

**MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD HELD AT THE OHOKA HALL, MILL ROAD, OHOKA, ON WEDNESDAY, 8 APRIL 2026, AT 6.30PM.**

**PRESENT**

S Barkle (Chairperson), T Robson (Deputy Chairperson), M Brown, T Fulton, W Godfrey, R Harpur, N Mealings and P Merrifield.

**IN ATTENDANCE**

G Cleary (General Manager Utilities and Roading), K Simpson (3 Waters Manager), C Fahey (Water and Wastewater Asset Manager), K Howat (Parks and Facilities Team Leader), G Stephens (Design and Planning Team Leader), S Maxwell (Roading Compliance Officer), S Morrow (Rates Officer – Property Specialist), T Kunkel (Governance Team Leader) and C Fowler-Jenkins (Governance Support Officer).

There were two members of the public present.

**1. APOLOGIES**

There were no apologies.

**2. PUBLIC FORUM**

There was no public forum.

**3. CONFLICTS OF INTEREST**

There were no conflicts declared.

**4. CONFIRMATION OF MINUTES**

**4.1. Minutes of the Oxford-Ohoka Community Board – 4 March 2026**

Moved: S Barkle

Seconded: N Mealings

**THAT** the Oxford-Ohoka Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 4 March 2026.

**CARRIED**

**4.2. Matters Arising (From Minutes)**

There were no matters arising.

**5. DEPUTATIONS AND PRESENTATIONS**

**5.1. Pearson Park Stage Cover - Dave MacPherson**

D MacPherson noted that he had reviewed the Council staff's report on the Pearson Park Stage Cover Proposal included in the meeting agenda. He highlighted the following in relation to projects the staff indicated had not been progressed, as the Pearson Park Advisory Group (PPAG) looked at installing the stage cover:

- The community-led bike track project, including the BMX track in Oxford, had involved the PPAG in its early stages; however, it was funded externally, apart from the bollards provided by the PPAG.
- The PPAG had been approached for support to extend the skatepark, and they had provided that support.
- The report also referenced several community and sporting initiatives, such as the Menz Shed, Oxford Football, and the recent gym installation, all of which required funding to progress. He stated that the PPAG did not consider it its responsibility to fund sports clubs or gym facilities.

D MacPherson acknowledged that the stage had not been fully utilised and lacked a presence that attracted people, which was why the PPAG wished to install a roof over it. While the report suggested there was no community support for the proposal, he advised that the PPAG had received support from the Oxford Lions Club, Oxford Promotions, Oxford Area School, the Oxford Community Trust, and other individuals.

D MacPherson advised that, since the construction of the stage, he had been involved in the development of a number of complementary amenities within the park, including the pétanque court, the half-court, pathways, and the installation of tables and seating. He further noted that Bike Oxford had expressed interest in installing a pump track; however, due to opposition to its location in Pearson Park, alternative sites are currently being investigated.

D MacPherson reported that the PPAG had been working with an estimated cost of \$40,000 for the proposed roof structure. He observed that the report assumed a 30-year lifespan, but the PPAG intended to construct the roof with permanent materials, and, in his view, a 30-year lifespan would be inadequate. He added that the structure was not expected to require significant maintenance over its operational life.

M Brown sought clarification on whether the PPAG could fund the proposed roof from its own reserves and D MacPherson confirmed that the PPAG did have the capacity to do so.

*Item 7.1 “Pearson Park Stage Cover Proposal” was taken at this time. The agenda order was retained in the Minutes to mitigate confusion.*

## 6. ADJOURNED BUSINESS

- 6.1. **Request to Approve Intersection Controls on Woodfields Road and Catherwoods Road** – N Puthupparambil (Transportation Engineer) and S Binder (Senior Transportation Engineer)

Moved: S Barkle

Seconded: T Robson

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 251201228465.
- (b) **Approves** the following intersection control changes pursuant to section 2 of the Land Transport Rule: Traffic Control Devices 2004, with effect from the date of installation of appropriate signage:

Item	Road to be Controlled	Road to Remain Uncontrolled	Type of Control to be Imposed	Type of Control to be Revoked
1	Woodfields Road	Chapmans Boundary Road	Stop	-

- (c) **Notes** that staff evaluated visibility at the intersection of Powells Road at Barracks Road / Weld Street and considers that the available visibility was appropriate for the existing intersection priority (Powell's Road has a Give Way control).
- (d) **Circulates** this report to the Utilities and Rooding Committee for information.

**CARRIED**

## **7. REPORTS**

### **7.1. Pearson Park Stage Cover Proposal – K Howat (Parks and Facilities Team Leader)**

K Howat took the report as read and provided an overview of the background information contained within it.

T Fulton asked whether, within the Greenspace Portfolio generally, it was common practice to undertake a Feasibility Assessment. K Howat advised that in most cases, some form of community consultation would be undertaken to determine the level of need.

S Barkle questioned the reason for bringing the matter before the Board. K Howat explained that the original Pearson Park Concept Plan identified the stage as a priority community asset; however, it did not include a roof structure. As a result, the proposal now constituted a standalone project requiring formal approval. Should the Board approve the project, this would form a recommendation to the Council for final approval.

N Mealings noted that the PPAG had been working with an estimated cost of \$40,000, which was below the \$57,000 it holds for capital improvements for Pearson Park, and that the PPAG were proposing to undertake the work. She asked how the project would proceed if it was approved. K Howat advised that, as the funds were currently held by the PPAG, staff would work with the PPAG to access the required funds. He also noted that the PPAG had indicated the potential for additional external funding.

Responding to a question from T Fulton, K Howat advised that during the detailed design and approval process in 2016, the option of a roof was considered but not pursued due to budget constraints. It was explicitly noted that a roof could be added later, subject to external funding supplementing the Council's capital contribution.

S Barkle questioned why, if the roof had not formed part of the original Pearson Park Concept Plan, funding was nevertheless available. G Cleary responded that the construction of the roof would result in the Council inheriting a substantial asset. He noted that the Council provided a \$10,000 annual grant to the PPAG, and the Group had accumulated these funds to enable the construction of a roof. Given the asset's value, it would ultimately be a Council decision whether to assume the ongoing costs of owning and maintaining it.

W. Godfrey asked what elements of the 2015 Pearson Park Concept Plan remained outstanding. K Howat advised that the final component under consideration was the informal dirt track, and that staff were working through Bike Oxford's proposal for a pump track.

T Robson sought clarification on how the funds for capital improvements at Pearson Park could be used. K Howat explained that, because the proposal constituted a high-value capital project, it required Council approval before any funds could be committed.

Moved: T Fulton

Seconded: M Brown

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 250812148839.
- (b) **Recommends** to Council that the request to install a roof over the Pearson Park stage be approved and that the Pearson Park Advisory Group be authorised to proceed with construction using available allocated funds.
- (c) **Notes** that hiring a covered stage is standard practice across Canterbury for event organisers, and that the associated costs relate to hire only, rather than creating a Council-owned asset that would require depreciation, renewal funding, and ongoing maintenance. This is an avenue that the Pearson Park Advisory Group may be interested in pursuing.
- (d) **Notes** that the Pearson Park Advisory Group are invited to give a deputation to the Community Board to outline recent project proposals from the community and how it intends to use the funds it has from Council to meet these needs.
- (e) **Notes** that the proposal is supported by the Oxford Community Trust, Oxford Promotions Action Committee and Oxford Lions Club.
- (f) **Notes** that no events are currently booked or have enquired about the stage including no indication that the presence of a roof would attract artists.
- (g) **Notes** the supplied concept design is only a visual concept, and no engineering design or costings have been undertaken.
- (h) **Requests** that the Community Board and Council staff work with the Pearson Park Advisory Group to look at other ways to enhance the area to increase activation in conjunction with this.

**CARRIED**

T Fulton expressed his appreciation to D MacPherson for his efforts on the project and acknowledged the significant contribution he had made to the community. He noted that Pearson Park was an important asset for Oxford, with the potential for further development. T Fulton also thanked K Howat for his work, observing that it had been a lengthy process involving numerous considerations.

*Item 7.4 "Nitrate Issue in the Oxford Rural 1 Drinking Water Supply" was taken at this time. The agenda order was retained in the Minutes to mitigate confusion.*

7.2. **Oxford Ohoka General Landscaping Budget** – K Howat (Parks and Facilities Team Leader)

K Howat spoke to the report, noting the proposed six projects to be funded through the Board's general landscape budget in the 2025/26 financial year. He advised that the report had allocated \$6,000 for the Oxford Dog Park shelter; however, as this amount would be insufficient to complete the project, it had, therefore, been withdrawn from the programme. K Howat noted that reinstating the project remained an option should the Board wish to do so.

W Godfrey questioned the cost of the West Eyreton Community Centre shelter, noting that although the amount appeared modest, the work involved seemed substantial. K Howat explained that a degree of community involvement was anticipated. He advised that the Council's arborist contractors would undertake the removal and ringing of the trees, after which volunteers would assist with disposal, thereby reducing overall costs.

Moved: T Robson

Seconded: N Mealings

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 260316077487.
- (b) **Notes** the Community Board currently has \$14,330 available to allocate to general landscape projects within the Oxford Ohoka ward from the 2026/2027 General Landscaping Budget, plus an additional \$6,000 is available for reallocation following the withdrawal for consideration for the Oxford Dog Park shelter and seating from the 2024/2025 financial year (PJ 101052.000.5223).
- (c) **Approves** the allocation of \$3,000 for a picnic table at West Eyreton Oaks Reserve.
- (d) **Approves** the allocation of \$1,200 for Oxford Cemetery Commemorative Plaque recognising the unmarked graves.
- (e) **Approves** the allocation of \$1,500 for way-finder signage at Ohoka Domain.
- (f) **Approves** the allocation of \$2,000 for stage 2 of Wards Roding walkway planting project.
- (g) **Approves** the allocation of \$3,600 for clearing overgrown shelter trees at West Eyreton Community Centre.
- (h) **Approves** the allocation of \$3,000 for the installation of two railway siding signs in Ohoka and East Oxford.
- (i) **Notes** with the allocation of the funds in recommendation (c) through to (h) there is no further funding available in the current financial year for the Oxford Ohoka Community Board general landscape budget.
- (j) **Notes** that staff will keep the Oxford Ohoka Community Board updated on the above projects and their delivery in the 2025/2026 financial year.
- (k) **Investigate** with the \$6,000 returned from the pavilion project, at the Oxford Dog Park agility equipment.

**CARRIED**

*The meeting adjourned for a workshop from 7.47pm to 8.13pm to discuss the Board's Landscaping Budget Review.*

7.3. **Approval to Install Two Cattle Stops on Dixon Road, Between Carleton Road and Wrights Road** – S Maxwell (Roding Compliance Officer) and J McBride (Roding and Transport Manager)

S Maxwell took the report as read.

N Mealings asked whether, in the event that the farmer sold the property, the cattle stops would be required to be removed. S Maxwell advised that if the farm were sold and the new owner wished to retain the cattle stops, the Council would transfer the licence to occupy accordingly.

Moved: T Robson

Seconded: M Brown

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 260323082003.

- (b) **Approves** the construction of two cattle stops and associated fences on Dixon Road at the location shown on the attached diagram (TRIM no. 260323082001) for the purpose of enabling the efficient movement of cows across Dixon Road while at the same time keeping the road safe and accessible for road users.
- (c) **Approves** the drafting of a Licence to Occupy (LTO) to ensure that all costs for the construction and ongoing maintenance of the cattle stops and associated fences and gates are met by the property owner and enables the Council to require the cattle stops to be removed if, for some reason, circumstances change in the future. (LTO template TRIM no. 230301027827).
- (d) **Notes** that all costs associated with the construction/installation, maintenance, and removal of the cattle stops, fences, gates, permanent warning signs, and sealing of the road up to and between the stops will be met by the property owner.
- (e) **Notes** that the property owner will be required to remove the cattle stops, fences and gates if and when they cease dairy farming operations or if they change their method of operation that does not require the regular movement of cows across Dixon Road.
- (f) **Circulates** this report to the Utilities and Roothing Committee for information.

**CARRIED**

*Item 7.5 "Road Naming – Morgan McIntosh Limited" was taken at this time. The agenda order was retained in the Minutes to mitigate confusion.*

**7.4. Nitrate Issue in the Oxford Rural 1 Drinking Water Supply – C Fahey (Water and Wastewater Asset Manager)**

C Fahey spoke to the report, noting that Oxford was supplied by two wells, Bore One and Bore Two. Bore One, the longest-serving bore, had recently been tested and was found to have elevated nitrate levels. The maximum allowable limit for nitrates was 11.3 mg/L, and testing had shown that Bore One had exceeded half of that limit since January 2026. The Council had continued to monitor the bore; however, it had now been taken offline and was being retained only as a backup source. The Council was currently using Bore Two to supply the Oxford Rural 1 Drinking Water Supply, with nitrate levels recorded at 3.5 mg/L. Council staff were undertaking investigations to determine the cause of the elevated nitrate levels in Bore One.

S Barkle sought clarity on the investigations undertaken to determine why Bore One had elevated nitrate levels. C Fahey advised that the Council had engaged an independent consultant to assess Bore One and compare it with Bore Two. The consultant was reviewing test results to identify potential causes of the elevated nitrate levels. Staff were also examining current and historical trends and considering whether any groundwater-related modifications might be feasible.

N Mealings sought confirmation that Bore One was no longer being used as the primary source for the Oxford Rural 1 Drinking Water Supply and asked under what circumstances Bore One might be used again. C Fahey confirmed that, provided that Bore Two continued to operate as expected, there should be no need to use Bore One. It would only be used as a short-term contingency if Bore Two were to fail.

M Brown enquired what would occur if the nitrate levels in Bore Two increased to the same extent as those in Bore One over a similar timeframe. G Cleary stated that staff were not suggesting that the issues with Bore One had been resolved; Bore One was still under the maximum allowable value (MAV). Rather, Bore Two was currently the better-performing well, and it was therefore appropriate to use the source with lower nitrate levels. C Fahey added that if nitrate levels in Bore Two began to rise, the Council would revert to the Drinking Water Standards and consider all possible measures to improve water quality.

S Barkle sought confirmation that no other water quality parameters had changed. C Fahey confirmed that this was correct and that only nitrate levels had increased.

Moved: T Robson

Seconded: P Merrifield

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 260318078920.
- (b) **Notes** that the Oxford Rural 1 drinking water supply is now solely supplied by McPhedrons Bore 2, which has a nitrate level of 3.9 mg/L (maximum) and 3.5 mg/L (median) to ensure that the community continues to receive drinking water with nitrate levels less than half of the nitrate MAV for drinking water.
- (c) **Notes** that in response to the changes in the nitrate levels in McPhedrons Bore 1, it is no longer being used as a primary source to supply the Oxford Rural 1 drinking water supply. This is now a backup source only.
- (d) **Notes** that Bore 1 has been observed to reach or exceed half of the legislative maximum allowable value (MAV) for nitrates in drinking water (5.65 mg/L NO<sub>3</sub>-N per the Water Services (Drinking Water Standards for New Zealand) Regulations 2022) since January 2026. The MAV for nitrate is (NO<sub>3</sub>-N) 11.3 mg/L.
- (e) **Notes** that the maximum nitrate level measured to date in Bore 1 is 6.3 mg/L, compared to the historic median of 4.9 mg/L over the previous 12 months.
- (f) **Notes** that all the Waimakariri District Council drinking water supplies, including Oxford Rural 1, provide drinking water that is in compliance with the New Zealand Drinking Water Standards and are safe to drink.
- (g) **Notes** that staff are undertaking some investigations to understand the nitrate levels observed in Bore 1. Results will help inform understanding of trends and potential options for managing the issue in the short- to long-term.
- (h) **Circulates** this report to the Utilities and Roding Committee for information.

**CARRIED**

*Item 7.3 "Approval to Install Two Cattle Stops on Dixon Road, Between Carleton Road and Wrights Road" was taken at this time. The agenda order was retained in the Minutes to mitigate confusion.*

7.5. **Road Naming – Morgan McIntosh Limited** – S Morrow (Rates Officer – Property Specialist)

S Morrow took the report as read, and there were no questions from elected members.

Moved: S Barkle

Seconded: T Robson

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 260326084823.
- (b) **Approves** the following proposed road names for the new subdivision shown as Roads 1 to 5 on the subdivision plan (Trim 260326084823):
  - 1. Black Beech Drive.
  - 2. Reevehill Road.
  - 3. Littledene Lane.
  - 4. Kenrick Lane.
  - 5. Mann Lane (Private Road).
- (c) **Notes that** the Oxford Ohoka Community Board may replace any of the names with a name of their own choice.

**CARRIED**

*Item 7.2 “Oxford Ohoka General Landscaping Budget” was taken at this time. The agenda order was retained in the Minutes to mitigate confusion.*

7.6. **Applications to the Oxford-Ohoka Community Board’s 2025/26 Discretionary Grant Fund** – K Rabe (Governance Advisor)

T Kunkel spoke to the report, noting that the Board had received an application from the Rangiora Boxing Club for a grant to support the provision of medical services at the South Island Golden Gloves Tournament, to be hosted in Kaiapoi. She advised that the application met the Board’s criteria in part, as it was submitted by a community-based organisation and the amount requested fell within the \$750 funding limit. However, only approximately 10 percent of participants were expected to be from the Oxford-Ohoka Ward, and the Board might therefore wish to consider the broader economic benefit of the event to the Waimakariri District.

T Kunkel further noted that the Club had applied to all four Community Boards for funding. The Woodend-Sefton Community Board had declined the application, while the Rangiora-Ashley and Kaiapoi-Tuahwi Community Boards had each approved grants of \$500.

P Merrifield noted that the Board was not allowed to fund wages. T Kunkel advised that the application did not state that the funding would be for the payment of medical personnel's wages, but rather for the provision of general medical services. The Board had approved similar applications for events in the past.

Moved: N Mealings

Seconded: P Merrifield

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 260220060624.
- (b) **Declines** a grant to the Rangiora Boxing Club.

**CARRIED**

N Mealings commented that the Board's Discretionary Grant Application Criteria required that grant funding be limited to projects primarily within the Board area or benefiting the residents of the area. She therefore did not believe that the application qualified for funding, as only 10 per cent of the people expected to benefit were from the Oxford-Ohoka Ward. In addition, the event would be hosted by the Rangiora Boxing Club in Kaiapoi.

7.7. **ANZAC Day Services 2026 – K Rabe (Governance Advisor)**

T Kunkel took the report as read, and there were no questions from elected members.

Moved: S Barkle

Seconded: T Robson

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 260316076862.
- (b) **Appoints** Board member(s) R Harpur, W Godfrey and S Barkle to attend the Ohoka Anzac Day Service to be held at 11am on Friday, 24 April 2026, at Ohoka Hall, Mill Road, and to lay a wreath. Noting that the wreath will be laid in conjunction with a Council representative.
- (c) **Appoints** Board member(s) T Robson and P Merrifield to attend the Oxford Anzac Day Service at 9.30am on Saturday, 25 April 2026, at the Oxford Cenotaph and lay a wreath. Noting that a Council representative will also be laying a wreath.
- (d) **Appoints** Board member(s) T Robson and S Barkle to attend the West Eyreton Anzac Day Service to be held at 11.30am on Saturday, 25 April 2026, at the West Eyreton Memorial Gates, and lay a wreath. Noting that the wreath will be laid in conjunction with a Council representative.

**CARRIED**

7.8. **Approval of the Oxford-Ohoka Community Board Plan 2025-28** – K Rabe (Governance Advisor)

T Kunkel thanked the members who contributed to the Board's Plan for 2025/28. She highlighted that some minor amendments had been requested by members and asked that any further amendments be emailed to the Governance Team.

Moved: M Brown

Seconded: W Godfrey

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 260309072074.
- (b) **Approves** the Oxford-Ohoka Community Board Plan 2025-28 (Trim: 260112003773).
- (c) **Authorises** the Chairperson to approve the final version of the updated Oxford-Ohoka Community Plan 2025-28 if any further minor editorial corrections are required.

**CARRIED**

## 8. CORRESPONDENCE

The Chairperson tabled a letter from West Eyreton residents regarding joyriders damaging the large roadside reserve extending up North Eyre Road from the Poyntzs and North Eyre Roads intersection.

Moved: M Brown

Seconded: T Robson

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** the letter from Mark Baily on behalf of West Eyreton residents regarding joyriders damaging the large roadside reserve extending up North Eyre Road from the Poyntzs and North Eyre Roads intersection (Trim 260409092177).

## 9. CHAIRPERSON'S REPORT

### 9.1. Chairperson's Report for March 2026

- Received a Call from a Mandeville Resident, who was concerned about the design of the Mandeville Resurgent Stage 1A design.
- Received an email for the residents maintaining the plantings along the Wards Road walkway, including watering, weed control, and preparation for the next planting day. They had proposed that the next planting day take place on the morning of Wednesday, 15 April 2026. They had potted approximately 150 plants but anticipated that 400 would be required for the next round of planting. She noted that she had spoken with teachers at Te Koromiko School, who were interested in planting some of their Koromiko plants at the site and in propagating additional plants through the Eco Warriors Programme later in the planting season.
- She reported that she had attended the National Council of Women Annual Meeting, along with several other Waimakariri elected members. She noted that it was an enjoyable event and that it provided an opportunity to offer feedback on matters relevant to the National Council of Women. The meeting was held at Rutherford House, which she considered an appropriate venue for the occasion.
- She advised that the Board's submission to ECan's draft 2026-27 Annual Plan was lodged on 31 March 2026. The submission included matters raised in the Board's previous submission, including public transport, water allocations, groundwater and water security, and river maintenance. Additional concerns were raised regarding compliance officers' capacity to follow up on complaints, including the need for adequate staffing and funding. The submission also addressed ECan's Communications Policy, noting the importance of elected members being accessible and responsive to ratepayers' concerns, particularly regarding significant issues within the ward, such as the Woodstock Quarry landfill, Canterbury Landscape Supplies, the Burnt Hill Storage Dam, and the Ohoka development. The submission further highlighted concerns about reduced public engagement resulting from the replacement of formal submissions with drop-in sessions.
- Woodfield's Road/Chapman Boundary Road Intersection – spoke to a number of local residents about this intersection. They felt that the Chapmans Boundary Road was the dominant road, and Woodfield's Road should be the one to stop. This aligned with the recommendation from Council Staff.
- Petition going around in regard to bus services to service the Clarkville/Ohoka/Mandeville area; however, it was more an ECan issue.

Moved: T Fulton

Seconded: M Brown

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** the report from the Oxford-Ohoka Community Board Chairperson (Trim: 260401088654).

**CARRIED**

**10. MATTERS FOR INFORMATION**

- 10.1. Woodend-Sefton Community Board Meeting Minutes 10 March 2026.  
10.2. Rangiora-Ashley Community Board Meeting Minutes 11 March 2026.  
10.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 16 March 2026.  
10.4. Proposed Stock Movement Bylaw 2026 – Draft for Formal Public Consultation Request – Report to Council Meeting 3 March 2026 – Circulates to all Boards.  
10.5. Rangiora Airfield Governance Review 2026 – Report to Council Meeting 3 March 2026 – Circulates to all Boards.  
10.6. Health, Safety and Wellbeing Report January 2026 to February 2026 – Report to Council Meeting 3 March 2026 – Circulates to all Boards.  
10.7. Enterprise North Canterbury’s Approved Six-Month Report to Council 31 December 2025, Draft Statement of Intent for the Financial Year Beginning 1 July 2026 and ENC Actual Expenditure to 31 December 2025 – Report to Audit and Risk Meeting 17 March 2026 – Circulates to all Boards.  
10.8. Water Services Alternative Rating Structure Review – Report to Council Meeting 31 March 2026 – Circulates to all Boards  
10.9. Fee Waiver Terms of Reference and Grants Scheme Update – Report to Council Meeting 31 March 2026 – Circulates to all Boards  
10.10. Storm Related Tree Damage Response – Report to Council Meeting 31 March 2026 – Circulates to all Boards  
10.11. Council Submissions to Central Government for the Local Government Consultation Period, February 2026 – Report to Council Meeting 31 March 2026 – Circulates to all Boards  
10.12. ANZAC Day Services 2026 – Report to Council Meeting 31 March 2026 – Circulates to all Boards  
10.13. Adoption of the 2025-2028 Governance Statement – Report to Council Meeting 31 March 2026 – Circulates to all Boards  
10.14. Health, Safety and Wellbeing Report February 2026 to March 16 2026 – Report to Council Meeting 31 March 2026 – Circulates to all Boards

**Public Excluded**

- 10.15. Partial Acquisition of Lees Valley Road, Oxford – Report to Council Meeting 3 March 2026 – Circulates to the Oxford-Ohoka Community Board

Moved: T Robson

Seconded: P Merrifield

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** the information in Items 10.1 to 10.14.  
(b) **Receives** the separately circulated public excluded information in Item 10.15.

**CARRIED**

## 11. **MEMBERS' INFORMATION EXCHANGE**

### **T Robson**

- The Woodstock Quarries landfill continued to be a significant topic of concern within the community. He suggested that it might be appropriate for the Board to provide a further update on its Facebook page.
- West Oxford Reserve – He had received calls and emails regarding campers staying for extended periods at the reserve, noting that this remained an issue for nearby residents. There had been a request for additional signage outlining camping rules. He observed that there appeared to be some confusion regarding what actions the Council could and could not take. T Robson suggested that it would be beneficial for the Board to convene a meeting with the Department of Conservation, ECan, and the Council to develop a coordinated approach to resolving the matter.
- Oxford Promotions - He reported that he had attended the organisation's Annual General Meeting in his capacity as a community member.
- Pearson Park Advisory Group - He had attended a Pearson Park Advisory Group meeting, at which a number of long-standing matters were discussed, including the stage roof, the former bowling green and shed maintenance, and the location of the proposed bike track.

### **W Godfrey**

- He reported that the Ohoka Domain Working Bee had proceeded without issue, noting strong engagement from the group. Propagation had commenced for approximately 150 Carex plants intended for stream-side planting.
- He advised that he had attended a meeting of the Northern Biosecurity Advisory Group, which was reviewing the efficiency and effectiveness of the Canterbury Regional Pest Management Plan. The Group discussed what had and had not worked over the past seven years. He noted the significant contribution from Laurence Smith, who had extensive experience in biosecurity with Environment Canterbury. The Group also received a report from Steve Belton, Team Leader (North), providing an update on compliance activities.

### **R Harpur**

- The Waimakariri Access Group's accessibility training was well attended, and there were a lot of new staff. The Group was looking at accessibility at the Mandeville Sports Centre

### **M Brown**

- Attended the Oxford Promotions Association's Annual General Meeting and monthly meeting.
- Noted the letter regarding joyriders damaging the large roadside reserve extending up North Eyre Road from the Poyntzs and North Eyre Roads intersection.
- Spoke to a local resident, who was concerned regarding Waimakariri Irrigation's storage ponds being developed at Wrights Road, Burnt Hill.
- A public key stakeholder meeting would be held on 28 April 2026 to discuss Oxford's future health services.

### **T Fulton**

- He was appointed as the Council's representative on the Community Liaison Group for Waimakariri Irrigation's storage ponds being developed at Wrights Road, Burnt Hill.
- He was also appointed as the Chairperson of the Water Services Rating Review Working Group.
- Met with Council staff, also residents D Winter and G Boakes, regarding the Ohoka Loop flood management concerns, including Mandeville 1A works.
- Request from M Brown for an update on the West Eyreton pit assessment for planting.

- Responded to several drainage and roading service requests.
- The work on the Wolffs Road footbridge continued.
- Received an update from M Brown about West Eyreton dirt bike riders.
- Discussions in several forums on the development of land adjacent to the West Oxford Reserve.
- Liaison with staff on artwork for West Eyreton heritage display at the Oak Reserve.
- Advice provided to a Kaiapoi Councillor on placement of a replica railway sign at 'Waverley', near the Mill Road and Island Road intersection in the Kaiapoi Ward.
- Support for Southern Community Hub in Rangiora – as an appointee to the Working Group.
- Pearson Park Advisory Group – advancing sound stage, kids dirt track and pump track consultation.

### **N Mealings**

- She had attended an Ohoka Domain site visit, meeting with members of the Ohoka Domain Advisory Group, the Council Ecologist, and the Council Ranger to discuss proposed underplanting species for the Ohoka Bush within the reserve. She advised that this work was now progressing.
- She had attended the Kate Valley Stakeholders Open Day, a triennial visit for shareholding councils to review progress at the Kate Valley Landfill and Energy Park, as well as the Tiromoana Bush. She noted that several significant developments were underway at what she described as a well-run, world-class facility.
- N Mealings participated in a site tour and meetings with the Mandeville Sports Club. She noted that this had been the final meeting for the current long-serving groundskeeper, who had now concluded his role. The Club expressed its appreciation for his exemplary service to the various sporting codes and the wider community and extended its best wishes for his future. His position had not yet been filled. Prior to his departure, she accompanied him and two new Board members on a tour of the grounds as part of the transition process. During the visit, Board members raised concerns regarding pedestrian safety at the southeast corner of the clubrooms and the condition of the seal. She advised that these matters were now being addressed by the Council through the installation of traffic-calming measures and seal repairs.
- She reported that at a recent Council meeting, the Council had resolved to defer the Mill Road SMA project by three years due to uncertainty in the current regulatory environment and the need for private legal matters to be resolved. At this stage, the Council was unable either to cancel the project or to proceed with it.
- N Mealings had attended a meeting of the Waimakariri Youth Council, which had completed its recruitment process and welcomed nine new Youth Councillors. She noted that the new members were enthusiastic and ready to contribute.
- She had received an email from an Ohoka resident expressing concerns about safe walking and cycling access to the school from areas not served by separated paths. She had arranged a site visit with the Council's Road Safety Coordinator to discuss the matter.
- She had been contacted by Ohoka School, with the principal confirming the time and date for the Ohoka ANZAC service on 24 April 2026. The school was particularly pleased that the service fell within the school term for the first time in ten years. The entire school, along with staff and some whānau, planned to walk to the service. As the event coincided with the Ohoka Farmers Market, it was expected to be a significant occasion.

N Mealings reported that during a conversation with the Ohoka Hall Committee regarding the school's attendance at the ANZAC service, it was noted that the sump in front of the hall was full of gravel and leaves. She submitted a SnapSendSolve service request, and the issue had already been resolved.

- She advised that she had received an email from a Cust resident seeking an update on the replacement site for the Cust Rural Recycling Station. She obtained information from the Solid Waste Manager and provided the resident with an update.
- N Mealings noted that the monthly Ohoka Domain Working Bee had been postponed to Sunday, 12 April, from 9.00 am to 11.00 am due to the Easter period.

## **12. CONSULTATION PROJECTS**

### **12.1. Waimakariri District Council Draft Annual Plan 2026-27**

<https://letstalk.waimakariri.govt.nz/draft-annual-plan-2026-27>

Consultation closed on Monday, 20 April 2026.

### **12.2. Woodend/Pegasus Area Strategy Review**

<https://letstalk.waimakariri.govt.nz/woodend-pegasus-area-strategy-review>

The Board noted the consultation projects.

## **13. BOARD FUNDING UPDATE**

### **13.1. Board Discretionary Grant**

Balance as at 31 March 2026: \$2,984.

### **13.2. General Landscaping Fund**

Balance as at 31 March 2026: \$14,330.

The Board noted the funding update.

## **14. MEDIA ITEMS**

Nil.

## **15. QUESTIONS UNDER STANDING ORDERS**

Nil.

## **16. URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

## **17. NEXT MEETING**

The next meeting of the Oxford-Ohoka Community Board was scheduled for 6.30pm, Wednesday 6 May 2026 at the Oxford Town Hall.

**Workshops (7:47pm to 8:13pm)**

- *Landscaping Budget Review – Grant Stephens (Design and Planning Team Leader) 20 mins*
- *Members Forum*

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 8:52PM.

CONFIRMED



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Chairperson

6 May 2026

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Date