

# **KAIAPOI-TUAHIWI COMMUNITY BOARD**

**ACCOUNTABILITY FORMS**

**FOR**

**2022/23 FINANCIAL YEAR**

**GOVERNANCE**

# Kaiapoi-Tuahiwi Community Board

## Accountability Form for 2023/2024

### Discretionary Grant Recipients

For funding provided during the period July 2023 – June 2024

This form is to tell the Board what you spent the money on.

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete this form and return within 20 days after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project and permission to utilise the photos on its Facebook page, the Council's website and other social media. The information provided will be used in a report to the Board that will be publicly available.

Name of group: St Patrick's School PTA

Date: 16/8/23 Amount allocated: \$ 500

Purpose for grant: Line Marking

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

<u>Westmark line marking - NZ Map</u>	\$ <u>1460.50</u>
<u>and compass</u>	\$ _____
_____	\$ _____

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

Funds given were used towards two new line markings, the New Zealand Map and a compass - these have been highly used and commented upon, the students use the Map to place places and the compass to learn direction. Pic's attached. (Use additional pages if necessary)

Permission to use photos on the Board's Facebook page, the Council's website and other social media:  Yes  No

Continued over page

Two authorised signatories to complete the details below:

Date: 16/8/23

First contact name: Rebecca Morgan

Signature: [Signature]

Position: Treasurer

Phone: [Redacted]

Email: pta@stpatkai.school.nz

Address: [Redacted]

Date: 16/8/23

Second contact: Sam Stakenburg

Signature: [Signature]

Position: Chair

Phone: [Redacted]

Email: " "

Address: [Redacted]

**Return to:**

**Governance Team**  
Waimakariri District Council  
Private Bag 1005  
Rangiora 7440

OR

IM@wmk.govt.nz



# Transaction History Report

Printed 05:00 PM 16 Aug 2023

Account Number  
12-3616-0025744-00

Account Name  
Society Account

Page 1 of 1

Transactions from 22 Sep 2022 to 22 Sep 2022

Date	Other Party	Part	Code	Ref	Withdrawals	Deposits	Balance
22 Sep 2022	Opening Balance						7,259.85
22 Sep 2022		12-3616-0025	744-50		135.00		7,124.85
22 Sep 2022	452 westmark line				1,460.50		5,664.35
22 Sep 2022	C R J JENKIN, M CHOC	Magdalena	Chochliuk	Uniform		12.00	5,676.35
22 Sep 2022	Closing Balance						5,676.35

Overdraft interest rates apply. Refer to your overdraft agreement. If your overdraft is unarranged the interest rate is 22.50%p.a. Interest rates are subject to change.

Transactions processed outside normal business hours may not appear on your Statement until the next business day, although they will appear immediately on your available balance.

\* The exchange rate selected by Visa from a range of available wholesale rates or, if applicable, the government mandated rate to convert currency on the overseas cash withdrawal or other overseas transaction.

\*\* The Offshore Service Margin is 1.10% for a FastCash overseas withdrawal and 2.10% for a Visa Debit overseas transaction.

\*\*\* The Retail Exchange Margin of 0.70% charged on cash withdrawals made using a Commonwealth Bank of Australia ATM.

(The Retail Exchange Margin only applies to cash withdrawals made prior to 30 October 2012.)



**Westmark Line Marking Limited**  
 PO Box 12-181  
 Christchurch, 8242  
 info@westmarklinemarking.co.nz  
 03 33 22 550

**ATTN: Rebecca Morgan**  
 St Patricks School  
 61 Fuller Street  
 Kaiapoi, 7630

**Site Address**  
 61 Fuller Street  
 Kaiapoi, 7630

Invoice Number: INV-08790  
 Job Number: WLM-8935  
 Invoice Date: 13th Sep 2022  
 Due Date: 27th Sep 2022  
 GST Number: 069-627-773

## Tax Invoice | INV-08790

We use top quality road marking paints approved by NZ Transport Authority.

Name	Quantity	Price	Total
<b>School Games - 61 Fuller St, Kaiapoi - 13/09/2022</b>			
New Zealand Map Outline Line Marking m x m (each)	1.00		
Compass	1.00		
Establishment B (per vehicle/team, per site visit - out of town)	1.00		
			<b>\$1,270.00</b>

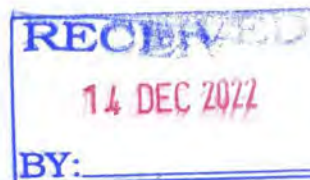
**Subtotal \$1,270.00**  
**GST Amount \$190.50**  
**Total \$1,460.50**

CHOOSE WESTMARK FOR:

*\*CARPARK LINE MARKING\* \*FACTORY SAFETY LINES\*\*COLOURED WALKWAYS\* \*STENCILING\* \*EPOXY FLOOR COATINGS\* \*LINE MARKING REMOVAL\* \*SPORTS COURT MARKING\* \*ASPHALT REPAIRS\* \*RUBBER WHEELSTOPS & SPEED HUMPS\* \*FULL PAINTING SERVICE\**

Bank Account 06-0801-0414705-000 Invoice Number INV-08790

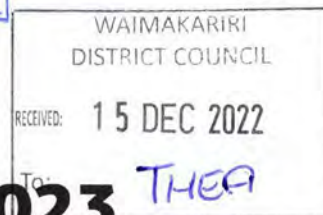




Waimakariri District Council  
215 High Street  
Private Bag 1005  
Rangiora 7440, New Zealand  
Phone 0800 965 468

## GOVERNANCE

# Kaiapoi-Tuahiwi Community Board Accountability Form for 2022/2023 Discretionary Grant Recipients



For funding provided during the period July 2022 – June 2023

This form is to tell the Board what you spent the money on.

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Please complete when the project is completed and return within three months after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publicly available.

Name of group: Reflections Community Trust

Date: 16/11/2022 Amount allocated: \$ 587.50

Purpose for grant: Activities for the Waimakariri Light Party October 31st 2022

Please give details of how money was spent:

<u>Move X Trampolines ( Flip Out)</u>	\$ <u>287.50</u>
<u>Pedalmania Crazy Bikes (Explanation Letter attached for change of activity from Big Big Bubbles Christchurch .</u>	\$ <u>300.00</u>

Describe the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted:

I will attach our sponsor brief, with photographs and survey results for your viewing, Thanking you.

(Use additional pages if necessary)

Continued over page

Two authorised signatories to complete the details below:

Date: 20/11/22

Date: 18/11/22

First contact name: JULIE KNOWLES

Second contact: Susan Edwards

Signature: [Handwritten Signature] Knowles

Signature: [Handwritten Signature] Edwards

Position: Trustee

Position: Secretary

Phone: [Redacted]

Phone: [Redacted]

Email: [Redacted]

Email: [Redacted]

Address: [Redacted]

Address: [Redacted]

**Return to:**

**Governance Team**  
Waimakariri District Council  
Private Bag 1005 Rangiora 7440

OR

com.board@wmk.govt.nz



12/12/2022

**Explanation for Change of activity for the Waimakariri Light Party 2022**

Dear **Kaiapoi -Tuahiwi Community Board**

I have attached a letter from Big Big Bubble Christchurch which explains they could not make it to the Light Party this year.

I talked to Kay Rabe at the Council and asked if we could please use the funds of \$300 for another entertainer.

That was Local Pedalmania crazy cycles, he charged \$450, The Trust paid the remaining \$150.00 due to him.

Thanking you for your understanding.

Tiana Wills

To: Reflections Community Trust

Tiana Wills



From: Anna Serdeshnaia

(@BigBigBubble)

022 039 8165

[serdeshnaiaa@yahoo.co.nz](mailto:serdeshnaiaa@yahoo.co.nz)

Dear Tiana,

I regret to advise that I won't be able to participate in Waimakariri Light Party scheduled for 31.10.2022 due to some personal reasons.

I am very sorry for the inconvenience I have caused and hope you still have enough time to find a replacement entertainer.

Please contact me any time if you have any questions.

Kind regards, Anna Serdeshnaia



Reflections Community Trust  
Edwards Susan Claire Rose

Account number: 03 0674 0193865-00  
This summary date: 1 November 2022  
Summary number: 202

## Your transactions

				OPENING BALANCE	18,496.47	
TYPE	NAME OF OTHER PARTY	TRANSACTION PARTICULARS	MONEY OUT \$	MONEY IN \$	DATE	BALANCE \$
DE	IANZ Trust Account	Internet Payment 44580039	1,224.75		05 Oct	17,271.72
DC	Riverside Christian	Riverside Church Light party		250.00	06 Oct	17,521.72
BP	Sonic & MANZ	light party site fee/don Mr Whippy		100.00	10 Oct	
DE	Inland Revenue	84478644 Ded 31102023 44658060	233.16		10 Oct	
DE	Tiana Wills	Internet Payment 44658055	729.80		10 Oct	16,658.76
AP	J H Accounting Servi	INX 0241 Monthly Xero Fee	11.50		19 Oct	16,647.26
BP	Yummy Treats	Waimakariri Light party Yummy Treats		80.00	25 Oct	
DE	0674-0276847-000	Float Transfer 44817434	650.00		25 Oct	16,077.26
DC	Kaiapoi Baptist	Kaiapoi Baptist Church		500.00	26 Oct	16,577.26
	Credit Interest	\$10.48 Exempt		10.48	31 Oct	16,587.74
BP	Knowles,Craig	LPdonation		13.00	01 Nov	
DE	Waimak Bins 2018 LTD	Internet Payment 44938548	59.98		01 Nov	
DE	Converge Entertainme	Internet Payment 44930757	287.50		01 Nov	
DE	Pedalmania	Internet Payment 44938542	450.00		01 Nov	
DE	Driveworld Playgroun	Internet Payment 44938541	450.00		01 Nov	
DE	Fool of fun Entertai	Internet Payment 44938535	600.00		01 Nov	
DE	MC Mary B	Internet Payment 44938536	690.00		01 Nov	
DE	Rubber Duck Events L	Internet Payment 44938539	782.00		01 Nov	
DE	Inflatablez Ltd	Internet Payment 44938537	1,087.50		01 Nov	
DE	Huge Sound	Internet Payment 44938544	1,490.00		01 Nov	
DE	FunHQ	Internet Payment 44938538	1,955.00		01 Nov	
DE	Funtime Events Ltd	Internet Payment 44938545	2,760.00		01 Nov	5,988.76
				<b>CLOSING BALANCE</b>		<b>5,988.76</b>

CR Credit  
DE Direct entry

OD Overdrawn

AP Automatic payment

BP Bill Payment

DC Direct credit

As soon as you receive this statement, please check the transactions and let us know if anything is incorrect. Any transactions that have been listed under money in or money out within the last few business days of this summary may be subject to clearance. If any of these items are not paid, your balance will be adjusted, and you will be advised in your next statement.

1 November 2022

Reflections Community Trust  
 PO Box 215  
 Kaiapoi 7644

## Non - Profit Organisation

Account name: **Reflections Community Trust**  
**Edwards Susan Claire Rose**  
**Gardyne Peter Anthony**  
**Knowles Julie Patricia**  
 Trading as

Account number: **03 0674 0193865-00**  
 Last summary date: **30 September 2022**  
 This summary date: **1 November 2022**  
 Summary number: **202**

### At a glance

your current balance

**\$5,988.76**

### Current credit interest rates

These are the current per annum interest rates. They are subject to change without notice.

BALANCE	INTEREST RATE
Under \$5,000	0.00%
\$5,000 to \$9,999	0.80%
\$10,000 and over	0.80%

The interest you earned for this period was calculated on your daily credit balance and paid to you monthly.



### Totals

MONEY IN \$	MONEY OUT \$	INTEREST CHARGED \$	OTHER CHARGES \$
953.48	13,461.19	0.00	0.00

**If you have any questions please call us on 0800 400 600.**  
**To report lost or stolen cards or PINs (Personal Identification Number) phone 0800 888 111, 24 hours a day.**

You can get a copy of the current disclosure statement for Westpac New Zealand Limited from [westpac.co.nz](http://westpac.co.nz) or any Westpac branch in New Zealand free of charge.



## 2022 Waimakariri Light Party

### Debrief Report to Sponsors, Donors and Supporters

With last year, not being able to hold our event for the Waimakariri Community due to covid restrictions, it was a pleasure to put on the 17<sup>th</sup> Waimakariri Light Party this year. Our local community came out to join in the fun on Monday 31 October 2022 at Wylie Park, Kaiapoi.

It was the 17th year of providing a safe, fun, non-scary alternative to traditional Halloween activities. The Waimakariri Light Party was well attended, with approximately 2,500 pre-schoolers, children, teenagers, parents/caregivers and other family members enjoying the variety of entertainment, activities, rides, food and drink on offer.

Our attendee numbers were slightly down this year for the first time in many years, due to rainy weather and business downturn. This made for the event to be met by a grateful community who noticed the smaller event this year.



Our MC, Mary B, was again a force to be reckoned with, introducing our Deputy Mayor Neville Atkinson who officially opened the event at 4.30pm. Mary B also had many of our young people up on stage this year to show us their entertainment skills. This was followed by an opening waiata performed by Kaiapoi High School Kapa Haka Group members.

Between young locals up on stage, our non-scary fancy dress competition took place (*see right*). The three age categories were 5 years old and under, 6 to 8 years old, and 9 years old plus. There were some magnificent costumes to be seen this year.



**Funtime Events** brought along their two bungees (*see right*), which were a huge hit for our children attending. **Fun HQ** brought along their giant obstacle course, mini golf, go karts and mini castle. **Event Hire** brought along their 20 metre obstacle course, soft archery and wipeout inflatables. **Pedalmania's** crazy fun bikes were once again very popular with the children.

**Driveworld Playground** brought along mini jeeps, and children enjoyed **Seftonian Battle-Sports** (*see below left*).

**Move X** trampolines and **Airbrushing Tattoos** were happily received by all, and our wandering entertainment **Josh Grimaldi** magician, and Clowns **Silly Billy** and **Sweet Millie** and lastly **Louise Kerr** (*see below left*) as our patrolling police woman.



Food and refreshments were on hand provided by community groups who were fundraising for their groups: **St Patricks School** sold candy floss and burgers, **Rangiora Scout Group** sold hot chips and fizzy drinks, **Kaiapoi Grey Raven Scouts** held a sausage sizzle, and tea and coffee and snacks were served by **Kaiapoi Baptist Church** in their marquee. Commercial food vendors included **Mr Whippy**, **Golden Brew Coffee**, **Alt Kitchen**, **Arin Sushi and Dumplings**, **Yummy Treats**, **Lil Orbits Donuts**, **Crazy Spuds**, **Bite of Yumminess**, **Snowy Canterbury**, and **Real Fruit Ice creams**.

Local community groups and businesses attended to promote their organisations including **Lily Charlotte Crafts**, **Eco Educate** (*see right*) promoting better recycling, **Kaiapoi Volunteer Fire Brigade**, **Coast Guard North Canterbury** and **North to South First Aid**.



A big thank you to the **Kaiapoi Photographic Club** for taking fantastic photos throughout the event and to **Huge Sound** for providing our sound system.

The Waimakariri Light Party would not be the fantastic event that it is without the generous support and donation of time from our volunteers. Thank you to everyone who volunteered at the 2022 Waimakariri Light Party. With special thanks to **Community Patrol Kaiapoi** and the **Kaiapoi-Belfast Rotary Club** for keeping us all safe at the event, and being our gate keepers.

We also acknowledge the generous support of grant funding organisations, local churches and local businesses who provide funding and sponsored goods, prizes for the Waimakariri Light Party.



*Would like to thank all our sponsors*

**Kaiapoi-Tuahiwi  
Community Board**



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Kaiapoi Baptist Church Kaiapoi Co-operating Parish Riverside Community Church

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ALT KITCHENS  
AMERICAN DELIGHT  
BELFAST - KAIAPOI ROTARY  
CANTERBURY CRICKET  
CARRUTH REINFORCING  
COMMUNITY PATROL - KAIAPOI  
EDWARDS CONSTRUCTION LTD  
KAIAPOI PHOTOGRAPHY CLUB  
KAIAPOI VOLUNTEER FIRE BRIGADE  
KUNG FU DUMPLINGS  
LARSEN'S ART N SIGN STUDIO  
LETTUCE EAT  
LIL ORBITS  
McDONALDS KAIAPOI

MEN@WORK  
MR WHIPPY  
NORTH TO SOUTH FIRST AID SUPPLIES  
ORANA WILDLIFE PARK  
PEGASUS BAY TRANSPORT - STORAGE LTD  
RELAY RAIL DOG AND TRUE LIFE CHARACTERS  
SANDERS CONTRACTING LTD  
SEFTONIAN BATTLE SPORTS  
SMITH LOOS  
WAIMAK BINS 2018 LTD  
WAIMAKARIRI DISTRICT COUNCIL  
WILLOWBANK WILDLIFE RESERVE  
WOODFORD GLEN SPEEDWAY

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2022



## 2022 Waimakariri Light Party Survey Results

44 surveys were completed by participants

How did you hear about the Waimakariri Light Party?

Website	Newspaper	School	Posters / Signs	Friends	Facebook	Known/other
1	0	3	4	6	15	15
2%	0%	7%	9%	14%	34%	34%

\* Including previously attended event, found out from family, church, word of mouth

What Age bracket are your children?

Pre-schooler	5 – 8 years	9 – 11 years	12 – 14 years	15 – 18 years	Older
2	14	14	15	3	12*
4%	31%	31%	34%	6%	27%

\* Caregivers, Parents, Grandparents, Older Siblings

Where do you normally live?

Kaipoi	Rangiora	Woodend	Christchurch	Other
26	5	2	6	5
59%	11%	4%	14%	11%

Ethnicity

NZ European	Maori	Pacific	Asian	British	Other
31	5	4	1	0	3*
71%	11%	9%	2%	0%	6%

\* Afghanistan, American, Indian

How much would you be prepared to pay to attend the Waimakariri Light Party?

\$2.00 per person entry	\$5.00 per person entry	A charge per family*
28	0	16
64%		36%

\* Cap at \$10-15 per family

Additional Comments

- Would like to see the Titanic back
- Horse rides please
- Would like to see a Hotdog van
- Farm Yard?
- More for older kids
- Loved the fancy dress competition
- Enjoyed the free coffee from the Church tent
- Crazy bikes were really fun.
- Bungees were great
- Less activities this year but still a great event
- Speakers too loud when we were close to the stage
- More rubbish bins needed
- More adult music
- Loved the event!
- Would like to have seen dog agility display back
- The MC was amazing.
- Need more dancing.
- More animals and a water station.



**GOVERNANCE**

**Kaiapoi-Tuahiwi Community Board**

**Accountability Form for 2022/2023**

**Discretionary Grant Recipients**

For funding provided during the period July 2022 – June 2023

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Please complete when the project is completed and return within three months after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publicly available.

Name of group: Clarkville Playcentre

Date: 27/10/2022 Amount allocated: \$ 250.00

Purpose for grant: money towards fruit trees and plants to create a food forest.

Please give details of how money was spent:

<u>Buying trees and plants for a food forest - bunnings warehouse</u>	<u>\$ 250.00</u>
<u> </u>	<u>\$</u>
<u> </u>	<u>\$</u>

Describe the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted:

With the grant money we were able to buy a selection of plants and trees to help fill our garden beds in our food forest/sensory garden. It allowed us to use the space well and fill it with food for our community. We have helped 65 people across 27 families. This will be something that is easy to continue going and harvesting now that we it established.

(Use additional pages if necessary)

Continued over page

Two authorised signatories to complete the details below:

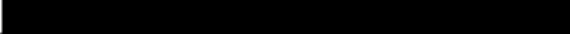
Date: 06/12/2022

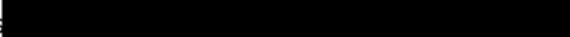
First contact name: Mishalla Bateup

Signature: *MBateup*

Position: Treasurer / Grants Admin

Phone: 

Email: 


Address: 

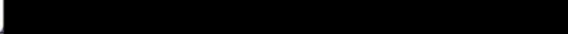
Date: 7/12/2022

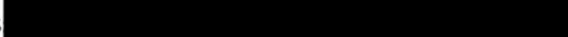
Second contact: Kim Forster

Signature: *K Forster*

Position: Secretary

Phone: 

Email: 

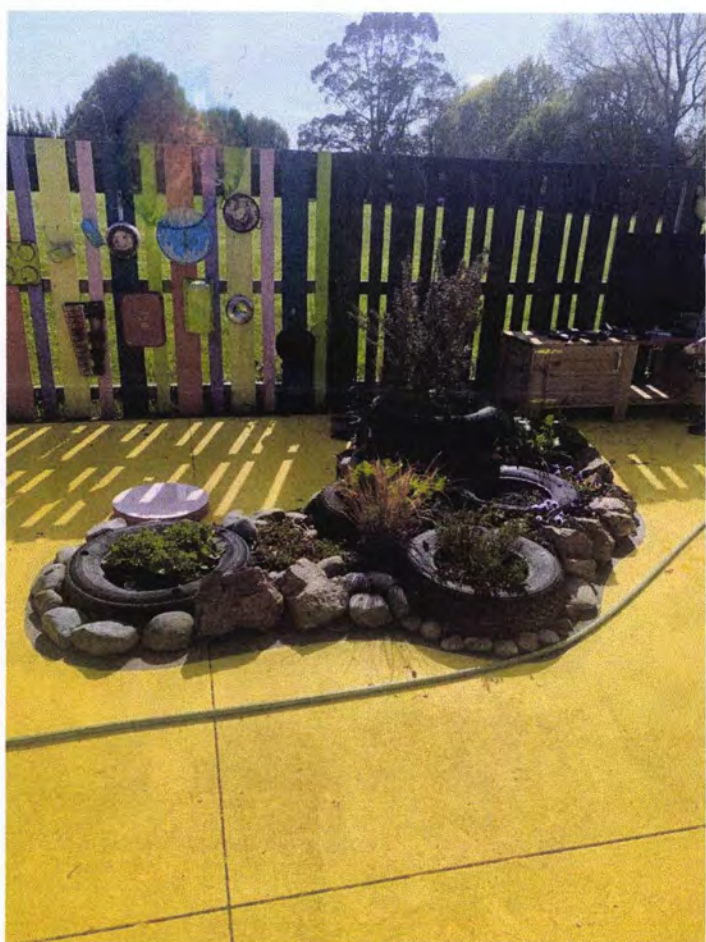
Address: 

**Return to:**

**Governance Team**  
Waimakariri District Council  
Private Bag 1005 Rangiora 7440

OR

[com.board@wmk.govt.nz](mailto:com.board@wmk.govt.nz)





**GOVERNANCE**

# Kaiapoi-Tuahiwi Community Board Accountability Form for 2022/2023 Discretionary Grant Recipients

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Name of group: Clarkville Playcentre

Date: 17/05/2023 Amount allocated: \$ 387.00

Purpose for grant: First Aid Courses for our Parents

Please give details of how money was spent:

<u>Red Cross First Aid Course for Parents</u>	\$ <u>387.00</u>
<u></u>	\$ <u></u>
<u></u>	\$ <u></u>

Describe the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted:

From this money we were able to put some of our parents, from various sessions through a first aid course/refresher course. This helps us to meet our licensing requirements as well as giving some parents essential knowledge that they can use in the community if needed as well as at our centre. We put a total of 6 parents through using the generous grant money from you as well as the ohoka-oxford community board.

(Use additional pages if necessary)

Continued over page

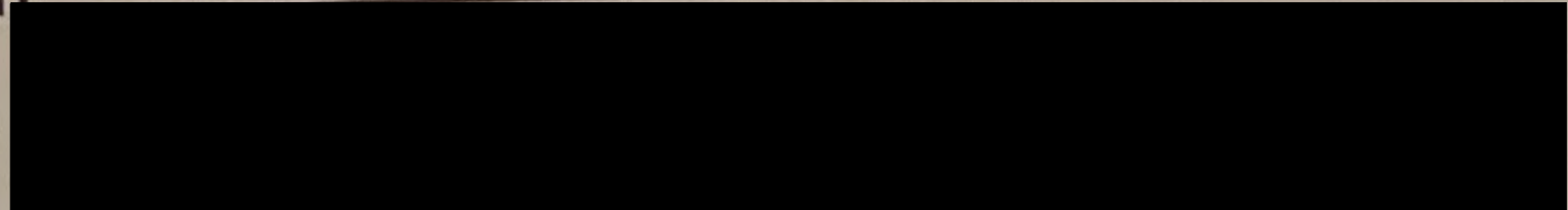
Two authorised signatories to complete the details below:

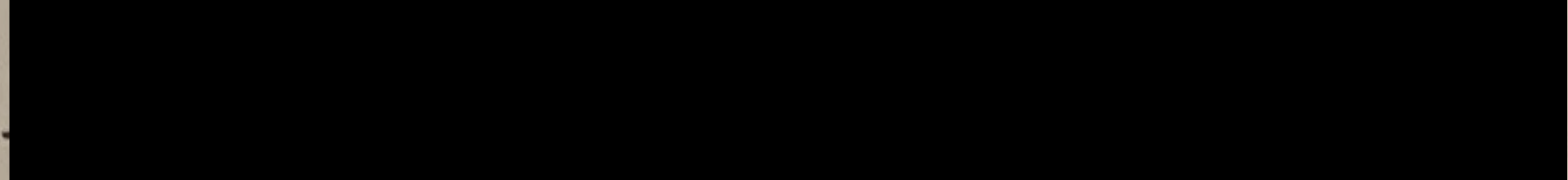
Date: 17.05.2023

First contact name: Mishalla Bateup

Signature: *M Bateup*

Position: Grants

Phone: 

Email: 

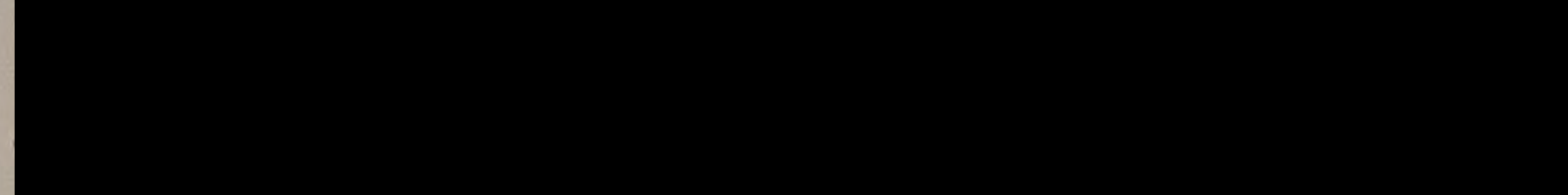
Address: 

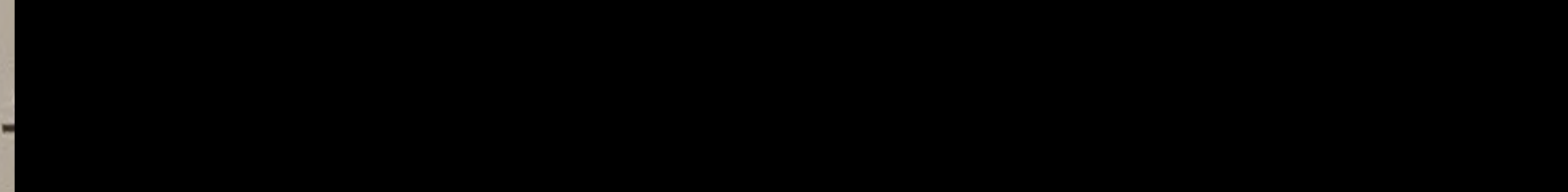
Date: 29.05.2023

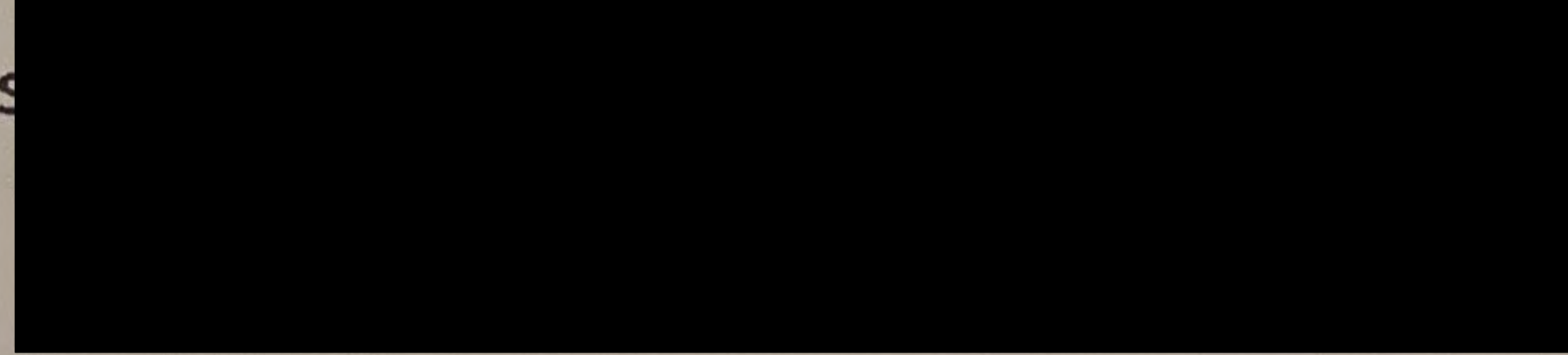
Second contact: Chelsea Shatter

Signature: *Chelsea Shatter*

Position: Secretary

Phone: 

Email: 

Address: 

**Return to:**

**Governance Team**

Waimakariri District Council

Private Bag 1005 Rangiora 7440

OR

[com.board@wmk.govt.nz](mailto:com.board@wmk.govt.nz)

## GOVERNANCE

## Kaiapoi-Tuahiwi Community Board

# Accountability Form for 2023/2024

## Discretionary Grant Recipients

For funding provided during the period July 2023 – June 2024

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Name of group: KAIAPOI COMMUNITY GARDEN

Date: \_\_\_\_\_ Amount allocated: \$ 240

Purpose for grant: TO ERECT A SIGN,

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

<u>A sign was designed and produced</u>	\$ _____
<u>by Larsen's Signs and attached to</u>	\$ _____
<u>fence at Kaiapoi Borough School.</u>	\$ <u>240</u>

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

It helped people coming to the area to know exactly where the facility is sited. There had been times when visitors had gone to the wrong place or not seen the small sign attached to a side gate where it wasn't clearly visible.

(Use additional pages if necessary)

Permission to use photos on the Board's Facebook page, the Council's website and other social media:  Yes  No

Continued over page




Two authorised signatories to complete the details below:

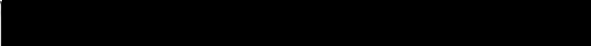
Date: 22/8/23

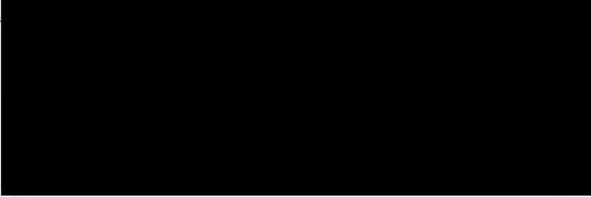
First contact name: KATH ADAMS

Signature: *K.A. Adams*

Position: CHAIR

Phone: 

Email: 


Address: 

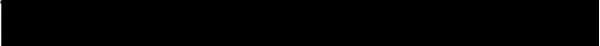
Date: 23/8/23


Second contact: Amanda Jane Greiner

Signature: *A.J. Greiner*

Position: Volunteer Trustee

Phone: 

Email: 

Address: 

**Return to:**

**Governance Team**

Waimakariri District Council

Private Bag 1005 Rangiora 7440

OR

[com.board@wmk.govt.nz](mailto:com.board@wmk.govt.nz)

SIGNATURES AS REQUESTED.

*K.A. Adams*

paid 1/23

# ART SIGN

## TAX INVOICE

Kaiapoi Community Garden

**Invoice Date**  
30 Mar 2023

Larsen Signs  
98 Williams Street, Kaiapoi

**Invoice Number**  
INV-963506

P O Box 208, Kaiapoi  
7644

**Reference**  
Directional Signage

03 327 5527

**GST Number**  
102-673-476

sales@larsensigns.co.nz

Description	Quantity	Unit Price	Amount NZD
1220 x 500 - ACM Signage	1.00	250.00	250.00
		Subtotal	250.00
		TOTAL GST 15%	37.50
		<b>TOTAL NZD</b>	<b>287.50</b>

**Due Date: 20 Apr 2023**

TERMS: Payment on Invoice / Statement

PAYMENTS CAN BE MADE TO: 03 1585 0129022 00

Payment of this Invoice is due in accordance with our terms and conditions. Unpaid accounts after 30 days will be charged 2.5% interest per month or part thereof on any amount owing after the due date.. If this account remains unpaid after 90 days all information will be registered with our collection agency and all resulting collection fees will be incurred by the debtor.



[View and pay online now](#)

## PAYMENT ADVICE

To: Larsen Signs  
98 Williams Street, Kaiapoi  
P O Box 208, Kaiapoi 7644  
03 327 5527  
sales@larsensigns.co.nz

<b>Customer</b>	Kaiapoi Community Garden
<b>Invoice Number</b>	INV-963506
<b>Amount Due</b>	<b>287.50</b>
<b>Due Date</b>	20 Apr 2023
<b>Amount Enclosed</b>	

Enter the amount you are paying above

**GOVERNANCE**

# Kaiapoi-Tuahiwi Community Board Accountability Form for 2022/2023 Discretionary Grant Recipients

For funding provided during the period July 2022 – June 2023

This form is to tell the Board what you spent the money on.

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete when the project is completed and return within three months after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publicly available.

Name of group: Cancer Society North Canterbury

Date: 7/06/23 Amount allocated: \$ 500.00

Purpose for grant: Cancer Society's Relay for Life North Canterbury 2023 to cover event costs.

Please give details of how money was spent:

Horton Signs - coreflute signage for event \$ 333.50

Horton Signs - signage date stickers for event \$ 212.75

\_\_\_\_\_ \$ \_\_\_\_\_

Describe the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted:

Relay for Life is one of the Cancer Society's major fundraisers and high-profile community led events. All profits go toward providing crucial free services and programmes for those going through a cancer diagnosis and supports their whānau and carers, servicing all districts within Waimakariri. Services and programmes include: accommodation services, driving patients to appointments and treatments, patient navigation and support, cancer research. Relay had 36 teams with 415 participants, over 50 volunteers, 11 committee members.

(Use additional pages if necessary)

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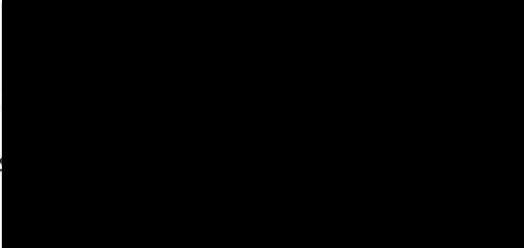
Two authorised signatories to complete the details below:

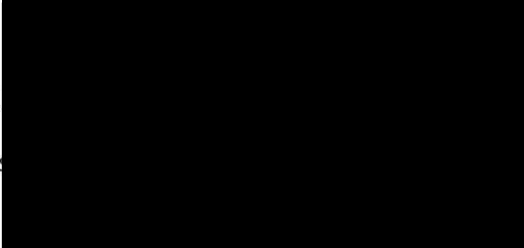
Date: 16/06/2023

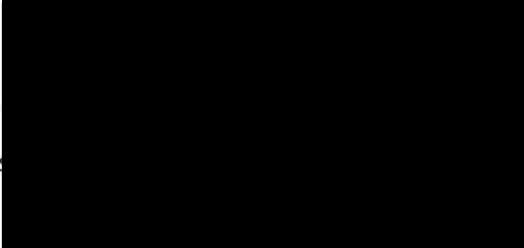
First contact name: Tiffany Wafer

Signature: 

Position: Fundraising Coordinator

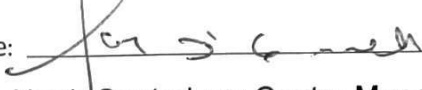
Phone: 

Email: 

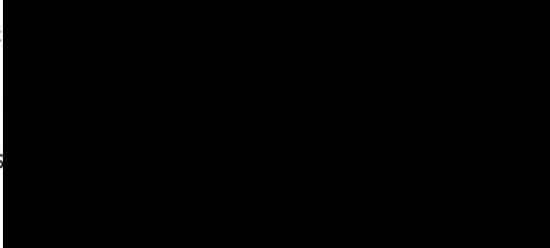
Address: 

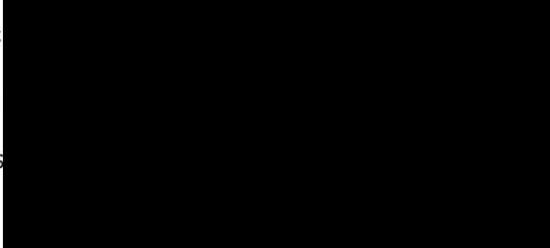
Date: 16/06/2023

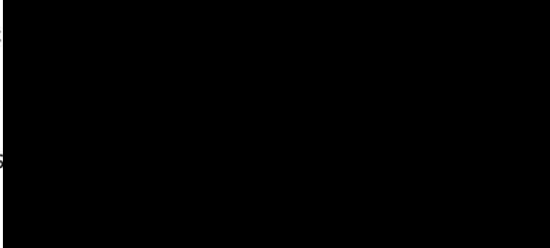
Second contact: Gabrielle O'Connell

Signature: 

Position: North Canterbury Centre Manager

Phone: 

Email: 

Address: 

**Return to:**

**Governance Team**

Waimakariri District Council

Private Bag 1005 Rangiora 7440

OR

com.board@wmk.govt.nz



# TAX INVOICE

Cash Sale

**Invoice Date**

23 Feb 2023

**Order Number**Cancer Society North  
Canterbury**Invoice Number**

45397

**GST Number**

074-038-581

**Due Date: 02 Mar 2023**

Description	Quantity	Unit Price	GST	Amount NZD
Produce and supply x8 overlay stickers and x10 900x600mm corflute signs as requested by Tiffany Wafer	1.00	475.00	15%	475.00

Cancer Society North Canterbury  
143 Percival Street  
Rangiora  
Ph: 0800026695  
northcanty@cancercwc.org.nz

Tiffany Wafer  
Ph: 021 139 4909

---

Subtotal 475.00

Total GST 15% 71.25

---

Invoice Total NZD 546.25

Total Net Payments NZD 546.25

---

**Amount Due 0.00**

---

## PAYMENT ADVICE

To: Gerald Horton Signs Ltd  
PO Box 93  
Rangiora  
Rangiora 7440  
NEW ZEALAND

**Customer** Cash Sale**Invoice Number** 45397**Amount Due** 0.00**Due Date** 02 Mar 2023**Amount Enclosed**

---

Enter the amount you are paying above

**Direct Credit to ANZ 01 0877 0096280 00**  
**Please include the invoice number as reference when making payments**

## Gerald Horton Sign Ltd T/A Horton Signs – Terms and Conditions

<p><b>1 Definitions</b></p> <p>1.1 "HS" shall mean Horton Signs its successors and assigns or any person acting on behalf of and with the authority of Horton Signs.</p> <p>1.2 "Client" shall mean the Client (or any person acting on behalf of and with the authority of the Client) as described on any quotation, work authorisation or other form as provided by HS to the Client.</p> <p>1.3 "Guarantor" shall mean that person (or persons), or entity who agrees to be liable for the debts of the Client on a principal debtor basis</p> <p>1.4 "Services" shall mean all Services supplied by HS to the Client (and includes any advice or recommendations and are as described on the invoices, quotation, work authorisation or any other forms as provided by HS to the Client.</p> <p>1.5 "Price" shall mean the price payable for the Services as agreed between HS and the Client in accordance with clause 3 of this contract.</p> <p><b>2 Acceptance</b></p> <p>2.1 Any instructions received by HS from the Client for the supply of Services and/or the Client's acceptance of Services supplied by HS shall constitute acceptance of the terms and conditions contained herein.</p> <p>2.2 Where more than one Client has entered into this agreement, the Clients shall be jointly and severally liable for all payments of the Price.</p> <p>2.3 Upon Acceptance of these terms and conditions by the client the terms and conditions are binding and can only be amended with the written consent of HS.</p> <p>2.4 The Client shall give HS not less than fourteen (14) days prior written notice of any proposed change of ownership of the Client or any change in the Client's name and/or any other change in the Client's details (including but not limited to, changes in the Client's address, facsimile number, or business practice). The Client shall be liable for any loss incurred by HS as a result of the Client's failure to comply with this clause.</p> <p><b>3 Price and Payment</b></p> <p>3.1 At HS sole discretion the Price shall be either:</p> <p>(a) As indicated on invoices provided by HS to the Client in respect of Services supplied; or</p> <p>(b) HS current price at the date of delivery of the Goods according to HS's current Price List; or</p> <p>(c) HS's quoted Price (subject to clause 3.2) which shall be binding upon HS provided that the Client shall accept HS's Quotation in writing within thirty (30) days.</p> <p>3.2 HS reserves the right to change the Price in the event of a variation to HS quotation.</p> <p>3.3 At HS's sole discretion a deposit may be required</p> <p>3.4 At HS's sole discretion a part payment may be charged on work completed to date.</p> <p>3.5 At HS's sole discretion:</p> <p>(a) Payment shall be due on delivery of the Services; or</p> <p>(b) Payment for certain approved Client's shall be due twenty (20) days following the end of the month in which a statement is posted to the Client's address or address for notices.</p> <p>3.6 Time for payment for the Services shall be of the essence and will be stated on the invoice or any other forms. If no time is stated then payment shall be due seven (7) days following the date of the invoice.</p> <p>3.7 Payment will be made by cash, or by cheque, or by bank cheque, or by direct credit, or by any other method as agreed to between the Client and HS.</p> <p>3.8 GST and other taxes and duties that may be applicable shall be added to the Price except when they are expressly included in the Price.</p> <p><b>4 Delivery of Services</b></p> <p>4.1 Delivery of the Services shall take place when the Client takes possession of the Services at the Client's nominated address.</p> <p>4.2 At HS's sole discretion the costs of Delivery are:</p> <p>(a) included in the Price; or</p> <p>(b) in addition to the Price</p> <p>4.3 The Client shall make all arrangements necessary to take delivery of the Services whenever they are tendered for delivery. In the event that the Client is unable to take delivery of the Services as arranged then HS shall be entitled to charge a reasonable fee for redelivery.</p> <p>4.4 HS shall not be liable for any loss or damage whatever due to failure by HS to deliver the Services (or any of them) promptly or at all, where due to circumstances beyond the control of HS.</p> <p><b>5 Risk</b></p> <p>5.1 If HS retains ownership of the Services nonetheless, all risk for the Services passes to the Client on delivery.</p> <p><b>6 Title</b></p> <p>6.1 HS and Client agree that ownership of the Services shall not pass until:</p> <p>(a) The Client has paid HS all amounts owing for the particular Services, and</p> <p>(b) The Client has met all other obligations due by the Client to HS in respect of all contracts between HS and the Client.</p> <p>6.2 Receipt by HS of any form of payment other than cash shall not be deemed to be payment until that form of payment has been honoured, cleared or recognised and until then HS's ownership or rights in respect of the Services shall continue.</p> <p>6.3 It is further agreed that until such time as ownership of the services shall pass from HS to the Client HS may give notice in writing to the Client to return the Services or any of them to HS. Upon such notice being given the rights of the Client to obtain ownership or any other interest in the Services shall cease.</p> <p><b>7 Error and Omissions</b></p> <p>7.1 The Client shall inspect the Services on delivery and shall within five (5) days of delivery notify HS of any alleged defect, shortage in quantity, errors, omissions or failure to comply with the description or quote. The Client shall afford HS an opportunity to inspect the Services within a reasonable time following delivery if the Client believes the Services are defective in any way. If the Client shall fail to comply with these provisions, the Services shall be conclusively presumed to be in accordance with the terms and conditions and free from any defect or damage.</p> <p>7.2 For defective Services, which HS has agreed in writing that the Client is entitled to reject, HS liability is limited to either (at HS's discretion) replacing the Services or repairing the Services provided that the Client has complied with the provisions of clause 7.1.</p> <p><b>8 Client's Disclaimer</b></p> <p>8.1 The Client hereby disclaims any right to rescind, or cancel any contract with HS or to sue for damages or to claim restitution arising out of any inadvertent misrepresentation made to the Client by HS and the Client acknowledges that the Services are bought relying solely upon the Client's skill and judgement.</p> <p><b>9 Consumer Guarantees Act 1993</b></p> <p>9.1 If the Client is acquiring Services for the purpose of a trade or business, the Client acknowledges that the provisions of the Consumer Guarantees Act 1993 do not apply to the supply of Services by HS to the client.</p>	<p><b>10 Cancellation</b></p> <p>10.1 HS may cancel any contract to which these terms and conditions apply or cancel delivery of Services at any time before the Services are delivered by giving written notice to the Client. On giving such notice HS shall repay to the Client any sums paid in respect of the Price. HS shall not be liable for any loss or damage whatever arising from such cancellation.</p> <p>10.2 In the event that the Client cancels delivery of the Services the client shall be liable for any loss incurred by HS (including, but not limited to, any loss of profits) up to the time of cancellation.</p> <p><b>11 Default &amp; Consequences of Default</b></p> <p>11.1 Interest on overdue invoices shall accrue daily from the date when payment becomes due, until the date of payment, at a rate of two and one half (2.5%) per calendar month and such interest shall compound monthly at such a rate after as well as before any judgement.</p> <p>11.2 If the Client defaults in payment of any invoice when due, the Client shall indemnify HS from and against all costs and disbursements incurred by HS in pursuing debt including legal costs on a solicitor and own client basis and HS's collection agency costs.</p> <p>11.3 Without prejudice to any other remedies HS may have, if at any time the Client is in breach of any obligation (including those relating to payment), HS may suspend or terminate the supply of Services to the Client and any of its other obligations under the terms and conditions. HS will not be liable to the Client for any loss or damage the Client suffers because HS has exercised its rights under this clause.</p> <p>11.4 If any account remains overdue after thirty (30) days then an amount of the greater of \$20.00 or 10.00% of the amount overdue (up to a maximum of \$200.00) shall be levied for administration fees which sum shall become immediately due and payable.</p> <p>11.5 Without prejudice to HS's other remedies at law HS shall be entitled to cancel all or any part of any order of the Client which remains unfulfilled and all amounts owing to HS shall, whether or not due for payment become immediately payable in the event that:</p> <p>(a) Any money payable to HS becomes overdue, or in HS's opinion the Client will be unable to meet its payments as they fall due; or</p> <p>(b) The Client becomes insolvent, convenes a meeting with its creditors or proposes or enters into an arrangement with creditors, or makes an assignment for the benefit of its creditors; or</p> <p>(c) A receiver, manager, liquidator (provisional or otherwise) or similar person is appointed in respect of the Client or any asset of the Client.</p> <p><b>12 Security and Charge</b></p> <p>12.1 Despite anything to the contrary contained herein or any other rights which HS may have howsoever:</p> <p>(a) Where the Client and/or the Guarantor (if any) is the owner of land, realty or any other asset capable of being charged, both the Client and/or the Guarantor agree to mortgage and/or charge all of their joint and/or several interest in the said land, realty or any other asset to HS or HS's nominee to secure all amounts and other monetary obligations payable under these terms and conditions. The client and/or Guarantor acknowledge and agree that HS (of HS's nominee) shall be entitled to lodge where appropriate a caveat, which caveat shall be withdrawn once all payments and other monetary obligations payable hereunder have been met.</p> <p>(b) Should HS elect to proceed in any manner in accordance with this clause and/or its sub-clauses, the Client and/or Guarantor shall indemnify HS from and against all HS's costs and disbursements including legal costs on a solicitor and own client basis.</p> <p>(c) The Client and/or the Guarantor (if any) agree to irrevocably nominate constitute and appoint HS or HS's nominee as the Client's and/or Guarantor's true and lawful attorney to perform all necessary acts to give effect to the provisions of this clause 12.1</p> <p><b>13 Intellectual Property</b></p> <p>13.1 Where HS has designed, drawn or written Services for the Client, then the copyright in those designs and drawings and documents shall remain vested in HS, and shall only be used by the Client at HS's discretion.</p> <p>13.2 The Client warrants that all designs or instructions to HS will not cause HS to infringe any patent, registered design or trademark in the execution of the Clients order and the Client agrees to indemnify HS against any action taken by a third party HS in respect of any such infringement.</p> <p><b>14 Privacy Act 1993</b></p> <p>14.1 The Client and the Guarantor/s (if separate to the Client) authorise HS to:</p> <p>(a) Collect, retain and use any information about the Client, for the purpose of assessing the Client's creditworthiness or marketing products and services to the Client; and</p> <p>(b) Disclose information about the Client, whether collected by HS from the Client directly or obtained by HS from any other source, to any other credit provider or any credit reporting agency for the purpose of providing or obtaining a credit reference, debt collection of notifying a default by the Client.</p> <p>14.2 Where the Client and/or Guarantors are an individual the authorities under clause 14.1 are authorities or consents for the purposes of the Privacy Act 1993.</p> <p>14.3 The Client and/or Guarantors shall have the right to request HS for a copy of the information about the Client and/or Guarantors retained by HS and the right to request HS to correct any incorrect information about the Client and/or Guarantors held by HS.</p> <p><b>15 General</b></p> <p>15.1 If any provisions of these terms and conditions shall be invalid, void, illegal or unenforceable the validity, existence, legality and enforceability of the remaining provisions shall not be affected, prejudiced or impaired.</p> <p>15.2 These terms and conditions and any contract to which they apply shall be governed by the laws of New Zealand and are subject to the jurisdiction of the courts of New Zealand.</p> <p>15.3 HS shall be under no liability whatever to the Client for any indirect loss and/or expense (including loss of profit) suffered by the Client arising out of a breach by HS of these terms and conditions.</p> <p>15.4 In the event of any breach of this contract by HS the remedies of the Client shall be limited to damages which under no circumstances shall exceed the Price of the Services</p> <p>15.5 The Client shall not be entitled to set off against or deduct from the Price any sums owed or claimed to be owed to the Client by HS.</p> <p>15.6 HS may license or sub-contract all or any part of its rights and obligations without the Client's consent</p> <p>15.7 HS reserves the right to review these terms and conditions at any time. If following any such review, there is to be any change to these terms and conditions, then that change will take effect from the date on which HS notifies the Client of such change.</p> <p>15.8 The provisions of the Contractual Remedies Act 1979 shall apply to this contract as if section 15(d) were omitted from the Contractual Remedies Act 1979</p> <p>15.9 Neither party shall be liable for any default due to any act of God, war, terrorism, strike, lock-out, industrial action, fire, flood, drought, storm, or other event beyond the reasonable control of either party.</p> <p>15.10 The failure by HS to enforce any provision of these terms and conditions shall not be a waiver of that provision, not shall it affect HS's right to subsequently enforce that provision.</p>
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GOVERNANCE

# Kaiapoi-Tuahiwi Community Board

## Accountability Form for 2022/2023

### Discretionary Grant Recipients

For funding provided during the period July 2022 - June 2023

This form is to tell the Board what you spent the money on.

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete when the project is completed and return within three months after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publicly available.

Name of group: R13 Youth Development Trust

Date: 29/6/23 Amount allocated: \$ 500 excl.

Purpose for grant: assistance with sports, cooking expenses and a printer

Please give details of how money was spent:

<u>Helmets</u>	<u>\$ 66.08</u>	<u>excl.</u>
<u>Printer</u>	<u>\$ 314.79</u>	<u>excl.</u>
<u>Capo</u>	<u>10.00</u>	<u>excl.</u>
<u>Mixer &amp; cake tin</u>	<u>\$ 46.00</u>	<u>excl.</u>
<u>bike Pump, Soccer ball, Frisbee</u>	<u>56.52</u>	<u>excl.</u>

Describe the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted:




Our youth workers have engaged our young people in cooking and baking, teaching them healthy choices. They have enjoyed learning new skills and have cooked meals for their whanau, with the confidence they gained.

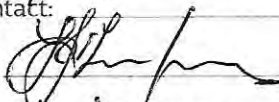
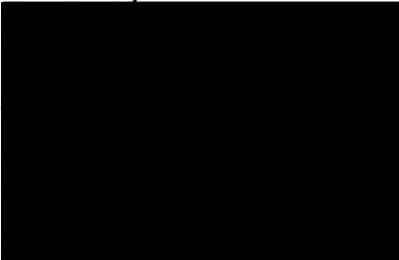
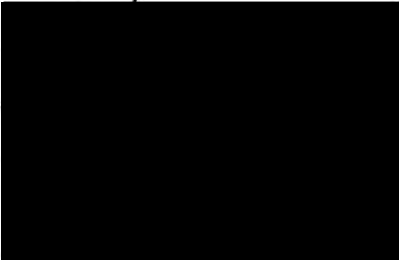
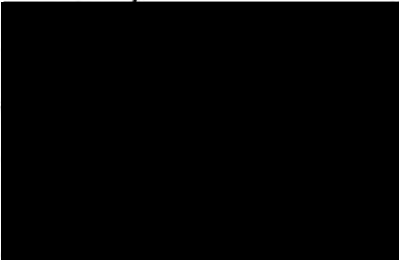
The sports equipment has been invaluable in the ability for our staff to take the young people outside, fresh air & activity.

The printer enables our staff to print documents more cheaply than the old printer, which was costing considerably more to maintain.

Use additional pages if necessary)  
Continued over page

Two authorised signatories to complete the details below:

Date: 30/8/23  
First contact name: Jeannette Adams  
Signature: J Adams  
Position: Sec/Treasurer  
Phone:   
Email:   
Address: 

Date: 30/08/2023  
Second contact:  
Signature:   
Position: Chairperson  
Phone:   
Email:   
Address: 

Return to:

**Governance Team**  
Waimakariri District Council  
Private Bag 1005 Rangiora 7440

OR

[com.board@wmk.govt.nz](mailto:com.board@wmk.govt.nz)



Com Bdr

Hi Rachel,

Here is the summary of your order, please check the details.

Please note, that some items from your order may be sent from separate stores. You will receive an email when your items have been processed and are on their way.

**Order number**  
22656476

**Order date**  
06 June 2023

**Order summary & tax invoice**

Sold & shipped by The Warehouse, New Zealand

Milazo Tour Helmet White 55-58cm **\$40.00**  
Qty: 2  
Item No: R2592213  
Pickup in 2-4 business days

Milazo Tour Helmet Black 58-61cm **\$36.00**  
Qty: 2  
Item No: R2492688  
Today

Subtotal **\$76.00**  
Delivery **FREE**  
Click & Collect - FREE  
Includes GST of **\$9.92**  
**Total** **\$76.00**  
GST number 41-482-354

**Payment**

**VISA** Credit card

**Click & Collect information**

To be collected by  
Rachel Hanover-O'Connor

# noel leeming

TAX INVOICE GST REG. NO. 41-482-354  
09/06/23 11:13:13 Rangiora  
Phone No.: 0800 444 488 04:03:0009  
S/Person.: 30470 Invoice: 153503503  
Salesperson : MATTHEW O  
===== SALE =====

R Adams  
177 Flaxton Rd  
RD 1 07691  
Kaiapoi  
Mob: 027 505 8099

209935	EPSON ECOTANK ET-2810 AIO PRNT				
1 @ \$	379.00	15.0%	\$	379.00	
Offer discount			\$	-60.93	

190432	HP INK 67XL BLACK (240 PGS)				
1 @ \$	44.99	15.0%	\$	44.99	
Offer discount			\$	-1.05	

Total Sale : \$ 362.01

Charge A/C 000918101 \$ 362.01  
Charge to Farmlands Co-operative Society

Charge Given : \$ 0.00

PRICES INCLUDE G.S.T. AT RATE SHOWN



Thank you for shopping at Noel Leeming.

Hi Rachel,

Here is the summary of your order, please check the details.


Please note, that some items from your order may be sent from separate stores. You will receive an email when your items have been processed and are on their way.

**Order number**  
22656501

**Order date**  
06 June 2023

### Order summary & tax invoice

Sold & shipped by Hello Easy Shopper, New Zealand

	HES SILVER Capo Guitar Aluminium Alloy Musical Instrument Accessories	<b>\$5.51</b>
	Qty: 1	
	Item No: M9871213	
	13 - 15 business days	

Subtotal	\$5.51
Delivery	\$6.00
Hello Easy Shopper Delivery - \$6.00	
Includes GST of	\$1.50
<b>Total</b>	<b>\$11.51</b>
GST number	41-482-354

### Payment

**VISA** Credit card

### Delivery information

Rachei Hanover-O'Connor  
5 Strathfield Avenue, Dallington, Christchurch 8061

Thank you for shopping with us.

The Warehouse Team



The Warehouse

Rangiora, 11 High Street

Rangiora

Phone: (03)313-0414

thewarehouse.co.nz

Till: 180S4

The Warehouse

Rangiora, 11 High Street

Rangiora

Phone: (03)313-0414

thewarehouse.co.nz

Till: 180S2

Invoice GST # 41-482-354

: 68541 SP:Neema 21-Aug-23 1:28pm

Essee Ultimate Assorted Colours Assorted 14021001747 \$15.00

Essee Match Soccer Ball Assorted Size 5 14021000597 \$26.00

Essee Bike Floor Pump 10070026343 \$24.00

Total \$65.00
includes GST of \$8.48
EFTPOS VISA \$65.00

TWL Rangiora
11 High St

\*-----EFTPOS-----\*
TERMINAL 0014
21 Aug 23 13:28 CREDIT
VISA ICC CONTACT
AID A0000000031010
APP LABEL Visa
CARD \*\*\*\*\*2662
PAN SEQ Number 02
AUTHORISATION 667351
REFERENCE 508045
PURCHASE NZD65.00
TOTAL NZD65.00

APPROVED

PIN VERIFIED

Tax Invoice GST # 41-482-354
OK: 7097 SP:Matt 17-May-23 9:28am

Living & Co Hand Mixer 400W 9400994780857 \$39.00

Living & Co Heavy Gauge Non Stick Springform Cake Tin R 9401063091140 \$14.00

Total \$53.00
includes GST of \$5.91
EFTPOS VISA \$53.00

TWL Rangiora
11 High St

\*-----EFTPOS-----\*
TERMINAL 0009
17 May 23 09:27
VISA Contactless
AID A0000000031010
APP LABEL Visa
CARD \*\*\*\*\*4360
PAN SEQ Number 01
AUTHORISATION 570115
REFERENCE 208639
PURCHASE NZD53.00
TOTAL NZD53.00

APPROVED

NO CARDHOLDER VERIFICATION

\*-----\*
CUSTOMER COPY

PLEASE RETAIN
FOR YOUR RECORDS



\*\*\*\*\*
Buy online at www.thewarehouse.co.nz
\*\*\*\*\*

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TELL US HOW WE DID TODAY
Give your feedback at
www.thewarehouse.co.nz/feedback
survey code 180S47097
Full details at www.thewarehouse.co.nz

\*\*\*\*\*
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FREE in The Warehouse app today
www.thewarehouse.co.nz/marketclub
\*\*\*\*\*

PLEASE KEEP THIS DOCKET AS PROOF OF PURCHASE

Total units sold: 2

CUSTOMER

GOVERNANCE

# Kaiapoi-Tuahiwi Community Board

## Accountability Form for 2022/2023

### Discretionary Grant Recipients

For funding provided during the period July 2022 – June 2023

This form is to tell the Board what you spent the money on.

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete when the project is completed and return within three months after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publicly available.

Name of group: All Together Kaiapoi

Date: 19 June 2023 Amount allocated: \$ 500.00

Purpose for grant: Purchase of corflute signs to promote the 'Celebrate Matariki in Kaiapoi' event.  
Please give details of how money was spent:

<u>Schnurbart Design &amp; Publishing Ltd.</u>	\$ <u>500.00</u>
<u>4 x 1200 x 900 corflutes</u>	\$ _____
<u>6 x 900 x 600 corflutes</u>	\$ _____

Describe the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted:

All Together Kaiapoi was able to purchase corflute signs to advertise and promote our 'Celebrate Matariki in Kaiapoi' event throughout Kaiapoi and the wider area.

The event was a huge success and the feedback has been overwhelmingly positive. A true family friendly event in Kaiapoi that attracted an audience of approximately 10,000 people. Without a doubt, Kaiapoi was absolutely buzzing! As well as being a successful event, the offshoot was the impact it had on our local economy. Many of the businesses in Kaiapoi traded exceptionally well prior, during and after the event. It was fabulous to see so many people from outside of Kaiapoi there on the night too. 'Celebrate Matariki in Kaiapoi' brought people together from all over Canterbury which we were absolutely thrilled about. From one event, thousands of people benefited; the audience, the food vendors, the stall holders, the local businesses, and the entertainment providers.

Thank you Kaiapoi – Tuahiwi Community Board for supporting this amazing event for Kaiapoi.

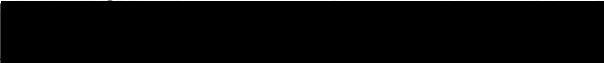
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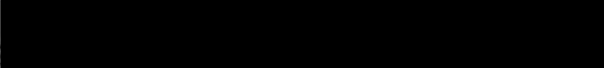
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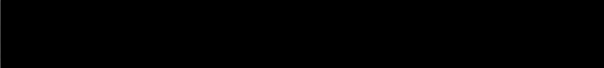
First contact name: Linda Dunbar

Signature: *Linda Dunbar*

Position: Project Co-ordinator

Phone: 

Email: 

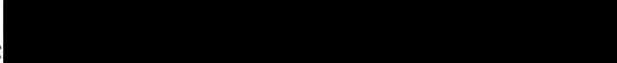
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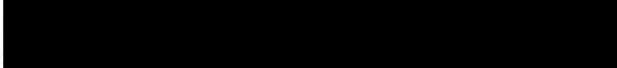
Date: 14.8.2023

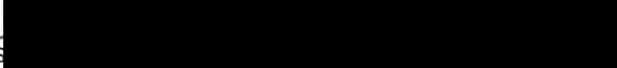
Second contact: Kath Adams

Signature: *Kath Adams*

Position: Treasurer

Phone: 

Email: 

Address: 

**Return to:**

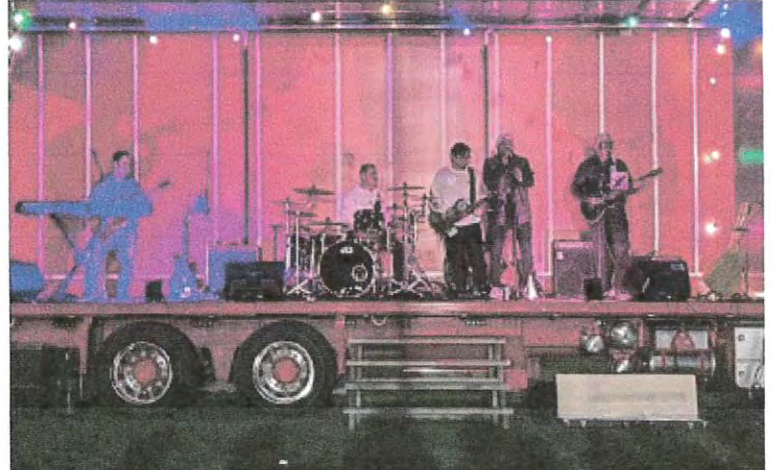
**Governance Team**

Waimakariri District Council  
Private Bag 1005 Rangiora 7440

OR

com.board@wmk.govt.nz







# TAX INVOICE

All Together Kaiapoi

Invoice Date  
22 Jun 2023

Schnurrbart Design &  
Publishing Limited  
41 Woodside Road  
Oxford 7430

Invoice Number  
INV-8325

Reference  
Matariki Signage

GST Number  
125-068-944

*Project Funds*

*Celebrate Matariki in Kaiapoi*

Description	Quantity	Unit Price	Amount NZD
4 x 1220x900 corflute signs	4.00	65.00	260.00
6 x 900x600 corflute signs	6.00	35.00	210.00
sign time - no charge			
		Subtotal	470.00
		TOTAL GST 15%	70.50
		<b>TOTAL NZD</b>	<b>540.50</b>

## Due Date: 29 Jun 2023

Internet banking payments may be made to:  
Schnurrbart Design & Publishing Ltd ANZ 06-0869-0869351-00.  
Please quote your company name or personal name as a reference

*paid 26.6.23  
ref # 47972224*

Thank you for your business.

Please pay by the due date.

Overdue accounts may be passed to a debt collection agency. All fees and charges incurred due to non- or late-payment are fully recoverable from you and will be added to your total debt.

By accepting our products or services you are deemed to have accepted our payment terms.

We reserve the right to forward your overdue account to a debt collection company and register the debt with the credit agencies.

## PAYMENT ADVICE

To: Schnurrbart Design & Publishing Limited  
41 Woodside Road  
Oxford 7430

Customer All Together Kaiapoi  
Invoice Number INV-8325  
Amount Due 540.50  
Due Date 29 Jun 2023  
Amount Enclosed

Enter the amount you are paying above

## GOVERNANCE

## Kaiapoi-Tuahiwi Community Board

# Accountability Form for 2023/2024

## Discretionary Grant Recipients

For funding provided during the period July 2023 – June 2024

This form is to tell the Board what you spent the money on.

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete this form and return within 20 days after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project and permission to utilise the photos on its Facebook page, the Council's website and other social media. The information provided will be used in a report to the Board that will be publicly available.

Name of group: Cure Boating Club

Date: 18 August 2023

Amount allocated: \$ 575 incl GST

Purpose for grant: Purchase of wood finish for veranda and deck and egress off stop bank.

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

Guthrey Bowron voucher \$ 575 incl GST

\$ \_\_\_\_\_

\$ \_\_\_\_\_

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

The funds have been spent in purchase of a voucher from Guthrey Bowron Rangiora to supply product to complete the project.

Completion of the deck cladding project (veranda/deck plus egress on stop bank) for which the funds were requested was held up. Please see attached, along with a copy of the voucher.

(Use additional pages if necessary)

Permission to use photos on the Board's Facebook page, the Council's website and other social media:  Yes  No

Continued over page

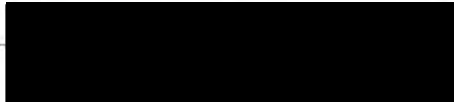
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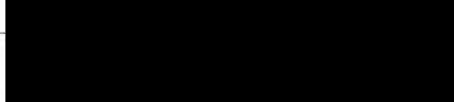
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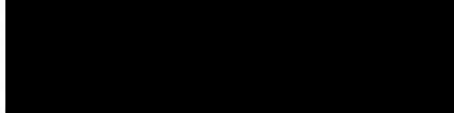
First contact name: Catherine Kappelle

Signature: 

Position: Club committee

Phone: 

Email: 

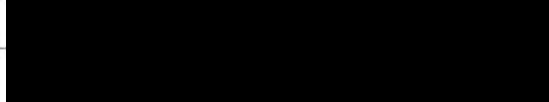
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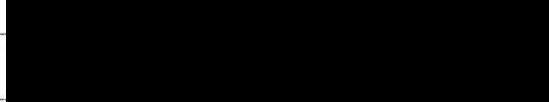
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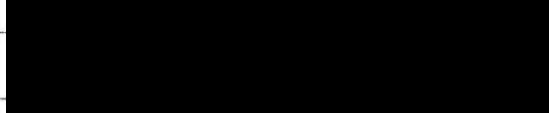
Second contact: Loren Miodini

Signature: 

Position: vet precinct

Phone: 

Email: 

Address: 

**Return to:**

**Governance Team**

Waimakariri District Council  
Private Bag 1005  
Rangiora 7440

OR

IM@wmk.govt.nz

The deck and veranda flooring area was finally completed in late May, too late for any preparation or staining of that part of the work the before winter. This was much later than planned due to funds running out before our contractor had laid all of the deck area. Volunteers then had to finish the job after the end of the competitive rowing season.

At this point a serious swallow roosting problem on the linear heat detection cable (fire alarm) running under the eaves of the veranda must now be addressed before anything further on the river side of the build can be completed.

No progress has been made to complete the stop bank egress, again to due to lack of funds.

The club, however, remains totally committed to completion of the building and recognises the added value it brings to the community. Guthrie Bowron Rangiora will supply product as per the voucher purchased with the grant funds, a copy of which is also attached.

We apologise that we've been unable to progress as quickly as anticipated.

**GB** Gift Voucher

Voucher No. 4065

This Gift Voucher is invalid unless signed by the Guthrie Bowron issuing store. Voucher is valid for 12 months from date of issue.

To: Cure Boating Club. From: Guthrie Bowron.

This Gift Voucher may be exchanged for goods to the value of  
in words Five Hundred & Seventy five dollars \$ 575.00.  
on presentation at any Guthrie Bowron store in New Zealand

Date of issue: 18, 8, 23 Date of expiry: 18, 8, 24 Store: Rangiora. Signed for store: Rangiora