

MINUTES OF THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD VIRTUALLY VIA ZOOM ON WEDNESDAY 13 APRIL 2022 AT 7.00PM.

PRESENT:

J Gerard (Chairperson), D Lundy (Deputy Chairperson), K Barnett, R Brine, M Clarke, M Fleming, J Goldsworthy, M Harris, S Lewis, J Ward, A Wells and P Williams.

IN ATTENDANCE

T Tierney (Manager Planning and Regulation), K LaValley (Project Delivery Manager), G Stephens (Green Space Design and Planning Team Leader), V Thompson (Business and Centres Advisor), S Binder (Transportation Engineer), T Stableford (Greenspace Landscape Architect), T Kunkel (Governance Team Leader) and E Stubbs (Governance Support Officer).

1. APOLOGIES

There were no apologies.

2. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3. CONFIRMATION OF MINUTES

3.1. Minutes of the Rangiora-Ashley Community Board – 9 March 2022

Moved: P Williams Seconded: D Lundy

THAT the Rangiora-Ashley Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 9 March 2022.

CARRIED

3.2. Matters Arising

K Barnett asked if there had been an update on her request for consideration of a bilingual name for the Millton Reserve. In addition she enquired whether mana whenua were involved in the selection of indigenous plants for the development. T Kunkel undertook to follow –up with the Greenspace Team.

4. DEPUTATIONS AND PRESENTATIONS

Nil.

5. ADJOURNED BUSINESS

Nil.

6. REPORTS

6.1. Town Centre Lighting Concepts and Themes for Rangiora and Kaiapoi – V Thompson (Business and Centres Advisor)

V Thompson spoke to the report noting the purpose was to seek the Board's endorsement of the Town Centre Lighting Concepts and Themes for Rangiora. She explained that the designs were created by Kevin Cawley of Total Lighting Ltd, who was selected by the Town Centre Lighting Feature Working Group as the preferred consultant. The concepts and themes would guide future town centre lighting decisions from a design and funding point of view. It would also provide business and property owners with a design guide if they were looking at upgrading their own stores and properties. She noted that the budgets were currently out of date and would be subject to review when the Council looked at progressing with the lighting upgrades.

In response to questions from P Williams, V Thompson explained that hardware costs was estimate of just over \$1 million, and as the budget in the 2021/31 Long Term Plan was set at \$750,000, there was currently a shortfall of approximately \$250,000. It was expected that there would also be other costs involved, such as consultant fees and cabling. The design was aspirational and there would be opportunities to pick and choose from the options offered.

M Fleming asked if the current lighting foundations could be used for the upgrade. V Thompson commented capacity upgrades may be required to achieve the desired look and feel of the warm glow at street level.

Moved: M Clarke

Seconded: A Wells

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 220223025061.
- (b) **Notes** the appointment of Kevin Cawley from Total Lighting Ltd as the preferred lighting design consultant selected by the Town Centre Feature Lighting Working Group to create feature lighting design concepts for the Rangiora and Kaiapoi town centres.
- (c) **Notes** the lighting concept designs for Rangiora and Kaiapoi had been included as attachments (i) and (ii) to the report in the agenda.
- (d) **Notes** the estimate lighting budgets included in the concept designs were out of date and were subject to future review when implementing any lighting recommendations from the concept designs.
- (e) **Endorses** the town centre lighting concept designs for Rangiora.

AND

- (f) **Recommends** that the Council approve the lighting concept designs as a general approach to future town centre lighting upgrades in Rangiora.

CARRIED

A Wells commented that he had been impressed by K Cawley's design and believed the design was reasonable in terms of budget. J Ward had also been impressed with the consultant and believed he would get great result for the best value.

J Gerard reflected on the poor experience the Council previously had with the lighting design on High Street and hoped this would be an improvement.

D Lundy requested that the Board be made aware promptly of any issues arising with the lighting upgrades so similar problems would not be experienced as last time.

P Williams commented on the large cost to install cabling and supported D Lundy's comments regarding keeping a tight control on any upgrades in the future.

6.2. **Request for Time-Restricted Parking at Rangiora Borough School – S Binder (Transportation Engineer)**

S Binder provided some context to the report which had been initiated following a discussion with the Rangiora Borough School regarding the longstanding issue of parents' double parking on Church Street at the start and end of the school day. Providing kerbside space would reduce the need for double parking and help create a modal separation of vehicle drop-off / pickup on Church Street and foot and cycle movements on King Street.

K Barnett questioned why the Board was being consulted so late in the process when decisions had already been made. S Binder commented that in this instance there had not been any contextual issues that would need to be raised with the Board. K Barnett noted the wide variety of Church Street users including Dudley Park swimming pool and various sports fields as well as residents.

Moved: K Barnett

Seconded: M Fleming

THAT the Rangiora-Ashley Community Board:

(a) **Receives** Report No. 220324044049;

AND

RECOMMENDS that the District Planning and Regulation Committee:

(b) **Approves** establishment of a limited (8:00-9:00am and 2:30-3:30pm school days only) 5-minute parking restriction (P5) on the east side of Church Street north of the mid-block pedestrian crossing for a length of 18 metres.

(c) **Approves** modification of the existing 24-hour P5 loading zone on the east side of Church Street to be limited (8:00-9:00am and 2:30-3:30pm Wednesday school days only).

(d) **Circulates** this report to Utilities and Roading Committee for information.

CARRIED

K Barnett thanked the staff for working with the school on the issue. The feedback she had received was that the changes were desperately needed. She noted the restriction to school times and commented that Church Street was very busy with a multitude of activities and so it was important to consider all road users. She believed staff had made the correct recommendation in this case.

M Fleming concurred that it was a perfectly logical solution.

6.3. **Request for Bus Stop Extension, Ashley Street north of High Street – S Binder (Transportation Engineer)**

This item was withdrawn at the request of the Roading and Transport Team.

6.4. **Request for P5 Parking Restrictions outside Rangiora Post Shop – S Binder (Transportation Engineer)**

S Binder commented that there had been a request for parking restrictions outside the Post Shop. The staff recommendation was that the existing parking supply was working reasonably well and that parking time restrictions should therefore remain unchanged.

Moved: M Fleming

Seconded: D Lundy

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 220128010530.
- (b) **Notes** that given the existing parking supply, both on-street and off-street, as well as turnover and demand for the Post Shop, the existing parking time restrictions on High Street would remain unchanged.

CARRIED

M Fleming noted that she had previously raised the issue due to concerns about accessibility, however, she agreed that the installation of the automatic door at the back of the Post Shop had improved accessibility options and as such supported the time restrictions remaining unchanged.

D Lundy commented that it was a logical report with a fair conclusion.

K Barnett believed the correct decision had been made, however reiterated her request for staff to consult earlier with the Board on these matters.

6.5. **Road Naming – 263 Barkers Road, Loburn – S Morrow (Rates Officer Property Specialist)**

J Gerard noted that the Council's Rates Officer Property Specialist, S Morrow, was not present at the meeting. He therefore took the report as read

J Gerard noted that the developer had put forward the name Fox Lane. This was the developers surname and no alternative name had been provided if Fox was not deemed appropriate. However, according to the report, the name put forward by the developer was similar to an existing road name in the Kaiapoi-Tuahiwi Community Board area. The Council's Road Naming Policy stated that no two roads could have similar sounding names in the district. He therefore did not support the proposed name of Fox Lane

D Lundy commented that while he had sympathy for the developer, he was also concerned about the duplication of the name Fox. He suggested Richmond Lane was an appropriate alternative and provided some historical context to the name. He explained that in 1878 Mr Barker's farm on Barkers Road was named Richmond Hill, and that Mr Barker had donated two acres of land for the Loburn School.

Moved: D Lundy

Seconded: K Barnett

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 220331048559.
- (b) **Approves** the following road name for the private Right of Way created as part of the subdivision of 263 Barkers Road, Loburn.
 - 1. Richmond Lane (Private)
- (c) **Notes** the Community Board may replace any proposed names with a name of its choice.

CARRIED

K Barnett believed the Richmond Lane alternative was a lovely tie-in to the name of the original farm for the subdivision.

J Gerard supported the proposal and commented the Board's local knowledge of the area had worked towards a good outcome.

6.6. **Townsend Road Reserve Development – T Stableford (Landscape Architect)**

T Stableford introduced the report which requested approval for the Council to proceed with public consultation on the proposed Concept Plan for Townsend Road Reserve. The consultation would be carried out with residents in the surrounding area and reported back to the students of Te Matauru School. The feedback as well as the amended proposed Concept Plan would be brought back to the Board for final approval.

M Fleming questioned if the Waimakariri Access Group could be involved in consultation. T Stableford agreed their input could be sought.

Moved: P Williams

Seconded: R Brine

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. TRIM 220331048618.
- (b) **Notes** that there was currently \$350,000 allocated to the development of Townsend Road Reserve, from the Land Development – Neighbourhood budget.
- (c) **Approves** public consultation be carried out on the Townsend Road Reserve Concept Plan, shown in attachments ii and iii (Reserve and Playground) (TRIM 220331049151 and 220331049150) for the development of Townsend Road Reserve.
- (d) **Notes** that the Utilities and Roading Department were still finalising the exact location of the cycle path linkage to Pentecost Road.
- (e) **Approves** Greenspace staff's discretion to relocate the cycle path linkage within the Concept Plan prior to consultation if required based on feedback from the Utilities and Roading Department.

- (f) **Notes** that following consultation staff would present a revised Concept Plan to the Board for approval, which would take in to account consultation feedback and the current construction costs which currently had a high level of unpredictability. The report would include any major changes in the scope of the project as a result feedback received or changes to costing overruns.

CARRIED

P Williams believed it was important for the children of the new subdivision to have a play area and R Brine concurred.

D Lundy supported the consultation with the younger members of the district.

6.7. **Application to the Rangiora-Ashley Community Board's 2021/22 Discretionary Grant Fund – K Rabe (Governance Advisor)**

T Kunkel introduced the three applications. In terms of the Muscular Dystrophy Association application she commented that although the good work that the Association was doing in not in dispute, the Board may wish to request further clarification on what the funds were to be used for. The application stated that the funding would reduce the burden of funding wider operational expenses such as wages, which the Board do not usually fund.

Moved: S Lewis

Seconded: J Gerard

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 220228026889.
- (b) **Approves** a grant of \$496 to the Rangiora Cricket Club towards the purchase of new cricket balls.

CARRIED

Moved: P Williams

Seconded: S Lewis

- (c) **Lays** the grant application of the South Island (Te Waipounamu) Branch of the Muscular Dystrophy Association of New Zealand Inc on the table until further information was received on what the funds were to be used for.

CARRIED

P Williams requested that further information regarding Discretionary Grant criteria be provided to the Muscular Dystrophy Association.

Moved: K Barnett

Seconded: D Lundy

- (d) **Approves** a grant of \$665 to the Cust and District Historical Records Society Inc. towards printing and scanning of booklets.

CARRIED

K Barnett commented that the volunteers of the Cust Museum were a conscientious group which carried out an amazing amount of work, noting that the booklet would only deteriorate further if not scanned.

D Lundy commented positively on the museum and encouraged Board members to visit.

J Gerard supported the motion and commented it was similar to a grant the Board approved for the Rangiora Early Records Society.

6.8. **Ratification of the Rangiora-Ashley Community Board's submission to the Waimakariri District Council and Environment Canterbury's Draft 2022/23 Annual Plans – K Rabe (Governance Advisor)**

Moved: J Gerard Seconded: D Lundy

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 220322042309.
- (b) **Retrospectively ratifies** its submission to the Waimakariri District Council Draft Annual Plan 2022/23 (Trim Ref: 220317038788).
- (c) **Retrospectively ratifies** its submission to Environmental Canterbury's Draft Annual Plan 2022/23 (Trim Ref: 220322042316).

CARRIED

7. **CORRESPONDENCE**

- 7.1. **Forestdale Wetland – Fencing and weed management update (Trim. 220331048695).**
- 7.2. **Alfred Street (Farmers) Carpark – Percival Street Access (Trim. 220127009887).**
- 7.3. **Rural Recycling Drop-off Facilities North of the Ashley River (Trim. 220322042490).**
- 7.4. **Waimakariri Bahá'í Community Planting (Trim. 220317039166).**

Moved: K Barnett Seconded: M Harris

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the information in items 7.1 to 7.4.

CARRIED

8. **CHAIRPERSON'S REPORT**

8.1. **Chair's Diary for April 2022**

Moved: J Gerard Seconded: D Lundy

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 220405051011.

CARRIED

9. **MATTERS FOR INFORMATION**

- 9.1. **Oxford-Ohoka Community Board Meeting Minutes 2 March 2022 (Trim 220304031200)**

- 9.2. Woodend-Sefton Community Board Meeting Minutes 14 March 2022 (Trim 220308032926)
- 9.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 21 March 2022 (Trim 22032804547)
- 9.4. Health Safety and Wellbeing Report March 2022 – Report to Council Meeting 1 March 2022 – Circulates to all Boards.
- 9.5. Libraries Update – Report to Community and Recreation Committee Meeting 15 March 2022 – Circulates to all Boards.
- 9.6. Fill and Connection of Oxford Road Water Race R3N-1 to Stormwater System Proposal – Report to Utilities and Roading Committee Meeting 22 March 2022 – Circulates to the Rangiora-Ashley Community Board.

PUBLIC EXCLUDED REPORTS

- 9.7. Award of Contract 21/26 Wiltshire to Green Stormwater Upgrade Stages 1 – Report to Management Team Meeting 7 March 2022 – Circulates to the Rangiora-Ashley Community Board.

Moved: J Ward

Seconded: J Goldsworthy

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items 9.1 to 10.6.
- (b) **Receives** the public excluded information in Item 9.7, which would remain public excluded and was circulated separately.

CARRIED

10. MEMBERS' INFORMATION EXCHANGE

P Williams

- Attended a number of sessions regarding gravel roads. Argillite trials were proving successful and the material may have been found in another location for cheaper cartage. It was important to re-metal and roll roads at the same time for repairs to be effective.
- A number of drainage issues currently being investigated and difficultly maintaining crews with need for Covid-19 isolations.
- Commented that the asbestos water pipe concerns raised recently may not be as significant as suggested as there was only an issue if the pipe was dry – but the water pipes were always wet. The pipes of concern were on the replacement schedule.

J Ward

- Chaired Audit and Risk meeting.
- Attended a meeting regarding ECan 2022/23 Annual Plan which had been out for consultation.
- Attended the Bank NZ Divestment Committee meeting.
- Attended the Airfield Advisory Group meeting – security cameras were now in place.
- Attended a variety of briefings including Future for Local Government and Annual Plan. The Future for Local Government material was still confidential.
- Attended a Greater Christchurch Partnership meeting.
- Attended a meeting with Te Maire Tau regarding development contributions.
- Attended a Town Centre Promotions meeting. They were looking at moving forward with hosting events and promoting the “shop local” message.

A Wells

- Busy with P Williams investigating rural roads, noted high volume of activity on community social pages with residents unhappy with the state of gravel roads.

S Lewis

- Attended Squadron 88 Annual General Meeting, their gratitude toward the Council's support was noted.
- Commented that there was a lot of theft in the Rangiora area.

M Fleming

- Assisted member of the public to make contact with Greenspace Team regarding offer for donation of a seat in Dudley Park.

M Clarke

- Noted improvements to footpath and road on Durham Street, the process was being well handled. Had explained need for improvements to member of the public concerned about ratepayer spending.
- Commented on slowness of progress at Rangiora Health Hub. Canterbury Health were carrying out the demolition, Healthlink South were carrying out the build. Commented on the need for transparency regarding the plans for the new build.

R Brine

- Commented on the good work of staff keeping the transfer station running under challenging Covid-19 isolation requirements.
- Covid-19 was also making it difficult to maintain staffing requirements at the district pools. Early closures were being used to assist with staffing levels.
- Attended the Kate Valley Joint Committee meeting.
- Attended the Joint Standing Committee on waste noting that there had been a misunderstanding regarding holdover of funds. There was a need for a more regional approach to waste minimisation practices including involvement of ECan.
- Raised issue at the Coldstream Road hockey turf which was filling with debris. Staff were looking into potential solutions and currently using water blasters to remove debris embedded in false grass.

K Barnett

- Noted that the Annual Plan hearings would be via Zoom.
- Scooter trial had been extended for another year. There had been a few complaints and the 'n-go' zone through High Street would remain.
- Commented on the recent proliferation of Boy Racers in the Cust area. The dangerous driving and mess left on roads from burnouts were a concern to local residents. There was a poor response to callouts as the two local police in the area were already under-resourced. There did not appear to be an easy way forward. It was suggested that car impoundments should be publicised as a form of deterrent.

D Lundy

- Thanked P Williams and A Wells for their work on local roads, suggested the drainage network beside roads also needed to be addressed to help reduce problems.
- Noted upcoming upgrade to Loburn Reserve Hall including heating and paint.

The Chair raised the recently scheduled ANZAC Day Services. It was agreed that K Barnett would attend the Cust Service at 9.30am, D Lundy would attend the Rangiora High School service at 9.30am and J Gerard to attend the Rangiora Cenotaph Service at 11.30am.

11. CONSULTATION PROJECTS

11.1. Migrant Experiences

<https://letstalk.waimakariri.govt.nz/migrant-experiences>

The Board noted the consultation project.

12. BOARD FUNDING UPDATE

12.1. Board Discretionary Grant

Balance as at 31 March 2022: \$11,708.

12.2. General Landscaping Fund

Carryover from 2020/21: \$1,580.

Allocation for 2021/22: \$25,430.

Balance as at 31 March 2022: \$27,010.

The Board noted the funding updates.

13. MEDIA ITEMS

Nil.

14. QUESTIONS UNDER STANDING ORDERS

Nil.

15. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 11 May 2022.

Workshop (8.00pm – 8.46pm)

- *Belgrove Development frontage along Kippenberger Avenue – K LaValley (Project Delivery Manager), G Stephens (Design and Planning Team Leader) and S Binder (Transport Engineer)*

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 8.46PM.

CONFIRMED



J Gerard Chairperson

11 May 2022