MINUTES OF AN EXTRAORDINARY MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA ON TUESDAY 20 DECEMBER 2022, COMMENCING AT 9AM

PRESENT

Mayor D Gordon (Chairperson), Deputy Mayor N Atkinson, Councillors A Blackie, B Cairns, T Fulton, J Goldsworthy, N Mealings, P Redmond, J Ward and P Williams.

IN ATTENDANCE

J Millward (Acting Chief Executive), C Brown (General Manager Community and Recreation), S Hart (General Manager Strategy, Engagement and Economic Development), R Hawthorne (Property Manager), H Downie (Senior Advisor, Strategy and Programme), H Street (Corporate Planner) and A Smith (Governance Coordinator).

1. APOLOGIES

Moved Mayor Gordon

Seconded Councillor Atkinson

THAT an apology for absence be received and sustained from Councillor R Brine.

CARRIED

2. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3. REPORT

3.1. Adoption of the Annual Report 2021-2022 – J Millward (Acting Chief Executive).

J Millward presented this report, seeking adoption of the Annual Report 2021-22 for the year ending 30 June 2022. The unmodified Audit Report which had been given clearance, was tabled at the meeting. J Millward advised that the Council was in a sound position, though some capital works projects had not been completed due to a shortage of materials and the impact of Covid.

Councillors were given the opportunity to read the Audit Report.

There were no questions.

Moved: Councillor Ward Seconded: Councillor Goldsworthy

THAT the Council:

- (a) **Receives** report No. 221214216436.
- (b) **Adopts** the Annual Report for the year ended 30 June 2022 (TRIM 220725125648);
- (c) **Approves** the Annual Report Summary for the year ended 30 June 2022 (TRIM 220817141357);
- (d) **Notes** the Net Surplus before taxation of \$42.8m was \$9.3m greater than budget, and primarily relates to \$9.4m received from vested assets, that had been transferred from development to the Council;

- (e) **Receives and notes** the Auditor's opinion for the Annual Report and Annual Report Summary would be incorporated into the reports;
- (f) **Authorises** the Acting Chief Executive to make necessary minor edits and corrections to the Annual Report that may occur prior to printing.

CARRIED

Councillor Ward congratulated J Millward and staff on the result achieved for the last 12 month period under difficult circumstances, acknowledging it was understandable that the capital works programme was not completed.

3.2. <u>Trustee Appointment to the Christchurch Foundation</u> – S Nichols (Governance Manager)

Mayor Gordon spoke to the report, seeking endorsement of the Trustee appointment of Peter Scott (Chair of Environment Canterbury) on the Christchurch Foundation Trust, as the Council's representative. The Trust was a registered charity formed following the Canterbury earthquakes, with previous Trustees being the Mayor and Deputy Mayor of Christchurch City Council. Looking to cover the wider geographic area, the Trustees had resolved to vary the Trust Deed to include Council appointments from the Mayor of Christchurch City Council and an appointee to represent the Mayors of the Selwyn and Waimakariri District Councils and the Chair of the Canterbury Regional Council. All four entities had informally endorsed their support of the Chair of Canterbury Regional Council in this Trustee position.

There were no questions.

Moved: Councillor Blackie Seconded: Councillor Williams

THAT the Council:

- (a) Receives Report No. 221214215702.
- (b) **Endorses** the Trustee appointment of Peter Scott (Chair of Environment Canterbury) as the Waimakariri District Council representative on the Christchurch Foundation Trust.

CARRIED

3.3. <u>Canterbury Local Authorities' Triennial Agreement 2022-25</u> – J Millward (Acting Chief Executive)

J Millward presented this report, which sought ratification of the Triennial Agreement relating to all local authorities in the Canterbury region. This Agreement was required under Section 17 of the Local Government Act. J Millward believed this provided a sound background for good working relationships with the Councils.

Moved: Councillor Cairns Seconded: Councillor Atkinson

THAT the Council:

- (a) **Receives** Report No. 221213215017.
- (b) Ratifies the Canterbury Local Authorities Triennial Agreement for the 2022-2025 term.

CARRIED

4. MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987.

Moved Councillor Ward

Seconded Councillor Blackie

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No	Minutes/Report of:	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution	
ADJOURNED BUSINESS					
4.1	Report of H Downie (Senior Advisor, Strategy and Programme) and R Hawthorne (Property Manager)	North of High Development Update	Good reason to withhold exists under Section 7	Section 48(1)(a)	
МЕМО					
4.2	Memo of C Brown (General Manager Community and Recreation)	Mandeville Contaminated Stockpile – Legal Action Advice	Good reason to withhold exists under Section 7	Section 48(1)(a)	

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item Nº	Reason for protection of interests	Ref NZS 9202:2003 Appendix A
4.1 – 4.2	Protection of privacy of natural persons; To carry out commercial activities without prejudice; Protect information which is subject to an obligation of confidence Avoid prejudice to measures protecting the health or safety of members of the public Maintain legal professional privilege; Enable Council to continue with (commercial) negotiation without prejudice or disadvantage Prevent the disclose of information for improper gain or advantage	Section 7 2(a) Section 7 2(b)ii Section 7.2(c) Section 7.2 (d) Section 7 (g) Section 7 2(i) Section 7 (j)

CARRIED

The public excluded portion of the meeting commenced at 9.15am and concluded at 10.09am.

Resolution to Resume Open Meeting

Moved: Councillor Atkinson Seconded: Councillor Redmond

THAT the Council:

- 4.1 North of High Development update (agreements in progress) and a proposed

 Agreement with Ashmore Holdings Ltd for 5 and 11 Blake Street, Rangiora –

 H Downie (Senior Advisor, Strategy and Programme) and R Hawthorne (Property Manager)
 - (a) **Approves** the report and discussion and minutes remain public excluded until all contracts and agreements have been finalised on LGOIMA grounds 7(2)(i) for reasons of enabling the local authority to carry out negotiations (including commercial or industrial) without prejudice or disadvantage. The resolutions (a), (b), (c), (d) and (j) can be made public immediately following the conclusion of the meeting of 20 December 2022. The resolutions (e), (f), (g), (h) and (i) will remain public excluded until all contracts between the parties are finalised.
 - 4.2 <u>Mandeville Contaminated Stockpile Legal Action Advice</u> C Brown (General Manager Community and Recreation)
 - (b) **Resolves** that the memo, attachment and discussion remain public excluded for reasons to protect information, which is subject to an obligation of confidence, avoid prejudice to measures protecting public health and maintaining legal professional privilege under Section 7(2) (c, d and g) of the Local Government Official Information and Meetings Act 1987.

CARRIED

Open meeting

4.1 North of High Development update (agreements in progress) and a proposed Agreement with Ashmore Holdings Ltd for 5 and 11 Blake Street, Rangiora – Downie (Senior Advisor, Strategy and Programme) and R Hawthorne (Property Manager)

Moved: Councillor Atkinson Seconded: Councillor Cairns

THAT the Council:

- (a) Receives Report No. 221215216660.
- (b) Approves land to be set aside for public access, that cannot be built on, along a strip of land (at least 3 metres wide) on the Southern boundary of 5 Blake Street which provides effective frontage to various properties immediately to the south of this land. The effective laneway would extend from the existing service lane (off Good Street) past Conway Lane and 190 High Street and along the southern boundary of 11 Blake Street, following the boundary adjustment being undertaken as part of the purchase of this property (refer map in 3.12 contained in the report).
- (c) **Notes** the final width of this laneway is yet to be determined but will be no less than 3 metres.
- (d) **Approves** land to be set aside for public access along a strip of land (approximately 3.3 metres wide), that was located between 190 High Street and 202 High Street and connects the High Street with the proposed laneway detailed in 2 (b)of the report.

(j) **Notes** that staff would provide further briefing sessions to the Council pertaining to the design and mechanisms of the laneways described in 2(b) and 2(d), as discussions and plans progress.

5. <u>NEXT MEETING</u>

The next scheduled ordinary meeting of the Council will commence at 1pm on Tuesday 7 February 2023.

There being no further business, the meeting closed at 10.10am.

CONFIRMED

Chairperson Mayor Dan Gordon

> 7 February 2023 Date