulation Committee – 18 April 2017 (Trim No. 170331031689)

10.5 **Customer Satisfaction Survey 2016 Reports – Utilities and Roading** – Report to Utilities and Roading Committee – 18 April 2017 (Trim No. 170331031643)

**RECOMMENDATION**

THAT the Woodend-Sefton Community Board receives the information in items 10.1-10.5.

*Note: Matters for Information were circulated to members separately.*
11 MEMBERS’ INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

12 CONSULTATION PROJECTS

12.1 Woodend Beach Speed Limits Review
Consultation ends Friday 12 May 2017.


13 FOSTERING COMMUNITIES

14 REGENERATION PROJECTS

14.1 Town Centres, Woodend-Pegasus
Updates on the Woodend-Pegasus area projects are emailed regularly to Board members. These updates can be located using the link below:


14.2 New Arterial Road, Kaiapoi
Regular updates on the progress of the new Arterial Road will be posted on the Council’s website. There are also links to intersection layout plans for each of the new intersections. The updates can be located using the link below:


15 BOARD FUNDING UPDATE

15.1 Board Discretionary Grant
Balance as at 3 May 2017: $820

At its April 2017 meeting, the Board approved $300 to the Kaiapoi Art Expo and Schools Art Expo and $500 to the Sefton School PTA towards the purchase of a TV and Apple TV Box.

15.2 General Landscaping Budget
Balance as at 3 May 2017: $15,278.71

16 MEDIA ITEMS
17 QUESTIONS UNDER STANDING ORDERS

18 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING
The next meeting of the Woodend-Sefton Community Board is scheduled for 7pm, Monday 12 June 2017 at the Pegasus Community Centre.

Workshop

1. **Members' Forum.**
   Opportunity for members to share potential new ideas and initiatives.

2. **Rangiora-Woodend Road Speed Limits.** K Stevenson (Roading Manager)
   A follow up to previous discussions regarding cycleways and the Woodend School's deputation to Board in March 2017.

3. **Revising the draft Community Board Plan.** K Ward (Community Board Advocate)
MINUTES OF THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD
HELD IN MEETING ROOM A, WOODEND COMMUNITY CENTRE, SCHOOL ROAD,
WOODEND ON MONDAY 10 APRIL AT 7.00PM.

PRESENT
S Powell (Chairperson), A Thompson (Deputy Chair), J Archer, A Allen, R Mather and J Meyer.

IN ATTENDANCE
C Sargison (Manager, Community and Recreation), S Collins (Infrastructure Strategy Manager), D Ayers (Mayor), K Ward (Community Board Advocate) and E Stubbs (Minutes Secretary).

The meeting adjourned at 7.05pm for a workshop, resuming at 7.15pm

1 APOLOGIES
An apology was received and sustained from A Blackie for absence. CARRIED

2 CONFLICTS OF INTEREST
Nil.

3 CONFIRMATION MINUTES
3.1 Minutes of the Woodend-Sefton Community Board – 13 March 2017

Moved R Mather seconded J Archer

THAT the Woodend-Sefton Community Board:
(a) Confirms the circulated minutes of the Woodend-Sefton Community Board meeting, held 13 March 2017, as a true and accurate record.

CARRIED

R Mather referred to Item 7.3 regarding the flyer and advised that permission had been received from both photographers to use their images.

4 MATTERS ARISING
Nil.

5 DEPUTATIONS FROM THE COMMUNITY
Nil.

6 ADJOURNED BUSINESS
Nil.

7 REPORTS
7.1 ANZAC Day Services 2017– K Ward (Community Board Advocate)
S Powell advised that the Community Board had received an invitation to attend the ANZAC service at the Sefton Domain at 6pm on the 24th April 2017. Most board members indicated they would be attending.

K Ward advised that the report requested that a board member(s) be appointed to lay a wreath on behalf of the Board.

J Meyer advised that he, the Mayor and two other Councillors would be attending the ceremony. He commented that two people laying the wreath worked well.

Moved R Mather seconded A Thompson

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 170324028840.

(b) Appoints Board members J Archer and A Allen to lay a wreath on behalf of the Board at the Sefton ANZAC Day service on Monday 24 April 2017, at 6pm.

CARRIED

7.2 Grant Applications – K Ward (Community Board Advocate)

K Ward advised there were two grant applications to consider. She noted an amendment, Page 20 Item 6.1 should read ‘This matter is not a matter of significance in terms of the Council’s Significance Policy’. S Powell suggested the Board adjourn the meeting to enable a workshop style discussion of general rules/considerations around grant applications as these were among the first applications received by the newly constituted Board.

Moved S Powell seconded A Thompson

THAT the Woodend-Sefton Community Board adjourn the meeting

CARRIED

Moved J Meyer seconded R Mather

THAT the Woodend-Sefton Community Board resume the meeting.

CARRIED

Moved R Mather seconded J Archer

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 170321027568.

(b) Approves a grant of $500 to Sefton School PTA towards the purchase of a television and Apple T.V. box.

(c) Approves a grant of $300 to Waimakariri Arts Trust-Kaiapoi Art Expo towards running costs associated with the Kaiapoi Art Expo and Schools’ Art Expo, particularly the provision of music.

CARRIED

J Archer commented there was good representation from the Woodend Sefton area at the Kaiapoi Art Expo.
A Allen commented on the importance of digital media in the modern learning environment and was pleased the Board were able to support the application from Sefton School PTA.

A Thompson commented that the Kaiapoi Art Expo was of benefit to local artists who exhibited, and noted the contribution from council affiliates.

7.3 Approval of Submission to Waimakariri District Council - Draft Annual Plan 2017/2018 – K Ward (Community Board Advocate)

There was some discussion around the Indoor Court Facility. R Mather noted the request for consideration of a more Eastern location.

J Archer questioned whether the court should be contemplated at this time when there were potentially higher priority areas for funding such as community facilities at Ravenswood.

S Powell noted that a more eastern location would be beneficial to Hurunui residents.

R Mather commented that in terms of location one could not be suggested if the potential patronage was unknown. She did not believe it was the right time to be spending $100,000 on a concept design.

A Thompson commented he was hesitant about opposing the concept of an Indoor Court Facility as he believed it would be good for the district youth; he believed the Board should be supporting the concept. He had no view on the location.

R Mather noted that A Thompson had been absent from a workshop discussion on the topic and provided some context for her own comments/views. In her opinion it was a timing issue, as she felt at the moment the money could be better spent elsewhere given the amount required to be spent in other places; for example, the Kaiapoi regeneration.

A Allen concurred that facilities were required particularly for the youth but it was a matter of timing.

S Powell made the comment that the Indoor Court would not just be a youth facility.

It was further noted that under:

- **Indoor Court Facility**
  - The word ‘respectively’ should be ‘respectfully’.
  - A sentence be added to the submission along the lines of ‘while the board supported facilities for youth’.

- **Waste Management**
  - Clarify that the reference to recycling of furniture was to Waimakariri District Council surplus furniture.

- **Youth Facilities**
  - Alter location reference to the reserve next to Pegasus Lake (not Hurunui Reserve), and remove the Hurunui Reserve and the Maunga Tere Reserve from the Youth Facilities section but add to the Reserves and Recreation section.

- **Sefton Community Facilities**
• **Wetland Plantings**
  Reference to failed species was to those planted at the Woodend Sewerage Ponds, and that this highlighted the need to use species tolerant to the relevant conditions.

Moved A Allen seconded A Thompson

**THAT** the Woodend-Sefton Community Board:

(a) **Receives** report No. 170327029781.

(b) **Approves** the Board’s submission to the Waimakariri District Council – Draft Annual Plan 2017/2018 subject to the amendments requested. (Trim No. 170329030786).

CARRIED

**8 CORRESPONDENCE**

Correspondence from the Taranaki Stream Reserve Advisory Group was tabled. The letter provided an update of the group’s work and on-going engagement with Waimakariri District Council staff. Funding for various projects was being sought, including from the Board’s General Landscaping Budget. The Board received the correspondence and asked that it be referred to staff.

**9 CHAIRPERSON’S REPORT**

**9.1 Chairperson’s Report for March-April 2017**

S Powell advised that she had received an invitation to a Safer Roads Alliance stakeholder workshop regarding SH1 from Saltwater Creek to Belfast. The workshop was at 11.30am Friday 21 April 2017. S Powell was not able to attend and asked for other representatives from the Board commenting that SH1 was very important for their local area. R Mather and J Archer indicated they would attend.

Moved J Meyer seconded R Mather

**THAT** the Woodend-Sefton Community Board:

(a) **Receives** report No. 170404032557.

CARRIED

**10 MATTERS FOR INFORMATION**

**10.1 Oxford-Ohoka Community Board meeting minutes – 8 March 2017** (Trim No.170406033740)

**10.2 Rangiora-Ashley Community Board meeting minutes – 8 March 2017** (Trim No. 170303020481)

**10.3 Kaiapoi-Tuahiwi Community Board meeting minutes – 20 March 2017** (Trim No. 170321027649)

**10.4 Review of the Commercial Charity Bylaw 2010 - L Hurley (Planning Technician) and R McClung (Senior Policy Analyst) – Report to Council – 7 March 2017** (Trim No. 170217015278)
10.5 **Rangiora to Kaiapoi and Rangiora to Woodend Cycleways** - B Rice (Senior Transport Engineer) – Report to Council – 7 March 2017 (Trim No. 170223017400)

10.6 **Walking and Cycling Strategy and Implementation Plan** - (K Stevenson, Roading Manager), G Reburn (Parks and Recreation), and L Beckingsale (Policy Analyst) – Report to Council – 7 March 2017 (Trim No. 170109000823)

10.7 **Delivery Vehicles in Rangiora and Kaiapoi** – K Stevenson (Roading Manager) – Report to Council – 7 March 2017 (Trim No. 170207010670)

10.8 **Canterbury Water Management Strategy Waimakariri Zone Committee Annual Report for the 2016 Calendar Year** – G Meadows (Policy Manager) – Report to Council – 4 April 2017 (Trim No. 170315025251)

10.9 **Earthquake Infrastructure Recovery Programme – April 2017 Update** – G Boot (Project Delivery Consultant) – Report to Council – 4 April 2017 (Trim No. 170228019100)

10.10 **Draft Submission to the Ministry for the Environment on the Clean Water Discussion Document** – G Meadows (Policy Manager) – Report to Council – 4 April 2017 (Trim No. 170308022583)

10.11 **Flying Remotely Controlled Aircraft (Drones) on Council Parks – Policy Review** – R McClung (Senior Policy Analyst) – Report to Council – 4 April 2017 (Trim No. 170216014618)

10.12 **Governance Statement Adoption** – S Nichols (Governance Manager) – Report to Council – 4 April 2017 (Trim No. 170110001424)

10.13 **Ashley Rural Water Supply Review** – S Collin (Infrastructure Strategy Manager) – Report to Council – 4 April 2017 (Trim No. 170320027113)

10.14 **ANZAC Day Services 2017** – S Nichols (Governance Manager) – Report to Council – 4 April 2017 (Trim No. 170327029704)

10.15 **Customer Satisfaction Survey 2016 – Satisfaction with Overall Performance** – Report to Council – 4 April 2017 (Trim No. 170320028678)

10.16 **Pegasus Community Facilities** – C Sargison (Manager Community and Recreation) – Public Excluded Report to Council – 4 April 2017

Moved J Archer seconded A Allen

**THAT** the Woodend-Sefton Community Board receives the information in items 10.1-10.16.

**CARRIED**

11 **MEMBERS’ INFORMATION EXCHANGE**

11.1 **J Archer**

- Attended the WAICare candidates meeting. They had eight candidates for three vacancies.
- Woodend Community Association (WCA)
  - Attended a meeting with a presentation from Tracey Doe of Neighbourhood Support (NS)
  - Noted the ongoing misuse of toilet facilities and paper at the Woodend Community Centre. Suggested that an alarm be placed on the door so that groups were aware when someone entered the building. C Sargison commented that this was not practicable as sometimes there could be multiple groups using the facility at once.
  - Good progress on the Woodend Beach Walkway.
Proposal for walkway from Woodend to Kaiapoi had been presented to K Stevenson, Roading Manager.

- Working with R Mather on K Eastwood’s Memorial.

11.2 **R Mather**

- Pegasus Residents’ Group (PRG)
  - Successful Easter treasure hunt family fun day at Pegasus with over 100 children participating.
  - PRG’s AGM Tuesday 9 May.
  - The PRG are organising a NS information session for Sunday 7 May.
  - Discussion with S Kong, Community Facilities Coordinator, regarding Pegasus Community Centre fit out.
  - Attended a privacy law workshop.
- Attended a variety of meetings and events for elected members including:
  - Pegasus Civil Defence meeting, 22 April.
  - Annual Hui at Tuahiwi Marae, 16 April.
  - The Board’s Annual Plan (AP) workshop, 23 March.
  - District Development Strategy (DDS) Workshop hosted by the Board, 27 March.
  - Enterprise North Canterbury (ENC) presentation, 20 April.
- Commented K Eastwood’s Memorial was progressing. A potential Council owned site had been found.

11.3 **J Meyer**

- Noted positive media coverage for projects and activities that the Board had been involved with.
- Meeting with New Zealand Transport Authority (NZTA) regarding Ashley to Belfast improvements pending. Noted the third lane on south bound Waimakariri River Bridge is to proceed.
- Commented on the large turnouts at local community meetings regarding roading matters.

11.4 **A Thompson**

- Attended a concert at the Waikuku Beach Hall and commented on the poor acoustics. Suggested that staff be requested to design a plan to progressively deal with acoustic issues in community halls.
- Attended Northern Pegasus Bay Bylaw Implementation Group meeting and commented work was progressing.
- Commented that there had been good progress with the Taranaki Stream Advisory Group with assistance from Waimakariri District Council staff.
- Queried progress regarding a ‘teardrop’ sign for the Board– K Ward to follow up.

C Sargison advised that if the Board felt strongly about the acoustics at the Waikuku Hall then it would be appropriate to add something with regards to that to their Draft Annual Plan submission.

J Meyer supported such an addition to the submission, commenting it had been discussed in the past. Feedback from the community had been that the acoustics in Waikuku Beach Community Hall were unsuitable for meetings and performances. J Meyer commented that with new materials, improvements could be achieved relatively easily.

Moved A Thompson seconded R Mather
(a) **That** the Woodend-Sefton Community Board amend its Submission to Waimakariri District Council - Draft Annual Plan 2017/2018 to request provision to address the poor acoustics in the Waikuku Beach Hall.

CARRIED

11.5 **A Allen**
- Attended a variety of meetings and events for elected members including:
  - The annual Hui at Tuahiwi Marae.
- Attended her first NS meeting as the Board’s appointed representative.
  - The 7 May Information session meeting had been discussed. Suggested the Acting District Police Commander be invited to attend to give an accurate perspective to concerns posted on a community Facebook page.
- Would attend an upcoming Citizen Advice Bureau meeting.
- Suggested that the Community Board have a presence (and potentially a team) at the Sefton Tug of War on 21 May; teams entered made a donation to Sefton School.

12 **CONSULTATION PROJECTS**

12.1 **Draft Annual Plan**

Submissions open between Friday 10 March to Tuesday 11 April.

The Board noted their submission.

13 **FOSTERING COMMUNITIES**

C Sargison provided an update on the Pegasus Community Centre. Council has approved funding to prepare the space for community use. There was a recommendation that PRG administer the bookings for the Centre. C Sargison noted there was still some uncertainty regarding when the lease would be signed.

14 **REGENERATION PROJECTS**

14.1 **Town Centres, Woodend-Pegasus**

Updates on the Woodend-Pegasus area projects are emailed regularly to Board members. These updates can be located using the link below:


14.2 **New Arterial Road, Kaiapoi**

Regular updates on the progress of the new Arterial Road will be posted on the Council’s website. There are also links to plans for each of the new intersections. The updates can be located using the link below:


The Board noted the regeneration projects.

15 **BOARD FUNDING UPDATE**
15.1 **Board Discretionary Grant**
Balance as at 5 April 2017: $1,620

15.2 **General Landscaping Budget**
Balance as at 5 April 2017: $15,278.71

The Board noted the balances and that there would be a report for the next meeting regarding item 15.2. Provisional sums could be put aside and the balance carried forward to the following year.

J Archer advised that he would follow up on progress regarding the Lions' War Memorial proposal.

16 **MEDIA ITEMS**

16.1 R Mather organized an article in *The Woodpecker*.

16.2 A Thompson: the Board’s Facebook page should be functioning from next week.

16.3 A Allen: first instalment of a regular column for the *Northern Outlook* has been completed, the topic had been ‘speed’. Had received good feedback.

17 **QUESTIONS UNDER STANDING ORDERS**

There were no questions under Standing Orders.

18 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

There was no urgent general business under Standing Orders.

**NEXT MEETING**

The next meeting of the Woodend-Sefton Community Board is scheduled for 7pm, Monday 8 May 2017 at the Woodend Community Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.14pm.

CONFIRMED

________________
Chairperson

________________
Date
Workshop

1. **Members’ Forum, 8.40-9.10pm.**
   Discussion covered:
   - Creation of a pre-approved road and reserves naming list.
   - Workshops.
   - Sefton Tug-of War event.
   - Potential to name cycleways.

2. **Ashley Rural Water Scheme.** S Collin (Infrastructure Strategy Manager), 8.16-8.40pm.
   S Collin spoke to the results of the Ashley Rural Water Supply Review, undertaken in response to a resolution made at the Utilities and Roading Committee meeting, 23 February 2016. The resolution requested a fiscal comparison of this network to other Waimakariri District Council water networks.
1. **SUMMARY**

1.1. The purpose of this report is to seek the Board’s approval to install a secondary emergency access to Pegasus at the southern end of Pegasus Main Street.

1.2. A workshop was held with the Board on 13th March 2017 to discuss alternative access to Pegasus. This workshop requested that staff investigate options for an alternative emergency access to, and evacuation route from, Pegasus. This report summarises those investigations.

1.3. The current single access to Pegasus along Pegasus Boulevard limits connectivity between Pegasus and Woodend. It also limits emergency vehicle access to, and the ability to evacuate residents from, the town should Pegasus Boulevard be closed.

1.4. A more direct road linkage between Pegasus and Woodend, utilising Gladstone Road, would provide improved access between the two towns. However, it is also likely to act as a de-facto bypass between Pegasus and the state highway. This would result in adverse effects on residents on the chosen route.

1.5. It is therefore proposed to provide an emergency service access and an evacuation route via Gladstone Road to Pegasus Main Street, with a gate at the end of Pegasus Main Street.

1.6. This is shown in Figure 1.
2. RECOMMENDATION

THAT the Woodend – Sefton Community Board:

(a) Receives report No. 170427041307.

(b) Supports delaying further investigations into a second road connection between Pegasus and Woodend until a construction time for the Woodend Bypass is confirmed.

(c) Approves:

i. The construction of an unsealed accessway between the end of Pegasus Main Street and the walkway carpark at the end of Gladstone Road;

ii. The installation of a manual gate on the wire rope fence where it crosses the above accessway;

iii. The provision of a chain and padlock on the gate, to be keyed to suit existing master keys held by emergency services; and

(d) Recommends to Council that it includes the no parking at the southern end of Pegasus Main Street at the above accessway in the Schedule of Parking Restrictions.

(e) Notes that final design of the above features will be subject to consultation with emergency services, the Pegasus Residents Group, and directly affected property owners.

3. ISSUES AND OPTIONS

3.1. Pegasus Boulevard currently provides the only vehicle route into and out of Pegasus. This joins State Highway 1 (SH1) at the Pegasus Roundabout, approximately 850m north of the Woodend urban area.

3.2. The Woodend Pegasus Area Strategy (2013) identified connectivity as one of its key themes. It made the following comments regarding linkages between Woodend and Pegasus:
“…desire for greater connectivity between Woodend and Pegasus were key issues for respondents to the Woodend and Pegasus Community Issues Surveys.” (p14)

“Opening up these routes – Pegasus Main Road along the eastern edge in the short term and Infinity Drive in the longer term – is important for the future of the area, as it will provide better connectivity between the existing settlements of Pegasus and Woodend, enhance the future viability of established businesses in Woodend by improving access for a wider catchment, and improve vehicle access to Gladstone Park for Pegasus residents.” (p16)

Survey respondents have advocated for a separate cycleway between Woodend and Gladstone Park.” (p16)

Concept plans … will need to ensure Gladstone Road does not attract excessive traffic volumes.” (p17)

3.3. The strategy identified a short-term project to “Undertake a roading study that investigates opening up Pegasus Main Street to connect to Gladstone Road, upgrade Gladstone Road and extend Infinity Drive to connect to Gladstone Road.”

3.4. At a meeting with the Pegasus Residents Group on 1st February 2017, the Residents Group indicated that the most important issue they had with the single access to Pegasus regarded emergency access to Pegasus. In particular, they were concerned that emergency vehicles would be unable to access Pegasus should Pegasus Boulevard be closed or unavailable for some reason.

3.5. The Pegasus Residents Group also suggested that an alternative emergency vehicle access between eastern Woodend and southern Pegasus could reduce emergency response times, particularly to south eastern Pegasus.

3.6. An alternative access would also provide an alternative evacuation route from Pegasus should evacuation be required for any reason.

3.7. It is noted that there are a limited number of scenarios that would require the immediate evacuation of Pegasus.

3.8. NIWA’s Tsunami risk assessments indicate that the tsunami risk to Pegasus is small. The 500 year flood assessment indicates some on street flooding, but minimal inundation of private properties.

3.9. Pegasus is served with reticulated gas. Gas tanks are located on Atkinsons Lane, close to Pegasus Boulevard. A major gas leak in this location could require the evacuation of properties, and may make Pegasus Boulevard impassable.

3.10. A permanent road access from Pegasus to Gladstone Road is likely to be used as a road link to SH 1 and so cause increased traffic flow through the Woodend east residential area. This is not desired and it would have a high negative impact on the Woodend east residents.

3.11. A route for a “Short Eastern” bypass for State Highway 1 (SH1) has been designated. This route runs from the intersection of SH1 with Pegasus Boulevard / Ravenswood Spine Road, and passes between Pegasus and Woodend. It re-joins the highway at the intersection with Williams Street (Pineacres).

3.12. Access to the proposed bypass route will only be provided at Pegasus Boulevard / Ravenswood Spine Road and Williams Street. Other local roads, including Gladstone Road, will pass over the bypass with no access provided.
3.13. Once the bypass is in place, any route between Pegasus and the motorway, using Gladstone Road, would be likely to be less attractive than the route on the new bypass. A permanent road link between Pegasus and Gladstone Road is therefore not recommended until the bypass is constructed.

3.14. Construction of the bypass is not expected for 10 to 15 years. Once construction and timing of the bypass has been confirmed by NZTA, consultation will be carried out with the Woodend and Pegasus communities regarding the location and form of the permanent connection between Pegasus and Woodend.

3.15. Options for a second emergency access and evacuation route have been investigated.

3.16. Discussions have been held with representatives of the Fire Service, Police, and St John Ambulance. All three emergency services are supportive of an alternative emergency access route to Pegasus.

3.17. The Fire Service, in particular, supported an emergency access route from the fire station at Woodend, along Gladstone Road, and Pegasus Main Street. They felt that, in addition to providing an alternative access, this route would reduce response times between the fire station in Eders Road and eastern Pegasus. They would therefore be likely to use such a route as the preferred route to eastern Pegasus.

3.18. The Police and St John Ambulance supported an alternative route should Pegasus Boulevard be unavailable, but would be less likely than the Fire Service to use it as their preferred route.

3.19. Automated and manual gate options, which allow emergency access, but prevent public vehicle access, have been considered.

3.20. Both options would include the following features:

3.20.1. A gate in the existing wire rope fence at the southern end of Pegasus Main Street

3.20.2. A metalled surface between the back of the footpath on Pegasus Main Street and existing carpark area for the Pegasus Walkway. The construction of this surface will be similar to unsealed roadway on Gladstone Road

3.20.3. Parking prohibitions at both the end of Pegasus Boulevard and at the walkway parking area

3.21. The specific features of each option and an assessment of the advantages and disadvantages of each are as follows:

**Automated Gate**

3.22. An automated system will include the following features:

- An electric gate
- A swipe card reader on a bollard near the gate or a remote operation so that the gate opens by the time an emergency vehicle gets to it. There are a number of systems that could achieve this, including the following:
  - A phone connection at the gate which enables it to respond to a text message with a PIN number
  - A swipe card reader on a bollard some distance down Gladstone Road, which enables the gate to open before the emergency vehicle, reaches to it.
- A fail-safe system that enables the gate to be opened should the electricity supply be cut or the system malfunctions.
Advantages

3.23. An automated gate system has the following advantages
- It does not require a crew member to leave the vehicle and open the gate. This can result in reduced response times.
- If fitted with a remote operation, it allows the gate to be open when the emergency vehicle reaches it. This results in reduced response times.

Disadvantages

3.24. An automated gate system has the following disadvantages
- An automated system may not operate in the following circumstances:
  - Power failure. It is possible that a power cut could be associated with an event that emergency services are responding to.
  - Loss of swipe card or failure to remember PIN numbers. A PIN number that is not regularly changed is less likely to be forgotten by operators. However, the longer it remains unchanged, the more likely it is that members of the public will obtain access to it.
  - Mechanical breakdown. Automated systems, particularly those remote from the gate are more likely to be vulnerable to vandalism and the elements than a simple manual gate.
- Battery backups and/or mechanical override systems can mitigate power and mechanical failures. However, backup systems are likely to be somewhat complex. If crew members are unfamiliar with the details of the override system, it may take a little time, particularly in a stressful situation, for them to work out how to operate the system.

Manual Gate

3.25. A manual gate system would have the following features:
- A manual gate in the wire rope and post fence, secured with a padlock and chain
- Keys would be issued to emergency services. The lock could be keyed to suit master keys already held by emergency services.

Advantages

3.26. A manual gate system has the following advantages:
- There are very few mechanical and no electrical components which are likely to fail
- Should the lock seize or a key be unavailable for any reason, the gate is able to be opened quickly and easily by cutting through the chain with bolt cutters

Disadvantages

3.27. A manual gate system has the following disadvantages:
- The gate will not be able to be opened until an emergency vehicle arrives.
- A crew member will need to leave the vehicle to unlock and open the gate.
- These two factors will result in an increase in response time when compared with an automated system.

3.28. Based on the above assessment, it is recommended that a manual gate be installed with a chain and padlock which is keyed to suit master keys already carried in emergency vehicles.
3.29. The Management Team/CEO has reviewed this report and supports the recommendations.

4. **COMMUNITY VIEWS**

4.1. The possibility of a second emergency access to, and evacuation route from, Pegasus has been discussed with the Pegasus Residents Group, and representatives of New Zealand Police, New Zealand Fire Service, and St Johns Ambulance. They have all indicated their support for such an access.

4.2. Directly affected property owners adjacent to the access have not been consulted with.

5. **FINANCIAL IMPLICATIONS AND RISKS**

5.1. Installing a manual gate with a padlock and chain, and constructing an unsealed access between the end of Pegasus Main Street and the walkway carpark is estimated to cost $5,000.

6. **CONTEXT**

6.1. **Policy**

This matter is not a matter of significance in terms of the Council’s Significance Policy.

6.2. **Community Outcomes**

Transport is accessible, convenient, reliable, affordable and sustainable.

There is a safe environment for all.

6.3. **Community Board Delegations**

Community Boards have the following delegations regarding parking restrictions:

"Approving traffic control and constraint measures on streets, and recommending to Resource Management & Regulations Committee; matters relating to Council parking by-laws."

However, section 28.1 of the Parking By-Law gives Council the following powers:

**“POWER TO AMEND CERTAIN SCHEDULES BY RESOLUTION**

28.1 The Council may from time to time by resolution:

28.1.1 Make changes to any schedule to this Bylaw.

28.1.2 Include schedules to this Bylaw.

It is therefore recommended that the Board recommends the changes to the parking by-law to Council

Bill Rice
Senior Transport Engineer
1. SUMMARY

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>19 April</td>
<td>Sefton Public Hall Committee</td>
<td>Background: the Sefton Public Hall was rebuilt in the 1960’s by the community. It is used by diverse groups including the Sefton School (as they have no hall), indoor bowls, kickboxing, Kapa Haka, etc. The hall is still in use but has earthquake damage. Plans are with an engineer for updating and will then go back to the Council for consent approval. The Constitution is being updated so they can apply for funding grants. The Board have requested in its submission to the Annual Plan that the Council include funding in its budget for the Sefton Public Hall, which although not a Council facility, is an important community focal point.</td>
</tr>
<tr>
<td>24 April</td>
<td>ANZAC Commemoration - Sefton</td>
<td>All Community Board members attended the commemoration and from the feedback I have received this was noticed and appreciated.</td>
</tr>
</tbody>
</table>

Planned events for coming month:

- 3 May: Community Board Submission to Council on Draft Annual Plan, Kaiapoi
- 9 May: Pegasus Residents’ Group AGM, Pegasus School
- 11-13 May: New Zealand Community Board Conference, Methven
- 21 May: Sefton Tug-of-War

2. RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 170502042962.

Shona Powell
Chairperson, Woodend-Sefton Community Board