MINUTES OF THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD
HELD IN WAIKUKU BEACH HALL 1 BRIDGE STREET, WAIKUKU BEACH ON
MONDAY 8 APRIL 2019 AT 7.00PM.

PRESENT
A Thompson (Chairperson), A Allen, J Archer, A Blackie, R Mather and J Meyer.

IN ATTENDANCE
D Ayers (Mayor), C Brown (Community and Recreation Manager), G Stephens (Greenspace Community Engagement Officer), S Morrow (Rates Officer Land Information), K Rabe (Governance Advisor) and E Stubbs (Governance Support Officer).

1 APOLOGIES
Moved A Thompson seconded R Mather
An apology was received and sustained from S Powell for absence.

CARRIED

2 CONFLICTS OF INTEREST
Item 7.3 A Thompson as a Trustee of Presbyterian Support.
A Thompson, as Deputy Chair, was in the Chair due to S Powell’s absence. A Thompson called for nomination of a further Chair during the discussion of the Discretionary Fund applications.
Moved A Blackie seconded A Allen
That J Meyer take the Chair for Item 7.3.

CARRIED

3 CONFIRMATION MINUTES
3.1 Minutes of the Woodend-Sefton Community Board – 11 March 2019
Moved J Meyer seconded R Mather

THAT the Woodend-Sefton Community Board:
(a) Confirms the circulated minutes of the Woodend-Sefton Community Board meeting, held 11 March 2019, as a true and accurate record.

CARRIED

4 MATTERS ARISING
There were no matters arising.

5 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY
There were no deputations.

6 ADJOURNED BUSINESS
There was no adjourned business.
REPORTS

7.1 Woodend War Memorial – Grant Stephens (Greenspace Community Engagement Officer)

G Stephens advised the purpose of the report was to update the Board on progress on the Woodend War Memorial. He reminded the Board that in June 2017 it had approved the design and granted $5,000 towards the project from its General Landscaping Budget. The Lions Club, the originators of the project, had successfully fundraised and the building of the Memorial was about to commence. The Board was requested to approve the two minor changes to the design.

Initially the design had a flat roof for a ‘pill box’ shape but staff had suggested that the roof be pitched to improve water run-off and to discourage vandals from climbing onto the roof. Following engineering work, it had been highlighted that a shallower pitched roof would be structurally stronger, cost less as the bracing would not need to be as involved, and the roof not as heavy. In addition it was suggested the roof should have a bevelled edge to deter vandals from climbing onto the roof. G Stephens commented that if people climbing on the Memorial became a problem then further options could be explored.

The Lions had also suggested a relief artwork to go around the base of the Memorial consisting of barbed wire and poppies. The barbed wire signified the futility of war and oppression and the poppies recognised the fallen and were symbolic of rising above hostility. As art in a public space it required Board approval.

A Allen asked if the poppies would be red and was told that the artwork would be a subtle relief design formed in the concrete.

A Blackie asked if the relief would be vandal proof and G Stephens advised that the concrete was 40kpa and the relief was only 3-4mm in height.

J Archer asked if the location could be moved further from the road to allow more room for the public to congregate for ANZAC services. G Stephens advised that, to do this the tree behind the Memorial would need to be relocated. C Brown advised the tree was approximately six years old. The suggestion was made that the road could be closed, as in other areas, during services to allow for public congregation. There was a concern that if the Memorial was located further back from the road it would lose impact and visibility.

A Blackie queried the bevelled edge and was advised that it was a smooth rounded edge that would make a difficult handhold if vandals attempted to climb on the Memorial.

Moved A Allen seconded A Blackie

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 19032946462.

(b) Approves the change to the roof pitch of the Memorial design and addition of bevelled edge to deter climbing.

(c) Approves the art design specified in Attachment ii of the agenda, for the panels of the Memorial.

CARRIED
7.2 **Woodend Sefton Pre-approved Road Naming List – Scott Morrow (Rates Officer Land Information)**

S Morrow spoke briefly to the report noting that the agreed list of road names would be used for naming of new roads in the Board’s community area and would be made available to developers.

Moved A Archer seconded J Meyer

**THAT** the Woodend-Sefton Community Board:

(a) **Receives** report No. 190321037885.
(b) **Approves** the list of proposed road names as a Pre-approved Road Name List to be used for the naming of new roads in the Community Board area. (Trim 190321037831).

**CARRIED**

J Archer noted the requirement for the full name ‘Nathaniel Archer’ as there was already an Archer Place in Rangiora.

Prior to item 7.3 J Meyer assumed the Chair. A Thompson, sat back from the table and took no part in the discussion or decisions made.

7.3 **Application to the Woodend-Sefton Community Board’s Discretionary Grant fund 2018/2019 – Kay Rabe (Governance Advisor)**

K Rabe advised that Presbyterian Support had applied to all the Boards for funding apart from Oxford-Ohoka Community Board.

A Blackie commented that Presbyterian Support were a huge operation with income in the millions. He believed the discretionary grant funds were for groups such as sports club or community groups who had little funding. In addition the Council was working in partnership with Presbyterian Support for this Expo and he felt that there could be a perception of ‘double dipping’.

Moved A Blackie seconded A Allen

**THAT** the Woodend-Sefton Community Board:

(a) **Receives** report No. 190313032779.
(b) **Declines** the application from Presbyterian Support.

**CARRIED**

K Rabe noted that the Northside Boardriders Club had not received funding previously.

Moved A Allen seconded A Blackie

**THAT** the Woodend-Sefton Community Board:

(a) **Approves** a grant of $500 to Northside Boardriders Club Inc. towards the cost of two rescue boards for the Winter Freeze event and ongoing club use.

**CARRIED**

A Thompson resumed the Chair.
7.4 **ANZAC Day Services 2019 – Kay Rabe (Governance Advisor)**

K Rabe spoke briefly to the report noting that S Powell would not be available to attend ANZAC Day services.

Moved A Allen seconded A Blackie

**THAT** the Woodend-Sefton Community Board:

(a) **Receives** report No. 190315034850.

(b) **Appoints** Board members A Allen and R Mather to lay a wreath on behalf of the Board, at the Sefton Cenotaph at the ANZAC Day service on Wednesday 24 April 2019 at 6pm in the Sefton Domain.

(c) **Appoints** Board members J Archer and A Blackie to attend the ANZAC Day service on Wednesday 24 April 2019 at 6pm at the Woodend Community Centre and to lay a wreath on behalf of the Board.

**CARRIED**

8 **CORRESPONDENCE**

There was no correspondence.

9 **CHAIRPERSON’S REPORT**

9.1 **Chairperson’s Report for March 2019**

Moved R Mather seconded A Allen

**THAT** the Woodend-Sefton Community Board:

(a) **Receives** report No. 190401047078.

**CARRIED**

10 ** MATTERS FOR INFORMATION**

10.1 **Report on Notice of Motions of 4 December 2018 and 5 February 2019 re Fireworks and Nuisance – Geoff Meadows (Policy Manager)** (Trim No 190226022485).

10.2 **Elected members Remuneration and Expenses Policy Review – Sarah Nichols (Governance Manager)** (Trim No 190224021130)).

10.3 **Enterprise North Canterbury half year report to December 2018, promotion of the Waimakariri District Business Plan report to December 2018** (Trim No 190225021990)

10.4 **District Libraries Update March 2019** (Trim No 190315034754).

10.5 **Aquatic Facilities Update March 2019** (Trim No 190227023702).

10.6 **Report to Utilities and Roading Committee regarding the vehicle crossing bylaw review March 2019** (Trim No 190225021686).

10.7 **Report to Utilities and Roading Committee regarding stock water race bylaw review March 2019** (Trim No 190219018655)

10.8 **Report to Utilities and Roading Committee regarding water conservation programme implementation March 2019** (Trim No 190130010451)

10.9 **Youth Council Minutes January 29 Meeting** (Trim No 1902120155950)

10.10 **Activity on the Kaiapoi River – Simon Hart (Business and Centres Manager)** (Trim No 190306027166)
Moved J Meyer seconded R Mather

THAT the Woodend- Sefton Community Board receives the information in items 10.1-10.13.

CARRIED

11 MEMBERS’ INFORMATION EXCHANGE

11.1 J Archer

- 4 March attended Woodend Community Association meeting.
- 6 March attended All Boards briefing.
- 7 March attended Neighbourhood BBQ at Owen Stalker Park, those who attended appreciated event.
- 11 March Road Naming workshop.
- 17 March Kaiapoi Community Garden new building opening. The building was the old dental clinic and well refurbished by Menz Shed.
- 26 March attended Annual Plan and Rural Residential Submissions workshop and Drop In session at Woodend Community Centre.
- 28 March attended Drop In session at Waikuku Beach Hall. Drainage and entry signs were discussed.

11.2 A Allen

- Waimakariri Health Advisory Group meeting –
  - Measles outbreak workload and shortage of vaccine.
  - Waimakariri was an Accredited Safe Community and A Allen was part of the advisory group looking at how to meet that again.
  - Since the 15/3 attack, there had been an increase in mental health referrals. Post 30 June there would be no government support or funding.
  - Surge in social media discussion around after hours service, looking at how it could be managed.

11.3 R Mather

- Compiled ‘Pegasus Page’ for April Woodpecker.
- 12 March attended Networking Forum at Kaiapoi.
- 12 March attended Pegasus Residents Group (PRGI) committee meeting.
- 13 March attended Ronel’s community cuppa.
- 13 March Attended Older Persons Health Services Forum meeting at John Knox Centre. Speakers from The Gut Foundation: Margaret Fitzgerald and Health & Disability Advocacy gave an update on their services and the code of rights.
- 25 March attended Social Services Waimakariri forum at Woodend Community Centre.
- 26 March attended Board Submissions workshop on Annual Plan and Rural Residential Development Strategy.
• 26 March attended Annual Plan Drop-In session at Woodend Community Centre.
• Pegasus Residents Group
  o Assisted with Annual Plan submission
  o Attended Easter Fun Day at Pegasus Bay School.
  o Met with various council staff to discuss Pegasus Community Centre Plans.
  o Noted upcoming PRGI AGM on 21 May, Mike Kwant and Greg Byrnes guest speakers.
• Welcome Bags – looking at initiative for PRGI, Woodend Community Association, SAYGo and Pegasus Woodend Women’s Institute to fund these.

11.4 J Meyer
• Congratulated Welcome Bags initiative as taking ownership.
• Access Group – commented on staff members including from roading, building and planning attending a workshop where they were tasked to use wheelchairs, walker frames and site impaired glassed around Rangiora. It helped create awareness of difficulties faced by some members of the community.
• Councillors were busy with District Plan, Long Term Plan and Annual Plan.
• Roading was busy with footpaths, sealing etc.

11.5 A Blackie
• Roading – attended workshop on new third lane on Waimakariri River bridge. The WDC part was to address the linkages to cycle and walkways through Kaiapoi and Woodend.
• Attended Food Forest ceremony where an exchange student was honoured for her work.
• Noted that Waimakariri Water Zone Committee and ECan were in discussion regarding an Ashley Estuary Protection Zone. Commented on the lack of communication with Waimakariri District Council particularly in regard to the Pegasus Bay Bylaw. It was noted that the estuary had complicated ownership with ECan / private / WDC / Crown /DoC.

11.6 A Thompson
• Attended Drop-In session at Waikuku Hall which was very positive with good interaction and addressing of issues by staff. It meant some dissatisfaction had been resolved.
• Commented it was positive that ECan was showing interest in the estuary.

12 CONSULTATION PROJECTS
K Rabe brought to the Board’s attention the booklet ‘What’s the Plan’ in connection with the revision of the District Plan, which was a pre consultation prior to the Draft District Plan. Consultation closed on 6 May 2019. K Rabe would advise on arrangements to discuss a possible Board submission.

About Draft Annual Plan 2019-2020
Consultation closes Thursday 11 April 2019.
K Rabe advised that the Board members should send their comments regarding the Pegasus Community Centre to her to collate, after which S Powell would review and approve the Board’s submission.
About Vehicle Crossings

Consultation closes Friday 1 May 2019
https://www.waimakariri.govt.nz/have-a-say/lets-talk/consultations/about-vehicle-crossings

13 FOSTERING COMMUNITIES

14 BOARD FUNDING UPDATE

14.1 Board Discretionary Grant
Balance as at 5 March 2019: $1,532.

14.2 General Landscaping Fund
Balance as at 5 March 2019: $5,260.

15 MEDIA ITEMS

Successful application to discretionary grant from Northside Boardriders.

16 QUESTIONS UNDER STANDING ORDERS

17 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board is scheduled for 7pm, Monday 13 May 2019 at the Woodend Community Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 7.51pm.

CONFIRMED

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Chairperson

__________________________
Date

Workshop
(note held prior to meeting)

- Members Forum
  - Discussion regarding Community Facilities provision in the Ward.