

**MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD HELD IN THE OHOKA HALL, MILL ROAD, OHOKA ON WEDNESDAY 15 FEBRUARY 2023 AT 7PM.**

**PRESENT**

T Robson (Chairperson), S Barkle (Deputy Chairperson), M Brown, T Fulton, N Mealings, P Merrifield and M Wilson.

**IN ATTENDANCE**

G Cleary (General Manager Utilities and Roading), A Mace-Cochrane (Transportation Engineer), K Nutbrown (Communications and Engagement Advisor), K Rabe (Governance Advisor) and C Fowler-Jenkins (Governance Support Officer)

**1. APOLOGIES**

Moved: N Mealings

Seconded: P Merrifield

**THAT** an apology for absence be received and sustained from R Harpur.

**CARRIED**

**2. PUBLIC FORUM**

**J Ensor (Mandeville Residents Association Committee)**

J Ensor noted that he was the independent chairperson of the Mandeville Residents Association Committee which was not the Mandeville Residents Association. They had six hundred people that lived in the area and a large ratepayer base. He explained that ratepayers believed the Mandeville Sports Club Board meetings should be open to the public, as the Council or Board meetings. They believed as ratepayers contribute \$100,000 via a grant made by the Council, to the Mandeville Sports Club operations, that they should have the opportunity to see and hear what happens. J Ensor stated that their Association believed that one Council representative was insufficient and requested that the Board lobby for the including of a Board member to attend the meetings.

T Fulton confirmed that Mandeville Sports Centre received a \$100,000 annual operating grant for its fields and grounds. The sports center was owned by the Mandeville Sports Club, which was completely independent both operationally and financially from Council. J Ensor stressed that the \$100,000 was ratepayer money and therefore believed that there should be better representation for the ratepayers.

S Barkle noted that N Mealings was both a Community Board member and a Councillor. She believed the Board did not have the ability to dictate to and independent sports club who and how many members should be on the Sports Club Board.

N Mealings asked what the expected difference would be by including a Board Member on the sports Board. The fact that the Mandeville Sports Club leased the grounds from the Council, had no bearing on the running and management of the Club. J Ensor replied that the residents believed that if there were two 'Council' representatives there it more opportunity for community engagement and for allowing the meetings to be open.

The Chairperson thanked J Ensor for his presentation even though the Board were unable to assist him in this instance, given the Board had no influence on an independent entity.

### 3. **CONFLICTS OF INTEREST**

Item 7.1(n) – M Brown declared a conflict of interest as he was the Chairperson of the West Eyreton, Summerhill Pontyz Road Advisory Group went representation for this Group was discussed.

### 4. **CONFIRMATION OF MINUTES**

#### 4.1. **Minutes of the Oxford-Ohoka Community Board – 7 December 2022**

Moved: T Fulton                      Seconded: P Merrifield

**THAT** the Oxford-Ohoka Community Board:

- (a) **Confirms** the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 7 December 2022, as a true and accurate record.

**CARRIED**

#### 4.2. **Matters Arising**

K Rabe reminded the Board that there was a query regarding the Application for funding from West Eyreton School at the previous meeting. She noted that she had contacted the Principal of West Eyreton School, who confirmed that the grant would be a retrospect payment. K Rabe explained that as the criteria for funding did not allow retrospective payments the Board was regretful that it would need to decline the grant.

#### 4.3. **Notes of the Oxford-Ohoka Community Board Workshop – 7 December 2022**

Moved: N Mealings                      Seconded: M Wilson

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** the notes of the Oxford-Ohoka Community Board Workshop held on 7 December 2022.

**CARRIED**

### 5. **DEPUTATIONS AND PRESENTATIONS**

Nil.

### 6. **ADJOURNED BUSINESS**

Nil.

## 7. REPORTS

### 7.1. Appointments to Advisory Groups and Outside Organisations – Kay Rabe (Governance Advisor)

Moved: T Robson

Seconded: M Brown

**THAT** the Oxford-Ohoka Community Board:

- (a) **Decided** to adjourn the Board meeting at 7:19pm to go into a workshop to discuss representation on outside groups.

**CARRIED**

Moved: T Robson

Seconded: P Merrifield

The Chairperson acknowledged that two members were interested in being the Board's representative for the Waimakariri Health Advisory Group, therefore the Board would move recommendation (c) separately.

**THAT** the Oxford-Ohoka Community Board:

- (a) **Decided** that the meeting be reconvened at 7:33pm.

**CARRIED**

Moved: T Robson

Seconded: T Fulton

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 221103191870.
- (b) **Approves** the appointment of Board Member T Fulton as a Board representative and liaison person, to the North Canterbury Neighbourhood Support.
- (d) **Approves** the appointment of Board Member R Harpur as a Board representative and liaison person, to Grey Power North Canterbury Group.
- (e) **Approves** the appointment of Board Member R Harpur as a Board representative and liaison person, to the Waimakariri Access Group.
- (f) **Approves** the appointment of Board Member P Merrifield as a Board representative and liaison person, to the Oxford Historical Records Society Inc. Committee.
- (g) **Approves** the appointment of Board Member M Brown as a Board representative and liaison person, to the Oxford Promotions Action Committee.
- (h) **Approves** the appointment of Board Member M Wilson as a Board representative and liaison person, to the Ohoka Residents' Association.
- (i) **Approves** the appointment of Board Member N Mealings as a Board representative and liaison person, to Ohoka Domain Advisory Group.
- (j) **Approves** the appointment of Board Member T Robson as Board representative and liaison person, to the Ashley Gorge Advisory Group.
- (k) **Approves** the appointment of Board Members T Robson and T Fulton as Board representatives and liaison persons, to the Pearson Park Advisory Group.
- (l) **Endorses** the appointment of Niki Mealings as the Council and Board representative and liaison person, to the Mandeville Sports Centre.
- (m) **Approves** the appointment of Board Member P Merrifield as Board

representative and liaison person, to the Ashley River Water Supply Scheme.

- (n) **Approves** the appointment of Board Member S Barkle as Board representative and liaison person to the Water Race Advisory Group.
- (o) **Approves** the appointment of Board Member P Merrifield as Board representative and liaison person, to the West Eyreton, Summerhill, Pontyz Road Advisory Group.
- (p) **Approves** the appointment of Board Member R Harpur and S Barkle as Board representatives and liaison persons, to the Ohoka Rural Drainage Advisory Group.
- (q) **Approves** the appointment of Board Member M Brown as a Board representative and liaison person, to the Oxford Rural Drainage Advisory Group.

**CARRIED**

T Robson requested each of the interested parties, S Barkle and M Wilson to state why they would like to be the Board representative prior to the Board voting on the matter.

S Barkle stated that she had been involved with the Group for three years and had been part of a working group within the Advisory Group working towards identifying gaps in the system and it had taken time to establish connections and relationships and how to positively move forward. The Group had many members with health backgrounds and believed she had a lot to offer due to her interest in the health sector. It was a passion of hers to see the area and community grow, and to achieve that the health options needed to be improved and this included the Oxford Hospital and the services provided. There was a big drive and focus with the Group having a vision of what was required to bring more GPs in to the district. She was excited about the strategic planning and was looking forward to getting what they had been working on into fruition.

M Wilson stated that strategic planning was one of her strengths. Her passion was improving the health system and coming from her experience with the health system and knowing where the gaps were. She had worked in a pastoral care role for three years, and prior to that worked alongside families of critically ill people and is on the drug and Alcohol Harm Prevention Steering Group. Her connections through these and other groups she belonged to would be of benefit to the Advisory Group. She was aware of the needs that existed in rural communities and those that struggle to access public health. She believed the community needed people at the table that were going to be strong and stand up for the needs of the area.

T Robson then called for nominations for a representative on the Waimakariri Health Advisory Group.

Moved: T Robson

Seconded: M Brown

Nominates S Barkle as the representative on the Waimakariri Health Advisory Group.

Moved: P Merrifield

Seconded: T Fulton

Nominates M Wilson as the representative on the Waimakariri Health Advisory Group.

The results of the votes were as follows:

S Barkle (3)

M Wilson (4)

Moved: M Brown

Seconded: P Merrifield

- (a) **Approves** the appointment of Board Member M Wilson as a Board representative and liaison person, to the Waimakariri Health Advisory Group.

**CARRIED**

7.2. **Application to the Board's Discretionary Grant Fund 2022/23– K Rabe (Governance Adviser)**

P Merrifield noted that the application criteria stated that the applicant needed to submit a balance sheet with their application, however only a proposed budget sheet for the event had been supplied. K Rabe noted that many of the smaller, informal groups did not run accounting systems and therefore did not have a formal balance sheet. T Robson suggested that the grant be made subject to receipt of more formal financial information even if that was from the parent company.

Moved: N Mealings

Seconded: M Brown

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 230123008121.
- (b) **Approves** a grant of \$500 to the Tasman Young Farmers to host the Tasman Young Farmers Regional Tournament, pending the receipt of approved financial information.

**CARRIED**

N Mealings supported the motion, commenting that this tournament would be a local event with local participation. There were twelve clubs spread from the top of the South Island down to Rakaia including the West Coast who would be participating and visiting the district. She also acknowledged the Young Farmers had only requested \$500 and not the full cost for hosting the tournament.

T Robson asked why Clarkville Playcentre were only requesting \$387 when their project was going to cost more than that. K Rabe replied that the Playcentre had also applied to two other Community Boards for funding, therefore splitting the cost between the three applications.

S Barkle believed that this project would not only benefit those at the Playcentre but would benefit the whole community as the more people with first aid knowledge reduced the impact of injuries within the community and therefore requested that the Board consider a grant of \$500.

Moved: S Barkle

Seconded: P Merrifield

**THAT** the Oxford-Ohoka Community Board:

- (c) **Approves** a grant of \$500 to the Clarkville Playcentre towards the costs of first aid courses.

**CARRIED**

P Merrifield commented that this was a very worthwhile initiative and supported teaching parents of young children first aid.

N Mealings conferred with the comments noted above. She knew a many of the parents who sent their children to the Playcentre, as it was the only one in

the area. The Playcentre operated in a very different model to other childcare facilities.

Moved: M Brown                      Seconded: N Mealings

**THAT** the Oxford-Ohoka Community Board:

- (d) **Approves** a grant of \$500 to the Waimakariri Dog Training Club towards the purchase of two gazebos.

**CARRIED**

7.3. **Nomination of the Zone 5 Representative on the Community Boards' Executive Council – K Rabe (Governance Advisor)**

N Mealings stated that she had meet S Britten and had been impressed by his attitude to local government and believed he would be a worthy representative.

Moved: N Mealings                      Seconded: M Wilson

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 230201013537.
- (b) **Nominates** Simon Britten as the Ko Tātou Zone 5 representative on the Community Boards' Executive Council.

**CARRIED**

8. **CORRESPONDENCE**

Nil.

9. **CHAIRPERSON'S REPORT**

9.1. **Chairperson's Report for February 2023**

Attended:

- Wings with Wheels event – which was well attended, funds raised to be split between the Lions and the Oxford Community Trust.
- Meeting with Grant McLeod and S Barkle to discuss greenspace issues and upcoming projects and information on the Warren pool.
- Ashely Gorge Advisory Group Meeting.
  - They were trying to organise a meeting with local police to try and work out processes to support the camp manager as there had been a few instances during the Christmas break with undesirable elements.
  - The main talking point was the track project and fundraising required. They had a Lions fundraiser on Waitangi Weekend to fundraise for the track and trapping programme. Money from a garden tour which was also put towards the track.
- West Eyreton. Cust Rifle Club – Met with Peter and James from the West Eyreton Cust Rifle Club at the new site behind the pavilion in the Oxford Oval. Council staff attended the meeting and discussed the program of work. The club seemed to be motivated and keen to get the facility up to standard so they could use it for the next rifle shooting season.
- Met with Ted Dring to discuss pedestrian crossings in Oxford – he brought up the lack of consultation around it. He also talked about the speed limit issue on the Main Street of Oxford which he told him the Board was still working on it.

N Mealings asked what was meant by a lack of consultation. T Robson noted that a letter had been sent to residents on Thursday 9 February 2023, that Council was going to start the pedestrian crossing upgrades and they were started on Monday 13 February 2023. G Cleary noted that Council was aware there could have been much better notice but a particular set of circumstances the contractor was able to be available earlier than anticipated so they accelerated with the best of intentions and unfortunately people did not get as much notice.

Moved: M Brown                      Seconded: P Merrifield.

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** the verbal report from the Oxford-Ohoka Community Board Chairperson.

**CARRIED**

## **10. MATTERS FOR INFORMATION**

- 10.1. Woodend-Sefton Community Board Meeting Minutes 12 December 2022.
- 10.2. Kaiapoi-Tuahiwi Community Board Meeting Minutes 12 December 2022.
- 10.3. Rangiora-Ashley Community Board Meeting Minutes 14 December 2022.
- 10.4. Oxford-Ohoka Community Board Chairpersons Report February to September 2022 – Report to Council meeting 6 December 2022 – Circulates to all Boards.
- 10.5. Woodend-Sefton Community Board Chairpersons Report February to September 2022 – Report to Council meeting 6 December 2022 – Circulates to all Boards.
- 10.6. Rangiora-Ashley Community Board Chairpersons Report February to September 2022 - Report to Council meeting 6 December 2022 – Circulates to all Boards.
- 10.7. Kaiapoi-Tuahiwi Community Board Chairpersons Report February to September 2022 – Report to Council meeting 6 December 2022 – Circulates to all Boards.
- 10.8. Waka Kotahi Interim State Highway Speed Management Plan Consultation – Report to Council meeting 6 December 2022 – Circulates to all Boards.
- 10.9. Kerbside Recycling Bin Audits Methodology – Report to Council meeting 6 December 2022 – Circulates to all Boards.
- 10.10. Ohoka Mill Road Stormwater Management Area Resource Consent Issues – Report to Council meeting 6 December 2022 – Circulates to all Boards.
- 10.11. Submission on the Review into the Future of Local Government – Report to Council meeting 7 February 2023 – Circulates to all Boards.
- 10.12. Ratification of Council Submission Variation 1 Proposed District Plan – Report to Council meeting 7 February 2023 – Circulates to all Boards.
- 10.13. Submission on Water Services Legislation Bill – Report to Council meeting 7 February 2023 – Circulates to all Boards.
- 10.14. Review of Elected Member Conference and Training Policy – Report to Council meeting 7 February 2023 – Circulates to all Boards.
- 10.15. Health, Safety and Wellbeing Report January 2023 – Report to Council Meeting 7 February 2023 – Circulates to all Boards.

Moved: M Brown                      Seconded: T Fulton

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** the information in Items.10.1 to 10.15.

**CARRIED**

## **11. MEMBERS' INFORMATION EXCHANGE**

### **M Brown**

- The Oxford Promotions Action Committee had a special meeting scheduled to work with a media company about developing its own jingle.

### **T Fulton**

- Boy racers and the give way signs – complaint from a resident. He contacted Shane Binder (Senior Transportation Engineer) and Shane said this matter would be brought back to the Board in 2023. He noted that the resident had moved to Oxford, on what they believed was a quiet country road, however they had since discovered just how dangerous intersections were in the area. They brought their concerns to the attention of Waka Kotahi where they were referred to the Council.
- Signage on North Eyre Road where the asbestos dump was. Seven signs all saying, "Danger asbestos". He queried whether the signage was helping or hindering public perception about the risk and suggested a public information board advising the status of the situation.

### **M Wilson**

- Attended the Women's Institute Meeting – there was talk about the noise but it was also great to hear some positive feedback about the flying fox.
- Completed some module training with the Local Government New Zealand Akona Training Hub – a great resource to have.
- Ohoka Residents Association Meeting – discussion regarding PC31.
- Attended the Drug and Alcohol Harm Prevention Steering Group Meeting.

### **P Merrifield**

- Tabled correspondence (Trim. 230217021349). Had a meeting with Lindsay Edwards who asked him to meet with the Department of Conservation (DOC). He had contacted them to enquire why they had not object to the Woodstock Quarry application for resource consent. DOC explained there were no endangered species being threatened.

### **N Mealings**

- Oxford Community Networking Forum – Met with local community service providers. Most reported steady demand for support. New service by Budgeting Services North Canterbury mentoring new small businesses launched.
- Arohatia Te Awa Working Group Meeting – project progression.
- Greater Christchurch Partnership Briefing.
- Rangiora Christmas Parade.
- Social Services Waimakariri Hui – Providers spoke of holiday service provision. Steady need for increasingly complex issues.
- Oxford Area School Junior Prizegiving – Great celebration of Tamariki achievements.
- Mandeville Sports Club Meeting – Upgrade to women's toilets and painting planned.
- Waimakariri District Council Community Services Christmas Morning Tea.
- Public drop-in session regarding the Oxford Landfill / quarry application.
- Decorated Oxford Christmas Grotto tree.
- Oxford-Ohoka Community Board end of year function.



- Oxford Christmas Parade – Rain did not dampen the enthusiasm – great turnout.
- Oxford-Ohoka Community Board submission zoom.
- Extraordinary Council Meeting – to adopt Annual Report.
- Vaping discussion – Met with Waimakariri District Council Community Team staff member and representatives from Smokefree New Zealand to discuss vaping matters – consultation and support available.
- Community wellbeing North Canterbury Board Meeting.
- Waimakariri Destination Management Plan Forum - Waimakariri District Council was working with ChristchurchNZ to develop a Destination Management Plan Alongside community stakeholders.
- Natural Environment Strategy Project Control Group Meeting - Waimakariri District Council were currently developing a Natural Environment Strategy of Council owned land and the framework it would operate under.
- Meeting with Waimakariri District Council staff and a member of University of Canterbury's CURE network – to discuss how University of Canterbury Christchurch City work can be extended to benefit Waimakariri.
- District Planning and Regulation Commissioner panel meeting – Discussion of hearing streams and dates.
- Waimakariri Youth Council Meeting – first meeting with new co-chair, Dudley Park project progress – Activation Platform launch 24 February 2023, they were creating an op shop map. They were looking at recruiting more members.
- Portfolio catch up.
- Greater Christchurch Partnership meeting and briefing – Tracey Tierney's first meeting as co-ordinator, discussed engagement plan.
- Council Meeting –
  - Discussed submission to Water Services Bill and the Water Services Economic Efficiency and Consumer Protection Bill.
  - Establishment of a new Property Portfolio Working Group to replace to Social / Affordable Housing working Group and the Property Acquisitions and Disposals Working Group – Mayor Gordon, Deputy Mayor Atkinson, Crs Redmond, Williams and Meanings Appointed.
- Council Draft Annual Plan Budget Meeting – No other period comparable to now over the last thirty years, but good progress. Draft Annual Plan consultation will run from Friday 10 March 2023 to Monday 17 April 2023, with hearings held 3-4 May 2023, Deliberations 30-31 May 2023 for adoption at 20 June 2023 Council meeting.
- Ohoka Residents Association Meeting – New officers appointed.
- Smokefree / Vaping submission meeting with Council staff - The Ministry of Health was conducting a consultation seeking views on the proposed smoked tobacco and vaping regulatory regime. Council was looking to make a submission on this.
- Greater Christchurch Partnership Briefing.
- Council Briefing and Induction session.
- Alcohol and Drug Harm Prevention Steering Group Meeting – new faces around the table and review of 2023 priorities and pathways.
- Vaping submission chat with Social Services Waimakariri.

## **12. CONSULTATION PROJECTS**

Nil.

## **13. BOARD FUNDING UPDATE**

### **13.1. Board Discretionary Grant**

Balance as at 31 January 2023: \$3,039.

### **13.2. General Landscaping Fund**

Balance as at 31 January 2023: \$13,090.

The Board noted the funding update.

**14. MEDIA ITEMS**

Nil.

**15. QUESTIONS UNDER STANDING ORDERS**

Nil.

**16. URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

**NEXT MEETING**

The next meeting of the Oxford-Ohoka Community Board is scheduled for 7pm, Wednesday 7 March 2023 at the Mandeville Sports Centre, Mandeville.

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 8.32pm.

CONFIRMED



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Chairperson

7 March 2023

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Date

**Workshop (8:32pm to 9:42pm)**

- *Interim Speed Management Plan Review Ideas – Joanne McBride (Roading and Transport Manager), Shane Binder (Senior Transport Engineer), Allie Mace-Cochrane (Project Engineer), 30 Minutes*
- *Communications Facebook – Kim Nutbrown (Communications and Engagement Advisor) – 20 Minutes*
- *Members Forum*